

**BOARD OF SELECTMEN'S
MEETING MINUTES
6:00/7:00PM MONDAY, DECEMBER 14, 2015
YORK LIBRARY**

6:00PM: Executive Session: Pursuant to MRSA Title 1, Section 405.6.D – Upcoming Union Contract Negotiations

Present: Chairman Robert E. Palmer, Jr., Vice-Chairman Jonathan O. Speers, Torbert Macdonald, Todd A. Frederick, Dawn Sevigny-Watson, Town Manager Stephen H. Burns and Director of Human Resources Liam Gallagher.

Moved by Mr. Speers, seconded by Ms. Sevigny-Watson to enter into executive session. Without objection, so ordered.

Moved by Ms. Sevigny-Watson, seconded by Mr. Speers to exit out of executive session. Without objection, so ordered.

7:00PM: Regular Meeting

Present: Chairman Robert E. Palmer, Jr., Vice-Chairman Jonathan O. Speers, Torbert Macdonald, Todd A. Frederick, Dawn Sevigny-Watson, Town Manager Stephen H. Burns and members of the press and public.

Call to Order

Chairman Robert E. Palmer, Jr. called the meeting to order at 7:00PM.

Opening Ceremonies

A. Minutes

1. July 6, 2015 Meeting Minutes

Moved by Mr. Macdonald, seconded by Mr. Speers to approve the July 6, 2015 Meeting Minutes. Vote 5-0, motion passes.

B. Chairman's Report

C. Manager's Report

Town Manager Stephen H. Burns reminded interested citizens that the York River Wild and Scenic Study Committee will be meeting tomorrow at 6:00PM at the Grant House. Mr. Burns also announced that the Town will be transitioning to Office365 in the next few months. He also announced that the draft Capital Program went out the door today for the Capital Planning Committee meeting on Friday morning.

D. Awards

E. Reports

F. Citizens' Forum - The Citizens' Forum is open to any member of the audience for comments on any matter. All comments should be respectful in tone and should be directed to the Chair. Comments should be brief and to the point. Questions that require extended answers or that cannot be readily answered will be referred to the Town Manager for follow-up. Anyone who wishes to submit a written request for future agenda items can do so on the form available at this meeting or may obtain the form through the Town Manager's Office.

Public Comment: Ron Nowell

G. Public Hearings

1. Building Height Amendment

Moved by Mr. Macdonald, seconded by Mr. Speers to open the public hearing. Without objection, so ordered.

Public Comment: Mike Whitman, School Building Committee
Ron Nowell
Julie Ediman, School committee
Charles Stacy
Katie Mahoney
Abigale Edminan

Moved by Mr. Macdonald, seconded by Mr. Speers to close the public hearing. Without objection, so ordered.

2. Special General Referendum Warrant

Moved by Mr. Macdonald, seconded by Mr. Speers to open the public hearing. Without objection, so ordered.

Public Comment: None

Moved by Mr. Macdonald, seconded by Mr. Speers to close the public hearing. Without objection, so ordered.

3. Proposed Amendments to Traffic Safety Ordinance

Moved by Mr. Macdonald, seconded by Mr. Speers to open the public hearing. Without objection, so ordered.

Public Comment: None

Moved by Mr. Macdonald, seconded by Mr. Speers to close the public hearing. Without objection, so ordered.

H. Endorsements

I. Old Business

1. Discussion and Possible Action: Preference Votes on Special General Referendum

Moved by Mr. Macdonald, seconded by Mr. Speers to place the proposed building height amendment on the ballot for the January 2016 Special General Referendum. Vote 5-0, motion passes.

Preference Votes - Article Two: 5-0

2. Discussion and Possible Action: Approve Special General Referendum Warrant

Moved by Mr. Macdonald, seconded by Mr. Speers to forward to the voters the warrant for the January 30, 2016 Special General Referendum. Vote 5-0, motion passes.

3. Discussion: FY17 Plan for Snow Plowing

Dean Lessard, Director of Public Works gave the Board of Selectmen an overview of the plan for snow plowing this winter. The Department of Public Works expects delivery of the Heavy Duty Wheeler Plow Truck to be in February of 2016. The Maine Department of Transportation has agreed to continue to maintain a portion of Route One until the delivery of the Town's plow truck takes place. The Board of Selectmen previously awarded contracts to local private contractors for the winter maintenance of the school parking lots and snow clean-up of York Village and Short Sands areas. The plan has freed up some personnel and equipment that have been reassigned to Route One.

4. Discussion and Possible Action: Selectmen's Policy - Legal Training

Mr. Burns prepared a draft Selectmen's Policy to address legal training for board and committee members. The Board agreed that the Board of Selectmen schedule

the two training meeting dates at the annual organizational meeting each year and also to add, "or if otherwise required by committee charter" to the policy.

Moved by Mr. Macdonald, seconded by Mr. Speers to enact the Selectmen's Policy, Legal Training for Board and Committee Members, as amended. Vote 5-0, motion passes.

5. Discussion and Possible Action: Agreements with Maine Department of Transportation – York Village Revitalization Design Development Assistance

Moved by Mr. Macdonald, seconded by Ms. Sevigny-Watson to direct the Town Manager to sign the Municipal-State Agreement with the proposed scope and estimated budget of \$38,000 for the Maine Department of Transportation to assist the Town of York and its consultant with all the federal and state regulatory process. Vote 4-0-1, Mr. Palmer abstained, motion passes.

J. New Business

1. Discussion and Possible Action: Possible Amendments to Traffic Safety Ordinance

Moved by Mr. Macdonald, seconded by Mr. Speers that the Traffic Safety Ordinance, Section 2: snow Removal be amended to repeal and replace language regarding a declaration of snow emergency. Also moved to amend the Traffic Safety Ordinance Section 18: Violations and Penalties for Parking Tickets "tags", 1, 2 and 7: with the following fee increase \$75.00, if paid more than 10 days after the time when such "tag" was attached to the vehicle, but before a court summons issued. Also to add notification requirements of Winter Parking Ban to include social media, web pages and CodeRed. Vote 5-0, motion passes.

2. Discussion and Possible Action: Contracting with York Sewer District for Main Street Work – Phase 2

Moved by Mr. Macdonald, seconded by Mr. Speers to facilitate project coordination with the York Sewer District, it was moved to award the next phase of the proposed drainage work to STS Construction, through York Sewer District, to be completed in conjunction with the new sewer main installation using the unit prices in the December 8, 2015 proposal. Vote 5-0, motion passes.

K. Future Agendas

Mr. Macdonald would like to have a Workshop on the Green Enterprise Zone in the near future.

L. Other Business

M. Citizens' Forum

Public Comment: None

Adjourn

Moved by Mr. Macdonald, seconded by Mr. Speers to adjourn the meeting at 8:35PM. Without objection, so ordered.

Respectfully Submitted,

Melissa M. Avery
Assistant to the Town Manager