



Town of York

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York, Maine 03909-1314

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Selectmen
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Town Clerk/
Tax Collector
(207)363-1003

Finance/
Treasurer
(207)363-1004

Code Enforcement
(207)363-1002

Planning
(207)363-1007

Assessor
(207)363-1005

Police Department
(207)363-1031

Dispatch
(207)363-2557

York Beach Fire
Department
(207)363-1014

York Village Fire
Department
(207)363-1015

Public Works
(207)363-1011

Harbor Master
(207)363-1000

Senior Center/
General Assistance
(207)363-1036

Parks and
Recreation
(207)363-1040

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www.yorkmaine.org

BOARD OF SELECTMEN'S MEETING AGENDA 6:30PM/7:00PM MONDAY, JULY 28, 2014 YORK LIBRARY

6:30/6:45PM: MSSRB and EESC Interviews

Call to Order

Opening Ceremonies

A. Minutes

1. May 19, 2014 Meeting Minutes
2. June 9, 2014 Meeting Minutes
3. June 23, 2014 Meeting Minutes

B. Chairman's Report

C. Manager's Report

D. Awards

E. Reports

1. York Water District Report on Proposed Rate Increase

F. Citizens' Forum – The Citizens' Forum is open to any member of the audience for comments on items listed on this meeting agenda. All comments should be respectful in tone and should be directed to the Chair. Comments should be brief and to the point. Questions that require extended answers or that cannot be readily answered will be referred to the Town Manager for follow-up. Anyone who wishes to submit a written request for future agenda items can do so on the form available at this meeting or may obtain the form through the Town Manager's Office.

G. Approval of Warrant #4

H. Public Hearings

1. November 2014 Referendum Ordinance Amendments
 - 1) MS4 Post-Construction Stormwater Management Ordinance
 - 2) MS4 Non-Stormwater Discharge Ordinance

- 3) Require Septic System Inspections at Time of Property Transfers
- 4) Application Procedures for Piers, Wharfs, Docks and Floats
- 5) Standards for Piers, Wharfs, Docks and Floats
- 6) Medical Marijuana
- 7) Enabling Ordinance for Special Events Regulations
2. New Business License Applications
 - 1) Jacob Remignanti DBA: Dr. Claw's Lobster Rolls (Food Service); located at 11 Main Street
 - 2) Woods Family, INC. DBA Woody's Brick Oven Pizza (Food Service); located at 11 Railroad Avenue
3. Petition Submitted to the Town Clerk for Enactment of an Ordinance Allowing Use of Marijuana by Persons 21 Years of Age or Older in the Town of York

I. Endorsements

Business Licenses:

1. Paul A. Gagnon Trustee DBA: Chapman Cottage (Food Service, Liquor, Special Amusement, and Bed and Breakfast)
2. Yau Chung Ming DBA: China Bistro, Inc. (Food Service and Liquor)
3. Trevor A. Fitzgerald DBA: Hawaiian Jim's Shave Ice (Food Service)
4. Pat Rocheleau DBA: The Ledges Golf Course (Food Service and Liquor)

J. Old Business

K. New Business

1. Discussion and Possible Action on Marijuana Petition
2. Appointment of Dylan Smith as one of York's Representatives to KACTS
3. General Assistance Ordinance 2014-2015: Adoption of Appendices A
4. Move November 2014 General Referendum Ordinance Amendments to Second Public Hearing on August 25, 2014
5. Ballot for Election to MMA Legislative Policy Committee
6. Property Redemption: 4 Cape Neddick Camp Ground
7. Special Event Permit: Zumba with Marianela
8. Special Event Permit: The Big Andrew Surf Competition and Fundraiser
9. Special Event Permit: The Big Andrew Car Classic
10. Special Event Permit: Great Maine Getaway

L. Other Business

M. Citizens' Forum

Adjourn

**BOARD OF SELECTMEN'S
MEETING MINUTES
6:45PM/7:00PM MONDAY, MAY 19, 2014
YORK LIBRARY**

6:45PM: Conservation Commission Interview

Present: Ronald Nowell, Mary Andrews, Torbert Macdonald, Robert E. Palmer Jr., Jonathan O. Speers, Town Manager Robert G. Yandow, Recorder Melissa M. Avery and members of the press and public.

Call to Order

Chairman Nowell called the meeting to order at 7:00PM. Mr. Nowell welcomed Mr. Palmer and Mr. Speers to the Board of Selectmen.

Opening Ceremonies

A. Minutes

1. April 1, 2014 Meeting Minutes

Moved by Mr. Macdonald, seconded by Ms. Andrews to approve the April 1, 2014 Meeting Minutes. Vote 5-0, motion passes.

B. Chairman's Report

Mr. Nowell stated that the "Cemetery Committee" will be meeting in the next few weeks and that everyone that has a private cemetery on their property will be notified before a crew shows up to start "clean-up" of the cemeteries. Mr. Nowell also stated that "Rolling Thunder Motorcycle Club" wants to build a home for a homeless veteran in Southern Maine and will be asking the Town of York if there is a Town-Owned piece of property that is buildable that they would be able to donate.

C. Manager's Report

Town Manager Robert G. Yandow gave his appreciation to the voters for approval for all of the Budget items in the May 17th election, his 9th and final election with the Town of York. In regards to a comment made by Mr. Nowell at

a previous meeting regarding adjustments to bump-outs on Beach Street, Mr. Yandow referenced the minutes from the June 24, 2013 Board of Selectmen's meeting where the Board entertained two options for turning County Road from one way, back to two way; at that meeting the Board of Selectmen voted 4-1, with Mr. Fiorentino against to approved option the "paint only option". Mr. Yandow also stated that the Board of Selectmen will need to call a Special General Referendum at a future meeting as Mr. Speers has left his seat on the Budget Committee to join the Board of Selectmen, leaving a vacancy on an elected Board. Mr. Yandow's Police Station Project Update: The project has received preliminary approval from the Planning Board and on May 31st a Site Walk will be conducted by the Planning Board at 10:00AM. Mr. Yandow informed the public that a Work Session for the Board of Selectmen regarding the Long Sands Bath House will be scheduled for Friday, May 30th at 8:30AM at York Public Library. Mr. Yandow also mentioned that his office periodically receives complaints about the quality of the recordings of Town meetings and the inability to hear all the discussion and urges all Board members to remember to speak into the microphone.

D. Awards

1. Senior Center Bus

At the March 24, 2014 Selectmen's meeting the Board authorized the Parks and Recreation Department to seek bids for the purchase of a wheelchair assessable passenger bus, for the Senior Center. The following five bids were received:

1. TESCO (Oregon, OH)	\$ 76,188.00
2. Patsy's Bus Sales (Concord, NH)	\$ 79,977.00
3. Alliance Bus Group (Hudson, NH)	\$ 81,096.00
4. Trans Tech Bus Sales & Service of NE (Northwood, NH)	\$ 86,475.00
5. O'Connor Motor Company (Portland, ME)	\$107,730.00

None of the received bids met all of the specification requirements however, after careful review and comparison, the Parks and Recreation Department determined that Patsy's Bus Sales offered the most competitive and comprehensive bid and there for recommend the Board vote to award the bid to Patsy's Bus Sales of Concord, NH.

Moved by Ms. Andrews, seconded by Mr. Speers to award the bid for a 2014 Goshen wheelchair assessable passenger coach bus to Patsy's Bus Sales in Concord, NH for the base price of \$79,799.00 plus options priced at \$1,977.00 for a total purchase price of \$81,776.00. Vote 5-0, motion passes.

E. Reports

F. Citizens' Forum – The Citizens' Forum is open to any member of the audience for comments on items listed on this meeting agenda. All comments

should be respectful in tone and should be directed to the Chair. Comments should be brief and to the point. Questions that require extended answers or that cannot be readily answered will be referred to the Town Manager for follow-up. Anyone who wishes to submit a written request for future agenda items can do so on the form available at this meeting or may obtain the form through the Town Manager's Office.

Public Comment: Judy Romano
 Tom Manzi
 Ted Little

G. Approval of Warrant #46

Moved by Mr. Macdonald, seconded by Mr. Speers to approve Warrant #46. Vote 5-0, motion passes.

H. Public Hearings

I. Endorsements

Business Licenses:

1. Sean Mitchell DBA: Bagel Basket (Victualers); Located at 280 York Street
2. Jane Eastman DBA: Harry's Seafood and Grill (Victualers, Liquor); Located at 15 Railroad Avenue
3. Joseph Golzbein DBA: Kingdom Concessions (Special Amusement); Located at 23 Railroad Avenue
4. Nancy St. Pierre DBA: M and N Concession Services LLC (Victualers); Located at 23 Railroad Avenue
5. Joseph Barberi DBA: York's Wild Kingdom (Coin-Operated Amusement); Located at 23 Railroad Avenue
6. Robert Morgan DBA: York Beach Grocery and Deli (Victualers); Located at 9 Ocean Avenue

Moved by Mr. Macdonald, seconded by Ms. Andrews to approve the following licenses: Sean Mitchell DBA: Bagel Basket (Victualers); Located at 280 York Street, Jane Eastman DBA: Harry's Seafood and Grill (Victualers, Liquor); Located at 15 Railroad Avenue, Joseph Golzbein DBA: Kingdom Concessions (Special Amusement); Located at 23 Railroad Avenue, Nancy St. Pierre DBA: M and N Concession Services LLC (Victualers); Located at 23 Railroad Avenue, Joseph Barberi DBA: York's Wild Kingdom (Coin-Operated Amusement); Located at 23 Railroad Avenue, Robert Morgan DBA: York Beach Grocery and Deli (Victualers); Located at 9 Ocean Avenue subject to taxes, fees and inspections being current compliant and with the usual noise stipulations. Vote 5-0, motion passes.

J. Old Business

1. Discussion and Possible Action on Request to Vacate Right of Way at 11 Pinecrest

The Board received a Legal Opinion from Town Attorney Mary Costigan regarding vacating the right-of-way on 11 Pinecrest Drive, in which she offered to draft a vacation order for the Board to approve.

Moved by Ms. Andrews, seconded by Mr. Macdonald to direct Town Counsel to proceed with the recommendations of the Town Attorney. Vote 5-0, motion passes.

K. New Business

1. Election of Chair and Vice-Chair

Mr. Nowell opened nominations for Chair. Mr. Speers nominated Ms. Andrews for Chair. Secret Ballot Vote 3-0-1 in favor of Ms. Andrews for Chair with three votes for Ms. Andrews, one for Mr. Nowell and one blank vote.

Ms. Andrews, now Chairman, opened nominations for Vice-Chair. Mr. Speers nominated Mr. Palmer for Vice-Chair. Secret Ballot Vote 3-0-1 in favor of Mr. Palmer for Vice-Chair with three votes for Mr. Palmer, one for Mr. Nowell and one blank vote.

2. Establish a Fixed Schedule of Meetings

It was established by the Board to continue having regular business meetings on the second and fourth Monday of each month, and with special workshops scheduled as needed.

3. Adopt the "Selectmen's Policy Manual" as the Board's Rules of Procedure

Mr. Nowell suggested having a workshop to get the Selectmen's Policy Manual rewritten before it is approved. Chairman Andrews stated that she feels the Board should adopt the Selectmen's Policy Manual at this meeting and schedule a workshop to make edits as necessary.

Moved by Mr. Macdonald, seconded by Mr. Speers to adopt the Selectmen's Policy Manual as the Board's Policy of Procedure excepting the definitions of "Special Interest" and "Bias" in Section 8B of the Ethics Policy. Vote 4-1, Mr. Nowell against, motion passes.

4. Adopt the Selectmen's Policy Entitled "Disbursement of Wages to Municipal Employees"

Moved by Mr. Palmer, seconded by Mr. Speers to adopt the Selectmen's Policy entitled "Disbursement of Wages to Municipal Employees". Vote 5-0, motion passes.

5. Adopt Selectmen's Policy Entitled "Order of Municipal Officers"

Moved by Mr. Palmer, seconded by Mr. Speers to adopt the Selectmen's Policy entitled "Order of Municipal Officers". Vote 5-0, motion passes.

6. Call a Special Budget Referendum in accordance with Article 2, Section 14 (F) of the Town of York Home Rule Charter; If Necessary

No action necessary, and none taken.

7. Adopt the Town Budget as Certified by the Town Clerk and Approved by the Voters per Article 2, Section 14 (B) of the Town of York Home Rule Charter

Moved by Mr. Nowell, seconded by Mr. Macdonald to adopt the Town Budget as certified by the Town Clerk and approved by the voters. Vote 5-0, motion passes.

8. Discussion and Possible Action on the Draft Letter to Maine Turnpike Authority

At the May 12, 2014 Selectmen's meeting, "Think Again" requested a resolution be placed on the agenda for the May 19th Selectmen's Agenda. Selectmen Macdonald authored a draft resolution that was distributed to the Board and included in the packet for this meeting. Marshal Jarvis, a spokesperson for "Think Again" stated that he and the other members do support the draft resolution drafted by Selectmen Macdonald. Dave Linney of "Think Again" stated that he feels the resolution letter should mention the quality of life that will be lost with the moving of the Toll Plaza.

Moved by Mr. Macdonald, seconded by Mr. Nowell to adopt the letter to be sent to the Maine Turnpike Authority Board of Directors and Peter Mills, and further move to incorporate into item C) of the draft letter: "and the avoided impact of any quality of life diminishment and any impact of land taking in a community unified in opposition to such action.". Vote 5-0, motion passes.

9. Conservation Commission Appointment

The interview for earlier this evening was cancelled; no action taken on this item.

10. Energy Steering Appointments

Moved by Mr. Speers, seconded by Mr. Macdonald to appoint Hilary Clark as an Alternate Member, and Nan Graves as a Regular Member to the Energy Steering Committee, with terms expiring June 30, 2017. Vote 5-0, motion passes.

11. Request to Stay in RV During Construction at 480 Cider Hill Road

Moved by Mr. Nowell, seconded by Mr. Macdonald to authorize Barry Estey of K. Barry Estey Builders out of Hancock, Maine to locate a recreational vehicle on a building site at 480 Cider Hill Road for a period of one year while a home is being constructed. Vote 5-0, motion passes.

12. Request From Bergen & Parkinson to Represent a Client Before the Board of Appeals

Durward Parkinson, former Town Attorney, has requested consent from the board of Selectmen to represent Robert Grant before the York Board of Appeals.

Moved by Mr. Nowell, seconded by Mr. Macdonald to grant consent to Bergen and Parkinson to represent Robert Grant before the Board of Appeals. Vote 5-0, motion passes.

13. Special Event Permit: Memorial Day Observance Parade and Service

Moved by Mr. Macdonald, seconded by Mr. Nowell to approve the Special Event Permit for the "Memorial Day Observance Parade and Service" event on Monday, May 26, 2014 with the attached conditions given by Department Heads. Vote 5-0, motion passes.

14. Special Event Permit: Village Faire/Bean Supper at First Parish

Moved by Mr. Macdonald, seconded by Mr. Nowell to approve the Special Event Permit for the "Village Faire and Bean Supper at First Parish" event on Saturday, July 12, 2014 with the attached conditions given by Department Heads. Vote 5-0, motion passes.

15. Pole Location Permit: Cross Street

Moved by Mr. Macdonald, seconded by Mr. Nowell to approve the Pole Location Permit for one pole on Cross Street, in a Southerly direction, 50 feet from pole #4. Vote 5-0, motion passes.

16. Pole Location Permit: Angel Avenue

Moved by Mr. Macdonald, seconded by Mr. Nowell to approve the Pole Location Permit for one pole on Angel Avenue, in a Northeasterly direction, 100 feet from pole #2. Vote 5-0, motion passes.

17. Business Directional Sign: Rose Law, LLC

Moved by Mr. Macdonald, seconded by Mr. Nowell to approve the double sided Business Directional Sign requested at the intersection of Long Sands Road and Woodbridge Road for Rose Law, LLC. Vote 5-0, motion passes.

18. Business Directional Sign: The Inn at Ridge Road

Moved by Mr. Macdonald, seconded by Mr. Nowell to approve the single sided Business Directional Signs requested at the intersections of Route One and Old Post Northbound and Old Post Road and Ride Road Southbound for The Inn at Ridge Road. Vote 5-0, motion passes.

L. Other Business

Mr. Macdonald stated that he as the "Board Liaison" for the Energy Efficiency Steering Committee, would like the Board's support to pursue the municipalities of Kittery, Eliot and South Berwick to put together a regional proposal for a 5 million dollar contest with the project idea of swapping street lights with LED lights.

Mr. Macdonald also stated that he is interested in applying to serve on Maine Municipal Association's Legislative Policy Committee with the Board's support.

M. Citizens' Forum

Public Comment: Charles Stacey

Adjourn

Moved by Mr. Speers, seconded by Mr. Palmer to adjourn the meeting at 8:16PM. No objection, so moved.

**BOARD OF SELECTMEN'S
MEETING MINUTES
6:00/7:00PM MONDAY, JUNE 9, 2014
YORK LIBRARY**

6:00PM: Work Session Regarding Building Committee and Owner's Representative for the Police Station Project

Present: Chairman Mary Andrews, Vice Chairman Robert E. Palmer Jr., Jonathan O. Speers, Torbert Macdonald, Ronald Nowell, Town Manager Robert G. Yandow, Recorder Melissa M. Avery and members of the press and public.

Call to Order

Chairman Mary Andrews called the meeting to order at 7:04PM.

Opening Ceremonies

A. Minutes

1. April 14, 2014 Meeting Minutes

Moved by Mr. Macdonald, seconded by Mr. Nowell to approve the April 14, 2014 Meeting Minutes. Vote 3-0-2, Mr. Speers and Mr. Palmer abstained, motion passes.

B. Chairman's Report

No Chairman's Report.

C. Manager's Report

Town Manager Robert G. Yandow stated that in a preliminary discussion with Town Assessor Rick Mace regarding the Town's total assessed evaluation, and it looks to have increased 1.5% over last year's numbers. Town Manager Yandow also stated that the Selectmen's meeting schedule for July needs to be adjusted due to scheduling conflicts with the Library's Annual Book Sale; The Board of Selectmen will be meeting on July 7th and 28th. Mr. Yandow noted that July 10, 2014 is the scheduled meeting for the Planning Board's final review of the Police Station Project. Mr. Yandow also notified the public that the Work Session for

the Board of Selectmen to review and discuss the Selectmen's Policy Manual is tentatively scheduled for Monday, June 16, 2014 at 9:00AM.

D. Awards

E. Reports

F. Citizens' Forum – The Citizens' Forum is open to any member of the audience for comments on items listed on this meeting agenda. All comments should be respectful in tone and should be directed to the Chair. Comments should be brief and to the point. Questions that require extended answers or that cannot be readily answered will be referred to the Town Manager for follow-up. Anyone who wishes to submit a written request for future agenda items can do so on the form available at this meeting or may obtain the form through the Town Manager's Office.

Public Comment: Helen Rollins
Sam Horn

G. Approval of Warrant #49

Moved by Mr. Nowell, seconded by Mr. Macdonald to approve Warrant #49. Vote 5-0, motion passes.

H. Public Hearings

I. Endorsements

II.

Business Licenses:

1. Brenda Barnard DBA: A Lifestyle Emporium (Victualers)
2. American Legion Post 56 (Victualers, Liquor, Special Amusement and Coin-Operated Amusement)
3. Sean Mitchell DBA: Bagel Shack (Victualers)
4. Bradford and Louise Leigh DBA: Nat N Nine Tails Country Store (Victualers)
5. Rising Tide LLC DBA: Fun-O-Rama (Coin-Operated Amusement)
6. Jervis Allen DBA: Jamaican Jerk Center (Victualers, Dance Hall)
7. Gregory P. Tsairis DBA: Maine Lobster Outlet (Victualers)
8. Nicole Hill DBA: Molly O's Restaurant (Victualers)
9. Linda Sirois DBA: My Wine-y Sister (Victualers)
10. Brenda Strum DBA: R&R Find Chocolates (Victualers)
11. John Lamarre DBA: Roast-N-Crumb (Victualers)
12. Molly Lavechia and Pricilla Ford DBA: Rocky Acre Farm Stands (Victualers)
13. SC Venture, Inc. DBA Ruby's Wood Grill (Victualers, Liquor, Special Amusement, Coin-Operated Amusement)

14. Two Pars, Inc. DBA: The Meeting House (Victualers, Liquor, Special Amusement, Dance Hall)
15. Mike and Jim Manos DBA: York Dairy Bar (Victualers)
16. Jose and Kathleen Perez DBA: Sweet Josie's Candy Shoppe (Victualers)

Moved by Mr. Macdonald, seconded by Mr. Speers to approve the following licenses: Brenda Barnard DBA: A Lifestyle Emporium for Victualers, American Legion Post 56 for Victualers, Liquor, Special Amusement and Coin-Operated Amusement, Sean Mitchell DBA: Bagel Shack for Victualers, Bradford and Louise Leigh DBA: Nat N Nine Tails Country Store for Victualers, Rising Tide LLC DBA: Fun-O-Rama for Coin-Operated Amusement, Jervis Allen DBA: Jamaican Jerk Center for Victualers and Dance Hall, Gregory P. Tsairis DBA: Maine Lobster Outlet for Victualers, Nicole Hill DBA: Molly O's Restaurant for Victualers, Linda Sirois DBA: My Wine-y Sister for Victualers, Brenda Strum DBA: R&R Find Chocolates for Victualers, John Lamarre DBA: Roast-N-Crumb for Victualers, Molly Lavechia and Pricilla Ford DBA: Rocky Acre Farm Stands for Victualers, SC Venture, Inc. DBA Ruby's Wood Grill for Victualers, Liquor, Special Amusement, and Coin-Operated Amusement, Two Pars, Inc. DBA: The Meeting House for Victualers, Liquor, Special Amusement and Dance Hall, Mike and Jim Manos DBA: York Dairy Bar for Victualers, Jose and Kathleen Perez DBA: Sweet Josie's Candy Shoppe for Victualers subject to taxes, fees and inspections being current and compliant with the usual noise stipulations. Vote 5-0, motion passes.

J. Old Business

K. New Business

1. Call a Special General Referendum for November 4, 2014 to Fill Vacancy on Budget Committee

The York Home Rule Charter requires that the Board of Selectmen call a Special General Referendum to fill a vacancy in an elected office, other than Selectman, within 30 days after the vacancy occurs unless the vacancy occurs within 120 days of a scheduled Budget Referendum.

Moved by Mr. Nowell, seconded by Mr. Macdonald to call a Special General Referendum for November 4, 2014 to fill a vacancy on the Budget Committee pursuant to Article V, Section 3(D) of the York Home Rule Charter. Vote 5-0, motion passes.

2. Discussion and Possible Action on a Letter from the Kittery Water District Regarding the Sale of Land

On January 27, 2014 the Board of Selectmen approved entering into a consent order with the Kittery Water District under which the Town would issue a

quitclaim release deed to the Kittery Water District for property at 100 Mill Lane. The Kittery Water District now intends to sell the property at 100 Mill Lane and pursuant to Title 35-A, Section 6109 of MRSA the Kittery Water District must provide notice of the sale to the municipality in which the land is located and offer the municipality the right of first refusal to purchase the land.

Mr. Macdonald suggested that that the Board of Selectmen notify the York Land Trust of the property for sale and that the Town would be willing to assign it's right of first refusal to the York Land Trust, should they have interest in it.

Moved by Mr. Nowell, seconded by Mr. Speers to notify the Kittery Water District that the Town of York has no interest in purchasing water resource land located at 100 Mill Lane. Vote 2-3, Mr. Speers, Mr. Palmer and Mr. Macdonald against, motion fails.

3. Discussion and Possible Action of the Appointment of an Owner's Representative for the Long Sands Bathhouse Project

Moved by Mr. Macdonald, seconded by Mr. Nowell to appoint Mike Sullivan, Parks and Recreation Director, as the Owner's Representative for the Long Sands Bathhouse construction project. Vote 5-0, motion passes.

4. Discussion and Possible Action on the Issuance of a Request for Proposals for Design of the Long Sands Bathhouse and Drainage Projects

As a means to integrate all of the details of the bathhouse construction project, the two drainage project and the 1A relocation project, it is recommended that all the projects be incorporated into one design.

Moved by Mr. Macdonald, seconded by Mr. Nowell to approve the issuance of a Request for Proposals which, for the purposes of design only, consolidates the Long Sands Bathhouse, the Long Sands drainage projects and the relocation of Route 1A. Vote 5-0, motion passes.

5. Discussion and Possible Action on the Duties for an Owner's Representative for the Police Station and Connector Road Projects

The Selectmen have previously discussed appointing a new Owner's Representative for the Police Station and Connector Road Project in their Work Session earlier in the evening, however Ms. Andrews felt that there was not enough discussion to take action and would like to move this topic to the Work Session to be held before the next regular meeting on June 23, 2014. There were conflicting opinions on including item 10 of the draft listing of potential duties and responsibilities of the Owner's Representative for the Police Station and Connector Road Project.

Moved by Mr. Macdonald, seconded by Mr. Palmer to appoint Mr. Yandow to continue being the Owner's Representative for the Police Station and Connector Road Project on items 1-9 of the draft listing of potential duties and responsibilities. Mr. Macdonald withdrew his motion.

6. Discussion and Possible Action on Developing a List of Responsibilities and Expertise for the Charter-Required Building Committee for the Police Station Project

Chairman Andrews asked Town Manager Yandow to provide copies of the most recent Planning Board Submission regarding the Police Station Project.

7. Discussion and Possible Approval on Forming a Citizen's Committee to Assist in the Town Manager Search

Moved by Mr. Macdonald, seconded by Mr. Nowell to form a Citizen's Committee to assist in the Town Manager Search. Vote 5-0, motion passes.

8. Discussion and Possible Action on Approval of Collective Bargaining Agreements with the York Police Benevolent Association

Moved by Mr. Nowell, seconded by Mr. Macdonald to approve a one year Collective Bargaining Agreement with the York Police Benevolent Association effective July 1, 2013 through June 30, 2014 and a three year Collective Bargaining Agreement with the York Police Benevolent Association effective July 1, 2014 through June 30, 2017. Vote 5-0, motion passes.

9. Discussion and Possible Action on Approval of a Collective Bargaining Agreement with the York Firefighters Association Local 3622 AFL-CIO-CLC

Moved by Mr. Nowell, seconded by Mr. Macdonald to approve a three year Collective Bargaining Agreement with the York Firefighter's Association Local 3622 AFL-CIO-CLC effective July 1, 2013 through June 30, 2016. Vote 5-0, motion passes.

10. Property Redemption: 44 Brave Boat Harbor Road

Moved by Mr. Nowell, seconded by Mr. Macdonald to approve the redemption of Tax Map 0088-0045; located at 44 Brave Boat Harbor Road, as requested, subject to the attached conditions being met and that all taxes, interest and administrative costs are paid in full by no later than August 8, 2014. Vote 5-0, motion passes.

11. Property Redemption: 35 Long Beach Avenue #27

Moved by Mr. Macdonald, seconded by Mr. Nowell to approve the redemption of Tax Map 0027-0058-0027; located at 35 Long Beach Avenue #27, as requested, subject to the attached conditions being met and that all taxes, interest and administrative costs are paid in full by no later than August 8, 2014. Vote 5-0, motion passes.

12. Special Event Permit: ESA Surf Contest

Moved by Mr. Nowell, seconded by Mr. Macdonald to approve the Special Event Permit application for the Eastern Surfing Association's "ESA Surf Contest" event on Saturday, June 21, 2014 with the attached conditions given by Department Heads. Vote 5-0, motion passes.

13. Special Event Permit: Village Elementary End of Year Bonfire

Moved by Mr. Nowell, seconded by Mr. Macdonald to approve the Special Event Permit application for the Village Parent Group's "Village Elementary End of Year Bonfire" event on Friday, June 20, 2014 with the attached conditions given by Department Heads. Vote 5-0, motion passes.

14. Special Event Permit: Josias River Farm Weddings

Moved by Mr. Nowell, seconded by Mr. Macdonald to approve the Special Event Permit application for the weddings at Josias River Farm on the following dates: June 21, July 26, August 16, August 30, September 6, September 20, September 27, October 4, October 11 and October 18 of 2014 with the attached conditions given by Department Heads. Vote 5-0, motion passes.

15. Catered Function Application: Black Tie Company

Moved by Mr. Macdonald, seconded by Mr. Nowell to approve the Application for Catered Function for the Black Tie Company for a wedding at 171 Logging Road on Saturday, June 21, 2014. Vote 5-0, motion passes.

L. Other Business

Ms. Andrews stated that she has left a message for Tim Haskell, Superintendent of the Sewer District to try and set up a meeting with him and the Board of Selectmen.

Mr. Nowell stated the doesn't want to see the Long Sands Bathhouse project progress to the extent that we are spending money for architects or surveyors until they find out who owns the land under the proposed bathhouse.

M. Citizens' Forum

Public Comment: Sam Horn

Adjourn

Moved by Mr. Nowell, seconded by Ms. Andrews to adjourn the meeting at 8:10PM.

**BOARD OF SELECTMEN'S
MEETING AGENDA
7:00PM MONDAY, JUNE 23, 2014
YORK LIBRARY**

6:30/6:45: Conservation Commission and Parks and Recreation Board Interviews

Present: Chairman Mary Andrews, Vice Chairman Robert Palmer Jr., Torbert Macdonald, Ronald Nowell, Jonathan Speers, Town Manager Robert G. Yandow and member of the press and public.

Call to Order

Chairman Andrews called the meeting to order at 7:00PM.

Opening Ceremonies

A. Minutes

1. April 28, 2014 Meeting Minutes
2. May 6, 2014 Meeting Minutes
3. May 12, 2014 Meeting Minutes
4. June 5, 2014 Meeting Minutes

Moved by Mr. Macdonald, seconded by Mr. Nowell to approve the minutes of April 28, 2014, May 6, 2014 and May 12, 2014. Vote 3-0-2, Mr. Speers and Mr. Palmer abstained, motion passes.

Moved by Mr. Macdonald, seconded by Mr. Nowell to approve the minutes of June 5, 2014. Vote 5-0, motion passes.

B. Chairman's Report

Chairman Andrews stated that the Town Manager Search will now be including an Interim Town Manager Search, as Town Manager Yandow's retirement date has been moved up to September 2, 2014. Ms. Andrews informed the public that the Citizen's Committee for the Town Manager Search will be involved in the interviews for the new Town Manager and encouraged citizen's to apply for membership to the committee. Chairman Andrews read a timeline into the record provided by Town Manager Yandow regarding the Police Station Project so far.

C. Manager's Report

Town Manager Yandow reminded citizens that the Board of Selectmen's regular meeting schedule for July will be as follows: July 7 and 28, due to conflicts with the Library's Book Sale schedule.

D. Awards

1. FY15 Paving Bid

On April 24, 2014 the Greater Portland Council of Governments (GPCOG) opened paving bids for the cities and towns in York and Cumberland Counties in an effort to obtain the lowest possible price for paving for the encompassed municipalities. No responsive bids proposals were received for the Town of York. Libby Scott, Inc. the Town's existing paving contractor submitted a bid of \$70.50 directly to the Town of York prior to the GPCOG bid opening. Libby Scott, Inc. was the low bidder in FY2014 and their FY2015 price was not increased.

Director of Public Works Dean Lessard recommended the Board of Selectmen award the FY2015 Town paving bid to Libby Scott, Inc.

Moved by Mr. Nowell, seconded by Mr. Macdonald to award the FY2015 Paving Bid to Libby Scott, Inc. and further moved that the Board of Selectmen receive a list of Town roads to be paved in FY2015. Vote 5-0, motion passes.

2. Cape Neddick River Water Quality Testing

Community Development Director Stephen H. Burns explained that this project is an effort to move York to a more pro-active means of posting public health advisories at its public beaches when bacteria levels are likely to be high. Linda Scotland and Mr. Burns prepared the scope and budget for a project of this nature and it proved too large to fund through the Town's MS4 program. Ms. Scotland brought the projects concept directly to the Board of Selectmen and the Board agreed to ask the voters for funding. At the May Budget Referendum the voters approved funding for \$63,000 for such a project.

The following proposals were received by the Town in response to the Request for Proposals prepared for the project:

1. Dr. Jones - \$63,000
2. FB Environmental - \$50,000

Mr. Burns stated that while both proposals are adequate, the group that reviewed the proposals found that the proposal from Dr. Jones offered several advantages that outweigh the cost differential and therefore recommend the Board of Selectmen award the contract for Beach Water Quality Modeling to Dr. Stephen Joes on UNH in an amount not to exceed \$62,839.

Moved by Mr. Nowell, seconded by Mr. Speers to award the contract for Beach Water Quality Modeling to Dr. Stephen Jones of UNH in an amount not to exceed \$62,839. Vote 5-0, motion passes.

E. Reports

1. Report from Energy Efficiency Steering Committee Regarding a Possible SEI Grant Opportunity

Energy Efficiency Steering Committee Chairman Wayne Boardman explained that the Seacoast Energy Initiative Grant was applied for through Efficiency Maine from six neighboring communities and was awarded for \$500,000 for residential energy upgrades.

F. Citizens' Forum – The Citizens' Forum is open to any member of the audience for comments on items listed on this meeting agenda. All comments should be respectful in tone and should be directed to the Chair. Comments should be brief and to the point. Questions that require extended answers or that cannot be readily answered will be referred to the Town Manager for follow-up. Anyone who wishes to submit a written request for future agenda items can do so on the form available at this meeting or may obtain the form through the Town Manager's Office.

Public Comment: Mike Micciche
Sam Horn
Helen Rollins
Judy Romano
Brent Maynard

G. Approval of Warrant #51

Moved by Mr. Nowell, seconded by Mr. Speers to approve Warrant #51. Vote 5-0, motion passes.

H. Public Hearings

1. New Business License: Sweet Josie's Candy Shoppe

Moved by Mr. Macdonald, seconded by Mr. Nowell to open the Public Hearing.

Public Comment: None

Moved by Mr. Nowell, seconded by Mr. Speers to close the Public Hearing. Without objection, so ordered.

I. Endorsements

Business Licenses:

1. Bruce Larson DBA: Southern Maine Lobster (Victualers); Located at 1021 US Route One
2. Peter Wagner DBA: Camp Eaton (Victualers); Located at 750 York Street
3. Dan Poulin DBA: Fat Tomato Grill (Victualers and Liquor); Located at 241 York Street

Moved by Mr. Macdonald, seconded by Mr. Nowell to approve the following Business Licenses: Bruce Larson DBA: Southern Maine Lobster (Victualers); Located at 1021 US Route One, Peter Wagner DBA: Camp Eaton (Victualers); Located at 750 York Street, Dan Poulin DBA: Fat Tomato Grill (Victualers and Liquor); Located at 241 York Street subject to taxes, fees and inspections being current and compliant with the usual noise stipulations. Vote 5-0, motion passes.

J. Old Business

1. Right of First Refusal for the York Land Trust on Land Being Offered by the Kittery Water District

On June 9, 2014 the Board of Selectmen discussed a letter from the Kittery Water District offering the Town of York the right of first refusal on land at 100 Mill Lane that the Kittery Water District intends to dispose of. The Board suggested that the right of first refusal be transferred to the York Land Trust and received an email from York Land Trust's Executive Director Doreen MacGillis expressing interest in accepting the right of first refusal on the land.

Moved by Mr. Macdonald, seconded by Mr. Nowell to notify the Kittery Water District that the Town of York is transferring its right of first refusal on land at 100 Mill Lane to the York Land Trust. Vote 5-0, motion passes.

K. New Business

1. Administrative Changes Relating to the New Business Licensing Ordinance

The Town of York Voters approved a new Business Licensing Ordinance on May 17, 2014. The new Ordinance directs the Board fo Selectmen to adopt an application form and accompanying instructions. There are two Selectmen's Policies (Off-Premise Catering License Policy and the License Application Policy) that are no longer needed and have been factored into the new Ordinance.

Moved by Mr. Nowell, seconded by Mr. Speers to adopt the new application form relating to the Business Licensing Ordinance as proposed by staff. Vote 5-0, motion passes.

Moved by Mr. Nowell, seconded by Mr. Macdonald to repeal the Off-Premise Catering License Policy and the License Application Policy. Vote 5-0, motion passes.

2. Discussion and Possible Action on a Request by the York Village Study Committee to Negotiate for Design Services

The York Village Study Committee previously advised the Board of Selectmen about the Request for Qualifications process that the committee was engaged in regarding design and development services for York Village. The RFQ process has been completed and the committee has selected The Downtown Revitalization Collaborative of Portland, Maine as the preferred vendor.

Moved by Mr. Nowell, seconded Mr. Macdonald to authorize the York Village Study Committee to negotiate a contract with The Downtown Revitalization Collaborative of Portland for design and development of the York Village Master Plan with the understanding that the Board of Selectmen must ultimately approve the contract. Vote 5-0, motion passes.

3. Appointments to the York Village Study Committee

Moved by Mr. Nowell, seconded by Mr. Speers to appoint Christine Hartwell to the York Village Study Committee. Vote 5-0, motion passes.

4. Discussion and Possible Action on a Letter From the York Sewer District Regarding Transferring Ownership of Land

The former Board of Selectmen Chairman received a letter from York Sewer District regarding the long-standing issue of an easement from the Sewer District in order to complete the drainage portion of the Main Street paving project. The York Sewer District would like to meet with the Selectmen to discuss the Main Street drainage project and their offer to donate the necessary land to the Town. Chairman Andrews stated that she has indeed left a message for Sewer District Superintendent, Tim Haskell regarding setting up a meeting.

5. Discussion and Possible Action on Requesting the Town Manager Contact the Davis Family Regarding Property Located at 142 York Street

Moved by Mr. Macdonald, seconded by Mr. Nowell to authorize the Town Manager to contact the estate representative for the Davis family to determine if the asking price for the property is subject to negotiation. Vote 5-0, motion passes.

6. Board of Appeals Re-Appointments

Moved by Mr. Macdonald, seconded by Mr. Speers to appoint Britton Garon as an Alternate Member, and Robert Lascelles as a Regular Member to the Board of Appeals, with terms expiring June 30, 2017. Vote 5-0, motion passes.

7. Assessment Review Board Re-Appointment

Moved by Mr. Macdonald, seconded by Mr. Nowell to appoint Leon Moulton as a Regular Member to the Assessment Review Board, with a term expiring June 30, 2017. Vote 5-0, motion passes.

8. Energy Efficiency Steering Committee Re-Appointment

Moved by Mr. Macdonald, seconded by Mr. Nowell to appoint Stephen Kosacz as a Regular Member to the Energy Efficiency Steering Committee, with a term expiring June 30, 2017. Vote 5-0, motion passes.

9. Harbor Board Re-Appointment

Moved by Mr. Macdonald, seconded by Mr. Nowell to appoint Matthew Donnell as a Regular Member to the Harbor Board, with a term expiring June 30, 2017. Vote 5-0, motion passes.

10. Historic District Commission Re-Appointment

Moved by Mr. Macdonald, seconded by Mr. Nowell to appoint Kent White as a Regular Member to the Historic District Commission, with a term expiring June 30, 2017. Vote 5-0, motion passes.

11. Municipal Social Services Review Board Re-Appointment

Moved by Mr. Macdonald, seconded by Mr. Nowell to appoint Connie Hanley as a Regular Member to the Municipal Social Services Review Board, with a term expiring June 30, 2017. Vote 5-0, motion passes.

12. Senior Citizens Advisory Board Re-Appointment

Moved by Mr. Nowell, seconded by Mr. Nowell to appoint Bruce Rennie as a Regular Member to the Senior Citizens Advisory Board, with a term expiring June 30, 2017. Vote 5-0, motion passes.

13. Shellfish Commission Re-Appointment

Moved by Mr. Macdonald, seconded by Mr. Nowell to appoint Stanley Zajechowski as a Regular Member to the Shellfish Commission, with a term expiring June 30, 2017. Vote 5-0, motion passes.

14. Sohier Park Committee Re-Appointment

Moved by Mr. Macdonald, seconded by Mr. Nowell to appoint Brian Ross as a Regular Member to the Sohler Park Committee, with a term expiring June 30, 2017. Vote 5-0, motion passes.

15. Design Review Board Re-Appointment

Moved by Mr. Macdonald, seconded by Mr. Nowell to appoint Joseph Dominguez as a Regular Member to the York Harbor Site Design Review Board, with a term expiring June 30, 2017. Vote 5-0, motion passes.

16. York Housing Authority Re-Appointment

Moved by Mr. Macdonald, seconded by Mr. Nowell to appoint Patricia Murray and Robin Cogger as Regular Members to the York Housing Authority, with terms expiring June 30, 2017. Vote 5-0, motion passes.

17. Conservation Commission Appointment

Moved by Mr. Macdonald, seconded by Mr. Nowell to appoint Kelly Wilsey as a Regular Member to the Conservation Commission, with a term expiring June 30, 2017. Vote 5-0, motion passes.

18. Parks and Recreation Board Appointment

Moved by Mr. Macdonald, seconded by Mr. Nowell to appoint Timothy Ward as a Regular Member to the Parks and Recreation Board, with a term expiring June 30, 2017. Vote 5-0, motion passes.

19. Special Event Permit: Graystone Builders Annual Beach Bonfire Benefit

Moved by Mr. Macdonald, seconded by Mr. Nowell to approve the Special Event Permit for the Graystone Builders Annual Beach Bonfire Benefit event on Saturday, August 30, 2014 with the attached conditions given by Department Heads. Vote 5-0, motion passes.

20. Special Event Permit: YCSA Mount A Challenge Bike Ride

Moved by Mr. Macdonald, seconded by Mr. Nowell to approve the Special Event Permit for the YCSA Mount A Challenge Bike Ride event on Saturday, September 27, 2014 with the attached conditions given by Department Heads. Vote 5-0, motion passes.

21. Special Event Permit: Zumba with Marianela

Moved by Mr. Macdonald, seconded by Mr. Nowell to approve the Special Event Permit for the Zumba with Marianela event on Saturday, July 27, 2014 with the attached conditions given by Department Heads. Vote 5-0, motion passes.

L. Other Business

Mr. Macdonald stated that he, along with "Think Again" members attended a Maine Turnpike Authority meeting and read the letter that the Board of Selectmen signed on behalf of the community into the record of their meeting.

Mr. Nowell asked when the Penstock Road Discontinuance was going to be recorded. Mr. Yandow stated that he spoke with the Town Attorney today and that process will be starting tomorrow.

M. Citizens' Forum

Public Comment: None

Adjourn

Moved by Mr. Macdonald, seconded by Mr. Speers to adjourn the meeting at 8:30PM. No objection, so moved.

York Water District

Info Packet for Board of Selectmen

07.28.14

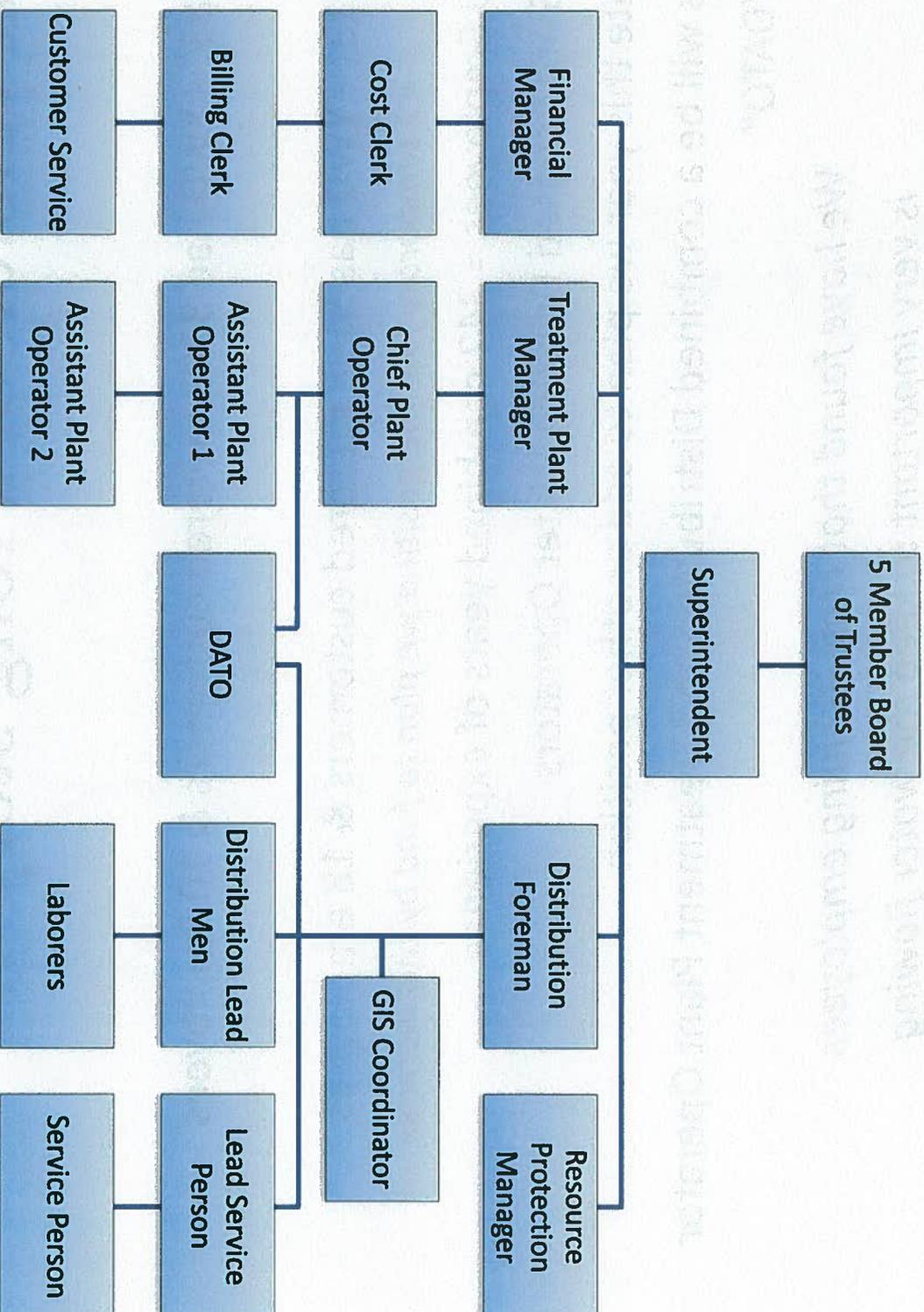
Re; Increase in Rates

January 2015

Delivering an essential public service

- Public Health Protection
- Fire Protection
- Support for the Economy
- Experienced staff (combined over 340 years experience)
- Protecting our Watershed & Chase's Pond
- Planning for the future

Organizational Chart



Short version of a long story...

"1983" - YWD had 3588 metered customers & 10 Employees

"2013" - YWD has 5198 metered customers & 18 employees

+ 1 temporary fulltime position we plan to fund by this increase

- 19 Employees = 342 combined years of experience
- 15 are licensed Drinking Water Operators
- Late this year we plan to add another position

This will be a combined Distribution and Treatment Plant Operator or "DATO"

We have found that cross-training employees is very important to keep the water flowing

OL&SUITSPHOU5| Cpu&L4



**YORK WATER DISTRICT
DISTRIBUTION SYSTEM MAP**

Legend

- Water Storage Tanks
- Green Hydrants
- Orange Hydrants
- Red Hydrants
- Seasonal Hydrants
- Distribution Mains
- Summer Line Mains

7/12/2014

Mount A & Watershed

- One primary function of the York Water District is to manage and protect the 2090 acre watershed surrounding Chase's Pond.
- YWD has an active watershed management plan
- YWD owns a telecommunications tower on the Top of Mount Agamenticus
- Revenues generated from the Mt. A Tower & Timber Harvesting are used in the watershed for Patrolling, Watershed Protection, Source Protection, Road and Trail maintenance & Land purchases



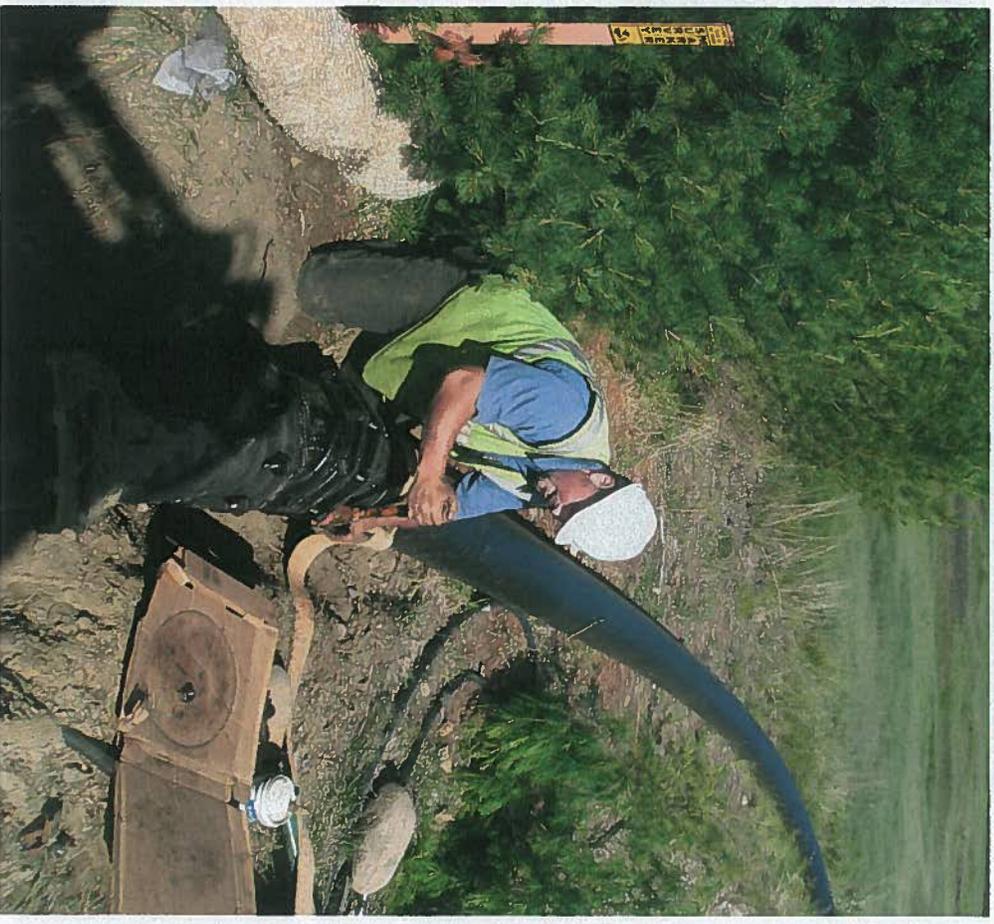
Treatment Plant

- Direct Filtration Treatment Plant online in 1990
- Designed to produce a max of 4 MGD
- .99 MG average produced daily in 2013
- Summer Max day 2.33 MG
- 362 MG produced in 2013



Distribution System

- District maintains 83+/- miles of water mains.
- 365 Public & 69 Private Fire Hydrants
- 5198 Metered service connections
- 6" – 16"
- Cast Iron - DI- Poly
- 17 miles of Seasonal mains 2"-8"



Distribution Storage

- Simpson's Hill Storage Tank

- Built in 1983

At a cost of \$560k

- 3 mg capacity

- In 2008 Rehab was completed \$526,000

Elevated tanks serve 2 main functions

- Maintain system pressure during peak periods
- Supply for firefighting!



Distribution Storage

- York Heights Storage Tank
- Built in 1970
- 2 mg capacity
- Rehabbed in 1985
- Scheduled to be rehabbed in 2015-16
- Estimated cost \$570k

High priority!



Storage for process water

- Back Wash Tank
- Built in late 80's
- Put on line / TP
- .3 mg capacity
- Rehab completed in 2012 @ \$290,345



Booster Stations

- **White Pine Pump Station**

(serves 17 lot subdivision)

- **Whippoorwill Pump Station**

(serves 100 lot subdivision)

Both costly to run but;

necessary to serve



Interconnections

Route 1 North PS

- Allows ability to push/pull water from KKW
- Also maintains system pressure towards York/Ogunquit town line



Route 1 South PS

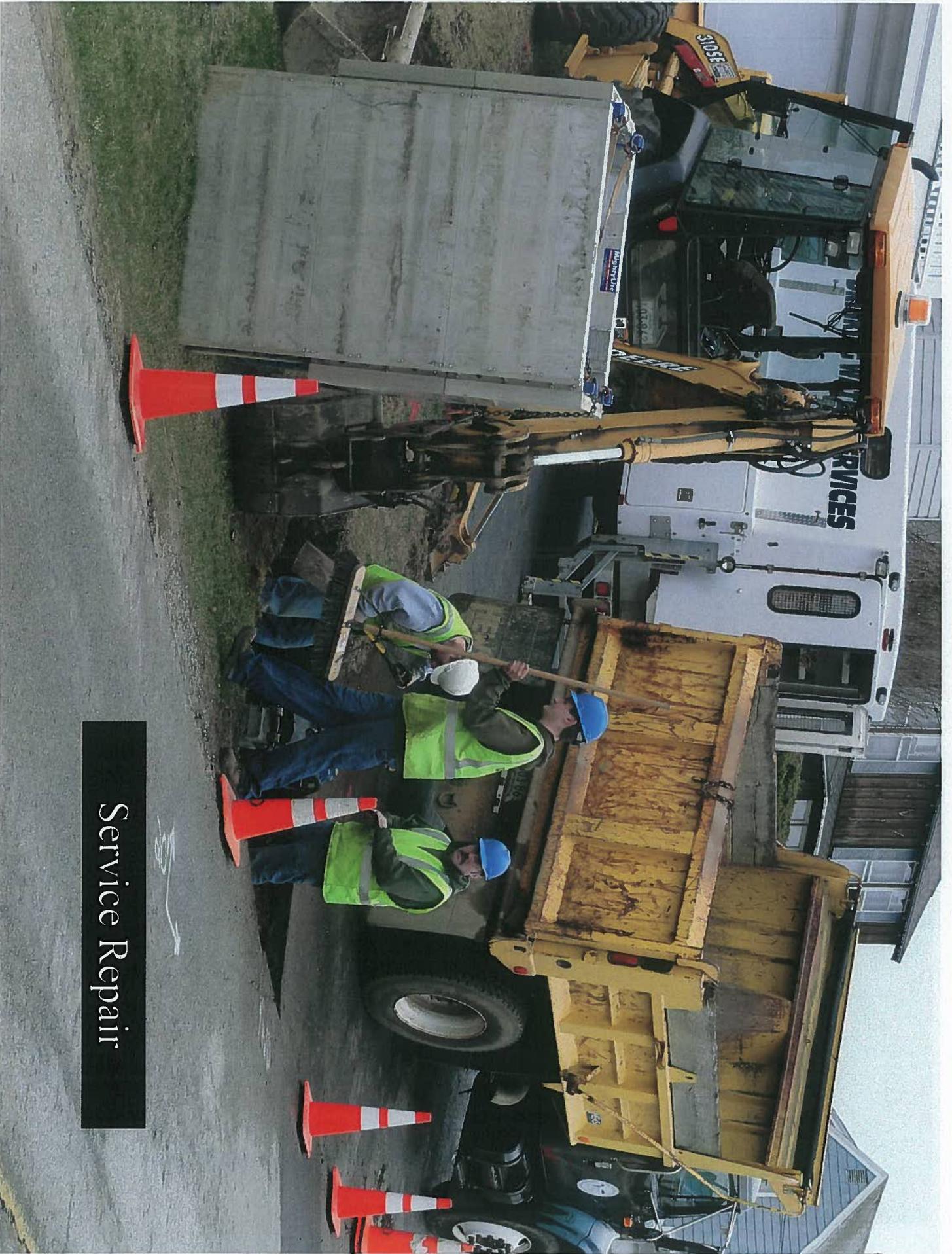
- Allows ability to push/pull water from Kittery Water District
- Also maintains system pressure towards York/Kittery town line



Water Infrastructure.....

- 1. in·fra·struc·ture**
- 2. basic organization: the most basic level of organizational structure in a complex body or system that serves as a foundation for the rest**
- 3. public services or systems: the large-scale public systems, services, and facilities of a country or region that are necessary for economic activity, including power and water supplies, public transportation, telecommunications, roads, and schools**

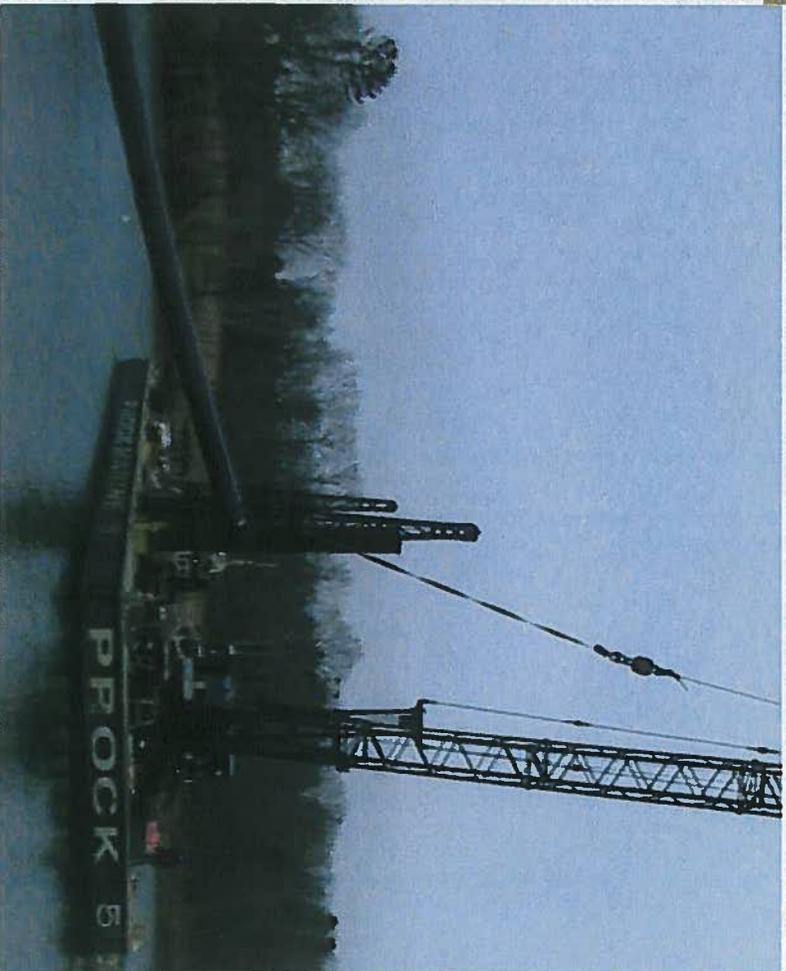
On the surface seems simple... Below the surface a little more complicated.....



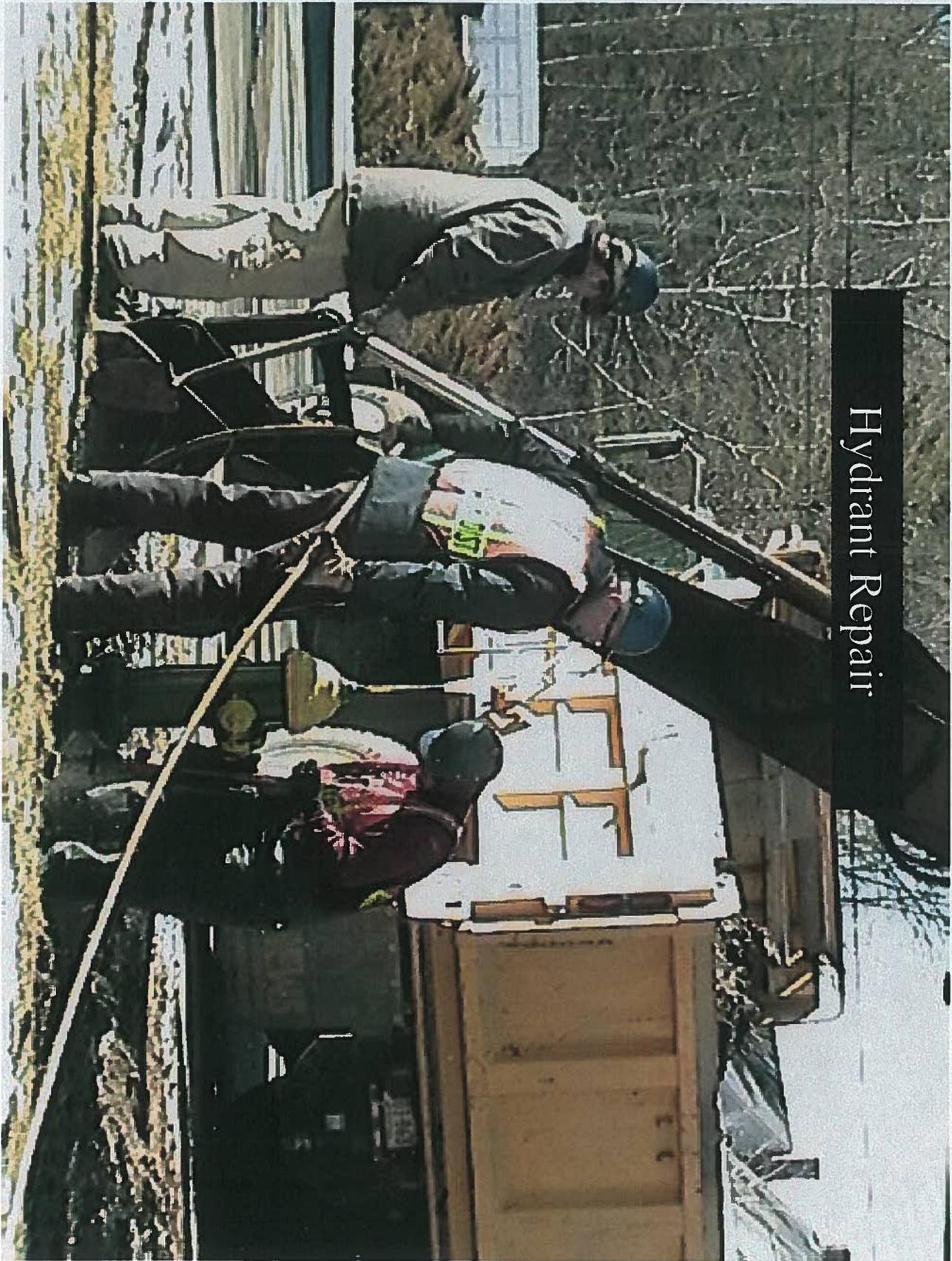
Service Repair



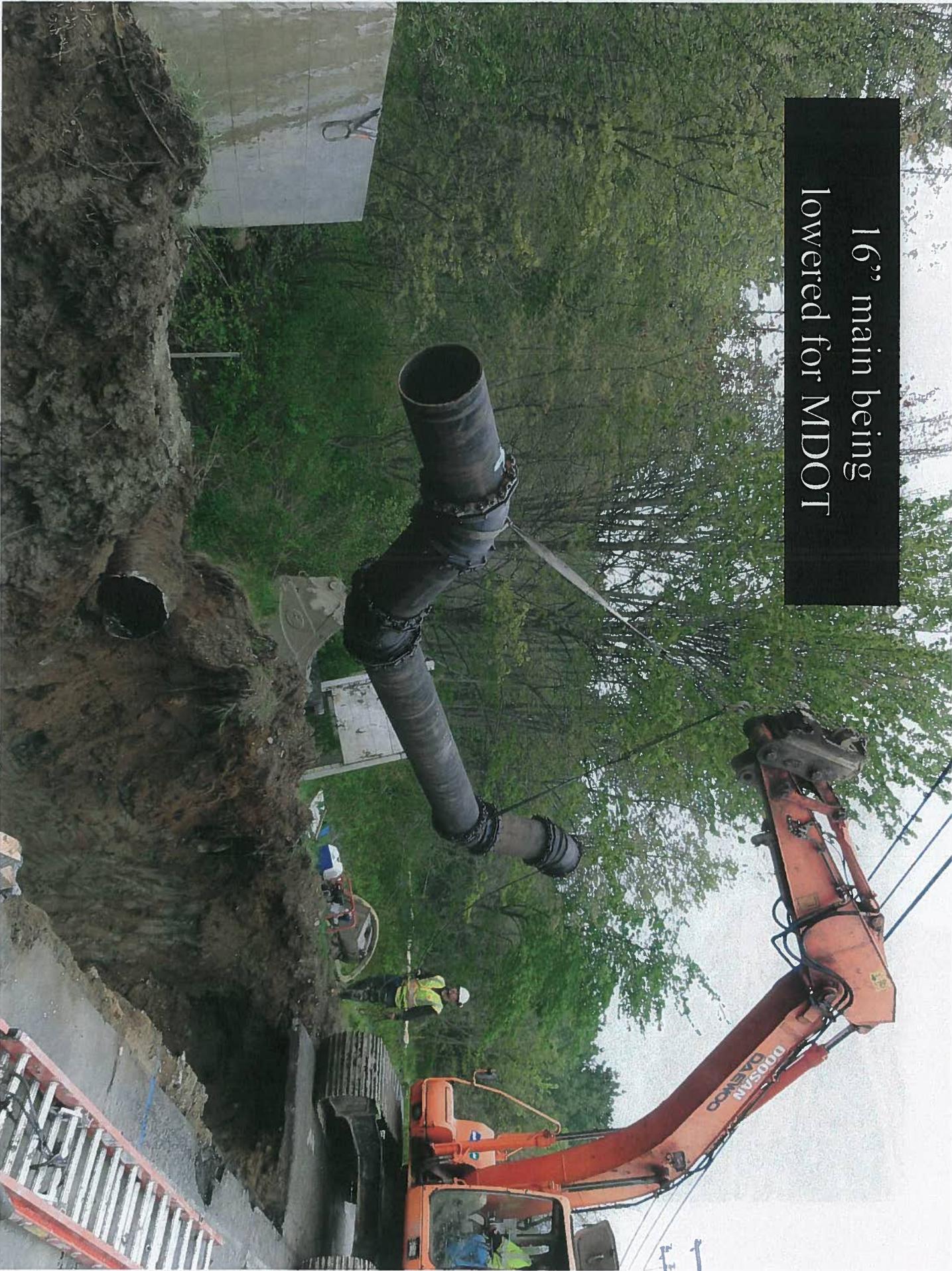
Poly pipe being floated
across York River @
Sewall's Bridge



Hydrant Repair



16" main being lowered for MDOT



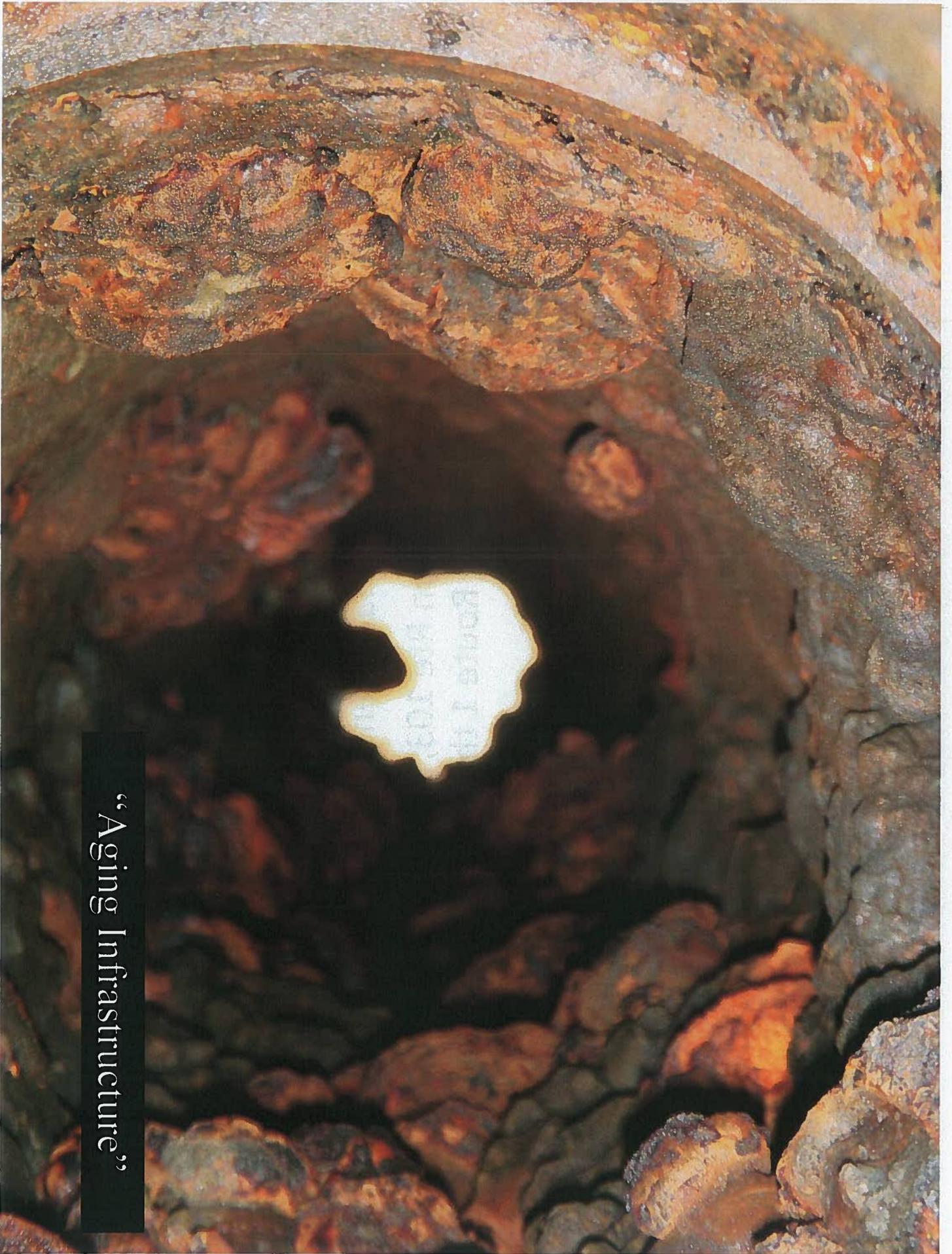
Service Repair



Plant Repairs



08.28.2007



“Aging Infrastructure”

Work Load....

Since the last rate increase in 2008 the District has completed many projects that were required by others.

Such as;

MDOT had several bridge replacements;

Clark Road bridge, 3 bridges on Rte 103, Sewall's Bridge and 2 major culvert crossings along Route 1 that required main replacements.

YDPW drainage projects required a considerable amount of work.

All in addition to regularly scheduled maintenance.

No doubt,

All in all the projects completed were very important & necessary to the integrity of the District's Infrastructure.

We have additional needs....

This rate increase is necessary to offset the increases to fuel, power & chemicals.

"included in this increase" bonding \$4 million dollars.

- Plan to complete necessary upgrades to our 25 year old treatment plant.
- Key to getting back on track with our Master plan.
- It is recommended to replace 1% (1mile)of infrastructure annually.

If followed we would need to spend 1 million annually (not realistic)

- The following list is an aggressive but do-able project list planned for now thru 2016 to maintain/replace aging infrastructure. When complete, this will set the pace for future projects that will be completed through depreciation. *"built into rates"*

Approved Main Replacement Project Schedule

Fall of 2014 Cape Neddick Road

1100' from VFW to Simpson Hill tank access road \$316K

Spring of 2015

Church Street - 1200' From Ball field to LBA \$255K

Shore Road - 1600' From market to Shore Road bridge \$362K

Summer of 2015

Organug Road 3230' From Organug lane/Sewall's bridge \$660K

Fall of 2015

Seabury Road -2800' From Harbor lights/Southside Rd \$600K
Route 91 - 640' From Webber's building/Rte. 95 \$135K
Plaisted Road - 350' From Rte 1 to just past Georgeana \$107K

Spring of 2016 Freeman Street Phase 1 \$256K
950' From top of Beach Street to 50 Freeman St

Summer of 2016 Harmon Park \$190K
860' From 1-A to Varrell Lane

Fall of 2016 Freeman Street Phase 2
1420' From 50 Freeman St. to end of Freeman St \$343K

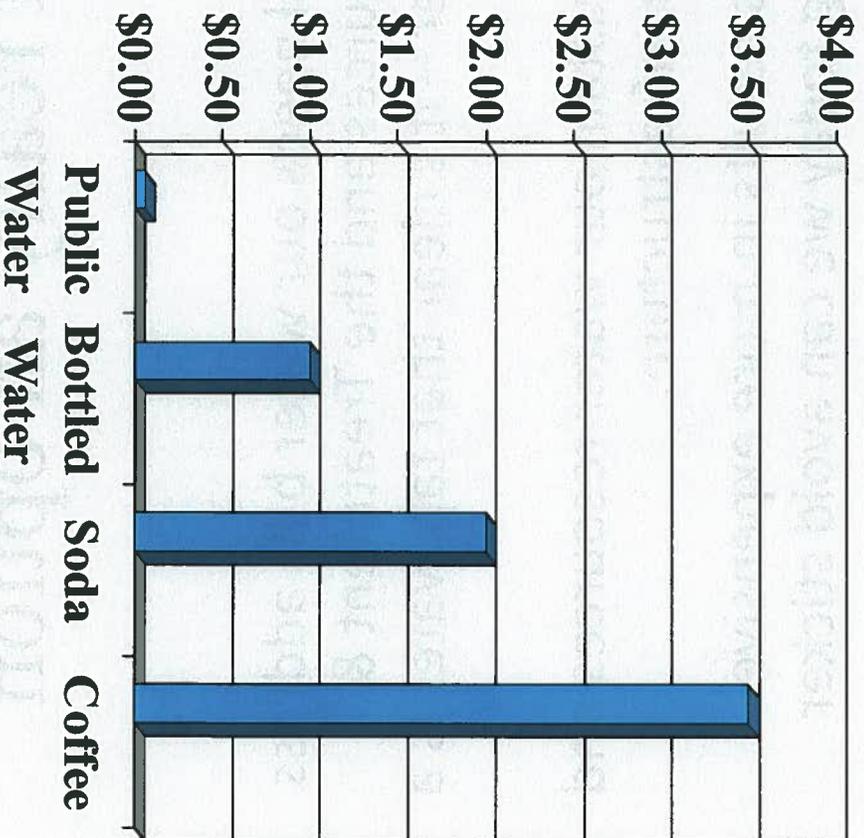
Total Estimated Cost \$3,224,000

Kick the can?? Not really an option

- When you consider the critical needs our water bills address
 - the Stewardship of water sources and the Treatment & Delivery of Safe Drinking Water – It's clear that tap water is a tremendous value.
- Our Water rates pay to both sustain our water resources and maintain & improve our water infrastructure.
- Deferring infrastructure needs results in more expensive fixes in the future. By investing today we can avoid sticker shock in the years ahead.

Value of Water

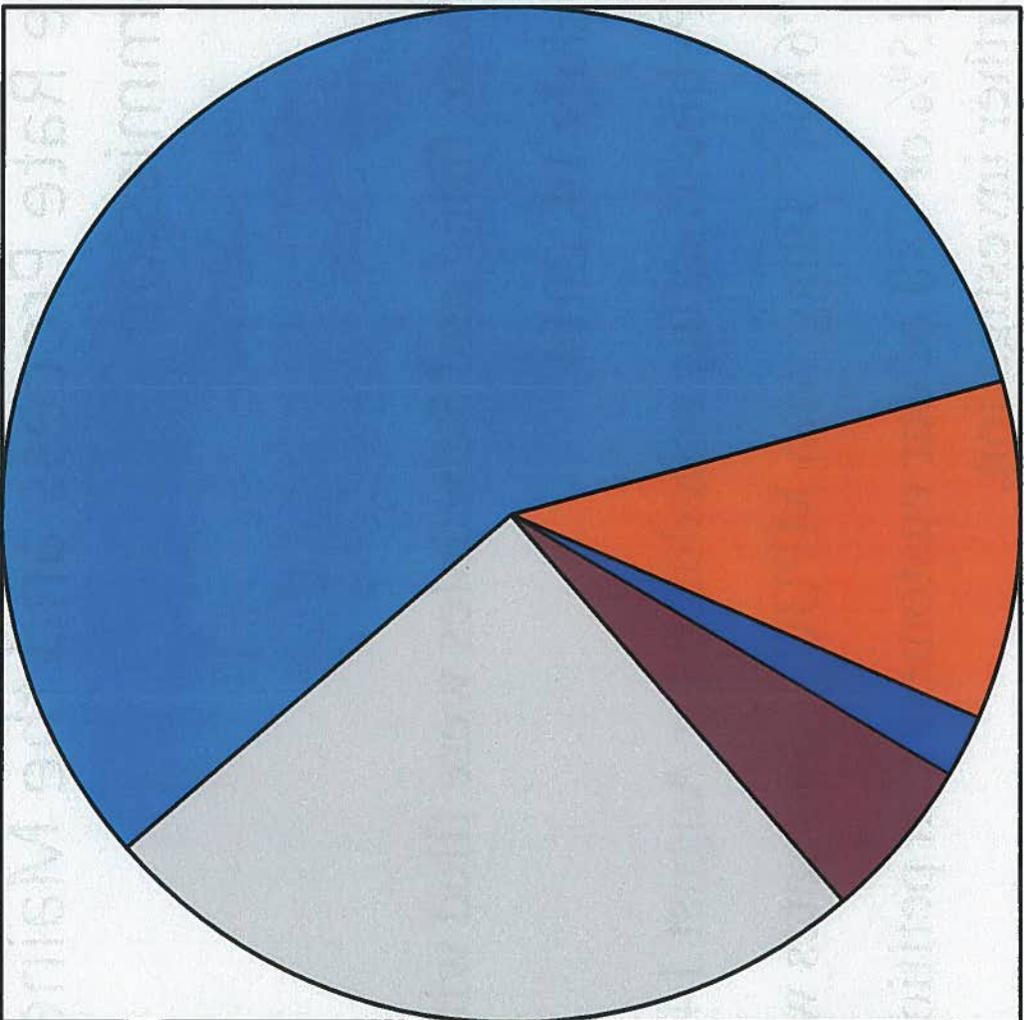
- < 1 cent/gallon delivered to your home
- (.0093c per gallon)
- Cost of 1 gallon of bottled water is equal to 107 gallons of tap water



The Rate Process and the Maine Public Utilities Commission

- Rate filing and Schedules were filed with the MPUC on July 14, 2014
- Public Hearing scheduled for August 14, 2014
- “6104” filing with MPUC – new rates will be effective 1/1/2015
- 15% or 780 of our customers can petition the MPUC to request further investigation.

YWD Revenue by customer class



- 57.1% Residential
- 10.8% Commercial
- 2% Governmental
- 5.2% Private Fire
- 24.9% Public Fire

Impact of Proposed Rates

Requested overall increase of 19.6% (\$452,125) to be allocated evenly to all customer classes

- *19.6% represents 2.8% annually since 2008*

Impact on Metered users will vary by use

- Minimum charge for 1000cf or less will increase from \$58.53 to \$70.00
- Up \$11.47 /quarter or \$45.88 annually
- Typical residential bill will increase by \$.27 Day (from \$123.33 to \$147.52/quarter for an average of 2200 cf)

Impact of Proposed Rates

- Private fire protection charges will increase from \$141.74/quarter to \$169.52/quarter (private fire hydrants) 19.6%
- Public fire protection charge will increase from \$67,616.67/month to \$78,450.00/month 16.02%

Proposed New Rate Schedule Annual Customers

CONSUMPTION CHARGES

First	1,000	cubic feet per quarter	\$70.00	per quarter
Next	2,000	cubic feet per quarter	6.46	per 100 cubic feet
Next	6,000	cubic feet per quarter	4.09	per 100 cubic feet
Next	18,000	cubic feet per quarter	2.25	per 100 cubic feet
Excess	27,000	cubic feet per quarter	1.44	per 100 cubic feet

MINIMUM CHARGES AND ALLOWANCES

A Minimum Charge will be based on the size of the meter installed as follows:

METER SIZE	QUARTERLY ALLOWANCE CHARGE (cu. Ft.)	ANNUAL ALLOWANCE CHARGE (cu. Ft.)
5/8"	1,000 \$ 70.00	4,000 \$280.00
3/4"	2,000 134.60	8,000 \$538.40
1"	3,000 199.17	12,000 \$796.68
1 1/2"	6,000 321.88	24,000 \$1,287.52
2"	12,000 512.04	48,000 \$2,048.16
3"	24,000 781.86	96,000 \$3,127.44
4"	48,000 1150.71	192,000 \$4,602.84

Proposed New Rate Schedule Seasonal Customers

CONSUMPTION CHARGES

First	2,000 cubic feet per season	\$333.48 per season
Next	4,000 cubic feet per season	9.17 per 100 cubic feet
Next	12,000 cubic feet per season	5.59 per 100 cubic feet
Next	36,000 cubic feet per season	3.09 per 100 cubic feet
Excess	54,000 cubic feet per season	2.00 per 100 cubic feet

MINIMUM CHARGES AND ALLOWANCES

A Minimum Charge will be based on the size of the meter installed as follows:

METER SIZE	MINIMUM PER SEASON ALLOWANCE (cu. Ft.)	CHARGE
5/8"	2,000	\$333.48
3/4"	3,000	425.21
1"	6,000	700.41
1 1/2"	12,000	1,034.99
2"	36,000	1,926.07
3"	48,000	2,296.36
4"	96,000	3,320.37

Contact Info;
Don Neumann
Superintendent
York Water District
207-363-2265
dneumann@yorkwaterdistrict.org

Proposed New Rates Schedule



**Notice of Public Hearing
Board of Selectmen
Monday, July 28, 2014
7:00 PM
York Public Library**

The York Board of Selectmen will conduct a Public Hearing regarding proposed ordinance amendments to be considered at the November 2014 General Referendum, as follows:

1. MS4 Post-Construction Stormwater Management Ordinance
2. MS4 Non-Stormwater Discharge Ordinance
3. Require Septic System Inspections at Time of Property Transfers
4. Application Procedures for Piers, Wharfs, Docks and Floats
5. Standards for Piers, Wharfs, Docks and Floats
6. Medical Marijuana
7. Enabling Ordinance for Special Events Regulations

Printed copies of the text of these amendments (draft document dated June 27, 2014) are available at Town Clerk's office in Town Hall, and digital copies are available on the Town's Web page (www.yorkmaine.org).



PUBLIC HEARING NOTICE

July 28, 2014

7:00PM

York Public Library

The Selectmen will hold a Public Hearing on July 28, 2014 regarding a New Business License Application for the following:

- Jacob Remignanti DBA: Dr. Claw's Lobster Rolls (Food Service License) Located at 11 Main Street
- Woods Family, INC. DBA: Woody's Brick Oven Pizza (Food Service) Located at 11 Railroad Avenue



**Notice of Public Hearing
Board of Selectmen
Monday, July 28, 2014
7:00 PM
York Public Library**

The York Board of Selectmen will conduct a Public Hearing regarding a Petition Submitted to the Town Clerk for Enactment of an Ordinance Allowing Use of Marijuana by Persons 21 Years of Age or Older in the Town of York.



AGENDA ITEM NUMBER: _____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: July 25, 2014	Type of Action: <input type="checkbox"/> Procedural <input checked="" type="checkbox"/> Formal Action <input type="checkbox"/> Other: _____
Date Action Requested: July 28, 2014	
Regular <input checked="" type="checkbox"/> Work Session <input type="checkbox"/>	
Subject: Business License Applications (4)	

TO: BOARD OF SELECTMEN

FROM: Melissa M. Avery; Assistant to the Town Manager

RECOMMENDATION:

PROPOSED MOTION: I move to approve the following licenses:

1. Paul A. Gagnon Trustee DBA: Chapman Cottage (Food Service, Liquor, Special Amusement, and Bed and Breakfast)
2. Yau Chung Ming DBA: China Bistro, Inc. (Food Service and Liquor)
3. Trevor A. Fitzgerald DBA: Hawaiian Jim's Shave Ice (Food Service)
4. Pat Rocheleau DBA: The Ledges Golf Course (Food Service and Liquor)

... subject to taxes, fees and inspections being current and compliant with the usual noise stipulations

Discussion:

FISCAL IMPACT: N/A

DEPARTMENT LINE ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared By: Melina M. Arey

Reviewed By: Robert B. Yanson

7/14/14 = Kathy



TOWN OF YORK- (186 York Street, York Me 03909) BUSINESS LICENSE APPLICATION

Business Name CHAPMAN COTTAGE
Business Location 370 YORK ST
YORK HARBOR 03911
Telephone Number 207-363-5119 x148

OWNER'S Name and Mailing Address PAUL A. GAGNON, Trustee
Chapman Family Realty Trust
POB 573 York ME

APPLICANT'S Name and Mailing Address PAUL A. GAGNON, Trustee
Chapman Family Realty Trust
POB 573 York ME

Is applicant same operator as prior year? Yes No

INSPECTION DATA (Office Use Only)		
DEPARTMENT	DATE	INITIALS
Zoning/Land Use		
Building Structural		
Electrical		
Plumbing		
Fire	5/15/2014	Apogar
Tax Collector	4/29/2014	Szeniausk

APPLICATION FEE IS \$50.00 PLUS \$25 PER SUBSEQUENT LICENSE. PLEASE CHECK APPLICABLE BOX(ES) BELOW AND ADD THE FEE INDICATED TO YOUR APPLICATION FEE. MAKE CHECK PAYABLE TO THE TOWN OF YORK.

MAP/LOT: 57 / 65
 License Year: 2014 - 2015
 No. Of Seats: 30
 No. Of Parking Spaces: 15

New License (One Time \$30 Fee): YES NO

License Renewal: YES NO

Bed and Breakfast License: # of Rooms 7

Hotel/Motel with Cooking Facilities: # of Rooms N/A

Is Your Establishment Closed for More Than 120 Consecutive Days? YES NO

REQUESTING THE FOLLOWING LICENSES:

\$25.00 Victualers
 \$25.00 Liquor
 \$25.00 Special Amusement
 \$25.00 Bottle Club
 \$25.00 Theater
 \$25.00 Dance Hall
 Coin-OP Amusement (\$75 each or \$250 for 3 or more)

Nature of Entertainment (If Applicable):
Background Music (LIVE)

Bed and Breakfast (\$10 Per Room): Total \$70

Hotel/Motel with Cooking Facilities (\$25 Per Every 10 Rooms): Total _____

Have you ever been convicted of a Felony? YES (Please Explain) _____ NO

I certify the above statements are true and understand false statements may be cause to revoke a license.

Date 4/23/2014 Applicant's Signature Paul A. Gagnon

Please Read and Initial the Following Statements:

- I understand that a license is required before operating or conducting any business or activity governed by the Town of York Licensing Ordinance.
- I understand that a Town of York Business License must be filled out COMPLETELY and all fees are to be paid before my license is considered for re/approval
- I understand that before my business license is issued I must have and pass a full inspection by the Town of York Code Enforcement Office and Fire Department.
- I understand that as a business owner I am responsible for calling and setting up an appointment for an inspection and any necessary follow-up inspection with the Code Enforcement Office and Fire Department
- I understand that I will not be granted re/approval of a business license through the Town of York until all inspections and taxes on my business are made current and compliant.

Business Owner Signature Paul A. Gagnon Business Manager Signature (If Applicable) Gary D...

Date _____ Town Manager for the Board of Selectmen _____

Issued pursuant to the provisions of Title 30A MRSA Chapter 3811 through 3814

**BUREAU OF ALCOHOLIC BEVERAGES
DIVISION OF LIQUOR LICENSING & ENFORCEMENT
164 STATE HOUSE STATION
AUGUSTA, ME 04333-0164**



Promise by any person that he or she can expedite a liquor license through influence should be completely disregarded.
To avoid possible financial loss an applicant, or prospective applicant, should consult with the Division before making any substantial investment in an establishment that now is, or may be, attended by a liquor license.

DEPARTMENT USE ONLY	
LICENSE NUMBER:	CLASS:
DEPOSIT DATE	
AMT. DEPOSITED:	BY:
CK/MO/CASH:	

PRESENT LICENSE EXPIRES 8/20/14

INDICATE TYPE OF PRIVILEGE: MALT SPIRITUOUS VINOUS

INDICATE TYPE OF LICENSE:

<input type="checkbox"/> RESTAURANT (Class I,II,III,IV)	<input type="checkbox"/> RESTAURANT/LOUNGE (Class XI)
<input type="checkbox"/> HOTEL-OPTINONAL FOOD (Class I-A)	<input type="checkbox"/> HOTEL (Class I,II,III,IV)
<input type="checkbox"/> CLASS A LOUNGE (Class X)	<input type="checkbox"/> CLUB-ON PREMISE CATERING (Class I)
<input type="checkbox"/> CLUB (Class V)	<input type="checkbox"/> GOLF CLUB (Class I,II,III,IV)
<input type="checkbox"/> TAVERN (Class IV)	<input checked="" type="checkbox"/> OTHER: <u>Class V BEB</u>

REFER TO PAGE 3 FOR FEE SCHEDULE

ALL QUESTIONS MUST BE ANSWERED IN FULL

1. APPLICANT(S) –(Sole Proprietor, Corporation, Limited Liability Co., etc.) <u>Paul Gagnon</u> DOB: <u>12/12/66</u>		2. Business Name (D/B/A) <u>Chapman Cottage</u>	
<u>370 York St</u> DOB:		<u>370 York St</u>	
Address		Location (Street Address)	
DOB:		<u>YORK</u> ME	<u>03909</u>
City/Town		State	Zip Code
DOB:		Mailing Address	
City/Town		<u>PO Box 573</u>	
State	Zip Code	City/Town	State
		<u>YORK HARBOR</u>	ME
Telephone Number	Fax Number	Zip Code	
		<u>03911</u>	
Business Telephone Number		Fax Number	
<u>207-363-5119</u>		<u>207-351-1865</u>	
Federal I.D. #	<u>20-8911581</u>	Seller Certificate #	<u>1158245</u>

- 3. If premises is a hotel, indicate number of rooms available for transient guests: N/A
- 4. State amount of gross income from period of last license: ROOMS \$ 200362 FOOD \$ 97027 LIQUOR \$ 82720
- 5. Is applicant a corporation, limited liability company or limited partnership? YES NO
- If YES, complete Supplementary Questionnaire
- 6. Do you permit dancing or entertainment on the licensed premises? YES NO music only
- 7. If manager is to be employed, give name: N/A
- 8. If business is NEW or under new ownership, indicate starting date: N/A
Requested inspection date: N/A Business hours: N/A
- 9. Business records are located at: 370 York St York, ME

10. Is/are applicants(s) citizens of the United States? YES NO
11. Is/are applicant(s) residents of the State of Maine? YES NO

12. List name, date of birth, and place of birth for all applicants, managers, and bar managers. Give maiden name, if married:
Use a separate sheet of paper if necessary.

Name in Full (Print Clearly)	DOB	Place of Birth
PAUL A. GAGNON	12/12/64	Wareham, MA

Residence address on all of the above for previous 5 years (Limit answer to city & state)
Ogunquit, ME

13. Has/have applicant(s) or manager ever been convicted of any violation of the law, other than minor traffic violations, of any State of the United States? YES NO

Name: _____ Date of Conviction: _____
 Offense: _____ Location: _____
 Disposition: _____

14. Will any law enforcement official benefit financially either directly or indirectly in your license, if issued?
Yes No If Yes, give name: _____

15. Has/have applicant(s) formerly held a Maine liquor license? YES NO

16. Does/do applicant(s) own the premises? Yes No If No give name and address of owner: _____

17. Describe in detail the premises to be licensed: (Supplemental Diagram Required) 1st floor bar, bar room, dining rooms, deck

18. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services?
YES NO Applied for: _____

19. What is the distance from the premises to the NEAREST school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? 1/2 mi Which of the above is nearest? church

20. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES NO

If YES, give details: Androscoggin Bank

The Division of Liquor Licensing & Inspection is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

NOTE: "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to \$2,000 or both."

Dated at: York, ME on April 23, 20 14
Town/City, State Date

Paul A. Gagnon
 Signature of Applicant or Corporate Officer(s)

Please sign in blue ink

Signature of Applicant or Corporate Officer(s)

PAUL A. GAGNON
 Print Name

Print Name

NOTICE – SPECIAL ATTENTION

All applications for NEW or RENEWAL liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places for approval of their application for liquor licenses prior to submitting them to the bureau.

THIS APPROVAL EXPIRES IN 60 DAYS.

FEE SCHEDULE

Class I	Spirituos, Vinous and Malt	\$ 900.00
	CLASS I: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers; OTB.	
Class I-A	Spirituos, Vinous and Malt, Optional Food (Hotels Only)	\$1,100.00
	CLASS I-A: Hotels only that do not serve three meals a day.	
Class II	Spirituos Only	\$ 550.00
	CLASS II: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; and Vessels.	
Class III	Vinous Only	\$ 220.00
	CLASS III: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	
Class IV	Malt Liquor Only	\$ 220.00
	CLASS IV: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	
Class V	Spirituos, Vinous and Malt (Clubs without Catering, Bed & Breakfasts)	\$ <u>495.00</u>
	CLASS V: Clubs without catering privileges.	
Class X	Spirituos, Vinous and Malt – Class A Lounge	\$2,200.00
	CLASS X: Class A Lounge	
Class XI	Spirituos, Vinous and Malt – Restaurant Lounge	\$1,500.00
	CLASS XI: Restaurant/Lounge; and OTB.	

FILING FEE..... \$ 10.00

UNORGANIZED TERRITORIES \$10.00 filing fee shall be paid directly to County Treasurer. All applicants in unorganized territories shall submit along with their application evidence of payment to the County Treasurer.

All fees must accompany application, made payable to: **TREASURER, STATE OF MAINE. – DEPARTMENT OF PUBLIC SAFETY, LIQUOR LICENSING AND INSPECTION DIVISION, 164 STATE HOUSE STATION, AUGUSTA ME 04333-0164.** Payments by check subject to penalty provided by Sec. 3, Title 28A, MRS.

STATE OF MAINE

Dated at: _____, Maine _____ SS
City/Town (County)

On: _____

Date

The undersigned being: ٱ Municipal Officers ٱ County Commissioners of the
ٱ City ٱ Town ٱ Plantation ٱ Unincorporated Place of: _____, Maine

Hereby certify that we have given public notice on this application and held public hearing thereon as required by Section 653 Title 28A, Maine Revised Statutes and hereby approve said application.

THIS APPROVAL EXPIRES IN 60 DAYS

NOTICE – SPECIAL ATTENTION

§ 653. Hearings; bureau review; appeal

1. **Hearing.** The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, shall hold a public hearing for the consideration of applications for new on-premise licenses and applications for transfer of location of existing on-premise licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms. [1993, c.730, §27(amd).]

B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c.140, §4 (amd).]

C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premise license, for transfer of the location of an existing on-premise license or for renewal of an on-premise license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premise license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premise license that has been extended pending renewal with 120 days of the filing of the application. [1999, c.589, §1 (amd).]

2. **Findings.** In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

A. Conviction of the applicant of any Class A, Class B or Class c crime: [1987, c.45, Pt.A§4 (new).]

B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control; [1987, c.45, Pt.A§4(new).]

C. Conditions of record such as waste disposal violations, health or safety violation or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c.730, §27 (amd).]

D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises; [1989, c.592, §3 (amd).]

E. A violation of any provision of this Title; and [1989, c.592, §3 (amd).]

F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601. [1989, c.592, §4 (new).]

[1993, c.730, §27 (amd).]

3. **Appeal to bureau.** Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all license requirements and findings referred to in subsection 2.

A. [1993, c.730, §27 (rp).]

4. **No license to person who moved to obtain a license. (REPEALED)**

5. **(TEXT EFFECTIVE 3/15/01) Appeal to District Court.** Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.



State of Maine
 Bureau of Alcoholic Beverages
 Division of Liquor Licensing and Enforcement

For Office Use Only:	
License #:	_____
Date Filed:	_____

**Supplemental Information Required for
 Business Entities Who Are Licensees**

For information required for Questions 1 to 4, this information is on file with the Maine Secretary of State's office and must match their record information. Please clearly complete this form in its entirety.

- Exact legal name:

Chapman Cottage Bed & Breakfast, LLC
- Other business name for your entity (DBA), if any:

Chapman Cottage
- Date of filing with the Secretary of State: _____
2012
- State in which you are formed: _____
ME
- If not a Maine business entity, date on which you were authorized to transact business in the State of Maine: _____
- List the name and addresses for previous 5 years, birth dates, titles of officers, directors and list the percentage ownership: (attached additional sheets as needed)

Name	Address for Previous 5 years	Date of Birth	Ownership %
<i>Joseph Dominguez, Jr</i>	<i>21 High Rock Rd, York ME</i>	<i>2/9/44</i>	<i>50</i>
<i>Garry Dominguez,</i>	<i>21 Chauncy Creek Rd Kittery, ME</i>	<i>12/15/56</i>	<i>50</i>

7. Is any principal person involved with the entity a law enforcement official?

Yes No

8. If Yes to Question 7, please provide the name and law enforcement agency:

Name: _____ Agency: _____

9. Has any principal person involved in the entity ever been convicted of any violation of the law, other than minor traffic violations, in the United States?

Yes No

10. If Yes to Question 9, please complete the following: (attached additional sheets as needed)

Name: _____

Date of Conviction: _____

Offense: _____

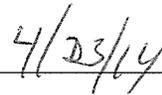
Location of Conviction: _____

Disposition: _____

Signature:



Signature of Duly Authorized Person



Date

Print Name of Duly Authorized Person

If you have questions regarding the legal name or assumed (DBA) name on file with the Secretary of State's office, please call (207) 624-7752. The SOS can only speak to the information on file with their office, not the filing of this supplemental information – please direct any questions about this form to our office at the number below.

Submit Completed Forms To: Bureau of Alcoholic Beverages and Lottery Operations
Division of Liquor Licensing and Enforcement
164 State House Station
Augusta, Me 04333-0101
Telephone Inquiries: (207) 624-7220
Fax: (207) 287-3424
Email Inquiries: MaineLiquor@Maine.gov

MAINE DEPT OF
PUBLIC SAFETY

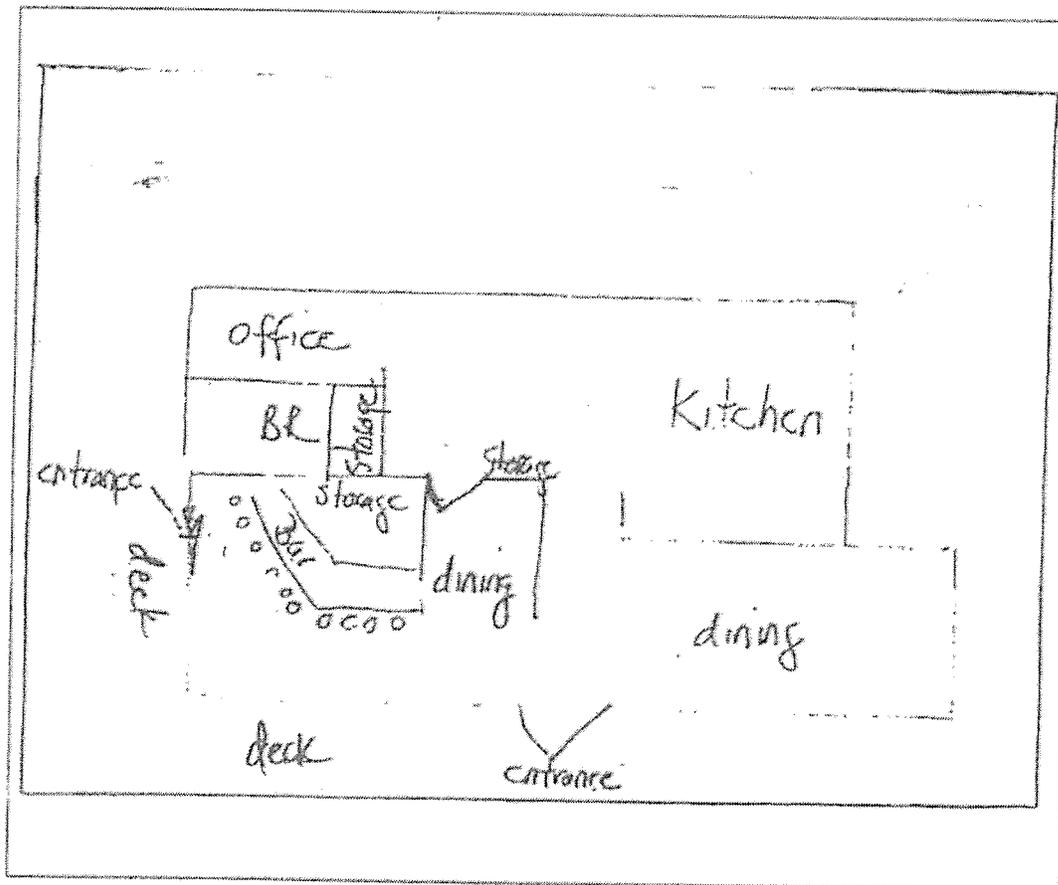
STATE OF MAINE
Liquor Licensing & Inspection Division
164 State House Station
Augusta ME 04333-0164
Tel: (207) 624-7220 Fax: (207) 287-3424



SUPPLEMENTAL APPLICATION FORM
ON-PREMISE DIAGRAM

In an effort to clearly define your license premise and the areas that consumption and storage of liquor is allowed, The Liquor Licensing & Inspection Division is requiring all applicants to submit a diagram of the premise to be licensed in addition to a completed license application.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the areas of your diagram including entrances, office area, kitchen, storage areas, dining rooms, lounges, function rooms, decks and all areas that you are requesting approval from the Department for liquor consumption.



THE TOWN OF

YORK, MAINE

186 York Street, York, Maine 03909

BUSINESS LICENSE APPLICATION

NOTE: Business Licenses are not transferable to another person, business or location.

Business Name: China Bistro Inc.

Street Address: 8 Market Place Drive Map-Lot: 53-09

Business Owner: Yau Chung Ming Business Manager: Emily Liu

Mailing Address: 8 Market Place Drive Mailing Address: 8 Market Place Drive
York, Me 03909 York, Me 03909

Phone Number: 207-361-4388 Phone Number: 207-361-4388

E-mail Address: chinabistro2010@gmail.com E-mail Address: esalwu@gmail.com

Please indicate who is to be the Primary Contact with the Town: OWNER or MANAGER

Is the Business Owner same as the prior year? YES NO

Please indicate which Licenses or Local Approvals you seek:

Lodging:

Bed and Breakfast License (C/F)

Innkeeper License (C/F)

Number of Rooms:

Food and Beverage:

Food Service License (C/F)

Liquor License (F/P)

Bottle Club License (F/P)

Number of Seats:

Entertainment:

Special Amusement License (F/P)

Dance Hall License (F/P)

Bowling Alley License (F)

Coin-Operated Amusement License (P)

Bingo, Beano and Games of Chance

Miscellaneous:

Transient Seller's License

Flea Market License

Junkyard, Auto Graveyard/Recycling License

Other:

C – Code Enforcement Inspection Required F – Fire Department Inspection Required P – Police Department Inspection Required

Code Enforcement: (207) 363-1002

Police Department: (207) 363-1031

Village Fire Department: (207) 363-1015

Beach Fire Department: (207) 363-1014

FEES: Each application will incur a \$60 fee, plus \$30 for each license after the first. All NEW applications will have an additional \$50 fee, and all license amendments will have a \$25 fee. All fees are to be paid at time of submittal and shall be non-refundable. Cash or Check only; Please make check payable to Town of York.

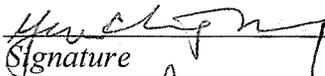
Provide the following information about any relevant State licenses:

STATE LICENSE INFORMATION			
ID Number(s):	1146045		
Expiration Date(s):	12-31-2017		
Classification(s):	Resale Seller Certificate		

Please read the following and sign to complete your application:

I understand that a license is required before operating or conducting any business or activity governed by the Town's Business Licensing Ordinance and that ongoing compliance with the provisions of the Town's Business Licensing Ordinance and other applicable Town codes is required throughout the entire license period.

I understand that this Business License Application must be filled out completely, all fees must be paid, and all necessary department inspections must be completed and passed before the license(s) will be considered by the Board of Selectmen.

Business Owner: 
Signature

Have you ever been convicted of a Felony? YES NO

Business Manager: 
Signature

Have you ever been convicted of a Felony? YES NO

(If either person has a Felony conviction, please attach an explanation of the circumstances)

FOR OFFICE USE ONLY

FEES	Amount	
Application and First License (\$60)	60.00	Processed By: <u>mmavery</u>
Subsequent Licenses (\$30 each)	30.00	Received Date: <u>6/30/14</u>
New License Fee (\$50)	—	Amount Received: \$ <u>90.00</u>
License Amendment (\$25)	—	Check # <u>1949</u> or Cash <input type="checkbox"/>
Other: _____	—	LICENSE #: _____ - _____
TOTAL DUE	\$ <u>90.00</u>	

Department Approvals	Date of Approval	Special Conditions (Attached if Necessary)
Code Enforcement	<u>7/1/2014 Newell</u>	YES <input type="radio"/> NO <input checked="" type="radio"/>
Fire	<u>7/8/2014 Apgar</u>	YES <input type="radio"/> NO <input checked="" type="radio"/>
Police	<u>7/3/2014 Bracy</u>	YES <input type="radio"/> NO <input checked="" type="radio"/>
Tax Collector	<u>6/30/2014 Szeniewski</u>	YES <input type="radio"/> NO <input checked="" type="radio"/>
Board of Selectmen	_____	YES <input type="radio"/> NO <input type="radio"/>
	<i>Town Manager for the Board of Selectmen</i> _____ <i>Date</i> _____	

**Department of Public Safety
Liquor Licensing & Inspection
Division**



BUREAU USE ONLY

License No. Assigned:

Class:

Deposit Date:

Amt. Deposited:

Promise by any person that he or she can expedite a liquor license through influence should be completely disregarded. To avoid possible financial loss an applicant, or prospective applicant, should consult with the Division before making any substantial investment in an establishment that now is, or may be, attended by a liquor license.

PRESENT LICENSE EXPIRES _____

INDICATE TYPE OF PRIVILEGE: MALT SPIRITUOUS VINOUS

INDICATE TYPE OF LICENSE:

- RESTAURANT (Class I,II,III,IV) RESTAURANT/LOUNGE (Class XI)
 HOTEL-OPTINONAL FOOD (Class I-A) HOTEL (Class I,II,III,IV)
 CLASS A LOUNGE (Class X) CLUB-ON PREMISE CATERING (Class I)
 CLUB (Class V) GOLF CLUB (Class I,II,III,IV)
 TAVERN (Class IV) OTHER: _____

REFER TO PAGE 3 FOR FEE SCHEDULE

ALL QUESTIONS MUST BE ANSWERED IN FULL

1. APPLICANT(S) (Sole Proprietor, Corporation, Limited Liability Co., etc.) <i>China Bistro Inc</i> DOB:			2. Business Name (D/B/A) <i>China Bistro</i>		
DOB:					
DOB:			Location (Street Address) <i>8 Market Place Dr.</i>		
Address <i>8 Market Place Dr.</i>		City/Town <i>York</i>	State <i>ME</i>	Zip Code <i>03909</i>	
Unit <i>ZB.</i>			Mailing Address <i>31A.</i>		
City/Town <i>York</i>	State <i>ME</i>	Zip Code <i>03909</i>	City/Town	State	Zip Code
Telephone Number <i>207-361-4388</i>		Fax Number		Business Telephone Number <i>207-361-4388</i>	
Federal I.D. # <i>27-2645281</i>			Seller Certificate # <i>1146045</i>		

3. If premises is a hotel, indicate number of rooms available for transient guests: N/A
4. State amount of gross income from period of last license: ROOMS \$ — FOOD \$ 271000⁰⁰ LIQUOR \$ 32500⁰⁰
5. Is applicant a corporation, limited liability company or limited partnership? YES NO
complete Supplementary Questionnaire ,If YES
6. Do you permit dancing or entertainment on the licensed premises? YES NO
7. If manager is to be employed, give name: EMILY WIL
8. If business is NEW or under new ownership, indicate starting date: —
Requested inspection date: _____ Business hours: _____
9. Business records are located at: Premises.
10. Is/are applicants(s) citizens of the United States? YES NO

11. Is/are applicant(s) residents of the State of Maine? YES NO

12. List name, date of birth, and place of birth for all applicants, managers, and bar managers. Give maiden name, if married:
Use a separate sheet of paper if necessary.

Name in Full (Print Clearly)	DOB	Place of Birth
Emily Liu	5/29/1951	Hong Kong
Steve Liu	10/9/1948	China
Yau Chung Ming	12/21/1954	China
Residence address on all of the above for previous 5 years (Limit answer to city & state)		
1 Kimball Farm Lane, York, Me 03909		

13. Has/have applicant(s) or manager ever been convicted of any violation of the law, other than minor traffic violations, of any State of the United States? YES NO

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

14. Will any law enforcement official benefit financially either directly or indirectly in your license, if issued?
Yes No If Yes, give name: _____

15. Has/have applicant(s) formerly held a Maine liquor license? YES NO

16. Does/do applicant(s) own the premises? Yes No If No give name and address of owner: _____

17. Describe in detail the premises to be licensed: (Supplemental Diagram Required) 88 seats Family Style Restaurant

18. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services?
YES NO Applied for: _____

19. What is the distance from the premises to the NEAREST school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? 1 mile Which of the above is nearest? Church

20. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES NO

If YES, give details: 1st National Bank, Bar Harbor, Me

The Division of Liquor Licensing & Inspection is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

NOTE: "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to \$2,000 or both."

Dated at: York, Maine on 26 of June, 20 14
Town/City, State Date

Please sign in blue ink

Yau Chung Ming
Signature of Applicant or Corporate Officer(s)

Signature of Applicant or Corporate Officer(s)

NOTICE – SPECIAL ATTENTION

All applications for NEW or RENEWAL liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places for approval of their application for liquor licenses prior to submitting them to the bureau.

THIS APPROVAL EXPIRES IN 60 DAYS.

FEE SCHEDULE

Class I	Spirituos, Vinous and Malt	\$ 900.00
	CLASS I: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers; OTB.	
Class I-A	Spirituos, Vinous and Malt, Optional Food (Hotels Only)	\$1,100.00
	CLASS I-A: Hotels only that do not serve three meals a day.	
Class II	Spirituos Only	\$ 550.00
	CLASS II: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; and Vessels.	
Class III	Vinous Only	\$ 220.00
	CLASS III: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	
Class IV	Malt Liquor Only	\$ 220.00
	CLASS IV: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	
Class V	Spirituos, Vinous and Malt (Clubs without Catering, Bed & Breakfasts)	\$ 495.00
	CLASS V: Clubs without catering privileges.	
Class X	Spirituos, Vinous and Malt – Class A Lounge	\$2,200.00
	CLASS X: Class A Lounge	
Class XI	Spirituos, Vinous and Malt – Restaurant Lounge	\$1,500.00
	CLASS XI: Restaurant/Lounge; and OTB.	

FILING FEE.....\$ 10.00

UNORGANIZED TERRITORIES \$10.00 filing fee shall be paid directly to County Treasurer. All applicants in unorganized territories shall submit along with their application evidence of payment to the County Treasurer.

All fees must accompany application, made payable to: **TREASURER, STATE OF MAINE. – DEPARTMENT OF PUBLIC SAFETY, LIQUOR LICENSING AND INSPECTION DIVISION, 164 STATE HOUSE STATION, AUGUSTA ME 04333-0164.** Payments by check subject to penalty provided by Sec. 3, Title 28A, MRS.

STATE OF MAINE

Dated at: _____, Maine _____ SS
City/Town (County)

On: _____
Date

The undersigned being: ☐ Municipal Officers ☐ County Commissioners of the
☐ City ☐ Town ☐ Plantation ☐ Unincorporated Place of: _____, Maine

Hereby certify that we have given public notice on this application and held public hearing thereon as required by Section 653 Title 28A, Maine Revised Statutes and hereby approve said application.

THIS APPROVAL EXPIRES IN 60 DAYS

NOTICE – SPECIAL ATTENTION

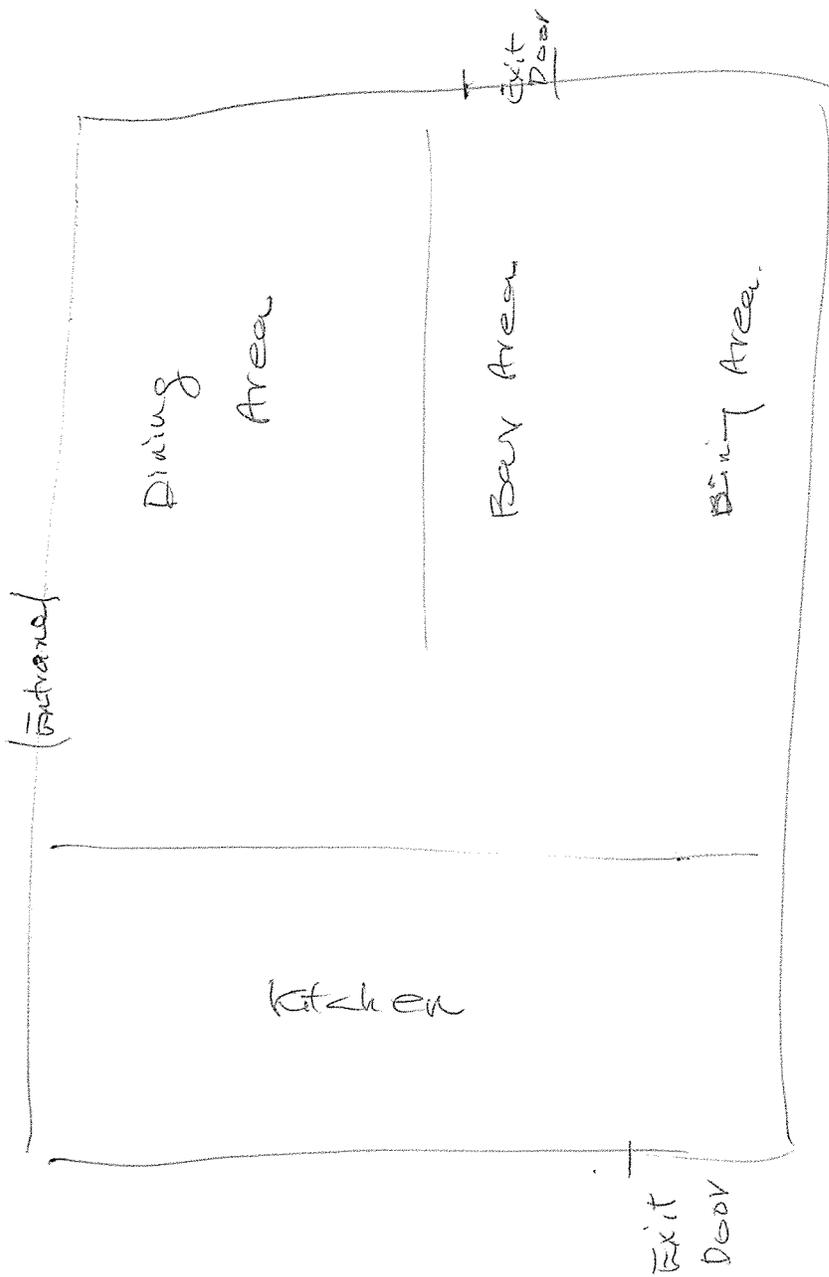
§ 653. Hearings; bureau review; appeal

- 1. **Hearing.** The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, shall hold a public hearing for the consideration of applications for new on-premise licenses and applications for transfer of location of existing on-premise licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.
 - A. The bureau shall prepare and supply application forms. [1993, c.730, §27(amd).]
 - B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c.140, §4 (amd).]
 - C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premise license, for transfer of the location of an existing on-premise license or for renewal of an on-premise license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premise license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premise license that has been extended pending renewal with 120 days of the filing of the application. [1999, c589, §1 (amd).]
- 2. **Findings.** In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:
 - A. Conviction of the applicant of any Class A, Class B or Class c crime: [1987, c45, Pt.A§4 (new).]
 - B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control; [1987, c.45, Pt.A§4(new).]
 - C. Conditions of record such as waste disposal violations, health or safety violation or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c.730, §27 (amd).]
 - D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises; [1989, c.592,§3 (amd).]
 - E. A violation of any provision of this Title; and [1989, c.592, §3 (amd).]
 - F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601. [1989, c.592, §4 (new).]

[1993, c730, §27 (amd).]

- 3. **Appeal to bureau.** Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all license requirements and findings referred to in subsection 2.
 - A. [1993, c.730, §27 (rp).]
- 4. **No license to person who moved to obtain a license. (REPEALED)**
- 5. **(TEXT EFFECTIVE 3/15/01) Appeal to District Court.** Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.



STATE OF MAINE
Liquor Licensing & Inspection Unit
164 State House Station
Augusta, Maine 04333-0164
Tel: (207) 624-7220 Fax: (207) 287-3424

SUPPLEMENTARY QUESTIONNAIRE FOR CLUB APPLICANTS

1. Exact Club Name: _____

2. Title, name, birth date and telephone number of each principal officer of the club:

Title	Name	Birth Date	Telephone #

3. Date Club was incorporated: _____

4. Purpose of Club: () Social () Recreational () Patriotic () Fraternal

5. Date regular meetings are held: _____

6. Date of election of Club Officers: _____

7. Date elected officers are installed: _____

8. Total Membership: _____ Annual Dues: _____ Payable When: _____

9. Does the Club cater to the public or to groups of non-members on the premises? () YES () NO

10. Excluding salaries, will any person other than the Club, receive any of the financial profits from the sale of liquor?

() YES () NO

11. If a manager or steward is employed, complete the following:

Name: _____ Date of Birth: _____

Signature and Title of Club Officer

Print Name and Title of Club Officer

PREMISE DIAGRAM

THE TOWN OF

YORK, MAINE

186 York Street, York, Maine 03909

BUSINESS LICENSE APPLICATION

NOTE: Business Licenses are not transferable to another person, business or location.

Business Name: Hawaiian Tins Shave Ice

Street Address: 7 Railroad Ave. York Beach, ME 03910

Business Owner: Trevor A Fitzgerald Business Manager: Same

Mailing Address: P.O. Box 186 Mailing Address: same
York Beach, ME 03910 same

Phone Number: 603-799-9528 Phone Number: same

E-mail Address: trevorfitzgerald@me.com E-mail Address: same

Please indicate who is to be the Primary Contact with the Town: OWNER or MANAGER

Is the Business Owner same as the prior year? YES NO

Please indicate which Licenses or Local Approvals you seek:

Lodging:

Bed and Breakfast License (C/F)

Innkeeper License (C/F)

Number of Rooms:

Food and Beverage:

Food Service License (C/F)

Liquor License (F/P)

Bottle Club License (F/P)

Number of Seats: 4

Entertainment:

Special Amusement License (F/P)

Dance Hall License (F/P)

Bowling Alley License (F)

Coin-Operated Amusement License (P)

Bingo, Beano and Games of Chance

Miscellaneous:

Transient Seller's License

Flea Market License

Junkyard, Auto Graveyard/Recycling License

Other:

C - Code Enforcement Inspection Required F - Fire Department Inspection Required P - Police Department Inspection Required

Code Enforcement: (207) 363-1002

Police Department: (207) 363-1031

Village Fire Department: (207) 363-1015

Beach Fire Department: (207) 363-1014

FEES: Each application will incur a \$60 fee, plus \$30 for each license after the first. All NEW applications will have an additional \$50 fee, and all license amendments will have a \$25 fee. All fees are to be paid at time of submittal and shall be non-refundable. Cash or Check only; Please make check payable to Town of York.

Provide the following information about any relevant State licenses:

STATE LICENSE INFORMATION			
ID Number(s):	5050		
Expiration Date(s):	06/19/15		
Classification(s):	Entire place		

Please read the following and sign to complete your application:

I understand that a license is required before operating or conducting any business or activity governed by the Town's Business Licensing Ordinance and that ongoing compliance with the provisions of the Town's Business Licensing Ordinance and other applicable Town codes is required throughout the entire license period.

I understand that this Business License Application must be filled out completely, all fees must be paid, and all necessary department inspections must be completed and passed before the license(s) will be considered by the Board of Selectmen.

Business Owner: 
Signature

Have you ever been convicted of a Felony? YES NO

Business Manager: Same
Signature

Have you ever been convicted of a Felony? YES / NO

(If either person has a Felony conviction, please attach an explanation of the circumstances)

FOR OFFICE USE ONLY

FEES	Amount	Map - Lot: 0023 - 0005 - 003
Application and First License (\$60)	60.00	Processed By: mmavery
Subsequent Licenses (\$30 each)	—	Received Date: 7/3/2014
New License Fee (\$50)	—	Amount Received: \$ 60.00
License Amendment (\$25)	—	Check # 200 or Cash <input type="checkbox"/>
Other: _____	—	LICENSE #: _____ - _____
TOTAL DUE	\$ 60.00	

Department Approvals	Date of Approval	Special Conditions (Attached if Necessary)
Code Enforcement	7/14/14 Newell	YES <input checked="" type="radio"/> NO <input type="radio"/>
Fire	7/7/14 Bridges	YES <input checked="" type="radio"/> NO <input type="radio"/>
Police		YES <input type="radio"/> NO <input type="radio"/>
Tax Collector	7/7/14 Szeriawoski	YES <input checked="" type="radio"/> NO <input type="radio"/>

Board of Selectmen	Town Manager for the Board of Selectmen _____ Date _____	YES <input type="radio"/> NO <input type="radio"/>
--------------------	----------------------------------------------------------	----------------------------------------------------

THE TOWN OF

YORK, MAINE

186 York Street, York, Maine 03909

BUSINESS LICENSE APPLICATION

NOTE: Business Licenses are not transferable to another person, business or location.

Business Name: The The Ledges Golf Course

Street Address: One Ledges Drive, York, ME 03909

Business Owner: Pat Rocheleau Business Manager: same

Mailing Address: 1 Ledges Drive Mailing Address: _____
York, ME 03909

Phone Number: 207-351-3000 Phone Number: _____

E-mail Address: pat@rocheleaucustomhomes.com E-mail Address: _____

Please indicate who is to be the Primary Contact with the Town: OWNER or MANAGER

Is the Business Owner same as the prior year? YES NO

Please indicate which Licenses or Local Approvals you seek:

Lodging:

Bed and Breakfast License (C/F)

Innkeeper License (C/F)

Number of Rooms: _____

Food and Beverage:

Food Service License (C/F)

Liquor License (F/P)

Bottle Club License (F/P)

Number of Seats: 58

Entertainment:

Special Amusement License (F/P)

Dance Hall License (F/P)

Bowling Alley License (F)

Coin-Operated Amusement License (P)

Bingo, Beano and Games of Chance

Miscellaneous:

Transient Seller's License

Flea Market License

Junkyard, Auto Graveyard/Recycling License

Other: _____

C - Code Enforcement Inspection Required F - Fire Department Inspection Required P - Police Department Inspection Required

Code Enforcement: (207) 363-1002

Police Department: (207) 363-1031

Village Fire Department: (207) 363-1015

Beach Fire Department: (207) 363-1014

FEES: Each application will incur a \$60 fee, plus \$30 for each license after the first. All NEW applications will have an additional \$50 fee, and all license amendments will have a \$25 fee. All fees are to be paid at time of submittal and shall be non-refundable. Cash or Check only; Please make check payable to Town of York.

Provide the following information about any relevant State licenses:

STATE LICENSE INFORMATION			
ID Number(s):	ESTID 8692	709.2	ESTID 15575
Expiration Date(s):	11/19/2014	9/9/14	3/31/16
Classification(s):	Eating Place	ATF Liquor	Tobacco

Please read the following and sign to complete your application:

I understand that a license is required before operating or conducting any business or activity governed by the Town's Business Licensing Ordinance and that ongoing compliance with the provisions of the Town's Business Licensing Ordinance and other applicable Town codes is required throughout the entire license period.

I understand that this Business License Application must be filled out completely, all fees must be paid, and all necessary department inspections must be completed and passed before the license(s) will be considered by the Board of Selectmen.

Business Owner: 
Signature

Have you ever been convicted of a Felony? YES NO

Business Manager: 
Signature

Have you ever been convicted of a Felony? YES NO

(If either person has a Felony conviction, please attach an explanation of the circumstances)

FOR OFFICE USE ONLY

FEES		Amount	Map - Lot: <u>0089 - 0045-A</u>
Application and First License (\$60)		<u>60</u>	Processed By: <u>mmavenj</u>
Subsequent Licenses (\$30 each)		<u>30</u>	Received Date: <u>7/9/14</u>
New License Fee (\$50)		<u>-</u>	Amount Received: \$ <u>90.00</u>
License Amendment (\$25)		<u>-</u>	Check # <u>29728</u> or Cash <input type="checkbox"/>
Other: _____		<u>-</u>	LICENSE #: _____ - _____
TOTAL DUE		\$ <u>90-</u>	
Department Approvals		Date of Approval	Special Conditions (Attached if Necessary)
Code Enforcement	<u>- N/A</u>	<u>7/10/2014 Harrison</u>	YES <input type="radio"/> NO <input checked="" type="radio"/>
Fire	<u>- N/A</u>	<u>7/17/2014 Appgar</u>	YES <input type="radio"/> NO <input checked="" type="radio"/>
Police	<u>- N/A</u>	<u>7/15/2014 DAVIS</u>	YES <input type="radio"/> NO <input checked="" type="radio"/>
Tax Collector	<u>- N/A</u>	<u>7/9/2014 Szeniewski</u>	YES <input type="radio"/> NO <input checked="" type="radio"/>
Board of Selectmen _____ Town Manager for the Board of Selectmen			YES NO
_____ Date			

**BUREAU OF ALCOHOLIC BEVERAGES
DIVISION OF LIQUOR LICENSING & ENFORCEMENT
164 STATE HOUSE STATION
AUGUSTA, ME 04333-0164**



Promise by any person that he or she can expedite a liquor license through influence should be completely disregarded.

To avoid possible financial loss an applicant, or prospective applicant, should consult with the Division before making any substantial investment in an establishment that now is, or may be, attended by a liquor license.

DEPARTMENT USE ONLY	
LICENSE NUMBER:	CLASS:
DEPOSIT DATE	
AMT. DEPOSITED:	BY:
CK/MO/CASH:	

PRESENT LICENSE EXPIRES 9-9-14

INDICATE TYPE OF PRIVILEGE: MALT SPIRITUOUS VINOUS

INDICATE TYPE OF LICENSE:

- RESTAURANT (Class I,II,III,IV)
- HOTEL-OPTINONAL FOOD (Class I-A)
- CLASS A LOUNGE (Class X)
- CLUB (Class V)
- TAVERN (Class IV)

- RESTAURANT/LOUNGE (Class XI)
- HOTEL (Class I,II,III,IV)
- CLUB-ON PREMISE CATERING (Class I)
- GOLF CLUB (Class I,II,III,IV)
- OTHER: _____

REFER TO PAGE 3 FOR FEE SCHEDULE

ALL QUESTIONS MUST BE ANSWERED IN FULL

1. APPLICANT(S) --(Sole Proprietor, Corporation, Limited Liability Co., etc.) <u>Ledges Golf Course</u> DOB:		2. Business Name (D/B/A)	
DOB:			
DOB:		Location (Street Address)	
Address	<u>One Ledges Drive</u>	City/Town	State Zip Code
		Mailing Address	
City/Town	<u>YORK</u>	State	<u>ME</u> Zip Code
Telephone Number	<u>207-351-3000</u>	Fax Number	<u>207-363-8256</u>
Federal I.D. #	<u>01-0478191</u>	Business Telephone Number	Fax Number
		Seller Certificate #	

3. If premises is a hotel, indicate number of rooms available for transient guests: N/A
4. State amount of gross income from period of last license: ROOMS \$ 0 FOOD \$ 241,424 LIQUOR \$ 120,490
5. Is applicant a corporation, limited liability company or limited partnership? YES NO

If YES, complete Supplementary Questionnaire

6. Do you permit dancing or entertainment on the licensed premises? YES NO

7. If manager is to be employed, give name: _____

8. If business is NEW or under new ownership, indicate starting date: _____

Requested inspection date: _____ Business hours: _____

9. Business records are located at: One Ledges Drive York ME 03909

10. Is/are applicants(s) citizens of the United States? YES NO
11. Is/are applicant(s) residents of the State of Maine? YES NO

12. List name, date of birth, and place of birth for all applicants, managers, and bar managers. Give maiden name, if married:
Use a separate sheet of paper if necessary.

Name in Full (Print Clearly)	DOB	Place of Birth
Patrick Rocheleau	12/5/53	Tampa, FL
Barbara Donagan	12/6/56	Mpls, MN
Sharon Sullivan	9/25/49	Pittsfield, MA

Residence address on all of the above for previous 5 years (Limit answer to city & state)

13. Has/have applicant(s) or manager ever been convicted of any violation of the law, other than minor traffic violations, of any State of the United States? YES NO

Name: _____ Date of Conviction: _____
 Offense: _____ Location: _____
 Disposition: _____

14. Will any law enforcement official benefit financially either directly or indirectly in your license, if issued?
 Yes No If Yes, give name: _____

15. Has/have applicant(s) formerly held a Maine liquor license? YES NO

16. Does/do applicant(s) own the premises? Yes No If No give name and address of owner: _____

17. Describe in detail the premises to be licensed: (Supplemental Diagram Required) _____
 Clubhouse, Deck

18. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services?
 YES NO Applied for: _____

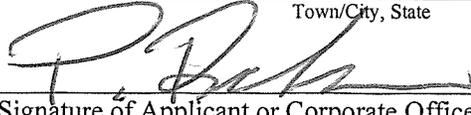
19. What is the distance from the premises to the NEAREST school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? 4mi Which of the above is nearest? School

20. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES NO
 If YES, give details: BANK OF AMERICA Mortgage

The Division of Liquor Licensing & Inspection is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

NOTE: "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to \$2,000 or both."

Dated at: _____ on _____, 20____
 Town/City, State Date


 Signature of Applicant or Corporate Officer(s)
 Patrick Rocheleau
 Print Name

Please sign in blue ink

 Signature of Applicant or Corporate Officer(s)

 Print Name

NOTICE – SPECIAL ATTENTION

All applications for NEW or RENEWAL liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places for approval of their application for liquor licenses prior to submitting them to the bureau.

THIS APPROVAL EXPIRES IN 60 DAYS.

FEE SCHEDULE

Class I	Spirituos, Vinous and Malt	\$ 900.00
	CLASS I: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers; OTB.	
Class I-A	Spirituos, Vinous and Malt, Optional Food (Hotels Only)	\$1,100.00
	CLASS I-A: Hotels only that do not serve three meals a day.	
Class II	Spirituos Only	\$ 550.00
	CLASS II: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; and Vessels.	
Class III	Vinous Only	\$ 220.00
	CLASS III: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	
Class IV	Malt Liquor Only	\$ 220.00
	CLASS IV: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	
Class V	Spirituos, Vinous and Malt (Clubs without Catering, Bed & Breakfasts)	\$ 495.00
	CLASS V: Clubs without catering privileges.	
Class X	Spirituos, Vinous and Malt – Class A Lounge	\$2,200.00
	CLASS X: Class A Lounge	
Class XI	Spirituos, Vinous and Malt – Restaurant Lounge	\$1,500.00
	CLASS XI: Restaurant/Lounge; and OTB.	

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All fees must accompany application, made payable to: **TREASURER, STATE OF MAINE. – DEPARTMENT OF PUBLIC SAFETY, LIQUOR LICENSING AND INSPECTION DIVISION, 164 STATE HOUSE STATION, AUGUSTA ME 04333-0164.** Payments by check subject to penalty provided by Sec. 3, Title 28A, MRS.

STATE OF MAINE

Dated at: _____, Maine _____ ss
City/Town (County)

On: _____

Date

The undersigned being:

~~Town Manager~~
~~Municipal Officers~~ *Town Manager*

County Commissioners

of the

City Town Plantation Unincorporated Place of: York, Maine

Hereby certify that we have given public notice on this application and held public hearing thereon as required by Section 653 Title 28A, Maine Revised Statutes and herby approve said application.

THIS APPROVAL EXPIRES IN 60 DAYS

NOTICE – SPECIAL ATTENTION

§ 653. Hearings; bureau review; appeal

1. **Hearing.** The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, shall hold a public hearing for the consideration of applications for new on-premise licenses and applications for transfer of location of existing on-premise licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.
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 - B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c.140, §4 (amd).]
 - C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premise license, for transfer of the location of an existing on-premise license or for renewal of an on-premise license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premise license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premise license that has been extended pending renewal with 120 days of the filing of the application. [1999, c589, §1 (amd).]
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 - A. Conviction of the applicant of any Class A, Class B or Class c crime: [1987, c45, Pt.A§4 (new).]
 - B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control; [1987, c.45, Pt.A§4(new).]
 - C. Conditions of record such as waste disposal violations, health or safety violation or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c.730, §27 (amd).]
 - D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises; [1989, c.592,§3 (amd).]
 - E. A violation of any provision of this Title; and [1989, c.592, §3 (amd).]
 - F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601. [1989, c.592, §4 (new).]
 - [1993, c730, §27 (amd).]
 3. **Appeal to bureau.** Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.
 - A. [1993, c.730, §27 (rp).]
 4. **No license to person who moved to obtain a license. (REPEALED)**
 5. **(TEXT EFFECTIVE 3/15/01) Appeal to District Court.** Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.
- An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

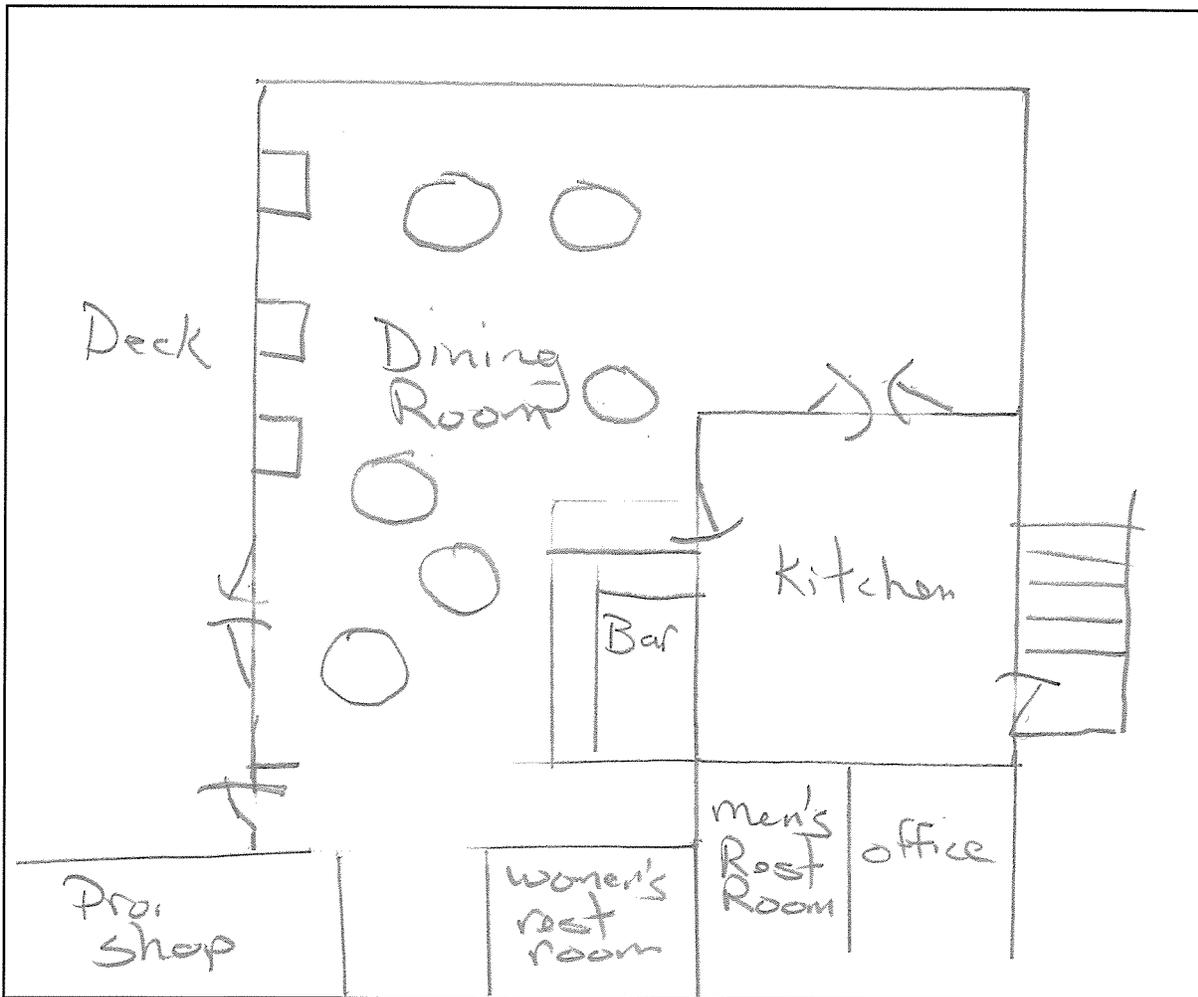


Bureau of Alcoholic Beverages
Division of Liquor Licensing & Enforcement
164 State House Station
Augusta, ME 04330-0164
Tel: (207) 624-7220 Fax: (207) 387-3424

SUPPLEMENTAL APPLICATION FORM ON-PREMISE DIAGRAM

In an effort to clearly define your license premise and the areas that consumption and storage of liquor is allowed, The Division requires all applicants to submit a diagram of the premise to be licensed in addition to a completed license application.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the areas of your diagram including entrances, office area, kitchen, storage areas, dining rooms, lounges, function rooms, decks and all areas that you are requesting approval from the Division for liquor consumption.





State of Maine
 Bureau of Alcoholic Beverages
 Division of Liquor Licensing and Enforcement

For Office Use Only:
License #: _____
Date Filed: _____

**Supplemental Information Required for
 Business Entities Who Are Licensees**

For information required for Questions 1 to 4, this information is on file with the Maine Secretary of State's office and must match their record information. Please clearly complete this form in its entirety.

1. Exact legal name:
The Ledges Golf Club

2. Other business name for your entity (DBA), if any:

3. Date of filing with the Secretary of State: _____

4. State in which you are formed: Maine

5. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine: _____

6. List the name and addresses for previous 5 years, birth dates, titles of officers, directors and list the percentage ownership: (attached additional sheets as needed)

Name	Address for Previous 5 years	Date of Birth	Ownership %
Patrick Rocheleau	York, ME	12/5/53	25
Barbara Donegan	Boxford, ME	12/6/50	25
Sharon Sullivan	York, ME	9/25/49	50

7. Is any principal person involved with the entity a law enforcement official?
 Yes No

8. If Yes to Question 7, please provide the name and law enforcement agency:
 Name: _____ Agency: _____

9. Has any principal person involved in the entity ever been convicted of any violation of the law, other than minor traffic violations, in the United States?

Yes No

10. If Yes to Question 9, please complete the following: (attached additional sheets as needed)

Name: _____

Date of Conviction: _____

Offense: _____

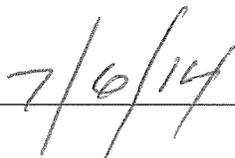
Location of Conviction: _____

Disposition: _____

Signature:



Signature of Duly Authorized Person



Date



Print Name of Duly Authorized Person

If you have questions regarding the legal name or assumed (DBA) name on file with the Secretary of State's office, please call (207) 624-7752. The SOS can only speak to the information on file with their office, not the filing of this supplemental information – please direct any questions about this form to our office at the number below.

Submit Completed Forms To: Bureau of Alcoholic Beverages and Lottery Operations
Division of Liquor Licensing and Enforcement
164 State House Station
Augusta, Me 04333-0101
Telephone Inquiries: (207) 624-7220
Fax: (207) 287-3424
Email Inquiries: MaineLiquor@Maine.gov



Bureau of Alcoholic Beverages
 Division of Liquor Licensing & Enforcement
 164 State House Station
 Augusta, ME 04330-0164
 Tel: (207) 624-7220 Fax: (207) 387-3424

PPLEMENTARY QUESTIONNAIRE FOR CLUB APPLICANTS

1. Exact Club Name: The Ledges Golf Course

2. Title, name, birth date and telephone number of each principal officer of the club:

Title	Name	Birth Date	Telephone
Pres.	Patrick Rochebeau	12/5/53	207-351-3000
Tres.	Barbara Doregan	12/6/50	207-351-3000
Sec.	Sharon Sullivan	9/25/49	207-351-3000

3. Date Club was incorporated: 1993

4. Purpose of Club: () Social Recreational () Patriotic () Fraternal

5. Date regular meetings are held: October each year

6. Date of election of Club Officers: same

7. Date elected officers are installed: same

8. Total Membership: _____ Annual Dues: _____ Payable When: _____

9. Does the Club cater to the public or to groups of non-members on the premises? Yes No

10. Excluding salaries, will any person, other than the Club, receive any of the financial profits from the sales of liquors? Yes No

11. If a manager or steward is employed, complete the following:

Name: Pat Rochebeau Date of Birth: 12/5/53

Sign in blue ink
Patrick Rochebeau PRESIDENT 7/6/14
 Signature & Title of Club Officer Date

PATRICK Rochebeau
 Print Name & Title of Club Officer
 PRESIDENT



Bureau of Alcoholic Beverages
 Division of Liquor Licensing & Enforcement
 164 State House Station
 Augusta, ME 04330-0164
 Tel: (207) 624-7220 Fax: (207) 287-3424

APPLICATION FOR AUXILIARY LICENSE - \$100.00
 Check Payable: Treasurer State of Maine

The undersigned hereby applies for an auxiliary license and certifies that the applicant is the holder of a spirituous, vinous and malt restaurant, hotel license or club license located at a ski area / golf course.

1. Full Name of Applicant: The Ledges Golf Course Co. 1
 (PLEASE PRINT) Last First Middle Initial

Date of Birth: _____ Telephone #: _____ FAX #: _____

Address: One Ledges Drive York Me 03909
 Mailing Address City/Town State Zip Code

2. Describe auxiliary premise and the location at the ski/golf area: _____

Food Shack, Tent, Cart

3. Do you have all necessary permits from the Department of Human Services for your auxiliary premise?
 Yes No

4. What is the distance from the premise to the nearest school, school dormitory, church, chapel or parish house, measured from the main entrance of the premise to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? 4 miles

Which of the above is nearest? School

NOTE: The above application must be signed by the individual(s) or a duly authorized officer of the corporation executing the application and approved by the **Municipal Officers/County Commissioner** and filed with the Liquor Licensing & Inspection Division.

Dated at: York, ME on 7/6, 20 14
 City/Town Date

[Signature]

Pat Rockelean

Signature of Individual(s) or Duly Authorized Officer(s) of Corporation or if Partnership by Members of Partnership

Print Name

MAINE DEPT OF PUBLIC SAFETY

STATE OF MAINE
Liquor Licensing & Inspection Division
164 State House Station
Augusta ME 04330-0164
Tel: (207) 624-7220 Fax: (207) 287-3424



SUPPLEMENTARY QUESTIONNAIRE FOR Auxiliary Mobile Golf Cart License

1. Exact Name Of Golf Course: The Ledges Golf Course Co Inc

2. Name, birth date and telephone number of each person authorized to operate and sell from mobile golf cart. (All operators of the mobile service bar must be 21 years of age and have successfully completed alcohol server education)

NAME	DATE OF BIRTH	TELEPHONE	T.I.P.S. I.D. number
Clair Framy	3/27/52	207-457-5031	
Jane Kodoshkin	5/5/84	207-748-3311	6356161 Me
Caroline Alaimo	8/4/90	603-918-7808	9520132 H
Olivia Arnold		207-417-1707	

3. Are all operators of the mobile service bar employees of the golf course? yes

4. DOES THE OPERATOR OF THE MOBILE SERVICE BAR HAVE MEANS TO MAKE IMMEDIATE CONTACT WITH AN EMPLOYEE AT THE LICENSED ON-PREMISE LOCATION AT THE COURSE? YES NO

Describe. cell phone

5. How many additional security employees will be on the course to ensure adherence to the laws and rules applying to the selling, serving and consumption of alcohol? _____

6. Do you have signs on cart stating legal age for service and consumption? yes

7. Are signs posted stating that patrons may not bring alcoholic beverages on to the golf course or licensed premise? yes How Many? 2
Location. no stop door leading outside



AGENDA ITEM NUMBER: _____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: July 24, 2014	Type of Action: <input type="checkbox"/> Procedural <input checked="" type="checkbox"/> Formal Action <input type="checkbox"/> Other: _____
Date Action Requested: July 28, 2014	
Regular <u> X </u> Work Session	
Subject: Possible action on Marijuana Petition	

TO: Board of Selectmen
FROM: Robert G. Yandow, Town Manager
RECOMMENDATION:
PROPOSED MOTION:

Discussion: On July 7, 2014 the Board of Selectmen discussed a petition that had been submitted to, and verified by, the Town Clerk. The petition requested that an ordinance be placed before the voters that would allow the use and possession of one ounce or less of marijuana by persons 21 years of age or older providing that the use or possession were not in a public place. The Selectmen voted to conduct a public hearing on the petition on July 28, 2014 and to request a legal opinion from the Town Attorney.

Attached is the legal opinion from Town Attorney Mary Costigan,

FISCAL IMPACT:
DEPARTMENT LINE ITEM ACCOUNT:
BALANCE IN LINE ITEM IF APPROVED:

Prepared By: Robert G. Yandow Reviewed By: _____



TOWN CLERK / TAX COLLECTOR

TOWN OF YORK
186 YORK STREET
YORK, ME 03909

Town Manager/
Selectmen
(207)363-1000

Town Clerk/
Tax Collector
(207)363-1003

Finance/
Treasurer
(207)363-1004

Community
Development/
Code Enforcement
(207)363-1002

Planning
(207)363-1007

Assessor
(207)363-1005

Police Department
(207)363-1031

Dispatch
(207)363-2557

York Beach Fire
Department
(207)363-1014

York Village Fire
Department
(207)363-1015

Public Works
(207)363-1011

Senior Center/
General Assistance
(207)363-1036

Parks and Recreation
(207)363-1040

Fax
(207)363-1009
(207)363-1019

TO: The Board of Selectmen

MAS

FROM: Mary-Anne Szeniaewski, Town Clerk/Tax Collector

DATE: June 27, 2014

SUBJECT: Petition for Enactment of an Ordinance (Use Of Marijuana By
Persons 21 Years Of Age Or Older)

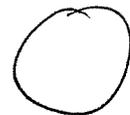
I have attached the above cited Petition that was submitted by Sherry Dabiere at
8:45 a.m. on June 19, 2014.

In our capacity as Registrar of Voters, we have confirmed that one hundred and
seventy four (174) signatures are those of Registered Voters in the Town of York.

I respectfully submit this for the Board's review and action.

MAS:mji
Attachment

PETITION FOR ENACTMENT OF AN ORDINANCE



10/11

The Town hereby ordains the adoption of a new ordinance enacted to read:

Use Of Marijuana By Persons 21 Years Of Age Or Older

Section. 1. Preamble.

WHEREAS, a 1995 study commissioned by the World Health Organization concluded marijuana poses a much less serious public health problem than is currently posed by alcohol;

WHEREAS, an assessment published in 2009 in British Columbia's Mental Health and Addictions Journal found health-related costs for alcohol consumers are more than eight times greater than those for marijuana consumers;

WHEREAS, according to the National Institutes of Health, more than 300 Americans die annually as the result of alcohol overdoses, and there has never been a confirmed marijuana overdose death recorded in the medical literature, as noted by the British Medical Journal in September 2003;

WHEREAS, studies conducted in 1999 by the National Academy of Sciences Institute of Medicine and 1994 by the National Institute on Drug Abuse concluded marijuana is less addictive than alcohol;

WHEREAS, the U.S. Centers for Disease Control and Prevention attributes more than 30,000 American deaths per year to the health effects of alcohol and zero deaths directly to the health effects of marijuana;

WHEREAS, extensive research documented in official reports by the British government's Advisory Council on the Misuse of Drugs and the Canadian Senate Special Committee on Illegal Drugs, among others, shows that — unlike alcohol use — marijuana use is not generally a cause of violence or aggressive behavior, and, in fact, tends to reduce violence and aggression;

WHEREAS, police officers' and prosecutors' time and resources would be better spent addressing violent crimes and property crimes instead of citing and prosecuting adults 21 years of age and older for possession of small amounts of marijuana;

WHEREAS, marijuana laws are disproportionately enforced against communities of color, and, according to a 2013 report produced by the American Civil Liberties Union, African Americans in Maine are more than two times more likely to be arrested for marijuana possession than white citizens are, despite similar rates of consumption;

WHEREAS, in an interview published in The New Yorker in January 2014, President Barack Obama acknowledged that marijuana is less harmful than alcohol in terms of its impact on the consumer;

WHEREAS, police officers and prosecutors have the discretion to refrain from issuing citations to and filing charges against adults 21 years of age and older for possession of small amounts of marijuana; and

Therefore, in the interest of the public health and public safety, and in order to better focus law enforcement resources on crimes involving violence and personal property, the voters of the Town of York find and declare that the use of marijuana should be legal for persons 21 years of age or older.

Sec. 2. Notwithstanding any other ordinance, it shall not be unlawful in the Town of York, and must not be used as the basis for prosecution or penalty by the Town of York for persons 21 years of age or older, to possess or use marijuana paraphernalia or one ounce or less of marijuana, except that it is not lawful for a person to:

- (a) use or display marijuana or marijuana paraphernalia in a public place; or
- (b) operate, navigate, or be in actual physical control of any motor vehicle, aircraft, or motorboat while under the influence of marijuana.

Sec. 3. The Town of York, through adoption of this ordinance, resolves to support a change in state law to tax and regulate the sale of marijuana in a manner similar to alcohol.

We, the undersigned voters of the Town of York, residing respectively at the addresses placed opposite our names, hereby petition the Board of Selectmen to call a public hearing in the manner prescribed in Article II, Section 21 and to submit to a vote the question of adopting this ordinance.

PLEASE USE INK TO COMPLETE THIS FORM

	SIGNATURE	PRINTED NAME	STREET & NUMBER	DATE
✓ ¹		Kathy Twomey	34 Old East Scituate	6/12/14
✓ ²		Aux Lewis	10 Sonny Crest Rd	6/12/14
3.		C STABILE	8 MAIN STREET	6/12/14
✓ ⁴		C STABILE	8 MAIN STREET	6/12/14
✓ ⁵		K. Walker	35 Harvest Ln	6/12/14
✓ ⁶		CINDY GOULD	PO BOX 11	6-12-14
NR ⁷		Theo Bullock	PO Box 413	6-12-14
✓ ⁸		Anne Alie	10 Norwood Ave	6/12/14
NR ⁹		Stan Roche	15 Church St	6/12/14
✓ ¹⁰		Leighton Hoff	158 A York St	6/12/14

existing ordinance or part of the town code shall set out in full the ordinance, sections or subsections to be repealed or amended, and shall indicate matters to be omitted by enclosing them in brackets or by strikeout type and shall indicate new matter(s) by underscoring or by italics.

- B. PROCEDURE: An ordinance may be introduced by any member of the Board of Selectmen at any regular or special meeting of the Selectmen. The Town Clerk shall provide a copy to each Selectman and the Town Manager and shall make a reasonable number of copies available in the office of the Town Clerk, and shall publish in one or more newspapers of general circulation in the town a notice setting out the time and place for a public hearing thereon, which may be adjourned from time to time. All persons interested shall have an opportunity to be heard at the meeting.
- C. After the public hearing, the Town Clerk shall provide a copy of the ordinance (with amendments, if any) to the Town Manager, who in turn shall publish, in one or more newspapers of general circulation in the Town, a notice that a vote on a proposed or referred ordinance shall be held.

The notice shall show the date of the Referendum, as determined by the Board of Selectmen. The date shall be no less than forty (40) days and no more than one (1) year from the date of the public hearing on the ordinance. If the General Referendum meeting is not scheduled to be held within 120 days of the date of the public hearing, the Board of Selectmen may provide for a Special General Referendum, provided the Board of Selectmen has determined there is a compelling reason not to wait until the General Referendum, and further provided the Board of Selectmen shall make every effort to schedule the Special General Referendum on the same date that another election/referendum has been scheduled.

Section 22: PETITION FOR ENACTMENT OF ORDINANCES

- A. Voters of the Town may at any time propose the enactment of any lawful ordinance by filing, with the Town Clerk, a petition stating the complete text of such ordinance and signed by registered voters of the Town numbering not less than one hundred (100) voters of the Town. The Board of Selectmen shall call a public hearing in the manner prescribed in Article II, Section 21.B and shall within forty-five (45) days after said public hearing call a Special General Referendum for the purpose of submitting to a vote the question of adopting such ordinance.
- B. Such ordinance shall take effect upon the enactment of the ordinance/s by the voters of the Town, provided a majority of those voting thereon shall have voted in the affirmative.

Section 23: COMMITTEE ON ORDINANCES

- A. Before it is submitted to the voters, any ordinance proposed as in Article II, Section 22 shall be examined by a committee of three (3) consisting of the Town Manager, the Town Attorney and one of the petitioners who signed the proposing petition. This Ad Hoc committee is authorized to correct the form of such proposed ordinance for the purpose of avoiding repetitions, illegalities and unconstitutional provisions, and to assure accuracy in its texts and preferences and clarity and precision in its phraseology, but they shall not be empowered to materially change its meaning and effect.

Section 24: PETITION FOR ORDINANCE RECONSIDERATION AND OVERRULE OF ACTION OR INACTION BY THE BOARD OF SELECTMEN

- A. All ordinances shall be subject to reconsideration by a General Referendum or Special General Referendum as follows:
 - 1. If, within thirty (30) days after the enactment of an ordinance, a petition signed by registered voters of the town, numbering not less than ten (10) percent of the votes cast in the previous gubernatorial election by the voters of the Town, is filed with the Town Clerk requesting reference of the ordinance to reconsideration at a General Referendum or a Special General Referendum, the Board of Selectmen shall call a public hearing in the manner prescribed in Article II, Section 21 to be held within thirty (30) days of the date of the filing of said petition with the Town Clerk and shall schedule the General Referendum or a Special General Referendum within forty-five (45) days after said public hearing for the purpose of submitting to a vote the reconsideration of said ordinance. Pending action by the voters of the Town, a referred ordinance shall be suspended from becoming effective until it has received a majority of the votes cast on said reconsideration referendum.
- B. The actions or inactions of the Board of Selectmen are subject to overrule by a General Referendum or Special General Referendum as follows:
 - 1. If, within thirty (30) days after the refusal by the Board of Selectmen to act upon a legally presented ordinance petition, a petition signed by registered voters of the town, numbering not less than ten (10) percent of the votes cast in the previous gubernatorial election by the qualified voters of the Town, is filed with the Town Clerk requesting reference of the petition to a General Referendum or a Special General Referendum, the Board of

Selectmen shall call a public hearing in the manner prescribed in Article II, Section 21 to be held within thirty (30) days of the date of the filing of said petition with the Town Clerk and shall schedule the General Referendum or a Special General Referendum within forty-five (45) days after said public hearing for the purpose of submitting to a vote the question of adopting the provisions of said petition.

Section 25: SECRET BALLOT VOTE

- A. All votes or elections related to elected officials and/or related to ordinances and budget items allowed by law or this Charter shall be by a secret ballot vote at the appropriate Budget Referendum, Special Budget Referendum, General Referendum, or Special General Referendum.

Section 26: LINE-ITEM BUDGET

- A. All budget matters allowed by law or this Charter shall be presented to the Legislative Body for a vote at the appropriate Budget Referendum or Special Budget Referendum in a line-item format agreed upon by the Budget Committee and the Town Manager. Each budget line-item may be approved or disapproved individually and severally in a manner as indicated in Article II, Sections 12 & 14 of this Charter.

ARTICLE III: THE MUNICIPAL GOVERNMENT

Section 1: BOARD OF SELECTMEN

- A. COMPOSITION: The Board of Selectmen shall consist of five (5) members elected by the voters of the Town.
- B. TERM OF OFFICE: The term of office for each Selectman shall be for a period of three (3) years, staggered, effective at the Budget Referendum in May 1996, when the two candidates receiving the largest number of votes shall be elected to three year terms and the candidate receiving the next largest number of votes shall be elected to a two year term.
- C. COMPENSATION AND EXPENSES: Selectmen shall be compensated monthly at rates set by the annual Budget Referendum and shall be reimbursed for documented reasonable expenses incurred during the course of their official duties, as such expenses occur pursuant to standing Town policy.

207 774-1200 main
207 774-1127 facsimile
bernsteinshur.com

BERNSTEIN SHUR

COUNSELORS AT LAW

100 Middle Street
PO Box 9729
Portland, ME 04104-5029

Memorandum

To: York Board of Selectmen

Cc: Rob Yandow
Chief Doug Bracy

From: Mary Costigan

Date: July 23, 2014

Re: Marijuana Petition

I have been asked to review a petition for enactment of an ordinance regarding the use of marijuana by persons 21 years of age or older. The proposed ordinance in the petition would allow the possession or use of marijuana paraphernalia or one ounce or less of marijuana by persons 21 years of age or older in the Town of York. The proposed ordinance specifically does not permit the use or display of marijuana or marijuana paraphernalia in a public place, nor the operation of a motor vehicle, aircraft or motorboat while under the influence of marijuana. The petition also contains language that the Town resolves to support a change in state law to tax and regulate the sale of marijuana in a manner similar to alcohol.

If enacted, the ordinance would be inconsistent with state law which provides that a person who possesses up to 1.25 ounces of marijuana commits a civil violation and is subject to a fine of \$350-\$600 (unless allowed under the Medical Use of Marijuana Act). 22 M.R.S. § 2383(1). In addition, the use of or possession with intent to use drug paraphernalia is a civil violation under state law, subject to a fine of \$300 (unless allowed under the Medical Use of Marijuana Act). 17-A M.R.S. § 111-A(4-B).

Section 22 of the York Charter provides that voters of the Town may propose the enactment of any *lawful* ordinance by filing a petition with the Town Clerk signed by at least 100 registered voters of the Town. Before such an ordinance is submitted to the voters, it shall be examined by a committee consisting of the Town Manager, Town Attorney and one of the petitioners who signed the petition. The committee may make changes to the language, but cannot materially change its meaning and effect.

The authority given to municipalities to enact ordinances is very broad. There is one specific limitation on that authority, however: If a municipal ordinance would frustrate the purpose of any state law, it is preempted by state law. 30-A M.R.S. § 3001(3). Because possession and use of one ounce or less of marijuana is a civil offense under state law, an ordinance that legalizes the possession or use of one ounce or less of marijuana by a person 21 years of age or older would likely be found to frustrate the purpose of state law and would therefore likely be preempted.

As you may be aware, a similar ordinance was enacted through referendum in the City of Portland last year. Although the lawfulness of the ordinance has not been formally challenged, the Portland Police Chief and the Attorney General both commented on the legality of the ordinance. According to Chief Sauschuck and Attorney General Janet Mills, the Portland ordinance is preempted by state law and the ordinance is viewed as advisory in nature.

As stated above, if the Board decides to submit the proposed ordinance to the voters, a committee of the Town Manager, Town Attorney and petitioner must first review the ordinance. As part of that process I would suggest some stylistic changes to comport with the form of an ordinance.



AGENDA ITEM NUMBER: _____

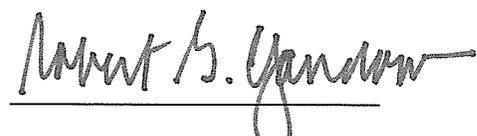
REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: June 30, 2014	Type of Action: <input type="checkbox"/> Procedural <input checked="" type="checkbox"/> Formal Action <input type="checkbox"/> Other: _____
Date Action Requested: July 28, 2014	
Regular <input checked="" type="checkbox"/> Work Session <input type="checkbox"/>	
Subject: appointment of Dylan Smith as one of York's representatives to KACTS	

TO: BOARD OF SELECTMEN
FROM: Stephen H. Burns, Community Development Director
RECOMMENDATION: I recommend the appointment of Dylan Smith as one of York's representatives to the Kittery Area Comprehensive Transportation Study.
PROPOSED MOTION: I move to appoint Dylan Smith as one of York's representatives to the Kittery Area Comprehensive Transportation Study (KACTS). The term of this appointment shall be indefinite, at the pleasure of the Board of Selectmen.

Discussion: KACTS is the regional transportation planning authority for the urbanized area of York and neighboring Maine communities to our south and west. All state and federal transportation funding for projects within our urbanized area now must funnel through this MPO, and must be consistent with plans and programs adopted by the organization. This means the work of this organization is critical to the Town with respect to transportation projects in York. Last year the Board appointed Dean Lessard as the Town's only representative, and Christine Grimando as an alternate. Now the Town of York is allowed two full representatives so it is appropriate to have the Town Planner fill the second seat rather than serve as an alternate.

Prepared By: 

Reviewed By: 



AGENDA ITEM NUMBER: _____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

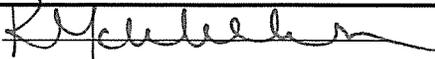
Date Submitted: July 2, 2014	Type of Action: <input type="checkbox"/> Procedural <input checked="" type="checkbox"/> Formal Action <input type="checkbox"/> Other: _____
Date Action Requested: July 28, 2014	
Regular <input checked="" type="checkbox"/> Work Session <input type="checkbox"/>	
Subject: General Assistance Ordinance 2014 - 2015: Adoption of Appendices A	

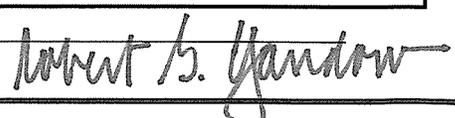
TO: BOARD OF SELECTMEN
FROM: Katie L. McWilliams
RECOMMENDATION: Approve the Maine Municipal Association's new 2014-2015 General Assistance Ordinance Appendices A
PROPOSED MOTION: I move to approve the new 2014-2015 General Assistance Ordinance Appendices A

Discussion: The MMA has provided an updated Appendix A to the General Assistance Ordinance. The various maximum levels of General Assistance set forth in Appendices A is the aggregate maximum level of assistance for fiscal year 2014-2015 is the amount that is the greater of:

- (1) Ninety percent of 110% of the United States Department of Housing and Urban Development fair market rent for federal fiscal year 2014; or
- (2) The amount achieved by increasing the maximum level of assistance for fiscal year 2013-14 by 90% of the increase in the federal poverty level from 2013-14. (22 M.R.S.A §4305 3-D)

FISCAL IMPACT: Very minimal
DEPARTMENT LINE ITEM ACCOUNT:
BALANCE IN LINE ITEM IF APPROVED:

Prepared By: 

Reviewed By: 

GA Overall Maximums

Metropolitan Areas

Persons in Household

COUNTY	1	2	3	4	5*
Bangor HMFA: Bangor, Brewer, Eddington, Glenburn, Hampden, Hermon, Holden, Kenduskeag, Milford, Old Town, Orono, Orrington, Penobscot Indian Island Reservation, Veazie	603	725	874	1,096	1,261
Penobscot County HMFA: Alton, Argyle UT, Bradford, Bradley, Burlington, Carmel, Carroll plantation, Charleston, Chester, Clifton, Corinna, Corinth, Dexter, Dixmont, Drew plantation, East Central Penobscot UT, East Millinocket, Edinburg, Enfield, Etna, Exeter, Garland, Greenbush, Howland, Hudson, Kingman UT, Lagrange, Lakeville, Lee, Levant, Lincoln, Lowell town, Mattawamkeag, Maxfield, Medway, Millinocket, Mount Chase, Newburgh Newport, North Penobscot UT, Passadumkeag, Patten, Plymouth, Prentiss UT, Seboeis plantation, Springfield, Stacyville, Stetson, Twombly UT, Webster plantation, Whitney UT, Winn, Woodville	585	585	699	942	1,089
Lewiston/Auburn MSA: Auburn, Durham, Greene, Leeds, Lewiston, Lisbon, Livermore, Livermore Falls, Mechanic Falls, Minot, Poland, Sabattus, Turner, Wales	537	635	829	1,044	1,107
Portland HMFA: Cape Elizabeth, Casco, Chebeague Island, Cumberland, Falmouth, Freeport, Frye Island, Gorham, Gray, Long Island, North Yarmouth, Portland, Raymond, Scarborough, South Portland, Standish, Westbrook, Windham, Yarmouth; Buxton, Hollis, Limington, Old Orchard Beach	762	901	1,163	1,463	1,565
York/Kittery/S.Berwick HMFA: Berwick, Eliot, Kittery, South Berwick, York	950	952	1,138	1,656	1,801
Cumberland County HMFA: Baldwin, Bridgton, Brunswick, Harpswell, Harrison, Naples, New Gloucester, Pownal, Sebago	633	742	954	1,260	1,501

Appendix A
Effective: 07/01/14-06/30/15

COUNTY	1	2	3	4	5*
Sagadahoc HMFA: Arrowsic, Bath, Bowdoin, Bowdoinham, Georgetown, Perkins UT, Phippsburg, Richmond, Topsham, West Bath, Woolwich	753	751	899	1,131	1,551
York County HMFA: Acton, Alfred, Arundel, Biddeford, Cornish, Dayton, Kennebunk, Kennebunkport, Lebanon, Limerick, Lyman, Newfield, North Berwick, Ogunquit, Parsonsfield, Saco, Sanford, Shapleigh, Waterboro, Wells	689	714	903	1,206	1,248

*Note: Add \$69 for each additional person.

Non-Metropolitan Areas

Persons in Household

COUNTY	1	2	3	4	5*
Aroostook County	514	547	653	851	941
Franklin County	564	593	720	867	1,232
Hancock County	603	693	854	1,130	1,161
Kennebec County	517	598	764	964	1,027
Knox County	709	719	877	1,124	1,275
Lincoln County	660	727	916	1,140	1,223
Oxford County	551	610	735	992	1,284
Piscataquis County	573	651	802	1,016	1,086
Somerset County	582	608	724	985	1,001
Waldo County	643	687	826	1,027	1,091
Washington County	552	593	707	874	1,058

* Please Note: Add \$69 for each additional person.

GENERAL ASSISTANCE ORDINANCE APPENDICES A 2014-2015

The Municipality of _____ adopts the MMA Model Ordinance GA Appendices A for the period of July 1, 2014 — June 30, 2015. These appendices are filed with the Department of Health and Human Services (DHHS) in compliance with Title 22 M.R.S.A. §4305(4).

Signed the _____ (day) of _____ (month) _____ (year)
by the municipal officers:

(Print Name)

(Signature)



AGENDA ITEM NUMBER: _____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: July 23, 2014	Type of Action: <input type="checkbox"/> Procedural <input checked="" type="checkbox"/> Formal Action <input type="checkbox"/> Other: _____
Date Action Requested: July 28, 2014	
Regular <input checked="" type="checkbox"/> Work Session <input type="checkbox"/>	
Subject: Action on proposed ordinance amendments	

TO: BOARD OF SELECTMEN

FROM: Stephen H. Burns, Community Development Director

RECOMMENDATION: I recommend the Board vote to schedule each of the 7 proposed ordinance amendments for a second public hearing to be held on August 25th.

PROPOSED MOTION: I move to schedule each of the 7 proposed ordinance amendments for a second public hearing to be held on August 25th:

1. MS4 Post-Construction Stormwater Management Ordinance
2. MS4 Non-Stormwater Discharge Ordinance
3. Require Septic System Inspections at the time of Property Transfers
4. Application Procedures for Piers, Wharfs, Docks and Floats
5. Standards for Piers, Wharfs, Docks and Floats
6. Medical Marijuana
7. Enabling Ordinance for Special Events Regulations

Discussion: The Planning Board has brought the first 6 of these amendments through two public hearings, and voted to send these forward to the Board of Selectmen. Of these, #3 (mandating septic system inspections) and #6 (medical marijuana) have the highest potential for controversy.

The two MS4-related codes are essentially mandated model ordinances that the Town is obligated to adopt and enforce. Amendment #1 is a requirement that larger sites with stormwater management facilities (ditches, catch basins, retention ponds, level lip spreaders, etc.) are now required to maintain their systems. Amendment #2 is an anti-pollution ordinance for discharges into the Town stormwater system.

Amendment #3 is a proposal to require septic systems to be inspected in detail at the time a property is sold. This policy is in response to the large number of old septic systems in York that are contributing to the Town's water pollution problems. This problem is estimated to be the source of about 1/3rd of the pollution in the Cape Neddick River watershed, but there is no reason to believe this is not also the case in all other un-sewered areas of York. The approach is similar to that of Massachusetts Title 5, but has been adjusted to mesh into the Maine system of external plumbing rules. The Board proposed the amendment last winter in hopes of getting this standard adopted in May, but there was significant opposition and the Board pulled it. The Board appointed a subcommittee to review and revise the amendment, and over the course of half a dozen meetings they re-worked the proposal. When it was re-introduced there was still some opposition, primarily by realtors who seem to want the burden to be placed on the real estate buyer. However, the Planning Board believes this is a workable approach that will significantly contribute to cleaner water in York over time.

Amendments #4 and #5 were prepared in response to a request from the Harbor Board. First, the Harbor Board asked to amend the review process to ensure that the Harbor Board, CEO and Board of Selectmen all process applications in unison. The Board also wanted to take from the CEO responsibility for some of the substantive standards pertaining to docks simply because it's so closely related to their overall responsibilities and expertise.

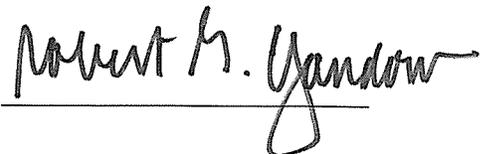
Amendment #6 is a proposal to address medical marijuana in terms of both land use permitting and business licensing. Land use permitting relates to the property, and business licensing relates to the person or business engaged in the activity. There is retroactive language, which we don't use often in York, but it seemed appropriate considering the Town's ordinances are currently silent with regard to this use. This is a brand new topic for us in terms of codes and this amendment in particular needs a legal review.

Amendment #7 is a proposed new ordinance that would authorize the Board of Selectmen to enact regulations to control special events. This concept arose from a discussion of representatives from the York Beach Fire Department, York Village Fire Department, York Ambulance, York Police Department, York Parks & Recreation Department, the Town Manager's Office, and the Community Development Department. We were discussing the challenges departments and organizations are facing because of the increasing frequency of events – overlapping schedules, finding sufficient volunteer firefighters, providing bathroom facilities, and so forth. Legal staff at MMA suggested this a type of regulation that would be best adopted by the Board of Selectmen, to allow for a degree of flexibility in the use of public land and facilities, but prior voter authorization is necessary. This is the first step and the actual regulation will be proposed at a later date – most likely this fall.

Prepared By:



Reviewed By:





AGENDA ITEM NUMBER: _____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: July 23, 2014	Type of Action: <input type="checkbox"/> Procedural <input checked="" type="checkbox"/> Formal Action <input type="checkbox"/> Other: _____
Date Action Requested: July 28, 2014	
Regular <input checked="" type="checkbox"/> Work Session	
Subject: Ballot for MMA Legislative Policy Committee	

TO: Board of Selectmen
FROM: Robert G. Yandow, Town Manager
RECOMMENDATION: Approve Nomination to MMA LPC
PROPOSED MOTION: I move that the Board of Selectmen cast ballots for Torbert Macdonald and Perry Ellsworth for membership on the MMA Legislative Police Committee representing District 35.

Discussion:

FISCAL IMPACT:
DEPARTMENT LINE ITEM ACCOUNT:
BALANCE IN LINE ITEM IF APPROVED:

Prepared By: Robert G. Yandow

Reviewed By: _____



Maine Municipal Association

60 COMMUNITY DRIVE
AUGUSTA, MAINE 04330-9486
(207) 623-8428
www.memun.org

Memorandum

To: Key Municipal Officials of MMA's Member Municipalities
From: Peter Nielsen, President, Maine Municipal Association
Date: June 23, 2014
Re: Ballots for Election to MMA'S Legislative Policy Committee



MMA's member municipalities have made their nominations for the 2014-2016 Legislative Policy Committee (LPC). It is now time to elect your representatives to serve on the Committee. The election ballot is enclosed. The ballot must be completed by the Board of Selectmen or Town or City Council of your municipality.

Number of votes

Most municipalities are asked to vote for two candidates, because there are two elected LPC members for most districts. Some municipalities only vote for one candidate, because the other LPC member in that district is appointed. ***You are instructed on the ballot (above the list of candidates) whether to vote for two candidates or just one.***

Candidate profiles

If you are not familiar with any of the candidates, please review the Candidate Profiles on the back of the ballot. Feel free, also, to contact the candidates directly.

Write-in candidates

In addition to the candidates listed on the ballot, you may vote for a candidate whose name you write in. The write-in candidate need not be from your municipality, but must be an elected or appointed official from a municipality in your Senate/LPC district. ***Check to be sure the write-in candidate is willing to serve if elected!*** Write-in candidates should be communicating their interest in serving among the municipal officers within their district.

If you are instructed to vote for two candidates and only one candidate is on the ballot, please use the "write-in" line for your second vote if you know of someone who is willing to serve.

Deadline for returning ballot

Return ballot by 5:00 p.m. on **August 6, 2014** to:

State and Federal Relations Dept.
Maine Municipal Association
60 Community Drive, Augusta, ME 04330
FAX: 624-0129

Your participation is important - Thank You!

LPC Senate District 35

Berwick (part)
Eliot

Kittery
Ogunquit

South Berwick
York

Candidate Profile:

Torbert Macdonald, Jr. has is serving his third term on the Board of Selectman in the Town of York. He has also served on the Planning Board, Conservation Commission, Charter Commission and Comprehensive Plan Committee. He would like to serve on the LPC because of his interest in land use and environmental issues, particularly in the coastal zone. He is also interested in issues of accountability and transparency in local government.

Perry Ellsworth has served municipal government in a variety of capacities for 32 years. He has served the Town of South Berwick as Manager for 3 ½ years. Prior to that he was Manager in Rangeley for 6 ½ years, Selectman Chair in Strong for 7 years, served on Planning Board and School Boards including as Director and served on the Franklin County Budget Committee for 6 years. He also served on the Maine Town and City Managers' Executive Board. Perry served this past term on the LPC and would like to continue his service because he has a strong interest in representing the "municipal side" in actions taken by the Legislature.



AGENDA ITEM NUMBER: _____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: July 23, 2014	Type of Action: <input type="checkbox"/> Procedural <input checked="" type="checkbox"/> Formal Action <input type="checkbox"/> Other: _____
Date Action Requested: July 28, 2014	
Regular <input checked="" type="checkbox"/> Work Session <input type="checkbox"/>	
Subject: Redemption Request: Tax Map 0018-0018-0004; 4 Cape Neddick Camp Ground	

TO: BOARD OF SELECTMEN

FROM: Melissa M. Avery, Assistant to the Town Manager

RECOMMENDATION:

PROPOSED MOTION: I move to approve the redemption of Tax Map 0018-0018-0004; located 4 Cape Neddick Camp Ground, as requested, subject to the attached conditions being met and that all taxes, interest and administrative costs are paid in full by no later than September 26, 2014.

Discussion: Please see attached Memo and documents for details.

FISCAL IMPACT:

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared By:

Melissa M. Avery

Reviewed By:

Robert B. Yancow



TAX LIEN MEMO

TO: Board of Selectmen
FROM: Melissa M. Avery
DATE: July 23, 2014
RE: Tax Foreclosure Redemption Request: Map 0018, Lot 0018-0004; 4 Cape Neddick Camp Ground

Martha G. Riggs, former property owner of property identified as Tax Map 0018, Lot 0018-0004, located at 4 Cape Neddick Camp Ground in York, Maine, requests to redeem this property for which the Town has a tax lien for Fiscal Years 2009, 2010 and 2011. The Town foreclosed on this property as of January 2012 for non-payment of the FY2009 tax lien.

We are recommending to the Selectmen that Martha G. Riggs be allowed to redeem this property providing the following conditions are met:

Condition #1 – Martha G. Riggs pay all current taxes, interest and lien costs owed, which will total \$966.77 as of September 26, 2014.

Condition #2 – Martha G. Riggs pay Town Administrative costs involved with the processing of the foreclosure disposition, a total of \$200.00. This amount covers the cost of issuing a Quit Claim Deed and the administrative costs in processing this redemption.

Condition #3 – Martha G. Riggs shall pay in full, to the Town of York, all current taxes, interest, administrative costs and lien costs, which total \$966.77 by no later than September 26, 2014.

Parcel Information

Map-Lot

0018-0018-0004

Former Owner(s)

Martha G. Riggs

Party Requesting Redemption

Martha G. Riggs

Size of Lot

0 Acres

Assessed Value

\$11,500

Description of Foreclosure Action

The Town has filed a tax lien on this property for the Fiscal Years 2009, 2010 and 2011; The FY09 lien matured and was foreclosed on December 15, 2011.

Taxes Owed

The total amount of taxes, interest and lien costs owed is \$766.77 as of September 26, 2014; which breaks down as follows:

FY2009	\$137.11
FY2010	\$132.32
FY2011	\$155.94
FY2012	\$ 90.70
FY2013	\$118.52
FY2014	\$132.18

6/30/14

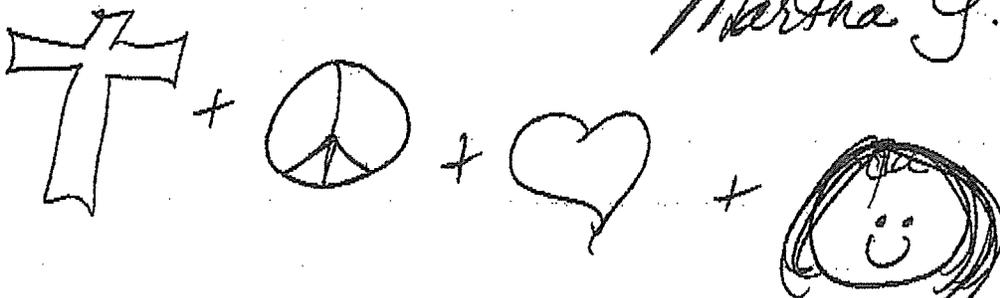
Martha J. Riggs
P.O. Box 103
16 Walcott Street
Stow, Mass. 01775 - 0103
978-562-1488

I was there for 50 years.
at Cape Neddick
Neddick
Camp ground.

2007 I Martha J. Riggs owner of the
to Jayco Eagle trailer would like
to redeem the trailer from the town.
~~the trailer~~

Once you make a decision
and have a total amount of taxes
owed my friend Ruth Jones will
pay it. Her phone # is 508-435-4983
home and cell 508-524-8603

Martha J. Riggs



Summary

Detail

Notes

Payment Plan

Access

- Tax Map # 0018 0018 0004
- Linked to Tax Map # 0018 0018 0004

- YORK TOWN OF
- Linked to YORK TOWN OF

Parcels Linked to Tax Map # 0018 0018 0004

Filters

Year

Sub System

Active A/R

Hide zero balance

Late Charges

As of Date

Display

Keep Setting

Daily Interest Amount \$0.11

Year id	Sub System	Bill Number	Billed	Adjusted Bill	Interest	Fee	Demand	Abated	Balance Due	Late Charges	Total Due	1st Due	2
2014	Real Property Tax	RE10470	\$123.07			\$6.11	\$3.00		\$132.18	\$7.19	\$139.37	\$61.54	
2013	Real Property Tax	RE10461	\$115.67	\$2.85				\$118.52	\$0.00	\$0.00	\$0.00	\$0.00	
2012	Real Property Tax	RE10490	\$90.70					\$90.70	\$0.00	\$0.00	\$0.00	\$0.00	
2011	Tax Title	RE8145	\$147.19			\$8.75			\$155.94	\$20.15	\$176.09	\$155.94	
2010	Tax Title	TT128202	\$84.94		\$38.79	\$8.59			\$132.32	\$32.76	\$165.08	\$132.32	
2009	Tax Title	TT117298	\$82.60		\$45.97	\$8.54			\$137.11	\$47.25	\$184.36	\$137.11	

			\$644.17		\$84.76	\$31.99	\$3.00	\$209.22	\$557.55	\$107.35	\$664.90	\$486.91	
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Refresh

Search

Melissa M. Avery

From: Stephen H. Burns
Sent: Tuesday, July 15, 2014 12:28 PM
To: Melissa M. Avery
Subject: RE: Redemption: 4 Cape Neddick Camp Ground

Missy,

I have no code enforcement issues allowing release of a camper to the former owner.

Steve

Stephen H. Burns
Community Development Director

From: Melissa M. Avery
Sent: Tuesday, July 15, 2014 11:21 AM
To: Stephen H. Burns; Mary-Anne Szeniawski
Cc: Richard C. Mace; Wendy Anderson
Subject: Redemption: 4 Cape Neddick Camp Ground

Attached is the Property Redemption Request for 4 Cape Neddick Camp Ground (00018-0018-0004). Please let me know if you have any issues.

Mary-Anne, may I have the taxes and interest through 9/26/2014, please?

Thank you!
Missy

Melissa M. Avery
Assistant to the Town Manager

Town of York, Maine
186 York Street, York, ME 03909
Phone: (207) 363-1000 - Fax: (207) 363-1019

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Melissa M. Avery

From: Mary-Anne Szeniaewski
Sent: Tuesday, July 15, 2014 11:25 AM
To: Melissa M. Avery
Subject: RE: Redemption: 4 Cape Neddick Camp Ground

No issues.

Mary-Anne Szeniaewski
Town Clerk/Tax Collector
Town of York, Maine
186 York Street, York, ME 03909-1314
i: www.yorkmaine.org
e: mszeniaewski@yorkmaine.org
p: (207) 363-1003, Ext. 272
f: (207) 363-1009

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Missy

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AGENDA ITEM NUMBER: _____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: July 24, 2014	Type of Action: <input type="checkbox"/> Procedural <input checked="" type="checkbox"/> Formal Action <input type="checkbox"/> Other: _____
Date Action Requested: July 28, 2014	
Regular <input checked="" type="checkbox"/> Work Session <input type="checkbox"/>	
Subject: Special Event Permit: Zumba with Marianela	

TO: BOARD OF SELECTMEN
FROM: Melissa M. Avery, Assistant to the Town Manager
RECOMMENDATION:
PROPOSED MOTION: I move to approve Special Event Permit application for <i>Zumba with Marianela</i> on Sunday, August 24, 2014 with the attached conditions given by Department Heads.

Discussion: All appropriate departments have been notified and given approval, see attached.

FISCAL IMPACT:
DEPARTMENT LINE ITEM ACCOUNT:
BALANCE IN LINE ITEM IF APPROVED:

Prepared By:

Melissa M. Avery

Reviewed By:

Robert B. Gandon



Town of York, Maine Special Event Permit Application

This application for a special event permit is hereby presented to the York Town Manager, 186 York Street, York, ME 03909.

Date: 7/17/2014
~~6/27/14~~

Name of Event: Zumba with Marianela/VLD Fitness

Type of Event: Zumba Fitness Class

Organization Name: VLD Fitness Phone #: 603-812-6690

Organization Address: 259 Hanover Street City: Manchester State: NH Zip: 03103

Applicant Name: Marianela Ramirez Phone #: 603-812-6690

Applicant Address: 15 Iron Horse Dr. #D-116 City: Bedford State: NH Zip: 03110

Contact Name for Day of Event: _____ Contact Phone # 603-812-6690

* Date of Event: August 24, 2014 Day of Week: Sunday

Starting Time: 5:30 pm Ending Time: 6:30 pm

Assembly Area: Long Sands Beach

Dispersal Area: Long Sands Beach

Event Route: N/A

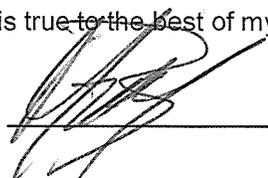
Approximate Number of Persons Attending (If more than 500, Insurance coverage needed)
100

Describe number of bands, vehicles, signs, floats, or other articles carried or displayed along with method of participation (walking, bicycles, motorcycles etc):
See attached

Describe how group is organized and supervised to insure order: _____
See attached

Purpose of the Event: Charity Event

The above information is true to the best of my knowledge and belief.

Signature of Applicant: 

* Alternative date of September 7, 2014 (Sunday) at 4:30 pm if August 24th is not available.



Zumba® with Marianela/VLD Fitness Special Event Permit Application Addendum Town of York, Maine

Description of Event:

- The event will take place at low tide to ensure the most available sand area for the event.
- Individuals will be asked to arrive 30 minutes prior to the event to register and complete a release waiver.
- Members of the VLD Fitness Team will be present to organize the registration and direct individuals to the designated event area and to supervise the event and ensure order.
- The Zumba® Fitness Event will last one hour.
- Individuals typically disperse immediately after the event or within 30 minutes.
- The event will consist of approximately 100 people working out at Zumba® Fitness to music played through a small sound system powered by a battery.
- The speakers for the sound system will be positioned towards the water.
- The music will only be played during the one hour event, not during the 30 minutes prior to or after the event.

For Town Use Only

Reviewed by:

<u>Department</u>	<u>Initials</u>
Police Department	<u>Szeniawski 07-18-2014</u>
Public Works	<u>Lessard 07-17-2014</u>
Parks/Recreation	<u>Sullivan 07-22-2014</u>
Village Fire	<u>Apgar 07-17-2014</u>
York Beach Fire	<u>Bridges 07-20-2014</u>
Code Enforcement	<u>Burns 07-17-2014</u>
York Ambulance	<u>Prince 07-17-2014</u>

Special Conditions:

Parks/Recreations: No issues, as long as ALL money raised is going to charity.

Any Questions: Mike Sullivan (207) 363-1040

Town Manager

Date

Melissa M. Avery

From: Michael J. Sullivan
Sent: Tuesday, July 22, 2014 11:54 AM
To: Melissa M. Avery
Subject: RE: Special Event: Zumba with Marianela

No issues as long as all money raised is going to charity.

*Michael J. Sullivan, Director
Parks and Recreation*

*Town of York, Maine
186 York Street
York, Maine 03909
(207) 363-1040
msullivan@yorkmaine.org*

From: Melissa M. Avery
Sent: Tuesday, July 22, 2014 11:11 AM
To: Michael J. Sullivan
Subject: FW: Special Event: Zumba with Marianela

Have you had a chance to review this Special Event Permit Application?

Missy

Melissa M. Avery
Assistant to the Town Manager

Town of York, Maine
186 York Street, York, ME 03909
Phone: (207) 363-1000 - Fax: (207) 363-1019

Please consider the environment before printing this email.

From: Melissa M. Avery
Sent: Thursday, July 17, 2014 1:50 PM
To: Dave Bridges; Dave Apgar; Dean Lessard; Charles J. Szeniewski; Stephen H. Burns; Michael J. Sullivan; Ellen Prince
Subject: Special Event: Zumba with Marianela

Attached is the Special Event Permit Application for "Zumba with Marianela" to be held on August 24, 2014. This is her second and final Special Event for this year, she is working with a Cancer charity.

Please let me know when you've had a chance to review!

Missy

Melissa M. Avery
Assistant to the Town Manager

Melissa M. Avery

From: Dean Lessard
Sent: Thursday, July 17, 2014 7:43 PM
To: Melissa M. Avery
Subject: Re: Special Event: Zumba with Marianela

Hi Missy

I have reviewed the attached special event permit. DPW doesn't anticipate any issues with this event. DPW recommends approval.

Thanks
Dean

On Jul 17, 2014, at 1:49 PM, "Melissa M. Avery" <mmavery@yorkmaine.org> wrote:

Attached is the Special Event Permit Application for "Zumba with Marianela" to be held on August 24, 2014. This is her second and final Special Event for this year, she is working with a Cancer charity.

Please let me know when you've had a chance to review!
Missy

Melissa M. Avery
Assistant to the Town Manager

Town of York, Maine
186 York Street, York, ME 03909
Phone: (207) 363-1000 - Fax: (207) 363-1019

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<Zumba with Marianela August.pdf>

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Melissa M. Avery

From: David Apgar
Sent: Thursday, July 17, 2014 11:04 PM
To: Melissa M. Avery
Subject: RE: Special Event: Zumba with Marianela

Village Fire approval.

David Apgar
Deputy Fire Chief
York Village Fire Dept
Fire Inspector
207-451-8258

From: Melissa M. Avery
Sent: Thursday, July 17, 2014 1:49 PM
To: David K. Bridges; David Apgar; Dean Lessard; Charles J. Szeniewski; Stephen H. Burns; Michael J. Sullivan; Ellen Prince
Subject: Special Event: Zumba with Marianela

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Please let me know when you've had a chance to review!
Missy

Melissa M. Avery
Assistant to the Town Manager

Town of York, Maine<<http://www.yorkmaine.org/>>
186 York Street, York, ME 03909
Phone: (207) 363-1000 - Fax: (207) 363-1019

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Melissa M. Avery

From: Ellen Prince <ellenprince@gmail.com>
Sent: Thursday, July 17, 2014 1:50 PM
To: Melissa M. Avery
Subject: Re: Special Event: Zumba with Marianela

Fine with York Ambulance!

*Ellen Prince
Asst. Chief
York Ambulance Association, Inc.
15 Salisbury Ave.
P.O. Box 238
York, ME 03909-0238
Phone: 207-363-4403
Fax: 207-363-2041*

On Thu, Jul 17, 2014 at 1:49 PM, Melissa M. Avery <mmavery@yorkmaine.org> wrote:

Attached is the Special Event Permit Application for "Zumba with Marianela" to be held on August 24, 2014. This is her second and final Special Event for this year, she is working with a Cancer charity.

Please let me know when you've had a chance to review!

Missy

Melissa M. Avery

Assistant to the Town Manager

Town of York, Maine

186 York Street, York, ME 03909

Phone: (207) 363-1000 - Fax: (207) 363-1019

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From: Stephen H. Burns
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To: Melissa M. Avery
Subject: RE: Special Event: Zumba with Marianela

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Steve

Stephen H. Burns
Community Development Director

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Missy

Melissa M. Avery
Assistant to the Town Manager

Town of York, Maine
186 York Street, York, ME 03909
Phone: (207) 363-1000 - Fax: (207) 363-1019

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Melissa M. Avery

From: Charles J. Szeniaowski
Sent: Friday, July 18, 2014 9:52 PM
To: Melissa M. Avery
Subject: RE: Special Event: Zumba with Marianela

No issue

Sent from my Verizon Wireless 4G LTE smartphone

----- Original message -----

From: "Melissa M. Avery"
Date: 07/17/2014 13:49 (GMT-05:00)
To: "David K. Bridges" ,David Apgar ,Dean Lessard , "Charles J. Szeniaowski" , "Stephen H. Burns" , "Michael J. Sullivan" ,Ellen Prince
Subject: Special Event: Zumba with Marianela

Attached is the Special Event Permit Application for "Zumba with Marianela" to be held on August 24, 2014. This is her second and final Special Event for this year, she is working with a Cancer charity.

Please let me know when you've had a chance to review!
Missy

Melissa M. Avery
Assistant to the Town Manager

Town of York, Maine
186 York Street, York, ME 03909
Phone: (207) 363-1000 - Fax: (207) 363-1019

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Melissa M. Avery

From: David K. Bridges
Sent: Sunday, July 20, 2014 9:22 PM
To: Melissa M. Avery; David Apgar; Dean Lessard; Charles J. Szeniewski; Stephen H. Burns; Michael J. Sullivan; Ellen Prince
Cc: David K. Bridges
Subject: RE: Special Event: Zumba with Marianela

I don't have a problem from the fire side of this event, but do we know who the charity is and if ALL the money goes to that charity. If others are making a profit on these events we should re-think approval. Dave

From: Melissa M. Avery
Sent: Thursday, July 17, 2014 1:50 PM
To: David K. Bridges; David Apgar; Dean Lessard; Charles J. Szeniewski; Stephen H. Burns; Michael J. Sullivan; Ellen Prince
Subject: Special Event: Zumba with Marianela

Attached is the Special Event Permit Application for "Zumba with Marianela" to be held on August 24, 2014. This is her second and final Special Event for this year, she is working with a Cancer charity.

Please let me know when you've had a chance to review!
Missy

Melissa M. Avery
Assistant to the Town Manager

Town of York, Maine
186 York Street, York, ME 03909
Phone: (207) 363-1000 - Fax: (207) 363-1019

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AGENDA ITEM NUMBER: _____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: July 24, 2014	Type of Action: <input type="checkbox"/> Procedural <input checked="" type="checkbox"/> Formal Action <input type="checkbox"/> Other: _____
Date Action Requested: July 28, 2014	
Regular <input checked="" type="checkbox"/> Work Session <input type="checkbox"/>	
Subject: Special Event Permit: The Big Andrew Surf Competition and Fundraiser	

TO: BOARD OF SELECTMEN
FROM: Melissa M. Avery, Assistant to the Town Manager
RECOMMENDATION:
PROPOSED MOTION: I move to approve Special Event Permit application for <i>The Big Andrew Surf Competition and Fundraiser</i> on Sunday, August 10, 2014 with the attached conditions given by Department Heads.

Discussion: All appropriate departments have been notified and given approval, see attached.

FISCAL IMPACT:
DEPARTMENT LINE ITEM ACCOUNT:
BALANCE IN LINE ITEM IF APPROVED:

Prepared By: Melissa M. Avery

Reviewed By: Robert S. Gannon



Town of York, Maine Special Event Permit Application

This application for a special event permit is hereby presented to the York Town Manager, 186 York Street, York, ME 03909.

Date: _____
Name of Event: The Big Andrew Surf Competition & Fundraiser
Type of Event: Community Fundraiser - Charity
Organization Name: The Big Andrew Foundation Phone #: 917 734 1030
Organization Address: 1660 Bronson Rd City: Fairfield State: CT Zip: 06824
Applicant Name: Ryan Knowles Phone #: 917 734 1030
Applicant Address: 252 Tompkins Ave Apt 4 City: Brooklyn State: NY Zip: 11216
Contact Name for Day of Event: Ryan Knowles Contact Phone # Same as above
Date of Event: August 10, 2014 Day of Week: Sunday
Starting Time: 6:00 am Ending Time: 6:00 pm
Assembly Area: The northerly side of the bathhouse at Long Sands
Dispersal Area: N/A
Event Route: Please see attached page

Approximate Number of Persons Attending (If more than 500, Insurance coverage needed)
350

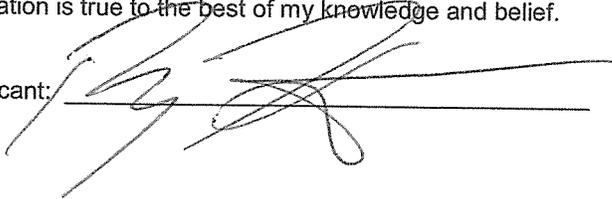
Describe number of bands, vehicles, signs, floats, or other articles carried or displayed along with method of participation (walking, bicycles, motorcycles etc):

Please see attached page

Describe how group is organized and supervised to insure order: Please see attached page

Purpose of the Event: _____

The above information is true to the best of my knowledge and belief.

Signature of Applicant: _____


Attachment to Special Event Permit Application of The Big Andrew Foundation

Assembly Area: The event will be assembled in two areas. For the fundraising portion of the event, we request to assemble to the left of the bathhouse located at Long Sands Beach. For the surfing portion of the event, we request to assemble in the mixed-use surfing zone located at the northerly side of the existing staircase at Beacon Street to Sun-n-Surf Restaurant

Describe number of bands, vehicles, signs, floats, or other articles carried or displayed along with method of participation (walking, bicycles, motorcycles etc): The event will consist of no more than 5 10' x 10' tents, 4 of which will be placed to the left of the bathhouse but positioned as to not block pedestrian walkways. The remaining tent will be placed within the mixed-use zone to regulate and ensure safety of participants, event attendees, and beach goers. There will also be a minimum of 1 and no more than two gas grills which will be cordoned off in accordance with Section 2-B of the Town of York Beach Ordinance. The food made and sold is to benefit The Big Andrew Foundation, in accordance with Section 2-B (2) of the Town of York Beach Ordinance.

Describe how group is organized and supervised to insure order: The event will commence at 6:00 a.m with participants arriving to sign up for the competition. The event will be supervised by the applicants Ryan and Ian Knowles, who will be coordinating volunteers to ensure the event is orderly and is in compliance with all town ordinances. We will also work in coordination with the York Beach Lifeguards to ensure safety to participants, attendees, and beach goers. All participants in the surf competition will be required to wear a leash in accordance with Section 5-A of the Town of York Beach Ordinance.

Purpose of the Event: To raise money to benefit patients of York Hospital Oncology & Infusion Care and to organize an event that brings the seacoast community together to raise awareness about cancer and promote the benefits of healthy living through the sport of surfing.

For Town Use Only

Reviewed by:

<u>Department</u>	<u>Initials</u>	
Police Department	<u>Szeniawski</u>	<u>07-11-2014</u>
Public Works	<u>Lessard</u>	<u>06-30-2014</u>
Parks/Recreation	<u>Sullivan</u>	<u>06-30-2014</u>
Village Fire	<u>Apgar</u>	<u>07-10-2014</u>
York Beach Fire	<u>Bridges</u>	<u>07-10-2014</u>
Code Enforcement	<u>Burns</u>	<u>06-30-2014</u>
York Ambulance	<u>Prince</u>	<u>06-30-2014</u>

Special Conditions:

Beach Fire: Grills to meet the York Beach Ordinance.

Any Questions: Dave Bridges (207) 363-1014

Town Manager

Date

Melissa M. Avery

From: David K. Bridges
Sent: Thursday, July 10, 2014 1:39 PM
To: Melissa M. Avery
Cc: Charles J. Szeniewski; David Apgar
Subject: Re: Special Event Permit: Big Andrew Surf Competition and Fundraiser

As long as that separate the public from the grills, then I don't have any problems with this request.

Sent from my iPhone. Dave

On Jul 10, 2014, at 1:35 PM, "Melissa M. Avery" <mmavery@yorkmaine.org> wrote:

Have you guys had a chance to review this application? It is separated from the Car Classic event

Missy

Melissa M. Avery
Assistant to the Town Manager

Town of York, Maine
186 York Street, York, ME 03909
Phone: (207) 363-1000 - Fax: (207) 363-1019

Please consider the environment before printing this email.

From: Melissa M. Avery
Sent: Monday, June 30, 2014 10:46 AM
To: Charles J. Szeniewski; Dean Lessard; Dave Bridges; Dave Apgar; Stephen H. Burns; Michael J. Sullivan; Ellen Prince
Subject: Special Event Permit: Big Andrew Surf Competition and Fundraiser

Attached is the Special Event Permit Application for The Big Andrew Surf Competition and Fundraiser scheduled for Sunday, August 10, 2014.

Please let me know when you have had a chance to review.

Thank you!
Missy

Melissa M. Avery
Assistant to the Town Manager

Town of York, Maine
186 York Street, York, ME 03909
Phone: (207) 363-1000 - Fax: (207) 363-1019

Please consider the environment before printing this email.

Melissa M. Avery

From: Ellen Prince <ellenprince@gmail.com>
Sent: Monday, June 30, 2014 5:07 PM
To: Melissa M. Avery
Subject: Re: Special Event Permit: Big Andrew Surf Competition and Fundraiser

Fine with York Ambulance!

*Ellen Prince
Asst. Chief
York Ambulance Association, Inc.
15 Salisbury Ave.
P.O. Box 238
York, ME 03909-0238
Phone: 207-363-4403
Fax: 207-363-2041*

On Mon, Jun 30, 2014 at 10:45 AM, Melissa M. Avery <mmavery@yorkmaine.org> wrote:

Attached is the Special Event Permit Application for The Big Andrew Surf Competition and Fundraiser scheduled for Sunday, August 10, 2014.

Please let me know when you have had a chance to review.

Thank you!

Missy

Melissa M. Avery

Assistant to the Town Manager

Town of York, Maine

186 York Street, York, ME 03909

Phone: (207) 363-1000 - Fax: (207) 363-1019

Melissa M. Avery

From: Michael J. Sullivan
Sent: Monday, June 30, 2014 4:18 PM
To: Melissa M. Avery; Charles J. Szeniaowski; Dean Lessard; David K. Bridges; David Apgar; Stephen H. Burns; Ellen Prince
Subject: RE: Special Event Permit: Big Andrew Surf Competition and Fundraiser

Parks and Recreation recommends approval. Chief Bridges can address the grills.

*Michael J. Sullivan, Director
Parks and Recreation*

*Town of York, Maine
186 York Street
York, Maine 03909
(207) 363-1040
msullivan@yorkmaine.org*

From: Melissa M. Avery
Sent: Monday, June 30, 2014 10:46 AM
To: Charles J. Szeniaowski; Dean Lessard; David K. Bridges; David Apgar; Stephen H. Burns; Michael J. Sullivan; Ellen Prince
Subject: Special Event Permit: Big Andrew Surf Competition and Fundraiser

Attached is the Special Event Permit Application for The Big Andrew Surf Competition and Fundraiser scheduled for Sunday, August 10, 2014.

Please let me know when you have had a chance to review.

Thank you!
Missy

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Melissa M. Avery

From: Dean Lessard
Sent: Monday, June 30, 2014 4:01 PM
To: Melissa M. Avery
Subject: RE: Special Event Permit: Big Andrew Surf Competition and Fundraiser

Hi Missy

I have reviewed the attached special event permit. DPW doesn't anticipate any issues with this event. DPW recommends approval.

Thanks
Dean

Dean A. Lessard, P.E. | *Director of Public Works*

Town of York, Maine

186 York Street | York, Maine 03909

Phone: (207) 363-1010, Ext. 6201

Fax: (207) 363-1012

E-Mail: dlessard@yorkmaine.org

Online: www.yorkmaine.org

Follow us!

Facebook: www.facebook.com/YorkMainePublicWorks

From: Melissa M. Avery

Sent: Monday, June 30, 2014 10:46 AM

To: Charles J. Szeniaowski; Dean Lessard; David K. Bridges; David Apgar; Stephen H. Burns; Michael J. Sullivan; Ellen Prince

Subject: Special Event Permit: Big Andrew Surf Competition and Fundraiser

Attached is the Special Event Permit Application for The Big Andrew Surf Competition and Fundraiser scheduled for Sunday, August 10, 2014.

Please let me know when you have had a chance to review.

Thank you!
Missy

Melissa M. Avery
Assistant to the Town Manager

Town of York, Maine

186 York Street, York, ME 03909

Phone: (207) 363-1000 - Fax: (207) 363-1019

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Melissa M. Avery

From: Stephen H. Burns
Sent: Monday, June 30, 2014 10:55 AM
To: Melissa M. Avery
Subject: RE: Special Event Permit: Big Andrew Surf Competition and Fundraiser

Missy,

I have no code concerns with this event.

Steve

Stephen H. Burns
Community Development Director

From: Melissa M. Avery
Sent: Monday, June 30, 2014 10:46 AM
To: Charles J. Szeniaowski; Dean Lessard; David K. Bridges; David Apgar; Stephen H. Burns; Michael J. Sullivan; Ellen Prince
Subject: Special Event Permit: Big Andrew Surf Competition and Fundraiser

Attached is the Special Event Permit Application for The Big Andrew Surf Competition and Fundraiser scheduled for Sunday, August 10, 2014.

Please let me know when you have had a chance to review.

Thank you!
Missy

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Assistant to the Town Manager

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Melissa M. Avery

From: Charles J. Szeniaowski
Sent: Friday, July 11, 2014 9:14 AM
To: Melissa M. Avery; David K. Bridges; David Apgar
Subject: RE: Special Event Permit: Big Andrew Surf Competition and Fundraiser

Surf event really has no effect on PD as long as they are in compliance with Beach Fire and Code enforcement requirements for grilling and sales we are all set.

From: Melissa M. Avery
Sent: Thursday, July 10, 2014 1:35 PM
To: Charles J. Szeniaowski; David K. Bridges; David Apgar
Subject: FW: Special Event Permit: Big Andrew Surf Competition and Fundraiser

Have you guys had a chance to review this application? It is separated from the Car Classic event

Missy

Melissa M. Avery
Assistant to the Town Manager

Town of York, Maine
186 York Street, York, ME 03909
Phone: (207) 363-1000 - Fax: (207) 363-1019

Please consider the environment before printing this email.

From: Melissa M. Avery
Sent: Monday, June 30, 2014 10:46 AM
To: Charles J. Szeniaowski; Dean Lessard; Dave Bridges; Dave Apgar; Stephen H. Burns; Michael J. Sullivan; Ellen Prince
Subject: Special Event Permit: Big Andrew Surf Competition and Fundraiser

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Please let me know when you have had a chance to review.

Thank you!
Missy

Melissa M. Avery
Assistant to the Town Manager

Town of York, Maine
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Phone: (207) 363-1000 - Fax: (207) 363-1019

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Melissa M. Avery

From: David Apgar
Sent: Thursday, July 10, 2014 9:10 PM
To: Melissa M. Avery
Subject: RE: Special Event Permit: Big Andrew Surf Competition and Fundraiser

Village Fire approval.

David Apgar
Deputy Fire Chief
York Village Fire Dept
Fire Inspector
207-451-8258

From: Melissa M. Avery
Sent: Thursday, July 10, 2014 1:35 PM
To: Charles J. Szeniewski; David K. Bridges; David Apgar
Subject: FW: Special Event Permit: Big Andrew Surf Competition and Fundraiser

Have you guys had a chance to review this application? It is separated from the Car Classic event

Missy

Melissa M. Avery
Assistant to the Town Manager

Town of York, Maine<<http://www.yorkmaine.org/>>
186 York Street, York, ME 03909
Phone: (207) 363-1000 - Fax: (207) 363-1019

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From: Melissa M. Avery
Sent: Monday, June 30, 2014 10:46 AM
To: Charles J. Szeniewski; Dean Lessard; Dave Bridges; Dave Apgar; Stephen H. Burns; Michael J. Sullivan; Ellen Prince
Subject: Special Event Permit: Big Andrew Surf Competition and Fundraiser

Attached is the Special Event Permit Application for The Big Andrew Surf Competition and Fundraiser scheduled for Sunday, August 10, 2014.

Please let me know when you have had a chance to review.

Thank you!
Missy

Melissa M. Avery
Assistant to the Town Manager

Town of York, Maine<<http://www.yorkmaine.org/>>
186 York Street, York, ME 03909



AGENDA ITEM NUMBER: _____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: July 24, 2014	Type of Action: <input type="checkbox"/> Procedural <input checked="" type="checkbox"/> Formal Action <input type="checkbox"/> Other: _____
Date Action Requested: July 28, 2014	
Regular <input checked="" type="checkbox"/> Work Session <input type="checkbox"/>	
Subject: Special Event Permit: The Big Andrew Car Classic	

TO: BOARD OF SELECTMEN
FROM: Melissa M. Avery, Assistant to the Town Manager
RECOMMENDATION:
PROPOSED MOTION: I move to approve Special Event Permit application for <i>The Big Andrew Car Classic</i> on Saturday, August 9, 2014 with the attached conditions given by Department Heads.

Discussion: All appropriate departments have been notified and given approval, see attached.

FISCAL IMPACT:
DEPARTMENT LINE ITEM ACCOUNT:
BALANCE IN LINE ITEM IF APPROVED:

Prepared By: Melissa M. Avery

Reviewed By: Robert M. Gannon



Town of York, Maine Special Event Permit Application

This application for a special event permit is hereby presented to the York Town Manager, 186 York Street, York, ME 03909.

Date: 6/25/14

Name of Event: THE BIG ANDREW CAR CLASSIC

Type of Event: CLASSIC CAR SHOW / CHARITY

Organization Name: THE BIG ANDREW FOUNDATION Phone #: 203-610-3116

Organization Address: 51 SPRUCE ST City: YORK State: ME Zip: 03909

Applicant Name: JAN KNOWLES Phone #: 203-610-3116

Applicant Address: 51 SPRUCE ST City: YORK State: ME Zip: 03909

Contact Name for Day of Event: JAN KNOWLES Contact Phone # _____

Date of Event: AUGUST 9th 2014 Day of Week: SATURDAY

Starting Time: ~~10:00 AM~~ 11:00 AM Ending Time: 4:00 P.M.

Assembly Area: SHORT SANDS BALL FIELD

Dispersal Area: N/A

Event Route: ~~MEET AT HIGH SCHOOL PARKING~~

LOT - PARADE CARS TO BALL FIELD DOWN LONG SANDS

Approximate Number of Persons Attending (If more than 500, Insurance coverage needed)
150

Describe number of bands, vehicles, signs, floats, or other articles carried or displayed along with method of participation (walking, bicycles, motorcycles etc):

40 VEHICLES, 6 TENTS, RADIO VAN, LOCAL FOOD TRUCK

Describe how group is organized and supervised to insure order: 3 EVENT DIRECTORS

15 VOLUNTEERS

Purpose of the Event: RAISE MONEY FOR YORK ONCOLOGY / CELEBRATE CLASSIC AUTOMOBILIA

The above information is true to the best of my knowledge and belief.

Signature of Applicant: [Handwritten Signature]

For Town Use Only

Reviewed by:

<u>Department</u>	<u>Initials</u>	
Police Department	<u>Szeniawski</u>	<u>07-11-2014</u>
Public Works	<u>Lessard</u>	<u>06-30-2014</u>
Parks/Recreation	<u>Sullivan</u>	<u>07-22-2014</u>
Village Fire	<u>Apgar</u>	<u>07-01-2014</u>
York Beach Fire	<u>Bridges</u>	<u>07-22-2014</u>
Code Enforcement	<u>Burns</u>	<u>07-11-2014</u>
York Ambulance	<u>Prince</u>	<u>07-22-2014</u>

Special Conditions:

Parks/Recreation: If they park on the ball field they need to know that there is a sprinkler system in the ground and they can't drive over the heads. We will mark them for them but they will be responsible for any damage that results in the event it happens. MUST contact Parks and Recreation office prior to the event to meet them at the field and review event.

Any Questions: Mike Sullivan (207) 363-1040

Police: If they are parking on the ball field they must abide by Receptions prior notification requirement and if they choose not to, we will not sign off on closing the loop road, as this area has permit parking and effect the beach too much for general parking to allow the road to be closed.

Any Questions: Lieutenant Charlie Szeniaewski (207) 363-1031

Beach Fire: Not to use parking lot next to the Fire Station. Will need porta-potties placed in the ball field; 1 per 100 people.

Any Questions: Dave Bridges (207) 363-1014

Code Enforcement: No food truck allowed.

Any Questions: Steve Burns (207) 363-1007

Town Manager

Date

Melissa M. Avery

From: Michael J. Sullivan
Sent: Thursday, July 10, 2014 1:48 PM
To: Melissa M. Avery; Charles J. Szeniaowski; David K. Bridges; David Apgar; Stephen H. Burns; Ellen Prince; Dean Lessard
Subject: RE: Special Event

Missy,

If they wish to park on the field they need to know that there is a sprinkler system in the ground and they can't drive over the heads. We can mark them for them but they will be responsible for any damage that results in the event it happens. They will need to contact the Parks and Recreation office prior to the event so we can meet with them at the field and review.

Thanks, Mike

*Michael J. Sullivan, Director
Parks and Recreation*

*Town of York, Maine
186 York Street
York, Maine 03909
(207) 363-1040
msullivan@yorkmaine.org*

From: Melissa M. Avery
Sent: Thursday, July 10, 2014 1:34 PM
To: Charles J. Szeniaowski; David K. Bridges; David Apgar; Stephen H. Burns; Michael J. Sullivan; Ellen Prince; Dean Lessard
Subject: FW: Special Event

Did the email below answer the concerns on the Big Andrew Car Classic from each department?

Missy

Melissa M. Avery
Assistant to the Town Manager

Town of York, Maine
186 York Street, York, ME 03909
Phone: (207) 363-1000 - Fax: (207) 363-1019

Please consider the environment before printing this email.

From: Melissa M. Avery
Sent: Wednesday, July 02, 2014 8:24 AM
To: Michael J. Sullivan; Stephen H. Burns; Dave Bridges; Dave Apgar; Charles J. Szeniaowski; Ellen Prince
Subject: FW: Special Event

Melissa M. Avery

From: Charles J. Szeniaowski
Sent: Friday, July 11, 2014 9:17 AM
To: Melissa M. Avery; David K. Bridges; David Apgar; Stephen H. Burns; Michael J. Sullivan; Ellen Prince; Dean Lessard
Cc: Owen T. Davis
Subject: RE: Special Event

Reference the car event if they are parking on the ball field they must abide by Recreations prior notification requirement and if they choose not to We will not sign off on closing the loop road as this area has permit parking and effects the beach too much for general parking to allow the road to be closed.

From: Melissa M. Avery
Sent: Thursday, July 10, 2014 1:34 PM
To: Charles J. Szeniaowski; David K. Bridges; David Apgar; Stephen H. Burns; Michael J. Sullivan; Ellen Prince; Dean Lessard
Subject: FW: Special Event

Did the email below answer the concerns on the Big Andrew Car Classic from each department?

Missy

Melissa M. Avery
Assistant to the Town Manager

Town of York, Maine
186 York Street, York, ME 03909
Phone: (207) 363-1000 - Fax: (207) 363-1019

Please consider the environment before printing this email.

From: Melissa M. Avery
Sent: Wednesday, July 02, 2014 8:24 AM
To: Michael J. Sullivan; Stephen H. Burns; Dave Bridges; Dave Apgar; Charles J. Szeniaowski; Ellen Prince
Subject: FW: Special Event

The Big Andrew Foundation tried to answer some of the questions that you guys had about the Car Classic event in the email below.

Let me know if you need anything more

Missy

Melissa M. Avery
Assistant to the Town Manager

Town of York, Maine
186 York Street, York, ME 03909
Phone: (207) 363-1000 - Fax: (207) 363-1019

Please consider the environment before printing this email.

Melissa M. Avery

From: David K. Bridges
Sent: Thursday, July 10, 2014 1:46 PM
To: Melissa M. Avery
Cc: Michael J. Sullivan; Stephen H. Burns; David Apgar; Charles J. Szeniewski; Ellen Prince
Subject: Re: Special Event

I don't think I will let them use the parking lot next to the station. They will need porta-potties placed in the ball field just like any other event. 1 per -100. I don't think blocking off the roadway around the ball field is a good idea.
Sent from my u. Dave

On Jul 2, 2014, at 8:23 AM, "Melissa M. Avery" <mmavery@yorkmaine.org> wrote:

The Big Andrew Foundation tried to answer some of the questions that you guys had about the Car Classic event in the email below.

Let me know if you need anything more

Missy

Melissa M. Avery
Assistant to the Town Manager

Town of York, Maine
186 York Street, York, ME 03909
Phone: (207) 363-1000 - Fax: (207) 363-1019

Please consider the environment before printing this email.

From: Ian Knowles [<mailto:thebigandrewfoundation@gmail.com>]
Sent: Tuesday, July 01, 2014 9:09 PM
To: Melissa M. Avery
Subject: Re: Special Event

Hi Missy -

Thanks for the notes!

I totally understand your thoughts and questions

Lets see how we can work together to make this work for everyone, I have responded to your comments directly below your questions

I can stop by your office on thursday if need be.

Talk to you soon, thanks :)

Ian Knowles

Founder/Director
The Big Andrew Foundation
51 Spruce Street

Melissa M. Avery

From: Stephen H. Burns
Sent: Friday, July 11, 2014 1:04 PM
To: Melissa M. Avery; Charles J. Szeniaowski; David K. Bridges; David Apgar; Michael J. Sullivan; Ellen Prince; Dean Lessard
Subject: RE: Special Event

Missy,

At this point I'm OK with the event from a code enforcement perspective, provided the food truck is not part of the event.

Steve

Stephen H. Burns
Community Development Director

From: Melissa M. Avery
Sent: Thursday, July 10, 2014 1:34 PM
To: Charles J. Szeniaowski; David K. Bridges; David Apgar; Stephen H. Burns; Michael J. Sullivan; Ellen Prince; Dean Lessard
Subject: FW: Special Event

Did the email below answer the concerns on the Big Andrew Car Classic from each department?

Missy

Melissa M. Avery
Assistant to the Town Manager

Town of York, Maine
186 York Street, York, ME 03909
Phone: (207) 363-1000 - Fax: (207) 363-1019

Please consider the environment before printing this email.

From: Melissa M. Avery
Sent: Wednesday, July 02, 2014 8:24 AM
To: Michael J. Sullivan; Stephen H. Burns; Dave Bridges; Dave Apgar; Charles J. Szeniaowski; Ellen Prince
Subject: FW: Special Event

The Big Andrew Foundation tried to answer some of the questions that you guys had about the Car Classic event in the email below.

Let me know if you need anything more

Missy

Melissa M. Avery
Assistant to the Town Manager

Town of York, Maine

186 York Street, York, ME 03909
Phone: (207) 363-1000 - Fax: (207) 363-1019

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I can stop by your office on thursday if need be.

Talk to you soon, thanks :)

Ian Knowles

Founder/Director
The Big Andrew Foundation
51 Spruce Street
York Beach Maine, 03909

On Jun 30, 2014, at 4:33 PM, Melissa M. Avery <mmavery@yorkmaine.org> wrote:

Hi Ian

Here are some of the responses I have received from the department heads with concerns over the Car Classic event:

I can't give blanket approval for this event. I need to know where the sponsor proposes to located the food truck because the Town has an ordinance that prohibits the sale of food from vehicles on a public right-of-way. That includes York Beach Ball Field Road and the associated parking spaces, all of which surround the ball field. Perhaps the applicant could contact Chief Bridges to see if they could use one of the parking spaces to the side of the Beach Fire Station to set this up – which would be OK because it's not in a road right-of-way. Other than this I don't have any code issues with this event.

Need to understand this a little better;

Do they plan on parking cars on the field?

Yes - Otherwise the cars would park in the spaces directly outside of the ball field and we would "host" the car classic there and rope the "cut thru" off.

Food truck...are they selling food?

Yes and donating all profits to the foundation, though we are not willing to compromise the entire event for a food truck. If we speak with Chief Bridges we will have them park the truck on the side road by the station. If we can't find a spot for the truck then no food.

Radio van?

Yes, 100.3 WHEB will be broadcasting the event

What are the tents for?

Tents are for 50/50 raffles/sign in/local sponsors

Will need portable toilets

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Melissa M. Avery

From: David Apgar
Sent: Tuesday, July 01, 2014 2:40 PM
To: Melissa M. Avery
Subject: RE: Special Event Permit: Big Andrew Car Classic

Village fire approval. Most of the activity is in the Beach District.

David Apgar
Deputy Fire Chief
York Village Fire Dept
Fire Inspector
207-451-8258

From: Melissa M. Avery
Sent: Monday, June 30, 2014 3:23 PM
To: Charles J. Szeniewski; Dean Lessard; Michael J. Sullivan; Stephen H. Burns; David K. Bridges; David Apgar; Ellen Prince
Subject: Special Event Permit: Big Andrew Car Classic

Attached is the Special Event Permit Application for the Big Andrew Car Classic scheduled for August 9, 2014.

Please let me know when you have had a chance to review,
Missy

Melissa M. Avery
Assistant to the Town Manager

Town of York, Maine
186 York Street, York, ME 03909
Phone: (207) 363-1000 - Fax: (207) 363-1019

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Melissa M. Avery

From: Dean Lessard
Sent: Monday, June 30, 2014 4:01 PM
To: Melissa M. Avery
Subject: RE: Special Event Permit: Big Andrew Car Classic

Hi Missy

I have reviewed the attached special event permit. DPW doesn't anticipate any issues with this event. DPW recommends approval.

Thanks
Dean

Dean A. Lessard, P.E. | *Director of Public Works*

Town of York, Maine

186 York Street | York, Maine 03909

Phone: (207) 363-1010, Ext. 6201

Fax: (207) 363-1012

E-Mail: dlessard@yorkmaine.org

Online: www.yorkmaine.org

Follow us!

Facebook: www.facebook.com/YorkMainePublicWorks

From: Melissa M. Avery
Sent: Monday, June 30, 2014 3:23 PM
To: Charles J. Szeniaowski; Dean Lessard; Michael J. Sullivan; Stephen H. Burns; David K. Bridges; David Apgar; Ellen Prince
Subject: Special Event Permit: Big Andrew Car Classic

Attached is the Special Event Permit Application for the Big Andrew Car Classic scheduled for August 9, 2014.

Please let me know when you have had a chance to review,
Missy

Melissa M. Avery
Assistant to the Town Manager

Town of York, Maine

186 York Street, York, ME 03909

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Melissa M. Avery

From: Ellen Prince <ellenprince@gmail.com>
Sent: Tuesday, July 22, 2014 5:11 PM
To: Melissa M. Avery
Subject: Re: FW: Special Event Permit: Big Andrew Car Classic

Yes, it's fine - I could've sworn I responded to this!

*Ellen Prince
Asst. Chief
York Ambulance Association, Inc.
15 Salisbury Ave.
P.O. Box 238
York, ME 03909-0238
Phone: 207-363-4403
Fax: 207-363-2041*

On Tue, Jul 22, 2014 at 11:13 AM, Melissa M. Avery <mmavery@yorkmaine.org> wrote:

Have you had a chance to review this Special Event Permit Application?

Missy

Melissa M. Avery

Assistant to the Town Manager

Town of York, Maine

186 York Street, York, ME 03909

Phone: (207) 363-1000 - Fax: (207) 363-1019

Please consider the environment before printing this email.



AGENDA ITEM NUMBER: _____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: July 24, 2014	Type of Action: <input type="checkbox"/> Procedural <input checked="" type="checkbox"/> Formal Action <input type="checkbox"/> Other: _____
Date Action Requested: July 28, 2014	
Regular <input checked="" type="checkbox"/> Work Session <input type="checkbox"/>	
Subject: Special Event Permit: Great Maine Getaway	

TO: BOARD OF SELECTMEN
FROM: Melissa M. Avery, Assistant to the Town Manager
RECOMMENDATION:
PROPOSED MOTION: I move to approve Special Event Permit application for <i>Great Maine Getaway</i> on Saturday, August 9, 2014 with the attached conditions given by Department Heads.

Discussion: All appropriate departments have been notified and given approval, see attached.

FISCAL IMPACT:
DEPARTMENT LINE ITEM ACCOUNT:
BALANCE IN LINE ITEM IF APPROVED:

Prepared By:

Melissa M. Avery

Reviewed By:

Robert B. Gandon



Town of York, Maine Special Event Permit Application

This application for a special event permit is hereby presented to the York Town Manager, 186 York Street, York, ME 03909.

Date: 7/10/14

Name of Event: GREAT MAINE GETAWAY

Type of Event: BICYCLE RIDE

Organization Name: NATIONAL MS SOCIETY Phone #: 508 746 3207

Organization Address: 101A FIRST AVE #6 City: WALTHAM State: MA Zip: 02360

Applicant Name: BILL SYKES Phone #: 508 746 3207

Applicant Address: 13 RIVER ST City: PLYMOUTH State: MA Zip: 02360

Contact Name for Day of Event: DREW DAVIS Contact Phone #: 978 866 6955

Date of Event: AUGUST 9, 2014 Day of Week: SATURDAY

Starting Time: 9:30 AM Ending Time: 1:30 PM

Assembly Area: N/A

Dispersal Area: N/A

Event Route: ATTACHED

Approximate Number of Persons Attending (If more than 500, Insurance coverage needed)
450

Describe number of bands, vehicles, signs, floats, or other articles carried or displayed along with method of participation (walking, bicycles, motorcycles etc):

N/A

Describe how group is organized and supervised to insure order: WE OPERATE A SUPPORT TEAM OF MEDICAL PERSONNEL, BICYCLE MECHANICS & HAM OPERATORS

Purpose of the Event: TO RAISE FUNDS FOR MS RESEARCH

The above information is true to the best of my knowledge and belief.

Signature of Applicant: Bill Sykes



National
Multiple Sclerosis
Society

MS Maine Getaway Day 1 - 100M									
Turn by turn		7:30:00	Start time	7:30:00 AM				20	8
Mile	Go	Turn Notes						Fastest	Slowest
37.55	0.29	Continue onto Main St						9:18:09	12:00:22
37.84	0.11	Turn left onto Wells St						9:18:59	12:02:27
37.95	6.42	Turn left onto Elm St						9:19:18	12:03:14
40.9		Berwick						9:27:48	12:24:29
44.3		South Berwick						9:37:35	12:48:58
44.37	0.19	Turn left onto ME-236 S						9:37:47	12:49:28
44.56	1.7	Turn left to stay on ME-236 S						9:38:20	12:50:50
46.26	5.08	Slight left onto ME-91 E						9:43:14	13:03:04
48.8		York						9:50:33	13:21:22
51.34	1.64	Sharp right to stay on ME-91 E						9:57:52	13:39:39
52.98	0.04	Sharp left onto Pudding Ln						10:02:35	13:51:27
53.02	0.52	Turn right onto Fall Mill Rd						10:02:42	13:51:45
53.54	0.55	Turn right to stay on Fall Mill Rd						10:04:12	13:55:29
54.09	0.26	Turn left onto Bog Rd						10:05:47	13:59:27
54.35	2.03	Continue straight onto Scituate Rd						10:06:32	14:01:19
56.38	1.3	Sharp left onto Chases Pond Rd						10:12:22	14:15:56
57.68	0.1	Turn right onto Agamenticus Rd/Mountain Rd						10:16:07	14:25:18
57.78	0.67	Turn left onto Greenleaf Parsons Rd						10:16:24	14:26:01
58.45	0.39	Turn left toward Greenleaf Parsons Rd						10:18:20	14:30:50
58.84	0.31	Turn right onto Clay Hill Rd						10:19:28	14:33:39
59.15	2	Turn left onto N Village Rd						10:20:21	14:35:53
61.15	3.55	Turn left onto Berwick Rd/Ogunquit Rd						10:26:07	14:50:17
62.4		South Berwick						10:29:43	14:59:17
64.7	2.43	Continue onto Boyds Corner Rd						10:36:20	15:15:50
67.13	0.85	Continue onto Lower Main St						10:43:20	15:33:20
67.98	0.25	Continue onto Main St						10:45:47	15:39:27
68.23	0.05	Slight right onto Market St						10:46:30	15:41:15
68.28	6.55	Turn right onto Wells St						10:46:39	15:41:37
69.9		Wells						10:51:19	15:53:17
74.83	0.4	Turn left onto ME-109 N						11:05:31	16:28:47
75.23	6.13	Turn right onto ME-9A E						11:06:40	16:31:39
79.73		Kennebunk						11:19:37	17:04:03
81.36	2.33	Turn left onto Cat Mousam Rd						11:24:19	17:15:48
83.69	0.09	Slight left onto Whitten Rd						11:31:02	17:32:34
83.78	0.04	Slight left onto Cat Mousam Rd						11:31:17	17:33:13
83.82	0.63	Slight right onto Mill St						11:31:24	17:33:30
84.45	0.84	Turn right onto Alfred Rd						11:33:13	17:38:02
85.29	1.39	Continue straight onto ME-35 S/Alewive Rd						11:35:38	17:44:05
86.68	0.46	At the traffic circle, continue straight to stay on Fletcher St						11:39:38	17:54:06
89.38		Arundel						11:47:25	18:13:32



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
01/08/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER MARSH USA, INC. 445 SOUTH STREET MORRISTOWN, NJ 07960-6454 123456-Stand-13-14 WALTH		CONTACT NAME: PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS:																						
INSURED NATIONAL MULTIPLE SCLEROSIS SOCIETY GREATER NEW ENGLAND CHAPTER 101A FIRST AVENUE, STE 6 WALTHAM, MA 02451		<table border="1"> <thead> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A :</td> <td>Federal Insurance Company</td> <td>20281</td> </tr> <tr> <td>INSURER B :</td> <td>Great Northern Insurance Company</td> <td>20303</td> </tr> <tr> <td>INSURER C :</td> <td>ACE Property & Casualty Insurance Company</td> <td>20699</td> </tr> <tr> <td>INSURER D :</td> <td>Employers Insurance Company Of Wausau</td> <td>21458</td> </tr> <tr> <td>INSURER E :</td> <td></td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> <td></td> </tr> </tbody> </table>		INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A :	Federal Insurance Company	20281	INSURER B :	Great Northern Insurance Company	20303	INSURER C :	ACE Property & Casualty Insurance Company	20699	INSURER D :	Employers Insurance Company Of Wausau	21458	INSURER E :			INSURER F :		
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COVERAGES **CERTIFICATE NUMBER:** NYC-006397632-06 **REVISION NUMBER:** 1

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC			3583-33-49	12/31/2013	12/31/2014	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			(12)7353-02-37	12/31/2013	12/31/2014	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Compl/Coll Deductible \$ 1,000
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			M00552835	12/31/2013	12/31/2014	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			WCC-291-451053-013	12/31/2013	12/31/2014	<input checked="" type="checkbox"/> WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
CERTIFICATE HOLDER IS ADDED AS ADDITIONAL INSURED EXCLUDING WORKERS' COMPENSATION AND EMPLOYER'S LIABILITY POLICY AS REQUIRED BY WRITTEN CONTRACT BUT LIMITED TO THE OPERATIONS OF THE INSURED UNDER SAID CONTRACT, AND ALWAYS SUBJECT TO THE POLICY TERMS, CONDITIONS AND EXCLUSIONS.

CERTIFICATE HOLDER TOWN OF YORK ATTN: ROBERT YANDOW 186 YORK STREET YORK, ME 03909	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE of Marsh USA Inc. Manashi Mukherjee <i>Manashi Mukherjee</i>
-----------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

For Town Use Only

Reviewed by:

<u>Department</u>	<u>Initials</u>	
Police Department	<u>Szeniawski</u>	<u>07-11-2014</u>
Public Works	<u>Lessard</u>	<u>07-10-2014</u>
Parks/Recreation	<u>Sullivan</u>	<u>07-22-2014</u>
Village Fire	<u>Apgar</u>	<u>07-23-2014</u>
York Beach Fire	<u>Bridges</u>	<u>07-22-2014</u>
Code Enforcement	<u>Burns</u>	<u>07-22-2014</u>
York Ambulance	<u>Prince</u>	<u>07-10-2014</u>

Special Conditions:

Police: Will need to post temporary signs at major intersections warning motorists of riders ahead and with the stipulated safety plans they have presented

Any Questions: Lieutenant Charlie Szeniaowski (207) 363-1031

Town Manager

Date

Melissa M. Avery

From: Charles J. Szeniawski
Sent: Friday, July 11, 2014 9:24 AM
To: Melissa M. Avery; Dean Lessard; Michael J. Sullivan; Stephen H. Burns; David K. Bridges; David Apgar; Ellen Prince
Cc: Owen T. Davis
Subject: RE: Special Event: Great Maine Getaway

We will approve this with the stipulated safety plans they have presented these are some really narrow roads and they will need to post temporary signs at major intersections warning motorists of riders ahead as we have required with the last couple of bike events .

From: Melissa M. Avery
Sent: Thursday, July 10, 2014 10:40 AM
To: Charles J. Szeniawski; Dean Lessard; Michael J. Sullivan; Stephen H. Burns; David K. Bridges; David Apgar; Ellen Prince
Subject: Special Event: Great Maine Getaway

Attached is the Special Event Permit Application for the Great Maine Getaway, scheduled for August 9 and 10.

Please let me know when you have had a chance to review!

Thank you!
Missy

Melissa M. Avery
Assistant to the Town Manager

[Town of York, Maine](#)
186 York Street, York, ME 03909
Phone: (207) 363-1000 - Fax: (207) 363-1019

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Melissa M. Avery

From: Dean Lessard
Sent: Thursday, July 10, 2014 3:42 PM
To: Melissa M. Avery
Subject: RE: Special Event: Great Maine Getaway

Hi Missy

I have reviewed the attached special event permit. DPW doesn't anticipate any issues with this event. DPW recommends approval.

Thanks
Dean

Dean A. Lessard, P.E. | *Director of Public Works*

Town of York, Maine

186 York Street | York, Maine 03909

Phone: (207) 363-1010, Ext. 6201

Fax: (207) 363-1012

E-Mail: dlessard@yorkmaine.org

Online: www.yorkmaine.org

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Facebook: www.facebook.com/YorkMainePublicWorks

From: Melissa M. Avery
Sent: Thursday, July 10, 2014 10:40 AM
To: Charles J. Szeniawski; Dean Lessard; Michael J. Sullivan; Stephen H. Burns; David K. Bridges; David Apgar; Ellen Prince
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Thank you!
Missy

Melissa M. Avery
Assistant to the Town Manager

Town of York, Maine

186 York Street, York, ME 03909

Phone: (207) 363-1000 - Fax: (207) 363-1019

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Melissa M. Avery

From: Ellen Prince <ellenprince@gmail.com>
Sent: Thursday, July 10, 2014 2:02 PM
To: Melissa M. Avery
Subject: Re: Special Event: Great Maine Getaway

OK with York Ambulance!

*Ellen Prince
Asst. Chief
York Ambulance Association, Inc.
15 Salisbury Ave.
P.O. Box 238
York, ME 03909-0238
Phone: 207-363-4403
Fax: 207-363-2041*

On Thu, Jul 10, 2014 at 10:40 AM, Melissa M. Avery <mmavery@yorkmaine.org> wrote:

Attached is the Special Event Permit Application for the Great Maine Getaway, scheduled for August 9 and 10.

Please let me know when you have had a chance to review!

Thank you!

Missy

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Town of York, Maine

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Melissa M. Avery

From: David K. Bridges
Sent: Tuesday, July 22, 2014 9:28 PM
To: Melissa M. Avery; Michael J. Sullivan; Stephen H. Burns; David Apgar
Cc: David K. Bridges
Subject: RE: Special Event: Great Maine Getaway

I fully agree with the PD, these are narrow, winding roads and signage will be needed at the intersections to warn motorists of the bicyclists in the roadway. Dave

From: Melissa M. Avery
Sent: Tuesday, July 22, 2014 11:10 AM
To: Michael J. Sullivan; Stephen H. Burns; David K. Bridges; David Apgar
Subject: FW: Special Event: Great Maine Getaway

Have you had a chance to review this Special Event Permit Application?

Missy

Melissa M. Avery
Assistant to the Town Manager

Town of York, Maine
186 York Street, York, ME 03909
Phone: (207) 363-1000 - Fax: (207) 363-1019

Please consider the environment before printing this email.

From: Melissa M. Avery
Sent: Thursday, July 10, 2014 10:40 AM
To: Charles J. Szeniewski; Dean Lessard; Michael J. Sullivan; Stephen H. Burns; Dave Bridges; Dave Apgar; Ellen Prince
Subject: Special Event: Great Maine Getaway

Attached is the Special Event Permit Application for the Great Maine Getaway, scheduled for August 9 and 10.

Please let me know when you have had a chance to review!

Thank you!
Missy

Melissa M. Avery
Assistant to the Town Manager

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Melissa M. Avery

From: Stephen H. Burns
Sent: Tuesday, July 22, 2014 11:20 AM
To: Melissa M. Avery
Subject: RE: Special Event: Great Maine Getaway

Missy,

I have no code issues with this event.

Steve

Stephen H. Burns
Community Development Director

From: Melissa M. Avery
Sent: Tuesday, July 22, 2014 11:10 AM
To: Michael J. Sullivan; Stephen H. Burns; David K. Bridges; David Apgar
Subject: FW: Special Event: Great Maine Getaway

Have you had a chance to review this Special Event Permit Application?

Missy

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Assistant to the Town Manager

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186 York Street, York, ME 03909
Phone: (207) 363-1000 - Fax: (207) 363-1019

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Thank you!
Missy

Melissa M. Avery
Assistant to the Town Manager

Town of York, Maine
186 York Street, York, ME 03909

Melissa M. Avery

From: Michael J. Sullivan
Sent: Tuesday, July 22, 2014 11:50 AM
To: Melissa M. Avery
Subject: RE: Special Event: Great Maine Getaway

Parks and Recreation has no issue with this event

*Michael J. Sullivan, Director
Parks and Recreation*

*Town of York, Maine
186 York Street
York, Maine 03909
(207) 363-1040
msullivan@yorkmaine.org*

From: Melissa M. Avery
Sent: Tuesday, July 22, 2014 11:10 AM
To: Michael J. Sullivan; Stephen H. Burns; David K. Bridges; David Apgar
Subject: FW: Special Event: Great Maine Getaway

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Missy

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Thank you!
Missy

Melissa M. Avery
Assistant to the Town Manager

Melissa M. Avery

From: David Apgar
Sent: Wednesday, July 23, 2014 10:12 PM
To: Melissa M. Avery
Subject: RE: Special Event: Great Maine Getaway

Village Fire approval

David Apgar
Deputy Fire Chief
York Village Fire Dept
Fire Inspector
207-451-8258

From: Melissa M. Avery
Sent: Tuesday, July 22, 2014 11:09 AM
To: Michael J. Sullivan; Stephen H. Burns; David K. Bridges; David Apgar
Subject: FW: Special Event: Great Maine Getaway

Have you had a chance to review this Special Event Permit Application?

Missy

Melissa M. Avery
Assistant to the Town Manager

Town of York, Maine<<http://www.yorkmaine.org/>>
186 York Street, York, ME 03909
Phone: (207) 363-1000 - Fax: (207) 363-1019

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