

**BOARD OF SELECTMEN'S
MEETING MINUTES
6:00/7:00PM MONDAY, JULY 18, 2016
YORK LIBRARY**

6:00PM: Joint Planning Board Workshop

Present: Chairman Robert E. Palmer, Jr., Vice-Chairman Jonathan O. Speers, Michael L. Estes, Dawn Sevigny-Watson, Todd A. Frederick, Town Manager Stephen H. Burns, and members of the press and public.

Call to Order

Chairman Robert E. Palmer, Jr. called the meeting to order at 7:00PM.

Opening Ceremonies

- A. **Minutes**
- B. **Chairman's Report**
- C. **Manager's Report**

The Town Manager announced that Town Hall will close on Thursday afternoon at 3:00PM to allow employees to attend the funeral of a coworker's spouse. Mr. Burns also announced that Code Enforcement's erosion control class had great participation. He also stated that the Town is still on track for the goal of the annual audit to be completed by the end of calendar year 2016. He also gave the reminder that bids for the police station building renovation project are due Friday.

D. **Awards**

- 1. Bid Award: Utility Compact Tractor

Moved by Mr. Frederick, seconded by Mr. Speers to award the bid for a new compact utility tractor with loader to MB Tractor in the amount of \$12,620. Vote 5-0, motion passes.

E. **Reports**

- 1. Mary-Anne Szeniaowski - Report-out on May 2016 Election Problems

2. Chris Claudio, WinXnet – Proposed New Municipal IT Project

F. **Citizens’ Forum** – The Citizens’ Forum is open to any member of the audience for comments on any matter. All comments should be respectful in tone and should be directed to the Chair. Comments should be brief and to the point. Questions that require extended answers or that cannot be readily answered will be referred to the Town Manager for follow-up. Anyone who wishes to submit a written request for future agenda items can do so on the form available at this meeting or may obtain the form through the Town Manager’s Office.

Public Comment: Gordon Eldridge
Sue Larson
Jim Carmody
Ron Nowell
Patty Hymanson
Joel Macellow
David Chase

G. **Public Hearings**

1. First Hearing on November 2016 Ordinance Amendments

Moved by Mr. Speers, seconded by Ms. Sevigny-Watson to open the public hearing. Vote 5-0, motion passes.

Public Comment: None

Moved by Mr. Speers, seconded by Ms. Sevigny-Watson to close the public hearing. Vote 5-0, motion passes.

2. New Business Licenses: Faircrest and Morning Glory Inn Amendment

Moved by Mr. Speers, seconded by Ms. Sevigny-Watson to open the public hearing. Vote 5-0, motion passes.

Public Comment: None

Moved by Mr. Speers, seconded by Ms. Sevigny-Watson to close the public hearing. Vote 5-0, motion passes.

H. **Endorsements**

Business Licenses:

- Linda Sirois DBA: My Wine-y Sister (Food Service); located at 2 Beach Street
- Maine Ice Cream, LLC. DBA: The Ice Cream House (Food Service); located at 226 York Street

- Mark Anastas DBA: Liquid Dreams Surf Shop (Food Service); located at 171 Long Beach Avenue
- Jose and Kathleen Perez DBA: Sweet Josie’s Candy Shoppe (Food Service); located at 7 Railroad Avenue
- Doug and Margie Mindell DBA: Morning Glory Inn (Bed and Breakfast); located at 120 Seabury Road

Moved by Ms. Sevigny-Watson, seconded by Mr. Speers to approve the following licenses: Linda Sirois DBA: My Wine-y Sister (Food Service); located at 2 Beach Street, Maine Ice Cream, LLC. DBA: The Ice Cream House (Food Service); located at 226 York Street, Mark Anastas DBA: Liquid Dreams Surf Shop (Food Service); located at 171 Long Beach Avenue, Jose and Kathleen Perez DBA: Sweet Josie’s Candy Shoppe (Food Service); located at 7 Railroad Avenue, Doug and Margie Mindell DBA: Morning Glory Inn (Bed and Breakfast); located at 120 Seabury Road, subject to taxes, fees and inspections being current and compliant with the usual noise stipulations. Vote 5-0, motion passes

I. Old Business

1. Discussion and Possible Action: Ordinances for the November 2016 General Referendum

Moved by Mr. Estes, seconded by Ms. Sevigny-Watson to forward all proposed ordinances to a second public hearing. Vote 5-0, motion passes.

2. Discussion: Non-Ordinance Matters for the November 2016 General Referendum

The Town Manager stated that currently the only non-ordinance matters that will be on the November ballot are a few easements from Public Works.

3. Discussion and Possible Action: Long Beach Avenue and Bathhouse Master Plan – Building, Site and Road Design Concepts

Moved by Mr. Estes, seconded by Ms. Sevigny-Watson to approve the center line as proposed tonight to be included in the Long Beach Master Plan. Vote 5-0, motion passes.

4. Discussion and Possible Action: Review the Charge of the Energy Steering Committee

The Energy Steering Committee was originally charged by the Board of Selectmen back in May 2009. The charge is now dated, and work of the committee appears to have expanded beyond the charge (drafting an Energy Chapter for the Comprehensive Plan, for instance). Mr. Burns felt it was appropriate for the Board of Selectmen to review the committee’s charter after seven years to see if there could be some appropriate updates made to it. The Selectmen agreed that the

charter needs to be refreshed and asked the Energy Steering Committee to report on the items in their original charge that have been completed, and asked their thoughts on a new charge and projects for the committee.

5. Discussion and Possible Action: Village Revitalization Steering Committee

Moved by Mr. Frederick, seconded by Ms. Sevigny-Watson to approve the proposed Charter for the Village Revitalization Steering Committee for assistance in the planning of project phasing, and seek volunteers for membership to the committee. Vote 5-0, motion passes.

J. New Business

1. Discussion: Ideas for Budget Ballot Simplification

Mr. Burns stated that he has heard complaints from citizens and officials that the budget ballot language should be simplified. The Board of Selectmen gave approval for additional research to be conducted to identify possibilities.

2. Discussion and Possible Action: Tax Task Force

Mr. Burns and Harry Kluger, Chair of the Tax Task Force discussed option for the committee moving forward as their original charge is dated. The Selectmen asked that the Tax Task Force draft a letter stating what they think they can do as a committee.

3. Discussion and Possible Action: Off-Site Business Directional Sign

Moved by Mr. Speers, seconded by Ms. Sevigny-Watson to approve the single sided business directional sign requested on Ocean Avenue for The Pomp Boutique. Vote 5-0, motion passes.

4. Discussion and Possible Action: Special Event Applications

- a. The Big Andrew Foundation's *Big Andrew Car Classic*
- b. The Big Andrew Foundation's *Big Andrew Surf Contest*
- c. York Hospital's *Breast Cancer Walk for Hope*
- d. York Youth Football's *Southern Maine Youth Football League Jamboree*
- e. National Multiple Sclerosis Society's *Bike MS – Great Maine Getaway*
- f. Dream Factory's *Outdoor Family Movie Night*

Moved by Ms. Sevigny-Watson, seconded by Mr. Estes to approve the following Special Event Permit applications subject to all, if any, conditions given by department heads: The Big Andrew Foundation's Big Andrew Car Classic on August 13, 2016, The Big Andrew Foundation's Big Andrew Surf Contest on August 14, 2016, York Hospital's Breast Cancer Walk for Hope on July 28, 2016, York Youth Football's Southern Maine Youth Football League Jamboree on

August 27, 2016, National Multiple Sclerosis Society's Bike MS - Great Maine Getaway on August 13, 2016, Dream Factory's Outdoor Family Movie Night on July 21, 2016. Vote 5-0, motion passes.

K. Future Agendas

L. Other Business

M. Citizens' Forum

Public Comment: Sue Larson

Adjourn

Moved by Ms. Sevigny-Watson, seconded by Mr. Estes to adjourn the meeting at 11:00PM. Without objection, so ordered.

Executive Session: Pursuant to: Title 1 MRS §405.6.C (Real Estate) - York Beach Parkway; and Cliff Walk

Present: Chairman Robert E. Palmer, Jr., Vice-Chairman Jonathan O. Speers, Michael L. Estes, Dawn Sevigny-Watson, Todd A. Frederick and Town Manager Stephen H. Burns.

Moved by Mr. Frederick, seconded by Ms. Sevigny-Watson to enter into executive session. Without objection, so ordered.

Moved by Mr. Frederick, seconded by Ms. Sevigny-Watson to exit out of executive session. Without objection, so ordered.

Respectfully Submitted,

Melissa M. Avery
Assistant to the Town Manager