Town of York
186 York Street
York, Maine 03909-1314

Town Manager/ Selectmen (207)363-1000
Town Clerk/ Tax Collector (207)363-1003
Finance/ Treasurer (207)363-1004
Code Enforcement (207)363-1002
Planning (207)363-1007
Assessor (207)363-1005
Police Department (207)363-1031
Dispatch (207)363-2557
York Beach Fire Department (207)363-1014
York Village Fire Department (207)363-1015
Public Works/ Harbor Master (207)363-1010
Senior Center/ General Assistance (207)363-1036
Parks and Recreation (207)363-1040
Grant House (207)351-1204
Fax (207)363-1009 (207)363-1019
www.yorkmaine.org

SELECTMEN'S MEETING
7:00 P.M. MONDAY MAY 20, 2013
YORK LIBRARY

Present: Chair; Mary Andrews, Vice Chair; Scott Fiorentino, Kinley Gregg Ronald Nowell, Torbert Macdonald, Town Manager; Robert G. Yandow, Recorder; Katie McWilliams and members of the press and public. Election not held until later in meeting.

Call to Order at 7:00pm

Pledge of Allegiance

A. Minutes

- **April 29, 2013 Selectmen's Meeting Minutes**

Moved by Ms. Andrews, second by Mr. Fiorentino to approve the April 29, 2013, Selectmen's Meeting Minutes. Without objection, so ordered.

B. Chairman's Report

- Thoughts and prayers are with the people in Oklahoma who were affected by the devastating tornados today.

C. Manager's Report

None

D. Awards:

None

E. Reports:

1. Cape Neddick River Watershed Report

The town's consultants have completed a draft report pursuant to the contact approved by the Board of Selectmen in April 2012.

The Consulting team includes: John MacKinnon of Watershed Solutions; Matt Reynolds of Drumlin Environmental; and Albert Frick of Frick & Associates. Mr. Reynolds presented the board with the draft plan.

The purpose of this work is to create a watershed plan to guide future efforts to clean up the water sufficient to achieve compliance with the Clean Water Act requirements. There are a series of requirements in Section 319 of the Clean Water Act which guide the preparation of such plans, and this Plan is developed accordingly.

F. **Citizens Forum** - The citizen's forum is open to any member of the audience for comments on items listed on this meeting agenda. All comments should be respectful in tone and should be directed to the chair. Comments should be brief and to the point. Questions that require extended answers or that cannot be readily answered will be referred to the town manager for follow-up. Anyone who wishes to submit a written request for future agenda items can do so on the form available at this meeting or may obtain the form through the town manager's office.

Frances Koerschner
Fred Koerschner
Robert Gray
Charles Stacy
Howard Koeppel
Bill Burnham

G. Approval of Warrant #46

Moved by Ms. Gregg, seconded by Mr. Fiorentino to approve Warrant # 46. Vote 5-0, motion passes.

H. Public Hearings:

None

I. Endorsements- Business Licenses

1. Sean Mitchell DBA Bagel Basket (*Victualers*); Located at 280 York Street

2. Gregory Tsairis DBA Maine Lobster Outlet (*Victualers)*; Located at 2 Market Place Drive
3. Molly Lavecchia DBA Rocky Acres Farm Stand (*Victualers*); Located at 7 Webber Road

Moved by Ms. Gregg, seconded by Mr. Nowell to approve the following license applications: Sean Mitchell DBA Bagel Basket (*Victualers*); Located at 280 York Street, Gregory Tsairis DBA Maine Lobster Outlet (*Victualers)*; Located at 2 Market Place Drive, Molly Lavecchia DBA Rocky Acres Farm Stand (*Victualers*); Located at 7 Webber Road subject to taxes, fees and inspections being current and compliant with the usual noise stipulations. Vote 5-0, motion passes.

J. Old Business

1. MDOT MPI Grant for York Street

At the May 13, 2013 meeting the Board of Selectmen asked for some additional information regarding the proposed MDOT Municipal Partnership Initiative Grant project on York Street. Specifically, for written confirmation that the Town would receive the $500,000 grant based on the conceptual plan developed by the Public Works Department and, secondly, if the project was approved could modifications be made to the plan for new sidewalks on York Street?

Mr. Kyle Hall, Region 1 Engineer with MDOT indicated that plan submissions are not required as part of the application process in obtaining a grant, only the general location, anticipated scope of work, and a cost estimate. The agreement to be signed is for reconstruction on Route 1A for 0.98 miles. The anticipated cost of all the work is $1.5 million with $500,000 in MPI funds. Once the agreement is signed plans can be submitted for review of the work. As long as the work is of the appropriate scope, along Route 1A in York, and certified by a Licensed Maine professional Engineer, the funds would be applied.

Moved by Mr. Nowell, seconded by Ms. Gregg, to authorize the Town Manager to sign a Municipal Partnership Initiative Agreement with the Maine Department of Transportation requesting $500,000 for improvements on Route 1A in the Town of York. Vote 3-2, Ms. Gregg and Ms. Andrews opposed, motion passes.

K. New Business

1. Election of Chair and Vice-Chair

Ms. Andrews opened nominations for Chair. Mr. Macdonald nominated Mr. Nowell for Chair. Mr. Fiorentino nominated Ms. Andrews, however she requested not to be considered. Secret Ballot vote 3-0-2, in favor of Mr. Nowell for Chair, with two blank ballots.

Mr. Nowell opened nominations for Vice Chair. Mr. Macdonald nominated Ms. Gregg for Vice Chair. No other nominations. Secret Ballot vote 5-0, in favor of Ms. Gregg for Vice Chair.

2. **Establish a Fixed Schedule of Meetings**

It was decided as a board to continue having business meetings on the second and fourth Monday of each month, with the 1st and 3rd Monday being available for special workshops, as needed.

3. **Adopt the "Selectmen's Policy Manual" as the Board's Rules of Procedure**

It was decided by the Board to not approve this Manual.

4. **Adopt the Selectmen's Policy Entitled "Disbursement of Wages to Municipal Employees"**

Moved by Ms. Andrews, seconded by Ms. Gregg to adopt the Selectmen's Policy entitled "Disbursement of Wages to Municipal Employees". Vote 5-0, motion passes.

5. **Adopt the Selectmen's Policy Entitled "Order of Municipal Officers"**

Moved by Ms. Gregg, seconded by Mr. Fiorentino to adopt the Selectmen's Policy entitled "Order of Municipal Officers". Vote 5-0, motion passes.

6. **Call a Special Budget Referendum in accordance with Article 2, Section 14.F of the Town of York Home Rule Charter; If Necessary**

This item of business is not necessary at this time.

7. **Adopt the Town Budget as Certified by the Town Clerk and Approved by the Voters per Article 2, Section 14.B of the Town of York Home Rule Charter**

Moved by Ms. Gregg, seconded by Mr. Fiorentino to adopt the Town Budget as certified by the Town Clerk and approved by the Voters. Vote 5-0, motion passes.

8. Discuss Recommended Changes to the Traffic Safety Ordinance

Stephen Burns, Community Development Director recommended that the Board discuss the proposed amendments to the Traffic Safety Ordinance, and forward supported amendments to a public hearing. Mr. Burns also requested policy direction about 2 related matters.

The proposed amendments are:

1. Prohibit Parking on Bay Street Between Franklin Street and Ocean Ave.
2. Prohibit Overnight Parking on Beach Ball Field Road
3. Prohibit Left Turns by Northbound Traffic Existing County Road

Related Matters:

1. County Road- determine if the street will be one or two-way
2. Parking Fees/Fines- should we address the fee increase in the future?

Moved by Mr. Macdonald, seconded by Mr. Fiorentino to schedule a public hearing on June 10th for the following amendments to the Traffic Safety Ordinance:

1. Prohibit Parking on Bay Street Between Franklin Street and Ocean Ave
2. Prohibit Overnight Parking on Beach Ball Field Road
3. Prohibit Left Turns by Northbound Traffic Exiting County Road
4. Necessary measures to return County Road to two-way
5. Future parking fees for Ellis Short Sand Park

Vote 5-0, motion passes.

9. Appoint Amber Harrison as Local Plumbing Inspector

Amber Harrison has obtained State certification to serve as a Local Plumbing Inspector. She had passed her External Plumbing (septic) exam before coming to York, and now she has passed her Internal Plumbing exam. These two certifications are required before any local appointment as a plumbing inspector.

Moved by Mr. Macdonald, seconded by Ms. Gregg to appoint Amber Harrison as the Local Plumbing Inspector for the Town of York. The term of this appointment shall be indefinite, at the pleasure of the Board of Selectmen. Vote 5-0, motion passes.

10. Senior Center Use of Gift from Marjorie Duffy Estate for Senior Transportation Needs

The Town recently received a check from Ms. Marjorie Duffy's estate in the amount of $103,000 for the "sole purpose of providing capital and operating funds for the senior's transportation needs."

Mike Sullivan, Parks and Recreation Director, presented the board a recommendation that the Town purchase a 25 to 30 passenger bus to facilitate group trips in and around the York area. The bus would serve the mainstream population of the Center allowing all seniors to take advantage of Ms. Duffy's gift.

The cost of the bus is estimated at $55,000 and would be purchased out right. Mr. Sullivan recommends that $5,000 be put in the transportation enterprise account to be used as startup funds. The remaining $43,000 would be put in an interest bearing account and held until such time that the bus need to be traded.

The Senior Center Advisory Board gave their complete endorsement of the Parks and Recreation Department Senior Center's proposal to purchase a passenger bus with the gift.

Moved by Mr. Macdonald, seconded by Mr. Fiorentino, to authorize the Parks and Recreation Department to go out to bid for a 25-30 passenger bus for the Senior Citizen's Center, to place $5,000 in the Senior Enterprise Account to be used as startup funds for the transportation program and to place the remaining funds from the Marjorie Duffy donation in an interest bearing town reserve account to be used for senior transportation only. Vote 5-0, motion passes.

11. Discussion of the Drainage Easement between The Union Bluff and The Town of York

Chairman Mr. Nowell conducted a discussion of the drainage easement between The Union Bluff and Ellis Short Sands Park.

12. Special Event Permit- York Hospital 5K Road and Cross Country Race

Moved by Mr. Macdonald, seconded by Mr. Fiorentino to approve the Special Event Permit for York Hospital 5K Road Race and Cross Country Race on Saturday, June 1, 2013, starting at 8:30AM. Vote 5-0, motion passes.

13. Special Event Permit- York Beach Fire Department's Annual Field Day and Parade

Moved by Mr. Macdonald, seconded by Mr. Fiorentino to approve the Special Event Permit- York Beach Fire Department's Annual Field Day and Parade on Sunday, June 30th, starting at 11:00 AM. Vote 5-0, motion passes.

14. Pole Location Permit

Moved by Mr. Macdonald, seconded by Mr. Fiorentino to approve the Pole Location Permit for one pole on Nubble Road in a southerly direction, 20 feet from pole #1. Vote 5-0, motion passes.

15. Special Permit for Catering Privileges Off Premises- Foster's Clam Bake; June 1, 2013

Moved by Mr. Macdonald, seconded by Mr. Fiorentino to approve the Special Permit for Catering Privileges Off Premises- Foster's Clam Bake at View Point Hotel, June 1, 2013 from 2:30 PM- 9:30PM. Vote 5-0, motion passes.

16. Special Permit for Catering Privileges Off Premises- Foster's Clam Bake; June 8, 2013

Moved by Mr. Macdonald, seconded by Mr. Fiorentino to approve the Special Permit for Catering Privileges Off Premises- Foster's Clam Bake at View Point Hotel, June 8, 2013 from 2:30 PM- 8:00 PM. Vote 5-0, motion passes.

L. Other Business

M. Citizens Forum

Sam Horn
Mike Micciche
Charles Stacy
Jim Smith

Adjourn

Moved by , seconded by to adjourn at 10:26 PM.

Respectfully Submitted By:

_____

Katie McWilliams; Recorder

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York, Maine 03909-1314

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SELECTMEN'S MEETING
6:00/7:00 P.M. MONDAY JUNE 10, 2013
YORK LIBRARY

6:00 pm: Executive Session: Personnel- Pursuant to M.R.S.A Title 1, Section 405 (6) (A), specifically to discuss the Town Manager's annual performance review.

Moved by Ms. Gregg and seconded by Mr. Fiorentino to go into Executive Session Personnel- (Pursuant to M.R.S.A Title 1, Section 405 (C) (A), at 6:00 PM. Vote 4-0.

Torbert Macdonald arrived at 6:15

Moved by Ms. Gregg and seconded by Mr. Nowell to come out of Executive Session Personnel-(Pursuant to M.R.S.A Title 1, Section 405 (C) (A) at 7:00 PM. Vote 5-0.

Present: Chair; Ronald Nowell, Vice Chair; Kinley Gregg, Scott Fiorentino, Ronald Nowell, Torbert Macdonald, Town Manager; Robert G. Yandow, Recorder; Katie McWilliams and members of the press and public.

Call to Order at 7:00pm

Pledge of Allegiance

A. Minutes

- **May 9, 2013 Selectmen's Meeting Minutes**
- **May 13, 2013 Selectmen's Meeting Minutes**

Moved by Ms. Gregg, second by Mr. Fiorentino to approve the May 9, 2013 and May 13, 2013 Selectmen's Meeting Minutes. Without objection, so ordered.

B. Chairman's Report

- The Pledge of Allegiance was originally put into the Selectmen agenda in the late 90's by Selectmen William Layman. At this time Mr. Nowell spoke to him about it, feeling it was not the appropriate place for the Pledge. This past Memorial Weekend, Mr. Nowell was in Washington DC for a Rolling Thunder Motorcycle Rally. There he spoke to a number of veterans about the use of

symbols in society today. On Sunday the Washington Post Editorial Page had a piece by Sebastian Nunga; People Showing Patriotism Towards Veterans. Years ago Selectman Mary Andrews created the Veterans Grave Committee, to assure the graves in town are kept up, due to the State Law stating you must maintain all veteran's graves. Currently a database is being formed showing all the deceased veterans in York, where they are located and the war they were in. This list will be given to the American Legion and VFW to compare. The York and Kittery Water Districts would like to participate in the maintaining of these graves. Mr. Nowell does not mean to offend anyone but does not feel like the pledge is an appropriate way to start a Selectman's meeting.

- Mr. Nowell requested a workshop meeting with Project Manager Andrew Johnson of SMRT to voice the boards concerns and determine the status of the police station plan. Mr. Yandow will find out when he will be available.
- York Wild Kingdom is now surveying their land. Mr. Nowell wanted to thank them for sending letters to the abutting properties.
- Mr. Nowell verified with Chief Bracy that a handicap person can park in a regular meter spot and not pay for the meter.

C. Manager's Report

- The off Ramp on Exit 7 North will be closed tonight 6/10/13 from 10pm to 6am.
- Effective July 23 those who do not have a digital box or a digital ready TV will not be able to watch analog channels that are being converted to digital, this includes channel 3 on Time Warner. You can get a digital adaptor from Time Warner which would allow Channel 3 to come in. This can be picked up before December 31 for free and after that it will cost $.99 per month.

D. Awards:

1. 2014 Paving Bid

On March 7, 2013 the Greater Portland Council of Governments (GPCOG) issued a request for paving bids for the cities and towns in York and Cumberland Counties in an effort to obtain the lowest possible price for the municipalities. On April 25, 2013 the GPCOG opened bids. Two responsive bid proposals (Pike Industries- $75.60/ton, Libby Scott- $70.50/ton) were received for the Town of York. Libby Scott, Inc, the Town's existing paving contractor was the low bidder and their FY2014 bid is consistent with the terms of our existing paving contract.

Moved by Mr. Macdonald, seconded by Mr. Fiorentino to award the FY2014 paving bid to Libby-Scott, Inc. in the amount of $70.50 per ton. Vote 5-0, motion passes.

2. Roof Repair Bid- York Beach Fire Station

Ongoing roof leakage issues at the York Beach Fire Station were scheduled to be addressed in the FY15 Capital Plan. As a result of winter storm events York Beach Fire Chief David Bridges has requested that the roof be repaired as soon as possible.

Bid specs were put together and bids solicited. Four bids were received. Hall Brothers Contracting, Inc $41,600, Williams Roofing $42,956, New England Roofing $45,000, and McLaughlin Builders at $59,798.

The money to pay for the roof will come from a variety of sources. There is currently $10,000 in a building repair and maintenance account; they will not purchase a Thermal Imagining unit or a new Fit Test analyzing machine. In addition they will put on hold replacing 4 sets of bunker gear. The balance will come from routine up-grades and replacement of equipment that will be put on hold. These items will get purchased on the next budget if needed.

Mr. Bridges recommends the bid be awarded to Hall Brothers Contracting Inc. of Berwick, Maine for $41,600.

Moved by Ms. Gregg, seconded by Mr. Fiorentino to award the bid to Hall Brothers Contracting in the Amount of $41,600. Vote 5-0, motion passes.

E. Reports:

None

F. **Citizens Forum** - The citizen's forum is open to any member of the audience for comments on items listed on this meeting agenda. All comments should be respectful in tone and should be directed to the chair. Comments should be brief and to the point. Questions that require extended answers or that cannot be readily answered will be referred to the town manager for follow-up. Anyone who wishes to submit a written request for future agenda items can do so on the form available at this meeting or may obtain the form through the town manager's office.

Fred Knox
Jim Carmody

Helen Rollins
Charles Stacy
Dave Emery

G. Approval of Warrant #50

Moved by Ms. Gregg, seconded by Mr. Fiorentino to approve Warrant # 50. Vote 5-0, motion passes.

H. Public Hearings:

1. New Business Licenses
   - Robert John Green DBA Atlantic House (Hotel/Motel); Located at 2 Beach Street
   - Jennifer Stearns DBA Shore Road Restaurant and Market (Victualers); Located at 10 Shore Road

Moved by Ms. Gregg, seconded by Mr. Fiorentino to open the public hearing at 7:58pm.

Public Comment: None

Moved by Ms. Gregg, seconded by Mr. Fiorentino to close the public hearing at 7:58pm.

2. Amendments to Traffic Safety

Moved by Mr. Nowell to open the public hearing at 8:00pm.

Public Comment: Jim Carmody
Charles Stacy

Moved by Ms. Gregg, seconded by Mr. Macdonald to close the public hearing at 8:09.

I. Endorsements- Business Licenses

1. Jennifer Stearns DBA Shore Road Restaurant & Market (Victualers); Located at 10 Shore Road
2. Joseph Barberi DBA York's Wild Kingdom (Victualers); Located at 23 Railroad Avenue

3. Nancy St. Pierre DBA M &N Concessions (Victualers); Located at 23 Railroad Avenue
4. Joseph Golzbien DBA Kingdom Concessions (Special Amusement); Located at 23 Railroad Avenue
5. Nicole Hill DBA Molly O's Restaurant (Victualers); Located at 2 Main Street
6. Jervis Allen DBA Jamaican Jerk Center (Victualers/ Dance Hall); Located at 1400 US Route One
7. Carolyn Garrett DBA The Ice Cream House (Victualers); Located at 1300 US Route One
8. Robert Lago DBA Fun-O-Rama (Coin-Op Amusement); Located at 7 Beach Street
9. William H. Burnham DBA York Beach Bowling Alley (Victualers/ Coin-Op Amusement/Bowling Alley); Located at 3 Beach Street
10. William H. Burnham DBA Surfside (Victualers/Liquor); Located at 1 Main Street
11. John Lamarre DBA Roast-N-Crumb (Victualers); Located at 519 US Route One
12. Carle L. Brown DBA Ruby's Wood Grill (Victualers/Liquor/Special Amusement/Coin-op Amusement); Located at 433 US Route One
13. Paul Gagnon DBA Chapman Cottage (Bed & Breakfast/ Victualers/Liquor/ Special Amusement); Located at 370 York Street
14. Robert John Greene DBA Atlantic House (Hotel/Motel); Located at 2 Beach Street
15. Margaret Fennelly DBA Sweet Josie's Candy Shoppe (Victualers); Located at 7 Railroad Avenue
16. Peter T. Wagner DBA Camp Eaton Inc. (Victualers); Located at 750 York Street
17. Lucia Velasco-Evans DBA Lucia's Kitchen (Victualers/Liquor); located at 1151 US Route One
18. Brenda Strum DBA R & R Fine Chocolates (*Victualers*); Located at 4 Market Place Drive

Moved by Ms. Macdonald, seconded by Ms. Gregg to approve the following license applications: Jennifer Stearns DBA Shore Road Restaurant & Market (Victualers); Located at 10 Shore Road Joseph Barberi DBA York's Wild Kingdom (Victualers); Located at 23 Railroad Avenue, Nancy St. Pierre DBA M &N Concessions (Victualers); Located at 23 Railroad Avenue, Joseph Golzbien DBA Kingdom Concessions (Special Amusement); Located at 23 Railroad Avenue,
Nicole Hill DBA Molly O's Restaurant (Victualers); Located at 2 Main Street, Jervis Allen DBA Jamaican Jerk Center (Victualers/ Dance Hall); Located at 1400 US Route One, Carolyn Garrett DBA The Ice Cream House (Victualers); Located at 1300 US Route One, Robert Lago DBA Fun-O-Rama (Coin-Op Amusement); Located at 7 Beach Street, William H. Burnham DBA York Beach Bowling Alley (Victualers/

Coin-Op Amusement/Bowling Alley); Located at 3 Beach Street, William H. Burnham DBA Surfside (Victualers/Liquor); Located at 1 Main Street, John Lamarre DBA Roast-N-Crumb (Victualers); Located at 519 US Route One, Carle L. Brown DBA Ruby's Wood Grill (Victualers/Liquor/Special Amusement/Coin-op Amusement); Located at 433 US Route One, Paul Gagnon DBA Chapman Cottage (Bed & Breakfast/ Victualers/Liquor/ Special Amusement); Located at 370 York Street , Robert John Greene DBA Atlantic House (Hotel/Motel); Located at 2 Beach Street, Margaret Fennelly DBA Sweet Josie's Candy Shoppe (Victualers); Located at 7 Railroad Avenue, Peter T. Wagner DBA Camp Eaton Inc. (Victualers); Located at 750 York Street, Lucia Velasco-Evans DBA Lucia's Kitchen (Victualers/Liquor); located at 1151 US Route One , Brenda Strum DBA R & R Fine Chocolates (Victualers); Located at 4 Market Place Drive, subject to taxes, fees and inspections being current and compliant with the usual noise stipulations. Vote 5-0, motion passes. Moved by Mr. Nowell, seconded by Ms. Gregg requesting Mr. Lago of Fun-O-Rama to remove the dumpster that is on town property as it is a health hazard and it is on town land before the license is approved.

J. Old Business

None

K. New Business

1. Traffic Safety Ordinance

Moved by Ms. Gregg, seconded by Mr. Macdonald, to enact the following amendments to the Traffic Safety Ordinance:

1. Prohibit Parking on Bay Street Between Franklin Street and Ocean Ave
2. Prohibit Overnight Parking on Beach Ball Field Road
3. Prohibit Left Turns by Northbound Traffic Exiting County Road.

Vote 4-1, Mr. Fiorentino opposed motion passes.

2. Parking Agreement with York's Wild Kingdom

This is an agreement between York, Maine and York's Wild Kingdom. The agreement grants permission to the Wild Kingdom to park its patrons' vehicles on an unimproved parking area owned by the Town of York, at a cost of $6,000 for a period of four months; June 1, 2013 until September 30, 2013. This agreement is identical to

the parking agreement approved by the Board of Selectmen for the 2011 and 2012 season, only the dates have changed.

Moved by Ms. Andrews, seconded by Mr. Fiorentino to authorize the town manager to enter into a parking agreement with the York Wild Kingdom for use of an unimproved parking area owned by the Town of York and located adjacent to the York Wild Kingdom access road. Vote 4-1, Ms. Gregg opposed, motion passes.

3. **Request for Funding from Energy Efficiency Steering Committee**

Removed from the Agenda

4. **Discussion of Police Station Project Restoration Plan Submitted by Stantec to DEP and Army Corps of Engineers.**

A discussion by the board regarding the Police Station Project Restoration Plan Submitted by Stantec to DEP and Army Corps of Engineers. No motions were made.

5. **Appoint Selectmen liaison to Hartley-Mason Estate**

Moved by Mr. Nowell , seconded by Mr. Macdonald to appoint Mary Andrews as liaison to the Harley- Mason Estate. Vote 4-0-1, Ms. Andrews abstained.

6. **Schedule Work Sessions with York Sewer District, York Water District and Planning Board**

Mr. Nowell suggests that they board take a walk down on the site of where the drainage project is proposed so every is aware of the problem. He also requested that the Sewer districts send a copy of their minutes to the board.

7. **Property Redemption Request; 20 Triple Oaks Road**

Moved by Mr. Macdonald, seconded by Mr. Fiorentino to approve the redemption of Tax Map 0096, Lot 0134-D – 20 Triple Oaks Road, as requested, subject to the attached conditions being met and that all taxes, interest and administrative costs are paid in full by no later than August 23, 2013. Vote 5-0, motion passes.

8. **Property Redemption Request; 4 Trafton Mill Road**

Moved by Mr. Macdonald, seconded by Mr. Fiorentino to approve the redemption of Tax Map 0096, Lot 0034 – 4 Trafton Mill Road, as requested, subject to the attached conditions being met and that all taxes, interest and administrative costs are paid in full by no later than August 23, 2013. Vote 5-0, motion passes.

9. Property Redemption Request; 11 Shore Road

Moved by Mr. Macdonald, seconded by Mr. Fiorentino to approve the redemption of Tax Map 0020, Lot 0027 – 11 Shore Road, as requested, subject to the attached conditions being met and that all taxes, interest and administrative costs are paid in full by no later than August 23, 2013. Vote 5-0, motion passes.

10. Appoint Christopher Ring to the Energy Efficiency Steering Committee

Moved by Mr. Macdonald, seconded by Mr. Fiorentino to approve Christopher Ring to the Energy Efficiency Steering Committee as an Alternate Member; Term to expire June 30, 2016. Vote 5-0, motion passes.

11. Special Event Permits- Parks and Recreation's Four on the 4th Road Race, Parks and Recreation's York Day's 5K Road Race and Ampsurf Learn to Surf Clinic. Original agenda items 11-13 together.

Moved by Mr. Macdonald, seconded by Mr. Fiorentino to approve the Special Event permit for Parks and Recreation's "Four on the 4th Road Race" on Thursday, July 4th, 2013, starting at 8:00am, York Parks and Recreation's "York Day's 5K Road Race" on Sunday, July 28th, 2013, starting at 8:00am and Amputee Surfers' "Ampsurf Learn to Surf Clinic" on Friday, June 7th and Saturdays, June 8th, July 13th, August 10th and September 7th, 2013, with the clinic starting at 8:00am on Long Sands Beach. Vote 5-0, motion passes.

12. Special Event Permit- Great Maine Getaway

Moved by Ms. Gregg, seconded by Mr. Fiorentino to approve the Special Event permit for National Multiple Sclerosis Society's "Great Maine Getaway" Bike Ride on Saturday, August 10th, 2013, starting at 10:00am, deleting the flags on each rider from the permit. Vote 5-0, motion passes.

13. Special Event Permit- Graystone Builders Bonfire Benefit and Special Event Permit- York Volunteer Fire Department's Annual Field Day. Original agenda items 13-14 together.

Moved by Mr. Macdonald, seconded by Mr. Fiorentino to approve the Special Event permit for "Graystone Builders Bonfire Benefit" on Saturday, August 24, 2013 starting at 5:30pm at Long Sands Beach and to approve the Special Event permit for "York Volunteer Fire Department's Annual Field Day" on Saturday, August 17, 2013 starting at 11:00am. Vote 5-0, motion passes.

L. Other Business

M. Citizens Forum

Adjourn

Moved by Mr. Nowell , seconded by Mr. Macdonald to adjourn at 9:51 PM.

Respectfully Submitted By:

_____

Katie McWilliams; Recorder

AGENDA ITEM NUMBER: ____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: June 18, 2013	**Type of Action:**
Date Action Requested: June 24th, 2013	☐ **Procedural** ☒ **Formal Action**
Regular _X_ **Work Session**	☐ **Other:** _____
Subject: Parks and Recreation Truck Bid	

TO: Board of Selectmen

FROM: Michael Sullivan, Parks and Recreation Director

RECOMMENDATION: To award the bid for one new 3/4 ton heavy duty pickup truck to Starkey Ford, Inc. of York, Maine in the amount of $24,200

PROPOSED MOTION: Move to award the bid for the Parks and Recreation Departments 3/4 ton heavy duty pickup truck to Starkey Ford, Inc of York, Maine in the amount of $24,200.

Discussion:

FISCAL IMPACT: $24,200

DEPARTMENT LINE ITEM ACCOUNT: Voter Approved Warrant Article ($27,500)

BALANCE IN LINE ITEM IF APPROVED: $3,300

Prepared By: Michael Sullivan Reviewed By: Robert B. Yandow

Town of York

186 York Street
York, Maine 03909-1314

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York Beach Fire
Department
(207)363-1014

York Village Fire
Department
(207)363-1015

Public Works
(207)363-1011

Harbor Master
(207)363-1000

Senior Center/
General Assistance
(207)363–1036

Parks and
Recreation
(207)363-1040

Fax
(207)363-1009
(207)363-1019

www.yorkmaine.org

To: Rob Yandow, Town Manager
From: Mike Sullivan, Parks and Recreation Director
Subject: Award bid for Parks and Recreation Department Pickup Truck
Date: June 18, 2013

I recommend the Board of Selectmen award the bid for the Parks and Recreation Departments 3/4 ton heavy duty pickup truck to Starkey Ford, Inc. of York Maine in the amount of $24,200. The department received two bids as follows;

Starkey Ford, Inc., York, Maine	$24,200
Weirs Motor Sales, Inc., Arundel, Maine	$25,115

Project specifications and bid documents are attached. The amount budgeted and approved for this purchase was $27,500.

Name: MARC HOPKINS

Title: Com Sol Sales

Date: 6/4/13

Signature: Marc Hopkins

Return sealed bids to: Robert Yandow, Town Manager
Town of York
186 York Street
York, ME 03909

Clearly mark envelope: **"Proposal on 4WD Truck"**

TOWN OF YORK
BID PRICE FOR
NEW 4WD TRUCK

BID SUBMISSION DATE: date
BID SUBMISSION DEADLINE: date

Proposer hereby offers to provide the equipment described in the applicable specifications.

A. Name of company submitting proposal: Weirs Motor Sales Inc

Address: 1513 PORTLAND RD ARUNDEL, ME 04046

Telephone: 207-604-7218

B. Provide one (1) new current 4WD truck as follows:

Manufacturer: GMC

Model Year/Number: 2013 TK20903

Discounted government price (in words): Twenty five thousand six hundred fifteen dollars and no/cents

Price (In numerals): $25,615.00

C. Summary of total costs to Town of York as follows:

Total for one(1) new truck $ 25,615.00

Total allowance for trade-in: $ 500 -

Total net cost to Town: $ 25,115.00

D. Approximate delivery date: 1 Week after receipt of award

E. Name of company representative authorized to submit proposals: Marc Hopkins

MARC HOPKINS

TO:	Authorized Truck dealers
FROM:	Ryan M. Coite, Foreman York Parks and Recreation
SUBJECT:	Truck Bid
DATE:	5/22/2013

The Town of York is accepting bid proposals for one (1) new 2013 or 2014 model year 4wd regular cab 3/4ton pickup truck. All equipment shall be new and standard production as offered to the public. It shall include all improvements in design as shown in manufacturer's literature but not specifically mentioned in these specifications are to be included.

All proposals shall include one set of complete descriptive literature and specifications of the equipment on which the proposal is based.

Any exceptions to or variations from the specifications heretofore listed must be explained in detail on a separate sheet.

Price proposals must be on the attached form and must include all handling, preparation, and freight charges. The Town of York reserves the right to waive any formalities and to accept or reject any proposal received in the best interest of the Town.

Delivery time may be a factor in determining the award. Please state anticipated delivery date with bid. The Town will not accept delivery before July 1st, 2013.

Any 2013 leftover vehicles that come close to matching the specifications would and will be considered. 2013 vehicles should be listed and priced separately from 2014 vehicle.

The Town of York will trade in one (1) 2002 GMC Sierra extended cab 1500 4x2 "as is", with approx 139,000 miles. It may be viewed at the Parks and Recreation office, Grant House/Goodrich Park, 200 US Route 1, York, Me, Monday through Friday from 8:30am until 4:30pm.

Proposals will be received until Noon on Friday, June 7th at the Town of York Town Hall, Town Manager's Office, 186 York Street, York, Me 03909. All proposals will be opened and read aloud at 1:00pm onFriday, June 7th by the Town Manager. Sealed proposals should be clearly marked "PROPOSALS ON 4WD TRUCK".

Any questions concerning the truck specifications should be addressed to Ryan M. Coite, Foreman, York Parks and Recreation Department, 363-1040 ext. 15.

The Town of York does not pay sales tax.

Town of York, Maine
Parks Department

The Town of York, Maine is accepting bids for one, new ¾ Ton regular cab pickup 4X4. Interested new truck dealers may obtain specifications and bid documents by contacting Ryan M. Coite, Parks Foreman, at 207-363-1040 ext.15.

All bids must be received at the Town Manager's office, Town Hall, 186 York Street, York, Maine 03909 no later than 12:00pm on Friday June 7th.

GM Vehicle Locator

Detail Report for Customer

WEIRS MOTOR SALES, INC.
1513 PORTLAND RD, ARUNDEL, ME, 04046
207-985-3537

Customer/Company: Sales Consultant: Marc Hopkins
Address: YORK PARKS DEPARTMENT

Vehicle #1: 2013 GMC 2500HD Sierra	VIN/Order #	MSRP
	1GT02ZCG2DZ344163	$36,098.00
Additional Vehicle Information		

Body Style: 4WD, Regular Cab Long Box-TK20903
PEG: Base Option Package-1SA
Primary Color: Steel Gray Metallic-16U
Trim: Dark Titanium Cloth Interior Trim-88B
Engine: Engine: 6.0L, V-8, SFI, FlexFuel w/ E63 only-L96
Transmission: Transmission: 6-Speed Automatic-MYD

Options:
Air Cleaner, High Capacity-K47
Air Conditioning, Manual-C67
Alternator, 160 AMP-KW1
Audio System Feature, Uplevel Speaker System-UQ3
Base Option Package-1SA
Body, Wideside-E63
CT/MA/MD/ME/NJ/NY/OR/PA/RI/VT/WA-NE1
Cooler, Engine Oil-KC4
Cruise Control-K34
Dark Titanium Cloth Interior Trim-88B
Deep Tinted Glass-AJ1
Engine: 6.0L, V-8, SFI, FlexFuel w/ E63 only-L96
Floor Covering: Rubber Vinyl, Graphite-BG9
GVW Rating 9,500 LBS-GEH
Handling/Trailering Suspension-Z85
Heavy-Duty Trailering Package-Z82
Integrated Trailer Brake-JL1
Lamps, Roof Marker, Provisions-TRW
License Plate Front Mounting Hardware-VK3
Lock, Spare Tire-SAF
Locking Differential, Rear-G80
Onstar Delete-UE0
Power Door Locks-AU3
Power Mirrors, Camper, (SEO)-6P3
Radio, AM/FM Stereo, Auto Tone, CD-US8
Rear Axle 3.73 Ratio-GT4
Recovery Hooks-V76
Seat: 40/20/40/ Split Front Bench-AE7
SiriusXM Satellite Radio, Delete-U2J
Skid Plate, Off-Road-NZZ
Snow Plow Prep Package-VYU
Solid Paint Application-ZY1
Steel Gray Metallic-16U
Tire Spare: LT 245/75R17 BW ALS-ZHQ
Tires: LT 245/75R17E BW All Season-QHQ
Transmission Cooling System-KNP
Transmission: 6-Speed Automatic-MYD
Wheel 17" Steel-PYN
Window Power Operated, Side (SEO)-5B5

Disclaimer:

GM has tried to make the pricing information provided in this summary accurate. Please refer to actual vehicle invoice, however, for complete pricing information. GM will not make any sales or policy adjustments in the case of inaccurate pricing information in this summary.

In Stock Unit

Truck Specifications

Models:

1. Ford F250 XL 4X4..... ☐yes ☐no
2. GMC Sierra HD2500 4X4..... ☑yes ☐no
3. Chevy Silverado HD2500 4X4..... ☐yes ☐no

Bidder Comments:

Engine:

1. Ford: 6.2L V8..... ☐yes ☐no
2. GMC: 6.0L V8..... ☑yes ☐no
3. Chevy: : 6.0L V8 ..... ☐yes ☐no

Bidder Comments:

Transmission:

1. Ford: 6 speed automatic w/overdrive..... ☐yes ☐no
2. GMC: 6 speed automatic w/overdrive..... ☑yes ☐no
3. Chevy: 6 speed automatic w/overdrive..... ☐yes ☐no

Bidder Comments:

Wheelbase:

1. Approx. 133" wheelbase..... ☑yes ☐no

Bidder Comments:

Axles:

1. Ford: 3.73 limited slip ratio.....☐yes ☐no
2. GMC: 3.73 limited slip ratio..LOCKING DIFFERENTIAL.....☑yes ☐no
3. Chevy: 3.73 limited slip ratio.....☐yes ☐no

Bidder Comments:

Electrical:

1. Heavy duty 12-volt alternator..... ☑yes ☐no
2. Heavy duty battery highest CCA available.....☑yes ☐no

Bidder Comments:

Color:

1. Ford: Sterling Gray.....☐yes ☐no
2. GMC: Steel Gray Metallic .....☑yes ☐no
3. Chevy: Steel Gray Metallic.....☐yes ☐no

Bidder Comments:

Interior:

1. Heavy Duty vinyl bucket or split bench w/console..Cloth.....☐yes ☑no
2. Full black vinyl/rubber floor covering..... ☑yes ☐no
3. High output heater/defroster with air conditioning..... ☑yes ☐no
4. Full gauge package..... ☑yes ☐no
5. Integrated Trailer Brake Controller..... ☑yes ☐no

6. Variable intermittent wipers with washer..... ☑yes ☐no
7. Power equipment group..... ☑yes ☐no
8. Upfitter switches for accessories.....☐yes ☑no
9. Tilt Steering Wheel..... ☑yes ☐no

Bidder Comments:

Exterior:

1. Fog lamps.....☐yes ☑no
2. Cab steps.....☐yes ☑no
3. Largest fuel tank offered.....☑yes ☐no
4. Trailer towing package.....☑yes ☐no
5. Spare tire and wheel.....☑yes ☐no
6. Under hood compartment light.....☐yes ☑no
7. Automatic locking front hubs.....☑yes ☐no
8. Telescoping trailer tow mirrors.....☑yes ☐no
9. Recovery hooks.....☑yes ☐no
10. Rhino lining or equivalent spray bed lining.....☑yes ☐no
11. Largest available fuel tank.....☑yes ☐no
12. Trailer hitch receiver.....☑yes ☐no

Bidder Comments:

Tires/Wheels:

1. FORD 17inch All-Terrain highest ply available.....☐yes ☐no
2. GM 17inch All- Terrain highest ply available.....☑yes ☐no

Bidder Comments:

Warranty:

1. Manufacturer's warranty shall be minimum of three years or 36,000 miles on entire vehicle.....☑yes ☐no

***Bidder shall attach copy of warranty.**

Bidder Comments:

Manuals:

1. Owner's manual.....☑yes ☐no
2. All repair manuals.....☑yes ☐no
3. All parts manuals.....☑yes ☐no
4. Any manuals available on CD.....☐yes ☑no

?

Please price manuals separately. Extra — Not included in bid

Bidder Comments: MANUALS $279 Service & Parts

STARKEY FORD, Inc.

Tel. 207.363.2483
Fax. 207.363.3547
E-mail. info@starkeyford.com

422 Route 1
P.O. Box 37
York, Maine 03909-0037
www.starkeyford.com

RECEIVED
JUN - 6 2013
11:00AM
DB

June 6, 2013
Town of York
Town Manager's Office
186 York Street
York, Me 03909

Dear Sir;

Starkey Ford, Inc. submits the following bid on one 2014 Ford F-250 4WD Truck. The bid is as quoted:

As quoted for the Town of York with one trade:

Price of 2014 F-250 4WD TRUCK	$24,700.00
Less trade of 2002 GMC Sierra	500.00
Net Price	$24,200.00

Sincerely,

Rob Berry
Sales & Leasing Consultant

- Delivery time as dictated by the Manufacturer
-

TOWN OF YORK
BID PRICE FOR
NEW 4WD TRUCK

BID SUBMISSION DATE: date JUNE 6, 2013
BID SUBMISSION DEADLINE: date JUNE 7, 2013

Proposer hereby offers to provide the equipment described in the applicable specifications.

A. Name of company submitting proposal: STARKEY FORD INC

Address: P.O.BOX37, YORK,ME 03909

Telephone: 207-363-2483

B. Provide one (1) new current 4WD truck as follows:

Manufacturer: FORD

Model Year/Number: 2014 F-250

Discounted government price (in words): TWENTY FOUR THOUSAND SEVEN HUNDRED

Price (In numerals): $24,700.00

C. Summary of total costs to Town of York as follows:

Total for one(1) new truck	$ 24,700.00
Total allowance for trade-in:	$ 500.00
Total net cost to Town:	$ 24,200.00

D. Approximate delivery date: 10-12 weeks as dictated by manufacturer

E. Name of company representative authorized to submit proposals:

Name: ROB BERRY

Title: SALES & LEASING CONSULTANT

Date: JUNE 6, 2013

Signature: _____

Return sealed bids to: Robert Yandow, Town Manager
Town of York
186 York Street
York, ME 03909

Clearly mark envelope: **"Proposal on 4WD Truck"**

CNGP530 VEHICLE ORDER CONFIRMATION 06/05/13 09:02:34

==> _____ _____ Dealer: F11552

2014 F-SERIES SD Page: 1 of 2

Order No: 9999 Priority: G5 Ord FIN: QK866 Order Type: 5B Price Level: 415

Ord PEP: 600A Cust/Flt Name: YORK REC PO Number:

		RETAIL			RETAIL
F2B	F250 4X4 SD R/C	$32715		JOB #1 BUILD	
	137" WHEELBASE		18B	MOLDED BLK STEP	320
UJ	STERLING GREY			10000# GVWR PKG	
A	VNYL 40/20/40		213	ELECTRONIC SOF	185
S	STEEL		41H	ENG BLK HEATER	NC
600A	PREF EQUIP PKG		425	50 STATE EMISS	NC
	.XL TRIM			SPARE TIRE/WHL5	NC
	.TRAILER TOW PKG		52B	BRAKE CONTROLLR	230
572	.AIR CONDITIONER	NC			
	.AM/FM STER/CLK		TOTAL	BASE AND OPTIONS	35980
996	.6.2L EFI V8 ENG	NC	TOTAL		35980
44P	6-SPD AUTOMATIC	NC	*THIS IS NOT AN INVOICE*		
TBM	LT245 BSW AT 17	125			
X3E	3.73 ELOCKING	390	* MORE ORDER INFO NEXT PAGE *		
90L	PWR EQUIP GROUP	895			

F8=Next

F1=Help F2=Return to Order F3/F12=Veh Ord Menu

S006 - MORE DATA IS AVAILABLE. QD09116

Order No: 9999 Priority: G5 Ord FIN: QK866 Order Type: 5B Price Level: 415
Ord PEP: 600A Cust/Flt Name: YORK REC PO Number:

		RETAIL		RETAIL
	12.5K TRLR HTCH	NC		
	TELE TT MIR-PWR			
	JACK			
66S	UPFITTER SWTCH	125		
	SP DLR ACCT ADJ			
	SP FLT ACCT CR			
	FUEL CHARGE			
B4A	NET INV FLT OPT	NC		
	DEST AND DELIV	995		

TOTAL BASE AND OPTIONS 35980
TOTAL 35980
THIS IS NOT AN INVOICE

F7=Prev
F1=Help F2=Return to Order F3/F12=Veh Ord Menu

S005 - INQUIRY IS COMPLETE. QD09116

TO:	Authorized Truck dealers
FROM:	Ryan M. Coite, Foreman York Parks and Recreation
SUBJECT:	Truck Bid
DATE:	5/22/2013

The Town of York is accepting bid proposals for one (1) new 2013 or 2014 model year 4wd regular cab 3/4ton pickup truck. All equipment shall be new and standard production as offered to the public. It shall include all improvements in design as shown in manufacturer's literature but not specifically mentioned in these specifications are to be included.

All proposals shall include one set of complete descriptive literature and specifications of the equipment on which the proposal is based.

Any exceptions to or variations from the specifications heretofore listed must be explained in detail on a separate sheet.

Price proposals must be on the attached form and must include all handling, preparation, and freight charges. The Town of York reserves the right to waive any formalities and to accept or reject any proposal received in the best interest of the Town.

Delivery time may be a factor in determining the award. Please state anticipated delivery date with bid. The Town will not accept delivery before July 1st, 2013.

Any 2013 leftover vehicles that come close to matching the specifications would and will be considered. 2013 vehicles should be listed and priced separately from 2014 vehicle.

The Town of York will trade in one (1) 2002 GMC Sierra extended cab 1500 4x2 "as is", with approx 139,000 miles. It may be viewed at the Parks and Recreation office, Grant House/Goodrich Park, 200 US Route 1, York, Me, Monday through Friday from 8:30am until 4:30pm.

Proposals will be received until Noon on Friday, June 7th at the Town of York Town Hall, Town Manager's Office, 186 York Street, York, Me 03909. All proposals will be opened and read aloud at 1:00pm onFriday, June 7th by the Town Manager. Sealed proposals should be clearly marked "PROPOSALS ON 4WD TRUCK".

Any questions concerning the truck specifications should be addressed to Ryan M. Coite, Foreman, York Parks and Recreation Department, 363-1040 ext. 15.

The Town of York does not pay sales tax.

Truck Specifications

Models:

1. Ford F250 XL 4X4..... ☐yes ☐no
2. GMC Sierra HD2500 4X4..... ☐yes ☐no
3. Chevy Silverado HD2500 4X4..... ☐yes ☐no

Bidder Comments:

_____

_____

Engine:

1. Ford: 6.2L V8..... ☐yes ☐no
2. GMC: 6.0L V8.....☐yes ☐no
3. Chevy: : 6.0L V8 .....☐yes ☐no

Bidder Comments:

_____

_____

Transmission:

1. Ford: 6 speed automatic w/overdrive..... ☐yes ☐no
2. GMC: 6 speed automatic w/overdrive..... ☐yes ☐no
3. Chevy: 6 speed automatic w/overdrive..... ☐yes ☐no

Bidder Comments:

_____

_____

Wheelbase:

1. Approx. 133"

   wheelbase.....☐yes ☐no

Bidder Comments:

_____

_____

Axles:

1. Ford: 3.73 limited slip ratio.....☐yes ☐no
2. GMC: 3.73 limited slip ratio.....☐yes ☐no
3. Chevy: 3.73 limited slip ratio.....☐yes ☐no

Bidder Comments:

_____

_____

Electrical:

1. Heavy duty 12-volt alternator..... ☐yes ☐no
2. Heavy duty battery highest CCA available.....☐yes ☐no

Bidder Comments:

_____

_____

Color:

1. Ford: Sterling Gray.....☐yes ☐no
2. GMC: Steel Gray Metallic .....☐yes ☐no
3. Chevy: Steel Gray Metallic.....☐yes ☐no

Bidder Comments:

_____

_____

Interior:

1. Heavy Duty vinyl bucket or split bench w/console.....☐yes ☐no
2. Full black vinyl/rubber floor covering..... ☐yes ☐no
3. High output heater/defroster with air conditioning..... ☐yes ☐no
4. Full gauge package..... ☐yes ☐no
5. Integrated Trailer Brake Controller..... ☐yes ☐no

6. Variable intermittent wipers with washer..... ☐yes ☐no
7. Power equipment group..... ☐yes ☐no
8. Upfitter switches for accessories.....☐yes ☐no
9. Tilt Steering Wheel..... ☐yes ☐no

Bidder Comments:

Exterior:

1. Fog lamps.....☐yes ☐no
2. Cab steps.....☐yes ☐no
3. Largest fuel tank offered.....☐yes ☐no
4. Trailer towing package.....☐yes ☐no
5. Spare tire and wheel.....☐yes ☐no
6. Under hood compartment light.....☐yes ☐no
7. Automatic locking front hubs.....☐yes ☐no
8. Telescoping trailer tow mirrors.....☐yes ☐no
9. Recovery hooks.....☐yes ☐no
10. Rhino lining or equivalent spray bed lining.....☐yes ☐no
11. Largest available fuel tank.....☐yes ☐no
12. Trailer hitch receiver.....☐yes ☐no

Bidder Comments:

Tires/Wheels:

1. FORD 17inch All-Terrain highest ply available.....☐yes ☐no
2. GM 17inch All- Terrain highest ply available.....☐yes ☐no

Bidder Comments:

_____

_____

Warranty:

1. Manufacturer's warranty shall be minimum of three years or 36,000 miles on entire vehicle.....☐yes ☐no

***Bidder shall attach copy of warranty**.

Bidder Comments:

_____

_____

Manuals:

1. Owner's manual.....☐yes ☐no
2. All repair manuals.....☐yes ☐no
3. All parts manuals.....☐yes ☐no
4. Any manuals available on CD.....☐yes ☐no

Please price manuals separately.

Bidder Comments:

_____

_____

TOWN OF YORK
BID PRICE FOR
NEW 4WD TRUCK

BID SUBMISSION DATE: date
BID SUBMISSION DEADLINE: date

Proposer hereby offers to provide the equipment described in the applicable specifications.

A. Name of company submitting proposal:_____

Address:_____

Telephone:_____

B. Provide one (1) new current 4WD truck as follows:

Manufacturer:_____

Model Year/Number:_____

Discounted government price (in words):_____

_____

Price (In numerals):_____

C. Summary of total costs to Town of York as follows:

Total for one(1) new truck $_____

Total allowance for trade-in: $_____

Total net cost to Town: $_____

D. Approximate delivery date:_____

E. Name of company representative authorized to submit proposals:

Name:_____

Title:_____

Date:_____

Signature:_____

Return sealed bids to: Robert Yandow, Town Manager
Town of York
186 York Street
York, ME 03909

Clearly mark envelope: **"Proposal on 4WD Truck"**

AGENDA ITEM NUMBER: ____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: June 19, 2013	**Type of Action:**
Date Action Requested: June 24th, 2013	☐ **Procedural** ☒ **Formal Action**
Regular X **Work Session**	☐ **Other:** _____

Subject: Replacement of Power Lines at Cape Neddick Light Station

TO: Board of Selectmen

FROM: Michael Sullivan, Parks and Recreation Director

RECOMMENDATION: To contract Evergreen Electric from Casco, Maine to replace the power lines at Cape Neddick Light Station per their quote dated June 17th, 2013.

PROPOSED MOTION: Move to authorize the Parks and Recreation Department to contract with Evergreen Electric of Casco, Maine to replace the power lines, guy wires and hardware at Cape Neddick Light Station in the amount $6,316. Funding to come from the Sohier Park Enterprise Account.

Discussion:

FISCAL IMPACT: $6,316

DEPARTMENT LINE ITEM ACCOUNT: Sohier Park Enterprise Fund

BALANCE IN LINE ITEM IF APPROVED:

Prepared By: Michael Sullivan Reviewed By: Robert B. Yandow

Town of York

186 York Street
York, Maine 03909-1314

Town Manager/
Selectmen
(207)363-1000

Town Clerk/
Tax Collector
(207)363-1003

Finance/
Treasurer
(207)363-1004

Code Enforcement
(207)363-1002

Planning
(207)363-1007

Assessor
(207)363-1005

Police Department
(207)363-1031

Dispatch
(207)363-2557

York Beach Fire
Department
(207)363-1014

York Village Fire
Department
(207)363-1015

Public Works
(207)363-1011

Harbor Master
(207)363-1000

Senior Center/
General Assistance
(207)363–1036

Parks and
Recreation
(207)363-1040

Fax
(207)363-1009
(207)363-1019

www.yorkmaine.org

To: Rob Yandow, Town Manager
From: Mike Sullivan, Parks and Recreation Director
Subject: Nubble Light power lines
Date: June 18, 2013

Back in late March a storm frayed the power line leading from the mainland at Sohier Park to the Island and lighthouse. There has been no power on the Island since that time. The overhead electrical wires have been an issue for a couple of years now and have been repaired on two separate occasions. Central Maine Power's responsibility for delivering power to the Island ends at the second to last pole on the mainland (see attached photo). From that point on the poles and lines are the owners responsibility. This involves three poles (one on the mainland and two on the Island) and three runs of wire approximately 500 feet each.

In April of 2010 the Parks and Recreation Department contacted On Target Utility Services to provide recommendations and cost estimates. On Target concurred with Central Maine Power that the lines were getting old and should be replaced and further recommended replacing the poles at the same time. The estimate to replace the poles and lines was $33,588.85.

At that point we contacted the Coast Guard and advised them of the situation. The fact is the Town has never received or paid for an electric bill on the Island. The Coast Guard is responsible for the "Aid to Navigation" (the beacon itself) and needed electricity to power it. When the transfer of ownership took place the Coast Guard kept the account in their name. When I contacted them a couple of months ago about this most recent outage they were still of the mindset that it was their responsibility, however faced with the issue of no power on the Island and a hefty estimate to restore it, the Coast Guard has decided it would be more cost effective to install an LED light and power it by solar. This would resolve their problem but leave the rest of the Island without electricity. The Coast Guard has a temporary solar powered light in operation now.

With that said, there are two separate issues the Selectmen should be aware of; The first is restoring electricity to the Island and the second is the historic value of the existing Fresnel lens. The Town owns the Island and Lighthouse along with all its infrastructure. I don't believe there is any question that we are responsible for the poles

and electric lines. I had originally hoped that the Coast Guard would consider helping the Town with the cost due of their need for electricity to power the light. Their recent decision to go solar eliminates their need for electricity and participation in restoring it.

The Town needs electricity on the Island not only to maintain the buildings and grounds but to power the early detection fire alarm system located in the keepers house and the Christmas lights during the holiday season. I hope the Board concurs that it is an important issue that should be resolved as soon as possible.

I have been meeting with pole and line technicians over the last few weeks to discuss all of the options available to the Town. The original recommendation from On Target Utility Services was to replace the lines and poles going to the Island. While the lines were the real issue the poles are older and they recommended changing them out simultaneously with the line project. I have since asked them to give me two additional quotes; one to replace the lines only and the second to replace the lines and poles if the Town gets the poles and equipment to the Island for them.

<u>On Target Utility Services</u>

✓ Original quote (poles, lines, complete installation)	$33,588.85
✓ Up dated quote dated June 17, 2013 (pole and line installation-Town to get poles and equipment to Island).	$29,550.00
✓ Line installation on existing poles	$16,525.00

(Estimates attached)

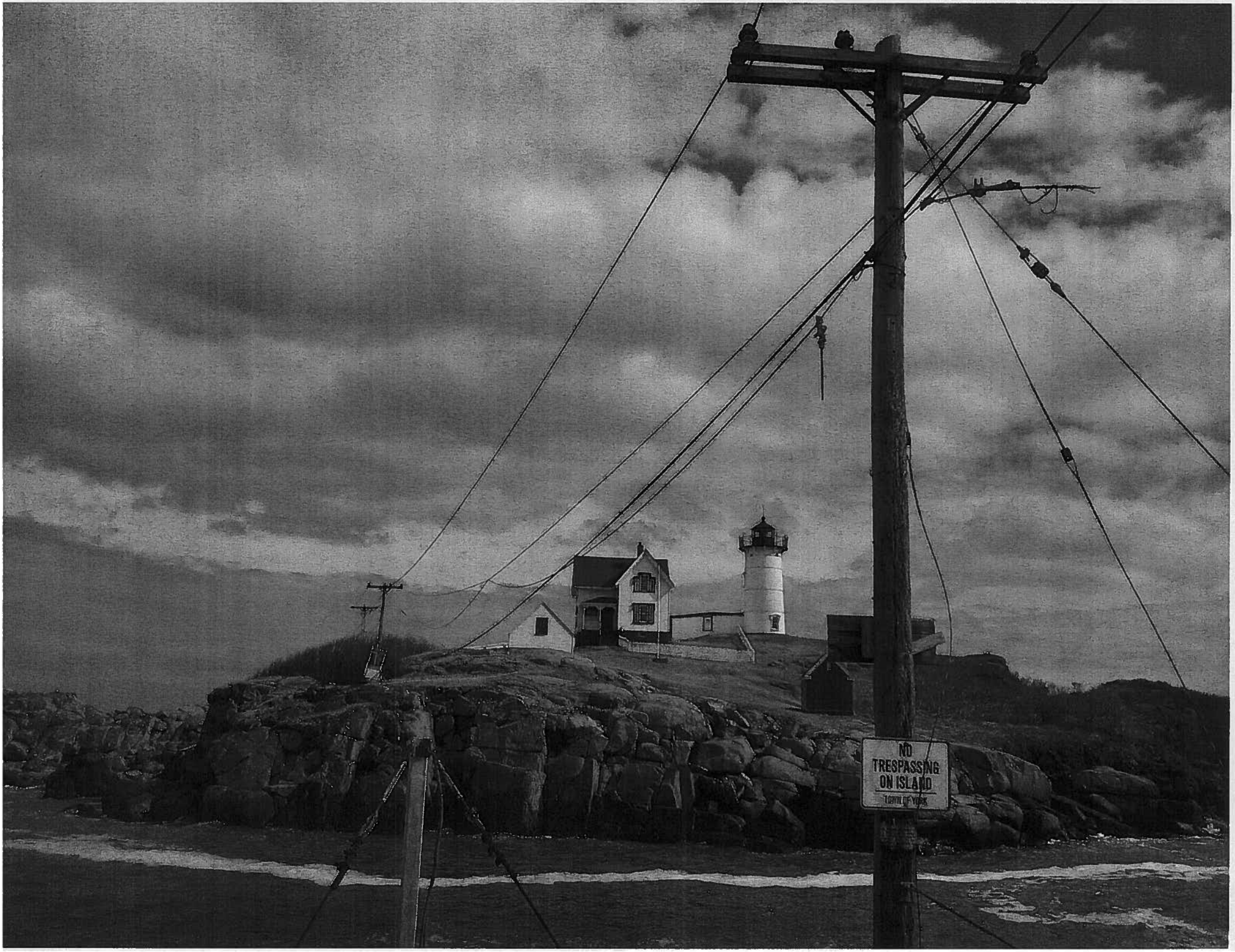
I have also met with Evergreen Electric of Casco, Maine. They feel as though the poles pass the minimum safety test and should be serviceable for some time. They recommend replacing the electric lines, guy wires, markers, hardware and anchors. Their estimate for this work is $6,316.00. Evergreens quote is based on Town Parks staff working with them to transport workers and supplies to the island.
(Estimate attached)

It is my recommendation that the Town contract Evergreen Electric to replace the electric lines as outline in their proposal. This will take the urgency out of the project and give the Town time to plan and budget for the replacement of the poles at some point in the near future. Selectmen should note that nothing is lost in the new lines and guy wires as they will be attached to the new poles when installed. I recommend the project be funded from the Sohier Park Enterprise fund.

As I stated earlier the second issue is the historic value of the existing Fresnel lens. The Lighthouse is listed on the National Historic Register and the State Historic Preservation Office (SHPO) holds covenants on the property. Any change to the existing historic

structure has to be approved by their office. I have attached a letter from the Coast Guard to SHPO dated May 20th 2013 outlining their modernization plan as well as a return letter with SHPO's response dated June 10, 2013.

It is important to note that the new LED light will look a lot different than the existing lens. For the record the Sohier Park Committee is opposed to the modernization of the light. The Fresnel lens is one of only a hand full left in the State of Maine and represents and important era in the history of Cape Neddick Light Station. If the Selectmen concur I would recommend the Board send a letter to SHPO expressing their opposition to the modernization plan. Replacing the electricity to the Island does not mean the Coast Guard will change their mind about modernization as there are other financial and operational benefits to the program, however I do feel that a move by the Town to act swiftly to restore electricity to the Island may take the urgency out of the Coast Guards quest and give them less of an argument with SHPO.


NO
TRESPASSING
ON ISLAND
TOWN OF YORK

OTC Project # 1041008891

Town of York, Maine
Attn: Ryan Coite
186 York Street
York, ME 03909
rcoite@yorkmaine.org

April 7, 2010

RE: Nubble Light Project

Ryan,
I am responding to your request for a cost estimate associated with the replacement of the electric service wires feeding Nubble Light.

Scope of work:

- Replace (3) utility poles & install new overhead service wires. We will replace the existing wire with 1/0 covered wire to provide protection from harsh elements that have caused corrosion in existing wire.
- Install (10) anchors and appropriate guy wires.
- Transfer cable for cable chair onto new poles
- Includes all expenses to utilize barge to get equipment out to Nubble Light

Total cost for all material and labor included in this quote:	**$33,588.85**

Exceptions

- On Target will transfer the cable for the cable chair system but will expect that an inspection prior to use will be performed by others

On Target would like to thank you for the opportunity to submit this estimate for the above referenced project. Quoted prices are good for 30 days. Upon your review and acceptance lease sign and fax to the number listed below so that we may schedule and perform the above referenced work.
Please contact me with any questions or for scheduling details.

Sincerely,

John Boucher

John Boucher
Project Manager
On Target Utility Services
E-mail: jboucher@ontargetservices.com
Office: (207) 771-8311
Cell: (207) 252-5299
Pager: (207) 758-3774
Fax: (207) 879-9915

Customer Information
Date:
Company name:
Representative Name (please print):
Representative Signature:
Billing Address:
Purchase Order #:

52 Cano Road
Portland, ME 04103
Ph:(888) 339-4991
Fax:(207) 879-9915

June 17, 2013

Town of York, ME
186 York St
York, ME 03909
Attn: Michael Sullivan

RE: Cost estimate for restoring power to Nubble Light

- On Target to wreck out existing power cable approx. 500' from last CMP pole to riser pole (3 spans)
- On Target supply and run new service wire on existing poles approx. 500'
- Remove existing poles and install (1) 40/4 on mainland and (2) 35/4 poles on the island.
- Install (3) 30" ledge pins and (7) 53" ledge pins, install tri-anchors on the island poles
- Price is based on using covered 1/0 triplex copper service wire
- Price is for aerial work only, riser cables to be re-used
- Due to the length of the secondary run On Target does not guarantee the voltage at termination point
- Price does not include the cost for a barge to get poles and equipment on the island

Total cost:	**$29,550.00**

This bid is valid for 30 days. Payment in full or a valid Credit Card # is required prior to work being started. If terms are acceptable and you wish to proceed please sign and date area prepared below and send or FAX back to On Target @ **(207) 879-9915.**
We appreciate you giving On Target this opportunity and look forward to working with you.

If you have any questions, please do not hesitate to call me @ (888) 339-8313 x 8305 or (207) 252-4964.

Sincerely,

Jay Thibeault
On Target Utility Services
Project Manager
(207) 771-8305 Office
(207) 252-4964 Cell

Customer Information

Date:
Company name:
Representative Name (please print):
Representative Signature:
Billing Address:

ON TARGET Utility Services

52 Cano Road
Portland, ME 04103
Ph:(888) 339-4991
Fax:(207) 879-9915

June 13, 2013

Town of York, ME
186 York St
York, ME 03909
Attn: Michael Sullivan

RE: Cost estimate for restoring power to Nubble Light

- On Target to wreck out existing power cable approx. 500' from last CMP pole to riser pole (3 spans)
- On Target supply and run new service wire on existing poles approx. 500'
- All existing poles and anchors to remain
- Price is based on using covered 1/0 triplex copper service wire
- Price is for aerial work only, riser cables to be re-used
- Price assumes current poles are in good condition and are able to be worked on/climbed safely
- Due to the length of the secondary run On Target does not guarantee the voltage at termination point

Total cost:	**$16,525.00**

This bid is valid for 30 days. Payment in full or a valid Credit Card # is required prior to work being started. If terms are acceptable and you wish to proceed please sign and date area prepared below and send or FAX back to On Target @ **(207) 879-9915**.
We appreciate you giving On Target this opportunity and look forward to working with you.

If you have any questions, please do not hesitate to call me @ (888) 339-8313 x 8305 or (207) 252-4964.

Sincerely,

Jay Thibeault
On Target Utility Services
Project Manager
(207) 771-8305 Office
(207) 252-4964 Cell

Customer Information

Date:
Company name:
Representative Name (please print):
Representative Signature:
Billing Address:

P.O. Box 9

361 Roosevelt Trail

South Casco, Maine 04077

(207) 655-7000 (207) 693-4999 Fax

June 17, 2013

Mr. Mike Sullivan

Town of York Parks and Recreation Department

Thank you for giving myself and Evergreen Electric the opportunity to assist you with the Nubble Light electric restoration project. At this point, we would like to recommend line wire replacement and replacement of all guy wire and hardware. The poles pass a basic safety test and should be serviceable for some time.

a) Replace existing line wire:

1800' +/- 1/0AAAC - AL Conductor	$900.00
Labor 3 LW 1/C Rate (16 hours):	$3,072.00
Labor Supervision & Safety (16 hours):	$1,344.00

b) Replace guy wires, markers & hardware (3 per pole +/-) and several anchors:

Materials:	$1,000.00

Total: $6,316.00

I'm proposing this work should take (2) days.
Please let me know if you have any questions or comments.

Thanks Again,

Marty

Electric Utility
Construction & Maintenance

Martin "Marty" Greco

General Manager - Master Electrician ME / NH

U.S. Department of
Homeland Security

United States
Coast Guard

Commander (dpw)
First Coast Guard District

408 Atlantic Avenue
Boston, MA 02110
Phone: (617) 223-8365
Fax: (617) 223-8291

16500
May 20, 2013

CERTIFIED MAIL/RETURN RECEIPT

Mr. Earle G. Shettleworth, Jr.
Maine Historic Preservation Commission
55 Capitol Street
65 State House Station
Augusta, ME 04333-0065

Re: U. S. Coast Guard Cape Neddick "Nubble" Light - Modernization

Dear Mr. Shettleworth,

We are initiating Section 106 consultation in connection with the modernization of the aid to navigation located at Cape Neddick, York (York County), Maine. Cape Neddick "Nubble" Light Station is listed on the National Register of Historic Places, reference number #85000844. Under the Maine Lights Program in coordination with the Island Institute, the lighthouse property was transferred to the Town of York in 1998. The Coast Guard retains responsibility for the operation and maintenance of the lighted aid to navigation and the sound signal.

The Light Station was established in 1879. The "Nubble" is a small, rocky island a short distance off the eastern point of Cape Neddick, about two miles north of the entrance to the York River and York Harbor. The present optic is a fourth-order Fresnel lens, installed in 1928. The fourth-order Fresnel lens is not the original one, but is an 1891 lens moved from another light station in 1928. The original lens had been damaged in an explosion. The lighted aid was automated in 1987. The flashing, non-rotating signal characteristic is three (3) seconds red alternating with three (3) seconds darkness. Nearly all the original brass fittings remain in the lantern room, and a red plastic sleeve surrounds the light, replacing the original glass used to produce the light's red characteristic.

The station originally had a fog bell operated by automatic striking machinery. The skeleton frame bell tower was replaced in 1911 by a white pyramidal tower, which was torn down in 1961. For a time, the Nubble's 3,000 pound fog bell could be heard by the keepers at Boon Island six miles away. The bell was later replaced by a diaphragm horn. The fog signal emits one (1) blast every 10 seconds.

The Coast Guard is proposing the following changes to the Cape Neddick Light:

1) Modernize the optic by replacing the fourth-order lens and current light source with a self-contained (optic and light source), 2-tier VLB-44 2.5 Degree Vertical Spread LED by Vega Industries. The light characteristic will be the same red with a non-rotating flash

(3 seconds on, 3 seconds off). The light, sound signal and associated equipment will be powered by two solar panels and three 100 amp-hour batteries (each about the size of a normal car battery). The solar panels can be mounted on the cement platform where the VM-100 fog detector is located to keep the panels out of the line of sight of visitors taking pictures from their vantage point on the main land.

2) Replace the VM-100 fog detector with a mariner operated radio activated switch. This allows the sound signal to be on demand, when a mariner needs it. The sound signal is initiated by a mariner keying a VHF microphone on a designated frequency after which the sound signal operates for a period of time (typically 45 minutes). With advancements in GPS technology and accessibility, sound signals are becoming less important as aids to navigation and replacement of the fog detector enables the Coast Guard to significantly reduce the number of solar panels and batteries.

Changes to the aid to navigation are necessary because commercial power going from the mainland to the island is no longer available due to electrical utility pole damage sustained during a 2013 winter storm. Currently, there are two temporary solar panels powering the emergency light via batteries at a reduced nominal range. The estimated cost to repair the commercial power line is $30,000, significantly more than the $6,300 estimate to solarize the light and install modern optics. Any effort to restore commercial power is further complicated because the electrical power lines are owned by the town of York and fiscal law prevents the Coast Guard from replacing the overhead power line for the benefit of a third party. An overhead power line to an island on an exposed coastline will also pose ongoing risk given the possibility of additional storm damage even if the power line were to be replaced. Additionally, replacing the Fresnel lens and 1000-watt lamp with a self-contained VLB-44 LED will increase efficiency while reducing costs and maintenance visits. Installation of a modern and more reliable optic will eliminate the need for the emergency back-up 250mm lens and light source. The new optic will be mounted to the existing light base and require no alterations to the lantern room. Whereas the LED can be solarized, the current lighting configuration cannot be supported by solar power because of the large electrical demand of the 1000-watt AC lamps required with a Fresnel lens. The solar panels and other equipment required to supply power to the 1000 watt AC lamps would be significantly large and detract from the property's aesthetic quality.

Once the Fresnel lens is removed, the Coast Guard's curatorial staff will determine where the Fresnel lens will be relocated. Fresnel lenses are considered an important historic feature of their lighthouses and represent a unique aspect of the lighthouse and Coast Guard history. However, Fresnel lenses are becoming more difficult and costly to maintain due to their age, fragility, and the Coast Guard's significantly diminished expertise in caring for them. Due to harsh environmental conditions and temperature fluctuations inherent in coastal lighthouses and their lantern rooms, the ongoing difficulty of maintaining standard conditions for the aging lenses in these structures, and the lack of funding and expertise to maintain these lens in their current state, it is preferable to relocate historic Fresnel lenses into a controlled environment where they can be cared for properly.

Re: U. S. Coast Guard Cape Neddick Light – Solarization

16500
May 20, 2013

We have identified this action as an undertaking as defined in 36 CFR 800.16(y) which has the potential to cause effects on an historic property. In accordance with 36 CFR Part 800.4, we believe that the proposed action by the Coast Guard to remove the Fresnel lens and replace it with a modern optic and solarize the lighthouse will have an adverse effect on the National Register listed property and welcome your comments to help resolve this adverse effect. We believe that replacing the fog detector with a mariner activation unit for the sound signal with a marine operated radio control switch will have no adverse effect. Your comments are requested on this work in accordance with Section 106 of the National Historic Preservation Act.

If you have any questions or require additional information, please contact me at (617) 223-8365 or Matthew.B.Stuck@uscg.mil.

Sincerely,

M. B. STUCK
Chief, Aids to Navigation Program
First Coast Guard District
By direction

Copy: CG Civil Engineering Unit Providence (ENV)
CG ANT South Portland
CG Curator (Ms. Arlyn Danielson)
Town of York
Advisory Council on Historic Preservation

MAINE HISTORIC PRESERVATION COMMISSION
55 CAPITOL STREET
65 STATE HOUSE STATION
AUGUSTA, MAINE
04333

PAUL R. LEPAGE
GOVERNOR

EARLE G. SHETTLEWORTH, JR.
DIRECTOR

June 10, 2013

M. B. Stuck, Chief
Aids to Navigation Program
First Coast Guard District
408 Atlantic Avenue
Boston, MA 02110

Project: MHPC# 0801-13 - U.S. Coast Guard Cape Neddick "Nubble" Light - Modernization
Town: York, ME

Dear Mr. Stuck:

In response to your recent request, I have reviewed the information received May 24, 2013 to initiate consultation on the above referenced project in accordance with Section 106 of the National Historic Preservation Act of 1966, as amended (NHPA).

The Commission agrees with the Coast Guard's finding that the proposed undertaking to remove the historic Fresnel lens, replace it with a modern optic and solarize the lighthouse will have an adverse effect upon the National Register listed Cape Neddick Light Station. In addition, I wish to make it clear that the Commission is opposed to the removal of the Fresnel lens from this lighthouse.

As noted in your letter, the existing fourth-order Fresnel lens was installed in 1928. This lens, which was manufactured in 1891 and was moved from another lighthouse, replaced the original fourth-order Fresnel lens that was installed at the time of the establishment of the Cape Neddick Light Station in 1879. Regardless of whether the existing lens is original to this light station or not, the significant factor is that a fourth-order Fresnel lens is still in operation in a lighthouse that was specifically designed to house one. As the primary historic aid to navigation at this site, it is one of -- if not the most -- significant character defining features of the historic property. Furthermore, it is a functional Fresnel lens that is visible to the public in its historic context, not simply another lens on display in a museum. Although historically Fresnel lenses existed in nearly all of Maine's lighthouses, today only a handful remain. In our opinion, every effort should be made to preserve them in situ if at all possible.

Pursuant to the Advisory Council on Historic Preservation's regulations in 36 CFR Part 800.6(a), the Coast Guard is required to "develop and evaluate alternatives or modifications to the undertaking that could avoid, minimize or mitigate adverse effects on historic properties." T The Commission requests that the Coast Guard initiate or provide the following:

PHONE: (207) 287-2132 FAX: (207) 287-2335

1. Negotiations with the Town of York to re-establish the commercial power to the light station. This process should also result in a response plan should the power line be damaged in the future;
2. A copy of the Coast Guard's alternatives analysis for the proposed undertaking;
3. A conservation assessment of the fourth-order Fresnel lens that includes cost estimates for any needed repairs and cyclical maintenance; and
4. A description as to how the Coast Guard has or will involve the public and additional consulting parties in the Section 106 process pursuant to 36 CRF Part 800.2(d). We request that you forward us a copy of any public comments received that pertain to this undertaking. At minimum, the following entities should be considered as potential consulting parties: York Historic District Commission, Town of York Sohier Park Committee, Old York Historical Society, Maine Preservation, and the National Trust for Historic Preservation.

Please contact Robin Reed of our staff if you have any comments regarding this matter.

Sincerely,

Kirk F. Mohney

Kirk F. Mohney
Deputy State Historic Preservation Officer

PUBLIC HEARING NOTICE

June 24, 2013
7:00 pm
York Library

The Selectmen will hold a Public Hearing on June 24, 2013 regarding a New Business License Application for the following:

- Bruce Larson DBA Southern Maine Lobster Co. (Victualers); Located at 1021 US Route One.

AGENDA ITEM NUMBER: ____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: June 19, 2013	**Type of Action:**
Date Action Requested: June 24, 2013	☐ **Procedural** ☒ **Formal Action**
Regular X **Work Session** __	☐ **Other:** _____
Subject: Business License Applications (6)	

TO: BOARD OF SELECTMEN

FROM: Devon Bettinson

RECOMMENDATION: Approve Business License Applications (6)

PROPOSED MOTION: *I move to approve the following licenses:*

1. Mary Jane Merritt DBA Two Pars, Inc (*Victualers/Liquor/Special Amusement/Dance Hall*); Located at P.O. Box 1860
2. Sean Mitchell DBA Bagel Shack (*Victualers*); Located at 29 Algonquin Drive
3. Bradford Leigh DBA Cat N' Nine Tails (*Victualers*); Located at 32 Brixham Road
4. James and Michael Manos DBA York Beach Diary Bar (*Victualers*); Located at P.O. Box 600
5. Linda Sirois DBA My Wine-y Sister (*Victualers*); Located at P.O. Box 1733
6. Dan Poulin DBA Fat Tomato Grill (*Victualers/ Liquor*); Located at P.O. Box 701

... subject to taxes, fees and inspections being current and compliant with the usual noise stipulations

Discussion: All appropriate departments have been notified and given approval, see attached.

FISCAL IMPACT:

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared By: Devon Bettinson Reviewed By: Robert G. Yandow

Town of York

186 York Street
York, Maine 03909-1314

Town Manager/ Selectmen (207)363-1000

Town Clerk/ Tax Collector (207)363-1003

Finance/ Treasurer (207)363-1004

Code Enforcement (207)363-1002

Planning (207)363-1007

Assessor (207)363-1005

Police Department (207)363-1031

Dispatch (207)363-2557

York Beach Fire Department (207)363-1014

York Village Fire Department (207)363-1015

Public Works (207)363-1011

Harbor Master (207)363-1000

Senior Center/ General Assistance (207)363-1036

Parks and Recreation (207)363-1040

Fax (207)363-1009 (207)363-1019

www.yorkmaine.org

TO: Board of Selectmen

FROM: Kathryn Newell
Code Enforcement Officer

DATE: June 19, 2013

RE: LICENSE INSPECTIONS AND RECOMMENDATIONS

Based on my review, I recommend the following position on the Licenses to be heard on June 24, 2013.

ENDORSEMENTS

Mary Jane Merritt
DBA: Two Pars, Inc. **MAP 24/LOT 43**
Victualers/Liquor/Special Amusement/
Dance Hall

Mary Jane Merritt/The Union Bluff Hotel
P.O. Box 1860
York Beach, ME 03910

FACILITY	Restaurant/225 Seats
ZONE	YBVC
USE	Conforming, Existing
RECOMMENDATION	Approval

Sean Mitchell
DBA: Bagel Shack **MAP 22/LOT 06**
Victualers

Sean Mitchell
29 Algonquin Drive
Cape Neddick, ME 03902

FACILITY	Take-Out
ZONE	Rt. 1-5
USE	Conforming, Existing
RECOMMENDATION	Approval

Bradford Leigh
DBA: Cat N' Nine Tails **MAP 15/LOT 16**
Victualers

Bradford Leigh
32 Brixham Road
York, ME 03909

FACILITY	Convenience Store/Restaurant/ 5 Seats
ZONE	Rt. 1-5
USE	Conforming, Existing
RECOMMENDATION	Approval

James and Michael Manos
DBA: York Beach Dairy Bar **MAP 31/LOT 110**
Victualers

James and Michael Manos
P. O. Box 600
York Beach, ME 03910

FACILITY	Take-Out
ZONE	RES-7
USE	Conforming, Existing
RECOMMENDATION	Approval

Linda Sirois
DBA: My Wine-y Sister **MAP 24/LOT 44**
Victualers

Linda Sirois
P. O. Box 1733
York Beach, ME 03910

FACILITY	Retail Store
ZONE	YBVC
USE	Conforming, Existing
RECOMMENDATION	Approval

Dan Poulin
DBA: Fat Tomato Grill **MAP 50/LOT 31**
Victualers/Liquor

Dan Poulin
P.O. Box 701
York, ME 03909

FACILITY	Restaurant/20 Seats
ZONE	GEN-3
USE	Conforming, Existing
RECOMMENDATION	Approval

CEH 6/19/2013

TOWN OF YORK- (186 York Street, York Me 03909)
BUSINESS LICENSE APPLICATION

Business Name TWO PARS, INC.
Business Location The Meeting House
7 Beach St.
Telephone Number (207) 363-1333

OWNER'S Name and Mailing Address MARY JANE MERRITT
10 Kimball Farm Lane
York, ME 03909

APPLICANT'S Name and Mailing Address The Union Bluff Hotel
P.O. Box 1860
York Beach, ME 03910

Is applicant same operator as prior year? ☑ Yes ☐ No

INSPECTION DATA (Office Use Only)		
DEPARTMENT	DATE	INITIALS
Zoning/Land Use	3 June 13	
Building Structural		
Electrical		
Plumbing		
Fire		
Tax Collector	5/28	Szeniawski

APPLICATION FEE IS $50.00 PLUS $25 PER SUBSEQUENT LICENSE. PLEASE CHECK APPLICABLE BOX(ES) BELOW AND ADD THE FEE INDICATED TO YOUR APPLICATION FEE. MAKE CHECK PAYABLE TO THE TOWN OF YORK.

MAP/LOT: 0024/0043 YBVC
License Year: 2013/2014
No. Of Seats: 225
No. Of Parking Spaces: 65

New License (One Time $30 Fee): YES (NO)

License Renewal: (YES) NO

Bed and Breakfast License: # of Rooms_____

Hotel/Motel with Cooking Facilities: # of Rooms_____

Is Your Establishment Closed for More Then 120 Consecutive Days? YES NO

REQUESTING THE FOLLOWING LICENSES:
✓ $25.00 Victualers
✓ $25.00 Liquor
✓ $25.00 Special Amusement
___ $25.00 Bottle Club
___ $25.00 Theater
✓ $25.00 Dance Hall
___ Coin-OP Amusement ($75 each or $250 for 3 or more)

Nature of Entertainment (If Applicable): Function Hall

___ Bed and Breakfast ($10 Per Room): Total_____

___ Hotel/Motel with Cooking Facilities ($25 Per Every 10 Rooms): Total_____

Have you ever been convicted of a Felony? YES (Please Explain) _____ NO ✓

I certify the above statements are true and understand false statements may be cause to revoke a license.

5/22/13 — Date
MJ Merritt — Applicant's Signature

Please Read and Initial the Following Statements:

MM I understand that a license is required before operating or conducting any business or activity governed by the Town of York Licensing Ordinance.
MM I understand that a Town of York Business License must be filled out COMPLETELY and all fees are to be paid before my license is considered for re/approval
MM I understand that before my business license is issued I must have and pass a full inspection by the Town of York Code Enforcement Office and Fire Department.
MM I understand that as a business owner I am responsible for calling and setting up an appointment for an inspection and any necessary follow-up inspection with the Code Enforcement Office and Fire Department
MM I understand that I will not be granted re/approval of a business license through the Town of York until all inspections and taxes on my business are made current and compliant.

Business Owner Signature MJ Merritt — Business Manager Signature (If Applicable)_____

_____ Date — _____ Town Manager for the Board of Selectmen

Issued pursuant to the provisions of Title 30A MRSA Chapter 3811 through 3814

AMT. RECD. $150.00 RECEIPT NO. #12410 RECEIPT DATE 5/28/13 MI PM MM MS
mma

Department of Public Safety
Division

Liquor Licensing & Inspection

Promise by any person that he or she can expedite a liquor license through influence should be completely disregarded.
To avoid possible financial loss an applicant, or prospective applicant, should consult with the Division before making any substantial investment in an establishment that now is, or may be, attended by a liquor license.

BUREAU USE ONLY
License No. Assigned:
Class:
Deposit Date:
Amt. Deposited:

PRESENT LICENSE EXPIRES 8-20-13

INDICATE TYPE OF PRIVILEGE: ف MALT ف SPIRITUOUS ف VINOUS

INDICATE TYPE OF LICENSE:

ف RESTAURANT (Class I,II,III,IV)
ف HOTEL-OPTIONAL FOOD (Class I-A)
ف CLASS A LOUNGE (Class X)
ف CLUB (Class V)
ف TAVERN (Class IV)
ف RESTAURANT/LOUNGE (Class XI)
ف HOTEL (Class I,II,III,IV)
ف CLUB-ON PREMISE CATERING (Class I)
ف GOLF CLUB (Class I,II,III,IV)
ف OTHER: _____

REFER TO PAGE 3 FOR FEE SCHEDULE

ALL QUESTIONS MUST BE ANSWERED IN FULL

1. APPLICANT(S) –(Sole Proprietor, Corporation, Limited Liability Co., etc.)	2. Business Name (D/B/A)
MARY JANE MERRITT DOB: 9-14-A65	The Union Bluff Hotel
DOB:	
DOB:	Location (Street Address) 4 Beach St.
Address	City/Town York Beach, State Maine Zip Code 03910
	Mailing Address P.O. Box 1860
City/Town State Zip Code	City/Town York Beach, State Maine Zip Code 03910
Telephone Number Fax Number	Business Telephone Number (207) 363-1333 Fax Number 363-1381
Federal I.D. #	Seller Certificate #

3. If premises are a hotel, indicate number of rooms available for transient guests: 8
4. State amount of gross income from period of last license: ROOMS $ _____ FOOD $ _____ LIQUOR $_____
5. Is applicant a corporation, limited liability company or limited partnership? YES ف NO ✓

complete Supplementary Questionnaire ,If YES

6. Do you permit dancing or entertainment on the licensed premises? YES ✓ NO ف
7. If manager is to be employed, give name: BRENT MERRITT
8. If business is NEW or under new ownership, indicate starting date: _____
   Requested inspection date: _____ Business hours: _____
9. Business records are located at: 8 Beach St. York Beach
10. Is/are applicants(s) citizens of the United States? YES ✓ NO ف

11. Is/are applicant(s) residents of the State of Maine? YES ☑ NO ☐

12. List name, date of birth, and place of birth for all applicants, managers, and bar managers. Give maiden name, if married: Use a separate sheet of paper if necessary.

Name in Full (Print Clearly)	DOB	Place of Birth
MARY JANE MERRITT	9-14-1965	Dover, NH.
BRENT MERRITT	5-15-1960	Rochester, NY

Residence address on all of the above for previous 5 years (Limit answer to city & state

13. Has/have applicant(s) or manager ever been convicted of any violation of the law, other then minor traffic violations, of any State of the United States? YES ☐ NO ☑

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

14. Will any law enforcement official benefit financially either directly or indirectly in your license, if issued? Yes ☐ No ☑ If **Yes**, give name: _____

15. Has/have applicant(s) formerly held a Maine liquor license? YES ☑ NO ☐

16. Does/do applicant(s) own the premises? Yes ☐ No ☐ If **No** give name and address of owner: _____

17. Describe in detail the premises to be licensed: (Supplemental Diagram Required) _____

18. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services? YES ☑ NO ☐ Applied for: _____

19. What is the distance from the premises to the **NEAREST** school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? 1/2 mile Which of the above is nearest? CHURCH

20. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES ☑ NO ☐

If YES, give details: TD BANK - Mortgage ON Building

The Division of Liquor Licensing & Inspection is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

NOTE: "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to $2,000 or both."

Dated at: _____ on _____, 20 _____
Town/City, State Date

Please sign in blue ink

_____ _____
Signature of Applicant or Corporate Officer(s) Signature of Applicant or Corporate Officer(s)

_____ _____

Print Name Print Name

NOTICE – SPECIAL ATTENTION

All applications for NEW or RENEWAL liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places for approval of their application for liquor licenses prior to submitting them to the bureau.

THIS APPROVAL EXPIRES IN 60 DAYS.

FEE SCHEDULE

Class I Spirituous, Vinous and Malt ..... $ 900.00
CLASS I: Airlines; Civic Auditoriums; Class A Restaurants: Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers; OTB.

Class I-A Spirituous, Vinous and Malt, Optional Food (Hotels Only) $1,100.00
CLASS I-A: Hotels only that do not serve three meals a day.

Class II Spirituous Only ..... $ 550.00
CLASS II: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; and Vessels.

Class III Vinous Only ..... $ 220.00
CLASS III: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.

Class IV Malt Liquor Only ..... $ 220.00
CLASS IV: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.

Class V Spirituous, Vinous and Malt (Clubs without Catering, Bed & Breakfasts) ..... $ 495.00
CLASS V: Clubs without catering privileges.

Class X Spirituous, Vinous and Malt – Class A Lounge $2,200.00
CLASS X: Class A Lounge

Class XI Spirituous, Vinous and Malt – Restaurant Lounge $1,500.00
CLASS XI: Restaurant/Lounge; and OTB.

FILING FEE..... $ 10.00

UNORGANIZED TERRITORIES $10.00 filing fee shall be paid directly to County Treasurer. All applicants in unorganized territories shall submit along with their application evidence of payment to the County Treasurer.

All fees must accompany application, made payable to: **TREASURER, STATE OF MAINE. – DEPARTMENT OF PUBLIC SAFETY, LIQUOR LICENSING AND INSPECTION DIVISION, 164 STATE HOUSE STATION, AUGUSTA ME 04333-0164**. Payments by check subject to penalty provided by Sec. 3, Title 28A, MRS.

STATE OF MAINE

Dated at: _____, Maine _____ ss
City/Town (County)

On: _____
Date

The undersigned being: ف Municipal Officers ف County Commissioners of the

ف City ف Town ف Plantation ف Unincorporated Place of: _____, Maine

Hereby certify that we have given public notice on this application and held public hearing thereon as required by Section 653 Title 28A, Maine Revised Statutes and herby approve said application.

_____ _____

_____ _____

_____ _____

THIS APPROVAL EXPIRERS IN 60 DAYS

NOTICE – SPECIAL ATTENTION

§ 653. Hearings; bureau review; appeal

1. **Hearing.** The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, shall hold a public hearing for the consideration of applications for new on-premise licenses and applications for transfer of location of existing on-premise licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.
   - **A.** The bureau shall prepare and supply application forms. [1993, c.730, §27(amd).]
   - **B.** The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c.140, §4 (amd).]
   - **C.** If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premise license, for transfer of the location of an existing on-premise license or for renewal of an on-premise license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premise license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premise license that has been extended pending renewal with 120 days of the filing of the application. [1999, c589, §1 (amd).]
2. **Findings.** In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:
   - **A.** Conviction of the applicant of any Class A, Class B or Class c crime: [1987, c45, Pt.A§4 (new).]
   - **B.** Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control; [1987, c.45, Pt.A§4(new).]
   - **C.** Conditions of record such as waste disposal violations, health or safety violation or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c.730, §27 (amd).]
   - **D.** Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises; [1989, c.592,§3 (amd).]
   - **E.** A violation of any provision of this Title; and [1989, c.592, §3 (amd).]
   - **F.** A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601. [1989, c.592, §4 (new).]

[1993, c730, §27 (amd).]

3. **Appeal to bureau.** Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.
   - **A.** [1993, c.730, §27 (rp).]
4. **No license to person who moved to obtain a license. (REPEALED)**
5. **(TEXT EFFECTIVE 3/15/01) Appeal to District Court.** Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receUpon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

State of Maine

DEPARTMENT OF HEALTH AND HUMAN SERVICES

EST ID: 19451

EATING AND CATERING

255 Seats (in)

UNION BLUFF MEETING HOUSE
4 BEACH ST
YORK BEACH ME 03910

EXPIRES: 08/20/2013

FEE: $275.00

TWO PARS INC.
UNION BLUFF MEETING HOUSE
PO BOX 1860
YORK BEACH ME 03910-1860

Mary C. Mayhew
COMMISSIONER

02910

NON-TRANSFERABLE

License Certificate

No. 012- 067

Municipality of York, Maine
Office of the Municipal Clerk
Date: May 21, 2012

To all whom these presents may concern:

Know Ye, that The Union Bluff Hotel dba The Meeting House located at 4 Beach Street, York Beach, Maine 03910 receipt of which is hereby acknowledged, having complied with all the requirements of Law, has been duly licensed within the Municipality of York, Maine for the following licenses: Victualers, Liquor, Special Amusement & Dance Hall.

This License is subject to the strict observance of all Laws and Regulations in such case made and provided, and is to continue until the 30th day of June 2013, *unless sooner revoked.

Seating Capacity: 225

License is non-transferrable

Mary-Ann Spencer Rush
Municipal Clerk

Melissa M. Avery

From: Mary-Anne Szeniawski
Sent: Tuesday, May 28, 2013 12:15 PM
To: Melissa M. Avery
Subject: RE: Business License - Two Pars - Meeting House

current

Mary-Anne Szeniawski
Town Clerk/Tax Collector
Town of York, Maine
186 York Street, York, ME 03909-1314
i: www.yorkmaine.org
e: mszeniawski@yorkmaine.org
p: (207) 363-1003, Ext. 272
f: (207) 363-1009

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From: Melissa M. Avery
Sent: Tuesday, May 28, 2013 11:52 AM
To: David K. Bridges; David Apgar; Mary-Anne Szeniawski
Cc: Melissa M. Avery
Subject: Business License - Two Pars - Meeting House

Hello!

I attached a new Business License Application for Two Pars – The Meeting House, located at 4 Beach Street (0024-0043).
Please let me know when you've had a chance to review!

Thank you!
Missy

____ Melissa M. Avery ____
Assistant to the Town Manager
Town of York, Maine
186 York Street, York, ME 03909
Phone: (207) 363-1000 | Fax: (207) 363-1019
www.yorkmaine.org

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TOWN OF YORK- (186 York Street, York Me 03909)
BUSINESS LICENSE APPLICATION

Business Name Bagel Shack
Business Location 1151A US Rt
Cape Neddick ME
Telephone Number

OWNER'S Name and Mailing Address Sean Mitchell
Jojo la casa
280 York St York ME

APPLICANT'S Name and Mailing Address Sean Mitchell
280 York St
York ME 03909

Is applicant same operator as prior year? ☒ Yes ☐ No

INSPECTION DATA (Office Use Only)		
DEPARTMENT	**DATE**	**INITIALS**
Zoning/Land Use		
Building Structural		
Electrical		
Plumbing		
Fire	5/30	Bridges
Tax Collector	5/30	Szeniawski

APPLICATION FEE IS $50.00 PLUS $25 PER SUBSEQUENT LICENSE. PLEASE CHECK APPLICABLE BOX(ES) BELOW AND ADD THE FEE INDICATED TO YOUR APPLICATION FEE. MAKE CHECK PAYABLE TO THE TOWN OF YORK.

MAP/LOT: 22-6 Rt. 1-5
License Year: 2013
No. Of Seats:
No. Of Parking Spaces:

New License (One Time $30 Fee): YES NO

License Renewal: YES NO

Bed and Breakfast License: # of Rooms

Hotel/Motel with Cooking Facilities: # of Rooms

Is Your Establishment Closed for More Then 120 Consecutive Days? YES NO

REQUESTING THE FOLLOWING LICENSES:
✓ $25.00 Victualers
___ $25.00 Liquor
___ $25.00 Special Amusement
___ $25.00 Bottle Club
___ $25.00 Theater
___ $25.00 Dance Hall
___ Coin-OP Amusement ($75 each or $250 for 3 or more)

Nature of Entertainment (If Applicable):

___ Bed and Breakfast ($10 Per Room): Total

___ Hotel/Motel with Cooking Facilities ($25 Per Every 10 Rooms): Total

Have you ever been convicted of a Felony? YES (Please Explain) NO ✓

I certify the above statements are true and understand false statements may be cause to revoke a license.

5/29/13 [signature]
Date Applicant's Signature

Please Read and Initial the Following Statements:
✓ I understand that a license is required before operating or conducting any business or activity governed by the Town of York Licensing Ordinance.
✓ I understand that a Town of York Business License must be filled out COMPLETELY and all fees are to be paid before my license is considered for re/approval
✓ I understand that before my business license is issued I must have and pass a full inspection by the Town of York Code Enforcement Office and Fire Department.
___ I understand that as a business owner I am responsible for calling and setting up an appointment for an inspection and any necessary follow-up inspection with the Code Enforcement Office and Fire Department
___ I understand that I will not be granted re/approval of a business license through the Town of York until all inspections and taxes on my business are made current and compliant.

Business Owner Signature [signature] Business Manager Signature (If Applicable)

Date Town Manager for the Board of Selectmen

Issued pursuant to the provisions of Title 30A MRSA Chapter 3811 through 3814

AMT. RECD. 75.00 RECEIPT NO. 13421 RECEIPT DATE 5/30 MI PM MM MS

DB

State of Maine

DEPARTMENT OF HEALTH AND HUMAN SERVICES

EST ID: 21843

EATING PLACE 0-29 SEATS

BAGEL SHACK
1151A US RT 1
CAPE NEDDICK ME 03902

EXPIRES: 06/28/2014

FEE: $150.00

ATTN SEAN MITCHELL
BAGEL BASKET LLC
BAGEL SHACK
280 YORK ST
YORK ME 03909

Mary C. Mayhew
COMMISSIONER

03653

NON-TRANSFERABLE

DETACH HERE

- THIS CARD TO BE CARRIED ON THE PERSON.
  THESE LICENSES VOID UNLESS VALIDATED.

DETACH ALONG DOTTED LINES

Please be aware that smoking is now prohibited in outdoor eating areas, where food or drink is served to the public for consumption on the premises, 24 hrs. per day, 365 days per year. For free signs, please contact your local Healthy Maine Partnership at www.healthymainepartnerships.org, or call 207 287 4626.

EXPIRATION DATE

Melissa M. Avery

From: David K. Bridges
Sent: Thursday, May 30, 2013 2:22 PM
To: Melissa M. Avery
Subject: Re: Bagel Shack Business License

We did that and no problems. Grant their license

Sent from my iPhone. Dave

On May 30, 2013, at 1:15 PM, "Melissa M. Avery" <mmavery@yorkmaine.org> wrote:

> Hello!
> Just need your approvals for the Bagel Shack, 1151A US Rt.1 Cape Neddick, ME. (22-06.)
>
> Thank you,
> Missy
>
> ____ Melissa M. Avery ____
> Assistant to the Town Manager
> Town of York, Maine
> 186 York Street, York, ME 03909
> Phone: (207) 363-1000 | Fax: (207) 363-1019
> www.yorkmaine.org<http://www.yorkmaine.org>
>
> Please consider the environment before printing this email.
>
>
> _____
> CONFIDENTIALITY: The information contained in this electronic mail message and any electronic files attached to it may be confidential information, and may also be the subject of legal professional privilege and/or public interest immunity. If you are not the intended recipient you are required to delete it. Any use, disclosure or copying of this message and any attachments is unauthorized. If you have received this electronic message in error, please inform the sender or contact town@yorkmaine.org. This footnote also confirms that this email message has been checked for the presence of computer viruses.
> <Bagel Shack.pdf>

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Melissa M. Avery

From: Mary-Anne Szeniawski
Sent: Thursday, May 30, 2013 2:40 PM
To: Melissa M. Avery
Subject: RE: Bagel Shack Business License

Current

Mary-Anne Szeniawski
Town Clerk/Tax Collector
Town of York, Maine
186 York Street, York, ME 03909-1314
i: www.yorkmaine.org
e: mszeniawski@yorkmaine.org
p: (207) 363-1003, Ext. 272
f: (207) 363-1009

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From: Melissa M. Avery
Sent: Thursday, May 30, 2013 1:16 PM
To: David Apgar; David K. Bridges; Mary-Anne Szeniawski
Cc: Melissa M. Avery
Subject: Bagel Shack Business License

Hello!
Just need your approvals for the Bagel Shack, 1151A US Rt.1 Cape Neddick, ME. (22-06.)

Thank you,
Missy

____ Melissa M. Avery ____
Assistant to the Town Manager
Town of York, Maine
186 York Street, York, ME 03909
Phone: (207) 363-1000 | Fax: (207) 363-1019
www.yorkmaine.org

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TOWN OF YORK- (186 York Street, York Me 03909)
BUSINESS LICENSE APPLICATION

Business Name CAT N' NINE TAILS
Business Location 1294 US RT ONE
CAPE NEDDICK, ME
Telephone Number 207-363-5572

OWNER'S Name and Mailing Address BRADFORD LEIGH
32 BRIXHAM RD
YORK, ME 03909

APPLICANT'S Name and Mailing Address BRADFORD LEIGH
32 BRIXHAM RD
YORK, ME 03909

Is applicant same operator as prior year? ☐ Yes ☐ No

INSPECTION DATA (Office Use Only)		
DEPARTMENT	**DATE**	**INITIALS**
Zoning/Land Use	13	
Building Structural		
Electrical	17 JUNE	
Plumbing		K
Fire		
Tax Collector	6/10	Szeniawsk

APPLICATION FEE IS $50.00 PLUS $25 PER SUBSEQUENT LICENSE. PLEASE CHECK APPLICABLE BOX(ES) BELOW AND ADD THE FEE INDICATED TO YOUR APPLICATION FEE. MAKE CHECK PAYABLE TO THE TOWN OF YORK.

MAP/LOT: map 15/14 Lot
License Year: 2013
No. Of Seats: ~~8~~ 5
No. Of Parking Spaces:

New License (One Time $30 Fee): YES (NO)

License Renewal: (YES) NO

Bed and Breakfast License: # of Rooms —

Hotel/Motel with Cooking Facilities: # of Rooms —

Is Your Establishment Closed for More Then 120 Consecutive Days? YES (NO)

REQUESTING THE FOLLOWING LICENSES:
✓ $25.00 Victualers
___ $25.00 Liquor
___ $25.00 Special Amusement
___ $25.00 Bottle Club
___ $25.00 Theater
___ $25.00 Dance Hall
___ Coin-OP Amusement ($75 each or $250 for 3 or more)

Nature of Entertainment (If Applicable):

___ Bed and Breakfast ($10 Per Room): Total___

___ Hotel/Motel with Cooking Facilities ($25 Per Every 10 Rooms): Total___

Have you ever been convicted of a Felony? YES (Please Explain) ___ (NO)

I certify the above statements are true and understand false statements may be cause to revoke a license.

6-7-2013
Date — Applicant's Signature

Please Read and Initial the Following Statements:

BL I understand that a license is required before operating or conducting any business or activity governed by the Town of York Licensing Ordinance.
BL I understand that a Town of York Business License must be filled out COMPLETELY and all fees are to be paid before my license is considered for re/approval
BL I understand that before my business license is issued I must have and pass a full inspection by the Town of York Code Enforcement Office and Fire Department.
BL I understand that as a business owner I am responsible for calling and setting up an appointment for an inspection and any necessary follow-up inspection with the Code Enforcement Office and Fire Department
BL I understand that I will not be granted re/approval of a business license through the Town of York until all inspections and taxes on my business are made current and compliant.

Business Owner Signature ___ Business Manager Signature (If Applicable) ___

6-7-2013
Date — Town Manager for the Board of Selectmen

Issued pursuant to the provisions of Title 30A MRSA Chapter 3811 through 3814

AMT. RECD. 75 RECEIPT NO. 21310 RECEIPT DATE 6/10/13 MI PM MM MS

(DB)

State of Maine

Department of Agriculture, Conservation & Forestry
Division of Quality Assurance & Regulations
28 State House Station, Augusta, ME 04333-0028
(207) 287-3841

SERIAL NUMBER

78323

1-4663	February 19, 2013	February 28, 2014
LICENSE NUMBER	DATE OF ISSUE	DATE OF EXPIRATION

This certificate is valid only between the date issued and expiration date appearing herein. Only the named holder at the location for which issued may use it.

The person named herein is authorized to sell or manufacture food products, fuel and/or sell or repair weighing and measuring devices as permitted by law for the listed authorizations.

This certificate and/or each type of authorization represented is subject to suspension, revocation or cancellation as authorized by Maine Revised Statutes.

This certifies that

Cat N Nine Tails
Bradford & Louise Leigh
32 Brixham RD

York, ME 03909-

CONVENIENCE STORE

Location: 1294 US Route 1, York

LICENSE TYPE — DESCRIPTION OF LICENSE AUTHORIZATIONS — FEE

License Type		Authorizations	Fee
Retail Food Establishment	11 to 25	Beverage Containers(Redeem) Beverage Dispenser Coffee/Tea(prepared on site) Cold Foods (prepared on site) Dairy Products Frozen Food Fruit Juices Hot Foods (prepared on site) Hotdog Steamer Prepackaged Meat Prepackaged Food Produce (fresh) Ready to Eat Deli Items	50.00
Retail Meat	Prepackaged for Direct Sale		10.00
Redemption Center			50.00
		TOTAL:	110.00

Department of Agriculture

Commissioner

EVERY LICENSE SHALL BE DISPLAYED ON THE LICENSED PREMISES IN A LOCATION EASILY SEEN BY THE GENERAL PUBLIC.

Division of Quality Assurance

Director

Devon Bettinson

From: Mary-Anne Szeniawski
Sent: Monday, June 10, 2013 9:11 AM
To: Devon Bettinson
Subject: RE: Cat'N Nine Tails

Current

Mary-Anne Szeniawski
Town Clerk/Tax Collector
Town of York, Maine
186 York Street, York, ME 03909-1314
i: www.yorkmaine.org
e: mszeniawski@yorkmaine.org
p: (207) 363-1003, Ext. 272
f: (207) 363-1009

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From: Devon Bettinson
Sent: Monday, June 10, 2013 9:03 AM
To: David Apgar; David K. Bridges; Mary-Anne Szeniawski
Subject: Cat'N Nine Tails

Sorry, I've attached the business license

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TOWN OF YORK- (186 York Street, York Me 03909)
BUSINESS LICENSE APPLICATION

Business Name YORK BEACH DAIRY BAR
Business Location 97 LONG BEACH AVE
YORK BEACH, ME. 03910

Telephone Number _____

OWNER'S Name and Mailing Address JAMES + MICHAEL MANOS
PO BOX 600
YORK BEACH, ME 03910

APPLICANT'S Name and Mailing Address JAMES + MICHAEL MANOS
PO BOX 600
YORK BEACH, ME 03910

Is applicant same operator as prior year? ☒ Yes ☐ No

INSPECTION DATA (Office Use Only)		
DEPARTMENT	**DATE**	**INITIALS**
Zoning/Land Use	14 JUNE 13	
Building Structural		
Electrical		
Plumbing		
Fire		
Tax Collector	4/29/13	Szeniawski

APPLICATION FEE IS $50.00 PLUS $25 PER SUBSEQUENT LICENSE. PLEASE CHECK APPLICABLE BOX(ES) BELOW AND ADD THE FEE INDICATED TO YOUR APPLICATION FEE. MAKE CHECK PAYABLE TO THE TOWN OF YORK.

MAP/LOT: 0031 0110 RES-1
License Year: 2013
No. Of Seats: 0
No. Of Parking Spaces: 0

New License (One Time $30 Fee): YES (NO)

License Renewal: (YES) NO

Bed and Breakfast License: # of Rooms_____

Hotel/Motel with Cooking Facilities: # of Rooms_____

Is Your Establishment Closed for More Then 120 Consecutive Days? (YES) NO

REQUESTING THE FOLLOWING LICENSES:
✓ $25.00 Victualers
___$25.00 Liquor
___$25.00 Special Amusement
___$25.00 Bottle Club
___$25.00 Theater
___$25.00 Dance Hall
___Coin-OP Amusement ($75 each or $250 for 3 or more)

Nature of Entertainment (If Applicable):
_____

___Bed and Breakfast ($10 Per Room): Total_____

___Hotel/Motel with Cooking Facilities ($25 Per Every 10 Rooms): Total_____

Have you ever been convicted of a Felony? YES (Please Explain) _____ NO ✓

I certify the above statements are true and understand false statements may be cause to revoke a license.

April 25, 2013 — Date
James P. Manos — Applicant's Signature

Please Read and Initial the Following Statements:

___I understand that a license is required before operating or conducting any business or activity governed by the Town of York Licensing Ordinance.
___I understand that a Town of York Business License must be filled out COMPLETELY and all fees are to be paid before my license is considered for re/approval
___I understand that before my business license is issued I must have and pass a full inspection by the Town of York Code Enforcement Office and Fire Department.
___I understand that as a business owner I am responsible for calling and setting up an appointment for an inspection and any necessary follow-up inspection with the Code Enforcement Office and Fire Department
___I understand that I will not be granted re/approval of a business license through the Town of York until all inspections and taxes on my business are made current and compliant.

Business Owner Signature James P. Manos
Business Manager Signature (If Applicable)_____

April 25, 2013 — Date
_____ Town Manager for the Board of Selectmen

Issued pursuant to the provisions of Title 30A MRSA Chapter 3811 through 3814

AMT. RECD. $75.00 RECEIPT NO. #1114 RECEIPT DATE 4/26/13 MI PM MM MS

mmA

Melissa M. Avery

From: Mary-Anne Szeniawski
Sent: Monday, April 29, 2013 2:46 PM
To: Melissa M. Avery
Subject: RE: Business License - York Beach Dairy Bar

Current

Mary-Anne Szeniawski
Town Clerk/Tax Collector
Town of York, Maine
186 York Street, York, ME 03909-1314
i: www.yorkmaine.org
e: mszeniawski@yorkmaine.org
p: (207) 363-1003, Ext. 272
f: (207) 363-1009

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From: Melissa M. Avery
Sent: Monday, April 29, 2013 10:05 AM
To: Mary-Anne Szeniawski; David Apgar; David K. Bridges
Cc: Melissa M. Avery
Subject: Business License - York Beach Dairy Bar

Good Morning,

I have attached a Business License Renewal for York Beach Dairy Bar, located at 97 Long Beach Avenue (0031-0110). Please let me know when you've had a chance to review!

Thank you!
Missy

____Melissa M. Avery____
Assistant to the Town Manager
Town of York, Maine
186 York Street, York, ME 03909
Phone: (207) 363-1000 | Fax: (207) 363-1019
www.yorkmaine.org

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TOWN OF YORK- (186 York Street, York Me 03909)
BUSINESS LICENSE APPLICATION

Business Name My Wine-y Sister
Business Location 2 Beach St
York Beach, Maine 03910
Telephone Number 207-361-6400

OWNER'S Name and Mailing Address LINDA SIROIS
27 Juniper Rd
York Beach, Me 03910

APPLICANT'S Name and Mailing Address Linda SIROIS
P.O. BOX 1733
York Beach, Me. 03910

Is applicant same operator as prior year? ☒ Yes ☐ No

INSPECTION DATA (Office Use Only)		
DEPARTMENT	DATE	INITIALS
Zoning/Land Use	6 JUNE 13	
Building Structural		
Electrical		
Plumbing		
Fire		
Tax Collector	5/31	Szeniawski

APPLICATION FEE IS $50.00 PLUS $25 PER SUBSEQUENT LICENSE. PLEASE CHECK APPLICABLE BOX(ES) BELOW AND ADD THE FEE INDICATED TO YOUR APPLICATION FEE. MAKE CHECK PAYABLE TO THE TOWN OF YORK.

MAP/LOT: 0024-0044
License Year: 2013
No. Of Seats: _____
No. Of Parking Spaces: _____

New License (One Time $30 Fee): YES NO

License Renewal: (YES) NO

Bed and Breakfast License: # of Rooms_____

Hotel/Motel with Cooking Facilities: # of Rooms_____

Is Your Establishment Closed for More Then 120 Consecutive Days? YES NO

REQUESTING THE FOLLOWING LICENSES:
✓ $25.00 Victualers
___ $25.00 Liquor
___ $25.00 Special Amusement
___ $25.00 Bottle Club
___ $25.00 Theater
___ $25.00 Dance Hall
___ Coin-OP Amusement ($75 each or $250 for 3 or more)

Nature of Entertainment (If Applicable): _____

___ Bed and Breakfast ($10 Per Room): Total_____

___ Hotel/Motel with Cooking Facilities ($25 Per Every 10 Rooms): Total_____

Have you ever been convicted of a Felony? YES (Please Explain) _____ NO ✗

I certify the above statements are true and understand false statements may be cause to revoke a license.

5/30/13 — Date
Linda C Sirois — Applicant's Signature

Please Read and Initial the Following Statements:

LS I understand that a license is required before operating or conducting any business or activity governed by the Town of York Licensing Ordinance.
LS I understand that a Town of York Business License must be filled out COMPLETELY and all fees are to be paid before my license is considered for re/approval
LS I understand that before my business license is issued I must have and pass a full inspection by the Town of York Code Enforcement Office and Fire Department.
LS I understand that as a business owner I am responsible for calling and setting up an appointment for an inspection and any necessary follow-up inspection with the Code Enforcement Office and Fire Department
LS I understand that I will not be granted re/approval of a business license through the Town of York until all inspections and taxes on my business are made current and compliant.

Business Owner Signature Linda C Sirois — Business Manager Signature (If Applicable)_____

Date — Town Manager for the Board of Selectmen

Issued pursuant to the provisions of Title 30A MRSA Chapter 3811 through 3814

AMT. RECD. $75.00 RECEIPT NO. 1649 RECEIPT DATE 5/30 MI PM MM MS

State of Maine

Department of Agriculture, Food and Rural Resources
Division of Quality Assurance & Regulations
28 State House Station, Augusta, ME 04333-0028
(207) 287-3841

SERIAL NUMBER

73273

2-22861	July 19, 2012	July 31, 2013
LICENSE NUMBER	DATE OF ISSUE	DATE OF EXPIRATION

This certifies that

My Wine-y Sister
Linda Sirois
PO Box 1733

York Beach, ME 03910-

WINE & CHEESE

Location: 2 Beach ST, York Beach

This certificate is valid only between the date issued and expiration date appearing herein. Only the named holder at the location for which issued may use it.

The person named herein is authorized to sell or manufacture food products, fuel and/or sell or repair weighing and measuring devices as permitted by law for the listed authorizations.

This certificate and/or each type of authorization represented is subject to suspension, revocation or cancellation as authorized by Maine Revised Statutes.

LICENSE TYPE — DESCRIPTION OF LICENSE AUTHORIZATIONS — FEE

License Type		Authorizations	Fee
Retail Meat	Prepackaged for Direct Sale		10.00
Retail Food Establishment	0 to 10	Beverage Containers(Redeem) Dairy Products Prepackaged Meat Prepackaged Food Ready to Eat Deli Items	20.00
Redemption Center			50.00
		TOTAL:	80.00

Department of Agriculture

Commissioner

EVERY LICENSE SHALL BE DISPLAYED ON THE LICENSED PREMISES IN A LOCATION EASILY SEEN BY THE GENERAL PUBLIC.

Division of Quality Assurance

Acting Director

Melissa M. Avery

From: Mary-Anne Szeniawski
Sent: Friday, May 31, 2013 8:33 AM
To: Melissa M. Avery
Subject: RE: My Wine-Y Sister Business License

Current

Mary-Anne Szeniawski
Town Clerk/Tax Collector
Town of York, Maine
186 York Street, York, ME 03909-1314
i: www.yorkmaine.org
e: mszeniawski@yorkmaine.org
p: (207) 363-1003, Ext. 272
f: (207) 363-1009

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From: Melissa M. Avery
Sent: Thursday, May 30, 2013 2:56 PM
To: David K. Bridges; David Apgar; Mary-Anne Szeniawski
Cc: Melissa M. Avery
Subject: My Wine-Y Sister Business License

Hello!
Just need your approval for the business license My Wine-Y Sister. 2 Beach Street (24-44)

Thank you,
Missy

____Melissa M. Avery____
Assistant to the Town Manager
Town of York, Maine
186 York Street, York, ME 03909
Phone: (207) 363-1000 | Fax: (207) 363-1019
www.yorkmaine.org

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TOWN OF YORK- (186 York Street, York Me 03909)
BUSINESS LICENSE APPLICATION

Business Name FAT TOMATO GRILL
Business Location 241 YORK STREET
YORK, ME 03903
Telephone Number 207-363-5333

OWNER'S Name and Mailing Address DAN POULIN
PO BOX 701
YORK, ME 03909

APPLICANT'S Name and Mailing Address SAME

Is applicant same operator as prior year? ☑ Yes ☐ No

INSPECTION DATA (Office Use Only)		
DEPARTMENT	DATE	INITIALS
Zoning/Land Use		
Building Structural		
Electrical		
Plumbing		
Fire		
Tax Collector	6/21	Szeniawski

APPLICATION FEE IS $50.00 PLUS $25 PER SUBSEQUENT LICENSE. PLEASE CHECK APPLICABLE BOX(ES) BELOW AND ADD THE FEE INDICATED TO YOUR APPLICATION FEE. MAKE CHECK PAYABLE TO THE TOWN OF YORK.

MAP/LOT: 50-31
License Year: 2013
No. Of Seats: 70
No. Of Parking Spaces:

New License (One Time $30 Fee): YES (NO)

License Renewal: (YES) NO

Bed and Breakfast License: # of Rooms N/A

Hotel/Motel with Cooking Facilities: # of Rooms N/A

Is Your Establishment Closed for More Then 120 Consecutive Days? YES (NO)

REQUESTING THE FOLLOWING LICENSES:
✓ $25.00 Victualers
✓ $25.00 Liquor
___ $25.00 Special Amusement
___ $25.00 Bottle Club
___ $25.00 Theater
___ $25.00 Dance Hall
___ Coin-OP Amusement ($75 each or $250 for 3 or more)

Nature of Entertainment (If Applicable):

___ Bed and Breakfast ($10 Per Room): Total

___ Hotel/Motel with Cooking Facilities ($25 Per Every 10 Rooms): Total

Have you ever been convicted of a Felony? YES (Please Explain) ___ NO ✓

I certify the above statements are true and understand false statements may be cause to revoke a license.

5-1-13
Date

Applicant's Signature

Please Read and Initial the Following Statements:

✓ I understand that a license is required before operating or conducting any business or activity governed by the Town of York Licensing Ordinance.
✓ I understand that a Town of York Business License must be filled out COMPLETELY and all fees are to be paid before my license is considered for re/approval
✓ I understand that before my business license is issued I must have and pass a full inspection by the Town of York Code Enforcement Office and Fire Department.
✓ I understand that as a business owner I am responsible for calling and setting up an appointment for an inspection and any necessary follow-up inspection with the Code Enforcement Office and Fire Department
✓ I understand that I will not be granted re/approval of a business license through the Town of York until all inspections and taxes on my business are made current and compliant.

Business Owner Signature

Business Manager Signature (If Applicable)

Date

Town Manager for the Board of Selectmen

Issued pursuant to the provisions of Title 30A MRSA Chapter 3811 through 3814

AMT. RECD. $100.00 RECEIPT NO. #1088 RECEIPT DATE 5/22/13 MI PM MM MS

MMA

Devon Bettinson

From: Mary-Anne Szeniawski
Sent: Friday, June 21, 2013 9:41 AM
To: Melissa M. Avery
Cc: Devon Bettinson
Subject: RE: Business License - Fat Tomato

No taxes assessed for the past year, so OK by me.

Mary-Anne Szeniawski
Town Clerk/Tax Collector
Town of York, Maine
186 York Street, York, ME 03909-1314
i: www.yorkmaine.org
e: mszeniawski@yorkmaine.org
p: (207) 363-1003, Ext. 272
f: (207) 363-1009

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From: Melissa M. Avery
Sent: Wednesday, May 22, 2013 4:09 PM
To: David K. Bridges; David Apgar; Mary-Anne Szeniawski
Cc: Melissa M. Avery
Subject: Business License - Fat Tomato

Good Afternoon!

I have attached a Business License for Fat Tomato Grill, located at 241 York Street (0050-0031).
Please let me know when you've had a chance to review!

Thank you!
Missy

____Melissa M. Avery____
Assistant to the Town Manager
Town of York, Maine
186 York Street, York, ME 03909
Phone: (207) 363-1000 | Fax: (207) 363-1019
www.yorkmaine.org

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State of Maine

DEPARTMENT OF HEALTH AND HUMAN SERVICES

EST ID: 8778

EATING PLACE 0-29 SEATS

20 Seats (in)

FAT TOMATO GRILL
241 YORK ST
YORK ME 03909-1052

EXPIRES: 05/26/2013

FEE: $150.00

POULIN, DAN
FAT TOMATO GRILL
PO BOX 701
YORK ME 03909

10988

Mary C. Mayhew
COMMISSIONER

NON-TRANSFERABLE

State of Maine

DEPARTMENT OF PUBLIC SAFETY
Bureau of Liquor Licensing

License Number	Date of Issue	Date of Expiration
7926	06/29/2012	06/28/2013

THIS CERTIFICATE IS VALID ONLY BETWEEN THE DATE ISSUED AND EXPIRATION DATE APPEARING HEREIN. IT MAY BE USED ONLY FOR THE NAMED HOLDER AT THE LOCATION FOR WHICH ISSUED.

THE PERSON NAMED HEREIN IS AUTHORIZED TO SELL OR DISPENSE ALCOHOLIC BEVERAGES WITH ALCOHOLIC CONTENT PERMITTED BY LAW FOR THE PERMITS DESIGNATED BELOW.

THIS CERTIFICATE AND/OR EACH TYPE OF PERMIT REPRESENTED IS SUBJECT TO SUSPENSION, REVOCATION OR CANCELLATION AS AUTHORIZED BY TITLE 28-A OF THE REVISED STATUTES.

Owner(s): DAN POULIN
Business: FAT TOMATO GRILL
241 YORK STREET
YORK, ME

CODE	PERMIT TYPE/DESCRIPTION	FEE
1132	CLASS III - VINOUS ONLY - RESTAURANT	$220.00
1138	CLASS IV - MALT ONLY - RESTAURANT	$220.00
2630	FILING FEE	10.00

Total Fees: $ 450.00

Every license shall be displayed on the licensed premises in a conspicuous location in that part of the premises where liquor is served or sold, where it can easily be seen.

Bureau of Liquor Licensing

John E Morris

Commissioner

License fee is non-refundable

DAN POULIN
PO BOX 701
YORK, ME 03909

Department of Public Safety
Division

Liquor Licensing & Inspection

Promise by any person that he or she can expedite a liquor license through influence should be completely disregarded.
To avoid possible financial loss an applicant, or prospective applicant, should consult with the Division before making any substantial investment in an establishment that now is, or may be, attended by a liquor license.

BUREAU USE ONLY
License No. Assigned:
Class:
Deposit Date:
Amt. Deposited:

PRESENT LICENSE EXPIRES 6-28-13

INDICATE TYPE OF PRIVILEGE: ✓ MALT ☐ SPIRITUOUS ✓ VINOUS

INDICATE TYPE OF LICENSE:

☐ RESTAURANT (Class I,II,III,IV)
☐ HOTEL-OPTIONAL FOOD (Class I-A)
☐ CLASS A LOUNGE (Class X)
☐ CLUB (Class V)
☐ TAVERN (Class IV)
✓ RESTAURANT/LOUNGE (Class XI)
☐ HOTEL (Class I,II,III,IV)
☐ CLUB-ON PREMISE CATERING (Class I)
☐ GOLF CLUB (Class I,II,III,IV)
☐ OTHER: _____

REFER TO PAGE 3 FOR FEE SCHEDULE

ALL QUESTIONS MUST BE ANSWERED IN FULL

1. APPLICANT(S) –(Sole Proprietor, Corporation, Limited Liability Co., etc.) DAN POULIN **DOB:** 1-8-63	**2. Business Name (D/B/A)** FAT TOMATO GRILL
DOB:	
DOB:	**Location (Street Address)** SUITE 3 241 YORK STREET
Address 241 YORK STREET	**City/Town** YORK **State** ME **Zip Code** 03909
	Mailing Address PO BOX 701
City/Town YORK **State** ME **Zip Code** 03909	**City/Town** YORK **State** ME **Zip Code** 03909
Telephone Number 207-363-5333 **Fax Number**	**Business Telephone Number** 207-363-5333 **Fax Number**
Federal I.D. # EIN# 01-0507282	**Seller Certificate #** RETAIL 1150822

3. If premises are a hotel, indicate number of rooms available for transient guests: _____
4. State amount of gross income from period of last license: ROOMS $ _____ FOOD $ 180,000 LIQUOR $ 12500
5. Is applicant a corporation, limited liability company or limited partnership? YES ☐ NO ✓

complete Supplementary Questionnaire ,If YES

6. Do you permit dancing or entertainment on the licensed premises? YES ☐ NO ✓
7. If manager is to be employed, give name: _____
8. If business is NEW or under new ownership, indicate starting date: _____

   Requested inspection date: _____ Business hours: _____
9. Business records are located at: 241 YORK ST. – YORK, ME 03909
10. Is/are applicants(s) citizens of the United States? YES ✓ NO ☐

11. Is/are applicant(s) residents of the State of Maine? YES ☑ NO ☐

12. List name, date of birth, and place of birth for all applicants, managers, and bar managers. Give maiden name, if married: Use a separate sheet of paper if necessary.

Name in Full (Print Clearly)	DOB	Place of Birth
DAN POULIN	1-8-63	PORTLAND, ME
LISA EMMONS	11-20-70	DOVER, NH

Residence address on all of the above for previous 5 years (Limit answer to city & state

YORK, ME ON BOTH ABOVE

13. Has/have applicant(s) or manager ever been convicted of any violation of the law, other then minor traffic violations, of any State of the United States? YES ☐ NO ☑

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

14. Will any law enforcement official benefit financially either directly or indirectly in your license, if issued? Yes ☐ No ☑ If **Yes**, give name: _____

15. Has/have applicant(s) formerly held a Maine liquor license? YES ☐ NO ☑

16. Does/do applicant(s) own the premises? Yes ☐ No ☑ If **No** give name and address of owner: _____

ARTHUR BERGER - 241 YORK ST., YORK, ME 03909

17. Describe in detail the premises to be licensed: (Supplemental Diagram Required) _____

20 SEAT CAFE - NAMED THE FAT TOMATO GRILL

18. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services? YES ☑ NO ☐ Applied for: _____

19. What is the distance from the premises to the **NEAREST** school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? 500'? Which of the above is nearest? CHURCH

20. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES ☐ NO ☑

If YES, give details: _____

The Division of Liquor Licensing & Inspection is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

NOTE: "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to $2,000 or both."

Dated at: YORK, ME (Town/City, State) on MAY 22 (Date), 2013

Please sign in blue ink

Signature of Applicant or Corporate Officer(s) _____ Signature of Applicant or Corporate Officer(s) _____

Print Name Print Name

NOTICE – SPECIAL ATTENTION

All applications for NEW or RENEWAL liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places for approval of their application for liquor licenses prior to submitting them to the bureau.

THIS APPROVAL EXPIRES IN 60 DAYS.

FEE SCHEDULE

Class I Spirituous, Vinous and Malt ..... $ 900.00
CLASS I: Airlines; Civic Auditoriums; Class A Restaurants: Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers; OTB.

Class I-A Spirituous, Vinous and Malt, Optional Food (Hotels Only) $1,100.00
CLASS I-A: Hotels only that do not serve three meals a day.

Class II Spirituous Only ..... $ 550.00
CLASS II: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; and Vessels.

Class III Vinous Only ..... $ 220.00 ✓
CLASS III: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.

Class IV Malt Liquor Only ..... $ 220.00 ✓
CLASS IV: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.

Class V Spirituous, Vinous and Malt (Clubs without Catering, Bed & Breakfasts) ..... $ 495.00
CLASS V: Clubs without catering privileges.

Class X Spirituous, Vinous and Malt – Class A Lounge $2,200.00
CLASS X: Class A Lounge

Class XI Spirituous, Vinous and Malt – Restaurant Lounge $1,500.00
CLASS XI: Restaurant/Lounge; and OTB.

FILING FEE..... $ 10.00

UNORGANIZED TERRITORIES $10.00 filing fee shall be paid directly to County Treasurer. All applicants in unorganized territories shall submit along with their application evidence of payment to the County Treasurer.

All fees must accompany application, made payable to: **TREASURER, STATE OF MAINE. – DEPARTMENT OF PUBLIC SAFETY, LIQUOR LICENSING AND INSPECTION DIVISION, 164 STATE HOUSE STATION, AUGUSTA ME 04333-0164**. Payments by check subject to penalty provided by Sec. 3, Title 28A, MRS.

STATE OF MAINE

Dated at: _____, Maine _____ ss
City/Town (County)

On: _____
Date

The undersigned being: ف Municipal Officers ف County Commissioners of the

ف City ف Town ف Plantation ف Unincorporated Place of: _____, Maine

Hereby certify that we have given public notice on this application and held public hearing thereon as required by Section 653 Title 28A, Maine Revised Statutes and herby approve said application.

_____ _____

_____ _____

_____ _____

THIS APPROVAL EXPIRERS IN 60 DAYS

NOTICE – SPECIAL ATTENTION

§ 653. Hearings; bureau review; appeal

1. **Hearing.** The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, shall hold a public hearing for the consideration of applications for new on-premise licenses and applications for transfer of location of existing on-premise licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.
   - **A.** The bureau shall prepare and supply application forms. [1993, c.730, §27(amd).]
   - **B.** The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c.140, §4 (amd).]
   - **C.** If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premise license, for transfer of the location of an existing on-premise license or for renewal of an on-premise license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premise license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premise license that has been extended pending renewal with 120 days of the filing of the application. [1999, c589, §1 (amd).]
2. **Findings.** In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:
   - **A.** Conviction of the applicant of any Class A, Class B or Class c crime: [1987, c45, Pt.A§4 (new).]
   - **B.** Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control; [1987, c.45, Pt.A§4(new).]
   - **C.** Conditions of record such as waste disposal violations, health or safety violation or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c.730, §27 (amd).]
   - **D.** Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises; [1989, c.592,§3 (amd).]
   - **E.** A violation of any provision of this Title; and [1989, c.592, §3 (amd).]
   - **F.** A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601. [1989, c.592, §4 (new).]

[1993, c730, §27 (amd).]

3. **Appeal to bureau.** Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.
   - **A.** [1993, c.730, §27 (rp).]
4. **No license to person who moved to obtain a license. (REPEALED)**
5. **(TEXT EFFECTIVE 3/15/01) Appeal to District Court.** Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receUpon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

AGENDA ITEM NUMBER: ____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: June 18th, 2013	**Type of Action:**
Date Action Requested: June 24th, 2013	☐ **Procedural** ☒ **Formal Action**
Regular _x_ **Work Session** ____	☐ **Other:** _____

Subject: To decide on the traffic pattern changes necessary to change County Road back to a two way street.

TO: BOARD OF SELECTMEN

FROM: Chief Douglas P. Bracy

RECOMMENDATION: For the Board of Selectmen to approve and authorized the Department of Public Works Director Dean Lessard to make the necessary changes to return County Road to a two way street from the present one way configuration by selecting option #1 or option # 2.

PROPOSED MOTION: I move to approve the change in County Road back to a two way traffic pattern utilizing Option # 1 or Option #2.

Discussion:

FISCAL IMPACT: TBD

DEPARTMENT LINE ITEM ACCOUNT: TBD by Town Manager

BALANCE IN LINE ITEM IF APPROVED: n/a

Prepared By: Chief Douglas P Bracy _____ Douglas P. Bracy

Reviewed By: Town Manager Robert Yandow _____ Robert H. Yandow

TOWN OF YORK, MAINE
Police Department

Douglas P. Bracy
Chief of Police

Mailing Address:
36 Main Street
York, Maine 03909

Dispatch:
Non-Emergency
(207) 363-4444

Administration:
(207) 363-1031

Facsimile:
(207) 361-6818

www.yorkpolice.org

Committed to excellence

Memorandum

To: **Town Manager Robert Yandow**

Cc: **Board of Selectmen**

From: **Chief Douglas P. Bracy**

Date: **June 18, 2013**

Re: **Change of Traffic Pattern for County Road to Two Way**

At the direction of the Town Manager and Board of Selectmen, department heads from community development, public works, and police met on Wednesday June 12th, 2013 to look at options for physically changing County Road back to a two-way street. During these discussions we came up with two options to accomplish this task. One takes a quicker approach to address the issues with minimal impacts to the infrastructure already in place and the other involves a more significant change to the infrastructure. Either option will reduce the number of on-street parking spaces and will probably require amendment of the Traffic Safety Ordinance. Here are the highlights of each option for your consideration:

Quick Option

1. This is the "paint only" option. Existing markings, some of which are paint and others of which are plastic embedded in the asphalt, would be ground off as necessary. New markings would be painted. Signs installed.
2. Best guess is that the 3 parking spaces on the Whispering Sands side of the road would be eliminated as well as 3 or 4 of the 6 on the Goldenrod side of the road to accommodate the change to two way traffic.
3. The Traffic Safety Ordinance would need to be amended to move the temporary loading zone to the Goldenrod side of the road, and possibly to make other changes.
4. The physical alignment of the northbound lane at the Railroad/Main intersection isn't optimal for a right-turn-only lane, but it should be workable.
5. Not having a full engineering evaluation and design, these changes may pose a somewhat greater liability risk to the Town in the event of an accident. This option isn't optimized on vehicular, bicycle or pedestrian safety.
6. This is a quick project – probably involving only a few hours of work. There would be minimal impacts during the work period.

More Involved Option

1. The second option would involve changing the physical structure of the road currently at that location by redesigning the pedestrian bump outs.
2. We would need to obtain a proper engineering design to account for traffic safety, pedestrian safety, utility impacts, and ADA compliance.
3. We would need to hire a contractor to complete the work. First, it will minimize the duration of disruption to the downtown area, which would probably be multiple weeks. Second, the town's staff most appropriate to use on this work are the two with masonry skills are currently working on the Lake Carolyn Dam, and that work needs to be continued until the dam is completed. Third, some of the work needs to be hired out regardless.
4. Utility impacts will be significant. There is electrical conduit under the sidewalks and islands to handle lights and possible future parking ticket pay stations. These may need to be altered. There are water valves and gates in the bump outs which may also need to be moved or at least adjusted. Finally, the entire project was designed to ensure proper drainage of storm water. It is essential to maintain curb lines and slopes such that surface waters continue to get to the catch basins, and there is associated underground infrastructure that could be impacted.

5. Altering the physical design is constrained by several factors. The two most important are:
    A. Granite curb only comes in certain curve radii so the degree of change to bump-outs is constrained by this fact.
    B. The sidewalk network has been brought into compliance with ADA and it can't go back to non-conformity. Tip downs will be difficult to re-establish properly while maintaining a 12:1 slope. Not impossible, but a challenge to design.
6. Impacts to parking can't be determined until the design is done. Most likely the total number of spaces will decrease. In all likelihood, the Traffic Safety Ordinance would need to be amended with regard to parking controls.
7. The cost of this option is significant, but can't be determined with any degree of accuracy until a design is prepared. A funding source must also be identified.

In closing, the Board needs to consider when this change is expected to be implemented depending on the option that is chosen by them. We are into the busiest part of our summer season and the more involved option of tearing up the current bump outs and rebuilding them could impact our downtown businesses and will undoubtedly impact both vehicular and pedestrian traffic when it ocurs.

AGENDA ITEM NUMBER: ____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: June 20, 2013	**Type of Action:**
Date Action Requested: June 24, 2013	☐ **Procedural** ☒ **Formal Action**
Regular _X_ **Work Session**	☐ **Other:** _____
Subject: Revenue Sharing Reductions for FY14	

TO: Board of Selectmen

FROM: Robert G. Yandow, Town Manager

RECOMMENDATION:

PROPOSED MOTION:

Discussion: When the Town's proposed FY14 operating budget was being crafted there was some uncertainty about the status of municipal revenue sharing. For the past three years the Town had budgeted $455,000 for revenue sharing but had received, on the average, $506,903. Additionally, many members of the newly elected legislature stated publically that they wanted the state to fully fund revenue sharing at the 5% level rather than the 3.5% level which would mean additional revenue for the Town. By way of explanation, the State of Maine is, by law, supposed to allocate 5% of all income and sales tax revenues to a revenue sharing pool which is then distributed to all Maine communities. Historically, the legislature has raided the revenue sharing pool when funds are needed so the annual distribution was less than the required 5%. The past few years approximately 3.5% of sales and income taxes were allocated to the revenue sharing pool. Based on the past three year's receipts and the potential for restoration of revenue sharing at the 5% level, which would add approximately $200,000 in FY14, the revenue sharing projection for FY14 was set at $505,000.

Prior to the proposed FY14 operating budget being delivered to the Budget Committee; Governor LePage proposed a biennial budget that, among other things, eliminated revenue sharing. At that time it appeared unlikely that revenue sharing would be eliminated so the operating budget was submitted to the Budget Committee on the premise that adjustments could be made at a later time if necessary.

During the legislative session there were a number of iterations of proposed state budgets with the Democrats and Republicans having vastly different versions. In the end, the Appropriations Committee entertained proposals by the Committee's Democratic members and Republican members before formalizing the committee recommendations. The budget that went to the full legislature from the Appropriations Committee reduced revenue sharing in FY14 from a total of $95 million to $65 million, a 33% reduction. This budget was approved by both the House and the Senate and is awaiting action by the Governor. The Governor has stated that he will veto the bill, however at this point it appears there may enough votes to override the veto should it occur. The Governor is also proposing a 60 day "continuing resolution" of sorts which would allow for budget negotiations over that period and postpone a state shutdown which would occur on July 1, 2013 if the legislature does not override the Governor's promised budget veto. The Attorney General has stated however, that Maine law does not allow for any type of continuing resolution as the budget is required to be balanced as of July 1st. The Governor is delaying any action on the budget for the full 10 days allotted to him so he will not take any action until early next week (the week of June 24th). The legislature will then have seven days to take an override vote. Under this scenario, municipalities may not know the status of revenue sharing until just before the start of the new fiscal year.

The impact to the Town of York from the reduced state budget is a projected loss of $191,219 in revenue sharing for FY14. There are three options available to the Board of Selectmen:

- Increase the amount to be raised by taxes by $191,219. This will result in a .045-.05 increase in the tax rate. The Town Assessor has indicated to me that he believes the total taxable valuation will increase by $8M-$10M which should lower the total tax rate by approximately .02 per $1,000.
- Reduce the voter approved operating budget by $191,219. This will result in a significant reduction in services and/or personnel.
- Consider a combination of options #1 and #2.

As stated above, the scenario we are considering is based on the State Biennial Budget as approved by the legislature. Should the Governor veto the budget, and the legislature is unable to override the veto, we will be facing far more drastic circumstances as 100% of our revenue sharing would be eliminated. If that were to happen we would be facing a $500,000 impact.

I would request that the Board of Selectmen discuss this issue and provide input on a preferred option to deal with the revenue sharing loss.

FISCAL IMPACT:
DEPARTMENT LINE ITEM ACCOUNT:
BALANCE IN LINE ITEM IF APPROVED:

Prepared By: Robert B. Yandow Reviewed By: _____

AGENDA ITEM NUMBER: ____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: June 10, 2012	**Type of Action:**
Date Action Requested: June 24, 2012	☐ **Procedural** ☒ **Formal Action**
Regular X **Work Session** __	☐ **Other:** _____
Subject: MS4 Notice of Intent to the Maine DEP	

TO: **BOARD OF SELECTMEN**

FROM: Leslie Hinz

RECOMMENDATION: To direct the Town Manager to file a Notice of Intent to the Maine State DEP in compliance with the MS4 General Permit, effective July 1, 2013. The actual Notice of Intent has not been finalized; however, the Maine DEP has sent a sample of a prior Notice of Intent for the Board's review. (Sample attached)

PROPOSED MOTION: I move to direct the Town Manager to file a Notice Of Intent to the Maine DEP to be in compliance with the MS4 General Permit, effective July 1, 2013 as mandated by the State.

Discussion: Beginning July 1, 2013, the Town of York will be required to join 4 other Southern Maine communities, Berwick, Eliot, Kittery and South Berwick (York County MS4) in the State's MS4 General Permit in accordance with the Federal Clean Water Act. This Notice of Intent states that the Town of York will comply with the requirements of the York County MS4 General Permit.

The Board will receive periodic updates on upcoming events, amendments or requirements. Look for an update late August or early September.

FISCAL IMPACT: None the first year

DEPARTMENT LINE ITEM ACCOUNT: 100.0141.8001

BALANCE IN LINE ITEM IF APPROVED: $67,996.00

Prepared By: _____ Reviewed By: _____

NOTICE OF INTENT TO COMPLY WITH MAINE GENERAL PERMIT FOR THE DISCHARGE OF STORMWATER FROM MUNICIPAL SEPARATE STORM SEWER SYSTEMS

PLEASE TYPE OR PRINT IN *BLACK INK ONLY*

Municipality:	Kittery	Mailing Address:	200 Rogers Road		
Town/City:	Town of Kittery	State:	Maine	Zip Code:	03904
Name and title of chief elected official or principal executive officer:	Jonathan L. Carter	Mailing Address:	200 Rogers Road		
Town/City:	Kittery	State:	Maine	Zip Code:	03904
Name of primary contact person responsible for MS4 stormwater management program:	Jonathan Carter	Mailing Address:	200 Rogers Road		
Town/City:	Kittery	State:	Maine	Zip Code:	03904
Day time phone: (with area code):	207-475-1329	Email (if available):	jcarter@kitteryme.org		
Estimate of the area in square miles of the Urbanized Area:	6	Prior DEP Permit Number (if applicable):	MER04113		
Name of stream(s), wetland(s) or waterbody(ies) to which the regulated Small MS4 discharges and a list of impaired waterbody(s) which receive stormwater from the Regulated Small MS4 (attach additional sheets as necessary):		Piscataqua River, Spruce Creek,			

SAMPLE

I have personally examined and am familiar with the information submitted in this document and all attachments thereto, and I certity that, based on reasonable investigation, including my inquiry of those individuals responsible for obtaining the information, the submitted information is true, accurate and complete to the best of my knowledge and belief. I understand that a false statement knowingly made in the submitted information may be punishable as a criminal offense, in accordance with Maine General Statutes.

I certify that this permit registration is on complete and accurate forms as prescribed by the Department without alteration of the text.

I also certify under penalty of law that I have read and understand all requirements of the General Permit. I certify that all requirements for authorization under the general permit are met and that a system is in place to ensure that all terms and conditions of this general permit will continue to be met for all discharges authorized by this general permit for the municipality. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowingly making false statements.

Signature of chief elected official or principal executive officer:	Jonathan L. Carter	Date:	12-10-08

This NOI registration form must be filed with the Department at the following address:
Stormwater Coordinator
Maine Department of Environmental Protection
Bureau of Land & Water Quality
17 State House Station
Augusta ME 04333-0017

Sample

OFFICE USE ONLY	Ck.#		Staff	Staff	
NOI #	FP	Date	Acc. Date	Def. Date	After Photos

AGENDA ITEM NUMBER: ____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: June 20, 2013	**Type of Action:**
Date Action Requested: June 24, 2013	☐ **Procedural** ☒ **Formal Action**
Regular _X_ **Work Session**	☐ **Other:** _____

Subject: RFP for Insulation Upgrade at York Village Fire station

TO: Board of Selectmen

FROM: Robert G. Yandow, Town Manager

RECOMMENDATION: Approve RFP

PROPOSED MOTION: I move to authorize the Energy Efficiency Steering Committee to issue a Request for Proposals to perform energy efficiency upgrades at the York Village Fire station.

Discussion: See attached email from Wayne Boardman, Chair of the York Energy Efficiency Steering Committee.

FISCAL IMPACT:

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared By: Robert G. Yandow Reviewed By: _____

Robert G. Yandow

From: Wayne Boardman [wayne31r@gmail.com]
Sent: Wednesday, June 19, 2013 2:18 PM
To: Robert G. Yandow
Subject: Village Fire Station Energy Upgrade Project RFP
Attachments: York Fire Station energy upgrade specs Issued for Const June 6-13.pdf; York Fire Station DWGs Issued For Const 06-06-13.pdf; RFPcover-village-fire-station-june2013.docx

Rob,

Attached is the completed RFP and associated bid specifications for the fire station project. As you will recall, the Energy Steering Committee (with the approval of the Board of Selectmen) had previously secured the services of Allied Engineering and Lassel Architects to assess the existing attic insulation and weather sealing, the second floor lighting, and the related structural elements of the fire station. After a thorough analysis, the engineer and architect put together a very detailed set of plans and specifications for a series of improvements that will greatly improve the long-term energy profile (and comfort) of the building.

As can be seen in the plans and specifications, the work to be done in this project includes the following:

- The removal of all portions of the existing suspended ceiling on the second floor of the fire station (excluding the new addition).
- The installation of gypsum board ceiling wherever suspended ceiling was removed. Included is strapping where necessary, taping of all joints, priming and finish painting.
- The replacement of all fluorescent lighting in the suspended ceiling with high-efficiency T5 lighting fixtures secured to the surface of the new ceiling.
- The inspection of the attic for holes at attic plane including chimney, ducts, piping, plumbing vents, electrical, attic hatches, chases, and other openings and penetrations between the attic and occupied spaces in the buildings, or discontinuous insulation.
- The sealing of openings found in the evaluation phase of the work using materials appropriate for the size of gap to be sealed, the temperature and fire resistance required (such as at chimneys), and adherence to the adjacent materials.
- Installation of a weather-stripped hatch insulated with rigid foam into the attic area from the access door on the second floor.
- The replacement of the existing pull-down ladder with a new, properly-sized pull-down ladder.
- The installation of solar-power attic exhaust fans in the roof along with a set of intake louvers in the attic walls.
- Structural reinforcement of the roof trusses to meet building code requirements for snow load.
- The installation fire-resistant blown cellulose insulation on top of the existing fiberglass insulation in the attic, bringing the total insulation to R-50 or greater.
- The application of closed-cell spray foam insulation in the eaves where there is insufficient clearance for the required depth of cellulose insulation.
- The installation of a catwalk to provide interior access to both attic windows.
- The installation of replacement louvers and flashing on exterior of the old hose tower.

In order the help ensure a good pool of bidders, the ESC is recommending that the RFP be sent directly to four specific area contractors rather than advertising it more broadly. These four have been identified either by the committee or by the architect as having a strong record of reliable and high-quality work of the type being planned. These contractors are BIOS Environments (Westbrook), Gendron Construction (York), Pine Brook Corporation (Kittery), and TPD Construction (Sanford).

The ESC voted 5-0 on June 13 to bring this proposal to the Board of Selectmen. If the RFP is approved by the BOS on June 24, we would set July 19 as the bid due date and schedule a bidders' conference for July 9.

Thanks,

~Wayne Boardman
Chair, Energy Steering Committee

REQUEST FOR PROPOSAL

York Fire Station Energy Upgrade

Town of York, Maine

June 2013

Overview

The Town of York is soliciting proposals for attic insulation, air sealing, lighting upgrades, ceiling renovation, and various structural modifications to the York Village Fire Station. The successful proposal will be from a firm with demonstrated expertise in conducting similar installations and with appropriate qualifications to complete the work.

Project Description

The project scope shall include all work specified in the attached York Fire Station Energy Upgrade Project Manual Bid Set, dated June 6, 2013. (Note: the Draft AIA Document A105 is included for informational purposes. The Town of York and the successful bidder will sign an original of this agreement prior to the start of work.)

The Fire Department is hosting a function on Saturday, August 17. The second floor must be free of obstructions and available for use on that day.

A pre-bid conference will be held at 4:00 p.m. on Tuesday, July 9, 2013 at the Village Fire Station, 1 Firehouse Drive in York, Maine. Attendance by bidders at the pre-bid conference is mandatory for their proposal to be considered.

Criteria for Selection

The successful bidder, if any, selected by the Town of York will be the bidder that submits a proposal on or before the submittal deadline in response to the requirements and specifications set forth in this RFP that is the most advantageous to the Town.

Criteria to be considered by the Town in evaluating proposals and selecting the contractor will include the total cost to the Town of the proposal and the projected turnaround time for completion of all work.

Proposal: Format and Contents

a) Proposals must be submitted in the format outlined in Section 1.03 00 4100 (see attached). The Town of York reserves the right to eliminate from further consideration any proposals deemed to be substantially or materially non-responsive to the requests for information contained herein.

b) Proposals are to be submitted on or before July 19, 2013 at 3:00 P.M.

c) An original and two copies of the proposal are required. To prevent opening by unauthorized individuals, your submittal should be identified on the envelope as follows:

Do Not Open - Proposal Enclosed

York Fire Station Energy Upgrade Project

d) The proposals shall be addressed to:

Office of the Town Manager

York Town Hall

186 York Street

York, ME, 03909

AGENDA ITEM NUMBER: ____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: June 7, 2013	**Type of Action:**
Date Action Requested: June 24, 2013	☐ **Procedural** ☒ **Formal Action**
Regular X **Work Session** __	☐ **Other:** _____

Subject: Business Directional Sign for Fernald Construction – Property Services.

TO: BOARD OF SELECTMEN

FROM: Dean Lessard, Director of Public Works

RECOMMENDATION: Approve OBDS sign requests for Fernald Construction – Property Services.

PROPOSED MOTION: I move to approve the single sided business directional signs requested at the intersection of Route 1 & Brickyard Court and Rte 1 & Brickyard Lane for Fernald Construction – Property Services.

Discussion: Fernald Construction – Property Services has requested approval of single sided business directional signs. The sign would be located on existing posts that have vacant space. Please see attached photo's of requested locations.

FISCAL IMPACT:

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared By: _____ Reviewed By: Robert B. Gardner

TOWN OF YORK

APPLICATION FOR OFFICIAL BUSINESS DIRECTIONAL SIGN

Business Name: Fernald Construction / Property Services

Mailing Address: P.O. Box 482 Cape Neddick, ME 03902

Contact Person: Ryan Fernald

Email Address: _____ Phone Number 207 451-7059

Location of Requested Sign(s)- Please be specific

✓ Requested Location 1: Brick yard Court

✓ Requested Location 2: Brick yard Lane

Information as it will appear on Each Sign:

Sign 1: Fernald Construction / Property Services

Sign 2: Fernald Construction / Property Services

Initial Fee ($30) per Sign: _____ Annual Fee ($10) per sign

Following approval by the Board of Selectmen the applicant can deliver the sign(s) to the Department of Public Works garage at 115 Chases Pond Road for installation.

Business Directional Sign Specifications:

Each sign must be 10" high & 42" wide and made of Durable Composite Material (No wood or plywood). The background must be white, the lettering black, and the back of the sign Dark Green. The lettering must be a minimum of 4" high. Each business is allowed a maximum of 2 business directional signs.

Owners of each business directional sign are responsible for maintenance and replacement of the signs; owners of signs that are in need of repair will be sent a note via email.

The owner of each Business Directional Sign is responsible for informing the DPW of change of business status or mailing address.

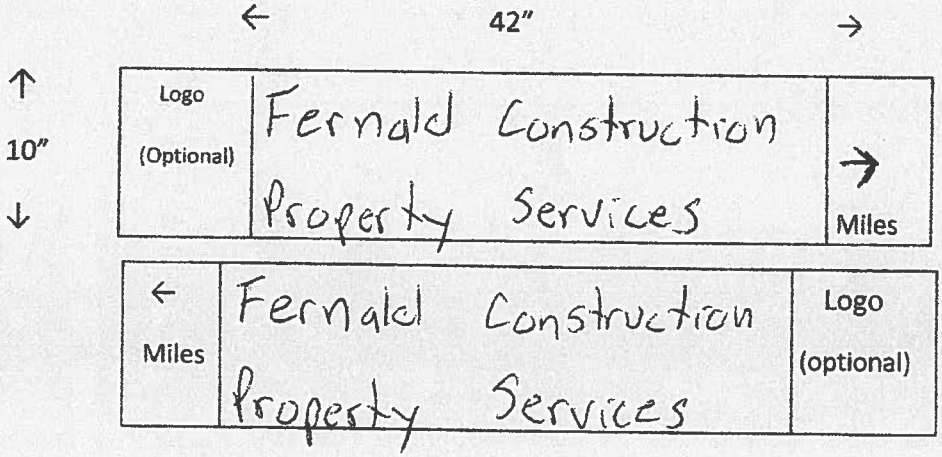
Approved by: _____ Date: 5/15/13

Director of Public Works

Approved by: _____ Date: _____

Town Manager

Sign Specifcations



Letters must be a minimum of 4" High

SPEED
LIMIT
MODEL TRAINS SLOT CARS
STUDIO 4
WHEN PIGS FLY
BAKERY
BRIXHAM MONTESSORI
FRIENDS SCHOOL

AGENDA ITEM NUMBER: ____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: June 7, 2013	**Type of Action:**
Date Action Requested: June 24, 2013	☐ **Procedural** ☒ **Formal Action**
Regular X **Work Session** __	☐ **Other:** _____

Subject: Business Directional Sign for Chases Garage Artist Studios & Gallery - 16 Maine Street.

TO: BOARD OF SELECTMEN

FROM: Dean Lessard, Director of Public Works

RECOMMENDATION: Approve OBDS sign requests for Chases Garage Artist Studios & Gallery.

PROPOSED MOTION: I move to approve the single sided business directional signs requested at the intersection of Route 1 and Cape Neddick Road northbound & southbound for Chases Garage Artist Studios & Gallery.

Discussion: The Chases Garage Artist Studios & Gallery has requested approval of single sided business directional signs. The sign would be located on existing posts that have vacant space. Please see attached photo's of requested locations.

FISCAL IMPACT:

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared By: _____ Reviewed By: Robert B. Gardner

Recd 5/9/13

TOWN OF YORK

APPLICATION FOR OFFICIAL BUSINESS DIRECTIONAL SIGN

Business Name: CHASES GARAGE ARTIST STUDIOS & GALLERY

Mailing Address: 116 MAIN ST

Contact Person: WAIT OR NED ROCHE

Email Address: INFO@CHASESGARAGE.COM Phone Number 978/761/7175 OR 207-252-4049

Location of Requested Sign(s)- Please be specific

Requested Location 1: INTERSECTION OF ROUTE 1 & 1A NORTH (Cape Neddick INN)

Requested Location 2: " SOUTH

Information as it will appear on Each Sign:

Sign 1: CHASES STUDIO/GALLERY 1.4mi

Sign 2: "

Initial Fee ($30) per Sign: _____ Annual Fee ($10) per sign

Following approval by the Board of Selectmen the applicant can deliver the sign(s) to the Department of Public Works garage at 115 Chases Pond Road for installation.

Business Directional Sign Specifications:

Each sign must be 10" high & 42" wide and made of Durable Composite Material (No wood or plywood). The background must be white, the lettering black, and the back of the sign Dark Green. The lettering must be a minimum of 4" high. Each business is allowed a maximum of 2 business directional signs.

Owners of each business directional sign are responsible for maintenance and replacement of the signs; owners of signs that are in need of repair will be sent a note via email.

The owner of each Business Directional Sign is responsible for informing the DPW of change of business status or mailing address.

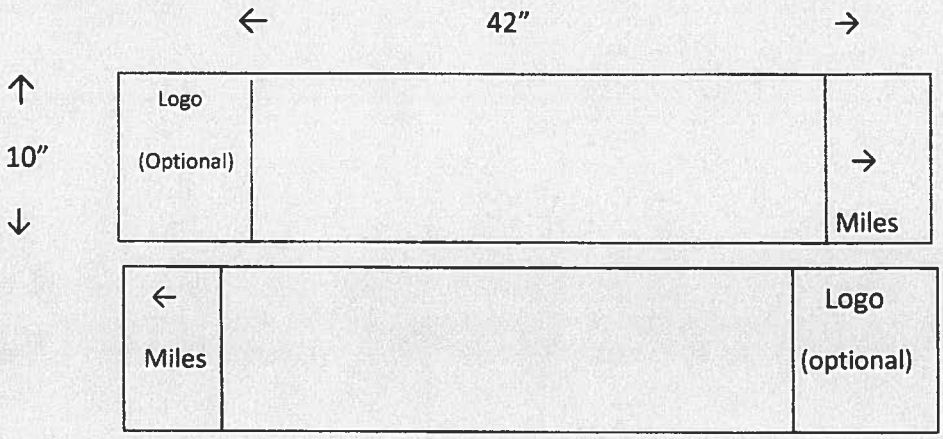
Approved by : _____ Date: 5/15/13

Director of Public Works

Approved by: _____ Date: _____

Town Manager

Sign Specifcations



Letters must be a minimum of 4" High

#1

42"

10"

Chases Studio / Gallery

1.4 mi

4" (text)

#2

10"

Chases Studio / Gallery

1.4 mi

4" (text)

42"

HARBORSIDE RESTAURANT
ATLANTIC HOUSE HOTEL
BLUE SKY RESTAURANT
OLD TIME PHOTOS

CAPE NEDDICK
LOBSTER POUND
HARBORSIDE
RESTAURANT
BITTERSWEET
BED & BREAKFAST
NO
PARKING
ANY
TIME

AGENDA ITEM NUMBER: ____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: June 7, 2013	**Type of Action:**
Date Action Requested: June 24, 2013	☐ **Procedural** ☒ **Formal Action**
Regular X **Work Session** __	☐ **Other:** _____

Subject: Business Directional Sign for Fogg Brothers Drywall Corp.

TO: BOARD OF SELECTMEN

FROM: Dean Lessard, Director of Public Works

RECOMMENDATION: Approve OBDS sign requests for Fogg Brothers Drywall Corp.

PROPOSED MOTION: I move to approve the single sided business directional signs requested at the intersection of Route 1 & Brickyard Court and Rte 1 & Brickyard Lane for Fogg Brothers Drywall Corp.

Discussion: Fogg Brothers Drywall Corp. has requested approval of single sided business directional signs. The sign would be located on existing posts that have vacant space. Please see attached photo's of requested locations.

FISCAL IMPACT:

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared By: _____ Reviewed By: Robert B. Yandow

TOWN OF YORK

APPLICATION FOR OFFICIAL BUSINESS DIRECTIONAL SIGN

Business Name: Fogg Brothers Drywall Corp.

Mailing Address: P.O. Box 737 York, Me 03909

Contact Person: Frank Fogg

Email Address: _____ Phone Number 207 337-1555

Location of Requested Sign(s)- Please be specific

✓ Requested Location 1: Brickyard Court

✓ Requested Location 2: Brickyard Lane

Information as it will appear on Each Sign:

Sign 1: Fogg Bros Drywall Corp.

Sign 2: Fogg Bros Drywall Corp.

Initial Fee ($30) per Sign: _____ Annual Fee ($10) per sign

Following approval by the Board of Selectmen the applicant can deliver the sign(s) to the Department of Public Works garage at 115 Chases Pond Road for installation.

Business Directional Sign Specifications:

Each sign must be 10" high & 42" wide and made of Durable Composite Material (No wood or plywood). The background must be white, the lettering black, and the back of the sign Dark Green. The lettering must be a minimum of 4" high. Each business is allowed a maximum of 2 business directional signs.

Owners of each business directional sign are responsible for maintenance and replacement of the signs; owners of signs that are in need of repair will be sent a note via email.

The owner of each Business Directional Sign is responsible for informing the DPW of change of business status or mailing address.

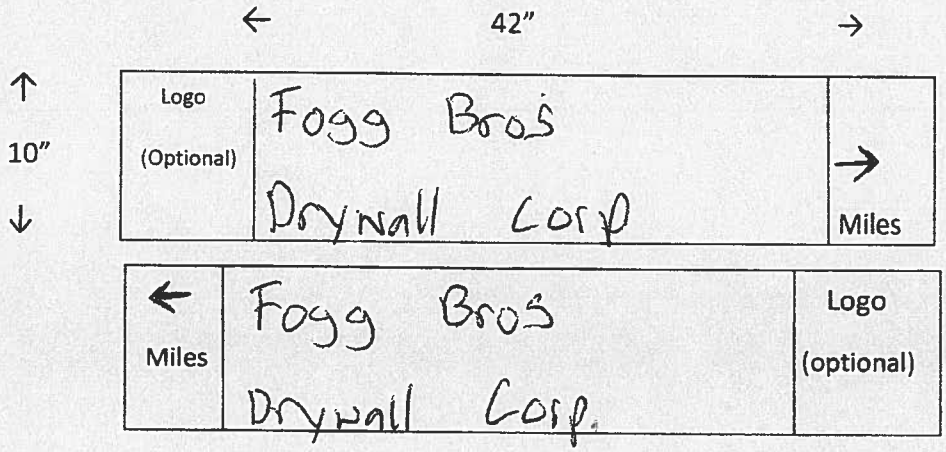
Approved by: _____ Date: 5/15/13

Director of Public Works

Approved by: _____ Date: _____

Town Manager

Sign Specifcations



Letters must be a minimum of 4" High

SPEED
LIMIT
MODEL TRAINS SLOT CARS
STUDIO 4
WHEN PIGS FLY
BAKERY
BRIXHAM MONTESSORI
FRIENDS SCHOOL

AGENDA ITEM NUMBER: ____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: June 11, 2013	**Type of Action:**
Date Action Requested: June 24, 2013	☐ **Procedural** ☒ **Formal Action**
Regular X **Work Session** __	☐ **Other:** _____
Subject: Special Event Permit Application – York Hospital Breast Cancer Walk for Hope	

TO: **BOARD OF SELECTMEN**

FROM: Devon Bettinson

RECOMMENDATION: Approve the Special Event Permit for York Hospital's Breast Cancer Walk for Hope

PROPOSED MOTION: I move to approve the Special Event Permit Application for York Hospital's Breast Cancer Walk for Hope on August 1, 2013 at the York Beach Ball Field at 3:00pm.

Discussion:

FISCAL IMPACT:

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared By: Devon Bettinson Reviewed By: Robert B Yandow

Town of York, Maine
Special Event Permit Application

Application for a special event permit is hereby presented to the York Town Manager, 186 York Street, York, ME 03909.

Date: May 30, 2013

Joann Noel

Event Applicant Name: York Hospital Breast Cancer Walk for Hope Phone #: 207-351-1324

Address: 10 Chestnut Lane City: York State: Me Zip: 03909

Organization Name: York Hospital Breast Cancer Survivors Group Phone #: 207-351-1324

Organization Address: We meet at York Hospital (mailing address: 10 Chestnut Lane

City: York State: Me Zip: 03909

Date of Event: August 1, 2013 Day of Week: Thursday

Starting Time: 3:00 P.m Ending Time: 9:00 P.m

Assembly Area: York Beach Ball Park

Dispersal Area: Down Church St. to Long Sands Beach

Event Route: Down Church St to Long Sands Beach and back to the Ball Field.

Approximate Number of Persons (If more than 500, Insurance coverage needed) 300

Describe number of bands, vehicles, signs, floats, or other articles carried or displayed along with method of participation (walking, bicycles, motorcycles etc):

Walking

Describe how group is organized and supervised to insure order: York Police Department help us with the Walk.

Purpose of Event: To raise money for Breast Cancer Patients + research in the State of Maine

The above information is true to the best of my knowledge and belief.

Signature of Applicant: Joann J. Noel

For Town Use Only

Reviewed by:

Department	Initials	
Police Department	Szeniawski	6-5-2013
Public Works	Lessard	6-6-2013
Parks/Recreation	Sullivan	6-6-2013
Village Fire	Apgar	6-6-2013
York Beach Fire	Bridges	6-5-2013
Code Enforcement	Burns	6-5-2013
York Ambulance	Prince	6-6-2013

Special Conditions:

Portable toilets; see attached emails for specific details (Bridges). Needs to know step off time so the can place officers at intersection of Church St and Long Beach Ave (Szeniawski).

Town Manager

Date

BREAST CANCER SURVIVORS GROUP

THURSDAY EVENING, August 1, 2013

Join Us for a

2-mile Stroll to Long Sands Beach

Registration at Shorts Sands Ball Field (by the Fire Station) begins at 5:00 p.m.

$15.00 entry fee entitles you to a T-shirt & Refreshments

Opening Ceremony and Warm-Up begins at 5:45 p.m.

WALK BEGINS AT 6:00 P.M.

Door Prizes Awarded at 7:00 p.m. You must be present to win

Funds Collected Will Be Donated to the Maine Breast Cancer Coalition, Maine Cancer Foundation, the York Hospital Wellness Center and Local Interests

***Please Make Checks Payable to* YORK HOSPITAL BREAST CANCER WALK**

For more information call Jean Smith at (207)646-1364 email: jsmith16@maine.rr.com or Joann Noel at (207)351-1324 email: jnoel @ maine.rr.com

Name _____ Telephone _____

Address _____

Devon Bettinson

From: Stephen H. Burns
Sent: Wednesday, June 05, 2013 3:57 PM
To: Devon Bettinson
Subject: RE: Special Event : Breast Cancer Walk

Devon,

I have no code issues with this proposed event.

Steve

Stephen H. Burns
Community Development Director

From: Devon Bettinson
Sent: Wednesday, June 5, 2013 3:53 PM
To: Charles J. Szeniawski; Dean Lessard; Michael J. Sullivan; David Apgar; David K. Bridges; Stephen H. Burns; ellenprince@gmail.com
Cc: Devon Bettinson
Subject: Special Event : Breast Cancer Walk

Sorry, I forgot to add the attachment, here it is

- Devon

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Devon Bettinson

From: Ellen Prince [ellenprince@gmail.com]
Sent: Thursday, June 06, 2013 8:13 AM
To: Devon Bettinson
Subject: Re: Special Event : Breast Cancer Walk

This is fine with York Ambulance.

Thank you,
Ellen

On Wed, Jun 5, 2013 at 3:53 PM, Devon Bettinson <dbettinson@yorkmaine.org> wrote:

Sorry, I forgot to add the attachment, here it is

- Devon

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--
Ellen Prince
Asst. Chief
York Ambulance Association, Inc.
15 Salisbury Ave.
P.O. Box 238
York, ME 03909-0238
Phone: 207-363-4403
Fax: 207-363-2041

Devon Bettinson

From: Dean Lessard
Sent: Thursday, June 06, 2013 6:54 AM
To: Devon Bettinson
Cc: Timothy DePerrio; Elizabeth Hayden
Subject: Re: Special Event : Breast Cancer Walk

Hi Devon
DPW doesn't anticipate any issues with this event. DPW recommends approval.

Thanks
Dean

Sent from my iPhone

On Jun 5, 2013, at 3:53 PM, "Devon Bettinson" <dbettinson@yorkmaine.org> wrote:

Sorry, I forgot to add the attachment, here it is

- Devon

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<2013-05-30 York Hospital Breast Cancer Walk for Hope.pdf>

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Devon Bettinson

From: David K. Bridges
Sent: Wednesday, June 05, 2013 11:31 PM
To: Devon Bettinson; Charles J. Szeniawski; Dean Lessard; Michael J. Sullivan; David Apgar; Stephen H. Burns; ellenprince@gmail.com
Cc: David K. Bridges
Subject: RE: Special Event : Breast Cancer Walk

I have no problem with this walk as long as there are portable toilets for them to use in the ballfield. Many of these events are started or ended in the ballfield and many people need a facility either before or after an event like this. The problem we see is that most women will not use a portable toilet and come to the fire station to use ours. If it was all men it wouldn't be a problem but most walks are largely made up of women. The last walk we had 3-4 weeks ago, we had 200 or more people use our facility. The line was out the door and the facility was a mess afterwards. This is a constant problem with events taking place at the ballfield. Any thought about getting a cleaner more women friendly facility? We hired one for one of our Conventions and the women loved it. Just a thought. Dave

---

From: Devon Bettinson
Sent: Wednesday, June 05, 2013 3:53 PM
To: Charles J. Szeniawski; Dean Lessard; Michael J. Sullivan; David Apgar; David K. Bridges; Stephen H. Burns; ellenprince@gmail.com
Cc: Devon Bettinson
Subject: Special Event : Breast Cancer Walk

Sorry, I forgot to add the attachment, here it is

- Devon

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Devon Bettinson

From: Charles J. Szeniawski
Sent: Wednesday, June 05, 2013 4:17 PM
To: Devon Bettinson; Dean Lessard; Michael J. Sullivan; David Apgar; David K. Bridges; Stephen H. Burns; ellenprince@gmail.com
Subject: RE: Special Event : Breast Cancer Walk

Will you inquire what time they want to step off and we will place an officer at the intersection of Church St and Long Beach Avenue to get the bulk across as we have done in the past. Otherwise we are all set with this event.

Lieutenant Charles J. Szeniawski
Commander, Patrol Division
Town of York, Maine Police Department
36 Main Street, York, ME 03909-6244
i: www.yorkpolice.org
e: cszeniawski@yorkpolice.org
p: (207) 363-1031, Ext. 104
f: (207) 361.6818

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From: Devon Bettinson
Sent: Wednesday, June 05, 2013 3:53 PM
To: Charles J. Szeniawski; Dean Lessard; Michael J. Sullivan; David Apgar; David K. Bridges; Stephen H. Burns; ellenprince@gmail.com
Cc: Devon Bettinson
Subject: Special Event : Breast Cancer Walk

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- Devon

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Devon Bettinson

From: Michael J. Sullivan
Sent: Thursday, June 06, 2013 10:44 AM
To: Devon Bettinson; Charles J. Szeniawski; Dean Lessard; David Apgar; David K. Bridges; Stephen H. Burns; ellenprince@gmail.com
Subject: RE: Special Event : Breast Cancer Walk

Parks and Recreation recommends approval.

Michael J. Sullivan, Director
Parks and Recreation

Town of York, Maine
186 York Street
York, Maine 03909
(207) 363-1040
msullivan@yorkmaine.org

From: Devon Bettinson
Sent: Wednesday, June 05, 2013 3:53 PM
To: Charles J. Szeniawski; Dean Lessard; Michael J. Sullivan; David Apgar; David K. Bridges; Stephen H. Burns; ellenprince@gmail.com
Cc: Devon Bettinson
Subject: Special Event : Breast Cancer Walk

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- Devon

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Devon Bettinson

From: David Apgar
Sent: Thursday, June 06, 2013 5:44 PM
To: Devon Bettinson
Subject: RE: Special Event : Breast Cancer Walk

Village Fire approval.

David Apgar
Deputy Fire Chief
York Village Fire Dept
Fire Inspector
207-451-8258

From: Devon Bettinson
Sent: Wednesday, June 05, 2013 3:53 PM
To: Charles J. Szeniawski; Dean Lessard; Michael J. Sullivan; David Apgar; David K. Bridges; Stephen H. Burns; ellenprince@gmail.com
Cc: Devon Bettinson
Subject: Special Event : Breast Cancer Walk

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- Devon

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AGENDA ITEM NUMBER: ____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: June 12, 2013	**Type of Action:**
Date Action Requested: June 24, 2013	☐ **Procedural** ☒ **Formal Action**
Regular X **Work Session** __	☐ **Other:** _____

Subject: Special Permit Application for Catering Privileges Off Premises – Divine Cuisines, LLC DBA Tulsi; August 23rd and 24th, 2013

TO: **BOARD OF SELECTMEN**

FROM: Devon Bettinson

RECOMMENDATION: Approve Special Permit Application for Catering Privileges Off Premises

PROPOSED MOTION: I move to approve the Special Permit for Catering Privileges Off Premises for Divine Cuisines, LLC DBA Tulsi on August 23rd and 24th at View Point Hotel at 4pm-11pm on both days.

Discussion:

FISCAL IMPACT:

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared By: Devon Bettinson Reviewed By: Robert B. Gardner

MAINE DEPT OF

STATE OF MAINE
Liquor Licensing & Inspection Division
164 State House Station
Augusta ME 04333-0164
Tel: (207) 624-7220 Fax: (207) 287-3424

APPLICATION FOR SPECIAL PERMIT FOR CATERING PRIVILEGES OFF PREMISES $10.00 (per day)
Check Payable: Treasurer State of Maine

License No.: 7820 Name of Licensee: Divine Cuisines, LLC DBA Tulsi
Mailing Address: 20 Walker Street
Town/ City: Kittery State: ME Zip Code: 03904
Telephone: 207-451-9511 Fax: NA
Title and Purpose of Event: Wedding Rehersal Dinner & Reception
Location of Event: View Point, York, ME
Physical Address: 229 Nubble Road
Town/City: York State: ME Zip Code: 03909
☐ Indoor Event ☑ Outside Event **(IF OUTSIDE AREA, DIAGRAM MUST BE INCLUDED)**
Describe specific indoor and/or outdoor area to be licensed: Dining tent + 2 bar service areas
Date of Event: August 23+24 Time – From: 4 To: 11
Number of Persons Attending: 150
Name of Sponsor: Amar Singh
Address: 910 So Michigan Ave, Apt 3415 Town/City: Chicago
State: IL Zip Code: 60605 Telephone Number: 312-498-3153

Janet Howe, Mgr. — June 10, 2013
Signature of Licensee or Corporate Officer — Date

Janet Howe
Print Name of Licensee or Corporate Officer

FOR USE ONLY BY DEPT. OF PUBLIC SAFETY – LIQUOR LICENSING

RESTRICTIONS:

[ ] **APPROVED – PERMIT #** _____ **DATED:** _____

OffPremCater / 2003

[ ] NOT APPROVED **ISSUED BY: _____**

This Off Premise Catering Permit is not assignable and is valid for use only by the Licensee named heron for the date, time, and location indicated heron. This permit is issued subject to the Laws, Rules and Regulations of the Division and is issued subject to the penalties as provided for in Title 28A, Chapter 33.

NOTE: TO MUNICIPAL OFFICERS & COUNTY COMMISSIONERS

This application must be approved by the Municipal Officers of the municipality in which the function is to be held or, if held in an unincorporated place, by the County Commissioner. Title 28A, Section 1076, Subsection 7D grant authority for this approval without public notice.

Dated at: _____, Maine _____
ss
City/Town (County)

On: _____
Date

The undersigned being: ف Municipal Offices ف County Commissioners of the

ف City ف Town ف Plantation ف Unincorporated Place of: _____, Maine

Hereby certify that we have given public notice on this application and held public hearing thereon as required by Section 653 Title 28A, Maine Revised Statutes and herby approve said application.

Signature	Print

72 Hours in Advance of Said Event or Gathering
REQUESTED

1. Restrooms & power source
2. Catering tent
3. Dining area
4. Bar service
5. Second bar service
6. Valet parking (cars will be parked across Nubble Road to the other side of the street).

Alcohol will be served in areas 3, 4 & 5 only.

ViewPoint