

**BOARD OF SELECTMEN'S
MEETING MINUTES
6:00/6:30/7:00PM MONDAY, JANUARY 26, 2015
YORK LIBRARY**

6:00PM: Workshop – Legislative Delegation

6:30PM: Workshop – Friends of the Cliff Walk

Present: Chairman Mary Andrews, Vice Chairman Robert E. Palmer Jr., Jonathan O. Speers, Torbert Macdonald, Town Manager Stephen H. Burns, Recorder Melissa M. Avery and members of the press and public.

Absent: Ronald Nowell

Call to Order

Chairman Mary Andrews called the meeting to order at 7:00PM.

Opening Ceremonies

A. Minutes

1. November 17, 2014 Meeting Minutes

Moved by Mr. Speers, seconded by Mr. Palmer to approve the November 17, 2014 Meeting Minutes. Without objection, so ordered.

B. Chairman's Report

C. Manager's Report

Town Manager Stephen H. Burns stated that he closed all non-essential town offices tomorrow, and also the public schools are closed for tomorrow due to the storm. In addition, tomorrow's trash and recycling pick up is cancelled and will be picked up on Saturday instead. He also brought in emergency services for a meeting today to make sure everyone was on the same wavelength with the impending storm. School is out tomorrow. Mr. Burns urges everyone to stay off the roads tomorrow and let the plow trucks clean the roads, and contact the dispatch center if you have any questions regarding shelter. Mr. Burns stated that there will be a Police Station Project Municipal Building Committee Meeting on

February 2, at 7:00 at the York Library. He also gave a reminder on behalf of the Town Clerk that dog licenses are due by Friday to avoid incurring a late fee. In a brief regarding the Town's financials, Mr. Burns said that the numbers are concurrent on where they should be now that we are half way through the fiscal year.

D. Awards

E. Reports

1. Municipal Social Services Review Board – Connie Hanley

Connie Hanley, Chair of the Municipal Social Services Review Board gave the Selectmen a brief overview of what their recommendations will be for the upcoming fiscal year.

2. Budget Committee – Charley Steedman

This report did not take place, as there was no Budget Committee representative present.

F. Citizens' Forum – The Citizens' Forum is open to any member of the audience for comments on items listed on this meeting agenda. All comments should be respectful in tone and should be directed to the Chair. Comments should be brief and to the point. Questions that require extended answers or that cannot be readily answered will be referred to the Town Manager for follow-up. Anyone who wishes to submit a written request for future agenda items can do so on the form available at this meeting or may obtain the form through the Town Manager's Office.

Public Comment: Zak Harding, School Department
Dwight Bardwell, School Committee

G. Approval of Warrant #30

Moved by Mr. Macdonald, seconded by Mr. Speers to approve Warrant #30. Vote 4-0, motion passes.

H. Public Hearings

I. Endorsements

Business Licenses:

1. Circle K #7049 (Food Service) – 454 US Route One
2. Cumberland Farms (Food Service) – 230 York Street
3. St. Joe's Coffee (Food Service) – 449 US Route One
4. York54 (Food Service, Liquor) – 449 US Route One

Moved by Mr. Macdonald, seconded by Mr. Speers to approve the following licenses: Mac's Convenience Store DBA: Circle K #7049 (Food Service); Located at 454 US Route One, Cumberland Farms #5567 (Food Service); Located at 230 York Street, Miller Brothers, LLC DBA: St. Joe's Coffee (Food Service); Located at 449 US Route One, and Miller Brothers, LLC DBA: York54 (Food Service and Liquor); Located at 449 US Route One subject to all taxes, fees and inspections being current and compliant with the usual noise stipulations. Vote 4-0, motion passes.

J. Old Business

1. Update on May Ordinance Amendments

Town Planner Dylan Smith gave an overview of the following proposed amendments to be considered for the May 2015 Special General Referendum:

1. Elimination of the Sunset Clause Regarding Outside Display along Route One
2. Sign Standards (Digital Displays throughout Town)
3. Match Density and Minimum Lot Size in the Watershed Protection Overlay District
4. GEN-3 Zoning District Permitted Uses
5. RES-2 Commercial use Amendment
6. Establish Sign Standards for "Gateway Signs"
7. Establish Standards for Local Driveway Permitting

Police Chief Douglas Bracy discussed the amendment he hopes to bring forward for the May 2015 Referendum that standardizes "fines" in 21 various Town ordinances.

2. Discussion and Possible Action regarding a Contract for a New Town Manager

Moved by Mr. Speers, seconded by Mr. Macdonald to approve the Employment Agreement with Stephen H. Burns for the position of Town Manager. Vote 4-0, motion passes.

3. Resignation of Selectmen Ronald Nowell

Moved by Mr. Macdonald, seconded by Mr. Speers to accept, with extreme regret the resignation of Selectmen Ronald Nowell. Vote 4-0, motion passes.

4. Discussion and Possible Action regarding the Town Manager's Proposed FY16 Operating Budget

The Board and Mr. Burns reviewed the proposed FY16 Operating Budget, considering policy-related matters that affect the operating budget, and provide direction to the Town Manager so changes can be made prior to the submittal of

the proposed budget to the Budget Committee on January 30th. Mr. Burns said that his theme of this year's budget is "Responsibility", after a few rounds of cost cutting, resulting in a 3.94% increase in this draft.

Director of Human Resources Liam Gallagher continued his discussion with the Board regarding revising the existing non-union policy for employees who do not elect medical insurance coverage through the Town of York.

5. Discussion and Possible Action regarding the Draft FY16-20 Capital Program

Mr. Burns went over a few adjustments to the draft Capital Program since the last time they reviewed it on January 12th: 1) Removing the purchase of two new plow trucks associated with the State trying to transfer Route One Maintenance to the Town 2) Increased the cost of the Community Auditorium at York High School from \$5.5M to the newly proposed \$10,465,000 estimate 3) Increased the cost of the School Network Hardware to \$200,000 from \$150,00 4) Removing capital reserve funding for two fire vehicles in FY16 and 5) Changing the DPW plow trucks to bond funding instead of paying cash.

6. Discussion and Possible Action on 153 Long Sands Road Property Redemption

Moved by Mr. Macdonald, seconded by Mr. Speers to direct the Town Manager to work with the Maine Department of Health and Human Services with regard to redemption of the property at 153 Long Sands Road, determining the final amount owed to the Town, and drafting a specific proposal for subsequent approval by the Board of Selectmen to allow the reimbursement to occur at the time the State sells the property, but not later than one year from the date of redemption. Vote 4-0, motion passes.

K. New Business

1. Discussion and Possible Action on 150 Long Sands Road Property Redemption

Moved by Mr. Macdonald, seconded by Mr. Speers to approve the redemption of Tax Map 0039, Lot 0020; 150 Long Sands Road, as requested, subject to the FY13 taxes and interest being paid immediately and also noted that the FY14 and FY15 property taxes are still owed. The Quitclaim Deed will not be released until proof of the outstanding balance with the York Sewer District is made current. Vote 4-0, motion passes.

2. Discussion and Possible Action on 91 York Street Property Redemption

Moved by Mr. Macdonald, seconded by Mr. Speers to approve the redemption of Tax map 0049, Lot 0017; 91 York Street, as requested, subject to the FY13 taxes and

interest being paid immediately and also noted that the FY14 and FY15 property taxes are still owed. Vote 4-0, motion passes

3. Discussion and Possible Action on 294, 298 and 302 Mountain Road Property Redemptions

Moved by Mr. Macdonald, seconded by Mr. Speers to allow Harriette Furbish to redeem 294 and 298 Mountain Road and to allow John Ferrin to redeem 302 Mountain Road contingent on the back taxes and accrued interest, up to the day of redemption, being paid in full and all code violations on 294 and 298 Mountain Road rectified per Code Enforcement. The Town will allow Harriette Furbish and John Ferrin 120 days from the date of the Board of Selectmen's decision to comply with these contingencies. Vote 5-0, motion passes.

4. Discussion and Possible Action regarding the Process of Setting Meeting Agendas

Moved by Mr. Macdonald, seconded by Mr. Speers to direct the Town Manager to add to the agenda of each regular meeting, time to plan future meeting agendas. Vote 4-0, motion passes.

5. Discussion and Possible Action to set date of May Referenda

Moved by Mr. Speers, seconded by Mr. Macdonald to set the date of May 16, 2015 and the polling hours of 8:00am to 8:00pm, to hold the Town of York Annual budget Referendum and Election of Officers, Special General Referendum, and the School Budget Validation Referendum, to be held at the Robert E. Butler York High School Gymnasium. Vote 4-0, motion passes.

L. Other Business

M. Citizens' Forum

Public Comment: None

Adjourn

Moved by Mr. Macdonald, seconded by Mr. Speers to adjourn the meeting at 10:30pm. Without objection, so ordered.

Respectfully Submitted,

Melissa M. Avery
Assistant to the Town Manager