



**SPECIAL SELECTMEN'S MEETING
8:30AM WEDNESDAY, MARCH 7, 2012
YORK LIBRARY**

Present: Vice Chair; Mary Andrews, Edward Little, Kinley Gregg, Scott Fiorentino, Town Manager; Robert G. Yandow, Recorder; and Susan Scott.

Call to Order

Work Session: Special Event Permits

The Board of Selectmen and the Town Manager discussed the Special Event Permit process that has been in place for approximately 4 years. Currently, all town departments review and sign off on an application, with or without conditions, prior to final Selectmen approval. This process allows the Town to be aware of upcoming activities, and allow opportunity to mitigate against potential problems. No fees are associated with the application. As neighboring towns have proved cost prohibitive to event organizers, the Town of York has seen an increase in the number special events. The Town may wish to consider establishing fees including a potential filing/permit fee, a service fee and a parking usage fee. Reasons include:

- Administrative costs related to processing event permits;
- Costly public safety services including personnel and equipment to be on site at the event dependent on:
 - Obstruction of motor vehicle or pedestrian traffic; and
 - Nature of event including beach fires, polar plunges and other athletic events requiring standby fire, police and ambulance services.
- Parking meters not available for the general public with potential lost revenue for meters that run May 15 - October 15.

Further considerations include:

- Established fee schedule to be posted in advance for all potential applicant consideration;
- Established guidelines for potential permit denials;
- Fire personnel comprised of volunteer residents who dedicate their time for the community;
- Remaining mindful that these non-profit events bring in welcomed and additional revenue to the Town;

- Include ambulance services as a separate and distinct sign off in conjunction with town department sign offs;
- Consistent permit and fee policy for all involved.

Town Manager Yandow will research similar permit processing procedures in neighboring towns possibly including Ogunquit, Kennebunk, Wells and Hampton, NH. Selectmen are interested in knowing if current entry fees for our local road races somehow off-set police or town services. Mr. Yandow to review the current police and fire fee schedules.

Executive Session: Real Estate (Pursuant to M.R.S.A. Title 1, §405 (6) (C))

Moved by Mr. Fiorentino, seconded by Mr. Little to enter into Executive Session: Real Estate (Pursuant to MRSA Title 1, Section 405 (6) (C) at 9:15AM.

Moved by Ms. Gregg, seconded by Ms. Andrews to exit the Executive Session: Real Estate (Pursuant to MRSA Title 1, Section 405 (6) (C) at 9:45AM.

Respectfully Submitted By:

Susan H. Scott; Recorder