

MUNICIPAL BUILDING COMMITTEE
POLICE STATION PROJECT
MEETING MINUTES
7:00PM TUESDAY, MAY 26, 2015
YORK LIBRARY

Present: Chairman Wayne Martin, Vice-Chairman Jim Towle, Patrick Garon, William Masterson, Stephen Kosacz and Charley Steedman.

Others Present: Town Manager Stephen H. Burns, Police Chief Douglas Bracy, Director of Public Works Dean Lessard

Call to Order

Chairman Wayne Martin called the meeting to order at 7:00PM.

A. Minutes

1. April 6, 2015 Meeting Minutes

Moved by Mr. Kosacz, seconded by Mr. Garon to approve the April 6, 2015 Meeting Minutes, as amended. Vote 6-0, motion passes.

B. Change in Direction

Town Manager Stephen H. Burns explained the decision made by the Board of Selectmen to change the direction of the Police Station Project. The Board of Selectmen voted to call a Special Budget Referendum on July 11, 2015 to see if the voters wish to acquire the American Legion property and to convert it to a police station. The basic plan is to utilize existing police station construction funds, with no new money being requested from the voters.

C. Committee Charter

In light of the new direction of the projection, Mr. Burns suggested a few changes to the committee charter for the Board of Selectmen to take into consideration:

- Amendment to "Meetings" regarding the ability to hold meetings elsewhere when the Community Room at the library is not available.
- Amendment to "Scope of Responsibilities" amended to reflect the new direction of the project at the American Legion site.

- Amendment to "Project Goal" amended to reflect the new direction of the project at the American Legion site.
- Amendment to "Duties" amended to simplify and reflect the new direction of the project at the American Legion site.

Mr. Steedman brought up the point that the Board of Selectmen's approval of the charter changes should be contingent upon the July 11 Special Budget Referendum passing.

Moved by Mr. Steedman, seconded by Mr. Garon to approve the modification suggestions subject to a successful closing of the American Legion property. Vote 6-0, motion passes.

D. Due Diligence Process/Next Steps

Regarding due diligence, there are a number of matters that the Building Committee and Board of Selectmen will need to address:

- Real Estate Appraisal
- Updated Wetlands Delineation
- Tier 1 Environmental Assessment
- Code Enforcement building and site code compliance
- Hire a Project Manager to inspect and to specify other inspections deemed necessary

Chairman Wayne Martin noted that Dick Bachelder will no longer be serving on the Building Committee, as he was elected to the School Committee in the most recent election.

Monday, June 15 was decided to be the next meeting for the Committee.

Public Comment: Sue Larson

Adjourn

Moved by Mr. Steedman, seconded by Mr. Garon to adjourn the meeting at 8:35PM.

Respectfully Submitted,

Melissa M. Avery, Assistant to the Town Manager