

**BOARD OF SELECTMEN'S
MEETING MINUTES
6:00/7:00PM MONDAY, APRIL 11, 2016
YORK LIBRARY**

6:00PM: Joint Workshop with Budget Committee

Present: Board of Selectmen Chairman Robert E. Palmer, Jr., Todd A. Frederick, Torbert Macdonald, Dawn Sevigny-Watson, Budget Committee Chairman Charley Steedman, Jerry Allen, Larry Graves, Nan Graves, Nelson Giordano, Don Lawton, Town Manager Stephen H. Burns and members of the press and public.

Absent: Jonathan O. Speers, Jim Smith

7:00PM: Regular Meeting

Present: Chairman Robert E. Palmer, Jr., Todd A. Frederick, Torbert Macdonald, Dawn Sevigny-Watson, Town Manager Stephen H. Burns and members of the press and public.

Absent: Jonathan O. Speers

Call to Order

Chairman Robert E. Palmer Jr. called the meeting to order at 7:00PM.

Opening Ceremonies

A. Minutes

1. March 28, 2016 Meeting Minutes

Moved by Mr. Macdonald, seconded by Mr. Frederick to approve the March 28, 2016 Meeting Minutes, as amended. Vote 4-0, motion passes.

B. Chairman's Report

C. Manager's Report

Town Manager Stephen H. Burns stated that he will be bringing to the Board of Selectmen a recommendation to rescind a previously approved temporary housing motion, as it has been discovered that it does not comply with the Zoning Ordinance. Mr. Burns also stated that the Town's third party Information Technology company, Winxnet, will be migrating the Town email system over to Office365 on Friday, April 15th. He also announced that the Planning Board is hearing the Town's application for the new Police Station on Thursday night.

D. Awards

E. Reports

1. Kearsarge House Project/Street and Sidewalk Re-opening Update
2. Bicycle and Pedestrian Committee Update
3. Parks and Recreation Board Update

F. Citizens' Forum - The Citizens' Forum is open to any member of the audience for comments on any matter. All comments should be respectful in tone and should be directed to the Chair. Comments should be brief and to the point. Questions that require extended answers or that cannot be readily answered will be referred to the Town Manager for follow-up. Anyone who wishes to submit a written request for future agenda items can do so on the form available at this meeting or may obtain the form through the Town Manager's Office.

Public Comment: Jim Bartlett
 David Chase
 Arthur Kyricos
 Howard Koepfel

G. Public Hearings

H. Endorsements

Business Licenses:

- Global Montello Group Corp. DBA: Mr. Mike's York (Food Service); located at 519 US Route One
- Susan Palamaris DBA: York House of Pizza (Food Service); located at 274 US Route One
- Nancy's Catering, Inc. DBA: Nancy's Catering (Food Service, Liquor, Special Amusement); located at 1151 US Route One
- Stonewall Kitchen, LTD, DBA: Stonewall Kitchen, LLC (Food Service, Liquor); located at 2 Stonewall Lane
- Natalie and Danielle Lawrence-Taylor DBA: Grass Roots (Food Service); located at 1300 US Route One

- Jason Johnson DBA: Shore Road Restaurant and Market (Food Service); located at 10 Shore Road

Moved by Mr. Macdonald, seconded by Ms. Sevigny-Watson to approve the following licenses: Global Montello Group Corp. DBA: Mr. Mike's York (Food Service); located at 519 US Route One, Susan Palamaris DBA: York House of Pizza (Food Service); located at 274 US Route One, Nancy's Catering, Inc. DBA: Nancy's Catering (Food Service, Liquor, Special Amusement); located at 1151 US Route One, Stonewall Kitchen, LTD, DBA: Stonewall Kitchen, LLC (Food Service, Liquor); located at 2 Stonewall Lane, Natalie and Danielle Lawrence-Taylor DBA: Grass Roots (Food Service); located at 1300 US Route One, Jason Johnson DBA: Shore Road Restaurant and Market (Food Service); located at 10 Shore Road, all subject to taxes, fees and inspections being current and compliant with the usual noise stipulations. Vote 4-0, motion passes.

I. Old Business

1. Discussion and Possible Action: 8 Gunnison Road

On March 9, 2015, the Board of Selectmen voted to lift the conditions imposed on 8 Gunnison Road by a previous Board of Selectmen in July of 1994. The property owners have since submitted the following to the Code enforcement Officer: Septic evaluation from a licensed inspector, pumping records, building permit application with plans, an updated survey and revised septic design. It is the recommendation of Amber Harrison, Code Enforcement Officer, that the Board of Selectmen grant the property owners reprieve from the March 9, 2015 condition that sewer connection is required for any expansion of the structure.

Moved by Mr. Frederick, seconded by Ms. Sevigny-Watson to remove the requirement for the property at 8 Gunnison Road to connect to sewer prior to any expansion of the building, as recommended by the Code Enforcement Officer in her memo of March 10, 2016. Once sewer is available at 8 Gunnison Road, the homeowner will be required to connect within 90 days. Vote 3-1, Mr. Macdonald against, motion passes.

2. Discussion and Possible Action: Trash and Recycling Options

Moved by Ms. Sevigny-Watson, seconded by Mr. Frederick to approve the Town Manager to finalize a one-year contract extension with Waste Management based on their proposal. Vote 4-0, motion passes.

3. Discussion and Possible Action: Property Disposition Policy

Moved by Mr. Macdonald, seconded by Ms. Sevigny-Watson to get a legal review before adopting the proposed amended Property Acquisition and Disposition Policy. Vote 4-0, motion passes.

J. New Business

1. Discussion and Possible Action: Multi-Generational Community Center

The Parks and Recreation Board has been interested in the idea of a multi-generational community center in York for a long time. A multi-generational community center in York was endorsed at the November 14, 2015 York Community Dialogue where it was rated as a priority. The Parks and Recreation board recommends that the Board of Selectmen create a nine person committee representing a variety of stakeholder groups in Town and charged with assessing the Town's need to a multi-generational community center. The purpose of the committee would be to determine the proper scope of such a facility and to assess the level of interest residents have in it.

Moved by Mr. Macdonald, seconded by Mr. Frederick approve the appointment of a diverse representative, nine-member Community Center Committee charged with conducting a multi-generational community center needs assessment. Vote 4-0, motion passes.

2. Discussion and Possible Action: Wheeler Wildlife Refuge

A Special Revenue Fund was established to provide for wildlife habitat restoration in the Wheeler Wildlife Refuge. This is Town-owned land and intertidal land located between Harris Island Road and Route 103 (9 Harris Island road). Previously a company completed habitat restoration work, re-establishing certain types of intertidal pools and making other related changes. That work was never evaluated with respect to its effectiveness; staff at the Wells Reserve has proposed to complete a study to that. Spending of this account down to a zero balance is also consistent with the goals of the Chair of the Budget Committee, which is to utilize such funds for their intended purposes and to get them off the Town's books.

Moved by Mr. Macdonald, seconded by Ms. Sevigny-Watson to use all remaining funds in Special Revenue Account #465, Wheeler Marsh Restoration, to hire Wells National Estuarine Research Reserve for post-restoration studies and assessments of the Wheeler - add provide a copy of report to the Board of Selectmen. Vote 4-0, motion passes.

3. Discussion and Possible Action: Call School Budget Meeting

Moved by Mr. Macdonald, seconded by Ms. Sevigny-Watson to approve the warrant to call the Town of York School Budget Town Meeting on May 10, 2016, at the York High School Robert E. Butler Gymnasium at 6:30PM for the purpose of determining the article set forth in the warrant. Vote 4-0, motion passes.

4. Discussion and Possible Action: Set Polling Hours and Appoint Election Clerks

Moved by Mr. Macdonald, seconded by Ms. Sevigny-Watson to set the polling hours for the May 21, 2016 FY17 Budget Referendum , special General Referendum and School Budget Validation Referendum as 8:00AM until 8:00PM. Vote 4-0, motion passes.

Moved by Mr. Macdonald, seconded by Ms. Sevigny-Watson to appoint the list of Election Clerks for the ensuing two years as nominated by Mary-Anne Szeniewski, Town Clerk and Registrar of Voters, and pursuant to Title 21A, Section 503. Vote 4-0, motion passes.

5. Discussion and Possible Action: Sewer Main Extension Assurances

Moved by Mr. Macdonald, seconded by Ms. Sevigny-Watson to provide written assurances to the York Sewer District for the Main Street/Shore Road sewer main extension, as recommended by Dylan Smith, Planning Director. Vote 4-0, motion passes.

6. Discussion and Possible Action: Videos on Town Web Page

The Board of Selectmen collectively agreed that the proposal from CGI Communications was not appropriate for the Town's webpage.

7. Discussion and Possible Action: Special Event Permits

- a. First Parish Church's Village Faire
- b. York Art Association's Art in the Park

Moved by Mr. Macdonald, seconded by Ms. Sevigny-Watson to approve the following Special Event Permit Applications subject to all, if any, conditions given by Department Heads: First Parish Church's Village Faire and the York Art Associations Art in the Park. Vote 4-0, motion passes.

K. Future Agendas

The Selectmen asked that the Town Manager provide them with a list of items they have mentioned in previous meetings under this section of the agenda.

Mr. Frederick inquired as to whether or not there is a Tree Warden for the Town and a Street and Shade Tree Policy.

L. Other Business

Mr. Macdonald said that he heard there was a suspected meeting between Town personnel and the Maine Department of Transportation, regarding an alleged perception of MDOT that money is being spent on beautification in the Village

Master Plan rather than safety/necessity items and asked that the Town Manager look into the validity of it.

The Board also asked that the Town Manager look into some of the unsafe buildings in town and action previously taken on any of them.

M. Citizens' Forum

Public Comment: None

Adjourn

Moved by Mr. Macdonald, seconded by Ms. Sevigny-Watson to adjourn the meeting at 9:35PM. Without objection, so ordered.

Respectfully Submitted,

Melissa M. Avery
Assistant to the Town Manager