

**BOARD OF SELECTMEN'S
MEETING MINUTES
6:30/7:00PM MONDAY, JULY 10, 2017
YORK POLICE DEPARTMENT**

6:30PM: Board and Committee Interviews

7:00PM: Regular Meeting

Present: Chairman Todd A. Frederick, Vice-Chairman Dawn Sevigny-Watson, Robert E. Palmer, Jr., Michael L. Estes, Elizabeth D. Blanchard, Town Manager Stephen H. Burns, and members of the press and public.

Call to Order

Chairman Todd A. Frederick called the meeting to order at 7:00PM.

Pledge of Allegiance

A. **Minutes**

B. **Chairman's Report**

C. **Manager's Report**

D. **Awards**

E. **Reports**

1. Public Works – Update following first week of Trash and Recycling Pick-up with Pine Tree Waste

F. **Citizens' Forum** – The Citizens' Forum is open to any member of the audience for comments on any matter. All comments should be respectful in tone and should be directed to the Chair. Comments should be brief and to the point. Questions that require extended answers or that cannot be readily answered will be referred to the Town Manager for follow-up. Anyone who wishes to submit a written request for future agenda items can do so on the form available at this meeting or may obtain the form through the Town Manager's Office.

Public Comment: Dan Raposa

G. Public Hearings

H. Endorsements

Business Licenses: RiskyInvestments, LLC DBA: Gaskins Lobster & Barbecue Shack (Liquor); located at 15 Railroad Avenue #3
Linda Sirois DBA: My Wine-y Sister (Food Service); located at 2 Beach Street

Moved by Ms. Sevigny-Watson, seconded by --- to approve the following business licenses applications: RiskyInvestments, LLC DBA: Gaskins Lobster & Barbecue Shack (Liquor); located at 15 Railroad Avenue #3, and Linda Sirois DBA: My Wine-y Sister (Food Service); located at 2 Beach Street, all subject to taxes, fees and inspections being current and compliant with the usual noise stipulations. Vote 5-0, motion passes.

I. Old Business

1. Discussion & Possible Action: Debrief on Parking Kiosk Roll-Out

Town Manager Stephen H. Burns had discussion with the Board on the new parking kiosk stations. He concluded that there is no way to declare the actual impact with any certainty, but Town parking revenues are about the same in both years so the financial impact to the Town of the kiosk conversion process is minimal.

2. Discussion & Possible Action: Long Sands Bathhouse

The Long Sands Bathhouse Building Committee, along with the Parks and Recreation Department have been working with YFI Custom Homes to develop cost proposals for the Long Sands Bathhouse Project. They provided the Selectmen with YFI's proposed cost for the original as-drawn building, along with three revisions that represent varying levels of value engineering.

The Building Committee recommended that the Selectmen approve Option One as presented at a cost of \$904,000 and allocating funds from the sale of surplus property and authorize a Special Budget Referendum in November to gain voter approval.

The Board agreed that they would like to schedule a joint meeting with the Budget Committee to discuss the options surrounding the Long Sands Bathhouse Project options.

3. Discussion & Possible Action: Paper Streets – November 2017 Referendum

Moved by Mr. Estes, seconded by Ms. Sevigny-Watson to approve the inclusion of the Paper Roads Easement Article on the November 7, 2017 Referendum. Mr. Estes rescinded his motion.

4. Discussion: York Beach Parkway – Application to Planning Board

Town Manager Burns updated the Board of the York Beach Parkway Project. In order to move forward with the construction of the York Beach Parkway, a new Planning Board approval is required. Ransom Consulting has been awarded the contract to manage this project and things are proceeding. Ransom Consulting has prepared an application for the Planning Board's consideration and it will be heard on July 13, 2017.

J. New Business

1. Discussion: Nubble Light RFQ Process

The Sohier Park Committee is preparing to move forward with the Lighthouse Restoration Project approved by voters in 2016. As identified in the Conditions Assessment Report prepared by the Groundroot Preservation Group, this will be the first phase of a larger project to restore the exterior of the buildings and tower on the island.

Moved by Ms. Sevigny-Watson, seconded by Ms. Blanchard to authorize the Sohier Park Committee to proceed with the RFQ process for the Lighthouse Restoration Project as outlined in the action form. Vote 5-0, motion passes.

2. Discussion: Public Input Regarding Ellis Short Sands Park – June 2017

Parks and Recreation Director Mike Sullivan provided the Board with a list of complaints or inquiries received by the Parks and Recreation Department in May and June.

3. Discussion & Possible Action: Debt Policy

Finance Director Wendy Anderson presented the Board with a draft Debt Policy as it is recommended best practice by the Governmental Finance officers Association (GFOA) for municipalities to adopt debt policies that reflects current law and establishes practices that set acceptable limits for debt and addresses policy goals related to economic development.

Moved by Ms. Sevigny-Watson, seconded by Mr. Palmer to adopt the Debt Policy as proposed by the Finance Director. Vote 5-0, motion passes.

4. Discussion: FY19 Budget Preparation Schedule

Town Manager Burns provided the Board with a timeline for preparation of the FY19 operating budget.

5. Discussion & Possible Action: Board and Committee Appointments

Moved by Ms. Sevigny-Watson, seconded by Mr. Estes to appoint Stephanie Guidetti as a Regular Member to the Senior Citizens Advisory Board, term expiring June 30, 2020 and to appoint Virginia Adamowicz as a Regular Member to the Bicycle and Pedestrian Committee, term expiring June 30, 2020. Vote 5-0, motion passes.

6. Discussion & Possible Action: Special Event Permits

- Moved by Ms. Sevigny-Watson, seconded by Ms. Blanchard to approve the following Special Event Permit applications subject to all, if any, conditions given by Department Heads: The Big Andrew Foundation – Big Andrew Car Classic – August 12, Old York Historical Society – Open Doors of York – August 9 and 10, York Art Association – Summer Camp for Arts – July 17-21 and July 24-28, American Diabetes Association – New England Classic Tour de Cure – July 16, Ampsurf – Ampsurf Adaptive Surf Clinic – July 15, York Village Association – Marketfest – September 23. Vote 5-0, motion passes.

K. Future Agendas

L. Other Business

The Board would like to get information regarding the Designated Truck Routes in town at their next meeting.

M. Citizens' Forum

Public Comment: None

Adjourn

Moved by Ms. Sevigny-Watson, seconded by Mr. Estes to adjourn the meeting at 10:27PM. Without objection, so ordered.

Respectfully Submitted,

Melissa M. Avery
Assistant to the Town Manager