

**BOARD OF SELECTMEN'S
MEETING MINUTES
6:00/7:00PM MONDAY, JANUARY 25, 2016
YORK LIBRARY**

6:00PM: Executive Session: Pursuant to MRSA Title 1, Section 405.6.A - Town Manger's Annual Review and Pursuant to MRSA Title 1, Section 405.6.D - Upcoming Union Contract Negotiations

Present: Chairman Robert E. Palmer, Jr., Vice Chairman Jonathan O. Speers, Torbert Macdonald, Dawn Sevigny-Watson, Todd A. Frederick and Town Manager Stephen H. Burns.

Moved by Mr. Speers, seconded by Mr. Macdonald to enter into executive session. Without objection, so ordered.

Moved by Mr. Macdonald, seconded by Ms. Sevigny-Watson to exit out of executive session. Without objection, so ordered.

7:00PM: Regular Meeting

Present: Chairman Robert E. Palmer, Jr., Vice Chairman Jonathan O. Speers, Torbert Macdonald, Dawn Sevigny-Watson, Todd A. Frederick, Town Manager Stephen H. Burns and members of the press and public.

Call to Order

Chairman Robert E. Palmer, Jr. called the meeting to order at 7:00PM.

Opening Ceremonies

A. Minutes

1. October 19, 2015 Meeting Minutes

Moved by Mr. Macdonald, seconded by Mr. Speers to approve to October 19, 2015 Meeting Minutes. Vote 5-0, motion passes.

B. Chairman's Report

Chairman Palmer thanked Mr. Speers for standing in as Chair at the last meeting, he was unexpectedly unable to attend. Mr. Palmer also reminded citizens of the Special Referendum being held this Saturday, January 30, 2016 that includes an ordinance change in regards to the plans for the York Community Auditorium at the High School and also filling the School Committee member vacancy. Mr. Palmer also referenced two articles he read in the Portland Press Herald regarding a new petition to allow gambling in York County, and another on food insecurities throughout the State and the importance of local Food Pantries.

C. Manager's Report

Town Manager Stephen H. Burns announced that the rock crushing project in York Beach is in progress, and reminded everyone that they are doing this work for a fixed rate - no matter how long it takes or how much material is there. Mr. Burns also announced that a contract with Civil Consultants for the new police station project has been signed. Also, there next Police Station Building Committee meeting will be held on March 1, 2016. He also reminded citizens that property taxes are due February 5, 2016 and dog licenses are due before January 31, 2016. Mr. Burns visited with Richard Bartlett at the Mackey Skate Park location and said the progress on warming hut project is coming along great. Mr. Burns also announced that there is a new employee in Town Clerk's office - Crystal McKenna. He also stated that the Town is still waiting on cost number from the State for the MDOT Maintenance Facility on Route One. Mr. Burns also gave a reminder that the new Winter Parking Ban will be announced when necessary on a case to case basis.

D. Awards

1. Introduction of New Police Lieutenant

Police Chief Douglas Bracy introduced the new Police Lieutenant, Owen Davis.

E. Reports

1. Municipal Social Services Review Board

F. Citizens' Forum - The Citizens' Forum is open to any member of the audience for comments on any matter. All comments should be respectful in tone and should be directed to the Chair. Comments should be brief and to the point. Questions that require extended answers or that cannot be readily answered will be referred to the Town Manager for follow-up. Anyone who wishes to submit a written request for future agenda items can do so on the form available at this meeting or may obtain the form through the Town Manager's Office.

Public Comment: Ron Nowell

G. Public Hearings

1. Ellis Short Sands Park Ordinance Amendments

Moved by Mr. Macdonald, seconded by Mr. Speers to open the public hearing. Without objection, so moved.

Public Comment: None

Moved by Mr. Macdonald, seconded by Mr. Speers to close the public hearing. Without objection, so moved.

2. Traffic Safety Ordinances Amendments

Moved by Mr. Macdonald, seconded by Mr. Speers to open the public hearing. Without objection, so moved.

Public Comment: None

Moved by Mr. Macdonald, seconded by Mr. Speers to close the public hearing. Without objection, so moved.

3. Parking Permit Program Ordinance Amendments

Moved by Mr. Frederick, seconded by Ms. Sevigny-Watson to open the public hearing. Without objection, so moved.

Public Comment: None

Moved by Mr. Macdonald, seconded by Mr. Speers to close the public hearing. Without objection, so moved.

4. New Business License: Rossi's – New Location

Moved by Mr. Macdonald, seconded by Mr. Speers to open the public hearing. Without objection, so moved.

Public Comment: None

Moved by Mr. Macdonald, seconded by Mr. Speers to close the public hearing. Without objection, so moved.

H. Endorsements

Business Licenses:

- Viewport Corporation DBA: Viewpoint Hotel for Innkeeper; located 229 Nubble Road

- Miller Brothers, LLC DBA: York54 for Food Service and Liquor; located at 449 US Route One
- Miller Brothers, LLC DBA: St. Joe's Coffee for Food Service; located at 449 US Route One

Moved by Mr. Macdonald, seconded by Mr. Speers to approve the following Business Licenses: Viewport Corporation DBA: Viewpoint Hotel for Innkeeper; located 229 Nubble Road, Miller Brothers, LLC DBA: York54 for Food Service and Liquor; located at 449 US Route One, Miller Brothers, LLC DBA: St. Joe's Coffee for Food Service; located at 449 US Route One subject to taxes, fees and inspection being current and compliant with the usual noise stipulations. Vote 5-0, motion passes.

I. Old Business

1. Discussion and Possible Action: Ellis Short Sands Park Ordinance Amendments

Moved by Mr. Macdonald, seconded by Mr. Speers that the Ellis Short Sands Park Ordinance, Section III Area III Bullets C and I; be amended to make them consistent with the traffic Safety Ordinance. Vote 5-0, motion passes.

2. Discussion and Possible Action: Traffic Safety Ordinance Amendments

Moved by Mr. Macdonald, seconded by Mr. Speers that the Traffic Safety Ordinance, Section 14: Miscellaneous Regulation Bullet 5, be amended to prohibit parking on Long Beach Avenue from 0100am until 0400am from May 15 to October 15. Vote 5-0, motion passes.

3. Discussion and Possible Action: Parking Permit Program Ordinance Amendments

Moved by Mr. Macdonald, seconded by Mr. Speers to approve the proposed ordinance amendments to the Parking Permit Program Ordinance. Vote 5-0, motion passes.

4. Discussion and Possible Action: Proposed FY17 Operating Budget

Moved by Mr. Frederick, seconded by Ms. Sevigny-Watson to direct the Town Manager to increase the use of fund-balance to \$300,000 for the FY17 Municipal Operating Budget. Vote 5-0, motion passes.

Moved by Mr. Macdonald, seconded by Ms. Sevigny-Watson for budgeting purposes, to set the COLA for non-union employees at 2.25% for FY17 per the Town Manager's Recommendation. Vote 5-0, motion passes.

5. Discussion and Possible Action: Proposed FY17-21 Capital Program and Capital Budget

This item was discussed in the above item.

6. Discussion and Possible Action: Connector Road

Director of Public Works Dean Lessard and Senior Project Manager at Ransom Consulting Stephen J. Bradstreet did weeks of research over the past few weeks regarding the Connector Road alignment. They had meetings and discussions with Town Planner Dylan Smith and also with the owner of York's Wild Kingdom, Joe Barberi to discuss three proposed alignments and impacts to future development on the Wild Kingdom Property. Mr. Lessard and Mr. Bradstreet recommend the Board move forward with Alignment Option #2.

Moved by Mr. Frederick, seconded by Mr. Speers to approve Ransom Engineers to finalize the conceptual design of preferred alignment Option #2, and prepare an opinion of probable costs for the proposed alignment. Vote 5-0, motion passes.

J. New Business

1. Discussion and Possible Action: Beach Cleaning Contract

Parks and Recreation Director Michael Sullivan gave a presentation on a proposed Beach Cleaning Management Plan and what he and his department feel would be necessities in a contract for such beach cleaning services.

Moved by Mr. Macdonald, seconded by Mr. Frederick to approve a three-year contract RFP for Beach Cleaning Services at Long Sands Beach and York Harbor Beach and to adopt the specifications therein as Selectmen policy on how we mechanically clean and sanitize our beaches. Vote 5-0, motion passes.

2. Discussion and Possible Action: Emergency Management Plan and Ordinance

Police Chief Douglas Bracy gave a basic overview of the Town's Emergency Management Program. The Emergency Management plan is undergoing its first major revision in the last ten years, to bring it into compliance with new FEMA requirements and guidelines. The new plan is being developed into specific annexes, such as emergency support, functional support, incident specific, and external annexes.

K. Future Agendas

L. Other Business

M. Citizens' Forum

Public Comment: None

Adjourn

Moved by Mr. Macdonald, seconded by Mr. Speers to adjourn the meeting at 9:32PM. Without objection, so ordered.

Respectfully submitted,

Melissa M. Avery
Assistant to the Town Manager