

Minutes: York Energy Steering Committee Meeting Thursday, Mar. 4, 2013 York Public Library

Present: Wayne Boardman, Chair, Stephen Kosacz, Paul McGowan, Victoria Simon, Ted Little, and members of the public, Christopher Ring and Peter Ashley.

Wayne called the meeting to order at 6:30 p.m.

1. **Approval of the Jan. 17 minutes.** Postponed due to a lack of quorum of those present at the December 6th meeting.
2. **Update on Village Fire Station attic insulation RFP:** Only one bid was received by the deadline of March 1, 2013 at 1:00PM. Allied Engineering submitted a written proposal to provide the services specified in the RFP for a base fixed fee of \$16, 625. The second proposal submitted by AMEC proposed a fixed fee of \$15,800. However, Rob Yandow reported that the AMEC bid was received by Town Hall after the deadline stated on the RFP and so couldn't be considered. After discussion, the committee voted 4-0 to recommend to the Board of Selectmen that the Allied Engineering bid be approved. Wayne stated that he will provide an explanation of the committee's decision in an email to the Town Manager and request that it go before the Board at its March 11 meeting.
3. **Discussion of Boiler Replacement for Grant House:** The committee decided to change the format of the RFP for replacing the boiler at the Grant House. Instead of specifying a new pellet boiler, the committee decided to rewrite the RFP to allow three options: a pellet boiler, a propane boiler, and an oil boiler. The RFP will be written to require any bidders to include not only the cost of installation but to calculate the approximate total 20-year cost including the estimated price of fuel and maintenance. Members felt that over the life of the equipment, the lower cost of pellet fuel would offset much or all of the added construction and installation costs. Members also felt that other considerations such as the reduced carbon footprint and the in-state source of fuel will be important factors in choosing between options. However, by opening up the RFP to all three types of boilers, the committee should be able to fairly compare the three fuel options and make a case for the best choice. Wayne will re-write the RFP and bring a draft to the next ESC meeting if possible. The vote to proceed with the revision of the RFP was approved 4-0.
4. **Discussion of May 2013 capital ballot item for energy efficiency:** The committee discussed the proposed \$100,000 ballot item and the questions that have been raised by the Budget Committee about the need for this money , given that over \$200,000 is still left from previous town allocations. The committee decided that rather than risk having the item rejected by the Budget Committee or by town voters, we would write a letter to the Board of Selectmen via the Town Manager explaining that the ESC would not object to postponing the \$100,000 capital ballot item to next year. The committee approved this motion 4-0.

The Meeting was adjourned at 8:00 p.m. The next regular meeting is scheduled for Thursday, March 21st, 2013.

Respectfully Submitted,

Wayne Boardman