Town of York
186 York Street
York, Maine 03909-1314

Town Manager/ Selectmen (207)363-1000
Town Clerk/ Tax Collector (207)363-1003
Finance/ Treasurer (207)363-1004
Code Enforcement (207)363-1002
Planning (207)363-1007
Assessor (207)363-1005
Police Department (207)363-1031
Dispatch (207)363-2557
York Beach Fire Department (207)363-1014
York Village Fire Department (207)363-1015
Public Works (207)363-1011
Harbor Master (207)363-1000
Senior Center/ General Assistance (207)363--1036
Parks and Recreation (207)363-1040
Fax (207)363-1009 (207)363-1019
www.yorkmaine.org

BOARD OF SELECTMEN'S MEETING AGENDA
7:00PM MONDAY, JANUARY 13, 2014
YORK LIBRARY

Call to Order

Opening Ceremonies

A. Minutes
1. December 2, 2013 Meeting Minutes
2. December 16, 2013 Meeting Minutes
3. December 19, 2013 Meeting Minutes
4. January 8, 2014 Meeting Minutes

B. Chairman's Report

C. Manager's Report

D. Awards

E. Reports

F. Citizens' Forum – The Citizens' Forum is open to any member of the audience for comments on items listed on this meeting agenda. All comments should be respectful in tone and should be directed to the Chair. Comments should be brief and to the point. Questions that require extended answers or that cannot be readily answered will be referred to the Town Manager for follow-up. Anyone who wishes to submit a written request for future agenda items can do so on the form available at this meeting or may obtain the form through the Town Manager's Office.

G. Approval of Warrant #28

H. Public Hearings
1. New Business License: Nancy's Catering, Inc.
2. New Business License: Morning Glory Inn

I. Endorsements
Business Licenses:

1. Nancy Breen DBA: Nancy's Catering, Inc; Located at 1151 US Route One (Victualers, Liquor, and Special Amusement)
2. Patrick Cragin DBA: Ridge Road Inn; Located at 281 Ridge Road (Hotel/Motel with Cooking Facilities)
3. Douglas and Margery Mindell DBA: Morning Glory Inn; Located at 120 Seabury Road (Bed and Breakfast)
4. Stephen Dunne DBA: Brown's Old Fashion Ice Cream; Located at 232 Nubble Road (Victualers)
5. Mac's Convenience Stores LLC DBA: Circle K #7049; Located at 454 US Route One (Victualers)

J. Old Business

K. New Business

1. Discussion and Possible Action on the Big A Universal Trail and Summit Deck Projects on Mount A
2. Discussion and Possible Action on a Confined Space Rescue Agreement between the York Village Fire Department, the York Water District, the York Sewer District and the York Beach Fire Department
3. Discussion and Possible Action on a Request from the Cape Neddick River Association to Fund a Proposal from Dr. Jones at UNH for a Beach Water Quality Monitoring Program
4. Discussion and Possible Action on Placing the Potential Purchase of the Davis Property on the May Budget Referendum
5. Discussion of FY15 Operating and Capital Budgets
6. Discussion and Possible Action Concerning the Town's Possible Purchase of the Hodgin Parking Lot
7. Discussion and Possible Action on a Three Year Collective Bargaining Agreement with the York DPW Association
8. School Committee Appointment
9. York Housing Authority Appointment
10. Municipal Social Services Review Board Resignation
11. Pole Location Permit: Brave Boat Harbor Road
12. Pole Location Permit: Mountain Road

L. Other Business

M. Citizens' Forum

Adjourn

BOARD OF SELECTMEN'S
MEETING MINUTES
7:00PM MONDAY, DECEMBER 2nd, 2013
YORK LIBRARY

Call to Order

Vice Chairman, Kinley Gregg called the meeting to order at 7:00PM.

Present: Vice Chairman, Kinley Gregg, Scott Fiorentino, Many Andrews, Torbert Macdonald, Town Manager, Robert G. Yandow, Recorder, Melissa M. Avery and members of the press and public

Opening Ceremonies

A. Minutes

None

B. Chairman's Report

Acting Chairman Gregg asked the Town Manager for an update on the Police Station Project, to which Town Manager, Robert G. Yandow replied that there was a meeting between the surveyors for Town and York Wild Kingdom at which the discrepancies between the conflicting surveys had been discussed, along with a Board of Selectmen Work Session on November 22nd with the surveyors. He also stated that the utility plans have been provided to SMRT and David Lay indicated they are close to having a plan set ready for a possible preliminary visit to the Planning Board in January.

C. Manager's Report

On top of Town Manager Yandow's Police Station Project update, he also added that there is a Public Hearing at 12 Barrell Lane Extension at 8:00AM on December 6th in regards to a dock application that has been submitted to the Town.

D. Awards

1. Sohier Park Gift Shop Expansion Bid Award

Back to Agenda

The Parks and Recreation Department put out a Request for Proposals for the Sohier Park Welcome Center Expansion Project.
The following bids were received:

1.	NDC Construction	$198,400.00
2.	Benchmark Construction	$327,000.00
3.	H.L. Patten Construction Co. Inc	$338,000.00
4.	Hardypond Construction	$342,200.00
5.	TPD Construction Co.	$377,000.00
6.	Excel Construction Management, LLC	$392,700.00
7.	Oxland Builders, LLC	$409,200.62
8.	T. Buck Construction, Inc	$581,563.00

Parks and Recreation Director, Michael Sullivan recommended that NDC Construction, of Brewer, Maine be awarded the bid for the Sohier Park Welcome Center Expansion Project. Mr. Sullivan stated that given the wide range in bids, he facilitated a meeting between the project's Architect and the low bidding contractor (NDC Construction) to insure clarity of the specifications and project scope. He stated that after the meeting all parties were all comfortable with NDC's submissions. Mr. Sullivan also noted that a Performance Bond is required as a part of the Sohier Park Welcome Center Expansion Project, which NDC Construction is adhering to.

Moved by Mr. Macdonald, seconded by Ms. Andrews to award the bid for the Sohier Park Welcome Center Expansion Project to NDC Construction of Brewer, Maine in the amount of $198,400. Vote 4-0, motion passes.

2. Police Cruiser Bids

The Police Department solicited bids for the purchase of two 2014 Ford Police Utility Interceptors. The following bids were received:

1.	Yankee Ford	$41,184.00
2.	Quirk Ford	$44,034.00
3.	Starkey Ford	$44,848.00
4.	Casco Ford	$49,122.00

Chief of Police, Douglas Bracy recommended that Yankee Ford be awarded the bid for the two 2014 Ford Police Utility Inceptors.

Moved by Ms. Andrews, seconded by Mr. Fiorentino to accept the transfer of $41,184.00 from the Police Capital Vehicle account to Yankee Ford for the purchase of two 2014 Ford Police Utility Interceptors. Vote 4-0, motion passes.

E. <u>Reports</u>

1. New FEMA Floodplain Maps

Back to Agenda

Community Development Director, Stephen H. Burns stated that the Federal Emergency Management Administration (FEMA) has drafted a new Flood Insurance Study and Flood Insurance Rate maps for York County; The Study is the explanation of how FEMA created the maps, and the maps are what the Town will use to regulate floodplain land use in York. The Town of York has been a participant in the National Flood Insurance Program since the 1970's and will be obligated to adopt the new documents into the Town's Floodplain Management Ordinance when FEMA announces that they are ready. Community Development will initiate a broad public outreach to stakeholders with a direct mailing to property owners in the new 100-year floodplain areas. FEMA will provide the Town with a 2 week notice before the beginning of their 90 day "Appeal Period" that allows anyone, the Town and/or individual property owners, to file engineering-based challenges to FEMA's work, methods, maps, etc. After FEMA has worked through the appeals, they will notify the Town by issuing a Letter of Final Determination, and at that time the Town will have 6 months from that date to adopt the Maps and Study into the Floodplain Management Ordinance.

F. **Citizens' Forum** – The Citizens' Forum is open to any member of the audience for comments on items listed on this meeting agenda. All comments should be respectful in tone and should be directed to the Chair. Comments should be brief and to the point. Questions that require extended answers or that cannot be readily answered will be referred to the Town Manager for follow-up. Anyone who wishes to submit a written request for future agenda items can do so on the form available at this meeting or may obtain the form through the Town Manager's Office.

Public Comment:

Richard Smith
Charlie Steedman
Mike Micciche
Sam Horn
Brian McGann
Terry Lohmann
Dave McCarthy

G. **Approval of Warrant #22**

Moved by Ms. Andrews, seconded by Mr. Fiorentino to approve Warrant #22. Vote 4-0, motion passes.

H. **Public Hearings**

None

I. **Endorsements**

Business Licenses:

Back to Agenda

1. York Elks Lodge #2788 DBA: York Elks Lodge #2788; Located at 1704 US Route One for Victualers/Liquor/Special Amusement/Coin Operated Amusement

Moved by Ms. Andrews, seconded by Mr. Fiorentino to approve the following license: York Elks Lodge #2788 DBA: York Elks Lodge #2788; Located at 1704 US Route One for Victualers, Liquor, Special Amusement and Coin Operated Amusement subject to taxes, fees and inspections being current and compliant with the usual noise stipulations. Vote 4-0, motion passes.

J. Old Business

1. Discussion and Possible Action Regarding Potential Dangerous Building at 1 Justin Circle

On April 30, 2013, Code Enforcement Officer, Amber Harrison received a complaint regarding an unsafe structure at 1 Justin Circle. After discussion with the property owner, Ms. Harrison recommended the Board of Selectmen schedule a Public Hearing on December 16, 2013 to discuss the condition of the dangerous outbuilding at 1 Justin Circle.

Moved by Ms. Andrews, seconded by Mr. Fiorentino to approve scheduling a Public Hearing on December 16, 2013 to receive input concerning the Code Enforcement Officer's opinion that the outbuilding located at 1 Justin Circle (Map 94 Lot 84 Unit I) may constitute a dangerous building. Vote 4-0, motion passes.

K. New Business

1. Discussion and Possible Action on Acceptance of MDOT Small Harbor Improvement Grant

Director of Public Works, Dean Lessard with the help of CLD Consulting Engineers submitted a letter of intent to apply for a 2012 Small Harbor Improvement Program (SHIP) Grant with the Maine Department of Transportation (MDOT). In October of 2012 Town staff received a letter that the project was not funded. Since that time the Department of Public Works has continued to discuss the proposed Fisherman's Walk project with MDOT and have made changes to the project to improve the application for State funding though the SHIP Grant program. Mr. Lessard asked the Board to approve the submittal of a 2013 grant application to Maine Department of Transportation's Small Harbors Improvement Program in order to secure funds for the Department of Public Works' proposed Fisherman's Walk pathway improvements.

Moved by Mr. Macdonald, seconded by Ms. Andrews to approve the submittal of a 2013 grant application to Maine DOT's Small Harbor's Improvement

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Program in order to secure funds for the Department of Public Works' proposed Fisherman's Walk pathway improvements. Vote 4-0, motion passes.

2. Discussion and Possible Action on Removal of the Chairman

At the November 4, 2013 meeting members of the Board of Selectmen directed the Town Manager to solicit a legal opinion from the Town Attorney regarding a process for possible removal of the Board of Selectmen Chairman. Ms. Gregg read the legal opinion, dated November 27, 2013 from Durward Parkinson, Town Attorney into the record.

Mr. Fiorentino stated that after reviewing the Town Attorneys opinion on removing the sitting Chair, he wishes to withdraw any further discussion regarding a vote of no confidence for the current Chair, he personally does not want to take any more of the Board's time discussing the matter. Mr. Fiorentino had suggestions that he thinks will help the Board to continue to work productively: Reinstitute the two Citizens' Forums where as the first is for relevant topics being discussed on the current agenda and the later forum is for all other concerns the citizens have; When citizens speak in forum they should be respectful in nature to the Board members and Town Manger; Also when citizens speak in forum they should speak directly to the Chair and not expect a response and/or debate; Any citizen that is antagonizing, disrespectful or rude during the forum should be warned and silenced immediately by the Chair to keep proper decorum; Pertaining to contentious issues, the Board should take advantage of work sessions, open to the public, aired other than Monday evenings when the Board needs to discuss numerous agenda items. Mr. Fiorentino also asked that the Chair provide an outline to the Board of what he is forecasting as issues within the next six months and ask for input from the Board members on how they may assist him in scheduling and addressing each request. He also stated that what he feels is most important, is that the Chair and the Town Manager improve their lines of communication.

Mr. Macdonald stated that to the issue of the Board working together, he repeats a comment he made at the last meeting that the Board of Selectmen and Town Department Heads should schedule a work session together, at which they would go over the Comprehensive Plan and rank collectively what the vision of priorities are for policy attention.

3. Discussion and Possible Action on Scheduling Interviews with Town Attorney Candidates

At the November 4, 2013 meeting the Board of Selectmen discussed the process for interviewing the three law firms that the Board had previously identified as candidates for the Town's Attorney (Salaried Solicitor). The Board of Selectmen agreed to develop two potential questions each that could be asked of all three finalists. After discussion the Board's final list of questions is as follows:

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1. 10-15 Minutes to introduce yourself and your firm
2. The voters of York have recently amended its Home Rule Charter to provide that Town counsel be appointed by the Board of Selectmen rather than by the Town Manager. By what process do you propose to interact with, and take direction from, the Board?
3. Explain briefly your experience on intellectual property and technology laws especially concerning cable TV, high speed cable franchising fees, whole town Wi-Fi and cell tower installation in the interest of municipalities
4. In reference to our current Police Station Project, not necessarily being familiar with the specific details concerning unapproved stock piles, wetland infringements, property line disputes and signed contracts for land acquisition by the Town; what would be your firm's initial approach to understanding the project in its legal and permitting complexities?
5. Explain briefly your experience in coastal zone management, state mandated coastal policies, and particularly the MS4 program
6. What is your experience in litigating environmental issues on behalf of municipalities?
7. When do you feel verbal communication is acceptable and when should it be written communication?

The Board authorized the Town Manager to check the availability of the three selected firms, to schedule a single work session for Town Counsel interviews the week of December 16, 2013.

4. Discussion and Possible Action Regarding a Boundary Line Agreement with York Wild Kingdom and the Calling of a Special General Referendum

In August and September surveyors from Civil Consultants of South Berwick, Maine performed a boundary line survey for the York Wild Kingdom. The survey was directed at the boundary line between the York Wild Kingdom property and the Town of York property that had been purchased from Donald Blinn and the Horn family and had previously been surveyed by BH2M on behalf of the Town. The Civil Consultants survey reflected variances with the BH2M survey in two particular areas. The first area is where the former Blinn property abutted the York Wild Kingdom property and the second area is where the former Horn property abutted the York Wild Kingdom property.

On Wednesday, November 20, 2013 the Town Manager met with Joe Barberi of the York Wild Kingdom, along with Tom McCullum of Civil Consultants and Bob Libby of BH2M, Chairman Nowell was also in attendance at this meeting. During this meeting the variances in the two surveys were discussed as were potential resolutions to the variances. Both surveyors indicated that they could

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understand how the other arrived at their conclusions based on reading of the available deeds. At the end of the meeting there was some general consensus that the Civil Consultants survey line may be in the best interests of all parties. It was also determined that there should be a work session with the Board of Selectmen so that the surveyors could explain to the Board how they each arrived at their survey conclusions.

On Friday, November 22, 2013 a work session with the Board of Selectmen was conducted at the York Public Library. During the work session the same information was presented by the surveyors and the Selectmen present at the work session asked questions of the surveyors. During the discussion, the option of selecting either the BH2M survey or the Civil Consultants survey was discussed as was the option of splitting the difference between the two surveys. It was also pointed out that both surveys were legitimate and based on interpretations and research. During the meeting the question was posed as to whether the voters would have to approve any boundary line agreement between the two parties and the Town Manager was directed to solicit Maine Municipal Association Legal Services Department for an opinion on that question.

On Monday, November 25, 2013 an opinion was received from Richard Flewelling, Assistant Director of the Legal Services Department. Mr. Flewelling's opinion was that because the Town would have to issue a release deed or quit claim deed releasing any claim to property on the other side of the agreed upon boundary line, that would constitute a conveyance and, therefore, the voters would have to approve that action.

Town Manager, Robert G. Yandow stated that after doing research on the prospect of holding a Special General Referendum in the event that it became necessary, he found that regarding the timing, 45 days would be necessary after approval of a warrant before the meeting could be held, making the earliest possible date be February 4, 2014. After discussion with the York High School administration, the earliest available date to use the gymnasium would be March 4, 2014. Any Special General Referendum in this matter would consist of a one question, yes or no ballot and would be hand counted. Mr. Yandow went on to explain the differences between the two surveys and noted that there is no claim that either of the two are incorrect, both surveyors can justify their results based on their research and interpretation of historical information.

Mr. Macdonald read a letter from absent Chairman, Ron Nowell into the record.

5. Appointments to the Tax Task Force

Moved by Mr. Macdonald, seconded by Ms. Andrews to appoint Harold T. O'Rourke and Richard Bilden to the Tax Task Force as Regular members with terms expiring June 30, 2016. Vote 4-0, motion passes.

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Moved by Mr. Macdonald, seconded by Mr. Fiorentino to appoint Leonard Dorrian to the Tax Task Force as a Regular member with a term expiring June 30, 2015. Vote 3-1, Ms. Gregg opposed, motion passes.

6. Letter of Approval for Games of Chance

Moved by Mr. Macdonald, seconded by Ms. Andrews to approve the 2014 Blanket Letter of Approval for Games of Chance. Vote 4-0, motion passes.

7. Pole Location Permit: Woodside Meadows

Moved by Mr. Macdonald, seconded by Ms. Andrews to approve the Pole Location Permit for one pole on Woodside Meadow Road in a southerly direction, 325 feet from pad-mount #12. Vote 4-0, motion passes.

L. Other Business

None

M. Citizens' Forum

Public Comment: None

Adjourn

Moved by Ms. Andrews, seconded by Mr. Fiorentino to adjourn the meeting at 10:22PM.

Respectfully submitted,

Melissa M. Avery

Melissa M. Avery, Recorder

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BOARD OF SELECTMEN'S
MEETING MINUTES
6:15/7:00PM MONDAY, DECEMBER 16TH, 2013
YORK LIBRARY

6:15PM: Tax Task Force Interview
6:30PM: Conservation Commission Interview
6:45PM: Energy Efficiency Steering Committee Interview

7:00PM: Call to Order

Chairman Ronald Nowell called the meeting to order at 7:00PM

Present: Chairman Ronald Nowell, Vice Chairman Kinley Gregg, Scott Fiorentino, Mary Andrews, Torbert Macdonald, Town Manager, Robert G. Yandow, Recorder, Melissa M. Avery and members of the press and public.

Opening Ceremonies

A. Minutes

1. November 18, 2013 Meeting Minutes

Moved by Ms. Gregg, seconded by Mr. Fiorentino to approve the November 18, 2013 Meeting Minutes. Vote 5-0, motion passes.

B. Chairman's Report

Chairman Ronald Nowell noted that he received a notice from Time Warner Cable regarding the canceling of NECN and his opinion and the opinion of the public that he has heard from, is very negative on this action.

C. Manager's Report

Town Manager, Robert G. Yandow also mentioned Time Warner Cable's cancellation of New England Cable News and that he stated that expressed his own disappointment, along with the other citizens' to the representative that he has contact with for the company. Also, Mr. Yandow wanted to acknowledge two generous donations to the General Assistance Fund, one for $15,000 from Leeward Landing and one for $1,000 from the Rainville family of Hookset, New

Back to Agenda

Hampshire. Town Manager Yandow gave a brief update on the Police Station project, stating that Town Engineer, Andrew Johnston will be meeting with the third party reviewers for the Planning Board his coming week and the project is scheduled with the Planning Board for a sketch review on January 9, 2014.

D. Awards

None

E. Reports

1. Introduction of New Police Sergeant and New Police Officer

Police Chief, Douglas Bracy introduced Andrew Simmons of New York, as a new Police Officer for the Town of York. Chief Bracy also pinned the current Acting Sergeant, Steve Spoffard as a new Sergeant for the Town of York's Police Department.

2. York Community Dialogue Report Regarding Davis Property

York Community Dialogue Steering Committee Chairman, Ron McAllister and Community Development Director, Steve Burns gave a report of a joint venture involving the Town's Community Development Department and the York Community Dialogue, identifying the principal issues surrounding the Town's possible purchase of land in York Village owned by the Davis family.

Both the Community Development Department and the York Community Dialogue came away from the October and November group discussions and site walks with a keen sense that those attending the programs understand the David land provides a once in a life time opportunity for the Town as there is nowhere else in the Village with so much undeveloped private property.

After discussion, the Board decided to put a discussion and possible action item on the next Board of Selectmen's meeting agenda in regards to the next steps on the topic of the Davis property.

F. Citizens' Forum – The Citizens' Forum is open to any member of the audience for comments on items listed on this meeting agenda. All comments should be respectful in tone and should be directed to the Chair. Comments should be brief and to the point. Questions that require extended answers or that cannot be readily answered will be referred to the Town Manager for follow-up. Anyone who wishes to submit a written request for future agenda items can do so on the form available at this meeting or may obtain the form through the Town Manager's Office.

Public Comment: None

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G. Approval of Warrant #24

Moved by Mr. Macdonald, seconded by Ms. Andrews to approve Warrant #24. Vote 5-0, motion passes.

H. Public Hearings

1. Continuation of Maynard Dock Application at 12 Barrel Lane Extension

This is a continuation of an on-site Public Hearing that was held on December 6, 2013 at 12 Barrell Lane Extension.

Public Comment: Sandra Guay
Zachary Taylor
David Gittins
David Henderson
Joey Donnelly

Moved by Mr. Macdonald, seconded by Ms. Andrews to close the Public Hearing at 9:00PM. Vote 5-0, motion passes.

Moved by Mr. Macdonald, seconded by Ms. Gregg to remand the Maynard Dock Application: 12 Barrell Lane Extension back to the Harbor Board for re-hearing. Vote 5-0, motion passes.

Chairman Nowell called a brief recess at 9:06PM. The meeting was called back to order at 9:14PM.

2. Possible Sale of Town Owned Property at 41 Railroad Avenue Extension

Moved by Ms. Gregg, seconded by Ms. Andrews to open the Public Hearing at 9:14. No objection, so moved.

Public Comment: None

Moved by Ms. Gregg, seconded by Ms. Andrews to close the Public Hearing at 9:16PM. Vote 5-0, motion passes.

3. Possible Dangerous Building at 1 Justin Circle

Moved by Ms. Gregg, seconded by Ms. Andrews to open the Public Hearing at 9:17PM. No objection, so moved.

Public Comment: None

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Moved by Mr. Macdonald, seconded by Ms. Gregg to close the Public Hearing at 9:18PM. Vote 5-0, motion passes.

I. Endorsements

Business Licenses:

1. Anthony Graziano DBA: Anthony's Food Shop Inc. (Victualers); Located at 679 US Route One
2. Old York Historical Society (Victualers); Located at 3 Lindsay Road
3. Trustees of the Charity Fund of St. Aspinquid Lodge DBA: St. Aspinquid Lodge #198 (Victualers/Flea Market); Located at 101 Long Sands Road
4. Betty Weaver DBA: Lobster Barn (Victualers/Liquor/Coin-Operated Amusement); Located at 1000 US Route One
5. Cumberland Farms (Victualers); Located at 230 York Street
6. Michael McGrath DBA: View Point Hotel (Hotel/Motel with Cooking Facilities); Located at 229 Nubble Road
7. Miller Brothers LLC DBA: St. Joes Coffee (Victualers); Located at 449 US Route One Suite 104
8. Miller Brothers LLC DBA: York 54 (Victualers/Liquor); Located at 449 US Route One Suite 105

Moved by Ms. Gregg, seconded by Ms. Fiorentino to approve Anthony Graziano DBA: Anthony's Food Shop Inc. for Victualers; Located at 679 US Route One, Old York Historical Society for Victualers; Located at 3 Lindsay Road, Trustees of the Charity Fund of St. Aspinquid Lodge DBA: St. Aspinquid Lodge #198 for Victualers and Flea Market; Located at 101 Long Sands Road, Betty Weaver DBA: Lobster Barn for Victualers, Liquor and Coin-Operated Amusement; Located at 1000 US Route One, Cumberland Farms for Victualers; Located at 230 York Street, Michael McGrath DBA: View Point Hotel for Hotel/Motel with Cooking Facilities; Located at 229 Nubble Road, Miller Brothers LLC DBA: St. Joes Coffee for Victualers; Located at 449 US Route One Suite 104, and Miller Brothers LLC DBA: York 54 for Victualers and Liquor; Located at 449 US Route One Suite 105, subject to taxes, fees and inspections being current and compliant with the usual noise stipulations. Vote 5-0, motion passes.

J. Old Business

Chairman Nowell moved "Old Business" to combine it with "Other Business" further in the agenda.

K. New Business

1. Discussion and Possible Action on Maynard Dock Application at 12 Barrell Lane Extension

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On Friday, December 6, 2013 the Board of Selectmen conducted an onsite Public Hearing at 12 Barrell Lane Extension in regards to an application for a new dock at that location, pursuant to Title 38, Section 1022 M.R.S.A. During the onsite Public Hearing input from the applicant, Steven Maynard, his representative Zack Taylor and his attorney Sandra Guay, along with members of the Harbor Board and general public were received by Board of Selectmen Vice Chairman, Kinley Gregg and Selectman, Torbert Macdonald.

This item was voted on, out of order, previously in the meeting with the following motion:
"Moved by Mr. Macdonald, seconded by Ms. Gregg to remand the Maynard Dock Application: 12 Barrell Lane Extension back to the Harbor Board for re-hearing. Vote 5-0, motion passes."

2. Discussion and Possible Action on a Purchase and Sale Agreement for 41 Railroad Avenue Extension

The Town-owned property at 41 Railroad Avenue Extension was approved for sale by the voters on May 21, 2011. The property has been listed by Gosselin Realty Group and was most recently marketed for a price of $20,000. The property was analyzed by Albert Frick, site evaluator, in 2003 and Mr. Frick's finding was that the construction of a dwelling and driveway won the lot would require wetland filling for both and as a result the lots has been determined to be unbuildable by the Code Enforcement Office.

Moved by Ms. Andrews, seconded by Mr. Fiorentino to approve a Purchase and Sale Agreement in the amount of $10,000 with James Logan and Isaiah Plante for the Sale of Town-owned property at 41 Railroad Avenue Extension. Vote 2-3, Ms. Gregg, Mr. Nowell and Mr. Macdonald against, motion fails.

3. Discussion and Possible Action Regarding a Possible Dangerous Building at 1 Justin Circle.

Town of York Code Enforcement Officer, Amber Harrison received a complaint on April 30, 2013 regarding a vacant structure being well beyond repair and a danger to the immediate area at 1 Justin Circle. After a visit to the property and discussion with the property owner, Ms. Harrison's opinion is that the building falls under the Town and State Statues for a "Dangerous Building".

After the meeting materials were put together for this meeting, Ms. Harrison had a discussion with the property owner and his representative where they stated they may be willing to work with the Town in bringing the building to safety standards or re-building. As a result, Ms. Harrison asked the Selectmen for a 30 day extension on any action on this issue and she will bring it back in front of the Selectmen within 30 days to which they agreed.

4. Energy Efficiency Committee Appointments

Back to Agenda

The Energy Efficiency Committee Chair, Wayne Boardman made the request that Chris Ring, currently an alternate be moved to a regular member and fill the vacant term of Phyllis Newmann, who previously resigned from the committee. Due to busy schedules, the Chair is also asking that Paul McGowan, a current regular member and Stephen Kosacz, a current alternate member switch their current regular/alternate appointments. Nan Graves, whom was interviewed before this meeting by the Board of Selectmen, if appointed would be filling the vacant alternate position.

Moved by Mr. Macdonald, seconded by Mr. Fiorentino to appoint Chris Ring as a regular member of the Energy Efficiency Steering Committee with a term expiring June 30, 2015; Paul McGowan as an alternate member of the Energy Efficiency Steering Committee with a term expiring June 30, 2014; Stephen Kosacz as a regular member of the Energy Efficiency Steering Committee with a term expiring June 30, 2014; and Nan Graves as an alternate member of the Energy Efficiency Steering Committee with a term expiring June 30, 2016, contingent on a written request from Paul McGowan regarding the change of his member status. Vote 5-0, motion passes.

5. Conservation Commission Appointment

Moved by Mr. Macdonald, seconded by Ms. Andrews to appoint Michael Modern as a regular member of the Conservation Commission with a term expiring June 30, 2016. Vote 5-0, motion passes.

6. Tax Task Force Appointment

Moved by Ms. Gregg, seconded by Ms. Andrews to appoint Harry Kulger as a regular member of the Tax Task Force with a term expiring June 30, 2015. Vote 5-0, motion passes.

7. Pole Location Permit: Main Street

Moved by Mr. Macdonald, seconded by Ms. Gregg to approve the Pole Location Permit for one pole on Main Street in a southerly direction, 30 feet from pole #26. Vote 5-0, motion passes.

L. Other Business

Chairman Nowell joined Old Business from previously in the Agenda with Other Business. He stated that he was unable to attend the last few meetings and that he questions the Police Station Project going forward to the Planning Board in light of the current boundary dispute.

Ms. Andrews noted that she has had comments from several citizens regarding Paras Pizza and the disrepair of the building. She asked for an update from the

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Town Manager and/or Code Enforcement Office on the status of their project and Building Permits.

M. Citizens' Forum

Public Comment: None

Adjourn

Moved by Ms. Andrews, seconded by Mr. Gregg to adjourn the meeting at 9:47PM.

Respectfully Submitted,

Melissa M. Avery, Recorder

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BOARD OF SELECTMEN'S
MEETING MINUTES
9:00AM THURSDAY, DECEMBER 19TH, 2013
YORK LIBRARY

Call to Order

Vice Chairman Kinley Gregg called the meeting to order at 9:00AM

Present: Vice Chairman, Kinley Gregg, Mary Andrews, Torbert Macdonald, Recorder, Melissa M. Avery and members of the public

Opening Ceremonies

A. Public Hearings

1. New Business License: Some Brewing Company LLC

Moved by Ms. Andrews, seconded by Mr. Macdonald open the Public Hearing at 9:01AM. No objection, so moved.

Public Comment: None

Moved by Ms. Andrews, seconded by Mr. Macdonald to close the Public Hearing at 9:02AM. No objection, so moved.

B. Endorsements

Business Licenses:

1. David Rowland DBA: Some Brewing Company (Liquor); Located at 1 York Street

Moved by Mr. Macdonald, seconded by Ms. Andrews to approve the following license: David Rowland DBA: Some Brewing Company (Liquor); Located at 1 York Street subject to taxes, fees and inspections being current and compliant with the usual noise stipulations. Vote 3-0, motion passes.

Adjourn

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Moved by Ms. Andrews, seconded by Mr. Macdonald to adjourn the meeting at 9:05AM.

Respectfully submitted,

Melissa M. Avery

Melissa M. Avery, Recorder

DRAFT

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BOARD OF SELECTMEN'S
MEETING MINUTES
8:00AM WEDNESDAY, JANUARY 8, 2014
YORK TOWN HALL

Call to Order

Chairman Nowell called the meeting to order at 8:03AM

Present: Chairman, Ronald Nowell, Vice Chairman, Kinley Gregg, Mary Andrews, Scott Fiorentino, Torbert Macdonald and Town Manger, Robert G. Yandow

Executive Session: Union Contracts; Pursuant to MRSA Title 1, Section 405 (6)(D)

Moved by Ms. Andrews, seconded by Ms. Gregg to enter into Executive Session at 8:04AM. Vote 4-1, Mr. Nowell against, motion passes.

Moved by Ms. Gregg, seconded by Mr. Fiorentino to exit out of Executive Session at 9:01AM. Vote 3-0, Mr. Macdonald and Ms. Andrews left the meeting before the motion, motion passes.

Respectfully submitted,

Robert G. Yandow

Town Manger, Robert G. Yandow

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PUBLIC HEARING NOTICE

January 13, 2014
7:00PM
York Public Library

The Selectmen will hold a Public Hearing on January 13, 2014 regarding New Business License Applications for the following:

- Nancy Breen DBA: Nancy's Catering Inc. (Victualers/Liquor/Special Amusement); Located at 1151 US Route One
- Douglas Mindell DBA: Morning Glory Inn (Bed and Breakfast); Located at 120 Seabury Road

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AGENDA ITEM NUMBER: ____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: January 8, 2014	**Type of Action:**
Date Action Requested: January 13, 2014	☐ **Procedural** ☒ **Formal Action**
Regular X **Work Session** __	☐ **Other:** _____
Subject: Business License Applications (5)	

TO: **BOARD OF SELECTMEN**

FROM: Kathryn Newell, Code Enforcement Officer

RECOMMENDATION: Approve Business License Applications (5)

PROPOSED MOTION: *I move to approve the following licenses:*

1. Nancy Breen DBA: Nancy's Catering, Inc; Located at 1151 US Route One for Victualers, Liquor, and Special Amusement
2. Patrick Cragin DBA: Ridge Road Inn; Located at 281 Ridge Road for Hotel/Motel with Cooking Facilities
3. Douglas and Margery Mindell DBA: Morning Glory Inn; Located at 120 Seabury Road for Bed and Breakfast
4. Stephen Dunne DBA: Brown's Old Fashion Ice Cream; Located at 232 Nubble Road for Victualers
5. Mac's Convenience Stores LLC DBA: Circle K #7049; Located at 454 US Route One for Victualers

... subject to taxes, fees and inspections being current and compliant with the usual noise stipulations

Discussion: All appropriate departments have been notified and given approval, see attached.

FISCAL IMPACT:

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DEPARTMENT LINE ITEM ACCOUNT:
BALANCE IN LINE ITEM IF APPROVED:

Prepared By: Melina M. Avery

Reviewed By: Robert B. Yandow

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Town of York

186 York Street
York, Maine 03909-1314

Town Manager/ Selectmen (207)363-1000

Town Clerk/ Tax Collector (207)363-1003

Finance/ Treasurer (207)363-1004

Code Enforcement (207)363-1002

Planning (207)363-1007

Assessor (207)363-1005

Police Department (207)363-1031

Dispatch (207)363-2557

York Beach Fire Department (207)363-1014

York Village Fire Department (207)363-1015

Public Works (207)363-1011

Harbor Master (207)363-1000

Senior Center/ General Assistance (207)363-1036

Parks and Recreation (207)363-1040

Fax (207)363-1009 (207)363-1019

www.yorkmaine.org

TO: Board of Selectmen

FROM: Kathryn Newell
Code Enforcement Officer

DATE: January 8, 2014

RE: **LICENSE INSPECTIONS AND RECOMMENDATIONS**

Based on my review, I recommend the following position on the Licenses to be heard on January 13, 2014.

ENDORSEMENTS

Nancy Breen
DBA: Nancy's Catering, Inc. **MAP 22/LOT 6**
Victualers/Liquor/Special Amusement

Nancy Breen
P.O. Box 574
Ogunquit, ME 03907

FACILITY	Restaurant/49 Seats
ZONE	RT 1-5
USE	Conforming, Existing
RECOMMENDATION	Approval

Patrick Cragin
DBA: Ridge Road Inn. **MAP 32/LOT 149**
Hotel/Motel

Patrick Cragin
P.O. Box 250
Dover, NH 03821

FACILITY	Hotel/Motel with Cooking Facilities/ 18 Rooms
ZONE	RES-7
USE	Conforming, Existing
RECOMMENDATION	Approval

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Bill & Bonnie Alstrom
DBA: Morning Glory Inn **MAP 70/LOT 16**
Bed & Breakfast

Bill & Bonnie Alstrom
120 Seabury Road
York, ME 03909

FACILITY	Bed & Breakfast/ 3 Rooms
ZONE	RES-1A
USE	Conforming, Existing
RECOMMENDATION	Approval

Stephen Dunne
DBA: Brown's Ice Cream **MAP 25/LOT 203**
Victualers

Stephen Dunne
P.O. Box 665
York Beach, ME 03910

FACILITY	Ice Cream Shop/Specialty Foods
ZONE	RES-5
USE	Conforming, Existing
RECOMMENDATION	Approval

Mac's Convenience Stores, LLC
DBA: Circle K #7049 **MAP 48/LOT 23**
Victualers

Mac's Convenience Stores, LLC
P.O. Box 347
Columbus, IN 47202

FACILITY	Convenience Store w/food prep
ZONE	RT 1-3
USE	Conforming, Existing
RECOMMENDATION	Approval

PH ✓

TOWN OF YORK- (186 York Street, York Me 03909)
BUSINESS LICENSE APPLICATION

Business Name NANCY's
Business Location 1151 US ROUTE # 1
CAPE NEDDICK, ME
Telephone Number 207-641-2813

OWNER'S Name and Mailing Address NANCY'S CATERING INC
P.O. BOX 574
OGUNQUIT, MAINE 03907

APPLICANT'S Name and Mailing Address NANCY BREEN
P.O. BOX 574
OGUNQUIT, ME. 03907

Is applicant same operator as prior year? ☐ Yes ☒ No

INSPECTION DATA (Office Use Only)		
DEPARTMENT	DATE	INITIALS
Zoning/Land Use	5 DEC 13	[illegible]
Building Structural		
Electrical		
Plumbing		
Fire	1/8	Bridges
Tax Collector	12/3	Szeniawski

APPLICATION FEE IS $50.00 PLUS $25 PER SUBSEQUENT LICENSE. PLEASE CHECK APPLICABLE BOX(ES) BELOW AND ADD THE FEE INDICATED TO YOUR APPLICATION FEE. MAKE CHECK PAYABLE TO THE TOWN OF YORK.

MAP/LOT: 22-6
License Year: 2014
No. Of Seats: 49
No. Of Parking Spaces: 21

New License (One Time $30 Fee): (YES) NO

License Renewal: YES (NO)

Bed and Breakfast License: # of Rooms_____

Hotel/Motel with Cooking Facilities: # of Rooms_____

Is Your Establishment Closed for More Than 120 Consecutive Days? YES (NO)

REQUESTING THE FOLLOWING LICENSES:
✓ $25.00 Victualers
✓ $25.00 Liquor
✓ $25.00 Special Amusement
___ $25.00 Bottle Club
___ $25.00 Theater
___ $25.00 Dance Hall
___ Coin-OP Amusement ($75 each or $250 for 3 or more)

Nature of Entertainment (If Applicable):
_____

___ Bed and Breakfast ($10 Per Room): Total_____

___ Hotel/Motel with Cooking Facilities ($25 Per Every 10 Rooms): Total_____

Have you ever been convicted of a Felony? YES (Please Explain) _____ NO X

I certify the above statements are true and understand false statements may be cause to revoke a license.

10/22/2013
Date

Nancy E. Breen
Applicant's Signature

Please Read and Initial the Following Statements:

NB I understand that a license is required before operating or conducting any business or activity governed by the Town of York Licensing Ordinance.
NB I understand that a Town of York Business License must be filled out COMPLETELY and all fees are to be paid before my license is considered for re/approval
NB I understand that before my business license is issued I must have and pass a full inspection by the Town of York Code Enforcement Office and Fire Department.
NB I understand that as a business owner I am responsible for calling and setting up an appointment for an inspection and any necessary follow-up inspection with the Code Enforcement Office and Fire Department
NB I understand that I will not be granted re/approval of a business license through the Town of York until all inspections and taxes on my business are made current and compliant.

Business Owner Signature Nancy Breen

Business Manager Signature (If Applicable)_____

Date

Town Manager for the Board of Selectmen

Issued pursuant to the provisions of Title 30A MRSA Chapter 3811 through 3814

AMT. RECD. 155.00 RECEIPT NO. 2606 RECEIPT DATE 11/3/13 MI PM MM MS

mmr

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Melissa M. Avery

From: David K. Bridges
Sent: Wednesday, January 08, 2014 11:08 AM
To: Melissa M. Avery
Cc: David K. Bridges
Subject: Re: Inspection: Nancy's

Yes Nancy's has been done. You can grant them their licenses. Dave

Sent from my iPhone. Dave

On Jan 8, 2014, at 9:34 AM, "Melissa M. Avery" <mmavery@yorkmaine.org> wrote:

> Have either of you done an inspection at Nancy's Catering, 1151 US Route One (Where Lucia's Kitchen was)
>
> Thanks,
> Missy
>
> ---
>
> Melissa M. Avery
> *Assistant to the Town Manager*
>
> Town of York, Maine
> 186 York Street, York, ME 03909
> Phone: (207) 363-1000 - Fax: (207) 363-1019
>
> Please consider the environment before printing this email.
>
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Melissa M. Avery

From: Mary-Anne Szeniawski
Sent: Tuesday, December 03, 2013 11:10 AM
To: Melissa M. Avery
Subject: RE: New Business License - Nancy's

If it's new, she won't owe anything for this year.

Mary-Anne Szeniawski
Town Clerk/Tax Collector
Town of York, Maine
186 York Street, York, ME 03909-1314
i: www.yorkmaine.org
e: mszeniawski@yorkmaine.org
p: (207) 363-1003, Ext. 272
f: (207) 363-1009

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From: Melissa M. Avery
Sent: Tuesday, December 03, 2013 10:18 AM
To: Mary-Anne Szeniawski; David K. Bridges; David Apgar
Cc: Melissa M. Avery
Subject: New Business License - Nancy's

Attached is a New Business License for Nancy's at 1151 US Route One. (0022-0006)

Let me know when you've had a chance to review.

Thank you!
Missy

Melissa M. Avery
Assistant to the Town Manager

Town of York, Maine
186 York Street, York, ME 03909
Phone: (207) 363-1000 - Fax: (207) 363-1019

Please consider the environment before printing this email.

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Department of Public Safety
Division

Liquor Licensing & Inspection

Promise by any person that he or she can expedite a liquor license through influence should be completely disregarded.
To avoid possible financial loss an applicant, or prospective applicant, should consult with the Division before making any substantial investment in an establishment that now is, or may be, attended by a liquor license.

BUREAU USE ONLY
License No. Assigned:
Class:
Deposit Date:
Amt. Deposited:

PRESENT LICENSE EXPIRES _____

INDICATE TYPE OF PRIVILEGE: ☐ MALT ☐ SPIRITUOUS ☐ VINOUS

INDICATE TYPE OF LICENSE:

- ☑ RESTAURANT (Class I,II,III,IV)
- ☐ HOTEL-OPTIONAL FOOD (Class I-A)
- ☐ CLASS A LOUNGE (Class X)
- ☐ CLUB (Class V)
- ☐ TAVERN (Class IV)
- ☐ RESTAURANT/LOUNGE (Class XI)
- ☐ HOTEL (Class I,II,III,IV)
- ☐ CLUB-ON PREMISE CATERING (Class I)
- ☐ GOLF CLUB (Class I,II,III,IV)
- ☐ OTHER: _____

REFER TO PAGE 3 FOR FEE SCHEDULE

ALL QUESTIONS MUST BE ANSWERED IN FULL

1. APPLICANT(S) –(Sole Proprietor, Corporation, Limited Liability Co., etc.) NANCY BREEN **DOB:** 5/12/1958	**2. Business Name (D/B/A)** /
DOB:	1151 US Route #1
DOB:	**Location (Street Address)** Cape Neddick, Me. 03902
Address	**City/Town** P.O. Box 574 **State** **Zip Code**
	Mailing Address Ogunquit, Me. 03907
City/Town **State** **Zip Code**	**City/Town** 207-641-2813 **State** **Zip Code**
Telephone Number 207-641-2813 **Fax Number**	**Business Telephone Number** **Fax Number**
Federal I.D. # 42-1764189	**Seller Certificate #**

3. If premises are a hotel, indicate number of rooms available for transient guests: —
4. State amount of gross income from period of last license: ROOMS $ — FOOD $ — LIQUOR $ —
5. Is applicant a corporation, limited liability company or limited partnership? YES ☒ NO ☐

complete Supplementary Questionnaire ,If YES

6. Do you permit dancing or entertainment on the licensed premises? YES ☐ NO ☐
7. If manager is to be employed, give name: NANCY BREEN
8. If business is NEW or under new ownership, indicate starting date: March 2014
   Requested inspection date: 12/5/2013 Business hours: 11-7
9. Business records are located at: 189 Ogunquit Rd. Cape Neddick, Me. 03902
10. Is/are applicants(s) citizens of the United States? YES ☒ NO ☐

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11. Is/are applicant(s) residents of the State of Maine? YES ✓ NO ☐

12. List name, date of birth, and place of birth for all applicants, managers, and bar managers. Give maiden name, if married: Use a separate sheet of paper if necessary.

Name in Full (Print Clearly)	DOB	Place of Birth
NANCY E. BREEN	05/12/1958	Lawrence, MA.

Residence address on all of the above for previous 5 years (Limit answer to city & state

Ogunquit, Maine 03907

13. Has/have applicant(s) or manager ever been convicted of any violation of the law, other then minor traffic violations, of any State of the United States? YES ☐ NO ✓

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

14. Will any law enforcement official benefit financially either directly or indirectly in your license, if issued? Yes ☐ No ✓ If **Yes**, give name: _____

15. Has/have applicant(s) formerly held a Maine liquor license? YES ☐ NO ✓

16. Does/do applicant(s) own the premises? Yes ☐ No ✓ If **No** give name and address of owner: Carla Kiernan Rt. 1 Cape Neddick

17. Describe in detail the premises to be licensed: (Supplemental Diagram Required) presently "Lucias Kitchen" 2 story structure, with parking, 3 Bathrooms, dining area, kitchen, storage,

18. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services? YES ✓ NO ☐ Applied for: Eating / catering

19. What is the distance from the premises to the **NEAREST** school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? 1 mile approx Which of the above is nearest? church

20. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES ☐ NO ✓

If YES, give details: _____

The Division of Liquor Licensing & Inspection is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

NOTE: "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to $2,000 or both."

Dated at: York, Maine (Town/City, State) on Nov 30 (Date), 20 13

Nancy E. Breen

Please sign in blue ink

Signature of Applicant or Corporate Officer(s)

Signature of Applicant or Corporate Officer(s)

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Print Name Print Name

NOTICE – SPECIAL ATTENTION

All applications for NEW or RENEWAL liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places for approval of their application for liquor licenses prior to submitting them to the bureau.

THIS APPROVAL EXPIRES IN 60 DAYS.

FEE SCHEDULE

Class I Spirituous, Vinous and Malt ..... $ 900.00
CLASS I: Airlines; Civic Auditoriums; Class A Restaurants: Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers; OTB.

Class I-A Spirituous, Vinous and Malt, Optional Food (Hotels Only) $1,100.00
CLASS I-A: Hotels only that do not serve three meals a day.

Class II Spirituous Only ..... $ 550.00
CLASS II: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; and Vessels.

Class III Vinous Only ..... $ 220.00
CLASS III: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.

Class IV Malt Liquor Only ..... $ 220.00
CLASS IV: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.

Class V Spirituous, Vinous and Malt (Clubs without Catering, Bed & Breakfasts) ..... $ 495.00
CLASS V: Clubs without catering privileges.

Class X Spirituous, Vinous and Malt – Class A Lounge $2,200.00
CLASS X: Class A Lounge

Class XI Spirituous, Vinous and Malt – Restaurant Lounge $1,500.00
CLASS XI: Restaurant/Lounge; and OTB.

FILING FEE..... $ 10.00

UNORGANIZED TERRITORIES $10.00 filing fee shall be paid directly to County Treasurer. All applicants in unorganized territories shall submit along with their application evidence of payment to the County Treasurer.

All fees must accompany application, made payable to: **TREASURER, STATE OF MAINE. – DEPARTMENT OF PUBLIC SAFETY, LIQUOR LICENSING AND INSPECTION DIVISION, 164 STATE HOUSE STATION, AUGUSTA ME 04333-0164**. Payments by check subject to penalty provided by Sec. 3, Title 28A, MRS.

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STATE OF MAINE
Liquor Licensing & Inspection Unit
164 State House Station
Augusta, Maine 04333-0164
Tel: (207) 624-7220 Fax: (207) 287-3424

SUPPLEMENTARY QUESTIONAIRE FOR CORPORATE APPLICANTS, LIMITED LIABILITY COMPANIES AND LIMITED PARTNERSHIPS

1. **Exact Corporate Name:** NANCY'S CATERING INC.

   Business D/B/A Name: SAME

2. **Date of Incorporation:** 2008

3. **State in which you are incorporated:** Maine

4. **If not a Maine Corporation, date corporation was authorized to transact business within the State of Maine:** _____

5. **List the name and addresses for previous 5 years, birth dates, titles of officers, directors and list percent of stock owned:**

Name	Address Previous 5 Years	Birth Date	% of Stock	Title
NANCY E. BREEN	OGUNQUIT, ME. 03907		100	owner/manager/pres

6. **What is the amount of authorized stock?** 100% **Outstanding Stock?** _____

7. **Is any principal officer of the corporation a law enforcement official?** ( ) YES (X) NO

8. **Has applicant(s) or manager ever been convicted of any violation of the law, other than a minor traffic violation(s), of the United States?** ( ) YES (X) NO.

9. **If yes, please complete the following: Name:** _____

Date of Conviction: _____ Offense: _____

Location: _____ Disposition: _____

Dated at: _____ **On:** _____
City/Town **Date**

Nancy E. Breen **Date:** 12/3/2013
Signature of Duly Authorized Officer

_____
Print Name of Duly Authorized Officer

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STATE OF MAINE
Liquor Licensing & Inspection Unit
164 State House Station
Augusta, Maine 04333-0164
Tel: (207) 624-7220 Fax: (207) 287-3424

SUPPLEMENTARY QUESTIONAIRE FOR CLUB APPLICANTS

1. **Exact Club Name:**_____

2. **Title, name, birth date and telephone number of each principal officer of the club:**

Title	Name	Birth Date	Telephone #

3. **Date Club was incorporated:** _____

4. **Purpose of Club: ( ) Social ( )Recreational ( ) Patriotic ( ) Fraternal**

5. **Date regular meetings are held:** _____

6. **Date of election of Club Officers:** _____

7. **Date elected officers are installed:** _____

8. **Total Membership:** _____ **Annual Dues:** _____ **Payable When:** _____

9. **Does the Club cater to the public or to groups of non-members on the premises? ( ) YES ( ) NO**

10. **Excluding salaries, will any person other than the Club, receive any of the financial profits from the sale of liquor?**

    ( ) YES ( ) NO

11. **If a manager or steward is employed, complete the following:**

Name:_____ **Date of Birth:** _____

_____
Signature and Title of Club Officer

_____
Print Name and Title of Club Officer

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STATE OF MAINE

Dated at: _____, Maine _____ ss
City/Town (County)

On: _____
Date

The undersigned being: ☐ Municipal Officers ☐ County Commissioners of the

☐ City ☐ Town ☐ Plantation ☐ Unincorporated Place of: _____, Maine

Hereby certify that we have given public notice on this application and held public hearing thereon as required by Section 653 Title 28A, Maine Revised Statutes and herby approve said application.

_____ _____

_____ _____

_____ _____

THIS APPROVAL EXPIRERS IN 60 DAYS

NOTICE – SPECIAL ATTENTION

§ 653. Hearings; bureau review; appeal

1. **Hearing.** The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, shall hold a public hearing for the consideration of applications for new on-premise licenses and applications for transfer of location of existing on-premise licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.
   - **A.** The bureau shall prepare and supply application forms. [1993, c.730, §27(amd).]
   - **B.** The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c.140, §4 (amd).]
   - **C.** If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premise license, for transfer of the location of an existing on-premise license or for renewal of an on-premise license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premise license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premise license that has been extended pending renewal with 120 days of the filing of the application. [1999, c589, §1 (amd).]
2. **Findings.** In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:
   - **A.** Conviction of the applicant of any Class A, Class B or Class c crime: [1987, c45, Pt.A§4 (new).]
   - **B.** Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control; [1987, c.45, Pt.A§4(new).]
   - **C.** Conditions of record such as waste disposal violations, health or safety violation or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c.730, §27 (amd).]
   - **D.** Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises; [1989, c.592,§3 (amd).]
   - **E.** A violation of any provision of this Title; and [1989, c.592, §3 (amd).]
   - **F.** A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601. [1989, c.592, §4 (new).]

[1993, c730, §27 (amd).]

3. **Appeal to bureau.** Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.
   - **A.** [1993, c.730, §27 (rp).]
4. **No license to person who moved to obtain a license. (REPEALED)**
5. **(TEXT EFFECTIVE 3/15/01) Appeal to District Court.** Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receUpon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

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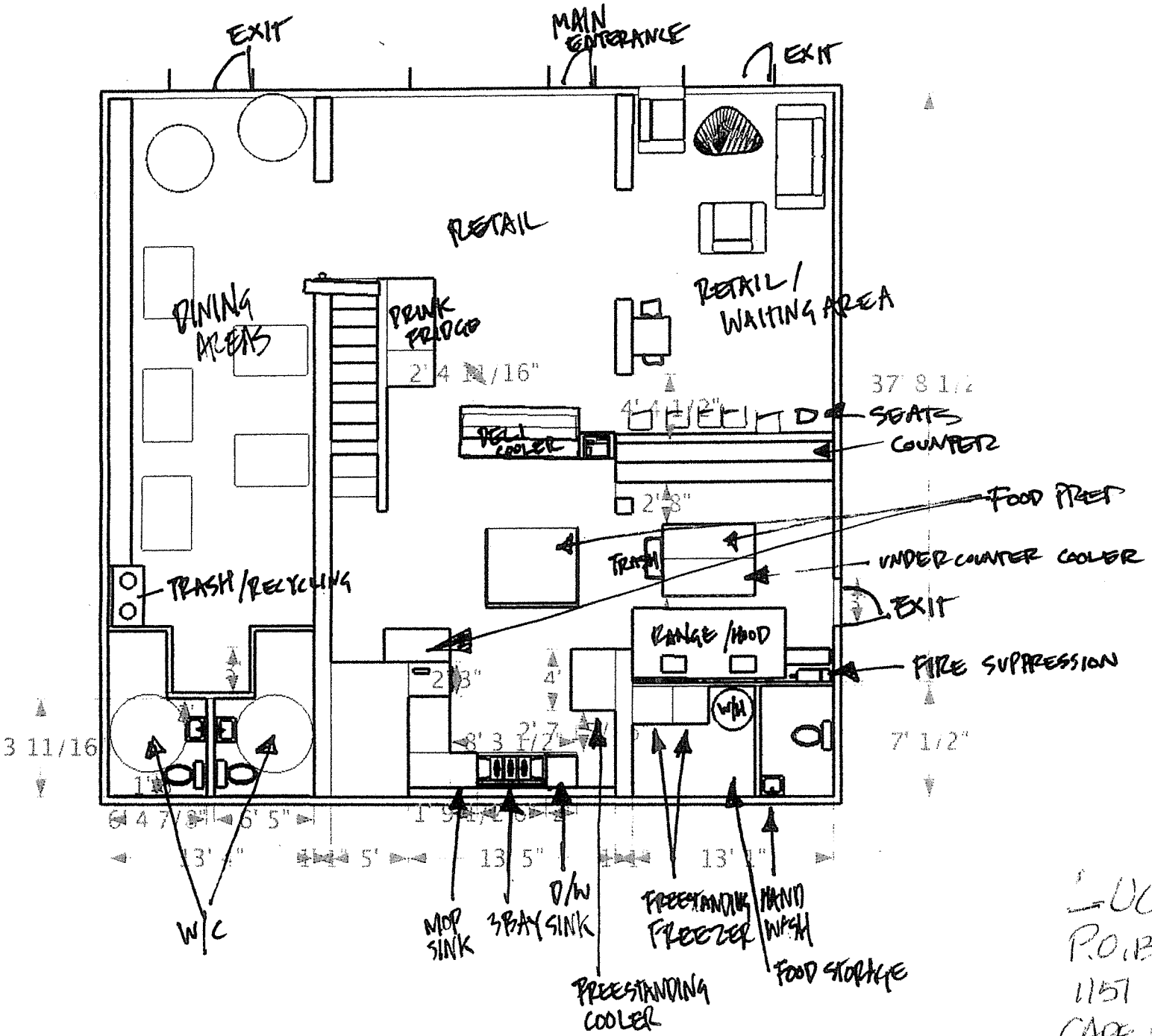

UCIA'S KITCHEN
P.O. BOX 546
1151 US ROUTE ONE
CAPE NEDDICK, ME.
03902
207 363 5557

Back to Agenda

TOWN OF YORK- (186 York Street, York Me 03909)
BUSINESS LICENSE APPLICATION

Business Name Ridge Road Inn
Business Location 281 Ridge Rd York Beach

Telephone Number 207-363-2230

OWNER'S Name and Mailing Address PATRICK CRAGIN
PO BOX 250
DOVER N.H. 03821

APPLICANT'S Name and Mailing Address

Is applicant same operator as prior year? ☒ Yes ☐ No

INSPECTION DATA (Office Use Only)		
DEPARTMENT	DATE	INITIALS
Zoning/Land Use	17 DEC 13	KAlwen
Building Structural	15 Nov 13	
Electrical		KAlwen
Plumbing		
Fire		
Tax Collector	6/6	Szeniawski

APPLICATION FEE IS $50.00 PLUS $25 PER SUBSEQUENT LICENSE. PLEASE CHECK APPLICABLE BOX(ES) BELOW AND ADD THE FEE INDICATED TO YOUR APPLICATION FEE. MAKE CHECK PAYABLE TO THE TOWN OF YORK.

MAP/LOT: 0032-0149
License Year: 2013
No. Of Seats:
No. Of Parking Spaces: 22

New License (One Time $30 Fee): YES NO

License Renewal: YES NO

Bed and Breakfast License: # of Rooms

Hotel/Motel with Cooking Facilities: # of Rooms 18

Is Your Establishment Closed for More Then 120 Consecutive Days? YES NO

REQUESTING THE FOLLOWING LICENSES:
___$25.00 Victualers
___$25.00 Liquor
___$25.00 Special Amusement
___$25.00 Bottle Club
___$25.00 Theater
___$25.00 Dance Hall
___Coin-OP Amusement ($75 each or $250 for 3 or more)

Nature of Entertainment (If Applicable):

___Bed and Breakfast ($10 Per Room): Total

___Hotel/Motel with Cooking Facilities ($25 Per Every 10 Rooms): Total 18

Have you ever been convicted of a Felony? YES (Please Explain) _____ NO

I certify the above statements are true and understand false statements may be cause to revoke a license.

6/3/13 — Date
Patrick Cragin — Applicant's Signature

Please Read and Initial the Following Statements:

VS I understand that a license is required before operating or conducting any business or activity governed by the Town of York Licensing Ordinance.
VS I understand that a Town of York Business License must be filled out COMPLETELY and all fees are to be paid before my license is considered for re/approval
VS I understand that before my business license is issued I must have and pass a full inspection by the Town of York Code Enforcement Office and Fire Department.
VS I understand that as a business owner I am responsible for calling and setting up an appointment for an inspection and any necessary follow-up inspection with the Code Enforcement Office and Fire Department
VS I understand that I will not be granted re/approval of a business license through the Town of York until all inspections and taxes on my business are made current and compliant.

Business Owner Signature _____ Business Manager Signature (If Applicable) [signature]

Date _____ Town Manager for the Board of Selectmen _____

Issued pursuant to the provisions of Title 30A MRSA Chapter 3811 through 3814

AMT. RECD. $100.00 RECEIPT NO. 1738 RECEIPT DATE 6/05/13 MI PM MM MS

DB

Back to Agenda

Devon Bettinson

From: Mary-Anne Szeniawski
Sent: Thursday, June 06, 2013 2:05 PM
To: Devon Bettinson
Subject: RE: Business License Ridge Road Inn

Current

Mary-Anne Szeniawski
Town Clerk/Tax Collector
Town of York, Maine
186 York Street, York, ME 03909-1314
i: www.yorkmaine.org
e: mszeniawski@yorkmaine.org
p: (207) 363-1003, Ext. 272
f: (207) 363-1009

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From: Devon Bettinson
Sent: Wednesday, June 05, 2013 10:39 AM
To: David Apgar; David K. Bridges; Mary-Anne Szeniawski
Subject: Business License Ridge Road Inn

Hi again,

Here's the attachment of the business license, sorry

Thank you,
Devon

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17 DEC 13 DOUBLE CHECK KITCHEN GFI; TO PANEL K Mum

TOWN OF YORK- (186 York Street, York Me 03909)
BUSINESS LICENSE APPLICATION

Business Name Morning Glory Inn
Business Location 120 Seabury Rd. York, ME
Telephone Number 207 363 2062

OWNER'S Name and Mailing Address Douglas Mindell
Margery Mindell
120 Seabury Rd.
York, ME

APPLICANT'S Name and Mailing Address

Is applicant same operator as prior year? ☐ Yes ☑ No

INSPECTION DATA (Office Use Only)		
DEPARTMENT	DATE	INITIALS
Zoning/Land Use	17 DEC 13	KMum
Building Structural		
Electrical		
Plumbing		
Fire	12/20	Apgar
Tax Collector	12/11	Szeniawski

APPLICATION FEE IS $50.00 PLUS $25 PER SUBSEQUENT LICENSE. PLEASE CHECK APPLICABLE BOX(ES) BELOW AND ADD THE FEE INDICATED TO YOUR APPLICATION FEE. MAKE CHECK PAYABLE TO THE TOWN OF YORK.

MAP/LOT: 0070-0016
License Year: 2014
No. Of Seats:
No. Of Parking Spaces:

New License (One Time $30 Fee): (YES) NO

License Renewal: YES (NO)

Bed and Breakfast License: # of Rooms 3

Hotel/Motel with Cooking Facilities: # of Rooms

Is Your Establishment Closed for More Then 120 Consecutive Days? (YES) NO

REQUESTING THE FOLLOWING LICENSES:
___$25.00 Victualers
___$25.00 Liquor
___$25.00 Special Amusement
___$25.00 Bottle Club
___$25.00 Theater
___$25.00 Dance Hall
___Coin-OP Amusement ($75 each or $250 for 3 or more)

Nature of Entertainment (If Applicable):

✓ Bed and Breakfast ($10 Per Room): Total 30.

___Hotel/Motel with Cooking Facilities ($25 Per Every 10 Rooms): Total

Have you ever been convicted of a Felony? YES (Please Explain) ___ NO ✓

I certify the above statements are true and understand false statements may be cause to revoke a license.

December 6, 2013 Margery Mindell
Date Applicant's Signature

Please Read and Initial the Following Statements:

___I understand that a license is required before operating or conducting any business or activity governed by the Town of York Licensing Ordinance.
___I understand that a Town of York Business License must be filled out COMPLETELY and all fees are to be paid before my license is considered for re/approval
___I understand that before my business license is issued I must have and pass a full inspection by the Town of York Code Enforcement Office and Fire Department.
___I understand that as a business owner I am responsible for calling and setting up an appointment for an inspection and any necessary follow-up inspection with the Code Enforcement Office and Fire Department
___I understand that I will not be granted re/approval of a business license through the Town of York until all inspections and taxes on my business are made current and compliant.

Business Owner Signature ___ Business Manager Signature (If Applicable) ___

Date Town Manager for the Board of Selectmen

Issued pursuant to the provisions of Title 30A MRSA Chapter 3811 through 3814

AMT. RECD. 60.00 RECEIPT NO. 1514 RECEIPT DATE 12/6/13 MI PM MM MS
MMA

PH✓ Back to Agenda

Melissa M. Avery

From: Mary-Anne Szeniawski
Sent: Wednesday, December 11, 2013 8:45 AM
To: Melissa M. Avery
Subject: RE: New Business License - Morning Glory Inn

Again, new owners, nothing due to us

Mary-Anne Szeniawski
Town Clerk/Tax Collector
Town of York, Maine
186 York Street, York, ME 03909-1314
i: www.yorkmaine.org
e: mszeniawski@yorkmaine.org
p: (207) 363-1003, Ext. 272
f: (207) 363-1009

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From: Melissa M. Avery
Sent: Tuesday, December 10, 2013 3:11 PM
To: Mary-Anne Szeniawski; David K. Bridges; David Apgar
Subject: New Business License - Morning Glory Inn

Attached is a New Business License (New Owner) for Morning Glory Inn, located at 120 Seabury Road.

Thank you!
Missy

Melissa M. Avery
Assistant to the Town Manager

Town of York, Maine
186 York Street, York, ME 03909
Phone: (207) 363-1000 - Fax: (207) 363-1019

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Melissa M. Avery

From: David Apgar
Sent: Friday, December 20, 2013 3:12 PM
To: Melissa M. Avery
Subject: Inspection Completed - Morning Glory B&B

Hi Missy,

I have completed a fire inspection at the Morning Glory B&B. Please proceed with their license renewal .

Thank you,

David Apgar
Deputy Fire Chief
York Village Fire Dept
Fire Inspector
207-451-8258

Issues: none

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TOWN OF YORK- (186 York Street, York Me 03909)
BUSINESS LICENSE APPLICATION

Business Name BROWN'S OLD FASHION ICE CREAM
Business Location 232 NUBBLE RD

Telephone Number 363-1277

OWNER'S Name and Mailing Address PHILIP BROWN
P.O. BOX 93
YORK BEACH ME 03910

APPLICANT'S Name and Mailing Address Stephen DUNNE
P.O. BOX 665
YORK BEACH ME 03910

Is applicant same operator as prior year? ☒ Yes ☐ No

INSPECTION DATA (Office Use Only)		
DEPARTMENT	DATE	INITIALS
Zoning/Land Use	12 DEC 13	[illegible]
Building Structural		
Electrical		
Plumbing		
Fire	1/8	Bridges
Tax Collector	12/16	Szeniawski

APPLICATION FEE IS $50.00 PLUS $25 PER SUBSEQUENT LICENSE. PLEASE CHECK APPLICABLE BOX(ES) BELOW AND ADD THE FEE INDICATED TO YOUR APPLICATION FEE. MAKE CHECK PAYABLE TO THE TOWN OF YORK.

MAP/LOT: 25/203
License Year: 2014
No. Of Seats: 0
No. Of Parking Spaces: 30

New License (One Time $30 Fee): YES (NO)

License Renewal: (YES) NO

Bed and Breakfast License: # of Rooms N/A

Hotel/Motel with Cooking Facilities: # of Rooms N/A

Is Your Establishment Closed for More Then 120 Consecutive Days? (YES) NO

REQUESTING THE FOLLOWING LICENSES:
✓ $25.00 Victualers
___ $25.00 Liquor
___ $25.00 Special Amusement
___ $25.00 Bottle Club
___ $25.00 Theater
___ $25.00 Dance Hall
___ Coin-OP Amusement ($75 each or $250 for 3 or more)

Nature of Entertainment (If Applicable): _____

___ Bed and Breakfast ($10 Per Room): Total_____

___ Hotel/Motel with Cooking Facilities ($25 Per Every 10 Rooms): Total_____

Have you ever been convicted of a Felony? YES (Please Explain) _____ NO X

I certify the above statements are true and understand false statements may be cause to revoke a license.

12-12-2013 — Date
Stephen Dunne — Applicant's Signature

Please Read and Initial the Following Statements:

SD I understand that a license is required before operating or conducting any business or activity governed by the Town of York Licensing Ordinance.
SD I understand that a Town of York Business License must be filled out COMPLETELY and all fees are to be paid before my license is considered for re/approval
SD I understand that before my business license is issued I must have and pass a full inspection by the Town of York Code Enforcement Office and Fire Department.
SD I understand that as a business owner I am responsible for calling and setting up an appointment for an inspection and any necessary follow-up inspection with the Code Enforcement Office and Fire Department
SD I understand that I will not be granted re/approval of a business license through the Town of York until all inspections and taxes on my business are made current and compliant.

Business Owner Signature_____ Business Manager Signature (If Applicable)_____

Date — Town Manager for the Board of Selectmen

Issued pursuant to the provisions of Title 30A MRSA Chapter 3811 through 3814

AMT. RECD. 75.00 RECEIPT NO. 6919 RECEIPT DATE 12/13/13 MI PM MM MS
MMA

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Melissa M. Avery

From: Mary-Anne Szeniawski
Sent: Monday, December 16, 2013 3:24 PM
To: Melissa M. Avery
Subject: RE: Business License - Brown's Ice Cream

Current

Mary-Anne Szeniawski
Town Clerk/Tax Collector
Town of York, Maine
186 York Street, York, ME 03909-1314
i: www.yorkmaine.org
e: mszeniawski@yorkmaine.org
p: (207) 363-1003, Ext. 272
f: (207) 363-1009

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From: Melissa M. Avery
Sent: Monday, December 16, 2013 3:04 PM
To: Mary-Anne Szeniawski; David K. Bridges; David Apgar
Subject: Business License - Brown's Ice Cream

Attached is the Business License application for Brown's Ice Cream, located at 232 Nubble Road (0025-0203).

Thank you!
Missy

Melissa M. Avery
Assistant to the Town Manager

Town of York, Maine
186 York Street, York, ME 03909
Phone: (207) 363-1000 - Fax: (207) 363-1019

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Melissa M. Avery

From: David K. Bridges
Sent: Wednesday, January 08, 2014 11:10 AM
To: Melissa M. Avery
Cc: David K. Bridges
Subject: Re: Inspection: Brown's Ice Cream

Yes Brown's has been done. You can grant them their licenses.

Sent from my iPhone. Dave

On Jan 8, 2014, at 9:30 AM, "Melissa M. Avery" <mmavery@yorkmaine.org> wrote:

> Have either of you done an inspection at Brown's Ice Cream?
>
> Thanks!
> Missy
>
> ---
>
> Melissa M. Avery
> *Assistant to the Town Manager*
>
> Town of York, Maine
> 186 York Street, York, ME 03909
> Phone: (207) 363-1000 - Fax: (207) 363-1019
>
> Please consider the environment before printing this email.
>
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TOWN OF YORK- (186 York Street, York Me 03909)
BUSINESS LICENSE APPLICATION

Business Name Circle K 7049
Business Location 454 US Route 1

Telephone Number 207-363-9863
800-844-8661 (Carol)

OWNER'S Name and Mailing Address Mac's Convenience Stores LLC
PO Box 347
Columbus IN 47202

APPLICANT'S Name and Mailing Address Same as above

Is applicant same operator as prior year? ☑ Yes ☐ No

INSPECTION DATA (Office Use Only)		
DEPARTMENT	DATE	INITIALS
Zoning/Land Use		
Building Structural	12/13	
Electrical		KPlaisted
Plumbing	12/23	
Fire	12/23	Apgar
Tax Collector	12/16	Szeniawski

APPLICATION FEE IS $50.00 PLUS $25 PER SUBSEQUENT LICENSE. PLEASE CHECK APPLICABLE BOX(ES) BELOW AND ADD THE FEE INDICATED TO YOUR APPLICATION FEE. MAKE CHECK PAYABLE TO THE TOWN OF YORK.

MAP/LOT: 0048-0023
License Year: 2014
No. Of Seats: 0
No. Of Parking Spaces: 8

New License (One Time $30 Fee): YES (NO)

License Renewal: (YES) NO

Bed and Breakfast License: # of Rooms_____

Hotel/Motel with Cooking Facilities: # of Rooms_____

Is Your Establishment Closed for More Then 120 Consecutive Days? YES (NO)

REQUESTING THE FOLLOWING LICENSES:
✓ $25.00 Victualers
___ $25.00 Liquor
___ $25.00 Special Amusement
___ $25.00 Bottle Club
___ $25.00 Theater
___ $25.00 Dance Hall
___ Coin-OP Amusement ($75 each or $250 for 3 or more)

Nature of Entertainment (If Applicable):
_____

___ Bed and Breakfast ($10 Per Room): Total_____

___ Hotel/Motel with Cooking Facilities ($25 Per Every 10 Rooms): Total_____

Have you ever been convicted of a Felony? YES (Please Explain) _____ NO ✓

I certify the above statements are true and understand false statements may be cause to revoke a license.

12.6.13 — Date
Betty Watts — Applicant's Signature

Please Read and Initial the Following Statements:

BW I understand that a license is required before operating or conducting any business or activity governed by the Town of York Licensing Ordinance.
BW I understand that a Town of York Business License must be filled out COMPLETELY and all fees are to be paid before my license is considered for re/approval
BW I understand that before my business license is issued I must have and pass a full inspection by the Town of York Code Enforcement Office and Fire Department.
BW I understand that as a business owner I am responsible for calling and setting up an appointment for an inspection and any necessary follow-up inspection with the Code Enforcement Office and Fire Department
BW I understand that I will not be granted re/approval of a business license through the Town of York until all inspections and taxes on my business are made current and compliant.

Business Owner Signature Betty Watts
Business Manager Signature (If Applicable)_____

Date
Town Manager for the Board of Selectmen

Issued pursuant to the provisions of Title 30A MRSA Chapter 3811 through 3814

AMT. RECD. 75.00 RECEIPT NO. 394621 RECEIPT DATE 12/16/13 MI PM MM MS
mma

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Melissa M. Avery

From: Mary-Anne Szeniawski
Sent: Monday, December 16, 2013 3:24 PM
To: Melissa M. Avery
Subject: RE: Business License - Circle K

Current with taxes

Mary-Anne Szeniawski
Town Clerk/Tax Collector
Town of York, Maine
186 York Street, York, ME 03909-1314
i: www.yorkmaine.org
e: mszeniawski@yorkmaine.org
p: (207) 363-1003, Ext. 272
f: (207) 363-1009

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From: Melissa M. Avery
Sent: Monday, December 16, 2013 3:03 PM
To: Mary-Anne Szeniawski; David K. Bridges; David Apgar
Subject: Business License - Circle K

Attached is the Business License application for Circle K, located at 454 US Route One (0048-0023).

Thank you!
Missy

Melissa M. Avery
Assistant to the Town Manager

Town of York, Maine
186 York Street, York, ME 03909
Phone: (207) 363-1000 - Fax: (207) 363-1019

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Melissa M. Avery

From: David Apgar
Sent: Monday, December 23, 2013 6:23 AM
To: David Apgar; Melissa M. Avery
Subject: Inspection Completed - Circle K (Irving)

Hi Missy,

I have completed a fire inspection at the Circle K Please proceed with their license renewal .

Thank you,

David Apgar
Deputy Fire Chief
York Village Fire Dept
Fire Inspector
207-451-8258

Issues: none

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AGENDA ITEM NUMBER: ____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: January 8, 2014	**Type of Action:**
Date Action Requested: January 13, 2014	☐ **Procedural** ☒ **Formal Action**
Regular X **Work Session** __	☐ **Other:** _____
Subject: Big A Universal Trail and Summit Deck Projects on Mount A	

TO: **BOARD OF SELECTMEN**

FROM: Robin Kerr, Conservation Coordinator

RECOMMENDATION: Approve the necessary ground work to make the "Big A" trail and deck as it is defined today, universally accessible.

PROPOSED MOTION: I move to approve the necessary ground work to make the "Big A" trail and deck universally accessible.

Discussion: See memo and support documents.

FISCAL IMPACT:

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared By: Robin Kerr

Reviewed By: Robert B. Gardner

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Mount Agamenticus

~balancing water quality, wildlife and sustainable recreation ~

Memo

To: Rob Yandow, Town Manager & Board of Selectmen

From: Robin Kerr, Conservation Coordinator

Subject: Mt. Agamenticus Big A Universal Access Trail & Deck Project

Date: January 8, 2014

You will recall York Board of Selectmen approved fundraising for the development of a new 1 mile loop trail located at the Mt. Agamenticus summit park early last year. This project was then incorporated into the Mt. Agamenticus Summit Planning Workshop that took place on July 31, 2013 at the summit lodge. The workshop was a valuable first step in initiating a dialogue about the future of the summit and identifying a planning process.

Based on your input, the Committee has taken off the table for consideration at this time, any major structural changes involving summit buildings that would require major capital investments. Instead, we intend to focus our planning efforts on some of the more modest, less expensive ideas that would have strong public support and may be attainable within the next five years. The exception to this is the universally accessible summit trail which will require a significant investment of resources and funding.

This trail will improve access to restroom facilities, will guide visitors through the open field, down into the shrubland and connect with re-established trail heads. The trail will be 3-5 feet wide and have a compacted crushed stone and gravel surface. It will also provide resting/picnic areas, look-outs with expansive vistas, and wildlife viewing opportunities. Plantings of native shrubs will occur to deter shortcutting of the trail and to benefit wildlife, ecological diversity and add visual interest. As the situation currently exists, there are no easy trails in the Mount Agamenticus trail network. By building this trail we improve opportunities, access, and quality of life for everyone to include people with disabilities, seniors, and families.

Our goal for the proposed trail, pending available funding, is to make the entire trail universally accessible, develop a comprehensive wayfinding/signage system, and implement key recommendations of a landscape plan such as enhancing early successional vegetation and shrubland habitat by planting native species, a venture

186 York Street, York, ME 207/361-1102

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that could cost up to $193,000. However, in the near-term, we have identified a four phase approach. Phase 1 includes the first 845' and its implementation has a high potential to be the catalyst for the entire project. This section is located on fairly flat terrain, near accessible restroom facilities and an informational kiosk. Phase 1 connects people from the trail entry point to both the northerly and easterly resting and viewing points and incorporates the central observation deck and summit Learning Lodge

A projected budget that estimates costs and identifies possible funding sources to implement the accessible trail in phases has been developed and fundraising is now underway. With your approval, I am hopeful we can begin the necessary ground work to make the "Big A" trail and deck universally accessible this spring. This will make an immediate and practical impact on individual lives by providing a unique connection with nature for all while continuing to protect and enhance the very natural resources that make Mount Agamenticus so special.

Included with this request:

- Updated Conceptual Design with list of modified recommendations
- Big A Universal Access Trail Project Budget & Cost Estimates
- Request for Action by Board of Selectmen
- 2013 Mt. Agamenticus Summary Report
- Mt. Agamenticus Draft FY15 & Narrative

Thank you in advance for your continued guidance, advice and support.

Sincerely,

Robin Kerr, Conservation Coordinator

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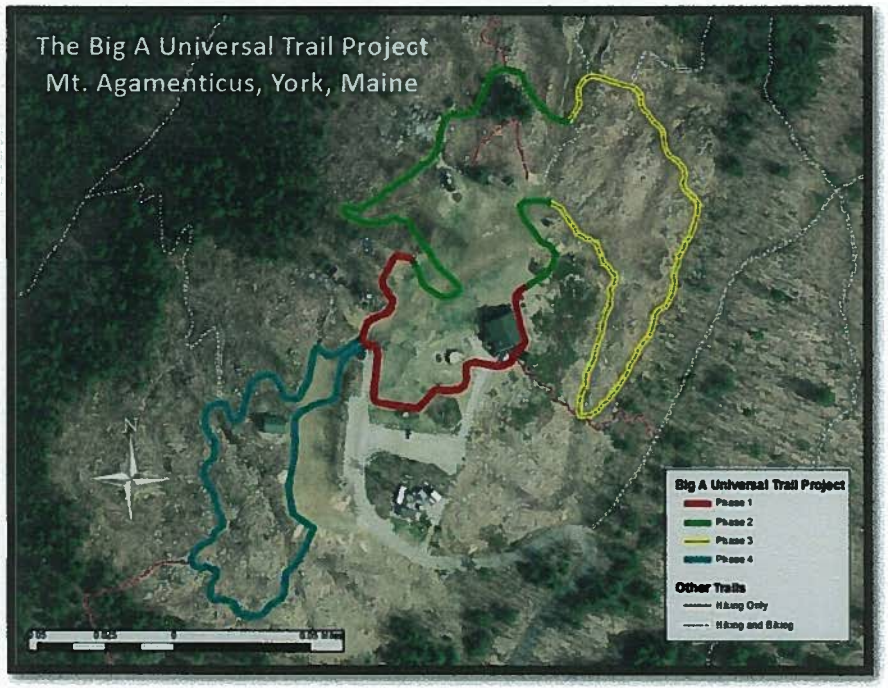
Mt. Agamenticus – Big A Universal Access Trail Project

The trail is proposed to be a minimum width of 3'-5', with increased widths in passing and high-traffic areas.

The trail will be constructed of 6"-9" of compacted stone dust for stability, and vary in design depending upon existing ground and slope condition. The trail will be designed to accommodate wheelchairs and walking strollers.

Vegetation and border enhancement in critical areas will clearly define the trail edge and encourage less wandering in sensitive re-naturalization areas.

Further technical development is required for trail specifications in all Phases.



Big A Universal Access Trail Preliminary Budget Worksheet				
Cost Estimates				TOTAL
PHASE 1	Central Area			$ 61,089.00
844.8 lf	Border: sod			
PHASE 2	Open Field & Connector			$ 54,809.00
1,320 lf	Border: 1/2 rock; 1/2 sod			
PHASE 3	Eastern Lobe			$ 30,717.00
1,425.6 lf	Border: rock			
PHASE 4	Western Lobe & Group Function Area			$ 46,434.20
1,689.6 lf	Border: 3/4 rock; 1/4 sod			
			Combined Total	$ 193,059.20
	please see preliminary cost estimate worksheet for more detail		total per foot	$ 16.96
Potential Revenue Sources	status	grant cycle	Date of det.	TOTAL
Stephen & Tabitha King Foundation	request pending	Dec. 31 2013	~8 wks	$ 30,000.00
Fields Pond Foundation	prepering proposal	Jan. 2014	monthly	$ 18,000.00
		Jan. 2015		$ 18,000.00
Elmina B. Sewall Foundation	preparing proposal	Jan. 15 2014	Jun-14	$ 30,000.00
Nathaniel Wheeler Trust	considering proposal	Mar-14	Apr-14	$ 22,675.00
	(for plantings)	Mar-15		$ 21,275.00
Christopher & Dana Reeve Foundation	considering propsal	Jan-March	Jun-14	$ 12,000.00
Tom's of Maine Giving for Goodness	considering proposal	Mar-14	quarterly	$ 11,000.00
Town of York Capital Improvement	considering fy16	Dec-14	Jul-15	$ 30,000.00
			Combined Total	$ 192,950.00

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Big A Universal Access Trail Preliminary Cost Estimates

AREA		MATERIAL	Notes	UNIT	QTY	UNITS$	TOTAL	
PHASE 1			Central Area					
844.8 lf			Border: sod					Notes:
		Stone Dust	delivered	Tons	58	23.5	$ 1,363.00	1.35 tons per cubic yard (estimating 6" x 5' tread surface x distance); ramsdell
		Large Rock	20lb delivered	Tons	0	75	$ -	4- 20lb rocks per foot (2/side of trail); ramsdell
		Culvert					$ -	potential pipe material donation from YWD?
		Boardwalk	20'x8'	sf	0	80	$ -	20'x8' boardwalk =160 sqft; $80/sqft from American Trails.org
	Plantings						$ -	
		Tree - small	8-10'	ea	3	600	$ 1,800.00	richardson & assoc
		Shrub - large	3-5' b&b	ea	25	150	$ 3,750.00	richardson & assoc
		Shrub - med	5-7 gallon	ea	50	80	$ 4,000.00	richardson & assoc
		Shrub - small	2-3 gallon	ea	75	40	$ 3,000.00	richardson & assoc
		Perennials	Grass & Forb	ea	50	15	$ 750.00	richardson & assoc
		Native sods	Blue, huck, bear	sf	5069	8	$ 40,552.00	3' x 2 sides= 6' x distance = sqft; $8 from richardson & assoc
	Labor			day	5.6	1040	$ 5,824.00	2 crews (1 leader @$20, 3 members @$15/crew) = $130/hr= $1,040/day; est 150' per day from terra firma
Total							$ 61,039.00	
						total per foot	$ 72.25	
PHASE 2			Open Field & Connetor					
1,320 lf			Border: 1/2 rock; 1/2 sod					Notes:
		Stone Dust	delivered	Tons	122	23.5	$ 2,867.00	1.35 tons per cubic yard (estimating 6" x 5' tread surface x distance); ramsdell
		Large Rock	20lb delivered	Tons	21	75	$ 1,575.00	4- 20lb rocks per foot (2/side of trail); ramsdell
		Culvert					$ -	potential pipe material donation from YWD?
		Boardwalk	20'x8'	sf	2	80	$ 160.00	20'x8' boardwalk =160 sqft; $80/sqft from American Trails.org
	Plantings						$ -	
		Tree - small	8-10'	ea	5	600	$ 3,000.00	richardson & assoc
		Shrub - large	3-5' b&b	ea	15	150	$ 2,250.00	richardson & assoc
		Shrub - med	5-7 gallon	ea	20	80	$ 1,600.00	richardson & assoc
		Shrub - small	2-3 gallon	ea	35	40	$ 1,400.00	richardson & assoc
		Perennials	Grass & Forb	ea	75	15	$ 1,125.00	richardson & assoc
		Native sods	Blue, huck, bear	sf	3960	8	$ 31,680.00	3' x 2 sides= 6' x distance = sqft; $8 from richardson & assoc
	Labor			day	8.8	1040	$ 9,152.00	2 crews (1 leader @$20, 3 members @$15/crew) = $130/hr= $1,040/day; est 150' per day from terra firma
Total							$ 54,809.00	
						total per foot	$ 41.52	
AREA		MATERIAL	Notes	UNIT	QTY	UNITS$	TOTAL	
PHASE 3			Eastern Lobe					
1,425.6 lf			Border: rock					Notes:
		Stone Dust	delivered	Tons	132	23.5	$ 3,102.00	1.35 tons per cubic yard (estimating 6" x 5' tread surface x distance); ramsdell
		Large Rock	20lb delivered	Tons	46	75	$ 3,450.00	4- 20lb rocks per foot (2/side of trail); ramsdell
		Culvert					$ -	potential pipe material donation from YWD?
		Boardwalk	20'x8'	sf	1	80	$ 80.00	20'x8' boardwalk =160 sqft; $80/sqft from American Trails.org
	Plantings						$ -	
		Tree - small	8-10'	ea	3	600	$ 1,800.00	richardson & assoc
		Shrub - large	3-5' b&b	ea	12	150	$ 1,800.00	richardson & assoc
		Shrub - med	5-7 gallon	ea	15	80	$ 1,200.00	richardson & assoc
		Shrub - small	2-3 gallon	ea	30	40	$ 1,200.00	richardson & assoc
		Perennials	Grass & Forb	ea	15	15	$ 225.00	richardson & assoc
		Native sods	Blue, huck, bear	sf	0	8	$ -	3' x 2 sides= 6' x distance = sqft; $8 from richardson & assoc
	Labor			day	9.5	1040	$ 9,880.00	2 crews (1 leader @$20, 3 members @$15/crew) = $130/hr= $1,040/day; est 150' per day from terra firma
	Equipment	Additional heavy machinery	Mini excavator, skid steer, operator	day	9.5	840	$ 7,980.00	Bobcat mini excavator @$330/day, Bobcat skidsteer loader @ $250/day, operator @$32.50/hr; rental rates from Southern Maine Tool & Equipment Rentals, LLC
Total							$ 30,717.00	
						total per foot	$ 21.55	
PHASE 4			Western Lobe & Group Function Area					
1,689.6 lf			Border: 3/4 rock; 1/4 sod					Notes:
		Stone Dust	delivered	Tons	156	23.5	$ 3,666.00	1.35 tons per cubic yard (estimating 6" x 5' tread surface x distance); ramsdell
		Large Rock	20lb delivered	Tons	41	75	$ 3,075.00	4- 20lb rocks per foot (2/side of trail); ramsdell
		Culvert					$ -	potential pipe material donation from YWD?
		Boardwalk	20'x8'	sf	1	80	$ 80.00	20'x8' boardwalk =160 sqft; $80/sqft from American Trails.org
	Plantings						$ -	
		Tree - small	8-10'	ea	3	600	$ 1,800.00	richardson & assoc
		Shrub - large	3-5' b&b	ea	25	150	$ 3,750.00	richardson & assoc
		Shrub - med	5-7 gallon	ea	50	80	$ 4,000.00	richardson & assoc
		Shrub - small	2-3 gallon	ea	100	40	$ 4,000.00	richardson & assoc
		Perennials	Grass & Forb	ea	100	15	$ 1,500.00	richardson & assoc
		Native sods	Blue, huck, bear	sf	422.4	8	$ 3,379.20	3' x 2 sides= 6' x distance = sqft; $8 from richardson & assoc
	Labor			day	11.3	1040	$ 11,752.00	2 crews (1 leader @$20, 3 members @$15/crew) = $130/hr= $1,040/day; est 150' per day from terra firma
	Equipment	Additional heavy machinery	Mini excavator, skid steer, operator	day	11.3	840	$ 9,492.00	Bobcat mini excavator @$330/day, Bobcat skidsteer loader @ $250/day, operator @$32.50/hr; rental rates from Southern Maine Tool & Equipment Rentals, LLC
Total							$ 46,494.20	
						total per foot	$ 27.52	
Combined Total							$ 193,059.20	
			does not include stone ammenities or viewing, lookout, resting areas			total per foot	$ 36.56	

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MT. AGAMENTICUS SUMMIT

A Crown Jewel of York Maine

VISION

Mt. Agamenticus is a community treasure for York, and the greater region. Distant views, an extensive trail network, and rare opportunities to experience its unique ecology, make this regional amenity incomparable.
The Summit serves as the primary Gateway for visitors seeking passive and active recreation, picnic opportunities, environmental education, and refuge from the quick cadence and dynamism of daily life.

To better serve the growing needs/demands of the public, continued enhancement efforts are underway. The recommendations put forward seek to align with efforts previously developed by the Mt. Agamenticus Steering Committee and Southern Maine Regional Planning Commission. The enhancements proposed identify key short and long-term improvements to the Summit.

VIEWS

Significant views of the eastern seacoast, inland ponds and distant mountain ranges are abundant. Priority should be to manage and continue to enhance the viewsheds on the Summit.

RECREATION

The plan seeks to organize and define areas of active and passive recreation.

ACCESSIBILITY

The Big A trail seeks to provide universal access to hikers, parents with strollers, and individuals with physical challenges.
The trail will be surfaced with a durable, yet permeable material and not exceed a critical slope. Handicap drop-off is proposed closer to the observation deck and trail access.

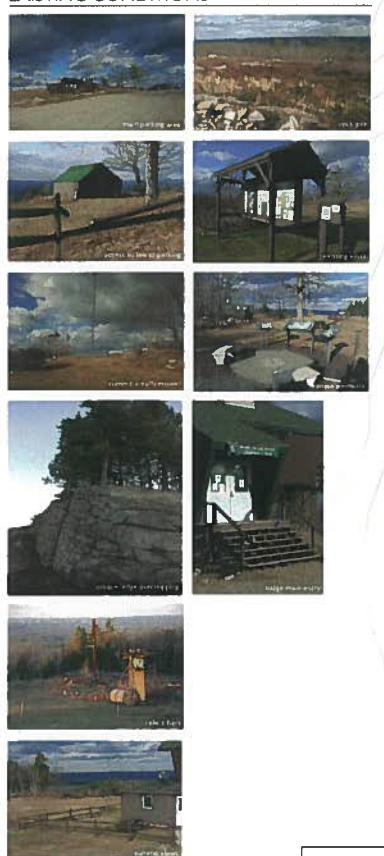
ENVIRONMENTAL STEWARDSHIP & CONSERVATION

To contribute to the early successional habitat already in place, additional native groundcover and scrub-shrub vegetation fingers that extend from the succession management zones and woodland is proposed.

COMPREHENSIVE WAYFINDING/SIGNAGE SYSTEM

It is recommended to develop a unified signage strategy for the entire Summit area. This includes directional, regulatory, identification, and interpretative signage.

EXISTING CONDITIONS



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KEY RECOMMENDATIONS

1. **implement Summit Trail**
   - Universal Access
   - 1-mile long
2. **enhance & define parking**
3. **lower parking area access**
   - create safe access
4. **upgraded restrooms**
   - research feasibility
   - cistern or energy/resource efficiency
5. **enhance/manage vegetation**
   - organize and define lawn areas
   - establish successional buffers & no-mow zones
   - promote low-growing native shrubland vegetation
   - implement vegetation management plan for early successional habitat & structural diversity
6. **improve & maintain viewing platform**
7. **picnic areas**
   - improve and maintain existing areas
   - add and/or relocate new & existing sites
8. **unique areas of Big A trail**
   - incorporate unique geological features
   - develop points of interest/signage
   - delineate spaces for outdoor programs
   - add and/or incorporate new & existing viewing and resting opportunities
9. **relic t-bar poles**
   - determine future use, improvements or removal
10. **summit stairs**
    - maintain steps from Summit to Hairpin Turn trail
11. **rock pile**
    - maintain rock pile in current location
    - consider as area of rest/interpretation
12. **improve universal access**
    - lodge drop-off area
    - restroom facilities
    - northerly viewing/picnic area
13. **observation deck**
    - upgrade existing structure
    - provide universal access
    - incorporate bronze figures
    - incorporate embedded compass rose
14. **enhance trail & lodge signage**
15. **upgrade visitor kiosk**
    - improved orientation/wayfinding
    - rules & regs
    - interpretative graphics
    - event posting
16. **Fire tower and memorial**
    - review status and long term stewardship of fire tower and memorial

Richardson & Associates, Landscape Architects / 11 middle street [illegible] me 04072 / t. 207 286 9291

AGENDA ITEM NUMBER: ____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: January 9, 2014	**Type of Action:**
Date Action Requested: January 13, 2014	☐ **Procedural** ☒ **Formal Action**
Regular _X_ **Work Session**	☐ **Other:** _____
Subject: Confined Space Rescue Agreement	

TO: Board of Selectmen

FROM: Robert G. Yandow, Town Manager

RECOMMENDATION: Approve Agreement

PROPOSED MOTION: I move to approve the Confined Space Rescue Interlocal Agreement between the York Village Fire Department, the York Beach Fire Department, the York Water District, the York Sewer District and the Kittery Water District.

Discussion: The attached agreement formalizes an informal agreement between the five listed parties concerning confined space rescue. The agreement constitutes an interlocal agreement and, therefore must be approved by the governing bodies pursuant to M.R.S.A. 30-A, Section 2203. The agreement has been reviewed by the Town Attorney and some revisions were made to draft agreement based on that review. Don Neumann of the York Water District will be at the meeting to present the agreement.

FISCAL IMPACT:

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared By: Robert G. Yandow Reviewed By: _____

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Confined Space Rescue Agreement

Approved _____

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CONFINED SPACE RESCUE AGREEMENT

This Agreement is made effective as of the _____ day of _____ 2014.

BETWEEN: **York Beach Fire Department**, an incorporated volunteer fire association operating under the Laws of the State of Maine with a mailing address of P.O. Box 70, York Beach, Maine, 03910 – (207) 363-1014.

AND: **York Village Fire Department**, a municipal corporation organized and existing under the Laws of the State of Maine with a mailing address of 1 Firehouse Drive, York, Maine, 03909 – (207) 363-1015.

AND: **York Sewer District**, a quasi-municipal corporation organized and existing under the Laws of the State of Maine with a mailing address of 21 Bay Haven Road, PO Box 1039, York, Maine, 03909 – (207) 363-4232.

AND: **York Water District**, a quasi-municipal corporation organized and existing under the Laws of the State of Maine with a mailing address of 86 Woodbridge Road, PO Box 447, York, Maine, 03909 – (207) 363-2655.

AND: **Kittery Water District,** a quasi-municipal corporation organized and existing under the Laws of the State of Maine with a mailing address of 17 State Road, Kittery, Maine, 03904 – (207) 439-1128.

Definition:
The Term *Parties (Party)* hereinafter refers to all parties that are part of this agreement. The Term *Utilities (Utility)* hereinafter refers to any Water and or Sewer District that are part of this agreement.

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IT IS THEREFORE AGREED:

Purpose:
In an effort to provide a suitable confined space rescue service for the above parties this mutual agreement has been formed to share the costs, equipment, and manpower of such a service. The details of which are outlined as follows.

Administration:
No separate legal entity is created by this agreement. An administrative team consisting of the Chiefs of each of the undersigned Fire Departments, or their designees, and the Superintendents of the Water and Sewer Districts, or their designees, shall administer this agreement.

Expenditure Required:
From January 13, 2014 forward all costs will be shared by the Utilities. Each Party shall bear its own costs of providing the personnel, training, equipment, insurance and any other cost or expense required by this agreement.

Shared Equipment:
The above parties agree to share the equipment specified in the latest executed Appendix B: Equipment List (attached) for the duration of this agreement. Said equipment and any equipment subsequently acquired shall be shared and used in accordance with the "Conditions for Use of Equipment" section of this document as long as this Agreement is in place. All equipment listed in Appendix B is, and will continue to be under the current agreement, insured by York Water District.

Title to Equipment:
Title to any existing shared equipment will be retained by the purchaser unless otherwise specified. The co-mingling of equipment in the Confined Space Rescue Trailer (described below in the section entitled, "Storage of Equipment") shall not operate to change title to the equipment or make said equipment jointly owned. "Any property or equipment that is jointly acquired will remain the property of all Parties to the agreement. If any Party should withdraw from this agreement, any equipment that is jointly acquired shall remain the property of the remaining Parties. If all parties agree to terminate this agreement, all jointly held property or equipment shall be divided among the parties as determined by the administrative team in place at that time."

For Equipment Purchased Specifically Under this Agreement, All Parties;
-Will ensure the equipment is used only by qualified personnel unless otherwise expressly agreed to by all Parties in writing.
-Will provide immediate notification to all Parties in the event equipment is defective or in need of repair.
-The Parties shall maintain a shared property management system (checklists) which at minimum will record and detail the following:

- Information related to daily possession of said equipment;
- Information regarding Before and After Use inspections (Trailer and equipment);
- Possession Transfer Inspections;
- Noted Problems and Possible Issues; and
- Malfunctions, Incidents, and Service Needs.

Conditions for Use of Equipment:
All equipment shall be maintained in good working order. Existing equipment to be shared shall be maintained under service and maintenance agreements where necessary. All costs shall be shared between the Utilities.

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Alteration:
The Parties agree not to make any changes or alterations to said equipment (hardware or associated software, etc.), listed in Appendix B, without the mutual consent of all parties. No alterations of equipment, shall be made unless formally approved by all Parties in writing. Reasonable notification shall be made to all Parties as to any schedule of approved alteration. No Party can purchase new equipment to add to the trailer without prior approval of all Parties.

Security of Equipment / Loss, Theft, or Damage of Equipment:
Each Party shall provide adequate security arrangements for equipment when in its possession. The Party in possession of any equipment at the time of any loss, theft, or damage will be responsible for replacement costs of said equipment. Whereby agreed to by all parties, said equipment may reside short-term on a prearranged site providing there is adequate security.

Storage of Equipment:
The home location of the equipment, listed in Appendix B, will be in the Confined Space Rescue Trailer located at the York Water District office, 86 Woodbridge Road, York, Maine. This can be accessed after hours two ways: 1) A Knox box is located at that location with keys that allow entry thru the locked gate and entry into the trailer. 2) Call the York Water District, 363-2265, and the Stand By person will deliver the trailer to the desired location. To ensure all parties have the proper size ball mount (required for the towing vehicle) a 2 5/16" ball mount is attached to the tongue of the Confined Space Rescue Trailer. In order to assure all items are present in the trailer when it is needed, individual items are not to be removed from it for a task; the entire trailer shall be taken to complete the task and returned upon completion.

Employee Resources:
All Personnel at an emergency scene shall take direction and instruction from the on-scene Incident Commander, at which time new entry permits shall be executed designating the responsible personnel. Each individual Party shall hire, compensate, supervise, discipline, and discharge its own full-time and part-time personnel. Each Party's employees shall remain employees of that Party at all times. Nothing in this agreement shall make employees of one Party borrowed servants or employees of another Party. Each individual Party shall retain responsibility for its own employees, including but not limited to, employee benefits, insurance (including workers compensation), and similar items of overhead.

Miscellaneous Associated Items:
Each Party is responsible for all expenses and requirements related to normal use and operation as well as general/basic maintenance of their employee-related equipment including, but not limited to, individual safety harnesses and other personal protective equipment and is responsible for maintaining licensing, insurance, and repairs to its own supplemental equipment so that it is compatible with the shared equipment.

Training:
Each Party is responsible for ensuring its employees/members obtain and maintain proper training, credentials, and certifications. A list of all Confined Space Rescue trained personnel, along with the training dates, will be kept in a binder in the Confined Space Rescue Trailer. In addition to this, each Party is responsible for maintaining its own copy of all necessary documentation relating to this agreement, all associated trainings, credentials, and certifications.

First Responder Standby:
Some confined spaces entered by the Utilities require, depending on the situation, a rescue team of four Confined Space Rescue trained SCBA certified responders on scene. These responders will be

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compensated at a rate of $39.00 per hour, with a 4 hour minimum. Although infrequent, when entry to these spaces is necessary advanced notification of at least one week should be given. In determining the First Responders: The Utility will send a mass email to all aforementioned qualified responders, any responders available and willing to provide assistance will reply with confirmation that they are available. From the available responders the Utility will choose four and reply to all four to lock in the event date and time. Due to the time, efforts, and costs of preparing to enter some of these spaces, once an entry is locked in, barring catastrophe, Responders should not cancel their availability without an approved replacement.

Other Services and Service Agreements:
If a Party requests that another Party provide services not outlined herein, the Parties agree to negotiate a reasonable charge for such services or such charge as the Party or Parties may mutually agree upon prior to the delivery of the service.

Liability/Indemnification:
Except as otherwise provided herein, each party shall be responsible for liabilities for damages to its own equipment, injuries to its own personnel, or liability to third parties arising out of the actions of its own personnel and/or equipment. Each Party shall defend and hold harmless any and all other Parties, their officers, officials, employees, volunteers, agents, and attorneys from any and all claims, suits, actions, damages, expenses, and liabilities (including reasonable attorney's fees and court costs) that may result from any error, act, or omission of the indemnifying Party, its officers, officials, employees, volunteers, agents and attorneys. This obligation shall not waive any defense, immunity, or limitation of liability, which may be available to the indemnifying Party, its officers, officials, employees, volunteers, agents and attorneys under the Maine Tort Claims Act, pursuant to the provisions of 14 M.R.S. § 8101 *et seq*, or any other privileges or immunities as may be provided by law.

Duration and Termination:
This agreement shall become effective [FILL IN DATE] and shall continue until such time as it is terminated by any Party. This agreement may be terminated by any duly authorized Party, upon written notice to all other Parties. This agreement shall be terminated thirty (30) days after written notice of termination is given, as specified below. A Party may withdraw but ALL parties must agree to terminate.

Notice: Any notice or other communication by one party to the other shall be in writing and shall be given and be deemed to be given: (a) if hand delivered, upon delivery; (b) if mailed, postage prepaid, certified mail (return receipt requested), on the second business day after mailing; or (c) if sent by an overnight courier service, the next business day after depositing with such courier, in each case addressed as specified at page 3 herein.

Amendments:
Amendments to this Agreement may be proposed by the duly authorized Chiefs of the Fire Departments, the Municipal Officers of the Town of York, and the Superintendents of the Water and Sewer Districts.

In the spirit of mutual cooperation, the undersigned representatives do hereby commit their respective organizations to this agreement.

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IN WITNESS WHERE OF, the undersigned, being duly authorized thereto, have on behalf of the Parties hereto signed the present Agreement at the place of _____ _____on the day below written.

For York Beach Fire Department
Chief David Bridges, Duly Authorized

Date: _____

Signature:_____

For York Village Fire Department
Chief Chris Balentine, Duly Authorized

Date: _____

Signature:_____

For York Sewer District
Superintendent Tim Haskell, Duly Authorized

Date: _____

Signature:_____

For York Water District
Superintendent Donald Neumann,
Duly Authorized

Date: _____

Signature:_____

For Kittery Water District
Superintendent Michael Rogers, Duly Authorized

Date: _____

Signature:_____

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CONFINED SPACE RESCUE AGREEMENT

Appendix A: ***Rescue Service Letter of Intent***

Pursuant to the OSHA Standards 1910.146 (k), collectively, we, the York Village Fire Department and the York Beach Fire Department, agree to provide emergency and rescue services for confined spaces in the York Water District, York Sewer District and Kittery Water District.

We have been properly trained and certified according to the National Fire Protection Association (NFPA), Occupational Safety and Health Administration (OSHA) and Maine Bureau of Labor (MBOL) Standards to provide these services.

For emergency response, the normal 9-1-1 system should be used.

For non-emergency operations, the **Districts** must use the following procedures:

1. Contact the Confined Space Rescue trained SCBA certified responders at least one week before a planned entry. Available personnel will reply to the event organizer for scheduling.
2. The event organizer must insure that the proper staffing level for the rescue team is onsite PRIOR to the entry.
3. The members of the rescue team from the fire departments that respond to a planned event will be paid a minimum of four (4) hours at $39.00 per hour for their services. Additional hours, if needed, will be paid at the same rate.
4. Obtain the CSE supply trailer and have it open and on the site of the planned entry.
5. Provide and have setup proper retrieval devices, gas monitoring units and all safety equipment required for the entry space.
6. Provide the proper number of trained and certified entry attendants for the space being entered.
7. Remain in constant contact with the rescue personnel while the entry is ongoing.
8. Relieve the rescue team when all entrants are clear of the confined space.

For York Beach Fire Department

Chief David K. Bridges, Duly Authorized

Date: _____

Signature:_____

For York Village Fire Department

Chief Chris Balentine, Duly Authorized

Date: _____

Signature:_____

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CONFINED SPACE RESCUE AGREEMENT

Appendix B: ***Equipment List***

ITEM #	*DESCRIPTION*	*SERIAL #*	*ADDITIONAL INFO*	*PROVIDED BY*
00	*CONFINED SPACE RESCUE TRAILER*			*YWD YSD*
1A	*DBI SALA - DAVIT ARM 12" - 29" ADJUSTABLE OFFSET UPPER MAST*	*SERIAL # 19128 COMPONENT MODEL # 851800 LOT # 67538 MFR DATE: OCT 2, 2007*	*HAS ITEM 1B ATTACHED LIME GREEN IN COLOR*	*YWD*
1B	*DBI SALA - 50 FT RESCUE WINCH W/ FALL PROTECTION (SELF RETRACTING LIFELINE)*	*SERIAL # 091929 MODEL # 3400115 LOT # 13354836 MFR DATE: 10/07*	*MOUNTED ON ITEM 1A HAS DARK BLUE NYLON BAG*	*YWD*
2	*DBI SALA - DAVIT ARM 3 PIECE BASE INCLUDES BASE STAND W/ LEVEL AND 2 ADJUSTABLE LEGS*	*SERIAL # 19094 COMPONENT MODEL # 8517021 LOT # 670782 MFR DATE: OCT 1, 2007*	*LIME GREEN IN COLOR*	*YWD*
3	DBI SALA - DAVIT ARM 33" LOWER MAST		LIME GREEN IN COLOR	YWD
4	*DBI SALALIFT II - 60 FT RESCUE WINCH * MANUAL OPERATION ONLY * NO FALL PROTECTION*		*FOR USE WITH DAVIT ARM IN DARK BLUE NYLON BAG*	*YWD YSD*
5	*ROCK N' RESCUE - RESCUE 50 ROPE RESCUE HOIST*		*IN ORANGE CANVAS BAG*	*YWD YSD*
6	*DBI SALA - 7 FT - 9 FT TRIPOD*		*CHAIN FOR LEGS IS IN YELLOW BAG WITH WINCH*	*YWD*
7	*DBI SALA - 50 FT RESCUE WINCH W/ FALL PROTECTION (SELF RETRACTING LIFELINE)*	*SERIAL # 00287 MODEL # 3402 MFR DATE: 3/2/93*	*FOR USE WITH TRIPOD IN YELLOW NYLON BAG*	*YWD*

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8	AIR SYSTEMS INTERNATIONAL EXPLOSION-PROOF ELECTRIC BLOWER	SERIAL # EXEXP 8700 MODEL # SVB-E8EXP	HAS ATTACHED 24FT POWER CORD YELLOW IN COLOR	YWD YSD
9	AIR SYSTEMS INTERNATIONAL 8" X 15 FT BLOWER DUCT		IN ORANGE PLASTIC CASE	YWD YSD
10	AIR SYSTEMS INTERNATIONAL 8" X 4 1/2 FT SADDLE VENT W/ 90° BEND AT TOP		USED FOR MANHOLES	YWD YSD
11	AIR SYSTEMS INTERNATIONAL SADDLE VENT MOUNT		HOOKS TO SADDLE VENT ORANGE METAL PLATE W/ HOOK ON IT	YWD YSD
12	PLASTIC BARRICADES RETROREFLECTIVE - 2 FT WIDE		TOTAL OF 4 BARRICADES IN TRAILER	YPD
13	28" ORANGE TRAFFIC CONES COMBINATION OF REFLECTIVE AND RETROREFLECTIVE CONES		TOTAL OF 10 IN TRAILER 3 REFLECTIVE CONES 7 RETROREFLECTIVE CONES	YPD
14	CAUTION TAPE READS "FIRE LINE DO NOT CROSS"		4 ROLLS OF YELLOW TAPE	YVFD
15	STANLEY 6 FT SINGLE PLUG GFCI POWER CORD		RAINPROOF UNIT	YWD
16	25 FT EXTENSION CORD		ORANGE IN COLOR	YWD
17	50 FT EXTENSION CORD		GREEN IN COLOR	YWD
18	HOMELITE 4000 WATT GENERATOR	SERIAL #HM3520036 MODEL # 17B140-A UT# 03629A	GASOLINE POWERED	YWD
19	SKEDCO 8FT STRETCHER SKED		ORANGE IN COLOR	YSD

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20	EMS BAG - FIRST AID SUPPLIES		ORANGE BAG LABELED YFD EMS BAG	YVFD
21	GENERAL PURPOSE UTILITY ROPE 100 FT		NON LOAD BEARING ROPE BLUE IN COLOR	YWD
22	10FT FOLDING SINGLE RUNG LADDER		ALUMINUM LADDER W/ YORK ENGINE 8 STICKER	YVFD
23	FOUR (4) MILLER TITAN BODY HARNESSES	MODEL # T4500UAK		YWD
24	3FT PIKE POLE W/ D GRIP HANDLE		WOODEN HANDLE	YVFD
25	EQUIPMENT DOLLY		GRAY IN COLOR HAS PNEUMATIC TIRES	YWD
26	VALLEY- TRAILER HITCH W/ 2-5/16" BALL AND HITCH PIN		USED FOR TOWING TRAILER	YWD
27	E-TRACK ROPE TIE OFF W/ NYLON STRAP	ET 11	20 CLIPS TOTAL	YWD
28	E-TRACK ARTICULATED E-TRACK FITTING W/ O SHAPED RING	ET 12	4 CLIPS TOTAL	YWD
29	E-TRACK RATCHET BUCKLE TIE DOWN STRAP	ET 32A	2 STRAPS TOTAL	YWD
30	6FT LOCKING TIE DOWN STRAPS		8 BLUE STRAPS TOTAL	YWD
31	15FT RATCHET TIE DOWN STRAP		2 ORANGE STRAPS TOTAL	YWD
32	TWO (2) CLIMBING HARD HATS W/ CHIN STRAPS			YWD

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CONFINED SPACE RESCUE AGREEMENT

Appendix C: *Personnel Training Dates*

Entity	Name	Initial Training Info	Initial Training Date	Last Refresher Training Date	Last CPR Training	Last First Aid Training
Kittery Water District	Greg Chapman	C.S. Rescue Training; Life Safety Specialists	8/20/2013	-	8/6/2013	7/29/2013
KWD	Guy Hodgdon	C.S. Rescue Training; Life Safety Specialists	8/20/2013	-	8/6/2013	7/29/2013
KWD	Mike Menard	C.S. Rescue Training; Life Safety Specialists	8/20/2013	-	8/6/2013	7/29/2013
KWD	Mark Rouillard	C.S. Rescue Training; Life Safety Specialists	8/20/2013	-	-	-
York Sewer District	Justin Barnett	C.S. Rescue Training; Life Safety Specialists	8/20/2013	-	8/6/2013	-
YSD	Thomas Cardona	C.S. Rescue Training; Life Safety Specialists	8/20/2013	-	8/6/2013	7/29/2013
YSD	Kevin Eaton	C.S. Rescue Training; Life Safety Specialists	4/2/2008	8/7/2013	8/6/2013	7/29/2013
YSD	Steve Goodwin	C.S. Rescue Training; Life Safety Specialists	6/7/2007	8/7/2013	8/6/2013	7/29/2013
YSD	Timothy Haskell	C.S. Rescue Training; Life Safety Specialists	4/2/2008	3/30/2010	3/30/2010	2/26/2008
YSD	Dustin Price	C.S. Rescue Training; Life Safety Specialists	6/7/2007	8/7/2013	8/6/2013	7/29/2013
YSD	Mike Tibbetts Jr	C.S. Rescue Training; Life Safety Specialists	6/7/2007	8/7/2013	8/6/2013	7/29/2013
York Water District	Doc Avery	C.S. Rescue Training; Life Safety Specialists	4/2/2008	8/7/2013	3/6/2012	3/28/2011
YWD	Joe Bracy	C.S. Rescue Training; Life Safety Specialists	6/7/2007	8/7/2013	3/6/2012	3/28/2011
YWD	Thomas Chase	C.S. Rescue Training; Life Safety Specialists	6/7/2007	8/7/2013	3/6/2012	3/28/2011
YWD	David Deperrio	C.S. Rescue Training; Life Safety Specialists	8/20/2013	8/7/2013	3/6/2012	-
YWD	Derek Dunn	C.S. Rescue Training; Life Safety Specialists	4/2/2008	8/7/2013	3/6/2012	3/28/2011
YWD	Noah Emery	C.S. Rescue Training; Life Safety Specialists	5/30/2007	8/7/2013	3/6/2012	3/28/2011
YWD	Thomas Gerald	C.S. Rescue Training; Life Safety Specialists	6/7/2007	8/7/2013	3/6/2012	3/28/2011
YWD	Lawrence Graham	C.S. Rescue Training; Life Safety Specialists	5/30/2007	8/7/2013	3/6/2012	3/28/2011
YWD	Ryan Lynch	C.S. Rescue Training; Life Safety Specialists	4/2/2008	8/7/2013	3/6/2012	3/28/2011
YWD	Mike Moulton	C.S. Rescue Training; Life Safety Specialists	4/2/2008	9/4/2013	3/6/2012	3/28/2011
YWD	Webster Ropke	C.S. Rescue Training; Life Safety Specialists	5/30/2007	8/7/2013	3/6/2012	3/28/2011
YWD	Gary Stevens	C.S. Rescue Training; Life Safety Specialists	4/2/2008	8/7/2013	3/6/2012	3/28/2011
YWD	Tony Yorke	C.S. Rescue Training; Life Safety Specialists	5/30/2007	8/7/2013	3/6/2012	3/28/2011

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Appendix C: ***Personnel Training Dates Cont'd***

Entity	Name	Initial Training Info	Initial Training Date	Last Refresher Training Date	Last CPR Training	Last First Aid Training
Ogunquit Fire Dept.	Brian Roy	C.S. Rescue Training; Life Safety Specialists	8/20/2013	-		
OFD	Branden Walker	C.S. Rescue Training; Life Safety Specialists	8/20/2013	-		
York Beach Fire Dept.	Ferris Boardman	C.S. Rescue Training; Life Safety Specialists	6/7/2007	8/7/2013		
YBFD	Nicholas Charleston	C.S. Rescue Training; Life Safety Specialists	6/7/2007	11/4/2009		
YBFD	Johnathan Gay	C.S. Rescue Training; Life Safety Specialists	6/7/2007	8/7/2013		
YBFD	Mark Gay	C.S. Rescue Training; Life Safety Specialists	5/30/2007	8/7/2013		
YBFD	Sean Graham	C.S. Rescue Training; Life Safety Specialists	8/20/2013			
YBFD	David Osgood	C.S. Rescue Training; Life Safety Specialists	5/30/2007	8/7/2013		
York Village Fire Dept.	Scott Apgar	C.S. Rescue Training; Life Safety Specialists	5/30/2007	9/4/2013		
YVFD	Zach Apgar	C.S. Rescue Training; Life Safety Specialists	4/2/2008	9/4/2013		
YVFD	Keith Bishop	C.S. Rescue Training; Life Safety Specialists	5/30/2007	10/4/2011		
YVFD	Tom Brennan	C.S. Rescue Training; Life Safety Specialists	8/20/2013	-		
YVFD	David Butler	C.S. Rescue Training; Life Safety Specialists	4/2/2008	9/4/2013		
YVFD	Nicholas Hilton	C.S. Rescue Training; Life Safety Specialists	4/2/2008	10/4/2011		
YVFD	Eric Humphrey	C.S. Rescue Training; Life Safety Specialists	8/20/2013	-		
YVFD	John Hunt	C.S. Rescue Training; Life Safety Specialists	5/30/2007	9/4/2013		
YVFD	David Lorandeau	C.S. Rescue Training; Life Safety Specialists	4/2/2008	-		
YVFD	Ryan Michel	C.S. Rescue Training; Life Safety Specialists	8/20/2013	-		
YVFD	Mac Poulin	C.S. Rescue Training; Life Safety Specialists	8/20/2013	-		

: These personnel are not applicable to refresher CPR and First aid training as "first responders"

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CONFINED SPACE RESCUE AGREEMENT

Appendix D: ***Joint Trained Personnel***

Entity	Name	Cell #	Email
Kittery Water District - Coordinator	Mike Rogers	451-8316	mikerkwd@comcast.net
Kittery Water District - Coordinator	Guy Hodgdon	603-817-8343	guyhkwd@comcast.net
KWD	Greg Chapman	252-2209	treatmentkwd@kitterywater.org
KWD	Mike Menard	401-529-0565	treatmentkwd@kitterywater.org
KWD	Mark Rouillard	432-1777	treatmentkwd@kitterywater.org
York Sewer District - Coordinator	Timothy Haskell	451-7895	thaskell@yorksewerdistrict.org
YSD	Justin Barnett	432-2722	jbarnett@yorksewerdistrict.org
YSD	Thomas Cardona	475-4562	tcardona@yorksewerdistrict.org
YSD	Kevin Eaton	451-7063	keaton@yorksewerdistrict.org
YSD	Steve Goodwin	337-0417	sgoodwin@yorksewerdistrict.org
YSD	Dustin Price	603-312-2148	dprice@yorksewerdistrict.org
YSD	Mike Tibbetts Jr	651-1256	mtibbetts@yorksewerdistrict.org
York Water District - Coordinator	Don Neumann	451-8106	dneumann@yorkwaterdistrict.org
YWD	Doc Avery	451-8110	mavery@yorkwaterdistrict.org
YWD	Joe Bracy	451-8104	jbracy@yorkwaterdistrict.org
YWD	Thomas Chase	451-8350	tchase@yorkwaterdistrict.org
YWD	David Deperrio	408-3207	ddeperrio@yorkwaterdistrict.org
YWD	Derek Dunn	451-8113	ddunn@yorkwaterdistrict.org
YWD	Noah Emery	451-8433	nemery@yorkwaterdistrict.org
YWD	Thomas Gerald	451-8099	tgerald@yorkwaterdistrict.org
YWD	Lawrence Graham	451-8694	lgraham@yorkwaterdistrict.org
YWD	Ryan Lynch	451-8613	rlynch@yorkwaterdistrict.org
YWD	Mike Moulton	451-8109	mmoulton@yorkwaterdistrict.org
YWD	Webster Ropke	451-8108	wropke@yorkwaterdistrict.org
YWD	Gary Stevens	451-8107	gstevens@yorkwaterdistrict.org
YWD	Tony Yorke	451-8112	tyorke@yorkwaterdistrict.org

SCBA QUALIFIED RESPONDERS	Ogunquit Fire Dept.	Brian Roy		
	OFD	Branden Walker		
	York Beach Fire Dept.	Ferris Boardman	451-8172	ybfire@yorkmaine.org
	YBFD	Johnathan Gay	451-7071	rainma9000@hotmail.com
	YBFD	Mark Gay	337-2124	cappy-241@hotmail.com
	YBFD	David Osgood	451-7505	ozzie69@myfairpoint.net
	York Village Fire Dept.	Scott Apgar	703-8989	villagefire@yorkmaine.org
	YVFD	Zach Apgar	451-8477	truckie8452@yahoo.com
	YVFD	Tom Brennan		tbrennan721@gmail.com
	YVFD	David Butler	475-8484	dkgypsy@earthlink.net
	YVFD	Nicholas Hilton		nicholasdhilton@gmail.com
	YVFD	Eric Humphrey		ehumphrey37@gmail.com
	YVFD	John Hunt	752-2715	villagefire@yorkmaine.org
	YVFD	David Lorandeau		davelFF22@yahoo.com

Program Coordinators are not trained rescue personnel

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§2203. JOINT EXERCISE OF POWERS

Any power or powers, privileges or authority exercised or capable of exercise by a party to an agreement under this chapter may be exercised and enjoyed jointly or cooperatively with any other party to the extent that federal laws, when applicable, permit the joint or cooperative exercise. When acting jointly or cooperatively with any party, any agency of State Government may exercise all of the powers, privileges and authority conferred by this chapter upon a public agency. [2009, c. 636, Pt. D, §3 (AMD).]

1. Agreement. Any 2 or more parties may enter into agreements with one another for joint or cooperative action under this chapter. The governing bodies of the participating parties must take appropriate action by ordinance, resolution or other action under law before any such agreement may become effective.

[2009, c. 636, Pt. D, §3 (AMD) .]

2. Specifications. Any agreement made under this chapter must specify the following:

A. Its duration; [1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

B. The precise organization, composition and nature of any separate legal or administrative entity created by the agreement together with the powers delegated to that entity, provided the entity may be legally created; [1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

C. Its purpose; [1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

D. The manner of financing the joint or cooperative undertaking and of establishing and maintaining a budget for the undertaking; [1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

E. The method to be used to partially or completely terminate the agreement and to dispose of property upon termination; and [1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

F. Any other necessary and proper matters. [1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

[1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD) .]

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3. Additional items. If the agreement does not establish a separate legal entity to conduct the joint or cooperative undertaking, the agreement, in addition to the items listed in subsection 2, must contain the following.

A. It must provide for an administrator or a joint board responsible for administering the joint or cooperative undertaking. In the case of a joint board, all parties to the agreement must be represented. [2009, c. 636, Pt. D, §3 (AMD).]

B. It must provide the manner of acquiring, holding and disposing of real and personal property used in the joint or cooperative undertaking. [1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

[2009, c. 636, Pt. D, §3 (AMD) .]

4. Responsibility. No agreement made under this chapter may relieve any party of any obligation or responsibility imposed upon it by law except to the extent of actual and timely performance by a joint board or other legal or administrative entity created by an agreement made under this chapter. This performance may be offered in satisfaction of the obligation or responsibility.

[2009, c. 636, Pt. D, §3 (AMD) .]

5. Liability. An action is maintainable against any party whose default, failure of performance or other conduct caused or contributed to the incurring of damage or liability by the other parties jointly.

[2009, c. 636, Pt. D, §3 (AMD) .]

6. Notice to regional councils. Any agreement made under this chapter is subject to the reporting requirements of section 2342, subsection 6, if applicable.

[1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD) .]

7. Liberal construction. It being the intent of the Legislature to avoid the proliferation of special purpose districts and inflexible enabling laws, this chapter must be liberally construed toward that end.

[2009, c. 636, Pt. D, §3 (AMD) .]

8. Limitation. Notwithstanding any other provision of this chapter:

A. No powers, privileges or authority may be jointly or cooperatively exercised unless each type of power, privilege or authority exercised is capable of being exercised by at least one of the parties within the entire jurisdictional area of the agreement, or by each of the several parties within each of their several jurisdictions if all of the several jurisdictions make up the total jurisdictional area of the agreement; or [2009, c. 636, Pt. D, §3 (AMD).]

B. No essential legislative powers, taxing authority or eminent domain power may be delegated by agreement to a joint authority or administrative entity. [2009, c. 636, Pt. D, §3 (AMD).]

[2009, c. 636, Pt. D, §3 (AMD) .]

SECTION HISTORY
1987, c. 737, §§A2,C106 (NEW). 1989, c. 6, (AMD). 1989, c. 9, §2 (AMD). 1989, c. 104, §§C8,10 (AMD). 2009, c. 636, Pt. D, §3 (AMD).

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AGENDA ITEM NUMBER: ____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: January 9, 2014	**Type of Action:**
Date Action Requested: January 13, 2014	☐ **Procedural** ☒ **Formal Action**
Regular _X_ **Work Session**	☐ **Other:** _____
Subject: Request for Funding for Water Quality Monitoring Plan	

TO: Board of Selectmen

FROM: Robert G. Yandow, Town Manager

RECOMMENDATION:

PROPOSED MOTION:

Discussion: On Friday, January 3, 2014 Selectman Gregg advised me that she had received a request from Linda Scotland of the Cape Neddick River Association for an agenda item to discuss funding for a water quality monitoring program. Attached is an overview of the recommended monitoring program authored by Dr. Stephen Jones of the University of New Hampshire. I believe the overview was presented to the Budget Committee at their December meeting.

FISCAL IMPACT: $63,000

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared By: Robert G. Yandow Reviewed By: _____

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Linda Scotland distributes to Bd. comm. 12/19/13
Requests BOS agenda item (See back of page)

Water Quality Monitoring Plan for York, Maine

Dr. Stephen Jones- UNH

October 31, 2013

Citizens the Town of York, Maine are interested in improving water quality at their ocean beaches, clam flats and other tidal water recreational areas. On the basis of findings from several recent studies, the town is taking action to identify and eliminate actual and potential sources of bacterial pollution that is the cause for the public health risk-based beach advisories and limitations on shellfish harvesting. A comprehensive and intensive monitoring program is needed to document poor water quality conditions that will lead to investigations of causes of detected pollution.

An informal assessment of recent water quality and watershed studies and monitoring program results has been conducted as the basis for this recommendation for water quality monitoring during summertime (Memorial Day to Labor Day) in York, Maine. The focus is on summertime (Memorial Day to Labor Day) because that is the time when people use the beaches. Even though the shellfish harvesting is not coincident, the Maine Dept. of Marine Resources uses water quality data from the summertime to classify harvest areas, thus, additional data from the proposed Town program would augment their data and help the town and DMR address pollution source problems. The recommended monitoring program is designed to collect temporally and spatially intensive data on fecal-borne bacterial (enterococci) concentrations to help support decisions by the Town and others to conduct intensive sanitary surveys in priority (polluted) sub-watersheds and along the beaches. As pollution mitigation actions are taken, it is critical to show improvements in water quality, thus, a comprehensive water quality monitoring program will provide the basis for future assessments and build on past monitoring efforts.

The recommended monitoring program will have the following characteristics:

-Monitoring sites will include existing monitoring sites used by the Maine Healthy Beaches (MHB), DMR Shellfish Program and the Town of York Parks and Recreation Dept. and Community Development Dept., with particular emphasis on sites used during 2012-13, as presented in the Cape Neddick River Watershed-Based Management Plan (2013) and as found on the MHB and DMR websites.

-Water samples will be analyzed for concentrations of enterococci, the marine recreational water quality standard. Auxiliary water quality measurements (temperature, salinity, dissolved oxygen) will be taken and used, along with precipitation data, to interpret bacterial data.

-Different sites will be sampled at varying frequencies. There are 11 main beach sites at Long Sands, Short Sands, Cape Neddick and York Harbor beaches that will be sampled 5 days per week during the summer sampling period (Memorial day to Labor Day). Other sites previously used by the beach program, along with the full suite of 20 Cape Neddick River sites, will be sampled on a weekly basis. There will be less frequent sampling of beach sites at both high and low tides, and additional sampling will capture significant storm events and some weekends. Samples will also be collected at the York River DMR sites on a monthly basis on different days than those used by DMR.

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The budget for this recommended monitoring program is ~$63,000. The costs include purchase of enterococci detection equipment (IDEXX Laboratories, Inc.), the consumable supplies needed for detecting enterococci on all of the ~1500 samples to be taken, the hourly labor cost for a laboratory and field technician working at the UNH Jackson Estuarine Laboratory (JEL), transportation for the technician between JEL and York, time for Dr. Jones to supervise the program, train the technician, interact with Town personnel, analyze data, write reports, and make presentations of the results, and an overhead charge based on UNH rates. The bacterial detection equipment would be housed at UNH/JEL and returned to the Town of York upon completion of this monitoring program.

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Agenda Request

Cape Neddick River Assoc.

Proposal from Dr. Jones @ UNH ~~UNH~~ for beach modeling

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AGENDA ITEM NUMBER: ____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: January 9, 2013	**Type of Action:**
Date Action Requested: January 13, 2014	☐ **Procedural** ☒ **Formal Action**
Regular _X_ **Work Session**	☐ **Other:** _____
Subject: Davis Property on York Street	

TO: Board of Selectmen

FROM: Robert G. Yandow, Town Manager

RECOMMENDATION:

PROPOSED MOTION:

Discussion: On December 16, 2013 Steve Burns and Ron McAllister discussed the report from the York Community Dialogue Steering Committee concerning the issues surrounding the town's possible purchase of land from the Davis family on York Street. After the discussion it was determined that the issue would be placed on the January 13, 2014 agenda for action by the Board of Selectmen. Attached is the report from the York Community Dialogue steering Committee.

FISCAL IMPACT:

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared By: Robert G. Yandow

Reviewed By: _____

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Ronald J. McAllister
188 Woodbridge Road
York, Maine 03909-1423

E-mail: ronmcallister150@gmail.com Telephone: 207-363-1134

TO: Board of Selectmen
Town of York

FROM: Ron McAllister, Chair
York Community Dialogue Steering Committee

VIA: Rob Yandow
Town Manager

DATE: 26 November 2013

RE: Davis Property Report

Attached is the report of a joint venture involving the Town's Community Development Department and the York Community Dialogue -- a project undertaken at the request of the Board of Selectmen. The report identifies the principal issues surrounding the Town's possible purchase of land in York Village owned by the Davis family. The report also contains several recommendations for your consideration.

The YCD conducted three complementary events prior to drafting this report: a question and answer session (October 11), walking tours of the Davis property (October 26) and a series of small group discussions (November 2). The three events attracted approximately 150 participants. Note that somewhat fewer than 150 separate individuals were involved as some people came to two or even all three events.

Please let us know if you have any questions regarding the report. In addition to myself, the following individuals serve on the YCD's Steering Committee: Steve Burns, Carol Donnelly, Jud Knox, Charles Lawton, Ted Little and Helen Winebaum. I am sure each member of the committee would be pleased to go over their report with you. On their behalf, I want to thank you for involving the YCD is this important public policy matter.

cc: The YCD Steering Committee

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York Community Dialogue:

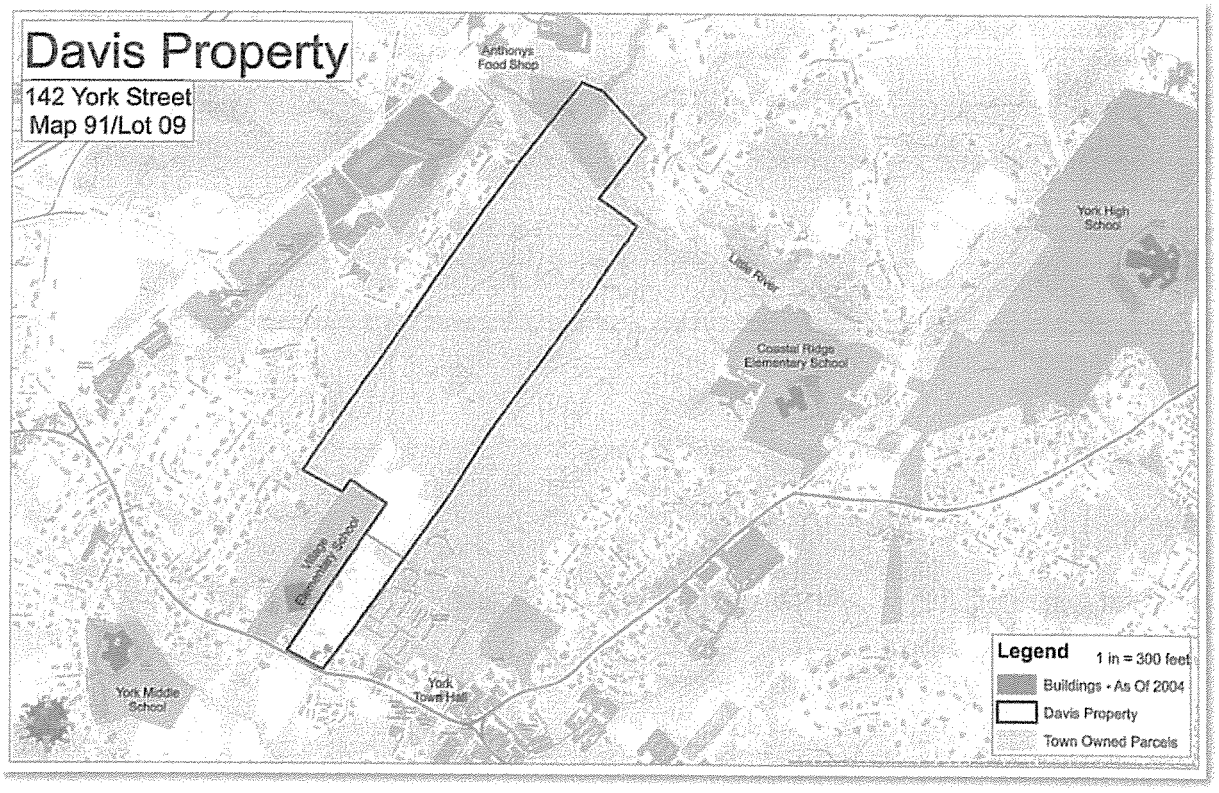
Report to the York Board of Selectmen

November 26, 2013

The Davis Property: York Village

Introduction.

At its September 23 meeting (2013), the York Board of Selectmen (BOS) authorized the town's Community Development Department (CDD) working with the York Community Dialogue (YCD) to hold a series of public conversations about the future of the Davis Property. This report is a record of the events that took place in October and November in response to the Board's request. The property in question occupies more than 100 acres of undeveloped land to be separated from the house and a ten acre parcel located at 142 York Street. The Davis family has expressed their interest in selling this tract of land and has offered the Town a right of first refusal on the property.



In October 2012, two of the three Davis brothers met with Town Manager Rob Yandow and CDD Director Steve Burns to express their interest in selling this tract of land to the Town. It was understood that they would like to see a decision made about this by May 2014 when the question could be placed before the Town Meeting referendum.

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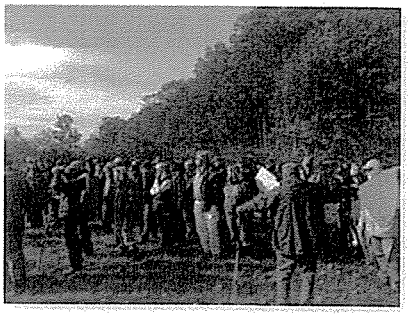
Those of us who have walked the Davis land know what a gem it is.

Charles Steedman



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The various sessions raised a number of concerns. These are discussed below.

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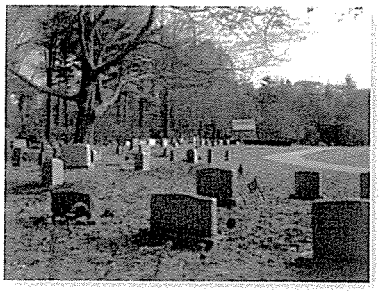

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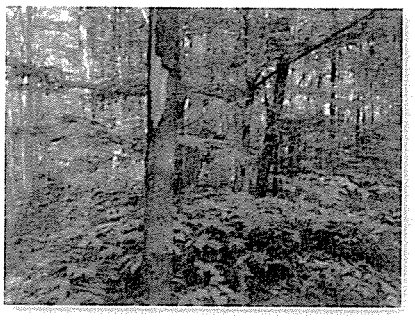

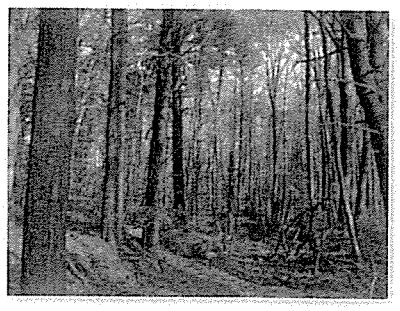

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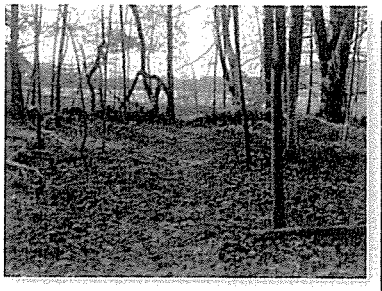

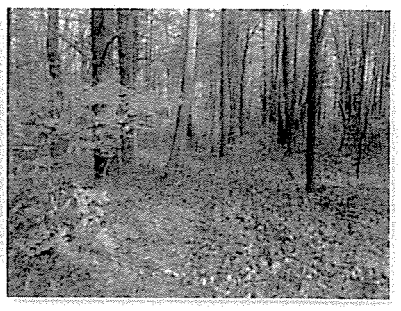

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Conclusion

The Davis Family has owned this property for approximately 120 years. Mary McIntyre Davis was a generous citizen of the Town of York. This point was expressed clearly by multiple people who spoke at the October 11 meeting. The Davis Family has made land available to the Town for athletic fields at the Village Elementary. They have conveyed land to Central Maine Power in order that power could be brought to the Harbor. They have facilitated the Agamenticus-to-the-Sea project by transferring land to the York Land Trust on the Western side of York.

Although members of the Davis family did not attend any of the three events, they have been in communication with the Town and with the YCD. It is clear from those communications that the family is mindful of their mother's civic mindedness. It is also clear that they would like to come to some sort of agreement that is consistent with the "spirit and interest" of Mary McIntyre Davis. People attending the events in October and November would like to see a cooperative agreement struck between the Town and the family so that this resource will benefit all parties, marking another milestone in the legacy of the McIntyre-Davis families.

Both the Community Development Department and the York Community Dialogue came away from the events of October and November with a keen sense that those attending the programs understand that the Davis land provides an opportunity for the Town of York. Nowhere else in the Village is there so much undeveloped private property; property with potential to affect the quality of life in York for generations. This property represents a once-in-a-lifetime opportunity for the Town.

Submitted on behalf of the
Community Development Department and the
York Community Dialogue
November 26, 2013

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York Community Dialogue:

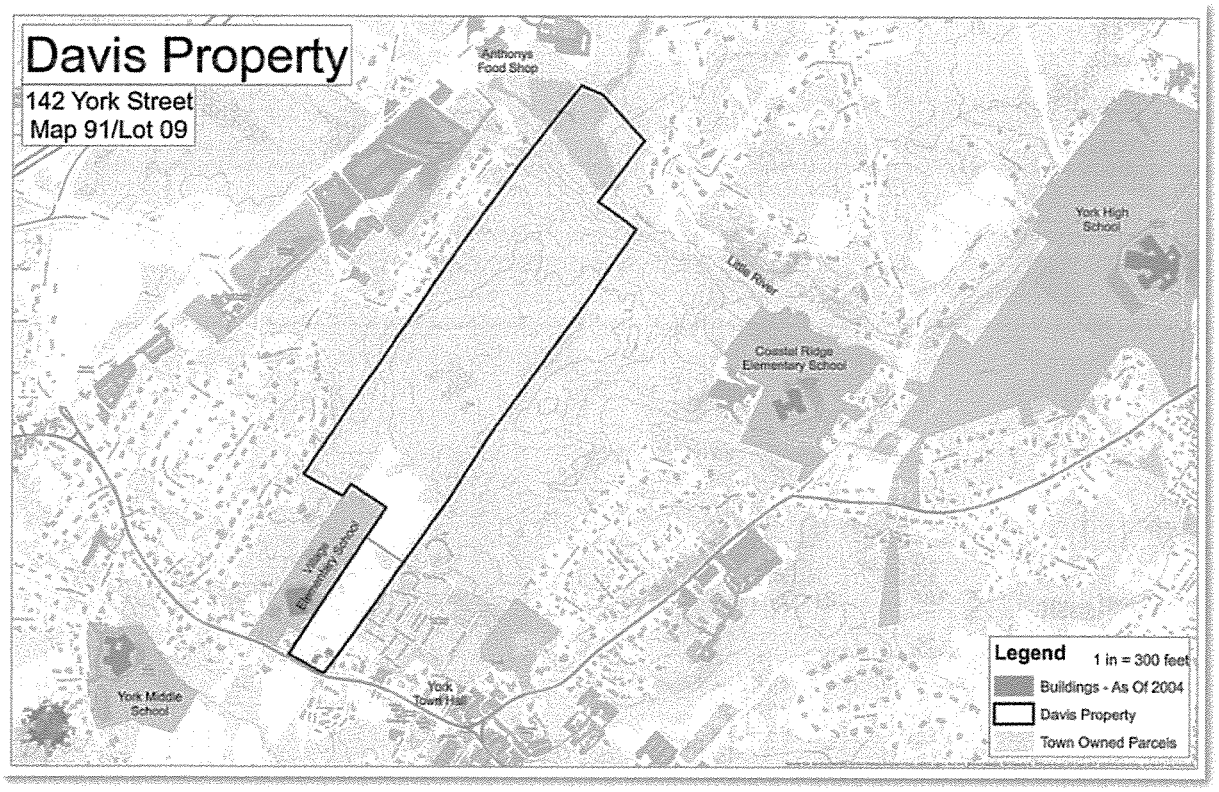
Report to the York Board of Selectmen

November 26, 2013

The Davis Property: York Village

Introduction.

At its September 23 meeting (2013), the York Board of Selectmen (BOS) authorized the town's Community Development Department (CDD) working with the York Community Dialogue (YCD) to hold a series of public conversations about the future of the Davis Property. This report is a record of the events that took place in October and November in response to the Board's request. The property in question occupies more than 100 acres of undeveloped land to be separated from the house and a ten acre parcel located at 142 York Street. The Davis family has expressed their interest in selling this tract of land and has offered the Town a right of first refusal on the property.



In October 2012, two of the three Davis brothers met with Town Manager Rob Yandow and CDD Director Steve Burns to express their interest in selling this tract of land to the Town. It was understood that they would like to see a decision made about this by May 2014 when the question could be placed before the Town Meeting referendum.

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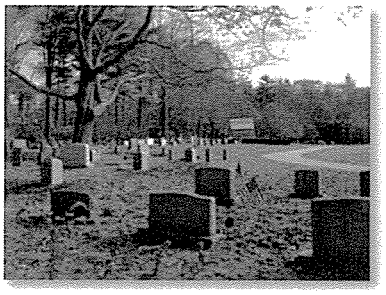

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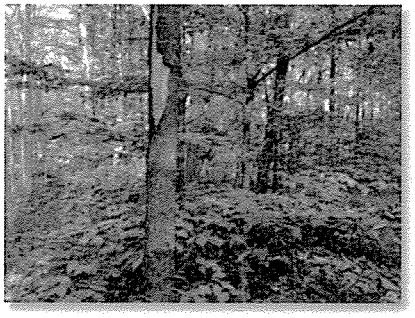

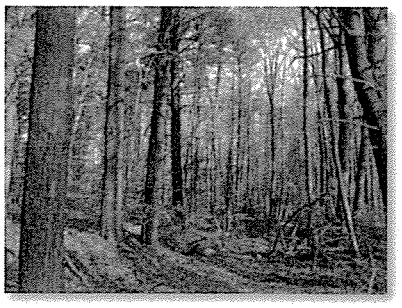

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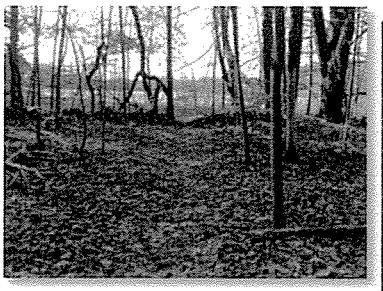

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Although members of the Davis family did not attend any of the three events, they have been in communication with the Town and with the YCD. It is clear from those communications that the family is mindful of their mother's civic mindedness. It is also clear that they would like to come to some sort of agreement that is consistent with the "spirit and interest" of Mary McIntyre Davis. People attending the events in October and November would like to see a cooperative agreement struck between the Town and the family so that this resource will benefit all parties, marking another milestone in the legacy of the McIntyre-Davis families.

Both the Community Development Department and the York Community Dialogue came away from the events of October and November with a keen sense that those attending the programs understand that the Davis land provides an opportunity for the Town of York. Nowhere else in the Village is there so much undeveloped private property; property with potential to affect the quality of life in York for generations. This property represents a once-in-a-lifetime opportunity for the Town.

Submitted on behalf of the
Community Development Department and the
York Community Dialogue
November 26, 2013

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York Community Dialogue:

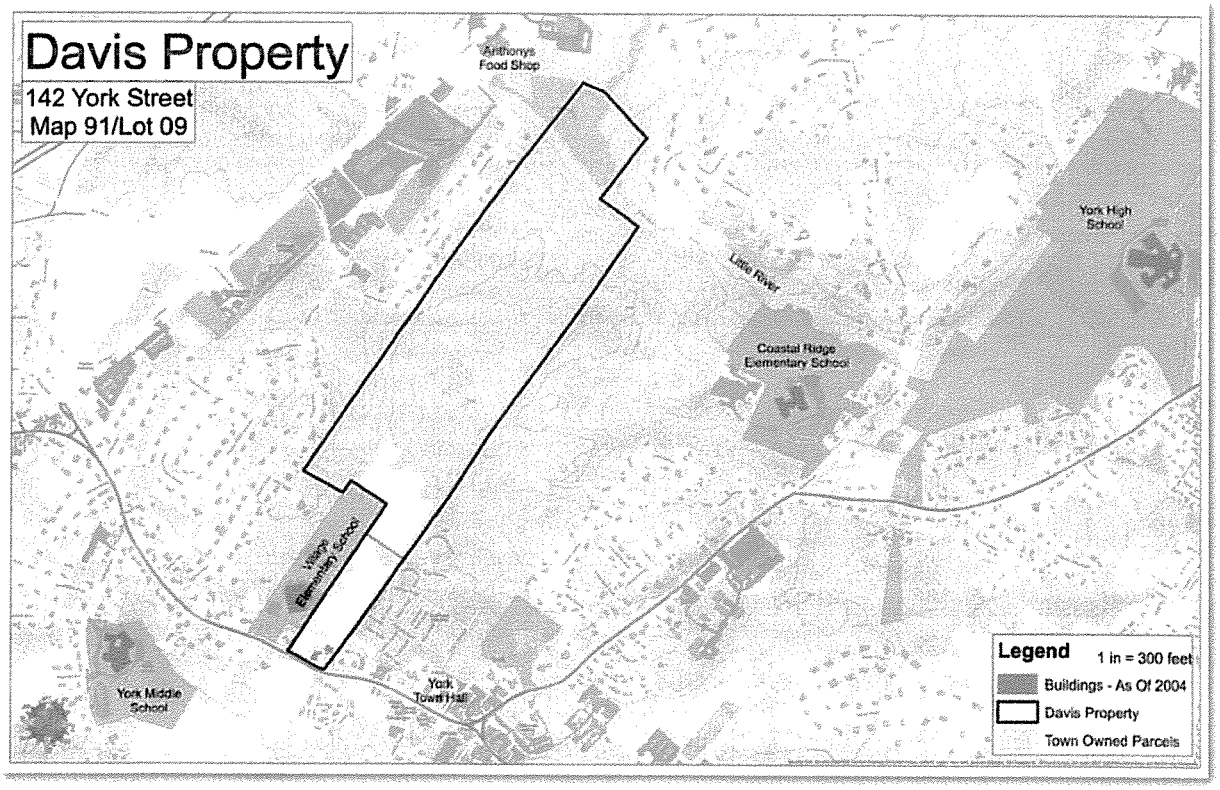
Report to the York Board of Selectmen

November 26, 2013

The Davis Property: York Village

Introduction.

At its September 23 meeting (2013), the York Board of Selectmen (BOS) authorized the town's Community Development Department (CDD) working with the York Community Dialogue (YCD) to hold a series of public conversations about the future of the Davis Property. This report is a record of the events that took place in October and November in response to the Board's request. The property in question occupies more than 100 acres of undeveloped land to be separated from the house and a ten acre parcel located at 142 York Street. The Davis family has expressed their interest in selling this tract of land and has offered the Town a right of first refusal on the property.



In October 2012, two of the three Davis brothers met with Town Manager Rob Yandow and CDD Director Steve Burns to express their interest in selling this tract of land to the Town. It was understood that they would like to see a decision made about this by May 2014 when the question could be placed before the Town Meeting referendum.

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Those of us who have walked the Davis land know what a gem it is.

Charles Steedman

There are a number of questions about the land and about the purposes to which it might be put if it were to be purchased by the Town or by some other interested party. The events initiated at the request of the BOS were designed to uncover public sentiment about the property and to recommend a way forward. Since its inception in 2009, the YCD has been a neutral party in all public policy matters under discussion.

The YCD advocates neither for or against the idea of public ownership of the Davis Property. Its goal has been to provide an open forum for discussion and to create an opportunity to involve the public in this important public policy question. The YCD believes firmly that a diverse group of people can come together, share ideas and find the best way forward. The collaboration which took place around the Davis property helped to confirm "the wisdom of the crowd."

The YCD has always been and remains a neutral party in this matter and other matters. They have advocated neither for or against the idea of public ownership. Their goal was to provide an open forum for discussion and an opportunity to get the public involved in the public policy process. That goal remained as true for the events focused on the Davis Property as they were in previous YCD events in 2010, 2011 and 2012.

The Three YCD/CDD Events

Three events were held to foster a thorough discussion of questions about the Town's exercise of a right of first refusal on the Davis Property.

- **Friday October 11.** The first event of the series was a Q & A session at which people could ask anything they wanted about the property. Steve Burns, Director of the York Community Development Department, was prepared to field the questions. The YCD had researched the matter and posted on the Town's website: www.yorkmaine.org what it believed to be the principal questions. Over 275 letters were sent to abutters and other interested parties inviting their participation. About 60 people turned out for the event which was held at the York Public Library.

- **Saturday October 26.** The second event was an opportunity to walk the property, departing from and returning to the Village Elementary School. Again, about 60 people attended this event. Some of those attending the event had been to the previous part of the program at the Library but most had not been.

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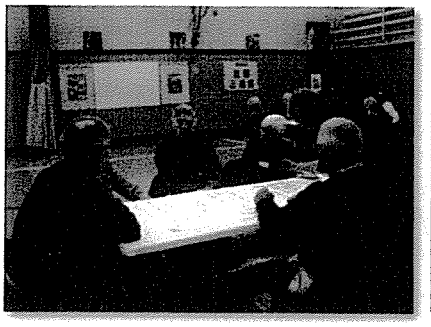
We should take the time necessary to come up with a plan for the proper use of the property.

Dorothy Healy



The group was divided in two with Steve Burns and Code Enforcement Officer Amber Harrison each leading one of the groups. The tours lasted between 1.5 and 2 hours.

- **Saturday November 2.** The third event was typical of YCD forums held each of the last three years. After brief presentations by Steve Burns and Ron McAllister, the group of approximately 35 people was asked to suggest specific topics for small group discussions. The group generated a large number of possibilities which were winnowed down to six different subjects and then to four small group discussions ranging in size from 7-9 people each. The small groups talked for thirty minutes. Following the small group sessions, a note taker from each group reported to the larger group. Their notes became an integral part of this report.

Issues Raised by the Community

The various sessions raised a number of concerns. These are discussed below.

- **Price.** According to the Town's Assessor, the assessed value of the approximately 100 acres of unimproved land offered to the Town is approximately $700,000. It is further understood that the Davis family has conducted its own appraisal of the property and has concluded that the fair market value of this land for development purposes might be in the neighborhood of $5.5 million.

- **Value.** The disparity between the property's current assessed value and its estimated market value reflects the difference between unimproved land and land which might be put to more intense uses. A variety of conjectures have been offered as to the value of the property. Some suggested that it could be worth more if sold to a developer while others have suggested that it could be worth less— perhaps in the $2.0 - $3.4 million range — but this is purely speculative. Many people believe the $5.5 million price tag is too much for the Town to spend and that spending that much could skew property values in Town. The house located on the property is reported to date from before 1692. We do not know if the existing Davis property boundaries represent an early land division but it is reasonable to assume that this is the case. If the boundaries do date to the 17th century this would add historic interest, adding another dimension to its value.

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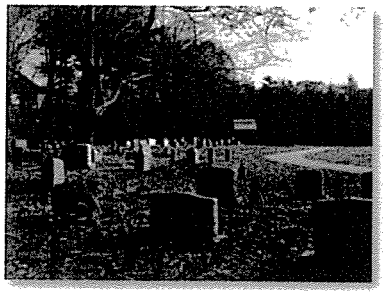
What is really needed to make the most of the Davis Property is a public-private partnership. The Town can't do it on its own.

Helen Winebaum



- **Access.** One aspect of the property which could dramatically affect its value is its access. Without inclusion of the lower ten acres (the York Street border), the property has problems with road and utility access. The only existing point of access for the Town would be through the Village Elementary School site — a facility already heavily trafficked when school and recreational programs are going on. Enhanced road access would require purchase of one or more lots on one of the residential streets adjacent to the property: Raydon Road or Donica Road. It is noted that there are three vacant lots on Donica Road but without a guarantee of access the value of the property would be impacted. Conceptual development plans prepared by the Davis family each show some access to York Street adjacent to the house, so their private development option would have greater impacts on the Davis family.

- **Possible Uses.** Clearly, uses will differ depending on whether the Town or a private developer were to acquire the property. Many people attending the YCD events seemed to steer toward preservation. Several people envisioned the land as perfect for conservation while at the same time questioning whether the Town can afford to acquire it at the offering price. Although the land is zoned GEN-3 -- meaning that some commercial uses would be allowed -- it is generally assumed that the highest economic use of the property would be for housing. Any residential or commercial development would require infrastructure investment and a resolution of the access problem because the property (without York Street access) is land locked. Among the Town uses proposed at the forum were: recreation, workforce housing, a new Town Hall, reserve land for future school needs, added sports fields, community gardens, open space, and active forestry. The open space question prompted members of the Steering Committee to ask whether a comprehensive look at open space planning might be a suitable task for the YCD in 2014.

- **Benefits and Costs to the Town.** The opportunity to acquire this land could benefit the town in innumerable ways. One participant suggested that the harvesting of forest products or leasing the land for farming could generate revenue for the Town. Another noted that having the a large tract like this, preserved and cared for, would be attractive to eco-tourists. Still another person speculated that developing the Davis property (in whole or in part) for new housing, could dampen development pressures in other parts of Town.

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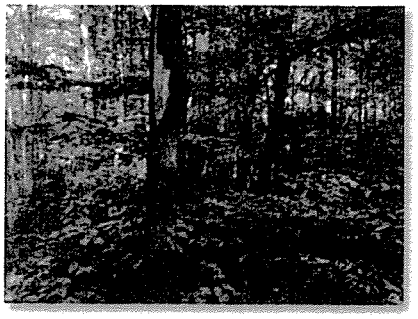
Perhaps the Town could delay the decision and offer the Family 'earnest money' as a sign of the Town's interest.

Brian McGann



Discussion about climate change led one participant to observe that the current High School may not be sustainable in its current location. The principal benefit for most of those in attendance was clearly in the preservation of reserve space which the Town (and not developers) should control. At the same time, one question left hanging is what might the Town be unable to do if it spends this much money for this land? This is part of the opportunity cost of buying the property.

- **The Comprehensive Plan.** The Town's Comp Plan is silent on the future uses of the land in question, though other Davis property across York Street is mentioned as being worthy of acquisition. At the same time, the Comp Plan's goal of promoting outdoor recreation does hint at the extension of athletic fields in this area. The only other consideration is the Plan's goal of extending sewer capacity to Donica Road and beyond if and when this lot were to be developed.

- **Environmental Impacts.** A group of four significant vernal pools has been identified on the property. This would seem to affect the type and density of housing that could be built there because a 750 foot federally required buffer zone would need to be protected around this part of the site. Based on current zoning (3/4 to 1-acre lots per dwelling), Steve Burns has estimated that approximately 60-70 units of cluster housing could be accommodated on the property. The impact of other types of development is uncertain at this time. It was noted at one of the YCD discussions that some sort of planned unit development could cluster the housing and leave open space for the enjoyment of the wider community. Drainage is a serious concern. One neighboring property owner described the problems she currently has with runoff and drainage. Intense development at the site would likely aggravate that situation. Remediation of drainage problems are likely to be costly.

- **Fiscal Impacts.** Economic considerations revolve around two major issues (exclusive of the cost and value questions addressed above): One is the impact on the Town of allowing a large housing development to be built on the Davis Property. There were concerns about the impact which scores of school children would have on the schools' physical facilities and staffing. The other fiscal issue raised was the benefit which increased tax revenues would have. It was suggested, however, that revenue from new housing units would not match the

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The land doesn't have to be for conservation OR community housing OR for rationalizing infrastructure. It could serve ALL 3 purposes.
Dave McCarthy

municipal outlay necessary to serve these units: police, fire, plowing, paving, maintenance, school demand, etc. A community services analysis would help to answer this question.

✦**Political Climate.** Some doubts were raised about the ability of the Town to successfully manage a large property acquisition like the Davis land. A few people based their concerns on the confusion surrounding the construction of the new Police Station as well as about the Blinn property which the Town acquired but for which it has no apparent planned use. Others mentioned the Coventry Hall property purchased for a new Town Hall but still not being used by the Town. These doubts would seem to reflect a lack of confidence in Town government. Whether these doubts mean that the Town, therefore, should not exercise its right of first refusal was not determined.

Recommendations

Based on the three events that took place in October and November; given the dozens of question and answer exchanges, the numerous conversations between and among individuals; and considering the four small group discussions we witnessed, we have some recommendations to offer.

1. **The Town should pay for a formal, professional appraisal to determine the market value of the property.** Until this issue is resolved, the question of how the town might benefit from its use (as housing or as open space or as something else) can not be answered. In addition to having the land appraised from a financial standpoint, an ecological/environmental assessment also be of value to citizens of the town. It would be helpful to look into the character and quality of the trees as well as about other flora and fauna found there. This type of work was recommended by the Town Manager for inclusion in the FY2014 budget but this was cut in the budget development process.

2. **The Town should explore whether the May 2014 date for deciding whether to buy the land is a firm or flexible decision point.** It was suggested that some "earnest money" — $25,000 - $50,000 was suggested at the forum — offered to the Family would represent a show of good will on the part of the Town, considering that the time frame for conducting an assessment of the land's worth would be

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We need to think seven generations into the future when we make decisions about natural resources.

Torbert MacDonald

unlikely to happen in time for the looming referendum on the question.

3. **The Town should partner with the York Land Trust to acquire a conservation easement directed toward conservation of this pristine land in the heart of the Town's development district.** The Land Trust has acquired a great deal of experience with preservation of open space. It is a logical partner for the Town of York. An easement might be acquired for only a portion of the property. See Recommendation #4.

4. **Town should explore Public-Private-Partnership opportunities.** It was noted several times that the future of this land is not necessarily an either/or situation. The Town's acquisition of it would not necessarily mean conservation nor does private purchase necessarily mean housing. Many possibilities exist for a joint public-private venture or even a three-tiered partnership involving the Town, the Land Trust and a developer. It was suggested that the Town's acquisition would not necessarily or automatically mean "conservation." The Town could acquire the land and simply hold it for some future (unspecified) uses.

5. **The Town should discuss with the Davis Family whether there is room to negotiate a lower cash price.** Perhaps some form of exchange involving cash and an opportunity for a sizable charitable donation by the family would make a transaction possible. It is clear from what the Town was told by Malcolm Davis that estate planning is a driving force for the family at this point. We understand that it is likely to be easier to reach an agreement with the three Maine-based Davis brothers than it will be with a larger and more geographically dispersed group of descendants.

6. **Further opportunities for public review and discussion should be offered.** Considerable interest about the future of this centrally-located land exists in Town. Whenever a decision is made to put the question to a May referendum, there should be provision for transparency and open meetings about the question and what is learned as the Town moves toward a vote. The YCD would be happy to assist the BOS in this regard.

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Conclusion

The Davis Family has owned this property for approximately 120 years. Mary McIntyre Davis was a generous citizen of the Town of York. This point was expressed clearly by multiple people who spoke at the October 11 meeting. The Davis Family has made land available to the Town for athletic fields at the Village Elementary. They have conveyed land to Central Maine Power in order that power could be brought to the Harbor. They have facilitated the Agamenticus-to-the-Sea project by transferring land to the York Land Trust on the Western side of York.

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2. Provide for a fine or establish a rule or regulation by which a fine is imposed;

3. Convey or lease or authorize the conveyance or lease of any land/s of the Town, except that property acquired for nonpayment of taxes;

4. Adopt, with or without amendment, ordinances proposed under the initiative power.

Section 20: SPECIAL REFERENDA

A. In addition to the Budget Referendum, the Special Budget Referendum authorized under Article II, Section 14(F) of this Charter, and the General Referendum, the Board of Selectmen may call any number of Special General Referenda or Special Budget Referenda said board feels are in the best interest of the Town, provided that:

1. All restrictions of this Charter and state law are met;

2. No proposed Town Budget is voted upon at any Special General Referendum called under this section;

3. Calling of a Special General Referendum shall not obviate the requirement for a General Referendum, and

4. Except as authorized under Article II, Section 14(F) of this Charter, the Board of Selectmen may call a Special Budget Referendum only in accordance with the following procedure:

a) A Special Budget Referendum may be called only upon an affirmative vote by at least a two-thirds (2/3) majority of the Board of Selectmen, except that a Special Budget Referendum for a school construction project that has received concept approval from the State Board of Education requires approval only by a simple majority of the Board of Selectmen. The subject matter of any Special Budget Referendum called under this provision shall be limited to two categories: 1) items which, if not acted upon before the annual Budget Referendum, will result in a significant loss to the town, such as, but not limited to, the capital purchase of land, buildings or substantial equipment or facilities, for which the Board of Selectmen has reason to believe will no longer be available to the Town, the acceptance of gifts, grants, etc. from the State of Maine or some other entity, and school construction projects that receive concept approval from the State Board of Education and the appropriation, if necessary, of

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matching funds for said grants, gifts, other funds, etc.; and 2) items which, because of accident or natural catastrophe, may require the appropriation of funds for expenditures to protect the public health, safety, and welfare, such as, but not limited to disaster relief, or the replacement of public safety apparatus(es) or facilities."

b) The Board of Selectmen shall refer items for the Special Budget Referendum to the Budget Committee, and upon receipt of said referral from the Board of Selectmen, the Budget Committee shall schedule a single public hearing to be held within ten (10) days for the purpose of receiving comments from the public and Town officers concerning the subject matter of the Special Budget Referendum.

c) At the conclusion of the public hearing, the Budget Committee shall vote either to approve the subject matter of the Special Budget Referendum as submitted by the Board of Selectmen; to approve the subject matter of the Special Budget Referendum with amendments, except that the amount submitted to the voters in a Special Budget Referendum for a school construction project that has received concept approval from the State Board of Education may not be amended; or to disapprove the subject matter of the Special Budget Referendum.

d) If the Budget Committee votes to disapprove the subject matter of the Special Budget Referendum, the Selectmen shall take no further action with respect to that Special Budget Referendum, except that with respect to referendum articles for school construction projects that have received concept approval from the State Board of Education, a Special Budget Referendum shall be called as provided in subparagraph e) of this section.

e) If the Budget Committee votes to approve the subject matter of the Special Budget Referendum, either as submitted or with amendments, the Board of Selectmen shall call a Special Budget Referendum on the approved subject matter of the Special Budget Referendum to be held no sooner than forty (40) days, and no later than seventy (70) days, after the vote of the Budget Committee.

Section 21: ORDINANCES IN GENERAL

A. FORM: Every proposed ordinance shall be introduced in writing and in the form required for final adoption. No ordinance shall contain more than one subject, which shall be clearly expressed in its title. The enacting clause shall be "the Town hereby ordains...". Any ordinance which repeals or amends an

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AGENDA ITEM NUMBER: ____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: January 10, 2014	**Type of Action:**
Date Action Requested: January 13, 2014	☐ **Procedural** ☒ **Formal Action**
Regular _X_ **Work Session**	☐ **Other:** _____
Subject: Draft FY15 Operating Budget	

TO: Board of Selectmen

FROM: Robert G. Yandow, Town Manager

RECOMMENDATION:

PROPOSED MOTION:

Discussion: Attached is the draft FY15 operating budget. Each individual department budget is included along with a one page summary sheet of the draft budget. Please understand that these numbers will change before the final budget is submitted. I will provide more information via a power point presentation on Monday evening.

FISCAL IMPACT:

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared By: Robert G. Yandow Reviewed By: _____

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Town of York
Proposed FY14 Budget Summary

	Actual FY12	Actual FY13	Budget FY14	Proposed FY15	$ Change	% Change
Administration						
Board of Selectmen	12,236	23,586	24,884	25,644	760	3.05%
Town Manager	235,242	241,556	263,782	255,670	-8,112	-3.08%
Finance Department	441,928	219,611	231,253	209,730	-21,524	-9.31%
Information Technology	0	0	189,614	206,974	17,360	100.00%
Human Resources	0	0	113,671	79,856	-33,815	100.00%
Assessing Department	292,393	265,612	287,758	291,402	3,644	1.27%
Community Development Department	331,839	413,349	400,921	411,964	11,043	2.75%
Town Clerk/Tax Collector	325,809	328,867	343,991	373,122	29,131	8.47%
Elections	21,163	22,715	24,971	25,673	702	2.81%
Town Hall Operations	202,064	124,494	169,397	169,397	0	0.00%
Records Management	14,330	0	0	0	0	#DIV/0!
Earned Account/Unemployment	22,000	25,000	35,000	35,000	0	0.00%
Debt Service	1,223,936	1,778,516	1,898,288	2,034,108	135,820	7.15%
Contingency	10,056	5,200	50,000	50,000	0	0.00%
Cable TV Operations	5,599	7,530	12,263	12,663	400	3.26%
Academic Reimbursement	2,000	0	0	2,000	2,000	#DIV/0!
Short Sands Park	36,032	36,183	37,573	37,573	0	0.00%
Insurance	323,868	343,970	342,972	410,903	67,931	19.81%
MS4	0	0	67,996	95,100	27,104	39.86%
Circuit Breaker and Cliff Path	49,560	49,819	100,000	0	-100,000	-100.00%
Total Administration	**3,550,055**	**3,886,009**	**4,594,335**	**4,726,777**	**132,442**	**2.88%**
Public Safety						
Police	3,037,282	3,150,221	3,326,836	3,341,101	14,266	0.43%
Communications	547,688	618,234	621,230	644,185	22,955	3.70%
Animal Control	38,827	38,717	36,311	37,970	1,659	4.57%
Harbormaster	43,062	44,875	52,850	55,727	2,878	5.45%
York Village Fire	433,139	466,074	486,386	479,490	-6,896	-1.42%
York Beach Fire	415,345	377,473	465,778	466,626	848	0.18%
Firefighter Training	9,800	0	0	0	0	#DIV/0!
Public Health	80,000	80,000	80,000	80,000	0	0.00%
Hydrants	851,455	852,088	861,470	902,611	41,141	4.78%
Total Public Safety	**5,456,598**	**5,627,682**	**5,930,861**	**6,007,710**	**76,849**	**1.30%**
Public Works						
Tree Care	26,918	23,852	10,883	27,800	16,917	155.44%
White Goods	79,587	60,724	80,953	77,953	-3,000	-3.71%
Highway Maintenance	1,724,992	1,534,717	1,803,996	1,891,261	87,265	4.84%
Winter Maintenance	941,087	1,090,936	1,166,799	1,201,551	34,752	2.98%
Contracted Services	1,347,712	1,427,795	1,516,100	1,616,100	100,000	6.60%
Total Public Works	**4,120,296**	**4,138,023**	**4,578,730**	**4,814,665**	**235,935**	**5.15%**
Parks/Grounds/Beaches						
School Grounds Maintenance	125,196	132,236	134,789	138,864	4,074	3.02%
Mt. Agamenticus Trails and Coordinator Appropriation	25,250	25,250	25,250	39,500	14,250	56.44%
Public Buildings, Grounds and Beaches	561,595	595,934	644,708	628,864	-15,844	-2.46%
Total Parks/Grounds/Beaches	**712,041**	**753,420**	**804,747**	**807,228**	**2,480**	**0.31%**
Boards and Committees						
Veterans' Graves	3,040	2,516	3,000	16,696	13,696	456.53%
Planning Board	6,728	5,898	8,800	8,800	0	0.00%
Appeals Board	60	460	6,535	6,535	0	0.00%
Cemetery Maintenance	4,000	4,000	4,000	5,000	1,000	25.00%
Shellfish Commission	536	1,609	1,725	1,725	0	0.00%
Conservation Commission	2,830	2,830	0	0	0	#DIV/0!
Cable TV Board	0	0	400	400	0	0.00%
Budget Committee	0	115	100	100	0	0.00%
Historic District Committee	174	163	1,040	1,040	0	0.00%
Recycling Committee	0	0	1,000	1,000	0	0.00%
Total Boards and Committees	**17,368**	**17,592**	**26,600**	**41,296**	**14,696**	**55.25%**
Human Services						
Recreation Administration	127,458	131,166	136,587	137,651	1,064	0.78%
Senior Center	225,096	233,764	251,209	267,940	16,731	6.66%
General Assistance	19,040	29,278	38,688	38,688	0	0.00%
Senior Transportation Appropriation	32,500	32,500	0	0	0	0.00%
Outside Requests	36,200	37,200	36,000	36,400	400	1.11%
Total Human Services	**440,294**	**463,908**	**462,484**	**480,680**	**18,195**	**3.93%**
Total General Fund Cost Centers	**14,296,652**	**14,886,634**	**16,397,758**	**16,878,356**	**480,598**	**2.93%**
Other Items:						
Cliff Path/Fishermen's Walk	0	0	0	0	0	0.00%
Seawall Repair	3,390	3,390	0	0	0	0.00%
Library Appropriation	450,218	455,938	462,906	471,647	8,741	1.89%
Bonding Costs	0		44,000	44,000	0	0.00%
New Debt Service	0		55,527	55,527	0	0.00%
Total Other Items	**453,608**	**459,328**	**562,433**	**571,174**	**8,741**	**0.00%**
Total Budget Requests:	**14,750,260**	**15,345,962**	**16,960,192**	**17,449,530**	**489,338**	**2.89%**

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Town of York
Proposed Budget FY 2015

	Actual FY13	Approved Budget FY14	Proposed Budget FY15	% Change	$ Change
Administration					
Selectmen					
Salaries	7,950	**9,600**	**9,600**	**0.00%**	0
FICA	608	**734**	**734**	**-0.05%**	0
Total Salaries and Benefits	8,558	**10,334**	**10,334**	**0.00%**	0
Meetings & Memberships	13,896	**13,400**	**14,160**	**5.67%**	760
Travel	0	**50**	**50**	**0.00%**	0
Functions	0	**600**	**600**	**0.00%**	0
Printing/Advertising	1,132	**250**	**250**	**0.00%**	0
Supplies	0	**250**	**250**	**0.00%**	0
Office Supplies	0	**0**	**0**	**#DIV/0!**	0
Total Non-Salary Expenditures	15,028	**14,550**	**15,310**	**5.22%**	**760**
Total Requested Tax Appropriation	**23,586**	**24,884**	**25,644**	**3.05%**	**760**

Position	Salary	FICA	Retirement
Chair			
Other Board Members			
	0	**0**	**0**

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Town of York
Proposed Budget FY 2015

	Actual FY13	Approved Budget FY14	Proposed Budget FY15	% Change	$ Change
Town Manager					
Salaries	187,065	190,121	**186,335**	**-1.99%**	-3,786
FICA	13,827	14,544	**14,254**	**-1.99%**	-290
Retirement	12,760	14,060	**12,022**	**-14.49%**	-2,038
Health Benefits	22,886	34,673	**32,674**	**-5.76%**	-1,999
Total Salaries and Benefits	236,539	253,398	**245,286**	**-3.20%**	-8,112
Telephone	1,071	1,234	**1,234**	**0.00%**	0
Contracts	1,222	0	**0**	**#DIV/0!**	0
Printing/ Advertising	398	3,500	**3,500**	**0.00%**	0
Training & Travel	331	3,700	**3,700**	**0.00%**	0
Meetings & Memberships	1,466	1,200	**1,200**	**0.00%**	0
Supplies	0	0	**0**	**#DIV/0!**	0
Office Supplies	530	750	**750**	**0.00%**	0
Total Non-Salary Expenses	**5,017**	10,384	**10,384**	**0.00%**	**0**
Total Requested Tax Appropriation	**241,556**	263,782	**255,670**	**-3.08%**	**-8,112**

Position	Salary	FICA	Retirement
Town Manager	116,678	8,926	9,029
Assistant to the Town Manager (step included)	36,876	2,821	2,876
Clerical	27,681	2,118	
Auto Allowance	3,600	275	
Overtime	1,500	115	117
	186,335	**14,254**	**12,022**

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Town of York
Proposed Budget FY 2015

	Actual FY13	Approved Budget FY14	Proposed Budget FY15	% Change	$ Change
Finance Department					
Salaries	119,847	146,314	**131,116**	**-10.39%**	-15,198
Salaries - Treasurer	3,000	3,000	**3,000**	**0.00%**	0
FICA	9,287	11,679	**10,188**	**-12.76%**	-1,491
Retirement	6,515	8,878	**8,158**	**-8.11%**	-720
Health Benefits	24,711	30,057	**18,037**	**-39.99%**	-12,020
Total Salaries and Benefits	**163,359**	**199,928**	**170,500**	**-14.72%**	-29,429
Telephone	0	0	**0**	**#DIV/0!**	0
Contracts	16,909	500	**7,700**	**1440.00%**	7,200
Equipment	0	0	**0**	**#DIV/0!**	0
Printing/Advertising	934	400	**500**	**25.00%**	100
Training	0	1,500	**1,500**	**0.00%**	0
Meetings & Memberships	190	575	**580**	**0.87%**	5
Travel	0	250	**600**	**140.00%**	350
Audit	37,038	27,000	**27,000**	**0.00%**	0
Office Supplies	1,182	1,100	**1,350**	**22.73%**	250
Total Non-Salary Expenditures	**56,252**	31,325	**39,230**	**25.24%**	7,905
Finance Fees	0	0	**0**	**0.00%**	15,810
Total Requested Tax Appropriation	**219,611**	**231,253**	**209,730**	**-9.31%**	**-21,524**

Position	Salary	FICA	Retirement
Finance Director	67,823	5,189	5,290
Administrative Assistant	38,243	3,083	2,868
Treasurer	3,000		
Part-Time (15 hours a week)	25,050	1,916	
	134,116	**10,188**	**8,158**

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Town of York
Proposed Budget FY 2015

	Actual FY13	Approved Budget FY14	Proposed Budget FY15	% Change	$ Change
Information Technology Department					
Salaries	60,471	61,675	**65,727**	**6.57%**	4,052
FICA	4,532	4,718	**5,028**	**6.57%**	310
Retirement	3,219	4,009	**5,127**	**27.88%**	1,118
Health Benefits	7,485	7,951	**7,561**	**-4.91%**	-390
Total Salaries and Benefits	**75,707**	**78,353**	**83,443**	**6.50%**	5,090
Telephone	1,552	2,256	**1,981**	**-12.19%**	-275
Contracts	79,880	80,000	**93,000**	**16.25%**	13,000
Equipment	29,602	27,000	**27,000**	**0.00%**	0
Training	99	1,250	**750**	**-40.00%**	-500
Meetings & Memberships	0	75	**75**	**0.00%**	0
Travel	572	480	**525**	**9.38%**	45
Office Supplies	54	200	**200**	**0.00%**	0
Total Non-Salary Expenditures	**111,760**	111,261	**123,531**	**11.03%**	12,270
Total Requested Tax Appropriation	**187,467**	**189,614**	**206,974**	**9.16%**	**17,360**

Position	Salary	FICA	Retirement
Technology Coordinator	65,727	5,028	5,127
	65,727	**5,028**	**5,127**

Cable Access					
Salaries	1,600	1,750	**1,750**	**0.00%**	0
FICA	122	135	**135**	**0.00%**	0
Total Salaries and Benefits	**1,722**	**1,885**	**1,885**	**0.00%**	0
Telephone	404	420	**420**	**0.00%**	0
Office Supplies	0	50	**50**	**0.00%**	0
Contracts	4,912	4,308	**4,308**	**0.00%**	0
Equipment	89	5,000	**5,000**	**0.00%**	0
Repairs & Maintenance Equipment	402	600	**1,000**	**66.67%**	400
Total Non-Salary Expenditures	**5,808**	**10,378**	**10,778**	**1**	**400**
Total Requested Tax Appropriation	**7,530**	**12,263**	**12,663**	**1**	**400**

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Town of York
Proposed Budget FY 2015

	Actual FY13	Approved Budget FY14	Proposed Budget FY15	% Change	$ Change
Human Resource Department					
Salaries	77,213	83,805	**65,380**	**-21.99%**	-18,426
FICA	5,707	6,411	**5,002**	**-21.99%**	-1,410
Retirement	4,111	5,447	**5,100**	**-6.38%**	-347
Health Benefits	15,677	17,337	**1,700**	**-90.19%**	-15,637
Total Salaries and Benefits	**102,708**	**113,001**	**77,181**	**-31.70%**	-35,820
Printing/Advertising	0	80	**100**	**25.00%**	20
Training	0	130	**2,205**	**1596.15%**	2,075
Meetings & Memberships	0	205	**195**	**-4.88%**	-10
Travel	0	80	**0**	**-100.00%**	-80
Office Supplies	46	175	**175**	**0.00%**	0
Total Non-Salary Expenditures	**46**	670	**2,675**	**299.25%**	-33,815
Total Requested Tax Appropriation	**102,754**	**113,671**	**79,856**	**-29.75%**	**-33,815**

Position	Salary	FICA	Retirement
Human Resources Director	65,380	5,002	5,100
	65,380	**5,002**	**5,100**

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Town of York
Proposed Budget FY 2015

	Actual FY13	Approved Budget FY14	Proposed Budget FY15	% Change	$ Change
Assessors					
Salaries	191,073	201,310	**205,333**	**2.00%**	4,023
FICA	14,224	15,642	**15,957**	**2.01%**	315
Retirement	11,014	13,506	**15,886**	**17.62%**	2,380
Health Benefits	39,958	38,290	**36,151**	**-5.59%**	-2,139
Total Salaries and Benefits	**256,269**	**268,748**	**273,327**	**1.70%**	4,579
Telephone		0	**0**	**#DIV/0!**	0
Contracts	203	8,710	**8,875**	**1.89%**	165
Postage		0	**0**	**#DIV/0!**	0
Printing/Advertising	387	600	**500**	**-16.67%**	-100
Repairs & Maintenance - Equipment		0		**#DIV/0!**	0
Meetings/ Memberships	1,199	1,400	**1,400**	**0.00%**	0
Training	1,207	1,000	**1,000**	**0.00%**	0
Travel	3,296	3,800	**3,500**	**-7.89%**	-300
Deed Copies	1,523	2,200	**1,500**	**-31.82%**	-700
Supplies	761	400	**500**	**25.00%**	100
Office Supplies	766	900	**800**	**-11.11%**	-100
Total Non-Salary Expenditures	**9,343**	**19,010**	**18,075**	**-4.92%**	-935
Total Requested Tax Appropriation	**265,612**	**287,758**	**291,402**	**1.27%**	**3,644**

Position	Salary	FICA	Retirement
Assessor	97,313	7,445	7,591
Assistant Assessor	64,604	4,942	5,039
Lister Appraiser (75%)	43,416	3,570	3,256
	205,333	**15,957**	**15,886**

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Town of York
Proposed Budget FY 2015

	Actual FY13	Approved Budget FY14	Proposed Budget FY15	% Change	$ Change
Community Development					
Salaries	424,634	461,640	**464,916**	**0.71%**	3,276
FICA	33,325	37,120	**37,410**	**0.78%**	290
Retirement	28,930	33,151	**35,298**	**6.48%**	2,147
Health Benefits	71,917	81,795	**64,385**	**-21.28%**	-17,410
Total Salaries and Benefits	**558,805**	**613,706**	**602,010**	**-1.91%**	-11,696
Telephone	2,442	2,450	**3,000**	**22.45%**	550
Fuel/Gas	1,725	2,500	**2,250**	**-10.00%**	-250
Contracts	27,149	30,365	**35,800**	**17.90%**	5,435
Uniforms		0	**0**	**	0
Equipment	56,540	20,500	**38,500**	**87.80%**	18,000
Repairs & Maintenance - Equip	1,427	2,000	**2,000**	**0.00%**	0
Printing/Advertising	3,731	5,000	**5,000**	**0.00%**	0
Training	2,554	6,500	**6,500**	**0.00%**	0
Rent		0	**0**	**0.00%**	0
Meetings & Memberships	10,886	1,400	**1,400**	**0.00%**	0
Travel	5,720	2,000	**2,000**	**0.00%**	0
Supplies	659	0	**0**	**0.00%**	0
Office Supplies	1,868	4,500	**3,504**	**-22.13%**	-996
Total Non-Salary Expenditures	**114,700**	**77,215**	**99,954**	**29.45%**	**22,739**
Permit Fees/Reserve	-260,156	-290,000	-290,000	**0.00%**	0
Total Requested Tax Appropriation	**413,349**	**400,921**	**411,964**	**2.75%**	**11,043**

Position	Salary	FICA	Retirement
Community Development Director	102,125	8,398	7,659
CEO/Shoreland Resource Officer	55,154	4,219	4,302
Planner	65,712	5,404	4,928
Secretary/Assistant LPI	54,505	4,170	4,251
Total Core Salaries	**277,496**	**22,191**	**21,140**
Health Officer	0	0	0
Assistant CEO (Inspector)	62,729	5,159	4,705
GIS Manager	76,501	6,291	5,738
Assistant CEO (25%)	14,471	1,190	1,085
Clerk	33,719	2,579	2,630
Total Salaries paid by Fees	**187,420**	**15,219**	**14,158**
Total Combined Salaries	**464,916**	**37,410**	**35,298**

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Town of York
Proposed Budget FY 2015

	Actual FY13	Approved Budget FY14	Proposed Budget FY15	% Change	$ Change
Town Clerk/Tax Collector					
Salaries	159,233	167,660	**178,335**	**6.37%**	10,675
Town Clerk/Tax Collector Salary	88,053	93,520	**95,111**	**1.70%**	1,591
FICA	18,953	20,297	**21,256**	**4.72%**	959
Retirement	13,406	15,827	**18,614**	**17.61%**	2,787
Health Benefits	26,976	28,487	**41,935**	**47.21%**	13,448
Total Salaries and Benefits	**306,622**	**325,791**	**355,252**	**9.04%**	**29,461**
Telephone		0	**0**	**0.00%**	0
Contracts	6,993	4,000	**6,000**	**50.00%**	2,000
Equipment		900	**500**	--	-400
Printing/Advertising	700	3,060	**2,500**	**-18.30%**	-560
Repairs & Maintenance - Equip	325	900	**500**	**-44.44%**	-400
Training		1,800	**1,000**	**-44.44%**	-800
Postage	3,850	0	**0**	**0.00%**	0
Meetings & Memberships	20	270	**270**	**0.00%**	0
Travel	450	990	**800**	**-19.19%**	-190
Supplies		0	**0**	**0.00%**	0
Office Supplies	9,907	6,280	**6,300**	**0.32%**	20
Total Non-Salary Expenditures	**22,246**	**18,200**	**17,870**	**-1.81%**	**-330**
Tax Collector User Fees	**0**	**0**	**0**	**0.00%**	**29,131**
Total Requested Tax Appropriation	**328,867**	**343,991**	**373,122**	**8.47%**	**29,131**

Position	Salary	FICA	Retirement
Town Clerk/Tax Collector	95,111	7,276	7,419
Deputy Tax Collector	58,783	4,834	4,409
Clerk #2	44,375	3,395	3,461
Clerk #3	42,636	3,262	3,326
Clerk #4	32,541	2,489	0
Part time clerks/overtime			
	273,446	**21,256**	**18,614**

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Town of York
Proposed Budget FY 2015

	Actual FY13	Approved Budget FY14	Proposed Budget FY15	% Change	$ Change
Elections					
Salaries	7,178	6,310	**6,310**	**0.00%**	0
FICA	291	483	**483**	**0.00%**	0
Total Salaries and Benefits	**7,470**	**6,793**	**6,793**	**0.00%**	0
Contracts	4,592	6,600	**6,800**	**3.03%**	200
Printing/Advertising	117	450	**450**	**0.00%**	0
Postage		0	**0**	**#DIV/0!**	0
Travel		630	**630**	**0.00%**	0
Office Supplies	842	0	**0**	**#DIV/0!**	0
Supplies	9,694	10,498	**11,000**	**4.78%**	502
Total Non-Salary Expenditures	**15,245**	**18,178**	**18,880**	**3.86%**	**702**
Total Requested Tax Appropriation	**22,715**	**24,971**	**25,673**	**2.81%**	**702**

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Town of York
Proposed Budget FY 2015

	Actual FY13	Approved Budget FY14	Proposed Budget FY15	% Change	$ Change
Town Hall Operations/Management					
Utilities	10,465	12,327	**12,327**	**0.00%**	0
Telephone	7,336	7,680	**7,680**	**0.00%**	0
Heat	3,035	4,200	**4,200**	**0.00%**	0
Contracts (includes $12,000 Cleaners)	25,924	22,690	**22,690**	**0.00%**	0
Equipment		0	**0**	**#DIV/0!**	0
Legal	41,536	70,000	**70,000**	**0.00%**	0
Repairs and Maintenance - Bldg	3,969	10,000	**10,000**	**0.00%**	0
Postage	19,550	25,000	**25,000**	**0.00%**	0
Town Report	1,487	2,000	**2,000**	**0.00%**	0
Outside Consulting		3,500	**3,500**	**0.00%**	0
Supplies	5,040	5,000	**5,000**	**0.00%**	0
Office Supplies	6,151	7,000	**7,000**	**0.00%**	0
Total Non-Salary Expenditures	**124,494**	**169,397**	**169,397**	**0.00%**	**0**
Total Requested Tax Appropriation	**124,494**	**169,397**	**169,397**	**0.00%**	**0**

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Town of York
Proposed Budget FY 2015

	Actual FY13	Approved Budget FY14	Proposed Budget FY15	% Change	$ Change
Printing and Records Management					
Contracts	0	**0**	**0**	**#DIV/0!**	0
Additions to Special Revenues					
Earned Account	20,000	**30,000**	**30,000**	**0.00%**	0
Unemployment	5,000	**5,000**	**5,000**	**0.00%**	0
Debt Service					
Long Sands Road Rebuild	21,667	**6,931**	**0**	--	-6,931
2001 Bond Issue	0	**0**		**#DIV/0!**	0
Financial Software Lease/Purchase	33,848	**33,849**	**0**	**-100.00%**	-33,849
Public Safety Phone Lease/Purchase	6,243	**6,300**	**0**	**-100.00%**	-6,300
Energy Effeciency	59,025	**0**		**#DIV/0!**	0
2008 Bond Issue	151,166	**147,147**	**141,703**	**-3.70%**	-5,444
2010 Bond Issue	749,543	**738,583**	**727,457**	**-1.51%**	-11,126
2011 Bond Issue (includes 2001 refunding)	733,844	**723,444**	**713,044**	**-1.44%**	-10,400
	0	**0**	**212,477**	**#DIV/0!**	212,477
2012 Bond Issue	23,182	**242,034**	**239,428**	**0.00%**	-2,606
Total Debt Service	**1,778,516**	**1,898,288**	**2,034,108**	**7.15%**	**135,820**
Contingency					
Contingency	5,200	**50,000**	**50,000**	**0.00%**	0
Academic Reimbursement					
Tuition reimbursement per personnel policy	0	**0**	**2,000**	**#DIV/0!**	0

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Town of York
Proposed Budget FY 2015

	Actual FY13	Approved Budget FY14	Proposed Budget FY15	% Change	$ Change
Short Sands/Ellis Park					
Salaries	17,753	19,300	**19,300**	**0.00%**	0
Utilities	7,923	7,997	**7,997**	**0.00%**	0
Supplies	9,540	8,800	**8,800**	**0.00%**	0
FICA	967	1,476	**1,476**	**-0.03%**	0
Total Requested Tax Appropriation	**36,183**	**37,573**	**37,573**	**0.00%**	**0**

Position	Salary	FICA	Retirement
Restroom Attendants (2)	0	0	0
	0	**0**	**0**

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Town of York
Proposed Budget FY 2015

	Actual FY13	Approved Budget FY14	Proposed Budget FY15	% Change	$ Change
Insurance					
Workers' Compensation	196,731	199,236	**245,511**	**23.23%**	46,275
Police Liability	22,719	23,855	**25,048**	**5.00%**	1,193
Public Official Liability	13,853	14,546	**15,273**	**5.00%**	727
Municipal Office Bond	720	778	**817**	**5.00%**	39
General Liability	43,850	46,043	**48,345**	**5.00%**	2,302
Vehicle	46,902	49,247	**51,709**	**5.00%**	2,462
Deductibles	11,195	4,000	**4,200**	**5.00%**	200
Health Contingency	8,000	5,267	**20,000**	**279.72%**	14,733
Total Requested Tax Appropriation	**343,970**	**342,972**	**410,903**	**19.81%**	**67,931**
Public Health					
Mosquito Control	40,000	40,000	**40,000**	**0.00%**	0
York Volunteer Ambulance Association	40,000	40,000	**40,000**	**0.00%**	0
Policy Items					
Circuit Breaker Program	49,819	50,000		**-100.00%**	-50,000
Municipal Separate Storm Sewer System	0	67,996		**-100.00%**	-67,996
Cliff Path	0	50,000		--	-50,000
					0
Total Requested Tax Appropriation	**49,819**	**167,996**	**0**	**-100.00%**	**-167,996**

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Town of York
Proposed Budget FY 2015

	Actual FY13	Approved Budget FY14	Proposed Budget FY15	% Change	$ Change
Public Safety					
Police					
Salaries	1,711,858	1,846,526	**1,756,406**	**-4.88%**	-90,120
Overtime/Differential	238,193	159,000	**165,000**	**3.77%**	6,000
Salaries - Clerks	182,214	181,992	**193,837**	**6.51%**	11,845
Salaries - Seasonal	74,076	90,500	**90,500**	**0.00%**	0
Salary-Cleaner	0	0	**0**	**0.00%**	0
FICA	169,442	177,974	**168,996**	**-5.04%**	-8,977
Retirement	158,234	155,710	**174,461**	**12.04%**	18,750
Health Benefits	365,849	395,678	**336,006**	**-15.08%**	-59,672
Total Salaries and Benefits	**2,899,867**	**3,007,381**	**2,885,206**	**-4.06%**	**-122,174**
Utilities	10,414	23,100	**23,100**	**0.00%**	0
Telephone	18,945	21,000	**21,000**	**0.00%**	0
Heat	4,586	10,625	**10,625**	**0.00%**	0
Fuel/Gas	77,556	87,500	**87,500**	**0.00%**	0
Contracts	65,040	51,060	**54,500**	**6.74%**	3,440
Equipment	75,517	26,000	**29,000**	**11.54%**	3,000
Printing/Advertising	1,855	3,170	**3,170**	**0.00%**	0
Repairs & Maintenance - Bldg	4,705	6,000	**6,000**	**0.00%**	0
Repairs & Maintenance - Equip	41,195	30,000	**32,000**	**6.67%**	2,000
Repairs & Maintenance - Radio	1,878	8,000	**8,000**	**0.00%**	0
Training	30,788	26,800	**28,000**	**4.48%**	1,200
Postage	3,028	4,500	**4,500**	**0.00%**	0
Meetings & Memberships	3,116	5,000	**5,000**	**0.00%**	0
Travel	8,519	6,200	**7,000**	**12.90%**	800
Computer Services	4,328	10,000	**12,000**	**20.00%**	2,000
Supplies	7,117	6,000	**7,000**	**16.67%**	1,000
Office Supplies	9,265	6,500	**7,500**	**15.38%**	1,000
Uniforms	32,143	30,000	**32,000**	**6.67%**	2,000
Total Non-Salary Expenditures	**399,997**	**361,455**	**377,895**	**4.55%**	**16,440**
Total Expenditures	**3,299,864**	**3,368,836**	**3,263,101**	**-3.14%**	**-105,734**
York Hospital User Fee	-114,000	-110,000		**-100.00%**	110,000
Grants and other revenues	-81,545	0	**0**	**0.00%**	0
Net Operating Expenditures	**3,104,319**	**3,258,836**	**3,263,101**	**0.13%**	**4,266**
Capital Maintenance Items					
Vehicles	45,902	68,000	**78,000**	**14.71%**	10,000
Public Safety Plan	0	0	**0**	**0.00%**	0
Telephone System	0	0	**0**	**0.00%**	0
Total Capital	**45,902**	**68,000**	**78,000**	**14.71%**	**10,000**
Total Requested Tax Appropriation	**3,150,221**	**3,326,836**	**3,341,101**	**0.43%**	**14,266**

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Town of York
Proposed Budget FY 2015

	Actual FY13	Approved Budget FY14	Proposed Budget FY15	% Change	$ Change
Public Safety					
Police (continued)					

Police Salaries

Position	Salary	FICA	Retirement
Chief	112,348	8,595	9,325
Captain	102,124	7,813	8,476
Lieutenant	98,279	7,518	8,157
Lieutenant	98,279	7,518	8,157
Sergeant	73,299	5,607	6,084
Sergeant	70,014	5,356	5,811
Sergeant Detective	69,888	5,346	5,801
Sergeant	68,432	5,235	5,680
Sergeant	67,731	5,181	5,622
Patrolman Middle SRO	64,376	4,925	5,343
Patrolman	60,098	4,597	4,988
Patrolman	61,256	4,686	5,084
Detective	60,778	4,650	5,045
Patrolman	59,114	4,522	4,906
Patrolman HS SRO	59,488	4,551	4,938
Patrolman	59,384	4,543	4,929
Patrolman	56,514	4,323	4,691
Patrolman	58,872	4,504	4,886
Patrolman	56,451	4,319	4,685
Patrolman	58,152	4,449	4,827
Patrolman	56,514	4,323	4,691
Patrolman	56,169	4,297	4,662
Patrolman	49,442	3,782	4,104
Patrolman	47,403	3,626	3,934
Patrolman	47,195	3,610	3,917
Patrolman	42,806	3,275	3,553
Holiday Buyback /Shift Differential	42,000	3,213	3,486
	1,756,406	**134,364**	**145,782**

Position	Salary	FICA	Retirement
Administrative #1	59,821	4,576	4,666
Administrative #2	61,201	4,682	4,774
Administrative #3	45,099	3,709	3,382
Part-Time	27,716	2,120	2,162
	193,837	**15,087**	**14,984**

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Town of York
Proposed Budget FY 2015

	Actual FY13	Approved Budget FY14	Proposed Budget FY15	% Change	$ Change
Communications					
Salaries	405,919	369,576	**383,689**	**3.82%**	14,113
Overtime/Differential	77,593	105,000	**105,000**	**0.00%**	0
FICA	36,748	36,571	**37,654**	**2.96%**	1,083
Retirement	27,484	32,361	**37,602**	**16.19%**	5,241
Health Benefits	94,979	94,290	**96,807**	**2.67%**	2,517
Total Salaries and Benefits	642,724	637,798	**660,753**	**3.60%**	22,955
Utilities	2,313	2,500	**2,500**	**0.00%**	0
Telephone	23,159	31,000	**31,000**	**0.00%**	0
Heat	1,896	3,500	**3,500**	**0.00%**	0
Contracts	37,631	25,509	**25,509**	**0.00%**	0
Printing/Advertising		600	**600**	**0.00%**	0
Repairs & Maintenance - Bldg		1,500	**1,500**	**0.00%**	0
Repairs & Maintenance - Equip	2,995	3,000	**3,000**	**0.00%**	0
Repairs & Maintenance - Radio	2,316	2,750	**2,750**	**0.00%**	0
Training		3,500	**3,500**	**0.00%**	0
Meetings/Memberships		0	**0**	**0.00%**	0
Travel		1,500	**1,500**	**0.00%**	0
Computer Services	1,834	10,000	**10,000**	**0.00%**	0
State Terminal	2,145	2,700	**2,700**	**0.00%**	0
Supplies	659	2,000	**2,000**	**0.00%**	0
Office Supplies	19	3,800	**3,800**	**0.00%**	0
Uniforms	4,820	6,000	**6,000**	**0.00%**	0
Total Non-Salary Expenditures	**79,787**	**99,859**	**99,859**	**0.00%**	**0**
Total Expenditures	**722,511**	**737,657**	**760,612**	**3.11%**	**22,955**
Communication User Fees	-104,276	-116,427	**-116,427**	**0.00%**	0
Total Requested Tax Appropriation	**618,234**	**621,230**	**644,185**	**3.70%**	**22,955**

Communications (continued)

Communications Salaries

Position	Salary	FICA	Retirement
Communication Specialist #1	55,120	4,217	4,575
Communication Specialist #2	55,120	4,217	4,575
Communication Specialist #3	55,120	4,217	4,575
Communication Specialist #4	50,939	3,897	4,228
Communication Specialist #5	49,670	3,800	4,123
Communication Specialist #6	49,670	3,800	4,123
Communication Specialist #7	47,050	3,869	3,529
Part Time	5,000	383	
Holiday Buy-back	10,000	765	
Stipend	6,000	459	
	383,689	**29,622**	**29,727**

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Town of York
Proposed Budget FY 2015

	Actual FY13	Approved Budget FY14	Proposed Budget FY15	% Change	$ Change
Animal Control Officer					
Salaries	44,217	40,048	**43,168**	**7.79%**	3,120
FICA	3,359	3,064	**3,302**	**7.79%**	239
Total Salaries and Benefits	**47,576**	**43,111**	**46,470**	**7.79%**	**3,359**
Telephone	266	600		**-100.00%**	-600
Fuel and Gas	3,472	3,800		**-100.00%**	-3,800
Contracts	4,815	4,000	**6,000**	**50.00%**	2,000
Equipment	199	500		**-100.00%**	-500
Printing and Advertising		800		**-100.00%**	-800
Repairs & Maintenance - Equip		1,100		**-100.00%**	-1,100
Training	442	1,000		**-100.00%**	-1,000
Meetings & Memberships	2,070	200	**500**	**150.00%**	300
Supplies	107	500		**-100.00%**	-500
Uniforms		700		**-100.00%**	-700
Total Non-Salary Expenditures	**11,372**	**13,200**	**6,500**	**-50.76%**	**-6,700**
Total Expenditures	**58,949**	**56,311**	**52,970**	**-5.93%**	**-3,341**
ACO User Fees	-20,232	-20,000	**-15,000**	**-25.00%**	5,000
Net Operating Expenditures	**38,717**	**36,311**	**37,970**	**4.57%**	**1,659**
Capital Maintenance Items					
Vehicles	0	0	**0**	**#DIV/0!**	0
Total Capital	**0**	**0**	**0**	**#DIV/0!**	**0**
Total Requested Tax Appropriation	**38,717**	**36,311**	**37,970**	**4.57%**	**1,659**

Position	Salary	FICA	Retirement
ACO1	31,675	2,423	0
ACO2	7,493	573	0
RK1	4,000	306	0
	43,168	**3,302**	**0**

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Town of York
Proposed Budget FY 2015

	Actual FY13	Approved Budget FY14	Proposed Budget FY15	% Change	$ Change
Harbor Management					
Salaries	30,144	33,720	**34,396**	**2.00%**	676
FICA	2,306	2,580	**2,631**	**2.00%**	52
Total Salaries and Benefits	**32,450**	**36,300**	**37,027**	**2.00%**	728
Telephone	477	950	**950**	**0.00%**	0
Fuel/Gas	1,603	2,800	**2,600**	**-7.14%**	-200
Contracts	1,621	2,200	**2,500**	**13.64%**	300
Repairs & Maintenance - Equip	5,785	4,500	**5,000**	**11.11%**	500
Training	0	2,500	**2,000**	**-20.00%**	-500
Equipment	0	0	**1,000**	**#DIV/0!**	1,000
Meetings/Membership	450	0	**500**	**#DIV/0!**	500
Travel	451	300	**500**	**66.67%**	200
Supplies	1,551	2,500	**2,200**	**-12.00%**	-300
Signs/Advertising	0	0	**250**	**#DIV/0!**	250
Printing/Advertising	0	0	**400**	**#DIV/0!**	400
Uniforms	486	800	**800**	**0.00%**	0
Town Mooring	0	0		**0.00%**	0
Total Non-Salary Expenditures	**12,425**	**16,550**	**18,700**	**12.99%**	**2,150**
Total Requested Tax Appropriation	**44,875**	**52,850**	**55,727**	**5.45%**	**2,878**
Capital Maintenance Items					
HarborMaster Boat	**0**	0	**0**	**0.00%**	**0**
Total Requested Tax Appropriation	**44,875**	**52,850**	**55,727**	**0.00%**	**2,878**

Position	Salary	FICA	Retirement
Harbor Master	22,220	1,700	0
Harbor Master's Assistant	7,576	580	0
Harbor Master's Assistant	4,600	352	0
	34,396	**2,631**	**0**

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Town of York
Proposed Budget FY 2015

	Actual FY13	Approved Budget FY14	Proposed Budget FY15	% Change	$ Change
York Village Fire Station					
Salaries	213,670	244,016	**221,503**	**-9.23%**	-22,513
Salaries - Fire Chief	8,000	8,160	**8,200**	**0.49%**	40
Salaries - Fire Inspections	2,689	2,200	**2,000**	**-9.09%**	-200
FICA	20,711	19,875	**18,143**	**-8.71%**	-1,732
Retirement	17,151	17,980	**17,058**	**-5.13%**	-922
Health Benefits	49,904	53,381	**49,012**	**-8.19%**	-4,370
Total Salaries and Benefits	**312,125**	**345,611**	**315,915**	**-8.59%**	**-29,696**
Utilities	6,258	8,800	**8,800**	**0.00%**	0
Telephone	6,038	8,000	**8,000**	**0.00%**	0
Heat	9,372	9,000	**9,000**	**0.00%**	0
Fuel/Gas	10,889	12,000	**12,000**	**0.00%**	0
Contracts	1,948	2,600	**2,600**	**0.00%**	0
Equipment	34,745	28,000	**40,000**	**42.86%**	12,000
Printing/Advertising	1,049	775	**775**	**0.00%**	0
Repairs & Maintenance - Bldg	9,376	10,000	**10,000**	**0.00%**	0
Repairs & Maintenance - Equip	37,783	28,000	**32,000**	**14.29%**	4,000
Repairs & Maintenance - Radio	5,411	9,000	**12,000**	**33.33%**	3,000
Training & Meet/Members	10,908	8,500	**16,200**	**90.59%**	7,700
Volunteer compensation for training time	10,237	4,900	**0**	**-100.00%**	-4,900
Firefighter Insurance	3,677	3,800	**3,800**	**0.00%**	0
Supplies	2,327	1,200	**1,200**	**0.00%**	0
Office Supplies	250	0	**0**	**#DIV/0!**	0
Uniforms	1,684	2,000	**2,000**	**0.00%**	0
Medical Supplies	1,399	2,200	**2,200**	**0.00%**	0
Fire Prevention Supplies	598	2,000	**3,000**	**50.00%**	1,000
Total Non-Salary Expenditures	**153,949**	**140,775**	**163,575**	**16.20%**	**22,800**
Miscellaneous Revenue	0	**0**	**0**	**0.00%**	**45,600**
Total Requested Tax Appropriation	**466,074**	**486,386**	**479,490**	**-1.42%**	**-6,896**

Position	Salary	FICA	Retirement
FF1	73,330	5,607	5,720
FF2	74,843	5,725	5,838
FF3	73,330	6,030	5,500
additional part-time/overtime/sick time			
	221,503	**17,363**	**17,058**

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Town of York
Proposed Budget FY 2015

	Actual FY13	Approved Budget FY14	Proposed Budget FY15	% Change	$ Change
York Beach Fire Station					
Salaries	221,785	234,467	**239,156**	**2.00%**	4,689
Salaries - Fire Chief	8,001	8,160	**8,323**	**2.00%**	163
Salaries - Fire Inspection	5,001	5,000	**5,100**	**2.00%**	100
FICA	17,457	18,316	**19,322**	**5.49%**	1,005
Retirement	16,654	17,656	**18,653**	**5.65%**	997
Health Benefits	44,767	53,381	**44,695**	**-16.27%**	-8,686
Total Salaries and Benefits	**313,664**	**336,980**	**335,249**	**-0.51%**	-1,731
Utilities	4,728	7,500	**7,500**	**0.00%**	0
Telephone	4,548	5,950	**5,950**	**0.00%**	0
Heat	9,206	13,598	**13,500**	**-0.72%**	-98
Fuel/Gas	517	6,500	**6,500**	**0.00%**	0
Contracts	1,974	3,000	**3,000**	**0.00%**	0
Equipment	8,600	20,000	**20,000**	**0.00%**	0
Printing/Advertising		650	**650**	**0.00%**	0
Repairs & Maintenance - Building	3,080	10,000	**10,000**	**0.00%**	0
Repairs & Maintenance - Equip	15,114	22,000	**22,000**	**0.00%**	0
Repairs & Maintenance - Radio	3,000	8,000	**8,000**	**0.00%**	0
Training	3,114	10,000	**12,400**	**24.00%**	2,400
Volunteer compensation for training time	2,750	4,900	**4,900**	**0.00%**	0
Firefighters' Insurance	3,677	3,400	**3,677**	**8.15%**	277
Supplies	2,000	4,000	**4,000**	**0.00%**	0
Uniforms	1,500	2,000	**2,000**	**0.00%**	0
Medical Supplies		4,000	**4,000**	**0.00%**	0
Fire Prevention Supplies		3,300	**3,300**	**0.00%**	0
Total Non-Salary Expenditures	**63,809**	**128,798**	**131,377**	**2.00%**	2,579
Miscellaneous Revenue	0	**0**	**0**	**#DIV/0!**	5,158
Total Requested Tax Appropriation	**377,473**	**465,778**	**466,626**	**0.18%**	**848**

Position	Salary	FICA	Retirement
FF1	76,339	5,840	5,954
FF2	76,339	5,840	5,954
FF3	67,037	5,128	5,229
additional part-time/overtime/sick time	19,441	1,487	1,516
	239,156	**18,295**	**18,653**

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Town of York
Proposed Budget FY 2015

	Actual FY13	Approved Budget FY14	Proposed Budget FY15	% Change	$ Change
Firefighter Training					
Volunteer compensation for training time	0	**0**	**0**	**#DIV/0!**	**0**
Hydrants					
York Water District	811,400	817,970	**858,869**	**5.00%**	40,899
Kennebunk, Kennebunkport & Wells Water	5,558	5,500	**5,500**	**0.00%**	0
Kittery	35,130	38,000	**38,242**	**0.64%**	242
Total Requested Tax Appropriation	**852,088**	**861,470**	**902,611**	**4.78%**	**41,141**

* York 366 hydrants, Kennebunk 6 hydrants and Kittery 46 hydrants

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Town of York
Proposed Budget FY 2015

	Actual FY13	Approved Budget FY14	Proposed Budget FY15	% Change	$ Change
Department of Public Works					
Tree Care					
Fuel	1,000	1,300	**1,300**	**0.00%**	0
Tree Removal	16,608	10,300	**20,000**	**94.17%**	9,700
Tree Replacement	0	0	**0**	--	0
Hired Equipment	4,800	4,600	**5,000**	**8.70%**	400
Supplies	1,445	1,010	**1,500**	**48.51%**	490
Transfer in from Reserve		-6,327		**-100.00%**	6,327
Total Requested Tax Appropriation	**23,852**	**10,883**	**27,800**	**155.44%**	**16,917**
White Goods					
Salaries	22,605	24,000	**25,000**	**4.17%**	1,000
Retirement	337	0	**0**	**#DIV/0!**	0
FICA and benefits	1,970	2,000	**2,000**	**0.00%**	0
Total Salaries and Benefits	**24,912**	**26,000**	**27,000**	**3.85%**	1,000
Fuel/Gas		500	**500**	**0.00%**	1,000
Contracted Services (brush grinding)	26,562	28,000	**28,000**	**0.00%**	0
Property Maintenance/Paving	0	10,500	**10,500**	**0.00%**	0
Utilities	2,255	1,700	**2,300**	**35.29%**	600
Repairs & Maintenance - Equip	3,004	2,700	**3,000**	**11.11%**	300
Wells/Permits	2,957	5,233	**4,333**	**-17.20%**	-900
Supplies	1,430	6,000	**2,000**	**-66.67%**	-4,000
Uniforms	64	320	**320**	**0.00%**	0
Total Non-Salary Expenditures	36,271	54,953	**50,953**	**-7.28%**	-4,000
Misc Revenue	-459	0	**0**	**0.00%**	0
Total Requested Tax Appropriation	**60,724**	**80,953**	**77,953**	**-3.71%**	**-3,000**

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Town of York
Proposed Budget FY 2015

	Actual FY13	Approved Budget FY14	Proposed Budget FY15	% Change	$ Change
General Highway					
Salaries	589,010	608,865	**619,626**	**1.77%**	10,762
FICA	45,112	48,451	**49,238**	**1.62%**	787
Retirement	34,525	41,458	**42,772**	**3.17%**	1,315
Health Benefits	139,181	141,302	**144,491**	**2.26%**	3,189
Total Salaries and Benefits	**807,829**	**840,076**	**856,127**	**1.91%**	**16,051**
Utilities/Services	9,147	10,675	**10,675**	**0.00%**	0
Telephone	6,081	7,000	**6,100**	**-12.86%**	-900
Heat	1,034	1,000	**1,000**	**0.00%**	0
Fuel/Gas	35,219	30,000	**34,000**	**13.33%**	4,000
Contracts	105,398	119,979	**120,000**	**0.02%**	21
Cleaning & Maintenance	1,819	2,721	**2,000**	**-26.50%**	-721
Printing/Advertising	444	1,000	**750**	**-25.00%**	-250
Repairs & Maintenance - Bldg	7,769	7,800	**7,800**	**0.00%**	0
Repairs & Maintenance - Equip	65,555	63,000	**65,500**	**3.97%**	2,500
Training	80	500	**500**	**0.00%**	0
Travel	1,791	1,800	**1,800**	**0.00%**	0
Hired Equipment	23,625	20,100	**23,500**	**16.92%**	3,400
Signal Maintenance	8,922	5,000	**7,400**	**48.00%**	2,400
Supplies	16,894	16,000	**16,000**	**0.00%**	0
Office Supplies	1,519	1,700	**1,700**	**0.00%**	0
Culverts/Catch Basins	23,755	30,000	**30,000**	**0.00%**	0
Sand/Gravel	56,957	57,000	**57,000**	**0.00%**	0
Signs/Street Markers	41,800	43,000	**43,000**	**0.00%**	0
Hot Top/Cold Patch	15,253	17,000	**17,000**	**0.00%**	0
Uniforms	6,614	6,460	**7,000**	**8.36%**	540
Total Non-Salary Expenditures	**429,677**	**441,735**	**452,725**	**2.49%**	**10,990**
Transfer in from Reserves/Misc Revenues	-20,120	-15,224		**0.00%**	**15,224**
Total Operating Expenditures	**1,217,386**	**1,266,587**	**1,308,852**	**3.34%**	**42,265**
Capital Maintenance Items:					
Paving Town Roads	281,363	512,409	**512,409**	**0.00%**	0
Signal Maintenance	0	0	**0**	**0.00%**	0
Cliff & Fisherman's Walk	0	0	**0**	**0.00%**	0
Bell Marsh	740	25,000	**25,000**	**0.00%**	0
Church Street Sidewalk	34,000	0	**0**	**0.00%**	0
Pickup Truck w/Plow	0	0	**45,000**	**0.00%**	45,000
Bog Road	1,229	0	**0**	**0.00%**	0
Total Capital Maintenance	**317,331**	**537,409**	**582,409**	**8.37%**	**45,000**
Total Requested Tax Appropriation	**1,534,717**	**1,803,996**	**1,891,261**	**4.84%**	**87,265**

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Town of York
Proposed Budget FY 2015

	Actual FY13	Approved Budget FY14	Proposed Budget FY15	% Change	$ Change

General Highway (continued)

General Highway Salaries

Position	Salary	FICA	Retirement
Superintendent	63,354	4,847	4,118
Foreman	50,429	4,147	3,782
Vehicle Maintenance Supervisor	36,815	2,816	2,393
Equipment Operator	37,907	2,900	2,464
Equipment Operator	28,593	2,351	2,144
Equipment Operator	36,169	2,974	2,713
Equipment Operator	32,035	2,634	2,403
Equipment Operator (includes step)	27,307	2,246	2,048
Equipment Operator	27,307	2,246	2,048
Equipment Operator	21,640	1,655	1,407
Equipment Operator	29,146	2,230	1,894
Equipment Operator	30,753	2,529	2,306
Equipment Operator	22,693	1,736	1,475
Heavy Equipment Operator	41,702	3,190	2,711
Equipment Operator	28,593	2,351	2,144
Clerk (includes step)	22,250	1,830	1,669
Equipment Operator	35,508	2,716	2,308
Overtime	26,600	2,188	1,995
Part-Time/Special Detail	20,825	1,650	750
	619,626	**49,238**	**42,772**

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Town of York
Proposed Budget FY 2015

	Actual FY13	Approved Budget FY14	Proposed Budget FY15	% Change	$ Change
Winter Maintenance					
Salaries	510,892	533,745	**544,589**	**2.03%**	10,845
FICA	39,206	42,586	**42,878**	**0.69%**	292
Retirement	31,019	35,485	**37,230**	**4.92%**	1,745
Health Benefits	95,523	102,323	**104,285**	**1.92%**	1,962
Total Salaries and Benefits	**676,639**	**714,139**	**728,982**	**2.08%**	**14,843**
Utilities/Services	5,293	3,300	**5,300**	**60.61%**	2,000
Telephone	5,661	5,000	**5,000**	**0.00%**	0
Heat	6,296	5,000	**6,300**	**26.00%**	1,300
Fuel/Gas	59,323	47,000	**50,000**	**6.38%**	3,000
Training	315	500	**500**	**0.00%**	0
Travel		0	**0**	**0.00%**	0
Contracts	12,058	14,231	**20,000**	**40.54%**	5,769
Cleaning & Maintenance	1,542	1,969	**1,969**	**0.00%**	0
Repairs & Maintenance - Buildings	18,079	17,000	**18,000**	**5.88%**	1,000
Repairs & Maintenance - Equipment	59,823	50,000	**55,000**	**10.00%**	5,000
Hired Equipment	27,514	27,500	**27,500**	**0.00%**	0
Supplies	10,955	9,000	**10,500**	**16.67%**	1,500
Office Supplies	939	1,100	**1,100**	**0.00%**	0
Sand/Gravel	5,470	17,800	**17,800**	**0.00%**	0
Culvert/Catch Basins		0		**#DIV/0!**	0
D Icing Materials	203,893	248,500	**248,500**	**0.00%**	0
Uniforms	4,750	4,760	**5,100**	**7.14%**	340
Total Non-Salary Expenditures	**421,909**	**452,660**	**472,569**	**4.40%**	**19,909**
Misc Revenue	-7,613	0	**0**	**#DIV/0!**	**37,818**
Total Requested Tax Appropriation	**1,090,936**	**1,166,799**	**1,201,551**	**2.98%**	**34,752**

Winter Maintenance Salaries

Position	Salary	FICA	Retirement
Superintendent	46,460	3,554	3,020
Foreman	38,998	3,206	2,905
Vehicle Maintenance Supervisor	27,601	2,111	1,794
Equipment Operator	29,315	2,243	1,905
Equipment Operator	20,968	1,724	1,573
Equipment Operator	26,524	2,181	1,989
Equipment Operator	25,472	2,095	1,910
Equipment Operator	20,025	1,647	1,502
Equipment Operator	20,025	1,647	1,502
Equipment Operator	15,870	1,214	1,032
Equipment Operator	21,844	1,671	1,420
Equipment Operator	23,050	1,896	1,729
Equipment Operator	16,642	1,273	1,082
Heavy Equipment Operator	30,581	2,339	1,988
Equipment Operator	20,968	1,724	1,573
Clerk (includes step)	16,317	1,342	1,224
Equipment Operator	26,469	2,025	1,720
Overtime	98,180	7,511	7,364
Part-Time	19,280	1,475	0
	544,589	**42,878**	**37,230**

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Town of York
Proposed Budget FY 2015

	Actual FY13	Approved Budget FY14	Proposed Budget FY15	% Change	$ Change
DPW Contracted Services					
Street Lights	128,844	135,000	**135,000**	**0.00%**	0
Traffic Lights	1,508	2,100	**2,100**	**0.00%**	0
Paint/Hazardous Waste/R&M/Utility/svs	21,145	29,000	**29,000**	**0.00%**	0
Waste Pickup	1,276,298	1,350,000	**1,450,000**	**7.41%**	100,000
Total Requested Tax Appropriation	**1,427,795**	**1,516,100**	**1,616,100**	**6.60%**	**100,000**

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Town of York
Proposed Budget FY 2015

	Actual FY13	Approved Budget FY14	Proposed Budget FY15	% Change	$ Change
School Grounds and Maintenance					
Salaries	59,841	60,658	**61,504**	**1.40%**	847
FICA	4,761	4,926	**4,996**	**1.41%**	69
Retirement	3,622	3,739	**3,803**	**1.70%**	63
Health Benefits	7,485	7,951	**7,561**	**-4.91%**	-390
Total Salaries and Benefits	**75,710**	**77,274**	**77,864**	**0.76%**	**589**
Gas/Fuel	5,384	5,000	**5,000**	**0.00%**	0
Contracts - turf maintenance	25,864	23,000	**25,000**	**8.70%**	2,000
Equipment	1,788	3,000	**3,000**	**0.00%**	0
Repairs & Maintenance - Building		0		**#DIV/0!**	0
Repairs & Maintenance - Equipment	3,559	5,000	**5,000**	**0.00%**	0
Grounds Maintenance		2,400	**3,000**	**25.00%**	600
Supplies	19,932	19,115	**20,000**	**4.63%**	885
Total Non-Salary Expenditures	**56,527**	**57,515**	**61,000**	**6.06%**	**3,485**
Total Requested Tax Appropriation	**132,236**	**134,789**	**138,864**	**3.02%**	**4,074**

Position	Salary	FICA	Retirement
Grounds Keeper	50,704	4,170	3,803
Part Time			
Grounds Maintenance	10,800	826	-
	61,504	**4,996**	**3,803**

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Town of York
Proposed Budget FY 2015

	Actual FY13	Approved Budget FY14	Proposed Budget FY15	% Change	$ Change
Public Buildings, Grounds and Beaches					
Salaries	379,313	391,688	**403,888**	**3.11%**	12,200
FICA	29,199	30,990	**31,939**	**3.06%**	949
Retirement	17,215	17,997	**18,376**	**2.11%**	379
Health Benefits	50,056	53,610	**50,712**	**-5.41%**	-2,899
Total Salaries and Benefits	**475,782**	**494,285**	**504,914**	**2.15%**	**10,629**
Utilities	10,386	11,500	**11,500**	**0.00%**	0
Telephone	2,503	2,400	**2,400**	**0.00%**	0
Heat	5,443	6,000	**6,000**	**0.00%**	0
Fuel/Gas	13,848	17,000	**16,000**	**-5.88%**	-1,000
Contracts	44,812	36,973	**39,000**	**5.48%**	2,027
Equipment	1,853	7,500	**7,500**	**0.00%**	0
Printing/Advertising	239	500	**500**	**0.00%**	0
Repairs & Maintenance - Bldg	6,843	2,500	**2,500**	**0.00%**	0
Repairs & Maintenance - Equip	7,100	8,000	**8,000**	**0.00%**	0
Postage		500	**500**	**0.00%**	0
Travel	53	0	**0**	**0.00%**	0
Meetings & Memberships	610	300	**300**	**0.00%**	0
Grounds Maintenance		0	**0**	**0.00%**	0
Supplies	24,753	25,000	**25,000**	**0.00%**	0
Office Supplies		250	**250**	**0.00%**	0
Uniforms	1,709	4,500	**4,500**	**0.00%**	0
Total Non-Salary Expenditures	**120,151**	**122,923**	**123,950**	**0.84%**	**1,027**
Revenues from Harley Mason Estate	0	0	**0**	**0.00%**	0
Miscellaneous Revenue	0	0	**0**	**0.00%**	0
Total Operating Expenditures	**595,934**	**617,208**	**628,864**	**1.89%**	**11,656**
Capital Maintenance Items					
Grounds Mower	0	-	**0**	**0.00%**	0
4WD Pickup Truck	-	**27,500**	**0**	**-100.00%**	-27,500
Total Capital Maintenance Items	**0**	**27,500**	**0**	**-100.00%**	**-27,500**
Total Requested Tax Appropriation	**595,934**	**644,708**	**628,864**	**-2.46%**	**-15,844**

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Town of York
Proposed Budget FY 2015

	Actual FY13	Approved Budget FY14	Proposed Budget FY15	% Change	$ Change
Public Buildings, Grounds and Beaches (Continued)					

Position / Full Time	Salary	FICA	Retirement
Parks & Recreation Director	97,306	8,002	7,298
Parks Supervisor	61,188	5,032	4,589
Rec Supervisor/Sohier Park	22,595	1,858	1,695
Groundskeeper	43,153	3,301	2,805
1/2 Secretarial	30,605	2,341	1,989
Part Time			
Grounds Maintenance	28,800	2,204	0
Beach Maintenance	35,520	2,718	0
Lifeguards	84,720	6,482	0
	403,888	**31,939**	**18,376**

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Town of York
Proposed Budget FY 2015

	Actual FY13	Approved Budget FY14	Proposed Budget FY15	% Change	$ Change
Human Services					
Recreation Department					
Salaries	100,206	102,765	**104,512**	**1.70%**	1,747
FICA	7,866	8,278	**8,419**	**1.70%**	141
Retirement	6,752	7,406	**7,532**	**1.70%**	126
Health Benefits	16,342	18,137	**17,187**	-5.24%	-950
Total Salaries and Benefits	131,166	136,587	**137,651**	**0.78%**	**1,064**
Supplies	0	0	**0**	**0.00%**	0
Contracts	0	0	**0**	**0.00%**	0
Total Non-Personnel Expenditures	0	0	0	**0.00%**	0
Total Requested Tax Appropriation	**131,166**	**136,587**	**137,651**	**0.78%**	**1,064**

Position / Full-Time	Salary	FICA	Retirement
Assistant Recreation Director	73,908	6,078	5,543
1/2 Secretarial Position	30,605	2,341	1,989
	104,512	**8,419**	**7,532**

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Town of York
Proposed Budget FY 2015

	Actual FY13	Approved Budget FY14	Proposed Budget FY15	% Change	$ Change
Public Library					
Salaries	223,496	232,577	**239,554**	3.00%	6,977
FICA	18,665	18,850	**19,460**	3.23%	609
Retirement	12,210	13,833	**14,822**	7.15%	989
Health Benefits	48,990	52,167	**50,712**	-2.79%	-1,456
Total Salaries and Benefits	**303,361**	**317,427**	**324,547**	**2.24%**	**7,120**
Utilities	32,745	36,000	**36,700**	1.94%	700
Telephone	2,967	2,800	**2,800**	0.00%	0
Heat	14,109	22,000	**18,000**	-18.18%	-4,000
Insurance	11,407	12,029	**13,500**	12.23%	1,471
Contracts	33,707	42,100	**39,800**	-5.46%	-2,300
Programs and Activities	4,651	3,500	**3,500**	0.00%	0
Training/Travel	266	1,000	**1,000**	0.00%	0
Publicity	252	500	**500**	0.00%	0
Repairs & Maintenance - Bldg/Equipment	20,076	9,200	**16,000**	73.91%	6,800
Postage	1,855	3,450	**2,000**	-42.03%	-1,450
Grounds Maintenance	3,820	3,400	**4,300**	26.47%	900
Acquisitions	21,426	26,000	**26,000**	0.00%	0
Supplies	5,296	6,000	**6,000**	0.00%	0
Total Non-Personnel Expenditures	**152,577**	**167,979**	**170,100**	**1.26%**	**2,121**
Total Expenditures	**455,938**	**485,406**	**494,647**	**1.90%**	**9,241**
Revenues - Service Fees		-5,500	**-5,500**	0.00%	0
Additional Library Contribution		-15,000	**-15,500**	3.33%	-500
Revenues - Non-Resident User Fees		-2,000	**-2,000**	0.00%	0
Total Requested Tax Appropriation	**455,938**	**462,906**	**471,647**	**1.89%**	**8,741**
Total Revenues	455,938	485,406	494,647	1.90%	9,241

Position	Salary	FICA	Retirement
Director	73,689	6,004	4,790
Assistant Director	40,409	3,292	2,627
Children's Librarian	39,561	3,223	2,571
Circulation Coordinator	37,154	3,027	2,415
Library Assistants	11,764	958	765
Public Services Librarian	30,000	2,387	1,200
Salary Adjustments	6,977	568	454
	239,554	**19,460**	**14,822**

Contracts includes: Custodian, Professional Services, Payroll Services, Accountant, Computers, Copiers, Elevator, Fire and Security, HVAC, Automated Systems (Minerva et.al.), Other
Utilities includes: Electric and Water and Sewer
Insurance includes: General Non-Staff Insurance and Workman's Comp.
Repairs and Maintenance-Bldg. Equipment includes: Maintenance/Repair, Other Expenses/Activities

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Town of York
Proposed Budget FY 2015

	Actual FY13	Approved Budget FY14	Proposed Budget FY15	% Change	$ Change
Senior Center					
Salaries	158,635	171,931	**174,429**	**1.45%**	2,498
FICA	12,370	13,677	**13,882**	**1.49%**	204
Retirement	9,077	10,364	**10,544**	**1.74%**	181
Health Benefits	25,376	26,887	**40,235**	**49.65%**	13,348
Total Salaries and Benefits	**205,458**	**222,859**	**239,090**	**7.28%**	16,231
Utilities	5,307	6,000	**6,000**	**0.00%**	0
Telephone	2,616	3,000	**3,000**	**0.00%**	0
Fuel/Gas		0	**0**	**#DIV/0!**	0
Heat	2,610	3,500	**3,500**	**0.00%**	0
Contracts	2,839	500	**500**	**0.00%**	0
Equipment	3,753	4,000	**4,000**	**0.00%**	0
Printing/Advertising		500	**500**	**0.00%**	0
Repairs & Maintenance - Bldg	3,809	5,000	**5,000**	**0.00%**	0
Repairs & Maintenance - Equip	868	0	**0**	**#DIV/0!**	0
Postage		300	**300**	**0.00%**	0
Meetings & Memberships		550	**550**	**0.00%**	0
Training		0	**0**	**#DIV/0!**	0
Travel	67	500	**500**	**0.00%**	0
Supplies	5,123	3,000	**3,500**	**16.67%**	500
Office Supplies	2,200	1,500	**1,500**	**0.00%**	0
Total Non-Salary Expenditures	**29,191**	**28,350**	**28,850**	**1.76%**	**500**
Revenues	-885	0	0	**0.00%**	0
Total Requested Tax Appropriation	**233,764**	**251,209**	**267,940**	**6.66%**	**16,731**

Senior Center Salaries

Position	Salary	FICA	Retirement
Senior Center Coordinator	54,483	4,168	3,541
Membership Services Administrator	51,958	4,273	3,897
Cook	41,416	3,406	3,106
Part-time cleaner/Driver	12,012	920	
Part-time (Kitchen)	14,560	1,115	
	174,429	**13,882**	**10,544**

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Town of York
Proposed Budget FY 2015

	Actual FY13	Approved Budget FY14	Proposed Budget FY15	% Change	$ Change
General Assistance					
Salaries	3,761	6,000	**6,000**	**0.00%**	0
FICA	288	459	**459**	**0.00%**	0
Retirement	14	0	**0**	**#DIV/0!**	0
Total Salaries and Benefits	**4,063**	**6,459**	**6,459**	**0.00%**	0
Meetings & Memberships	0	30	**30**	**0.00%**	0
Travel	0	115	**115**	**0.00%**	0
Telephone	0	84	**84**	**0.00%**	0
General Assistance[1]	20,814	25,000	**25,000**	**0.00%**	0
R.E.D.[2]	4,401	7,000	**7,000**	**0.00%**	0
Total Non-Salary Expenditures	**25,215**	**32,229**	**32,229**	**0.00%**	**0**
Total Requested Tax Appropriation	**29,278**	**38,688**	**38,688**	**0.00%**	**0**

1 *These funds are used for Welfare clients that are eligible for assistance according to the General Assistance Ordinance which is written and audited by the Department of Human Services. The rules and requirements are very specific and must be followed exactly*

2 *These funds are available for those clients in crisis, who are perhaps not eligible for General Assistance due to income limits. We have used these funds for counseling, septic problems, plumbing repairs, eviction situations, including house cleaning*

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Town of York
Proposed Budget FY 2015

	Actual FY13	Approved Budget FY14	Proposed Budget FY15	% Change	$ Change
Outside Requests					
AIDS Response	1,500	1,500	**1,500**	**0.00%**	0
American Red Cross	2,800	1,000	**1,500**	**50.00%**	500
Biddeford Free Clinic	0	0	**225**	--	225
Caring Unlimited/A Safe Place	3,500	3,500	**3,500**	**0.00%**	0
Child Abuse Prevention Council	0	0		**#DIV/0!**	0
Counseling Services, Inc.	2,800	2,800	**2,800**	**0.00%**	0
Crossroads House	2,000	2000	**1,000**	**-50.00%**	-1,000
Ethel's Tree of Life, Inc.	250	250	**375**	**0.00%**	125
Home Health/Visiting Nurses of So. ME	1,100	2,000	**2,000**	**0.00%**	0
Hospice of York	1,500	0	**0**	**#DIV/0!**	0
Kids Free Grow	1,000	1,000	**1,000**	**0.00%**	0
Sexual Assault Reponse Services	250	250	**0**	**0.00%**	-250
So. Me. Agency on Aging	8,800	9,200	**9,500**	**3.26%**	300
Southerm Maine Parent Awareness	1,000	1,000	**1,000**	**0.00%**	0
York County Community Action	6,000	6,000	**6,000**	**0.00%**	0
York County Shelters, Inc.	3,500	3,500	**3,500**	**0.00%**	0
York County Food Rescue	1,200	2,000	**2,500**	--	500
Total Requested Tax Appropriation	**37,200**	**36,000**	**36,400**	**1.11%**	**400**

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Town of York
Proposed Budget FY 2015

	Actual FY13	Approved Budget FY14	Proposed Budget FY15	% Change	$ Change
Boards and Commissions					
Veteran's Grave Maintenance					
Salaries	0	0	**10,400**	**#DIV/0!**	10,400
FICA	0	0	**796**	**#DIV/0!**	796
Total Salaries and Benefits	0	0	**11,196**	**#DIV/0!**	11,196
Travel	0	0	**1,000**	**#DIV/0!**	1,000
Supplies	2,516	3,000	**3,500**	**16.67%**	500
Grounds Maintenance	0	0	**1,000**	**#DIV/0!**	1,000
Total Non-Salary Expenditures	2,516	3,000	**5,500**	**83.33%**	2,500
Total Operating Expenditures	2,516	3,000	**16,696**	**456.53%**	13,696
Planning Board					
Planning Board Secretary	4,060	5,400	**5,400**	**0.00%**	0
FICA	311	413	**413**	**0.00%**	0
Printing/Advertising	1,448	1,777	**1,777**	**0.00%**	0
Meetings & Memberships /Supplies	80	100	**100**	**0.00%**	0
Professional Services	0	310	**310**	--	0
Ordinance Printing	0	800	**800**	**0.00%**	0
Total Requested Tax Appropriation	**5,898**	**8,800**	**8,800**	**0.00%**	0
Appeals Board					
Salaries	0	5,000	**5,000**	**0.00%**	0
Printing/Advertising	0	700	**700**	**0.00%**	0
Training	150	150	**150**	**0.00%**	0
Office Supplies	310	300	**300**	**0.00%**	0
FICA	0	385	**385**	**0.00%**	0
Total Requested Tax Appropriation	**460**	**6,535**	**6,535**	**0.00%**	**0**
Cemetery					
Contracts	4,000	**4,000**	**5,000**	**25.00%**	1,000
Shellfish					
Salaries	720	720	**720**	**0.00%**	0
Telephone	0			**#DIV/0!**	0
Travel	0			**#DIV/0!**	0
Supplies	834	950	**950**	**0.00%**	0
FICA	55	55	**55**	**0.00%**	0
Total Requested Tax Appropriation	**1,609**	**1,725**	**1,725**	**0.00%**	**0**

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Town of York
Proposed Budget FY 2015

	Actual FY13	Approved Budget FY14	Proposed Budget FY15	% Change	$ Change
Conservation Commission					
Telephone	0	30	**0**	**-100.00%**	-30
Contracts	0	750	**0**	**-100.00%**	-750
Printing/Advertising	0	250	**0**	**-100.00%**	-250
Meetings & Memberships	1,785	250	**0**	**-100.00%**	-250
Travel	0	50	**0**	**-100.00%**	-50
Public Education	612	1,000	**0**	**-100.00%**	-1,000
Supplies	433	450	**0**	**-100.00%**	-450
Office Supplies	0	50	**0**	**-100.00%**	-50
Transfer from the Reserve Account		-2,830	**0**	**-100.00%**	2,830
Total Requested Tax Appropriation	**2,830**	**0**	**0**	**#DIV/0!**	**0**
Cable TV Franchise					
Town General	0	**400**	**400**	**0.00%**	**0**
Budget Committee					
Salaries (including Stipends)	0	0	**0**	**0.00%**	0
Office Supplies	115	100	**100**	**0.00%**	0
Total Requested Tax Appropriation	**115**	**100**	**100**	**0.00%**	**0**
Historic District Committee					
Telephone	0	50	**50**	**0.00%**	0
Contracts	0	500	**500**	**0.00%**	0
Printing/Advertising	163	250	**250**	**0.00%**	0
Postage	0	20	**20**	**0.00%**	0
Meetings & Memberships	0	170	**170**	**0.00%**	0
Office Supplies	0	50	**50**	**0.00%**	0
Grants	0	-	**0**	**0.00%**	0
Total Requested Tax Appropriation	**163**	**1,040**	**1,040**	**0.00%**	**0**
Recycling					
Contracts	0	0	**0**	**0.00%**	0
Printing/Advertising	0	1,000	**1,000**	**0.00%**	0
Postage	0	0	**0**	**0.00%**	0
Meetings & Memberships	0	0	**0**	**0.00%**	0
Office Supplies	0	0	**0**	**0.00%**	0
Total Requested Tax Appropriation	**0**	**1,000**	**1,000**	**0.00%**	**0**

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Town of York
Proposed Budget FY 2015

	Actual FY13	Approved Budget FY14	Proposed Budget FY15	% Change	$ Change
Enterprise Funds					
Recreation Department					
Revenues					
Revenues - User Fees	442,389	**415,000**	**435,000**	**4.82%**	20,000
Revenues - Sponsorships/Donations	42,844	**60,000**	**60,000**	**0.00%**	0
Fund Balance beginning of year (prepaid	67,692	**62,664**	**70,653**	**12.75%**	
Total Revenues	**552,925**	**537,664**	**565,653**	**5.21%**	**27,989**
Expenditures					
Salaries	240,222	199,360	**219,980**	**10.34%**	20,620
Benefits	20,220	15,251	**16,828**	**10.34%**	1,577
Health	600	800	**0**	**0.00%**	-800
Total Salaries and Benefits	**261,042**	**215,411**	**236,808**	**9.93%**	**21,397**
Utilities		0	**0**	**0.00%**	0
Telephone	2,224	2,400	**2,400**	**0.00%**	0
Contracts	141,979	160,000	**156,000**	**-2.50%**	-4,000
Heat	0	0	**0**	**0.00%**	0
Fuel/Gas	0	2,000	**2,000**	**0.00%**	0
Equipment	2,592	4,000	**4,000**	**0.00%**	0
Printing/Advertising	7,866	15,000	**15,000**	**0.00%**	0
Uniform	0	0	**0**	**0.00%**	0
Postage	2,281	2,700	**2,700**	**0.00%**	0
Meetings/ Memberships / Travel	1,637	3,000	**3,000**	**0.00%**	0
Refunds	5,016	5,000	**5,000**	**0.00%**	0
Supplies	59,254	56,000	**60,000**	**7.14%**	4,000
Office Supplies	119	1,500	**1,500**	**0.00%**	0
Total Non-Salary Expenditures	**222,967**	**251,600**	**251,600**	**0.00%**	**0**
Total Expenditures	**484,009**	**467,011**	**488,408**	**4.58%**	**21,397**
Net (Shortfall)/Excess (prepaid revenue)	**68,917**	**70,653**	**77,244**	**9.33%**	**6,592**

Recreation Department Salaries

Position / Full-Time	**Salary**	**FICA**	**Retirement**
	0		
Part-Time	**Salary**	**FICA**	**Retirement**
Recreation Clerk	18,460	1,412	0
Recreation Maintenance	53,520	4,094	0
Youth Enrichment Coordinator	8,000	612	0
Program Instructors	140,000	10,710	0
	219,980	**16,828**	**0**

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Town of York
Proposed Budget FY 2015

	Actual FY13	Approved Budget FY14	Proposed Budget FY15	% Change	$ Change
Mt. Agamenticus					
Revenues					
Tower Rental	45,086	42,000	**43,550**	**3.69%**	1,550
User Fees	3,060	1,500	**3,500**	**133.33%**	2,000
Grants/Donations	37,021	23,450	**30,200**	**28.78%**	6,750
Fund Balance beginning of year	27,725	1,000	**2,276**	**127.60%**	1,276
Total Revenues	**112,892**	**67,950**	**79,526**	**17.04%**	**11,576**
Expenditures					
Salaries	62,766	74,390	**76,183**	**2.41%**	1,793
FICA/Benefits	5,210	5,539	**6,141**	**10.86%**	602
Retirement	3,795	4,018	**4,086**	**1.69%**	68
Health Benefits	1,600	1,600	**1,600**	**0.00%**	0
Total Salaries and Benefits	**73,371**	**85,547**	**88,010**	**2.88%**	**2,463**
Utilities	1,649	2,000	**2,000**	**0.00%**	0
Heat	1,717	2,500	**2,000**	**-20.00%**	-500
Telephone	918	1,580	**1,500**	**-5.06%**	-80
Postage	0	250	**250**	**0.00%**	0
Fuel/Gas	0	1000	**1,000**	**0.00%**	0
Contracts	12,114	8,140	**8,200**	**0.74%**	60
Printing/Advertising	21	500	**500**	**0.00%**	0
Repairs & Maintenance - Bldg	275	3,000	**6,000**	**100.00%**	3,000
Repairs & Maintenance - Equip	1,756	1,000	**1,000**	**0.00%**	0
Grounds Maintenance	0	0	**0**	**#DIV/0!**	0
Supplies	12,545	4,500	**5,500**	**22.22%**	1,000
Uniforms/Refunds	0	800	**1,000**	**0.00%**	200
Total Non-Salary Expenditures	**30,994**	**25,270**	**28,950**	**14.56%**	**3,680**
Total Expenditures	**104,365**	**110,817**	**116,960**	**5.54%**	**6,143**
Total Requested Tax Appropriation	**25,250**	**25,250**	**39,500**		
Net (Shortfall)/Excess	**33,777**	**(17,617)**	**2,066**	**-111.73%**	**19,683**
Transfer out	**(11,798)**	**0**	**0**	**#DIV/0!**	**0**
Net (Shortfall)/Excess	**21,979**	**(17,617)**	**2,066**	**-111.73%**	**19,683**

Status	Position	Salary	FICA	Retirement
Conservation Coordinator		54483	4481	4086
Trails Supervisor		15,200	1,163	0
Conservation Crew (Grant Match)		6,500	497	
		76,183	**6,141**	**4,086**

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Town of York
Proposed Budget FY 2015

	Actual FY13	Approved Budget FY14	Proposed Budget FY15	% Change	$ Change
Sohier Park Gift Shop					
Revenues					
Miscellaneous	0	1,000	**0**	**-100.00%**	-1,000
Gift Shop	246,522	260,000	**265,000**	**1.92%**	5,000
Donations	4,271	5,000	**5,000**	**0.00%**	0
Interest Earned	11	1,000	**0**	**-100.00%**	-1,000
Fund Balance beginning of year	53,081	55,847	**75,550**	**35.28%**	**19,703**
Total Revenues	**303,885**	**322,847**	**345,550**	**7.03%**	**22,703**
Expenditures					
Salaries	12,970	34,968	**35,595**	**1.79%**	627
FICA	998	2,807	**2,853**	**1.63%**	46
Retirement	76	1,723	**1,695**	**-1.62%**	-28
Health Insurance	0	800	**850**	**6.25%**	50
Total Salaries and Benefits	**14,044**	**40,297**	**40,992**	**1.72%**	**695**
Utilities	130	0	**0**	**#DIV/0!**	0
Telephone	2,428	2,000	**2,500**	**25.00%**	500
Fuel/Gas/Travel/Training	1,080	3,000	**3,000**	**100.00%**	0
Contracts	11,376	4,600	**5,000**	**8.70%**	400
Postage	0	0	**0**	**#DIV/0!**	0
Equipment	3,493	1,200	**1,500**	**25.00%**	300
Printing/Advertising	0	500	**500**	**0.00%**	0
Grounds Maintenance	0	0	**0**	**#DIV/0!**	
Supplies	4,142	2,700	**3,000**	**11.11%**	300
Resale Items	73,159	130,000	**130,000**	**0.00%**	0
Total Non-Salary Expenditures	**95,808**	**144,000**	**145,500**	**1.04%**	**1,500**
Total Expenditures	**109,851**	**184,297**	**186,492**	**1.19%**	**2,195**
Net (Shortfall)/Excess (to be used for Sohier Park Maintenance)	**194,034**	**138,550**	**159,057**	**14.80%**	**20,508**
Transferred out to Sohier Park Maintenance	**(62,386)**	**(63,000)**	**(60,000)**	**-4.76%**	3,000
Transferred out to Welcome Center Const. Loan	**0**	**0**	**(32,400)**	**#DIV/0!**	**-32,400**
Net (Shortfall)/Excess (to be carried forward)	**131,648**	**75,550**	**66,657**	**-11.77%**	**-8,892**

Status	Position	Salary	FICA	Retirement
PT	Gift Shop Manager	22,595	1,858	1,695
PT	Gift Shop Sales Assistant	13,000	995	0
		35,595	**2,853**	**1,695**

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Town of York
Proposed Budget FY 2015

	Actual FY13	Approved Budget FY14	Proposed Budget FY15	% Change	$ Change
Sohier Park Maintenance					
Revenues					
Transfer From Gift Shop (above)	62,386	63,000	**32,400**	**-48.57%**	-30,600
Fund Balance beginning of year	3,742	4,279	**4,980**	**16.37%**	701
Total Revenues Available	**66,128**	**67,279**	**37,380**	**-44.44%**	**-29,900**
Expenditures					
Salaries	12,910	23,000	**0**	**-100.00%**	-23,000
FICA	987	1,760	**0**	**-100.00%**	-1,760
Total Salaries and Benefits	**13,897**	**24,760**	**0**	**-100.00%**	-24,760
Utilities	4,712	5,000	**0**	**-100.00%**	-5,000
Telephone	0	540	**0**	**-100.00%**	-540
Contracts	37,892	2,850	**0**	**-100.00%**	-2,850
Printing/Advertising	1,487	2,350	**0**	**-100.00%**	-2,350
Repairs and Maintenance - building	158	19,000	**0**	**-100.00%**	-19,000
Repairs and Maintenance - equipment	0	1,000	**0**	**-100.00%**	-1,000
Supplies	7,982	6,800	**0**	**-100.00%**	-6,800
Total Non-Salary Expenditures	**52,231**	**37,540**	**0**	**-100.00%**	**-37,540**
Total Expenditures	**66,128**	**62,300**	**0**	**-100.00%**	-62,300
Net (Shortfall)/Excess	**0**	**4,980**	**37,380**	**650.67%**	**32,400**

Status	Position	Salary	FICA	Retirement
PT	Grounds Maintenance	0	0	
PT	Custodian	0	0	
		0	**0**	**0**

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Town of York
Proposed Budget FY 2015

	Actual FY13	Approved Budget FY14	Proposed Budget FY15	% Change	$ Change
Grant House					
Revenues					
Apartment Rental	7,200	8,400	**0**	**-100.00%**	-8,400
User Fees & Donations	0	-	-	**0.00%**	0
Fund Balance Beginning of year	1,744	4,144	**6,544**	**57.92%**	2,400
Total Revenues Available	**8,944**	**12,544**	**6,544**	**-47.83%**	**-6,000**
Expenditures					
Contracts	587	-	**0**	**0.00%**	0
Repairs & Maintenance - Bldg	1,523	4,000	**0**	**-100.00%**	-4,000
Grounds Maintenance & Supplies	2,574	2,000	**0**	**-100.00%**	-2,000
Total Expenditures	**4,684**	**6,000**	**0**	**-100.00%**	**-6,000**
Net (Shortfall)/Excess	**4,259**	**6,544**	**6,544**	**0.00%**	**0**

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Town of York
Proposed Budget FY 2015

	Actual FY13	Approved Budget FY14	Proposed Budget FY15	% Change	$ Change
Hartley Mason Park/Harbor Beach Restrooms					
Revenues					
Hartley Mason Estate	8,000	8,500	**0**	**-100.00%**	-8500
Beach Reserve Account	19,366	18,000	**0**	**-100.00%**	-18,000
Fund Balance beginning of year	0	316	**4,469**	**1314.08%**	4,153
Total Revenues	**27,366**	**26,816**	**4,469**	**-83.34%**	**-22,348**
Expenditures					
Salaries	15,217	15,000	0	**-100.00%**	-15,000
Utilities	1,961	2,600	0	**-100.00%**	-2,600
Equipment/Contracts	2,537	0	0	**0.00%**	0
Repairs & Maintenance - Bldg	580	600	0	**-100.00%**	-600
Supplies	1,327	3,000	0	**-100.00%**	-3000
FICA	0	1,148	0	**-100.00%**	-1147.5
Total Expenditures	**21,622**	**22,348**	**0**	**-100.00%**	**-22347.5**
Net (Shortfall)/Excess to/from Special Revenue Fund Balance	**5,744**	**4,469**	**4,469**	**0.00%**	**0**

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Town of York
Proposed Budget FY 2015

	Actual FY13	Approved Budget FY14	Proposed Budget FY15	% Change	$ Change
Mount Agamenticus Coordinator Conservation					
Revenues					
Grants and Donations	0	9,894	**0**	**-100.00%**	-9894
Mt Agamenticus Enterprise	0	10,000	**0**	**-100.00%**	-10000
Donation - Town of South Berwick	0	0	**0**	**#DIV/0!**	0
Donation - York Land Trust	0	6,200	**0**	**-100.00%**	-6200
Donation - York Water District	0	8,000	**0**	**-100.00%**	-8000
Donation - Nature Conservancy	0	0	**0**	**#DIV/0!**	0
Donation - Great Works Regional Land Trust	0	4,250	**0**	**-100.00%**	-4250
Mount Agamenticus Donation	0	0	**0**	**#DIV/0!**	0
Fund Balance beginning of year	0	0	**0**	**#DIV/0!**	0
Total Revenues	**0**	**38,344**	**0**	**-100.00%**	**-38,344**
Expenditures					
Salaries	0	53,570	**0**	**-100.00%**	-53,570
FICA	0	4,405	**0**	**-100.00%**	-4,405
Retirement	0	4,018	**0**	**-100.00%**	-4,018
Health Benefits	0	1,600	**0**	**-100.00%**	-1,600
Total Expenditures	**0**	**63,594**	**0**	**-100.00%**	**(63,594)**
Total Requested Tax Appropriation	**25,250**	**25,250**	**0**	**-100.00%**	**25,250**
Net (Shortfall)/Excess to/from Special	**25,250**	**0**	**0**	**-100.00%**	**0**

Position/Full-Time	**Salary**	**FICA**	**Retirement**
Conservation Coordinator - now combined with Mt. A.	0	0	0
Trail Crew	0	0	0
	0	**0**	**0**

MS4					
Contracts	0	27,500	**34,400**	**25.09%**	6,900
Equipment	0	18,000	**15,000**	**-16.67%**	-3,000
Infrastructure Maint/Retrofit	0	0	**40,000**	**#DIV/0!**	40,000
Culverts & Catch Basins	0	18,000	**0**	**-100.00%**	-18,000
Training	0	2,000	**2,500**	**25.00%**	500
Travel	0	2,000	**2,000**	**0.00%**	0
Supplies	0	496	**1,200**	**141.94%**	704
Total Non-Salary Expenditures	**0**	**67,996**	**95,100**	**39.86%**	**27,104**
Revenues	0	0	0	**0.00%**	0
Total Requested Tax Appropriation	**0**	**67,996**	**95,100**	**39.86%**	**27,104**

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AGENDA ITEM NUMBER: ____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: January 10, 2014	**Type of Action:**
Date Action Requested: January 13, 2014	☐ **Procedural** ☒ **Formal Action**
Regular _X_ **Work Session**	☐ **Other:** _____

Subject: FY15-19 Capital Plan

TO: Board of Selectmen

FROM: Robert G. Yandow, Town Manager

RECOMMENDATION:

PROPOSED MOTION:

Discussion: Attached is a current draft of the FY15-19 Capital Plan. The Capital Planning Committee has not yet approved the plan as the committee is waiting for the Selectmen to address the status of the Davis property. The information is being provided so as to inform you of the items contained in the draft plan. The plan will come back to the Selectmen for approval after adoption by the Capital Planning Committee. The roadside mower, which is the last item on the FY15 plan, was submitted early in this year's planning process but will not be discussed until January 16, 2014.

FISCAL IMPACT:

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared By: Robert G. Yandow Reviewed By: _____

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Proposed FY15 - FY19
Capital Plan

PROJECT FUNDING COSTS					
DESCRIPTION	**FY 2015**	**FY 2016**	**FY 2017**	**FY 2018**	**FY 2019**
Major Drainage					
York Beach Traffic Improvements					
Long Sands Bathhouse					
Senior/Community Center			3,500,000		
Substations/Ponds					1,000,000
Road Reconstruction	400,000	500,000	500,000	500,000	500,000
Other Open Space	5,500,000				
Alternate Energy Solutions and Energy Conservation	100,000	100,000		100,000	
Heavy Plow Truck	153,000	159,000	165,000	170,000	
Town Hall Expansion		TBD			
Auditorium		5,500,000			
School Paving	100,000				
Generator at YMS					
YHS Field House			500000		
VES Roof	630,000				
CRES Roof					
Athletic field upgrades					
HS Aged HVAC Equipment Replacement					
VES Aged HVAC Equipment Replacement					
MS Boiler Plant					
Replace VES Water Main	110,000				
School Telephone System					
Hodgin Parking Lot	325,000				
Land Use Study for Davis Property					
Design/Cost Analysis for Aud/PAC	80,000				
Channel 3 Broadcast Upgrade	46,000				
Fiber Optic Wide Area Network		275,000			
Storage Building for Town Records	105,000				
Financial Software			200,000		
Mount A Trail Phase 1	61,000				
York Middle School Roof					212,000
Roadside Mower	125,000				
Totals	**$ 7,735,000**	**$ 6,534,000**	**$ 4,865,000**	**$ 770,000**	**$ 1,712,000**

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Capital Improvements Project Request Form FY 2015

Capital Improvements Project Definition: An expenditure for equipment, facilities, infrastructure or land that costs more than $10,000 and provides a useful life of two or more years.

Department:	Contact Person & Phone	Year Requested:	Completion Date:
DPW	Dean Lessard	FY 2015	FY 2015

Project Description:

This project involves removing & replacing the failing metal pipe arch just west of Bog Road as well as all undersized/ failing road and driveway culverts on the road by York Public Works crews. 3,500' of the existing roadway from Rte 1 to Cider hill creek will get a leveling shim by the Town's paving contractor. Existing shoulders and subbase failures from Cider Hill Creek to Pudding Lane will be excavated and rehabilitated with gravel by Public Works Crews to improve the structure of the road base. The rehabilitated areas will be shimmed and base paved by the Town's paving contractor. Public works crews will then clean out the existing drainage ditches, install under drain, catch basins and concrete curb where needed in this section of the road. Finally 5,400' of surface pavement will be place by the Town's paving contractor and the new paved and curbed areas will be backed up with loam and seeded by Public Works Crews.

Is the Project a replacement, an expansion or is it new?

Estimated Project Cost. Please break out components when possible:	Source of Estimate:
Cost =$400,000	

Estimated Annual Operating Costs for new or expanded items only:

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ROAD RECONSTRUCTION/DRAINAGE IMPROVEMENT PROJECT (Cider Hill Road – Route 91)

NEED: Over the last three years staff at the Department of Public Works have observed and monitored extreme structural failure and problems on a large portion of Cider Hill Road. The road is experiencing excessive wheel rutting and shoulder failure. In the winter months the heaving from the freeze/thaw cycles is cracking the pavement surface. The surface cracks in the pavement are making winter maintenance difficult and costly. The structurally inadequate sub base drainage needs to be improved before new surface pavement can be placed.

DESCRIPTION: This project involves removing & replacing the failing metal pipe arch just west of Bog Road as well as all undersized/ failing road and driveway culverts on the road by York Public Works crews. 3,500' of the existing roadway from Rte 1 to Cider hill creek will get a leveling shim by the Town's paving contractor. Existing shoulders and subbase failures from Cider Hill Creek to Pudding Lane will be excavated and rehabilitated with gravel by Public Works Crews to improve the structure of the road base. The rehabilitated areas will be shimmed and base paved by the Town's paving contractor. Public works crews will then clean out the existing drainage ditches, install under drain, catch basins and concrete curb where needed in this section of the road. Finally 5,400' of surface pavement will be place by the Town's paving contractor and the new paved and curbed areas will be backed up with loam and seeded by Public Works Crews.

BENEFIT: The project will replace failing and undersized road culverts. The drainage improvements will help remove ground water from the road base. The combination of the new pavement surface, additional road base structure and the drainage improvements will extend the life of the road and pavement surface. It will reduce the cost to the town to maintain the road and will make the road safer for motorist during all driving conditions.

COST: The cost of replacing culverts, reclaiming and cleaning out water courses is estimated at $400,000.

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York Energy Steering Committee (ESC)
Tentative Plans for Next Round of Funding

The following is in response to a request to the ESC by the Capital Planning Committee regarding plans for municipal energy upgrades for FY15.

First, a quick summary: Over the last four years, the Energy Steering Committee has worked to identify opportunities for saving future energy use in municipal buildings through improvements in weatherization and insulation and by installing more efficient electrical and heating equipment. In three separate warrant articles specified for this purpose, York voters have, by large margins, approved a total of $300,000. Last year at this time, the ESC recommended postponing the next $100,000 warrant article because we still had a significant amount of money left. During 2013, we spent most of the remaining funds and therefore are requesting that another $100,000 article be placed on the May 2014 budget referendum.

Because our committee has been busy with two large projects -- insulating and sealing the Village Fire Station and installing a new boiler at the Grant House -- we are not in a position to specify exactly how we intend to use the next round of funding. The only two projects that we definitely plan to recommend are the replacement of old and inadequate truck bay lighting with high-efficiency fluorescent lights at both the York Beach Fire Station and the York Village Fire Station.

Beyond these two improvements, the committee intends to pursue the same careful and data-based process that we have used to date. The ESC has now made significant energy efficiency improvements to the five municipal buildings that were identified in a 2009 professional energy study to be the highest priorities. Tentatively, our next steps are as follows:

1. Examine in detail the latest municipal building energy bills. Compare electrical and heating fuel usage before and after renovations as soon as there is enough data to evaluate improvements.

2. Using the latest data from all town buildings, calculate the total energy used per square foot to identify opportunities for additional improvements. If the root causes or the most effective solutions are not clear, the ESC would probably recommend contracting with a professional energy auditor or engineer to ensure that any further improvements would have a reasonable return on investment.

3. Study the feasibility of installing a solar photovoltaic array on an appropriate municipal building or buildings. At today's prices, a solar electric system is expected to pay for itself in around 10 years. As the cost of grid power increases, that system would pay for itself even sooner.

4. Examine other opportunities for reducing the town's energy bills, including, but not limited to, street lights and fleet vehicle fuel use.

The Energy Steering Committee is an advisory committee only. It is made up of a group of dedicated volunteers who are concerned both about minimizing waste and pollution and about saving real dollars for future taxpayers. As a further check, each of our recommended improvements is first presented to and approved by the Board of Selectmen before spending the money.

If the Capital Planning Committee has any further questions, we would be glad answer them in writing or in person.

Wayne Boardman
Chair, Energy Steering Committee

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Robert G. Yandow

From: Wayne Boardman [wayne31r@gmail.com]
Sent: Wednesday, December 11, 2013 3:44 PM
To: Robert G. Yandow
Subject: Additional information for the Capital Planning Committee
Attachments: Plans for FY 2015 funding-3dec13.rtf; Pellets vs Propane heat - Grant House.pdf

Rob,

You asked if I would provide some additional information on the ESC's plans for the next round of funding. I'd like to be able to prove that our previous work is producing the savings that were intended. However, because there hasn't been enough time elapsed to accurately measure the results of some of our building improvements, I can't provide many hard numbers.

As I have stated before, I believe that our committee has a careful process for identifying need, that each project will eventually pay for itself many times over, and that there are sufficient checks and balances in place (i.e., BOS approval). The original MACTEC report was a blueprint for identifying priorities for most of our previous work, but that report is less useful now because of the upgrades already performed (the "low hanging fruit"). We may need to invest in some highly-focused professional energy studies before we spend too much of our next allocation. But even that takes money.

The one-page explanation of our plans (attached) that I had already sent to the CPC is still the best explanation we can give at this time. In addition, I attached the document that we used to justify to the BOS our decision to go with a pellet boiler at the Grant House.

Perhaps the best argument for staying the course is that town still spends a lot of money on energy, and therefore there are still a lot of improvements that can be made. I did some calculations based on the most recent town energy expenditures (that I received from Missy). Over the last three complete fiscal years (FY11-FY13), the Town of York has spent an average of $166,422 per year on electricity (including street lights) and $35,327 per year on heating oil in municipal buildings.

We completed a variety of small- and medium-sized energy improvements on five municipal buildings before the last heating season. For those five buildings, $6,233 less was spent on heating oil last winter than during the previous year, a 17% savings. This is despite the fact that 2012-13 was significantly colder (13.3% more heating degree days) than the 2011-12 heating season.

Most of the ESC improvements in 2012 involved insulation and air sealing, but they nevertheless contributed to the town saving $2,393 (7.1%) in electricity costs in FY13 in the five buildings. This may have been the result of air conditioners and boiler pumps needing to run less.

Although I can't make Thursday's meeting because of work, a few of the other Energy Steering Committee members will be present to answer questions.

Thanks,
~Wayne

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Capital Improvements Project Request Form FY 2015

Capital Improvements Project Definition: An expenditure for equipment, facilities, infrastructure or land that costs more than $10,000 and provides a useful life of two or more years.

York School Department	Contact Person & Phone Zak Harding 207.363.3403	Year Requested:	Planned Completion:
		FY15	FY15

Project Description:	
Overlay pavement of Webber Road entrance of York High School and overlay entrance, rear of school and parking at Village Elementary	
Is the project a replacement, an expansion or new?	replacement

Estimated Project Cost. Please break out components when possible:	
Project Total:	**$100,000**
VES paving approximately 3,258 square yards	$43,125
YHS paving approximately 5,500 square yards	$46,000
Striping allowance, and contingency	$10,875

Source of Estimate:
Libby Scott, Inc.
Estimated Annual Operating Costs for new or expanded items only:
none
Are there other alternatives to the proposed project/equipment:
none

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Capital Improvements Project Request Form FY 2015

York Schools: York High School & Village Elementary paving

Need:

Paving assessment identified the planned areas as in need of overlay. Visible cracking in multiple locations and deterioration along edges.

Description:

Estimate includes cold plane butt joints, Petrotac® fabric over significant cracks, tack coat, removal of some pavement to allow for proper matching of existing structures. Overlay for traffic areas will be 1 ½" average depth with shim and overlay. Other areas 1" average depth.

Note:

Surfaces showing wear and reaching the end of expected life cycles.

Benefit:

Maintain safe driving and walking surfaces and asset value.

Cost: $100,000

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Capital Improvements Project Request Form FY 2015

Capital Improvements Project Definition: An expenditure for equipment, facilities, infrastructure or land that costs more than $10,000 and provides a useful life of two or more years.

York School Department	Contact Person & Phone Zak Harding 207.363.3403	Year Requested:	Planned Completion:
		FY15	FY15

Project Description:	
Village Elementary School replacement of EPDM roof and replacement of upper section of YHS modified bitumen roof	
Is the project a replacement, an expansion or new?	replacement

Estimated Project Cost. Please break out components when possible:	
Project Total:	**$630,000**
VES EPDM	$507,000
VES required structural upgrades	$51,000
YHS upper gym roof	$50,000
Project administration & contingency (3.5%)	$22,000

Source of Estimate:
Independent Roof Services, Inc. with Lincoln/Haney Engineering
Estimated Annual Operating Costs for new or expanded items only:
none
Are there other alternatives to the proposed project/equipment:
none

December 2, 2013 10:33 AM

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Capital Improvements Project Request Form FY 2015

York Schools: Village Elementary & York High School roofing

Need:

The VES roof needs replacing as it has reached the end of its useful life. Due to the age of the roof and prior overlays the current system must be stripped to the deck. The insulation will be reused when possible and structural upgrades will be required to meet current BGS drifting snow load requirements.

The YHS gym roof upper section has reached the end of its useful life.

Description:

Replace approximately 40,000 SF. of fully adhered EPDM at Village Elementary including; disposal of current materials, new roof drains, new insulation, skylight fall protection, siding of step-up brick walls, and HVAC fall protection.

Replace approximately 5,000 SF. of modified bitumen roof membrane on the York High School gym. Remove old membrane and fiberboard, install one layer of 2.5" Iso., one layer of 7/16" OSB and a new modified bitumen for membrane.

Note:

Lincoln/Haney Engineering will provide stamped drawings for the BGS required structural upgrades to the VES roof and provided an estimate of construction cost for the upgrades.

The other sections of the high school gym roof were replaced in 2008.

Benefit:

Required building upkeep, maintain the building envelope and value.

Cost: $630,000

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Capital Improvements Project Request Form FY 2015

Capital Improvements Project Definition: An expenditure for equipment, facilities, infrastructure or land that costs more than $10,000 and provides a useful life of two or more years.

York School Department	Contact Person & Phone Zak Harding 207.363.3403	Year Requested:	Planned Completion:
		FY15	FY15
Project Description:			
Village Elementary Water Main			
Is the project a replacement, an expansion or new?		Replacement	
Estimated Project Cost. Please break out components when possible:			

Project Total:	110,000
Materials	25,000
Labor and temporary water service	56,000
Engineering & oversight	13,000
Survey & site evaluation	4,000
Contingency	12,000

Source of Estimate:
Materials, York Water District & linear foot estimate by Wesson & Sampson
Estimated Annual Operating Costs for new or expanded items only:
none
Are there other alternatives to the proposed project/equipment:
none

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Capital Improvements Project Request Form FY 2015

Village Elementary Water Main

Need:

The water main is from the 1970's. It has had two failures (leaks) that have required emergency repair. After the latest failure in March 2013 the York Water District person on site recommended considering a full replacement. I contacted Don Newman at the York Water District; he had already prepared a materials list in January of 2008, which was updated for this budget.

Description:

Retain an engineering firm to draw up design specs and bid documents for the replacement of the water main serving Village Elementary School. The plan is to use the existing path to avoid cutting through the ledge, this would necessitate the use of temporary water service to maintain occupancy for cleaning, recreation, and special education programs as needed.

Benefit:

Replacement of aged main will avoid future service disruptions and reactive repairs.

Cost: $110,000

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Capital Improvements Project Request Form FY 2015

Capital Improvements Project Definition: An expenditure for equipment, facilities, infrastructure or land that costs more than $10,000 and provides a useful life of two or more years.

York School Department	Contact Person & Phone Zak Harding 207.363.3403	Year Requested:	Planned Completion:
		FY15	FY15
Project Description:			
York High School Auditorium Design			
Is the project a replacement, an expansion or new?		Design work for replacement/expansion	
Estimated Project Cost. Please break out components when possible:			
Project Total:			**$80,000**
Detail sheet attached			

Source of Estimate:
HARRIMAN Architects + Engineers
Estimated Annual Operating Costs for new or expanded items only:
Are there other alternatives to the proposed project/equipment:

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Capital Improvements Project Request Form FY 2015

York Schools: York High School Auditorium Design

Need:

- The current YHS Auditorium was built in 1977 with a seating capacity of 235. The existing auditorium is significantly below current standards for a high school auditorium.
- The population of YHS exceeds 600 students. The current Auditorium cannot accommodate two classes together at the same time.
- Given the size of the YHS Chorus, the public performances cannot be accommodated at the YHS Auditorium. We are required to use other venues in the community over several nights in order to accommodate the public performances.
- There is no communication technology program at YHS because there is no studio or facility. For those students who aspire to careers in the media, the resource of a communication technology program is an essential part of their education.
- Co-curricular activities like Band, Chorus, Drama and Athletics are at an unprecedented level of student participation. Our lack of suitable facilities is hindering our ability to provide for our students.
- When YHS was renovated in 2000, the Auditorium project was removed because the bids exceeded the money available for new construction. The cost of a new Auditorium accelerates as each year passes.
- There is no large assembly space of this kind anywhere in the community. A new Auditorium is essential for a modern community like York. Outside organizations would make good use of these facilities. The Auditorium would be a community investment.
- The current design plan is outdated and some of the spaces have been addressed through the Music Instructional Space addition that opened in may 2010

Description:

Retain an architectural firm to do a preliminary design on an auditorium/performing arts center to be located at York High School replacing the current auditorium. YHS programming and town meeting and performance space needs are to be considered in the design.

Benefit:

Design work needed to have a schematic for the town to assess for the capital plan in the future

Cost: $80,000

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Capital Improvements Project Request Form FY 2015

Capital Improvements Project Definition: An expenditure for equipment, facilities, infrastructure or land that costs more than $10,000 and provides a useful life of two or more years.

Department:	Contact Person & Phone	Year Requested:	Completion Date:
Information Technology	Dana Moulton, Technology Coord.	FY2015	FY2015

Project Description: Channel 3 Cable Broadcast Studio System Upgrade

This project encompasses the upgrade and replacement of audio and video components within the Community Meeting Room at the York Public Library which are used for board and committee meetings which are aired over the town's local cable access channel 3 provided through Time Warner, and also rebroadcast over the internet via a third party streaming service.

Upgrades and replacements include new cameras, monitors, audio mixers, microphones, camera control units, projection system, laptop presentation integration, cabling, and the professional installation labor associated with this.

Is the Project a replacement, an expansion or is it new?

Replacement / upgrade of existing equipment.

Estimated Project Cost. Please break out components when possible:

Components	Cost
Microphones/Audio System	$8,080
Mixers	$5,740
Cameras & Controls	$20,303
Monitors	$1,817
Equipment Mounts/Racks	$1,000
Projection/Presentation System	$7,500
Installation/Reconfig. Labor	$1,560
Total Cost	$46,000

Source of Estimate:

Various estimates/consults with existing service / equipment provider (Maine Video Systems of Portland Maine).

Estimated Annual Operating Costs for new or expanded items only:
No additional costs involved.

Are there other alternatives to the proposed project/equipment

Existing audio equipment can be repaired/maintained to extend useful life, however, this will not improve quality of the sound system, which many citizens and board members alike are not satisfied with.

An alternate (less expensive) camera replacement is available, although quality of the video product would be impacted, and would not meet current expected standards. This would also decrease usable life of the new cameras.

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Channel 3 Cable Broadcast Studio System Upgrade

NEED:
The Town of York Broadcast Studio equipment supports the audio/video broadcast and recording of all cable- and internet-aired meetings of town boards, committees, subcommittees and commissions. Present equipment, while currently functional, is quirky, at best. Today's configuration is made up of some recent equipment, many older components moved from the Grant House when the Community Meeting Room was constructed in circa 2001 that age as far back as 20 years, and "quick fix" patch-jobs implemented to remedy unexpected system failures which occurred at inopportune times.

Board members, employees and citizens alike who have either spoken at, attended or watched a town-aired meeting utilizing this system can attest that the output product is marginal, at best. Continuing complaints of audio quality, last minute failures in equipment that result in broadcasts not reaching cable or internet customers, or recordings failing to complete are issues that IT staff and board/committee chairpersons encounter on an almost weekly basis.

DESCRIPTION:
This project involves the purchase and installation of new hardware to support the broadcast studio's function in serving the various boards, committees, subcommittees and commissions of the Town of York. Existing equipment will be upgraded, replaced and/or expanded in order to improve system stability and reliability, and should improve overall end-user (citizen) satisfaction with the broadcast product.

New microphones, audio mixers and cabling would be installed to address recurring issues revolving around lack of clarity. Upgraded cameras and control units as well as monitors will enable a smoother transition to the mandated digital conversion, will produce a clearer picture, and most importantly, address the question of reliability centered around an existing and temperamental, aging camera. A new projection system will provide speakers and booth operators alike a more streamlined, simplified interface with increased compatibility across multiple platforms, as well as a clearer output.

BENEFIT:
This project would allow a comprehensive assessment and overhaul of the existing broadcast system, fixing long-standing issues with existing configurations, bringing our equipment up-to-date, thereby increasing both reliability and operability, and would increase end-user (citizen, employee and board/committee member) satisfaction. Modernized equipment would also reduce costly emergency service calls and after-hours IT staff call-outs to repair issues with the existing, aging equipment.

COST:
The cost of this project is estimated at $46,000 and is inclusive of the aforementioned equipment, any necessary cabling, and the installation and configuration as it pertains to the existing system.

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Capital Improvements Project Request Form FY 2015

Capital Improvements Project Definition: An expenditure for equipment, facilities, infrastructure or land that costs more than $10,000 and provides a useful life of two or more years.

Departments:	Contact Person & Phone	Year Requested:	Completion Date:
Community Development Finance Public Works	Steve Burns, 363-1007	FY15	June 30, 2015

Project Description:
Construct an unheated document storage building. Total cost is $105,000, including building construction and fit-out with shelving and other storage fixtures. See attached write-up.

Is the Project a replacement, an expansion or is it new? New.

Estimated Project Cost. Please break out components when possible:

Components	Cost
Building Construction:	$100,000
Shelving and Storage Fixtures:	$5,000
Total Cost	**$105,000**

Source of Estimate:
1) For building construction costs, Marshall & Swift Appraisal software was used, along with the construction cost schedule used for calculation of building permit fees.
2) For shelving, costs from Quill.Com for a suitable type of shelving unit for 12 units (not including 8 units requested in Com Dev operating budget) plus $2,000 for custom carpentry for maps, etc..

Estimated Annual Operating Costs for new or expanded items only:
Estimate $600/year for electricity ($50/month), and $1,000/year for fire suppression system maintenance.

Are there other alternatives to the proposed project/equipment: Something must be done if the Town is to comply properly with State laws about protection and archiving of paper documents. As long as the Town continues to generate significant volumes of paper records, there is a growing need for storage space. *Do nothing* is not a viable option. That said, there are options:
1) Enlarge Town Hall within the next 2 or 3 years, and include adequate document storage space.
2) Scanning and digital archiving could be part of a solution, but it is not a complete substitute and it hasn't been re-started since the lightning strike took out our digital files a few years ago.
3) Rent storage units and hope that nothing bad happens in adjacent storage units that could cause damage to the Town archives.
4) Hire an off-site document storage company, which makes it time-consuming and costly to get access back into the archived materials. Could be good for low-demand type of archives.

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FY15 Capital Request

Document Storage Building

This is a proposal to construct an unheated storage building to be used specifically for paper document storage.

The building will be sited somewhere on Town property, but the location is yet unknown.

At this time the Town Hall is full. There is no room to carefully store the records we have in our possession. See accompanying photographs. Most offices have excess files in storage boxes crammed into every available space. The Public Works Department has a similar situation and has a parallel need for the older maps and documents in its possession.

The garage behind Town Hall, constructed a decade ago to ease the space crunch, has helped postpone this need, but it is nearing capacity. The building is essentially divided in half, with the Town utilizing the southern side and the First Parish Church utilizing the northern side. The Town's first floor garage bay holds documents, through not efficiently because it also must retain space for things like palates of copy paper, the snow blower, signs, and other such materials. Election equipment used to be stored here, too, but that is now stored in a box trailer because there wasn't enough room. The Town's half of the upstairs is heaped full of a few hundred boxes – mostly belonging to Finance and Community Development.

State law (Title 5 MRS §95B, Local Government Records) requires each Town official to protect our local records. See especially Title 5 MRS §95-B(6), which reads as follows:

> Protection of Records. Local government official shall carefully protect and preserve the records of their office from deterioration, mutilation, loss or destruction."

This is mandatory, not optional. "Shall," not "may." We need more space, and space that is properly fitted out specifically for the purpose of document protection. In the event that other options arise in the future, the space should be adaptable to other sorts of uses to the extent possible, but to begin with it must serve the immediate purpose.

The proposal is to spend not more than $100,000 to construct the building, and $5,000 to fit it out for document storage. The building need not be heated, though that might be helpful for climate control, but must be designed to be as fire-resistant as possible given its purpose. The most valuable and sensitive documents should still be housed in the fire-proof vault at Town Hall. This will be a compromise between the statutorily-required fire-proof vault and the haphazard storage that currently occurs. The amount of money for the building was derived from costing out a minimal 24' by 24' concrete block building, then adding about 1/3 more. *(A 24' by 24' building, fully equipped with industrial shelving throughout, should be capable of storing almost 1,000 boxes of documents – 20 shelving units at 48 boxes each.)* Depending on location, so money may be appropriately used to improve the exterior aesthetics of the building.

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In any case it must be wired for outlets and lighting, and it should have a fire suppression system. As costs will vary, the size of the building may be enlarged or reduced to keep within the budgetary limit.

The location for this building is yet to be determined. Town-owned properties need to be reviewed to identify a site which would ideally be located in York Village and close to Town Hall. If possible the building will be sited where it can be permitted solely by the CEO to minimize permitting costs.

Per the Charter, a building committee will be required if this capital item is bonded. This committee should oversee a project management process to ensure proper engagement of the public and Town officials through to the point of building occupancy, and to guide the decision-making process for all matters such as location, design, heat, and so forth.

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Roadside Mowing Tractor with Boom Flail Mowing Attachment

Need: The Department of Public Works (DPW) is responsible for maintaining roadside vegetation on town roads and streets in order to provide safe clear zones and adequate sight distances. In the past the DPW has been accomplishing that task by using the following two pieces of equipment: 1) A Town owned 1990 open cab tractor that is equipped with an Alamo sickle bar mowing attachment; 2) A rented 4wd tractor with an enclosed cab equipped with a boom flail mowing attachment. In the last few years the Town's 23 year old tractor has become unreliable and expensive to maintain. Replacement parts for the Alamo sickle bar mowing attachment are no longer available because of its age. The numerous breakdowns and length of time the machine is removed from service has made it impossible for the DPW to maintain the roadside vegetation at an acceptable and safe level. During the growing season the roadside vegetation grows quickly and threatens the safety of the traveling public when it is not mowed or cut. The vegetation also blocks drainage ditches and hampers the proper performance of roadside guardrail. The existing tractor and sickle bar mower has reached the end of its useful life and needs to be replaced in order for the DPW to continue to maintain the roadside vegetation at a safe condition.

Description: The Department of Public Works recommends replacing both the Town's 1990 open tractor/sickle bar mower and the expense of the rented 4wd tractor with an enclosed cab/boom flail mower with a new 4wd tractor with an enclosed cab. The new tractor would also be equipped with a boom flail mowing attachment to be able to better handle the challenging environments like ditches, guardrails, fences, side slopes and more.

Benefit: The proposed new piece of equipment would give the Department of Public Works the capability of accomplishing all the required roadside vegetation maintenance tasks with one machine. The new equipment would be much more efficient at mowing roadsides and also highly effective at trimming smaller trees and heavy-duty brush. The boom flail mower offers a safer operating platform, while providing a much more manicured and clean cut. The enclosed cab would provide a much safer working environment for the operator by providing protection from vehicles, flying debris, weather and biting insects like mosquitoes, bees, wasps, hornets and ticks. The enclosed cab would also extend the mowing and trimming season while also allowing these tasks to be performed on days when it is raining. The proposed equipment would allow for improved maintenance of our roadside ditches, guardrails, fences, side slopes and more.
It would allow the DPW to get the most that we possibly can out of that one piece of equipment by giving us the ability to boom mow and side mow from the same platform. This makes the machine extraordinarily more valuable and productive.

Cost: The total cost for the new 4wd tractor with an enclosed cab equipped with a boom flail mowing attachment is $125,000.

Proposed Implementation: FY-15. Equipment purchase: $125,000.

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AGENDA ITEM NUMBER: ____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: January 10, 2014	**Type of Action:**
Date Action Requested: January 13, 2014	☐ **Procedural** ☒ **Formal Action**
Regular _X_ **Work Session**	☐ **Other:** _____
Subject: Hodgin Parking Lot-190 York Street	

TO: Board of Selectmen

FROM: Robert G. Yandow, Town Manager

RECOMMENDATION:

PROPOSED MOTION:

Discussion: The Board of Selectmen has had a number of discussions regarding the possible purchase of a parking lot owned by the Hodgin family and at 190 York Street. The lot has been offered to the Town for $325,000 but suitable public access to the lot has not yet been finalized. The Capital Planning Committee has included the purchase in the FY15 Capital Plan with the understanding that the Board of Selectmen will make the final decision concerning the lot. The Capital Plan will be completed soon pending the outcome of the Hodgin lot.

FISCAL IMPACT:

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared By: Robert G. Yandow Reviewed By: _____

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AGENDA ITEM NUMBER: ____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: August 22, 2013	**Type of Action:**
Date Action Requested: August 26, 2013	☐ **Procedural** ☒ **Formal Action**
Regular _X_ **Work Session**	☐ **Other:** _____

Subject: Possible Purchase of Parking Lot at 190 York Street

TO: Board of Selectmen

FROM: Robert G. Yandow, Town Manager

RECOMMENDATION:

PROPOSED MOTION: I move to place the purchase of a parking lot located at 190 York Street, Map 50/Lot 43A, on the May, 2014 Budget Referendum for voter action. I further move to lease said parking lot at a rate of $3,000 per month beginning September 1, 2013.

Discussion: The Town of York has been approached by the Hodgins family about possibly buying a 33 space parking lot located at 190 York Street, located behind the Bank of America building and adjacent office building on Long Sands Road. The parking lot is approximately one-third acre in size. Town of York representatives have met with the Hodgins family on multiple occasions to discuss the property, including discussions on the assessed and commercially appraised value.

The parking lot currently has 33 spaces lined for parking and access to the lot is from the Bank of America entrance driveway. There is a potential to add seven additional spaces should the access point be changed to land currently owned by the First Congregational Parish church.

The property has been commercially appraised for $275,000 and the Hodgins family was originally asking $75,000 for the remaining (possible) seven parking spaces for a total of $350,000. The Hodgins family has since proposed selling the property to the Town of York for $325,000. The Town has assessed the parking lot for $184,900 under its current configuration and with the current access from

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the Bank of America entrance. Should the access be changed to an entrance through the First Parish Church land, the assessed value would increase to $245,000.

Additionally, the Hodgins family has indicated that if the Town is interested in pursuing the purchase of the parking lot, the Town would need to lease the parking lot until such time as the Town would be in a financial position to actually close on the property. The price to lease the parking lot would be $3,000.00 per month, starting with the month of September. If the purchase is approved in May of 2014 the lease would continue through June 30, 2014. During any lease period the property would continue to be maintained by the Hodgin family.

If the Selectmen approve putting the parking lot purchase on the May, 2014 Referendum, and the article is approved, the cost to lease the lot would be $30,000 (September, 2013-June, 2014). A possible funding source for the $30,000 would be the Supplemental Contingency Account which was approved by the voters on May 18, 2013. The voter approval authorizes the Selectmen to use up to $100,000 from the Town's fund balance under certain circumstances. One of these circumstances is **"A down payment or earnest money for securing unusual buying opportunities for parcels of land, buildings or significant capital assets; to hold such potential purchases under contract until the next viable opportunity to offer the choice to the voters in a referendum."**

Attached you will find copies of the Town assessment data and locator map; the voter approved warrant article for the Supplemental Contingency Account and a page from the commercial appraisal performed by Maine Valuation Company of Standish, Maine.

FISCAL IMPACT:
DEPARTMENT LINE ITEM ACCOUNT:
BALANCE IN LINE ITEM IF APPROVED:

Prepared By: Robert B. Yandow Reviewed By: _____

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Moved by Ms. Gregg, seconded by Ms. Andrews to authorize the Director of Public Works to issue a Request for Proposals for Survey Services in York Village in connection with the York Village Study Committee's intent to develop design plans. Vote 5-0, motion passes.

4. **Discussion and Possible Action an Offer to Sell a Parking Lot located at 190 York Street to the Town of York**

The Town of York has been approached by the Hodgin family about possibly buying a 33 space parking lot located at 190 York Street, located behind the Bank of America building and adjacent office building on Long Sands Road. The parking lot is approximately one-third acre in size. Town of York representatives have met with the Hodgin family on multiple occasions to discuss the property, including discussions on the assessed and commercially appraised value.

The parking lot currently has 33 spaces lined for parking and access to the lot is from the Bank of America entrance driveway. There is potential to add seven additional spaces should the access point be changed to land currently owned by the First Parish Congregational Church.

The property has been commercially appraised for $275,000 and the Hodgin family was originally asking $75,000 for the remaining (possible) seven parking spaces for a total of $350,000. The Hodgin family has since proposed selling the property to the Town of York for $325,000. The Town has assessed the parking lot for $184,900 under its current configuration and with the current access from the Bank of America entrance. Should the access be changed to an entrance through the First Parish Church land, the assessed value would increase to $245,000.

Additional, the Hodgin family has indicated that if the Town is interested in pursuing the purchase of the parking lot, the Town would need to lease the parking lot until such time as the Town would be in a financial position to actually close on the property. The price to lease the parking lot would be $3,000.00 per month, starting with the month of September. If the purchase is approved in May of 2014 the lease would continue through June 30, 2014. During any lease period the property would continue to be maintained by the Hodgin family.

The cost to lease the lot would be $30,000 (September, 2013 – June 2014). A possible funding source for the $30,000 would be the Supplemental Contingency Account with was approved by the voters on May 18, 2013. The voter approval authorizes the Selectmen to use up to $100,000 from the Town's fund balance under certain

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circumstances. One of these circumstances is "A down payment or earnest money for securing unusual buying opportunities for parcels of land, buildings or significant capital assets; to hold such potential purchase under contract until the next viable opportunity to offer the choice to the voters in a referendum."

No motion made at this time until more information is gathered.

5. **Discussion and Possible Action Regarding a Complaint for Declaratory Judgment Filed Against the Town to Quiet Title for Property Located at 100 Mill Road**

For the past few years the Kittery Water District (KWD) has inquired with the Town of York about formally receiving a quit claim deed for property at 100 Mill Road. The KWD supports this request for a quit claim deed with the fact that they have been paying taxes on the property for 100 Mill Road since 1966. Rick Mace, Town Assessor, has indicated that there is no recorded deed from the Town of York to the Kittery Water District.

Moved by Ms. Andrews, seconded by Ms. Gregg to negotiate with The Kittery Water District to grant a quick claim deed on property located at 100 Mill Road along with a conservation easement held by the York Land Trust. Motion 5-0, motion passes.

6. **Forward Proposed Amendments' to the Firearms Safety Ordinance and the Street Opening and Culvert Ordinance to the November 5th General Referendum**

Moved by Ms. Andrews, seconded by Mr. Fiorentino to place the proposed amendments to the Firearms Safety Ordinance and the Street Opening and Culvert Ordinance to the November 5th General Referendum. Vote 5-0, motion passes.

7. **Forward Proposed Zoning Ordinance Amendments to the November 5th General Referendum**

Moved by Ms. Gregg, seconded by Ms. Andrews to forward the following Zoning Ordinance amendment to the November 2013 Special General Referendum: Cluster Subdivision Standards Amendment. Vote 5-0, motion passes.
Moved by Ms. Gregg, seconded by Ms. Andrews to forward the following Zoning Ordinance amendment to the November 2013 Special General Referendum: Seasonal Conversions Amendment. Vote 5-0, motion passes.

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roperty Location: 190 YORK STREET | MAP ID: 0050/ 0043/ A/ / | Bldg Name: | State Use: 3370

'ision ID: 8784 | Account # 009007 | Bldg #: 1 of 1 | Sec #: 1 of 1 | Card 1 of 1 | Print Date: 08/23/2013 13:10

CURRENT OWNER	TOPO.	UTILITIES	STRT/ROAD	LOCATION
ODGIN ANNE M	1 Level		1 Paved	4 Bus. District
11 OLD POST RD				
ORK, ME 03909				
dditional Owners:				

SUPPLEMENTAL DATA

Other ID: 115-016
STREET SUF 192A
SFLA 0
OLD ALT PRCI0050-0043-A
VOTING DIST 150
TIF
GIS ID: 0050-0043-A | ASSOC PID#

CURRENT ASSESSMENT

Description	Code	Appraised Value	Assessed Value
COM LAND	3370	177,400	177,400
COMMERC.	3370	7,500	7,500
Total		184,900	184,900

4529
YORK, ME

VISION

RECORD OF OWNERSHIP	BK-VOL/PAGE	SALE DATE	q/u	v/i	SALE PRICE	V.C.
ODGIN ANNE M	2439/ 219	01/01/1900	U	I	0	

PREVIOUS ASSESSMENTS (HISTORY)

Yr.	Code	Assessed Value	Yr.	Code	Assessed Value	Yr.	Code	Assessed Value
2013	3370	177,400	2012	3370	173,900	2011	1060	144,300
2013	3370	7,500	2012	3370	7,500	2011	1060	7,500
	Total:	184,900		Total:	181,400		Total:	151,800

EXEMPTIONS

Year	Type	Description	Amount
		Total:	

OTHER ASSESSMENTS

Code	Description	Number	Amount	Comm. Int.

This signature acknowledges a visit by a Data Collector or Assessor

ASSESSING NEIGHBORHOOD

NBHD/ SUB	NBHD Name	Street Index Name	Tracing	Batch
0001/A				

NOTES

ANLEY PHD + JAMES SMITH 1BDRM RENT AT $650 2BDRMS
SW AT $595 PER MONTH.TENANTS
INRICK MANAGEMNT MANAGES PAY OWN ELEC BILLS.2OFFC
PTS.11APTS IN TOTAL UNITS ON FUS OF FRNT PART
)1BDRM (6)2BDRMS ALL OF BUILDING.LNG TERM TENE
LEC HT AND YEARLY LEASES

APPRAISED VALUE SUMMARY

Appraised Bldg. Value (Card)	0
Appraised XF (B) Value (Bldg)	0
Appraised OB (L) Value (Bldg)	7,500
Appraised Land Value (Bldg)	177,400
Special Land Value	0
Total Appraised Parcel Value	184,900
Valuation Method:	C
Exemptions	0
Adjustment:	0
Net Total Appraised Parcel Value	184,900

BUILDING PERMIT RECORD

Permit ID	Issue Date	Type	Description	Amount	Insp. Date	% Comp.	Date Comp.	Comments

VISIT/ CHANGE HISTORY

Date	Type	IS	ID	Cd.	Purpose/Result
02/21/2002			RD	01	Measur/1 visit
02/21/2002			RD	01	Measur/1 visit

LAND LINE VALUATION SECTION

Use Code	Use Description	Zone	D	Front	Depth	Units		Unit Price	I. Factor	S.A.	Acre Disc	C. Factor	ST. Idx	Adj.	Notes- Adj	Special Pricing		S Adj Fact	Adj. Unit Price	Land Value
3370	PARK LOT					0.33	AC	100,000.00	2.6069	C	1.0000	0.75	5750	2.75	LOC			1.00	537,670.00	177,400

Total Card Land Units: 0.33 AC | Parcel Total Land Area: 0.33 AC | Total Land Value: 177,400

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roperty Location: 190 YORK STREET | MAP ID: 0050/ 0043/ A/ / | Bldg Name: | State Use: 3370
ision ID: 8784 | Account #009007 | Bldg #: 1 of 1 | Sec #: 1 of 1 | Card 1 of 1 | Print Date: 08/23/2013 13:10

CONSTRUCTION DETAIL

Element	Cd.	Ch.	Description
odel	00		Vacant

CONSTRUCTION DETAIL (CONTINUED)

Element	Cd.	Ch.	Description

MIXED USE

Code	Description	Percentage
3370	PARK LOT	100

COST/MARKET VALUATION

Adj. Base Rate:	0.00
	0
Net Other Adj:	0.00
Replace Cost	0
AYB	
EYB	0
Dep Code	
Remodel Rating	
Year Remodeled	
Dep %	
Functional Obslnc	
External Obslnc	
Cost Trend Factor	1
Condition	
% Complete	
Overall % Cond	
Apprais Val	
Dep % Ovr	0
Dep Ovr Comment	
Misc Imp Ovr	0
Misc Imp Ovr Comment	
Cost to Cure Ovr	0
Cost to Cure Ovr Comment	

OB-OUTBUILDING & YARD ITEMS(L) / XF-BUILDING EXTRA FEATURES(B)

Code	Description	Sub	Sub Descript	L/B	Units	Unit Price	Yr	Gde	Dp Rt	Cnd	%Cnd	Apr Value
AV1	PAVING-ASPH			L	10,000	1.50	2002		0		50	7,500

BUILDING SUB-AREA SUMMARY SECTION

Code	Description	Living Area	Gross Area	Eff. Area	Unit Cost	Undeprec. Value
	Ttl. Gross Liv/Lease Area:	0	0	0		

No Photo On Record

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AGENDA ITEM NUMBER: ____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: January 9, 2014	**Type of Action:**
Date Action Requested: January 13, 2014	☐ **Procedural** ☒ **Formal Action**
Regular _X_ **Work Session**	☐ **Other:** _____
Subject: Three Year Collective Bargaining agreement with York DPW Association	

TO: Board of Selectmen

FROM: Robert G. Yandow, Town Manager

RECOMMENDATION: Approve Three Year Agreement

PROPOSED MOTION: I move to approve a three year collective bargaining agreement with the York DPW Association representing the York Public Work Department, the duration of the agreement being July 1, 2013 through June 30, 2016.

Discussion: The proposed agreement includes the following changes from the previous three year agreement:

- Clarification to Vacation Scheduling
- Inclusion of a New Health Insurance Plan
- Increase in Stand-By Pay
- Increase in Annual Clothing Allowance
- Cost of Living Adjustments of 1.7%, 2% and 2% Over the Three Year Period

FISCAL IMPACT:

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared By: Robert G. Yandow Reviewed By: _____

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AGENDA ITEM NUMBER: ____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: January 9, 2014	**Type of Action:**
Date Action Requested: January 13, 2014	☐ **Procedural** ☒ **Formal Action**
Regular _X_ **Work Session**	☐ **Other:** _____
Subject: Appointment to York School Committee	

TO: Board of Selectmen

FROM: Robert G. Yandow, Town Manager

RECOMMENDATION: Approve Appointment

PROPOSED MOTION: I move to approve the appointment of Laurie Coffenberry to the York School Committee pursuant to Article V, Section 3(D) of the York Home Rule Charter with said appointment to be in effect only until the May 17, 2014 Budget Referendum election.

Discussion: The York School Committee has requested that the Board of Selectmen appoint Laurie Coffenberry, a former School Committee member, to temporarily fill the vacancy created by the death of Mary Jane Merrill. If approved, Ms. Coffenberry would serve until the May 17, 2014 election and would not be eligible to be a candidate for election as a successor to Ms. Merrill.

FISCAL IMPACT:

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared By: Robert G. Yandow Reviewed By: _____

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YORK SCHOOL DEPARTMENT
OFFICE OF THE
SUPERINTENDENT OF SCHOOLS

January 7, 2014

York Board of Selectmen
c/o Robert Yandow, Town Manager
York Town Hall
186 York Street
York, ME 03909

Dear Board Members:

At its meeting of January 6, 2014 the York School Committee voted unanimously to recommend Laurie Coffenberry as the temporary replacement for the open position on the York School Committee through the May 2014 election. The committee agreed that Laurie's prior experience on the board makes her the most viable selection, particularly as we prepare our FY15 school budget.

As outlined in York's Home Rule Charter, Page 32, Article 5, Section 3D, the School Committee is at this time seeking the Selectmen's appointment of Laurie Coffenberry to the York School Committee.

Thank you for your consideration. We look forward to hearing from you.

Best,

Debra L. Dunn

Dr. Debra L. Dunn
Superintendent of Schools

cc: Tim Fitzgerald, Chair
York School Committee

469 U.S. ROUTE ONE • YORK, MAINE • 03909-1638 • TEL. 207-363-3403 • FAX 207-363-5602
WEB SITE: WWW.YORKSCHOOLS.ORG

Back to Agenda

A. All elected officials and all officials appointed by the Board of Selectmen and Town Manager shall be sworn in by the Town Clerk within forty-five (45) days of their election or appointment and shall swear that they shall support the Constitution of the United States, the laws of the State of Maine, the provisions of this Charter and the ordinances of the Town.

Section 2: GENERAL DUTIES

A. Elected and appointed officials shall perform such duties and have such authorities as are set forth in the U.S. Constitution, the laws of the State of Maine, this Charter, Town ordinances, and all other applicable statutes and regulations.

Section 3: VACANCIES, FORFEITURE OF OFFICE, FILLING OF VACANCIES

A. A vacancy in a Town office or on any board, commission or committee may occur by the following means: non-acceptance, death, recall, resignation, permanent disability or incompetence, failure to qualify for the office within 10 days after written demand by the Selectmen, failure of the town to elect a person to office, removal from office in any manner provided by law and forfeiture of office as provided in this Charter.

B. An elected official or appointee to a board, commission or committee shall forfeit said office if he:

1. Lacks at any time during their term of office any qualifications for the office prescribed by the laws of the State of Maine, the Constitution or this Charter;
2. Violates any express prohibitions of this Charter;
3. Is convicted of a crime or offense which is reasonably related to the ability to serve in the capacity to which he was elected or appointed;
4. Fails to attend three consecutive regular meetings of the board, commission or committee without being excused by the board, commission or committee;
5. Is determined by proper proceedings of a judicial nature, after notice and hearing, to have failed to perform the duties of his office;
6. Fails to disclose a conflict of interest.

C. The determination of when a vacancy exists and/or whether a forfeiture of any elected office or a forfeiture of an appointment to a board, commission or committee has occurred shall be made by the Board of Selectmen in

Back to Agenda

accordance with the above criteria, except that the Superintending School Committee shall make such a determination with regards to its members.

D. When there is a vacancy in any Town office or position appointed pursuant to Article III of this Charter, the Town Manager or the Board of Selectmen, whichever is the appointing authority, shall appoint a qualified person to fill the vacancy for the remainder of the unexpired term. Except in cases of recall governed by Article VII, when a vacancy occurs in any Town office or position elected pursuant to Article III of this Charter, other than in the office of Selectman, the Board of Selectmen may appoint a qualified person to fill the vacancy who shall serve until a successor is elected in accordance with this section. A vacancy in the office of Selectman shall continue until a successor is elected. When there is a vacancy in an elected office, the Selectmen shall call a Special General Referendum to fill the vacancy within thirty (30) days after the vacancy occurs except that if the vacancy occurs at least seventy (70) and not more than one hundred twenty (120) days before the date of the election of Town officials at the Budget Referendum, the successor shall be elected then. Any successor elected pursuant to this section shall serve for the remainder of the unexpired term. No person appointed to fill a vacancy may be a candidate in the election for a successor.

E. In the event that a sufficient number of members of a board, commission or committee resign so as not to have a quorum of members remaining, the board, commission or committee shall continue to conduct its business until the vacant positions become filled in accordance with Article V Section 3 of this Charter. However, no policy matters shall be enacted or changed in the absence of a quorum of the membership.

ARTICLE VI: TRANSITIONAL PROVISIONS

Section 1: CONTINUATION OF ORDINANCES

A. All ordinances, resolutions, rules and regulations of the Town and votes of Town Meetings which are in force on the effective date of this Charter, not inconsistent with the provisions of this Charter, shall continue in force until amended or repealed.

Section 2: CONTINUATION OF GOVERNMENT

A. All departments, boards, commissions, and committees and other Town bodies existing on the effective date of this Charter or established by this

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AGENDA ITEM NUMBER: ____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: January 8, 2014	**Type of Action:**
Date Action Requested: January 13, 2014	☐ **Procedural** ☒ **Formal Action**
Regular X **Work Session** __	☐ **Other:** _____
Subject: York Housing Authority Appointment	

TO: **BOARD OF SELECTMEN**

FROM: Melissa M. Avery, Assistant to the Town Manager

RECOMMENDATION: Appoint Larry Harr to the York Housing Authority

PROPOSED MOTION: I moved to appoint Larry Harr as the Deerfield Place Resident Member of the York Housing Authority, with a term expiring June 30, 2017.

Discussion:

FISCAL IMPACT:

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared By: Robert B. Gardner

Reviewed By: _____

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To: The York Board of Selectmen
From: Katy Henderson

I regret to inform you that I must tender my resignation form the Municipal Social Services Review Board. I have loved my time serving on the committee, but my current work schedule does not allow me the flexibility to participate fully.

I am proud of the work we have done in the past, and I'm sure the Board will continue to help York service its most needy citizens in an efficient and fiscally responsible way. It remains in very capable hands.

My best to you all.

Sincerely,
Katy Henderson

11 . December . 2013

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AGENDA ITEM NUMBER: ____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: January 10, 2014	**Type of Action:**
Date Action Requested: January 13, 2014	☐ **Procedural** ☒ **Formal Action**
Regular X **Work Session** __	☐ **Other:** _____
Subject: Pole Location Permit: Brave Boat Harbor Road	

TO: **BOARD OF SELECTMEN**

FROM: Melissa M. Avery, Assistant to the Town Manager

RECOMMENDATION: Approve the Pole Location Permit for Brave Boat Harbor Road

PROPOSED MOTION: I move to approve the Pole Location Permit for 1 pole on Brave Boat Harbor Road, in a Southeasterly direction, 50 feet from pole #16.

Discussion: The permit request has been reviewed by Director of Public Works, Dean Lessard and an onsite inspection of the area completed; Mr. Lessard has given his approval of the permit requested.

FISCAL IMPACT:

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared By: Melissa M Avery

Reviewed By: Robert B. Yandow

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Form 4503

Notification: 101836845

Work Order: 1000484398

LOCATION PERMIT

Upon the Application of Center Maine Power Company and Northern New England Telephone Operations LLCNH, dated 06/17/2013, asking for permission, in accordance with law, to construct and maintain poles, buried cables, conduits, and transformers, together with attached facilities and appurtenances over, under, along or across certain highways and public roads in the location described in said application, permission is hereby given to construct, reconstruct, maintain and relocate in substantially the same location, said facilities and appurtenances in the City / Town of York, approximately located as follows:

1. Starting Point: 16
2. Road (State & CMP): Brave Boat Harbor Road/Kittery Point Rd
3. Direction: Southeasterly
4. Distance: 50' feet
5. Number of Poles: 1

Facilities shall consist of wood poles and appurtenances with a minimum of wire and cable not less than 18 feet over the public highway and/or buried cables or conduit and appurtenances placed a minimum depth of 36 inches under pavement and 30 inches elsewhere, all in a manner conforming to the National Electric Safety Code.

By:_____

By:_____

By:_____

By:_____

By:_____

Municipal Officers

Office of the _____

Received and Recorded in Book _____ _____, Page_____

Attest:_____

Clerk

Back to Agenda

Form 4501

Notification: 101836845

Work Order: 1000484398

CENTRAL MAIN POWER COMPANY
APPLICATION FOR POLE LOCATION OR UNDERGROUND LOCATION

In the City/Town of: York, Maine

To the:
- ☐ City
- ☒ Town
- ☒ County of: York, Maine

☒ Central Maine Power hereby applies for permission to:

- ☒ Construct and maintain poles together with attached facilities and appurtenances upon, along or across certain streets and highways in said City/Town as described below.
- ☐ Construct and maintain buried cables, conduits, manholes and handholes, together with wire and cables, transformers, cutouts, and other equipment therein, under, along, and across certain streets and highways in said City/Town as described below.

☒ Central Maine Power Company and Northern New England Telephone Operations LLCNH jointly apply for permission to construct and maintain poles together with attached facilities and appurtenances upon, along or across certain streets and highways in said City/Town as described below.

1. Starting Point: 16
2. Road (State & CMP): Brave Boat Harbor Road/Kittery Point Rd
3. Direction: Southeasterly
4. Distance: 50' feet
5. Number of Poles: 1

☒ Overhead wires shall have a minimum clearance of 18 feet over the public highway and be constructed to conform with the requirements of the National Electric Safety Code.

☐ Buried cable facilities shall be placed at a minimum depth of 36 inches under pavement and 30 inches elsewhere and be constructed to conform with the requirements of the National Electric Safety Code.

Any person, firm, or corporation to be adversely affected by this proposed location shall file a written objection with the State Department of Transportation, City, Town or County stating the cause of said objection within fourteen (14) days after the publication of this notice or ninety (90) days after installation of facilities without publication.

☐ Public Notice of this application has been given by publishing the text of the same ☒ Not Published

In:

On:

CENTRAL MAINE POWER COMPANY

By: Elaine Titherington Date: 06/17/2013

Northern New England Telephone Operations LLCNH

By: Jaye Floyd Date: 11/27/13

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Form 4502

Notification: 101836845

CENTRAL MAINE POWER COMPANY

Work Order: 1000484398

SKETCH TO ACCOMPANY APPLICATION FOR POLE OR UNDERGROUND LOCATIONS

Page **of**

City / Town: York **Date:** 06/17/2013

Street: Brave Boat Harbor Road/Kittery Point **By:** Elaine Titherington

Facilities to consist of wood poles and appurtenances with a minimum clearance of wire and cables not less than 21 feet over the public highway, and/or underground facilities to consist of buried cables, conduits, transformers and manholes for operation at 7200 volts to ground single phase. Construction to be suitable for future operation at a voltage not to exceed 22KV to ground single phase. Right-of-way limits indicated are based on the best field information available. Poles/ Pads are staked. For further information call: Elaine Titherington at Central Maine Power Company tel: 207-490-3042 . Pole/Pad spans shown are approximate.

Feet Behind Curb	Feet Behind Guard Rail	Feet to C/L Traveled Way	Pole / Pad #		Highway Lines			Pole / Pad #	Feet Behind Curb	Feet Behind Guard Rail	Feet to C/L Traveled Way		Highway Lines	
					Brave Boat Harbor Rd									
					Kittery Point Rd									
Existing CMP Pole								New CMP Pole						
			16		⊗	X		165	18'					
						18'								

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Melissa M. Avery

From: Dean Lessard
Sent: Friday, January 10, 2014 10:29 AM
To: Melissa M. Avery
Subject: RE: Pole Location Permits

Hi Missy
I have reviewed both of these permits and DPW recommends approval.

Thanks
Dean

Dean A. Lessard, P.E. | *Director of Public Works*
Town of York, Maine
186 York Street | York, Maine 03909
Phone: (207) 363-1010, Ext. 6201
Fax: (207) 363-1012
E-Mail: dlessard@yorkmaine.org
Online: www.yorkmaine.org

From: Melissa M. Avery
Sent: Thursday, January 09, 2014 8:26 AM
To: Dean Lessard
Subject: Pole Location Permits

Hey Dean,

Have you had a chance to look at the Pole Permit applications for Mountain Road and Brave Boat Harbor Road?

Missy

Melissa M. Avery
Assistant to the Town Manager

Town of York, Maine
186 York Street, York, ME 03909
Phone: (207) 363-1000 - Fax: (207) 363-1019

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AGENDA ITEM NUMBER: ____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: January 10, 2014	**Type of Action:**
Date Action Requested: January 13, 2014	☐ **Procedural** ☒ **Formal Action**
Regular X **Work Session** __	☐ **Other:** _____
Subject: Pole Location Permit: Mountain Road	

TO: **BOARD OF SELECTMEN**

FROM: Melissa M. Avery, Assistant to the Town Manager

RECOMMENDATION: Approve the Pole Location Permit for Mountain Road

PROPOSED MOTION: I move to approve the Pole Location Permit for 1 pole on Mountain Road, in a Southwesterly direction, 78 feet from pole #78.

Discussion: The permit request has been reviewed by Director of Public Works, Dean Lessard and an onsite inspection of the area completed; Mr. Lessard has given his approval of the permit requested.

FISCAL IMPACT:

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared By: Melissa M. Avery

Reviewed By: Robert S. Gardner

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Form 4503

Notification: 301160691

Work Order: 1000507954

LOCATION PERMIT

Upon the Application of Center Maine Power Company and Northern New England Telephone Operations LLC ME, dated 12/10/2013, asking for permission, in accordance with law, to construct and maintain poles, buried cables, conduits, and transformers, together with attached facilities and appurtenances over, under, along or across certain highways and public roads in the location described in said application, permission is hereby given to construct, reconstruct, maintain and relocate in substantially the same location, said facilities and appurtenances in the City / Town of York, approximately located as follows:

1. Starting Point: 78
2. Road (State & CMP): Mountain Road / Agamenticus R Road (CMP)
3. Direction: Southwesterly
4. Distance: 45' feet
5. Number of Poles: 1

Facilities shall consist of wood poles and appurtenances with a minimum of wire and cable not less than 18 feet over the public highway and/or buried cables or conduit and appurtenances placed a minimum depth of 36 inches under pavement and 30 inches elsewhere, all in a manner conforming to the National Electric Safety Code.

By:_____

By:_____

By:_____

By:_____

By:_____

Municipal Officers

Office of the _____

Received and Recorded in Book_____, Page_____

Attest:_____

Clerk

Back to Agenda

Form 4501

Notification: 301160691

Work Order: 1000507954

CENTRAL MAIN POWER COMPANY
APPLICATION FOR POLE LOCATION OR UNDERGROUND LOCATION

In the City/Town of: York, Maine

To the:
- ☐ City
- ☒ Town
- ☒ County of: York, Maine

☒ Central Maine Power hereby applies for permission to:

☒ Construct and maintain poles together with attached facilities and appurtenances upon, along or across certain streets and highways in said City/Town as described below.

☐ Construct and maintain buried cables, conduits, manholes and handholes, together with wire and cables, transformers, cutouts, and other equipment therein, under, along, and across certain streets and highways in said City/Town as described below.

☒ Central Maine Power Company and Northern New England Telephone Operations LLC ME jointly apply for permission to construct and maintain poles together with attached facilities and appurtenances upon, along or across certain streets and highways in said City/Town as described below.

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☐ Buried cable facilities shall be placed at a minimum depth of 36 inches under pavement and 30 inches elsewhere and be constructed to conform with the requirements of the National Electric Safety Code.

Any person, firm, or corporation to be adversely affected by this proposed location shall file a written objection with the State Department of Transportation, City, Town or County stating the cause of said objection within fourteen (14) days after the publication of this notice or ninety (90) days after installation of facilities without publication.

☐ Public Notice of this application has been given by publishing the text of the same

☒ Not Published

In:

On:

CENTRAL MAINE POWER COMPANY

By: Elaine Titherington Date: 12/10/2013

Northern New England Telephone Operations LLC ME

By: Deb Murphy Jr Date: 12/10/2013
Deb Murphy

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Form 4502

Notification: 301160691

CENTRAL MAINE POWER COMPANY

Work Order: 1000507954

SKETCH TO ACCOMPANY APPLICATION FOR POLE OR UNDERGROUND LOCATIONS

Page **of**

City / Town: York **Date:** 12/10/2013

Street: Mountain Road / Agamenticus R Road **By:** Elaine Titherington

Facilities to consist of wood poles and appurtenances with a minimum clearance of wire and cables not less than 21 feet over the public highway, and/or underground facilities to consist of buried cables, conduits, transformers and manholes for operation at 7200 volts to ground single phase. Construction to be suitable for future operation at a voltage not to exceed 22KV to ground single phase. Right-of-way limits indicated are based on the best field information available. Poles/ Pads are staked. For further information call: Elaine Titherington at Central Maine Power Company tel: 207-490-3042 . Pole/Pad spans shown are approximate.

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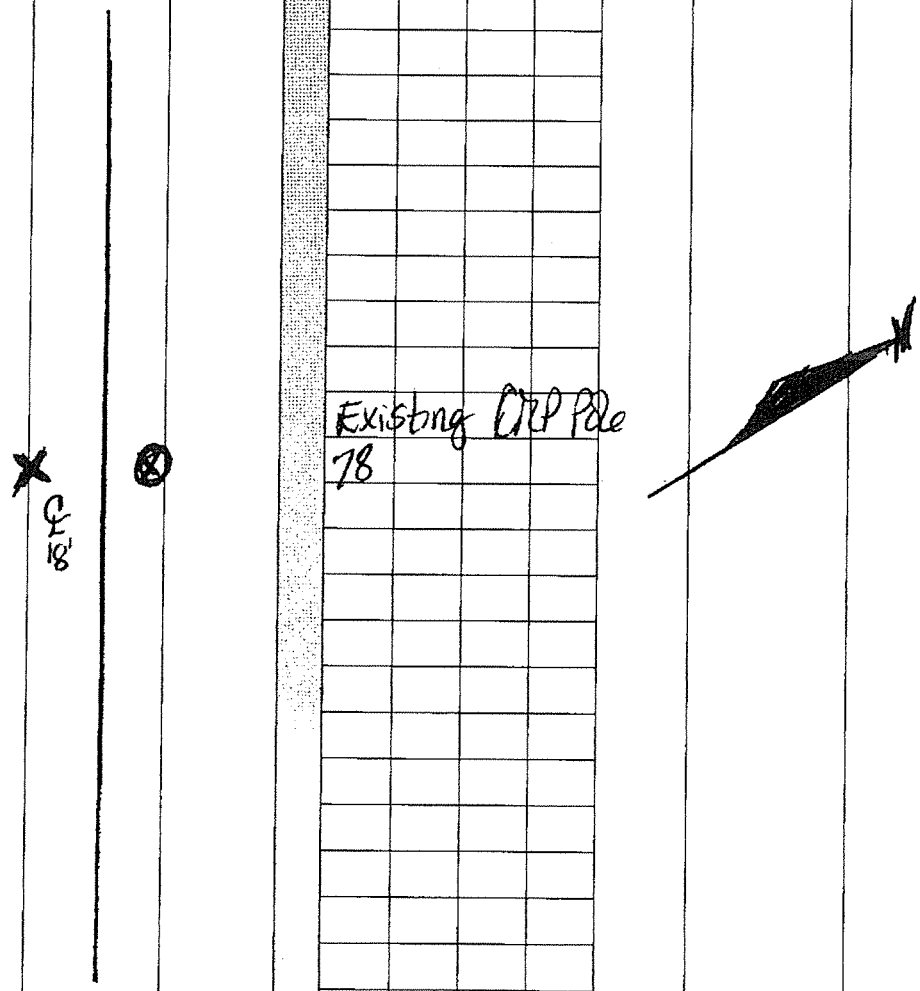
New CMP Pole								Existing CMP Pole						
		18'	78.1					78						



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Sent: Friday, January 10, 2014 10:29 AM
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Dean A. Lessard, P.E. | *Director of Public Works*
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Online: www.yorkmaine.org

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