



Town of York

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BOARD OF SELECTMEN'S MEETING AGENDA

6:00PM/7:00PM MONDAY, JUNE 8, 2015
YORK LIBRARY

6:00PM: Quarterly Meeting with Planning Board

- Review Comprehensive Plan Priorities
- Handout: Ordinance Amendments in Process at the Planning Board

Call to Order

Opening Ceremonies

A. Minutes

B. Chairman's Report

C. Manager's Report

D. Awards

1. FY16 Paving Bid

E. Reports

F. Citizens' Forum – The Citizens' Forum is open to any member of the audience for comments on items listed on this meeting agenda. All comments should be respectful in tone and should be directed to the Chair. Comments should be brief and to the point. Questions that require extended answers or that cannot be readily answered will be referred to the Town Manager for follow-up. Anyone who wishes to submit a written request for future agenda items can do so on the form available at this meeting or may obtain the form through the Town Manager's Office.

G. Public Hearings

1. New Business Licenses:
 - a. Ocean Hospitality, Inc. DBA: Best Western York Inn; Located at 2 Brickyard Lane (Innkeeper)
 - b. Donald and Ann MacAulay DBA: Faircrest Motel; Located at 865 US Route One (Innkeeper)

H. Endorsements

1. Business Licenses: Ocean Hospitality DBA: Best Western York Inn (Innkeeper) Located at 2 Brickyard Lane, Bradford Leigh DBA: Cat N' Nine Tails Country Store (Food Service) Located at 1294 US Route One, Dan Poulin DBA: Fat Tomato Grill (Food Service and Liquor) Located at 241 York Street, Joseph Glozbein DBA: Kingdom Concessions (Special Amusement) Located at 23 Railroad Avenue, Mark Anastas DBA: Liquid Dreams Surf Shop (Food Service) Located at 171 Long Beach Avenue, Gregory P. Tsairis DBA: Maine Lobster Outlet, LLC (Food Service) Located at 360 US Route One, Nicole Hill DBA: Molly O's Restaurant (Food Service) Located at 2 Main Street, John Lamarre DBA: Roast-N-Crumb (Food Service) Located at 519 US Route One Unit #5, Carle L. Brown DBA: Ruby's Wood Grill (Food Service, Liquor, Coin-Operated Amusement and Special Amusement) Located at 433 US Route One, Kathleen and Jose Perez DBA: Sweet Josie's Candy Shoppe (Food Service) Located at 7 Railroad Avenue, Two Pars, Inc. DBA: The Union Bluff Meeting House (Food Service, Liquor, Innkeeper and Special Amusement) Located at 4 Beach Street, Jim and Mike Manos DBA: York Beach Dairy Bar (Food Service) Located at 97 Long Beach Avenue

I. Old Business

1. Discussion and Possible Action: Bring Your Own Bag "BYOB" – Proposed Ordinance
2. Discussion and Possible Action: U.S. Fish and Wildlife Service's Request Regarding Invasive Species
3. Discussion and Possible Action: Beach Signs
4. Discussion and Possible Action: Route One Urban Compact – Municipal Response
5. Preference Votes: Special Budget Referendum

J. New Business

1. Discussion and Possible Action: Board/Committee Appointments
 - a. Board of Appeals
 - b. Planning Board
 - c. Conservation Commission
 - d. Long Sands Bathhouse Committee
2. Discussion and Possible Action: Bicycle/Pedestrian Committee
3. Discussion and Possible Action: York Housing Authority – Request for Quitclaim Deed
6. Discussion and Possible Action: Selectmen's Policy Manual – Section 1 Overview
7. Special Event Permits
 - a. York Days Craft Fair
 - b. Amidon Family Dentistry York Days 5K
 - c. Four on the Fourth Road Race
 - d. Turkey Trot 5K
 - e. November Lighting of the Nubble
 - f. Christmas in July – Lighting of the Nubble

- g. Art Association's Summer Jazz Concert
- h. Churchill Ranch Wedding
- i. Long Sands "Fun Run"
- j. Tour de Cure
- k. BikeMaine Tour

K. Future Agendas

L. Other Business

M. Citizens' Forum

Adjourn

The following is a list of Board of Selectmen "Immediate Priorities" found within Volume 1 of the Comp Plan.

1. After the Maine Supreme Court upheld the Eliot growth cap, a citizen petition regarding a residential growth cap was submitted to York. This ordinance was approved by voters at the Special General Referendum in August 2000. A replacement ordinance was defeated at the November 2000 General Referendum, thus retaining the original ordinance. The Growth Ordinance, as adopted, expires after a few years. It reduces the rate of residential growth, allowing time for work on significant Comprehensive Plan implementation tasks including the Zoning Ordinance overhaul. Based on the number of new housing starts, York has consistently been one of the fastest growing communities in Maine. Establishment of a Town-wide residential growth cap for a fixed period is a reasonable means of avoiding excessive growth until the new directions of the Comprehensive Plan are incorporated into the Town's ordinances, regulations, capital plans and other policies.

IMMEDIATE PRIORITY – SELECTMEN TAKE LEAD ROLE (Page 11)

2. The Town must ensure adequate resources and staff are available to implement new or expanded programs and regulations which the citizens say they want. As an example, the Planning Board has often advocated and York voters have subsequently adopted more stringent or complex zoning ordinances to regulate new development, but the funds have often been lacking to the Code and Planning Department to provide the required services to implement these ordinances. Similarly, taxpayers have asked for more maintenance of the Town's beaches, but have reduced the budget to provide the service. The Town should consider a practice of attaching a fiscal note for all new programs and regulations that are subject to a public vote. In short, the program or regulation does not take effect unless the monies needed to provide the service are also authorized.

IMMEDIATE/ONGOING PRIORITY - SELECTMEN & BUDGET COMMITTEE TAKE LEAD ROLE (Page 13)

3. The Town, in 1997, started to prepare a comprehensive Geographic Information System (GIS). The York Water District, York Sewer District and Town met to assess their collective and individual needs and agreed to jointly work to fund implementation of a GIS program. These entities should continue to work together to implement a GIS program, including how to ensure information remains current. This program warrants regular Town financial contributions to address the needs of all service providers. The Town will likely need to purchase new aerial photography every 10 years to retain accuracy of the information. The Town should also require new plans approved by the Planning Board to be submitted in a digital format so they can be readily incorporated in the GIS program.

IMMEDIATE PRIORITY - SELECTMEN, WATER DISTRICT, SEWER DISTRICT & BUDGET COMMITTEE TAKE LEAD ROLE (Page 14)

4. The Town currently relies upon an extensive system of user fees to help offset the direct cost of providing services. This diverse system of user fees applies to services such as parking meter fees, building permit fees, boat mooring fees, fees to participate in a program offered by the Parks and Recreation Department, and business directional sign fees. Fees are a critical source of local revenues as State law limits the authority of a municipal government to raise revenues through only the property tax or a use fee. The Town should adopt several practices regarding fee structures:
 - Identify Town services for which a fee can or should be assessed. These services are often ones which a resident may periodically choose to use, such as obtaining a building permit, and

which all residents may not regularly use. Conversely, it does not make sense to charge a fee for critical emergency services such as police.

- The amount of the fee should reflect the actual or prorated cost to deliver a service. For example, if it costs \$50/person to pay for supplies and instructors to field a youth recreation soccer team, the fee to all participants should be \$50 or a prorated amount of the cost minus revenues from other sources.
- The Town should regularly review its existing fee structures to ensure they reflect current service delivery costs.
- The Town must ensure its fees are regularly and fairly enforced and collected.

The general philosophy should be that persons who cause the demand for a service should be the primary party that pays for the service. Several specific services which may warrant imposing a fee include: use of the York River for recreational boating; use of Mt. Agamenticus area for recreational biking or walking; and use of Cape Neddick Beach. Implementation of an appropriate fee structure may allow the Town to deliver a service which may be difficult to support through tax revenues or help to maintain or improve existing infrastructure. The harbor fee which is used to fund harbor improvements and Ellis Park Trust use of parking meter fees collected at Short Sands Beach are good examples of the later approach.

IMMEDIATE PRIORITY - SELECTMEN & TOWN MANAGER CONDUCT COMPREHENSIVE REVIEW OF EXISTING FEES TO DETERMINE APPROPRIATE FEE AMOUNTS (Page 14)

5. Town voters and the Selectmen, in 1998, authorized York as the first Town in Maine to institute Impact Fees on new residential development to help pay the cost of new school facility construction to meet enrollment needs caused by new development. The fee requires a new house with 3 or more bedrooms, or an existing house which constructs additional bedrooms to pay a fee of \$1,300 or more. Impact Fees are a reasoned approach to raise funds through non-property tax sources to assist in paying the cost of new school construction. The Town Ordinance stipulates the collection of fees for a period of at least 5 years. The Town should both collect the newly imposed fees and evaluate the success of the fee structure in fairly allocating school construction expenses and offsetting the amount of property taxes devoted to school construction.

The Selectmen should also evaluate the merits of applying impact fees to other municipal facility costs. The most appropriate potential expenses appear to be parks construction and public safety building construction. Although many communities assess impact fees for road improvements, the formula for assessing and collecting road impact fees in York does not appear to make sense.

IMMEDIATE PRIORITY FOR SCHOOL CONSTRUCTION IMPACT FEE MID-TERM PRIORITY FOR OTHER IMPACT FEES SELECTMEN TAKE LEAD ROLE (Page 15)

6. The Town has established dedicated reserve funds whereby use fees and other monies are allocated from a specific service to fund capital facility improvements for that service. For example, capital improvements to York's boat harbor are mostly funded through monies collected from use fees that are collected and allocated for harbor improvements. This is sound fiscal policy and warrants expansion to other programs. Two additional funds are recommended for voter approval and both warrant support. These are:
 - Open Space Acquisition Program whereby funds from the sale of tax acquired property is dedicated to the purchase of significant natural areas. This fund will be presented for Town voter consideration. As discussed in other sections, the Town should also pursue annual Town appropriations to increase the amount of monies in the fund.
 - Beach Reserve Fund whereby a portion of the monies collected from parking meter fees are dedicated to beach improvements. This fund will also be presented for voter consideration. Maintenance and capital improvements to York's beaches is a major expense and this approach ensures there will be monies available to help meet the need.

The Selectmen and Budget Committee should analyze the merits of this approach and determine if other programs warrant regular support through the establishment of dedicated funds.

IMMEDIATE PRIORITY - SELECTMEN & BUDGET COMMITTEE TAKE LEAD ROLE (Page 15)

7. Enterprise funds have been established to enable revenues collected from program user fees to be dedicated to the operation of specific programs. Enterprise funds are similar to dedicated reserve funds and also operate on the principal that user fees should be dedicated to the program from which the fee is collected rather than simply depositing the monies in the Town general fund. Enterprise funds ensure monies are available to operate programs from the source that generated the monies, thereby decreasing the reliance on taxpayer support to fund these services. Many of the costs of the York Parks and Recreation Department, Sohier Park, and Mt. Agamenticus are funded by enterprise funds. The Selectmen and Budget Committee should work with Town management to extend this concept to other services. Potential options include the Code and Planning Department and the Harbormaster/Harbor Board.

IMMEDIATE PRIORITY - SELECTMEN & BUDGET COMMITTEE TAKE LEAD ROLE (Page 15)

8. The Town should work with the State Legislature to expand the taxation and revenue options available to municipalities to reduce the reliance on property tax revenues. At present, the State relegates municipal taxation authority to property taxes and user fees. Potential local option targets include: establishing capital improvement districts (discussed in 2.2.9); assessing real estate transfer taxes (rate greater than current rate) to pay for school construction costs and/or open space acquisition; and creating meals and lodging taxes. The ability to assess real estate transfer taxes to assist in paying school construction costs is particularly appealing because it may decrease York's need to assess impact fees on new construction, and the amount of tax paid would reflect the value of the property purchased.

IMMEDIATE PRIORITY ON REAL ESTATE TRANSFER TAXES - SELECTMEN TAKE LEAD ROLE (Page 17)

9. The Town should explore the use of existing paths and off-road areas to support pedestrian and bicycle activities. Town voters appropriated funds in both 1997 and 1998 to upgrade Fisherman's Walk, and significant additional funds will be needed to complete this project. Other opportunities include paths along the abandoned railroad right-of-way and through Water District lands near Mt. Agamenticus.

IMMEDIATE PRIORITY FOR FISHERMAN'S WALK & LONG TERM (Page 20)

10. The Town, as an element of its Five Year Capital Improvement Program, should appropriate funds to construct desired pedestrian improvements. The list of areas where residents want sidewalks likely outstrips the Town's ability to pay. The three highest priority areas are York Village Center, Woodbridge Road and Nubble Road. Other areas which merit attention include Ridge Road and Old Post Road. The Town will not pursue constructing improvements along most rural roads that may adversely impact the existing rural character. A long-term priority of the Town should be to prepare a definitive sidewalk/pedestrian master plan.

IMMEDIATE TO LONG-TERM PRIORITY - SELECTMEN TAKE LEAD ROLE (page 21)

11. The Town should explore the use of existing paths and off-road areas to support pedestrian and bicycle activities. Town voters appropriated funds in both 1997 and 1998 to upgrade Fisherman's Walk, and significant additional funds will be needed to complete this project. Other opportunities include paths along the abandoned railroad right-of-way and through Water District lands near Mt. Agamenticus. This is likely an expensive proposition.

IMMEDIATE PRIORITY FOR FISHERMAN'S WALK & LONG TERM PRIORITY FOR OTHER AREAS - SELECTMEN TAKE LEAD ROLE (Page 21)

12. Tourism is a major component of the Town's economy. The Town can assist in supporting this industry by routinely implementing practices such as the following:
- Deliver services that support use of York's prime tourism beaches, particularly Short Sands Beach and Long Sands Beach.
 - As owner of the Nubble (Cape Neddick) Lighthouse, the Town must ensure its maintenance and that of the surrounding Sohier Park. Both are prime tourist attractions.
 - The Town should support the establishment of an "Improvement District" in the Short Sands Beach Village Center area that uses the funds of property owners and Town Capital Improvement Project funds to renovate existing infrastructure; sidewalks, lighting, streetscape amenities (benches, etc.), public parking, drainage, and others.
 - The Town should improve road signage that helps direct the traveling public to prime tourist destinations.
 - The Town should work with the private sector to establish a system of off-site parking and public transit to transport tourists (day-trippers) to York's beaches and relieve current parking problems.
 - The Town should work cooperatively with the Chamber of Commerce, York Beach Merchant's Association, York Restaurant Association and similar groups to enhance communication between the public and private sector.
- Most of the above recommendations are ongoing activities and do not represent one-time solutions.

IMMEDIATE TO LONG-TERM PRIORITIES - SELECTMEN TAKE LEAD ROLE (Page 28)

13. The Cape Neddick River is shorter in length than the York River and has a much smaller watershed. It offers few opportunities for navigational use. Unlike the York River which extends from the Atlantic Ocean to beyond the Town boundary, the Cape Neddick River narrows to less than 50' in width only 3/4 mile from the shoreline of the Atlantic Ocean. It crosses Route One and its headwaters are near I-95. Specific actions the Town can take regarding the Cape Neddick River include the following:
- Prepare a beach management plan for use of the Cape Neddick beach. Reference the Future Land Use Section.

IMMEDIATE PRIORITY - SELECTMEN TAKE LEAD ROLE. (Page 40)

14. In recognition of long-standing drainage and flooding problems, the Town hired Edwards and Kelcey, a consulting engineering firm, to complete a storm water drainage study of an area that is roughly equivalent to the Town's designated Growth Area. A final report was released on July 7, 2006, entitled, "Final Report: Storm Water Management Plan." This study updates and replaces an earlier study by Clarendon, Pike and Varney in 1977 for the York Beach Village Corporation.

The Report summarizes an in-depth engineering analysis of the drainage and flooding issues in this area. The conclusion of the Report is that both structural (constructing new storm drains, outfalls, pumps, etc.) and non-structural (conserving wetlands, acquiring drainage easements, modifying policies, etc.) measures will be required. The Town needs to evaluate the recommendations of this Report, evaluate the cost of solutions in comparison to the availability of funds, and establish an implementation program for the combination of recommendations to be pursued.

IMMEDIATE PRIORITY – BOARD OF SELECTMEN AND PUBLIC WORKS DEPARTMENT TAKE LEAD ROLE (Page 44)

15. The Town should establish an open space acquisition fund and regularly seek Town contributions to this fund. This approach was one of the most strongly supported concepts discussed at the

Comprehensive Plan Neighborhood Meetings. The question --- Would you agree to appropriate Town funds to preserve open space lands? --- was directly asked and a dollar amount was often cited. Participant support was always strong and sometimes unanimous. If this public sentiment truly exists within the community, there is a tremendous interest in using Town funds to buy significant lands.

It is recommended the Selectmen and Budget Committee seek a minimum appropriation of \$200,000 of Town monies per year for the next five years to provide funds for the open space acquisition account. The Selectmen can use these monies to purchase sensitive natural resource lands, including scenic areas. Specific target areas for use of these monies are identified in the Future Land Use Section and include but are not limited to: Mt. Agamenticus area, Lake Carolyn, Cape Neddick River, Brave Boat Harbor, York River and the "bovine field" off the Spur Road. Purchase of individual lands will require an open and informed public debate, but establishment of the fund should be pursued now rather than later. In short, the best way to protect land is to own it.

IMMEDIATE PRIORITY - SELECTMEN TAKE LEAD ROLE (Page 54)

16. The Town should adopt policies that encourage and allow public use of its sandy beaches, including Short Sands Beach, Long Sands Beach, Harbor Beach and Cape Neddick Beach. Examples of actions that are either recommended or underway are outlined below. All warrant public support.
 - o Cape Neddick Beach Plan - A beach management plan for the Cape Neddick Beach area (Reference Land Use Section, Cape Neddick River).

IMMEDIATE PRIORITY - SELECTMEN & PARKS AND RECREATION TAKE LEAD ROLE (Page 62)

- o Harbor Beach - The Hartley Mason Trustees are carefully addressing public access issues in their approach to developing the Hartley Mason Reserve Park. For example, the Trustees have worked with the Town to improve the cul-de-sac for vehicular traffic near the beach and are limiting public parking.

IMMEDIATE PRIORITY - SELECTMEN & HARTLEY MASON PARK TRUSTEES TAKE LEAD ROLE (Page 63)

17. The Town should preserve public use and access to the entire length of Fishermen's Walk. The Town has successfully obtained easements from several property owners along the Walk and is working to obtain additional easements. The Town has also recently funded improvements to maintain the walk. These are wise courses of action and warrant ongoing support. York's coastal walk is a jewel that few coastal communities enjoy and warrants preservation.

IMMEDIATE & ONGOING PRIORITY - SELECTMEN TAKE LEAD ROLE (Page 63)

18. An on-going mutually beneficial working relationship should be established among the merchants in the York Beach area, the Ellis Park Trustees, the Town of York and others to achieve the common interests of the parties. This effort was initiated in the late 1980's with work on Phase One of the York Beach Revitalization Plan, but evaporated in the early and mid-1990's. There appears to be renewed interest in a cooperative approach and this relationship should be fostered. Phase 1 of the York Beach Revitalization Plan should also be revisited to determine its applicability to current concerns.
Addresses Issues 1 and 2 which are:
 1. How to maintain York Beach as a family oriented tourism area.

2. How to maintain and enhance the economic vitality of the area.

IMMEDIATE & ON-GOING PRIORITY - SELECTMEN TAKE LEAD ROLE (Page 96)

19. The Town should work closely with the York Beach Villagement Merchant's Association to acquire new ground for parking within walking distance of the center of the Village.

IMMEDIATE PRIORITY - SELECTMEN TAKE LEAD ROLE (page 97)

20. The Town should address public safety and traffic circulation issues in the near-term. This includes vehicular, pedestrian and recreational (bicycle, inline skates, etc.). Various approaches warrant investigation, with subsequent implementation of the preferred approach. The construction of sidewalks, creating a loop around the perimeter of the Nubble, would greatly improve safety. A potential solution may be to implement one-way one-lane traffic on the Loop with the other lane being reserved for non-vehicular use. If this is implemented, traffic calming measures may need to be implemented on roads such as Nicole and Cycad to lessen the amount of cut-through traffic.

Addresses Issue 1 and 2 which are:

1. The existing amount of traffic on Nubble Road and Broadway and the likelihood of greater future traffic volumes. Public safety is a key issue.
2. The lack of pedestrian amenities - sidewalks - on most of the Nubble, and the need for such because of the number of people who frequently walk in the area - both residents and tourists.

IMMEDIATE to MID-TERM PRIORITY - SELECTMEN TAKE LEAD ROLE (page 100)

21. The Town should encourage and pursue ways to support or require the upgrade of infrastructure on the Nubble. Fortunately, great strides have been made in extending public water and/or sewer to many areas of the Nubble since the early 1990's. These service extensions are critical to ensure the public health is not endangered from septic systems on undersized lots with generally poor soils, and to advance public safety through better quality fire protection. The Town should continue its current prohibition on new wells and to require water/sewer service connections as a condition of obtaining a building permit for a new structure.

The Town should also seek ways, such as the establishment of one or more Capital Improvement Districts, to emulate the past success of the Airport Drive road and drainage improvement project that was unfortunately ruled illegal by the courts in the 1970's. Airport Drive is one of the few areas on the Nubble with good roads and drainage that works. A cooperative effort between homeowner's who will pay the cost of the improvements and the Town which provides initial financing and management of the improvements is warranted. Drainage is a specific issue which could benefit from establishing appropriate Capital Improvement Districts.

Addresses Issues 4 and 6 which are:

4. The lack of a central drainage system for most of the Nubble and stormwater impacts on both developed and undeveloped lots.
6. The poor quality of most remaining undeveloped/vacant lots of record (created in past subdivisions which do not satisfy current requirements regarding lot size and services) and how development of these lots may adversely affect neighboring properties. A major concern is stormwater impacts associated with the filling of areas that are small isolated drainage or wetland areas.

IMMEDIATE to MID-TERM PRIORITY - SELECTMEN TAKE LEAD ROLE (Page 100)

22. The Town should identify those wetland areas on the Nubble which have a high value and include them among the list of those important natural resources and open areas being considered for purchase in the proposed Town Land Bank Program.

Addresses Issues 3 and 6 which are:

3. The lack of public water and/or public sewer to all areas on the Nubble, and how the lack of these services adversely affects existing and future development.

6. The poor quality of most remaining undeveloped/vacant lots of record (created in past subdivisions which do not satisfy current requirements regarding lot size and services) and how development of these lots may adversely affect neighboring properties. A major concern is stormwater impacts associated with the filling of areas that are small isolated drainage or wetland areas.

IMMEDIATE AND ON-GOING PRIORITY - SELECTMEN TAKE LEAD ROLE (Page 101)

23. The Town should pursue preserving public use of the Fisherman's Walk, and cooperatively work with private property owners to maintain this Walk and lessen potential conflicts with private property.

Addresses Issue 5 which is:

5. Fisherman's Walk and its continuation for public use.

IMMEDIATE & ONGOING PRIORITY - SELECTMEN TAKE LEAD ROLE (Page 114)

24. The Town should install good quality signage to help direct people to the Long Sands-Short Sands Beach area.

Addresses Issue 6 which is:

6. How to decrease or better manage the amount of traffic on York Street.

IMMEDIATE PRIORITY - SELECTMEN TAKE LEAD ROLE (Page 114)

25. The Town should install good quality signage to help direct people to the Long Sands-Short Sands Beach area.

Addresses Issue 3 which is:

3. The amount and speed of traffic on York Street.

IMMEDIATE PRIORITY - SELECTMEN TAKE LEAD ROLE (Page 117)

26. The Town should install good quality signage to help direct people to the Long Sands-Short Sands Beach area.

Addresses Issue 2 which is:

2. How to decrease or better manage the amount of traffic on York Street.

IMMEDIATE PRIORITY - SELECTMEN TAKE LEAD ROLE (Page 121)

27. The Town should install good quality signage to help direct people to the Long Sands-Short Sands Beach area.

Addresses Issue 3 which is:

3. The amount and speed of traffic on York Street, and conflicts between the existing volumes of traffic and the existing residential uses.

IMMEDIATE PRIORITY - SELECTMEN TAKE LEAD ROLE (Page 124)

28. The Town should use its capital project funds to construct sidewalk or bicycle path improvements along the unserved sections of Woodbridge Road and Long Sands Road. The Town should also explore constructing a bicycle path on the former railroad right-of-way that could become a connecting link between Woodbridge and Long Sands Road.

Addresses Issues 4 and 5 which are:

4. Many residents voiced concern with the volume and speed of traffic using many of the area's larger roads; particularly Woodbridge Road. Trucks were cited as a specific concern.

5. Pedestrian safety and the lack of sidewalks were cited by many participants in the respective neighborhood meetings as their number one concern.

IMMEDIATE PRIORITY FOR WOODBRIDGE ROAD MID-TERM TO LONG-TERM PRIORITY
FOR OTHER IMPROVEMENTS SELECTMEN TAKE LEAD ROLE (Page 130)

29. The Town should establish a task force to address future use and management of Cape Neddick Beach. To date, Town efforts have often lacked focus. The task force should be presented a specific work program and period of time to accomplish needed work. The Steering Committee that worked to prepare this Plan adopted a specific policy of not simply identifying the need for more studies, but management of Cape Neddick Beach is a specific problem that warrants creation of a task force. Town funding should be provided to support efforts of the task force. . Addresses Issue 4 which is:
4. The existing amount of use and what appears to be increasing use of Cape Neddick Beach was cited as a concern. Most consider this a "local" beach, but use by non-locals appears to be increasing. The main issue is how future use should be managed. For example -- Should more or less parking be provided? Should lavatory facilities be available? Should the Town clean the beach? and Are lifeguards needed? -- are some of the issues which warrant attention. Everyone appears to be interested in the same goal -- protection of the beach -- but there is much less agreement on how best to accomplish this objective.

IMMEDIATE PRIORITY - SELECTMEN TAKE LEAD ROLE (Page 135)

30. The Town should establish a task force to determine future use and management of the Cape Neddick Beach area. Issues include: the need for public facilities, including parking, restrooms, and sidewalks; the level of services to provide the beach, such as lifeguards, cleaning, and trash collection; traffic/pedestrian patterns on Shore Road near the beach; and conflicts with private property owners. The task force should be presented a specific task and period of time to accomplish this task. We note a specific goal of this plan was not simply to identify the need for more studies, but to view this as specific problem area which warrants attention. Funding should be provided to support the task force's efforts.
- Addresses Issue 5 which is:
5. Access to the coastline, including view access. This includes concern regarding the use of Cape Neddick Beach.

IMMEDIATE PRIORITY SELECTMEN TAKE LEAD ROLE & WORK WITH PARKS & RECREATION (Page 139)

31. Many residents who attended the area Neighborhood Meetings expressed interest in obtaining bicycle and walking paths. The Town should strive to retain the existing character of these rural roads by not widening or straightening them or unnecessarily cutting or damaging the trees that line the roads. The Town should explore use of the former trolley right-of-way as a potential off-road bicycle path.
- Addresses Issue 6 which is:
6. How best to benefit pedestrian/bicycle safety and access, including access to public lands, without adversely impacting area's character.

IMMEDIATE & ONGOING PRIORITY - SELECTMEN TAKE LEAD ROLE (Page 146)

32. The Town should strongly encourage and fully participate in efforts to prepare and implement cooperative management planning for the publicly owned lands in this area. Planning efforts should include:
- How to minimize potential conflicts regarding the various approaches used to manage lands owned by different public entities.
 - How to address potential conflicts between use of these public lands and adjacent private lands. For example, use of a path that crosses both public and private land.
 - How best to protect vulnerable natural resources.
- Addresses Issues 4 and 6 which are:
4. Concern was expressed regarding the area's natural resource base and how additional development could adversely affect these resources. The main concern was harm to the Mt. Agamenticus area.

6. Many stated they regularly use the woods and open lands around Mt. Agamenticus and they want to ensure these lands remain open to the public.

IMMEDIATE & ONGOING PRIORITY SELECTMEN TAKE LEAD ROLE & WORK WITH PARKS & RECREATION (Page 154)

33. The Town should strongly encourage and fully participate in efforts to prepare and implement cooperative management planning for the publicly owned lands in this area. Planning efforts should include:

- How to minimize potential conflicts regarding the various approaches used to manage lands owned by different public entities.
- How to address potential conflicts between use of these public lands and adjacent private lands. For example, use of a path that crosses both public and private land.
- How best to protect vulnerable natural resources.

Addresses Issue 4 which is:

4. The ability to recreate on the surrounding public and private lands, particularly those in the watershed and Mt. Agamenticus area. Many residents stated they routinely walk, bike and hunt in the Mountain area, and its presence is a key reason why they chose to live in this section of York.

IMMEDIATE & ONGOING PRIORITY SELECTMEN TAKE LEAD ROLE & WORK WITH PARKS & RECREATION (Page 158)

34. The Town should actively pursue the purchase of additional privately owned lands in the Mt. Agamenticus area. The Town's efforts require close cooperation with the ongoing efforts of the Nature Conservancy, York Water District and others who are working to purchase area lands. The proposed Town Open Space Acquisition fund could assist in accomplishing these purchases. Addresses Issues 1, 2, 3, 4, 5 and 6 which are:

1. Water quality, particularly protection of York's and Kittery's water supply, is a prime concern.
2. Protection of the area's natural resources, including its forest lands, wildlife habitat, rare and endangered plant species, and wetlands, including vernal pools.
3. Concern regarding how future residential or non-residential development could adversely impact this area.
4. The relatively scattered pattern of existing development and its remoteness from Town centers greatly increases the cost to deliver Town services.
5. There are at least four public entities which own land in this area, the Town of York, York Water District, Kittery Water District and the State of Maine, Department of Inland Fisheries and Wildlife. There is a need for cooperative management of these public lands and an ongoing program to acquire additional land.
6. Potential conflicts between use of the area's public lands and adjacent private lands.

IMMEDIATE AND ONGOING PRIORITY - SELECTMEN TAKE LEAD ROLE (Page 161)

35. The Town should strongly encourage and fully participate in efforts to prepare and implement cooperative management planning for the publicly owned lands in this area. Planning efforts should include:

- How to minimize potential conflicts regarding the various approaches used to manage lands owned by different public entities.
- How to address potential conflicts between use of these public lands and adjacent private lands. For example, use of a path that crosses both public and private land.
- How best to protect vulnerable natural resources.

Addresses Issues 1, 2, 5, and 6 which are:

1. Water quality, particularly protection of York's and Kittery's water supply, is a prime concern.
2. Protection of the area's natural resources, including its forest lands, wildlife habitat, rare and endangered plant species, and wetlands, including vernal pools.
5. There are at least four public entities which own land in this area, the Town of York, York Water District, Kittery Water District and the State of Maine, Department of Inland Fisheries and

Wildlife. There is a need for cooperative management of these public lands and an ongoing program to acquire additional land.

6. Potential conflicts between use of the area's public lands and adjacent private lands.

IMMEDIATE & ONGOING PRIORITY SELECTMEN TAKE LEAD ROLE & WORK WITH PARKS & RECREATION (Page 161)

36. The Town should actively pursue the purchase of lands bordering both sides of the Spur Road to help protect the rural character many residents have spoken of fondly – the “bovine factor”. This land should be a prime candidate for use of the proposed Open Space Acquisition Program funds.

Addresses Issue 2 which is:

2. The Town should protect specific resources and areas along Route One, including the Spur Road entrance to York, the York River, the character of Cape Neddick Village and the rural character of the area leading into Ogunquit.

IMMEDIATE TO LONG-TERM PRIORITY - SELECTMEN TAKE LEAD ROLE (Page 166)

37. The Town should install good quality signage to help direct people to the Long Sands/Short Sands Beach area.

Addresses Issue 3 which is:

3. The Town should manage future traffic use along Route One and encourage the Maine Department of Transportation to recognize that Route One is a major local road artery and not simply a highway to move traffic to Ogunquit.

IMMEDIATE PRIORITY - SELECTMEN TAKE LEAD ROLE (Page 166)

Proposed Amendments

to be considered at the

November 2015 Special General Referendum

Amendment

1. Hotel/Motel Definition Change Relative to Cooking Facilities
2. GEN-3 Zoning District Permitted Uses
3. YBVC Zoning District Prohibited Uses
4. YBVC District Mixed Use Building Dwelling Unit Density
5. GEN-3 York Base Zoning District Map Amendment
6. York Village Center Overlay District Map Amendment

Amendment #1

Hotel/Motel Definition Change Relative to Cooking Facilities

Ballot Language: The following language would appear on the ballot:

Article X

The Town hereby ordains amendment of the **Zoning Ordinance** to amend the definition of Hotel/Motel with regards to size of cooking facilities allowed within a Hotel/Motel accommodation.

Statement of Fact: The purpose of this amendment is to change the cooking facilities required size measurement from cubic feet (i.e. unit of volume) to square feet (i.e. unit of area). The goal is to match common construction practice with regards to measurement and mimic the current maximum size requirement that currently exists and may be found within a hotel/motel room with a standard 8' ceiling.

Recommendations:

Recommended by the Planning Board:

Recommended by the Board of Selectmen:

Amendment: Alter the definition of Hotel/Motel as follows:

- HOTEL/MOTEL:** A building or buildings designed for occupancy primarily as transient rental accommodations for a person or persons in which building:
- a. There are 15 or more transient rental accommodations;
 - b. There may be club rooms and meeting facilities;
 - c. There may be common dining facilities;
 - d. There may be facilities for guests such as swimming pools, tennis courts, volleyball courts, and courtyards/plazas;
 - e. Incidental business may be conducted; and
 - f. There may be a maximum of one dwelling to be used exclusively by the owner, operator or caretaker of the hotel/motel.

Each rental accommodation in a hotel/motel shall include sanitary and sleeping facilities and each accommodation shall be rented or leased for compensation. An accommodation may include cooking facilities, provided such area used for cooking or preparation of food is ~~100 cubic feet~~ *12 square feet* or less in size, including appliances. Any of the following shall constitute as cooking facilities: plumbing facilities, including a dishwasher, designed specifically for use in a food preparation area; stove tops or ranges for use in

Draft Amendments to be voted in November 2015

DRAFT – June 3, 2015

Page 2

preparation of food; a refrigerator larger than 3.75 cubic feet in size; or counter top space ~~in excess of 12 square feet~~ designed specifically for use in a food preparation area. The ~~100 cubic feet~~ *12 square feet* limit on size of the cooking facility area shall be calculated as the amount of floor footprint of ~~this~~ the cooking area ~~multiplied by the height of this area~~. The maximum permitted length of the cooking facility area shall be ~~10~~ 6 feet, and the minimum depth of the footprint measurement shall be 2 feet.

Amendment #2

GEN-3 Zoning District Permitted Uses

Ballot Language: The following language would appear on the ballot:

Article X

The Town hereby ordains amendment of the **Zoning Ordinance** to amend the permitted use section of the General Development 3 (GEN-3), by specifically amending Article 4.1.2, Business, Village and General Districts.

Statement of Fact: The purpose of this amendment is to include a permitted use relative to open air music and theatrical performances within the GEN-3 Zone south of the Little River.

Recommendations:

Recommended by the Planning Board:

Recommended by the Board of Selectmen:

Amendment: In Article 4, Use Regulations, Specifically, “Permitted Uses in the YBVC zone” Amend the following use category to read as follows:

Recreation & Amusement Use Category (GEN-3)

- Indoor Amusement/Entertainment/Assembly Place (Enclosed) (South of the Little River)
- *Open Air Venues/Areas for Theatrical and Musical Performances (South of the Little River)*
- Indoor Sports Facility (No Gambling) (South of the Little River)
- Outdoor Sport and Amusement Facilities
- Country Club
- EXPRESSLY PROHIBITED: Campgrounds and Travel Trailer Parks; Amusement Arcades (as Primary or Accessory Use); ~~Open Air or Drive-In Theater or Other Open Air Places of Entertainment;~~

Amendment #3

YBVC Zoning District Prohibited Uses

Ballot Language: The following language would appear on the ballot:

Article X

The Town hereby ordains amendment of the **Zoning Ordinance** to amend the prohibited use section of the York Beach Village Center (YBVC), specifically amending Article 4.1.2, Business, Village and General Districts.

Statement of Fact: The purpose of this amendment is to clarify that the Bottling of Beverages as part of or accessory to an Artisanal Food and/or Beverage Facility is permitted within the YBVC District.

Recommendations:

Recommended by the Planning Board:

Recommended by the Board of Selectmen:

Amendment: In Article 4, Use Regulations, Specifically, “Permitted Uses in the YBVC zone” Amend the following use category to read as follows:

Industrial Use Category (YBVC)

- **Bulk Storage Collection Bin**
- **EXPRESSLY PROHIBITED:** Printing, Binding, Publishing and Related Arts and Trades; Bottling of Beverages (*Except as permitted within or accessory to an Artisanal Food and/or Beverage Facility*); Machine Shop, Assembly, Packaging, or Manufacturing; Wholesale Business and Storage in a Roofed Structure; Wood Manufacturing and Fabrication; Waste Transfer Facility; Waste Processing or Disposal Facility; Bulk Fuel Storage; Truck Terminals.

Amendment 4

YBVC District Mixed Use Building Dwelling Unit Density

Ballot Language: The following language would appear on the ballot.

Article X

The Town hereby ordains amendment of the Zoning Ordinance to revise the density provision applicable to the York Beach Village Center (YBVC) District under article 5.4.11.a regarding the allowed density of dwelling units in a mixed use building within the YBVC District.

Statement of Fact:

The purpose of this amendment is to clarify density requirements for mixed use buildings and redevelopment of existing buildings in the YBVC District and reestablish prior density standards related to vacant or newly created lots of record in the district.

Recommendations:

Recommended by the Planning Board:

Recommended by the Board of Selectmen:

Amendment: In Article 5 Dimensional Regulations, revise the language of article 5.4.11.a to allow the number of multi family dwelling units in a mixed use building to be increased:

5.4.11 Provisions applicable to the YBVC District

The following standards shall apply.

- a. For mixed use buildings, serviced by public water and public sewer, the maximum number of dwelling units shall not be limited by lot size or density limits. The ground floor of mixed use buildings shall be reserved for commercial use as allowed in the YBVC District. *Maximum number of dwelling units allowed within a mixed use building only applies to conversions or redevelopment of existing buildings on existing lots of record as of May 16, 2015. Lots that do not have existing buildings or that are created after May 16, 2015 may construct mixed use buildings with no more than 8 dwelling units per building and shall not exceed 12 units per acre.*
- b. Except as provided in subsection “a” above, if more than one dwelling unit is constructed on a single lot, the minimum lot size requirement shall be provided for each unit.

- c. With respect to applicability of the Town of York Well Ordinance, properties in the YBVC zone shall be treated in an equivalent manner to properties in the former BUS-3 zone.

Amendment 5

GEN-3 York Base Zoning District Map Amendment

Ballot Language: The following language would appear on the ballot.

Article X

The Town hereby ordains amendment of the Zoning Ordinance to revise the official map entitled, “York Zoning Ordinance: Base Zoning Districts” as referenced under zoning article 3.4.

Statement of Fact:

The purpose of this amendment is to amend the base zoning district map by incorporating (Map & Lot: 0050-0036 and 0050-0035) 207 and 211 York Street within the GEN-3 base zone. The amendment aims to better correspond to the Comprehensive Plans recommendations regarding Future Land Area #8- York Village Center Area and the guidance provided by the plan with how that area should be zoned in the future.

Recommendations:

Recommended by the Planning Board:

Recommended by the Board of Selectmen:

Amendment: In Article 3-Establishment of Zoning Districts, revise the language of article 3.4 to specify the amended York Base Zoning District map revision date:

3.4 Map of Base Zoning Districts

A Base Zoning Districts

The boundaries of base zoning districts established pursuant to this Ordinance are delineated in detail on a map entitled, “York Zoning Ordinance: Base Zoning Districts” dated ~~November 4, 2008~~ *April 27, 2015*. The following base zones are delineated: - **Map Amended 11/8/2005, 11/04/08, 11/03/2015**

RES-1	Residential 1
RES-2	Residential 2
RES-3	Residential 3
RES-4	Residential 4
RES-5	Residential 5
RES-6	Residential 6
RES-7	Residential 7

BUS-1	Business 1
-------	------------

Draft Amendments to be voted in November 2015

DRAFT – June 3, 2015

Page 8

BUS-2	Business 2
YBVC	York Beach Village Center
RT 1-1	Route One-1, River
RT 1-2	Route One-2, Small Makes Sense
RT 1-3	Route One-3, Big Makes Sense
RT 1-4	Route One-4, Tourism/Recreation
RT 1-5	Route One-5, Cape Neddick Village
RT 1-6	Route One-6, Rural Mixed Use
GEN-1	General Development 1
GEN-2	General Development 2
GEN-3	General Development 3

Amendment 6

York Village Center Overlay District Map Amendment

Ballot Language: The following language would appear on the ballot.

Article X

The Town hereby ordains amendment of the Zoning Ordinance to revise the official map entitled, “York Zoning Ordinance: York Village Center Overlay District” as referenced under zoning article 3.15.

Statement of Fact:

The purpose of this amendment is to expand the York Village Center Overlay District to include a parcel that abuts the current overlay district on York Street. The amendment aims to better correspond to the Comprehensive Plans recommendations regarding Future Land Area #8- York Village Center Area and the guidance provided by the plan with how the area should be zoned in the future.

Recommendations:

Recommended by the Planning Board:

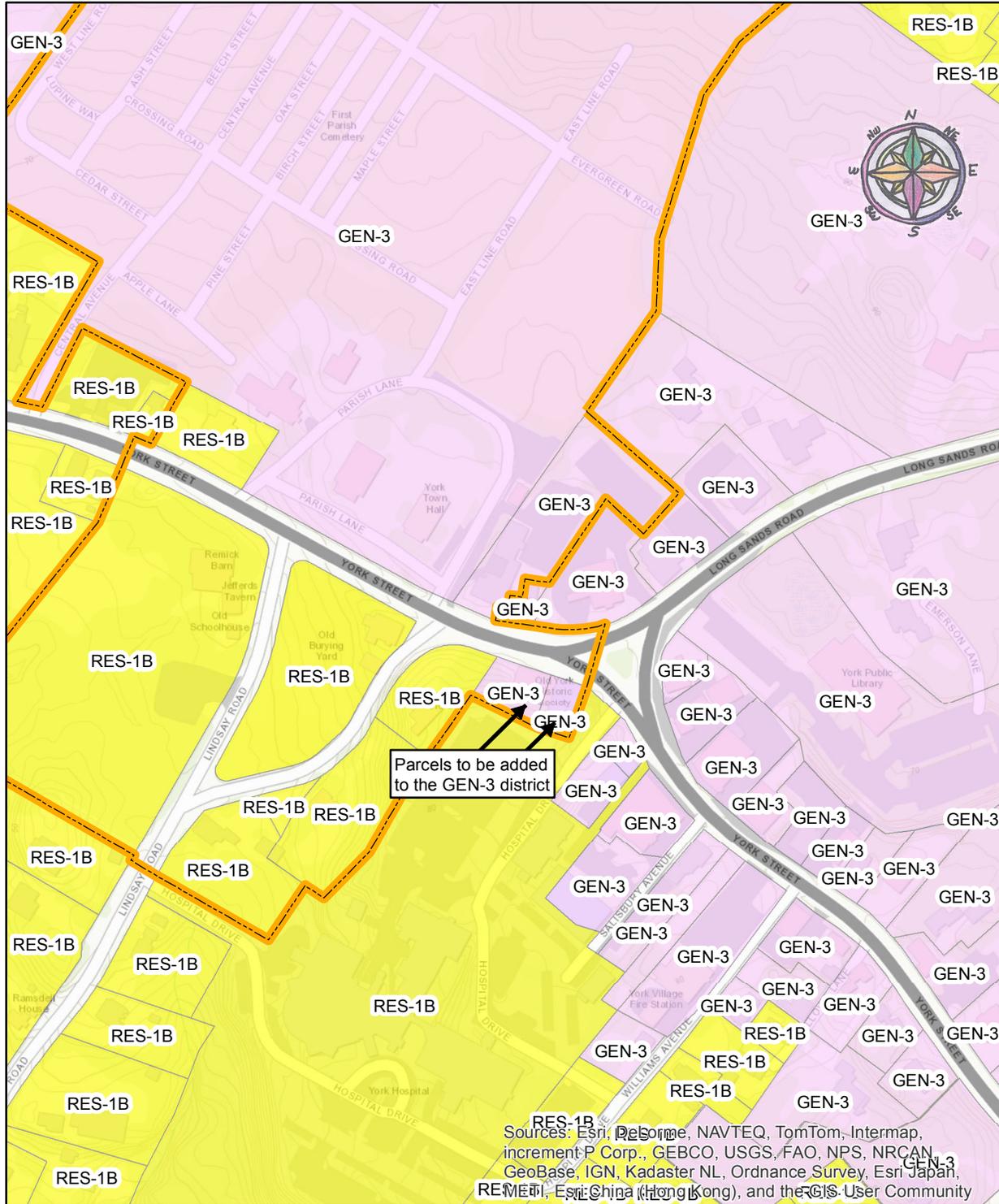
Recommended by the Board of Selectmen:

Amendment: In Article 3-Establishment of Zoning Districts, revise the language of article 3.15 to specify the updated York Village Center Overlay District map revision date:

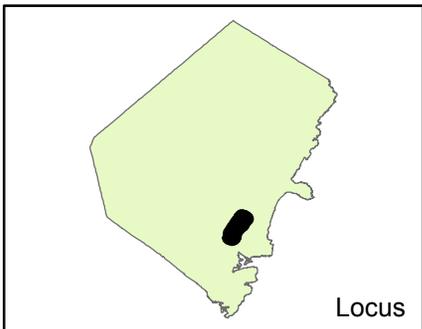
3.15 York Village Center Overlay District

The York Village Center Overlay District shall include the property as shown on a map entitled, “York Zoning Ordinance: York Village Center Overlay District” dated ~~February 17, 2006~~ *April 27, 2015*.

York Zoning Ordinance: Draft Base Zone Changes



Sources: Esri, DeLorme, NAVTEQ, TomTom, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, REMI, Esri China (Hong Kong), and the GIS User Community



Legend

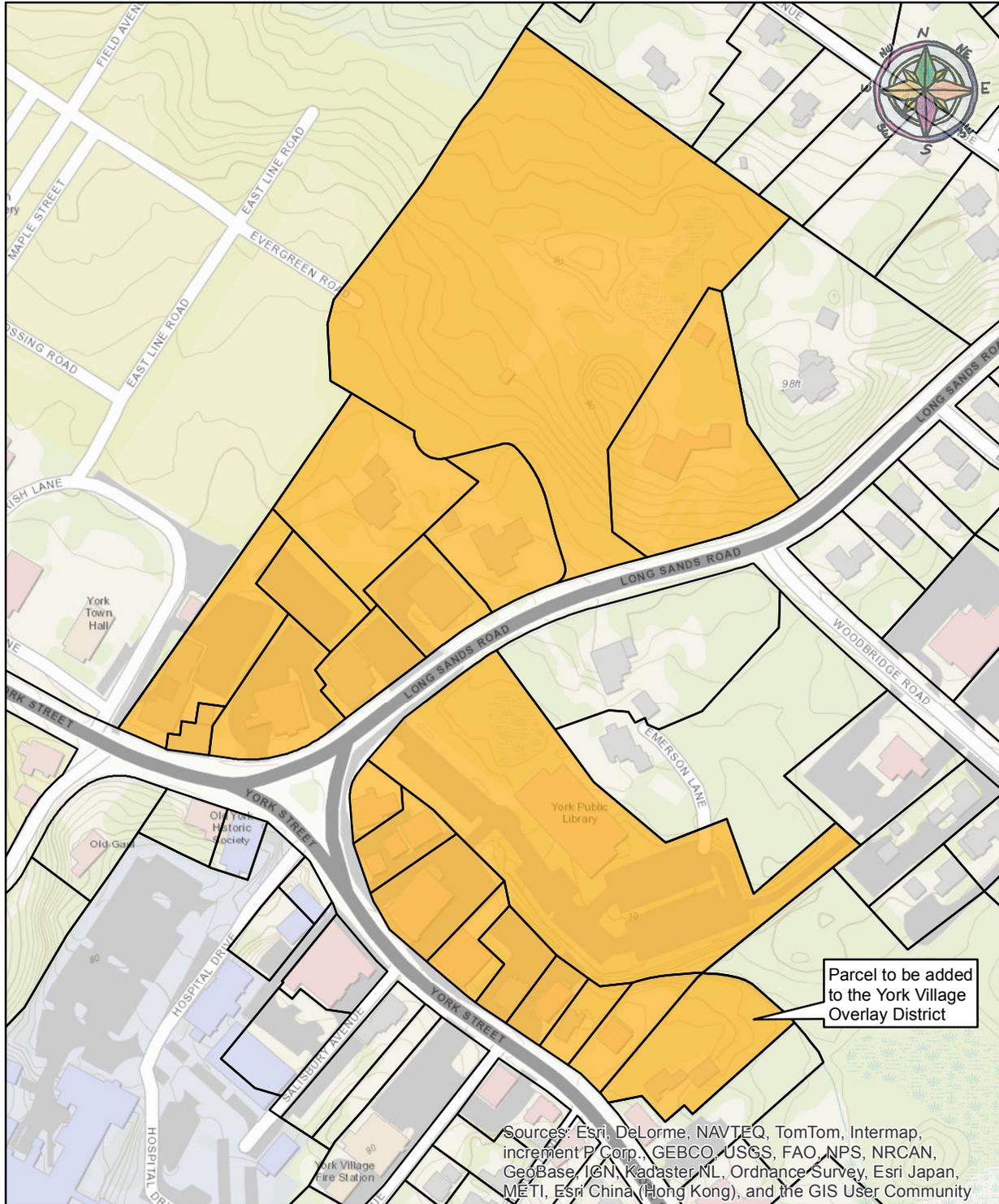
- York Village Center Historic District
- GEN-3
- RES-1B

Community Development Department
York, Maine
April 27, 2015

4/16/2015 - for planning purposes only



York Zoning Ordinance: Draft York Village Center Overlay District



Legend

Draft York Village Overlay District Expansion

- Draft York Village Overlay District Expansion
- Parcels

Community Development Department
York, Maine
April 27, 2015
for planning purposes only





Board and Committee Vacancies

AS OF 06/05/2015

Board of Appeals

1 Regular (Beach Representative)

Board of Assessment Review

2 Regular

Cable Regulatory Board

1 Regular

Cemetery Committee

2 Regular

Cliff Walk Committee

7 Regular

Conservation Commission

2 Regular/2 Alternates

Energy Efficiency Steering Committee

1 Alternate

Harbor Board

1 Alternate

Historic District Commission

2 District Representatives (Village and Harbor)

Planning Board

1 Regular

Shellfish Conservation Commission

2 Regular

Tax Task Force

4 Regular



REQUEST FOR ACTION BY BOARD OF SELECTMEN

DATE SUBMITTED: June 1, 2015	<input checked="" type="checkbox"/> ACTION <input type="checkbox"/> DISCUSSION ONLY
DATE ACTION REQUESTED: June 8, 2015	
SUBJECT: FY 2016 Paving Bid Award	

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD:

On March 20, 2015 the Greater Portland Council of Governments (GPCOG) issued a request for paving bids for the cities and towns in York and Cumberland Counties in an effort to obtain the lowest possible price for paving for the municipalities.

On May 6, 2015 the Greater Portland Council of Governments (GPCOG) opened bids. One responsive bid proposals (Pike Industries - \$83.00/ton) was received for the Town of York. Libby Scott, Inc the Town's existing paving contractor submitted a bid of \$71.90 directly to the Town of York prior to the GPCOG bid opening. Libby Scott, Inc the Town's existing paving contractor was the low bidder and their FY2016 bid is consistent with the terms of our existing paving contract.

RECOMMENDATION: Award the FY2016 Town paving bid to Libby-Scott, Inc.

PROPOSED MOTION: **I move to award the FY2016 paving bid to Libby-Scott, Inc.**

FISCAL IMPACT: Libby-Scott Inc's price per ton for paving is \$71.90. The following table shows the life cycle impact of current funding levels.

Comparison Values	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015	FY2016
Price Per Ton	\$64.50	\$64.50	\$66.50	\$72.00	\$70.50	70.50	\$71.90
Percentage Increase		0%	+3.0%	+8.3%	-2.4%	0%	+2.0%
Price Per Mile (5,280*21*2")	\$87,410	\$87,410	\$90,120	\$97,397	\$95,368	\$95,368	\$97,262
Funding Level	\$492,600	\$492,600	\$417,600	\$537,409	\$512,409	\$512,409	\$550,000
Miles Paved	5.64 miles	5.64 miles	4.63 miles	5.52 miles	5.37 miles	5.37 miles	5.65 miles
Paving Cycle	24 years	24 years	29 years	25 years	25 years	25 years	24 years

DEPARTMENT LINE ITEM ACCOUNT: 100.0303.9606

BALANCE IN LINE ITEM IF APPROVED: \$550,000

PREPARED BY: Dean Lessard

REVIEWED BY: 



Serving the Municipalities of
Southwestern Maine
For 50 years

TO: Participating Municipalities
FROM: Marian Alexandre
RE: 2015 Paving Bid Results by Municipality
DATE: May 6, 2015

Attached are the results of the 2015 Paving Bid. Summaries for each individual municipality details the bidding contractor's pricing for the list of services as specified in the Estimated Needs information.

While we have facilitated this paving bid process on behalf of the municipalities, each municipality will make its own selection among the bids received, and directly contract their selected contractor.

Thanks to all participating municipalities, and especially to all of the contractors who demonstrated their interest in the competitive bid process by responding to meet the needs of the municipalities.

Please remember that GPCOG will be charging you a non-member Administrative Fee of 2% per ton as reported by the vendor after work is completed. A separate invoice will be sent to you for this fee.

Please contact me if you have any questions. Thank you!

ELIOT

ELIOT		
		Pike Industries
Hot Bituminous Pavement	Unit	Unit Price
Superpave surface mix, 9.5 mm	<i>ton</i>	\$ 100.00
Superpave surface mix, 12.5 mm	<i>ton</i>	-
Superpave binder course, 19.0 mm	<i>ton</i>	\$ 75.00
Hand work	<i>ton</i>	\$ 140.00
Tack coat	<i>gallon</i>	Included
Reflective delineators (<i>installed</i>)	<i>each</i>	-
Escalator Clause applies		No
Hot Bituminous Curbing		
Cape Cod		
Less than 200'	<i>lineal foot</i>	
200' to 500'	<i>lineal foot</i>	
501' to 1,000'	<i>lineal foot</i>	
1,001' to 2,000'	<i>lineal foot</i>	
More than 2,000'	<i>lineal foot</i>	
MaineDOT Type 1 or 2		
Less than 200'	<i>lineal foot</i>	
200' to 500'	<i>lineal foot</i>	
501' to 1,000'	<i>lineal foot</i>	
1,001' to 2,000'	<i>lineal foot</i>	
More than 2,000'	<i>lineal foot</i>	
Pavement Milling		
Milling	<i>sq. yd.</i>	
Butt joints	<i>sq. yd.</i>	Included
Shoulders		
With 1 1/2" crushed gravel	<i>cu. yd.</i>	
Without 1 1/2" crushed gravel	<i>cu. yd.</i>	
Reclaiming		and fine grade
First pass	<i>sq.yd.</i>	\$ 2.50
Second pass (<i>must be noted to be charged</i>)	<i>sq. yd.</i>	
Fine grading	<i>sq. yd.</i>	
Full-depth reclam. w/MS-2	<i>sq.yd.</i>	\$ 8.50
Cold Patch		
Picked up	<i>sq. yd.</i>	
Delivered	<i>sq. yd.</i>	
Plant location	<i>town</i>	
No fabric included for overlay sections		

NEWFIELD

		F.R. Carroll, Inc.	Pike Industries
Hot Bituminous Pavement	Unit	Unit Price	Unit Price
Superpave surface mix, 9.5 mm	<i>ton</i>	\$ 74.35	
Superpave surface mix, 12.5 mm	<i>ton</i>		\$ 69.50
Superpave binder course, 19.0 mm	<i>ton</i>	\$ 74.35	
Hand work	<i>ton</i>	\$ 150.00	
Tack coat	<i>gallon</i>	\$ 6.00	Included
Reflective delineators (<i>installed</i>)	<i>each</i>	\$ 1.00	
Escalator Clause applies		Yes	No
Hot Bituminous Curbing			
Cape Cod			
Less than 200'	<i>lineal foot</i>		
200' to 500'	<i>lineal foot</i>		
501' to 1,000'	<i>lineal foot</i>		
1,001' to 2,000'	<i>lineal foot</i>		
More than 2,000'	<i>lineal foot</i>		
MaineDOT Type 1 or 2			
Less than 200'	<i>lineal foot</i>		
200' to 500'	<i>lineal foot</i>		
501' to 1,000'	<i>lineal foot</i>		
1,001' to 2,000'	<i>lineal foot</i>		
More than 2,000'	<i>lineal foot</i>		
Pavement Milling			
Milling	<i>sq. yd.</i>		
Butt joints	<i>sq. yd.</i>	\$ 10.00	\$ 8.00
Shoulders			
With 1 1/2" crushed gravel	<i>cu. yd.</i>		
Without 1 1/2" crushed gravel	<i>cu. yd.</i>		
Reclaiming			
First pass	<i>sq.yd.</i>		
Second pass (<i>must be noted to be charged</i>)	<i>sq. yd.</i>		
Fine grading	<i>sq. yd.</i>		
Full-depth reclam. w/ cement additive	<i>sq.yd.</i>		
Cold Patch			
Picked up	<i>sq. yd.</i>		
Delivered	<i>sq. yd.</i>		
Plant location	<i>town</i>		

YORK

YORK		
		Pike Industries
Hot Bituminous Pavement	Unit	Unit Price
Superpave surface mix, 9.5 mm	<i>ton</i>	\$ 83.00
Superpave surface mix, 12.5 mm	<i>ton</i>	\$ 81.00
Superpave binder course, 19.0 mm	<i>ton</i>	\$ 73.00
Hand work	<i>ton</i>	\$ 145.00
Tack coat	<i>gallon</i>	Included
Reflective delineators (<i>installed</i>)	<i>each</i>	
Escalation Clause applies		No
Hot Bituminous Curbing		
Cape Cod		
Less than 200'	<i>lineal foot</i>	
200' to 500'	<i>lineal foot</i>	
501' to 1,000'	<i>lineal foot</i>	
1,001' to 2,000'	<i>lineal foot</i>	
More than 2,000'	<i>lineal foot</i>	
MaineDOT Type 1 or 2		
Less than 200'	<i>lineal foot</i>	
200' to 500'	<i>lineal foot</i>	
501' to 1,000'	<i>lineal foot</i>	
1,001' to 2,000'	<i>lineal foot</i>	
More than 2,000'	<i>lineal foot</i>	
Pavement Milling		
Milling	<i>sq. yd.</i>	
Butt joints	<i>sq. yd.</i>	\$ 12.00
Shoulders		
With 1 1/2" crushed gravel	<i>cu. yd.</i>	
Without 1 1/2" crushed gravel	<i>cu. yd.</i>	
Reclaiming		and fine grade
First pass	<i>sq.yd.</i>	\$ 2.65
Second pass (<i>must be noted to be charged</i>)	<i>sq. yd.</i>	
Fine grading	<i>sq. yd.</i>	
Full-depth reclam. w/ cement additive	<i>sq.yd.</i>	
Cold Patch		
Picked up	<i>sq. yd.</i>	
Delivered	<i>sq. yd.</i>	
Plant location	<i>town</i>	

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P.O.Box 817
Wells, Me. 04090
207-676-4466 Fax 676-4469
libbyscott@maine.rr.com
www.libbyscott.com

LibbyScott Inc.

April 28, 2015

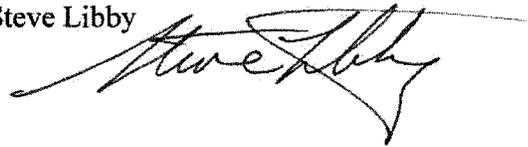
Town of York

York, Maine

We are pleased to quote you the following:

- | | |
|------------------------------|----------------|
| 1. Machine place surface mix | \$ 71.90 ton |
| 2. Machine place base mix | \$ 69.90 ton |
| 3. Hand placed | \$ 130.00 ton |
| 4. Tack coat | \$ 7.25 gal |
| 5. Butt joints | \$ 25.00 sy |
| 6. Reclaim | \$.90 sy |
| 7. Reclaim mobilization | \$ 250.00 each |

Steve Libby



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PUBLIC HEARING NOTICE
Town of York – Board of Selectmen
June 8, 2015
7:00PM
York Public Library

The Town of York Board of Selectmen will hold a Public Hearing on June 8, 2015 regarding new Business License Applications for the following:

- Ocean Hospitality, Inc. DBA: Best Western York Inn; Located at 2 Brickyard Lane (Innkeeper)
- Donald and Ann MacAulay DBA: Faircrest Motel; Located at 865 US Route One (Innkeeper)



REQUEST FOR ACTION BY BOARD OF SELECTMEN

DATE SUBMITTED: June 5, 2015	<input checked="" type="checkbox"/> ACTION
DATE ACTION REQUESTED: June 8, 2015	<input type="checkbox"/> DISCUSSION ONLY
SUBJECT: Business License Applications	

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD: All appropriate departments have given approval; See "Department Approvals" on page two of the application.

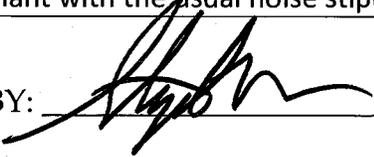
RECOMMENDATION: Approve the Business License(s) attached.

PROPOSED MOTION: I move to approve the following licenses:

- *Ocean Hospitality DBA: Best Western York Inn (Innkeeper) Located at 2 Brickyard Lane*
- *Bradford Leigh DBA: Cat N' Nine Tails Country Store (Food Service) Located at 1294 US Route One*
- *Dan Poulin DBA: Fat Tomato Grill (Food Service and Liquor) Located at 241 York Street*
- *Joseph Glozbein DBA: Kingdom Concessions (Special Amusement) Located at 23 Railroad Avenue*
- *Mark Anastas DBA: Liquid Dreams Surf Shop (Food Service) Located at 171 Long Beach Avenue*
- *Gregory P. Tsairis DBA: Maine Lobster Outlet, LLC (Food Service) Located at 360 US Route One*
- *Nicole Hill DBA: Molly O's Restaurant (Food Service) Located at 2 Main Street*
- *John Lamarre DBA: Roast-N-Crumb (Food Service) Located at 519 US Route One Unit #5*
- *Carle L. Brown DBA: Ruby's Wood Grill (Food Service, Liquor, Coin-Operated Amusement and Special Amusement) Located at 433 US Route One*
- *Kathleen and Jose Perez DBA: Sweet Josie's Candy Shoppe (Food Service) Located at 7 Railroad Avenue*
- *Two Pars, Inc. DBA: The Union Bluff Meeting House (Food Service, Liquor, Innkeeper and Special Amusement) Located at 4 Beach Street*
- *Jim and Mike Manos DBA: York Beach Dairy Bar (Food Service) Located at 97 Long Beach Avenue*

All subject to taxes, fees and inspections being current and compliant with the usual noise stipulations.

PREPARED BY: _____
Melissa M. Avery, Assistant to the Town Manager

REVIEWED BY: _____


THE TOWN OF

YORK, MAINE

186 York Street, York, Maine 03909

BUSINESS LICENSE APPLICATION

NOTE: Business Licenses are not transferable to another person, business or location.

Business Name: Best Western York Inn

Street Address: 2 Bridgway lane, York, ME 03909

Business Owner: Robus Patel (President - Ocean Hospitality Inc) Business Manager: Robus Patel

Mailing Address: 2 Bridgway lane York, ME 03909 Mailing Address: 2 Bridgway lane York, ME 03909

Phone Number: 207-363-8903 Phone Number: 207-363-8903

E-mail Address: robuspattel@gmail.com E-mail Address: robuspattel@gmail.com

Please indicate who is to be the Primary Contact with the Town: OWNER or MANAGER

Is the Business Owner same as the prior year? YES NO

Please indicate which Licenses or Local Approvals you seek:

Lodging:

Bed and Breakfast License (C/F)

Innkeeper License (C/F)

Number of Rooms: 88

Food and Beverage:

Food Service License (C/F)

Liquor License (F/P)

Bottle Club License (F/P)

Number of Seats: _____

Entertainment:

Special Amusement License (F/P)

Dance Hall License (F/P)

Bowling Alley License (F)

Coin-Operated Amusement License (P)

Bingo, Beano and Games of Chance

Miscellaneous:

Transient Seller's License

Flea Market License

Junkyard, Auto Graveyard/Recycling License

Other: _____

C - Code Enforcement Inspection Required F - Fire Department Inspection Required P - Police Department Inspection Required

Code Enforcement: (207) 363-1002

Police Department: (207) 363-1031

Village Fire Department: (207) 363-1015

Beach Fire Department: (207) 363-1014

FEES: Each application will incur a \$60 fee, plus \$30 for each license after the first. All NEW applications will have an additional \$50 fee, and all license amendments will have a \$25 fee. All fees are to be paid at time of submittal and shall be non-refundable. Cash or Check only; Please make check payable to Town of York.

Provide the following information about any relevant State licenses:

STATE LICENSE INFORMATION			
ID Number(s):	5107		
Expiration Date(s):	2/20/2015		
Classification(s):	Lodging		

Please read the following and sign to complete your application:

I understand that a license is required before operating or conducting any business or activity governed by the Town's Business Licensing Ordinance and that ongoing compliance with the provisions of the Town's Business Licensing Ordinance and other applicable Town codes is required throughout the entire license period.

I understand that this Business License Application must be filled out completely, all fees must be paid, and all necessary department inspections must be completed and passed before the license(s) will be considered by the Board of Selectmen.

Business Owner: Robinspeta
Signature

Have you ever been convicted of a Felony? YES / NO

Business Manager: Robinspeta
Signature

Have you ever been convicted of a Felony? YES NO

(If either person has a Felony conviction, please attach an explanation of the circumstances)

FOR OFFICE USE ONLY

FEES	Amount	Map - Lot: 0059 - 0022-D
Application and First License (\$60)	60.00	Processed By: mmavery
Subsequent Licenses (\$30 each)	-	Received Date: 5/19/2015
New License Fee (\$50)	50.00	Amount Received: \$ 110.00
License Amendment (\$25)	-	Check # 1790 or Cash <input type="checkbox"/>
Other: _____	-	LICENSE #: _____ - _____
TOTAL DUE	\$ 110.00	

Department Approvals		Date of Approval	Special Conditions (Attached if Necessary)
Code Enforcement	___ N/A	6/2/2015 K. Newell	YES <input checked="" type="radio"/> NO
Fire	___ N/A	5/20/2015 D. Apger	YES <input checked="" type="radio"/> NO
Police	<input checked="" type="checkbox"/> N/A		YES NO
Tax Collector	___ N/A	5/19/2015 MSzeriawosci	YES <input checked="" type="radio"/> NO
Board of Selectmen	_____ Town Manager for the Board of Selectmen Date		YES NO

THE TOWN OF

YORK, MAINE

186 York Street, York, Maine 03909

BUSINESS LICENSE APPLICATION

NOTE: Business Licenses are not transferable to another person, business or location.

Business Name: CAT N' NINE TAILS Country Store

Street Address: 1294 US. RT ONE

Business Owner: BRADFORD LEIGHT Business Manager: _____

Mailing Address: 32 Bertram Rd Mailing Address: P.O. Box 99

YORK, ME 03909 CAPE WEDDICK, ME 03902

Phone Number: 207-337-5170 Phone Number: 207-363-5572

E-mail Address: _____ E-mail Address: CATNNINETAIL5572@YAHOO.COM

Please indicate who is to be the Primary Contact with the Town: OWNER or MANAGER

Is the Business Owner same as the prior year? YES NO

Please indicate which Licenses or Local Approvals you seek:

Lodging:

___ Bed and Breakfast License (C/F)

___ Innkeeper License (C/F)

Number of Rooms: _____

Food and Beverage:

Food Service License (C/F)

___ Liquor License (F/P)

___ Bottle Club License (F/P)

Number of Seats: _____

Entertainment:

___ Special Amusement License (F/P)

___ Dance Hall License (F/P)

___ Bowling Alley License (F)

___ Coin-Operated Amusement License (P)

___ Bingo, Beano and Games of Chance

Miscellaneous:

___ Transient Seller's License

___ Flea Market License

___ Junkyard, Auto Graveyard/Recycling License

Other: _____

C - Code Enforcement Inspection Required F - Fire Department Inspection Required P - Police Department Inspection Required

Code Enforcement: (207) 363-1002

Police Department: (207) 363-1031

Village Fire Department: (207) 363-1015

Beach Fire Department: (207) 363-1014

FEES: Each application will incur a \$60 fee, plus \$30 for each license after the first. All NEW applications will have an additional \$50 fee, and all license amendments will have a \$25 fee. All fees are to be paid at time of submittal and shall be non-refundable. Cash or Check only; Please make check payable to Town of York.

Provide the following information about any relevant State licenses:

STATE LICENSE INFORMATION			
ID Number(s):			
Expiration Date(s):			
Classification(s):			

Please read the following and sign to complete your application:

I understand that a license is required before operating or conducting any business or activity governed by the Town's Business Licensing Ordinance and that ongoing compliance with the provisions of the Town's Business Licensing Ordinance and other applicable Town codes is required throughout the entire license period.

I understand that this Business License Application must be filled out completely, all fees must be paid, and all necessary department inspections must be completed and passed before the license(s) will be considered by the Board of Selectmen.

Business Owner:  Have you ever been convicted of a Felony? YES NO

Business Manager: _____ Have you ever been convicted of a Felony? YES / NO
Signature
 (If either person has a Felony conviction, please attach an explanation of the circumstances)

FOR OFFICE USE ONLY

FEES		Amount	Map - Lot: <u>0015 - 0016</u>	
Application and First License (\$60)		<u>60.-</u>	Processed By: <u>mmavery</u>	
Subsequent Licenses (\$30 each)		<u>-</u>	Received Date: <u>5/20/2015</u>	
New License Fee (\$50)		<u>-</u>	Amount Received: \$ <u>60.-</u>	
License Amendment (\$25)		<u>-</u>	Check # <u>24168</u> or Cash <input type="checkbox"/>	
Other: _____		<u>-</u>	LICENSE #: _____ - _____	
TOTAL DUE		\$ <u>60.-</u>		
Department Approvals		Date of Approval		Special Conditions (Attached if Necessary)
Code Enforcement	<u>-</u> N/A	<u>5/29/2015 K. Newell</u>		YES <input type="radio"/> NO <input checked="" type="radio"/>
Fire	<u>-</u> N/A	<u>6/5/2015 D. Bridges</u>		YES <input type="radio"/> NO <input checked="" type="radio"/>
Police	<input checked="" type="checkbox"/> N/A			YES <input type="radio"/> NO <input type="radio"/>
Tax Collector	<u>-</u> N/A	<u>5/22/2015 M. Szeniaowski</u>		YES <input type="radio"/> NO <input checked="" type="radio"/>
Board of Selectmen _____ Town Manager for the Board of Selectmen			_____ Date	YES <input type="radio"/> NO <input type="radio"/>

THE TOWN OF

YORK, MAINE

186 York Street, York, Maine 03909

BUSINESS LICENSE APPLICATION

NOTE: Business Licenses are not transferable to another person, business or location.

Business Name: FAT TOMATO GRILL
Street Address: 241 YORK STREET
Business Owner: DAN POULIN Business Manager: _____
Mailing Address: PO BOX 701 Mailing Address: _____
YORK, ME 03909
Phone Number: 207-363-5333 Phone Number: _____
E-mail Address: DAN@DANPOULIN.COM E-mail Address: _____

Please indicate who is to be the Primary Contact with the Town: OWNER or MANAGER

Is the Business Owner same as the prior year? YES NO

Please indicate which Licenses or Local Approvals you seek:

Lodging:

___ Bed and Breakfast License (C/F)

___ Innkeeper License (C/F)

Number of Rooms: ___

Food and Beverage:

Food Service License (C/F)

___ Liquor License (F/P)

___ Bottle Club License (F/P)

Number of Seats: 20

Entertainment:

___ Special Amusement License (F/P)

___ Dance Hall License (F/P)

___ Bowling Alley License (F)

___ Coin-Operated Amusement License (P)

___ Bingo, Beano and Games of Chance

Miscellaneous:

___ Transient Seller's License

___ Flea Market License

___ Junkyard, Auto Graveyard/Recycling License

Other: _____

C – Code Enforcement Inspection Required F – Fire Department Inspection Required P – Police Department Inspection Required

Code Enforcement: (207) 363-1002

Police Department: (207) 363-1031

Village Fire Department: (207) 363-1015

Beach Fire Department: (207) 363-1014

FEES: Each application will incur a \$60 fee, plus \$30 for each license after the first. All NEW applications will have an additional \$50 fee, and all license amendments will have a \$25 fee. All fees are to be paid at time of submittal and shall be non-refundable. Cash or Check only; Please make check payable to Town of York.

Provide the following information about any relevant State licenses:

STATE LICENSE INFORMATION			
ID Number(s):	# 8778	# 7926	
Expiration Date(s):	5-26-15	6-28-15	
Classification(s):	DEPT OF HEALTH + HUMAN SERVICES "HEALTH DEPT" UQ: BEER + WINE		

Please read the following and sign to complete your application:

I understand that a license is required before operating or conducting any business or activity governed by the Town's Business Licensing Ordinance and that ongoing compliance with the provisions of the Town's Business Licensing Ordinance and other applicable Town codes is required throughout the entire license period.

I understand that this Business License Application must be filled out completely, all fees must be paid, and all necessary department inspections must be completed and passed before the license(s) will be considered by the Board of Selectmen.

Business Owner: 
Signature

Have you ever been convicted of a Felony? YES NO

Business Manager: _____
Signature

Have you ever been convicted of a Felony? YES / NO

(If either person has a Felony conviction, please attach an explanation of the circumstances)

FOR OFFICE USE ONLY

FEES		Amount	Map - Lot: 0050 - 0031
Application and First License (\$60)		60.-	Processed By: mmavery
Subsequent Licenses (\$30 each)		30.-	Received Date: 5/19/2015
New License Fee (\$50)		-	Amount Received: \$ 90.-
License Amendment (\$25)		-	Check # 2844 or Cash <input type="checkbox"/>
Other: _____		-	LICENSE #: _____ - _____
TOTAL DUE		\$ 90.-	
Department Approvals		Date of Approval	Special Conditions (Attached if Necessary)
Code Enforcement	__ N/A	5/21/2015 L. Vigue	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
Fire	__ N/A	6/3/2015 D. Appgar	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
Police	__ N/A	5/31/2015 O. Davis	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
Tax Collector	__ N/A	5/19/2015 M. Szenawski	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
Board of Selectmen _____ Town Manager for the Board of Selectmen Date			YES <input type="checkbox"/> NO <input type="checkbox"/>

THE TOWN OF

YORK, MAINE

186 York Street, York, Maine 03909

BUSINESS LICENSE APPLICATION

NOTE: Business Licenses are not transferable to another person, business or location.

Business Name: Kingdom Concessions

Street Address: 23 Railroad Ave. York Beach, ME 03910

Business Owner: Joseph B. Goltzbein Business Manager: Joseph B. Goltzbein

Mailing Address: 801 US Rt 1 unit: H2 Mailing Address: 801 US Rt 1 unit: H2 York, ME 03909 York, ME 03909

Phone Number: (207) 468-2253 Phone Number: (207) 468-2253

E-mail Address: Joe-phat@hotmail.com E-mail Address: Joe-phat@hotmail.com

Please indicate who is to be the Primary Contact with the Town: [X] OWNER or [] MANAGER

Is the Business Owner same as the prior year? [X] YES [] NO

Please indicate which Licenses or Local Approvals you seek:

Lodging:

[] Bed and Breakfast License (C/F)

[] Innkeeper License (C/F)

Number of Rooms: []

Food and Beverage:

[] Food Service License (C/F)

[] Liquor License (F/P)

[] Bottle Club License (F/P)

Number of Seats: []

Entertainment:

[X] Special Amusement License (F/P)

[] Dance Hall License (F/P)

[] Bowling Alley License (F)

[] Coin-Operated Amusement License (P)

[] Bingo, Beano and Games of Chance

Miscellaneous:

[] Transient Seller's License

[] Flea Market License

[] Junkyard, Auto Graveyard/Recycling License

[] Other: []

C - Code Enforcement Inspection Required F - Fire Department Inspection Required P - Police Department Inspection Required

Code Enforcement: (207) 363-1002

Police Department: (207) 363-1031

Village Fire Department: (207) 363-1015

Beach Fire Department: (207) 363-1014

FEES: Each application will incur a \$60 fee, plus \$30 for each license after the first. All NEW applications will have an additional \$50 fee, and all license amendments will have a \$25 fee. All fees are to be paid at time of submittal and shall be non-refundable. Cash or Check only; Please make check payable to Town of York.

Provide the following information about any relevant State licenses:

STATE LICENSE INFORMATION			
ID Number(s):	1321293		
Expiration Date(s):	11/23/2016		
Classification(s):	C		

Please read the following and sign to complete your application:

I understand that a license is required before operating or conducting any business or activity governed by the Town's Business Licensing Ordinance and that ongoing compliance with the provisions of the Town's Business Licensing Ordinance and other applicable Town codes is required throughout the entire license period.

I understand that this Business License Application must be filled out completely, all fees must be paid, and all necessary department inspections must be completed and passed before the license(s) will be considered by the Board of Selectmen.

Business Owner: [Signature]
Signature

Have you ever been convicted of a Felony? YES / NO

Business Manager: [Signature]
Signature

Have you ever been convicted of a Felony? YES / NO

(If either person has a Felony conviction, please attach an explanation of the circumstances)

FOR OFFICE USE ONLY

FEEs	Amount	Map - Lot: 0094 - 0082
Application and First License (\$60)	60.-	Processed By: mmavery
Subsequent Licenses (\$30 each)	-	Received Date: 5/11/2015
New License Fee (\$50)	-	Amount Received: \$ 60.00
License Amendment (\$25)	-	Check # _____ or Cash <input checked="" type="checkbox"/>
Other:	-	LICENSE #: _____ - _____
TOTAL DUE	\$ 60.-	

Department Approvals		Date of Approval	Special Conditions (Attached if Necessary)
Code Enforcement	<input checked="" type="checkbox"/> N/A		YES NO
Fire	<input type="checkbox"/> N/A	6/5/2015 D. Bridges	YES <input checked="" type="checkbox"/> NO
Police	<input type="checkbox"/> N/A	6/5/2015 O. DAUS	YES <input checked="" type="checkbox"/> NO
Tax Collector	<input type="checkbox"/> N/A	5/11/2015 M. Szeniewski	YES <input checked="" type="checkbox"/> NO
Board of Selectmen _____ Town Manager for the Board of Selectmen Date			YES NO

THE TOWN OF

YORK, MAINE

186 York Street, York, Maine 03909

BUSINESS LICENSE APPLICATION

NOTE: Business Licenses are not transferable to another person, business or location.

Business Name: Liquid Dreams Surf Shop

Street Address: 171 Long Beach Ave York Maine

Business Owner: Mark Anastas Business Manager: Rachel Anastas

Mailing Address: 132 Josiah Norton Rd Mailing Address: ← same

Cape Neddick ME 03902

Phone Number: 207-361-4200 Phone Number: 207-361-4200

E-mail Address: ranastas@maine.rv.com E-mail Address: ranastas@maine.rv.com

Please indicate who is to be the Primary Contact with the Town: OWNER or MANAGER

Is the Business Owner same as the prior year? YES NO

Please indicate which Licenses or Local Approvals you seek:

Lodging:

Bed and Breakfast License (C/F)

Innkeeper License (C/F)

Number of Rooms:

Food and Beverage:

Food Service License (C/F)

Liquor License (F/P)

Bottle Club License (F/P)

Number of Seats:

Entertainment:

Special Amusement License (F/P)

Dance Hall License (F/P)

Bowling Alley License (F)

Coin-Operated Amusement License (P)

Bingo, Beano and Games of Chance

Miscellaneous:

Transient Seller's License

Flea Market License

Junkyard, Auto Graveyard/Recycling License

Other:

C - Code Enforcement Inspection Required F - Fire Department Inspection Required P - Police Department Inspection Required

Code Enforcement: (207) 363-1002

Police Department: (207) 363-1031

Village Fire Department: (207) 363-1015

Beach Fire Department: (207) 363-1014

FEES: Each application will incur a \$60 fee, plus \$30 for each license after the first. All NEW applications will have an additional \$50 fee, and all license amendments will have a \$25 fee. All fees are to be paid at time of submittal and shall be non-refundable. Cash or Check only; Please make check payable to Town of York.

Provide the following information about any relevant State licenses:

STATE LICENSE INFORMATION			
ID Number(s):	4984		
Expiration Date(s):	4/30/2015		
Classification(s):	Eating Place		

Please read the following and sign to complete your application:

I understand that a license is required before operating or conducting any business or activity governed by the Town's Business Licensing Ordinance and that ongoing compliance with the provisions of the Town's Business Licensing Ordinance and other applicable Town codes is required throughout the entire license period.

I understand that this Business License Application must be filled out completely, all fees must be paid, and all necessary department inspections must be completed and passed before the license(s) will be considered by the Board of Selectmen.

Business Owner: [Signature] Have you ever been convicted of a Felony? YES / **NO**

Business Manager: [Signature] Have you ever been convicted of a Felony? YES / **NO**

(If either person has a Felony conviction, please attach an explanation of the circumstances)

FOR OFFICE USE ONLY

FEES		Amount	Map - Lot: 6033-0161-0015
Application and First License (\$60)		60.00	Processed By: mmavery
Subsequent Licenses (\$30 each)		-	Received Date: 3/16/2015
New License Fee (\$50)		-	Amount Received: \$ 60.00
License Amendment (\$25)		-	Check # 7604 or Cash <input type="checkbox"/>
Other: _____		-	LICENSE #: _____ - _____
TOTAL DUE		\$ 60.00	
Department Approvals		Date of Approval	Special Conditions (Attached if Necessary)
Code Enforcement	<u>N/A</u>	5/8/2015 K. Newell	YES NO
Fire	<u>N/A</u>	6/5/2015 D. Bridges	YES NO
Police	<u>N/A</u>		YES NO
Tax Collector	<u>N/A</u>	3/16/2015 M. Szeniaowski	YES NO
Board of Selectmen		Town Manager for the Board of Selectmen _____ Date _____	YES NO

THE TOWN OF
YORK, MAINE

186 York Street, York, Maine 03909

BUSINESS LICENSE APPLICATION

NOTE: Business Licenses are not transferable to another person, business or location.

Business Name: Maine Lobster Outlet, LLC

Street Address: 360 Route 1 York, Maine 03909

Business Owner: Gregory P. Tsairis

Business Manager: Gunnar Hagstrom

Mailing Address: 360 Route 1

Mailing Address: 360 Route 1

York, Maine 03909

York, Maine 03909

Phone Number: 207-363-9899

Phone Number: 207-363-9899

E-mail Address: gunnar@mainelobsteroutlet.com

E-mail Address: gunnar@mainelobsteroutlet.com

Please indicate who is to be the Primary Contact with the Town: OWNER or MANAGER

Is the Business Owner same as the prior year? YES NO

Please indicate which Licenses or Local Approvals you seek:

Lodging:

Bed and Breakfast License (C/F)

Innkeeper License (C/F)

Number of Rooms: _____

Food and Beverage:

Food Service License (C/F)

Liquor License (F/P)

Bottle Club License (F/P)

Number of Seats: _____

Entertainment:

Special Amusement License (F/P)

Dance Hall License (F/P)

Bowling Alley License (F)

Coin-Operated Amusement License (P)

Bingo, Beano and Games of Chance

Miscellaneous:

Transient Seller's License

Flea Market License

Junkyard, Auto Graveyard/Recycling License

Other: _____

C - Code Enforcement Inspection Required F - Fire Department Inspection Required P - Police Department Inspection Required

Code Enforcement: (207) 363-1002

Police Department: (207) 363-1031

Village Fire Department: (207) 363-1015

Beach Fire Department: (207) 363-1014

FEES: Each application will incur a \$60 fee, plus \$30 for each license after the first. All NEW applications will have an additional \$50 fee, and all license amendments will have a \$25 fee. All fees are to be paid at time of submittal and shall be non-refundable. Cash or Check only; Please make check payable to Town of York.

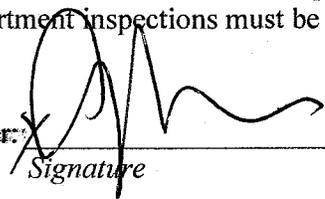
Provide the following information about any relevant State licenses:

STATE LICENSE INFORMATION			
ID Number(s):	22155		
Expiration Date(s):	10/26/2015		
Classification(s):			

Please read the following and sign to complete your application:

I understand that a license is required before operating or conducting any business or activity governed by the Town's Business Licensing Ordinance and that ongoing compliance with the provisions of the Town's Business Licensing Ordinance and other applicable Town codes is required throughout the entire license period.

I understand that this Business License Application must be filled out completely, all fees must be paid, and all necessary department inspections must be completed and passed before the license(s) will be considered by the Board of Selectmen.

Business Owner: 
Signature

Have you ever been convicted of a Felony? YES NO

Business Manager: 
Signature

Have you ever been convicted of a Felony? YES NO

(If either person has a Felony conviction, please attach an explanation of the circumstances)

FOR OFFICE USE ONLY

FEES		Amount	Map - Lot: 0053 - 0009-B	
Application and First License (\$60)		60.-	Processed By: mmavery	
Subsequent Licenses (\$30 each)		-	Received Date: 5/4/2015	
New License Fee (\$50)		-	Amount Received: \$ 60.-	
License Amendment (\$25)		-	Check # 26815 or Cash <input type="checkbox"/>	
Other: _____		-	LICENSE #: _____ - _____	
TOTAL DUE		\$ 60.-		
Department Approvals		Date of Approval		Special Conditions (Attached if Necessary)
Code Enforcement	<u> </u> N/A	5/11/2015 K. Newell		YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
Fire	<u> </u> N/A	5/26/2015 D. Appgar		YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
Police	<input checked="" type="checkbox"/> N/A			YES <input type="checkbox"/> NO <input type="checkbox"/>
Tax Collector	<u> </u> N/A	5/4/2015 M. Szeniewski		YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
Board of Selectmen _____ Town Manager for the Board of Selectmen			_____ Date	YES <input type="checkbox"/> NO <input type="checkbox"/>

THE TOWN OF

YORK, MAINE

186 York Street, York, Maine 03909

BUSINESS LICENSE APPLICATION

NOTE: Business Licenses are not transferable to another person, business or location.

Business Name: Mollyo's Restaurant

Street Address: 2 Main Street York Bch., Me. 03920

Business Owner: Nicole Hill Business Manager: Nicole Hill

Mailing Address: P.O. Box 36 Mailing Address: P.O. Box 36

York Bch., Me. 03910 York Beach, Me. 03910

Phone Number: (207) 363-1838 Phone Number: (207) 363-1838

E-mail Address: nhill002@maine.rr.com E-mail Address: nhill002@maine.rr.com

Please indicate who is to be the Primary Contact with the Town: OWNER or MANAGER

Is the Business Owner same as the prior year? YES NO

Please indicate which Licenses or Local Approvals you seek:

Lodging:

- Bed and Breakfast License (C/F)
- Innkeeper License (C/F)
- Number of Rooms:

Food and Beverage:

- Food Service License (C/F)
- Liquor License (F/P)
- Bottle Club License (F/P)
- Number of Seats: 48

Entertainment:

- Special Amusement License (F/P)
- Dance Hall License (F/P)
- Bowling Alley License (F)
- Coin-Operated Amusement License (P)
- Bingo, Beano and Games of Chance

Miscellaneous:

- Transient Seller's License
- Flea Market License
- Junkyard, Auto Graveyard/Recycling License
- Other:

C - Code Enforcement Inspection Required F - Fire Department Inspection Required P - Police Department Inspection Required

Code Enforcement: (207) 363-1002

Police Department: (207) 363-1031

Village Fire Department: (207) 363-1015

Beach Fire Department: (207) 363-1014

FEES: Each application will incur a \$60 fee, plus \$30 for each license after the first. All NEW applications will have an additional \$50 fee, and all license amendments will have a \$25 fee. All fees are to be paid at time of submittal and shall be non-refundable. Cash or Check only; Please make check payable to Town of York.

Provide the following information about any relevant State licenses:

STATE LICENSE INFORMATION			
ID Number(s):	5765		
Expiration Date(s):	4.12.2016		
Classification(s):			

Please read the following and sign to complete your application:

I understand that a license is required before operating or conducting any business or activity governed by the Town's Business Licensing Ordinance and that ongoing compliance with the provisions of the Town's Business Licensing Ordinance and other applicable Town codes is required throughout the entire license period.

I understand that this Business License Application must be filled out completely, all fees must be paid, and all necessary department inspections must be completed and passed before the license(s) will be considered by the Board of Selectmen.

Business Owner: Nicole Hill
Signature

Have you ever been convicted of a Felony? YES NO

Business Manager: Nicole Hill
Signature

Have you ever been convicted of a Felony? YES / NO

(If either person has a Felony conviction, please attach an explanation of the circumstances)

FOR OFFICE USE ONLY

FEES		Amount	Map - Lot: <u>0023 - 0007 - A</u>	
Application and First License (\$60)		60.-	Processed By: <u>mmavery</u>	
Subsequent Licenses (\$30 each)		-	Received Date: <u>5/4/2015</u>	
New License Fee (\$50)		-	Amount Received: \$ <u>60.-</u>	
License Amendment (\$25)		-	Check # <u>2160</u> or Cash <input type="checkbox"/>	
Other: _____		-	LICENSE #: _____ - _____	
TOTAL DUE		\$ <u>60.-</u>		
Department Approvals		Date of Approval		Special Conditions (Attached if Necessary)
Code Enforcement	<u>-</u> N/A	<u>5/8/2015 K. Newell</u>		YES <input type="radio"/> NO <input checked="" type="radio"/>
Fire	<u>-</u> N/A	<u>6/5/2015 D. Bridges</u>		YES <input type="radio"/> NO <input checked="" type="radio"/>
Police	<input checked="" type="checkbox"/> N/A			YES <input type="radio"/> NO <input type="radio"/>
Tax Collector	<u>-</u> N/A	<u>5/5/2015 M. Szeniawski</u>		YES <input type="radio"/> NO <input checked="" type="radio"/>
Board of Selectmen _____ Town Manager for the Board of Selectmen			_____ Date	YES <input type="radio"/> NO <input type="radio"/>

THE TOWN OF

YORK, MAINE

186 York Street, York, Maine 03909

BUSINESS LICENSE APPLICATION

NOTE: Business Licenses are not transferable to another person, business or location.

Business Name: ROAST-N-CRUMB
Street Address: 519 US ROUTE ONE #5 YORK MAINE 03909
Business Owner: JOHN LAMARRE Business Manager: _____
Mailing Address: 519 US ROUTE ONE #5 Mailing Address: _____
YORK, MAINE 03909
Phone Number: 207-363-1595 Phone Number: _____
E-mail Address: _____ E-mail Address: _____

Please indicate who is to be the Primary Contact with the Town: OWNER or MANAGER

Is the Business Owner same as the prior year? YES NO

Please indicate which Licenses or Local Approvals you seek:

Lodging:

Bed and Breakfast License (C/F)

Innkeeper License (C/F)

Number of Rooms: _____

Food and Beverage:

Food Service License (C/F)

Liquor License (F/P)

Bottle Club License (F/P)

Number of Seats: 28

Entertainment:

Special Amusement License (F/P)

Dance Hall License (F/P)

Bowling Alley License (F)

Coin-Operated Amusement License (P)

Bingo, Beano and Games of Chance

Miscellaneous:

Transient Seller's License

Flea Market License

Junkyard, Auto Graveyard/Recycling License

Other: _____

C - Code Enforcement Inspection Required F - Fire Department Inspection Required P - Police Department Inspection Required

Code Enforcement: (207) 363-1002

Police Department: (207) 363-1031

Village Fire Department: (207) 363-1015

Beach Fire Department: (207) 363-1014

FEES: Each application will incur a \$60 fee, plus \$30 for each license after the first. All NEW applications will have an additional \$50 fee, and all license amendments will have a \$25 fee. All fees are to be paid at time of submittal and shall be non-refundable. Cash or Check only; Please make check payable to Town of York.

Provide the following information about any relevant State licenses:

STATE LICENSE INFORMATION			
ID Number(s):	9261		
Expiration Date(s):	9/24/15		
Classification(s):	EATING PLACE		

Please read the following and sign to complete your application:

I understand that a license is required before operating or conducting any business or activity governed by the Town's Business Licensing Ordinance and that ongoing compliance with the provisions of the Town's Business Licensing Ordinance and other applicable Town codes is required throughout the entire license period.

I understand that this Business License Application must be filled out completely, all fees must be paid, and all necessary department inspections must be completed and passed before the license(s) will be considered by the Board of Selectmen.

Business Owner: John Samone 5/18/15 Have you ever been convicted of a Felony? YES / NO
Signature

Business Manager: _____ Have you ever been convicted of a Felony? YES / NO
Signature
 (If either person has a Felony conviction, please attach an explanation of the circumstances)

FOR OFFICE USE ONLY

FEES		Amount	Map - Lot: 0048 - 0043	
Application and First License (\$60)		60.-	Processed By: mmavery	
Subsequent Licenses (\$30 each)		-	Received Date: 5/28/2015	
New License Fee (\$50)		-	Amount Received: \$ 60.00	
License Amendment (\$25)		-	Check # 4004 or Cash <input type="checkbox"/>	
Other: _____		-	LICENSE #: _____ - _____	
TOTAL DUE		\$ 60.-		
Department Approvals		Date of Approval		Special Conditions (Attached if Necessary)
Code Enforcement	<input type="checkbox"/> N/A	5/28/2015 L. Hinz		YES <input checked="" type="radio"/> NO
Fire	<input type="checkbox"/> N/A	6/3/2015 D. Apgar		YES <input checked="" type="radio"/> NO
Police	<input checked="" type="checkbox"/> N/A			YES <input type="radio"/> NO
Tax Collector	<input type="checkbox"/> N/A	5/29/2015 MSzeniakowski		YES <input checked="" type="radio"/> NO
Board of Selectmen _____ Town Manager for the Board of Selectmen			_____ Date	YES <input type="radio"/> NO

THE TOWN OF

YORK, MAINE

186 York Street, York, Maine 03909

BUSINESS LICENSE APPLICATION

NOTE: Business Licenses are not transferable to another person, business or location.

Business Name: Ruby's Wood Grill

Street Address: 433 US Rte 1

Business Owner: Carle L. Brown Business Manager: Aaron Hill

Mailing Address: 10 Brixham Rd Mailing Address: 442 middle st
York, ME 03909 Portsmouth, NH 03801

Phone Number: 603-944-2705 Phone Number: 207-451-7490

E-mail Address: cbrown2285@aol.com E-mail Address: N/A

Please indicate who is to be the Primary Contact with the Town: OWNER or MANAGER

Is the Business Owner same as the prior year? YES NO

Please indicate which Licenses or Local Approvals you seek:

Lodging:

Bed and Breakfast License (C/F)

Innkeeper License (C/F)

Number of Rooms: _____

Food and Beverage:

Food Service License (C/F)

Liquor License (F/P)

Bottle Club License (F/P)

Number of Seats: 150

Entertainment:

Special Amusement License (F/P)

Dance Hall License (F/P)

Bowling Alley License (F)

Coin-Operated Amusement License (P)

Bingo, Beano and Games of Chance

Miscellaneous:

Transient Seller's License

Flea Market License

Junkyard, Auto Graveyard/Recycling License

Other: _____

C - Code Enforcement Inspection Required F - Fire Department Inspection Required P - Police Department Inspection Required

Code Enforcement: (207) 363-1002

Police Department: (207) 363-1031

Village Fire Department: (207) 363-1015

Beach Fire Department: (207) 363-1014

FEES: Each application will incur a \$60 fee, plus \$30 for each license after the first. All NEW applications will have an additional \$50 fee, and all license amendments will have a \$25 fee. All fees are to be paid at time of submittal and shall be non-refundable. Cash or Check only; Please make check payable to Town of York.

Provide the following information about any relevant State licenses:

STATE LICENSE INFORMATION			
ID Number(s):			
Expiration Date(s):	7-28-15		
Classification(s):	IAVOR		

Please read the following and sign to complete your application:

I understand that a license is required before operating or conducting any business or activity governed by the Town's Business Licensing Ordinance and that ongoing compliance with the provisions of the Town's Business Licensing Ordinance and other applicable Town codes is required throughout the entire license period.

I understand that this Business License Application must be filled out completely, all fees must be paid, and all necessary department inspections must be completed and passed before the license(s) will be considered by the Board of Selectmen.

Business Owner: 
Signature

Have you ever been convicted of a Felony? YES / NO

Business Manager: _____
Signature

Have you ever been convicted of a Felony? YES / NO

(If either person has a Felony conviction, please attach an explanation of the circumstances)

FOR OFFICE USE ONLY

FEES		Amount	Map - Lot: 005A - 0010-A - 0301	
Application and First License (\$60)		60.-	Processed By: mmavery	
Subsequent Licenses (\$30 each)		90.-	Received Date: 5/12/2015	
New License Fee (\$50)		-	Amount Received: \$ 150.-	
License Amendment (\$25)		-	Check # 37376 or Cash <input type="checkbox"/>	
Other: _____		-	LICENSE #: _____ - _____	
TOTAL DUE		\$ 150.-		
Department Approvals		Date of Approval		Special Conditions (Attached if Necessary)
Code Enforcement	__ N/A	5/18/2015 K. Newell		YES <input checked="" type="radio"/> NO
Fire	__ N/A	5/20/2015 D Apgar		YES <input checked="" type="radio"/> NO
Police	__ N/A	5/13/2015 G. Davis		YES <input checked="" type="radio"/> NO
Tax Collector	__ N/A	5/13/2015 M. Szeniawski		YES <input checked="" type="radio"/> NO
Board of Selectmen _____ Town Manager for the Board of Selectmen			_____ Date	YES NO

THE TOWN OF

YORK, MAINE

186 York Street, York, Maine 03909

BUSINESS LICENSE APPLICATION

NOTE: Business Licenses are not transferable to another person, business or location.

Business Name: Sweet Josie's Candy Shoppe

Street Address: 7 Railroad Ave

Business Owner: Kathleen + Jose Perez Business Manager: _____

Mailing Address: 135-39 Spinnaker Ridge Dr Mailing Address: _____

Phone Number: (207) 351-1169 Phone Number: (207) 475-6939

E-mail Address: Littlejoe24@aol.com E-mail Address: _____

Please indicate who is to be the Primary Contact with the Town: OWNER or MANAGER

Is the Business Owner same as the prior year? YES NO

Please indicate which Licenses or Local Approvals you seek:

Lodging:

Bed and Breakfast License (C/F)

Innkeeper License (C/F)

Number of Rooms: _____

Food and Beverage:

Food Service License (C/F)

Liquor License (F/P)

Bottle Club License (F/P)

Number of Seats: _____

Entertainment:

Special Amusement License (F/P)

Dance Hall License (F/P)

Bowling Alley License (F)

Coin-Operated Amusement License (P)

Bingo, Beano and Games of Chance

Miscellaneous:

Transient Seller's License

Flea Market License

Junkyard, Auto Graveyard/Recycling License

Other: _____

C - Code Enforcement Inspection Required F - Fire Department Inspection Required P - Police Department Inspection Required

Code Enforcement: (207) 363-1002

Police Department: (207) 363-1031

Village Fire Department: (207) 363-1015

Beach Fire Department: (207) 363-1014

FEES: Each application will incur a \$60 fee, plus \$30 for each license after the first. All NEW applications will have an additional \$50 fee, and all license amendments will have a \$25 fee. All fees are to be paid at time of submittal and shall be non-refundable. Cash or Check only; Please make check payable to Town of York.

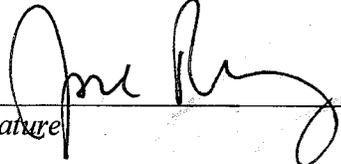
Provide the following information about any relevant State licenses:

STATE LICENSE INFORMATION			
ID Number(s):	1 - 2888		
Expiration Date(s):	Oct. 31, 2015		
Classification(s):	Candy Store		

Please read the following and sign to complete your application:

I understand that a license is required before operating or conducting any business or activity governed by the Town's Business Licensing Ordinance and that ongoing compliance with the provisions of the Town's Business Licensing Ordinance and other applicable Town codes is required throughout the entire license period.

I understand that this Business License Application must be filled out completely, all fees must be paid, and all necessary department inspections must be completed and passed before the license(s) will be considered by the Board of Selectmen.

Business Owner: 
Signature

Have you ever been convicted of a Felony? YES NO

Business Manager: _____
Signature

Have you ever been convicted of a Felony? YES / NO

(If either person has a Felony conviction, please attach an explanation of the circumstances)

FOR OFFICE USE ONLY

FEES		Amount	Map - Lot: 0023 - 0005
Application and First License (\$60)		60.-	Processed By: <u>mmawery</u>
Subsequent Licenses (\$30 each)		—	Received Date: <u>5/14/2015</u>
New License Fee (\$50)		—	Amount Received: \$ <u>60.-</u>
License Amendment (\$25)		—	Check # <u>2729</u> or Cash <input type="checkbox"/>
Other: _____		—	LICENSE #: _____ - _____
TOTAL DUE		\$ <u>60.-</u>	
Department Approvals		Date of Approval	Special Conditions (Attached if Necessary)
Code Enforcement	<u>—</u> N/A	<u>5/28/2015 L. Hinz</u>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
Fire	<u>—</u> N/A	<u>6/5/2015 D. Bridges</u>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
Police	<u>←</u> N/A		YES <input type="checkbox"/> NO <input type="checkbox"/>
Tax Collector	<u>—</u> N/A	<u>5/19/2015 M. Szeniewski</u>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
Board of Selectmen _____ Town Manager for the Board of Selectmen _____ Date _____			YES <input type="checkbox"/> NO <input type="checkbox"/>

THE TOWN OF

YORK, MAINE

186 York Street, York, Maine 03909

BUSINESS LICENSE APPLICATION

NOTE: Business Licenses are not transferable to another person, business or location.

Business Name: TWO PARS INC. The Union Bluff Meeting Hou

Street Address: 4 Beach St.

Business Owner: MARYTANE MERRITT Business Manager: BRENT MERRITT

Mailing Address: 10 Kimball Farm Ln Mailing Address: P.O. Box 1860

York Maine 03909 York Beach, ME 03910

Phone Number: _____ Phone Number: (207) 363-1333

E-mail Address: _____ E-mail Address: brent@Unionbluff.com

Please indicate who is to be the Primary Contact with the Town: OWNER or MANAGER

Is the Business Owner same as the prior year? YES NO

Please indicate which Licenses or Local Approvals you seek:

Lodging:

Bed and Breakfast License (C/F)

Innkeeper License (C/F)

Number of Rooms: _____

Food and Beverage:

Food Service License (C/F)

Liquor License (F/P)

Bottle Club License (F/P)

Number of Seats: _____

Entertainment:

Special Amusement License (F/P)

Dance Hall License (F/P)

Bowling Alley License (F)

Coin-Operated Amusement License (P)

Bingo, Beano and Games of Chance

Miscellaneous:

Transient Seller's License

Flea Market License

Junkyard, Auto Graveyard/Recycling License

Other: _____

C - Code Enforcement Inspection Required F - Fire Department Inspection Required P - Police Department Inspection Required

Code Enforcement: (207) 363-1002

Police Department: (207) 363-1031

Village Fire Department: (207) 363-1015

Beach Fire Department: (207) 363-1014

FEES: Each application will incur a \$60 fee, plus \$30 for each license after the first. All NEW applications will have an additional \$50 fee, and all license amendments will have a \$25 fee. All fees are to be paid at time of submittal and shall be non-refundable. Cash or Check only; Please make check payable to Town of York.

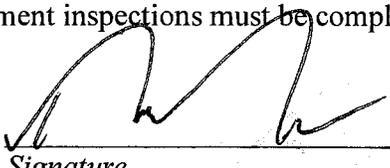
Provide the following information about any relevant State licenses:

STATE LICENSE INFORMATION			
ID Number(s):			
Expiration Date(s):			
Classification(s):			

Please read the following and sign to complete your application:

I understand that a license is required before operating or conducting any business or activity governed by the Town's Business Licensing Ordinance and that ongoing compliance with the provisions of the Town's Business Licensing Ordinance and other applicable Town codes is required throughout the entire license period.

I understand that this Business License Application must be filled out completely, all fees must be paid, and all necessary department inspections must be completed and passed before the license(s) will be considered by the Board of Selectmen.

Business Owner: 
Signature

Have you ever been convicted of a Felony? YES / NO

Business Manager: _____
Signature

Have you ever been convicted of a Felony? YES / NO

(If either person has a Felony conviction, please attach an explanation of the circumstances)

FOR OFFICE USE ONLY

FEES		Amount	Map - Lot: <u>0024 - 0043</u>
Application and First License (\$60)		<u>60.-</u>	Processed By: <u>mmavery</u>
Subsequent Licenses (\$30 each)		<u>90.-</u>	Received Date: <u>5/19/2015</u>
New License Fee (\$50)		<u>-</u>	Amount Received: \$ <u>150.00</u>
License Amendment (\$25)		<u>-</u>	Check # <u>13151</u> or Cash <input type="checkbox"/>
Other: _____		<u>-</u>	LICENSE #: _____ - _____
TOTAL DUE		\$ <u>150.00</u>	
Department Approvals		Date of Approval	Special Conditions (Attached if Necessary)
Code Enforcement	<u>__ N/A</u>	<u>6/4/2015 K. Newell</u>	YES <input type="radio"/> NO <input checked="" type="radio"/>
Fire	<u>__ N/A</u>	<u>6/5/2015 D. Bridges</u>	YES <input type="radio"/> NO <input checked="" type="radio"/>
Police	<u>__ N/A</u>	<u>5/19/2015 O. Davis</u>	YES <input type="radio"/> NO <input checked="" type="radio"/>
Tax Collector	<u>__ N/A</u>	<u>5/19/2015 M. Steniewski</u>	YES <input type="radio"/> NO <input checked="" type="radio"/>
Board of Selectmen _____ Town Manager for the Board of Selectmen _____ Date _____			YES <input type="radio"/> NO <input type="radio"/>

THE TOWN OF

YORK, MAINE

186 York Street, York, Maine 03909

BUSINESS LICENSE APPLICATION

NOTE: Business Licenses are not transferable to another person, business or location.

Business Name: YORK BEACH DAIRY BAR INC

Street Address: 97 LONG BEACH AVE.

Business Owner: JIM & MIKE MANOS Business Manager: JIM & MIKE MANOS

Mailing Address: PO Box 600 Mailing Address: PO Box 600

YORK BEACH, ME. 03910 YORK BEACH, ME 03910

Phone Number: _____ Phone Number: 363-2884

E-mail Address: _____ E-mail Address: _____

Please indicate who is to be the Primary Contact with the Town: OWNER or MANAGER

Is the Business Owner same as the prior year? YES NO

Please indicate which Licenses or Local Approvals you seek:

Lodging:

___ Bed and Breakfast License (C/F)

___ Innkeeper License (C/F)

Number of Rooms: _____

Food and Beverage:

Food Service License (C/F)

___ Liquor License (F/P)

___ Bottle Club License (F/P)

Number of Seats: _____

Entertainment:

___ Special Amusement License (F/P)

___ Dance Hall License (F/P)

___ Bowling Alley License (F)

___ Coin-Operated Amusement License (P)

___ Bingo, Beano and Games of Chance

Miscellaneous:

___ Transient Seller's License

___ Flea Market License

___ Junkyard, Auto Graveyard/Recycling License

Other: _____

C - Code Enforcement Inspection Required F - Fire Department Inspection Required P - Police Department Inspection Required

Code Enforcement: (207) 363-1002

Police Department: (207) 363-1031

Village Fire Department: (207) 363-1015

Beach Fire Department: (207) 363-1014

FEES: Each application will incur a \$60 fee, plus \$30 for each license after the first. All NEW applications will have an additional \$50 fee, and all license amendments will have a \$25 fee. All fees are to be paid at time of submittal and shall be non-refundable. Cash or Check only; Please make check payable to Town of York.

Provide the following information about any relevant State licenses:

STATE LICENSE INFORMATION			
ID Number(s):	4967		
Expiration Date(s):	6/27/15		
Classification(s):	EATING PLACE		

Please read the following and sign to complete your application:

I understand that a license is required before operating or conducting any business or activity governed by the Town's Business Licensing Ordinance and that ongoing compliance with the provisions of the Town's Business Licensing Ordinance and other applicable Town codes is required throughout the entire license period.

I understand that this Business License Application must be filled out completely, all fees must be paid, and all necessary department inspections must be completed and passed before the license(s) will be considered by the Board of Selectmen.

Business Owner: James P. Menos
Signature

Have you ever been convicted of a Felony? YES NO

Business Manager: James P. Menos
Signature

Have you ever been convicted of a Felony? YES NO

(If either person has a Felony conviction, please attach an explanation of the circumstances)

FOR OFFICE USE ONLY

FEES		Amount	Map - Lot: <u>0031 - 0110</u>	
Application and First License (\$60)		<u>60.-</u>	Processed By: <u>mmavery</u>	
Subsequent Licenses (\$30 each)		<u>-</u>	Received Date: <u>5/7/2015</u>	
New License Fee (\$50)		<u>-</u>	Amount Received: \$ <u>60.00</u>	
License Amendment (\$25)		<u>-</u>	Check # <u>177A</u> or Cash <input type="checkbox"/>	
Other: _____		<u>-</u>	LICENSE #: _____ - _____	
TOTAL DUE		\$ <u>60.-</u>		
Department Approvals		Date of Approval		Special Conditions (Attached if Necessary)
Code Enforcement	<u>-</u> N/A	<u>5/22/2015 K. Newell</u>		YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
Fire	<u>-</u> N/A	<u>6/5/2015 D. Bridges</u>		YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
Police	<input checked="" type="checkbox"/> N/A			YES <input type="checkbox"/> NO <input type="checkbox"/>
Tax Collector	<u>-</u> N/A	<u>5/8/2015 M. Szeniawski</u>		YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
Board of Selectmen _____ Town Manager for the Board of Selectmen				YES <input type="checkbox"/> NO <input type="checkbox"/>
_____ Date				



REQUEST FOR ACTION BY BOARD OF SELECTMEN

DATE SUBMITTED: June 1, 2015

ACTION

DATE ACTION REQUESTED: June 8, 2015

DISCUSSION ONLY

SUBJECT: Bag Ordinance

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD: This proposal has been brought to the Board by Bring Your Own Bag – York (also known as BYOB-York). The Board had a public hearing on March 23rd but decided the proposal wasn't ready for a vote in May. There was a subsequent workshop meeting with BYOB-York, Mark Graziano of Anthony's, and Holly Roberts of the Chamber of Commerce. The proposal now before the Board is based on that workshop discussion.

The basic premise is that single-use plastic bags (the kind usually supplied at grocery and convenience store check-outs) would no longer be allowed. There are exceptions for certain products (dry cleaning, newspapers, produce, meat, lobsters, bulk foods, and wet items) and for certain organizations (non-profits and religious institutions). Enforcement would be the responsibility of the Code Enforcement Officer. All in all it's a pretty simple, easily enforced concept.

I'd suggest that it be reviewed by the Town Attorney prior to a public hearing.

RECOMMENDATION: I recommend the Board make any changes it deems suitable and send the ordinance to the Town Attorney for review in anticipation of a public hearing.

PROPOSED MOTION: I move to send the proposed Single-Use Plastic Carry Out Bag Ordinance to the Town Attorney for review, and if deemed ready then for a public hearing on July 27th.

PREPARED BY: _____

REVIEWED BY: _____

SINGLE-USE PLASTIC CARRY OUT BAG ORDINANCE

SECTION 1. PURPOSE AND INTENT

The production and use of single-use plastic carryout bags have significant impacts on the marine and land environment of all coastal communities that outweigh their usefulness to the public. These impacts include, but are not limited to: contributing to the potential death of marine animals through ingestion and entanglement; contributing to pollution of the land and marine environment; imposing an unnecessary burden on our solid waste management; clogging our storm drainage systems; and requiring the use of non-renewable fossil fuels for manufacture.

Voluntary efforts to control the use of single-use plastic carryout bags have had minimal effect to date.

The Town of York strives to conserve resources, reduce greenhouse gas emissions, waste and litter and to protect the quality of life for the Town's residents and visitors.

The purpose of this ordinance is to eliminate the usage of single-use carry out plastic bags by all retail and grocery stores in the Town of York.

SECTION 2. AUTHORITY

This Ordinance is adopted pursuant to the Town's Home Rule Authority granted under Article VIII-A of the Maine Constitution and Title 30-A M.R.S. §3001.

SECTION 3. DEFINITIONS

Customer: Any person obtaining goods at or from a Retail Establishment.

Recyclable Paper Bag: Paper bags that are accepted for recycling by the Town of York's curbside recycling program.

Retail Establishment: Any commercial enterprise including but not limited to grocery and convenience stores, markets, pharmacies, restaurants, take-out food purveyors, seasonal and temporary businesses and other merchandise retailers. Nonprofit and religious organizations are not considered Retail Establishments.

Reusable bag: A bag with handles that is specifically designed and manufactured to withstand repeated uses over a period of time, is made from a material that can be cleaned and disinfected regularly and is at least 3 mils thick if made from plastic.

Single-Use Plastic Carryout Bag: Plastic bag with a thickness of less than 3 mils (3/1000 of an inch) with an integral handle provided at check out for the purpose of transporting food or merchandise out of the establishment.

SECTION 4. STANDARDS

Each Retail Establishment located in the Town of York shall comply with this Ordinance.

- A. No single-use plastic carryout Bag shall be distributed, either with or without charge, to a Customer, at any Retail Establishment located in the Town of York.
- B. Customers are encouraged to bring their own reusable shopping bags to Retail Establishments.
- C. Retail Establishments may provide Customers with recyclable paper bags or reusable bags, with or without a charge, as they so desire.

SECTION 4. EXCEPTIONS

- A. Single use plastic bags, typically without handles, used to contain dry cleaning, newspapers, produce, meat, lobsters, bulk foods; and wet items are permissible.
- B. Nonprofit organizations or religious institutions are exempt.

SECTION 5. ADMINISTRATION AND ENFORCEMENT

- A. The Code Enforcement Officer (CEO) shall have the authority to administer and enforce this Ordinance.
- B. If it is determined that a violation has occurred, the CEO shall issue a written warning to the Store for the initial violation. If an additional violation has occurred after a written warning has been issued, the CEO shall issue a written notice of violation and shall impose a penalty against the Store. The penalty associated with each written notice of violation shall be:
 - 1. \$250 for the first offense, or
 - 2. \$500 for the second and all subsequent offenses. To be considered a second or subsequent offense, the violation must occur within one year of the most recent prior violation.
- C. No more than one penalty shall be imposed upon a Store within a 7-day period.
- D. A Store shall have 15 days following receipt of a written notice of violation to pay the penalty.

SECTION 6. APPEALS

Any decision, action, or inaction pertaining to this Ordinance may be appealed to the York County Superior Court. Any appeal must be filed within 30 days of the decision or action being appealed.

SECTION 7. EFFECTIVE DATE

This ordinance shall take effect 4 months following the date of adoption by the voters to allow stores time to make necessary adjustments to bring operations into compliance with the law.

SECTION 9. SEVERABILITY

Should any portion of this Ordinance be held by the courts to be invalid, this shall not affect the validity of remaining portions of this Ordinance.



REQUEST FOR ACTION BY BOARD OF SELECTMEN

DATE SUBMITTED: June 5, 2015	<input checked="" type="checkbox"/> ACTION
DATE ACTION REQUESTED: June 8, 2015	<input type="checkbox"/> DISCUSSION ONLY
SUBJECT: Invasive Species	

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD: David Tibbetts of the US Fish & Wildlife Service is seeking the Town's assistance in inventorying invasive species along the roads in York. It is believed that much of the spread of invasive plants happens through road maintenance activities, thus the focus on roadsides. I believe this would be a great task for the Conservation Commission.

David will also be asking to work with the Public Works Department to help them become better educated about invasives and to help them modify some of their work practices to reduce the spread of invasive plants. I think this is a wonderful opportunity for us to improve upon our practices. Perhaps I'm just more aware of it now, but it seems like invasive Japanese knotweed is becoming far more widespread.

I have attached a couple e-mails from David along with a brochure he thought would be helpful to the Board.

RECOMMENDATION: I recommend the Town work in partnership with US Fish & Wildlife by requesting the Conservation Commission to assist with the compilation of a roadside inventory of invasive species, and to thank US Fish & Wildlife for their assistance to our Public Works Department.

PROPOSED MOTION: I move to request the Conservation Commission assist US Fish & Wildlife with completion of a roadside inventory of invasive plants.

PREPARED BY:

REVIEWED BY: _____

Town of York

Login Friday, June 05, 2015

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You are here: [Home](#)

Meetings

- [Online Meeting Video Streaming](#)
- [Weekly Meeting List - 06/01/2015](#)
- [Selectmen's Meetings Materials](#)

Public Hearings

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Bid Requests

- [RFP for Energy Consultant](#)

Special Events

- [2015 Approved Special Events Calendar](#)
- [Special Event Permit Application](#)

Quick Links

- [Business License Application](#)
- [Invasive Plant Species Least Wanted List](#)
- [Maine Turnpike Authority - Toll Plaza Project](#)
- [NEW 2015 Solid Waste and Recycling Guide](#)
- [Police Station Project Documents](#)
- [Proper Disposal of Household Sharps](#)
- [York Water District Annual Water Quality Report](#)
- [Request for Public Record](#)
- [Application for Employment](#)
- [Geocortex Mapping](#)
- [Preliminary 2013 FEMA Flood Maps](#)
- [Trash/Recycling Questions](#)
- [Feedback](#)

Announcements

[May 16, 2015 Referenda Results](#)
[CLICK HERE](#)

[May 16, 2015 Referendum Documents](#)

For documents regarding the May 16, 2015 Town of York Budget, School Budget Validation and Special General Referenda, please click the following link to be taken to the [Election and Referendum Documents Page](#).

[Measles Exposure - April 2015](#)

The Maine Center for Disease Control and Prevention received notification from Massachusetts public health officials of a confirmed case of measles in an individual that traveled to Maine during their infectious period. This person traveled to Kittery while infectious and stopped at the Kittery Outlet Malls on April 20, 2015.

All suspect cases of measles should be reported immediately by phone to 1-800-821-5821

For More Information from Acting Chief Health Officer Dr. Christopher Pezzullo [CLICK HERE](#)

Long Sands Beach Master Plan

The public facilities (Bathroom, Roadway, Sidewalks and Drainage) in the Long Sands Beach area of York Beach were constructed in the 40's & 50's. These much used facilities are functionally deficient and have out lived their useful life. The voters of the Town of York have approved three separate capital improvement projects: A drainage project just north of the Anchorage Inn was approved in May of 2012. A second drainage project just north of the Long Sands Bathroom and the replacement and expansion of the Long Sands Bathroom was approved in May of 2013.

In an effort to take advantage of economies of scale, close proximity and improve coordination between the above mentioned capital improvement projects the Board of Selectmen authorized combining the survey work for all four capital projects.

Follow the entire process of the proposed Long Sands Beach Master Plan: [www.longsandsmasterplan.com](#)

MTA Project: Clay Hill Road Bridge Repairs

The Clay Hill Road bridge was built in 1947 and the last major rehabilitation was in 1972. The work for 2015 on the Clay Hill Road Bridge consists of a new bridge wearing surface, deck repairs and concrete repairs to the substructure. Any necessary lane closures on the main line of the turnpike will

Web Site

Town Manager
Stephen H. Burns
sburns@yorkmaine.org

Phone: (207) 363-1000
Fax: (207) 363-1009/1019

Address
Town of York
186 York Street
York, Maine 03909

Hours of Operation
Monday thru Friday
8:00 AM - 4:30 PM
Closed Weekends & Holidays

Department Heads

Wendy Anderson
Finance Director
wanderson@yorkmaine.org
(207) 363-1004, Ext. 224

Beth Della Valle
Community Development Director
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(207) 363-1007, Ext. 241

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Town Clerk & Tax Collector
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Richard C. Mace
Tax Assessor
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Douglas P. Bracy
Chief of Police
dbracy@yorkpolice.org
(207) 363-1031, Ext. 6801

Dean Lessard
Director of Public Works
dlessard@yorkmaine.org
(207) 363-1000

Public Roads

Featuring developments in Federal highway policies, programs, and research and technology.

This magazine is an archived publication and may contain dated technical, contact, and link information.

[Federal Highway Administration](#) > [Publications](#) > [Public Roads](#) > [Vol. 63· No. 5](#) > Beware of Invasive Species

March/April 2000
Vol. 63· No. 5

Beware of Invasive Species

The following is adapted from several Department of Transportation sources, primarily Roadside Use of Native Plants, a handbook published by the Federal Highway Administration. Roadside Use of Native Plants provides state-by-state references on the use of native plants and how they can be used to benefit highway projects.

Beware of invasive species. No, we are not talking about aliens from outer space. Invasive species are plants and animals that are introduced into new areas in which they are not among the native flora and fauna, and because they no longer face the natural enemies or competition from their place of origin, they spread or reproduce prolifically. Invasive species can be a very, very big problem.

Non-native species can cause significant changes to ecosystems, upset the ecological balance, and cause economic harm to our nation's agricultural and recreational sectors. For example, introduced plants, such as kudzu in the southeastern states and purple loosestrife throughout the country, have choked out native plant species and consequently have altered wildlife and fish habitat. Zebra mussels introduced into the Great Lakes in the ballast water of cargo ships have colonized water pipes, boat hulls, and other surfaces, wreaking havoc on water systems, transportation, and native shellfish.

Each year, approximately \$23 billion nationwide is lost to the effects of invasive plants on agriculture, industry, recreation, and the environment. An estimated 1860 hectares (4600 acres) of land are invaded daily by invasive plants.

Fighting Back

On Feb. 3, 1999, President Clinton signed Executive Order 13112, which directs the agencies of the executive branch of the federal government to work to prevent and control the introduction and spread of invasive species. Species that are likely to harm the environment, human health, or the economy are of particular concern. The executive order builds on the National Environmental Policy Act (NEPA) of 1969, the Federal Noxious Weed Act of 1974, and the Endangered Species Act of 1973 to prevent the introduction of invasive species; provide for their control; and take measures to minimize economic, ecological, and human health effects.

The U.S. Department of Transportation (DOT) plays a large role in the government's fight against invasive species because transportation systems can facilitate the spread of plant and animal species outside their natural range, both domestically and internationally. DOT has traditionally been in the forefront of national efforts to prevent and control the introduction of invasive species. For some time, DOT has had a strategic goal of protecting the



natural environment; has adhered to statutory mandates and directives, such as the 1994 Presidential Memorandum on Environmentally and Economically Beneficial Landscaping Practices; and has participated actively on interagency committees, such as the Federal Interagency Committee for Management of Noxious and Exotic Weeds (FICMNEW), the Native Plant Conservation Initiative (NPCI), the Interagency Ecosystem Management Task Force, the Aquatic Nuisance Species Task Force, and the Interagency Working Group on Endangered Species.

On April 22, 1999, Secretary of Transportation Rodney E. Slater issued a "Policy Statement on Invasive Alien Species," which directed DOT's operating administrations to proactively implement Executive Order 13112.

The Federal Highway Administration (FHWA) is very active in the effort to control and prevent the spread of invasive species because highway corridors provide opportunities for the movement of invasive species through the landscape. Invasive plant or animal species can move on vehicles and in the loads they carry. Invasive plants can be moved from site to site during spraying and mowing operations. Weed seed can be inadvertently introduced into the corridor during construction on equipment and through the use of mulch, imported soil or gravel, or sod. Some invasive plant species might be deliberately planted in erosion control, landscape, or wildflower projects. Millions of miles of highway rights-of-way traverse public and private lands. Many of these adjacent lands have weed problems, and the highway rights-of-way provide corridors along which these noxious and exotic weeds can spread.

Purple loosestrife and reed canary grass are invasive plants that compromise wetland mitigation projects.

In its continuing effort to protect the environment, FHWA is promoting the use of native plants to help control the introduction of invasive species of plants.

"We are committed to protecting the environment along the nation's highways," said Federal Highway Administrator Kenneth R. Wykle. "Native plants are particularly useful for this because they can thrive in all parts of the country and also help preserve our natural heritage for future generations."

Wykle said that native plants can be used for erosion control, landscaping, and maintenance of highway rights-of-way. Native plants have adapted over time to the varied climates and geology that highway projects cross; can prosper without fertilizers; and, once established, can ward off the invasion of weeds, thereby reducing the need for herbicide use.

FHWA developed some guidance for implementing the executive order. The guidance, released on Aug. 19, 1999, provides a framework for preventing the introduction of and controlling the spread of invasive plant species on highway rights-of-way. Controlling invasive plants on rights-of-way can often be a complex effort involving various governmental jurisdictions, adjacent landowners, and the general public. FHWA's guidelines were developed with the goal of promoting improved cooperation, communication, and joint eradication efforts with agencies at all levels and with the private sector. To reduce economic and ecological costs and to improve eradication effectiveness, states may wish to incorporate elements of this guidance into their planning and implementation of construction, erosion control, landscaping, and maintenance.



Oregon's shared equipment crosses county and state lines to control weeds.

Use of Federal Funds

Under the executive order, a federal agency cannot authorize, fund, or carry out actions that it believes

are likely to cause or promote the introduction or spread of invasive species in the United States or elsewhere unless all reasonable measures to minimize risk of harm have been analyzed and considered. Complying with the executive order means that federal-aid and Federal Lands Highway Program funds cannot be used for construction, revegetation, or landscaping that purposely includes the use of known invasive plant species.

The executive order established a National Invasive Species Council, and until an approved national list of invasive plants is defined by the council, "known invasive plants" are defined as those listed on the official noxious weed list of the state in which the activity occurs. FHWA recommends use of federal-aid funds for new and expanded invasive species control under each state's roadside vegetation management program.

FHWA NEPA Analysis

A determination of the likelihood of introducing or spreading invasive species and a description of the measures being taken to minimize their potential harm should be part of any process conducted to fulfill agency responsibilities under NEPA. Consideration of invasive species should occur during all phases of the environmental process to fulfill the requirements of NEPA. For example, at the very beginning of the project, discussions with stakeholders should identify the potential effects from invasive species and include possible prevention and control measures.

The actual NEPA analysis should include the identification of any invasive terrestrial or aquatic species – plant or animal – that could do harm to native habitats within the project area. This could involve mapping all existing invasive populations on and adjacent to the project and a survey of existing soils for invasive potential. Also, the analysis should include the potential effect of the disturbances caused by construction on the spread of invasive species. Finally, the analysis should include a discussion of any preventative measures or eradication measures that will be taken during the project. Measures may include inspecting and cleaning construction equipment; ensuring the use of invasive-free mulches, topsoils, and seed mixes; and developing eradication strategies to be deployed should an invasion occur. Until the National Vegetation Management Plan specified in the executive order is completed, NEPA analyses should rely on each state's noxious weed list to define the invasive plants that must be addressed and the measures to be implemented to minimize their harm.

State DOT Activities

Under the executive order, state departments of transportation have new opportunities to address roadside vegetation management issues on both their construction and maintenance. Through new levels of cooperation and communication with other agencies and with conservation organizations on all levels, the highway programs offer a coordinated response against the introduction and spread of invasive species.

FHWA strongly encourages statewide, right-of-way inventories of vegetation that map existing invasive plant infestations to provide information for NEPA analysis. In addition, FHWA encourages state DOTs to develop their own vegetation management plans and their own statewide invasive plant inventories based on the executive order and the national plan, when it is available. In the absence of a specific state plan, the national plan will serve as policy and guidance for the state.

FHWA encourages the state DOTs to implement the Executive Memorandum on Beneficial Landscaping at every opportunity. This includes applying it to highway landscaping projects, rest area construction, scenic overlooks, state entrances, and transportation enhancement activities. In addition, FHWA recommends that roadside maintenance programs be given the necessary support to control and prevent invasive species.

Innovative Design

FHWA encourages the selection of construction and landscaping techniques and equipment that will



With the help of county weed manager Richard Sebastian, elementary school children raise and release beetles to control purple loosestrife on a Minnesota DOT right of way.

contribute to accomplishing the intent of the executive order. These include bio-control delivery systems, more efficient equipment cleaners, improved seeding equipment for steep slopes, safer burn-management equipment, easier-to-use geographic positioning systems to map existing invasive populations, and methods to minimize soil disturbance during vegetation management activities to reduce the opportunities to introduce invasive species.

Coordinated Research

The FHWA environmental research program will promote studies on methods to control invasive plants and to restore native species. FHWA will also make a concerted effort to support applied research relevant to the vegetation management programs of the state DOTs. Research results will be shared with the state DOTs and other state and federal agencies.

Training

FHWA suggests additional training in integrated vegetation management principles for vegetation managers in the maintenance districts, landscape units, and erosion-control sections of each state DOT. FHWA will provide materials for training in the identification of invasive plants and the restoration of native plants. FHWA also encourages regional workshops at its four national resource centers.

FHWA supports efforts by the state agencies to increase public awareness about invasive plants and animals and the integrated management methods being used to control and prevent the spread of invasive species.

Interagency Cooperation

FHWA recommends that state DOTs participate in state invasive species councils, as they are established. These interagency councils will probably include federal agencies, state agencies, and local and tribal governments. Many states have already begun to organize these councils to promote cooperative work on invasive species issues within their state. These groups can share public awareness, training, databases, policy, and research information and can be a resource for the National Invasive Species Council.

Each state DOT should also work with adjacent state DOTs to establish coordinated prevention and control measures for invasive species.



Vegetation management in Iowa begins with planting non-invasive plants.

State Models That You Can Use

Some state DOTs have already taken action. For example:

- Georgia, Maryland, Utah, and Puerto Rico have already put together intra-agency and interagency task forces to assess the problem and determine how to apply the guidance provided by FHWA to their policy and planning.
- Wyoming and surrounding states agreed to use only weed-free mulches on construction and upgrade projects.
- Florida's departments of transportation and agriculture have partnered to certify weed-free sod on their projects.
- Oregon DOT requires the washing of equipment moving into and out of a construction site.

A model partnership is found in Oregon. The state DOT supplies the truck. The Bureau of Land Management supplies the sprayer. The county provides the driver/applicator. Their combined knowledge of weed locations, equipment, and willingness to work together make them an exemplary partnership. Just ask the local ranchers!

Some states are taking steps to avoid the planting of invasive plants in the first place. Many non-native quick-cover plants have turned out to be weed problems over time. Some cool-season native grasses are

being tried as quick cover to provide erosion control and to eliminate water quality issues and other problems.

Understanding the Weed Problem

Recognizing invasive species and understanding the problems they cause are critical to minimizing the problems. If the public understands this issue, states should find more support for weed prevention and control. If maintenance crews are better trained about invasive species, they will be able to spot problem plants before the plants spread. If contractors and design teams know which plants cause problems, they can avoid planting them or disturbing sites in the first place. If we partner with our neighbors, we can do so much more. If we follow up with planting native plants, weeds will be discouraged naturally.

FHWA Handbook

FHWA recently published a handbook, *Roadside Use of Native Plants*, with state-by-state information to aid in the use of native plants. After weed control, planting native plants on sites has worked in some states to prevent the further spread of weeds or at least to reduce the problem so that methods such as spot-spraying can be effective.

Preserving the native plants that exist on rights of way should be a priority. When these remnants are invaded by weeds, the weeds should be controlled as quickly as possible. Since plants do not understand political boundaries, states should work together to share information and equipment to halt the spread of invasive plants.

FHWA is developing a sequel handbook, *Roadsides and Invasive Species*. This new book will explain noxious weed law, and it provide species lists and the policies of all 50 states. The handbook should be distributed in early 2001.

Conclusion

"The executive order and the FHWA guidance is proactive, practical, and on target," said Bonnie Harper-Lore, FHWA's vegetation manager. "Now, it's important that all of us in the transportation right-of-way management business do our part. Like many, I have attended weed meetings for 20 years, but this executive order is the first meaningful national response that I have seen. It should go down in history as a turning point in our 'war on weeds.' State DOTs are definitely part of the solution to gaining control of invasive species. I have traveled with too many state vegetation managers who did not have the resources to do what is needed. This 'do more with less' situation can now change. Although some invasive plants may be beyond control, all agencies united at every level should be able to stop or contain some alien invaders, especially new invaders."

For more information about FHWA's efforts to fight invasive species and restore native plants, please contact Bonnie Harper-Lore at (651) 291-6104 or Bonnie.Harper-Lore@fhwa.dot.gov or visit the Web site at www.fhwa.dot.gov/environment/veg_mgt.htm.

The 665-page handbook *Roadside Use of Native Plants* includes vegetation maps and lists of native trees, shrubs, vines, grasses, and other plants indigenous to each state. In addition, the handbook lists environmental, academic, scientific, and other organizations in each state. Requests for copies should be sent to Fred Bank, Federal Highway Administration, HEPN-30, Room 3240, 400 7th Street SW, Washington, DC 20590, or via e-mail to Bonnie.Harper-Lore@fhwa.dot.gov.

References

1. Randy G. Westbrooks. *Invasive Plants, Changing the Landscape of America, the Fact Book*,



After conducting an inventory of vegetation in the state, Caltrans (the California Department of Transportation) developed vegetation preservation and management plans.

Federal Interagency Committee for the Management of Noxious and Exotic Weeds, Washington D.C., 1998. (Copies are available from the U.S. Government Printing Office. Call (202) 512-1800 to order.)

2. John M. Randall and Janet Marinelli, editors. *Invasive Plants, Weeds of the Global Garden*, Brooklyn Botanic Garden, New York, N.Y., 1996. (To order, call (800) 827-8673.)
3. Michael J. Grodowitz and Al Cofrancesco. "PMIS, Plant Management Information System for Noxious and Nuisance Plants," a CD-ROM, 1998. (To order, call (601) 634-2972.)
4. Bonnie Harper-Lore, editor. *Roadside Use of Native Plants*, Federal Highway Administration, Washington, D.C., 1999.

Page Owner: Office of Corporate Research, Technology, and Innovation Management

Scheduled Update: Archive - No Update

Technical Issues: TFHRC.WebMaster@dot.gov

Updated: 04/07/2011

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United States Department of Transportation - Federal Highway Administration

From: Tibbetts, David [mailto:david_tibbetts@fws.gov]
Sent: Wednesday, January 7, 2015 3:27 PM
To: Nancy Colbert Puff; Stephen H. Burns; Norman Albert; Dean Lessard;
<mailto:pagemead@comcast.net>
Cc: Kate OBrien
Subject: 2015 Roadsides and Parks Invasive Plant Management

To: Town Managers, Public Works Superintendents, Parks and Recreation Directors

From: David Tibbetts, Invasive Plant Coordinator, Rachel Carson National Wildlife Refuge

Subject: 2015 - Stopping the spread of invasive plants along roads and in parks

This past year I met with many of you to assist you with identifying, controlling and preventing the spread of invasive plants. This year I would like to continue to offer my help with plant identification and provide information on preventing the spread of five of the more aggressive species we have in our area: Knotweed, phragmites, perennial pepperweed, garlic mustard, and black swallowwort.

Here is a link to a video, "Dangerous Travelers: Controlling Invasive Plants Along America's Roadways," that focuses on a few different species and practices that are used to keep roadway invasive plants from spreading and getting out of control:

: <http://www.fs.fed.us/invasivespecies/prevention/dangeroustravelers.shtml>

This year, I would like to help your Town with the identification of invasive plants and survey facilities, especially fill piles that may be contaminated with invasives.

Working together, we will be able to keep unwanted plants from becoming a costly vegetation management problem and protect our natural resources. I will be in touch with you in the spring.

--

David Tibbetts
Invasive Plant Coordinator
Rachel Carson National Wildlife Refuge
Wells, Maine



REQUEST FOR ACTION BY BOARD OF SELECTMEN

DATE SUBMITTED: June 1, 2015	<input checked="" type="checkbox"/> ACTION
DATE ACTION REQUESTED: June 8, 2015	<input type="checkbox"/> DISCUSSION ONLY
SUBJECT: Precautionary Rainfall Signs	

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD: As discussed at a previous meeting I have attached a recommendation for language regarding the "Precautionary Rainfall Advisory" signs. I have also attached other options should the Selectmen wish to change the language.

RECOMMENDATION: To approve the rainfall advisory signs as recommended.

PROPOSED MOTION: I move to approve the rainfall advisory signs to read;

**Precautionary Rainfall Advisory
Rainfall can increase bacteria levels.
Swimming and water contact are not advised at this time.**

FISCAL IMPACT:

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

PREPARED BY: M Sullivan

REVIEWED BY: [Signature]



Town of York

186 York Street
York, Maine 03909-1314

Town Manager/
Selectmen
(207)363-1000

Town Clerk/
Tax Collector
(207)363-1003

Finance/
Treasurer
(207)363-1004

Code Enforcement
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Planning
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Assessor
(207)363-1005

Police Department
(207)363-1031

Dispatch
(207)363-2557

York Beach Fire
Department
(207)363-1014

York Village Fire
Department
(207)363-1015

Public Works
(207)363-1011

Harbor Master
(207)363-1000

Senior Center/
General Assistance
(207)363-1036

Parks and
Recreation
(207)363-1040

Fax
(207)363-1009
(207)363-1019

www.yorkmaine.org

To: Steve Burns, Town Manager
From: Mike Sullivan, Parks and Recreation Director
Subject: Rainfall advisory signs
Date: June 1, 2015

Attached is a sheet that has options for the rainfall advisory signs that will be posted at the beaches. I am recommending option # 2. I have included a list of options for Selectmen review should they prefer different language.

ATTENTION

Precautionary Rainfall Advisory

Rainfall can increase bacteria levels.

Swimming and water contact are not advised at this time.

Rainfall advisory language

#1

Precautionary Rainfall Advisory

It is recommended to avoid swimming and water contact for 24-48 hours after heavy rainfall. Stormwater entering the beach can increase bacteria levels.

#2

ATTENTION

Precautionary Rainfall Advisory

Rainfall can increase bacteria levels.

Swimming and water contact are not advised at this time.

#3

Rainfall Advisory

It is recommended to avoid swimming and water contact for 24-48 hours after rainfall. Stormwater flowing to this area may contain unsafe bacteria.

#4

Caution

Heavy rainfall in the last 24-48 hours can increase bacteria levels.

#5

Notice

Bacteria levels may be elevated for 24-48 hours after heavy rainfall

#6

Caution

Swimming and water contact are not advised following rainfall as bacteria levels can be increased

Welcome!

This beach is
part of the Maine Healthy
Beaches Program.



Think Healthy. Act Healthy. Swim Healthy.

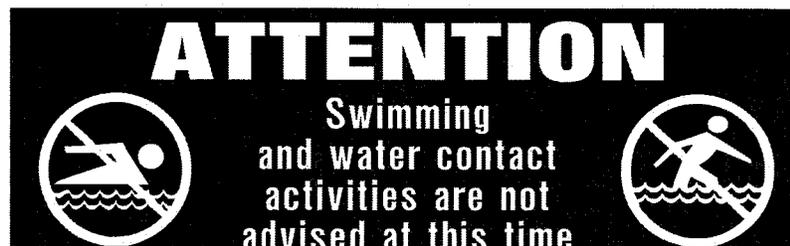
Symptoms of water-related illness can include stomachache, vomiting, diarrhea, and infections of ear, eye and skin. If you have any of these symptoms within 7 days of swimming and suspect they were due to water contact at a Maine beach, notify your physician and contact the Maine Department of Health & Human Services (800)821-5821. Risk of illness may be greater for people with compromised immune systems.

Water quality can change unexpectedly. Swim at your own risk.

For more information visit:
www.mainehealthybeaches.org



Or contact: _____





REQUEST FOR ACTION BY BOARD OF SELECTMEN

DATE SUBMITTED: June 5, 2015	<input type="checkbox"/> ACTION
DATE ACTION REQUESTED: June 5, 2015	<input checked="" type="checkbox"/> DISCUSSION ONLY
SUBJECT: Urban Compact	

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD: We have reached the end of our efforts to fend off the urban compact designation of Route One between York Corner and Cape Neddick Village. We made a sound technical argument to MDOT staff and they rejected it. Senator Hill submitted a bill intended to stop the designation, but that was rejected. I inquired with MMA Legal about any sort of appeal of a decision of the MDOT Commissioner and found there is no option for an administrative appeal (e-mail attached). The only possible means of fighting this now is to take the State of Maine to court.

I have spoken with several other managers and they told me it's simple – MDOT doesn't have enough money to take care of all the roads for which they are responsible. Each community with urban compact invariably chooses to spend their own money on the State's roads because residents demand decent quality infrastructure and they aren't willing to wait for MDOT to get to the needed repairs. Look at our work on York Street, and pending work on Main Street as examples of us taking on work that really should fall to the State.

If we choose to go the legal route, it seems to me that we will be unlikely to succeed in the long run because MDOT always has the option of amending their rules and procedures to get out in front of us. As a result of Senator Hill's bill, MDOT did agree to enact administrative rules about the process for altering urban compact boundaries, and that should be happening in the near future. There will soon be a more standardized process in place. I think that's as good as we're going to get. We have the capital funds approved for the heavy-duty plow truck (perhaps the first of two, though I'm not yet sure), and we have a plan in place to cover outsourcing of some of the Town's winter maintenance.

If the Board would like to continue to work on this issue then a motion would be in order. I believe it would be best to let it be so I have not recommended any action on this matter.

RECOMMENDATION: no action recommended.

PROPOSED MOTION: n.a.

PREPARED BY: _____

A handwritten signature in black ink, appearing to be 'A. H.', written over a horizontal line.

REVIEWED BY: _____

Stephen H. Burns

From: Legal Services Department <Legal_Services_Department@memun.org>
Sent: Monday, May 11, 2015 4:30 PM
To: Stephen H. Burns
Subject: York - Appealing DOT decision

Steve,

I know of no mechanism for appeal. As such, to the extent a private attorney might come up with some creative approaches to addressing the issue, I will refrain from offering any of my own creative musings.

Please let me know if you need referrals to private counsel that is experienced in dealing with DOT.

Amanda A. Meader, Staff Attorney
Legal Services Department

From: Stephen H. Burns [mailto:sburns@yorkmaine.org]
Sent: Monday, May 11, 2015 2:10 PM
To: Legal Services Department
Subject: RE: York - Appealing DOT decision

Hi Amanda,

I'm not understating why MMA Legal can't assist on this. How is this matter any different than others we've brought to you before? I'm not asking MMA to represent the Town in an appeal, I'm simply asking if there is a mechanism for appeal. And Pete Coughlin wouldn't be a good source for us as he is the source of our disagreement.

Thanks!

Take care,

Steve

Stephen H. Burns, Town Manager
York Town Hall
186 York Street
York, Maine 03909
(207) 363-1000

From: Legal Services Department [mailto:Legal_Services_Department@memun.org]
Sent: Monday, May 11, 2015 1:55 PM
To: Stephen H. Burns
Subject: York - Appealing DOT decision

Good afternoon Steve,

You will need to work with the town's private attorney on this matter. I don't want to step out ahead of what the attorney may suggest. You might also contact Pete Coughlin <http://www.maine.gov/mdot/csd/staff.htm> for insight into this process. I am sorry that MMA Legal cannot provide assistance on this matter.

Kind regards,

Amanda A. Meader, Staff Attorney
Legal Services Department

From: Stephen H. Burns [<mailto:sburns@yorkmaine.org>]
Sent: Thursday, May 07, 2015 5:44 PM
To: Legal Services Department
Subject: Question about Urban Compact decision

Greetings,

I am writing to ask if there is a procedure in place to allow an appeal of a decision by the Commissioner of Maine Department of Transportation with regard to changing an Urban Compact Boundary. The State folks have come to York and made a change to their urban compact mapping, and we disagree on a technical level, that the State has made proper changes. The impact of the changes will likely range between \$100,000 and \$200,000 annually in terms of road maintenance costs. The decision for urban compact boundaries is, I believe, in the purview of the Commissioner. As there are no administrative rules or other procedures that specify any appeal process, I'm wondering if there is any opportunity for appeal. For a statutory reference, see Title 23 MRS Section 754.

Thank you very much for your assistance!

Take care,

Steve

Stephen H. Burns, Town Manager
York Town Hall
186 York Street
York, Maine 03909
(207) 363-1000

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REQUEST FOR ACTION BY BOARD OF SELECTMEN

DATE SUBMITTED: June 4, 2015

ACTION

DATE ACTION REQUESTED: June 8, 2015

DISCUSSION ONLY

SUBJECT: Preference Votes – Special Budget Referendum

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD: The Board needs to take preference votes for the upcoming Special Budget Referendum.

RECOMMENDATION: n.a.

PROPOSED MOTION: n.a.

PREPARED BY:

REVIEWED BY:

NOTICE OF INTENT
TO PROCESS ABSENTEE BALLOTS

Title 21-A, Section 759

I certify that pursuant to State of Maine, Title 21-A, Section 759, absentee ballots will be processed commencing at **8:00 A.M.** at the Special General Referendum to be held at the York High School Robert E. Butler Gymnasium on:

DATE: JULY 11, 2015

Dated at York this ____ day of _____, Two Thousand Fifteen:

Robert E. Palmer, Jr., Chairman

Jonathan O. Speers, Vice Chairman

Torbert Macdonald

Dawn Sevigny Watson

Todd Frederick

BOARD OF SELECTMEN



REQUEST FOR ACTION BY BOARD OF SELECTMEN

DATE SUBMITTED: June 4, 2015	<input checked="" type="checkbox"/> ACTION
DATE ACTION REQUESTED: June 8, 2015	<input type="checkbox"/> DISCUSSION ONLY
SUBJECT: Board of Appeals Appointment	

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD: Mr. Mottola was interviewed on June 1, 2015 by the Board of Selectmen regarding his Application for Membership to the Board of Appeals. The Board of Appeals is comprised of 5 Regular Members and 3 Alternate Members; there is currently 1 Regular Member vacancy reserved for a Beach representative.

The Board of Appeals as it currently stands:

Robert Lascelles – Expires 6/30/2017
Michael Swant – Expires 6/30/2015
Joseph Carr – Expires 6/30/2016
Leon Moulton – Expires 6/30/2016
Victor Manougian (Alternate) – Expires 6/30/2015
John Kraus (Alternate) – Expires 6/30/2016
Britton Garon (Alternate) – Expires 6/30/2017

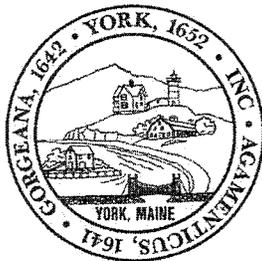
RECOMMENDATION: Appoint Mr. Mottola as a Regular Member (Beach Representative) to the Board of Appeals.

PROPOSED MOTION: I move to appoint Ted Mottola as a Regular Member (Beach Representative) to the Board of Appeals, with a term expiring June 30, 2018.

PREPARED BY: _____

REVIEWED BY: _____

Melissa M. Avery, Assistant to the Town Manager



REQUEST FOR ACTION BY BOARD OF SELECTMEN

DATE SUBMITTED: June 4, 2015

ACTION

DATE ACTION REQUESTED: June 8, 2015

DISCUSSION ONLY

SUBJECT: Planning Board Appointment

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD: It is the request of the Planning Board Chairman (see attached) that current Alternate Member Amy Phalon be appointed as a Regular Member to fill the Regular Member vacancy left by Mr. Frederick being elected to the Board of Selectmen. As Mr. Frederick's term was up 6/30/2015, it would be appropriate to appoint Amy for a full term. Planning Board is comprised of 7 Regular Members and 2 Alternate Members; there is currently 1 Regular Member vacancy.

The Planning Board as it currently stands:

Al Cotton – 6/30/2016

Lewis Stowe – 6/30/2016

Peter Smith – 6/30/2017

Gordon Eldridge (Beach Representative) – 6/30/2015

Wayne Boardman (Alternate) – 6/30/2018

Amy Phalon (Alternate) – 6/30/2017

RECOMMENDATION: Appoint Ms. Phalon as a Regular Member to the Planning Board.

PROPOSED MOTION: I move to appoint Amy Phalon as a Regular Member to the Planning Board, with a term expiring June 30, 2018.

PREPARED BY: _____

REVIEWED BY: _____

Melissa M. Avery, Assistant to the Town Manager

Stephen H. Burns

From: alcotton@aol.com
Sent: Tuesday, May 26, 2015 3:12 PM
To: Stephen H. Burns
Subject: MEmbers of Planning Board

Steve, Would you please ask the Board of Selectmen to consider appointing Amy Phalon as a member of the Planning Board, to replace Todd Frederick. She currently is an Alternate Member of the Planning Board.

Also, would you please ask the Board of Selectmen to begin the process to replace the open position that we now have on the Planning Board.

Thanks very much.

Al Cotton
Chair, York Planning Board.



REQUEST FOR ACTION BY BOARD OF SELECTMEN

DATE SUBMITTED: June 4, 2015	<input checked="" type="checkbox"/> ACTION <input type="checkbox"/> DISCUSSION ONLY
DATE ACTION REQUESTED: June 8, 2015	
SUBJECT: Conservation Commission Appointment	

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD: Ms. Gardner and Mr. Morgillo were interviewed on June 1, 2015 by the Board of Selectmen regarding their Applications for Membership to the Conservation Commission. The Conservation Commission has membership for 5 Regular Members and 2 Alternate Members; There are 2 positions vacant for Regular Members and also 2 positions vacant for Alternate Members.

The Conservation Commission as it currently stands:
Robert Tilley – Expires 6/30/2015
Jeff Normandin – Expires 6/30/2015
Pricilla Cookson – Expires 6/30/2016

RECOMMENDATION: Appoint Ms. Gardner and Mr. Morgillo as Regular Members to the Conservation Commission.

PROPOSED MOTION: I move to appoint Kelli Gardner and Michael Morgillo as Regular Members to the Conservation Commission, with terms expiring June 30, 2017.

PREPARED BY: _____

Melissa M. Avery, Assistant to the Town Manager

REVIEWED BY: _____



REQUEST FOR ACTION BY BOARD OF SELECTMEN

DATE SUBMITTED: June 4, 2015

ACTION

DATE ACTION REQUESTED: June 8, 2015

DISCUSSION ONLY

SUBJECT: Long Sands Bathhouse Building Committee Appointment

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD: Ms. Hayes was interviewed on June 1, 2015 by the Board of Selectmen regarding her Application for Membership to the Municipal Building Committee for the Long Sands Bathhouse. The Lang Sands Bathhouse Building Committee is comprised of 7 Regular Members; 5 of which shall be members at-large, 1 member from the Budget Committee and 1 ex-officio non-voting member from the Board of Selectmen. There is currently 1 position vacant for a Regular "at-large" Member.

The Long Sands Bathhouse Building Committee as it currently stands:

Jim Bartlett – No Expiration

Tim Ward – No Expiration (Parks and Recreation Board)

Nelson Giordano – No Expiration (Budget Committee)

Stu Dawson – No Expiration

Joseph Lipton – No Expiration

Jim Smith – No Expiration

RECOMMENDATION: Appoint Ms. Hayes as a Regular Member to the Municipal Building Committee for the Long Sands Bathhouse Committee.

PROPOSED MOTION: I move to appoint Heidi Hayes as a Regular Member to the Municipal Building Committee for the Long Sands Bathhouse Committee.

PREPARED BY: _____

REVIEWED BY:  _____

Melissa M. Avery, Assistant to the Town Manager



REQUEST FOR ACTION BY BOARD OF SELECTMEN

DATE SUBMITTED: May 4, 2015

ACTION

DATE ACTION REQUESTED: June 8, 2015

DISCUSSION ONLY

SUBJECT: Establishment of a Town Bicycle and Pedestrian Committee

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD:

At the Selectmen's meeting of December 8, 2014, the Board was provided with a summary of activities that have been undertaken to support cyclist and pedestrian safety in York.

The value of a walkable and bikeable community for health, environmental benefit, added recreational opportunities, and alternative transportation cannot be underestimated. The Town of York recognizes the many economic, social, health and recreational benefits that will result in creating safe spaces to walk and bicycle, contributing towards networks that link our homes, downtowns, workplaces, parks, and beaches.

The Board was presented with a draft charter for discussion to establish a standing Committee to build on these efforts and to develop a Master Plan to guide further improvements in safety and accessibility for cyclists and pedestrians. The Charter is consistent with the Comprehensive Plan section 2.4.6. The Charter tasks the Committee to reach out to stakeholders – cyclists, walkers, students, business groups, Town Staff, Land Trusts and others to insure maximum community input to the Master Plan.

The Plan will include the following:

1. An inventory of existing conditions.
2. Key current or potential routes, on-street and off-street possibilities, and critical areas for safety improvements.
3. Analyses of potential costs as well as funding sources for improvements.
4. Prioritized recommendations and timelines for implementing recommendations.
5. Illustrative maps to document existing conditions and recommended improvements.
6. Recommendations to the Selectmen, Planning Board, or other Town entities to establish or amend plans, policies or procedures to improve safety and accessibility for walkers and cyclists.

Once the Master Plan is approved by the Board of Selectmen, the Committee will work with Town Staff to implement the Plan and assure it is updated as needed.

RECOMMENDATION:

Authorize the establishment of a Town of York Bicycle and Pedestrian Committee as called for in the Comprehensive Plan Section 2.4.6. The initial focus of the Committee will be to establish a Master Plan to support safe and accessible bicycling and walking in the Town.

PROPOSED MOTION:

1. I move to establish a Town of York Bicycle and Pedestrian Committee as called for in the Comprehensive Plan Section 2.4.6. The initial focus of the Committee will be to establish a Master Plan to support safe and accessible bicycling and walking in the Town as described in the "Board of Selectmen Standing Committee Charter for Town of York Bicycle and Pedestrian Committee" presented at this meeting.
2. I move to direct the Town Manager to initiate actions necessary to solicit volunteers and arrange for interviews of applicants by the Board.

FISCAL IMPACT: None.

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

PREPARED BY:

Dylan Smith

REVIEWED BY:



York Board of Selectmen Standing Committee Charter for Town of York Bicycle and Pedestrian Committee

Background: This Charter establishes the Town of York Bicycle and Pedestrian Committee as called for by Section 2.4.6 of the Town of York Comprehensive Plan. The value of a walkable and bikeable community for health, environmental benefit, added recreational opportunities, and alternative transportation cannot be underestimated. The Town of York recognizes the many economic, social, health and recreational benefits that will result in creating safe spaces to walk and bicycle, contributing towards networks that link our homes, downtowns, workplaces, parks, and beaches.

Bike/Ped Committee Mission: Develop a Master Plan for the Town of York to achieve the benefits of safe and accessible bicycling and walking in the Town. The Committee will reach out to stakeholders – cyclists, walkers, and students, business groups, Town Staff, Land Trusts and others to ensure maximum community input to the Master Plan.

The Plan will include the following:

1. An inventory of existing conditions.
2. Key current or potential routes, on-street and off-street possibilities and critical areas for safety improvements.
3. Analyses of potential costs as well as funding sources for improvements.
4. Prioritized recommendations and timelines for implementing recommendations.
5. Illustrative maps to document existing conditions and recommended improvements.
6. Recommendations to the Selectmen, Planning Board, or other Town entities to establish or amend plans, policies or procedures to improve safety and accessibility for walkers and cyclists.

Once the Master Plan is approved by the Board of Selectmen, the Committee will work with Town Staff to implement the Plan and assure it is updated as needed.

Membership: The committee shall be comprised of five at-large voting members appointed by the Board of Selectmen. Appointments shall be for three year terms. Initial appointments shall have staggered terms such that not more than two appointments expire in any given year. The Board of Selectmen and the Planning Board may each designate one of their members to be non-voting ex-officio members of the Committee. For purposes of voting, a quorum shall consist of three members voting and present. Decisions shall be by majority vote.

Support and Liaison: The Town Planner will be the primary point of contact with the Town Staff and the Planning Board. Due to the Committee's mission, interfaces will occur with other Town Offices and Departments, especially the Public Works Department, Police Department, the School Department, and Parks and Recreation (including the Senior Center).

The Committee is encouraged to work with bike and pedestrian groups throughout the region to identify and incorporate available lessons learned and best practices into their efforts.

Meetings and Minutes: All meetings shall be public meetings. A notice of each meeting shall be posted publicly in advance of each meeting. Meetings will be conducted in accordance with Roberts Rules of Order. Minutes will be taken at each meeting and provided to the Town Clerk for archiving when finalized.

Modification of this Charter: Any time after its formation, the Committee may propose charter modifications believed necessary to enhance their ability to achieve the mission. The Board of Selectmen may accept, modify, or reject proposed changes.



REQUEST FOR ACTION BY BOARD OF SELECTMEN

DATE SUBMITTED: June 4, 2015

ACTION

DATE ACTION REQUESTED: June 8, 2015

DISCUSSION ONLY

SUBJECT: Request of York Housing for release of land behind Long Sands Plaza

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD: Patricia Martine of York Housing approached me last fall with a request for the Town to provide a quit claim deed to release any possible interest the Town may retain in a parcel owned by York Housing. The parcel is part of their holdings at 117 Long Sands Road (map 44/lot 50). Attached is a letter from their surveyor, Thomas McCullom, which describes the issue. Briefly, there was a transfer of a portion of this lot from the Town in 1962 ^{which} contained a boundary description that doesn't quite jive with the evidence on the ground. It is the surveyor's opinion that the Town intended to convey the entire parcel, but wrote the deed incorrectly. It's all in the letter of Mr. McCullom, along with supporting documents and a proposed quit claim deed provided by York Housing.

I believe it would be appropriate to honor the request of York Housing and simply release any interest the Town may have in that land. This will clear the way for them to utilize the land in a manner consistent with their public charge.

The alternative is to do nothing, thereby retaining any Town interest in the portion of land in question. There is nothing the Town could do with that land so there appears to be no upside to this option.

RECOMMENDATION: I recommend the Board direct me to prepare this matter for a public vote at the November General Referendum.

PROPOSED MOTION: I move to direct the Town Manager to prepare a ballot question for the November General Referendum to ask the voters if they will release any remaining rights in the parcel in question by quit claim to York Housing.

PREPARED BY: _____

REVIEWED BY: _____



**CIVIL
CONSULTANTS**

Engineers

Planners

Surveyors

P.O. Box 100

293 Main Street

South Berwick

Maine

03908

207-384-2550

April 6, 2012

Patricia Martine
York Housing
4 Pine Grove Lane
York, Maine 03909

Re: Abbott parcel, Edison Drive, York, ME

Dear Ms. Martine,

This past January, Chris Mende of this office contacted you regarding communications you had with him about identifying and marking the corners for a parcel of land located southerly of the small mall located on Long Sands Road in York. At one time the subject parcel was owned by Donald W. Abbott and Raymond E. Abbott, whose heirs conveyed it to York Senior Housing, Inc. in 2010, by deed recorded in the York County Registry of Deeds (YCRD) in volume 15921, page 277 (EXHIBIT 6).

We have completed our survey and marked the corners of the property which were previously unmarked. I have enclosed a copy of the plan we prepared based on our survey. The plan summarizes our findings, but I believe that additional commentary is needed. This letter provides that additional information.

As a prelude to performing a boundary survey, we undertake research at the Registry of Deeds for records relating to the locus and abutting parcels. This research serves as the underpinning for our understanding of the legal boundaries of a given parcel. It is not uncommon that deed descriptions for parcels sometimes contain vague or conflicting calls. We found that to be the case with the subject property. Several issues rooted in these vagaries are discussed herein.

On the enclosed copy of a portion of the Town of York Geographic Information System map (EXHIBIT 1), the parcel we surveyed (the Abbott lot) is a portion of Lot 50. Lot 50 is comprised of numerous individual parcels acquired from a number of parties. Several of these parcels are of interest in the present discussion. We draw your attention to the parcel marked F/ ARMSTRONG – N/ YHA” and the parcel cross-hatched in red, located in the center and lower left corner of EXHIBIT 1. These parcels, along with other lands outside the area of concern, were conveyed from Charles Emerson to the Town of York by deed recorded at YCRD volume 159, page 169 in 1837 (EXHIBIT 2), as the third parcel described therein (accented in yellow) – “...mowing, pasture and tillage land, containing about 52 acres....”

Though the description for parcel three is somewhat vague – there are no calls for either directions or distances – the parcel is uniquely defined by reference to owners of abutting lands. In fixing the location of this parcel, the key is the call for two of the abutting land owners – David Wilcox and Eastman Hutchins.

In 1827, Eastman Hutchins conveyed a 9-acre parcel to David Wilcox (see copy of YCRD volume 125, page 186 – EXHIBIT 3). Wilcox and his heirs owned this land until 1869, when it was conveyed back to Eastman Hutchins, boundaries unchanged. Eastman died with this parcel in his ownership. On EXHIBIT 1, the Wilcox tract is comprised of Lot 41 and the locus (Abbott) parcel. After a series of transactions, none of which altered the boundaries of the Wilcox lot, the northerly boundary of the locus parcel (common to Lot 41) was created by deed dated 1950, recorded at volume 1157, page 197 (EXHIBIT 7). Again following a series of transactions which resulted in no boundary changes, the Abbott brothers acquired the locus parcel in 1959.

The probate records for Eastman Hutchins, circa 1888, describe his homestead farm as being located on the highway from York Village to Long Sands and bounded by the lands of David M. Webber, Town of York, land in the possession of John Banks and the land of York Harbor and Beach Railway. Based on other records we examined relating to parcels in the neighborhood, we place his farm in the vicinity of Lots 41 and 44 thru 48 as shown on EXHIBIT 1, reference also to EXHIBIT 8 for the approximate location of Hutchins in 1872. Our analysis indicates that in 1837, the Town of York owned the red hatched area and the parcel marked F/ ARMSTRONG - N/YHA. The remaining portion of the original 52-acre parcel described in EXHIBIT 2 is located southerly of the locus parcel and southeasterly of the parcel marked F/ ARMSTRONG - N/YHA.

In 1887 the Town conveyed a portion of the Emerson parcel to the York Harbor and Beach Railway (now Edison Drive), and subsequently (1962) conveyed a portion of the Emerson parcel to William S. and Janice B. Armstrong. We found no other deeds from the Town that bear on the present survey. The Town's deed to Armstrong, recorded at YCRD volume 1490, page 314, EXHIBIT 4 herein, contains the following description:

“Beginning at a point in the northwesterly sideline of said railroad right-of-way at the southerly corner of the lot or parcel herein conveyed at land of Parsons Lumber Company, Inc. (Lot 63D), at an iron pin driven into the ground at or near a birch tree and running thence by land of said Parsons Lumber Company, Inc. (Lots 63D & 63). North 51° West three hundred seventy-five (375) feet, more or less, to an oak tree at a stone wall and land of Edward A. Bragdon (Portion of Lot 50), running thence by and along said stone wall and said Bragdon's land North 51° East three hundred three (303) feet, more or less, to a pine tree, being the second pine tree in a line of pine trees, to an iron pin driven into the ground; running thence northwesterly by said Bragdon's land ten (10) feet, more or less, to an iron pin driven into the ground; running thence by said Bragdon's land North 51° East, partly by the remains of an old stone wall three hundred seventy (370) feet, more or less, to a corner in said wall (at the southerly corner of Lot 46) at land of one Hutchins and land of the Abbott Brothers; running thence South 53° East by and along said land of Abbott Brothers four hundred fifty (450) feet, more or less, to an iron pin set in the ground at the northwesterly sideline of the aforesaid railroad right-of-way; running thence by and along said railroad right-of-way in a general southwesterly direction six hundred seventy-four (674) feet, more or less, to the point of beginning.”

Lot numbers in bold text are with reference to EXHIBIT 1.

From the point of beginning the calls for direction and distance are clear. Likewise, the calls for owners of abutting lands are clear, until the call for "land of the Abbott Brothers" is reached. Based on our research and placement of the tracts, the Abbott Brothers never owned land in the location indicated by the bearings and distances (POINT A on EXHIBIT 1). In fact, one would need to add several courses and directions to the description so as to arrive at the Abbott Brothers property (POINT B on EXHIBIT 1). This would entail traversing additional boundaries of the Town of York lands common to land of owners other than Abbotts, or crossing and severing Town of York land.

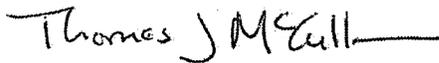
The intent of the deeds seems to be that the easterly boundary of the land conveyed is at Abbott land, and there should be no remaining land between that which is being conveyed and the land of Abbott. It would appear the draftsman of the deed understood Abbott to be the owner of the red-hatched parcel shown on EXHIBIT 1. As stated, we have found no evidence that this was the case. The red-hatched parcel was owned by the Town of York. At the date of this deed, Lot 46 was owned by Jackson and Ruth Elwell (EXHIBIT 9).

Since the Town's deed makes no reference to Elwell as an abutter, one is faced with a dilemma in determining the intent of the deed. The geometry of the description, ignoring calls for abutting land owners, runs from POINT A to POINT C. In contradiction, the calls for abutting lands place the boundary as running from POINT B to POINT C. It is well established in Maine case law that calls in deeds for monuments (abutting lands are record monuments) control over courses and distances, when a conflict between the two is encountered. This rule would lead one to conclude that the intended boundary runs from POINT B to POINT C. The deed is silent and the intent is unclear as to how the boundary runs from POINT A to POINT B, as the deed suggests that these are one and the same point. Does it run through POINT D?

It appears to us that neither the deed from Janice Goodwin to the York Housing Authority (YCRD volume 11300, page 292 – EXHIBIT 7), nor the deed from Abbott heirs to the York Housing Authority (YCRD 15921, page 277 – EXHIBIT 6) definitively included the red-hatched parcel (approximately 2.8 acres). A quit claim deed from the Town of York may be the expedient solution to the situation. We recommend that you contact your attorney and review this matter with her. She can advise you as to the best course of action to rectify this problem.

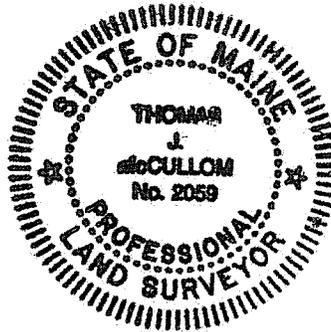
Please contact us with any comments or question you may have.

Sincerely,
CIVIL CONSULTANTS



Thomas J. McCullom, PLS

J:\aaa\2012\1211600\surveyreview.doc



Know all Men by these Presents, that Eastman Hutchins of York in the county of York, husbandman, in consideration of the sum of one hundred and eighty one dollars, paid by David Wilcox of York in the County of York, acquire, the receipt whereof I do hereby acknowledge, do hereby give and grant; bargain, sell and convey unto the said David Wilcox, his heirs and assigns, forever, a certain tract of tillage and mowing land situated in said York, of Yorks, and on the southeasterly side of the first road leading from York Court House to Jernebunk, containing nine acres and ten rods, bounded as follows: beginning at the northerly corner of said field as it now remains in fence, by lands which formerly belonged to Bartholomew Whittum, deceased, and running south ten degrees east forty one rods and two tenths by Samuel Young, junr. land as the fence stands, thence south seven and an half degrees east thirty rods

412 7000
(679.8)

30 1/2 R (503.25)

rods and an half by Abigail Emerson's land as the stone wall now stands, thence south eighty one degrees east nineteen rods and an half by said Emerson's land as the wall stands, thence north three degrees east five rods by said Emerson's and John Perkins' land as the fence now stands, thence north ten degrees west twenty five rods by said Perkins' land, thence north fifty five degrees west sixteen rods by Doct. Josiah Gil. Eastman, deceased and said Whittum's land as the fence stands to the place to which said Wilcox began at. Also a strip of land of two rods in width adjoining said Whittum's land on the northeast and Samuel Young's land on the southwest, about nine rods in width to the road, from the first mentioned corner.

N^o 186
Book 125

19 1/2 R
40 R (600)
16 R (204)

412.5
25 R

To have and to hold the aforesaid and bargained premises, with all the privileges and appurtenances thereof, to the said David Wilcox, his heirs and assigns, to their use and behoof forever. And I do covenant with the said David Wilcox, his heirs and assigns, that I am lawfully seized in fee of the premises; that they are free of all incumbrances; that I have good right to sell and convey the same to the said David Wilcox, to hold as aforesaid. And that I, and my heirs, shall and will warrant and defend the same to the said David Wilcox, his heirs and assigns forever, against the lawful claims and demands of all persons.

SEE SKETCH

EXHIBIT 3

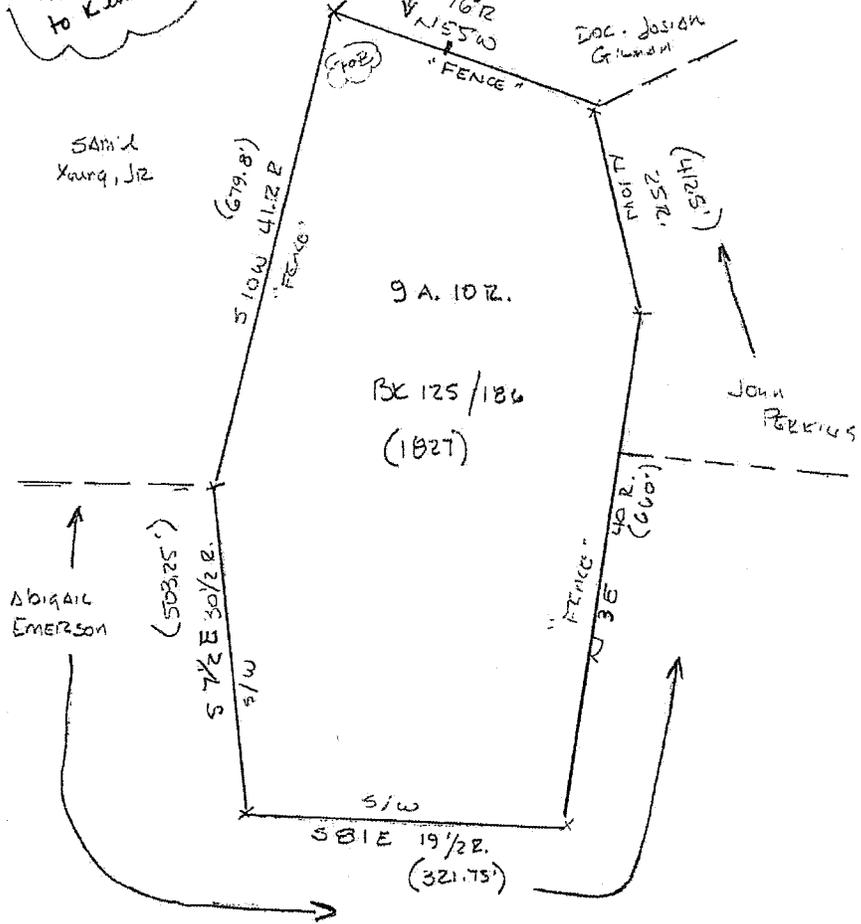
In witness whereof, I the said Eastman Hutchins have hereunto set my hand and seal, this second day of May, in the year of our Lord one thousand eight hundred and twenty seven.

Signed, sealed and delivered in presence of
Alex. M. Intire, James Wilcox, Eastman Hutchins (seal)

York, ss. May 2, 1827. Personally appeared Eastman Hutchins and acknowledged the above instrument to be his free act and deed.

Before me, Alex. M. Intire, Justice of the Peace.
Recorded according to the original, received May 28, 1827.
Attest, Jeremiah G. Goddard, Register

on the SE 1/4 of
the Post Road
from York Court Hse
to Kennelbunk



Know Men by these Presents That

The Inhabitants of the Town of York, Maine, a body corporate, located at York, in the County of York, and said State of Maine,

I.R.S.
Fifty-
Five
Cents

in consideration of One Hundred (100) Dollars paid by William S. Armstrong and Janice B. Armstrong, husband and wife, of said York, as joint tenants and not as tenants in common,

the receipt whereof it does ~~do~~ hereby acknowledge, do hereby remise, release, bargain, sell and convey and forever quit-claim unto the said William S. Armstrong and Janice B. Armstrong, as joint tenants and not as tenants in common, their assigns and the heirs of such assigns, and the heirs and assigns of the survivor of said Grantees, to them and their use and behoof forever, all right, title and interest in and to a certain lot or parcel of land situated in said York and lying on the Northwesterly side of the former location of the right-of-way of the railroad known as the York Harbor and Beach Railroad, bounded and described as follows:

Beginning at a point in the Northwesterly sideline of said railroad right-of-way at the Southerly corner of the lot or parcel herein conveyed at land of Parsons Lumber Company, Inc., at an iron pin driven into the ground at or near a birch tree and running thence by land of said Parsons Lumber Company, Inc., North 51° West three hundred seventy-five (375) feet, more or less, to an oak tree at a stone wall and land of Edward A. Bragdon; running thence by and along said stone wall and said Bragdon's land North 51° East three hundred three (303) feet, more or less, to a pine tree, being the second pine tree in a line of pine trees, to an iron pin driven in the ground; running thence Northwesterly by said Bragdon's land ten (10) feet, more or less, to an iron pin driven into the ground; running thence by said Bragdon's land North 51° East, partly by the remains of an old stone wall three hundred seventy (370) feet, more or less, to a corner in said wall at land of one Hutchins and land of the Abbott Brothers; running thence South 53° East by and along said land of Abbott Brothers four hundred fifty (450) feet, more or less, to an iron pin set in the ground at the Northwesterly sideline of the aforesaid railroad right-of-way; running thence by and along said railroad right-of-way in a general Southwesterly direction six hundred seventy-four (674) feet, more or less, to the point of beginning.

This conveyance is made pursuant to the authority given the Selectmen of the Town of York at a special town meeting duly called and held in said York on July 14, 1962. The title of the Town of York is derived by virtue of the deed of Charles Emerson of said Town of York of the original town farm. The above-described and conveyed premises being a small portion of said town farm.

The courses given in the above-described conveyance were made by magnetic needle in February, 1962, by Haven H. Winn.

Reserving and excepting from this conveyance, however, any easements or rights-of-way in favor of the Central Maine Power Company as they may of record appear.

~~them~~ ~~To have and to hold~~ the same, together with all the privileges and appurtenances thereunto belonging to the said William S. Armstrong and Janice B. Armstrong as joint tenants and not as tenants in common, their assigns and the heirs of such assigns, and the heirs and assigns of the survivor of said Grantees, to them and their use ~~heirs and assigns forever~~ and behoof forever. ~~And it does so covenant with the said grantees, their~~ heirs and assigns, that it will warrant and forever defend the premises to them the said grantees, their heirs and assigns forever, against the lawful claims and demands of all persons claiming by, through or under ~~me~~ it.

In Witness Whereof the said Inhabitants of the Town of York, Maine has caused this instrument to be sealed with its corporate seal and signed in its corporate name by James H. MacIntire, Edward A. Bragdon, Jr., and Robert W. Ellis, its selectmen thereunto duly authorized,

have hereunto set hand and seal this 6th day of October in the year of our Lord one thousand nine hundred and sixty-two.

Signed, Sealed and Delivered in presence of

N. A. Talpey to all

INHABITANTS OF THE TOWN OF YORK
(Corporate Seal)

By: James H. MacIntire
Robert W. Ellis
Edward A. Bragdon, Jr.

State of Maine, YORK, ss. October 6, 1962.
the above named James H. MacIntire, Edward A. Bragdon, Jr., and Robert W. Ellis
and acknowledged the above instrument to be their free act and deed. in their said capacity, and the free act and deed of said body corporate.
BEFORE ME, N. A. Talpey Justice of the Peace.

Recorded according to the original received. October 22, 1962 at 8h. 35m. A.M.

1490/314

EXHIBIT 4

QUITCLAIM DEED

JANICE GOODWIN of York, York County, Maine, for consideration paid, grants to YORK SENIOR HOUSING, INC., of 155 York Street, York, County of York, State of Maine, with QUITCLAIM COVENANTS, the land in York, County of York and State of Maine, described as follows:

A certain lot or parcel of land situated in said York and lying on the Northwesterly side of the former location of the right-of-way of the railroad known as the York Harbor and Beach Railroad, bounded and described as follows:

Beginning at a point in the Northwesterly sideline of said railroad right-of-way at the Southerly corner of the lot or parcel herein conveyed at land of Parsons Lumber Company, Inc., at an iron pin driven into the ground at or near a birch tree and running thence by land of said Parsons Lumber Company, Inc., North 51° West three hundred seventy-five (375) feet, more or less, to an oak tree at a stone wall and land of Edward A. Bragdon; running thence by and along said stone wall and said Bragdon's land North 51° East three hundred three (303) feet, more or less, to a pine tree, being the second pine tree in a line of pine trees, to an iron pin driven in the ground; running thence Northwesterly by said Bragdon's land ten (10) feet, more or less, to an iron pin driven into the ground; running thence by said Bragdon's land North 51° East, partly by the remains of an old stone wall three hundred seventy (370) feet, more or less, to a corner in said wall at land of one Hutchens and land of the Abbott Brothers; running thence South 53° East by and along said land of Abbott Brothers four hundred fifty (450) feet, more or less, to an iron pin set in the ground at the Northwesterly sideline of the aforesaid railroad right-of-way; running thence by and along said railroad right-of-way in a general Southwesterly direction six hundred seventy-four (674) feet, more or less, to the point of beginning.

The courses given in the above-described conveyance were made by magnetic needle in February, 1962, by Haven H. Winn.

Reserving and excepting from this conveyance, however, any easements or rights-of-way in favor of the Central Maine Power Company as they may of record appear.

Being the same premises conveyed to William S. Armstrong and Janice B. Armstrong as joint tenants by the inhabitants of the Town of York, Maine, by quitclaim deed dated October 6, 1962, recorded in the York County Registry of Deeds in Book 1490, Page 314; the said William S. Armstrong being deceased and Janice B. Armstrong Goodwin being the surviving joint tenant.

WITNESS my hand this 9 day of January, 2002.

Debra J. White 1-9-02
Witness

Janice Goodwin
Janice Goodwin

ERWIN, OTY, CLARK & CAMPBELL ATTORNEYS - AT - LAW
24 WOODBRIDGE ROAD - P.O. BOX 56 - YORK, MAINE 03901

MAINE R.E. TRANSFER TAX PAID

EXHIBIT 5

BK 11300PG293

STATE OF MAINE
York, SS.

January 9, 2002

Then personally appeared the above-named JANICE GOODWIN and acknowledged the foregoing instrument to be her free act and deed.

Before me,

James S. Erwin

Attorney at Law/Notary Public



James S. Erwin, Notary Public
State of Maine
My Commission Expires 4/13/2006

RECEIVED YORK S.S.

2002 JAN 17 AM 11:17

ERWIN, OTT, CLARK & CAMPBELL ATTORNEYS-AT-LAW
18A WOODBRIDGE ROAD - P.O. BOX 36 - YORK, MAINE 04390

ATTEST: *Jan M. Mease*
REGISTER OF DEEDS

*876
2
AP*

**QUITCLAIM DEED
WITH COVENANT**

KNOW ALL PERSONS BY THESE PRESENTS, that we, **CLAYTON E. ABBOTT** and **LAURETTA W. ABBOTT**, both of York, County of York, State of Maine, for consideration paid, grant to **YORK SENIOR HOUSING, INC.**, a Maine non-profit corporation with a principal place of business in York, County of York and State of Maine, whose mailing address is 4 Pine Grove Lane, York, Maine 03909, its successors and assigns forever, **WITH QUITCLAIM COVENANTS**, a certain lot or parcel of land, with any improvements thereon, situated in the Town of York, County of York and State of Maine, lying on the northwesterly side of a now discontinued right of way formerly of the York Harbor and Beach Railroad and being Edison Road, so-called, leading northeasterly from Woodbridge Road by and along land now or formerly of M. H. Parsons and Sons Lumber Co., bounded and described as follows:

Easterly by said Edison Road;
Southerly by land now or formerly of the Town of York;
Westerly by land now or formerly of Blance M. Hutchins; and
Northerly by land now or formerly of Ralph E. Adams.

Meaning and intending to convey and hereby conveying the same property conveyed in one-half interests to (1) Clayton E. Abbott by deed dated July 12, 2007 and recorded in the York County Registry of Deeds in Book 15210, Page 674; and (2) Laurretta W. Abbott by deed dated February 21, 1985 and recorded in the York County Registry of Deeds in Book 3468, Page 159.

IN WITNESS WHEREOF, the said **CLAYTON E. ABBOTT** and **LAURETTA W. ABBOTT** have hereunto set their hands and seals this 11th day of August, 2010.

Signed, Sealed and Delivered
in the Presence of:

Charles P. L...
WITNESS

Clayton E. Abbott
CLAYTON E. ABBOTT

Charles P. L...
WITNESS

Laurretta W. Abbott
LAURETTA W. ABBOTT

MAINE R.E. TRANSFER TAX PAID

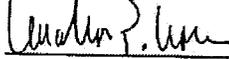
EXHIBIT 6

STATE OF MAINE
YORK, SS.

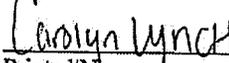
August 11, 2010

Then personally appeared the above named CLAYTON E. ABBOTT and LAURETTA W. ABBOTT and acknowledged the foregoing instrument to be their free act and deed.

Before me,



Notary Public/Attorney-at-Law



Printed Name

Exp Jan 7, 2011

SEAL

EXHIBIT A

A certain lot or parcel of land, with any improvements thereon, situated in the Town of York, County of York and State of Maine, lying on the northwesterly side of a now discontinued right of way formerly of the York Harbor and Beach Railroad and being Edison Road, so-called, leading northeasterly from Woodbridge Road by and along land now or formerly of M. H. Parsons and Sons Lumber Co., bounded and described as follows:

Easterly by said Edison Road and land now or formerly of York Senior Housing, Inc.;
Southerly by land now or formerly of the Town of York;
Westerly by land now or formerly of Blance M. Hutchins; and
Northerly by land now or formerly of Ralph E. Adams.

Meaning and intending to convey and hereby conveying the same property conveyed in one-half interests to (1) Clayton E. Abbott by deed dated July 12, 2007 and recorded in the York County Registry of Deeds in Book 15210, Page 674; and (2) Laretta W. Abbott by deed dated February 21, 1985 and recorded in the York County Registry of Deeds in Book 3468, Page 159.

SPG → York Housing Authority
4 Pine Grove Lane
York, Maine 03909

End of Document

Know all Men by these Presents, That

197

I, Blanche M. Hutchins of York, in the County of York and State of Maine,

in consideration of one dollar and other valuable considerations, ^{paid by}
Kenneth H. Blaisdell of York, in the County of York and State of Maine,
the receipt whereof I do hereby acknowledge, do hereby give, grant, bargain, sell and convey unto the said

Book 1167
I.R.S.
Fifty
Five
Cents

Kenneth H. Blaisdell, his heirs and assigns forever, a certain lot or parcel of land, situated in the Town of York, in the County of York and State of Maine, and bounded and described as follows, to wit:

Beginning at the southeasterly corner of the lot or parcel of land hereby conveyed, at a point in the northerly side line of the former location of the discontinued York Harbor and Beach Railroad, said point of beginning being also at the southerly end of a stone wall, and at the southeasterly corner of land of Ralph E. Adams, formerly of John Banks; thence running westerly, by said Northerly side line of said former location of said discontinued Railroad, three hundred sixty (360) feet to the southerly end of another stone wall at land of the Town of York; thence running northerly, by said last mentioned stone wall and land, three hundred eighty-one (381) feet to a point at the junction of two stone walls; thence running easterly, by other land of the present grantor, and most of the way by a stone wall, three hundred seventy (370) feet to the junction of two stone walls at land of said Adams; thence running southerly, by a stone wall and said land of Adams, three hundred thirty-four (334) feet to the point of beginning.

The premises hereinabove described and conveyed being a portion only of the homestead of the late Eastman Hutchins.

Us ~~have~~ and in ~~which~~, the aforegranted and bargained premises with all the privileges and appurtenances thereof to the said Kenneth H. Blaisdell, his

heirs and assigns, to his and their use and behoof forever. And I do covenant with the said Grantee, his heirs and assigns, that I am lawfully seized in fee of the premises, that they are free of all incumbrances;

that I have good right to sell and convey the same to the said Grantee to hold as aforesaid; and that I and my heirs, shall and will warrant and defend the same to the said Grantee, his heirs and assigns forever, against the lawful claims and demands of all persons.

In Witness Whereof, I, the said Blanche M. Hutchins, widow,

my hand and seal this fourteenth day of April have hereto set
one thousand nine hundred and fifty. in the year of our Lord

Signed, Sealed and Delivered
in presence of

Ruth H. Elwell

Blanche M. Hutchins (seal)

State of ~~Maine~~. County of York, ss. York, Maine, April 16, 1950. Personally appeared
the above named Blanche M. Hutchins,
and acknowledged the above instrument to be her free act and deed.

Before me, Arthur E. Bragdon Notary Public (L.S.)

APR 16, 1950

EXHIBIT 7

1157/197

granted premises, have hereunto set their hands and seals this 27th day of

January, 1959.

Signed, sealed and delivered
in the presence of:

Ward T. Hanscom

Frank H. Howes

(seal)

to both

Edna R. Howes

(seal)

STATE OF MAINE

York County - Sanford January 27, 1959 Personally appeared the above named
FRANK H. HOWES and EDNA R. HOWES, and acknowledged the foregoing instrument to
be their free act and deed, before me

Ward T. Hanscom Notary Public (L.S.)
My commission expires April 21, 1962

Recorded according to the original received January 30, 1959 at 4h. 20m. P.M.

AH

Know all Men by these Presents, That I, Mildred F. Babbs of Sanford, in
the County of York and State of Maine, in consideration of one dollar and other
valuable considerations, being in all less than one hundred dollars, paid by
Ruth B. Elwell and Jackson J. Elwell, both of Dover in the County of Strafford
and State of New Hampshire the receipt whereof I do hereby acknowledge, do here-
by remise, release, bargain, sell and convey and forever quit-claim unto the
said Ruth B. Elwell and Jackson J. Elwell as joint tenants, and not as tenants
in common, to them and their heirs and assigns, and the survivor of them, and
the heirs and assigns of the survivor of them forever, A certain lot or parcel
of land situated in York in the County of York and State of Maine, with the
buildings thereon, and bounded and described as follows: Beginning at a point
on the road running from York Village to York Beach at the Northwesterly corner
of the land hereby conveyed and at the Northeasterly corner of land of Roger K.
Lucas and running Southerly by said Lucas land to land formerly of W. M. Walker;
thence Easterly and Southerly on land formerly of said Walker to land of the
Town of York; thence Easterly and Southerly along last named land to a point in
the line of the abandoned York Harbor and Beach Railroad to land now or formerly
of John Banks; thence Northerly and Westerly by land of said Banks and land of
Mrs. Thomas Thumith to said road leading from York Village to York Beach and
thence Westerly by said road to place of beginning.

Excepting herefrom a certain lot or parcel of land conveyed by Blanche M.
Hutchins to Clarence B. Turner by deed executed and delivered in December, 1952.

Excepting herefrom a certain lot or parcel of land situated in said York
and bounded and described as follows, to wit: Beginning at the southeasterly
corner of the lot or parcel of land hereby conveyed, at a point in the northerly

SEE SKETCH
Pg ⑤ Lot 41
CHAIN

EXHIBIT 9

→ 1261
1261/ST

ABBOTT
PARCEL

1388/475

road, said point of beginning being also at the southerly end of a stone wall; and at the southeasterly corner of land of Ralph E. Adams, formerly of John Banks; thence running westerly by said Northerly side line of said former location of said discontinued Railroad, three hundred sixty (360) feet to the southerly end of another stone wall at land of the Town of York; thence running northerly, by said last mentioned stone wall and land, three hundred eighty-one (381) feet to a point at the junction of two stone walls; thence running easterly by other land formerly of Blanche M. Hutchins and most of the way by a stone wall, three hundred seventy (370) feet to the junction of two stone walls at land of said Adams; thence running Southerly by a stone wall and said land of Adams three hundred thirty-four (334) feet to the point of beginning. Being the same premises conveyed to Kenneth H. Blaisdell by warranty deed of Blanche M. Hutchins dated April 14, 1950 and recorded in the York County Registry of Deeds in Book 1157, Page 197.

Abbott
Parcel

Being the same premises conveyed to the grantor herein by warranty deed of Ruth B. Elwell of even date herewith and to be recorded in said Registry.

To have and to hold, the same, together with all the privileges and appurtenances thereunto belonging, to the said Ruth B. Elwell and Jackson J. Elwell as joint tenants, and not as tenants in common, to them and their heirs and assigns, and the survivor of them, and the heirs and assigns of the survivor of them, and their use and behoof forever.

And I do covenant with the said grantees, as aforesaid that I will warrant and forever defend the premises to the said grantees, their heirs and assigns and the survivor of them, and the heirs and assigns of the survivor of them forever, against the lawful claims and demands of all persons claiming by, through, or under me.

In Witness Whereof, I the said Mildred F. Babbs, being unmarried, have hereunto set my hand and seal this 30th day of January in the year of our Lord one thousand nine hundred and fifty-nine.

Signed, Sealed and Delivered
in presence of

Ward T. Hanscom

Mildred F. Babbs (seal)

State of Maine,
County of York, ss. January 30, 1959. Personally appeared the above named Mildred F. Babbs and acknowledged the above instrument to be her free act and deed. Before me, Ward T. Hanscom Justice of the Peace

Recorded according to the original received February 6, 1959 at 9h. 30m. A.M.

QUITCLAIM WITH COVENANT DEED

KNOW ALL BY THESE PRESENTS THAT, the **Town of York**, a municipal corporation existing under the laws of Maine and with offices located at 186 York Street, York, Maine 03909, for consideration paid, grants with quitclaim covenants to **York Senior Housing, Inc.**, a Maine non-profit corporation with a mailing address of 4 Pine Grove Lane, York, Maine 03909, that certain lot or parcel of land located in York, County of York and State of Maine and being more particularly described below:

See Exhibit A attached hereto and incorporated herein.

WITNESS my hand and seal this _____ day of _____, 2012.

Town of York

Witness

By: _____

Its _____, duly authorized

STATE OF MAINE
YORK, ss.

_____, 2012

Personally appeared the above-named _____ in his said capacity and acknowledged the foregoing instrument to be his free act and deed and the free act and deed of the Town of York.

Before me,

Notary Public/Maine Attorney at Law

Printed Name

EXHIBIT A

A certain tract or parcel of land located on the northerly side of Edison Lane in the Town of York, York County, Maine, containing 2.80 acres of land and being more particularly described as follows:

BEGINNING at an existing 5/8" diameter iron rod with an identification cap marked "CIVIL CONSULTS PLS 2059" at land conveyed to York Senior Housing by deed dated January 9, 2002 (Volume 11300, Page 292), reference a plan entitled "Division of Land of Property at Edison Drive, York, York County, Maine, Owner: York Senior Housing, Inc. dated: July 31, 2002 by: North Easterly Surveying, Inc., North Easterly Project #01607; THENCE N 66°14'46" W along said land of York Senior Housing, Inc. 489.71' to an existing drill hole with P.K. nail and brass identification marker set at the easterly corner of land now or formerly of York Senior Housing, Inc. as depicted on a plan entitled "Standard Boundary Survey Plan Showing Proposed Leasehold Parcel and Proposed Easements To Benefit and Encumber Land of Sarah R. Newick Located On Pine Grove Lane, York, York County, ME, Prepared For The York Housing Authority" dated: 12/13/2001 by Civil Consultants (Plan Book 267, Page 10), said corner also being the southerly corner of land conveyed to Village Management Corporation by deed dated September 8, 1994 (Volume 7190, Page 110), reference also a plan titled "Plan Of Land Long Sands Road, York, Maine for Milestone Associates"; dated: April 1981; by: Anderson Associates; Anderson Associates Plan No. 4-438.81;

Thence along the following courses by said land of Village Management Corporation:

N 36°16'30" E, along a stone wall, 170.31' to a point, formerly marked by a drill hole,

N 36°39'20" E, along a stone wall, 204.91' to an existing drill hole,

N 31°17'20" E, along a stone wall 123.69' to an existing drill hole at the easterly corner of the land of Village Management Corporation and land conveyed to Nathaniel G. III and Astrid Marshall by deed dated February 19, 1998 (Volume 8651, Page 335), reference a plan titled "Plan Of Land Ruth B. & Jackson J. Elwell, York, Maine"; dated October 1978; by: Moulton Engineering Co. (Plan Book 96, Page29);

THENCE along the following courses by said land of Marshall:

N 36°12'03" E along a stone wall 89.78' to an existing iron pipe;

S 1°58'03" E partially along a stone wall, 70.33' to an existing drill hole;

S 13°13'07" W along a stone wall 98.14' to an existing drill hole;

S 3°23'47" W along a stone wall 60.12' to an existing P.K. nail set in the root of a 30" white pine tree, located on the northerly side of said tree;

S 13°53'28" E along a stone wall to an existing drill hole marked with a P.K. nail and brass identification marker at the corner of said wall and at the northwesterly corner of the land of York Senior Housing Inc. (Volume 15921, Page 277);

THENCE S 15°30'09" E along said land of York Senior Housing, Inc., 378.23' to the POINT OF BEGINNING.

Being a portion of the land conveyed to the Town of York by deed dated August 8, 1837 and recorded at the York County Registry of Deeds in Volume 159, Page 169. Bearings are referenced to True North. The parcel herein described contains 2.80 acres, more or less.

Being a portion of the land depicted on a plan titled "Boundary Plan Of A Portion Of Land Of York Senior Housing, Inc., Location: Edison Drive, York County, Maine; Prepared For: York Housing Authority; Mailing Address: 4 Pine Grove Lane, York, ME 03909", dated: 4/6/12, last revised: 6/11/12, by Civil Consultants. Reference also to plan titled "Sketch Plan Showing The Town Of York-Lost Lot", by: Civil Consultants; a copy of said plan is in Civil Consultants File #12-116.00.



REQUEST FOR ACTION BY BOARD OF SELECTMEN

DATE SUBMITTED: June 3, 2015

ACTION

DATE ACTION REQUESTED: June 8, 2015

DISCUSSION ONLY

SUBJECT: Review of Policy Manual – Overview of Section 1

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD: At the workshop of June 1st the general approach to review of the Policy Manual was accepted. On June 8th we should review the policies of Section 1, Board of Selectmen Policies. The following are the 7 policies in this section:

- a) Board of Selectmen Code of Ethics
- b) Transaction of Business
- c) Duties of Chair at Meetings
- d) Public Participation at Selectmen's Meetings
- e) Legal Counsel Policy
- f) Policy Including Selectmen's Vote Tally on the Warrant
- g) Timing of Referendum Related Requests

I have prepared a separate memo which provides a brief review of each of these 7 policies, along with two other concepts which I propose be added to this section.

The goal at this first discussion is not to get into the weeds on each of these policies, but is simply to create a list of those which the Board would like to discuss in some detail at the June 22nd meeting.

Anyone with suggested changes is asked to get a written copy to Missy by June 15th so she can compile and distribute the notes in advance of the discussion on the 22nd.

PREPARED BY: _____

REVIEWED BY: _____

MEMO



TO: Board of Selectmen
FROM: Stephen H. Burns, Town Manager *SHB*
DATE: June 3, 2015
RE: Overview of Policy Manual - Section 1 Policies

The following are the contents of Section 1 of the Policy Manual. Certainly, any could be amended for any number of reasons. That said, I think it would be helpful to focus on those most in need of substantive discussion and/or amendment, and I have made recommendations for each accordingly. I have recommended that 4 policies be retained as written, and that discussion focus on the other 3. I also identified a possible missing policy – to address emerging technology-and-public-process issues. If the Board follows my suggestions, we will have 4 topics to review at the meeting of June 22nd.

Board of Selectmen's Code of Ethics

This policy is one of the Board's more extensive policies. I found it to be very well written as a general guideline for proper conduct of local officials and staff. I would note that I don't believe we have followed many of the provisions of this policy. For instance, I don't believe we have ever provided this policy to people asking for appointments on Town committees, or people who have pulled papers to run for local office. Further, I don't know of anyone who has provided written acknowledgement of receipt of a copy of this policy. Theory and practice seem to be very divergent. Now that I've read it I am ready to start implementing if the Board retains this policy. *I recommend this policy be retained as written.*

Transaction of Business

This policy provides the framework for each meeting's agenda. The right-to-know and Robert's Rules of Order sections are simple and obvious. The next 2 sections about regular meetings and workshops, special and emergency meetings spell out the rules for setting meeting dates, notifying the Board members and distributing information. The section about Requests for Agendas has caused some consternation in the past, but the policy as written is pretty clear and simple. The policy then calls out the standard order of business, though a proper section title should be added to differentiate it from the prior section. The next section requires 3 affirmative votes to take action, which is stricter than the majority requirement of Robert's Rules. Still, it is a clear, workable standard. The final section is the

10 o'clock ending requirement (unless you feel like staying later). In addition to insertion of a section header, two matters were identified at the June 1st workshop. First, Mr. Speers suggested there should be reference to taking matters out of order out of courtesy to meeting attendees. Second, Mr. Macdonald suggested altering the limits on the first of the 2 Citizens' Forums (discussed also in Public Participation in Selectmen's Meetings, below). *For all 3 reasons, I recommend this policy be reviewed in detail on June 22nd.*

Duties of Chair at Meetings

This policy is a short summation of the standard duties of the Chair in running meetings of the Board. It is a plain-English version of the duties described in Robert's Rules of Order. *I recommend this policy be retained as written.*

Public Participation at Selectmen's Meetings

This policy establishes the ground rules for the Citizens' Forums that occur at the beginning and end of each Selectmen's meeting. In short, the Forum at the beginning of the meeting is to address matters on the agenda, and the Forum at the end of the meeting is to address anything. People are generally limited to a maximum of 5 minutes in such presentations, though this may be extended. Mr. Macdonald suggested at the workshop of June 1st that the Board should consider allowing any topic at the first as well as the second forum so people don't need to sit through lengthy meetings to tell the Board what's on their minds. *Accordingly, I recommend this policy be reviewed in detail on June 22nd.*

Legal Counsel Policy

This policy establishes the ground rules for use of the legal services of the Town Attorney. It has important budget implications in that it rightfully restricts access to a very expensive professional contract service. The Board of Appeals, Planning Board and Board of Selectmen can vote to seek legal advice. Other boards and committees must both vote and obtain approval of the Town Manager. The Manager controls staff access to the Town Attorney. Much of the goal of this policy is to get written legal opinions, which isn't necessarily what the attorneys recommend in many cases. I know the Board developed a new draft of this policy within the last year or two, but we have no record of it being enacted. A copy of the un-adopted version is attached. *Because there are two concepts out there, I recommend this policy be reviewed in detail on June 22nd.*

Policy Including Selectmen's Vote Tally on the Warrant

This is a simple policy that calls for any recommendations made by the Board of Selectmen to show on the ballot, and more importantly it defines the wording should the recommendation be against the proposal. *I recommend this policy be retained as written.*

Timing of Referendum-Related Requests

This is a new policy, adopted just last month, which was enacted to help prevent last-minute outside requests of the Board for matters that require voter approval. In short, it requires suitable lead times for outside requests, ensures the Board votes to decide what goes to public hearing, requires other boards to have their own additional hearings, and requires advance publication of the timelines used to prepare the next 3 referenda. At its annual meeting last month the Board adopted the timelines for the next 3 referenda, as required by this policy, but otherwise it hasn't been put to the test yet. *I recommend this policy be retained as written.*

A Missing Policy?

I believe the Board needs to create a new policy that addresses technology issues with respect to the conduct of meetings. I offer two very different examples. First, the Energy Steering Committee was using Google Docs to jointly edit word processing documents. MMA Legal determined that constituted a public meeting and was not permissible. Second, we have had a couple requests now to allow people to Skype or FaceTime into a meeting. Again we asked MMA Legal to weigh in and they suggested that it might be legal, but they now advise against it in hopes the Legislature resolve this matter. E-mails about both these matters are attached. At this time I don't have a draft to offer, but if the Board is interested I will add it to the queue for future meetings. *I recommend this policy topic be discussed on June 22nd.*

Melissa M. Avery

From: Legal Services Department <Legal_Services_Department@memun.org>
Sent: Monday, April 13, 2015 1:39 PM
To: Melissa M. Avery
Subject: RE: York Google Docs Question

Follow Up Flag: Follow up
Flag Status: Flagged

Dear Melissa,

I have never used Google Docs, so I Googled it to find out what it is. According to Google's support site, "Google Docs is an online word processor that lets you create and format text documents and collaborate with other people in real time." In terms of your question, Melissa, the most critical part of this description is the phrase "and collaborate with other people in real time."

If this committee is a municipal committee, and if a quorum of members is using Google Docs, and if the documents being worked on relate to committee business, there is little doubt in my mind that these Google Doc work sessions constitute meetings or proceedings of the committee that must comply with the "open meeting" requirements of Maine's Freedom of Access Act or "Right to Know" law (1 M.R.S.A. Sections 400-414). These include the requirement for advance public notice of meetings and the requirement that the public be allowed to attend and record meetings (see 1 M.R.S.A. Sections 406 and 403, respectively).

To the extent a quorum of committee members can communicate with each other without being present in the same public place, Google Docs is no different in principle from email or the phone. Communication by any of these means among a quorum and about committee business should be deferred to a duly noticed public meeting of the committee.

I hope this answers your question, Melissa. Please let me know if you have anything further.

Best regards,

Richard P. Flewelling, Assistant Director
Legal Services Department

Maine Municipal Association
60 Community Drive, Augusta, ME 04330
1-800-452-8786 (in-state)
207-623-8428
FAX 207-624-0187
legal@memun.org

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From: Melissa M. Avery [mailto:mmavery@yorkmaine.org]
Sent: Monday, April 13, 2015 12:40 PM
To: Legal Services Department
Subject: Google Docs Question

Afternoon!

We have a committee that uses Google Docs to all simultaneously work on documents together; does that constitute as a meeting? I know emails going back and forth it does, but I wasn't positive on this topic?

Thank you!

Melissa M. Avery

Assistant to the Town Manager

Town of York, Maine

186 York Street, York, ME 03909

Phone: (207) 363-1000 | Fax: (207) 363-1019

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Stephen H. Burns

From: Melissa M. Avery
Sent: Monday, June 1, 2015 1:03 PM
To: Stephen H. Burns
Subject: FW: York - Remote Communications

Please see the opinion below from MMA Legal regarding "Remote Participation" in our Board and Committee meetings.

I can forward this on to Dick Bachelder, who originally posed the question to you. I know Jon Speers was inquiring about the same issue, should I print it out and leave it in the BOS mail boxes as an FYI (and anyone else you think needs it) or just give it to who requests it?

Missy

Melissa M. Avery
Assistant to the Town Manager

Town of York, Maine
186 York Street, York, ME 03909
Phone: (207) 363-1000 | Fax: (207) 363-1019

Please consider the environment before printing this email.

From: Legal Services Department [mailto:Legal_Services_Department@memun.org]
Sent: Monday, June 1, 2015 12:30 PM
To: Melissa M. Avery
Subject: RE: York - Remote Communications

Hello, Melissa.

Your question of remote participation is a timely one, given that the Legislature is currently considering a bill that would authorize certain state boards to permit remote participation under certain circumstances. (L.D. 1241, linked here: http://www.mainelegislature.org/legis/bills/display_ps.asp?ld=1241&PID=1456&snum=127). This bill, along with authorizing legislation adopted in the last session (discussed below), has created a negative implication regarding board authority and has caused us to be considerably more conservative in the advice that we are giving municipalities.

Here is our most recent Legal Note on the subject:

Is Remote Participation In Board Meetings OK?

Maine Townsman - June, 2014

Question: Is it permissible for a board member to participate in meetings from a remote location?

Answer: Until recently we were fairly confident it was, provided the meeting is publicly advertised and publicly accessible, provided a quorum is physically present, provided everyone, including the public, can at least hear everyone else, and provided it is permitted by the board and not prohibited by local charter, ordinance or bylaw.

We held this opinion because Maine's "Right to Know" law does not expressly prohibit remote participation and because, with appropriate safeguards, it offends neither the letter nor the spirit of the law's "open meetings" mandate. What happened in the latest session of the Maine Legislature (adjourned May 2, 2014), however, casts some doubt on this view.

At the urging of Maine's Right to Know Advisory Committee, the Legislature took up a bill (LD 1809) that originally authorized remote participation by any board. But somehow it morphed into a measure applicable only to water and sewer districts (?), and that's the version that was enacted. So the Governor vetoed it because it was too narrow, the Legislature failed to override, and the bill never became law.

Nevertheless, there is now reason to be more circumspect about remote participation. We say this because, even though there was no change in the law due to the Governor's veto, the fact that lawmakers voted to amend the law to authorize remote participation in certain circumstances suggests, by implication, that it may not be permitted at all under current law. (Why else would the bill have been necessary?)

Hopefully the Legislature will revisit this issue in the near future. As the Governor said in his veto message, modern technology can make government more efficient in a rural state like Maine, and as long as public transparency is assured, its use should be promoted, not proscribed. But until then, we advise municipal boards to permit remote participation, if at all, only with the safeguards identified above and only for matters that are routine and non-controversial and that do not involve such things as licenses or permits, appeals, appointments, etc. (By R.P.F.)

It is possible that L.D. 1241 may end up as a vehicle to address this subject more broadly, so I think the best advice at this point in time is to wait and see what happens.

I hope this is helpful.

Bill

William W. Livengood, Director
Legal Services Department

Maine Municipal Association
60 Community Drive, Augusta, ME 04330

1-800-452-8786 (in state)
207-623-8428
FAX 207-624-0187
legal@memun.org

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From: Christine Bragg
Sent: Thursday, May 28, 2015 2:28 PM
To: Melissa M. Avery
Subject: York - Remote Communications

Melissa, MMA Legal Services has received your inquiry. It has been assigned to one of our attorneys, who will respond as soon as possible. Our response time may vary depending on the volume of inquiries, the nature and complexity of your inquiry, and current staffing. We appreciate your understanding and cooperation.

If you have a specific deadline, please let us know. We are currently experiencing a high volume of inquiries (some more urgent than others), we ask for your patience.

Thank you. Christine Bragg, Legal Services Department

Christine Bragg, Administrative Assistant
Legal Services Department

Maine Municipal Association
60 Community Drive, Augusta, ME 04330
1-800-452-8786 (in state)
207-623-8428
FAX 207-624-0187
legal@memun.org

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From: Melissa M. Avery [<mailto:mmavery@yorkmaine.org>]
Sent: Thursday, May 28, 2015 2:18 PM
To: Legal Services Department
Subject: York - Remote Communications

Good Afternoon

We have a few members of various boards and committees that often travel for work and are sometimes unavailable for the public meetings; with that, we have had the question of being able to remotely attend/participate in the meeting while away.

Whether it be just voice by phone, or using Skype/Facetime/Go-to-Meeting for the video presence, would that constitute as being present at the meeting?

Legal Counsel Policy

Version never adopted

1. Planning Board, Appeals Board

- a. All requests for attendance by Town Counsel at hearings before the Planning Board and Board of Appeals shall be submitted to the Selectmen for approval.
- b. All requests by the Planning Board and Board of Appeals to communicate with Town Counsel to obtain legal advice shall be submitted to the Town Manager.
- c. Before Town Counsel's advice is sought, all attempts should be made to utilize the legal department of the Maine Municipal Association.
- d. The Town Manager or his/her designee will monitor and advise the Selectmen on the current status of all pending litigation.
- e. If there is insufficient time to obtain required approval from the Selectmen, the Town Manager may authorize the attendance by Town Counsel in a matter before the Planning Board or Board of Appeals. The Town Manager shall advise the Selectmen in writing of said authorization.
- f. When feasible and advisable, i.e., would not reveal confidential information, communications between Town Counsel and the Planning Board or Board of Appeals shall be in writing with copies of both the question and the answer sent to the Selectmen.

2. All Committees, Boards and Commissions other than the Planning Board and Appeals Board

- a. Legal Advice can be sought by Boards, Commissions and Committees after a majority vote of the members and approval by the Board of Selectmen.
- b. Before Town Counsel's advice is sought all attempts should be made to utilize the legal department of the Maine Municipal Association.
- c. The Town Manager or his/her designee will monitor and advise the Selectmen on the current status of all pending litigation.
- d. If there is insufficient time to obtain required approval from the Selectmen, the Town Manager may authorize a Board, Commission or Committee to obtain legal advice from Town Counsel. The Town Manager shall advise the Selectmen in writing of said authorization.
- e. When feasible and advisable, i.e., would not reveal confidential information, communications with Town Counsel shall be in writing with copies of both the question and the answer sent to the Selectmen.

3. Board of Selectmen

p. 1 of 2

- a. Legal advice from Town Counsel can be sought only by a majority vote of the Board of Selectmen, at a regularly scheduled meeting, a special meeting, or at a work session by consensus.
- b. Every attempt should be made to utilize the service of Maine Municipal Association.
- c. Individual members of the Board of Selectmen may contact Maine Municipal Association but should inform the Selectmen in writing as to the questions asked and responses given.
- d. When feasible and advisable, i.e., would not reveal confidential information, communications with Town Counsel shall be in writing with copies of both the question and the answer sent to the Selectmen.

4. Administrative Requests

- a. The Town Manager may request a legal opinion on behalf of the Board of Selectmen pursuant to a majority vote of the Selectmen.
- b. The Town Manager may request legal opinions on Administrative matters.
- c. The Town Manager may authorize certain employees to obtain legal advice within the area of responsibility of their position.
- d. When feasible and advisable, i.e., would not reveal confidential information, communications with Town Counsel shall be in writing with copies of both the question and the answer sent to the Selectmen.
- e. By majority vote, the Selectmen may direct the Town Manager or authorized employee not to seek legal advice on a specific issue.

5. General Provisions

- a. Every year, or as necessary, the Town Manager will send a communication advising the Town Counsel which employees have authority to seek legal advice, with a copy to the Board of Selectmen.
- b. The use of legal counsel at a formal grievance hearing is prohibited, unless specifically authorized by a majority of the Board of Selectmen. This policy does not, under any circumstances, prohibit the Town Manager or his/her designee from seeking legal advice directly relating to administrative/personnel matters outlined in Section 4, Paragraph B, of this policy.
- c. The Town Manager shall advise the Selectmen of any new litigation or similarly important matters as soon as possible after receiving notice.



REQUEST FOR ACTION BY BOARD OF SELECTMEN

DATE SUBMITTED: June 5, 2015	<input checked="" type="checkbox"/> ACTION
DATE ACTION REQUESTED: June 8, 2015	<input type="checkbox"/> DISCUSSION ONLY
SUBJECT: Special Event Permit Applications	

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD: All appropriate departments have been notified and have given approval.

Options available to the Board: 1) Approve/Deny all Special Event Permit Applications listed below in one motion. 2) Approve/Deny Special Event Permit Applications in separate motions

1. York Days Craft Fair – August 1 and 2, 2015
2. Amidon Family Dentistry York Days 5K – July 26, 2015
3. Four on the Fourth Road Race – July 4, 2015
4. Turkey Trot 5K – November 28, 2015
5. November Lighting of the Nubble – November 28, 2015
6. Christmas in July: Lighting of the Nubble – July 26, 2015
7. Art Association's Summer Jazz Concert – July 3, 2015
8. Churchill Ranch Wedding – July 27, 2015
9. Long Sands "Fun Run" – October 3, 2015
10. Tour de Cure – July 12, 2015
11. BikeMaine Tour – September 19, 2015

RECOMMENDATION: Approve all Special Event Permit Applications in one motion.

PROPOSED MOTION: I move to approve the following Special Event Permit applications subject to all, if any, conditions given by Department Heads:

- York Days Craft Fair – August 1 and 2, 2015
- Amidon Family Dentistry York Days 5K – July 26, 2015
- Four on the Fourth Road Race – July 4, 2015
- Turkey Trot 5K – November 28, 2015
- November Lighting of the Nubble – November 28, 2015
- Christmas in July: Lighting of the Nubble – July 26, 2015
- Art Association's Summer Jazz Concert – July 3, 2015
- Churchill Ranch Wedding – July 27, 2015

- Long Sands "Fun Run" – October 3, 2015
- Tour de Cure – July 12, 2015
- BikeMaine Tour – September 19, 2015

FISCAL IMPACT: N/A

DEPARTMENT LINE ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

PREPARED BY: _____

REVIEWED BY:  _____

Melissa M. Avery, Assistant to the Town Manager



Town of York, Maine Special Event Permit Application

This application for a special event permit is hereby presented to the York Town Manager, 186 York Street, York, ME 03909.

Date: 5/18/15

Name of Event: York Days Craft Fair

Type of Event: Craft Fair / Festival

Organization Name: York Parks & Recreation Phone #: 363-1040

Organization Address: 186 York Street City: York State: ME Zip: 03909

Applicant Name: Lynzi Pacitti/Robin Cogger Phone #: 363-1040

Applicant Address: Same City: _____ State: _____ Zip: _____

Contact Name for Day of Event: Lynzi/Robin Contact Phone #: 808-780-4215 / 752-1685

Date of Event: August 1 & 2 Day of Week: Sat. & Sunday

Starting Time: 7:00 setup / 10am Start Ending Time: 5:00 pm

Assembly Area: York Beach Ball Field - Set up begins Sat. at 7:00am

Dispersal Area: York Beach Ball Field

Event Route: N/A

Approximate Number of Persons Attending (If more than 500, Insurance coverage needed)
1,000 + visitors / 60-75 vendors

Describe number of bands, vehicles, signs, floats, or other articles carried or displayed along with method of participation (walking, bicycles, motorcycles etc):

2 day Craft Fair

Describe how group is organized and supervised to insure order:

York Parks & Recreation Dept. Staff

Purpose of the Event: York Days Community Event

The above information is true to the best of my knowledge and belief.

Signature of Applicant: [Signature] - for York Parks & Recreation Department

For Town Use Only

Reviewed by:

<u>Department</u>	<u>Initials</u>	
Police Department	<u>Szeniawski</u>	<u>05-28-2015</u>
Public Works	<u>Lessard</u>	<u>05-28-2015</u>
Parks/Recreation	<u>Sullivan</u>	<u>05-28-2015</u>
Village Fire	<u>Apgar</u>	<u>05-28-2015</u>
York Beach Fire	<u>Bridges</u>	<u>05-28-2015</u>
Code Enforcement	<u>Harrison</u>	<u>05-28-2015</u>
York Ambulance	<u>Tucker</u>	<u>05-28-2015</u>
Water District	<u>Neumann</u>	<u>05-28-2015</u>
Sewer District	<u>Haskell</u>	<u>05-28-2015</u>

Special Conditions:

Town Manager

Date



Town of York, Maine Special Event Permit Application

This application for a special event permit is hereby presented to the York Town Manager, 186 York Street, York, ME 03909.

Date: 5/16/15
Name of Event: Amidon Family Dentistry York Days 5k
Type of Event: 5K Road Race
Organization Name: York Parks & Recreation Phone #: 363-1040
Organization Address: 186 York St city York State: ME Zip: 03909
Applicant Name: Lynzi Pacitti/Robin Cogges Phone #: 363-1040
Applicant Address: Same City: _____ State: _____ Zip: _____
Contact Name for Day of Event: Lynzi/Robin Contact Phone # 808-780-4215 / 752-1685
Date of Event: July 26, 2015 Day of Week: Sunday
Starting Time: 8:00 am Ending Time: 11:00 am
Assembly Area: York High School
Dispersal Area: York High School
Event Route: application / map attached

Approximate Number of Persons Attending (If more than 500, Insurance coverage needed)
race is limited to 1200 runners

Describe number of bands, vehicles, signs, floats, or other articles carried or displayed along with method of participation (walking, bicycles, motorcycles etc):

up to, but no more than, 1200 runners w/ road marshalls on course

Describe how group is organized and supervised to insure order: York Parks & Rec staff w/ volunteers and support from York PD, Lifeguard & ambulance staff

Purpose of the Event: Community road race event - part of York Days

The above information is true to the best of my knowledge and belief.

Signature of Applicant: _____

[Signature] - for York Parks & Recreation Department



York Parks and Recreation Department Presents . . .
THE THIRTY-SECOND ANNUAL

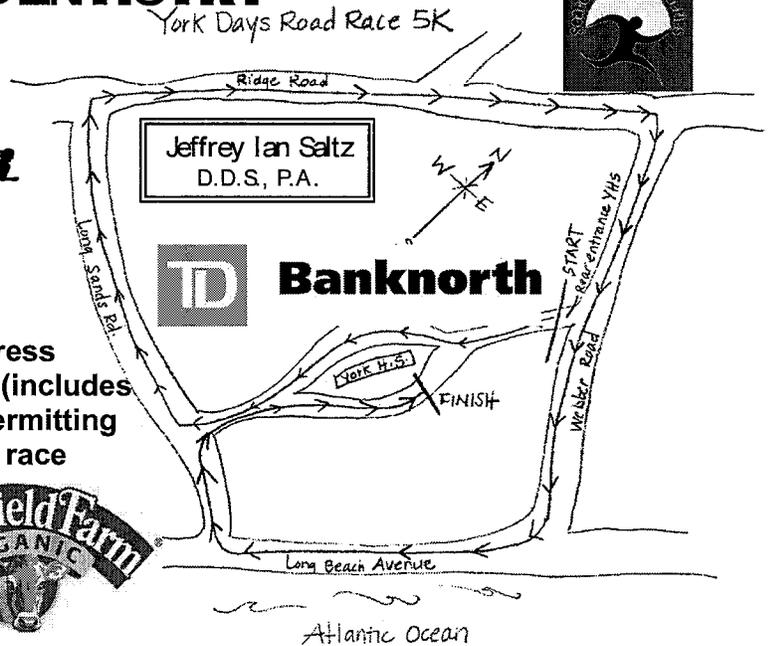


AMIDON FAMILY DENTISTRY

YORK DAYS

ROADRACE

Date: Sunday, July 26, 2015
Time: 8:00 a.m.
Location: York High School, York, ME
Course: 5K Certified by the Athletics Congress
Entry Fee: \$25 mail-in registration/\$27 online (includes all fees) or \$30 Race Day, space permitting
Info: Registration opens at 6:00 a.m. on race day and closes at 7:45 a.m.
 Race starts at 8:00 a.m.
 Limited to 1,200 runners
 T-shirts to anyone
 Registered by July 1st



FREE! 12 & Under Fun Run immediately following

PRE-REGISTRATION DEADLINE IS JULY 23rd

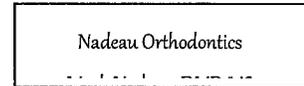
ANYONE WANTING TO REGISTER AFTER THAT MUST REGISTER ON RACE DAY.

DIRECTIONS TO YORK HIGH SCHOOL – 1 Robert Stevens Dr., York, ME 03909

From I-95: take the York Exit, bear right at the lights onto Rte. 1. Travel to the top of a hill and take a left at the lights onto Rte 1A. Travel one mile to the monument And bear left. Travel six-tenths of a mile and turn right onto Long Sands Road. York High School is seven-tenths of a mile on the left.

Cash prize to overall male and female. First, 2nd & 3rd place prizes to division winners. Race includes water, mile markers, professional chip timing, police and ambulance.

NO DOGS PLEASE for their safety and ours



PROCEEDS BENEFIT YORK PARKS & RECREATION YOUTH PROGRAMS

Road Race Division

	12 & Under	13 - 17	18 - 29	30 - 39	40 - 49	50 - 54	55 - 59	60 - 64	65 - 69	70 - 79	80 & Up	Walking	Race Walking	Wheelchair
MEN	<input type="checkbox"/>													
WOMEN	<input type="checkbox"/>													

(Fun Run registration not required)

Tee Shirt Size

S M L XL

Make checks payable to:
York Parks and Recreation

Mail application to:
York Parks & Recreation Department
186 York St., York, ME 03909

For information on applications,
call the York Parks & Recreation
Department at 363-1040 Mon – Fri
8:30 a.m. to 4:30 p.m.

"YORK DAY ROAD RACE" REGISTRATION FORM

Please Print Clearly

Name: _____

Address: _____

Town: _____ State: _____ Zip: _____

Sex: _____ Age: _____ Telephone: _____

Email Address: _____

WAIVER *must be signed

In signing this entry, I for myself, my heirs, executors and administrators, release the manager of the race, all sponsors and promoters, the Town of York, for any and all liability in case of death or injury received during participation in this race. In the case of a minor, this entry must be signed by a parent or guardian of entrant.

Signature _____

Parent/Guardian _____

Visit our **WEBSITE** www.yorkparksandrec.org for online registration

For Town Use Only

Reviewed by:

<u>Department</u>	<u>Initials</u>	
Police Department	<u>Szeniawski</u>	<u>05-28-2015</u>
Public Works	<u>Lessard</u>	<u>05-28-2015</u>
Parks/Recreation	<u>Sullivan</u>	<u>05-28-2015</u>
Village Fire	<u>Apgar</u>	<u>05-28-2015</u>
York Beach Fire	<u>Bridges</u>	<u>05-28-2015</u>
Code Enforcement	<u>Harrison</u>	<u>05-28-2015</u>
York Ambulance	<u>Tucker</u>	<u>05-28-2015</u>
Water District	<u>Neumann</u>	<u>05-28-2015</u>
Sewer District	<u>Haskell</u>	<u>05-28-2015</u>

Special Conditions:

Police Department: Two (2) Bike officers, one (1) area cruiser and one (1) detail officer with
cruiser required.

Any Questions? Contact Lieutenant Szeniewski (207) 363-1031

Town Manager

Date



Town of York, Maine Special Event Permit Application

This application for a special event permit is hereby presented to the York Town Manager, 186 York Street, York, ME 03909.

Date: 5/15/15

Name of Event: Four on the Fourth Road Race

Type of Event: 4 mile road race

Organization Name: York Parks & Recreation Phone #: 363-1040

Organization Address: 186 York Street City: York State: ME Zip: 03909

Applicant Name: Lynzi Pacitti / Robin Cogger Phone #: 363-1040

Applicant Address: Same City: _____ State: _____ Zip: _____

Contact Name for Day of Event: Lynzi / Robin Contact Phone #: 808-780-4215 / 752-1685

Date of Event: July 4, 2015 Day of Week: Saturday

Starting Time: 8:00 am Ending Time: 11:00 am

Assembly Area: York High School

Dispersal Area: York High School

Event Route: application / map attached

Approximate Number of Persons Attending (If more than 500, Insurance coverage needed)
race is limited to 1200 runners

Describe number of bands, vehicles, signs, floats, or other articles carried or displayed along with method of participation (walking, bicycles, motorcycles etc):

up to, but no more than, 1200 runners w/ road marshals on course

Describe how group is organized and supervised to insure order: York Parks & Rec. Staff w/ volunteers and support from York PD, lifeguard & ambulance staff

Purpose of the Event: Community event - 4th of July collaboration w/ York Rotary Club.

The above information is true to the best of my knowledge and belief.

Signature of Applicant: [Signature] - for York Parks & Recreation Department



Town of York Inc. 1652

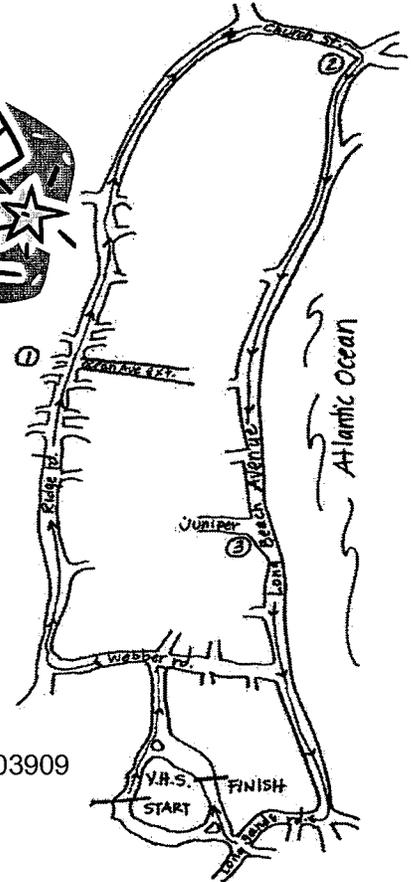
York Rotary in conjunction with York Parks & Recreation Department presents . . .

The Thirty-Sixth Annual

FOUR on the 4th



NO DOGS PLEASE for their safety and ours



Date: Saturday, July 4, 2015
Start at: York High School, York, ME
8:00 a.m. 4 Mile USATF - Certified Road Race
1 Mile (free) FUN RUN immediately following 4 mile race
Entry Fee: Mail-in Pre-registration - \$25
On-line Pre-registration - \$27 (includes all fees)
Race Day Registration - \$30, space permitting
Info: Registration opens at 6:00 a.m. and closes at 7:45 a.m.
T-Shirts to anyone registered before June 4th, 2015
Visit our website at www.yorkparksandrec.org for online registration
Limited to 1,200 runners.

PRE-REGISTRATION DEADLINE IS JULY 2nd. ANYONE WANTING TO REGISTER AFTER THAT MUST REGISTER ON RACE DAY.

DIRECTIONS TO YORK HIGH SCHOOL - 1 Robert Stevens Dr., York ME 03909
From I-95: take the York Exit, bear right at the lights onto Route 1. Travel to the top of the hill and take a left at the lights onto Route 1A. Travel one mile to the monument and bear left. Travel six-tenths of a mile and turn right onto Long Sands Road. York High School is seven-tenths of a mile on the left.

Cash prizes of \$100 awarded to the overall winners. Prizes to 1st, 2nd and 3rd place in each division. Race includes water, splits, professional chip timing, and Police.

"Four on the 4th"

Registration Form - Please Print Clearly

Tee Shirt Size

0 S 0 M 0 L 0 XL

0 Cotton
0 Wickaway

MEN 12 & Under, 13-17, 18-29, 30-39, 40-49, 50-54, 55-59, 60-64, 65-69, 70 & Over
WOMEN 12 & Under, 13-17, 18-29, 30-39, 40-49, 50-54, 55-59, 60-64, 65-69, 70 & Over
Walking, Race Walk, Wheelchair

Make checks payable to:

YORK ROTARY CLUB

Mail Application to: York Parks & Recreation Department, 186 York St., York, ME 03909

For information, call the York Parks & Recreation Department at 363-1040.

Name:
Address:
Town: State: Zip:
Sex: Age: Telephone:
Email Address:

WAIVER *must be signed
In signing this entry, I for myself, my heirs, executors and administrators, release the manager of the race, all sponsors and promoters, the Town of York, for any and all liability in case of death or injury received during participation in this race.
Signature
Parent/Guardian

Visit our website at www.yorkparksandrec.org

For Town Use Only

Reviewed by:

<u>Department</u>	<u>Initials</u>	
Police Department	<u>Szeniawski</u>	<u>05-28-2015</u>
Public Works	<u>Lessard</u>	<u>05-28-2015</u>
Parks/Recreation	<u>Sullivan</u>	<u>05-28-2015</u>
Village Fire	<u>Apgar</u>	<u>05-28-2015</u>
York Beach Fire	<u>Bridges</u>	<u>05-28-2015</u>
Code Enforcement	<u>Harrison</u>	<u>05-28-2015</u>
York Ambulance	<u>Tucker</u>	<u>05-28-2015</u>
Water District	<u>Neumann</u>	<u>05-28-2015</u>
Sewer District	<u>Haskell</u>	<u>05-28-2015</u>

Special Conditions:

Police Department: Two (2) Bike officers, one (1) area cruiser and one (1) detail officer with cruiser required.

Any Questions? Contact Lieutenant Szeniewski (207) 363-1031

Town Manager

Date



Town of York, Maine Special Event Permit Application

This application for a special event permit is hereby presented to the York Town Manager, 186 York Street, York, ME 03909.

Date: 5/18/15

Name of Event: Turkey Trot 5K

Type of Event: 5 K Road Race

Organization Name: York Parks & Recreation Phone #: 363-1040

Organization Address: 186 York St. City York State: ME Zip: 03909

Applicant Name: Lynzi Pacitti / Robin Cogges Phone #: 363-1040

Applicant Address: Same City: _____ State: _____ Zip: _____

Contact Name for Day of Event: Lynzi / Robin Contact Phone #: 808-780-4215 / 752-1685

Date of Event: November 28 Day of Week: Saturday

Starting Time: 9am registration / 11am - start Ending Time: 1:00 pm

Assembly Area: Village Elementary School

Dispersal Area: Town Hall

Event Route: application / map attached

Approximate Number of Persons Attending (If more than 500, Insurance coverage needed)
300-500 runners (approx.)

Describe number of bands, vehicles, signs, floats, or other articles carried or displayed along with method of participation (walking, bicycles, motorcycles etc):

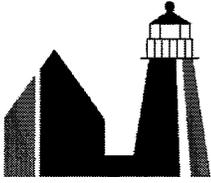
estimated 300-500 runners w/ road marshals on course

Describe how group is organized and supervised to insure order: York Parks & Rec Staff w/ volunteers and support from York PD & ambulance Staff

Purpose of the Event: Community event

The above information is true to the best of my knowledge and belief.

Signature of Applicant: [Signature] - for York Parks & Recreation Department



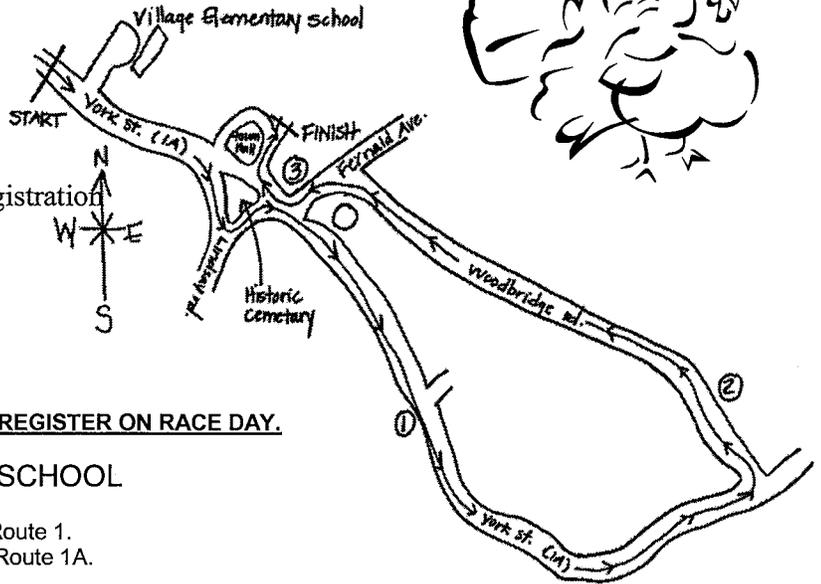
The York Rotary Club in cooperation with York Parks and Recreation Department presents the Annual

TURKEY TROT



Town of York Inc. 1652

Date: Saturday, November 28, 2015
 Time: 11:00 a.m.
 Start at: York Village Elementary School
 Finish at: York Town Hall
 Course: 5K USATF – Certified Road Race
 Entry Fee: \$20 mail-in, \$22.00 on-line, pre-registration
 \$25.00 Race Day space permitting



Visit our website at www.yorkparksandrec.org

CHECK-IN & REGISTRATION

Opens 9:30 a.m., Closes 10:45 a.m.

T-shirts to the first 150 registrants!

PRE-REGISTRATION DEADLINE IS NOVEMBER 24th.

ANYONE WANTING TO REGISTER AFTER THAT MUST REGISTER ON RACE DAY.

DIRECTIONS TO VILLAGE ELEMENTARY SCHOOL

124 York Street, York, ME 03909

From I-95: take the York Exit, bear right at the lights onto Route 1.
 Travel to the top of the hill and take a left at the lights onto Route 1A.
 Village Elementary School is six-tenths of a mile on the left.

Awards will be given to all Division Winners.
 Race includes Water, snacks, professional timing, and Police.

NO DOGS PLEASE for their safety and ours

ALL RACE PROCEEDS BENEFIT THE YORK FOOD PANTRY – WE INVITE YOU TO BRING A NON-PERISHABLE FOOD ITEM FOR OUR COLLECTION!

Tee Shirt Size

0 S 0 M 0 L 0 XL

"York Rotary Club Turkey Trot"

Registration Form - Please Print Clearly

Road Race Division

	0 12 & Under	0 13 - 17	0 18 - 29	0 30 - 39	0 40 - 49	0 50 - 54	0 55 - 59	0 60 - 64	0 65 - 69	0 70 - 79	0 80 & Up	0 Walking	0 Wheelchair
MEN	0	0	0	0	0	0	0	0	0	0	0	0	0
WOMEN	0	0	0	0	0	0	0	0	0	0	0	0	0

Name: _____
 Address: _____
 Town: _____ State: _____ Zip: _____
 Sex: _____ Age: _____ Telephone: _____
 Email Address: _____

Make checks payable to:

York Rotary Club

Mail Application to:
 York Parks & Recreation Department
 186 York St., York, ME 03909

For information on applications,
 call the York Parks & Recreation
 Department at 363-1040.

WAIVER *must be signed

In signing this entry, I for myself, my heirs, executors and administrators, release the manager of the race, all sponsors and promoters, York Rotary Club, the Town of York, for any and all liability in case of death or injury received during participation in this race. In the case of a minor, this entry must be signed by a parent or guardian of entrant.

Signature _____

Parent/Guardian _____

Visit our website at www.yorkparksandrec.org

For Town Use Only

Reviewed by:

<u>Department</u>	<u>Initials</u>	
Police Department	<u>Szeniawski</u>	<u>05-28-2015</u>
Public Works	<u>Lessard</u>	<u>05-28-2015</u>
Parks/Recreation	<u>Sullivan</u>	<u>05-28-2015</u>
Village Fire	<u>Apgar</u>	<u>05-28-2015</u>
York Beach Fire	<u>Bridges</u>	<u>05-28-2015</u>
Code Enforcement	<u>Harrison</u>	<u>05-28-2015</u>
York Ambulance	<u>Tucker</u>	<u>05-28-2015</u>
Water District	<u>Neumann</u>	<u>05-28-2015</u>
Sewer District	<u>Haskell</u>	<u>05-28-2015</u>

Special Conditions:

Police Department: One (1) area cruiser and one (1) detail officer required. _____

Any Questions? Contact Lieutenant Szeniaowski (207) 363-1031 _____

Town Manager

Date



Town of York, Maine Special Event Permit Application

This application for a special event permit is hereby presented to the York Town Manager, 186 York Street, York, ME 03909.

Date: 5/18/15

Name of Event: November Lighting of the Nubble

Type of Event: Lighting of the Nubble for the Holiday Season

Organization Name: York Parks & Rec. Dept. Phone #: 363-1040

Organization Address: 186 York Street City: York State: ME Zip: 03909

Applicant Name: Ryan Avery / Lynzi Pacitti Phone #: 363-1040

Applicant Address: Same City: _____ State: _____ Zip: _____

Contact Name for Day of Event: Ryan Avery Contact Phone #: 450-1988

Date of Event: November 28 Day of Week: Saturday

Starting Time: 3:00 Shuttle / 5:00 event Ending Time: 6:00 event / 7:00 Shuttle

Assembly Area: Sohier Park (Shuttle will run from Ellis Park)

Dispersal Area: Shuttle from Ellis Park to Sohier Park and back

Event Route: Event takes place at Sohier Park - Shuttle runs participants from Ellis Park to Nubble and back

Approximate Number of Persons Attending (If more than 500, Insurance coverage needed)

_____ 1,000 plus

Describe number of bands, vehicles, signs, floats, or other articles carried or displayed along with method of participation (walking, bicycles, motorcycles etc):

Santa arrives via YBFD, Entertainment at Gift Shop / Welcome Center

Describe how group is organized and supervised to insure order: Parks & Rec. Dept. Staff

working closely w/ York PD and York Beach FD

Purpose of the Event: Free community event to kick off the Holiday Season.

The above information is true to the best of my knowledge and belief.

Signature of Applicant: _____

[Signature] - for York Parks & Recreation Department

For Town Use Only

Reviewed by:

<u>Department</u>	<u>Initials</u>	
Police Department	<u>Szeniawski</u>	<u>05-28-2015</u>
Public Works	<u>Lessard</u>	<u>05-28-2015</u>
Parks/Recreation	<u>Sullivan</u>	<u>05-28-2015</u>
Village Fire	<u>Apgar</u>	<u>05-28-2015</u>
York Beach Fire	<u>Bridges</u>	<u>05-28-2015</u>
Code Enforcement	<u>Harrison</u>	<u>05-28-2015</u>
York Ambulance	<u>Tucker</u>	<u>05-28-2015</u>
Water District	<u>Neumann</u>	<u>05-28-2015</u>
Sewer District	<u>Haskell</u>	<u>05-28-2015</u>

Special Conditions:

Police Department: Four (4) officers and Sergeant; safety and security plan in place.

Any Questions? Contact Lieutenant Szeniewski (207) 363-1031

Beach Fire Department: Will support with Ladder 1 truck for Santa and lighting if needed.

Any Questions? Contact Chief Bridges (207) 363-1014

Town Manager

Date



Town of York, Maine Special Event Permit Application

This application for a special event permit is hereby presented to the York Town Manager, 186 York Street, York, ME 03909.

Date: 5/18/15

Name of Event: Christmas in July Lighting of the Nubble

Type of Event: Concert and lighting of Nubble in Holiday lights w/ Santa visit

Organization Name: York Parks & Rec. Dept. Phone #: 363-1040

Organization Address: 186 York St. City: York State: ME Zip: 03909

Applicant Name: Lynzi Pacitti / Ryan Avery Phone #: 363-1040

Applicant Address: Same City: _____ State: _____ Zip: _____

Contact Name for Day of Event: Ryan Avery Contact Phone #: 450-1988

Date of Event: July 26 Day of Week: Sunday

Starting Time: 7:00 pm Ending Time: 9:00 pm

Assembly Area: Sohier Park / Nubble

Dispersal Area: Sohier Park / Nubble

Event Route: N/A

Approximate Number of Persons Attending (If more than 500, Insurance coverage needed)

500 plus

Describe number of bands, vehicles, signs, floats, or other articles carried or displayed along with method of participation (walking, bicycles, motorcycles etc): Nubble Holiday lights turned on

in conjunction with concert and visit from Santa

Describe how group is organized and supervised to insure order: York Parks & Rec. Staff

working closely w/ York PD and York Beach FD

Purpose of the Event: Community Special Event - York Days

The above information is true to the best of my knowledge and belief.

Signature of Applicant: [Signature] - For York Parks & Recreation Department

For Town Use Only

Reviewed by:

<u>Department</u>	<u>Initials</u>	
Police Department	<u>Szeniawski</u>	<u>05-28-2015</u>
Public Works	<u>Lessard</u>	<u>05-28-2015</u>
Parks/Recreation	<u>Sullivan</u>	<u>05-28-2015</u>
Village Fire	<u>Apgar</u>	<u>05-28-2015</u>
York Beach Fire	<u>Bridges</u>	<u>05-28-2015</u>
Code Enforcement	<u>Harrison</u>	<u>05-28-2015</u>
York Ambulance	<u>Tucker</u>	<u>05-28-2015</u>
Water District	<u>Neumann</u>	<u>05-28-2015</u>
Sewer District	<u>Haskell</u>	<u>05-28-2015</u>

Special Conditions:

Police Department: Five (5) officers and Sergeant; safety and security plan in place.

Any Questions? Contact Lieutenant Szeniaowski (207) 363-1031

Beach Fire Department: Will support with Ladder 1 truck for Santa and lighting if needed.

Any Questions? Contact Chief Bridges (207) 363-1014

Town Manager

Date



Town of York, Maine Special Event Permit Application

This application for a special event permit is hereby presented to the York Town Manager, 186 York Street, York, ME 03909.

Name of Event: New Summer Art Fair & Summer ~~Music~~ Concert - Jazz + Acapella Chorus Date: 5/18/15

Type of Event: Music Collaboration

Organization Name: Church St George / York Art Association Phone #: 207-361-7600

Organization Address: 394 York St City: York State: ME Zip: 03909

Applicant Name: Ivan Stephanov & Annette Brennan Phone #: 207-361-7600

Applicant Address: PO Box 215 City: York State: _____ Zip: _____

Contact Name for Day of Event: same Contact Phone # 207-361-7600

Date of Event: July 3 Day of Week: Friday

Starting Time: 5:00 PM Ending Time: 7:00 PM

Assembly Area: Moulton Park, York, ME

Dispersal Area: Same

Event Route: None

Approximate Number of Persons Attending (If more than 500, Insurance coverage needed)

100

Describe number of bands, vehicles, signs, floats, or other articles carried or displayed along with method of participation (walking, bicycles, motorcycles etc):

WALKING / CARS
YAA open - 1 Band - 1 Choral group / 3/4 hr Performance
each + break

Describe how group is organized and supervised to insure order: YAA &

St George Choral Directors + Volunteers

Purpose of the Event: Cultural Enrichment

The above information is true to the best of my knowledge and belief.

Signature of Applicant: Annette Brennan

St George Church & York Art Assn working together to do something new and promote arts + culture. Hoping to make it an annual event and this is our pilot. York Art -

For Town Use Only

Reviewed by:

<u>Department</u>	<u>Initials</u>	
Police Department	<u>Szeniawski</u>	<u>05-28-2015</u>
Public Works	<u>Lessard</u>	<u>05-28-2015</u>
Parks/Recreation	<u>Sullivan</u>	<u>05-28-2015</u>
Village Fire	<u>Apgar</u>	<u>05-28-2015</u>
York Beach Fire	<u>Bridges</u>	<u>05-28-2015</u>
Code Enforcement	<u>Harrison</u>	<u>05-28-2015</u>
York Ambulance	<u>Tucker</u>	<u>05-28-2015</u>
Water District	<u>Neumann</u>	<u>05-28-2015</u>
Sewer District	<u>Haskell</u>	<u>05-28-2015</u>

Special Conditions:

Police Department: Parking needs to be controlled; will need to meet ahead of time to determine if posting areas are required.

Any Questions? Contact Lieutenant Szeniewski (207) 363-1031

Town Manager

Date



Town of York, Maine Special Event Permit Application

This application for a special event permit is hereby presented to the York Town Manager, 186 York Street, York, ME 03909.

Date: 5-4-15

Name of Event: Churchill Ranch Weddings

Type of Event: Wedding Reception

Organization Name: Smith/Woodward Wedding Phone #: 603-303-6897

Organization Address: 10 Heath St City: Newton State: NH Zip: 03858

Applicant Name: Kenneth Churchill Phone #: 617-407-6096

Applicant Address: 1 Churchill Ct City: York State: ME Zip: 03909

Contact Name for Day of Event: Kenny Churchill Contact Phone # 617-407-6096

Date of Event: June 27, 2015 Day of Week: Saturday

Starting Time: 1:00pm Ending Time: 8:00pm

Assembly Area: Lawn Area

Dispersal Area: Parking area on other side of driveway.

Event Route: Boq Rd to Churchill Ct

Approximate Number of Persons Attending (If more than 500, Insurance coverage needed)

180

Describe number of bands, vehicles, signs, floats, or other articles carried or displayed along with method of participation (walking, bicycles, motorcycles etc):

1 Band - 35 vehicles

Describe how group is organized and supervised to insure order: Event organizers,

working personnel.

Purpose of the Event: Wedding

The above information is true to the best of my knowledge and belief.

Signature of Applicant: Kenneth Churchill

For Town Use Only

Reviewed by:

<u>Department</u>	<u>Initials</u>	
Police Department	<u>Szeniawski</u>	<u>05-28-2015</u>
Public Works	<u>Lessard</u>	<u>05-28-2015</u>
Parks/Recreation	<u>Sullivan</u>	<u>05-28-2015</u>
Village Fire	<u>Apgar</u>	<u>05-28-2015</u>
York Beach Fire	<u>Bridges</u>	<u>05-28-2015</u>
Code Enforcement	<u>Harrison</u>	<u>05-28-2015</u>
York Ambulance	<u>Tucker</u>	<u>05-28-2015</u>
Water District	<u>Neumann</u>	<u>05-28-2015</u>
Sewer District	<u>Haskell</u>	<u>05-28-2015</u>

Special Conditions:

Police Department: Parking needs to be controlled; will need to meet ahead of time to determine if posting areas are required.

Any Questions? Contact Lieutenant Szeniawski (207) 363-1031

Code Enforcement: Application says 1 Churchill Court but he states the wedding will be on the "lawn area." He recently adjusted his lot lines to get the minimum 5 acres for the special event permit, but is going before the Planning Board shortly for approval of weddings on the larger lot. I would ask that future special event permit applications from Kenny state specifically which lot the wedding will be on rather than "lawn area," until he gets approval from the Planning Board.

Any Questions? Contact Amber Harrison (207) 363-1002

Town Manager

Date



Town of York, Maine Special Event Permit Application

This application for a special event permit is hereby presented to the York Town Manager, 186 York Street, York, ME 03909.

Date: 05.11.2015

Name of Event: "Long Sands Beach - Run, Walk, Kids Fun Run"

Type of Event: Race

Organization Name: Agamenticus Ski Club Phone #: 207.703.8166

Organization Address: PO Box 592 City York State: ME Zip: 03909

Applicant Name: Laura Creagan Phone #: 207.703.8166

Applicant Address: 5 Greystone City: York State: ME Zip: _____

Contact Name for Day of Event: Laura Creagan/Kelly Moulton Contact Phone # 207.703.8166

Date of Event: 10.03.2015 Day of Week: Saturday

Starting Time: 8:30 am (low tide=9:44am) Ending Time: 10:30

Assembly Area: Packet/race number pick up registration at Long Sands just North of Bath House.

Dispersal Area: Flagged/Conned Runnign Lane on Long Sands Beach

Event Route: Starts and finishes at Far End of Long Sands Beach - closest to Nubble. It is an out and back course.

Approximate Number of Persons Attending (If more than 500, Insurance coverage needed)
capped at 200

Describe number of bands, vehicles, signs, floats, or other articles carried or displayed along with method of participation (walking, bicycles, motorcycles etc):

There will be walkers, runners and youth running.

Describe how group is organized and supervised to insure order:
The entire run will be done on Long Sands Beach (avoiding cars, traffic and intersections). We will have volunteers at registration, a timing crew to provide timing and many volunteers along the course providing direction and water support. Volunteer Medical Staff will be on-site.

Purpose of the Event: Fundraising for grooming equipment

The above information is true to the best of my knowledge and belief.

Signature of Applicant: Kelly Moulton / Laura Creagan

For Town Use Only

Reviewed by:

<u>Department</u>	<u>Initials</u>	
Police Department	<u>Szeniawski</u>	<u>05-28-2015</u>
Public Works	<u>Lessard</u>	<u>05-28-2015</u>
Parks/Recreation	<u>Sullivan</u>	<u>05-28-2015</u>
Village Fire	<u>Apgar</u>	<u>05-28-2015</u>
York Beach Fire	<u>Bridges</u>	<u>05-28-2015</u>
Code Enforcement	<u>Harrison</u>	<u>05-28-2015</u>
York Ambulance	<u>Tucker</u>	<u>05-28-2015</u>
Water District	<u>Neumann</u>	<u>05-28-2015</u>
Sewer District	<u>Haskell</u>	<u>05-28-2015</u>

Special Conditions:

Town Manager

Date



Town of York, Maine Special Event Permit Application

This application for a special event permit is hereby presented to the York Town Manager, 186 York Street, York, ME 03909.

Date: 5/7/2015

Name of Event: New England Classic, Tour de Cure

Type of Event: Charity cycling event

Organization Name: American Diabetes Association Phone #: 617-482-4580

Organization Address: 10 Speen Street City: Framingham State: MA Zip: 01701

Applicant Name: Kait Allaby Phone #: 617-482-4580 x3476

Applicant Address: 10 Speen Street City: Framingham State: MA Zip: 01701

Contact Name for Day of Event: Tim Wilson Contact Phone #: 978-821-9229

Date of Event: July 12th Day of Week: Sunday

Starting Time: 9 a.m. Ending Time: 1 p.m.

Assembly Area: Nubble Light House Parking Lot (right side)

Dispersal Area: (right side of parking lot)

Event Route: Barrell Ln, York St, Long Beach Ave, Nubble Rd, Sohier

Park Rd, Nubble Rd, Broadway Street, Long Beach Ave, Ocean Ave, Main St, Shore Rd. (see attached)

Approximate Number of Persons Attending (If more than 500, Insurance coverage needed)

200 (you can expect to see 200 riders from 9am-1pm)
They usually travel in small groups.

Describe number of bands, vehicles, signs, floats, or other articles carried or displayed along with method of participation (walking, bicycles, motorcycles etc):

Bicycles (out of the way of parking spaces) 2-3 vehicles with water/shacks, first aid supplies.

Describe how group is organized and supervised to insure order: There will be one staff member (20 years of experience) and 5-6 volunteers.

Purpose of the Event: Fundraising event for diabetes.

The above information is true to the best of my knowledge and belief.

Signature of Applicant:

4.3	→	Right	Turn right onto Barrell Ln	27.3
0.1	↑	Straight	Continue onto York St	27.4
2.0	↑	Straight	Continue onto Long Beach Ave	29.5
1.4	→	Right	Turn right onto Nubble Rd	30.8
0.5	→	Right	Slight right to stay on Nubble Rd	31.3
0.5	→	Right	Turn right onto Sohier Park Rd	31.8
0.1	←	Left	Slight left toward Sohier Park Rd	31.9
0.1	↑	Water	Checkpoint 2	31.9
0.0	↑	Straight	Continue onto Sohier Park Rd	32.0
0.1	→	Right	Turn right onto Nubble Rd	32.0
0.4	↑	Straight	Continue onto Broadway St	32.4
0.6	→	Right	Turn right onto Long Beach Ave	33.0
0.1	↑	Straight	Continue onto Ocean Ave	33.1
0.3	→	Right	Turn right onto Main St	33.4
0.6	→	Right	Turn right onto Shore Rd	34.0

For Town Use Only

Reviewed by:

<u>Department</u>	<u>Initials</u>
Police Department	<u>Szeniawski 04-09-2015</u>
Public Works	<u>Lessard 05-28-2015</u>
Parks/Recreation	<u>Sullivan 04-09-2015</u>
Village Fire	<u>Apgar 04-09-2015</u>
York Beach Fire	<u>Bridges 04-09-2015</u>
Code Enforcement	<u>Harrison 04-09-2015</u>
York Ambulance	<u>Tucker 04-09-2015</u>
Water District	<u>Neumann 05-28-2015</u>
Sewer District	<u>Haskell 05-28-2015</u>

Special Conditions:

Police Department: Major intersections should have signs advertising riders ahead (the size of political signs) so motorists are aware.

Any Questions? Contact Lieutenant Szeniewski (207) 363-1031

Town Manager

Date



Town of York, Maine Special Event Permit Application

This application for a special event permit is hereby presented to the York Town Manager, 186 York Street, York, ME 03909.

Date: April 3, 2015

Name of Event: Bike Maine / ride. bikemaine.org

Type of Event: Bicycle Tour

Organization Name: Bicycle Coalition of Maine Phone #: (207) 623-4511

Organization Address: 34 Preble Street City: Portland State: ME Zip: 04101

Applicant Name: ZACH SCHMESSER Phone #: (207) 623-4511

Applicant Address: 34 Preble St. City: Portland State: ME Zip: 04101

Contact Name for Day of Event: Zach Schmesser Contact Phone # 609-970-1249

Date of Event: September 19th Day of Week: SATURDAY

Starting Time: 9AM Ending Time: Noon

Assembly Area: *Nubble Light as a Rest Stop

Dispersal Area: *note riders will enter from Ogunquit and depart York going to Kittery. We are requesting the use of Nubble light as a rest-stop.

Event Route: See Attached

Approximate Number of Persons Attending (if more than 500, Insurance coverage needed)

350 Cyclists

Describe number of bands, vehicles, signs, floats, or other articles carried or displayed along with method of participation (walking, bicycles, motorcycles etc):

Describe how group is organized and supervised to insure order: Staff and Volunteers

Purpose of the Event: _____

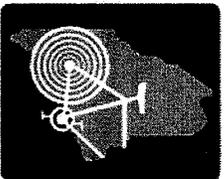
The above information is true to the best of my knowledge and belief.

Signature of Applicant: Zach Schmesser

September 19, 2015

YORK

- entering York on North Village Road from Ogunquit
- left onto Berwick Road/Ogunquit Road entering Ogunquit
- entering York on Shore Road from Ogunquit
- left onto Main Street
- Continuing onto Railroad Avenue
- Continuing onto Church Street
- left onto Long Beach Avenue
- right onto Broadway Street
- Continuing onto Nubble Road
- left onto Sohler Park Road
- left onto Nubble Road
- left onto Long Beach Avenue
- left onto ME-103 West/Lilac Lane
- right onto Seabury Road
- left onto Southside Road
- left onto Bartlett Road entering Kittery



BIKEMOUNT

For Town Use Only

Reviewed by:

<u>Department</u>	<u>Initials</u>	
Police Department	<u>Szeniawski</u>	<u>04-09-2015</u>
Public Works	<u>Lessard</u>	<u>05-28-2015</u>
Parks/Recreation	<u>Sullivan</u>	<u>04-09-2015</u>
Village Fire	<u>Apgar</u>	<u>04-09-2015</u>
York Beach Fire	<u>Bridges</u>	<u>04-09-2015</u>
Code Enforcement	<u>Harrison</u>	<u>04-09-2015</u>
York Ambulance	<u>Tucker</u>	<u>04-09-2015</u>
Water District	<u>Neumann</u>	<u>05-28-2015</u>
Sewer District	<u>Haskell</u>	<u>05-28-2015</u>

Special Conditions:

Beach Fire Department: All intersections should have signs advertising riders ahead (the size of political signs) so motorists are aware.

Any Questions? Contact Chief Bridges (207) 363-1014

Town Manager

Date