

**BOARD OF SELECTMEN'S
MEETING MINUTES
6:00PM/7:00PM MONDAY, JANUARY 23, 2017
YORK PUBLIC LIBRARY**

6:00PM: Executive Sessions

- Title 1 MRS §405.6.A (Personnel – Tax Assessor's annual review)

Present: Chairman Robert E. Palmer, Jr., Vice-Chairman Jonathan O. Speers, Todd A. Frederick, Michael L. Estes, Dawn Sevigny-Watson, and Town Manager Stephen H. Burns.

Moved by Mr. Speers, seconded by Ms. Sevigny-Watson to enter into executive session. Without objection so ordered.

Moved by Mr. Speers, seconded by Ms. Sevigny-Watson to exit out of executive session. Without objection, so ordered.

7:00PM: Regular Meeting

Present: Chairman Robert E. Palmer, Jr., Vice-Chairman Jonathan O. Speers, Todd A. Frederick, Michael L. Estes, Dawn Sevigny-Watson, Town Manager Stephen H. Burns, and members of the press and public.

Call to Order

Chairman Robert E. Palmer, Jr. called the meeting to order at 7:00PM.

Opening Ceremonies

- A. **Minutes**
- B. **Chairman's Report**
- C. **Manager's Report**

Town Manager Stephen H. Burns stated that the Maine Department of Transportation is holding a public hearing regarding the Cape Neddick bridge on Route One on February 6.

- D. **Awards**

1. Bid Award – Goodrich Park Buildings Roof Replacement

The Parks and Recreation Department recently solicited bids for the replacement of the roof on the Grant House and Barn at Goodrich Park. The following bids were received:

- | | |
|------------------------------------|----------|
| 1. AJ Long Roofing, York Maine | \$23,500 |
| 2. Horch Roofing, York Maine | \$26,125 |
| 3. Hall Brothers, Berwick Maine | \$26,900 |
| 4. Boucher Builders, Windsor Maine | \$29,859 |

Moved by Mr. Speers, seconded by Mr. Frederick to award the bid for roofing the Grant House and Barn at Goodrich Park to AJ Long Roofing of York Maine in the amount of \$23,500. Vote 5-0, motion passes.

E. **Reports**

1. Connie Hanley, Chair, Municipal Social Services Review Committee

F. **Citizens’ Forum** – The Citizens’ Forum is open to any member of the audience for comments on any matter. All comments should be respectful in tone and should be directed to the Chair. Comments should be brief and to the point. Questions that require extended answers or that cannot be readily answered will be referred to the Town Manager for follow-up. Anyone who wishes to submit a written request for future agenda items can do so on the form available at this meeting or may obtain the form through the Town Manager’s Office.

Public Comment: None

G. **Public Hearings**

H. **Endorsements**

I. **Old Business**

1. Discussion & Possible Action: Draft FY18 Operating Budget and Capital Program

After discussion the Board agreed to make the following amendments: Raise and appropriate \$50,000 for Selectmen’s Contingency and take out the \$100,000 Winter Maintenance Contingency line.

Moved by Mr. Speers, seconded by Ms. Sevigny-Watson to forward the proposed budget, as amended, to the Budget Committee. Vote 5-0, motion passes.

After discussion regarding the Capital Program, the Board agreed to take the School Facility Needs Assessment Capital Project out of the Capital Plan, and felt it should be a stand-alone question in the School's Operating Budget.

Moved by Ms. Sevigny-Watson, seconded by Mr. Speers to forward the DRAFT FY18 to FY22 Capital Program, as amended, to the Budget Committee for its public hearing and further action. Vote 5-0, motion passes.

2. Discussion & Possible Action: Use of Fund Balance to Offset Taxes

Moved by Ms. Sevigny-Watson, seconded by Mr. Frederick to utilize no fund balance in the FY18 operating and capital budgets. Vote 5-0, motion passes.

3. Discussion & Possible Action: Set COLA for FY18

Moved by Ms. Sevigny-Watson, seconded by Mr. Frederick to implement a 1% cost of living adjustment to the non-union wage scales, effective July 1, 2017. Vote 5-0, motion passes.

4. Discussion & Possible Action: Decide What Policy Matters to Send to Public Hearing for the May Special General Referendum

1. Shoreland Overlay District
2. Transient (Short Term) Residential Rental
3. Green Buildings
4. Marijuana Legalization Act
5. Shellfish Conservation Ordinance Amendment
6. Charter Amendment - Approval of Weekly Warrant

Moved by Mr. Speers, seconded by Ms. Sevigny-Watson to hold a public hearing on the proposed ordinance and charter amendments in February. Vote 5-0, motion passes.

J. New Business

1. Discussion & Possible Action: Disclosure Policy

Shana Cook-Mueller of Bernstein Shur presented the Board with an amended draft Disclosure Policy as a result of a settlement between the Town and the SEC in the past year.

Moved by Mr. Speers, seconded by Ms. Sevigny-Watson to adopt the amended Post-Issuance Compliance Policy. Vote 5-0, motion passes.

2. Discussion & Possible Action: Post-Issuance Compliance Policy

Shana Cook-Mueller of Bernstein Shur presented the Board with a proposed draft Post-Issuance Compliance Policy as a result of a settlement between the Town and the SEC in the past year.

Moved by Mr. Speers, seconded by Ms. Sevingy-Watson to adopt the new Disclosure Policy. Vote 5-0, motion passes.

K. Future Agendas

Mr. Palmer asked that the Ellis Park Transparency Committee letter and their concerns be added to the February 13 agenda for discussion.

L. Other Business

M. Citizens' Forum

Public Comment: None

Adjourn

Moved by Mr. Estes, seconded by Ms. Sevigny-Watson to adjourn the meeting at 9:55PM. Without objection, so ordered.

Respectfully Submitted,

Melissa M. Avery
Assistant to the Town Manager