

**BOARD OF SELECTMEN'S
MEETING MINUTES
6:00/7:00PM MONDAY, SEPTEMBER 14, 2015
YORK LIBRARY**

6:00PM: Joint Meeting with York Sewer District Trustees

Present: Chairman Robert E. Palmer, Jr., Vice Chairman Jonathan O. Speers, Torbert Macdonald, Dawn Sevigny Watson, Todd A. Frederick, Town Manager Stephen H. Burns and members of the press and public.

7:00PM: Regular Meeting

Call to Order

Chairman Palmer called the meeting to order at 7:00PM

Opening Ceremonies

A. Minutes

1. April 24, 2015 Meeting Minutes
2. May 7, 2015 Meeting Minutes
3. May 11, 2015 Meeting Minutes
4. May 18, 2015 Meeting Minutes
5. May 22, 2015 Meeting Minutes

Moved by Mr. Macdonald, seconded by Mr. Speers to approve the April 24, 2015, May 7, 11, 18 and 22, 2015 Meeting Minutes, as amended. Vote 5-0, motion passed.

B. Chairman's Report

No Chairman's Report.

C. Manager's Report

Town Manager Stephen H. Burns reminded citizens that the first tax payment is due September 25th, the second is due February 5th. Mr. Burns also congratulated Dispatcher Nathaniel Higgins for a brave and successful suicide call that came into the York Dispatch recently. The Town Manager also announced the Celebrate Solar event at the York Beach Fire Station on Saturday September 26th put on by the Energy Steering Committee.

D. Introduction of New Staff

1. Patrol Officer – Michael Taddei

Police Chief Douglas Bracy introduced new Patrol Officer Michael Taddei to the Board and public.

2. Patrol Officer – Rance Mills

Police Chief Douglas Bracy introduced new Patrol Officer Rance Mill to the Board and public.

3. Assistant Planner – Scott Hastings

Town Manager Burns introduced new Assistant Planner Scott Hastings to the Board and public.

E. Awards

1. Bid Award: Parks Truck

Moved by Mr. Macdonald, seconded by Mr. Speers to award the bid for the Parks Department truck to Starkey Ford of York, Maine in the amount of \$27,794. Vote 5-0, motion passes.

2. Bid Award: Police Cruiser

Moved by Mr. Macdonald, seconded by Mr. Speers to award the bid for the purchase of two 2016 Policy Utility Cruisers to Quirk Ford of Augusta in the amount of \$42,348.00 from the Capital Cruiser Account of the Police Department. Vote 5-0, motion passes.

3. Bid Award: Village Fire Department Outboard Motors

Moved by Mr. Macdonald, seconded by Mr. Speers to award the bid for two outboard motors for the Village Fire Department to Moose Landing Marina of Naples, Maine in the amount of \$14,913.72. Vote 5-0, motion passes.

F. Reports

G. Citizens' Forum – The Citizens' Forum is open to any member of the audience for comments on any matter. All comments should be respectful in tone and should be directed to the Chair. Comments should be brief and to the point. Questions that require extended answers or that cannot be readily answered will be referred to the Town Manager for follow-up. Anyone who wishes to submit a

written request for future agenda items can do so on the form available at this meeting or may obtain the form through the Town Manager's Office.

Public Comment: None

H. Public Hearings

1. November General Referendum Warrant

Moved by Mr. Macdonald, seconded by Mr. Speers to open the Public Hearing on the November General Referendum Warrant. Without objection, so ordered.

Public Comment: None

Moved by Mr. Macdonald, seconded by Mr. Speers to close the Public Hearing on the November General Referendum Warrant. Without objection, so ordered.

2. Road Acceptance - Hannaford Drive

Moved by Mr. Macdonald, seconded by Mr. Speers to open the Public Hearing on the Road Acceptance of Hannaford Drive. Without objection, so ordered.

Public Comment: Dean Lessard, Director of Public Works

Moved by Mr. Macdonald, seconded by Mr. Speers to close the Public Hearing on the Road Acceptance of Hannaford Drive. Without objection, so ordered.

3. New Business Licenses

Moved by Mr. Macdonald, seconded by Mr. Speers to open the Public Hearing on the New Business Licenses. Without objection, so ordered.

Public Comment: None

Moved by Mr. Macdonald, seconded by Mr. Speers to close the Public Hearing on the New Business Licenses. Without objection, so ordered.

I. Endorsements

Business Licenses: RJ Poulin DBA: Sea Latch Inn, LLC for Innkeeper; located at 277 Long Beach Avenue, Eaton's Neck, LLC DBA The Lighthouse Inn and Carriage House for Innkeeper and Food Service; located at 20 Nubble Road, Bruce Larson DBA: Southern Maine Lobster for Food Service; located at 1021 US Route One, Kenneth Churchill DBA: Cowboy Café for Food Service; located at 4 Bog Road, Douglas and Margery Mindell DBA: Morning Glory Inn for Bed and Breakfast; located at 120 Seabury Road, Donald and Ann MacAulay DBA: Faircrest Motel

for Innkeeper; located at 865 US Route One, and York Harbor Motel, LLC. DBA: York Harbor Motel and Cottages for Innkeepers; located at 780 York Street

Moved by Mr. Macdonald, seconded by Mr. Speers to approve the following licenses: RJ Poulin DBA: Sea Latch Inn, LLC for Innkeeper; located at 277 Long Beach Avenue, Eaton's Neck, LLC DBA The Lighthouse Inn and Carriage House for Innkeeper and Food Service; located at 20 Nubble Road, Bruce Larson DBA: Southern Maine Lobster for Food Service; located at 1021 US Route One, Kenneth Churchill DBA: Cowboy Café for Food Service; located at 4 Bog Road, Douglas and Margery Mindell DBA: Morning Glory Inn for Bed and Breakfast; located at 120 Seabury Road, and York Harbor Motel, LLC. DBA: York Harbor Motel and Cottages for Innkeepers; located at 780 York Street subject to taxes, fees and inspections being current and compliant with the usual noise stipulations. Vote 5-0, motion passes.

J. Old Business

1. Schedule Site Visit for Grant House/Goodrich Park

On the Board's agenda for September 21, 2015 is an initial presentation by Michael Sullivan, Parks and Recreation Director, about public uses at Goodrich Park and Grant House. Before this discussion, Town Manager Stephen H. Burns feels it would be helpful to have the Board conduct a site visit. During the visit, Mr. Burns feels it is important to take note of the impact of highway traffic noise on the property.

The Board agreed to hold a site visit at the Grant House at 5:00PM on Monday, September 21, 2015.

2. Discussion and Possible Action: Finalize the Definition of "Capital"

Current Policy: "Capital, in terms of the Capital Program, is defined as any equipment, facility, infrastructure or land that costs more than \$20,000 and provides a useful life of 3 or more years, and all licensed motor vehicles. Further, capital shall be classified as New Capital when it is part of or related to a new function or purpose (ie: not maintenance or regularly scheduled replacement of existing capital).

Proposed Policy: "Capital, in terms of the Capital Program, is defined as: land of any size or cost; any equipment, building, facility, or infrastructure that costs more than \$20,000, and provides a useful life of 3 or more years or is built into a building or facility; and all licensed motor vehicles. This shall apply to any item, as defined above, whether purchased, leased or otherwise financed.

Moved by Mr. Macdonald, seconded by Mr. Speers to adopt the new definition of Capital as read (See "Proposed Policy" above). Vote 5-0, motion passes.

3. Discussion and Possible Action: Police Station Project Manager

Moved by Mr. Macdonald, seconded by Mr. Speers to table this item until October to give all the applicants the opportunity to view of the building and to modify their proposals if they so choose. Vote 1-4, Mr. Palmer, Mr. Speers, Mr. Frederick and Ms. Watson against, motion fails.

Moved by Mr. Frederick, seconded by Ms. Watson to award the Police Station Project Manager contract to Civil Consultants. Vote 4-1, Mr. Macdonald against, motion passes.

K. New Business

Chairman Palmer took New Business Item #4 out of order.

1. "4. Discussion: Overview of KACTS-funded Projects"

Director of Public Works Dean Lessard notified the Board that at the July KACTS board meeting they voted unanimously to approve funds in the amount of \$677,500 for a project encompassing the entrance of the new access road on Route One, signaling and make other improvements to the intersection that the Planning Board has required of the Connector Road project. The KACTS board also approved funds in the amount of \$545,000 for the Phase 1 construction of the York Village Intersection (York Street and Long Sands Road intersection - Where the monument is). As required by the Federal and State regulations for this funding, the Town would be required to match 10% of the funds donated.

2. "1. Discussion and Possible Action: Preference Votes for the November General Referendum"

Article One: 5-0	Article Two: 5-0	Article Three: 5-0
Article Four: 5-0	Article Five: 5-0	Article Six: 5-0
Article Seven: 5-0	Article Fourteen: 5-0	Article Fifteen: 5-0
Article Sixteen: 5-0		

3. "2. Discussion and Possible Action: Set Polling Hours and Appoint Warden for the November General Referendum"

Moved by Mr. Frederick, seconded by Ms. Watson to appoint David N. Ott as the Warden for the State of Maine general Election to be held on November 3, 2015 and to set the polling hours for said election as 8:00AM until 8:00PM. Vote 5-0, motion passes.

4. "3. Discussion and Possible Action: Forward November General Referendum Warrant to the Voters"

Moved by Mr. Macdonald, seconded by Mr. Speers to appoint forward the November General Referendum Warrant to the voters. Vote 5-0, motion passes.

5. "4. Property Redemptions"
 - a. 164 Camp Eaton

Moved by Ms. Watson, seconded by Mr. Speers to approve the property redemption of Tax Map 0040-0061-0164, located at 164 Camp Eaton, as requested, subject to the condition that all taxes, interest and administrative costs are paid in full by no later than November 13, 2015 with cash or certified bank check. Vote 5-0, motion passes.

- b. 184 Camp Eaton

Moved by Mr. Macdonald, seconded by Mr. Speers to approve the property redemption of Tax Map 0040-0061-0184, located at 184 Camp Eaton, as requested, subject to the condition that all taxes, interest and administrative costs are paid in full by no later than November 13, 2015 with cash or certified bank check. Vote 5-0, motion passes.

- c. 184 Mountain Road

Moved by Mr. Macdonald, seconded by Mr. Speers to approve the property redemption of Tax Map 0096-0036-F, located at 184 Mountain Road, as requested, subject to the condition that all taxes, interest and administrative costs are paid in full by no later than November 13, 2015 with cash or certified bank check. Vote 5-0, motion passes.

6. "5. Discussion and Possible Action: Voting Credentials for MMA Annual Business Meeting"

Moved by Mr. Macdonald, seconded by Mr. Speers to appoint Stephen H. Burns as the Designated Official Voting Delegate, and Torbert Macdonald as the Alternate Voting Delegate for York to the Maine Municipal Association Annual Business Meeting on October 7, 2015 in Augusta, Maine. Vote 5-0, motion passes.

L. Future Agendas

Mr. Frederick mentioned the high number of accidents that seem to be occurring between the Spur Road and Old Post Road on Route One and asked that the Town Manager contact the Chief of Police and see if a report can be put together about the reports and see what actions could be taken after that.

Mr. Frederick also commented on the parking areas at the Bog Road Fields. He said that there are no lines in the parking lots marking out parking spaces and cars are parked on Bog Road along with up and down the access road to the fields. Mr.

Frederick asked that the parking needs be managed to ensure that emergency vehicles be able to enter and exit the complex.

Mr. Macdonald stated that he enjoyed the workshop on setting priorities and asked that the Town Manager reach out to the York Community Dialogue group hold a public session regarding the land in the Green Enterprise Zone, between Route One and Ridges Road.

M. Other Business

N. Citizens' Forum

Public Comment: None

Adjourn

Moved by Mr. Macdonald, seconded by Mr. Speers to adjourn the meeting at 8:45PM. Without objection, so ordered.

Respectfully Submitted,

Melissa M. Avery
Assistant to the Town Manager