

**BOARD OF SELECTMEN'S
MEETING MINUTES
6:00/6:30/7:00PM MONDAY, AUGUST 10, 2015
YORK LIBRARY**

6:00PM Executive Session: Pursuant to MRSA Title 1, Section 405.6.C – Real Estate

Present: Chairman Robert E. Palmer, Jr., Vice Chairman Jonathan O. Speers, Torbert Macdonald, Dawn Sevigny Watson, Todd A. Frederick and Town Manager Stephen H. Burns.

Moved by Mr. Speers, seconded by Mr. Macdonald to enter into Executive Session. Without objection, so ordered.

Moved by Mr. Speers, seconded by Mr. Sevigny Watson to exit out of Executive Session. Without objection, so ordered.

6:30PM Board and Committee Interviews

7:00PM: Regular Meeting

Present: Chairman Robert E. Palmer, Jr., Vice Chairman Jonathan O. Speers, Torbert Macdonald, Dawn Sevigny Watson, Todd A. Frederick, Town Manager Stephen H. Burns and members of the press and public.

Call to Order

Chairman Robert E. Palmer, Jr. called the meeting to order at 7:00PM.

Opening Ceremonies

A. Minutes

1. April 7, 2015 Meeting Minutes
2. April 13, 2015 Meeting Minutes

Moved by Mr. Macdonald, seconded by Mr. Speers to approve the April 7, 2015 Meeting Minutes. Vote 5-0, motion passes.

Moved by Mr. Macdonald, seconded by Ms. Sevigny-Watson to approve the April 13, 2015 Meeting Minutes, as amended. Vote 5-0, motion passes.

B. Chairman's Report

No Chairman's report.

C. Manager's Report

Town Manager Stephen H. Burns was informed by Mary-Anne Szeniewski, Town Clerk and Tax Collector that tax bills are going out in the mail tomorrow. Also, the Tax Rate for the coming year's bills is \$11.00 per thousand; up 2.7% from last year. He also reminded citizens that Household Hazardous Waste Day is Saturday October 24th and anyone with questions should contact the Department of Public Works. Another reminder was that the State will be doing night time overlay paving on Route One from August 17 to September 12.

D. Awards

1. Bid Award: Public Works – Ten Wheel Plow Truck Chassis

The Board chose to defer the bid awards until a future scheduled meeting.

2. Bid Award: Public Works – Ten Wheel Dump Body and Plow

The Board chose to defer the bid awards until a future scheduled meeting.

E. Reports

F. Citizens' Forum – The Citizens' Forum is open to any member of the audience for comments on any matter. All comments should be respectful in tone and should be directed to the Chair. Comments should be brief and to the point. Questions that require extended answers or that cannot be readily answered will be referred to the Town Manager for follow-up. Anyone who wishes to submit a written request for future agenda items can do so on the form available at this meeting or may obtain the form through the Town Manager's Office.

Public Comment: None

G. Public Hearings

1. Main Street Project – Public Sewer and Road Reconstruction

Moved by Mr. Macdonald, seconded by Mr. Speers to open the Public Hearing. Without objection, so ordered.

Public Comment: Mark Leprise

Diane Spear

Moved by Mr. Macdonald, seconded by Mr. Speers to close the Public Hearing. Without objection, so ordered.

H. Endorsements

Business Licenses:

- RJ Poulin Properties, LLC DBA: Sunrise Motel (Innkeeper)
Located at 340 Long Sands Road
- 3rd Gen, LLC DBA: Woody's Brick Oven Pizza (Food Service, Liquor) Located at 11 Railroad Avenue

Moved by Mr. Macdonald, seconded by Mr. Speers to approve the following licenses: RJ Poulin Properties, LLC DBA: Sunrise Motel (Innkeeper); located at 340 Long Sands Road and 3rd GEN, LLC DBA: Woody's Brick Oven Pizza (Food Service, Liquor); located at 11 Railroad Avenue subject to taxes, fees and inspections being current and compliant with the usual noise stipulations. Vote 5-0, motion passes.

I. Old Business

1. Discussion: Urban Compact and Snow Plowing

After a lengthy discussion, the Board chose to delay this item to determine the costs, timing and mechanism to litigate this issue.

2. Discussion and Possible Action: Wood Pellet Burner Repair or Replacement

Moved by Mr. Macdonald, seconded by Mr. Palmer to repair the existing pellet boiler system at the Grant House and award the work to Omni Heat of South Portland, Maine in the amount of \$9,486. Motion withdrawn.

Moved by Mr. Macdonald, Mr. Speers to table this item for two weeks until the Board has a chance to check Omni Heat's references. Vote 3-2, Mr. Macdonald and Mr. Palmer against, motion passes.

J. New Business

1. Discussion and Possible Action: Request for Proposals for Wireless Communications on the Police Station/Senior Center Site

Moved by Mr. Macdonald, seconded by Mr. Frederick to direct the Town Manager to release and advertise the RFP as presented. Vote 5-0, motion passes.

2. Discussion and Possible Action: Public Street Acceptance Policy – Consideration of Policy Change

After discussing with the Town Manager, the Board felt it would be appropriate to at a minimum require a fiscal note indicating the anticipated annual maintenance cost based on the length of the proposed adopted road, along with requiring the vote to be taken at a Budget Referendum rather than a General Referendum. There is no formal action required at this time, the Town Manager was simply seeking direction from the Board regarding a possible future amendment to the Public Street Acceptance Ordinance.

3. Discussion: Road Paving List

After discussing with the Director of Public Works, Deans Lessard, the Board decided they would like the Road Survey Management System (RSMS) method be explored by Mr. Lessard for a multi-year paving plan for the Town.

4. Discussion and Possible Action: Selectmen’s Policies – Details and Next Overview

Fund Balance Policy: The Board asked few questions regarding this policy and would like to discuss it further with more information from the Town Manager.

Fast Track Procedures Policy: Moved by Mr. Macdonald, seconded by Mr. Speers to repeal the Fast Track Procedures Policy. Vote 5-0, motion passes.

5. Discussion and Possible Action: Abatement of Building Permit Application Fees

Moved by Mr. Macdonald, seconded by Ms. Sevigny-Watson to waive the Building Permit Application fees for fire-related repairs at 242 York Street. Vote 5-0, motion passes.

6. Discussion: Preview of November General Referenda

There was no action required on this item, just a preview and open session for input from the Board on the current draft.

7. Special Event Permits

- a. Parks and Recreation’s Flashmob
- b. York Soccer Club’s Harvest Cup

Moved by Mr. Macdonald, seconded by Ms. Sevigny-Watson to approve the following Special Event Permit Applications subject to all, if any conditions given by Department Heads: Parks and Recreation’s Flashmob and York Soccer Club’s Harvest Cup. Vote 5-0, motion passes.

K. Future Agendas

L. Other Business

M. Citizens' Forum

Public Comment: David Brinkman

Adjourn

Moved by Mr. Macdonald, seconded by Mr. Speers to adjourn the meeting at 10:10PM. Without objection, so ordered.

Respectively Submitted,

Melissa M. Avery
Assistant to the Town Manager