

SELECTMEN'S MEETING
6:00 P.M. MONDAY JANUARY 24th 2011
YORK LIBRARY
MINUTES

Attendees: Michael L. Estes, Mary Andrews, Tracy Jackson-McCarty, Edward W. Little, Robert G. Yandow, Town Manager Kathryn Danylik, Recorder and Members of the Press & Public

Pledge of Allegiance

6:00 PM: Work Session with Gorrill-Palmer on York Beach Traffic Study

Chairman Jackson-McCarty called the meeting to order at 6:03 PM

Randy Dutton and Tom Gorrill from Gorill-Palmer presented to the Board a follow up to the previous discussions regarding the York Beach Traffic Study.

One of the primary goals of the study was to come up with a traffic pattern that could be done year round. Gorrill-Palmer recommended that the best way accomplish this is to develop a one-way, year round pattern. Gorrill-Palmer reported to the Board on 7 different areas that would need some improvements in order to make a one-way patter work year round. The areas in need of updating are:

Ocean Ave/Long Beach: Channelize traffic, reinforce the through way, and force traffic to the right.

Ocean Ave: Take out parking on one side, highlight the four crosswalks, and add possible bump outs.

Ocean Ave/Railroad Avenue: Maintain a separate left and right lane, create better clarification for drivers, create channelization for both cars and pedestrians, there will be some parking lost.

Railroad Ave- Create a single travel lane with parking on both sides, would recommend bump outs.

Ridge Road/Church St: Create a triangle island that keeps traffic moving. This would create a free flow of traffic with no queue backing up in front of fire station.

Church Street- There needs to be more research done on the right of way.
Bay St: Make a small portion one way towards Ocean Ave; this will eliminate people trying to take a left into Bay Street

Mr. Estes asked if the engineers had looked into any possible ways to redirect foot traffic and crosswalks in the York Beach Village Center. Gorrill-Palmer stated that they tried to look at different ways of getting people to the crosswalks, all we can do is to try to focus people to the crosswalks so that vehicle traffic knows where to expect pedestrians.

Mr. Little asked how many parking spaces would we lose total? There would be between 8 and 9 total spaces lost.

Mr. Little asked if there was a way to put parking back on Ocean Ave? Yes you would have to widen the lanes and shift the sidewalk.

Ms. Andrews stated that it looks as if this will make it difficult for delivery trucks getting to businesses. Gorrill-Palmer stated that the width of the travel lane is the same as it is today, as long as delivery trucks pull over and don't stop in the middle of the road the width will be the same.

Ms. Jackson-McCarty questioned whether the left hand turn off Main Street on to Railroad Avenue will inhibit or effect emergency vehicles? It will not inhibit emergency vehicles; this is just a way to formalize how it is used now

The York Beach Traffic Study will be on a future agenda for further discussion and possible action.

A. Minutes

-January 10th, 2011 Selectmen's Meeting Minutes

Moved by Ms. Andrews and seconded by Mr. Estes to approve the January 10th 2011 Selectmen's Meeting Minutes. Without objection so ordered.

B. Chairman's Report

Ms. Jackson-McCarty stated that there is an amendment to the agenda tonight, there will be update from Tom Carnicelli of the Tax Task Force.

Ms. Jackson-McCarty reported that the report from OPEGA (Office of Program Evaluation and Government Accountability) will be presented to the Government Oversight Committee in a public meeting on Friday, January 28th at 9:30 AM in Room 214 of the Cross Building. The report will be available online and in hard

copy on Friday morning, you can get a copy at www.legislature.maine.gov/OPEGA

Ms. Jackson-McCarty stated that some high school students involved in an advanced politics class have sent the Board an email regarding getting involved with their community and they have taken an interest in the River Road/ Route 1 intersection in Cape Neddick. It is always hopeful and inspiring when young people want to get involved in their community. Ms. Jackson-McCarty read the letter into the record and directed them to get in contact with State Legislature as Route 1 is a state maintained road.

Ms. Jackson-McCarty read a letter from Bob and Donna Bacon into the record in reference to last week's school committee meeting.

C. Manager's Report

Mr. Yandow stated that this morning due to the extreme cold Waste Management could not get all their trucks on the road. Therefore if you have normally scheduled trash day today it will instead be picked up on Tuesday, Jan 25th.

Mr. Yandow reminded everyone that the second tax payment is due Friday, Feb 4th 2011.

D. Awards

E. Reports

1. Municipal Social Service Outside Request for FY12

Karen Brown, co-chair of MSSRB presented to the Board the Municipal Social Service Review Board's recommendations for FY12. Sixteen eligible agencies were reviewed this year with a total request for \$39,066, an increase of \$535 over the requested amount for FY 11. After an extensive review the Board recommends \$36,200 for sixteen agencies, the same amount approved by the voters in May 2010.

With the economic downturn agencies continue to be more efficient with less money, grants are harder to obtain and therefore town funding has become more and more important. Overall more York residents are being served, over the last year services provided equals over \$1 million. We ask that the board support and endorse this report and send it to the budget committee.

Moved by Ms. Andrews and seconded by Mr. Little to adopt the FY2012 funding recommendations of the Municipal Social Services Review Board and forward them on to the Budget Committee. Vote 4-0 motion passes.

The Board thanked the Review Committee for all their hard work on this.

2. Tax task Force Report

Tom Carnicelli of the Tax Task Force presented to the Board the Tax Task Force's recommendation of 2.5% as the FY12 maximum allowable increase in total taxpayer impact for operational expenses by the municipal government and the school department. This year both the Town and the School Department are planning to come in with increases in operational expenses well below the recommended rate.

In 2008 the Tax Task Force identified \$50 million worth of significant capital projects needing to be addressed in the near future. The Tax Task Force set up a plan to address these projects, in that plan a cap for annual capital spending was set at an average of \$7million a year with the understanding that over spending in one year would be made up with reductions in subsequent years.

In Practice, spending for capital projects has lagged well below this ideal schedule. Voters have not approved certain projects and others have not been ready for submission. If we continue with reduced capital spending this will lead to greater project costs in the future.

3. Preview of Ordinance Amendments for May Referendum

Steve Burns, Community Development Director and Christine Grimando, Town Planner gave an overview of the 10 proposed Ordinance Amendments and 1 Comprehensive Plan Amendment for the May ballot.

Ord-1-Clarify language about the Date of Application Approval

Ord-2-Revise the Historic Site Boundary a the Town Farm

Ord-3-Define Commercial Functions

Ord-4-Amend the Farm Enterprise Zone Standards

Ord-5-Amend Standards for first time Septic Variances

Ord-6-Rpeal of the Short Sands Park Ordinance

Ord-7-Establish Criteria for Emergency Beach Closures

Ord-8-Amend the Direction Sign Ordinance

Ord-9-Amend the Supplemental Building Ordinance

Ord-10-Adopt a Property Assessed Clean Energy (PACE) Ordinance

Comp Plan-1-Amend Vegetative Buffer Policies for Cape Neddick River

F. Citizens Forum - The citizen's forum is open to any member of the audience for comments on items listed on this meeting agenda or to propose items for future meeting agendas. All comments should be respectful in tone and should be directed to the chair. Comments should be brief and to the point. Questions that require extended answers or that cannot be readily answered will be referred to the town manager for follow-up. Anyone who wishes to submit a written request for future agenda items can do so on the form available at this meeting or may obtain the form through the town manager's office.

Public Comment: Donna Bacon
Rick Boston
Charles Stacey

G. Approval of Warrant #30

Moved by Ms. Andrews and seconded by Mr. Estes to approve Warrant #30.
Without objection so moved

H. PUBLIC HEARINGS

I. ENDORSEMENTS

License Applications

- Scott Berger dba York Village Emporium (Victualers)
- Elaine Stone dba 123 Restaurant (Victualers, Liquor, Special Amusement, Bed and Breakfast)
- King Weinstein dba York Gill and Pub (Victualers, Liquor, Special Amusement)
- Marge Curley dba Rick's Restaurant (Victualers, Liquor)

Moved by Mr. Little and seconded by Ms. Andrews to approve the following licenses: -Scott Berger dba York Village Emporium (Victualers), Elaine Stone dba 123 Restaurant (Victualers, Liquor, Special Amusement, Bed and Breakfast), King Weinstein dba York Gill and Pub (Victualers, Liquor, Special Amusement), Marge Curley dba Rick's Restaurant (Victualers, Liquor) subject to taxes, fees and inspections being current and compliant with the usual noise stipulations. Vote 4-0, motion passes.

J. Old Business

K. New Business

1. Architectural Services for the Sohier Park Welcome Center

The Sohier Park Committee solicited proposals for architectural services for the Sohier Park Welcome Center expansion project. Two proposals were received: Appledore Engineering in the amount of \$36,190 and Isaak Design in the amount of \$15,000. After reviewing the RFP's and checking the reference provided, the Sohier Park Committee recommends that the Board of Selectmen award the Project to Isaak Design in the amount of \$15,000.

Moved by Ms. Andrews and seconded by Mr. Little to award the bid for providing architectural services for the Sohier Park Welcome Center Expansion Project to Isaak Design, PLLC of Durham, NH. Vote 4-0 motion passes.

2. Online Streaming Audio/Visual of Town Meetings

Moved by Ms. Andrews and seconded by Mr. Little to accept the proposal from Town Hall Streams to provide the necessary hardware, software and maintenance to stream town hall meetings via the internet to the public at a cost of \$249.00 a

month with a guaranteed no increase for an 18 month period. Vote 4-0 motion passes.

3. Adopt Revised Selectmen's Policies

Moved by Ms. Andrews and seconded by Mr. Little to adopt the changes made to the following Selectmen's Policies: C.O.L.A Non-Union Employees, Banner Placement, Legal Counsel, Fast Track Procedures, Fund Balance, Travel and Expense Allowance, and Purchasing Procedures. Vote 4-0 motion passes.

4. Discussion on FY 12 Capital Budget

Mr. Little stated that he would not vote to move forward the school auditorium until the overcrowding at the Town Hall was addressed, and suggested that since there has been a 15% reduction in school enrollment over the past few years the school department reconfigure the schools so the administration could move into the freed up spaces in the schools leaving the building owned by the town available for some town hall departments.

Moved by Ms. Jackson McCarty and seconded by Mr. Estes to approve the five year capital plan as recommended by the Capital Planning Committee and presented by the Town Manager including the revisions made to the cost of the Access Road. Vote 3-0-1 motion passes, Ms. Andrews abstained.

5. Budget Discussion FY12

Mr. Yandow reported that based on our last two work sessions regarding the budget there is now a fiscal FY 12 budget that represents a 0% increase in operational spending. This does not include debt service.

If the Board approves the use of \$790,000 from fund balance the only impact to the taxpayer would be a revenue shortfall of \$21,000 which would be .5 of one cent.

Moved by Mr. Estes and seconded by Ms. Andrews to approve with these cuts made by the Town Manager and forward this budget to the Budget Committee. Vote 4-0 motion passes.

The Board thanked Mr. Yandow for all his hard work on this budget.

6. Special Event Permit: York High School Interact Club

Moved by Ms. Andrews and seconded by Mr. Little to approve the special event permit for the York High School Interact Club Polar Dip on Saturday, February 5th from 9:45 AM to 10:15 AM. Vote 4-0 motion passes.

7. Pole Permit Application: Newtown Road and Scituate Road

Moved by Ms. Andrews and seconded by Mr. Little to approve the pole location permit for 1 pole on Scituate Road in the Southeasterly direction, 36ft from Pole

#107 and 1 pole on Newtown Road (CMP Littlefield Road) in the Southeasterly direct from Pole #13. Vote 4-0, motion passes.

8. Application for Special Permit for Catering Privileges Off Premises: York Harbor Inn

Moved by Ms. Andrews and seconded by Mr. Little to approve the Application for Special Permit for Catering Privileges for the York Harbor Inn for an event at The Atlantic Design Center, 627 Route 1 in York on February 9th from 6:00 PM to 8:00 PM. Vote 4-0, motion passes.

9. Appointment of Board of Selectmen representatives to the Municipal Building Committee

Moved by Ms. Jackson-McCarty and seconded by Mr. Little to appoint Ms. Andrews and Mr. Estes to the Municipal Building Committee. Vote 4-0, motion passes.

L. Other Business

Adjourn

Moved by Ms. Andrews and seconded by Mr. Little to adjourn at 9:25PM

Respectfully Submitted By:

Kathryn Danylik, Recorder