

**BOARD OF SELECTMEN'S  
MEETING MINUTES  
7:00PM THURSDAY, FEBRUARY 16, 2017  
SENIOR CENTER**

**7:00PM Executive Sessions:**

- Title 1 MRS §405.6.E (Legal)
- Title 1 MRS §405.6.F (Poverty Abatement)

Present: Chairman Robert E. Palmer, Jr., Todd A. Frederick, Dawn Sevigny-Watson, Michael L. Estes, Town Manager Stephen H. Burns and Director of Human Resources Liam Gallagher.

Absent: Jonathan O. Speers

Moved by Mr. Estes, seconded by Ms. Sevigny-Watson to enter into Executive Session. Without objection, so ordered.

Moved by Ms. Sevigny-Watson, seconded by Mr. Estes to exit out of Executive Session. Without objection, so ordered.

Regular Meeting

Present: Chairman Robert E. Palmer, Jr., Todd A. Frederick, Dawn Sevigny-Watson, Michael L. Estes, Town Manager Stephen H. Burns and members of the press and public.

Absent: Jonathan O. Speers

**Call to Order**

Chairman Robert E. Palmer, Jr. called the meeting to order at 7:40PM

**Pledge of Allegiance**

- A. **Minutes**
- B. **Chairman's Report**
- C. **Manager's Report**

**D. Awards**

1. Bid Award – Bog Road Maintenance Building

Moved by Ms. Sevigny-Watson, seconded by Mr. Estes to authorize the Parks and Recreation Director to enter into negotiations with Hissong Properties of Kennebunk, Maine to develop a contract for the construction of the Bog Road Maintenance Building – contract to be approved by the Board of Selectmen prior to execution. Vote 4-0, motion passes.

2. Bid Award – Bathhouse

Moved by Ms. Sevigny-Watson, seconded by Mr. Frederick to award the bid for pre-construction services for the Long Sands Bathhouse project to YFI Custom Homes of Cape Neddick, Maine in the amount of \$12,800 – fee for pre-construction services to be contingent upon successful negotiations and a sign contract to construct the bathhouse. Vote 4-0, motion passes.

3. Bid Award – Nubble Lighthouse Tram

Moved by Ms. Sevigny-Watson, seconded by Mr. Estes to award the contract for the rehabilitation of the lighthouse tram system to True North Automation of Eliot, Maine in the amount of \$40,000. Vote 4-0, motion passes.

4. Bid Award – Engineering for York Beach Parkway

Moved by Ms. Sevigny-Watson, seconded by Mr. Estes to approve the award for the Roadway Design through Construction Bid Documentation of the York Beach Parkway to Ransom Consulting, Inc. for the total proposed cost of \$68,515.51. Vote 4-0, motion passes.

5. Bid Award – Real Estate Services

Moved by Ms. Sevigny-Watson, seconded by Mr. Estes to award the Residential Real Estate Services bid for calendar years 2017 and 2018, in accordance with the Selectmen’s Property Acquisition and Disposition Policy 4.B.2 to Century 21: Terry Freeman-Pirini at the proposed commission rate of 4.5%. Vote 4-0, motion passes.

**E. Reports**

**F. Citizens’ Forum** – The Citizens’ Forum is open to any member of the audience for comments on any matter. All comments should be respectful in tone and should be directed to the Chair. Comments should be brief and to the point. Questions that require extended answers or that cannot be readily answered will be referred to the Town Manager for follow-up. Anyone who wishes to submit a written request for future agenda items can do so on the form available at this meeting or may obtain the form through the Town Manager’s Office.

Public Comment: None

**G. Public Hearings**

**H. Endorsements**

**I. Old Business**

1. Discussion & Possible Action: FY18 Budget Update

Mr. Burns gave the Board a new conceptual draft of his proposed FY18 budget.

**J. New Business**

1. Discussion & Possible Action: Horn Lawsuit

The Board was presented with an interim proposed settlement regarding the Horn lawsuit which they discussed in executive session.

Moved by Ms. Sevigny-Watson, seconded by Mr. Frederick to accept the proposed settlement. Vote 4-0, motion passes.

2. Discussion & Possible Action: PC Construction

The Board was presented with a proposal from PC Construction which they discussed in executive session.

Moved by Ms. Sevigny-Watson, seconded by Mr. Frederick to accept the proposal. Vote 4-0, motion passes.

3. Discussion & Possible Action: Poverty Abatement

Moved by Ms. Sevigny-Watson, seconded by Mr. Estes to deny an Abatement Request for Case #17-01 made pursuant to MRSA Title 36 SS 841.2 for tax year 2017. Vote 3-1, Mr. Palmer against, vote passes.

4. Discussion & Possible Action: OBD Sign

Moved by Ms. Sevigny-Watson, seconded by Mr. Frederick to approve the single sided business directional signs requested for Cider Hill Road at the intersection of Witchtrot Road for Maine Coast Builders. Vote 4-0, motion passes.

**K. Future Agendas**

**L. Other Business**

**M. Citizens' Forum**

Public Comment: None

**Adjourn**

Moved by Ms. Sevigny-Watson, seconded by Mr. Estes to adjourn the meeting at 9:30PM. Without objection, so ordered.

Respectfully Submitted,

Melissa M. Avery  
Assistant to the Town Manager