



Town of York

186 York Street
York, Maine 03909-1314

BOARD OF SELECTMEN'S MEETING AGENDA

7:00PM MONDAY, SEPTEMBER 9TH, 2013
YORK LIBRARY

Town Manager/
Selectmen
(207)363-1000

Town Clerk/
Tax Collector
(207)363-1003

Finance/
Treasurer
(207)363-1004

Code Enforcement
(207)363-1002

Planning
(207)363-1007

Assessor
(207)363-1005

Police Department
(207)363-1031

Dispatch
(207)363-2557

York Beach Fire
Department
(207)363-1014

York Village Fire
Department
(207)363-1015

Public Works
(207)363-1011

Harbor Master
(207)363-1000

Senior Center/
General Assistance
(207)363-1036

Parks and
Recreation
(207)363-1040

Fax
(207)363-1009
(207)363-1019

www.yorkmaine.org

Call to Order

Opening Ceremonies

A. Minutes

1. August 12, 2013 Meeting Minutes

B. Chairman's Report

C. Manager's Report

D. Awards

1. Bid for Attic Insulation Upgrade at York Village Fire Department
2. Bid for 2014 Two Ton Truck
3. Bid for 2014 Heavy Plow Truck Chassis

E. Reports

1. Update on MS4 Process
2. Report Regarding Bacteria Detecting Canine Visit

F. Citizens' Forum – The Citizens' Forum is open to any member of the audience for comments on items listed on this meeting agenda. All comments should be brief and to the point. Questions that require extended answers or that cannot be readily answered will be referred to the Town Manager for follow-up. Anyone who wishes to submit a written request for future agenda items can do so on the form available at this meeting or may obtain the form through the Town Manager's Office.

G. Approval of Warrant #10

H. Public Hearings

1. November General Referendum Warrant
2. November Special General Referendum Warrant

I. Endorsements

Business Licenses:

1. Continuum DBA Sentry Hill LLC (*Victualers*); Located at 2 Victoria Court

J. Old Business

1. Discussion and Possible Action Regarding a Complaint for Declaratory Judgment Filed Against the Town to Quiet Title for Property Located at 100 Mill Road

K. New Business

1. Request for Sewer Extension – Seaview Avenue
2. Request for Sewer Extension – Beacon Street
3. Request for Sewer Extension – Ridge Road
4. Discussion and Possible Action on FY14 Paving List
5. Approve Warrant Article for Lease of Town Owned Land to the Friends of Greater York Recreation Complex
6. Preference Votes for the November General Referendum and Special General Referendum
7. Approve the November 5, 2013 General Referendum Warrant
8. Approve the November 5, 2013 Special General Referendum Warrant
9. Request for Funds from York County Budget Committee
10. Village Study Committee Request for Funds
11. Appointment to York Sewer District Board of Trustees
12. Property Redemption Request – 2 Sea Trumpet Drive
13. Property Redemption Request – 22 Mainely York Trailer Park
14. Approve Special Permit for Catering Privileges Off Premises; Foster's Clam Bake on September 21, 2013
15. Special Event Permit – Harvest Cup 2013
16. Special Event Permit – 1st Annual Chris Matthews Ride

L. Other Business

M. Citizens' Forum

Adjourn



Town of York

186 York Street
York, Maine 03909-1314

SELECTMEN'S MEETING 7:00 P.M. MONDAY AUGUST 12, 2013 YORK LIBRARY

Town Manager/
Selectmen
(207)363-1000

Town Clerk/
Tax Collector
(207)363-1003

Finance/
Treasurer
(207)363-1004

Code Enforcement
(207)363-1002

Planning
(207)363-1007

Assessor
(207)363-1005

Police Department
(207)363-1031

Dispatch
(207)363-2557

York Beach Fire
Department
(207)363-1014

York Village Fire
Department
(207)363-1015

Public Works/
Harbor Master
(207)363-1010

Senior Center/
General Assistance
(207)363-1036

Parks and
Recreation
(207)363-1040

Grant House
(207)351-1204

Fax
(207)363-1009
(207)363-1019

Present: Chair; Ronald Nowell, Vice Chair; Kinley Gregg, Scott Fiorentino, Mary Andrews, Torbert Macdonald, Town Manager; Robert G. Yandow and members of the press and public.

Call to Order

Opening Ceremonies

A. Minutes

- June 24, 2013 Selectmen's Meeting Minutes
No motion was made

B. Chairman's Report

- Central Maine Power sprayed trees this spring and many are now dead or partly dead on Rte 1, creating an unpleasant roadway.
- On August 2nd there was a 19 yr old youth that walked along Long Sands Beach carrying a loaded rifle and went into a general store and warned the cashier not to touch it. Mr. Nowell wanted to express his gratitude to the Police Department for handling it the way they did. They had no idea what this man was doing. Mr. Nowell feels it is a sad way that someone would express their 2nd amendment rights this way.
- The Code Enforcement Office Amber Harrison responded to the concerns of the Board regarding the Meadowbrook. She put together a very long legal summary of all the things wrong at the plaza. They have started to correct the problems. Mr. Nowell appreciates the work Ms. Harrison has done to get this correct.
- Mr. Nowell does not have a computer or e-mail address. He uses his wife's e-mail account, and would appreciate no nasty e-mails. Letters can be mailed to him at Po Box 332 Cape Neddick Maine or you can contact him by phone at 363-2200.

C. Manager's Report

- There are a few new faces at the Town Hall; Liam Gallagher from Westport has been appointed as the new HR Director. New Finance Director, Wendy Anderson started full time at the Town Hall today. Don Day the Harbor Master will be retiring and the town will be looking at replacing him over the next few months.
- Tax bills have been sent out with the payment first due Sept 13th.
- Many New England states, including Maine, have discovered EEE and West Nile Virus in Mosquito pools. The Town will provide ongoing information and Mr. Yandow reminded residents to take precautions.

D. Awards:

1. FY14 Heating Oil Bids

The Town recently initiated the annual process of soliciting heating oil bids for the upcoming heating season. A request for bids was advertised in the York Weekly, Portsmouth Herald and York County Coast Star. In addition, a direct solicitation was made to seven heating oil companies that had previously indicated an interest in bidding.

The low bid came in from York Oil at 3.025 a gallon with a high from Gibbons at \$3.49 a gallon.

Moved by Mr. Macdonald, seconded by Ms. Gregg to award the FY 14 heating oil bid to York Oil at 3.025 a gallon. Vote 5-0, motion passes.

2. Award Bid for Grant House Boiler

The Energy Efficiency Steering Committee recently solicited bids for a new boiler at the Grant House. The RFP allowed bidders to submit prices on either a propane boiler or a wood pellet boiler. Five companies were represented at a pre-bid conference and subsequently three bids were received, although one bid was rejected for lack of information. The remaining two bidders proposed a total of three alternatives. The Energy Efficiency Steering Committee recommends that the bid be awarded to E.C. Robbins Construction for a wood pellet boiler priced at \$56,856.00. The second bid for a wood pellet boiler came in at \$169,753.00. The third bid was for a propane boiler in the amount of \$9,120.00.

Moved by Mr. Macdonald, seconded by Mr. Fiorentino to award the bid for a new boiler at the Grant House to E.C. Robbins Construction in an amount not to exceed \$56,856.00. Vote 5-0, motion passes.

E. Reports:

Matthew Webber, a Life Scout in Boy Scout Troop 301 of York Maine presented the board with his proposal to build and establish two osprey nesting platforms alongside Route 103.

Mr. Webber is requesting the board's approval in this project. Moved by Mr. Macdonald, seconded by Mr. Fiorentino to authorize Matthew Webber to place two osprey nesting platforms within the Wheeler Wildlife Refuge under the guidance of Mr. William Lee of UNH. Vote 5-0, motion passes.

F. **Citizens Forum** - The citizen's forum is open to any member of the audience for comments on items listed on this meeting agenda. All comments should be respectful in tone and should be directed to the chair. Comments should be brief and to the point. Questions that require extended answers or that cannot be readily answered will be referred to the town manager for follow-up. Anyone who wishes to submit a written request for future agenda items can do so on the form available at this meeting or may obtain the form through the town manager's office.

Bob Lascelles
Michael Swant
Ray McMahan
Brian McGann
Dave Emory
Charles Stacy

G. Approval of Warrant #6

Moved by Ms. Gregg, seconded by Mr. Fiorentino to approve Warrant # 6. Vote 5-0, motion passes.

H. Public Hearings:

1. Firearms Safety Ordinance-Map Amendment

Moved by Mr. Macdonald, seconded by Ms. Gregg to open the public hearing at 8:12 pm.

Public Comment: Doug Bracy, Chief of Police
Brent Maynard

Moved by Mr. Macdonald, seconded by Mr. Fiorentino to close the public hearing at 8:27pm. Vote 5-0, motion passes.

2. Street Opening and Culvert Ordinance Amendment

Moved by Mr. Macdonald, seconded by Ms. Gregg to open the public hearing at 8:27 pm.

Public Comment: Community Development Director, Stephen Burns

Moved by Mr. Macdonald, seconded by Mr. Fiorentino to close the public hearing at 8:37pm. Vote 5-0, motion passes.

Moved by Mr. Macdonald, seconded by Mr. Fiorentino to forward the proposed amendments; Street opening and Culvert Ordinance Amendment and Firearms Safety Ordinance to a second public hearing on August 26, 2013. Vote 5-0, motion passes.

I. Endorsements- Business Licenses

1. Trevor Fitzgerald DBA Hawaiian Jim's Shave Ice (*Victualers*); Located at P.O.Box 186
2. Pat Rocheleau DBA Ledges Golf Club (*Victualers/Liquor*); Located at 1 Ledges Drive
3. Hannaford Bros. Co. DBA Hannaford Food and Drug (*Victualers*); Located at 5 Hannaford Drive

Moved by Mr. Macdonald seconded by Ms. Gregg, to approve the following license; Trevor Fitzgerald DBA Hawaiian Jim's Shave Ice (*Victualers*); located at P.O.Box 186, subject to taxes, fees and inspections being current and compliant with the usual noise stipulations. Vote 5-0, motion passes.

Moved by Mr. Macdonald, seconded by Ms. Gregg to approve the following license; Pat Rocheleau DBA Ledges Golf Club (*Victualers/Liquor*); located at 1 Ledges Drive

subject to taxes, fees and inspections being current and compliant with the usual noise stipulations. Vote 5-0, motion passes.

Moved by Mr. Macdonald, seconded by Ms. Gregg to approve the following license; Hannaford Bros. Co. DBA Hannaford Food and Drug (*Victualers*); located at 5 Hannaford Drive subject to taxes, fees and inspections being current and compliant with the usual noise stipulations. Vote 5-0, motion passes.

J. Old Business

1. Authorization for SMRT to Finalize Plans for Police Station Project and Ride Road Access Point

Moved by Ms. Gregg, seconded by Mr. Fiorentino to authorize SMRT to complete design plans for the York police station and the Ridge Road access point. Vote 3-2, Mr. Nowell and Mr. Macdonald opposed.

Mr. Nowell needs assurance from legal council that the project cannot be moved to another site. Until then he will not vote to give SMRT any more money for anything.

K. New Business

1. **Crosswalk at Cape Neddick Beach**

Mr. Nowell requested the possibility of putting crosswalks at Cape Neddick Beach on the agenda once again as a matter of public safety. Dean Lessard, Director of Public Work explained to the board why putting a sidewalk across from the loading zone is not recommended.

Shore Road is a state highway and the state has guidelines that must be followed before they allow crosswalks in public road. Firstly is a safe landing areas; a parking spot or gravel should be a safe landing area. Currently the loading zone is across from a 15 min parking spot lot. The second guideline is that a new crosswalk needs to be visible. This crosswalk would be between vehicles therefore it would require removing two parking spots allowing 20' on each side of the unsigned crosswalk. According to Mr. Lessard, we are bound by these rules.

Mr. Fiorentino asked if signs could be put up to slow people down. Mr. Lessard suggested a sign such as; Caution Pedestrians.

Moved by Mr. Macdonald, seconded by Mr. Fiorentino for Mr. Lessard to install at least two if not three appropriate signs on both the north and south bound lanes. Vote 5-0, motion passes.

2. Selectmen's Liaison Positions

Moved by Ms. Gregg, seconded by Mr. Fiorentino to appoint Torbert Macdonald as Selectmen Liaison to the Energy Efficiency Committee. Vote 5-0, motion passes.

Moved by Ms. Gregg, seconded by Mr. Fiorentino to appoint Torbert Macdonald and Scott Fiorentino as Selectmen Liaisons to the Capital Planning Committee. Vote 5-0, motion passes.

Moved by Mr. Macdonald, seconded by Mr. Fiorentino to appoint Kinley Gregg as Selectmen Liaison to the York Library. Vote 4-0-1, Ms. Gregg abstained, motion passes.

3. Discussion Regarding the Establishment of a Selectmen's Liaison Position to the Mount Agamenticus Steering Committee

Moved by Mr. Fiorentino, seconded by Ms. Andrews to appoint Torbert Macdonald as Selectmen Liaison Position to the Mount Agamenticus Steering Committee. Vote 5-0, motion passes.

4. Business Directional Sign for GiGi's Italian Restaurant – 2 Beach Street

Moved by Mr. Macdonald, seconded by Mr. Fiorentino to approve the single sided business directional signs requested at the intersection of Route 1 and Cape Neddick Road northbound & southbound for Gigi's Italian Restaurant. Vote 5-0, motion passes.

5. Ballot for MMA Elections

Moved by Mr. Macdonald, seconded by Mr. Fiorentino to approve the slate of officers as proposed by the Maine Municipal Association. Vote 5-0, motion passes.

6. Discussion and Possible Action of Moving Firearms Safety Ordinance Amendments and Street Opening and Culvert Ordinance Amendments to a Second Public Hearing on August 26, 2013.

No Action

7. Acceptance of the Resignation of Janalee Moquin from the York Budget Committee and the Calling of a Special General Referendum

Moved by Mr. Macdonald, seconded by Mr. Fiorentino to accept the resignation of Janalee Moquin from the York Budget Committee and to call a Special General Referendum for November 5, 2013 in accordance with Article V, Section 3(D) of the Town of York Home Rule Charter. Vote 5-0, motion passes.

8. Proposal Form Communications Facilities, Inc. for Management of Towers on Mount A

Mike Sullivan, Parks and Recreation Director received a proposal for management of the Town-owned towers from Dave Libby of Communications Facilities, Inc. It was decided and agreed upon by the board that a legal advisor needs to review the contract before any decision can be made.

9. Appointment to Parks and Recreation Board

Moved by Mr. Macdonald seconded by Ms. Gregg, to appoint Nancy Stolberg to a three year term on the York Parks and Recreation Committee with a said term expiring on June 30, 2016. Vote 5-0, motion passes.

10. Appointment to York Harbor Board

Moved by Mr. Macdonald, seconded by Ms. Gregg to appoint Joe Foote to a two year term as an alternate to the York Harbor Board with said term expiring on June 30, 2015. Vote 5-0, motion passes.

11. Discussion of Letter from Jon Doyle to the Town of York Regarding Bath House Project at Ellis Short Sands Park

Mr. Nowell asked that this item be put on the agenda. Attorneys for Ellis Short Sands Park and Bill Burnham provided a letter to the board in reference to the bath house project at Ellis Short Sands Park and the depiction of Penstock Road on the final plan set approved by the Planning Board. On August 8, 2013 the Planning Board decided to take no further action on the issue of Penstock Road being depicted on the final plan.

12. Discussion of Issues with Short Sands Drainage Pips

The drainage pipe in is not draining due to the amount of sand and seaweed in it. However the pipe cannot be cleaned out properly. It was suggested by Mr. Macdonald that Mr. Yandow have Steven Bradstreet come in and see what his suggestions are for fixing it. He was the original designer of the pipe.

13. Discussion and Possible Action on Request for Osprey Nesting Platforms

Motion made out of order in Reports

14. Special Permit for Catering Privileges off Premise – Bill Foster’s Downeast Clambake

Moved by Ms. Gregg ,seconded by Mr. Macdonald to approve the Special Permit for Catering Privileges Off Premises for Bill Foster’s Downeast Clam Bake at View Point Hotel, on August 30, 2013 from 2:00PM – 9:00PM. Vote 5-0, motion passes.

15. Special Permit for Incorporated Civic Event- Hilton – Winn Farm

Moved by Ms. Gregg , seconded by Mr. Macdonald to approve the Incorporated Civic Organization for The Youth Enrichment Center at Hilton Winn Farm Inc., Saturday, September 7, 2013 from 1:00pm-6:00pm. Event to be held at 186 Ogunquit Rd, Cape Neddick, ME 30902. Vote 5-0, motion passes.

16. Special Permit for Catering Privileges Off Premise- TFC DBA Clay Hill Farm

Moved by Ms. Gregg , seconded by Mr. Macdonald to approve the Special Permit for Catering Privileges Off Premises for TCF Corp. DBA Clay Hill Farm, Friday August 23, 2013 from 4:45pm- 11:45pm. Vote 5-0, motion passes.

17. Special Event Permit- Walk MS-York

Moved by Ms. Gregg, seconded by Mr. Macdonald to approve the Special Event Permit for the Walk MS- York, Sunday September 29, 2013 from 10:00am- 12:00pm. Event to begin at York High School, follow Long Sands Beach to the Nubble area, short sands then back on Long Sands Beach. Vote 5-0, motion passes.

18. Special Event Permit Application: Clay Hill Farm’s Fall Festival

Moved by Ms. Gregg , seconded by Mr. Fiorentino to approve the Special Event Permit for the Clay Hill Farm’s Fall Festival, Monday October 14, 2013 from 11:00am- 2:00. Event will be located at Clay Hill Farm’s Front Lawn. Vote 5-0, motion passes.

19. Special Permit for Catered Function – The Black Tie Co. at Camp Hammond

Moved by Ms. Gregg, seconded by Mr. Macdonald to approve the application for a Catered Function by Qualified Catering Organization, Saturday, August 24, 2013 from 12:00pm-12:00am. The event will be held at Josiah's River Farm. Vote 5-0, motion passes. Vote 5-0, motion passes.

20. Special Permit for Catered Function- The Black Tie Co. at Camp Hammond

Moved by Ms. Gregg, seconded by Mr. Fiorentino to approve the application for a Catered Function by Qualified Catering Organization, Saturday, September 7, 2013 from 12:00pm-12:00am. The event will be held at Josiah's River Farm. Vote 5-0, motion passes. Vote 5-0, motion passes.

L. Other Business

Moved by Mr. Fiorentino, seconded by Ms. Andrews to appoint Joseph Carr to the Appeals Board. Vote 3-2, Mr. Nowell and Mr. Macdonald opposed, motion passes.

M. Citizens Forum

Charles Stacy

Adjourn

Moved by Ms. Andrews, seconded by Mr. Nowell to adjourn at 10:33 PM.

Respectfully Submitted By:

Katie McWilliams; Recorder



AGENDA ITEM NUMBER: _____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: September 4, 2013	Type of Action: <input type="checkbox"/> Procedural <input checked="" type="checkbox"/> Formal Action <input type="checkbox"/> Other: _____
Date Action Requested: September 9, 2013	
Regular <u> X </u> Work Session	
Subject: Bids for York Village Fire Station Energy Upgrade Project	

TO: Board of Selectmen
FROM: Robert G. Yandow, Town Manager
RECOMMENDATION: Award Bid to TPD Construction
PROPOSED MOTION: I move to award the bid for the York Village Fire Station energy Upgrade Project to TPD Construction in an amount not to exceed \$134,500.00

Discussion: Please see attached email from Wayne Boardman, Chair of the Energy Efficiency Steering Committee. Also attached are bid responses from TPD Construction and Pine Brook Corporation. The bid specifications and project manual can be viewed on the Town's website at www.yorkmaine.org under the link for Bid Documents for York Village Fire Energy Upgrade Project.

FISCAL IMPACT: \$134,500.00
DEPARTMENT LINE ITEM ACCOUNT: Energy Efficiency Funds
BALANCE IN LINE ITEM IF APPROVED: \$1,709.41

Prepared By: Robert G. Yandow Reviewed By: _____

Robert G. Yandow

From: Wayne Boardman [wayne31r@gmail.com]
Sent: Wednesday, September 04, 2013 12:28 PM
To: Robert G. Yandow
Cc: Christopher Balentine; Torbert MacDonald
Subject: Village Fire Station energy upgrade project
Attachments: York Fire Station Energy Upgrades -TPD.PDF; York Fire Station Energy Upgrades - Pinebrook.pdf

Rob,

Please forward the attached information and put us on the Sept. 9 agenda to seek approval for the Village Fire Station energy upgrade project.

I am attaching the two bids that we received for the project. I believe that the plans and specifications of the work to be done were forwarded previously when the Energy Steering Committee (ESC) came to the Board for approval to issue the RFP.

The ESC voted on August 15 to recommend accepting the bid of TPD Construction for a fixed price of \$134,500. (The other bid from Pine Brook Construction totaled \$169,015.) TPD Construction is headquartered in Sanford and appears to have a strong reputation for work of this type and size.

The work to be done in this project includes the following:

- The removal of all portions of the existing suspended ceiling on the second floor of the fire station (excluding the new addition).
- The installation of gypsum board ceiling wherever suspended ceiling was removed. Included is strapping where necessary, taping of all joints, priming and finish painting.
- The replacement of all fluorescent lighting in the suspended ceiling with high-efficiency T5 lighting fixtures secured to the surface of the new ceiling.
- The inspection of the attic for holes at attic plane including chimney, ducts, piping, plumbing vents, electrical, attic hatches, chases, and other openings and penetrations between the attic and occupied spaces in the buildings, or discontinuous insulation.
- The sealing of openings found in the evaluation phase of the work using materials appropriate for the size of gap to be sealed, the temperature and fire resistance required (such as at chimneys), and adherence to the adjacent materials.
- Installation of a weather-stripped hatch insulated with rigid foam into the attic area from the access door on the second floor.
- The replacement of the existing pull-down ladder with a new, properly-sized pull-down ladder.
- The installation of solar-power attic exhaust fans in the roof along with a set of intake louvers in the attic walls.
- Structural reinforcement of the roof trusses to meet building code requirements for snow load.
- The installation fire-resistant blown cellulose insulation on top of the existing fiberglass insulation in the attic, bringing the total insulation to R-50 or greater.
- The application of closed-cell spray foam insulation in the eaves where there is insufficient clearance for the required depth of cellulose insulation.
- The installation of a catwalk to provide interior access to both attic windows.
- The installation of replacement louvers and flashing on exterior of the old hose tower.

The only area of concern for the ESC was that this project, along with the new boiler for the Grant House, would bring the balance of energy upgrade funds down to only \$1709.41. Although we aren't aware of any outstanding bills or other obligations, the committee was concerned that any unforeseen expenses on either project would put us over the amount available.

Because of this, the ESC devised two options for the Board's consideration.

Option #1 would be to do the entire job at once as originally planned.

Option #2 involves splitting up the work to be done on the fire station so that part is done now and the rest done after the next Town Meeting in May when more funds would hopefully be appropriated. Essentially, this means doing most the work but postponing installation of the blown-in cellulose insulation and some associated work. The prospective contractor, TPD Construction, generously agreed to split the work up into a phase one (\$116,000) and a phase two (\$18,500) if necessary.

The main advantage of option #1 would be that the Town wouldn't have to heat the building through a whole winter with less insulation in the attic and the job incomplete. The disadvantage of option #1 is that if there were any unforeseen expenses for whatever reason, we would have to find another source for any expenses that exceeded \$1709.41

Although we have developed the option #2 contingency, the Energy Steering Committee recommends that the Board approve expending the entire amount in order to complete the project.

Thanks,

~Wayne Boardman

Chair, Energy Steering Committee

REQUEST FOR PROPOSAL

York Fire Station Energy Upgrade

Town of York, Maine

July 2013

Overview

The Town of York is soliciting proposals for attic insulation, air sealing, lighting upgrades, ceiling renovation, and various structural modifications to the York Village Fire Station. The successful proposal will be from a firm with demonstrated expertise in conducting similar installations and with appropriate qualifications to complete the work.

Project Description

The project scope shall include all work specified in the attached York Fire Station Energy Upgrade Project Manual Bid Set, dated July 16, 2013. (Note: the Draft AIA Document A105 is included for informational purposes. The Town of York and the successful bidder will sign an original of this agreement prior to the start of work.)

A pre-bid conference and site walk-through will be held at 4:00 p.m. on Thursday, July 25, 2013 at the Village Fire Station in York, Maine. Attendance by bidders at the pre-bid conference is mandatory for their proposal to be considered.

Note: The Fire Department is hosting a function on Saturday, August 17. The second floor must be free of obstructions and available for use on that day.

Criteria for Selection

The successful bidder, if any, selected by the Town of York will be the bidder that submits a proposal on or before the submittal deadline in response to the requirements and specifications set forth in this RFP that is the most advantageous to the Town.

Criteria to be considered by the Town in evaluating proposals and selecting the contractor will include:

- a. Letter outlining previous air sealing and energy upgrade projects with contact information.
- b. The total cost to the Town of the proposal and the projected turnaround time for completion of all work.
- c. Bonding for performance is required and a letter from bonding agent showing capacity shall be part of the submittal.

Proposal: Format and Contents

Proposals must be submitted in the format outlined in Section 1.03 00 4100 (see attached). The Town of York reserves the right to eliminate from further consideration any proposals deemed to be substantially or materially non-responsive to the requests for information contained herein.

Proposals are to be submitted on or before Friday, August 2, 2013 at 3:00 P.M.

An original and two copies of the proposal are required. To prevent opening by unauthorized individuals, your submittal should be identified on the envelope as follows:

Do Not Open - Proposal Enclosed

York Fire Station Energy Upgrade Project

The proposals shall be addressed to:

Office of the Town Manager

York Town Hall

186 York Street

York, ME, 03909



TPD CONSTRUCTION CO.

1725 Main Street • Suite 1A • P.O. Box 17 • Sanford, Maine 04073
(207) 490-5900 • Fax (207) 324-7710
tpdcon@gwi.net

General Contractor
Design and Detail Building Systems



August 2, 2013

Office of the Town Manager
York Town Hall
186 York St.
York, ME 03909

To Whom It May Concern:

On behalf of our company, I would like to thank you for the opportunity to submit a proposal for the York Fire Station Energy Upgrade. Enclosed with this letter are all documents requested, including our cost proposal and summary of relevant experience.

It is our sincere hope that this proposal appropriately demonstrates our firm's ability to offer the best possible value for this project. For nearly 20 years, our focus as a company has been on ensuring that our clients are 100% satisfied with their experience working with us, and we've achieved this by reliably producing work that is of the highest quality, on schedule and within budget, and with a level of professionalism from our entire team that consistently exceeds expectations. Considering our reputation to be our company's most valuable asset, we have prepared this proposal with full confidence that our company possesses the experience, knowledge and resources necessary to complete this project in the best interest of the Town of York.

Should you have any questions or need any additional information, please contact me by phone at 207-490-5900 x111 or email tim@tpdconstruction.com. Thank you for your time, and we look forward to the having the opportunity to be of service to the Town of York.

Sincerely,

Timothy Dumont
Vice President

SECTION 00 4100

BID FORM

THE PROJECT AND THE PARTIES

1.01 TO:

- A. Professional Building Associates (the Town of York).
 - 1. 100 Suburban Drive
 - 2. Suburbia, State 00000

1.02 FOR:

- A. Professional Office Building at Plaza One.

1.03 DATE: August 2, 2013 (Bidder to enter date)

1.04 SUBMITTED BY: (Bidder to enter name and address)

- A. Bidder's Full Name TPD Construction Co.
 - 1. Address 1725 Main St, ste. 1A
 - 2. City, State, Zip Sanford, ME 04073

1.05 OFFER

- A. Having examined the Place of The Work and all matters referred to in the Instructions to Bidders and the Contract Documents prepared by Lassel Architects and Allied Engineering for the above mentioned project, we, the undersigned, hereby offer to enter into a Contract to perform the Work for the Unit Prices listed in this bid form of:
- B. One Hundred Thirty-Four Thousand Five Hundred -----
----- dollars
(\$ 134,500.00), in lawful money of the United States of America.

1.06 ACCEPTANCE

- A. This offer shall be open to acceptance and is irrevocable for thirty days from the bid closing date.
- B. If this bid is accepted by Town of York within the time period stated above, we will:
 - 1. Execute the Agreement within seven days of receipt of Notice of Award.
 - 2. Furnish the required bonds within seven days of receipt of Notice of Award.
 - 3. Commence work within seven days after written Notice to Proceed of this bid.

1.07 CONTRACT TIME

- A. If this Bid is accepted, we will:
- B. Complete the Work in Eight (8) calendar weeks from Notice to Proceed.
(Bidder to enter number of weeks.)

1.08 CHANGES TO THE WORK

- A. When Architect establishes that the method of valuation for Changes in the Work will be net cost plus a percentage fee in accordance with General Conditions, our percentage fee will be:
 - 1. 15 percent overhead and profit on the net cost of our own Work;
 - 2. 10 percent on the cost of work done by any Subcontractor.
- B. On work deleted from the Contract, our credit to Town of York shall be Architect-approved net cost plus 10% of the overhead and profit percentage noted above.

1.09 ADDENDA

A. The following Addenda have been received. The modifications to the Bid Documents noted below have been considered and all costs are included in the Bid Sum.

1. Addendum # 1 Dated 7/30/2013.
2. Addendum # _____ Dated _____.

1.10 BID FORM SIGNATURE(S)

- A. The Corporate Seal of
- B. TPD Construction Co.
- C. (Bidder - print the full name of your firm)
- D. was hereunto affixed in the presence of:
- E. *Timothy J. Dumont, V.P.*
- F. (Authorized signing officer, Title)
- G. (Seal)
- H. Timothy Dumont, Vice President
- I. (Authorized signing officer, Title)

1.11 If the Bid is a joint venture or partnership, add additional forms of execution for each member of the joint venture in the appropriate form or forms as above.

END OF BID FORM



For All Your Insurance Needs

7/29/2013
Office of the Town Manager
York Town Hall
186 York St
York, ME 03909

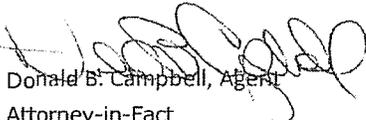
To Whom It May Concern,

Please be advised that our agency is an authorized Bonding Agent for NGM Insurance Company, a member of the Main Street America Group of Insurance Companies.

NGM Insurance Company provides TPD Construction CO with a Surety Bond line of \$5,000,000 per project and \$10,000,000 total job aggregate. All potential projects are underwritten on their own merits, and given project could be approved and supported for an amount greater than \$5,000,000.

The authorized seal of the NGM Insurance Company has been affixed to this letter.

Yours Truly,


Donald B. Campbell, Agent
Attorney-in-Fact
NGM Insurance Company



TPD Construction Co.

General Building Contractors | Construction Management | Design-Build | Metal Building Systems

Completed Projects

Prescott St. Apartments

Location: Prescott St., Sanford, ME 04073

Owner: Sanford Housing Authority
Randy Levangie
(207) 206-5017

Architect: Mike Lassel
Lassel Architects
(207) 384-2049

Contract Amount: \$309,000

Date of Completion: 11/8/2011

Completed within budget and schedule: Yes

Blower Door Test (air sealing): 0.17 ACH_{NAT} (target was 0.25 or lower)

Project Description:

Demolition of existing structure followed by new construction of a 2-family apartment building.





TPD Construction Co.

General Building Contractors · Construction Management · Design-Build · Metal Building Systems

Completed Projects

Blake St. Family Apartments

Location: Blake St., Lewiston, ME

Owner: Tedford Housing
(207) 729-1161

Architect: Steve Normand, Principal
Steve Normand Associates
(207) 745-4460

Contract Amount: \$1,331,584

Date of Completion: May 27, 2011

Completed within budget and schedule: Yes

Blower Door Test (air sealing): 0.14 0.17 ACH_{NAT} (target was 0.25 or lower)

Project Description:

New construction and related site work for a 10-unit apartment building on a small lot in an urban setting. Lot size restrictions required shoring to be used for excavation and precise scheduling of materials and equipment delivery. This project utilized several energy-efficient design elements, including radiant heating and motion-sensing lights in common areas.





TPD Construction Co.

General Building Contractors | Construction Management | Design-Build | Metal Building Systems

Completed Projects

Turner Town Hall

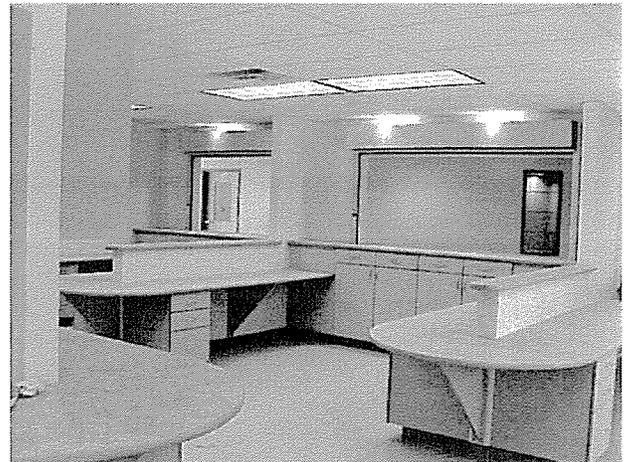
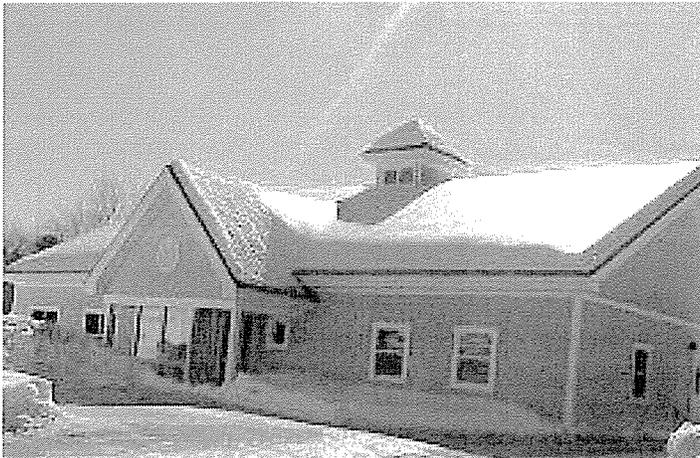
Location: Turner Center Rd., Turner, ME

Owner: Town of Turner
Eva Leavitt, Town Administrator
(207) 225-3100

Architect: Paul Augusten
PCA Architecture
(575) 779-0770

Contract Amount: \$391,425
Date of Completion: March 5, 2008
Completed within budget and schedule: Yes

Project Description:
New construction of an administrative office building for the Town of Turner, ME.





TPD Construction Co.

General Building Contractors | Construction Management | Design-Build | Metal Building Systems

Completed Projects

Shapleigh Sand/Salt Storage Facility

Location: RR 11, Shapleigh, ME

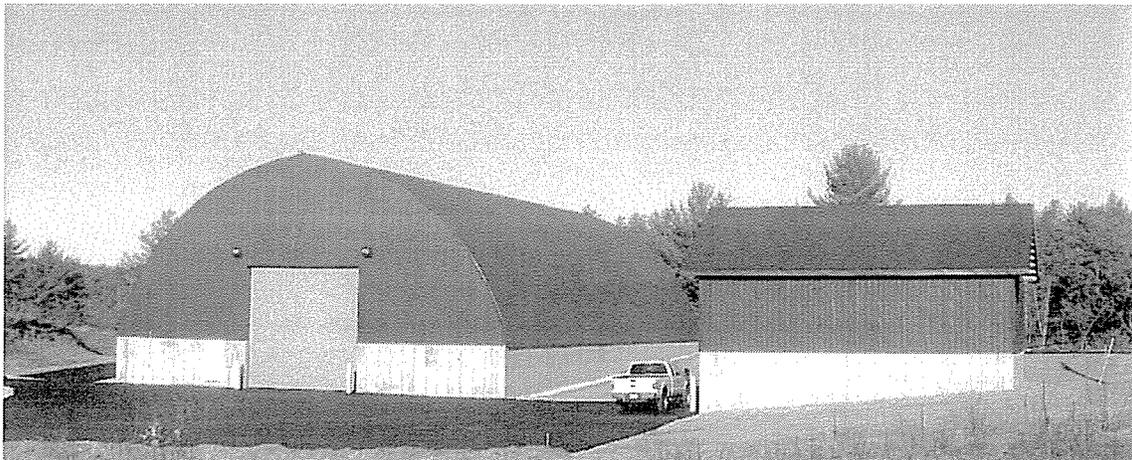
Owner: Town of Shapleigh, ME
Karla Bergeron, Administrative Assistant
(207) 636-2839

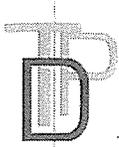
Engineer: Peter Tuell, P.E.
CES, Inc.
(207) 989-4824

Contract Amount: \$499,198
Date of Completion: April 1, 2012
Completed within budget and schedule: Yes

Project Description:

New construction and related site work to for a 2-building facility to store and process sand and corrosive road salt.





TPD Construction Co.

General Building Contractors | Construction Management | Design-Build | Metal Building Systems

Completed Projects

Yarmouth History Center

Location: East Elm St, Yarmouth, ME

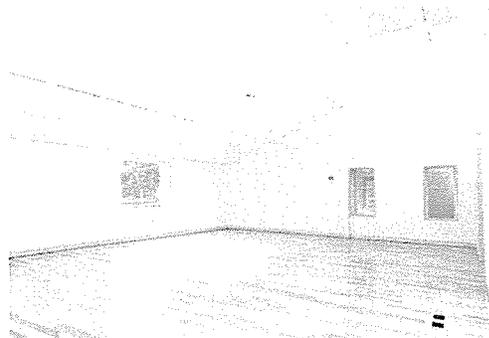
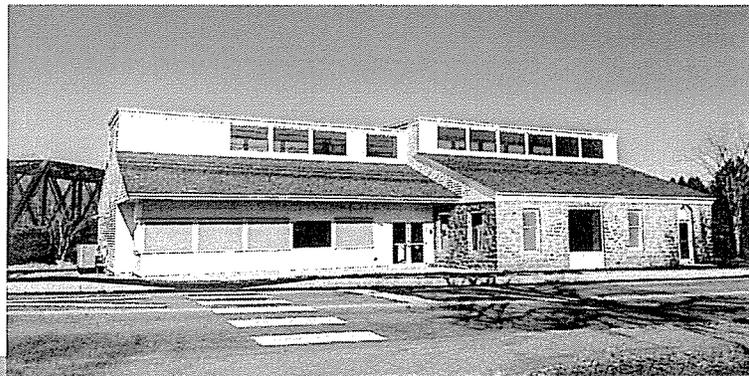
Owner: Yarmouth Historical Society
Michael Chaney, Executive Director
(207) 846-6259

Architect: Linda Braley, AIA
Scott Simons Architects
(207) 772-4656

Contract Amount: \$597,100
Date of Completion: November 16, 2012
Completed within budget and schedule: Yes

Project Description:

Adaptive reuse turning the former Yarmouth Water District Building into a museum, archive, office, study and classroom for the Yarmouth Historical Society. This project included the complete renovation & weatherization upgrades to the existing building plus a new addition of 1,660 ft².





TPD Construction Co.

General Building Contractors | Construction Management | Design-Build | Metal Building Systems

Completed Projects

ANO Retail Building (Lumber Liquidators)

Location: Hanover St., Manchester, NH

Owner: ANO, LLC

Dee McDaniel, Executive Property Manager
(757) 566-7122

Architect: David Joy, Principal
Joy & Hamilton Architects
(207) 324-8987

Contract Amount: \$1,931,329

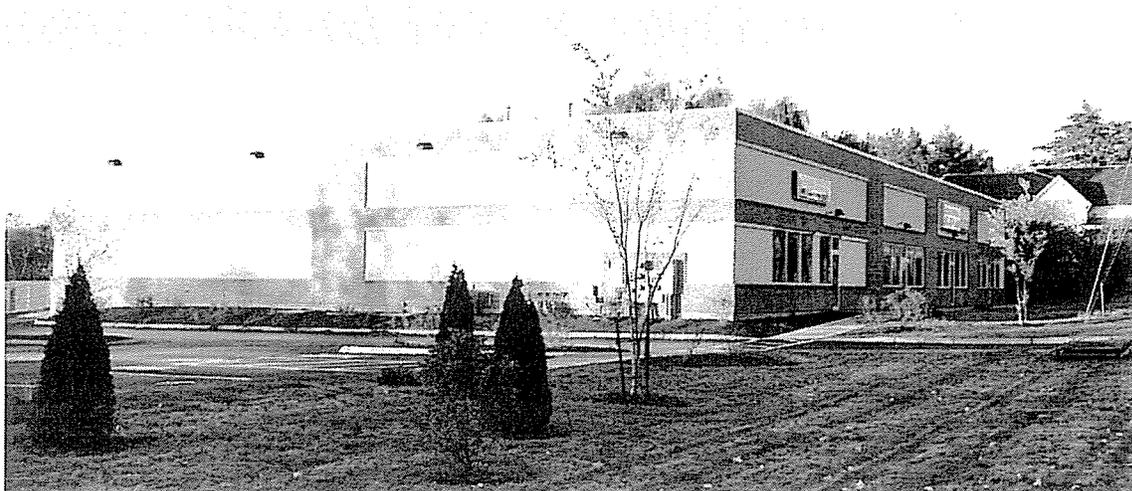
Date of Completion: January 1, 2009

Completed within budget and schedule: Yes

Project Description:

New construction of a 4-tenant retail building. Structural steel, masonry, EIFS system

***Note:** This was TPD's first project for ANO, LLC. Since this project, ANO has hired TPD to complete an additional 5 projects in the \$1.5-3 million range. See our website, www.tpdconstruction.com for more details.





TPD Construction Co.

General Building Contractors | Construction Management | Design-Build | Metal Building Systems

Owner References

1. Sanford Housing Authority
William Keefer, Executive Director; (207) 324-6747
Randy Levangie, Maintenance Supervisor; (207) 206-5017
2. York County Shelter Programs
David Bessedá, Housing Development Director; (207) 651-1489
3. McArthur Home for Aged People; Dairy Queen-Biddeford
Dean Wolfahrt, Executive Director; Franchisee; (207) 468-8309
4. Bolduc Eye Care
Dr. Robert Bolduc; (207) 284-6651
5. Yarmouth Historical Society
Michael Chaney, Executive Director; (207) 846-6259

Architect References

1. Joy & Hamilton Architects
David Joy, Principal; (207) 324-8987
2. Lassel Architects
Mike Lassel, Principal; (207) 384-2049
3. Normand Associates Architects
Steve Normand, Principal; (207) 725-4460
4. Gawron Turgeon Architects
Rebecca Dillon, Project Architect; (207) 883-6307
5. Scott Simons Architects
Linda Braley, Project Architect; (207) 772-4656

Pine Brook Corporation

37 Route 236 - Suite 105
Kittery, Maine 03904

8/2/13

Wayne Boardman
c/o Office of the Town Manager
York Town Hall
186 York Street
York, ME 03909

RE: York Fire Station Energy Upgrade Proposal

Dear Mr. Boardman:

Thank you for inviting us to submit a proposal for the energy upgrade project at the York Fire Station.

Pine Brook has air sealing and energy upgrade experience on a variety of projects. Recent projects include:

- Carriage House Apartments, York, ME
- Woodbury Mills Apartments, Dover, NH
- Lewis Farms Conservancy Housing Development, Kittery, NH

We have also worked with energy consultant Henningsen Inspections. Henningsen has reviewed our work from submittal review through construction to confirm the work has met EnergyStar and Efficiency Maine standards.

We encourage you to contact the people involved in these projects to learn more.

Carriage House Apartments	Patricia Martine York Housing Authority 207-363-8444
Woodbury Mills Apartments	Marty Chapman The Housing Partnership 603-766-3131
Lewis Farms Conservancy	Lew Chamberlain Attar Engineering 207-439-6023
Henningsen Inspections	Ed Henningsen 207-730-7686

General Contractors ✚ Construction Managers ✚ Design Builders

Phone (207) 439-7547 or (603) 430-9880
Fax (207) 439-8556

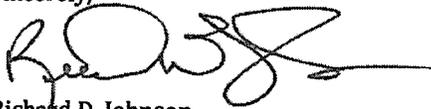
Pine Brook Corporation
37 Route 236 - Suite 105
Kittery, Maine 03904

Attached please find our completed bid form. The following clarifications apply to our bid proposal.

- Any abatement and abatement related work is excluded.
- The 8% OH&P fee on changes does not include admin time to process the change. Admin time will be \$45/hr.
- Admin time will apply to changes for deleted work.
- The Fire Department will move furniture on the second floor to clear space for construction. Pine Brook will coordinate when furniture needs to be moved with the Department.

We hope we get the chance to work with you. Please feel free to contact me with any questions. I can be reached at 603-234-2826.

Sincerely,



Richard D. Johnson
President
Pine Brook Corporation

General Contractors ✚ Construction Managers ✚ Design Builders

Phone (207) 439-7547 or (603) 430-9880
Fax (207) 439-8556

SECTION 00 4100

BID FORM

THE PROJECT AND THE PARTIES

1.01 TO:

- A. Professional Building Associates (the Town of York)
1. 100 Suburban Drive
 2. Suburbia, State 00000

1.02 FOR:

- A. Professional Office Building at Plaza One.

1.03 DATE: 8/2/13 (Bidder to enter date)

1.04 SUBMITTED BY: (Bidder to enter name and address)

- A. Bidder's Full Name Pine Brook Corporation
1. Address 37 Route 236, Suite 105
 2. City, State, Zip Kittery, ME 03904

1.05 OFFER

- A. Having examined the Place of The Work and all matters referred to in the Instructions to Bidders and the Contract Documents prepared by Lassel Architects and Allied Engineering for the above mentioned project, we, the undersigned, hereby offer to enter into a Contract to perform the Work for the Unit Prices listed in this bid form of:

- B. One hundred sixty nine thousand fifteen dollars
dollars
(\$ 169,015.00), in lawful money of the United States of America.

1.06 ACCEPTANCE

- A. This offer shall be open to acceptance and is irrevocable for thirty days from the bid closing date.
- B. If this bid is accepted by Town of York within the time period stated above, we will:
1. Execute the Agreement within seven days of receipt of Notice of Award.
 2. Furnish the required bonds within seven days of receipt of Notice of Award.
 3. Commence work within seven days after written Notice to Proceed of this bid.

1.07 CONTRACT TIME

- A. If this Bid is accepted, we will:
- B. Complete the Work in eight calendar weeks from Notice to Proceed.
(Bidder to enter number of weeks.)

1.08 CHANGES TO THE WORK

- A. When Architect establishes that the method of valuation for Changes in the Work will be net cost plus a percentage fee in accordance with General Conditions, our percentage fee will be:
1. 8% percent overhead and profit on the net cost of our own Work;
 2. 8% percent on the cost of work done by any Subcontractor.
- B. On work deleted from the Contract, our credit to Town of York shall be Architect-approved net cost plus 0% of the overhead and profit percentage noted above.

1.09 ADDENDA

A. The following Addenda have been received. The modifications to the Bid Documents noted below have been considered and all costs are included in the Bid Sum.

1. Addendum # 1 Dated 7/30/13.
2. Addendum # _____ Dated _____.

1.10 BID FORM SIGNATURE(S)

A. The Corporate Seal of

B. Pine Brook Corporation

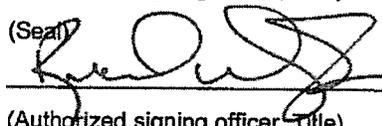
C. (Bidder - print the full name of your firm)

D. was hereunto affixed in the presence of:

E. Richard D. Johnson, President

F. (Authorized signing officer, Title)

G. (Seal)

H.  Richard D. Johnson, President

I. (Authorized signing officer, Title)

1.11 If the Bid is a joint venture or partnership, add additional forms of execution for each member of the joint venture in the appropriate form or forms as above.

END OF BID FORM



AGENDA ITEM NUMBER: _____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: 9/4/2013	Type of Action: <input type="checkbox"/> Procedural <input type="checkbox"/> Formal Action <input type="checkbox"/> Other: _____
Date Action Requested: 9/9/2013	
Regular <input checked="" type="checkbox"/> Work Session <input type="checkbox"/>	
Subject: DPW Two Ton Truck bid recommendation.	

TO: BOARD OF SELECTMEN
FROM: Tim DePerrio, Public Works Foreman
RECOMMENDATION: The Department recommends that Starkey Ford Inc. be awarded the bid for the new Public Works Two Ton Truck.
PROPOSED MOTION: I move that the Public Works Two Ton Truck bid be awarded to Starkey Ford Inc. in the amount of \$73,999.60.

Discussion: The Department solicited bids from three different truck vendors. Two of the three returned bids for a 2 ton truck with dump body, plow and wing setup. Both truck bids have the same features. The following bids were received:

1. Starkey Ford \$73,999.60
 2. Arundel Ford \$74,096.00
-

FISCAL IMPACT: \$73,999.60

DEPARTMENT LINE ITEM ACCOUNT: 234.0304.9611

BALANCE IN LINE ITEM IF APPROVED: \$1000.40

Prepared By: Tim DePerrio Timothy J. DePerrio Reviewed By: Robert B. Gannon

Tel 207-363-1011
Fax 207-363-1012
E-mail tdeperrio@yorkmaine.org



Billing: 186 York Street
York, Maine 03909
Shipping: 115 Chases Pond Road
York, Maine 03909

Timothy DePerrio
Town of York
Department of Public Works Foreman

TOWN OF YORK
BID PRICE FORM
NEW 4WD TRUCK

BID SUBMISSION DATE:
BID SUBMISSION DEADLINE: 1:30PM
BID OPENING DATE: Thursday August 22, 2013
BID OPENING TIME: Approximately 1:30PM
BID OPEN LOCATION: York Town Hall

Proposer hereby offers to provide the equipment described in the applicable specifications.

A. Name of Company submitting proposal: STARKER FORD
Address: P.O. Box 37 York Me 03909
Telephone: 207-363-2483

B. Provide one (1) new current 4WD complete truck package as follows:

Manufacturer: Ford
Year /Model: 14 F550

C. Summary of Total Costs to Town of York as Follows:

Total for one (1) New Truck, Dump Body, and Plows:

Total Net Cost to Town (in numerals) \$ 73,999.60

Total Net Cost to Town (in words):

Seventy Three Thousand Nine Hundred Ninety Nine
60
100

D. Approximate delivery Date: 10-12 weeks
~~Delivery~~ time dictated by manufacturer

E. Name of Company Representative Authorized to Submit Proposals:

Name: Edo Berry

Title: Sales

Date: 8/19/03

Signature: 

Return sealed bids to: Town Manager's Office
Town of York
186 York Street
York, Maine 03909

Clearly Mark Envelope: "Proposal on 4WD Truck Chassis, Dump Body, and Plow Package"

==>

Dealer: F11552

2014 F-SERIES SD

Page: 1 of 2

Order No: 9999 Priority: J4 Ord FIN: QK866 Order Type: 5B Price Level: 415
Ord PEP: 660A Cust/Flt Name: YORK PO Number:

RETAIL

RETAIL

F5H	F550 4X4 CHAS/C	\$38255	90L	PWR EQUIP GROUP	\$895
	141" WHEELBASE			TELE TT MIR-PWR	
N1	BLUE JEANS MET		18B	MOLDED BLK STEP	320
A	VNYL 40/20/40			LESS TPMS	
S	STEEL		41H	ENG BLK HEATER	NC
660A	PREF EQUIP PKG		425	50 STATE EMISS	NC
	.XL TRIM		473	SNOW PLOW PKG	85
572	.AIR CONDITIONER	NC	52B	BRAKE CONTROLLR	230
	.AM/FM STER/CLK				
99T	6.7L V8 DIESEL	7965	TOTAL BASE AND OPTIONS		51330
44W	6-SPEED AUTO	190	TOTAL		51330
TFB	.225 BSW AS 19.5		*THIS IS NOT AN INVOICE*		
X8L	4.88 LTD SLIP	360			
68M	PAYLD PLUS UPGR	1155	* MORE ORDER INFO NEXT PAGE *		
	19500# GVWR PKG		F8=Next		

F1=Help

F2=Return to Order

F3/F12=Veh Ord Menu

S006 - MORE DATA IS AVAILABLE.

QD09116

==>

Dealer: F11552

2014 F-SERIES SD

Page: 2 of 2

Order No: 9999 Priority: J4 Ord FIN: QK866 Order Type: 5B Price Level: 415

Ord PEP: 660A Cust/Flt Name: YORK

PO Number:

RETAIL

RETAIL

535 HI CAP TRLR TOW \$350

62R TRANS PTO PROV 280

63B CLN IDLE DECAL NC

65Z AFT AXLE TANK NC

67D XTR HVY DTY ALT NC

98R MANUAL REGEN 250

SP DLR ACCT ADJ

SP FLT ACCT CR

FUEL CHARGE

B4A NET INV FLT OPT NC

DEST AND DELIV 995

TOTAL BASE AND OPTIONS 51330

TOTAL 51330

THIS IS NOT AN INVOICE

F7=Prev

F1=Help

F2=Return to Order

F3/F12=Veh Ord Menu

S005 - INQUIRY IS COMPLETE.

QD09116

Truck Specifications

Models:

1. Ford F-550XL 4x4 Regular Cab Dual Rear Wheel Chassis yes no

Bidder Comments: _____

Engine:

1. Ford: 6.7L Power Stroke V8 Turbo Diesel yes no

Bidder Comments: _____

G.V.W.R.:

1. Not Less Than 19,500lbs. yes no

Bidder Comments: _____

Transmission:

1. Six speed automatic transmission with external filter yes no
2. Selectable tow/haul switch..... yes no
3. Heavy-duty transmission cooler..... yes no
4. Transmission power take off provision..... yes no

Bidder Comments: _____

Wheelbase:

- 1. 60" cab to axle..... yes no
- 2. 141" wheelbase yes no

Bidder Comments: _____

Axles:

- 1. 4.88axle ratio, limited slip..... yes no
- 2. Heaviest front and rear axle and spring combination for dump body
and snowplow applications yes no
- 3. Heavy-duty shocks yes no

Bidder Comments: _____

Electrical:

- 1. Highest output 12-volt alternator yes no
- 2. Dual heavy-duty batteries yes no

Bidder Comments: _____

Color:

- 1. Medium Blue clear coat yes no

Bidder Comments: _____

Interior:

- 1. High output heater/defroster with air conditioning yes no
- 2. Full vinyl/rubber floor covering..... yes no
- 3. AM/FM radio/clock yes no
- 4. Tinted safety glass..... yes no
- 5. Vinyl 40/20/40 split bench seat..... yes no
- 6. Intermittent wipers with washer..... yes no
- 7. Full gauge package..... yes no
- 8. Integrated trailer brake controller yes no
- 9. Operator commanded regeneration..... yes no

Bidder Comments: _____

Exterior:

- 1. Power Equipment Group Package yes no
- 2. Largest single fuel tank offered yes no
- 3. Snowplow prep package yes no
- 4. High capacity trailer tow package..... yes no
- 5. Molded cab steps..... yes no
- 6. Engine block heater..... yes no

Bidder Comments: _____

Tires:

- 1. ~~6~~ LT225/70Rx19.5G All Season yes no

Bidder Comments: _____

Warranty:

- 1. Manufacturer's warranty shall be a minimum of three years
or 36,000 miles on entire vehicle yes no

Bidder Comments: _____

Dump Body:

- 1. 108" Long x 89" wide x 15" sides x 21" gate yes no
- 2. Single underbody telescopic piston with sub frame 9 ton lift cap yes no
- 3. Set of front and rear mud flaps..... yes no
- 4. All lights and reflectors to meet DOT spec..... yes no
- 5. 24" cab protector with window screen..... yes no
- 6. Body to be painted Black yes no

Bidder Comments: _____

Hydraulics:

- 1. PTO driven gear type pump mounted to truck transmission yes no
- 2. Closed center load sense valve with open center inlet..... yes no
- 3. Valve must have electronic proportional solenoids yes no
- 4. Joystick controls must be proportional yes no
- 5. Two joysticks required setup to Town of York spec yes no
- 6. Shall be a microprocessor based ground speed spreader control system... yes no

Bidder Comments: _____

Snowplows:

- 1. 9' Polymer reversible plow with trip edge and rubber snow deflector yes no
- 2. 9' Steel wing plow, full trip yes no
- 3. Custom front plow hitch with plow lift cylinder and wing post yes no
- 4. Plows to include 1/2" x 6" cutting edges yes no
- 5. Plow frame, wing frame, and wing to be painted to Town of York spec .. yes no

Bidder Comments: _____



ORDER ENTRY # _____

QUOTATION

6 ENTERPRISE DRIVE
LONDONDERRY, NH 03053
PHONE: 603-669-2250
FAX: 603-669-0501

PO # _____

QUOTE / ORDER # M0808131

DATE: 8/8/13
TRUCK INFO:

CUSTOMER: TOWN OF YORK, ME
CONTACT: MATT GRAY
ADDRESS: 186 YORK STREET
YORK, ME 03909
PHONE: 207-363-1010
EMAIL: MGRAY@YORKMAINE.ORG

VIN # : _____
YEAR: 2014
MAKE: FORD
MODEL: F550
CA: 60"
TRANS: AUTO

Thank you for your inquiry. We are pleased to offer the following proposal:

SERIAL NUMBER _____ BODY COLOR BLACK
IROUOIS" BRAVE SERIES DUMP 9' LONG X 89" WIDE 15" SIDES X 21" GATE
10 GA. HI-TENSILE SIDES / FRONT / FLOOR & 12 GA. DOUBLE PANEL GATE
3" STRUCTURAL CHANNEL CROSSMEMBERS "FULL WIDTH" - 4" CHANNEL LONG SILLS
24" CAB PROTECTOR "FULLY GUSSETED" (14") W/SCREEN WINDOW
TWO (2) INT. SIDE POSTS-FRONT & REAR CORNER POST-BOX TOP RIAL - CONTINUOUS WELD
THREE (3) PANEL TAPERED TAILGATE W/ PRO-LATCH SYSTEM
4250 SINGLE UNDER BODY TELESCOPIC PISTON W/ SUB-FRAME
9 TON LIFT CAPACITY, SAFETY PROP / BACK-UP & BODY RAISE ALARM
SET OF FRONT AND REAR MUD FLAPS, ALL LIGHTS AND REFLECTORS TO MEET FMVSS-108
BODY PAINTED ONE COLOR - SINGLE STAGE PAINT (NO CLEAR COAT)

HYDRAULICS:
CENTRAL HYDRAULIC FREEDOM II WITH (2) JOY STICK CONTROLS SYSTEM DRIVEN FROM TRANSMISSION MOUNTED PTO, HYDRAULIC TANK MOUNTED TO FRAME, W/ SIGHT GAUGE AND LOW OIL LEVEL LIGHT IN CAB, HYDRAULIC FILTER AND SHUT OFF VALVE TO OPERATE DUMP UP/DOWN, PLOW LIFT, PLOW ANGLE PLOW WING HEEL & TOE, & SANDER

HITCH:
VALK TH-550-WP CUSTOM TUBE HITCH WITH 2-1/2" X 10" FRONT LIFT CYLINDER, AND WING POST QUICK PIN PLOW RELEASE

PLOWS:
VALK SP-108PRHD/BSS-TE PLOW WITH POWER REVERSE, POLY MOLDBOARD, TRIP EDGE BUILT-IN SNOW SHIELD, RUBBER SNOW SHIELD, MOLDBOARD SHOES, 2-1/2" X 10" ANGLE CYLINDERS, 1/2" X 6" CUTTING EDGE, PLOW 9' X 32"
VALK WP-100-9S WING PLOW 9' STEEL MOLDBOARD, 1/2" X 6" CUTTING EDGE, MOLDBOARD SHOE, REAR WING MOUNTING BRAKCETS, WING ARMS & CYLINDERS

TOTAL INSTALLED \$ 32,965.00

I HAVE READ AND APPROVED THE ABOVE QUOTATION AND HEREBY AUTHORIZE YOU TO COMPLETE THE WORK.

CUSTOMER SIGNATURE: _____ DATE: _____
QUOTATION IS VOID AFTER 45 DAYS. QUOTED BY: MARCIN KOSZALKA

C. Summary of Total Costs to Town of York as Follows:

Total for one (1) New Truck, Dump Body, and Plows:

Total Net Cost to Town (in numerals) \$ 74,096.00

Total Net Cost to Town (in words):

Seventy four thousand ninety six and 00/100

D. Approximate delivery Date: 60-90 Days

E. Name of Company Representative Authorized to Submit Proposals:

Name: Arundel Ford

Title: Fleet Manager

Date: 08-20-13

Signature: Randy Brunhott

Return sealed bids to: Town Manager's Office
Town of York
186 York Street
York, Maine 03909

Clearly Mark Envelope: "Proposal on 4WD Truck Chassis, Dump Body, and Plow Package"

CNGP530

VEHICLE ORDER CONFIRMATION

08/14/13 11:07:05

==>

Dealer: F11556

2014 F-SERIES SD

Page: 1 of 2

Order No: 0000 Priority: J4 Ord FIN: QK866 Order Type: 5B Price Level: 415
Ord PEP: 660A Cust/Flt Name: YORK PO Number:

F5H	F550 4X4 CHAS/C	RETAIL \$38255	90L	PWR EQUIP GROUP	RETAIL \$895
	141" WHEELBASE			TELE TT MIR-PWR	
N1	BLUE JEANS MET		18B	MOLDED BLK STEP	320
A	VNYL 40/20/40			LESS TPMS	
S	STEEL		41H	ENG BLK HEATER	NC
660A	PREF EQUIP PKG		425	50 STATE EMISS	NC
	.XL TRIM		473	SNOW PLOW PKG	85
572	.AIR CONDITIONER	NC			
	.AM/FM STER/CLK			TOTAL BASE AND OPTIONS	51680
99T	6.7L V8 DIESEL	7965		TOTAL	51680
44W	6-SPEED AUTO	190		*THIS IS NOT AN INVOICE*	
TFB	.225 BSW AS 19.5			*TOTAL PRICE EXCLUDES COMP PR	
X8L	4.88 LTD SLIP	360		* MORE ORDER INFO NEXT PAGE *	
68M	PAYLD PLUS UPGR	1155		F8=Next	
	19500# GVWR PKG			F3/F12=Veh Ord Menu	

F1=Help F2=Return to Order
F4=Submit F5=Add to Library

F8=Next
F3/F12=Veh Ord Menu
F9=View Trailers

S006 - MORE DATA IS AVAILABLE.

QC01626

CNGP530

VEHICLE ORDER CONFIRMATION

08/14/13 11:07:10

==>

Dealer: F11556

Page: 2 of 2

2014 F-SERIES SD

Order No: 0000 Priority: J4 Ord FIN: QK866 Order Type: 5B Price Level: 415
Ord PEP: 660A Cust/Flt Name: YORK PO Number:

	SPARE TIRE/WHLQ	RETAIL \$350
52B	BRAKE CONTROLLR	230
535	HI CAP TRLR TOW	350
61J	JACK	NC
62R	TRANS PTO PROV	280
63B	CLN IDLE DECAL	NC
65Z	AFT AXLE TANK	NC
67D	XTR HVY DTY ALT	NC
794	PRICE CONCESSN	
	REMARKS TRAILER	
98R	MANUAL REGEN	250
	SP DLR ACCT ADJ	
	SP FLT ACCT CR	
	FUEL CHARGE	

DEST AND DELIV RETAIL \$995

TOTAL BASE AND OPTIONS 51680

TOTAL 51680

THIS IS NOT AN INVOICE

*TOTAL PRICE EXCLUDES COMP PR

B4A NET INV FLT OPT NC

F1=Help

F4=Submit

F2=Return to Order

F5=Add to Library

F7=Prev

F3/F12=Veh Ord Menu

F9=View Trailers

S099 - PRESS F4 TO SUBMIT

QC01626

Truck Specifications

Models:

1. Ford F-550XL 4x4 Regular Cab Dual Rear Wheel Chassis yes no

Bidder Comments: 14' WB

Engine:

1. Ford: 6.7L Power Stroke V8 Turbo Diesel yes no

Bidder Comments: _____

G.V.W.R.:

1. Not Less Than 19,500lbs. yes no

Bidder Comments: _____

Transmission:

1. Six speed automatic transmission with external filter yes no
2. Selectable tow/haul switch..... yes no
3. Heavy-duty transmission cooler..... yes no
4. Transmission power take off provision..... yes no

Bidder Comments: _____

Wheelbase:

- 1. 60" cab to axle..... yes no
- 2. 141" wheelbase yes no

Bidder Comments: _____

Axles:

- 1. 4.88 axle ratio, limited slip..... yes no
- 2. Heaviest front and rear axle and spring combination for dump body
and snowplow applications yes no
- 3. Heavy-duty shocks..... yes no

Bidder Comments: _____

Electrical:

- 1. Highest output 12-volt alternator yes no
- 2. Dual heavy-duty batteries yes no

Bidder Comments: _____

Color:

- 1. Medium Blue clear coat yes no

Bidder Comments: _____

Interior:

- 1. High output heater/defroster with air conditioning..... yes no
- 2. Full vinyl/rubber floor covering..... yes no
- 3. AM/FM radio/clock yes no
- 4. Tinted safety glass..... yes no
- 5. Vinyl 40/20/40 split bench seat..... yes no
- 6. Intermittent wipers with washer..... yes no
- 7. Full gauge package..... yes no
- 8. Integrated trailer brake controller yes no
- 9. Operator commanded regeneration..... yes no

Bidder Comments: _____

Exterior:

- 1. Power Equipment Group Package yes no
- 2. Largest single fuel tank offered yes no
- 3. Snowplow prep package yes no
- 4. High capacity trailer tow package yes no
- 5. Molded cab steps yes no
- 6. Engine block heater yes no

Bidder Comments: _____

Tires:

- 1. 5-LT225/70Rx19.5G All Season yes no

Bidder Comments: _____

Warranty:

- 1. Manufacturer's warranty shall be a minimum of three years
or 36,000 miles on entire vehicle yes no

Bidder Comments: _____

Dump Body:

- 1. 108" Long x 89" wide x 15" sides x 21" gate yes no
- 2. Single underbody telescopic piston with sub frame 9 ton lift cap yes no
- 3. Set of front and rear mud flaps..... yes no
- 4. All lights and reflectors to meet DOT spec..... yes no
- 5. 24" cab protector with window screen..... yes no
- 6. Body to be painted Black..... yes no

Bidder Comments: _____

Hydraulics:

- 1. PTO driven gear type pump mounted to truck transmission yes no
- 2. Closed center load sense valve with open center inlet..... yes no
- 3. Valve must have electronic proportional solenoids yes no
- 4. Joystick controls must be proportional yes no
- 5. Two joysticks required setup to Town of York spec yes no
- 6. Shall be a microprocessor based ground speed spreader control system... yes no

Bidder Comments: _____

Snowplows:

- 1. 9' Polymer reversible plow with trip edge and rubber snow deflector..... yes no
- 2. 9' Steel wing plow, full trip yes no
- 3. Custom front plow hitch with plow lift cylinder and wing post yes no
- 4. Plows to include 1/2" x 6" cutting edges yes no
- 5. Plow frame, wing frame, and wing to be painted to Town of York spec .. yes no

Bidder Comments: _____



ORDER ENTRY # _____

QUOTATION

PO # _____

6 ENTERPRISE DRIVE
LONDONDERRY, NH 03053
PHONE: 603-669-2250
FAX: 603-669-0501

QUOTE / ORDER # M0808131

DATE: 8/8/13
TRUCK INFO:

CUSTOMER: TOWN OF YORK, ME
CONTACT: MATT GRAY
ADDRESS: 186 YORK STREET
YORK, ME 03909
PHONE: 207-363-1010
EMAIL: MGRAY@YORKMAINE.ORG

VIN #: _____
YEAR: 2014
MAKE: FORD
MODEL: F550
CA: 60"
TRANS: AUTO

Thank you for your inquiry. We are pleased to offer the following proposal:

SERIAL NUMBER _____ BODY COLOR BLACK
IROQUOIS" BRAVE SERIES DUMP 9' LONG X 89" WIDE 15" SIDES X 21" GATE
10 GA. HI-TENSILE SIDES / FRONT / FLOOR & 12 GA. DOUBLE PANEL GATE
3" STRUCTURAL CHANNEL CROSSMEMBERS "FULL WIDTH" - 4" CHANNEL LONG SILLS
24" CAB PROTECTOR "FULLY GUSSETED" (14") W/SCREEN WINDOW
TWO (2) INT. SIDE POSTS-FRONT & REAR CORNER POST-BOX TOP RIAL - CONTINUOUS WELD
THREE (3) PANEL TAPERED TAILGATE W/PRO-LATCH SYSTEM
4250 SINGLE UNDER BODY TELESCOPIC PISTON W/ SUB-FRAME
9 TON LIFT CAPACITY, SAFETY PROP / BACK-UP & BODY RAISE ALARM
SET OF FRONT AND REAR MUD FLAPS, ALL LIGHTS AND REFLECTORS TO MEET FMVSS-108
BODY PAINTED ONE COLOR - SINGLE STAGE PAINT (NO CLEAR COAT)

HYDRAULICS:

CENTRAL HYDRAULIC FREEDOM II WITH (2) JOY STICK CONTROLS SYSTEM DRIVEN FROM TRANSMISSION MOUNTED PTO, HYDRAULIC TANK MOUNTED TO FRAME, W/ SIGHT GAUGE AND LOW OIL LEVEL LIGHT IN CAB, HYDRAULIC FILTER AND SHUT OFF VALVE TO OPERATE DUMP UP/DOWN, PLOW LIFT, PLOW ANGLE PLOW WING HEEL & TOE, & SANDER

HITCH:

VALK TH-550-WP CUSTOM TUBE HITCH WITH 2-1/2" X 10" FRONT LIFT CYLINDER, AND WING POST QUICK PIN PLOW RELEASE

PLOWS:

VALK SP-108PRHD/BSS-TE PLOW WITH POWER REVERSE, POLY MOLDBOARD, TRIP EDGE BUILT-IN SNOW SHIELD, RUBBER SNOW SHIELD, MOLDBOARD SHOES, 2-1/2" X 10" ANGLE CYLINDERS, 1/2" X 6" CUTTING EDGE, PLOW 9' X 32"
VALK WP-100-9S WING PLOW 9' STEEL MOLDBOARD, 1/2" X 6" CUTTING EDGE, MOLDBOARD SHOE, REAR WING MOUNTING BRACKETS, WING ARMS & CYLINDERS

TOTAL INSTALLED \$ 32,965.00

I HAVE READ AND APPROVED THE ABOVE QUOTATION AND HEREBY AUTHORIZE YOU TO COMPLETE THE WORK.

CUSTOMER SIGNATURE: _____
QUOTATION IS VOID AFTER **45** DAYS.

DATE: _____
QUOTED BY: MARCIN KOSZALKA



AGENDA ITEM NUMBER: _____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: 9/4/2013	Type of Action: <input type="checkbox"/> Procedural <input type="checkbox"/> Formal Action <input type="checkbox"/> Other: _____
Date Action Requested: 9/9/2013	
Regular <u>X</u> Work Session ___	
Subject: DPW Plow Truck Chassis bid recommendation.	

TO: BOARD OF SELECTMEN
FROM: Tim DePerrio, Public Works Foreman
RECOMMENDATION: The Department recommends that Liberty International be awarded the bid for the new Public Works Plow Truck Chassis.
PROPOSED MOTION: I move to award the low bid from Liberty International for the 2014 Plow Truck Chassis in the amount of \$62,040.00. I further move to approve the Light/Radio package from Two-Way Communications in the amount of \$2,057.00.

Discussion: The Department solicited bids from four different truck vendors. They all returned bids for an International 7400 truck chassis with the same features. The following bids were received:

1. Liberty International Trucks \$62,040.00
2. C.B. International \$64,910.00
3. Portland North Truck Center \$68,100.00
4. Morrison and Sylvester Inc. \$70,170.00

FISCAL IMPACT: \$64,097.00

DEPARTMENT LINE ITEM ACCOUNT: 233.2014.6002

BALANCE IN LINE ITEM IF APPROVED: \$82,903

Prepared By: Tim DePerrio Timothy J. DePerrio

Reviewed By: Robert S. Gannon

Town of York

186 York Street, York, Maine



BID PRICE FORM NEW TRUCK CHASSIS

BID SUBMISSION DATE: Thursday August 22, 2013

BID SUBMISSION DEADLINE: 1:30PM

BID OPENING DATE: Thursday August 22, 2013

BID OPENING TIME: Approximately 1:30PM

BID OPENING LOCATION: Town Hall, 186 York Street, York, Maine

Proposer hereby offers to provide the equipment described in the applicable specifications.

A. Name of Company submitting proposal: Liberty International Trucks

* Address: 1400 South Willow St. Manchester NH, 03103

Telephone: 603-623-8873

* 2nd location, 132 Pierce Road Barrington NH

B. Provide one (1) new current Model Truck Chassis as follows:

Manufacturer: International

Model Year/Number: 2014 7400 SFA 4x2

C. Summary of Total Costs to Town of York as Follows:

Total for one (1) New Model Truck Chassis: \$ 88,900.00

Total Allowance for Trade-in: \$ 30,000.00

Total Net Cost to Town: \$ 58,900.00

Discounted government price with trade in (in words):

Fifty Eight Thousand Nine Hundred Dollars

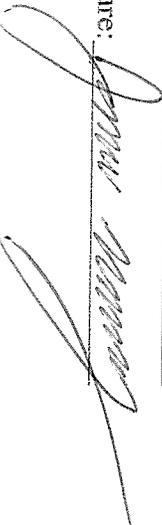
D. Approximate delivery Date: 90-120 days From Order Date

E. Name of Company Representative Authorized to Submit Proposals:

Name: James Ramsay

Title: Municipal Sales

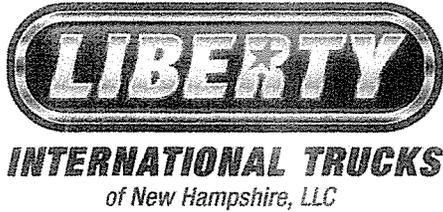
Date: 8/20/13

Signature: 

Return sealed bids to:

Town Manager's Office
Town of York
186 York Street
York, Maine 03909

Clearly Mark Envelope: "Proposal for Plow Truck Chassis"



September 3, 2013

To whom it may concern,

In reference to your recent Bid for the New truck chassis, section 16 " Warranty " , the cost breakdown is as follows :

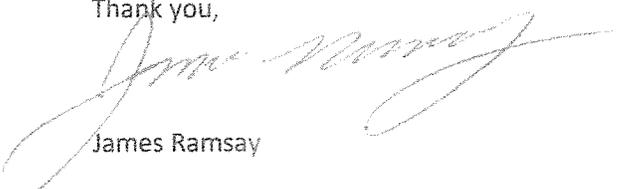
g.) 60 Months Or 100,000 miles on major components	\$640.00
h.) 72 Months Or 100,000 miles on engine, engine electronics including injectors	\$2,000.00
i.) 60 Months unlimited miles on transmission	\$500.00

Total :	\$3,140.00
---------	------------

c.) Summary of total costs to Town of York (including the described warranty's above) , is as follows:

Total for one (1) new model truck chassis :	\$88,900.00
Selected warranty's from above :	\$3,140.00
Minus total allowance for trade-in :	\$30,000.00
Total net cost to Town :	\$62,040.00

Thank you,


James Ramsay

2-Way Communications Service, Inc.
23 River Road
Newington, NH 03801



<h1>Proposal</h1> <p>18937</p> <p>Date: 7/31/2013</p>

Name / Address:

"Your mission is our purpose."

York Public Works Department
 186 York Street
 York ME 03909

Phone : 1-800-441-6288

Fax : 603-431-4832

E-mail us : FleetDivision@2-way.biz

Visit our Web Site : www.2-way.biz



P.O. No.:	Rep:
	798

Qty	Item	Description	Total
Radio and Lighting Equipment for New Truck:			
1	AAM25KKD9AA2	Radio:	
		CDM1250 VHF (136-174 MHz), 25-45 watt, 64 channel mobile radio.	598.00
1	RDD5231	144-174 MHz 3dB Base Load Antenna.	37.00
1	3080384M48	NMO Mount 17' Antenna Cable	18.00
1	2880376E84	Mini UHF Antenna Connector (ea.)	3.00
		Subtotal	656.00
Lighting:			
2	L31HAF	Super-LED L360 Series Beacon. (A)	840.00
2	L360PMKT	Pipe Mount Kit.	54.00
2	50A03ZCR	500 Series TIR6™ Super-LED® Lighthead with Clear Outer Lens. (Amber)	231.00
2	VTX609A	Vertex™ Super-LED® HAW Lamp. Self Contained. Amber (Single Unit)	170.00
1	RX2019	Mag Charger® Rechargeable Flashlight. 12v DC.	106.00
		Subtotal	1,401.00

2-Way Fleet Division is your full-time, factory trained Vehicle Upfitter.

Providing quality Service since 1954.

Thank you for choosing 2-WAY.

Subtotal \$2,057.00

Sales Tax (0.0%) \$0.00

Total **\$2,057.00**

Signature _____

Town of York

186 York Street, York, Maine



Plow Truck Chassis Bid

TO: Authorized New Truck Dealers
FROM: Dean Lessard, Public Works Director, Town of York, Maine
SUBJECT: Truck Chassis Bid
DATE: August 8th 2013

The Town of York is accepting proposals for the purchase of one (1) new 2014 model year, International Model 7400 truck chassis. All equipment shall be of new and standard production as offered to the public. It shall include all improvements in design as shown in the manufacturer's literature. Any standard equipment advertised as such in manufacturer's literature but not specifically mentioned in these specifications are to be included.

The Town of York will trade in one (1) 2003 7400 Series International Truck with a Reversible 11' Frink Plow, a 10' Frink wing, Swenson dual auger stainless steel tailgate spreader, and a 6-8 yard stainless steel body with a 530 motor with approximate mileage 54,100 "as is", now being used. This unit may be viewed at the York Department of Public Works Garage, Chases Pond Road, York, Maine between 7:00AM and 4:30PM Monday through Thursday. The Town of York reserves the right to keep this unit until completion of the new truck from the body builders. The Town of York also warrants that the price will stand as quoted for at least thirty (30) days after the bid opening.

All Proposals shall include one set of complete descriptive literature and specifications of the equipment on which the proposal is based. Any exceptions to or variations from the specifications heretofore listed must be explained in detail. Price proposal must be on the attached bid price form and must include all handling, preparation, and freight charges. The Town of York reserves the right to waive any formalities and to accept or reject any proposal received in the best interest of the Town.

Truck Specifications

1. General Specifications

- a. Truck shall be a 2014 International Model 7400 with a 39,000 Gross Vehicle Weight Rating. Yes No
- b. Chassis configuration shall be 4x2. Yes No
- c. Cab configuration shall be Standard Cab w/107" BBC. Yes No
- d. Cab to Axle measurement shall be 96 inches. Yes No
- e. Wheelbase shall be 171". Yes No

Bidder comments

*GVWR is 37,780 due to front tire rating
See GVWR sheet attached*

2. Frames

- a. Frame rails shall be single rail 10.866"x3.622"x.433" thick, rated 2,654,400 lb-in RBM. Yes No
- b. Frame shall be clear behind cab on outside as to allow for snow wing/body installation. Yes No
- c. Frame crossmembers, fuel tank, battery boxes and suspension shall be fastened with huck spin fasteners. Yes No

Bidder comments

3. Front Axles And Suspension

- a. Front axle shall be Meritor 16,000 lbs capacity. Yes No
- b. Front suspension shall be 16,000 lb parabolic taperleaf. Yes No
- c. Front shocks are required. Yes No
- d. Right Side auxiliary air bag is required. Yes No

Bidder comments

Truck Specifications

4. Brakes

- a. Dual airbrake system with ABS must be provided. Yes No
 - b. Front brakes shall be 16.5"X6.0". Rear brakes shall be 16.5"X7.0" with spring parking. Yes No
 - c. All air lines shall be provided with quality connect air line fittings and air tank drain valve. Yes No
 - d. Front and rear Haldex automatic slack adjusters shall be provided. Yes No
 - e. Front and rear brake dust shields shall be provided. Yes No
 - f. Hand control valve for rear brakes with pressure reducing valve shall be provided. Yes No
 - g. Bendix AD-9 Air Dryer heater is required. Yes No
 - h. Air brake hoses to rear of frame for trailer connection. Yes No
- Bidder comments

5. Steering

- a. Power steering dual steering gears shall be provided. Yes No
 - b. Multi position tilting steering column with 18" diameter wheel shall be provided. Yes No
 - c. Steering wheel mounting controls shall include electric horn, engine speed controls, and air horn. Yes No
- Bidder comments

6. Exhaust System

- a. Exhaust configuration shall be horizontal muffler under cab and vertical tailpipe mounted right side. Yes No
 - b. Exhaust muffler and tailpipe must be mounted to the chassis frame (not the cab). Yes No
- Bidder comments

Truck Specifications

7. Electrical System

- a. A 12-volt, 185 amp brushless alternator shall be provided..... Yes No
- b. Batteries shall provide 2775 (CCA) cold cranking amps. Yes No
- c. Batteries shall be mounted right side under cab with steps Yes No
- d. Electrical system shall utilize Manual Reset Circuit Breakers Yes No
- e. 6 factory installed in cab switches with module mounted in cab for body integration shall be provided. Yes No
- f. Starter motor shall be 12 volt with thermal over-crank protection. Yes No
- g. Windshield wiper system shall be cowl mounted, provide high/low speed settings with wash and intermittent feature with program to slow with parking brake set. Yes No
- h. Back up alarm with 102 dBA shall be activated whenever the vehicle is in reverse gear. Yes No
- i. Battery jump start stud shall be provided. Yes No
- j. Plow light wiring harness shall be provided. Yes No
- k. 12v power point shall be provided Yes No
- l. 7 way electrical connection at rear of frame for trailer Yes No
- m. Shall provide pre trip light inspection, park brake alarm & head light alarm Yes No

Bidder comments 185 Amp alternator is not available
24v Amp alternator proposed

8. Front End

- a. Hood shall be painted medium blue code #6300 with manufacturer's premium paint and a urethane clearcoat finish..... Yes No
- b. Hood shall be three-piece design allowing for independent repair of fender sections. Yes No
- c. All daily fluid checks shall be located on the driver's side of the engine. Yes No
- d. Crossover air intake system, which draws intake air from the driver side of the hood, shall be provided..... Yes No
- e. Front bumper shall be powder coated gray paint. Yes No
- f. Hood hatches, which allow access to daily fluid checks and air cleaner, shall be provided. Yes No
- g. Chrome grill shall be provided. Yes No
- h. Cowl tray lid shall be provided. Yes No

Bidder comments

Truck Specifications

9. Engine

- a. Engine must be an International MaxxForce 9 315 HP @ 2000 RPM, 950lb-ft Torque @ 1200 RPM, 2200 RPM governed speed, including #2 Bell Housing. Yes No
- b. Engine shall be equipped with an engine exhaust brake. Yes No
- c. Engine shall be equipped with a single element air filter with integral snow valve and in-cab control. Yes No
- d. Engine must be equipped with Extended Life Coolant. Yes No
- e. Air intake heater shall be provided. Yes No
- f. Engine block heater shall be provided. Yes No
- g. Engine oil pan shall be powder coated. Yes No
- h. Effects for front PTO must be provided. Yes No
- i. Silicone radiator hoses. Yes No
- j. Horton on/off drivemaster fan. Yes No

Bidder comments _____

10. Transmission

- a. Transmission shall be Allison 3000 RDS 6-speed automatic. Yes No
- b. Shift control shall be push button type. Yes No
- c. Transmission synthetic lube shall be provided. Yes No
- d. Transmission module to be located inside cab. Yes No

Bidder comments _____

11. Rear Axle

- a. Meritor RS-23-160 single rear axle capacity shall be 23,000 lbs. Yes No
- b. Driver controlled differential locking is required. Yes No
- c. Axle suspension shall be single axle spring type, 31,000 lb Cap with 4500 lb multileaf auxiliary. Yes No
- d. Rear axle synthetic lube shall be used. Yes No
- e. 6.83 Gear ratio required. Yes No

Bidder comments _____

Truck Specifications

12. Fuel Tank

- a. Fuel tank shall provide 70 US gallon capacity and be mounted on left side under cab with step. Yes No
- b. Heated, engine mounted fuel filter shall be provided. Yes No
- c. Fuel tank shall be aluminum Yes No

Bidder comments _____

13. Cab Exterior

- a. Cab shall be painted medium blue code #66800 with manufacturer's premium paint and a urethane clear coat finish. Yes No
- b. West coast style mirrors and separate convex mirror shall be cab mounted with breakaway feature. Yes No
- c. Mirror heads and C-loop shall be protected w/powder coated finish. Yes No
- d. Cab steps shall be offset with non-slip grips and protected with powder coated paint. Yes No
- e. Operable door vent pocket windows must be provided. Yes No
- f. Air ride cab suspension system must be provided. Yes No
- g. Cab floor pass-through for body builder wiring must be provided. Yes No
- h. Keys shall all be alike with code ID Z-200 Yes No
- i. Heated mirrors shall be provided. Yes No
- j. Exterior Grab Handle shall be provided. Yes No
- k. Dual hood mounted heated mirrors shall be provided. Yes No

Bidder comments _____

Truck Specifications

14. Cab Interior

- a. Cab storage shall include driver door map pocket and driver and passenger overhead storage bins with safety nets..... Yes No
- b. Cab interior shall be premium trim; Code 16WRZ Yes No
- c. Cab interior shall be equipped with power windows and locks..... Yes No
- d. Driver and passenger side sun visors shall be provided..... Yes No
- e. Driver's seat shall be high back with integral headrests, air suspension, and air lumbar support Yes No
- f. Passenger's seat shall be 1-man with storage compartment underneath Yes No
- g. Cup holders shall be provided..... Yes No
- h. Integral arm rests in driver door and driver's seat and passenger door shall be provided..... Yes No
- i. Coat hook on rear cab wall shall be provided Yes No
- j. Gauge cluster shall include; odometer miles, trip miles, engine hours, fault code readout..... Yes No
- k. Gauge warning shall include; low fuel warning, low oil pressure warning, high engine coolant temperature and low battery voltage..... Yes No
- l. Gauges provided in gauge cluster shall include; speedometer, engine oil pressure, engine oil temperature, transmission oil temperature, fuel level, tachometer, and voltmeter Yes No
- m. Gauges must be programmable to provide audible alarm to driver if gauge alert condition is met..... Yes No
- n. Cab switches shall have back lighting for night visibility..... Yes No
- o. Radio with AM/FM, clock, CD, and weather band shall be provided..... Yes No
- p. Fresh air filter for cab shall be provided..... Yes No
- q. High output heater/air conditioner with protection system shall be provided Yes No
- r. Heated Windshield shall be provided..... Yes No

Bidder comments

Truck Specifications

15. Wheels and Tires

- a. Front and rear wheels shall be steel, 8,000lb, Heavy Duty .472" thick, 22.5 inch hub piloted disc type..... Yes No
- b. Wheel seals shall be oil lubricated..... Yes No
- c. Front Tires shall be Continental HSC 12R22.5 load range H or equivalent Yes No
- d. Rear Tires shall be Goodyear G622 RSD, 12R22.5 load range H, or equivalent..... Yes No
- e. Nylon wheel guards shall be provided. Yes No
- f. Gray Powder coated wheels shall be provided. Yes No

Bidder comments _____

16. Warranty

- g. Shall be 60 Months or 100,000 miles on major components. Yes No
- h. Shall be 72 Months or 100,000 on miles engine and engine electronics including injectors Yes No
- i. Shall be 60 Months unlimited miles on transmission Yes No
- j. Please include price for warranties separately Yes No

Bidder comments See attached options available

17. Manuals

- a. All shop repair for engine, electrical, and chassis components shall be included on CD. Yes No
- b. Please include price for manuals separately. Yes No

Bidder comments ISTS DVD (paper manuals not available)

\$400.00



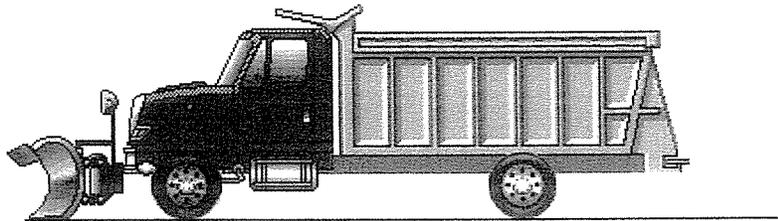
7400 SFA 4x2

Sales Proposal For:
Town of York - Highway

Presented By:
LIBERTY INT'L TRKS OF NH

Prepared For:
Town of York - Highway
Mark Green
Finance Office
York, ME 03909-
(207)363 - 1011

Presented By:
LIBERTY INT'L TRKS OF NH
James C Ramsay
1400 S. WILLOW STREET
MANCHESTER NH 03103 -
(603)623-8873



Model Profile
2014 7400 SFA 4X2 (SA525)

MISSION:	Requested GVWR: 39000. Calc. GVWR: 37780
DIMENSION:	Wheelbase: 171.00, CA: 96.00, Axle to Frame: 61.00
ENGINE, DIESEL:	{MaxxFort 9} EPA 10, 315 HP @ 2000 RPM, 950 lb-ft Torque @ 1200 RPM, 2200 RPM Governed Speed
TRANSMISSION, AUTOMATIC:	{Allison 3000_RDS_P} 5th Generation Controls; Close Ratio, 6-Speed, With Double Overdrive; On/Off Hwy; Includes Oil Level Sensor, With PTO Provision, Less Retarder, With 80,000-lb GVW & GCW Max.
CLUTCH:	Omit Item (Clutch & Control)
AXLE, FRONT NON-DRIVING:	{Meritor MFS-16-143A} Wide Track, I-Beam Type, 16,000-lb Capacity
AXLE, REAR, SINGLE:	{Meritor RS-23-160} Single Reduction, 23,000-lb Capacity, 200 Wheel Ends, Driver Controlled Locking Differential Gear Ratio: 6.83
CAB:	Conventional
TIRE, FRONT:	(2) 12R22.5 HSC1 (CONTINENTAL) 482 rev/mile, load range H, 16 ply
TIRE, REAR:	(4) 12R22.5 G622 RSD (GOODYEAR) 482 rev/mile, load range H, 16 ply
SUSPENSION, RR, SPRING, SINGLE:	Vari-Rate; 31,000-lb Capacity, Includes 4500-lb Capacity Multileaf Auxiliary
PAINT:	Cab schematic 100GM Location 1: 6800, Deep Tartan Blue (Prem) Chassis schematic N/A

<u>Code</u>	<u>Description</u>
SA52500	Base Chassis, Model 7400 SFA 4X2 with 171.00 Wheelbase, 96.00 CA, and 61.00 Axle to Frame.
1CAJ	FRAME RAILS Heat Treated Alloy Steel (120,000 PSI Yield); 10.866" x 3.622" x 0.433" (276.0mm x 92.0mm x 11.1mm); 456.0" (11582mm) Maximum OAL
1LLA	BUMPER, FRONT Steel, Swept Back <u>Includes</u> : BUMPER, FRONT Powder Coated Gray (Argent) Color
1WEV	WHEELBASE RANGE 146" (370cm) Through and Including 195" (495cm)
2ARU	AXLE, FRONT NON-DRIVING {Meritor MFS-16-143A} Wide Track, I-Beam Type, 16,000-lb Capacity <u>Notes</u> : The following features should be considered when calculating Front GAWR: Front Axles; Front Suspension; Brake System; Brakes, Front Air Cam; Wheels; Tires.
3ADE	SUSPENSION, FRONT, SPRING Parabolic, Taper Leaf; 16,000-lb Capacity; With Shock Absorbers <u>Includes</u> : SPRING PINS Rubber Bushings, Maintenance-Free <u>Notes</u> : The following features should be considered when calculating Front GAWR: Front Axles; Front Suspension; Brake System; Brakes, Front Air Cam; Wheels; Tires.
3WAJ	SPRINGS, FRONT AUXILIARY Air Bag, Right Side Only, Driver Control
4091	BRAKE SYSTEM, AIR Dual System for Straight Truck Applications <u>Includes</u> : BRAKE LINES Color and Size Coded Nylon : DRAIN VALVE Twist-Type : DUST SHIELDS, FRONT BRAKE : DUST SHIELDS, REAR BRAKE : GAUGE, AIR PRESSURE (2) Air 1 and Air 2 Gauges; Located in Instrument Cluster : PARKING BRAKE CONTROL Yellow Knob, Located on Instrument Panel : PARKING BRAKE VALVE For Truck : QUICK RELEASE VALVE Bendix On Rear Axle for Spring Brake Release: 1 for 4x2, 2 for 6x4 : SLACK ADJUSTERS, FRONT Automatic : SLACK ADJUSTERS, REAR Automatic : SPRING BRAKE MODULATOR VALVE R-7 for 4x2, SR-7 with relay valve for 6x4 <u>Notes</u> : Rear Axle is Limited to 23,000-lb GAWR with Code 04091 BRAKE SYSTEM, AIR and Standard Rear Air Cam Brakes Regardless of Axle/Suspension Ordered.
4193	BRAKES, FRONT, AIR CAM 16.5" x 6", Includes 24 SqIn Long Stroke Brake Chambers

<u>Code</u>	<u>Description</u>
	<u>Notes</u> : The following features should be considered when calculating Front GAWR: Front Axles; Front Suspension; Brake System; Brakes, Front Air Cam; Wheels; Tires.
4619	TRAILER CONNECTIONS Four-Wheel, With Hand Control Valve and Tractor Protection Valve, for Straight Truck
4732	DRAIN VALVE {Berg} Manual; With Pull Chain, for Air Tank
	<u>Includes</u> : DRAIN VALVE Mounted in Wet Tank
4AZA	AIR BRAKE ABS {Bendix AntiLock Brake System} Full Vehicle Wheel Control System (4-Channel)
4EBS	AIR DRYER {Bendix AD-9} With Heater
	<u>Includes</u> : AIR DRYER LOCATION Inside Left Rail, Back of Cab
4ETE	BRAKE CHAMBERS, FRONT AXLE {Haldex} 24 SqIn
4EVL	BRAKE CHAMBERS, REAR AXLE {Haldex GC3030LHDHO} 30/30 Spring Brake
	<u>Includes</u> : BRAKE CHAMBERS, SPRING (2) Rear Parking; WITH TRUCK BRAKES: All 4x2, 4x4; WITH TRACTOR BRAKES: All 4x2, 4x4; 6x4 & 6x6 with Rear Tandem Axles Less Than 46,000-lb. or GVWR Less Than 54,000-lb.
4LAA	SLACK ADJUSTERS, FRONT {Haldex} Automatic
4LGA	SLACK ADJUSTERS, REAR {Haldex} Automatic
4NDB	BRAKES, REAR, AIR CAM S-Cam; 16.5" x 7.0"; Includes 30/30 Sq.In. Long Stroke Brake Chamber and Spring Actuated Parking Brake
	<u>Notes</u> : The following features should be considered when calculating Rear GAWR: Rear Axles; Rear Suspension; Brake System; Brakes, Rear Air Cam; Brake Shoes, Rear; Special Rating, GAWR; Wheels; Tires.
4SBC	AIR COMPRESSOR {Bendix Tu-Flo 550} 13.2 CFM Capacity
4VDX	AIR TANK LOCATION (2) : Two Mounted Outside Right Rail, Under Cab, On Step Mounting Brackets
	<u>Notes</u> : This air tank location reduces ground clearance by 2" vs. the standard air tank location. : Use Air Tank Location Code 04VDX with Exhaust Code 07BEJ and Battery Box Code 08WGE or 08WGG to provide clean CA.
5708	STEERING COLUMN Tilting
5CAL	STEERING WHEEL 2-Spoke, 18" Diam., Black
5PTB	STEERING GEAR (2) {Sheppard M-100/M-80} Dual Power

<u>Code</u>	<u>Description</u>
7BEJ	EXHAUST SYSTEM Single, Horizontal, Aftertreatment Device Frame Mounted Outside Right Rail Under Cab; Includes Vertical Tail Pipe and Guard <u>Includes</u> : EXHAUST HEIGHT 10' Exhaust Height - Based on Empty Chassis with Standard Components (+ or - 1" Height) : MUFFLER/TAIL PIPE GUARD Non-Bright Finish
7SCZ	ENGINE EXHAUST BRAKE for MaxxFace I6 Engines, Electronically Activated
8000	ELECTRICAL SYSTEM 12-Volt, Standard Equipment <u>Includes</u> : BATTERY BOX Steel with Plastic Lid : DATA LINK CONNECTOR For Vehicle Programming and Diagnostics In Cab : FUSES, ELECTRICAL SAE Blade-Type : HAZARD SWITCH Push On/Push Off, Located on Top of Steering Column Cover : HEADLIGHT DIMMER SWITCH Integral with Turn Signal Lever : HEADLIGHTS (2) Sealed Beam, Round, with Chrome Plated Bezels : HORN, ELECTRIC Single : JUMP START STUD Located on Positive Terminal of Outermost Battery : PARKING LIGHT Integral with Front Turn Signal and Rear Tail Light : RUNNING LIGHT (2) Daytime, Included With Headlights : STARTER SWITCH Electric, Key Operated : STOP, TURN, TAIL & B/U LIGHTS Dual, Rear, Combination with Reflector : TURN SIGNAL SWITCH Self-Cancelling for Trucks, Manual Cancelling for Tractors, with Lane Change Feature : TURN SIGNALS, FRONT Includes Reflectors and Auxiliary Side Turn Signals, Solid State Flashers; Flush Mounted : WINDSHIELD WIPER SWITCH 2-Speed with Wash and Intermittent Feature (5 Pre-Set Delays), Integral with Turn Signal Lever : WINDSHIELD WIPERS Single Motor, Electric, Cowl Mounted : WIRING, CHASSIS Color Coded and Continuously Numbered
8518	CIGAR LIGHTER Includes Ash Cup
8GHK	ALTERNATOR {Delco Remy 40SI} Brushless, 12 Volt 240 Amp. Capacity, Pad Mount, with Remote Voltage Sensor
8HAB	BODY BUILDER WIRING Back of Standard Cab at Left Frame or Under Extended or Crew Cab at Left Frame; Includes Sealed Connectors for Tail/Amber Turn/Marker/ Backup/ Accessory Power/Ground and Sealed Connector for Stop/Turn
8MKX	BATTERY SYSTEM {International} Maintenance-Free (3) 12-Volt 2775CCA Total
8RME	RADIO AM/FM/WB/Clock/3MM Auxiliary Input, with Multiple Speakers, With CD Player
8THB	BACK-UP ALARM Electric, 102 dBA
8THJ	AUXILIARY HARNESS 3.0' for Auxiliary Front Head Lights and Turn Signals for Front Plow Applications

<u>Code</u>	<u>Description</u>
8TME	TRAILER CONNECTION SOCKET 7-Way; Mounted at Rear of Frame, Wired for Turn Signals Independent of Stop, Compatible With Trailers That Have Amber or Side Turn Lamps
8VZR	SWITCH, BODY CIRCUITS, MID for Bodybuilder, 6 Momentary Switches in Instrument Panel; One Power Module with 6 Channels, 20 Amp Max. Per Channel, 80 Amp Max Output, Switches Control Power Module Through Multiplex Wiring, Mounted in Cab Behind Driver Seat
8WAD	BATTERY DISCONNECT SWITCH {Joseph Pollak} Lever Operated <u>Includes</u> : BATTERY DISCONNECT SWITCH Mounted to Outside of Battery Box
8WBW	JUMP START STUD Remote Mounted <u>Includes</u> : JUMP START STUD Mounted to Battery Box
8WCL	HORN, AIR Black, Single Trumpet, Air Solenoid Operated
8WGG	BATTERY BOX Steel, With Aluminum Cover, 3 Battery Capacity, Mounted Right Side Under Cab Below Frame Mounted Exhaust, Provides Clean CA
8WGL	WINDSHIELD WIPER SPD CONTROL Force Wipers to Slowest Intermittent Speed When Park Brake Set and Wipers Left on for a Predetermined Time
8WPZ	TEST EXTERIOR LIGHTS Pre-Trip Inspection will Cycle all Exterior Lamps Except Back-up Lights
8WRB	HEADLIGHTS ON W/WIPERS Headlights Will Automatically Turn on if Windshield Wipers are turned on
8WTL	STARTING MOTOR {Delco Remy 39MT} 12 Volt; Gear Reduced, With Thermal Over-Crank Protection
8WWJ	INDICATOR, LOW COOLANT LEVEL With Audible Alarm
8WXD	ALARM, PARKING BRAKE Electric Horn Sounds in Repetitive Manner When Vehicle Park Brake is "NOT" Set, With Ignition "OFF" and any Door Opened
8XAH	CIRCUIT BREAKERS Manual-Reset (Main Panel) SAE Type III With Trip Indicators, Replaces All Fuses Except For 5-Amp Fuses
9ANG	HOOD, HATCH (01) for Servicing
9HBM	GRILLE Stationary, Chrome
9WBC	FRONT END Tilting, Fiberglass, With Three Piece Construction; for 2007 & 2010 Emissions
10060	PAINT SCHEMATIC, PT-1 Single Color, Design 100 <u>Includes</u> : PAINT SCHEMATIC ID LETTERS "GM"
10761	PAINT TYPE Base Coat/Clear Coat, 1-2 Tone

<u>Code</u>	<u>Description</u>
10769	PAINT CLASS Premium Color
10943	KEYS - ALL ALIKE Fleet - Includes Ignition and Cab Door Keys
10WBB	KEYS - ALL ALIKE, ID Z-200
10WJH	PROMOTIONAL PACKAGE Government and Municipal Silver Package; Two Year Limited Subscription of On-Command Service Information (Formerly Fleet ISIS), and On-Command Parts Information (Formerly Fleet Parts Catalog), Requires Specific Feature Combinations
11001	CLUTCH Omit Item (Clutch & Control)
12712	OIL FILTER, ENGINE {Hudgins Model 960 Spinner}
12851	PTO EFFECTS, ENGINE FRONT Less PTO Unit, Includes Adapter Plate on Engine Front Mounted
12926	RADIATOR HOSES Silicone; Molded
12959	BLOCK HEATER, ENGINE {Phillips} 120 Volt/1250 Watt
	<u>Includes</u>
	: BLOCK HEATER SOCKET Receptacle Type; Mounted below Drivers Door
12NUV	ENGINE, DIESEL {MaxxFORCE 9} EPA 10, 315 HP @ 2000 RPM, 950 lb-ft Torque @ 1200 RPM, 2200 RPM Governed Speed
	<u>Includes</u>
	: AIR COMPRESSOR AIR SUPPLY LINE Naturally-Aspirated (Air Brake Chassis Only)
	: ANTI-FREEZE Red Shell Rotella Extended Life Coolant; -40 Degrees F/ -40 Degrees C; for MaxxFORCE Engines
	: COLD STARTING EQUIPMENT Intake Manifold Electric Grid Heater with Engine ECM Control
	: CRUISE CONTROL Electronic; Controls Integral to Steering Wheel
	: ENGINE OIL DRAIN PLUG Magnetic
	: ENGINE SHUTDOWN Electric, Key Operated
	: FUEL FILTER Included with Fuel/Water Separator
	: FUEL/WATER SEPARATOR Fuel/Water Separator and Fuel Filter in a Single Assembly; With Water-in-Fuel Sensor; Engine Mounted
	: GOVERNOR Electronic
	: OIL FILTER, ENGINE Spin-On Type
	: WET TYPE CYLINDER SLEEVES
12THZ	FAN DRIVE {Horton Drivemaster Polar Extreme} Direct Drive Type, Two Speed, With Residual Torque Device for Disengaged Fan Speed
	<u>Includes</u>
	: FAN Nylon
12UAR	RADIATOR Aluminum, Cross Flow, Series System; 1228 SqIn Core and 648 SqIn Charge Air Cooler and 342 SqIn Low Temperature Radiator and With Transmission Oil Cooler
	<u>Includes</u>

<u>Code</u>	<u>Description</u>
	: DEAERATION SYSTEM with Surge Tank : HOSE CLAMPS, RADIATOR HOSES Gates Shrink Band Type; Thermoplastic Coolant Hose Clamps : RADIATOR HOSES Premium, Rubber
12UXE	FEDERAL EMISSIONS for 2010; MaxxFace 9 & 10 Engines
12VAG	AIR CLEANER Single Element, with Integral Snow Valve and In-Cab Control
	<u>Includes</u> : GAUGE, AIR CLEANER RESTRICTION Air Cleaner Mounted
12VXT	THROTTLE, HAND CONTROL Engine Speed Control; Electronic, Stationary, Variable Speed; Mounted on Steering Wheel
12VYP	ENGINE CONTROL, REMOTE MOUNTED - No Provision Furnished for Remote Mounted Engine Control
12WZC	EMISSION COMPLIANCE 5 Min., Tamper-Proof Engine Shutdown System, Complies With California Clean Air Regulations, Does Not Certify Engine for Low-NOx Extended Idling
12XAN	OBD COMPLIANCE for 2013 OBD (On Board Diagnostics)
13AVR	TRANSMISSION, AUTOMATIC {Allison 3000_RDS_P} 5th Generation Controls; Close Ratio, 6-Speed, With Double Overdrive; On/Off Hwy; Includes Oil Level Sensor, With PTO Provision, Less Retarder, With 80,000-lb GVW & GCW Max.
13WBL	TRANSMISSION SHIFT CONTROL {Allison} Push-Button Type; for Allison 3000 & 4000 Series Transmission
13WLP	TRANSMISSION OIL Synthetic; 29 thru 42 Pints
13WUC	ALLISON SPARE INPUT/OUTPUT for Rugged Duty Series (RDS); General Purpose Trucks, Construction
13WYH	TRANSMISSION TCM LOCATION Located Inside Cab
13WYK	SHIFT CONTROL PARAMETERS Allison Load Based Shift Schedules (LBSS)
14ARB	AXLE, REAR, SINGLE {Meritor RS-23-160} Single Reduction, 23,000-lb Capacity, 200 Wheel Ends, Driver Controlled Locking Differential . Gear Ratio: 6.83
	<u>Includes</u> : REAR AXLE DRAIN PLUG (1) Magnetic, For Single Rear Axle
	<u>Notes</u> : The following features should be considered when calculating Rear GAWR: Rear Axles; Rear Suspension; Brake System; Brakes, Rear Air Cam; Brake Shoes, Rear; Special Rating, GAWR; Wheels; Tires. : When Specifying Axle Ratio, Check Performance Guidelines and TCAPE for Startability and Performance
14SAL	SUSPENSION, RR, SPRING, SINGLE Vari-Rate; 31,000-lb Capacity, Includes 4500-lb Capacity Multileaf Auxiliary

<u>Code</u>	<u>Description</u>
	<u>Notes</u> : The following features should be considered when calculating Rear GAWR: Rear Axles; Rear Suspension; Brake System; Brakes, Rear Air Cam; Brake Shoes, Rear; Special Rating, GAWR; Wheels; Tires.
14WLB	AXLE, REAR, LUBE {EmGard 75W-90} Synthetic Oil; 30 thru 39.99 Pints
15LKG	FUEL/WATER SEPARATOR with Thermostatic Fuel Temperature Controlled Electric Heater, and Filter Restriction/Change Indicator, Includes Standard Equipment Water-in-Fuel Sensor
15SGG	FUEL TANK Top Draw; D Style, Non Polished Aluminum, 19" Deep, 70 U.S. Gal., 265 L Capacity, with Quick Connect Outlet, Mounted Left Side, Under Cab
16030	CAB Conventional
	<u>Includes</u> : ARM REST (2) Molded Plastic; One Each Door : CLEARANCE/MARKER LIGHTS (5) Flush Mounted : COAT HOOK, CAB Located on Rear Wall, Centered Above Rear Window : CUP HOLDERS Two Cup Holders, Located in Lower Center of Instrument Panel : DOME LIGHT, CAB Rectangular, Door Activated and Push On-Off at Light Lens, Timed Theater Dimming, Integral to Console, Center Mounted : GLASS, ALL WINDOWS Tinted : GRAB HANDLE, CAB INTERIOR (1) "A" Pillar Mounted, Passenger Side : GRAB HANDLE, CAB INTERIOR (2) Front of "B" Pillar Mounted, One Each Side : INTERIOR SHEET METAL Upper Door (Above Window Ledge) Painted Exterior Color : STEP (4) Two Steps Per Door
16HBA	GAUGE CLUSTER English With English Electronic Speedometer
	<u>Includes</u> : GAUGE CLUSTER (6) Engine Oil Pressure (Electronic), Water Temperature (Electronic), Fuel (Electronic), Tachometer (Electronic), Voltmeter, Washer Fluid Level : ODOMETER DISPLAY, Miles, Trip Miles, Engine Hours, Trip Hours, Fault Code Readout : WARNING SYSTEM Low Fuel, Low Oil Pressure, High Engine Coolant Temp, and Low Battery Voltage (Visual and Audible)
16HGG	GAUGE, OIL TEMP, ENGINE
16HGH	GAUGE, OIL TEMP, ALLISON TRAN
16HKT	IP CLUSTER DISPLAY On Board Diagnostics Display of Fault Codes in Gauge Cluster
16JNV	SEAT, DRIVER {National 2000} Air Suspension, High Back With Integral Headrest, Cloth, Isolator, 1 Chamber Lumbar, 2 Position Front Cushion Adjust, -3 to +14 Degree Back Angle Adjust
	<u>Includes</u> : SEAT BELT 3-Point, Lap and Shoulder Belt Type
16PJU	SEAT, PASSENGER {Gra-Mag} Non Suspension, High Back With Integral Headrest, Cloth, With Fixed Back, With Under Seat Storage

<u>Code</u>	<u>Description</u>
	<u>Includes</u> : SEAT BELT 3-Point, Lap and Shoulder Belt Type
16SDL	MIRRORS (2) {Lang Mekra} Rectangular, 7.44" x 14.84" & 7.44" sq. Convex Both Sides, 102" Inside Spacing, Breakaway Type, Heated Heads Thermostatic Controlled, Black Heads, Brackets and Arms
16SEE	GRAB HANDLE Chrome; Towel Bar Type With Anti-Slip Rubber Inserts; for Cab Entry Mounted Left Side Only at "B" Pillar
16SJW	MIRROR, CONVEX, HOOD MOUNTED (2) {Lang Mekra} Heated, Left and Right Sides 7.44" Sq
16VSL	WINDSHIELD Heated, Single Piece
16WBY	ARM REST, RIGHT, DRIVER SEAT
16WCT	AIR CONDITIONER {Blend-Air} With Integral Heater & Defroster <u>Includes</u> : HEATER HOSES Premium : HOSE CLAMPS, HEATER HOSE Mubea Constant Tension Clamps : REFRIGERANT Hydrofluorocarbon HFC-134A
16WJS	INSTRUMENT PANEL Center Section, Flat Panel
16WJU	WINDOW, POWER (2) And Power Door Locks, Left and Right Doors, Includes Express Down Feature
16WKY	HVAC FRESH AIR FILTER
16WLS	FRESH AIR FILTER Attached to Air Intake Cover on Cowl Tray in Front of Windshield Under Hood
16WRZ	CAB INTERIOR TRIM Premium <u>Includes</u> : "A" PILLAR COVER Molded Plastic : CAB INTERIOR TRIM PANELS Cloth Covered Molded Plastic, Full Height; All Exposed Interior Sheet Metal is Covered Except for the Following: with a Two-Man Passenger Seat or with a Full Bench Seat the Back Panel is Completely Void of Covering : CAB SOUND INSULATION Includes Dash and Engine Cover Insulators : CAB, INTERIOR TRIM, CLOSEOUT Lower Dash Closeout Panel; Molded Plastic; Under Instrument Panel Driver Side : CONSOLE, OVERHEAD Molded Plastic; With Dual Storage Pockets with Retainer Nets, CB Radio Pocket, Speakers, and Reading Lights : COURTESY LIGHT (2) Mounted In Front Map Pocket Left and Right Side : DOOR TRIM PANELS with Cloth Insert on Bolster Driver and Passenger Doors : FLOOR COVERING Rubber, Black : GAUGE, TEMPERATURE, AMBIENT Includes Wiring and Sensor With Display Unit Mounted in Cluster : HEADLINER Soft Padded Cloth : INSTRUMENT PANEL TRIM Molded Plastic with Black Center Section

<u>Code</u>	<u>Description</u>
	: STORAGE POCKET, DOOR (2) Molded Plastic (Carpet Texture), Full-Length; Driver and Passenger Doors
	: SUN VISOR (3) Padded Vinyl: 2 Moveable (Front-to-Side) Primary Visors, Driver Side with Vanity Mirror and Toll Ticket Strap, plus 1 Auxiliary Visor (Front Only), Driver Side
16WSK	CAB REAR SUSPENSION Air Bag Type
16XXC	COWL TRAY LID
27DRN	WHEELS, FRONT DISC; 22.5" Painted Steel, 5 Hand Hole, 10-Stud (285.75MM BC) Hub Piloted, Flanged Nut, Metric Mount, 8.25 DC Rims; With .472" Thick Increased Capacity Disc and Steel Hubs
	<u>Includes</u>
	: PAINT IDENTITY, FRONT WHEELS White
	<u>Notes</u>
	: Compatible Tire Sizes: 11R22.5, 12R22.5, 255/70R22.5, 255/80R22.5, 265/75R22.5, 275/70R22.5, 275/80R22.5, 295/75R22.5, 295/80R22.5
28DRN	WHEELS, REAR DUAL DISC; 22.5" Painted Steel, 5 Hand Hole, 10-Stud (285.75MM BC) Hub Piloted, Flanged Nut, Metric Mount, 8.25 DC Rims; With .472" Thick Increased Capacity Disc and Steel Hubs
	<u>Includes</u>
	: PAINT IDENTITY, REAR WHEELS White
	<u>Notes</u>
	: Compatible Tire Sizes: 11R22.5, 12R22.5, 255/70R22.5, 255/80R22.5, 265/75R22.5, 275/70R22.5, 275/80R22.5, 295/75R22.5, 295/80R22.5
29PAW	PAINT IDENTITY, FRONT WHEELS {Accuride} Disc Front Wheels; With Vendor Applied (PKGRY21) Gray Powder Coat Paint
29PAX	PAINT IDENTITY, REAR WHEELS {Accuride} Disc Rear Wheels; With Vendor Applied (PKGRY21) Gray Powder Coat Paint
29WAP	WHEEL GUARDS, FRONT {Accuride} for Metric Hub Piloted Wheels with Flanged Mounting Nuts Mounted Between Hub and Wheel
29WAR	WHEEL GUARDS, REAR {Accuride} for Metric Hub Piloted Wheels with Flanged Mounting Nuts, Mounted Between Hub & Wheel and Between Dual Wheels
7382155419	(2) TIRE, FRONT 12R22.5 HSC1 (CONTINENTAL) 482 rev/mile, load range H, 16 ply
7382158102	(4) TIRE, REAR 12R22.5 G622 RSD (GOODYEAR) 482 rev/mile, load range H, 16 ply

(US DOLLAR)

Description

Price

Net Sales Price:

\$88,900.00

Please feel free to contact me regarding these specifications should your interests or needs change. I am confident you will be pleased with the quality and service of an International vehicle.

Approved by Seller:

Accepted by Purchaser:

Official Title and Date

Firm or Business Name

Authorized Signature

Authorized Signature and Date

This proposal is not binding upon the seller without Seller's Authorized Signature

Official Title and Date

The TOPS FET calculation is an estimate for reference purposes only. The seller or retailer is responsible for calculating and reporting/paying appropriate FET to the IRS.

Town of York

186 York Street, York, Maine



BID PRICE FORM NEW TRUCK CHASSIS

BID SUBMISSION DATE: Thursday August 22, 2013

BID SUBMISSION DEADLINE: 1:30PM

BID OPENING DATE: Thursday August 22, 2013

BID OPENING TIME: Approximately 1:30PM

BID OPENING LOCATION: Town Hall, 186 York Street, York, Maine

Proposer hereby offers to provide the equipment described in the applicable specifications.

A. Name of Company submitting proposal: CB KENNEDY INTERNATIONAL

Address: 42 WALLACE AVE, S. BERTHARD

Telephone: 775-6328

B. Provide one (1) new current Model Truck Chassis as follows:

Manufacturer: INTERNATIONAL

Model Year/Number: 2014 7400

C. Summary of Total Costs to Town of York as Follows:

Total for one (1) New Model Truck Chassis: \$ 82,545

Total Allowance for Trade-in: \$ (21,000)

Total Net Cost to Town: \$ 61,545

Discounted government price with trade in (in words):

SIXTY-ONE THOUSAND FIVE HUNDRED FORTY-FIVE

61,545.00 WITH WARRANTY

D. Approximate delivery Date: 90 DAYS FROM ORDER

E. Name of Company Representative Authorized to Submit Proposals:

Name: DAN BURGESS

Title: SACS

Date: 8-21-13

Signature: 

Return sealed bids to:
Town Manager's Office
Town of York
186 York Street
York, Maine 03909

Clearly Mark Envelope: "Proposal for Plow Truck Chassis"

Town of York

186 York Street, York, Maine



BID PRICE FORM NEW TRUCK CHASSIS

BID SUBMISSION DATE: Thursday August 22, 2013

BID SUBMISSION DEADLINE: 1:30PM

BID OPENING DATE: Thursday August 22, 2013

BID OPENING TIME: Approximately 1:30PM

BID OPENING LOCATION: Town Hall, 186 York Street, York, Maine

Proposer hereby offers to provide the equipment described in the applicable specifications.

A. Name of Company submitting proposal: PERTLAND NORTH TRUCK CENTER

Address: 110 GRAY RD. FALMOUTH, ME 04105

Telephone: 207-797-8080

B. Provide one (1) new current Model Truck Chassis as follows:

Manufacturer: INTERNATIONAL TRUCK AND ENGINE

Model Year/Number: 2014 7400 STA 4X2

C. Summary of Total Costs to Town of York as Follows:

Total for one (1) New Model Truck Chassis: \$ 86,355.00

Total Allowance for Trade-in: \$ 18,255.00

Total Net Cost to Town: \$ 68,100.00

Discounted government price with trade in (in words):

SIXTY EIGHT THOUSAND ONE HUNDRED AND NO/100

D. Approximate delivery Date: 90 DAYS FROM ORDER

E. Name of Company Representative Authorized to Submit Proposals:

Name: RICHARD E. MORRISON

Title: SALES MANAGER

Date: 8-22-13

Signature: Richard E Morrison

Return sealed bids to:

Town Manager's Office
Town of York
186 York Street
York, Maine 03909

Clearly Mark Envelope: "Proposal for Plow Truck Chassis"

Town of York

186 York Street, York, Maine



BID PRICE FORM NEW TRUCK CHASSIS

BID SUBMISSION DATE: Thursday August 22, 2013

BID SUBMISSION DEADLINE: 1:30PM

BID OPENING DATE: Thursday August 22, 2013

BID OPENING TIME: Approximately 1:30PM

BID OPENING LOCATION: Town Hall, 186 York Street, York, Maine

Proposer hereby offers to provide the equipment described in the applicable specifications.

A. Name of Company submitting proposal: Hobbeson + Sylvester Inc

Address: 1175 Mineral Ave Auburn Me.

Telephone: 283-8545

B. Provide one (1) new current Model Truck Chassis as follows:

Manufacturer: INTERNATIONAL

Model Year/Number: 2014 7400

C. Summary of Total Costs to Town of York as Follows:

Total for one (1) New Model Truck Chassis: \$ 22,170.00

Total Allowance for Trade-in: \$ 18,000.00

Total Net Cost to Town: \$ 70,170.00

Discounted government price with trade in (in words):

Seventy-Thousand One Hundred Seventy Dollars

D. Approximate delivery Date: 120 Days From the Awarding of the Bid

E. Name of Company Representative Authorized to Submit Proposals:

Name: Mike Clocher

Title: Sale Person

Date: 8/21/2013

Signature: 

Return sealed bids to:

Town Manager's Office
Town of York
186 York Street
York, Maine 03909

Clearly Mark Envelope: "Proposal for Plow Truck Chassis"



AGENDA ITEM NUMBER: _____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: September 5, 2013	Type of Action: <input type="checkbox"/> Procedural <input checked="" type="checkbox"/> Formal Action <input type="checkbox"/> Other: _____
Date Action Requested: September 9, 2013	
Regular <input checked="" type="checkbox"/> Work Session <input type="checkbox"/>	
Subject: MS4 Update	

TO: BOARD OF SELECTMEN
FROM: Leslie Hinz
RECOMMENDATION: Receive a report updating the Board on last 2 months as an MS4 community and what will be happening in the months to come.
PROPOSED MOTION: No action required.

Discussion: See Attached memo.

FISCAL IMPACT: None
DEPARTMENT LINE ITEM ACCOUNT:
BALANCE IN LINE ITEM IF APPROVED:

Prepared By: Leslie Hinz

Reviewed By: Robert S. Gendron

Memorandum

To: Board of Selectmen
From: Leslie Hinz, Stormwater Manager
Date: September 5, 2013

Subject: Update on MS4

July was our first full month as an MS4 Community. The Notice of Intent and General Permit fee were submitted to the Maine DEP by the appropriate deadlines. All documents and a monthly report have been posted on the Town's website under Community Development/MS4.

Background:

MS4 is Federally Mandated under the Clean Water Act. The goal is to discharge clean water into the waters of the State. The purpose of the General Permit is to target non-point pollution that comes from roads, yards, driveways and other impervious surfaces. Pollution from pet waste, fertilizers, pesticides, motor oil, gasoline, and other similar sources are contributors to non-point pollution. Maine DEP regulates the state's general permit. York is part of the York County MS4 Group, with meetings held every month or 2 at the Kittery Council Chambers. The next meeting will be September 18, 2013.

Starting in July I post a monthly report on the Town website. The July and August monthly reports are attached for your information. The monthly report will give an overview of the MS4 budget, requirements for that particular month, a breakdown the 6 Minimum Control Measures the Town must adhere to, and any training attended. Many of the Control Measures involves closely working with Public Works to obtain compliance, so these reports will address their activities, too.

The York County MS4 will be participating with other State MS4 groups to run a Public Awareness campaign. This is more cost effective than having each community do their own. The last such program was the rubber duckie TV ad campaign.

The Town will have to enact 2 ordinances within the coming year: Post-Construction Stormwater Management Ordinance, and Non-Stormwater Discharge Ordinance. The Board will receive copies of the ordinance draft as they are completed. York County MS4 Group will work collectively on 3 plans due by the end of this year to Maine DEP. Required plans are: Stormwater Program Management Plan, Permit Awareness Plan, and BMP Adoption Plan.

The Water District, Sewer District, York Schools, Mount. A to the Sea, Conservation Commission and Community Development are working as Collaborative Water Group to bring water quality education to our schools. The goal is for Mount Agamenticus and the length of the Cape Neddick River to be a classroom.

Superintendent, Tim Haskell has graciously offered their assistance with our efforts. I have been working with Dustin Price, Plant Senior Operator, has provided water collection and testing when needed.

Monthly MS4 Report

July 2013

Fiscal Year 2014: Voter approved budget of \$67,996.00

FY14	EXPENSES	BALANCE
67,996.00	13,140.99	54,855.12
	MS4 annual fee/plotter	

MS4 Permit Requirement for July:

- 2013 MS4 General Permit Annual Fee mailed to State on July 15, 2013
- Notice of Intent filed with MDEP on July 29, 2013
- Public Notice posted on the Town's website July 29, 2013
- Email sent to Kittery, MDOT, and MTA notifying them the Town of York discharges into their MS4s

York County MS4 Meeting - July 10th:

Meeting was held at the Kittery Town Offices. David Ladd of MDEP gave updates and information on the General Permit and Notice of Intent. There was some discussion regarding statewide public and municipal awareness plans. Kristie will provide proposals when available. David Ladd gave the group an update on the EPA and DEP audits. Kristie did an annual report review, and update on the Great Bay Nitrogen issue. (I have a copy of the draft report.)

Public Awareness Events:

- Human bacteria sniffing dogs were invited to York for a day of sniffing on July 30th. The dogs were taken to 4 outfalls on Long Sands, the Short Sands outfall, and 4 sites along the Cape Neddick River and beach. There were positive hits with the dogs at 2 outfalls on Long Sands and 2 at Cape Neddick Beach. Emily DiFranco of FB Environmental took water samples at the sites visited by the dogs. We are waiting on water sample results. A meet and greet and demonstrations were held at the Police Department. York Water, York Sewer, Maine Water Utilities Association, York Land Trust, and Lawns to Lobsters were represented at the event.

Meetings/Conferences Attended:

- York County MS4 Group - see above
- Maine Beaches Conference, S. Portland - Workshops attended:
 AM Session: Strategies to build teamwork;
 Teaming to track bacteria;
 Partners for Clean Water in South Boston;

PM Session: Working in watersheds to understand what communities' value;
What does a forest in Sanford have to do with the Beach in Wells?
Endangered shorebirds on Maine beaches

- Interlock Stormwater Workgroup - Attended their bi-monthly meeting, and met other MS4 community members. Interesting to hear similar concerns/issues.
- LID Field Trip, Somersworth NH - Somersworth Town Planner took group to various commercial sites with a variety of low impact drainage incorporated into their site plan.
- Met on 2 separate occasions with members of the Conservation Commission regarding public outreach and education geared towards MS4. I don't feel this is going to go anywhere. Still trying to get Lawns to Lobster Group on track with MS4, no success for far, however, I'm not giving up yet.

Respectfully submitted,

Leslie Hinz, Stormwater Manager
August 2, 2013

Monthly MS4 Report

August 2013

Fiscal Year 2014: Voter approved budget of \$67,996.00

Month	Beginning Balance	Expenses	Balance
July	67,996.00	13,140.12	54,855.12
August	54,855.12	4,789.65	50,065.47

MS4 Permit Requirements and Meetings for August:

- York County MS4 Group: No meeting in August
- Meeting with Steve Burns, Emily DiFranco, and Forrest Bell of FB Environmental to review and discuss report from Bacteria Source Tracking and Canine Detection event held on July 30, 2013.

MS4 MINIMUM CONTROL MEASURES:

Public Education & Outreach on Stormwater Impacts:

None scheduled for August.

Public Involvement & Participation:

Hazardous Waste Day is October 26th at the Transfer Station, registration is required. Contact Public Works at 363-1010 to register.

Illicit Discharge Detection & Elimination:

Data from the Bacteria Tracking Dog event showed high bacteria counts at the outfall on Long Sands near Beacon Street containing high levels of bacteria. Letter sent to Udell Park Homeowners Association for advanced stormwater system maintenance records as the first step in investigation. High levels were also found in the Town owned wetland off Wananque Road. (Pieces of toilet paper and "sanitary fungus".) This wetland drains onto Cape Neddick Beach. Letters went out to 6 property owners requesting permission to perform dye testing, property inspections and sewer pipe inspections.

Brett has been updating the catch basin inspection program for the iPad. He has also labeled all the catch basins using EPA's labeling system. He and I walked Long Sands Beach mapping the outfalls. Brett will give refresher training on the iPad catch basin app in September to the Public Works crew and me.

Construction Site Stormwater Runoff Control:

There are currently no projects with soil disturbance greater than 1 acre.

Post-construction Stormwater Management (New and Redevelopment):

The Code Enforcement currently requires erosion and sediment control measures in the shoreland overlay zone. This will be expanded town wide no later than June 30, 2015.

Pollution Prevention/Good Housekeeping for Municipal Operations:

None scheduled for August.

Training/Conferences Attended:

- MRWA-Septic Systems: From Design to Final Inspection and Approval, Richmond, Maine

Respectfully submitted,

Leslie Hinz, Stormwater Manager
September 2, 2013



AGENDA ITEM NUMBER: _____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: September 5, 2013	Type of Action: <input type="checkbox"/> Procedural <input checked="" type="checkbox"/> Formal Action <input type="checkbox"/> Other: _____
Date Action Requested: September 9, 2013	
Regular <input checked="" type="checkbox"/> Work Session <input type="checkbox"/>	
Subject: Brief overview of Public Awareness	

TO: BOARD OF SELECTMEN
FROM: Leslie Hinz
RECOMMENDATION: Receive a presentation from FB Environmental on results of Bacteria Detecting Canine visit on July 30, 2013. Copy of report attached.
PROPOSED MOTION: No action required.

Discussion: See attached.

FISCAL IMPACT: None
DEPARTMENT LINE ITEM ACCOUNT:
BALANCE IN LINE ITEM IF APPROVED:

Prepared By: Leslie Hinz

Reviewed By: Robert B. Gandon

Memorandum

To: Board of Selectman
From: Leslie Hinz, Stormwater Manager
Date: September 5, 2013

Subject: Bacteria Detecting Canine Visit

On July 30th we hosted a Bacteria Detecting Canine team from Minnesota. The team of 2 dogs visited various outfalls and culverts along Long Sands Beach, Short Sands Beach, and Cape Neddick River. Water samples were also collected at the sites for analysis. The dogs were brought in as part of the Town's MS4 requirement for Public Awareness. There was a Meet 'n Greet with the dogs, along with demonstrations at the Police Station. Channels 6 and 8 were on hand to film the dogs. The York Water District, Sewer District, York Land Trust, Maine Wastewater Association, and Lawns to Lobsters all had displays.

Steve Burns and I met with Forrest Bell and Emily DiFranco of FB Environmental to review the attached report. After reviewing the report it was decided to focus on the 2 highest sites first. The first site CN-6 is the worst violation, though fortunately it has a very low flow towards Cape Neddick Beach, and the second is LS-7 with a significant flow onto Long Sands Beach. It was agreed that the site showing the highest amount of bacteria will be first on the list to identify and correct, CN-6. Letters were sent to 6 properties which drain into the wetlands off Wanaque Road. Dye testing, sewer line inspection, and property inspections will be conducted with the consent of property owners in the area. Some owners have already agreed, but we anticipate the need to obtain an inspection warrant for at least one property.

**BACTERIA SOURCE TRACKING
AND CANINE DETECTION**

*LONG SANDS BEACH,
SHORT SANDS BEACH, AND THE
CAPE NEDDICK RIVER*

YORK, MAINE

JULY 30, 2013



Prepared for:
Town of York
186 York Street
York, ME 03909

Prepared by:
FB Environmental Associates
1950 Lafayette Road, Suite 102
Portsmouth, NH 03801

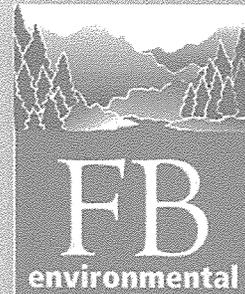


TABLE OF CONTENTS

1. Introduction.....1

2. Bacteria Sampling.....1

 2.1 Bacteria in Waterbodies1

 2.2 Bacteria Source Tracking Methods1

3. Bacteria Sampling in York2

 3.1 Sampling Locations.....2

 3.2 Sampling Methods.....4

4. Bacteria and Canine Detection Results, Discussion, and Next Steps.....4

 4.1 Cape Neddick River5

 4.1.1 Cape Neddick River Results5

 4.1.2 Cape Neddick River Discussion.....7

 4.1.3 Recommended Next Steps for the Cape Neddick River8

 4.2 Long Sands Beach9

 4.2.1 Long Sands Beach Canine Detection Results9

 4.2.2 Long Sands Beach Discussion11

 4.2.3 Recommended Next Steps for Long Sands Beach.....12

 4.3 Short Sands Beach.....12

 4.3.1 Short Sands Beach Results.....13

 4.3.2 Short Sands Beach Discussion14

 4.3.3 Recommended Next Steps for Short Sands Beach14

5. Public Outreach.....15

6. Press Coverage.....17

1. INTRODUCTION

On July 30, 2013, FB Environmental (FBE) and Environmental Canine Services (ECS) collaborated with the Town of York, ME to conduct targeted bacteria source tracking at Long Sands Beach, Short Sands Beach, and the Cape Neddick River. Scott and Karen Reynolds of ECS, along with canines Sable and Logan, pioneered the canine detection method of identifying pollution sources in the upper Midwest and California. Canine detection is recognized by EPA Region 5 as an effective, quality-controlled tool able to rapidly detect human-source wastewater in the environment. FBE coordinated with ECS to conduct this second working visit to New England.

The primary purpose of this testing was to help identify the potential “hotspots” of bacterial pollution to York’s beaches. Weather conditions leading up to this sample event were hot, dry and sunny, with no rain the prior two days. The dogs alerted to the presence of human wastewater at nine of 15 locations throughout York. Many of these locations also exceeded the water quality standard for enterococci bacteria.

2. BACTERIA SAMPLING

2.1 BACTERIA IN WATERBODIES

High concentrations of fecal indicator bacteria in waterbodies can lead to posted advisories at swimming beaches and closure of shellfish beds. These bacteria are used to signal human health risks such as gastrointestinal, respiratory, eye, ear, nose, throat, and skin infections transmissible to humans through consumption of contaminated fish and shellfish, skin contact, and/or ingestion of water.

Enterococci bacteria are present in the intestinal tracts of warm-blooded animals and are used to indicate the presence of fecal contamination in waterbodies. Each gram of human feces contains approximately 12 billion bacteria, many associated with human health issues. Wastes from other warm-blooded animals, including pets, farm animals, and wildlife may also contribute bacteria and associated disease vectors to waterbodies. Enterococci bacteria are used by the State of Maine to assess the designated uses for salt waterbodies and to determine the need for beach closings and advisories. For this effort, enterococci sampling was conducted in addition to the canine detection efforts even though most sampling locations were from freshwater. Enterococci were chosen as the indicator organism to determine each site’s contribution to water quality at the beaches. The canines can detect human-source wastewater at relatively low concentrations, so the conventional bacteria test provide an idea of the severity of pollution.

2.2 BACTERIA SOURCE TRACKING METHODS

Identifying the sources of bacteria to a waterbody is often difficult, as many sources are diffuse, may change over time, and can depend on weather conditions. Methods to track sources of bacteria include:

1. **Bacteria Sampling:** Regular water quality sampling of a waterbody at established sampling locations can provide general information about the sources of bacteria. For instance, high bacteria

levels during wet weather may indicate that stormwater runoff is a primary source of bacteria, while dry weather sampling may indicate the presence of an illicit discharge.

2. **Bracket Sampling:** Bracket sampling is used to locate the sources of bacteria entering a storm drain system or tributary by sampling upgradient and downgradient of potential sources to “bracket” (or isolate) pollutant source locations. This type of testing can guide remediation efforts as it may reveal an isolated bacteria source or that elevated bacteria levels are spread throughout the storm drain system or watershed.
3. **Mapping and Watershed Investigation:** Once areas of high bacterial pollution have been identified, creating a map of the watershed draining to a storm drain outfall or waterbody can provide additional information about sources of bacteria in the watershed. Through this method, the location of bacteria sources such as sewer lines, agricultural operations, and septic systems can be assessed and their potential contribution to the waterbody can be evaluated.
4. **Microbial Source Tracking:** Microbial Source Tracking refers to a broad range of genetic tests aimed at identifying specific sources of bacteria. These methods can often indicate the source species of animal. A highly specialized laboratory is required, cost per sample is high, and more time is required for this method. Some methods remain experimental.
5. **Canine Detection:** Environmental Canine Services (ECS) has trained dogs to identify human sources of bacteria (human sewage) through scent in a storm drain system or waterbody. This cost-efficient method provides a rapid screening method for illicit discharge detection.

Each of the above methods has its merits, and they are most effective when used in a coordinated, watershed-based, iterative approach to detecting sources of bacteria to waterbodies.

3. BACTERIA SAMPLING IN YORK

3.1 SAMPLING LOCATIONS

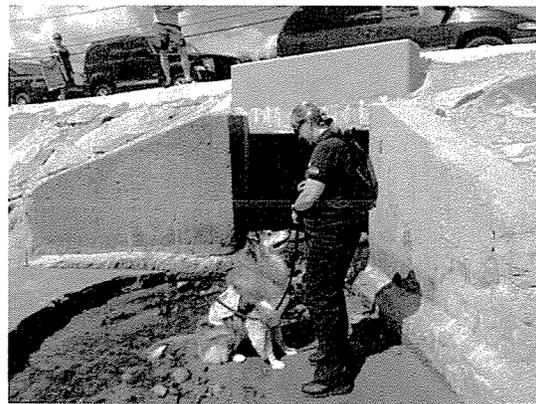
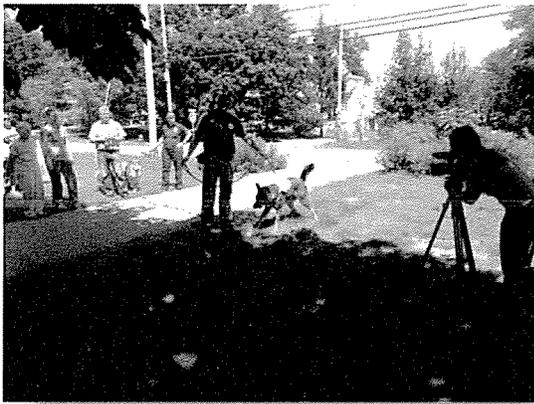
On July 30, 2013, Steve Burns and Leslie Hinz from the Town of York, Emily DiFranco and Laura Diemer from FB Environmental Associates (FBE), and Scott and Karen Reynolds from Environmental Canine Services (ECS) sampled tributaries and outfalls discharging to Long Sands Beach, Short Sands Beach, and the Cape Neddick River (Figure 1).

Figure 1: Sampling locations in York, Maine on July 30, 2013



3.2 SAMPLING METHODS

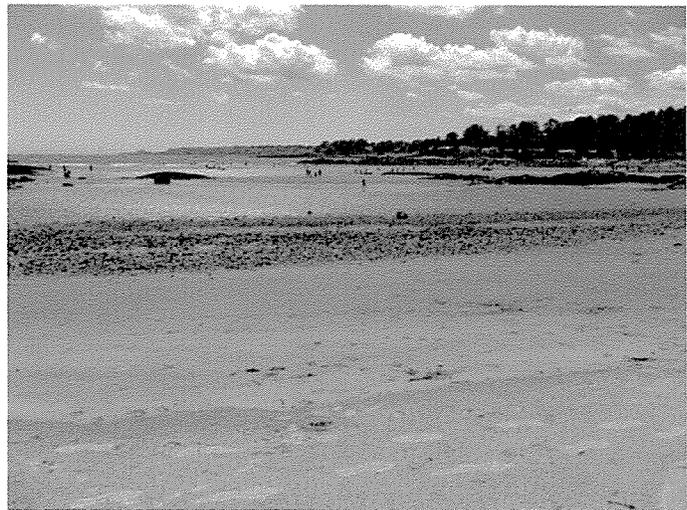
At all sampling locations, each dog was brought to the catch basin, outfall, or tributary in turn. Sable, indicated the presence of human wastewater by barking, while Logan indicated by sitting down. All in-field responses were recorded on field sheets. In locations that were inaccessible to the dogs, samples were collected using plastic buckets with lids. All buckets were triple-rinsed at the collection site. Buckets were presented on site to Sable and Logan and responses were recorded on field sheets. Buckets were handled with gloves upon opening and removed from the area after analysis. At many locations, bacteria samples were collected in Whirl-pak bags for analysis at Nelson Analytical Laboratory in Kennebunk, ME. Samples were transported to the laboratory on ice and were analyzed for enterococci bacteria. Sampling was conducted under low tide conditions.



Sable (left) and Logan (right) show their positive alert signals

4. BACTERIA AND CANINE DETECTION RESULTS, DISCUSSION, AND NEXT STEPS

Enterococci bacteria are important indicators of potential fecal contamination, and correspond with an increased likelihood of human illness from mammalian fecal contamination. As a basis for comparison, Maine's saltwater water quality standard (WQS) for bathing beaches for enterococci is 104 colonies/100 mL for instantaneous samples. Weather in the two days prior to sampling had been warm, dry, and sunny. Sunlight and heat both lead to higher die-off of bacteria in streams, while dry weather reduces the transport of most bacteria



The beach at the Cape Neddick River, York, Maine

sources to streams. All sampling was conducted under low tide conditions.

4.1 CAPE NEDDICK RIVER

The Cape Neddick River was investigated by Scott and Karen Reynolds and dogs Sable and Logan from Environmental Canine Services, Steve Burns and Leslie Hinz from the Town of York, and Emily DiFranco and Laura Diemer from FB Environmental. The field team investigated established sampling locations along the river and walked the shoreline along the outlet of the River.

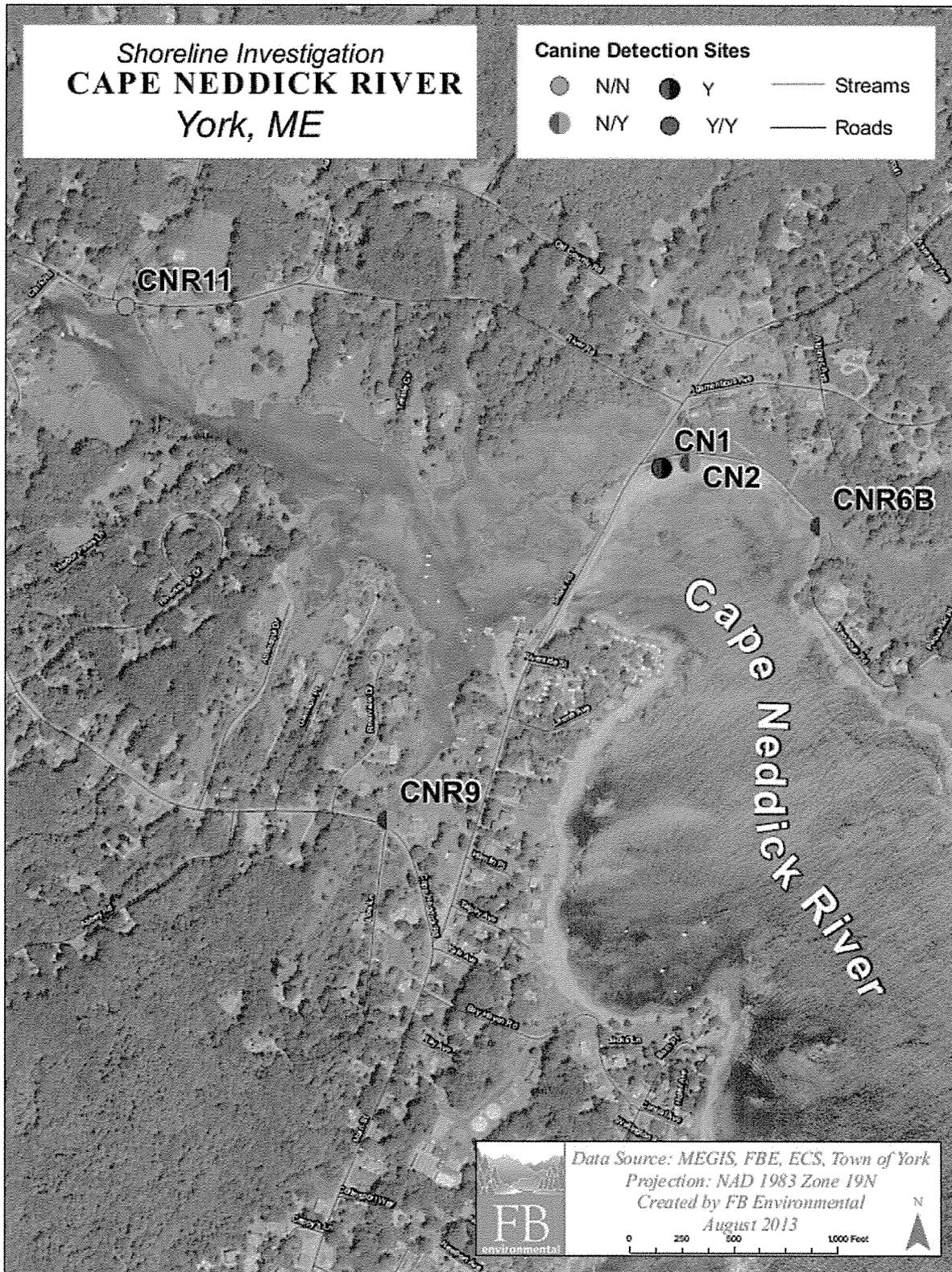
4.1.1 Cape Neddick River Results

As shown in Figure 2, five locations in and near the Cape Neddick River were assessed for the presence of human wastewater using canine detection. Canine response at four of the five sampling locations was positive for human wastewater (indicated by one dog). In addition to canine detection, water quality samples were taken at CNR6B, CNR11, and CNR9. All samples exceeded the water quality standard (Table 1).

Table 1: Sampling results from bacteria source tracking and canine detection on July 30, 2013 at the Cape Neddick River in York, ME

Site Name	Description	Enterococci (colonies/100 mL)	Dog Response (Sable/Logan)	Comments
CNR6B	Culvert to River	2755	No/Yes	White "sewage fungus present" toilet paper present in marsh
CN1	Right side of house from beach	--	No/Yes	
CN2	To the right of house	--	No/Yes	
CNR11	River Road	1483	No/No	
CNR9	Lois Lane and 1A	287	No/Yes	
<p>Gray cells indicate an exceedance of the water quality standard (104 colonies/100mL). Blue cells indicate a positive response via canine detection from one dog only.</p>				

Figure 2: Sampling locations on the Cape Neddick River in York, ME (July 30, 2013). Colored dots indicate canine response from Sable and Logan, respectively.



4.1.2 Cape Neddick River Discussion

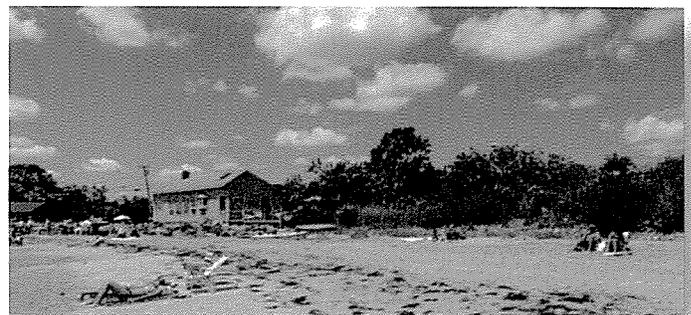
At one location (CNR6B), enterococci concentrations were over 20 times the water quality standard (Table 1). White sewage fungus was present at the site and fragments of toilet paper were found in the marsh upstream of the site. Though Sable did not indicate the presence of human wastewater at this site, high bacteria results, the presence of other human indicators such as toilet paper, and Logan's response indicates a potential septic system malfunction in this location. It has been shown in previous studies that some dogs used for canine detection can be overwhelmed by areas with large amounts of human sewage. In these studies, it was shown that many chemicals or substances with strong scent can occasionally temporarily deaden or wash out a canine's ability to scent. In a 2011 study by the Water Environment Research Foundation (WERF), Sable showed this limitation in some field trials while Logan did not.



Water quality sample collection at CN1

At other locations throughout the watershed, Logan alerted to the presence of human wastewater while Sable did not. As described above, Sable has been shown to have upper detection limit limitations. In the same WERF study, it was shown that Logan is more sensitive to low levels of human wastewater than Sable. In these cases of a positive alert by Logan only, and if bacteria counts were relatively low, and if other indicators of human wastewater were not present, it is likely that the actual amount of human wastewater present at the time of detection was also relatively low. However, human sources should still be included as potential sources of bacteria in follow-up investigations.

At the two beach locations (CN1 and CN2), Logan indicated the presence of human wastewater near a house located directly on the beach. Though no wet seeps were found and Sable did not indicate human wastewater at these locations, it is possible that previous septic failures have occurred at this site. Maintenance records for this system should be investigated.



House on the beach at Cape Neddick River by Sites CN2 and CN3

At the two upstream locations (CNR11 and CNR9), water quality samples exceeded the water quality standard (Table 1). At CNR11, bacteria concentrations were more than ten times the water quality standard. However, human wastewater was not

detected at this site indicating that other sources, such as wildlife or pet waste may be contributing to bacteria in this portion of the Cape Neddick River.

4.1.3 Recommended Next Steps for the Cape Neddick River

1. Contact the Maine Department of Environmental Protection about a potential septic system failure upstream of CNR6B;
2. Investigate the septic system history for the house at Sites CN1 and CN2. A dye test may be necessary to determine malfunction;
3. Continue to conduct regular sampling on the main stem of the Cape Neddick River and its tributaries in an effort to bracket sources of bacteria;
4. Examine the pattern of wet weather vs. dry weather bacteria counts, conducting additional sampling as needed. High counts in wet weather can indicate a connection to surface hydrology (street runoff, pet or wildlife waste, pipes or systems subject to overflow from rain) while high counts in dry weather suggest a source fed by a domestic water supply (leaking sewer pipes or septic systems); and
5. Investigate areas throughout the Cape Neddick River watershed for areas of concentrated pet waste and where wildlife congregates (such as birds).

4.2 LONG SANDS BEACH

Long Sands Beach was investigated by Scott and Karen Reynolds and dogs Sable and Logan from Environmental Canine Services, Steve Burns and Leslie Hinz from the Town of York, and Emily DiFranco and Laura Diemer from FB Environmental. The field team investigated the shoreline and all outfalls draining to the beach



Long Sands Beach, York, Maine

4.2.1 Long Sands Beach Canine Detection Results

As shown in Figure 3, nine locations on Long Sands Beach were assessed for the presence of human wastewater using canine detection. Four of the nine sites were positive for human wastewater (indicated by at least one dog), with two of these sites receiving positive responses from both dogs. In addition to canine detection, three sampling locations (LS2, LS7, and LS8) were also sampled for enterococci bacteria. All of these sites exceeded Maine's bacteria standard for bathing beaches and LS7 and LS8 tested positive for human wastewater (Table 2).

Figure 3: Sampling locations on Long Sands Beach in York, ME (July 30, 2013). Colored dots indicate canine response from Sable and Logan, respectively.

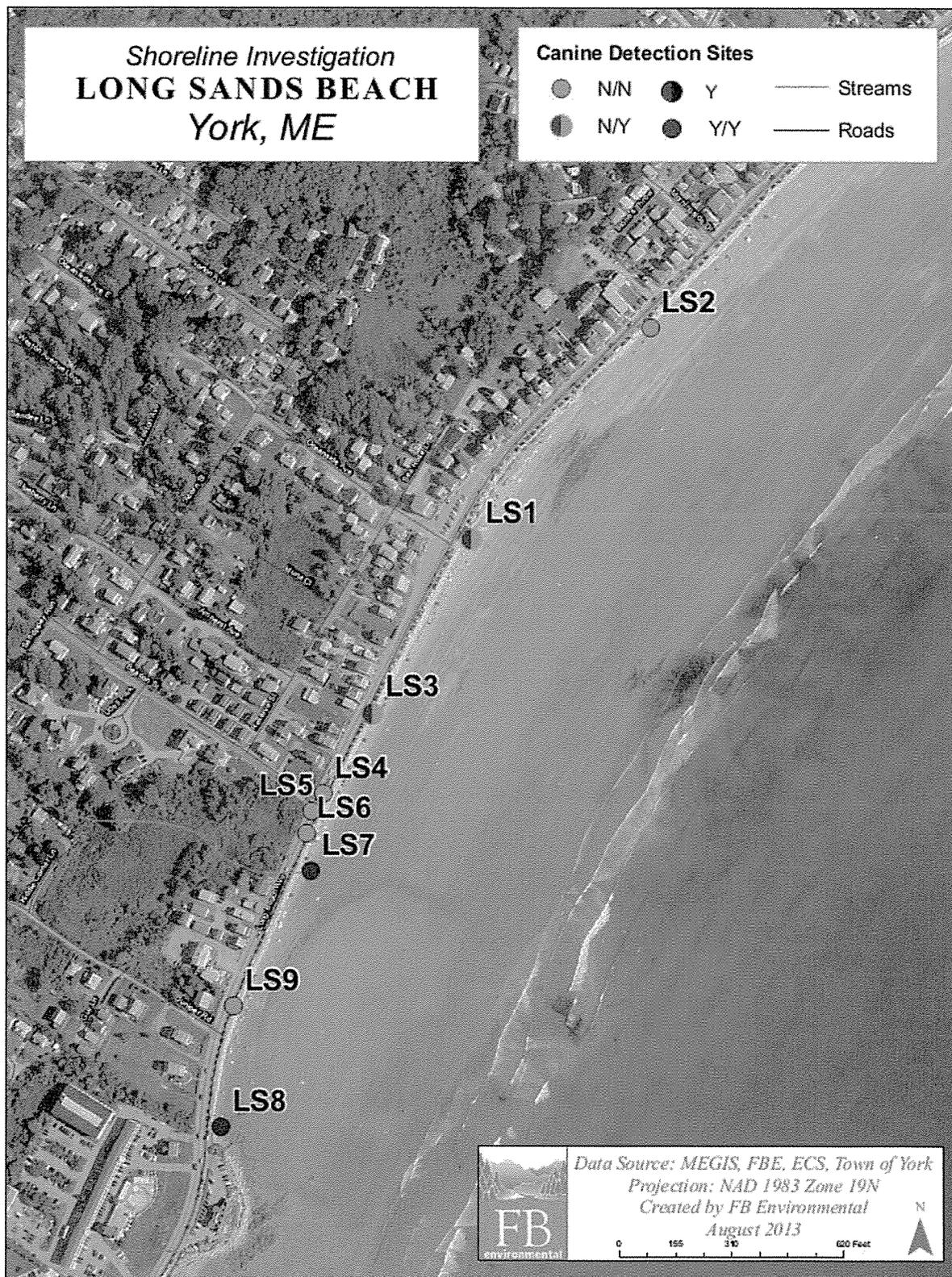


Table 2: Sampling results from bacteria source tracking and canine detection on July 30, 2013 at Long Sands Beach in York, ME

Site Name	Description	Enterococci (colonies/100mL)	Dog Response (Sable/Logan)	Comments
LS2	Stone-covered outfall	521	No/No	
LS1	Outfall by bathhouse	--	No/Yes	Very little flow from outfall
LS3	Catch Basin (CB) on road	--	No/Yes	By parking meter #L62; no inlet pipes; some seepage
LS4	CB on road	--	No/No	By parking meter #L69
LS5	CB on road	--	No/No	CB clogged; by utility pole 101S
LS6	CB on road	--	No/No	
LS7	Outfall draining small stream across street	754	Yes/Yes	Distinct odor from outfall
LS9	CB on road	--	No/No	By parking meter #L96
LS8	Outfall by restaurant	275	Yes/Yes	

Gray cells indicate an exceedance of the water quality standard (104 colonies/100mL).

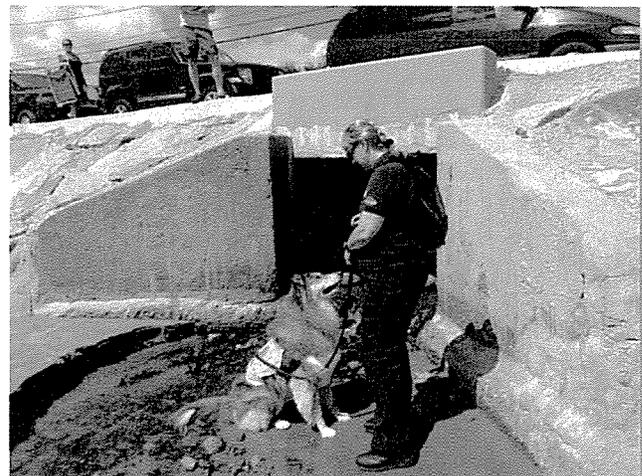
Purple cells indicate a positive response via canine detection from both dogs.

Blue cells indicate a positive response via canine detection from one dog only.

4.2.2 Long Sands Beach Discussion

The canines alerted to the presence of human wastewater at four locations along Long Sands Beach. As described above, Logan has been shown to have a lower detection limit than Sable. In two instances, Logan alerted to the presence of human wastewater while Sable did not. In these cases, it is likely that the amount of human wastewater present at these locations is negligible.

As shown in Table 2, LS2, LS7, and LS8 exceeded the water quality standard for bathing beaches in Maine. At two locations (LS7 and



Logan giving a positive alert at LS7

LS8), human wastewater was detected. Sources of this wastewater could be from a leaking sewer line or illicit discharges to the stream. Though present, the actual amount of human wastewater at these outfalls is unknown and other sources should be considered. The high bacteria concentrations at these locations, as well as at LS2, could be due to other sources of bacteria including animal waste from the pets and wildlife.

4.2.3 Recommended Next Steps for Long Sands Beach

1. Examine the pattern of wet weather vs. dry weather bacteria counts, conducting additional sampling as needed at Sites LS7 and LS8. High counts in wet weather can indicate a connection to surface hydrology (street runoff, pet or wildlife waste, pipes or systems subject to overflow from rain) while high counts in dry weather suggest a source fed by a domestic water supply (leaking sewer pipes or septic systems);
2. Map the drainage areas to outfalls at Sites LS7 and LS8;
3. Add bacteria sampling locations upstream of these locations in an effort to bracket the sources of bacteria;
4. Conduct an investigation (such as a smoke test) of the sewer line along Long Beach Avenue to ensure there are no leaks in the system; and
5. Walk the watershed upstream of Sites LS2, LS7, and LS8 to determine the extent of pet waste and to identify areas where wildlife (such as birds) may congregate.



Sable giving a positive alert at LS8

4.3 SHORT SANDS BEACH

Short Sands Beach was investigated by Scott and Karen Reynolds and dogs Sable and Logan from Environmental Canine Services, Steve Burns and Leslie Hinz from the Town of York, and Emily DiFranco and Laura Diemer from FB Environmental. The field team investigated on known outfall to the beach. Though another outfall is located on Short Sands Beach, no flow was present from this outfall and was not assessed by canine detection.

4.3.1 Short Sands Beach Results

As shown in Figure 4, one location on Short Sands Beach was assessed for the presence of human wastewater using canine detection. Canine response at this location was positive for human sewage (indicated by one dog). In addition to canine detection, this SS1 also exceeded Maine’s bacteria standard for bathing beaches (Table 3).

Figure 4: Sampling locations on Short Sands Beach in York, ME (July 30, 2013). Colored dots indicate canine response from Sable and Logan, respectively.



Table 3: Sampling results from bacteria source tracking and canine detection on July 30, 2013 at Short Sands Beach in York, ME

Site Name	Description	Enterococci (colonies/100 mL)	Dog Response (Sable/Logan)	Comments
SS1	Large grated outfall	359	No/Yes	Sniffed outfall structure and used bucket at this location
<p>Gray cells indicate an exceedance of the water quality standard (104 colonies/100mL). Blue cells indicate a positive response via canine detection from one dog only.</p>				

4.3.2 Short Sands Beach Discussion

One dog alerted to the presence of human wastewater at the outfall to Short Sands Beach (SS1) while the other did not. As discussed above, it is possible that the amount of human wastewater present at this location may be small. However, the water quality sample at this outfall was over three times the water quality standard for bathing beaches in Maine. Follow-up at this location should include an investigation of both human and non-human sources of bacteria.



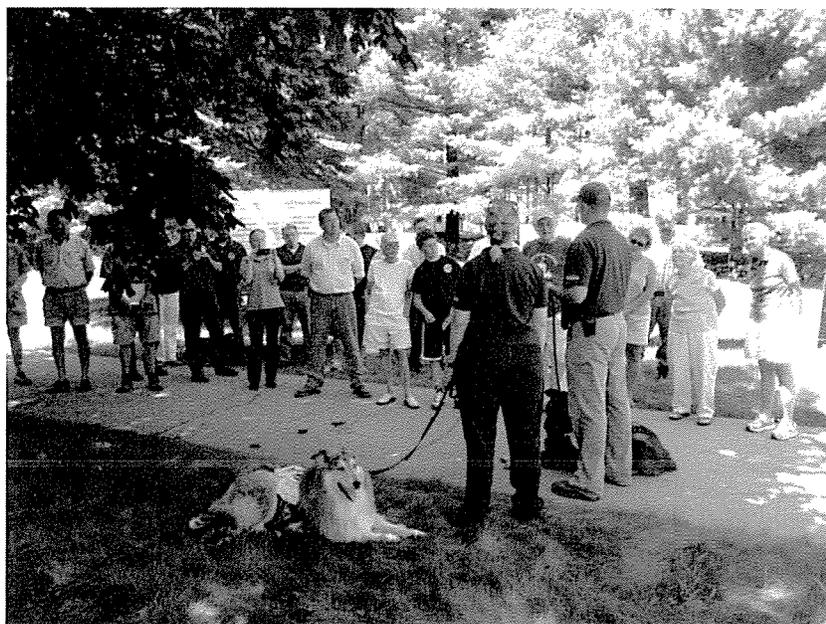
Outfall SS1 on Short Sands Beach

4.3.3 Recommended Next Steps for Short Sands Beach

1. Examine the pattern of wet weather vs. dry weather bacteria counts, conducting additional sampling as needed. High counts in wet weather can indicate a connection to surface hydrology (street runoff, pet or wildlife waste, pipes or systems subject to overflow from rain) while high counts in dry weather suggest a source fed by a domestic water supply (leaking sewer pipes or septic systems);
2. Map the drainage areas to SS1;
3. Add bacteria sampling locations upstream of the outfall in an effort to bracket the sources of bacteria;
4. Walk the area to determine the extent of pet waste and to identify areas where wildlife (such as birds) may congregate;

5. PUBLIC OUTREACH

A public outreach event was held at the York Police Department from 2-4 pm on July 30, 2013. Other local organizations were invited to participate in the event. The event included demonstrations from the dogs and a discussion of water quality in York.



Public outreach event in York, Maine, July 30, 2013



Demonstration by Sable at the Outreach Event in York, Maine

Public Outreach Flyer for York, Maine

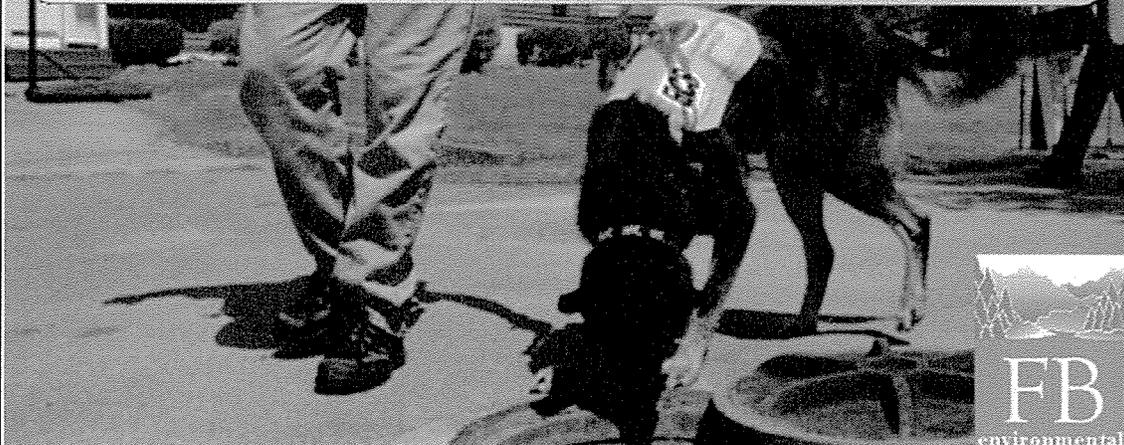
Come See the Sewage Sniffing Dogs in Action!

Save the Date!
July 30, 2013 2-4 pm
York Police Department
Parking Lot

The Town of York is pleased to be working with the dogs from Environmental Canine Services for a day of Bacteria Source Tracking. Come see how these dogs are trained to keep our beaches clean!

What is Canine Detection?

- *An innovative method to identify human sources of bacteria in water.*
- *A cost-efficient and effective bacteria source tracking tool.*
- *Investigate storm drain systems, stream channels, and shorelines.*
- *Proven successful in multiple studies including projects in New England.*



Environmental Canine Services LLC
Protecting Our Precious Resources With Natures Gift

For more information, contact: Emily DiFranco
FB Environmental Associates, Portsmouth, NH
emilyd@fbenvironmental.com, (603) 343-6311
Or visit our website for more information
www.fbenvironmental.com/CanineDetection2013.html



6. PRESS COVERAGE

Multiple media sources were invited to attend the sampling and outreach event in York, Maine on July 30, 2013. Media coverage included:

- Seacoast Online: July, 24, 2013
<http://www.seacoastonline.com/articles/20130724-NEWS-307240330?cid=sitesearch>

Sewer sniffing dogs to visit York

July 24, 2013 2:00 AM

Sewer sniffing dogs to visit York

YORK — The town and FB Environmental of Portland and Portsmouth, N.H., will host Sable and Logan, dogs from Environmental Canine Services of Vermontville, Mich., for a day of bacteria source tracking.

The public is invited to demonstrations planned from 2 to 4 p.m. Tuesday, July 30, in the York Police Department parking lot.

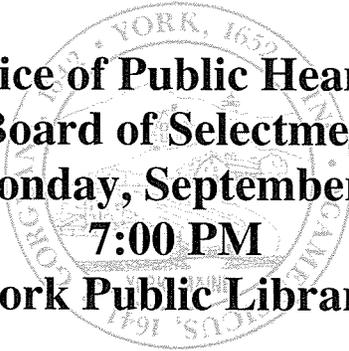
The dogs assist with the detection of human sources of bacteria in water through scent, finding septic system failures, sewage leaks, and illicit connections to storm sewer systems.

Environmental Canine Services trains canines as a rapid screening method to track contaminants in stormwater. Field tests have shown the dogs are approximately 90 percent accurate compared with traditional laboratory water tests, and are a more efficient and cost-effective option for budget-stricken cities and municipalities looking to fix sewer problems and protect areas such as swimming beaches and shellfish beds.

FB Environmental Associates, established in 2001, specializes in directing environmental planning, assessment, monitoring, mapping, and restoration projects for an array of clients. The firm has experience working on water and natural resource projects throughout New England and has worked on numerous bacteria source tracking and mitigation projects.

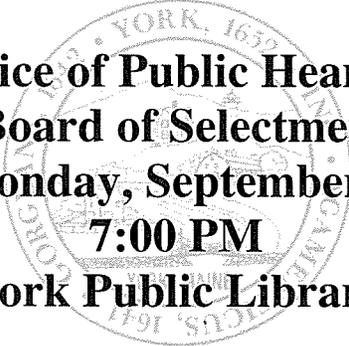
For information, e-mail Emily DiFranco of FB Environmental at emilyd@fbenvironmental.com or call at (603) 343-6311.

- WCSH Channel 6: Dogs Help Detect Human Waste in Water, July 30, 2013
<http://www.wcsh6.com/news/article/251569/2/Dogs-help-detect-human-waste-in-water>



**Notice of Public Hearing
Board of Selectmen
Monday, September 9
7:00 PM
York Public Library**

The York Board of Selectmen will conduct a Public Hearing regarding the draft warrant for the proposed **November 2013 General Referendum**. Printed copies of the text of the proposed document are available at the Town Clerk's office in Town Hall, and digital copies are available on the Town's Webpage (www.yorkmaine.org).



Notice of Public Hearing
Board of Selectmen
Monday, September 9
7:00 PM
York Public Library

The York Board of Selectmen will conduct a Public Hearing regarding the draft warrant for the proposed **November 2013 Special General Referendum**. Printed copies of the text of the proposed document are available at the Town Clerk's office in Town Hall, and digital copies are available on the Town's Webpage (www.yorkmaine.org).



AGENDA ITEM NUMBER: _____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: September 6, 2013	Type of Action: <input type="checkbox"/> Procedural <input checked="" type="checkbox"/> Formal Action <input type="checkbox"/> Other: _____
Date Action Requested: September 9, 2013	
Regular <input checked="" type="checkbox"/> Work Session <input type="checkbox"/>	
Subject: Business License Application (1)	

TO: BOARD OF SELECTMEN
FROM: Melissa M. Avery
RECOMMENDATION: Approve Business License Application (1)
PROPOSED MOTION: <i>I move to approve the following license:</i> 1. Continuum DBA Sentry Hill LLC (<i>Victualers</i>); Located at 2 Victoria Court <i>... subject to taxes, fees and inspections being current and compliant with the usual noise stipulations</i>

Discussion: All appropriate departments have been notified and given approval, see attached.

FISCAL IMPACT:
DEPARTMENT LINE ITEM ACCOUNT:
BALANCE IN LINE ITEM IF APPROVED:

Prepared By: Melissa M. Avery

Reviewed By: Robert B. Gannon



Town of York

186 York Street
York, Maine 03909-1314

TO: Board of Selectmen

FROM: Amber Harrison
Code Enforcement Officer *allh*

DATE: September 4, 2013

RE: LICENSE INSPECTIONS AND RECOMMENDATIONS

Based on my review, I recommend the following position on the Licenses to be heard on September 9, 2013.

ENDORSEMENTS

DBA: Sentry Hill LLC
Victualers

MAP 0057/LOT 0079

Continuum
250 Goddard Road
Lewiston, ME 04240

**FACILITY
ZONE
USE
RECOMMENDATION**

Retirement Community/50 Seats
BUS-1
Conforming, Existing
Approval

- Town Manager/
Selectmen
(207)363-1000
- Town Clerk/
Tax Collector
(207)363-1003
- Finance/
Treasurer
(207)363-1004
- Code Enforcement
(207)363-1002
- Planning
(207)363-1007
- Assessor
(207)363-1005
- Police Department
(207)363-1031
- Dispatch
(207)363-2557
- York Beach Fire
Department
(207)363-1014
- York Village Fire
Department
(207)363-1015
- Public Works
(207)363-1011
- Harbor Master
(207)363-1000
- Senior Center/
General Assistance
(207)363-1036
- Parks and
Recreation
(207)363-1040
- Fax
(207)363-1009
(207)363-1019

TOWN OF YORK - (186 York Street, York Me 03909)
BUSINESS LICENSE APPLICATION



Business Name SENTRY HILL LLC
 Business Location 2 Victoria Court
York Me
 Telephone Number 203 363 5116

OWNER'S Name and Mailing Address Joseph Hogan
Continuum
250 Goodwood Rd
Lewiston, ME 04240

APPLICANT'S Name and Mailing Address SENTRY Hill
2 Victoria Ct
York, ME 03909

Is applicant same operator as prior year? Yes No

INSPECTION DATA (Office Use Only)		
DEPARTMENT	DATE	INITIALS
Zoning/Land Use		
Building Structural		
Electrical	30 Aug 13	K.A. Wilson
Plumbing		
Fire	8/29/13	Apgar
Tax Collector	9/04/13	Szenawski

APPLICATION FEE IS \$50.00 PLUS \$25 PER SUBSEQUENT LICENSE. PLEASE CHECK APPLICABLE BOX(ES) BELOW AND ADD THE FEE INDICATED TO YOUR APPLICATION FEE. MAKE CHECK PAYABLE TO THE TOWN OF YORK.

MAP/LOT: <u>0057-0079</u> License Year: <u>2013-2014</u> No. Of Seats: <u>30</u> No. Of Parking Spaces: _____ New License (One Time \$30 Fee): YES _____ NO _____ License Renewal: <u>YES</u> _____ NO _____ Bed and Breakfast License: # of Rooms _____ Hotel/Motel with Cooking Facilities: # of Rooms _____ Is Your Establishment Closed for More Than 120 Consecutive Days? YES _____ NO <u>NO</u>	REQUESTING THE FOLLOWING LICENSES: <input checked="" type="checkbox"/> \$25.00 Victualers <input type="checkbox"/> \$25.00 Liquor <input type="checkbox"/> \$25.00 Special Amusement <input type="checkbox"/> \$25.00 Bottle Club <input type="checkbox"/> \$25.00 Theater <input type="checkbox"/> \$25.00 Dance Hall <input type="checkbox"/> Coin-OP Amusement (\$75 each or \$250 for 3 or more) Nature of Entertainment (If Applicable): _____ _____ <input type="checkbox"/> Bed and Breakfast (\$10 Per Room): Total _____ <input type="checkbox"/> Hotel/Motel with Cooking Facilities (\$25 Per Every 10 Rooms): Total _____
--	--

Have you ever been convicted of a Felony? YES (Please Explain) _____ NO X

I certify the above statements are true and understand false statements may be cause to revoke a license.
8/15/13 Date Ellen Hall Applicant's Signature

Please Read and Initial the Following Statements:
 I understand that a license is required before operating or conducting any business or activity governed by the Town of York Licensing Ordinance.
 I understand that a Town of York Business License must be filled out COMPLETELY and all fees are to be paid before my license is considered for re/approval
 I understand that before my business license is issued I must have and pass a full inspection by the Town of York Code Enforcement Office and Fire Department.
 I understand that as a business owner I am responsible for calling and setting up an appointment for an inspection and any necessary follow-up inspection with the Code Enforcement Office and Fire Department
 I understand that I will not be granted re/approval of a business license through the Town of York until all inspections and taxes on my business are made current and compliant.

Business Owner Signature [Signature] Business Manager Signature (If Applicable) Ellen Hall

 Date Town Manager for the Board of Selectmen

Issued pursuant to the provisions of Title 30A MRSA Chapter 3811 through 3814

AMT. RECD. \$75.00 RECEIPT NO. 82559 RECEIPT DATE 8/26/13 MI PM MM MS
MMA

Melissa M. Avery

From: David Apgar
Sent: Thursday, August 29, 2013 9:36 PM
To: Melissa M. Avery
Subject: Inspection Completed - Sentry Hill

Follow Up Flag: Flag for follow up
Flag Status: Flagged

Hi Devon,

I have completed a fire inspection at Sentry Hill (All units). Please proceed with their license renewal .

Thank you,

David Apgar
Deputy Fire Chief
York Village Fire Dept
Fire Inspector
207-451-8258

Issues: None

CONFIDENTIALITY: The information contained in this electronic mail message and any electronic files attached to it may be confidential information, and may also be the subject of legal professional privilege and/or public interest immunity. If you are not the intended recipient you are required to delete it. Any use, disclosure or copying of this message and any attachments is unauthorized. If you have received this electronic message in error, please inform the sender or contact town@yorkmaine.org. This footnote also confirms that this email message has been checked for the presence of computer viruses.



AGENDA ITEM NUMBER: _____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: September 5, 2013	Type of Action: <input type="checkbox"/> Procedural <input checked="" type="checkbox"/> Formal Action <input type="checkbox"/> Other: _____
Date Action Requested: September 9, 2013	
Regular <input checked="" type="checkbox"/> Work Session _____	
Subject: Court Action to Quiet Title of Property at 100 Mill Road	

TO: Board of Selectmen
FROM: Robert G. Yandow, Town Manager
RECOMMENDATION:
PROPOSED MOTION:

Discussion: On August 26, 2013 the board of Selectmen discussed this issue, specifically in response to the Complaint for Declaratory Judgment filed by the Kittery Water District. The Selectmen agreed to offer a Quit Claim deed to the Kittery Water District provided a conservation easement on the property is held by the York Land Trust. As you can see from the attached emails, the Kittery Water District has rejected the Town's offer and it proceeding with the lawsuit. The Town is now required to file a response to the complaint by September 16, 2013. See attached information from the August 26th meeting.

FISCAL IMPACT:
DEPARTMENT LINE ITEM ACCOUNT:
BALANCE IN LINE ITEM IF APPROVED:

Prepared By: Robert G. Yandow

Reviewed By: _____

Robert G. Yandow

From: Robert G. Yandow
Sent: Tuesday, August 27, 2013 8:15 AM
To: 'Durward Parkinson'
Cc: 'Bruce Whitney'
Subject: 100 Mill Road

Gentlemen:

Last evening to Board of Selectmen agreed to issue a quit claim deed for this property providing a conservation easement on the property is held by the York Land Trust. The Board also invited Mr. Whitney to attend the next meeting on September 9, 2013 to discuss the issue.

Rob

Robert G. Yandow, Town Manager
Town of York, Maine
186 York Street
York, Maine 03909
207.361.4740
ryandow@yorkmaine.org
www.yorkmaine.org

Robert G. Yandow

From: Durward Parkinson [dparkinson@bergenparkinson.com]
Sent: Wednesday, August 28, 2013 7:44 AM
To: Robert G. Yandow
Cc: Bruce Whitney
Subject: Re: 100 Mill Road

Bruce: Will you consent to an extension to answer the complaint to October 1st so that we can hopefully get this done outside of litigation?

Sent from my iPad

On Aug 27, 2013, at 8:20 AM, "Robert G. Yandow" <ryandow@yorkmaine.org> wrote:

Gentlemen:

Last evening to Board of Selectmen agreed to issue a quit claim deed for this property providing a conservation easement on the property is held by the York Land Trust. The Board also invited Mr. Whitney to attend the next meeting on September 9, 2013 to discuss the issue.

Rob

Robert G. Yandow, Town Manager
Town of York, Maine
186 York Street
York, Maine 03909
207.361.4740
ryandow@yorkmaine.org
www.yorkmaine.org

CONFIDENTIALITY: The information contained in this electronic mail message and any electronic files attached to it may be confidential information, and may also be the subject of legal professional privilege and/or public interest immunity. If you are not the intended recipient you are required to delete it. Any use, disclosure or copying of this message and any attachments is unauthorized. If you have received this electronic message in error, please inform the sender or contact town@yorkmaine.org. This footnote also confirms that this email message has been checked for the presence of computer viruses.

Robert G. Yandow

From: Durward Parkinson [dparkinson@bergenparkinson.com]
Sent: Wednesday, September 04, 2013 4:32 PM
To: Robert G. Yandow
Subject: FW: Kittery Water Dist. v. Town of York

See email below from Atty. Whitney.

From: Bruce Whitney [mailto:bwhitney@gwi.net]
Sent: Wednesday, September 04, 2013 4:23 PM
To: Durward Parkinson
Cc: DMcEachern@Shaines.com
Subject: Kittery Water Dist. v. Town of York

Wednesday

Dear Durward

I heard back from Duncan and the Water District is proceeding with the lawsuit. The town's response was vague and almost seemed like the starting point of a negotiating process. We want to move this forward and it appears proceeding with the suit is the only way that is going to happen.

As I said yesterday your time frame to answer is extended for one week beyond the two weeks we had previously agreed upon.

Bruce A. Whitney, Esq.
40 Portland St.
P.O. Box 187
So. Berwick, ME 03908
<http://www.southberwickattorney.com/>
Tel: (207) 384-2051
Fax: (207) 384-4011
bwhitney@gwi.net



AGENDA ITEM NUMBER: _____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: August 21, 2013	Type of Action: <input type="checkbox"/> Procedural <input checked="" type="checkbox"/> Formal Action <input type="checkbox"/> Other: _____
Date Action Requested: August 26, 2013	
Regular <input checked="" type="checkbox"/> Work Session	
Subject: Court Action to Quiet Title of Property at 100 Mill Road	

TO: Board of Selectmen
FROM: Robert G. Yandow, Town Manager
RECOMMENDATION:
PROPOSED MOTION:

Discussion: For the past few years the Kittery Water District (KWD) has inquired with the Town of York about formally receiving a quit claim deed for property at 100 Mill Road. The KWD supports this request for a quit claim deed with the fact that they have been paying taxes on the property at 100 Mill Road since 1966. Rick Mace, Town Assessor, has indicated that there is no recorded deed from the Town of York to the Kittery Water District and, in fact, there was confusion in the past as to where various parcels were located in that area.

The Kittery Water district has filed a Complaint for Declaratory Judgment in Superior Court to "Quiet Title" to the property at 100 Mill Road. Through this action the KWD is asking the Court for a decree establishing and declaring the validity of plaintiff's (KWD) ownership of the property.

The decision for the Board of Selectmen is whether or not to oppose the Kittery Water District's lawsuit to Quiet Title.

Attached you will find a *History of 100 Mill Lane (Road)* as provided by Rick Mace, Town Assessor along with a copy of the *Complaint for Declaratory Judgment*.

FISCAL IMPACT:

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared By: Robert B. Gandon

Reviewed By: _____

History of 100 Mill Lane

It appears that the Town of York foreclosed on a parcel of land belonging to the Junkins Family back in the early 1950's:

- Elmer Junkins Heirs to the Town of York: **Bk. 1207/Pg. 474**, dated 31 March 1952.
- Willard P. Junkins Heirs to the Town of York: **Bk. 1084/Pg. 554**, dated 1954.
- Orman Junkins Heirs to the Town of York: **Bk. 1307/Pg. 110**, dated 27 May 1955.
- Horace E. Junkins Heirs to the Town of York: **Bk. 1655/Pg. 22**, dated 21 May 1965.
- Esther and Mildred Junkins to the Town of York: **Bk. 1672/Pg. 250**, dated July 8, 1965
- Victor P. Junkins to the Town of York: **Bk. 1267/Pg. 520** (date unknown), **Bk. 1307/Pg. 111** (1956), **Bk. 1698/ Pg. 367**, dated January 31, 1966
- **Bk. 773, Pg. 330** will get behind these above deeds for reference.

The Town was not sure where the Junkin's property was located. During the transition from selectmen assessors to a full time assessor, between 1969 – 1970, the property disappeared from the tax rolls. The assessment records prior to 1969 do not designate property by map and lot in the commitment books. The property physically located where the Junkins property should have been, was being assessed to an A. Raymond Knight up until 1966 and then was transferred to the Kittery Water District in 1967. The Knight property was most likely located to the east of the Belle Marsh Road, if so the Kittery Water District has been paying taxes on it right along, which means they were being taxed twice for the same property.

As best as I can tell the Kittery Water District has been paying property taxes on Tax Map 89 Lot 34 (located at 100 Mill Lane) since 1967, prior to that it was being assessed to A. Raymond Knight. The District was listed as an abutter in a 1966 deed from Dagan to Marden, who abuts the District to the northeast. The Williams property to the southwest of the District lot refers only to the Knight's Woods lot as abutting to the northeast.

There is no recorded deed from the Town of York to the Kittery Water District for 100 Mill Lane. I was not able to find any action taken by the Town or the Board of Selectmen transferring title to the Kittery Water District.

My suggestion is to give the Kittery Water District a Quit Claim Release Deed, releasing any interest that the Town may or may not have in 100 Mill Lane Road. The 2012 assessment on the property is \$134,500. My guess is that the KWD has paid a substantial amount of taxes on the property over the past 52 years.

STATE OF MAINE
YORK, ss

SUPERIOR COURT
CIVIL ACTION
DOCKET NO. _____

KITTERY WATER DISTRICT,)	
Plaintiff)	COMPLAINT FOR
)	DECLARATORY JUDGMENT
v.)	
)	
TOWN OF YORK, MAINE,)	
Defendant)	TITLE TO REAL ESTATE IS
)	INVOLVED

NOW COMES the Plaintiff, the Kittery Water District, by and through undersigned counsel, and complains against Defendant as follows:

PARTIES, JURISDICTION, AND VENUE

1. Plaintiff is the Kittery Water District, a quasi-municipal corporation with a principal place of business at Kittery, County of York and State of Maine, with a mailing address of 17 State Road, Kittery, Maine 03904.

2. Defendant is the Town of York, a duly incorporated municipality in the State of Maine with a principal place of business at York, Maine, with a mailing address of 186 York Street, York, Maine 03909.

3. Jurisdiction and venue in this matter are proper in this Court pursuant to 4 M.R.S.A. § 105, 14 M.R.S.A. § 5951 *et seq.*, and 14 M.R.S.A. § 6651 *et seq.*

Defendant is a Town in York County. The real estate in question is located in York, Maine.

4. This action is brought for a declaratory judgment under Title 14 M.R.S.A. § 5951 *et seq.* Plaintiff wishes to quiet title pursuant to Title 14 M.R.S.A. §§ 6651 *et seq.*

The real estate in question is located in the Town of York, Maine, and is more particularly bounded and described in the attached Exhibit A (the "property").

FACTS

5. The property is shown on the Town of York Assessor's Map 401 as Lot 17 and is described in attached Exhibit A.

6. The property is approximately 60 acres and is located at 100 Mill Road (also known as North Berwick Road).

7. Historically, title to the property was acquired by five brothers — (Elmer L. Jenkins, Horace E. Jenkins, Victor P. Jenkins, Orman P. Jenkins, and Willard R. Junkins — by deed dated May 6, 1927, and recorded in the York County Registry of Deeds in Book 773, Page 330.

8. Between 1952 and 1965, the Town of York filed tax liens against each of the Junkins brothers' one-fifth interest in the property. The Town also filed tax liens against the property naming the heirs of some of the brothers. There is no indication on record that these liens were ever discharged. The tax liens specifically stated that each of the five heirs owned a one-fifth interest.

9. Upon the statutory expiration of the tax lien certificates, title to the property became vested in the Town of York.

10. Ethel M. Junkins and Mildred C. Junkins, two children of Horace Junkins, quitclaimed their interest in the property to the Inhabitants of the Town of York in 1965. No other record has been found of the Junkins brothers or their heirs conveying their interests in the property to any third party.

11. Plaintiff Kittery Water District is and has been assessed as owner of the property by the Defendant, Town of York.

12. Plaintiff has been paying taxes on the property to the Town of York continuously since 1966.

COUNT I
Declaratory Judgment
14 M.R.S.A. § 5951 et seq.

13. Plaintiff repeats, realleges, and incorporates herein by reference paragraphs 1 – 12 of this Complaint.

14. The Declaratory Judgment Act “is remedial in nature and should be liberally construed to provide a simple and effective means by which parties may secure a binding judicial determination of their rights.” Bell v. Town of Wells, 510 A.2d 509 (Me. 1986) (citing Hodgdon v. Campbell, 411 A.2d 667, 669 (Me. 1980)).

15. Plaintiff has exercised exclusive, continuous control over the property since 1966.

16. Plaintiff has paid property taxes on said property to Defendant since 1966.

17. At no time since 1965 has any party asserted a claim to the real estate in questions, other than the Plaintiff.

18. Defendant through its pattern of assessing the property to plaintiff and collecting real estate taxes on the property from the plaintiff for the past 47 years is estopped from denying plaintiff’s claim of title.

19. Defendant has no equitable or legal interest in the property, and Plaintiff owns the property free and clear of any claim by the Defendant.

COUNT II
Quiet Title
14 M.R.S.A. § 6651 et seq.

20. Plaintiff repeats, realleges, and incorporates herein by reference paragraphs 1 – 19 of this Complaint.

21. On information and belief, Defendant transferred title to the property to Plaintiff in approximately 1965 or 1966, although no record of the transfer has been located.

22. Plaintiff has been in exclusive and uninterrupted possession of the property since at least 1966.

23. Plaintiff possesses a freehold estate in the property, such freehold estate being ownership in fee simple.

24. Apprehension of an adverse claim by Defendant creates a cloud upon the title to the property and depreciates the market value of the property.

WHEREFORE, Plaintiff prays for judgment as follows:

A. For the Court to summon Defendant to show cause why it should not bring an action to try its title to the property;

B. Pursuant to 14 M.R.S.A. § 6657, for a decree establishing and declaring the validity of Plaintiff's ownership in fee simple of the property.

C. Pursuant to 14 M.R.S.A. § 5951 *et seq.*, for declaratory judgment that Defendant is estopped from denying Plaintiff's claim of title in the aforementioned property and that Defendant has no equitable or legal interest in the property.

D. Any further relief the Court deems necessary and just.

July 11, 2013

Whitney, Mundy & Mundy
Attorneys for Plaintiff



Bruce A. Whitney, Esq., Bar # 877
P.O. Box 187 / 40 Portland Street,
South Berwick, ME 03908
Tel. (207) 384-2051

EXHIBIT A

A certain lot or parcel of land located on the westerly side of Mill Lane, also known as North Berwick Road, so-called, in the Town of York, County of York, and State of Maine, bounded and described as follows:

Beginning on Mill Lane, at the intersection of the remains of a wire fence and a stone wall running along the sideline of Mill Lane, said point of beginning being the Northerly corner of land now or formerly of James Williams et al.; thence Westerly and Southwesterly along said remains of fence and a stone wall, 877 feet, more or less, to an iron pin at other land of said Williams; thence North 17° West along the remains of fence and stone wall and land of said Williams, 1500 feet, more or less, to an iron pipe at land now or formerly of the York Highlands Corporation; thence continuing North 17° West along land of the York Highlands Corporation, 421 feet, more or less, to a stone bound in a pile of stones at other land of the York Highlands Corporation; thence Northeasterly along land now or formerly of the York Highlands Corporation 1220 feet, more or less, to a stone bound at land now or formerly of Anita and Chester Marden; thence Southeasterly along land now or formerly of Anita and Chester Marden, 270 feet, more or less, to a steel stake at land now or formerly of Anita Mills; thence continuing Southeasterly along land now or formerly of Anita Mills, 1930 feet, more or less, to a stone bound at Mill Lane; thence Southwesterly along the sideline of Mill Lane 294 feet, more or less, to the point of beginning.

The above-described parcel is shown on the Town of York's Assessor Map 401 as Lot 17 (formerly map 89, Lot 34), and contains 60 acres, more or less.

SUMMARY SHEET

This summary sheet and the information contained herein neither replace nor supplement the filing and service of pleadings or other papers as required by the Maine Rules of Court or by law. This form is required for the use of the Clerk of Court for the purpose of initiating or updating the civil docket. (SEE INSTRUCTIONS ON REVERSE)

I. County of Filing or District Court Jurisdiction: York County		
II. CAUSE OF ACTION (Cite the primary civil statutes under which you are filing, if any.) <i>Pro se</i> plaintiffs: If unsure, leave blank. Quiet Title / Declaratory Judgment		
III. NATURE OF FILING		
<input checked="" type="checkbox"/> Initial Complaint <input type="checkbox"/> Third-Party Complaint <input type="checkbox"/> Cross-Claim or Counterclaim <input type="checkbox"/> If Reinstated or Reopened case, give original Docket Number _____ (If filing a second or subsequent Money Judgment Disclosure, give docket number of first disclosure)		
IV. <input checked="" type="checkbox"/> TITLE TO REAL ESTATE IS INVOLVED		
V. MOST DEFINITIVE NATURE OF ACTION. (Place an X in one box only) <i>Pro se</i> plaintiffs: If unsure, leave blank.		
<u>GENERAL CIVIL (CV)</u>		
<input type="checkbox"/> Personal Injury Tort <input type="checkbox"/> Property Negligence <input type="checkbox"/> Auto Negligence <input type="checkbox"/> Medical Malpractice <input type="checkbox"/> Product Liability <input type="checkbox"/> Assault/Battery <input type="checkbox"/> Domestic Torts <input type="checkbox"/> Other Negligence <input type="checkbox"/> Other Personal Injury Tort <input type="checkbox"/> Non-Personal Injury Tort <input type="checkbox"/> Libel/Defamation <input type="checkbox"/> Auto Negligence <input type="checkbox"/> Other Negligence <input type="checkbox"/> Other Non-Personal Injury Tort	<input type="checkbox"/> Contract <input type="checkbox"/> Contract <input type="checkbox"/> Declaratory/Equitable Relief <input type="checkbox"/> General Injunctive Relief <input type="checkbox"/> Declaratory Judgment <input type="checkbox"/> Other Equitable Relief <input type="checkbox"/> Constitutional/Civil Rights <input type="checkbox"/> Constitutional/Civil Rights <input type="checkbox"/> Statutory Actions <input type="checkbox"/> Unfair Trade Practices <input type="checkbox"/> Freedom of Access <input type="checkbox"/> Other Statutory Actions <input type="checkbox"/> Miscellaneous Civil <input type="checkbox"/> Drug Forfeitures	<input type="checkbox"/> Other Forfeitures/Property Libels <input type="checkbox"/> Land Use Enforcement (80K) <input type="checkbox"/> Administrative Warrant <input type="checkbox"/> HIV Testing <input type="checkbox"/> Arbitration Awards <input type="checkbox"/> Appointment of Receiver <input type="checkbox"/> Shareholders' Derivative Actions <input type="checkbox"/> Foreign Deposition <input type="checkbox"/> Pre-action Discovery <input type="checkbox"/> Common Law Habeas Corpus <input type="checkbox"/> Prisoner Transfers <input type="checkbox"/> Foreign Judgments <input type="checkbox"/> Minor Settlements <input type="checkbox"/> Other Civil
<u>CHILD PROTECTIVE CUSTODY (PC)</u>		<u>SPECIAL ACTIONS (SA)</u>
<input type="checkbox"/> Non-DHS Protective Custody		<input type="checkbox"/> Money Judgment <input type="checkbox"/> Money Judgment Request Disclosure
<u>REAL ESTATE (RE)</u>		
<input checked="" type="checkbox"/> Title Actions <input checked="" type="checkbox"/> Quiet Title <input type="checkbox"/> Eminent Domain <input type="checkbox"/> Easements <input type="checkbox"/> Boundaries	<input type="checkbox"/> Foreclosure <input type="checkbox"/> Foreclosure (ADR exempt) <input type="checkbox"/> Foreclosure (Diversion eligible) <input type="checkbox"/> Foreclosure - Other	<input type="checkbox"/> Misc. Real Estate <input type="checkbox"/> Equitable Remedies <input type="checkbox"/> Mechanics Lien <input type="checkbox"/> Partition <input type="checkbox"/> Adverse Possession <input type="checkbox"/> Nuisance <input type="checkbox"/> Abandoned Roads <input type="checkbox"/> Trespass <input type="checkbox"/> Other Real Estate
<u>APPEALS (AP) (To be filed in Superior Court) (ADR exempt)</u>		
<input type="checkbox"/> Governmental Body (80B)	<input type="checkbox"/> Administrative Agency (80C)	<input type="checkbox"/> Other Appeals
VI. M.R.Civ.P. 16B Alternative Dispute Resolution (ADR):		
<input type="checkbox"/> I certify that pursuant to M.R.Civ.P. 16B(b), this case is exempt from a required ADR process because: <ul style="list-style-type: none"> <input type="checkbox"/> It falls within an exemption listed above (i.e., an appeal or an action for non-payment of a note in a secured transaction). <input type="checkbox"/> The plaintiff or defendant is incarcerated in a local, state or federal facility. <input type="checkbox"/> The parties have participated in a statutory prelitigation screening process with _____ <input type="checkbox"/> The parties have participated in a formal ADR process with _____ (name of neutral) on _____ (date). <input type="checkbox"/> This is a Personal Injury action in which the plaintiff's likely damages will not exceed \$30,000, and the plaintiff requests an exemption from ADR. 		

VII. (a) PLAINTIFFS (Name & Address including county)

or Third-Party, Counterclaim or Cross-Claim Plaintiffs
 The plaintiff is a prisoner in a local, state or federal facility.

Kittery Water District
17 State Road
Kittery, ME 03904

York County

(b) Attorneys (Name, Bar number, Firm name, Address, Telephone Number) If all counsel listed do NOT represent all plaintiffs,
(If pro se plaintiff, leave blank) specify who the listed attorney(s) represent.

Bruce A. Whitney, Esq., #877
Emily W. Mundy, Esq., #5153
James S. Mundy, Esq., #5154

Whitney, Mundy & Mundy
PO Box 187 / 40 Portland Street
South Berwick, ME 03908
(207) 384-2051

VIII. (a) DEFENDANTS (Name & Address including county)

and/or Third-Party, Counterclaim or Cross-Claim Defendants
 The defendant is a prisoner in a local, state or federal facility.

Town of York
186 York Street
York, Maine 03909

York County

(b) Attorneys (Name, Bar number, Firm name, Address, Telephone Number)
(If known)

If all counsel listed do NOT represent all
defendants, specify who the listed attorney(s)

Durward W. Parkinson, Esq.
Bergen & Parkinson, LLC
62 Portland Road, Ste 25
Kennebunk, ME 04043-6668

IX. RELATED CASE(S) IF ANY _____

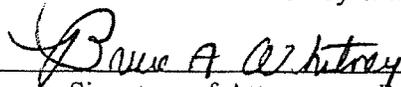
Assigned Judge/Justice _____

Docket Number _____

Date: July 11, 2013

Bruce A. Whitney, Esq.

Name of Lead Attorney of Record or Pro se Party



Signature of Attorney or Pro se Party

C:



AGENDA ITEM NUMBER: _____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: September 3, 2013	Type of Action: <input type="checkbox"/> Procedural <input checked="" type="checkbox"/> Formal Action <input type="checkbox"/> Other: _____
Date Action Requested: September 9, 2013	
Regular <input checked="" type="checkbox"/> Work Session <input type="checkbox"/>	
Subject: Sewer Extension – Seaview Avenue.	

TO: BOARD OF SELECTMEN

FROM: Christine Grimando, Town Planner

RECOMMENDATION: Approve request and provide written assurances.

PROPOSED MOTION: I move to provide written assurances to the York Sewer District that the proposed sewer extension from the intersection of Juniper Rd. and Seaview Ave. to 16 Seaview Ave. is consistent with adopted municipal plans and ordinances regulating land use, and further that the lots served are in conformity with adopted municipal plans and ordinances regulating land use.

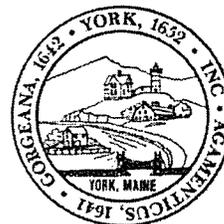
Discussion: Pursuant to MRS Title 38, Chapter 12, Sections 1252 (7)(1) and (2) require that any sewer district must request written assurances from the municipal officers before constructing sewer extensions. The assurances relate to the project's conformity with the adopted municipal plans and land ordinances.

Also, see attached memo to the Town Manager dated September 3, 2013 for additional discussion.

Prepared By:

Reviewed By:

MEMO



TO: Rob Yandow, Town Manager
FROM: Christine Grimando, Town Planner
DATE: September 3, 2013
RE: Seaview Avenue Sewer Extension Compliance Review

In reference to the York Sewer District's August 6, 2013 request, received on August 8, 2013, for a sewer extension into Seaview Avenue, I recommend the Board of Selectmen respond to the York Sewer District in writing as to whether the proposed sewer extension is compliance with York's Comprehensive Plan and ordinances. It is my opinion that the request is in conformance with York's ordinances and Comprehensive Plan.

Background

Per MRSA Title 38 §1252.7(A), the Town is required to certify within 45 days that the properties served and the sewer extension itself are in compliance with the Town's land use regulations and plans. The statute reads as follows:

A sewer district may not construct any sewer extension unless it acquires from the municipal officers or the designee of the municipal officers of any municipality through which the sewer extension will pass written assurance that:

- (1) Any development, lot or unit intended to be served by the sewer extension is in conformity with any adopted municipal plans and ordinances regulating land use; and*
- (2) The sewer extension is consistent with adopted municipal plans and ordinances regulating land use.*

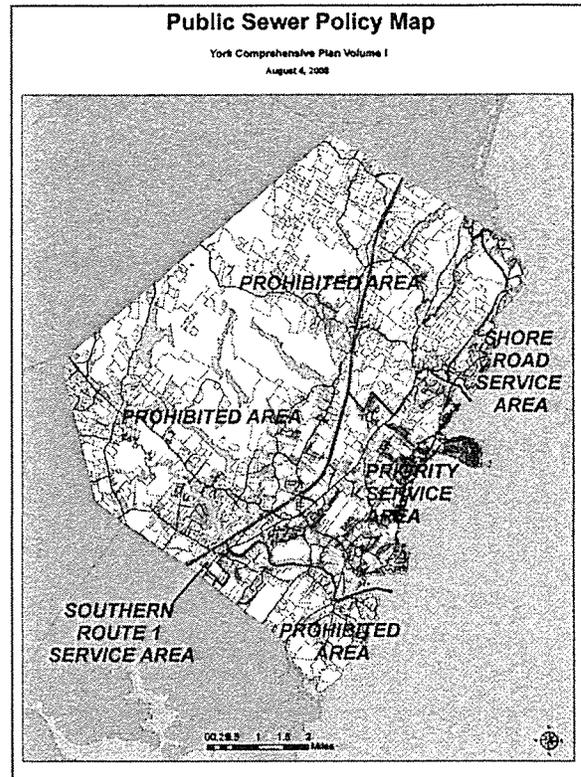
The applicant is applying for a sewer extension for Seaview Avenue, starting at the intersection of Seaview Ave. and Juniper Rd., and ending at 16 Seaview Ave. (Map & Lot: 0033-0022).

Compliance of Sewer Extension with Municipal Plans and Ordinances

The Comprehensive Plan places Seaview Ave. in the Priority Service Area (§1.1.2.B.1.A). The Comprehensive Plan policy on sewer extensions lists priorities for extensions, and that the York Sewer District shall provide the extension, but does not prohibit any public sewer extensions on the basis of use or any other criterion. The section language reads:

Priority Service Area. Within the Priority Service Area, provision of public sewer throughout is a high priority. Within this area, the priority for expansion of sewer service is first to areas of marine clays (see the Surficial Geology map of the Natural Resources Chapter of the Comprehensive Plan Inventory & Analysis) and to areas in which there are concentrations of septic systems that are failing, and secondarily to other areas. Public sewer service in this area shall be from the York Sewer District.

I recommend the Board of Selectmen conclude the sewer extension is in conformance with all of the Town's land use ordinances and plans.



Received Aug. 8, 2013



YORK SEWER DISTRICT

P.O. BOX 1039

YORK BEACH, MAINE 03910

BOARD OF TRUSTEES:

, CHAIRMAN
ROBERT HOYT, VICE CHAIRMAN
WAYNE McINTIRE, TREASURER
FREDERICK BOARDMAN, CLERK
WALTER KYLLONEN, TRUSTEE

FAX 207-363-6701

ADMINISTRATION OFFICE
21 BAY HAVEN ROAD
207-363-4232
TREATMENT PLANT OPERATIONS
106 MAIN STREET
207-363-5896

Robert Yandow
Town Manager
Town of York
186 York Street
York, Maine 03909

August 6, 2013

Re: Seaview Avenue Sewer Extension

Dear Mr. Yandow:

The York Sewer District has been approached by the residents of Seaview Avenue requesting a sewer extension into Seaview Avenue from an existing sewer main in Juniper Road. The sewer line extension would consist of approximately 400 feet of sewer main and appurtenances, starting on Juniper Road at an existing manhole and extending into Seaview Avenue ending at Assessor's Map 33 , Page 22 .

Per Title 38 Ch. 12, Section 1252, Subsection 7A, and the York Sewer District Charter, the York Sewer District is requesting the Town's written assurances relative to this subsection regarding sewer extensions.

Should you or any of your staff have any questions regarding this matter, please feel free to contact me.

Sincerely,

Timothy H. Haskell
Superintendent

Cc: Board of Trustees



AGENDA ITEM NUMBER: _____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: September 3, 2013	Type of Action: <input type="checkbox"/> Procedural <input checked="" type="checkbox"/> Formal Action <input type="checkbox"/> Other: _____
Date Action Requested: September 9, 2013	
Regular <input checked="" type="checkbox"/> Work Session <input type="checkbox"/>	
Subject: Sewer Extension – Beacon Street.	

TO: BOARD OF SELECTMEN

FROM: Christine Grimando, Town Planner

RECOMMENDATION: Approve request and provide written assurances.

PROPOSED MOTION: I move to provide written assurances to the York Sewer District that the proposed sewer extension from 49 to 63 Beacon St. is consistent with adopted municipal plans and ordinances regulating land use, and further that the lots served are in conformity with adopted municipal plans and ordinances regulating land use.

Discussion: Pursuant to MRS Title 38, Chapter 12, Sections 1252 (7)(1) and (2) require that any sewer district must request written assurances from the municipal officers before constructing sewer extensions. The assurances relate to the project's conformity with the adopted municipal plans and land ordinances.

Also, see attached memo to the Town Manager dated September 3, 2013 for additional discussion.

Prepared By: _____

Reviewed By: _____

MEMO



TO: Rob Yandow, Town Manager
FROM: Christine Grimando, Town Planner
DATE: September 3, 2013
RE: Beacon Street Sewer Extension Compliance Review

In reference to the York Sewer District's August 6, 2013 request, received on August 8, 2013, for a sewer extension of an existing sewer main in Beacon Street, I recommend the Board of Selectmen respond to the York Sewer District in writing as to whether the proposed sewer extension is compliance with York's Comprehensive Plan and ordinances. It is my opinion that the request is in conformance with York's ordinances and Comprehensive Plan.

Background

Per MRSA Title 38 §1252.7(A), the Town is required to certify within 45 days that the properties served and the sewer extension itself are in compliance with the Town's land use regulations and plans. The statute reads as follows:

A sewer district may not construct any sewer extension unless it acquires from the municipal officers or the designee of the municipal officers of any municipality through which the sewer extension will pass written assurance that:

- (1) *Any development, lot or unit intended to be served by the sewer extension is in conformity with any adopted municipal plans and ordinances regulating land use; and*
- (2) *The sewer extension is consistent with adopted municipal plans and ordinances regulating land use.*

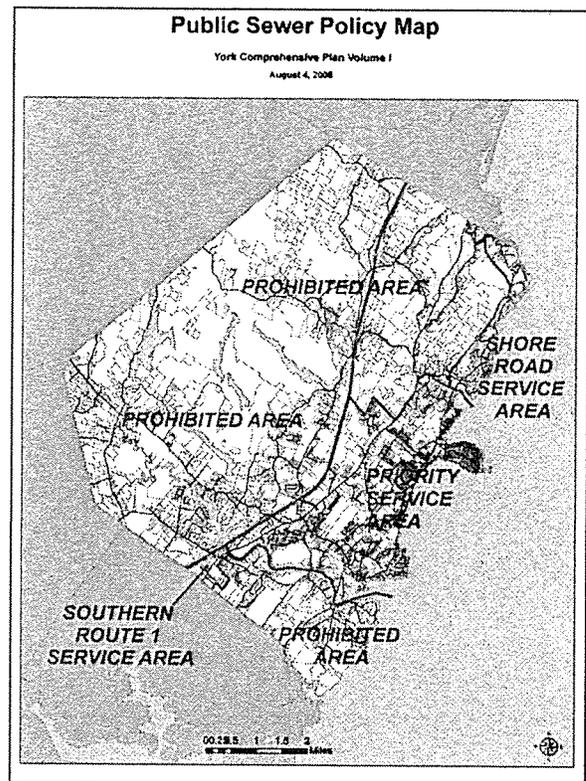
The applicant is applying for a sewer extension for Beacon Street, starting at 49 Beacon St. and ending at 63 Beacon St., to serve six lots currently on septic systems. The August 6th letter from Tim Haskell states that the address limits are 40 Beacon St. to 69 Beacon St., but the Town's Assessing data does not include an address for 69 Beacon St. – this is a typo, and I attach a clarifying email from Tim Haskell to that effect.

Compliance of Sewer Extension with Municipal Plans and Ordinances

The Comprehensive Plan places Beacon St. in the Priority Service Area (§1.1.2.B.1.A). The Comprehensive Plan policy on sewer extensions lists priorities for extensions, and that the York Sewer District shall provide the extension, but does not prohibit any public sewer extensions on the basis of use or any other criterion. The section language reads:

Priority Service Area. Within the Priority Service Area, provision of public sewer throughout is a high priority. Within this area, the priority for expansion of sewer service is first to areas of marine clays (see the Surficial Geology map of the Natural Resources Chapter of the Comprehensive Plan Inventory & Analysis) and to areas in which there are concentrations of septic systems that are failing, and secondarily to other areas. Public sewer service in this area shall be from the York Sewer District.

I recommend the Board of Selectmen conclude the sewer extension is in conformance with all of the Town's land use ordinances and plans.



Christine Grimando

From: timothy haskell [h2sking@yahoo.com]
Sent: Tuesday, September 03, 2013 9:43 AM
To: Christine Grimando
Subject: Re: sewer extensions

Hi,

Beacon would serve up to #63.

Seaview begins right at the intersection at Juniper. I believe you have my manhole overlay map but if you go onto our web page you can see the exact location of all our manholes on our system map. This project would also serve properties currently on septic systems.

Tim

From: Christine Grimando <cgrimando@yorkmaine.org>
To: "Tim Haskell (h2sking@yahoo.com)" <h2sking@yahoo.com>; Tim Haskell <thaskell@yorksewerdistrict.org>
Sent: Tuesday, September 3, 2013 9:08 AM
Subject: sewer extensions

Hi Tim,

I am writing up the consistency reviews for the three recently submitted requests, and have a couple of questions:

- There is no 69 Beacon Street according to our GIS/assessing data. Is this a mistake or something else?
- The Seaview Avenue request doesn't include addresses or a starting intersection, and I can't see the manhole cover on the aerials. Can you send me an address or some other specific on what/where this will be serving? It's the least specific of the three.

Thanks!

Christine

Christine Grimando, AICP
Town Planner
Town of York
186 York Street
York, ME 03909
cgrimando@yorkmaine.org
(207) 363-1007

CONFIDENTIALITY: The information contained in this electronic mail message and any electronic files attached to it may be confidential information, and may also be the subject of legal professional privilege and/or public interest immunity. If you are not the intended recipient you are required to delete it. Any use, disclosure or copying of this message and any attachments is unauthorized. If you have received this electronic message in error, please inform the sender or contact town@yorkmaine.org. This footnote also confirms that this email message has been checked for the presence of computer viruses.



AGENDA ITEM NUMBER: _____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

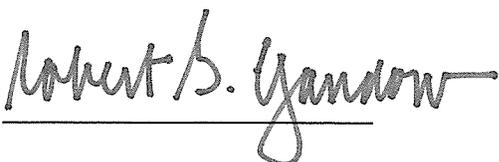
Date Submitted: September 3, 2013	Type of Action: <input type="checkbox"/> Procedural <input checked="" type="checkbox"/> Formal Action <input type="checkbox"/> Other: _____
Date Action Requested: September 9, 2013	
Regular <input checked="" type="checkbox"/> Work Session <input type="checkbox"/>	
Subject: Sewer Extension – Ridge Road	

TO: BOARD OF SELECTMEN
FROM: Christine Grimando, Town Planner
RECOMMENDATION: Approve request and provide written assurances.
PROPOSED MOTION: I move to provide written assurances to the York Sewer District that the proposed sewer extension from 416 to 448 Ridge Road is consistent with adopted municipal plans and ordinances regulating land use, and further that the lots served are in conformity with adopted municipal plans and ordinances regulating land use.

Discussion: Pursuant to MRS Title 38, Chapter 12, Sections 1252 (7)(1) and (2) require that any sewer district must request written assurances from the municipal officers before constructing sewer extensions. The assurances relate to the project's conformity with the adopted municipal plans and land ordinances.

Also, see attached memo to the Town Manager dated September 3, 2013 for additional discussion.

Prepared By: 

Reviewed By: 

MEMO



TO: Rob Yandow, Town Manager
FROM: Christine Grimando, Town Planner 
DATE: September 3, 2013
RE: Ridge Road Sewer Extension Compliance Review

In reference to the York Sewer District's August 6, 2013 request, received on August 8, 2013, for a sewer extension of an existing sewer main at the intersection of Railroad Ave. and Church Street, I recommend the Board of Selectmen respond to the York Sewer District in writing as to whether the proposed sewer extension is in compliance with York's Comprehensive Plan and ordinances. It is my opinion that the request is in conformance with York's ordinances and Comprehensive Plan.

Background

Per MRSA Title 38 §1252.7(A), the Town is required to certify within 45 days that the properties served and the sewer extension itself are in compliance with the Town's land use regulations and plans. The statute reads as follows:

A sewer district may not construct any sewer extension unless it acquires from the municipal officers or the designee of the municipal officers of any municipality through which the sewer extension will pass written assurance that:

- (1) *Any development, lot or unit intended to be served by the sewer extension is in conformity with any adopted municipal plans and ordinances regulating land use; and*
- (2) *The sewer extension is consistent with adopted municipal plans and ordinances regulating land use.*

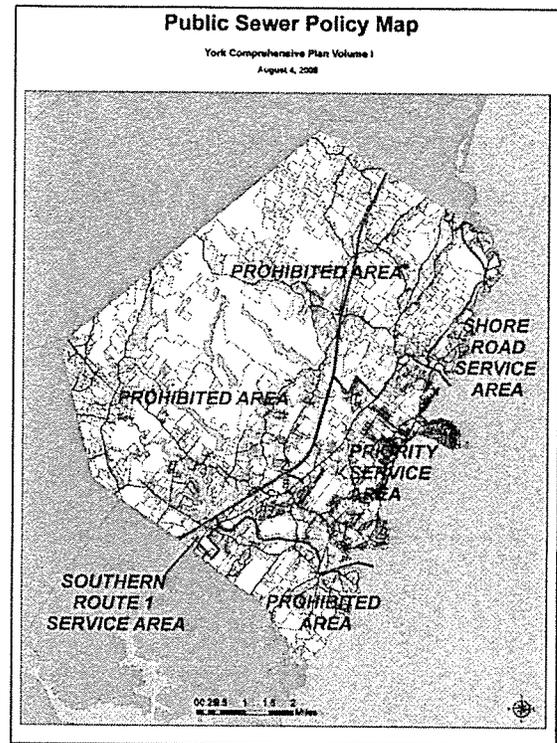
The applicant is applying for a sewer extension for Ridge Road, starting at 416 Ridge Rd. and ending at 448 Ridge Rd, to serve seven lots currently on septic systems, and two lots that are vacant.

Compliance of Sewer Extension with Municipal Plans and Ordinances

The Comprehensive Plan places Ridge Road in the Priority Service Area (§1.1.2.B.1.A). The Comprehensive Plan policy on sewer extensions lists priorities for extensions, and that the York Sewer District shall provide the extension, but does not prohibit any public sewer extensions on the basis of use or any other criterion. The section language reads:

Priority Service Area. Within the Priority Service Area, provision of public sewer throughout is a high priority. Within this area, the priority for expansion of sewer service is first to areas of marine clays (see the Surficial Geology map of the Natural Resources Chapter of the Comprehensive Plan Inventory & Analysis) and to areas in which there are concentrations of septic systems that are failing, and secondarily to other areas. Public sewer service in this area shall be from the York Sewer District.

I recommend the Board of Selectmen conclude the proposed sewer extension is in conformance with all of the Town's land use ordinances and plans.



Received Aug. 8. 2013



YORK SEWER DISTRICT

P.O. BOX 1039

YORK BEACH, MAINE 03910

FAX 207-363-6701

BOARD OF TRUSTEES:

, CHAIRMAN
ROBERT HOYT, VICE CHAIRMAN
WAYNE McINTIRE, TREASURER
FREDERICK BOARDMAN, CLERK
WALTER KYLLONEN, TRUSTEE

ADMINISTRATION OFFICE
21 BAY HAVEN ROAD
207-363-4232
TREATMENT PLANT OPERATIONS
106 MAIN STREET
207-363-5896

Robert Yandow
Town Manager
Town of York
186 York Street
York, Maine 03909

August 6, 2013

Re: Ridge Road Sewer Extension

Dear Mr. Yandow:

The York Sewer District has been approached by the residents of Ridge Road requesting a sewer extension of an existing sewer main at the intersection of Railroad Avenue and Church Street. The sewer line extension would consist of approximately 1000 feet of new sewer main and appurtenances. The sewer extension would start at 448 Ridge Road and end at 416 Ridge Road and would serve 7 lots currently on septic systems and 2 vacant lots.

Per Title 38 Ch. 12, Section 1252, Subsection 7A, and the York Sewer District Charter, the York Sewer District is requesting the Town's written assurances relative to this subsection regarding sewer extensions.

Should you or any of your staff have any questions regarding this matter, please feel free to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Timothy H. Haskell".

Timothy H. Haskell
Superintendent

Cc: Board of Trustees



AGENDA ITEM NUMBER: _____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: September 6, 2013	Type of Action: <input type="checkbox"/> Procedural <input checked="" type="checkbox"/> Formal Action <input type="checkbox"/> Other: _____
Date Action Requested: September 9, 2013	
Regular <input checked="" type="checkbox"/> Work Session <input type="checkbox"/>	
Subject: Proposed FY 2014 paving projects.	

TO: BOARD OF SELECTMEN
FROM: Dean Lessard, Director of Public Works
RECOMMENDATION: The Department recommends that the proposed paving projects for FY 2011 be approved.
PROPOSED MOTION: I move to approve the list of proposed maintenance paving projects submitted by the Director of Public Works for FY 2014.

Discussion:

- On March 7, 2013 the Greater Portland Council of Governments (GPCOG) issued a request for paving bids for the cities and towns in York and Cumberland Counties in an effort to obtain the lowest possible price for paving for the municipalities.
- On April 25, 2013 the Greater Portland Council of Governments (GPCOG) opened bids. Two responsive bid proposals (Pike Industries - \$75.60/ton, Libby Scott - \$70.50/ton) were received for the Town of York. Libby Scott, Inc the Town's existing paving contractor was the low bidder and their FY2014 bid is consistent with the terms of our existing paving contract.
- On June 10, 2013 the Board of Selectmen awarded the FY 2014 paving bid to Libby-Scott, Inc.

Attached is the list of proposed paving projects selected by Public Works to be completed in FY 2014.

Prepared By: _____

Reviewed By: Robert S. Gordon

FISCAL IMPACT: Libby-Scott Inc's price per ton for paving is \$70.50. The following table shows the life cycle impact of current funding levels.

Comparison Values		FY2010	FY2011	FY2012	FY2013	FY2014
Price Per Ton		\$64.50	\$64.50	\$66.50	\$72.00	\$70.50
Percentage Increase			0%	+3.0%	+8.3%	-2.4%
Price Per Mile		\$87,410	\$87,410	\$90,120	\$97,397	\$95,368
Funding Level		\$492,600	\$492,600	\$417,600	\$537,409	\$512,409
	Miles Paved	5.64 miles	5.64 miles	4.63 miles	5.52 miles	5.37 miles
	Paving Cycle	24 years	24 years	29 years	25 years	25 years

DEPARTMENT LINE ITEM ACCOUNT: Hot Top

BALANCE IN LINE ITEM IF APPROVED: \$0

Proposed FY2014 Maintenance Paving Projects

Name	From	To	Shim/Base (inches)	Surface (inches)	Length (Ft)	Width (Ft)	Quantity (Tons)	Paving Estimate	Reclaim	Running Total (\$)	Utilities
Quail Court	Snowbird	CUL-DE-SAC	0.00	1.25	420	22	70	\$6,087		\$6,087	YWD/YSD
York	Roaring Rock Rd	Long Sands Rd	0.50	1.50	4488	34	1,862	\$160,844		\$166,931	YWD/YSD
Beech Ridge	Scotland Bridge	McIntire	0.50	1.50	3168	22	850	\$73,465		\$240,397	None
Southside	Snap Hook	Jeffrey	0.50	1.50	1690	21	433	\$37,409		\$277,806	YWD
Western Point	Braveboat Harbor	Rocky Hill	0.00	1.25	2481	21	397	\$34,324		\$312,130	YWD
Airport	Church Street Ext	Airport	0.00	1.25	4120	20	628	\$54,285		\$366,415	YWD/YSD
High Rock	Braveboat Harbor	High Rock	0.00	1.25	2535	22	425	\$36,741		\$403,156	None
Payneton Hill	Cider Hill	CUL-DE-SAC	0.00	1.25	3010	21	482	\$41,643		\$444,799	None
Fieldstone Est	Route 1	Old Post	0.00	1.25	4175	23	732	\$63,261		\$508,060	YWD/YSD
Birch Hill	Frost Hill	Beech Ridge	2.00	1.50	6000	22	2,818	\$243,492	\$13,200	\$751,553	None
Sub Total:								32,087	8,699	\$751,553	\$13,200
Total:								6.08	\$751,553	\$13,200	



AGENDA ITEM NUMBER: _____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: September 5, 2013	Type of Action: <input type="checkbox"/> Procedural <input checked="" type="checkbox"/> Formal Action <input type="checkbox"/> Other: _____
Date Action Requested: September 9, 2013	
Regular <input checked="" type="checkbox"/> Work Session	
Subject: Petition From Friends of Greater York Recreational Complex	

TO: Board of Selectmen
FROM: Robert G. Yandow, Town Manager
RECOMMENDATION:
PROPOSED MOTION:

Discussion: On July 23, 2013 the Selectmen held a work session with the Friends of Greater York Recreational Complex (FGRRC). One of the items discussed during the work session was the prospect of the Town leasing town-owned land on Bog Road to the FGRRC as a site for their proposed complex. The Selectmen instructed the FGRRC to submit a petition with the required number of signatures and the Selectmen would place the proposed lease before the voters. The FGRRC has, in fact, submitted a petition to the Town Clerk requesting that a warrant article be placed before the voters authorizing the Selectmen to negotiate a lease of town owned land on Bog Road with the Friends of Greater York Recreational Complex. At the time of this writing the Clerk's office has not completed the process of validating the petition signatures.

Attached you will find a copy of the petition and language for the warrant article.

FISCAL IMPACT:
DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared By: Robert B. Gandon Reviewed By: _____

Shall the Town vote to authorize the Selectmen to negotiate and enter into an agreement, if feasible, to lease a portion of town-owned land on Bog Road to the Friends of Greater York Recreational Complex for the purpose of allowing construction of a recreational complex including indoor swimming, fitness and multi-purpose gymnasium facilities?

Statement of Fact: The Board of Selectmen received a petition from the Friends of Greater York Recreational Complex requesting that their proposal be presented to the voters. If approved by the voters, the Selectmen will be authorized to negotiate a lease with the Friends of Greater York Recreational Complex. The negotiated agreement will allow the Friends of Greater York Recreational Complex to proceed with plans to construct the recreational complex at the Bog Road site.

Officer's Return

**TOWN OF YORK
WARRANT
GENERAL REFERENDUM
(20-A M.R.S.A, Sections 1486 and 2307)
YORK, MAINE NOVEMBER 5, 2013**

County of York, SS.

I certify that I have notified the voters of York of the above-referenced General Referendum by posting an attested copy of the within Warrant for same at:

York Town Hall, York, Maine

York Police Building, York Beach, Maine

York Harbor Post Office, York Harbor, Maine

York Beach Post Office, York Beach, Maine

York Village Post Office, York, Maine

Cape Neddick Post Office, Cape Neddick, Maine

a conspicuous public place within York on _____, 2013 which is at least seven days next prior to the General Referendum.

Dated at York this _____ day of _____, Two Thousand Thirteen

Douglas P. Bracy
Constable

**TOWN OF YORK
GENERAL REFERENDUM WARRANT
ARTICLES TO BE ACTED UPON AT THE GENERAL REFERENDUM
YORK, MAINE NOVEMBER 5, 2013**

TO: Douglas Bracy, Constable of the Town of York, York, Maine

Greetings:

In the name of the State of Maine, you are hereby required to notify and warn the voters of the Town of York, in said County, qualified by law to vote in Town affairs, to meet at the **York High School Robert E. Butler Gymnasium in said Town on Tuesday, the 5th day of November, 2013** between the hours of 8:00 o'clock in the forenoon and 8:00 o'clock in the afternoon, then and there to act on Articles 1 through 10, said Articles being set out below to wit:

ONE: The Town hereby ordains amendment of the **Firearms Safety Ordinance** to establish new no-discharge zones on and around Lake Carolyn and Phillips Pond, and to adopt written descriptions of each zone.

Statement of Fact: The purpose of this amendment is primarily to establish zones on and around Lake Carolyn and Phillips Pond because these areas are too close to roads and houses to safely allow firearms discharge. Secondly, the maps showing the various discharge zones are supplemented with written descriptions in the text of the Ordinance to help people interpret the maps.

Board of Selectmen recommends approval (_-)

YES _____ NO _____

TWO: The Town hereby ordains amendment of the **Street Opening and Culvert Ordinance** to allow certain utility work adjacent to streets to occur without a permit, and to alter the financial responsibilities and physical standards for paving after excavations into Town streets, specifically amending: Section 2, Applicability; and Section 5, Street Openings.

Statement of Fact: The purpose of this amendment is to alter the street opening procedures and standards to better facilitate coordination between the Department of Public Works and the various water and sewer utility districts which serve York.

Board of Selectmen recommends approval (_-)

YES _____ NO _____

THREE: The Town hereby ordains amendment to the **Zoning Ordinance**, specifically amending: Article Seven, Special Provisions.

Statement of Fact: The purpose of this amendment is to amend the cluster subdivision standards currently in place in Article Seven, Special Provisions. The amendments include changes to the review process, a requirement for a yield plan to graphically depict a conventional subdivision layout for comparison to the cluster subdivision proposal, inclusion of feedback from the Conservation Commission early in the process, changes to easement/open space holder requirements, and a mandatory conceptual phase that includes a site visit to the property and allows for early Planning Board input into the overall design. This amendment is specifically consistent with the Comprehensive Plan and is not expected to have a significant impact on the cost of Town administration.

Board of Selectmen recommends approval (_-)

Planning Board recommends approval (3-0)

YES _____ NO _____

FOUR: The Town hereby ordains amendment to the **Zoning Ordinance**, specifically amending: Article Fourteen, Conversion of Seasonal Dwellings.

Statement of Fact: The purpose of this amendment is to amend the seasonal dwelling conversion standards. Current standards may encourage property owners to tear down their seasonal dwelling and build a new year-round residential structure rather than maintaining existing structures. The proposed amendment seeks to remove any incentive to tear down existing structures, and it is not anticipated that it will create any more year-round dwellings than are currently allowed to be built. It also adds a density standard for lots with more than one seasonal dwelling seeking to convert to year round dwellings. This amendment is generally consistent with the Comprehensive Plan and is not expected to have a significant impact on the cost of Town administration.

Board of Selectmen recommends approval (_-)

Planning Board recommends approval (3-0)

YES _____ NO _____

FIVE: The Town hereby ordains amendment to the **Zoning Ordinance** to clarify on-premise sign standards, specifically amending: Article Sixteen, Sign Standards.

Statement of Fact: The purpose of this amendment is to clarify that on-site business signs shall be placed on the property of the business being advertised. This is stated clearly in the purpose statement of the article, but could use clarification elsewhere. This amendment is generally consistent with the Comprehensive Plan, and is not expected to have a significant impact on the cost of Town administration.

YES ____ NO ____

Board of Selectmen recommends approval (_-)
Planning Board recommends approval (3-0)

YES ____ NO ____

SIX: The Town hereby ordains amendment to the **Zoning Ordinance**, specifically amending: Article Three, Establishment of Zoning Districts, and the accompanying zoning overlay map.

Statement of Fact: This amendment proposes to add a new property to the Farm Enterprise Overlay District. The only change to the text of the Zoning Ordinance is the reference date on the accompanying map depicting the properties in the overlay zone. A new zoning map with updated parcels is proposed, as well. No changes to the Farm Overlay standards are proposed. This amendment is specifically consistent with Comprehensive Plan Town Goal 3.1: To promote a sound economic base and economic development that is consistent with York’s small town coastal character, Town Goal 8.1: Encourage continued use of suitable lands for agriculture and forestry, and Future Land Use Area #16, To safeguard the State’s agricultural and forest resources from development which threatens those resources. It is expected to have no fiscal impact on Town administration.

EIGHT: The Town hereby ordains amendment to the Policy Section of the **Comprehensive Plan** to establish new policies about compliance with the Clean Water Act’s Municipal Separate Storm Sewer System (MS4) mandates?

Statement of Fact: This amendment establishes new policies about the Clean Water Act’s Municipal Separate Storm Sewer System (MS4) mandates which apply in York as of July 1, 2013.

Board of Selectmen recommends approval (_-)
Planning Board recommends approval (4-0)

YES ____ NO ____

Board of Selectmen recommends approval (_-)
Planning Board recommends approval (3-0)

YES ____ NO ____

SEVEN: The Town hereby ordains amendment to the Inventory & Analysis Section and the Policy Section of the **Comprehensive Plan** to provide more detailed information about anticipated sea level rise, and to establish policies related to this issue.

Statement of Fact: This amendment provides new information and a policy framework for the Town to begin addressing sea level rise. There are 4 parts to this amendment. First, the Introduction Chapter is amended to list the new report about sea level rise. Second, the Natural Resources Chapter is amended to remove the existing statements about sea level rise and beach erosion. Third, the new “Adaptation to Sea Level Rise Chapter” is adopted. And Fourth, new policies are inserted into the Policy Section of the Plan.

NINE: The Town hereby ordains amendment to the Policy Section of the **Comprehensive Plan**, specifically amending: Section Two, Town Goal 2.4: Provide a safe, efficient and well-maintained comprehensive transportation system including roads, pedestrian amenities and non-motorized vehicle trails.

Statement of Fact: The purpose of this amendment is to add reference to York’s membership in the Kittery Area Comprehensive Transportation System (KACTS). This amendment identifies KACTS as an important organization for transportation planning and funding in York.

Board of Selectmen recommends approval (_-)
Planning Board recommends approval (4-0)

YES ____ NO ____

Board of Selectmen recommends approval (_-)
Planning Board recommends approval (4-0)

TEN: Shall the Town vote to authorize the Selectmen to negotiate and enter into an agreement, if feasible, to lease a portion of town-owned land on Bog Road to the Friends of Greater York Recreational Complex for the purpose of allowing construction of a recreational complex including indoor swimming, fitness and multi-purpose gymnasium facilities?

Statement of Fact: The Board of Selectmen received a petition from the Friends of Greater York Recreational Complex requesting that their proposal be presented to the voters. If approved by the voters, the Selectmen will negotiate a lease with the Friends of Greater York Recreational Complex. The negotiated agreement will allow the Friends of Greater York Recreational Complex to proceed with plans to construct the recreational complex at the Bog Road site.

Board of Selectmen recommends approval (_-)

YES ____ NO ____

Dated at York this _____ day of _____ Two Thousand Thirteen

BOARD OF SELECTMEN

Ronald Nowell, Chairman

Kinley Gregg, Vice Chairman

Mary Andrews

Torbert Macdonald

Scott Fiorentino

DRAFT

NOTICE OF INTENT
TO PROCESS ABSENTEE BALLOTS

Title 21-A, Section 759

I certify that pursuant to State of Maine, Title 21-A, Section 759, absentee ballots will be processed commencing at **8:00AM** at the General Referendum to be held at York High School Gymnasium on:

DATE: November 5, 2013

Dated at York this ____ day of _____ Two Thousand Thirteen

Ronald Nowell, Chairman

Kinley Gregg, Vice-Chairman

Mary Andrews

Scott Fiorentino

Torbert Macdonald

BOARD OF SELECTMEN

Officer's Return

**TOWN OF YORK
WARRANT
SPECIAL GENERAL REFERENDUM
(20-A M.R.S.A, Sections 1486 and 2307)
YORK, MAINE NOVEMBER 5, 2013**

County of York, SS.

I certify that I have notified the voters of York of the above-referenced Special General Referendum by posting an attested copy of the within Warrant for same at:

York Town Hall, York, Maine

York Police Building, York Beach, Maine

York Harbor Post Office, York Harbor, Maine

York Beach Post Office, York Beach, Maine

York Village Post Office, York, Maine

Cape Neddick Post Office, Cape Neddick, Maine

a conspicuous public place within York on _____, 2013 which is at least seven days next prior to the Special General Referendum.

Dated at York this _____ day of _____, Two Thousand Thirteen

Douglas P. Bracy
Constable

**TOWN OF YORK
SPECIAL GENERAL REFERENDUM WARRANT
ARTICLE TO BE ACTED UPON AT THE SPECIAL GENERAL REFERENDUM
YORK, MAINE NOVMEBER 5, 2013**

TO: Douglas Bracy, Constable of the Town of York, York, Maine

Greetings:

In the name of the State of Maine, you are hereby required to notify and warn the voters of the Town of York, in said County, qualified by law to vote in Town affairs, to meet at the **York High School Robert E. Butler Gymnasium in said Town on Tuesday, the 5th day of November, 2013** between the hours of 8:00 o'clock in the forenoon and 8:00 o'clock in the afternoon, then and there to act on Articles 1, said Article being set out below to wit:

ONE: To elect the following:

One (1) Member: Budget Committee – Term Expiring May 2015

DRAFT

Dated at York this _____ day of _____ Two Thousand Thirteen

BOARD OF SELECTMEN

Ronald Nowell, Chairman

Kinley Gregg, Vice Chairman

Mary Andrews

Torbert Macdonald

Scott Fiorentino

DRAFT

NOTICE OF INTENT
TO PROCESS ABSENTEE BALLOTS

Title 21-A, Section 759

I certify that pursuant to State of Maine, Title 21-A, Section 759, absentee ballots will be processed commencing at **8:00AM** at the Special General Referendum to be held at York High School Gymnasium on:

DATE: November 5, 2013

Dated at York this ____ day of _____ Two Thousand Thirteen

Ronald Nowell, Chairman

Kinley Gregg, Vice-Chairman

Mary Andrews

Scott Fiorentino

Torbert Macdonald

BOARD OF SELECTMEN

Draft Comprehensive Plan Amendments

**Materials to be Posted for Consideration
at the
November 2013 General Referendum**

Date of Draft Document:	July 30, 2013
Posted for a Public Hearing:	Planning Board August 8, 2013 7:00 PM York Public Library

Article	Subject
CP 1:	Sea Level Rise Amendments: Inventory & Analysis/Policy
CP 2:	Municipal Separate Storm Sewer System (MS4) Amendment
CP 3:	KACTS

Article #X

Sea Level Rise Amendments to the Comprehensive Plan

Ballot Question: Shall the Town vote to approve an amendment to the Inventory & Analysis Section and the Policy Section of the Comprehensive Plan to provide more detailed information about anticipated sea level rise, and to establish policies related to this issue?

Impact Statement: This amendment provides new information and a policy framework for the Town to begin addressing sea level rise. There are 4 parts to this amendment. First, the Introduction Chapter is amended to list the new report about sea level rise. Second, the Natural Resources Chapter is amended to remove the existing statements about sea level rise and beach erosion. Third, the new “Adaptation to Sea Level Rise Chapter” is adopted. And Fourth, new policies are inserted into the Policy Section of the Plan.

Recommendation: Recommended by Planning Board:
Recommended by Board of Selectmen:

Amendment: Amend the **Introduction Chapter** of the Comprehensive Plan to insert the necessary reference to the new “Adaptation to Sea Level Rise Chapter,” specifically amending the “Overview of this Plan” section, as follows:

Upon completion, the outline for the Comprehensive Plan will be as follows, with underlined titles indicating stand-alone reports:

I. **Introduction**

II. **Inventory & Analysis**

- A. Population
- B. Housing
- C. Land Use
- D. Economic Base
- E. Utilities
- F. Transportation
- G. Historic & Archaeological Resources
- H. Natural Resources
- I. Growth Projections
- J. Municipal Facilities, Land & Services
- K. Adaptation to Sea Level Rise

III. **Policy & Implementation**

- A. Land Use Policies
- B. Fiscal Policies
- C. Consistency With State and Regional Policies

Amend the **Natural Resources Chapter** of the Comprehensive Plan to remove existing language about sea level rise and beach erosion, and adjust the title page and table of contents accordingly. In the Inventory Section, under Coastal Resources, delete the sections pertaining to Sea Level Rise and Beach Erosion, as follows:

7. Sea Level Rise – See “*Adaptation to Sea Level Rise*” Chapter.

~~According to Stephen Dickson, State Marine Geologist with the Maine Geological Survey (MGS), the State projects a 2’ rise in sea level in the coming 100 years. The MGS is uncertain about future changes in the range of tides (the difference between high and low tides), but there is a potential this could change as well. An increase in sea level will have significant impacts on the coastal landscape. As the coastline moves inland, floodplains will rise, salt marshes will change, and erosion will worsen. Each of these issues is problematic.~~

~~Although beyond the Town’s current capability to analyze with existing data, a map of the existing high water line and the contour 2’ above this elevation would be very helpful. This would show the existing upland areas that will become tidal. Knowing the extent of intrusions and the distribution of these areas around the community would be very helpful in planning for this contingency.~~

~~Floodplains will change significantly. To put the change in perspective, a 6” increase in floodwater elevations would place areas in the 500 year floodplain into the 100 year floodplain. A 2 foot rise in sea level is 4 times greater. It is not clear the exact extent that any particular area of floodplain would change in response to the rise in sea level. Projection of revised floodplains requires complex hydrological analysis that is far beyond the Town’s capability. What is immediately clear, however, is that properties within the 100 year floodplain today will remain in the flood prone area, and that the flood waters in the foreseeable future will become increasingly deeper. To this end, the policy section of the Comprehensive Plan should address this issue and pursue preventative policies such as requiring greater freeboard in new construction and renovations.~~

~~Changes in salt marshes will vary. Some very low lying areas will be inundated throughout the tidal cycle, while other areas that are outside the tidal influence will become salt marsh. New salt marshes may begin as mud flats because they will initially lack the organics required to be vegetated salt marsh. This will improve over time as the biomass builds through the years.~~

~~Erosion will worsen, both along the coast and up the inland waterways. The potential for scour and bank erosion will increase as new areas are subjected to inundation, wave action, and related forces.~~

~~The policy section of the Comprehensive Plan should develop policies regarding the implications of sea level rise and hazard mitigation planning. When large coastal storms hit, should the Town automatically pursue re-building roads, utilities, and similar public infrastructure everywhere it exists today? What role should the Town have in permitting homes to be replaced on-site? These land use issues should be evaluated in advance, and should be integrated with the Town’s emergency management programs.~~

~~To facilitate policy development with respect to sea level rise, the Town should consider preparation of an engineering study to document the areas of land that would become~~

inundated, and to estimate a revised 100-year floodplain. This should not be undertaken until more accurate contour data is available Town-wide, but it should not be deferred too far into the future as opportunities for prevention will be lost year after year.

8. Beach Erosion – See “Adaptation to Sea Level Rise” Chapter.
This issue is related to the rise in sea level. As the sea level increases, there will be increased erosion, and the size of York’s beaches will be reduced as they are pinched between the ocean and adjacent roads and development. This is a threat to the long term viability of the beaches for recreational use. The value of the beaches to the community and region is significant, and the Town may be faced with costly choices to maintain these resources. Consider the cost of replacing sand lost to erosion. Currently it costs in the range of \$1 million to \$5 million per mile to replace sand on beaches, and this must be done every few years.

Amend the Policy Section of the Comprehensive Plan to establish new policies relating to sea level rise, as follows:

TOWN GOAL 6.4: Recognize that Sea Level Rise is occurring, and that storms are happening more frequently, with higher intensities and water levels. The Town should implement strategies to adapt to this situation.

A challenge facing York is the realization that sea level is rising, and intense rainfall events and storm surges are happening more frequently. According to the Maine Geological Survey (MGS), the State projects a 2’ rise in sea level in the coming 100 years. An increase in sea level will have significant impacts on the coastal landscape. As the coastline moves inland, floodplains will rise, salt marshes will change, and erosion will worsen.

- 6.4.1** *The Town of York shall review its floodplain management ordinance and land use ordinance to strengthen standards for new or replacement construction located in vulnerable tidal areas, or areas subject to freshwater flooding. The Town of York shall also review these ordinances provisions and enact amendments to protect existing properties and direct owners over time to modify their structures so that they are more resilient to sea level rise, storm surges, and rainfall events. This may include requiring additional elevation of the base floor of reconstructed buildings after flood damage, or in all cases of new or replacement construction.*

IMMEDIATE PRIORITY - PLANNING BOARD TAKES LEAD ROLE

- 6.4.2** *The Town shall incorporate sea level rise into its decision-making and design of transportation improvements, such as increasing road surface elevations and improving road subsurfaces, increasing the capacity of all stormwater management and drainage systems, and adjustment of bridge heights.*

IMMEDIATE & ON-GOING PRIORITY – DEPARTMENT OF PUBLIC WORKS TAKE LEAD ROLE

- 6.4.3 *The Town shall identify its public investments and infrastructure at risk from sea level rise impacts, and update this assessment every 10 years. Specifically, the Town shall analyze vulnerability to facilities and services, including but not limited to: town buildings; water and wastewater treatment plants and pumping stations; stormwater systems; town roads and bridges. The Town shall coordinate with other municipalities, and water and wastewater utility districts in this effort.*

**ONGOING PRIORITY – DEPARTMENT OF PUBLIC WORKS AND
UTILITY DISTRICTS TAKE LEAD ROLE**

- 6.4.4 *The Town shall evaluate the costs and benefits of alternative means of adaptation to sea level rise and increasing frequency of storms when considering the location and design of new infrastructure or the reinforcing or retrofitting of existing infrastructure. Such evaluations should be incorporated into the budgeting, planning, siting, construction, replacement and maintenance of public infrastructure in a manner that is cost-effective and that maximizes the use of the infrastructure throughout its expected life span. In each case, the Town should consider the three alternatives of adapting; whether to reinforce, accommodate or retreat in the face of sea level rise.*

ON-GOING PRIORITY – SELECTMEN TAKE LEAD ROLE

- 6.4.5 *The Town shall continue to improve analysis and mapping capabilities for identifying areas vulnerable to sea level rise and tidal flooding. The Town should acquire increasingly accurate Light Detection And Ranging (LiDAR) data, or other state-of-the-art elevation data as it becomes available from State or Federal sources, to update its vulnerability assessment and make informed decisions regarding sea level adaptation.*

**ONGOING PRIORITY – COMMUNITY DEVELOPMENT DEPARTMENT
TAKES LEAD ROLE**

- 6.4.6 *Periodically, new LiDAR data and other elevation data shall be used to locate the position of the contour line at the highest annual tide level on the Town's Shoreland Zoning Map so that the Shoreland Zones are accurately depicted, as the shoreline position changes.*

ONGOING PRIORITY – PLANNING BOARD TAKES LEAD ROLE

- 6.4.7 *In addition to participating in the National Flood Insurance Program (NFIP; see Policy #5.6.1), the Town should participate in the Community Rating System (CRS). The CRS is an optional program administered by the Insurance Services Organization (ISO) to help communities in the NFIP to improve floodplain management by encouraging the use of sound adaptation practices. There are a broad range of mitigation options available to communities, and each participating community gets to decide what and how*

much it will do beyond the basic minimum compliance requirements. The incentives for communities to participate are lower adverse impacts during floods, and lower rates for flood insurance policy holders. Scores in this system run from 10 (for minimal participation) on down. The lower the score, the better the program. For each point received, the flood insurance rates in the community drop by 5%.

As of 2010 there are 22 communities in Maine which participate in the CRS. About half of these communities, including York, have a CRS score of 8, and none in Maine have scored better. York should strive to maintain a score of 8 or better.

***ON-GOING PRIORITY – COMMUNITY DEVELOPMENT DEPARTMENT
TAKES LEAD ROLE***

- 6.4.8** *The Town should consider the use of beach nourishment and the installation and maintenance of native beach dune vegetation, along appropriate areas of beach. In the long run, healthy dune vegetation along the back edge of the beaches and on the dunes could improve shoreline stability.*

LONG-TERM PRIORITY – SELECTMEN TAKE LEAD ROLE

- 6.4.9** *The Town should review its Shoreland zoning and consider provisions with the objective of providing increased coastal buffer areas between developed areas and the shoreline, as properties are redeveloped, and should consider hard structures, such as seawalls, only when alternative options are unavailable.*

IMMEDIATE PRIORITY – PLANNING BOARD TAKES LEAD ROLE

- 6.4.10** *The Town should seek to allow tidal marsh areas to migrate when adjacent uplands are available for conversion to marsh, facilitating public or private land acquisition when appropriate, as sea level rise causes these vital ecosystems to move landward.*

***ON-GOING PRIORITY - CONSERVATION COMMISSION AND
SELECTMEN TAKE LEAD ROLE***

- 6.4.11** *Where tidal flows have been restricted because of existing road crossings or other development, the Town should consider restoring more natural flows, by removing such restrictions or by expanding culverts or bridges, should engineering studies indicate that potential flooding could be mitigated and flood storage capacity and ecological health of coastal marshes could be increased. Conversely, the Town should consider tide gates, one-way valve devices on drains, or other engineered measures when appropriate, but only if engineering studies indicate that potential flooding could be mitigated and other, more passive approaches are not feasible. This will require striking a delicate balance between maximizing the extent of tidal reach for*

environmental purposes versus controlling the tidal influence for property protection purposes.

ON-GOING PRIORITY – CONSERVATION COMMISSION, SELECTMEN AND DEPARTMENT OF PUBLIC WORKS TAKE LEAD ROLES

- 6.4.12** *The Town shall support and participate in the recurring and continued development of local integrated models and continuous data collection, as funding permits or as grant opportunities arise, to help predict and track the impacts of sea level rise on properties, natural systems, and road and drainage infrastructure, through enhanced development and application of local hydrologic models and the use of downscaled climate models. This work must also seek to expand understanding of the inter-relationships between freshwater flooding events, sea level rise, and ocean storms, which is an important next step.*

ON-GOING PRIORITY – PLANNING BOARD TAKES LEAD ROLE

- 6.4.13** *The Town shall develop ordinance amendments that require new construction, redevelopment, additions, retrofits or modifications of property to incorporate porous materials, reduce total impervious area, and employ other techniques to reduce or slow run-off, capture and reuse rain water. This shall be coordinated so that new requirements concurrently satisfy parallel MS4 requirements.*

MID-TERM PRIORITY – PLANNING BOARD TAKES LEAD ROLE

- 6.4.14** *To help people become more educated about coastal risks, the Town needs to effectively share with the public its growing body of information about sea level rise and anticipated impacts of storm events. Detailed information and projections should be made available via the Town web page, most likely using the Town's on-line GIS resources.*

MID-TERM PRIORITY – COMMUNITY DEVELOPMENT DEPARTMENT AND SELECTMEN TAKE LEAD ROLE

- 6.4.15** *The Town shall create and maintain effective and ongoing paths for communicating its sea level rise and storm surge preparedness needs with the public and other local, regional, state, and national agencies. The Town should participate in regional and state efforts, and partner with other entities or organizations, to plan collaboratively for sea level rise adaptation, as such opportunities arise.*

ON-GOING PRIORITY – EMERGENCY MANAGEMENT DIRECTOR AND COMMUNITY DEVELOPMENT DEPARTMENT TAKE LEAD ROLES

- 6.4.16** *The geographic analysis prepared by Peter Slavinsky, Senior Coastal Geologist for the Maine Geological Survey, identifies areas inundated by*

higher sea levels with and without storm impacts. Building impacts and lengths of road inundation are projected. Input data and outputs from these analyses have been provided to the GIS Manager. The Town's Emergency Management Director should analyze this information to improve understanding of possible impacts during storm events, and to aid in preparing Town emergency response plans, and to help guide policy changes to reduce future storm impacts.

***MID-TERM PRIORITY – EMERGENCY MANAGEMENT DIRECTOR
TAKES LEAD ROLE***

6.4.17 *The Town shall encourage the school department to provide educational and outreach programs on how sea level rise and adaptation is affecting the Town of York, to involve the youth of the community in this issue.*

***LONG-TERM PRIORITY – CONSERVATION COMMISSION
TAKES LEAD ROLE***

Adopt the report titled, “Adaptation to Sea Level Rise Chapter: Comprehensive Plan” with a date of July 30, 2013. This report is printed separately. It will become part of the Inventory & Analysis Section of the Comprehensive Plan.

Article #X
Municipal Separate Storm Sewer System (MS4) Amendment
Policy Section of the Comprehensive Plan

Ballot Question: Shall the Town vote to approve an amendment to the Policy Section of the Comprehensive Plan to establish new policies about compliance with the Clean Water Act's Municipal Separate Storm Sewer System (MS4) mandates?

Impact Statement: This amendment establishes new policies about the Clean Water Act's Municipal Separate Storm Sewer System (MS4) mandates which apply in York as of July 1, 2013.

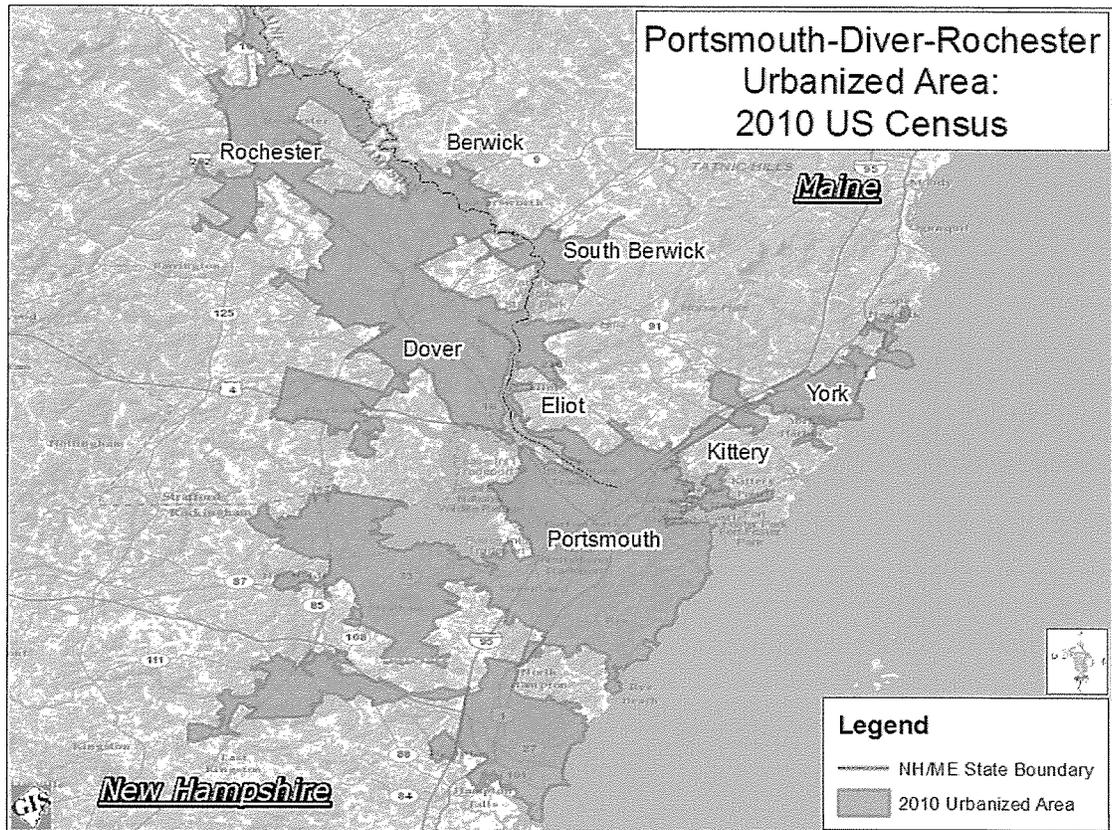
Recommendation: Recommended by Planning Board:
Recommended by Board of Selectmen:

Amendment: Insert a new Section 5.6.5, MS4, as follows:

5.6.5 MS4. MS4 is the acronym for the Clean Water Act's "Municipal Separate Storm Sewer System" provisions. In a sentence, MS4 is a program to minimize adverse impacts of stormwater runoff from developed lands to protect the quality of receiving waters such as wetlands, streams, rivers, lakes and the ocean. Studies nationwide have shown that non-point pollution is the primary source of water quality problems, and the MS4 program was created to address this. The days of managing stormwater only for flood control are past. Quantity and quality are now equal partners.

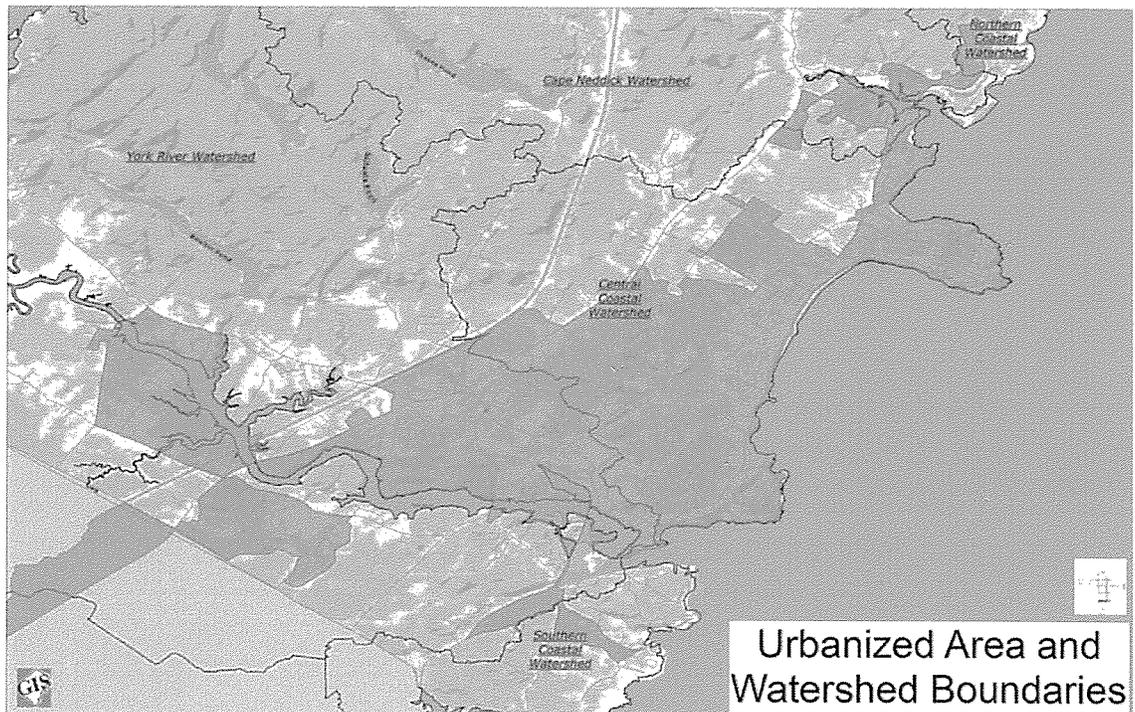
MS4 requirements are imposed on the Town by a General Permit adopted and administered by Maine DEP. The State adopts such permits once every 5 years. Maine's first Permit became effective on July 1, 2003, the next Permit on July 1, 2008, and the current Permit on July 1, 2013. The 2013 General Permit is the first to include the Town of York.

MS4 must be applied within the Urbanized Area of York. The Urbanized Area is a geographic portion of the Town delineated by the US Census Bureau after each decennial census. York is included now because, following the 2010 US Census, the Urbanized Area in York is now determined to be contiguous with the Urbanized Area of the Portsmouth-Dover-Rochester Urbanized Area, specifically touching along Route One at the Kittery town boundary, as highlighted in the following overview map.



As this map indicates, portions of 5 towns comprise the Maine portion of the Portsmouth-Dover-Rochester Urbanized Area. These include York, Kittery, Eliot, South Berwick and Berwick. Having been designated for a decade already, the other 4 communities formed a working group to address common MS4 requirements and to prevent duplication of efforts. York is now included in this group, known as “York County MS4.” This group also communicates and coordinates with other MS4 groups in Maine, which are located in the Portland, Lewiston/Auburn and Bangor areas.

While the minimum requirements imposed on the Town apply only within the Urbanized Area, the Town should administer some standards Town-wide or based on watersheds, as recommended in Comp Plan Policy #5.5.1. Water quality management policies are a natural candidate for watershed-based application. The following map shows the Urbanized Area within York, along with the watershed boundaries. There is no correlation between the two geographies.



Maine's General Permit imposes extensive requirements on all regulated communities. Requirements must be addressed in a Stormwater Program Management Plan which contains 6 minimum control measures:

- *Public Education and Outreach*
- *Public Involvement and Participation*
- *Illicit Discharge Detection and Elimination*
- *Construction Site Stormwater Runoff Control*
- *Post-construction Stormwater Management in New Development and Redevelopment*
- *Pollution Prevention/Good Housekeeping for Municipal Operations*

The Stormwater Program Management Plan encompasses the entire York County MS4 area. The Plan includes both unified policies and unique provisions specific to each community, as appropriate. Each town council or board of selectmen must endorse this plan in order for it to cover their municipality. Lacking such agreement, each town would be required to prepare and enact its own individual plan, which would be less efficient and more costly.

This Plan, and policies enacted pursuant to it, must remain flexible, and most must be amendable within a 120 day timeframe per the State General Permit. Except for land use ordinances enacted by the voters, this necessitates that all other policies be reviewed and adopted by the Board of Selectmen. In all cases there shall be an opportunity for public participation during both the development

and adoption processes. There will be 3 general types of policy measures enacted pursuant to this Plan. Each is highlighted below.

- *Task-Specific Plans and Operational Policies. These are requirements for action by the Town. They commit to certain procedural tasks, like the manner in which the Town will raise public awareness, sweep streets, or inspect stormwater outfalls.*
- *Land Use Ordinances. These are codes, or sections of codes, enacted by the voters to establish performance standards or similar enforceable controls relating to stormwater quality.*
- *Financial Programs. These are commitments to spend money to maintain or improve stormwater infrastructure. This will include operating budgets where items such as personnel, operational and administrative costs are addressed. It will also include capital budgets where big-ticket items such as drainage system improvements are budgeted.*

Taken as a whole, the State General Permit holds the Town accountable for implementation of required MS4 plans, policies, and codes. Having the document is only the first step. Where a plan, policy or code calls for action, there must be follow-up action undertaken by the Town to fulfill the requirement. Such action must be documented and the results evaluated. Failure to act, or failure to sufficiently document action will each result in violation of the State General Permit. It will be essential for the Town to budget for compliance with the MS4 requirements.

Amendment #X KACTS

Ballot Language: The following language would appear on the ballot:

Article X

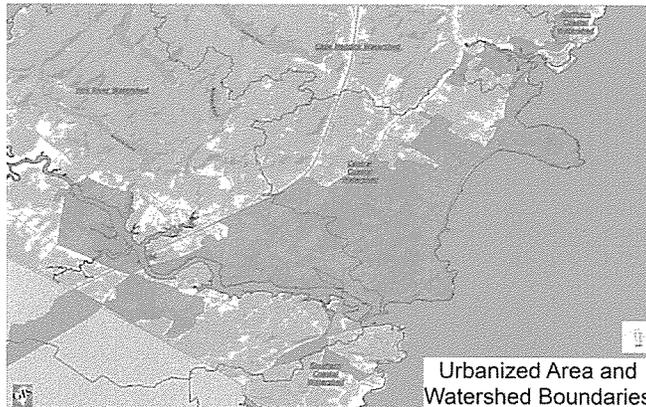
The Town hereby ordains amendments to the **Comprehensive Plan**, specifically amending Section Two, Town Goal 2.4, Provide a safe, efficient and well-maintained comprehensive transportation system including roads, pedestrian amenities and non-motorized vehicle trails.

Statement of Fact: This amendment provides new information The purpose of this amendment is to add a reference to York’s membership in the Kittery Area Comprehensive Transportation System (KACTS). This amendment identifies KACTS as an important organization for transportation planning and funding in York.

Amendment: Amend Section Two, Town Goal 2.4, Provide a safe, efficient and well-maintained comprehensive transportation system including roads, pedestrian amenities and non-motorized vehicle trails, as follows:

2.4.10 As of the 2010 US Census, York has been included in a contiguous urbanized area that includes municipalities in New Hampshire such as Portsmouth, Dover, and Rochester, as well as Berwick, Eliot, Kittery, Lebanon, and South Berwick in Maine. As a result of this, the Town is now grouped with these neighboring communities for the purposes of transportation planning and funding for the portion of the Town designated as part of this contiguous urbanized area. The Transportation Improvement

Program (TIP) for the urbanized area is a prioritized listing of federally funded transportation projects for the Kittery Area Comprehensive Transportation System (KACTS).



KACTS serves as the Metropolitan Planning Organization (MPO) for the Maine portion of the Portsmouth and Dover-Rochester, New Hampshire urbanized areas. The KACTS MPO is a transportation policy-making body made up of representatives from local government and transportation

providers, as well as state and regional planning commission representatives. It produces both transportation studies and administers capital improvement funds provided through MaineDOT. In addition to studies and planning for transportation-related capital improvements, KACTS must involve the public in regional transportation planning by striving to inform citizens of critical issues facing their regions. In order to receive transportation funding from state and federal sources, York is required to participate in this regional organization dedicated to cooperative transportation planning and implementation.



AGENDA ITEM NUMBER: _____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: September 3, 2013	Type of Action: <input type="checkbox"/> Procedural <input checked="" type="checkbox"/> Formal Action <input type="checkbox"/> Other: _____
Date Action Requested: September 9, 2013	
Regular <input checked="" type="checkbox"/> Work Session	
Subject: Request for Funds From York County Budget Committee	

TO: Board of Selectmen
FROM: Robert G. Yandow, Town Manager
RECOMMENDATION:
PROPOSED MOTION:

Discussion: In July the Town received a letter from John Sylvester, Chairman of the York County Budget Committee. The purpose for the letter was to request funds from the Town to assist the County Budget Committee in a Superior Court appeal of a censure resolution passed by the York County Commissioners. The request for funds was in the amount of \$1,544.00. Attached you will find the original letter which provides more detail on the funding request.

FISCAL IMPACT:
DEPARTMENT LINE ITEM ACCOUNT:
BALANCE IN LINE ITEM IF APPROVED:

Prepared By: _____

Robert G. Yandow

Reviewed By: _____

York County Budget Committee
c/o John Sylvester, Chairman
PO Box 667
Alfred ME 04002-0667
Cell: 432-1457

MEMORANDUM

Date: July 25, 2013

To: 29 York County Cities and Towns: Selectboards, Councils and Managers

From: Members of the York County Budget Committee

Subject: Request for assistance to create a legal fund.

We wrote to you on June 25, 2013 regarding the continuing difficulties between the Budget Committee and the York County Commissioners.

At that time we explained to you that it was likely that the Commissioners would censure the fourteen members of the Committee for refusal to sign a County Code of Ethics which the Committee's Attorney has advised is illegal and recommended that we not sign.

On July 10, 2013 at a 6:00 P.M. meeting of the Commissioner, by a vote of 4 to 1, the Commissioners voted to censure the Budget Committee for its refusal to sign its Code of Ethics.

When we wrote to you in June we explained that we could write and adopt our own Code of Ethics. We have done so. It mirrors most of the Commissioner's policy except for those parts that would give the Commissioners authority to review, modify or reverse a vote of the Budget Committee. The Commissioners insist on keeping this provision, which illegally circumvents the budget process established by the Legislature. As you know, the statute gives the Budget Committee (representing the municipalities) the final say on the County Budget. Rather than attempting to reach a compromise on this issue, the Commissioners voted for the censure resolution. This has real consequences for your municipality because the County is taking the position that votes by the Budget Committee are now "voidable" due to the censure vote.

We reconvened our July 10, 2013 meeting after we were censured by the Commissioners. At that time, the twelve of us present voted unanimously to appeal the Commission's action in Superior Court.

It appears that costs associated with that action and an outstanding invoice for legal services for June, 2013 will total as much as \$15,000.00

When we wrote to you in June, we asked, "Why should the cities and towns care? Ninety percent of the County's bills are paid for by the assessment of taxes by the Commissioners to

the 29 municipalities. The only check and balance on the wants of the County is the York County Budget Committee. A budget committee whose statutory authority is compromised by a censure based on an illegal Code of Ethics is a less effective check and balance on the County.” We expect that the Commissioner’s code of ethics, with its provision allowing them to “review” or “reverse” a vote of the Budget Committee, will be used by the Commission to challenge the Committee’s integrity and independence on a regular basis.

The twelve members present at our meeting on July 10th have also pledged to provide their own financial resources to the York County Budget Committee legal account.

We have developed a spread sheet that mirrors the model of the way funds from the 29 cities and towns are raised to support the York County Advocacy Group. The funds will be placed in an account administered by the SMRPC. Funds received will be used to pay attorney’s fees associated with the work done in June and all other legal costs associated with the appeal to Superior Court. Funds not used will be returned to the Cities and Towns.

If you wish to participate, an invoice for your municipality’s share is enclosed. We would deeply appreciate your early attention to this request.

If you have questions or would like further information, please contact Budget Committee Chairman John Sylvester at (207) 432-1457 or by email at alfselectmen@roadrunner.com.

Sincerely,

Dwight Venell, Public
Member Acton

Dean P LePage, Elected
Member Limerick

Jim Emerson, Elected
Member Biddeford

David James, Public
Member Kennebunkport

David Spofford, Elected
Member Kennebunk

Paul Fecteau, Public
Elected
Member Lyman

Arthur J. Tardif, Elected
Member Saco

Tammy Jo Girard,
Member Waterboro

John Sylvester, Elected
Public
Member Alfred

Joseph Hanslip, Elected
Member Sanford

William Bartosch,
Member Shapleigh

Jo-Ann Putnam, Public
Member York

Richard Clark, Elected
Member Wells

David Barton, Elected
Member Ogunquit

cc: Attorney Bradley Morin, Bourque & Clegg LLC

Enclosure

Invoice

**York County Budget Committee
c/o SMRPC**

21 Bradeen Street Suite 304
Springvale ME 04083-1901

207-324-2952

Town of York 186 York St York, ME 03909	July 25, 2013
---	---------------

YCBC requested amount to assist with legal fees \$1,544.00

TOTAL AMOUNT	\$1,544.00
---------------------	-------------------

Thank You!

Make check payable to:

York County Budget Committee
c/o SMRPC
21 Bradeen Street Suite 304
Springvale ME 04083-1901



AGENDA ITEM NUMBER: _____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: September 3, 2013	Type of Action: <input type="checkbox"/> Procedural <input checked="" type="checkbox"/> Formal Action <input type="checkbox"/> Other: _____
Date Action Requested: September 9, 2013	
Regular <input checked="" type="checkbox"/> Work Session <input type="checkbox"/>	
Subject: Village Study Committee Request for Funds	

TO: BOARD OF SELECTMEN
FROM: Christine Grimando, Town Planner
RECOMMENDATION: I recommend the Board of Selectmen authorize the Village Study Committee to spend up to \$1,000 on website development and up to \$1,000 on printing and ancillary materials to support York Village outreach and public meetings.
PROPOSED MOTION: I move to authorize the use of Selectmen's contingency funds in the amount of \$1,000 for website development and up to \$1,000 for printing and ancillary materials to be used by the York Village Study Committee in support of York Village outreach, public meetings, and planning efforts.

Discussion: This relatively small request for funds to assist in the planning efforts of the York Village was discussed at the August 19th workshop between the Board of Selectmen and York Village Study Committee.

FISCAL IMPACT: \$2,000.00
DEPARTMENT LINE ITEM ACCOUNT: Selectmen's Contingency
BALANCE IN LINE ITEM IF APPROVED: \$48,000.00

Prepared By:

Reviewed By:



AGENDA ITEM NUMBER: _____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: September 4, 2013	Type of Action: <input type="checkbox"/> Procedural <input checked="" type="checkbox"/> Formal Action <input type="checkbox"/> Other: _____
Date Action Requested: September 9, 2013	
Regular <input checked="" type="checkbox"/> Work Session	
Subject: Appointment to York Sewer District Board of Trustees	

TO: Board of Selectmen
FROM: Robert G. Yandow, Town Manager
RECOMMENDATION: Appoint Dale Hilbourne
PROPOSED MOTION: I move to appoint Dale Hilbourne to a vacancy on the York Sewer District Board of Trustees until the next regular municipal election in May, 2014 at which time an election will be held to fill the remainder of the unexpired term.

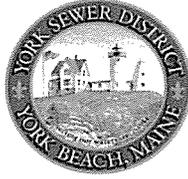
Discussion: Robert Hoyt, Vice Chair of the York Sewer District Board of Trustees has requested that Dale Hilbourne be appointed by the Board of Selectmen to fill a vacancy on the Board of Trustees. Mr. Hilbourne will serve until May, 2014 when the unexpired term of the current vacancy will be filled through the election process. Attached is the letter from Mr. Hoyt, along with the relevant page from the York Sewer District Charter.

FISCAL IMPACT:
DEPARTMENT LINE ITEM ACCOUNT:
BALANCE IN LINE ITEM IF APPROVED:

Prepared By:

Robert B. Yandow

Reviewed By: _____



YORK SEWER DISTRICT

P.O. BOX 1039

YORK BEACH, MAINE 03910

FAX 207-363-6701

BOARD OF TRUSTEES:

CHAIRMAN

ARTHUR BERGER, VICE CHAIRMAN

WAYNE MCINTIRE, TREASURER PRO TEM

FREDERICK BOARDMAN, CLERK

ROBERT HOYT, TRUSTEE

ADMINISTRATION OFFICE

21 BAY HAVEN ROAD

207-363-4232

TREATMENT PLANT OPERATIONS

106 MAIN STREET

207-363-5896

August 26, 2013

Ronald Nowell, Chair
Board of Selectmen
186 York Street
York, Maine 03909

Re: Sewer District Board Vacancy

Dear Mr. Nowell:

The Sewer District currently has one vacancy on the Board of Trustees and we respectfully request that Dale Hilbourne be appointed to the vacancy. Mr. Hilbourne would serve until the next regular municipal election at which time a trustee needs to be elected to fill the remainder of the unexpired term.

Please feel free to contact us should you have any questions.

Respectfully,

Robert Hoyt
Vice Chair

Cc: Board of Trustees

be at such points consistent with the requirements of public health, environment and public welfare as shall be found convenient and reasonable for the district and the flow of existing water courses; also to construct and maintain filtration plants, pumping stations, basins, reservoirs, flush tanks and such other appliances for collecting, holding, purifying, distributing and disposing of sewage matter and surface or waste waters as may be necessary and proper; and in general do any or all things incidental to accomplish the purposes of this Act.

Sec. 3. Election of trustees; terms of office; meetings; bylaws; compensation; annual reports. All the affairs of the district shall be managed by a board of trustees composed of 5 members who shall be residents of the Town of York and elected as provided in this Act. The trustees of the district holding office on the effective date of this Act shall continue to hold the office until their terms expire. At each annual municipal election of the Town of York, the voters shall elect a trustee of the district for a term of 5 years. These trustees shall be nominated and elected under the same procedure as provided for the municipal officers of the town. In the event a vacancy arises in the membership of the board of trustees, the vacant office shall be filled by the municipal officers until the next regular municipal election, at which a trustee shall be elected to fill the unexpired term. All trustees shall be eligible for re-election, but municipal officers of the Town of York shall not be eligible for nomination or election as trustees.

After each annual municipal election of the Town of York, the trustees shall organize by the election of a chairman, vice-chairman, treasurer and clerk. The trustees may adopt a corporate seal and, when necessary, may choose other needful officers and agents for the proper conduct and management of the affairs of the district. They may procure an office and incur such expenses as may be necessary.

The trustees shall receive compensation as recommended by them and approved by the majority vote of the municipal officers in the Town of York, including compensation for any duties they perform as officers,



AGENDA ITEM NUMBER: _____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: August 23, 2013	Type of Action: <input type="checkbox"/> Procedural <input checked="" type="checkbox"/> Formal Action <input type="checkbox"/> Other: _____
Date Action Requested: September 9, 2013	
Regular <input checked="" type="checkbox"/> Work Session <input type="checkbox"/>	
Subject: Redemption Request: Tax Map 0046-0024-C – 2 Sea Trumpet Drive	

TO: BOARD OF SELECTMEN
FROM: Melissa M. Avery
RECOMMENDATION: To allow the redemption of Tax Map 0046-0024-C – 2 Sea Trumpet Drive
PROPOSED MOTION: I move to approve the redemption of Tax Map 0046-0024-C – 2 Sea Trumpet Drive, as requested, subject to the attached conditions being met and that all taxes, interest and administrative costs are paid in full by no later than November 8, 2013.

Discussion: Please see attached Memo and documents for details.

FISCAL IMPACT:
DEPARTMENT LINE ITEM ACCOUNT:
BALANCE IN LINE ITEM IF APPROVED:

Prepared By: Melissa M. Avery

Reviewed By: Robert M. Gandon



TAX LIEN MEMO

TO: Board of Selectmen
FROM: Melissa M. Avery
DATE: August 23, 2013
RE: Tax Foreclosure Redemption: Map 0046, Lot 0024-C – 2 Sea Trumpet Drive

AFM Trust, former property owner of property identified as Tax Map 0046, Lot 0024-C, located at 2 Sea Trumpet Drive in York, Maine, requests to redeem this property for which the Town has a tax lien for Fiscal Years 2011, 2012 and 2013. The Town foreclosed on this property as of January 18, 2013 for non-payment of the FY2011 tax lien.

We are recommending to the Selectmen that AFM Trust be allowed to redeem this property providing the following conditions are met:

Condition #1 – AFM Trust pay all current taxes, interest and lien costs owed, which totals \$48,049.33 as of November 8, 2013.

Condition #2 – AFM Trust pay Town Administrative costs involved with the processing of the foreclosure disposition, a total of \$200.00. This amount covers the cost of issuing a Quit Claim Deed and the administrative costs in processing this redemption.

Condition #3 – AFM Trust shall pay in full, to the Town of York, all current taxes, interest, administrative costs and lien costs, which total **\$48,249.33** by no later than **November 8, 2013**. (Please note that this figure will have less interest due if payment is made before that date)

Condition #4 – AFM Trust must insure the premise for Liability as well as property insurance and name the Town as lien holder both as additional insured and loss payee. AFM Trust will need to provide a suitable certificate of insurance and evidence of property maintenance or property insurance.

Parcel Information

Map-Lot

0046-0024-C

Former Owner(s)

AFM Trust

Party Requesting Redemption

Althea F. Morrison; Representative of AFM Trust

Size of Lot

1.03 Acres

Assessed Value

\$1,633,700

Description of Foreclosure Action

The Town has filed a tax lien on this property for the Fiscal Years 2011, 2012 and 2013; The FY11 lien matured and was foreclosed on January 18, 2013.

Taxes Owed

The total amount of taxes, interest and lien costs owed is \$48,049.33 as of November 8, 2013; which breaks down as follows:

FY2011	\$16,825.14
FY2012	\$15,622.13
FY2013	\$15,602.06

Taxes for Fiscal Year 2014 will be supplemented upon redemption of the above taxes



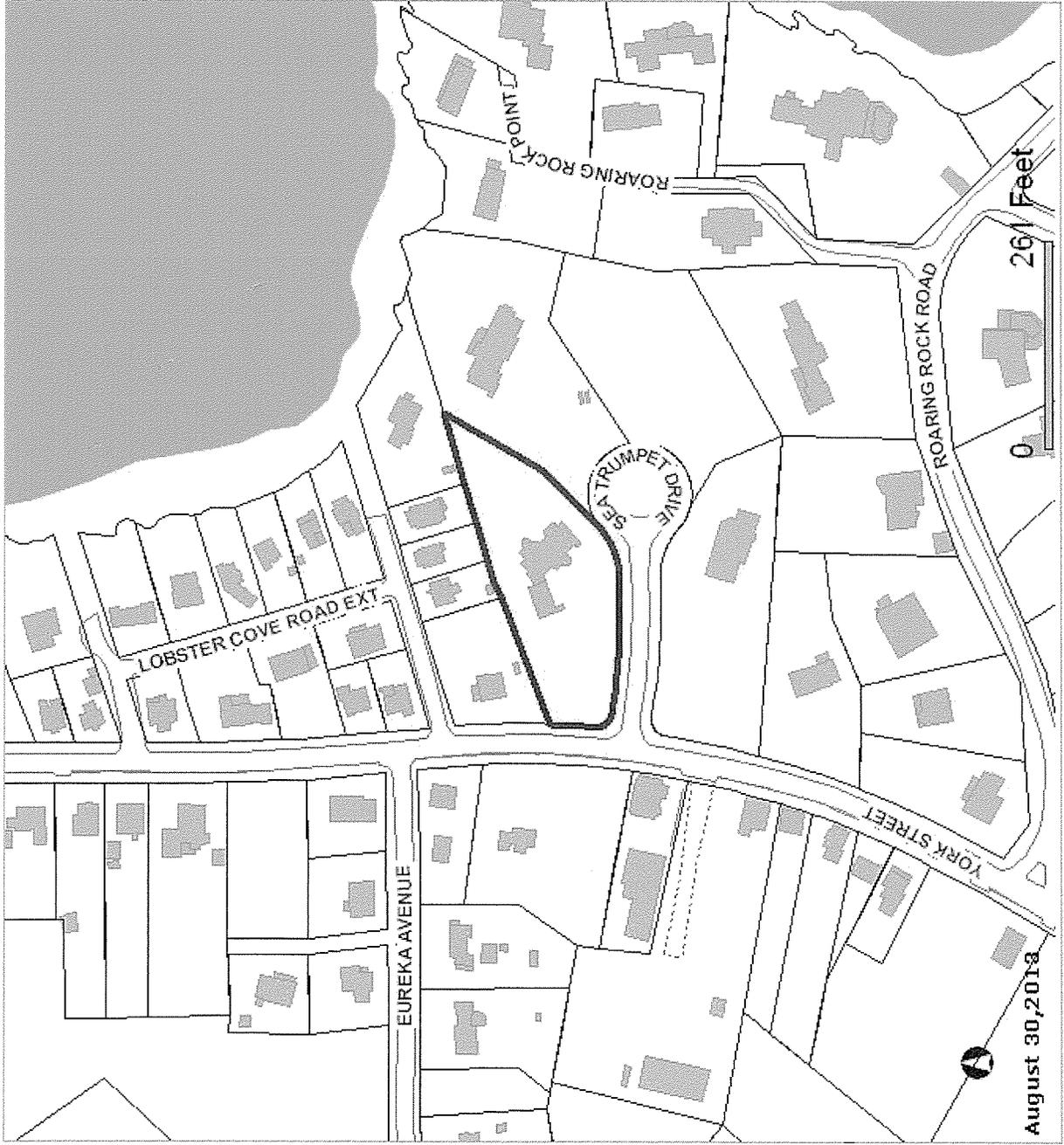
GIS Map Print
2 Sea Trumpet Drive

Subject Property Data

Parcel ID 118-075
 Old Parcel ID 0046-0024-C
 Owner Name YORK TOWN OF
 Prop Location 2 SEA TRUMPET DRIVE
 Co-Owner
 Owner Addr 186 YORK STREET
 Owner City YORK, ME 03909
 Land Area (Acres) 1.03000459
 Land Value 660200
 Building Value 973500
 Total Value 1633700

Disclaimer

Town of York, ME makes no warranty or representation as to the accuracy, timeliness or completeness of any of the data. The Town of York, ME shall have no liability for the data or lack thereof, or any decision made or action taken or not



August 30, 2013

June 24,2013

Board of Selectman

York, Maine 03909

I am sending a copy of a redemption request that I sent back on April 6 , 2013, concerning the property at 2 Sea Trumpet Dr. I spoke with Jenney McCann last week and she doesn't think it was ever received.

I would like to do this as quietly as possible. Pauline M. Desmond, the executor of the trust, is battling breast cancer and just had a double mastectomy last week. I don't want to add any stress to her condition.

Any help you can give me in redeeming this property would be greatly appreciated. I am the beneficiary of the trust and will be paying to redeem this property.

Thank you

Althea F. Morrison
Althea F. Morrison,

A.F.M. Trust

207-363-0611

Redeeming property

BOARD OF SELECTMAN

April 6 ,2013

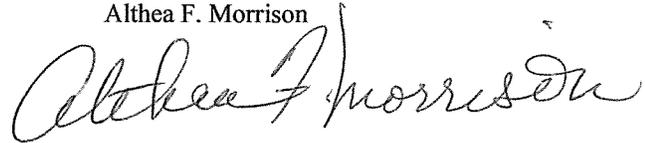
YORK MAINE 03909

I am sending this letter to you regarding the property at 2 SEA trumpet Dr. York ,Maine. I under stand this has been taken for back taxes. Due to a lot of repairs that had to be done from water damage to the home due to northeast storms , all our money went to 24 new windows and other work. Insurance would not pay for this because they won't cover windows. They would not pay for other work because they claim it was builder error. The builder would not back any of his work.

I would like to know what is necessary to redeem this property. I can be reached at the Sea Trumpet address and by phone #207 363 0611 or cell # 207 252 1138 .

Thank You

Althea F. Morrison

A handwritten signature in cursive script that reads "Althea F. Morrison". The signature is written in black ink and is positioned below the printed name.

A.F.M.Trust

Summary

Detail

Notes

Payment Plan

Access

Tax Map # 0046 0024 C
 Linked to Tax Map # 0046 0024 C

YORK TOWN OF
 Linked to YORK TOWN OF

Parcels Linked to Tax Map # 0046 0024 C

Filters

Year
 Active A/R
 Hide zero balance
 Sub System

Late Charges

As of Date
 Display
 Keep Setting

Daily Interest Amount \$8.10

Year id	Sub System	Bill Number	Billed	Interest	Fee	Adjustment	Paid	Balance Due	Late Charges	Total Due	Up To 1st Di
2013	Tax Title	RE105	\$15,297.00					\$15,297.00	\$305.06	\$15,602.06	\$15,602
2012	Tax Title	RE101	\$14,368.90					\$14,368.90	\$1,253.23	\$15,622.13	\$15,622
2011	Tax Title	RE108	\$14,566.90		\$8.75			\$14,575.65	\$2,249.49	\$16,825.14	\$16,825
2009	Tax Title	TT118042	\$6,979.73	\$764.33			\$7,744.06	\$0.00	\$0.00	\$0.00	
2008	Tax Title	TT106964	\$12,798.81	\$2,317.80			\$15,116.61	\$0.00	\$0.00	\$0.00	
2006	Tax Title	TT83310	\$12,064.90	\$770.15			\$12,835.05	\$0.00	\$0.00	\$0.00	
2005	Tax Title	TT64364	\$11,976.13	\$1,038.08	\$5.00		\$13,019.21	\$0.00	\$0.00	\$0.00	
2004	Tax Title	TT64363	\$11,631.27	\$774.11			\$12,405.38	\$0.00	\$0.00	\$0.00	
			\$118,690.02	\$8,751.60	\$13.75	(\$44.46)	\$83,169.36	\$44,241.55	\$3,807.78	\$48,049.33	

Refresh

Search

Devon Bettinson

From: Stephen H. Burns
Sent: Friday, July 19, 2013 1:48 PM
To: Devon Bettinson
Subject: RE: Redemption for 2 Sea Trumpet Drive

Devon,

I have no code issues with this property redemption.

Steve

Stephen H. Burns
Community Development Director

From: Devon Bettinson
Sent: Tuesday, June 25, 2013 9:28 AM
To: Mary-Anne Szeniewski; Stephen H. Burns
Cc: Devon Bettinson
Subject: Redemption for 2 Sea Trumpet Drive

Hello,

Attached is a redemption letter for 2 Sea Trumpet Drive, from Althea Morrison who would like to buy back their property. Please let me know when you've had a chance to review.

Thank you,
Devon

CONFIDENTIALITY: The information contained in this electronic mail message and any electronic files attached to it may be confidential information, and may also be the subject of legal professional privilege and/or public interest immunity. If you are not the intended recipient you are required to delete it. Any use, disclosure or copying of this message and any attachments is unauthorized. If you have received this electronic message in error, please inform the sender or contact town@yorkmaine.org. This footnote also confirms that this email message has been checked for the presence of computer viruses.

CONFIDENTIALITY: The information contained in this electronic mail message and any electronic files attached to it may be confidential information, and may also be the subject of legal professional privilege and/or public interest immunity. If you are not the intended recipient you are required to delete it. Any use, disclosure or copying of this message and any attachments is unauthorized. If you have received this electronic message in error, please inform the sender or contact town@yorkmaine.org. This footnote also confirms that this email message has been checked for the presence of computer viruses.

Devon Bettinson

From: Mary-Anne Szeniaewski
Sent: Tuesday, June 25, 2013 8:16 PM
To: Devon Bettinson
Subject: RE: Redemption for 2 Sea Trumpet Drive

I have no issues.

Mary-Anne Szeniaewski
Town Clerk/Tax Collector
Town of York, Maine
186 York Street, York, ME 03909-1314
i: www.yorkmaine.org
e: mszeniaewski@yorkmaine.org
p: (207) 363-1003, Ext. 272
f: (207) 363-1009

CONFIDENTIALITY: The information contained in this electronic mail message and any electronic files attached to it may be confidential information, and may also be the subject of legal professional privilege and/or public interest immunity. If you are not the intended recipient you are required to delete it. Any use, disclosure or copying of this message and any attachments is unauthorized. If you have received this electronic message in error, please inform the sender or contact town@yorkmaine.org. This footnote also confirms that this email message has been checked for the presence of computer viruses.

From: Devon Bettinson
Sent: Tuesday, June 25, 2013 9:28 AM
To: Mary-Anne Szeniaewski; Stephen H. Burns
Cc: Devon Bettinson
Subject: Redemption for 2 Sea Trumpet Drive

Hello,

Attached is a redemption letter for 2 Sea Trumpet Drive, from Althea Morrison who would like to buy back their property. Please let me know when you've had a chance to review.

Thank you,
Devon

CONFIDENTIALITY: The information contained in this electronic mail message and any electronic files attached to it may be confidential information, and may also be the subject of legal professional privilege and/or public interest immunity. If you are not the intended recipient you are required to delete it. Any use, disclosure or copying of this message and any attachments is unauthorized. If you have received this electronic message in error, please inform the sender or contact town@yorkmaine.org. This footnote also confirms that this email message has been checked for the presence of computer viruses.

CONFIDENTIALITY: The information contained in this electronic mail message and any electronic files attached to it may be confidential information, and may also be the subject of legal professional privilege and/or public interest immunity. If you are not the intended recipient you are required to delete it. Any use, disclosure or copying of this message and any attachments is unauthorized. If you have received this electronic message in error, please inform the sender or contact town@yorkmaine.org. This footnote also confirms that this email message has been checked for the presence of computer viruses.

Devon Bettinson

From: Robert G. Yandow
Sent: Tuesday, August 06, 2013 10:37 AM
To: Devon Bettinson
Subject: FW: Sea Trumpet York

Follow Up Flag: Follow up
Flag Status: Flagged

Please add the highlighted area below as a condition of redemption.

Robert G. Yandow, Town Manager
Town of York, Maine
186 York Street
York, Maine 03909
207.361.4740
ryandow@yorkmaine.org
www.yorkmaine.org

-----Original Message-----

From: Jennie McCann
Sent: Tuesday, August 06, 2013 10:32 AM
To: Robert G. Yandow; Richard C. Mace
Subject: FW: Sea Trumpet York

Can someone look into this besides me?

Jennie McCann
Interim Finance Director
Town of York, Maine
186 York Street, York, ME 03909-1314
i: www.yorkmaine.org
e: jmccann@yorkmaine.org
p: (207) 363-1004, Ext. 224
f: (207) 363-1019

- Please consider the environment before printing this email.

-----Original Message-----

From: Susan Caston [mailto:scaston@memun.org]
Sent: Tuesday, August 06, 2013 9:35 AM
To: Jennie McCann
Cc: Michelle Pelletier
Subject: RE: Sea Trumpet York

Hi Jennie. When do you expect to have a repurchase agreement with the prior owner? Due to the value of this property we are concerned. Have you considered adding a requirement to the repurchase agreement that they insure the premise for Liability as well as Property insurance and name the town as lienholder (both additional insured and loss payee)? They would need to provide a suitable certificate of insurance and evidence of property insurance. Thank you.

Susan Caston CIC, AIC
Senior Underwriter

Maine Municipal Association
Risk Management Services
60 Community Drive
PO Box 9109
Augusta, ME 04332-9109
1-800-590-5583-207-626-5583 ext 2242
FAX 624-0130
www.memun.org <<http://www.memun.org>>

This e-mail message is intended only for the use of the individual or entity identified in the alias address of this message and may contain confidential and privileged information. Any unauthorized review, use, disclosure or distribution of this e-mail message is strictly prohibited. If you have received this e-mail message in error, please notify the sender immediately by reply e-mail and delete this message from your system. Thank you.

-----Original Message-----

From: Jennie McCann [mailto:jmccann@yorkmaine.org]
Sent: Friday, August 02, 2013 9:25 AM
To: Susan Caston
Subject: Sea Trumpet York

Please let me know if there's anything else you need.

Jennie McCann
Interim Finance Director
Town of York, Maine
186 York Street, York, ME 03909-1314
i: www.yorkmaine.org
e: jmccann@yorkmaine.org
p: (207) 363-1004, Ext. 224
f: (207) 363-1019

• Please consider the environment before printing this email.

-----Original Message-----

From: town@yorkmaine.org [mailto:town@yorkmaine.org]
Sent: Friday, August 02, 2013 9:28 AM
To: Jennie McCann
Subject: Scanned from a Xerox multifunction device

Please open the attached document. It was scanned and sent to you using a Xerox multifunction device.

Attachment File Type: pdf

multifunction device Location: Town Hall Second Floor



Mortgagee's Coverage Summary

Name and address of mortgagee

THE TOWN OF YORK MAINE
186 YORK STREET
YORK, ME 03909

Effective date 8/21/13**Policy no.** 12279735-01**Policy period** 1/6/13 to 1/6/14**Issued by** Pacific Indemnity Company
a stock insurance company
incorporated in Wisconsin**Name and address of insured**

ALFRED & ALTHEA MORRISON
2 SEA TRUMPET DRIVE
YORK, ME 03909

Address of residence and legal name, if different

2 SEA TRUMPET DRIVE
YORK HARBOR, ME 03911

This coverage summary verifies that the company shown above has issued to the named insured the insurance coverages and limits shown below. These coverages are subject to the provisions of the policy and are in force as of the effective date shown above. This coverage summary does not in any way change or extend the policy coverages.

Property covered	Amount of coverage	Type of coverage	Deductible
Home	\$3,025,000	DELUXE COVERAGE	\$1,000
Other Permanent Structures	\$605,000	DELUXE COVERAGE	\$1,000

Deductible

Other special deductibles may apply in lieu of the deductible shown above. Special deductibles include the vacant house deductible, water backup deductible, wind or hail deductible, and earthquake deductible (if policy covers earthquake).

If the premium is paid by the mortgagee, a statement and bill will follow shortly.

Payment of losses

We will pay losses to the mortgagee and the named insured in proportion to their interests.

If there is more than one mortgagee, the order of payment will follow the order of the mortgagees (first mortgagees paid first, second mortgagees next, etc.)

If we deny an insured's claim, that denial will not apply to a valid claim of a mortgagee if the mortgagee:

- notified us of any change in ownership, occupancy, or substantial change in risk;
- pays the premium for the insured at our request; and
- submits a sworn statement of loss up to 60 days after receiving a notice from us of the insured's failure to do so. Policy provisions relating to Appraisals and Legal Action Against Us, apply to the mortgagee.

If we pay the mortgagee for a loss and deny payment to an insured:

- we may, if we want, pay the whole principal of the mortgage plus any accumulated interest. If we do so, we will take over the mortgage and all securities held as collateral for the debt; or
- we may assume all the rights of the mortgagee granted under the mortgage on the property. If we assume the mortgagee's rights through subrogation, the mortgagee's right to collect a full claim will not be impaired.





AGENDA ITEM NUMBER: _____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: August 23, 2013	Type of Action: <input type="checkbox"/> Procedural <input checked="" type="checkbox"/> Formal Action <input type="checkbox"/> Other: _____
Date Action Requested: September 9, 2013	
Regular <input checked="" type="checkbox"/> Work Session <input type="checkbox"/>	
Subject: Redemption Request: Tax Map 0094-0016-B-0022 – 22 Mainely York Trailer Park	

TO: BOARD OF SELECTMEN
FROM: Melissa M. Avery
RECOMMENDATION: To allow the redemption of Tax Map 0094-0016-B-0022 – 22 Mainely York Trailer Park
PROPOSED MOTION: I move to approve the redemption of Tax Map 0094-0016-B-0022 – 22 Mainely York Trailer Park, as requested, subject to the attached conditions being met and that all taxes, interest and administrative costs are paid in full by no later than November 8, 2013.

Discussion: Please see attached Memo and documents for details.

FISCAL IMPACT:
DEPARTMENT LINE ITEM ACCOUNT:
BALANCE IN LINE ITEM IF APPROVED:

Prepared By: Melissa M. Avery

Reviewed By: Robert B. Gannon



TAX LIEN MEMO

TO: Board of Selectmen
FROM: Melissa M. Avery
DATE: August 23, 2013
RE: Tax Foreclosure Redemption: Map 0094-Lot 0016-B-0022 – 22 Mainely York Trailer Park

Edward McCarron, former property owner of property identified as Tax Map 0094, Lot 0016-B-0022, located at 22 Mainely York Trailer Park, in York, Maine, requests to redeem this property for which the Town has a tax lien for Fiscal Years 2009, 2010 and 2011. The Town foreclosed on this property as of January 18, 2011 for non-payment of the FY2009 tax lien. Taxes for Fiscal Years 2012, 2013 and 2014 will be supplemented upon redemption of the above mentioned taxes.

We are recommending to the Selectmen, that Edward McCarron be allowed to redeem this property providing the following conditions are met:

Condition #1 – Edward McCarron pay all current taxes, interest and lien costs owed, which totals \$436.88 as of November 8, 2013.

Condition #2 – Edward McCarron pay the Town Administrative costs involved with the processing of the foreclosure disposition, a total of \$200.00. This amount covers the cost of issuing a Quit Claim Deed and the administrative costs in processing this redemption.

Condition #3 – Edward McCarron shall pay in full, to the Town of York, all current taxes, interest, administrative costs and lien costs, which total **\$636.88** by no later than **November 8, 2013**.

Parcel Information

Map-Lot

0094-0016-B-0022

Former Owner(s)

Edward McCarron

Party Requesting Redemption

Edward McCarron

Size of Lot

0 Acres

Assessed Value

\$11,600

Description of Foreclosure Action

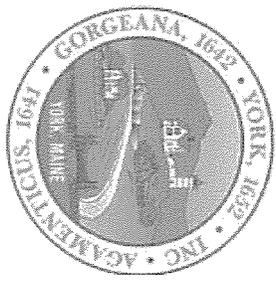
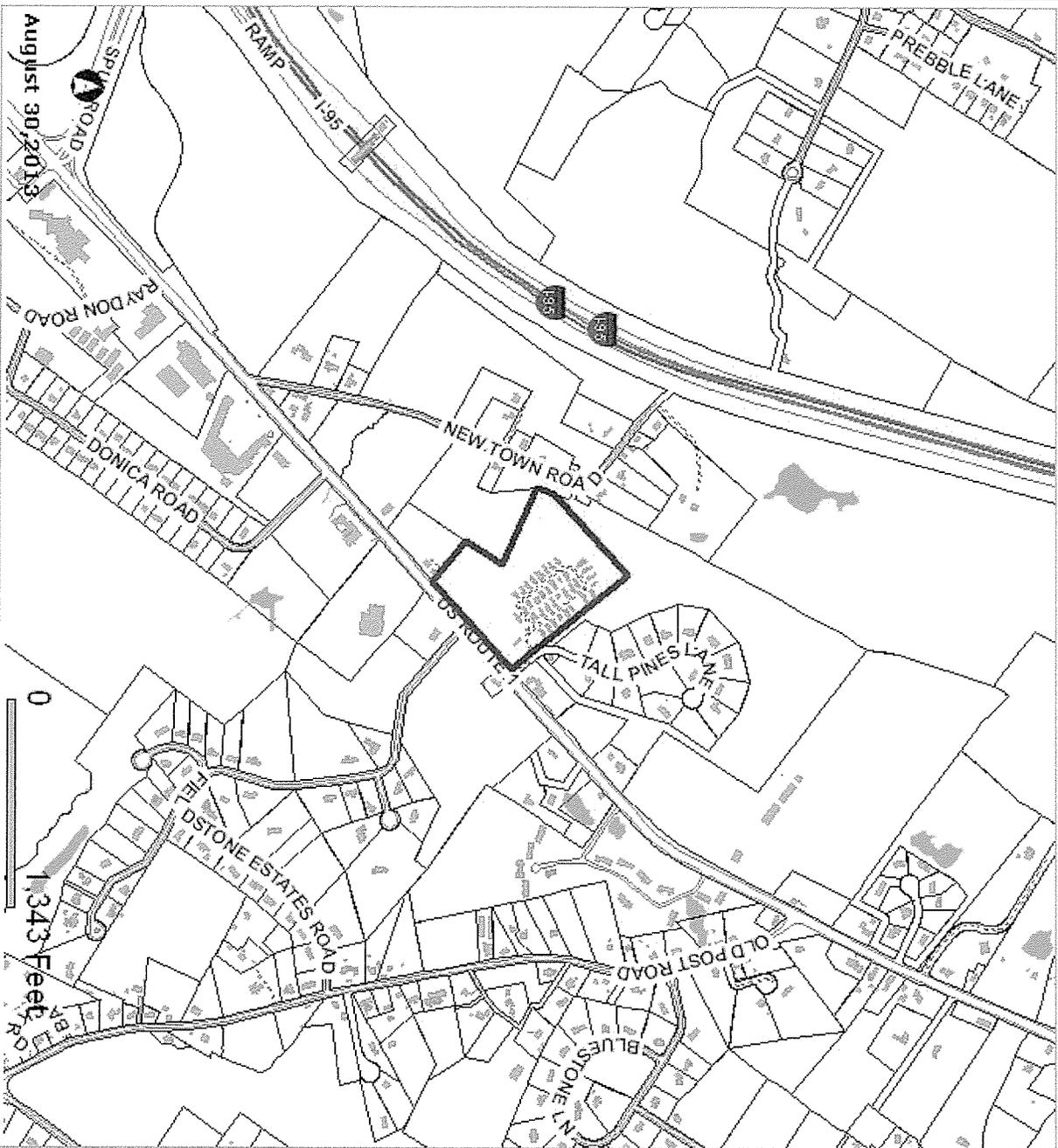
The Town has filed a tax lien on this property for the Fiscal Years 2009, 2010 and 2011; The FY09 lien matured and was foreclosed on January 18, 2011

Taxes Owed

The total amount of taxes, interest and lien costs owed is \$436.88 as of November 8, 2013; which breaks down as follows:

FY2009	\$56.03
FY2010	\$185.10
FY2011	\$195.75

Taxes for the Fiscal Years 2012, 2013 and 2014 will be supplemented upon redemption of the above taxes.



GIS Map Print

22 Mainely York Trailer Park

Subject Property Data

Parcel ID	127-017
Old Parcel ID	0094-0016-B
Owner Name	MAINELY YORK TRAILER PARK INC
Prop Location	744 US ROUTE 1
Co-Owner	
Owner Addr	PO BOX 608
Owner City	YORK, ME 03909-0608
Land Area (Acres)	16.11000918
Land Value	792200
Building Value	529400
Total Value	1321600

Disclaimer

Town of York, ME makes no warranty or representation as to the accuracy, timeliness or completeness of any of the data. The Town of York, ME shall have no liability for the data or lack thereof, or any decision made or action taken or not

Devon Bettinson

From: Ed McCarron [emccar57@verizon.net]
Sent: Thursday, July 25, 2013 10:31 AM
To: Devon Bettinson
Subject: Mainely York Unit 22

Hello.

This letter is to request a redemption of the property at Mainely York Trailer Park Unit 22.

I am the owner of this share and am in the process of selling the property so need this to be released. Am prepared to pay the taxes and admin charges due.

Thank you.

Ed McCarron
508 479 1126

Summary

Detail

Notes

Payment Plan

Access

Tax Map # 0094 0016 B 0022
 Linked to Tax Map # 0094 0016 B 0022

YORK TOWN OF
 Linked to YORK TOWN OF

Parcels Linked to Tax Map # 0094 0016 B 0022

Filters

Year
 Active A/R
 Hide zero balance

Late Charges

As of Date
 Display
 Keep Setting

Daily Interest Amount \$0.07

Year id	Sub System	Bill Number	Billed	Interest	Fee	Paid	Balance Due	Late Charges	Total Due	Up To 1st Due	Bar Code
2011	Tax Title	RE6215	\$169.03		\$8.75		\$177.78	\$17.97	\$195.75	\$195.75	169255
2010	Tax Title	TT124167	\$104.68	\$39.77	\$8.59		\$153.04	\$32.06	\$185.10	\$185.10	48431
2009	Tax Title	TT113254	\$100.77	\$47.86	\$8.54	\$116.12	\$41.05	\$14.98	\$56.03	\$56.03	44901
2008	Tax Title	TT102043	\$49.41	\$34.84		\$84.25	\$0.00	\$0.00	\$0.00		41962

\$423.89 | \$122.47 | \$25.88 | \$200.37 | \$371.87 | \$65.01 | \$436.88

Refresh

Search

Devon Bettinson

From: Mary-Anne Szeniaewski
Sent: Thursday, July 25, 2013 12:33 PM
To: Devon Bettinson; Stephen H. Burns
Subject: RE: Mainely York Unit 22; Redemption Request

No issues that I am aware of. I see though that taxes have not been paid for many years. Do you know why? I'll have to calculate taxes for FY 12, 13, and 14. Check with Rob if he wants 'interest' calculated also or perhaps the BOS might want to charge the additional 10% of the value in lieu of the interest.

Mary-Anne Szeniaewski
Town Clerk/Tax Collector
Town of York, Maine
186 York Street, York, ME 03909-1314
i: www.yorkmaine.org
e: mszeniaewski@yorkmaine.org
p: (207) 363-1003, Ext. 272
f: (207) 363-1009

CONFIDENTIALITY: The information contained in this electronic mail message and any electronic files attached to it may be confidential information, and may also be the subject of legal professional privilege and/or public interest immunity. If you are not the intended recipient you are required to delete it. Any use, disclosure or copying of this message and any attachments is unauthorized. If you have received this electronic message in error, please inform the sender or contact town@yorkmaine.org. This footnote also confirms that this email message has been checked for the presence of computer viruses.

From: Devon Bettinson
Sent: Thursday, July 25, 2013 10:43 AM
To: Stephen H. Burns; Mary-Anne Szeniaewski
Subject: FW: Mainely York Unit 22; Redemption Request

Morning,
I have forwarded you a redemption request. Let me know if there are any issues.

Thank you,
Devon

From: Ed McCarron [<mailto:emccar57@verizon.net>]
Sent: Thursday, July 25, 2013 10:31 AM
To: Devon Bettinson
Subject: Mainely York Unit 22

Hello.

This letter is to request a redemption of the property at Mainely York Trailer Park Unit 22.

I am the owner of this share and am in the process of selling the property so need this to be released. Am prepared to pay the taxes and admin charges due.

Thank you.

Ed McCarron
508 479 1126

Melissa M. Avery

From: Stephen H. Burns
Sent: Thursday, August 15, 2013 2:32 PM
To: Devon Bettinson; Mary-Anne Szeniaowski; Melissa M. Avery
Subject: RE: Mainely York Unit 22; Redemption Request

Follow Up Flag: Follow up
Flag Status: Flagged

Missy,

I have no code issues with the proposed redemption of unit 22 at Mainely York Trailer Park.

Steve

Stephen H. Burns
Community Development Director

From: Devon Bettinson
Sent: Thursday, July 25, 2013 10:43 AM
To: Stephen H. Burns; Mary-Anne Szeniaowski
Subject: FW: Mainely York Unit 22; Redemption Request

Morning,
I have forwarded you a redemption request. Let me know if there are any issues.

Thank you,
Devon

From: Ed McCarron [<mailto:emccar57@verizon.net>]
Sent: Thursday, July 25, 2013 10:31 AM
To: Devon Bettinson
Subject: Mainely York Unit 22

Hello.

This letter is to request a redemption of the property at Mainely York Trailer Park Unit 22.

I am the owner of this share and am in the process of selling the property so need this to be released. Am prepared to pay the taxes and admin charges due.

Thank you.

Ed McCarron
508 479 1126



AGENDA ITEM NUMBER: _____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: September 5, 2013	Type of Action: <input type="checkbox"/> Procedural <input checked="" type="checkbox"/> Formal Action <input type="checkbox"/> Other: _____
Date Action Requested: September 9, 2013	
Regular <input checked="" type="checkbox"/> Work Session <input type="checkbox"/>	
Subject: Special Permit for Catering Privileges Off Premises – Foster’s Clam Bake; September 21, 2013	

TO: BOARD OF SELECTMEN
FROM: Melissa M. Avery
RECOMMENDATION: Approve the Special Permit for Catering Privileges Off Premises for Foster’s Clam Bake
PROPOSED MOTION: I move to approve the Special Permit for Catering Privileges Off Premises for Foster’s Clam Bake at View Point Hotel, on September 21, 2013.

Discussion:

FISCAL IMPACT:
DEPARTMENT LINE ITEM ACCOUNT:
BALANCE IN LINE ITEM IF APPROVED:

Prepared By: Melissa M. Avery

Reviewed By: Robert B. Gannon

**MAINE DEPT OF
PUBLIC SAFETY**

STATE OF MAINE
Liquor Licensing & Inspection Division
164 State House Station
Augusta ME 04333-0164
Tel: (207) 624-7220 Fax: (207) 287-3424



**APPLICATION FOR SPECIAL PERMIT FOR CATERING PRIVILEGES
OFF PREMISES \$10.00 (per day)
Check Payable: Treasurer State of Maine**

License No.: 5726 Name of Licensee: Bill Fosters Downeast Clambake

Mailing Address: PO Box 486

Town/ City: York Harbor State: ME Zip Code: 03911

Telephone: 207-363-3255 Fax: 207-363-2213

Title and Purpose of Event: Wedding Reception

Location of Event: View Point

Physical Address: Nubble Rd

Town/City: York Harbor State: ME Zip Code: 03911

Indoor Event Outside Event (IF OUTSIDE AREA, DIAGRAM MUST BE INCLUDED)

Describe specific indoor and/or outdoor area to be licensed: _____

Date of Event: 9/21/13 Time - From: 2pm To: 10pm

Number of Persons Attending: 100

Name of Sponsor: Kristen Oliveira

Address: 557 Sagamore Ave #13 Town/City: Portsmouth

State: NH Zip Code: 03801 Telephone Number: 603-767-7182

Michelle Riggle 9/13/13

Signature of Licensee or Corporate Officer Date

Michelle Riggle

Print Name of Licensee or Corporate Officer

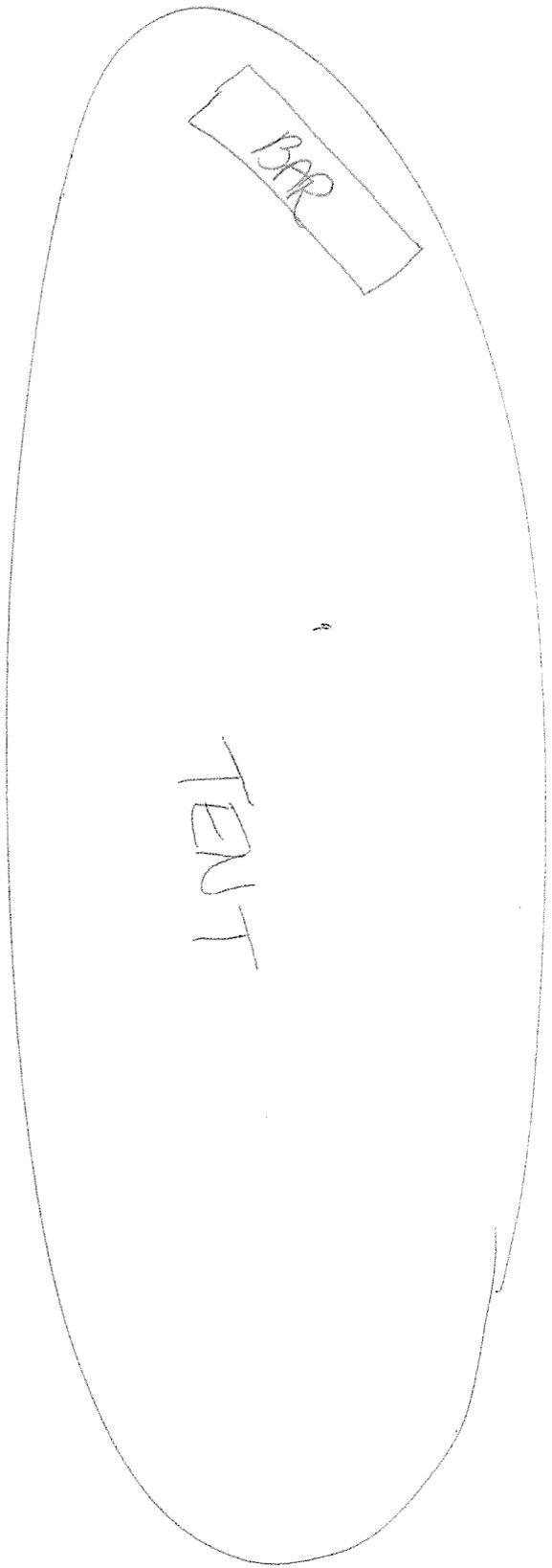
FOR USE ONLY BY DEPT. OF PUBLIC SAFETY - LIQUOR LICENSING

RESTRICTIONS:

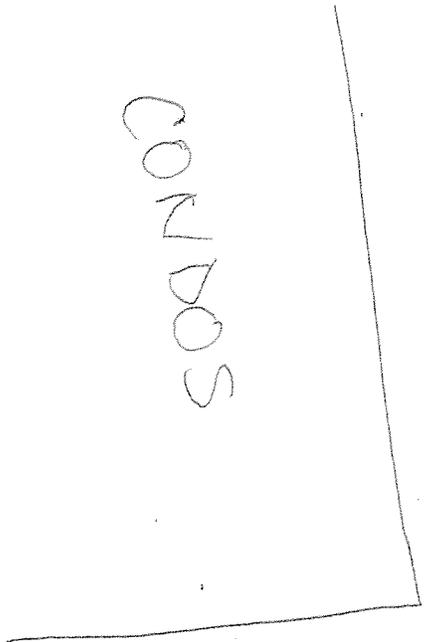
APPROVED - PERMIT # _____ **DATED:** _____

NOT APPROVED **ISSUED BY:** _____

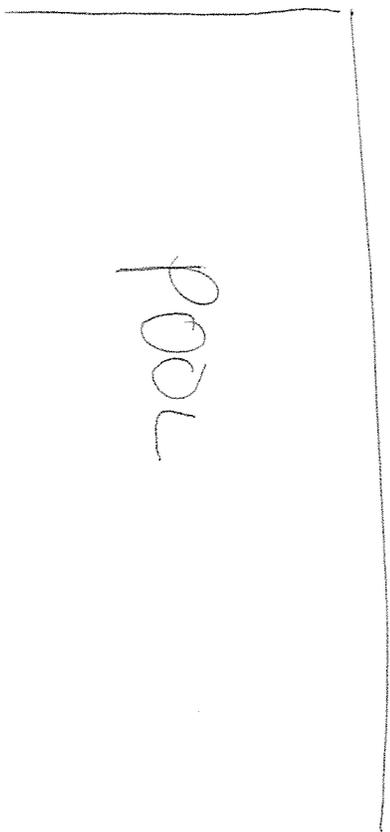
UCCORN



CONDOS



POOL





AGENDA ITEM NUMBER: _____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: September 3, 2013	Type of Action: <input type="checkbox"/> Procedural <input checked="" type="checkbox"/> Formal Action <input type="checkbox"/> Other: _____
Date Action Requested: September 9, 2013	
Regular <input checked="" type="checkbox"/> Work Session <input type="checkbox"/>	
Subject: Special Event Permit Application: Harvest Cup 2013	

TO: BOARD OF SELECTMEN
FROM: Melissa M. Avery
RECOMMENDATION: Approve Permit Application
PROPOSED MOTION: I move to approve the Special Event Permit for the York Soccer Club Harvest Cup, occurring Saturday through Monday, October 12 th through October 14 th , starting at 8:00AM

Discussion: All appropriate departments have been notified and given approval, see attached.

FISCAL IMPACT:
DEPARTMENT LINE ITEM ACCOUNT:
BALANCE IN LINE ITEM IF APPROVED:

Prepared By:

Melissa M. Avery

Reviewed By:

Robert B. Gannon



Town of York, Maine Special Event Permit Application

This application for a special event permit is hereby presented to the York Town Manager, 186 York Street, York, ME 03909.

Date: 7-29-2013

Name of Event: Harvest Cup 2013

Type of Event: Soccer tournament

Organization Name: York Soccer Club Phone #: _____

Organization Address: PO BOX 507 City York State: ME Zip: 03909

Applicant Name: Tim Corbett Phone #: 363-0661

Applicant Address: 511 Cider Hill City: York State: ME Zip: 03909

Contact Name for Day of Event: Tim Corbett Contact Phone # 207 576-6330

Date of Event: 10/12/13 - 10/14/13 Day of Week: Sat, Sun, Mon

Starting Time: 8:00 am Ending Time: 5:00 pm

Assembly Area: Village Green, York High School, Big Rock Field

Dispersal Area: _____

Event Route: _____

Approximate Number of Persons Attending (If more than 500, Insurance coverage needed)

~2500

Describe number of bands, vehicles, signs, floats, or other articles carried or displayed along with method of participation (walking, bicycles, motorcycles etc):

Describe how group is organized and supervised to insure order: We will be

asking for Police Assistance with traffic on York St. again this year.

Purpose of the Event: _____

The above information is true to the best of my knowledge and belief.

Signature of Applicant: _____

For Town Use Only

Reviewed by:

<u>Department</u>	<u>Initials</u>
Police Department	<u>Szeniawski 7-29-2013</u>
Public Works	<u>Lessard 7-29-2013</u>
Parks/Recreation	<u>Sullivan 7-29-2013</u>
Village Fire	<u>Apgar 7-29-2013</u>
York Beach Fire	<u>Bridges 7-29-2013</u>
Code Enforcement	<u>Burns 7-29-2013</u>
York Ambulance	<u>Prince 9-03-2013</u>

Special Conditions:

Szeniawski: Police will have Bog Road posted to prevent the parking for the event making the road impassable. Also, a detail Officer must be utilized on York Street for traffic.

Apgar: Temporary "No Parking" signs from the Police Department on York Street

Town Manager

Date

Devon Bettinson

From: Dean Lessard
Sent: Monday, July 29, 2013 2:50 PM
To: Devon Bettinson
Cc: Timothy DePerrio
Subject: RE: Special Event Application: Harvest Cup 2013

Hi Devon
DPW doesn't anticipate any issues with this event. DPW recommends approval.

Thanks
Dean

Dean A. Lessard, P.E. | Director of Public Works
Town of York, Maine Department of Public Works
186 York Street | York, Maine 03909
Phone: (207) 363-1010, Ext. 6201
Fax: (207) 363-1012
E-Mail: dlessard@yorkmaine.org
Online: www.yorkmaine.org

From: Devon Bettinson
Sent: Monday, July 29, 2013 2:48 PM
To: Dean Lessard; Charles J. Szeniaowski; David Apgar; David K. Bridges; Dean Lessard; Ellen Prince; Michael J. Sullivan; Stephen H. Burns
Subject: Special Event Application: Harvest Cup 2013

Afternoon,

Attached is a special event application for Harvest Cup 2013 on October 12-14, 2013. Let me know when you've had a chance to review.

Thank you,
Devon

CONFIDENTIALITY: The information contained in this electronic mail message and any electronic files attached to it may be confidential information, and may also be the subject of legal professional privilege and/or public interest immunity. If you are not the intended recipient you are required to delete it. Any use, disclosure or copying of this message and any attachments is unauthorized. If you have received this electronic message in error, please inform the sender or contact town@yorkmaine.org. This footnote also confirms that this email message has been checked for the presence of computer viruses.

CONFIDENTIALITY: The information contained in this electronic mail message and any electronic files attached to it may be confidential information, and may also be the subject of legal professional privilege and/or public interest immunity. If you are not the intended recipient you are required to delete it. Any use, disclosure or copying of this message and any attachments is unauthorized. If you have received this electronic message in error, please inform the sender or contact town@yorkmaine.org. This footnote also confirms that this email message has been checked for the presence of computer viruses.

Devon Bettinson

From: Charles J. Szeniaowski
Sent: Monday, July 29, 2013 2:57 PM
To: Devon Bettinson; Dean Lessard; David Apgar; David K. Bridges; Dean Lessard; Ellen Prince; Michael J. Sullivan; Stephen H. Burns
Subject: RE: Special Event Application: Harvest Cup 2013

Police Dept is fine with this we will have BOG rd posted so as to not have the road become impassable do to parking and a detail officer must be utilized on York Street for Traffic.

Lieutenant Charles J. Szeniaowski

Commander, Patrol Division

Town of York, Maine Police Department

36 Main Street, York, ME 03909-6244

i: www.yorkpolice.org

e: cszeniaowski@yorkpolice.org

p: (207) 363-1031, Ext. 104

f: (207) 361.6818

CONFIDENTIALITY: The information contained in this electronic mail message and any electronic files attached to it may be confidential information, and may also be the subject of legal professional privilege and/or public interest immunity. If you are not the intended recipient you are required to delete it. Any use, disclosure or copying of this message and any attachments is unauthorized. If you have received this electronic message in error, please inform the sender or contact town@yorkmaine.org. This footnote also confirms that this email message has been checked for the presence of computer viruses.

From: Devon Bettinson
Sent: Monday, July 29, 2013 2:48 PM
To: Dean Lessard; Charles J. Szeniaowski; David Apgar; David K. Bridges; Dean Lessard; Ellen Prince; Michael J. Sullivan; Stephen H. Burns
Subject: Special Event Application: Harvest Cup 2013

Afternoon,

Attached is a special event application for Harvest Cup 2013 on October 12-14, 2013. Let me know when you've had a chance to review.

Thank you,
Devon

CONFIDENTIALITY: The information contained in this electronic mail message and any electronic files attached to it may be confidential information, and may also be the subject of legal professional privilege and/or public interest immunity. If you are not the intended recipient you are required to delete it. Any use, disclosure or copying of this message and any attachments is unauthorized. If you have received this electronic message in error, please inform the sender or contact town@yorkmaine.org. This footnote also confirms that this email message has been checked for the presence of computer viruses.

CONFIDENTIALITY: The information contained in this electronic mail message and any electronic files attached to it may be confidential information, and may also be the subject of legal professional privilege and/or public interest immunity. If you are not the intended recipient you are required to delete it. Any use, disclosure or copying of this message and any attachments is unauthorized. If you have received this electronic message in error, please inform the sender or contact town@yorkmaine.org. This footnote also confirms that this email message has been checked for the presence of computer viruses.

Devon Bettinson

From: Stephen H. Burns
Sent: Monday, July 29, 2013 3:12 PM
To: Devon Bettinson
Subject: RE: Special Event Application: Harvest Cup 2013

Hi Devon,

I have no code enforcement issues with this event.

Steve

Stephen H. Burns
Community Development Director

From: Devon Bettinson
Sent: Monday, July 29, 2013 2:48 PM
To: Dean Lessard; Charles J. Szeniaowski; David Apgar; David K. Bridges; Dean Lessard; Ellen Prince; Michael J. Sullivan; Stephen H. Burns
Subject: Special Event Application: Harvest Cup 2013

Afternoon,

Attached is a special event application for Harvest Cup 2013 on October 12-14, 2013. Let me know when you've had a chance to review.

Thank you,
Devon

CONFIDENTIALITY: The information contained in this electronic mail message and any electronic files attached to it may be confidential information, and may also be the subject of legal professional privilege and/or public interest immunity. If you are not the intended recipient you are required to delete it. Any use, disclosure or copying of this message and any attachments is unauthorized. If you have received this electronic message in error, please inform the sender or contact town@yorkmaine.org. This footnote also confirms that this email message has been checked for the presence of computer viruses.

CONFIDENTIALITY: The information contained in this electronic mail message and any electronic files attached to it may be confidential information, and may also be the subject of legal professional privilege and/or public interest immunity. If you are not the intended recipient you are required to delete it. Any use, disclosure or copying of this message and any attachments is unauthorized. If you have received this electronic message in error, please inform the sender or contact town@yorkmaine.org. This footnote also confirms that this email message has been checked for the presence of computer viruses.

Devon Bettinson

From: Michael J. Sullivan
Sent: Monday, July 29, 2013 4:10 PM
To: Devon Bettinson
Subject: RE: Special Event Application: Harvest Cup 2013

Parks and Recreation recommends approval

*Michael J. Sullivan, Director
Parks and Recreation*

*Town of York, Maine
186 York Street
York, Maine 03909
(207) 363-1040
msullivan@yorkmaine.org*

From: Devon Bettinson
Sent: Monday, July 29, 2013 2:48 PM
To: Dean Lessard; Charles J. Szeniawski; David Apgar; David K. Bridges; Dean Lessard; Ellen Prince; Michael J. Sullivan; Stephen H. Burns
Subject: Special Event Application: Harvest Cup 2013

Afternoon,

Attached is a special event application for Harvest Cup 2013 on October 12-14, 2013. Let me know when you've had a chance to review.

Thank you,
Devon

CONFIDENTIALITY: The information contained in this electronic mail message and any electronic files attached to it may be confidential information, and may also be the subject of legal professional privilege and/or public interest immunity. If you are not the intended recipient you are required to delete it. Any use, disclosure or copying of this message and any attachments is unauthorized. If you have received this electronic message in error, please inform the sender or contact town@yorkmaine.org. This footnote also confirms that this email message has been checked for the presence of computer viruses.

CONFIDENTIALITY: The information contained in this electronic mail message and any electronic files attached to it may be confidential information, and may also be the subject of legal professional privilege and/or public interest immunity. If you are not the intended recipient you are required to delete it. Any use, disclosure or copying of this message and any attachments is unauthorized. If you have received this electronic message in error, please inform the sender or contact town@yorkmaine.org. This footnote also confirms that this email message has been checked for the presence of computer viruses.

Devon Bettinson

From: David Apgar
Sent: Monday, July 29, 2013 4:26 PM
To: Charles J. Szeniawski
Cc: Christopher Balentine; Devon Bettinson
Subject: RE: Special Event Application: Harvest Cup 2013

Lt. Szeniawski,

Would you please post temporary "No Parking" signs on York Street as well. Last year we had cars parked on both sides of the street including the corner between VES and Raydon Rd. I believe in the past you have posted the entire east-bound (in-bound) side of York Street.

Thank you,

David Apgar
Deputy Fire Chief
York Village Fire Dept
Fire Inspector
207-451-8258

From: Charles J. Szeniawski
Sent: Monday, July 29, 2013 2:57 PM
To: Devon Bettinson; Dean Lessard; David Apgar; David K. Bridges; Dean Lessard; Ellen Prince; Michael J. Sullivan; Stephen H. Burns
Subject: RE: Special Event Application: Harvest Cup 2013

Police Dept is fine with this we will have BOG rd posted so as to not have the road become impassable do to parking and a detail officer must be utilized on York Street for Traffic.

Lieutenant Charles J. Szeniawski
Commander, Patrol Division
Town of York, Maine Police Department
36 Main Street, York, ME 03909-6244
i: www.yorkpolice.org
e: cszeniawski@yorkpolice.org
p: (207) 363-1031, Ext. 104
f: (207) 361.6818

CONFIDENTIALITY: The information contained in this electronic mail message and any electronic files attached to it may be confidential information, and may also be the subject of legal professional privilege and/or public interest immunity. If you are not the intended recipient you are required to delete it. Any use, disclosure or copying of this message and any attachments is unauthorized. If you have received this electronic message in error, please inform the sender or contact town@yorkmaine.org. This footnote also confirms that this email message has been checked for the presence of computer viruses.

From: Devon Bettinson
Sent: Monday, July 29, 2013 2:48 PM
To: Dean Lessard; Charles J. Szeniawski; David Apgar; David K. Bridges; Dean Lessard; Ellen Prince; Michael J. Sullivan; Stephen H. Burns
Subject: Special Event Application: Harvest Cup 2013

Afternoon,

Attached is a special event application for Harvest Cup 2013 on October 12-14, 2013. Let me know when you've had a chance to review.

Devon Bettinson

From: David Apgar
Sent: Monday, July 29, 2013 4:26 PM
To: Devon Bettinson
Subject: RE: Special Event Application: Harvest Cup 2013

Village fire approval pending response from Lt. Szeniawski regarding my earlier note.

David Apgar
Deputy Fire Chief
York Village Fire Dept
Fire Inspector
207-451-8258

From: Devon Bettinson
Sent: Monday, July 29, 2013 2:48 PM
To: Dean Lessard; Charles J. Szeniawski; David Apgar; David K. Bridges; Dean Lessard; Ellen Prince; Michael J. Sullivan; Stephen H. Burns
Subject: Special Event Application: Harvest Cup 2013

Afternoon,

Attached is a special event application for Harvest Cup 2013 on October 12-14, 2013. Let me know when you've had a chance to review.

Thank you,
Devon

CONFIDENTIALITY: The information contained in this electronic mail message and any electronic files attached to it may be confidential information, and may also be the subject of legal professional privilege and/or public interest immunity. If you are not the intended recipient you are required to delete it. Any use, disclosure or copying of this message and any attachments is unauthorized. If you have received this electronic message in error, please inform the sender or contact town@yorkmaine.org. This footnote also confirms that this email message has been checked for the presence of computer viruses.

CONFIDENTIALITY: The information contained in this electronic mail message and any electronic files attached to it may be confidential information, and may also be the subject of legal professional privilege and/or public interest immunity. If you are not the intended recipient you are required to delete it. Any use, disclosure or copying of this message and any attachments is unauthorized. If you have received this electronic message in error, please inform the sender or contact town@yorkmaine.org. This footnote also confirms that this email message has been checked for the presence of computer viruses.

Devon Bettinson

From: David K. Bridges
Sent: Monday, July 29, 2013 9:29 PM
To: Devon Bettinson; Dean Lessard; Charles J. Szeniewski; David Apgar; Dean Lessard; Ellen Prince; Michael J. Sullivan; Stephen H. Burns
Subject: RE: Special Event Application: Harvest Cup 2013

This takes place in the Village district so I have no problem with it. Dave

From: Devon Bettinson
Sent: Monday, July 29, 2013 2:48 PM
To: Dean Lessard; Charles J. Szeniewski; David Apgar; David K. Bridges; Dean Lessard; Ellen Prince; Michael J. Sullivan; Stephen H. Burns
Subject: Special Event Application: Harvest Cup 2013

Afternoon,

Attached is a special event application for Harvest Cup 2013 on October 12-14, 2013. Let me know when you've had a chance to review.

Thank you,
Devon

CONFIDENTIALITY: The information contained in this electronic mail message and any electronic files attached to it may be confidential information, and may also be the subject of legal professional privilege and/or public interest immunity. If you are not the intended recipient you are required to delete it. Any use, disclosure or copying of this message and any attachments is unauthorized. If you have received this electronic message in error, please inform the sender or contact town@yorkmaine.org. This footnote also confirms that this email message has been checked for the presence of computer viruses.

CONFIDENTIALITY: The information contained in this electronic mail message and any electronic files attached to it may be confidential information, and may also be the subject of legal professional privilege and/or public interest immunity. If you are not the intended recipient you are required to delete it. Any use, disclosure or copying of this message and any attachments is unauthorized. If you have received this electronic message in error, please inform the sender or contact town@yorkmaine.org. This footnote also confirms that this email message has been checked for the presence of computer viruses.

Melissa M. Avery

From: Ellen Prince [ellenprince@gmail.com]
Sent: Tuesday, September 03, 2013 12:18 PM
To: Melissa M. Avery
Subject: Re: Special Event Permit - Harvest Cup

Hi Melissa,

This is fine!

Thanks and sorry!

Ellen

On Tue, Sep 3, 2013 at 11:45 AM, Melissa M. Avery <mmavery@yorkmaine.org> wrote:

Morning Ellen!

Have you had a chance to look over the Special Event Permit for the Harvest Cup Soccer Tournament in October? I attached it in case it got lost in all the emails we send out ☺ Let me know when you get a minute ☺

Thanks!

Missy

____ Melissa M. Avery ____

Assistant to the Town Manager

Town of York, Maine

186 York Street, York, ME 03909

Phone: (207) 363-1000 | Fax: (207) 363-1019

www.yorkmaine.org

Please consider the environment before printing this email.

Melissa M. Avery

From: David Apgar
Sent: Thursday, September 05, 2013 3:15 PM
To: Melissa M. Avery
Subject: RE: Harvest Cup 2013

Received a note back from the Lt.

Village Fire approval.

David Apgar
Deputy Fire Chief
York Village Fire Dept
Fire Inspector
207-451-8258

From: Melissa M. Avery
Sent: Thursday, September 05, 2013 2:55 PM
To: David Apgar
Subject: RE: Harvest Cup 2013

Can you let me know when you hear from him and give your approval so I know if I should put them on for approval on Monday night?

Thank you!
Missy

____ Melissa M. Avery ____
Assistant to the Town Manager
Town of York, Maine
186 York Street, York, ME 03909
Phone: (207) 363-1000 | Fax: (207) 363-1019
www.yorkmaine.org

Please consider the environment before printing this email.

-----Original Message-----

From: David Apgar
Sent: Thursday, September 05, 2013 6:02 AM
To: Melissa M. Avery
Subject: RE: Harvest Cup 2013

No, he was going to check with the officer on the detail the previous year and get back to me. I'll send him a reminder.

Thank you Missy!

David Apgar
Deputy Fire Chief
York Village Fire Dept
Fire Inspector
207-451-8258

From: Melissa M. Avery
Sent: Tuesday, September 03, 2013 11:44 AM
To: David Apgar
Subject: Harvest Cup 2013

Morning Dave!

You had a pending condition for the Special Event Application for the Harvest Cup Soccer Tournament in October with Lieutenant Szeniaowski, did you ever hear back from him?

Thanks!
Missy

____ Melissa M. Avery ____
Assistant to the Town Manager
Town of York, Maine
186 York Street, York, ME 03909
Phone: (207) 363-1000 | Fax: (207) 363-1019
www.yorkmaine.org<<http://www.yorkmaine.org>>

Please consider the environment before printing this email.

CONFIDENTIALITY: The information contained in this electronic mail message and any electronic files attached to it may be confidential information, and may also be the subject of legal professional privilege and/or public interest immunity. If you are not the intended recipient you are required to delete it. Any use, disclosure or copying of this message and any attachments is unauthorized. If you have received this electronic message in error, please inform the sender or contact town@yorkmaine.org. This footnote also confirms that this email message has been checked for the presence of computer viruses.

CONFIDENTIALITY: The information contained in this electronic mail message and any electronic files attached to it may be confidential information, and may also be the subject of legal professional privilege and/or public interest immunity. If you are not the intended recipient you are required to delete it. Any use, disclosure or copying of this message and any attachments is unauthorized. If you have received this electronic message in error, please inform the sender or contact town@yorkmaine.org. This footnote also confirms that this email message has been checked for the presence of computer viruses.

CONFIDENTIALITY: The information contained in this electronic mail message and any electronic files attached to it may be confidential information, and may also be the subject of legal professional privilege and/or public interest immunity. If you are not the intended recipient you are required to delete it. Any use, disclosure or copying of this message and any attachments is unauthorized. If you have received this electronic message in error, please inform the sender or contact town@yorkmaine.org. This footnote also confirms that this email message has been checked for the presence of computer viruses.

CONFIDENTIALITY: The information contained in this electronic mail message and any electronic files attached to it may be confidential information, and may also be the subject of legal professional privilege and/or public interest immunity. If you are not the intended recipient you are required to delete it. Any use, disclosure or copying of this message and any attachments is unauthorized. If you have received this electronic message in error, please inform the sender or contact town@yorkmaine.org. This footnote also confirms that this email message has been checked for the presence of computer viruses.



AGENDA ITEM NUMBER: _____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: September 6, 2013	Type of Action: <input type="checkbox"/> Procedural <input checked="" type="checkbox"/> Formal Action <input type="checkbox"/> Other: _____
Date Action Requested: September 9, 2013	
Regular <input checked="" type="checkbox"/> Work Session <input type="checkbox"/>	
Subject: Special Event Permit Application: 1 st Annual Chris Matthews Ride	

TO: BOARD OF SELECTMEN
FROM: Melissa M. Avery
RECOMMENDATION: Approve Permit Application
PROPOSED MOTION: I move to approve the Special Event Permit for the 1 st Annual Chris Matthews Ride on September 29, 2013, beginning at 9:00AM at the American Legion, located at 9 Hannaford Drive.

Discussion: All appropriate departments have been notified and given approval, see attached.

FISCAL IMPACT:
DEPARTMENT LINE ITEM ACCOUNT:
BALANCE IN LINE ITEM IF APPROVED:

Prepared By: Melissa M. Avery

Reviewed By: _____



Town of York, Maine Special Event Permit Application

This application for a special event permit is hereby presented to the York Town Manager, 186 York Street, York, ME 03909.

Date: 9/3/13
Name of Event: 15th Annual Chris Matthews Ride
Type of Event: Motorcycle Charity Ride
Organization Name: Patriot Riders Phone #: 386-264-4071
Organization Address: 39 June St. City Sanford State: Me Zip: 04073
Applicant Name: Bruce Rossborough Phone #: 386-264-4071
Applicant Address: 39 June St. City: Sanford State: Me Zip: 04073
Contact Name for Day of Event: Bruce Rossborough Contact Phone # 386-264-4071
Date of Event: 9/29/13 Day of Week: Sunday
Starting Time: 9:00-11:00 AM Ending Time: ?
Assembly Area: York American Legion
Dispersal Area: 9 Hannaford Dr. York Me.
Event Route: Rte. 91 North to Rte 4 East to Rte 111
Ending at Biddeford, Amvets

Approximate Number of Persons Attending (If more than 500, Insurance coverage needed)
300-400

Describe number of bands, vehicles, signs, floats, or other articles carried or displayed along with method of participation (walking, bicycles, motorcycles etc):

Motorcycles

Describe how group is organized and supervised to insure order: President,
V.P. and Road Guards

Purpose of the Event: Benefit Motorcycle Ride to Benefit
Chris Matthews Firefighter from PNY

The above information is true to the best of my knowledge and belief.

Signature of Applicant: Bruce Rossborough

For Town Use Only

Reviewed by:

Department

Initials

Police Department

Szeniawski 9-03-2013

Public Works

Lessard 9-03-2013

Parks/Recreation

Sullivan 9-03-2013

Village Fire

Apgar 9-05-2013

York Beach Fire

Bridges 9-03-2013

Code Enforcement

Burns 9-03-2013

York Ambulance

Prince 9-03-2013

Special Conditions:

Town Manager

Date



1ST ANNUAL

CHRIS MATTHEWS RIDE

09.29.13

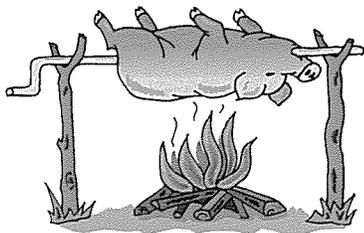
Starts at York Legion, Rt. 91, York, ME — Ends at Biddeford AmVets

Registration Starts: 9:00am

Kick Stand Up: 11:00am

Cost to Ride: Donation

Ride Open to Public / Donations Accepted



*After the ride enjoy
a PIG ROAST
with all the fixings!*

Door Prizes and Raffles!

Please join us in helping Firefighter, Chris Matthews, who is suffering from injuries sustained while fighting the fire on the U.S.S. Miami at Portsmouth Naval Shipyard in 2012. He has used up all his options as a Federal worker.

For More Info Contact Bruce @ 386-264-4071

Melissa M. Avery

From: Michael J. Sullivan
Sent: Tuesday, September 03, 2013 5:47 PM
To: Robert G. Yandow
Cc: Charles J. Szeniawski; Dean Lessard; David Apgar; David K. Bridges; Stephen H. Burns; ellenprince@gmail.com; Melissa M. Avery
Subject: Re: Special Event Permit for Motorcycle Ride

Follow Up Flag: Flag for follow up
Flag Status: Flagged

Parks and rec has no issues with this event

Sent from my iPhone

On Sep 3, 2013, at 1:27 PM, "Robert G. Yandow" <ryandow@yorkmaine.org> wrote:

> We just received this special event permit request and I would like to put it on the agenda for next Monday. Please expedite your review if possible. Thanks, and please respond to Missy.

>

> Rob

>

> _____

> CONFIDENTIALITY: The information contained in this electronic mail message and any electronic files attached to it may be confidential information, and may also be the subject of legal professional privilege and/or public interest immunity. If you are not the intended recipient you are required to delete it. Any use, disclosure or copying of this message and any attachments is unauthorized. If you have received this electronic message in error, please inform the sender or contact town@yorkmaine.org. This footnote also confirms that this email message has been checked for the presence of computer viruses.

> <Scanned from a Xerox multifunction device001 (7).pdf>

CONFIDENTIALITY: The information contained in this electronic mail message and any electronic files attached to it may be confidential information, and may also be the subject of legal professional privilege and/or public interest immunity. If you are not the intended recipient you are required to delete it. Any use, disclosure or copying of this message and any attachments is unauthorized. If you have received this electronic message in error, please inform the sender or contact town@yorkmaine.org. This footnote also confirms that this email message has been checked for the presence of computer viruses.

Melissa M. Avery

From: Stephen H. Burns
Sent: Tuesday, September 03, 2013 4:25 PM
To: Melissa M. Avery
Subject: RE: Special Event Permit for Motorcycle Ride

Missy,

I have no code issues with this event and recommend approval.

Steve

Stephen H. Burns
Community Development Director

From: Robert G. Yandow
Sent: Tuesday, September 3, 2013 1:27 PM
To: Charles J. Szeniaowski; Dean Lessard; Michael J. Sullivan; David Apgar; David K. Bridges; Stephen H. Burns; ellenprince@gmail.com
Cc: Melissa M. Avery
Subject: Special Event Permit for Motorcycle Ride

We just received this special event permit request and I would like to put it on the agenda for next Monday. Please expedite your review if possible. Thanks, and please respond to Missy.

Rob

CONFIDENTIALITY: The information contained in this electronic mail message and any electronic files attached to it may be confidential information, and may also be the subject of legal professional privilege and/or public interest immunity. If you are not the intended recipient you are required to delete it. Any use, disclosure or copying of this message and any attachments is unauthorized. If you have received this electronic message in error, please inform the sender or contact town@yorkmaine.org. This footnote also confirms that this email message has been checked for the presence of computer viruses.

CONFIDENTIALITY: The information contained in this electronic mail message and any electronic files attached to it may be confidential information, and may also be the subject of legal professional privilege and/or public interest immunity. If you are not the intended recipient you are required to delete it. Any use, disclosure or copying of this message and any attachments is unauthorized. If you have received this electronic message in error, please inform the sender or contact town@yorkmaine.org. This footnote also confirms that this email message has been checked for the presence of computer viruses.

Robert G. Yandow

From: David K. Bridges
Sent: Tuesday, September 03, 2013 1:39 PM
To: Robert G. Yandow
Cc: Charles J. Szeniawski; Dean Lessard; Michael J. Sullivan; David Apgar; Stephen H. Burns; ellenprince@gmail.com; Melissa M. Avery
Subject: Re: Special Event Permit for Motorcycle Ride

This is in the Village District so I have no concerns with it. Dave

Sent from my iPhone. Dave

On Sep 3, 2013, at 1:27 PM, "Robert G. Yandow" <ryandow@yorkmaine.org> wrote:

> We just received this special event permit request and I would like to put it on the agenda for next Monday. Please expedite your review if possible. Thanks, and please respond to Missy.

>

> Rob

>

>

> CONFIDENTIALITY: The information contained in this electronic mail message and any electronic files attached to it may be confidential information, and may also be the subject of legal professional privilege and/or public interest immunity. If you are not the intended recipient you are required to delete it. Any use, disclosure or copying of this message and any attachments is unauthorized. If you have received this electronic message in error, please inform the sender or contact town@yorkmaine.org. This footnote also confirms that this email message has been checked for the presence of computer viruses.

> <Scanned from a Xerox multifunction device001 (7).pdf>

CONFIDENTIALITY: The information contained in this electronic mail message and any electronic files attached to it may be confidential information, and may also be the subject of legal professional privilege and/or public interest immunity. If you are not the intended recipient you are required to delete it. Any use, disclosure or copying of this message and any attachments is unauthorized. If you have received this electronic message in error, please inform the sender or contact town@yorkmaine.org. This footnote also confirms that this email message has been checked for the presence of computer viruses.

Robert G. Yandow

From: Ellen Prince [ellenprince@gmail.com]
Sent: Tuesday, September 03, 2013 1:52 PM
To: Robert G. Yandow
Cc: Charles J. Szeniewski; Dean Lessard; Michael J. Sullivan; David Apgar; David K. Bridges; Stephen H. Burns; Melissa M. Avery
Subject: Re: Special Event Permit for Motorcycle Ride

No problem with York Ambulance.

Thank you,
Ellen

On Tue, Sep 3, 2013 at 1:27 PM, Robert G. Yandow <ryandow@yorkmaine.org> wrote:

We just received this special event permit request and I would like to put it on the agenda for next Monday. Please expedite your review if possible. Thanks, and please respond to Missy.

Rob

CONFIDENTIALITY: The information contained in this electronic mail message and any electronic files attached to it may be confidential information, and may also be the subject of legal professional privilege and/or public interest immunity. If you are not the intended recipient you are required to delete it. Any use, disclosure or copying of this message and any attachments is unauthorized. If you have received this electronic message in error, please inform the sender or contact town@yorkmaine.org. This footnote also confirms that this email message has been checked for the presence of computer viruses.

--

Ellen Prince
Asst. Chief
York Ambulance Association, Inc.
15 Salisbury Ave.
P.O. Box 238
York, ME 03909-0238
Phone: 207-363-4403
Fax: 207-363-2041

Robert G. Yandow

From: Charles J. Szeniaowski
Sent: Tuesday, September 03, 2013 2:20 PM
To: Robert G. Yandow; Dean Lessard; Michael J. Sullivan; David Apgar; David K. Bridges; Stephen H. Burns; ellenprince@gmail.com
Cc: Melissa M. Avery
Subject: RE: Special Event Permit for Motorcycle Ride

The permit as presented creates no issue for us. The travel being north on Rt-91 into the Berwicks is not an issue. I will assign a cruiser to assist with the exit from the Legion (Hannaford Drive) onto Rt-91 probably take 10 minutes .

Lieutenant Charles J. Szeniaowski
Commander, Patrol Division
Town of York, Maine Police Department
36 Main Street, York, ME 03909-6244
i: www.yorkpolice.org
e: cszeniaowski@yorkpolice.org
p: (207) 363-1031, Ext. 104
f: (207) 361.6818

CONFIDENTIALITY: The information contained in this electronic mail message and any electronic files attached to it may be confidential information, and may also be the subject of legal professional privilege and/or public interest immunity. If you are not the intended recipient you are required to delete it. Any use, disclosure or copying of this message and any attachments is unauthorized. If you have received this electronic message in error, please inform the sender or contact town@yorkmaine.org. This footnote also confirms that this email message has been checked for the presence of computer viruses.

From: Robert G. Yandow
Sent: Tuesday, September 03, 2013 1:27 PM
To: Charles J. Szeniaowski; Dean Lessard; Michael J. Sullivan; David Apgar; David K. Bridges; Stephen H. Burns; ellenprince@gmail.com
Cc: Melissa M. Avery
Subject: Special Event Permit for Motorcycle Ride

We just received this special event permit request and I would like to put it on the agenda for next Monday. Please expedite your review if possible. Thanks, and please respond to Missy.

Rob

CONFIDENTIALITY: The information contained in this electronic mail message and any electronic files attached to it may be confidential information, and may also be the subject of legal professional privilege and/or public interest immunity. If you are not the intended recipient you are required to delete it. Any use, disclosure or copying of this message and any attachments is unauthorized. If you have received this electronic message in error, please inform the sender or contact town@yorkmaine.org. This footnote also confirms that this email message has been checked for the presence of computer viruses.

CONFIDENTIALITY: The information contained in this electronic mail message and any electronic files attached to it may be confidential information, and may also be the subject of legal professional privilege and/or public interest immunity. If you are not the intended recipient you are required to delete it. Any use, disclosure or copying of this message and any attachments is unauthorized. If you have received this electronic message in error, please inform the sender or contact town@yorkmaine.org. This footnote also confirms that this email message has been checked for the presence of computer viruses.

Robert G. Yandow

From: David Apgar
Sent: Thursday, September 05, 2013 6:06 AM
To: Robert G. Yandow
Subject: RE: Special Event Permit for Motorcycle Ride

Village Fire approval,

David Apgar
Deputy Fire Chief
York Village Fire Dept
Fire Inspector
207-451-8258

From: Robert G. Yandow
Sent: Tuesday, September 03, 2013 1:27 PM
To: Charles J. Szeniawski; Dean Lessard; Michael J. Sullivan; David Apgar; David K. Bridges; Stephen H. Burns; ellenprince@gmail.com
Cc: Melissa M. Avery
Subject: Special Event Permit for Motorcycle Ride

We just received this special event permit request and I would like to put it on the agenda for next Monday. Please expedite your review if possible. Thanks, and please respond to Missy.

Rob

CONFIDENTIALITY: The information contained in this electronic mail message and any electronic files attached to it may be confidential information, and may also be the subject of legal professional privilege and/or public interest immunity. If you are not the intended recipient you are required to delete it. Any use, disclosure or copying of this message and any attachments is unauthorized. If you have received this electronic message in error, please inform the sender or contact town@yorkmaine.org. This footnote also confirms that this email message has been checked for the presence of computer viruses.

CONFIDENTIALITY: The information contained in this electronic mail message and any electronic files attached to it may be confidential information, and may also be the subject of legal professional privilege and/or public interest immunity. If you are not the intended recipient you are required to delete it. Any use, disclosure or copying of this message and any attachments is unauthorized. If you have received this electronic message in error, please inform the sender or contact town@yorkmaine.org. This footnote also confirms that this email message has been checked for the presence of computer viruses.

Melissa M. Avery

From: Dean Lessard
Sent: Thursday, September 05, 2013 4:38 PM
To: Melissa M. Avery
Subject: FW: Special Event Permit for Motorcycle Ride

Yes. Please see my response below to Rob.

Dean A. Lessard, P.E. | Director of Public Works Town of York, Maine Department of Public Works
186 York Street | York, Maine 03909
Phone: (207) 363-1010, Ext. 6201
Fax: (207) 363-1012
E-Mail: dlessard@yorkmaine.org
Online: www.yorkmaine.org

-----Original Message-----

From: Dean Lessard
Sent: Tuesday, September 03, 2013 10:15 PM
To: Robert G. Yandow
Cc: Timothy DePerrio
Subject: Re: Special Event Permit for Motorcycle Ride

Rob
I have reviewed the special event permit. DPW doesn't anticipate any issues with this event. DPW recommends approval.

Dean

Sent from my iPhone

On Sep 3, 2013, at 1:27 PM, "Robert G. Yandow" <ryandow@yorkmaine.org> wrote:

> We just received this special event permit request and I would like to put it on the agenda for next Monday. Please expedite your review if possible. Thanks, and please respond to Missy.

>

> Rob

>

>

> _____
> CONFIDENTIALITY: The information contained in this electronic mail message and any electronic files attached to it may be confidential information, and may also be the subject of legal professional privilege and/or public interest immunity. If you are not the intended recipient you are required to delete it. Any use, disclosure or copying of this message and any attachments is unauthorized. If you have received this electronic message in error, please inform the sender or contact town@yorkmaine.org. This footnote also confirms that this email message has been checked for the presence of computer viruses.

> <Scanned from a Xerox multifunction device001 (7).pdf>

CONFIDENTIALITY: The information contained in this electronic mail message and any electronic files attached to it may be confidential information, and may also be the subject of legal professional privilege and/or public interest immunity. If you are not the intended recipient you are required to delete it. Any use, disclosure or copying of this message and any attachments is unauthorized. If you have received this electronic message in error, please inform the sender or contact town@yorkmaine.org. This footnote also confirms that this email message has been checked for the presence of computer viruses.