

Energy Efficiency Steering Committee Meeting: York Public Library

Minutes, Thursday , May 17, 2012

Present: Wayne Boardman, Paul McGowan, Deborah McDermott, Hilary Clark, Victoria Simon, Phyllis Newman, Zak Harding, Pater Ashley. York High School students, Rachel Kelley and Rowan Winters.

Wayne Boardman called the meeting to order at 6:30 p.m.

1. **Approval of March 8<sup>th</sup> and April 19<sup>th</sup>, 2012 minutes.** The minutes for both March and April were approved and will be forwarded to the staff at York Town Hall for the official website.
2. **Discussion of the Energy RFP, Bidders' Conference; rewrite of the RFP by AMEC and walk through scheduled for May 23<sup>rd</sup>.**

Wayne requested funding (\$4700) for the rewrite of the RFP by AMEC and was granted request by the Board of Selectmen. The RFP will be split into two sections ( Boilers and Insulation). AMEC will led the Walk through on May 23<sup>rd</sup>. Wayne will make sure that the language in the RFP meets Maine Efficiency standards. Wayne will send new RFP to ESC members as soon as he has it. Contractors will be given August 15 as the deadline for work to be completed, so that we can be eligible for the matching funds from the Seacoast Energy Initiative ( SEI).

3. **SEI Matching Grant update:** Wayne reported that we are on target with Ann Goggin and SEI.
4. **Status of Police Building and Insulation:** Wayne has sent information to Bob Reed that the ESC preference is to fund additional insulation under the slab. Our priority is the under slab insulation. They will do 2" and ESC will do matching 2" with the approval of the BOS. If we have additional funding, we would add to the attic insulation to attain a goal of R-70. The Building Committee is now waiting for construction bids. Wayne will ask Bob Reed about Construction Schedule. We also need to ask if what is going in under the slab. Wayne has already raised the issue of thermal break which is a requirement of Efficiency Maine.
5. **Old Business:** At the April meeting there was a discussion about asking the BOS for a new charge for the ESC. First, we have to ensure that we have full membership of the Committee. Deborah will be resigning at the June meeting. Wayne and Phyllis's terms are up in June, also. Paul will be in touch with Rob Yandow about the process for BOS selection of new members and our questions about reinforcing and amending ESC 's initial charges. Paul will ask Rob to advertise for a new alternate and how Victoria becomes a full member of ESC.

We reviewed the 6 items of Initial charge for the ESC.

1. **Complete the carbon footprint inventory coordination necessary to implement the Mayor's Climate Challenge.** ( We did the initial work, but should be finishing this charge by ensuring that statistics are done yearly, and then establishing a goal of reducing the carbon footprint by 20% by 2020- a 20/20 campaign. We also would like to consult with Ann Goggin about the carbon credits issue.).
2. **Ensure that the energy efficiency audits are completed at town facilities.** ( Completed)
3. **Analyze and recommend energy conservation options.** ( part of the MACTEC report-ongoing- )

4. **Analyze and recommend alternative energy options.** ( In the future, ESC would like to have an official representation on any town building committee)
  5. **Make recommendations for the use of \$100,000 ballot item for energy /efficiency conservation and alternative energy options.** (Ongoing- )
  6. **Other tasks as periodically assigned by the Selectmen.**( we would like to meet with Town Department heads about energy efficiency options, about town vehicles, about natural gas, about using future funding for demonstration projects that would highlight the importance of energy efficiency, etc. )
6. **New Business:** We will vote on ESC officers once the new members of the committee are in place.

The meeting was adjourned at 8:09 p.m.

Respectfully submitted,

Phyllis Newman  
Secretary