

**BOARD OF SELECTMEN'S
MEETING MINUTES
6:00/7:00PM MONDAY, DECEMBER 15, 2014
YORK LIBRARY**

6:00PM: Executive Session - Pursuant to MRSA Title 1, Section 405.6.E;
Consultation with Town Attorney

Present: Chairman Mary Andrews, Vice Chairman Robert E. Palmer Jr., Jonathan O. Speers, Torbert Macdonald, Ronald Nowell, Town Manager Stephen H. Burns, Town Attorney Mary Costigan.

Moved by Mr. Palmer, seconded by Mr. Speers to enter into Executive Session.
Without objection so ordered.

Moved by Mr. Palmer, seconded by Mr. Speers to exit out of Executive Session.
Without objection so ordered.

7:00PM: Regular Meeting

Present: Chairman Mary Andrews, Vice Chairman Robert E. Palmer Jr., Jonathan O. Speers, Torbert Macdonald, Ronald Nowell, Town Manager Stephen H. Burns, Recorder Melissa M. Avery and members of the press and public.

Call to Order

Chairman Mary Andrews called the meeting to order at 7:00PM.

Opening Ceremonies

A. Minutes

1. October 20, 2014 Meeting Minutes
2. October 22, 2014 Meeting Minutes
3. November 10, 2014 Meeting Minutes

Moved by Mr. Palmer, seconded by Mr. Speers to approve the October 20, 2014, October 22, 2014 and November 10, 2014 Meeting Minutes. Vote 5-0, motion passes.

B. Chairman's Report

Chairman Mary Andrews reported that the Board won't be meeting again until after the New Year and wished everyone a happy holiday season. Ms. Andrews also publicly thanked Leeward Landing for their \$15,000 donation to our General Assistance - Emergency Fuel Fund.

C. Manager's Report

Town Manager Stephen H. Burns reported that the Town has mailed out a notice to all hotels and motels in town letting them know that they are now obligated to comply with the Business License Ordinance and start the process for acquiring a licenses through the Town Manager's Office. Mr. Burns also stated that notices were send out to property owners surrounding Church Street regarding an upcoming Water, Sewer and pavement replacement on Church Street. Mr. Burns thanked the York Housing Authority for the "payment in lieu of taxes" check. The State Local Road Assistance Program gave the town \$186,756 instead of the \$175,000 we had budgeted to receive. Mr. Burns received a construction cost estimate from SMRT, Inc. for the Police Station, however that estimate does not include work that has already been done and materials already purchased that are in storage; we will need get a figure including all of that. The Town Manager also stated that the first draft of the FY16 Budget will hopefully be ready for the Selectmen's January 12th meeting.

D. Awards

E. Reports

1. Ashlee Iber Amenti, Executive Director – Workforce Housing Coalition of the Greater Seacoast

Ashlee Iber Amenti, Executive Director for the Workforce Housing Coalition of the Greater Seacoast gave a presentation on a workforce housing design charrette that they organized in York back in October. The charrette included a site walk on a property on Route One, a community dialogue session and a design workshop.

F. Citizens' Forum – The Citizens' Forum is open to any member of the audience for comments on items listed on this meeting agenda. All comments should be respectful in tone and should be directed to the Chair. Comments should be brief and to the point. Questions that require extended answers or that cannot be readily answered will be referred to the Town Manager for follow-up. Anyone who wishes to submit a written request for future agenda items can do so on the form available at this meeting or may obtain the form through the Town Manager's Office.

Public Comment: None

G. Approval of Warrant #24

There was no warrant to approve.

H. Public Hearings

I. Endorsements

J. Old Business

1. Discussion Regarding the Long Sands Bathhouse Project

On September 23, 2013 the Board of Selectmen directed staff to start working on the Long Sands Bathhouse enhancement project. Voters approved \$687,000 on May 18, 2013 the bathhouse. Staff was specifically asked to get survey work completed and to approach MDOT to find out about property acquisition in front of the bathhouse land. Subsequent to this the Board agreed to integrate this project with two nearby drainage projects and an MPI-funded project to reconstruct Long Sands Road from Anchorage Hotel to the Cutty Sark Hotel. The survey work with Easterly Surveying, Inc. has gone a lot slower than anticipated, but while they are still refining details, they are very close to being finished.

K. New Business

1. Discussion and Possible Action to Revise the FY15 Paving List

Moved by Mr. Palmer, seconded by Mr. Speers to approve the list of revised pavement preservation project by the Director of Public Works, draft dated December 12, 2014 for FY2015. Vote 5-0, motion passes.

2. Discussion and Possible Action on FY14 Carryforwards

Moved by Mr. Macdonald, seconded by Mr. Speers to carryforward the full amount available in the Selectmen's Contingency account, which is \$90,375.11. Vote 3-2, Mr. Palmer and Mr. Nowell against.

Moved by Mr. Nowell, seconded by Mr. Macdonald to approve the list of FY14 Carryforwards per the attached memo from the Town Manager, dated December 12, 2014, as amended. Vote 5-0, motion passes.

3. Discussion and Possible Action on Renewable Energy Credit Revenue Usage

On September 8, 2014 the Town Manager informed the Board of Selectmen that the Energy Steering Committee had identified possible future revenues

associated with the solar installation at the York Beach Fire Station; this would be generated by the sale of Renewable Energy Credits.

Moved by Mr. Nowell, seconded by Mr. Speers that any future revenues generated by the Renewable Energy Credits associated with the York Beach Fire Station solar project be placed in the Town's General Fund. Vote 5-0, motion passes.

4. Appointment of Tax Assessor

Moved by Mr. Macdonald, seconded by Mr. Speers to re-appoint Richard Mace to a three-year term as Tax Assessor, with said term expiring January 31, 2018. Vote 5-0, motion passes.

5. York River Wild and Scenic – Policy Position

Moved by Mr. Macdonald, seconded by Mr. Speers that the Board of Selectmen reaffirms its support for the study of York River relating to possible inclusion in the Wild and Scenic Rivers Program. Vote 5-0, motion passes.

6. State Request to Redeem Property at 153 Long Sands Road

The Town is in receipt of a letter dated October 15, 2014 from the Maine Department of Health and Human Services informing that the State has become the public guardian for the former property owner of the property at 153 Long Sands Road, and that they would like to redeem that property for the back taxes and fees owed.

Moved by Mr. Nowell, seconded by Mr. Macdonald to direct the Town Manager to work with the Maine Department of Health and Human Services with regard to redemption of the property at 153 Long Sands Road, subject to the condition that all fees to the Town and all public utilities be paid and extinguished when the State sells the property. Vote 5-0, motion passes.

7. Special Event Permit: Drive-Through Nativity

Moved by Mr. Nowell, seconded by Mr. Speers to approve the Special Event Permit for First Parish Church's Drive-Through Nativity event on December 20, 2014, with any attached conditions given by Department Heads. Vote 5-0, motion passes.

L. Other Business

Mr. Nowell mentioned the Worcester Wreaths of Columbia Falls, Maine who donated wreaths to all the Veterans' graves in the cemetery. Mr. Nowell also mentioned the gentleman who has been standing on the side of York Street with a sign and urges the Town to help him find a place to live. Mr. Nowell stated that

it is his understanding that the York Housing Authority property is Town owned, and therefore the proposed York Village Association sign should be placed there. Mr. Nowell also congratulated the York Water District's Superintendent Don Neumann on his new grandson.

Ms. Andrews expressed condolences from the Board to former Harbor Board member, Dave Robbins' family on his passing.

M. Citizens' Forum

Public Comment: Carol Donnelly

Adjourn

Moved by Mr. Nowell, seconded by Mr. Speers to adjourn the meeting at 9:40PM. Without objection, so ordered.

Respectfully Submitted,

Melissa M. Avery, Assistant to the Town Manager