



Town of York

186 York Street
York, Maine 03909-1314

Town Manager/
Selectmen
(207)363-1000

Town Clerk/
Tax Collector
(207)363-1003

Finance/
Treasurer
(207)363-1004

Code Enforcement
(207)363-1002

Planning
(207)363-1007

Assessor
(207)363-1005

Police Department
(207)363-1031

Dispatch
(207)363-2557

York Beach Fire
Department
(207)363-1014

York Village Fire
Department
(207)363-1015

Public Works
(207)363-1011

Harbor Master
(207)363-1000

Senior Center/
General Assistance
(207)363-1036

Parks and
Recreation
(207)363-1040

Fax
(207)363-1009
(207)363-1019

BOARD OF SELECTMEN'S MEETING AGENDA

6:00/7:00PM MONDAY, FEBRUARY 8, 2016
YORK LIBRARY

6:00PM: Executive Session: Pursuant to M.R.S. § 405.6.A (Town Manager's Review)

Call to Order

Opening Ceremonies

A. Minutes

1. November 2, 2015 Meeting Minutes
2. November 16, 2015 Meeting Minutes
3. December 7, 2015 Meeting Minutes
4. December 14, 2015 Meeting Minutes
5. January 11, 2016 Meeting Minutes
6. January 25, 2016 Meeting Minutes

B. Chairman's Report

C. Manager's Report

D. Awards

1. Introduction of New Patrolman
2. Bid Award: Paving

E. Reports

1. Stormwater Treatment Show and Tell
2. RSMS to Guide Road Paving

F. Citizens' Forum – The Citizens' Forum is open to any member of the audience for comments on any matter. All comments should be respectful in tone and should be directed to the Chair. Comments should be brief and to the point. Questions that require extended answers or that cannot be readily answered will be referred to the Town Manager for follow-up. Anyone who wishes to submit a written request for future agenda items can do so on the form available at this meeting or may obtain the form through the Town Manager's Office.

G. Public Hearings

H. Endorsements

1. Business Licenses
 - a. Kevin Tacy DBA: Fosters Downeast Clambake for Food Service, Liquor and Special Amusement; located at 5 Axholme Road
 - b. Mac's Convenience Stores, LLC DBA: Circle K #7049 for Food Service; located at 454 US Route One

I. Old Business

1. Discussion and Possible Action: Main Street/Bay Haven Project
2. Discussion and Possible Action: Adoption of Emergency Management Plan

J. New Business

1. Discussion and Possible Action: Selectmen's Policies – Section 3: Boards, Commissions and Committees
2. Discussion and Possible Action: Use of Town Property at 32 Long Sands Road and 186 York Street
3. Discussion and Possible Action: Amend the Capital Program
4. Special Event Permits:
 - a. York Village Fire – Maine State Federation of Firefighters Convention
 - b. Cystic Fibrosis – CF Cycle for Life
 - c. Red Line Jeeps – Coastline Cruise
 - d. Committee for Southern Maine Thin Blue Line 5K – 2nd Annual Southern Maine Thin Blue Line 5K
 - e. York Art Association – Children's Workshop
 - f. Alzheimer's Association – Walk to End Alzheimer's
 - g. York High School Interact Club – Polar Dip
5. Property Redemption – 85 Ocean Avenue Extension

K. Future Agendas

L. Other Business

M. Citizens' Forum

Adjourn

**BOARD OF SELECTMEN'S
MEETING MINUTES
6:00/6:45/7:00PM MONDAY, NOVEMBER 2, 2015
YORK LIBRARY**

6:00PM: Executive Session: Pursuant to MRSA Title 1, Section 405.6.D – Upcoming Union Contract Negotiations and 405.6.C – Real Estate

Present: Chairman Robert E. Palmer, Jr., Vice-Chairman Jonathan O. Speers, Torbert Macdonald, Todd A. Frederick, Dawn Sevigny-Watson, Town Manager Stephen H. Burns and Director of Human Resources Liam Gallagher.

Moved by Mr. Macdonald, seconded by Mr. Speers to enter into executive session. Without objection, so moved.

Moved by Mr. Macdonald, seconded by Ms. Sevigny-Watson to exit out of executive session. Without objection, so moved.

6:45PM: Board and Committee Interviews

7:00PM: Regular Meeting

Present: Chairman Robert E. Palmer, Jr., Vice-Chairman Jonathan O. Speers, Torbert Macdonald, Todd A. Frederick, Dawn Sevigny-Watson, Town Manager Stephen H. Burns and members of the press and public.

Call to Order

Chairman Robert E. Palmer Jr. called the meeting to order at 7:00PM.

Opening Ceremonies

- A. **Minutes**
- B. **Chairman's Report**
- C. **Manager's Report**

Town Manager Stephen H. Burns reminded voters that the General Referendum is taking place at the High School tomorrow from 8AM to 8PM. Also a reminder

that 2016 Dog Licenses are available in the Clerk's Office through January and that the Parks and Recreation Fall/Winter Program Brochure is out.

D. Awards

1. Bid Award: Snow Plowing Contracts

The Department of Public Works solicited bids for the snow plowing and de-icing of the Town's municipal facilities, school facilities, and business districts. The following bids were received:

1. Andrews Construction \$35,500
 - Village Fire, Town Hall, Library and Coastal Ridge Elementary School
2. Puffer and Sons Land Management \$50,000
 - Village Elementary School and Middle School
3. Green with Envy \$24,700
 - Beach Fire and Police Station
4. Dover Bluff Construction \$62,460
 - York Village, Harbor and Short Sands Business Districts

Moved by Mr. Macdonald, seconded by Mr. Speers to award the bids for the snow removal and ice control contract for the following facilities to the following contractors: Village Fire, Town Hall, Library and Coastal Ridge Elementary School to Andrews Construction in the amount of \$35,500; Village Elementary School and Middle School to Puffer and Sons Land Management in the amount of \$50,000; Beach Fire and Police Station to Green with Envy in the amount of \$24,700 and York Village, Harbor and Short Sands Business Districts to Dover Bluff Construction in the amount of \$62,460. Vote 5-0, motion passes.

E. Reports

1. Harbor Board
2. Shellfish Conservation Commission
3. Stewart Mitchell, Witcher Builders – Update on Kearsarge House

F. Citizens' Forum – The Citizens' Forum is open to any member of the audience for comments on any matter. All comments should be respectful in tone and should be directed to the Chair. Comments should be brief and to the point. Questions that require extended answers or that cannot be readily answered will be referred to the Town Manager for follow-up. Anyone who wishes to submit a written request for future agenda items can do so on the form available at this meeting or may obtain the form through the Town Manager's Office.

Public Comment: Judy Romano
Charles Stacey

G. Public Hearings

1. Ordinance Amendment: General Assistance Appendices A, C and D

Moved by Mr. Macdonald, seconded by Mr. Speers to open the Public Hearing. Without objection, so ordered.

Public Comment: Michelle Surdouval, YCSA
Kate Ford, YCSA

Moved by Mr. Macdonald, seconded by Mr. Speers to close the Public Hearing. Without objection, so ordered.

H. Endorsements

I. Old Business

1. Discussion and Possible Action: Special General Referendum Request

There is currently a vacancy on the School Committee and the Home Rule Charter makes it the responsibility of the Board of Selectmen to fill the seat. Article V, section 3.D spells out that a Special General Referendum must be called within 30 days of resignation.

Moved by Mr. Macdonald, seconded by Mr. Speers to call a Special General Referendum, to be held at York High School on Saturday, January 30, 2016, for the purpose of filling the vacancy on the School Committee. Vote 5-0, motion passes.

2. Discussion and Possible Action: Specific Recommendations about Parking Policy Changes

Moved by Mr. Macdonald, seconded by Ms. Sevigny-Watson to schedule a public hearing on November 16, 2015 to consider increases to parking passes, parking meters, and parking fines as proposed by the York Police Department. Vote 5-0, motion passes.

3. Discussion and Possible Action: Draft Amendment to the Public Street Acceptance Policy

Moved by Mr. Macdonald, seconded by Mr. Speers to direct the Town Manager to send the proposed amendment of the Public Road Acceptance Ordinance to the Town Attorney for legal review, and to have this amendment posted for a February public hearing. Vote 5-0, motion passes.

J. New Business

1. Discussion and Possible Action: FY15 Carryforwards

Moved by Mr. Speers, seconded by Mr. Frederick to carry forward \$1,126,339.66 from the FY15 budget year to the FY16 budget as outlines on the attached spreadsheet. Vote 5-0, motion passes.

2. Discussion and Possible Action: General Assistance Ordinance Appendices

Moved by Mr. Speers, seconded by Ms. Sevigny-Watson to approve the 2015-2016 General Assistance Ordinance Appendices A, C and D. Vote 5-0, motion passes.

3. Discussion and Possible Action: Draft Amendment to the Business Licensing Ordinance – Water and Sewer Sign-offs for Food Service

Upon request by the Town Manager, the Planning Director worked with the local utility districts to review and propose amendments to the Business Licensing Ordinance to ensure that utility districts have an opportunity to be part of the inspection process for business license applications. The Board of Selectmen were supportive in the Planning Director moving forward with the process of the proposed amendments.

4. Discussion and Possible Action: Property Appraisal for Land Adjacent to the Long Sands Bathhouse

The Town seeks to acquire land, approximately 5,000 square feet in area, located to the west of the Long Sands Bathhouse to accommodate the proposed expansion of the bathhouse. It would be appropriate to obtain an appraisal to ensure the value of this land is known during the negotiation process.

Moved by Mr. Macdonald, seconded by Mr. Speers to direct the Town Manager to solicit proposals for appraisal of the land located under Route 1A, to the west of the Long Sands Bathhouse which the Town seeks to acquire to provide for expansion of the bathhouse, and to bring the proposals back to the Board to award. Vote 5-0, motion passes.

5. Discussion and Possible Action: Memorial Dedications Policy

After a proposal from the York Little League the Parks and Recreation Board to rename the Bog Road Field in honor of the late Randy Lavigne, the Parks and Recreation Board wanted to begin a discussion with the Board of Selectmen of whether or not they would look to look into a broad policy about public memorials.

6. Discussion and Possible Action: Pest Management at Blinn House

Moved by Mr. Macdonald, seconded by Mr. Speers to approve the expense of \$750.00 for pest control at the Blinn House. Vote 5-0, motion passes.

7. Appointments:
 - a. Energy Efficiency Committee
 - b. Conservation Commission
 - c. Bicycle and Pedestrian Committee

Moved by Mr. Macdonald, seconded by Mr. Frederick to appoint Luke Conte as a Regular Member to the Conservation Commission, with a term expiring June 30, 2018. Vote 5-0, motion passes.

Moved by Mr. Macdonald, seconded by Mr. Frederick to appoint Steve Butzel as an Alternate Member to the Conservation Commission, with a term expiring June 30, 2018. Vote 5-0, motion passes.

Moved by Mr. Macdonald, seconded by Mr. Speers to appoint Leah Drennan as a Regular Member to the Bicycle and Pedestrian Committee, with a term expiring June 30, 2016. Vote 5-0, motion passes.

8. Property Redemptions:
 - a. 4 Vacation Drive
 - b. 3 Vacation Drive

Moved by Mr. Macdonald, seconded by Mr. Speers to approve the property redemption of Tac Map 0086-0002, located at 4 Vacation Drive, as requested, subject to the condition that all taxes, interest and administrative costs are paid in full by no later than January 4, 2015 with cash or certified bank check. Vote 5-0, motion passes.

Moved by Mr. Macdonald, seconded by Mr. Speers to approve the property redemption of Tac Map 0086-0002-D, located at 3 Vacation Drive, as requested, subject to the condition that all taxes, interest and administrative costs are paid in full by no later than January 4, 2015 with cash or certified bank check. Vote 5-0, motion passes.

9. Special Event Permits:
 - a. 24 Hours Out in the Cold – YCSA
 - b. Drive Through Nativity – First Parish Church

Moved by Mr. Macdonald, seconded by Mr. Frederick to approve the following Special Event Permit Applications subject to all, if any conditions set by Department Heads: 24 Hours Out in the Cold on December 5, 2015 and Drive-Through Nativity on December 19, 2015. Vote 5-0, motion passes.

K. Future Agendas

L. Other Business

M. Citizens' Forum

Public Comment: None

Adjourn

Moved by Mr. Macdonald, seconded by Mr. Speers to adjourn the meeting at 10:00PM. Without objection, so ordered.

Respectfully Submitted,

Melissa M. Avery
Assistant to the Town Manager

DRAFT

**BOARD OF SELECTMEN'S
MEETING MINUTES
6:20/7:00PM MONDAY, NOVEMBER 16, 2015
YORK LIBRARY**

6:20PM: Executive Session – Quarterly Review and Check-In with Town Manager; Pursuant to MRSA Title 1, Section 405.6.D

Present: Chairman Robert E. Palmer, Jr., Vice-Chairman Jonathan O. Speers, Torbert Macdonald, Todd A. Frederick, Dawn Sevigny-Watson, and Town Manager Stephen H. Burns.

Moved by Mr. Speers, seconded by Ms. Sevigny-Watson to enter into executive session. Without objection, so moved.

Moved by Mr. Speers, seconded by Ms. Sevigny-Watson to exit out of executive session. Without objection, so moved.

6:50PM: Committee Interviews

7:00PM: Regular Meeting

Present: Chairman Robert E. Palmer, Jr., Vice-Chairman Jonathan O. Speers, Torbert Macdonald, Todd A. Frederick, Dawn Sevigny-Watson, Town Manager Stephen H. Burns and members of the press and public

Call to Order

Chairman Robert E. Palmer called the meeting to order at 7:00PM.

Opening Ceremonies

A. Minutes

1. June 8, 2015 Meeting Minutes
2. June 22, 2015 Meeting Minutes

Moved by Mr. Macdonald, seconded by Mr. Speers to approve the June 8, 2015 and June 22, 2015 Meeting Minutes, as amended. Vote 5-0, motion passes.

B. Chairman's Report

C. Manager's Report

Town Manager Stephen H. Burns announced that there were 2,888 voters at the November General Referendum this year. Mr. Burns also reminded citizens that the Annual Shellfish Clam-flats Clean-up Day will be December 6, 2015 from 7:00AM to 10:00AM. Mr. Burns also congratulated York High School on their win in the Southern Maine School Spirit Challenge, where they collected over 100,000 pounds of food.

D. Awards

1. Bid Award: Special Services Vehicle

Moved by Mr. Macdonald, seconded by Mr. Speers to award the bid for the purchase of a 2016 Chevrolet Tahoe Special Services 4x4 Vehicle to Quirk Auto Group of Hallowell, Maine in the amount of \$29,024.00 from the capital cruiser account of the Police Department. Vote 5-0, motion passes.

E. Reports

1. Summer 2015 Gift Shop Overview

2. Parks and Recreation Board

F. Citizens' Forum – The Citizens' Forum is open to any member of the audience for comments on any matter. All comments should be respectful in tone and should be directed to the Chair. Comments should be brief and to the point. Questions that require extended answers or that cannot be readily answered will be referred to the Town Manager for follow-up. Anyone who wishes to submit a written request for future agenda items can do so on the form available at this meeting or may obtain the form through the Town Manager's Office.

Public Comment: Ron Nowell
Helen Rollins
Brenda Knapp

G. Public Hearings

1. Proposed Changes to the Traffic Safety Ordinance and Parking Permit Program (Increasing the cost of Parking Meters, Parking Passes and Parking Fines)

Moved by Mr. Macdonald, seconded by Mr. Speers to open the Public Hearing. Without objection, so ordered.

Public Comment: Rick Boston

Moved by Mr. Macdonald, seconded by Mr. Speers to close the Public Hearing. Without objection, so ordered.

H. Endorsements

1. Games of Chance

Moved by Mr. Macdonald, seconded by Mr. Speers to approve the 2016 blanket letter of approval for Games of Chance. Vote 5-0, motion passes.

2. Business Licenses

- a. Joseph Hogan DBA: Sentry Hill for Food Service; located 2 Victoria Court
- b. Boardman Ellis VFW Post #6977 for Food Service, Special Amusement, Coin-Operated Amusement and Liquor Licenses; Located at 75 Cape Neddick Road
- c. Hannaford Bros. Company, LLC DBA: Hannaford Food and Drug #8384 for Food Service; Located at 5 Hannaford Drive
- d. Mark Graziano DBA Anthony's Food Shop, Inc. for Food Service; Located at 679 US Route One
- e. David and David Rowland DBA; Some Brewing Co., LLC for Liquor License; Located at 1 York Street Unit 3

Moved by Mr. Macdonald, seconded by Mr. Speers to approve the following business license applications: Joseph Hogan DBA: Sentry Hill for Food Service; located 2 Victoria Court, Boardman Ellis VFW Post #6977 for Food Service, Special Amusement, Coin-Operated Amusement and Liquor Licenses; Located at 75 Cape Neddick Road, Hannaford Bros. Company, LLC DBA: Hannaford Food and Drug #8384 for Food Service; Located at 5 Hannaford Drive, Mark Graziano DBA Anthony's Food Shop, Inc. for Food Service; Located at 679 US Route One, David and David Rowland DBA; Some Brewing Co., LLC for Liquor License; Located at 1 York Street Unit 3, subject to taxes, fees and inspections being current and compliant with the usual noise stipulations. Vote 5-0, motion passes.

I. Old Business

1. Discussion and Possible Action: Amending the Traffic Safety Ordinance and Parking Permit Program

Moved by Mr. Macdonald, seconded by Mr. Speers that the Traffic Safety Ordinance, Section 18: Violations and Penalties for Parking Tickets (tags) bullet points 1, 2 and 7 be amended with the following fee increase; Meters \$50.00, Overtime \$50.00, Other Violations \$50.00 per violation. Also moved to amend the Traffic Safety Ordinance, Schedule E: Parking Meters to increase the hourly fee to

\$2.00 per hour for all posted meters. Also moved to amend the Permit Parking Program Ordinance, Section 4-A with the following fee increase; resident parking permit required fee \$40.00, senior citizens 65 years and over required fee \$20.00 per calendar year. Vote 5-0, motion passes.

2. Discussion and Possible Action: Connector Road Engineering

Moved by Mr. Macdonald, seconded by Mr. Speers to approve the ward of the conceptual planning and layouts of a new alignment for the Connector Road between Ridge Road and US Route One, utilizing a portion of the previously designed access road and apportion of the existing Wild Kingdom Road and its US Route One entrance to Ransom Consulting, Inc. at no cost to the Town. Vote 5-0, motion passes.

3. Discussion and Possible Action: Vernal Pool Violation

Moved by Mr. Macdonald, seconded by Mr. Speers to direct the Town Manager to create a timeline for specific actions, and solicitation of bids for the restoration work, to correct violations cited by the US Army Corps of Engineers. All necessary work to be completed by June 30, 2016. Further, the Town Manager shall work with the Town Attorney to address the responsibilities of PC Construction for payment. Vote 5-0, motion passes.

4. Discussion: Beach Management Topic #1 – Trash

Parks and Recreation Director Michael Sullivan and Director of Public Works Dean Lessard started a discussion with the Board of Selectmen regarding the Beach Management Plan by which we manage the large volume of trash that accumulates daily during the busy tourist season. There are approximately 97 public trash receptacles located throughout York and the majority of them are located at York's Beaches. The Board was receptive to the idea of a doing more research on a possible trial period of Waste Management maintaining the public trash containers as part of a new waste removal contract.

5. Discussion and Possible Action: Special General Referendum Request – Building Height Amendment

Moved by Mr. Frederick, seconded by Ms. Sevigny-Watson to hold a public hearing on the proposed ordinance amendment regarding Municipal School Buildings on December 14, 2015. Vote 5-0, motion passes.

6. Discussion and Possible Action: Long Beach Drainage Projects

Moved by Mr. Macdonald, seconded by Mr. Frederick to approve that the Department of Public Works and Ransom Consultants finalize the drainage designs and solicit construction bids for the installation of both Long Beach Drainage projects from qualified contractors. Vote 5-0, motion passes.

J. New Business

1. Discussion: Fire Tower Issues on Mount Agamenticus – Ownership, Consolidation, etc.

Parks and Recreation Director Michael Sullivan and Village Fire Chief Christopher Balentine began the discussion regarding the Fire Tower located on Mount Agamenticus with the Board of Selectmen looking for guidance on the future of the tower. There are currently questions regarding ownership and other issues with the Maine Forest Service, who stopped manning the fire tower in 1991.

2. Discussion and Possible Action: Required Legal Training

Several months ago it was suggested to the Board that the Charter should be amended to insert a requirement for periodic legal training for various board that have decision-making authority (Board of Appeals, Planning Board, Historic District Commission, etc.). Mr. Burns suggested that this could also be approached as a new Selectmen's Policy, as a quicker, less forceful way to move forward. The Board of Selectmen were all in agreement that this should be looked into as a Selectmen's Policy.

3. Discussion: FY17-21 Capital Program Update

Mr. Burns gave a brief update to the Board of Selectmen and the public about the status of work on the FY17-21 Capital Program.

4. Discussion and Possible Action: Letter of Credit Release for 1950 US Route One

Moved by Mr. Macdonald, seconded by Ms. Sevigny-Watson to release the letter of credit to the York-Ogunquit Storage Solutions project. Vote 5-0, motion passes.

5. Historic District Commission Appointment

Not Addressed – Moved to a future agenda.

K. Future Agendas

L. Other Business

M. Citizens' Forum

Public Comment: Helen Rollins

Adjourn

Moved by Mr. Macdonald, seconded by Mr. Speers to adjourn the meeting at 10:15PM. Without objection, so ordered.

Respectfully Submitted,

Melissa M. Avery
Assistant to the Town Manager

DRAFT

**BOARD OF SELECTMEN'S
MEETING MINUTES
6:00/7:00PM MONDAY, DECEMBER 7, 2015
YORK LIBRARY**

6:00PM: Quarterly Joint Meeting of Board of Selectmen and Planning Board

7:00PM: Regular Meeting

Present: Chairman Robert E. Palmer, Jr., Vice-Chairman Jonathan O. Speers, Torbert Macdonald, Todd A. Frederick, Dawn Sevigny-Watson, Town Manager Stephen H. Burns and members of the press and public.

Call to Order

Called to order at 7:05PM

Committee Interviews: Helen Rollins

Opening Ceremonies

A. Minutes

B. Chairman's Report

Chairman Robert E. Palmer, Jr. thanked everyone in the community for making last weekend, the festival of lights, such special event.

C. Manager's Report

Town Manager Stephen H. Burns announced that there are nomination papers available for the vacancy on the School Committee available in the Clerk's Office. Mr. Burns stated that he has requested a joint meeting with the Historic District Commission to expand historic districts in Town. There was also a reminder that dog licenses and beach passes available. The Parks and Recreation Department has started clearing out the trails at Goodrich Park. Mr. Burns also notified the public that the State closed part of the York River for clamming because of findings in their survey of the shoreline, so clamming will be below Sewall's Bridge only this year. He also stated that the York Water District may be interested in doing a joint purchase of the MDOT Maintenance Facility on Route One. Lastly, Mr. Burns

reminded everyone of the Site Walk scheduled for Saturday December 12, 2015 at 9:00AM starting at the York's Wild Kingdom entrance.

D. Awards

1. Bid Award: Police Vehicle

Moved by Mr. Macdonald, seconded by Ms. Sevigny-Watson to award the bid for the purchase of one 2016 Ford Utility Police Cruiser to Quirk Ford of August, Maine in the amount of \$24,740.00 from the Capital Cruiser account of the Police Department. Vote 5-0, motion passes.

2. Bid Award: Rock Crushing for Beach Access Road

The Department of Public Works solicited bids for the crushing, loading and stacking of rock for the York Beach Access Road. The following bids were received:

1. Superior Crushing, Inc. \$6.95/Cu. Yds. (Est. 9,000 Cu. Yds. = \$62,550)
2. Portable Crushing, LLC No Bid
3. Gorham Sand and Gravel \$45,000 Lump Sum

Moved by Mr. Frederick, seconded by Mr. Speers to approve the award of the crushing, loading and stacking of rock for the York Beach Access Road to Gorham Sand and Gravel in the amount of \$45,000. Vote 5-0, motion passes.

E. Reports

F. Citizens' Forum – The Citizens' Forum is open to any member of the audience for comments on any matter. All comments should be respectful in tone and should be directed to the Chair. Comments should be brief and to the point. Questions that require extended answers or that cannot be readily answered will be referred to the Town Manager for follow-up. Anyone who wishes to submit a written request for future agenda items can do so on the form available at this meeting or may obtain the form through the Town Manager's Office.

Public Comment: Amy Phalon, Planning Board

G. Public Hearings

H. Endorsements

Business Licenses:

- Thomas Veronesi DBA: York Elks Lodge #2788 for Food Service, Liquor, Special Amusement, Coin-Operated Amusement and Flea Market; located at 1704 US Route One
- Woods Family, Inc. DBA: The Daily Grind for Food Service; located at 21 Railroad Avenue

- John Shaw DBA: Frankie and Johnny's for Food Service; located at 1594 US Route One
- Natalie Lawrence-Taylor DBA: Grass Roots for Food Service; located at 369 US Route One

Moved by Mr. Macdonald, seconded by Mr. Speers to approve the following business licenses: Thomas Veronesi DBA: York Elks Lodge #2788 for Food Service, Liquor, Special Amusement, Coin-Operated Amusement and Flea Market; located at 1704 US Route One, Woods Family, Inc. DBA: The Daily Grind for Food Service; located at 21 Railroad Avenue, John Shaw DBA: Frankie and Johnny's for Food Service; located at 1594 US Route One, Natalie Lawrence-Taylor DBA: Grass Roots for Food Service; located at 369 US Route One, subject to all taxes, fees and inspections being current and compliant with the usual noise stipulations. Vote 5-0, motion passes.

I. Old Business

1. Discussion: Complete Streets on Long Beach Avenue

Director of Public Works Dean Lessard and Senior Project Manager for Ransom Consulting Steve Bradstreet presented the Board with proposed complete streets and sea wall design element improvements for Long Beach Avenue to be included in the Master Plan, seeking feedback regarding the proposed design. Mr. Lessard and Mr. Bradstreet will return to the Board with an overview plan and ballpark cost figures.

2. Discussion and Action: Police Station/Connector Road Violations

Moved by Mr. Macdonald, seconded by Mr. Speers to approve the Town Manger's proposed timeline for actions required to correct violations cited by the regulatory agencies, as contained in his memo of November 20, 2015 and to direct the Town Manager to implement the required actions. Vote 5-0, motion passes.

3. Discussion: York Community Dialogue – Report on Facilities Discussion

The York Community Dialogue group conducted one of its sessions in mid-November to discuss the community's need for facilities. Chair of the York Community Dialogue Steering Committee Ron McAllister gave a great overview of the event and the report generated by the committee.

4. Discussion and Possible Action: Agreements with Maine Department of Transportation – Cider Hill Road Improvement Project

Moved by Mr. Frederick, seconded by Ms. Sevigny-Watson to approve the Town Manager to sign the Municipal-State Cooperative Agreement with Maine Department of Transportation for the proposed Route 91(Cider Hill Road)

Improvement Project with the Public Works Director serving as the primary point of contact for the Town. Vote 5-0, motion passes.

J. New Business

1. Discussion: Emergency Communications – Overview, Issues, Plans

Police Chief Dougal Bracy and Lieutenant Robert Scamman provided an overview of the Town's emergency communications systems and current issues associated with the topic.

2. Discussion: Possible Transfer of Parcels to York Land Trust

Following a previous discussion of Town-owned lands, it was suggested that certain parcels in the vicinity of Mount Agamenticus and the watershed lands might be suitable for transfer to the York Land Trust, who would then become stewards for these properties. The Town Manager began this discussion and provided the Board with a series of maps regarding parcels of interest to the York Land Trust and the Board had the opportunity to ask Doreen MacGillis of the York Land Trust questions regarding the parcels of interest.

3. Discussion and Possible Action: Proposed New Rules to Designate Urban Compact Areas

Moved by Mr. Macdonald, seconded by Mr. Speers to inform the Maine Municipal Association that the York Board of Selectmen support the establishment of Compact Area Definition Rule, and that the Board opposes the rules as proposed but would support them with the 4 changes proposed by the Town Manager and the Board. Vote 5-0, motion passes.

4. Resignation from the Board of Design Review

Moved by Mr. Palmer, seconded by Mr. Macdonald to accept Jim Smith's resignation from the Board of Design Review with regret. Without objection, so moved.

5. Property Redemption: 43 Old Post Road

Moved by Mr. Macdonald, seconded by Mr. Speers to approve the property redemption as requested for Tax Map 0094-0007, located at 43 Old Post Road, subject to the condition that all taxes, interest and administrative costs are paid in full by no later than February 5, 2016 by cash or certified bank check. Vote 5-0, motion passes.

6. Special Event Permit: 30 Degrees for Wildlife

Moved by Mr. Macdonald, seconded by Mr. Speers to approve the Special Event Permit application for 30 Degrees for Wildlife subject to all, if any conditions set forth by Department Heads. Vote 5-0, motion passes.

K. Other Business

L. Citizens' Forum

Public Comment: None

Adjourn

Moved by Mr. Macdonald, seconded by Ms. Sevigny-Watson to adjourn the meeting at 9:35PM. Without objection, so moved,

Respectfully Submitted,
Melissa M. Avery
Assistant to the Town Manager

DRAFT

**BOARD OF SELECTMEN'S
MEETING MINUTES
6:00/7:00PM MONDAY, DECEMBER 14, 2015
YORK LIBRARY**

6:00PM: Executive Session: Pursuant to MRSA Title 1, Section 405.6.D – Upcoming Union Contract Negotiations

Present: Chairman Robert E. Palmer, Jr., Vice-Chairman Jonathan O. Speers, Torbert Macdonald, Todd A. Frederick, Dawn Sevigny-Watson, Town Manager Stephen H. Burns and Director of Human Resources Liam Gallagher.

Moved by Mr. Speers, seconded by Ms. Sevigny-Watson to enter into executive session. Without objection, so ordered.

Moved by Ms. Sevigny-Watson, seconded by Mr. Speers to exit out of executive session. Without objection, so ordered.

7:00PM: Regular Meeting

Present: Chairman Robert E. Palmer, Jr., Vice-Chairman Jonathan O. Speers, Torbert Macdonald, Todd A. Frederick, Dawn Sevigny-Watson, Town Manager Stephen H. Burns and members of the press and public.

Call to Order

Chairman Robert E. Palmer, Jr. called the meeting to order at 7:00PM.

Opening Ceremonies

A. Minutes

1. July 6, 2015 Meeting Minutes

Moved by Mr. Macdonald, seconded by Mr. Speers to approve the July 6, 2015 Meeting Minutes. Vote 5-0, motion passes.

B. Chairman's Report

C. Manager's Report

Town Manager Stephen H. Burns reminded interested citizens that the York River Wild and Scenic Study Committee will be meeting tomorrow at 6:00PM at the Grant House. Mr. Burns also announced that the Town will be transitioning to Office365 in the next few months. He also announced that the draft Capital Program went out the door today for the Capital Planning Committee meeting on Friday morning.

D. Awards

E. Reports

F. Citizens' Forum – The Citizens' Forum is open to any member of the audience for comments on any matter. All comments should be respectful in tone and should be directed to the Chair. Comments should be brief and to the point. Questions that require extended answers or that cannot be readily answered will be referred to the Town Manager for follow-up. Anyone who wishes to submit a written request for future agenda items can do so on the form available at this meeting or may obtain the form through the Town Manager's Office.

Public Comment: Ron Nowell

G. Public Hearings

1. Building Height Amendment

Moved by Mr. Macdonald, seconded by Mr. Speers to open the public hearing. Without objection, so ordered.

Public Comment: Mike Whitman, School Building Committee
Ron Nowell
Julie Ediman, School committee
Charles Stacy
Katie Mahoney
Abigale Edminan

Moved by Mr. Macdonald, seconded by Mr. Speers to close the public hearing. Without objection, so ordered.

2. Special General Referendum Warrant

Moved by Mr. Macdonald, seconded by Mr. Speers to open the public hearing. Without objection, so ordered.

Public Comment: None

Moved by Mr. Macdonald, seconded by Mr. Speers to close the public hearing. Without objection, so ordered.

3. Proposed Amendments to Traffic Safety Ordinance

Moved by Mr. Macdonald, seconded by Mr. Speers to open the public hearing. Without objection, so ordered.

Public Comment: None

Moved by Mr. Macdonald, seconded by Mr. Speers to close the public hearing. Without objection, so ordered.

H. Endorsements

I. Old Business

1. Discussion and Possible Action: Preference Votes on Special General Referendum

Moved by Mr. Macdonald, seconded by Mr. Speers to place the proposed building height amendment on the ballot for the January 2016 Special General Referendum. Vote 5-0, motion passes.

Preference Votes - Article Two: 5-0

2. Discussion and Possible Action: Approve Special General Referendum Warrant

Moved by Mr. Macdonald, seconded by Mr. Speers to forward to the voters the warrant for the January 30, 2016 Special General Referendum. Vote 5-0, motion passes.

3. Discussion: FY17 Plan for Snow Plowing

Dean Lessard, Director of Public Works gave the Board of Selectmen an overview of the plan for snow plowing this winter. The Department of Public Works expects delivery of the Heavy Duty Wheeler Plow Truck to be in February of 2016. The Maine Department of Transportation has agreed to continue to maintain a portion of Route One until the delivery of the Town's plow truck takes place. The Board of Selectmen previously awarded contracts to local private contractors for the winter maintenance of the school parking lots and snow clean-up of York Village and Short Sands areas. The plan has freed up some personnel and equipment that have been reassigned to Route One.

4. Discussion and Possible Action: Selectmen's Policy – Legal Training

Mr. Burns prepared a draft Selectmen's Policy to address legal training for board and committee members. The Board agreed that the Board of Selectmen schedule

the two training meeting dates at the annual organizational meeting each year and also to add, "or if otherwise required by committee charter" to the policy.

Moved by Mr. Macdonald, seconded by Mr. Speers to enact the Selectmen's Policy, Legal Training for Board and Committee Members, as amended. Vote 5-0, motion passes.

5. Discussion and Possible Action: Agreements with Maine Department of Transportation – York Village Revitalization Design Development Assistance

Moved by Mr. Macdonald, seconded by Ms. Sevigny-Watson to direct the Town Manager to sign the Municipal-State Agreement with the proposed scope and estimated budget of \$38,000 for the Maine Department of Transportation to assist the Town of York and its consultant with all the federal and state regulatory process. Vote 4-0-1, Mr. Palmer abstained, motion passes.

J. New Business

1. Discussion and Possible Action: Possible Amendments to Traffic Safety Ordinance

Moved by Mr. Macdonald, seconded by Mr. Speers that the Traffic Safety Ordinance, Section 2: snow Removal be amended to repeal and replace language regarding a declaration of snow emergency. Also moved to amend the Traffic Safety Ordinance Section 18: Violations and Penalties for Parking Tickets "tags", 1, 2 and 7: with the following fee increase \$75.00, if paid more than 10 days after the time when such "tag" was attached to the vehicle, but before a court summons issued. Also to add notification requirements of Winter Parking Ban to include social media, web pages and CodeRed. Vote 5-0, motion passes.

2. Discussion and Possible Action: Contracting with York Sewer District for Main Street Work – Phase 2

Moved by Mr. Macdonald, seconded by Mr. Speers to facilitate project coordination with the York Sewer District, it was moved to award the next phase of the proposed drainage work to STS Construction, through York Sewer District, to be completed in conjunction with the new sewer main installation using the unit prices in the December 8, 2015 proposal. Vote 5-0, motion passes.

K. Future Agendas

Mr. Macdonald would like to have a Workshop on the Green Enterprise Zone in the near future.

L. Other Business

M. Citizens' Forum

Public Comment: None

Adjourn

Moved by Mr. Macdonald, seconded by Mr. Speers to adjourn the meeting at 8:35PM. Without objection, so ordered.

Respectfully Submitted,

Melissa M. Avery
Assistant to the Town Manager

DRAFT

**BOARD OF SELECTMEN'S
MEETING MINUTES
7:00PM MONDAY, JANUARY 11, 2016
YORK LIBRARY**

Present: Vice-Chairman Jonathan O. Speers, Torbert Macdonald, Todd A. Frederick, Dawn Sevigny-Watson, Town Manager Stephen H. Burns and members of the press and public.

Absent: Chairman Robert E. Palmer, Jr.

Call to Order

Acting Chairman Jonathan O. Speers called the meeting to order at 7:00PM

Opening Ceremonies

A. Minutes

1. July 27, 2015 Meeting Minutes

Moved by Mr. Macdonald, seconded by Ms. Sevigny-Watson to approve the July 27, 2015 meeting minutes. Without objection, so ordered.

2. August 10, 2015 Meeting Minutes

Moved by Mr. Macdonald, seconded by Ms. Sevigny-Watson to approve the August 10, 2015 meeting minutes. Without objection, so ordered.

3. August 13, 2015 Meeting Minutes

Moved by Mr. Macdonald, seconded by Ms. Sevigny-Watson to approve the August 13, 2015 meeting minutes. Without objection, so ordered.

4. August 24, 2015 Meeting Minutes

Moved by Mr. Macdonald, seconded by Ms. Sevigny-Watson to approve the August 24, 2015 meeting minutes. Without objection, so ordered.

5. September 14, 2015 Meeting Minutes

Moved by Mr. Macdonald, seconded by Ms. Sevigny-Watson to approve September 15, 2015 meeting minutes. Without objection, so ordered.

6. September 21, 2015 Meeting Minutes

Moved by Mr. Macdonald, seconded by Ms. Sevigny-Watson to approve the September 21, 2015 meeting minutes. Without objection, so ordered.

B. Chairman's Report

C. Manager's Report

Town Manager Stephen H. Burns gave a brief update on the Connector Road project. He also reminded everyone that the next Police Station Building Committee Meeting is January 19th with Geoff Aleva of Civil Consultants. Mr. Burns also said that after speaking with the Morgillo family, the Kearsarge House project at Short Sands Beach is on track so far. On behalf of Town Clerk Mary-Anne Szeniaowski, Mr. Burns reminded citizens that taxes are due February 5, 2016 and dog licenses need to be issued before the end of January to avoid the late fee.

D. Awards

1. Introduction of New Police Lieutenant

This item was tabled, as the Police Chief was unable to make the meeting.

E. Reports

1. Tax Task Force

F. Citizens' Forum – The Citizens' Forum is open to any member of the audience for comments on any matter. All comments should be respectful in tone and should be directed to the Chair. Comments should be brief and to the point. Questions that require extended answers or that cannot be readily answered will be referred to the Town Manager for follow-up. Anyone who wishes to submit a written request for future agenda items can do so on the form available at this meeting or may obtain the form through the Town Manager's Office.

Public Comment: Rozanna Patane
Janet Drew
Charles Stacey
David Brinkman

G. Public Hearings

H. Endorsements

I. Old Business

1. Discussion and Possible Action: Paper Streets

Town Tax Assessor Richard Mace was tasked to analyze the list of paper roads that was voted on by the Board back in 1997. The analysis is completed and Mr. Mace recommended creating a committee. Todd and Torbert expressed interest in being

Moved by Mr. Macdonald, seconded by Ms. Sevigny-Watson to approve the recommendation of the Tax Assessor regarding the formations of a Paper Roads Review Committee. Vote 4-0, motion passes.

2. Discussion and Possible Action: Transfer of Land to York Land Trust

Moved by Mr. Macdonald, seconded by Mr. Frederick to transfer 13 parcels of land identified below to the York Land Trust for conservation purposes subject to the following two conditions: a deed restriction shall be added to each deed to prevent the construction of buildings; and subject to payment of all transaction costs by the York Land Trust. Vote 4-0, motion passes.

Parcels Identified As:

0098-0071, 174 Ogunquit Road	0095-0044, 155 Tatnic Road
0098-0038, 191 Tatnic Road	0095-0031, 80 Third Hill Road
0095-0056, 101 Third Hill Road	0095-0055, 95 Third Hill Road
0095-0054, 103 Third Hill Road	0098-0034, 270 Ogunquit Road
0098-0035, 260 Ogunquit Road	0098-0033, 250 Ogunquit Road
0095-0057, 105 Third Hill Road	0098-0037, 290 Ogunquit Road
0098-0036, 280 Ogunquit Road	

J. New Business

1. Discussion and Possible Action: Historic District Commission

The Board of Selectmen had a brief discussion with the Scott Stevens, Secretary of the Historic District Commission about protecting more properties by expanding existing districts and/or added new district. The Commission expressed that they would like more Town Staff time and funds for projects. Both groups agreed that a workshop would be helpful.

2. Discussion: Overview of Emergency Management Plan and Ordinance

This item was tabled, as the Police Chief was unable to attend this meeting.

3. Discussion: Foreclosed Properties and Surplus Lands – Policy

The Board of Selectmen, Town Manager and Tax Assessor discussed possible amendments to the Procedural Policy for Acquisition and Disposition of Tax Acquired and Surplus Property, but ultimately decided to bring this item back on a future agenda for more discussion and action.

4. Discussion: Proposed FY17-21 Capital Program

The Town Manager presented the draft Capital Budget dated January 8, 2016 to the Board for their input, direction and requests for changes. The Board expressed interest in the Town Manager re-packaging the LED Street Light Project as a one-figure and one-vote item.

5. Discussion: Proposed FY17 Operating Budget

The Town Manager presented three overall budget scenarios to the Board for consideration, each of which address different manners for spending capital. The Board expressed interest in the Town Manager exploring increasing the budgets for the Historic District Commission, Summer Highway Maintenance and First Parish Church Cemetery Maintenance.

6. Discussion and Possible Action: York Water District Property Sale

Moved by Mr. Macdonald, seconded by Ms. Sevigny-Watson to direct the Town Manager to notify the York Water District that the Town has no interest in acquiring the property at 385 Mountain Road. Vote 4-0, motion passes.

7. Pole Location Permit: Fall Mill Road

Moved by Mr. Macdonald, seconded by Mr. Frederick to approve the Pole Location Permit for one pole on Fall Mill Road, in a northerly direction, 60 feet from Pole #13. Vote 4-0, motion passes.

K. Future Agendas

Mr. Burns went over a memo to the Selectmen calling out possible date options for Workshops in the next three months. The Selectmen agreed on the following dates: January 26 at 7:00PM, February 1 at 7:00PM, March 14 at 6:00PM, and April 23 at 9:00AM.

L. Other Business

M. Citizens' Forum

Public Comment: None

Adjourn

Moved by Mr. Macdonald, seconded by Mr. Fredrick to adjourn the meeting at 9:50PM. Without objection, so ordered.

Respectfully Submitted,

Melissa M. Avery
Assistant to the Town Manager

DRAFT

**BOARD OF SELECTMEN'S
MEETING MINUTES
6:00/7:00PM MONDAY, JANUARY 25, 2016
YORK LIBRARY**

6:00PM: Executive Session: Pursuant to MRSA Title 1, Section 405.6.A – Town Manger's Annual Review and Pursuant to MRSA Title 1, Section 405.6.D – Upcoming Union Contract Negotiations

Present: Chairman Robert E. Palmer, Jr., Vice Chairman Jonathan O. Speers, Torbert Macdonald, Dawn Sevigny-Watson, Todd A. Frederick and Town Manager Stephen H. Burns.

Moved by Mr. Speers, seconded by Mr. Macdonald to enter into executive session. Without objection, so ordered.

Moved by Mr. Macdonald, seconded by Ms. Sevigny-Watson to exit out of executive session. Without objection, so ordered.

7:00PM: Regular Meeting

Present: Chairman Robert E. Palmer, Jr., Vice Chairman Jonathan O. Speers, Torbert Macdonald, Dawn Sevigny-Watson, Todd A. Frederick, Town Manager Stephen H. Burns and members of the press and public.

Call to Order

Chairman Robert E. Palmer, Jr. called the meeting to order at 7:00PM.

Opening Ceremonies

A. Minutes

1. October 19, 2015 Meeting Minutes

Moved by Mr. Macdonald, seconded by Mr. Speers to approve to October 19, 2015 Meeting Minutes. Vote 5-0, motion passes.

B. Chairman's Report

Chairman Palmer thanked Mr. Speers for standing in as Chair at the last meeting, he was unexpectedly unable to attend. Mr. Palmer also reminded citizens of the Special Referendum being held this Saturday, January 30, 2016 that includes an ordinance change in regards to the plans for the York Community Auditorium at the High School and also filling the School Committee member vacancy. Mr. Palmer also referenced two articles he read in the Portland Press Herald regarding a new petition to allow gambling in York County, and another on food insecurities throughout the State and the importance of local Food Pantries.

C. Manager's Report

Town Manager Stephen H. Burns announced that the rock crushing project in York Beach is in progress, and reminded everyone that they are doing this work for a fixed rate – no matter how long it takes or how much material is there. Mr. Burns also announced that a contract with Civil Consultants for the new police station project has been signed. Also, their next Police Station Building Committee meeting will be held on March 1, 2016. He also reminded citizens that property taxes are due February 5, 2016 and dog licenses are due before January 31, 2016. Mr. Burns visited with Richard Bartlett at the Mackey Skate Park location and said the progress on warming hut project is coming along great. Mr. Burns also announced that there is a new employee in Town Clerk's office – Crystal McKenna. He also stated that the Town is still waiting on cost number from the State for the MDOT Maintenance Facility on Route One. Mr. Burns also gave a reminder that the new Winter Parking Ban will be announced when necessary on a case to case basis.

D. Awards

1. Introduction of New Police Lieutenant

Police Chief Douglas Bracy introduced the new Police Lieutenant, Owen Davis.

E. Reports

1. Municipal Social Services Review Board

F. Citizens' Forum – The Citizens' Forum is open to any member of the audience for comments on any matter. All comments should be respectful in tone and should be directed to the Chair. Comments should be brief and to the point. Questions that require extended answers or that cannot be readily answered will be referred to the Town Manager for follow-up. Anyone who wishes to submit a written request for future agenda items can do so on the form available at this meeting or may obtain the form through the Town Manager's Office.

Public Comment: Ron Nowell

G. Public Hearings

1. Ellis Short Sands Park Ordinance Amendments

Moved by Mr. Macdonald, seconded by Mr. Speers to open the public hearing.
Without objection, so moved.

Public Comment: None

Moved by Mr. Macdonald, seconded by Mr. Speers to close the public hearing.
Without objection, so moved.

2. Traffic Safety Ordinances Amendments

Moved by Mr. Macdonald, seconded by Mr. Speers to open the public hearing.
Without objection, so moved.

Public Comment: None

Moved by Mr. Macdonald, seconded by Mr. Speers to close the public hearing.
Without objection, so moved.

3. Parking Permit Program Ordinance Amendments

Moved by Mr. Frederick, seconded by Ms. Sevigny-Watson to open the public hearing.
Without objection, so moved.

Public Comment: None

Moved by Mr. Macdonald, seconded by Mr. Speers to close the public hearing.
Without objection, so moved.

4. New Business License: Rossi's – New Location

Moved by Mr. Macdonald, seconded by Mr. Speers to open the public hearing.
Without objection, so moved.

Public Comment: None

Moved by Mr. Macdonald, seconded by Mr. Speers to close the public hearing.
Without objection, so moved.

H. Endorsements

Business Licenses:

- Viewport Corporation DBA: Viewpoint Hotel for Innkeeper;
located 229 Nubble Road

- Miller Brothers, LLC DBA: York54 for Food Service and Liquor; located at 449 US Route One
- Miller Brothers, LLC DBA: St. Joe's Coffee for Food Service; located at 449 US Route One

Moved by Mr. Macdonald, seconded by Mr. Speers to approve the following Business Licenses: Viewport Corporation DBA: Viewpoint Hotel for Innkeeper; located 229 Nubble Road, Miller Brothers, LLC DBA: York54 for Food Service and Liquor; located at 449 US Route One, Miller Brothers, LLC DBA: St. Joe's Coffee for Food Service; located at 449 US Route One subject to taxes, fees and inspection being current and compliant with the usual noise stipulations. Vote 5-0, motion passes.

I. Old Business

1. Discussion and Possible Action: Ellis Short Sands Park Ordinance Amendments

Moved by Mr. Macdonald, seconded by Mr. Speers that the Ellis Short Sands Park Ordinance, Section III Area III Bullets C and I; be amended to make them consistent with the traffic Safety Ordinance. Vote 5-0, motion passes.

2. Discussion and Possible Action: Traffic Safety Ordinance Amendments

Moved by Mr. Macdonald, seconded by Mr. Speers that the Traffic Safety Ordinance, Section 14: Miscellaneous Regulation Bullet 5, be amended to prohibit parking on Long Beach Avenue from 0100am until 0400am from May 15 to October 15. Vote 5-0, motion passes.

3. Discussion and Possible Action: Parking Permit Program Ordinance Amendments

Moved by Mr. Macdonald, seconded by Mr. Speers to approve the proposed ordinance amendments to the Parking Permit Program Ordinance. Vote 5-0, motion passes.

4. Discussion and Possible Action: Proposed FY17 Operating Budget

Moved by Mr. Frederick, seconded by Ms. Sevigny-Watson to direct the Town Manager to increase the use of fund-balance to \$300,000 for the FY17 Municipal Operating Budget. Vote 5-0, motion passes.

Moved by Mr. Macdonald, seconded by Ms. Sevigny-Watson for budgeting purposes, to set the COLA for non-union employees at 2.25% for FY17 per the Town Manager's Recommendation. Vote 5-0, motion passes.

5. Discussion and Possible Action: Proposed FY17-21 Capital Program and Capital Budget

This item was discussed in the above item.

6. Discussion and Possible Action: Connector Road

Director of Public Works Dean Lessard and Senior Project Manager at Ransom Consulting Stephen J. Bradstreet did weeks of research over the past few weeks regarding the Connector Road alignment. They had meetings and discussions with Town Planner Dylan Smith and also with the owner of York's Wild Kingdom, Joe Barberi to discuss three proposed alignments and impacts to future development on the Wild Kingdom Property. Mr. Lessard and Mr. Bradstreet recommend the Board move forward with Alignment Option #2.

Moved by Mr. Frederick, seconded by Mr. Speers to approve Ransom Engineers to finalize the conceptual design of preferred alignment Option #2, and prepare an opinion of probable costs for the proposed alignment. Vote 5-0, motion passes.

J. New Business

1. Discussion and Possible Action: Beach Cleaning Contract

Parks and Recreation Director Michael Sullivan gave a presentation on a proposed Beach Cleaning Management Plan and what he and his department feel would be necessities in a contract for such beach cleaning services.

Moved by Mr. Macdonald, seconded by Mr. Frederick to approve a three-year contract RFP for Beach Cleaning Services at Long Sands Beach and York Harbor Beach and to adopt the specifications therein as Selectmen policy on how we mechanically clean and sanitize our beaches. Vote 5-0, motion passes.

2. Discussion and Possible Action: Emergency Management Plan and Ordinance

Police Chief Douglas Bracy gave a basic overview of the Town's Emergency Management Program. The Emergency Management plan is undergoing its first major revision in the last ten years, to bring it into compliance with new FEMA requirements and guidelines. The new plan is being developed into specific annexes, such as emergency support, functional support, incident specific, and external annexes.

K. Future Agendas

L. Other Business

M. Citizens' Forum

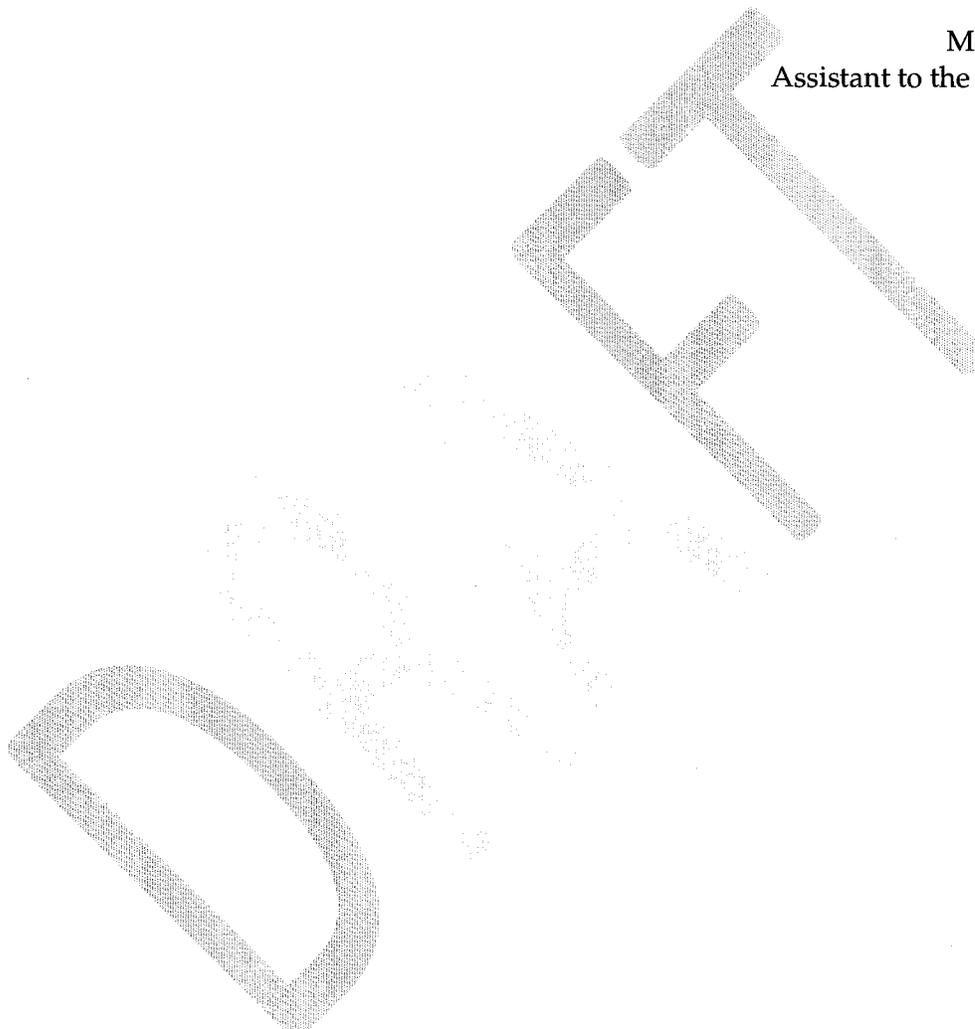
Public Comment: None

Adjourn

Moved by Mr. Macdonald, seconded by Mr. Speers to adjourn the meeting at 9:32PM. Without objection, so ordered.

Respectfully submitted,

Melissa M. Avery
Assistant to the Town Manager





REQUEST FOR ACTION BY BOARD OF SELECTMEN

DATE SUBMITTED: January 11, 2016	<input checked="" type="checkbox"/> ACTION <input type="checkbox"/> DISCUSSION ONLY
DATE ACTION REQUESTED: February 8, 2016	
SUBJECT: 2016 Season Paving Bid Award	

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD:

On November 23, 2015 Libby Scott, Inc. the Town's existing paving contractor submitted a new paving proposal to the town. The new proposal reduces the paving price by \$2 per ton to \$69.90 per ton for the 2016 season. Last spring Libby Scott, Inc. was awarded the town's paving work for FY2016 with a bid of \$71.90. The previous award and price is good thru the end of June 2016. The new proposal would reduce the town's paving cost by \$2 per ton for the remaining 1,850 tons for the remaining FY 2016 projects. It would also extend the paving price of \$69.90 per ton until the end of the year. The estimated cost savings to the Town of York for the 2016 paving season in approximately \$16,000.

Included with this form is Libby's Scott's proposal.

RECOMMENDATION: Award the FY2017 Town paving bid to Libby-Scott, Inc.

PROPOSED MOTION: I move to award the FY2017 paving bid to Libby-Scott, Inc. in the amount of \$69.90 per ton.

FISCAL IMPACT: Libby-Scott Inc's price per ton for paving is \$69.90. The following table shows the life cycle impact of current funding levels.

Maint. Paving	FY2010	FY2011	FY2012	FY2013	FY2014	FY2015	FY2016	FY2017
Price Per Ton	\$64.50	\$64.50	\$66.50	\$72.00	\$70.50	70.50	\$71.90	\$69.90
Percentage Increase		0%	+3.0%	+8.3%	-2.4%	0%	+2.0%	-2.8%
Price Per Mile (5,280'*21'*2")	\$87,410	\$87,410	\$90,120	\$97,397	\$95,368	\$95,368	\$97,262	\$94,556
Funding Level	\$492,600	\$492,600	\$417,600	\$537,409	\$512,409	\$512,409	\$550,000	\$860,000
Miles Paved (Est.)	4.23 mi.	4.23 mi.	4.14 mi.	4.52 mi.	4.03 mi.	4.03 mi.	4.24 mi.	6.82 mi.
Miles Paved (Act.)	4.08 mi.	4.19 mi.	4.11 mi.	1.06 mi.	4.74 mi.	7.99 mi.	5.23 mi.	
Paving Cycle	32 years	32 years	32 years	125years	28 years	17 years	25 years	20 years

DEPARTMENT LINE ITEM ACCOUNT: 100.0303.9606

BALANCE IN LINE ITEM IF APPROVED:

PREPARED BY: Dean Lessard

REVIEWED BY: 

.....

P.O.Box 817
Wells, Me. 04090
207-676-4466 Fax 676-4469
libbyscott @maine.rr.com
www.libbyscott.com

LibbyScott Inc.

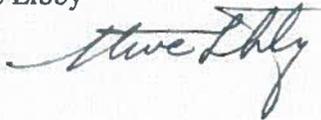
November 23, 2015

Town of York
York, Maine

We are pleased to quote you the following 2016 season:

- | | |
|------------------------------------|-----------------|
| 1. Machine place surface mix | \$ 69.90 ton |
| 2. Machine place base mix | \$ 67.90 ton |
| 3. Hand placed | \$ 130.00 ton |
| 4. Tack coat | \$ 7.30 gal |
| 5. Butt joints | \$ 25.00 sy |
| 6. Reclaim | \$.90 sy |
| 7. Reclaim mobilization | \$ 250.00 each |
| 8. Grading crew based on 10 hr day | \$ 2,185.00 day |

Steve Libby



.....

Stephen H. Burns

From: Dean Lessard
Sent: Monday, January 11, 2016 2:43 PM
To: Stephen H. Burns
Cc: Melissa M. Avery
Subject: FYI - FY 2016 Paving Bid from Libby Scott
Attachments: FORM - Request for Action by Board of Selectmen (FY2017 Paving Bid).docx; Libby Scott paving bid proposal (2016 season).pdf

Hi Steve

Attached is the selectmen's action form and new proposed Paving Bid from Libby Scott for the 2016 season that was submitted to me on November 23, 2015 for your review and comments. Would it be possible to have this item included on the Jan 25, 2016 BOS agenda?

Thanks
Dean

Dean A. Lessard, P.E. | *Director of Public Works*
Town of York, Maine
186 York Street | York, Maine 03909
Phone: (207) 363-1010, Ext. 6201
Fax: (207) 363-1012
E-Mail: dlessard@yorkmaine.org
Online: www.yorkmaine.org

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Paved Network Inventory

By Surface Status 2015

Funded
Others Maintain

Winter

(Priority) Road		From Road/Section	To Road/Section	Length	Maint.	Import	Traffic	Drainage
Unsurveyed								
(10) Route One	6	Mountain Rd	Ogunquit Town Line	2.98	State	high	high	Good
(9) Route 103	1	Rte103 Bridge Deck	Seabury Rd	0.74	Town	high	medium	Good
(9) Route 103	2	Seabury Rd	Braveboat Harbor Rd	0.82	Town	high	medium	Good
(9) Route 103	3	Braveboat Harbor Rd	Kittery town line	0.58	Town	high	medium	Good
(8) Beech Ridge Rd	2	Rt 95 Bridge Deck	Rt 95 Bridge Deck	0.05	Town	med-high	med-high	Unsurveyed
(8) Cider Hill Road	2	Rte 95 Bridge Deck	End 95 Bridge Deck	0.05	Town	med-high	med-high	Unsurveyed
(8) Cider Hill Road	5	Scotland Bridge Rd	Ferrin Woods	2.94	Town	med-high	med-high	Unsurveyed
(8) Cider Hill Road	6	Ferrin Woods	Eliot Town Line	0.60	Town	med-high	med-high	Unsurveyed
(7) Beech Ridge Rd	5	McIntire Rd	Eliot Town Line	0.74	Town	med-high	medium	Unsurveyed
(3) Harris Island Rd	2	1669' S of Rte 103	Cul-de-Sac	0.10	Private	low-med	low	Unsurveyed
(2) Church St Ext	2	Nicole Road	Nubble Rd	0.09	Private	low	low	Unsurveyed
(2) Cycad Ave	1	Nubble Rd	1328' N Nubble Rd	0.25	Private	low	low	Good
(2) Cycad Ave	2	1328' N Nubble Rd	71' N Nicole Rd	0.16	Private	low	low	Good
(2) Davidson Ln		York St	Cul-de-Sac	0.20	Private	low	low	Unsurveyed
(2) Flint Rock	2	Seahawk Ln	Dead End S	0.09	Private	low	low	Unsurveyed
(2) Gunnison Rd	2	Dean Road	Dead End	0.18	Private	low	low	Unsurveyed
(2) Hutchins Lane	2	700' W of Rt One	End	0.22	Private	low	low	Unsurveyed
(2) Marsh Brook Lane		Clay Hill Road	Dead End	0.32	Private	low	low	Unsurveyed
(2) Penstock Road	1	County Road	End of Paved Rd	0.04	Private	low	low	Good
				6.52				

No Maint								
(10) Route One	1	Kittery Town Line	Southside Rd	0.57	Town	high	high	Good
(10) Route One	2	Southside Rd	Brickyard Court	0.97	Town	high	high	Good
(10) Route One	3	Brickyard Court	Market Place Drive	0.34	Town	high	high	Good
(10) Route One	4	Market Place Drive	York Street	0.54	Town	high	high	Good
(10) Route One	5	York Street	Mountain Rd	4.13	Town	high	high	Good
(10) York St	1	Route One	Hilltop Drive	0.10	Town	high	high	Good
(10) York St	2	Hilltop Drive	Village Elementary	0.36	Town	high	high	Good
(10) York St	3	Village Elementary	Lindsay Rd	0.27	Town	high	high	Good
(10) Church St		Ridge Rd	Long Beach Ave	0.22	Town	high	med-high	Good
(9) Long Beach Ave	3	Nubble Rd	Willow Ave	0.37	Town	high	med-high	Good
(9) Main St	2	Triple C Drive	Ocean Ave	0.11	Town	high	med-high	Good
(9) Ocean Ave	1	Willow Ave	Hawk St	0.18	Town	high	med-high	Good
(9) Ocean Ave	2	Hawk St	Main St	0.19	Town	high	med-high	Good
(9) York St	7	Norwood Farms Rd	Roaring Rock Rd	0.25	Town	high	med-high	Good

(9)	York St	8	Roaring Rock Rd	Long Sands Rd	0.85	Town	high	med-high	Good
(9)	York Street Ramp		Rte One N	York Street	0.15	Town	high	med-high	Good
(8)	Beech Ridge Rd	1	Rt One	Rt 95 Bridge Deck	0.17	Town	med-high	med-high	Good
(8)	Beech Ridge Rd	3	Rt 95 Bridge Deck	Scotland Bridge Rd	0.80	Town	med-high	med-high	Good
(8)	Long Sands Rd	2	Bawview Ave	Grant Lane	0.71	Town	med-high	med-high	Good
(8)	Long Sands Rd	3	Grant Lane	Ridge Rd	0.16	Town	med-high	med-high	Good
(8)	Long Sands Rd	4	Ridge Rd	Elm Drive	0.60	Town	med-high	med-high	Good
(8)	Ridge Rd	2	Coastal Ridge Elem	Old Post Road	0.28	Town	med-high	med-high	Good
(8)	Ridge Rd	3	Old Post Road	Smithfield Lane	0.65	Town	med-high	med-high	Good
(8)	Ridge Rd	4	Smithfield Lane	Church St	1.27	Town	med-high	med-high	Good
(7)	Beech Ridge Rd	4	Scotland Bridge Rd	McIntire Rd	0.60	Town	med-high	medium	Good
(7)	Clark Road		Route One	River Road	0.58	Town	med-high	medium	Good
(7)	Long Sands Rd	1	Long Beach Ave	Bawview Ave	0.27	Town	med-high	medium	Good
(7)	Old Post Road	1	Route One	Fieldstone Est Rd	0.58	Town	medium	med-high	Good
(7)	Old Post Road	2	Fieldstone Est Rd	Ridge Rd	0.44	Town	medium	med-high	Good
(7)	Organug Rd	2	Indian Trail	York St	0.43	Town	medium	med-high	Good
(7)	River Road	2	Old County Rd	Clark Road	0.08	Town	med-high	medium	Good
(7)	Shore Rd	1	Cape Neddick Rd	Cape Neddick Bridg	0.31	Town	med-high	medium	Good
(7)	Shore Rd	3	Old County Rd	Ocean Circuit Dr.	0.97	Town	med-high	medium	Poor
(7)	Shore Rd	4	Ocean Circuit Dr.	Phillips Cove Rd	0.36	Town	med-high	medium	Good
(7)	Shore Rd	5	Phillips Cove Rd	600' N Bald Head C	1.10	Town	med-high	medium	Poor
(7)	Shore Rd	6	600' N Bald Head C	Ogunguit Town Line	1.12	Town	med-high	medium	Poor
(7)	Woodbridge Rd	1	York St	Sheru Ave	0.26	Town	medium	med-high	Good
(6)	Betty Welch Road		Beech Ridge Rd	Kittery Town Line	0.45	Town	medium	medium	Good
(6)	Birch Hill Road	1	Cider Hill Road	Frost Hill Road	0.82	Town	medium	medium	Good
(6)	Birch Hill Road	2	Frost Hill Road	Beech Ridge Rd	0.68	Town	medium	medium	Good
(6)	Broadway Ave	1	Nubble Rd	182' E Airpor Dr E	0.46	Town	medium	medium	Good
(6)	Broadway Ave	2	182' E Airpor Dr E	Ocean Ave	0.11	Town	medium	medium	Good
(6)	Cape Neddick Rd	1	Route One	Harbor Pines Rd	0.28	Town	high	low	Good
(6)	Chases Pond Rd	1	Spur Road	MTA Off Ramp	0.09	Town	medium	medium	Good
(6)	Chases Pond Rd	2	MTA Off Ramp	York Dist Court	0.08	Town	medium	medium	Good
(6)	Chases Pond Rd	3	York Dist Court	Scituate Rd	0.45	Town	medium	medium	Good
(6)	Clay Hill Road	4	Greenleaf Parsons	Logging Rd	0.57	Town	medium	medium	Good
(6)	Clay Hill Road	5	Logging Rd	.9 Mi E of Logging	0.90	Town	medium	medium	Good
(6)	Fall Mill Road	1	Pudding Lane	Fall Mill Rd Ext	0.53	Town	medium	medium	Good
(6)	Lindsay Rd	1	York St	481' S of York St	0.09	Town	medium	medium	Poor
(6)	Lindsay Rd	2	481' S of York St	Indian Trail	0.22	Town	medium	medium	Poor
(6)	Lindsay Rd	3	Indian Trail	Organug Rd	0.49	Town	medium	medium	Good
(6)	Lindsay Rd Y Int	4	Lindsay Rd	York St	0.10	Town	medium	medium	Good
(6)	Logging Rd		Rt One	Clay Hill Road	1.77	Town	medium	medium	Good
(6)	Mill Lane	1	Cider Hill Road	Beech Nut Ln	0.26	Town	medium	medium	Good
(6)	Mountain Rd	1	Route One	Chases Pond Rd	1.52	Town	medium	medium	Good
(6)	Mountain Rd	3	Clay Hill Road	Mountain View Lane	0.98	Town	medium	medium	Good
(6)	North Village Rd	1	Clay Hill Road	2675' N Clay Hill	0.51	Town	medium	medium	Good

(6)	North Village Rd	2	2675' N Clay Hill	5625' N Clay Hill	0.56	Town	medium	medium	medium	Good
(6)	North Village Rd	3	5625' N Clay Hill	Ogunquit Road	0.93	Town	medium	medium	medium	Good
(6)	Nubble Rd	2	Shelton Ave	Ulan Pond Way	0.12	Town	medium	medium	medium	Good
(6)	Organug Rd	1	Lindsay Rd	Indian Trail	0.47	Town	medium	medium	medium	Good
(6)	Railroad Ave		Main St	Ridge Rd	0.16	Town	high	low	low	Good
(6)	River Road	1	Shore Rd	Old County Rd	0.46	Town	medium	medium	medium	Good
(6)	River Road	3	Clark Road	Route One	0.51	Town	medium	medium	medium	Good
(6)	Scituate Rd	1	Chases Pond Rd S	Silver Ridge Rd	2.02	Town	medium	medium	medium	Good
(6)	Seabury Rd		Lindsay Rd	Route 103	0.99	Town	medium	medium	medium	Good
(6)	Southside Rd	1	Route One	Snap Hook Drive	0.28	Town	medium	medium	medium	Good
(6)	Southside Rd	2	Snap Hook Drive	Jeffrey Drive	0.32	Town	medium	medium	medium	Good
(6)	Webber Rd	1	Ridge Rd	Robert Stevens Dr.	0.16	Town	medium	medium	medium	Good
(6)	Woodbridge Rd	2	Sheru Ave	Angel Ave	0.36	Town	medium	medium	medium	Good
(6)	Woodbridge Rd	3	Angel Ave	Long Sands Rd	0.41	Town	medium	medium	medium	Good
(5)	Beacon St		Long Beach Ave	Ridge Rd	0.34	Town	low-med	medium	medium	Good
(5)	Braveboat Harbor Rd		Route 103 N	Route 103 S	0.95	Town	low-med	medium	medium	Good
(5)	Church St Ext	1	Long Beach Ave	Nicole Road	0.09	Town	low-med	medium	medium	Good
(5)	Clay Hill Road	3	Moulton Farm Lane	Greenleaf Parsons	0.51	Town	medium	low-med	low-med	Good
(5)	Freeman St		Main St	Bay Haven Rd	0.51	Town	low-med	medium	medium	Good
(5)	Josiah Norton Rd	1	Clay Hill Road	4500' N Clay Hill	0.85	Town	medium	low-med	low-med	Good
(5)	Josiah Norton Rd	2	4500' N Clay Hill	4200' S Ogunquit R	0.81	Town	medium	low-med	low-med	Good
(5)	Josiah Norton Rd	3	4200' S Ogunquit R	Ogunquit Road	0.81	Town	medium	low-med	low-med	Good
(5)	Mountain Rd	4	Mountain View Lane	700' W Mt. A. Rd	0.70	Town	medium	low-med	low-med	Good
(5)	Norwood Farms Rd	1	Tall Oaks Dr	York St	0.41	Town	low-med	medium	medium	Good
(5)	Ocean Ave Ext	2	Moseley Rd	Ocean Ave	0.26	Town	low-med	medium	medium	Good
(5)	Old County Rd		River Road	Shore Road	0.49	Town	med-high	low	low	Good
(5)	Scituate Rd	2	Silver Ridge Rd	Chases Pond Rd N	0.51	Town	medium	low-med	low-med	Good
(5)	Sohier Park Rd		Nubble Rd	Cul-de-Sac	0.17	Town	low-med	medium	medium	Good
(4)	Bartlett Rd		Kittery Town Line	Southside Rd	1.07	Town	medium	low	low	Good
(4)	Bay Haven Rd		Main St	Freeman St	0.27	Town	low-med	low-med	low-med	Good
(4)	Bell Marsh Road	1	Mill Lane	1800' N of Mill La	0.38	Town	medium	low	low	Good
(4)	Bog Road	1	Cider Hill Road	Triple G Farm Rd	0.85	Town	medium	low	low	Good
(4)	Bog Road	2	Triple G Farm Rd	Fall Mill Road	0.27	Town	medium	low	low	Good
(4)	Bog Road	3	Fall Mill Road	Scituate Rd	0.27	Town	medium	low	low	Good
(4)	Brixham Road		Cider Hill Road	Eliot Town Line	0.72	Town	medium	low	low	Good
(4)	Fall Mill Road	2	Fall Mill Rd Ext	Bog Road	0.54	Town	medium	low	low	Good
(4)	Frost Hill Road		Birch Hill Road	Eliot Town Line	0.38	Town	medium	low	low	Good
(4)	Godfrey Cove		Raynes Neck	Surf Point Road	0.66	Town	low-med	low-med	low-med	Good
(4)	Greenleaf Parsons		Mountain Rd	Clay Hill Road	1.06	Town	medium	low	low	Good
(4)	Gunnison Rd	1	Ridge Rd	Dean Road	0.17	Town	low-med	low-med	low-med	Good
(4)	Kendall Rd		Broadway Ave	Ocean Ave Ext	0.07	Town	low-med	low-med	low-med	Good
(4)	Norwood Farms Rd	2	Wavcrest Cir	Tall Oaks Dr	0.28	Town	low-med	low-med	low-med	Good
(4)	Ocean Ave Ext	1	Kendall Rd	Moseley Rd	0.23	Town	low-med	low-med	low-med	Good
(4)	Ogunquit Road	2	North Village Rd	2224' E No Village	0.42	Town	medium	low	low	Good

(4)	Ogunquit Road	3	2224' E No Village	Ogunquit Town Line	0.06	Town	medium	low	Good
(4)	Pine Hill North Rd	1	Pine Hill South Rd	Ogunquit Town Line	0.34	Town	medium	low	Good
(4)	Pine Hill South Rd		Pine Hill Rd	Ogunquit Town Line	0.33	Town	medium	low	Good
(4)	Raynes Neck Rd	1	Brave Boat Harbor	Godfrey Cove	0.27	Town	low-med	low-med	Good
(3)	Acorn St		Beacon St	Oceanside Ave	0.20	Town	low-med	low	Good
(3)	Airport Drive Ext		Airport Drive	Broadway Ave	0.10	Town	low	low-med	Good
(3)	Bay St		Ocean Ave	Railroad Ave	0.12	Town	low-med	low	Good
(3)	Beach St	1	Main St	460' E of Main St	0.09	Town	low-med	low	Good
(3)	Dean Road		Gunnison Rd	Trafton St	0.36	Town	low-med	low	Good
(3)	Duck Lane		Orchard Farm	Flint Rock	0.08	Town	low-med	low	Good
(3)	Eureka Ave		Scott Ave	York St	0.27	Town	low-med	low	Poor
(3)	Fieldstone Est Rd		Route One	Old Post Road	0.79	Town	low-med	low	Good
(3)	Franklin Street		Bay St	Hawk Ave	0.05	Town	low-med	low	Good
(3)	Glenn Lane		Scott Ave	Eureka Ave	0.26	Town	low-med	low	Good
(3)	Harbor Beach Rd		York St	Cul-de-Sac	0.12	Town	low-med	low	Good
(3)	Harris Island Rd	1	Rt 103	1669' S of Rte 103	0.32	Town	low-med	low	Good
(3)	Indian Trail		Organnug Rd	Lindsay Rd	0.39	Town	low-med	low	Good
(3)	Mallard Drive	1	Winterbrook Dr E	137' Winterbrook W	0.23	Town	low-med	low	Good
(3)	Mallard Drive	2	137' Winterbrook W	Flint Rock Dr	0.31	Town	low-med	low	Good
(3)	Meadowlark Dr	2	Chickadee Dr	Cul-de-Sac	0.45	Town	low-med	low	Good
(3)	Newport Ave		Freeman St	Dead End	0.08	Town	low-med	low	Good
(3)	Oceanside Ave		Acorn St	Long Beach Ave	0.10	Town	low-med	low	Good
(3)	Pepperell Way		Braveboat Harbor R	End of Paved Rd	0.41	Town	low	low-med	Good
(3)	Raydon Road	2	Raydon Ext. Road	Donica Road	0.12	Town	low-med	low	Good
(3)	Raydon Road	3	Donica Road	Route One	0.16	Town	low-med	low	Good
(3)	Raynes Neck Rd	2	Godfrey Cove	Gardener Cr	0.46	Town	low	low-med	Good
(3)	Roaring Rock Rd		York St	Wavcrest Cir	0.20	Town	low-med	low	Good
(3)	Rogers Road		Ridge Rd	546' W of Ridge Rd	0.10	Town	low-med	low	Good
(3)	Saltwater Drive	1	Beech Ridge Rd	Deer Run	0.34	Town	low-med	low	Good
(3)	Wavcrest Drive		Tall Oaks Dr	Roaring Rock Rd	0.27	Town	low-med	low	Good
(3)	Western Point		Braveboat Harbor R	Rocky Hill Rd	0.47	Town	low	low-med	Good
(3)	Williams Ave		York St	164' E York St	0.03	Town	low-med	low	Good
(3)	Winterbrook Dr	1	Organug Rd	Mallard Drive	0.07	Town	low-med	low	Good
(3)	Winterbrook Dr	2	Mallard Drive	Mallard Drive	0.28	Town	low-med	low	Good
(2)	Abbey Rd		Cape Neddick Rd	Carriage Ln	0.44	Town	low	low	Good
(2)	Airport Drive	1	Church St Ext	Airport Drive Loop	0.73	Town	low	low	Good
(2)	Airport Drive	2	Airport Drive (E)	Airport Drive (W)	0.05	Town	low	low	Good
(2)	Avon Ave		Long Sands Rd	Dead End	0.17	Town	low	low	Good
(2)	Barrell Lane Ext		Barrell Lane	Cul de Sac	0.17	Town	low	low	Poor
(2)	Bayview Ave		Long Sands Rd	Dead End	0.19	Town	low	low	Good
(2)	Beach Ball Field Rd		Church St	Bay St	0.10	Town	low	low	Good
(2)	Belmont Ave		Freeman St	Dead End	0.06	Town	low	low	Good
(2)	Boban road (W)	2	Darcy Road	Darcy Road	0.42	Town	low	low	Good
(2)	Camden Ave		Fernald Ave	Field Ave	0.08	Town	low	low	Good

(2) Carrie Lynn Ln		Woodside Meadow S	Woodside Meadow Nd	0.87	Town	low	low	Good
(2) Chickadee Dr		Meadowlark Dr So	Meadowlark Dr N	0.25	Town	low	low	Good
(2) Clarks Lane		York St (W)	York St (E)	0.10	Town	low	low	Good
(2) Colby Turner Ln		Birch Hill Road	Dead End	0.23	Town	low	low	Good
(2) County Road		Main St	Park	0.04	Town	low	low	Good
(2) Cycad Ave	3	Nicole Rd	Nubble Rd	0.37	Town	low	low	Good
(2) Darcy Road	1	Woodbridge Rd	Boban Street (E)	0.30	Town	low	low	Good
(2) Darcy Road	2	Boban Road (E)	Boban road (W)	0.22	Town	low	low	Good
(2) Dover Bluff		Nubble Rd	Fourth Ave	0.09	Town	low	low	Good
(2) Earline Circle		Grey Stone Lane	Cul-de-Sac	0.12	Town	low	low	Good
(2) Edward Circle		Michael Drive	Cul-de-Sac	0.08	Town	low	low	Good
(2) Egret Circle		Chickadee Dr	Cul-de-Sac	0.10	Town	low	low	Good
(2) Ellis Lane		Josiah Norton N	Dead End	0.17	Town	low	low	Good
(2) Fall Mill Rd Ext		Fall Mill Road	Dead End	0.53	Town	low	low	Good
(2) Fernald Ave		Long Sands Rd	Avon Ave	0.36	Town	low	low	Good
(2) Ferry Lane N		Cider Hill Road	Dead End	0.23	Town	low	low	Good
(2) Fieldstone Drive		Fieldstone Est Rd	Cul-de-Sac	0.07	Town	low	low	Good
(2) Fourth Ave		Shelton Ave	Nubble Rd	0.10	Town	low	low	Good
(2) Foxtail Drive		Saltwater Drive	Cul-de-Sac	0.27	Town	low	low	Good
(2) Gowen Lane		Cider Hill Road	Dead End	0.19	Town	low	low	Good
(2) Graystone Ln		Bluestone Lane	Hemlock Ave	0.30	Town	low	low	Good
(2) Greenacre		Orchard Farm N	Orchard Farm S	0.23	Town	low	low	Good
(2) Harborside Drive		Western Point	Cul-de-Sac	0.27	Town	low	low	Good
(2) Hemlock Ridge		Brixham Road	Cul-de-Sac	0.25	Town	low	low	Good
(2) Herron Drive		Meadowlark Dr	Cul-de-Sac	0.17	Town	low	low	Good
(2) High Pine Rd		Cider Hill Road	Cul-de-Sac	0.28	Town	low	low	Good
(2) High Rock Rd		Brave Boat Harbor	High Rock Rd (Loop)	0.48	Town	low	low	Good
(2) Huckins Ave		Avon Ave	Dead End	0.13	Town	low	low	Good
(2) Hutchins Lane	1	Rt One	700' W of Rt One	0.13	Town	low	low	Good
(2) Jeffrey Drive		Southside Rd	Cul-de-Sac	0.47	Town	low	low	Good
(2) Kestral Circle		Meadowlark Dr	Cul-de-Sac	0.10	Town	low	low	Good
(2) Leavitt Farm Ln		Brixham Road	Cul-de-Sac	0.33	Town	low	low	Good
(2) Little River Drive		Fieldstone Est Rd	Cul-de-Sac	0.11	Town	low	low	Good
(2) Lobster Cove Rd		Long Sands Rd	Dead End	0.24	Town	low	low	Good
(2) Major McIntire		Scotland Bridge Rd	Dead End	0.21	Town	low	low	Poor
(2) Michael Drive		Scituate Rd	Cul-de-Sac	0.23	Town	low	low	Good
(2) Milbury Lane		Norwood Farms Rd	Dead End	0.14	Town	low	low	Good
(2) Netherby Lane		Sunrise Terrace	Sunrise Terrace	0.11	Town	low	low	Good
(2) New Town Rd		Route One	Dead End	0.56	Town	low	low	Good
(2) Nighthawk Dr		Chickadee Dr	Cul-de-Sac	0.17	Town	low	low	Good
(2) Norwood Ave		Freeman St	Dead End	0.07	Town	low	low	Good
(2) Old East Scituate		Chases Pond Rd	Cul-de-Sac	0.30	Town	low	low	Good
(2) Old Mast Road		Cider Hill Road	Private Way	0.19	Town	low	low	Good
(2) Old McIntire Rd		Cider Hill Road	Dead End	0.14	Town	low	low	Good

(2)	Old Mountain Rd		Mountain Rd	Dead End	0.53	Town	low	low	Good
(2)	Orchard Lane		York St	Dead End	0.10	Town	low	low	Good
(2)	Organug Lane		Organug Rd	Chestnut Lane	0.06	Town	low	low	Good
(2)	Osprey Lane		Meadowlark Dr	Osprey Lane	0.42	Town	low	low	Good
(2)	Paymeton Hill Rd		Cider Hill Road	Cul-de-Sac	0.57	Town	low	low	Good
(2)	Perkins Court		Chases Pond Rd	Perkins Drive	0.30	Town	low	low	Good
(2)	Perkins Drive		Chases Pond Rd S	Chases Pond Rd N	0.62	Town	low	low	Good
(2)	Peter Weare Rd		Logging Rd	Cul-de-Sac	0.15	Town	low	low	Good
(2)	Pheasant Court		Woodcock Ln	Cul-de-Sac	0.09	Town	low	low	Good
(2)	Quail Court		Snowbird Lane	Cul-de-Sac	0.08	Town	low	low	Good
(2)	Raydon Road Ext.		Raydon Road	Raydon Road Ext.	0.62	Town	low	low	Good
(2)	Reserve St		Beacon St	Oceanside Ave	0.15	Town	low	low	Good
(2)	Rivermeadow Lane		Southside Rd	Rivermeadow Ln Ext	0.08	Town	low	low	Good
(2)	Rivermeadow Ln Ext		Rivermeadow Lane	Dead End	0.13	Town	low	low	Good
(2)	Sandcastle Circle		Nubble Rd	Cul-de-Sac	0.09	Town	low	low	Good
(2)	Sea Trumpet		York Street	Cul-de-Sac	0.10	Town	low	low	Good
(2)	Seaberry Lane		Beach St	Freeman St	0.04	Town	low	low	Good
(2)	Shelton Ave		Fourth Ave	End of Paved Rd	0.06	Town	low	low	Good
(2)	Snowbird Lane		Mallard Drive	Cul-de-Sac	0.12	Town	low	low	Good
(2)	South Street		Plaisted Road	Gorgeana Way	0.08	Town	low	low	Good
(2)	Sparrow Lane		Meadowlark Dr	Cul-de-Sac	0.30	Town	low	low	Good
(2)	Squire Lane		Rte One	Cul-de-Sac	0.15	Town	low	low	Good
(2)	Styles Lane		Ridge Rd	Cul-de-Sac	0.36	Town	low	low	Good
(2)	Sunny Crest Rd		Cornswamp Rd	Dead End	0.15	Town	low	low	Good
(2)	Tall Oaks Dr		Norwood Farms Rd	Wavecrest Drive	0.19	Town	low	low	Good
(2)	Tall Pines Lane		Rte One	Cul-de-Sac	0.36	Town	low	low	Good
(2)	Thistle Rd		Heather Rd	Clyde Rd	0.08	Town	low	low	Good
(2)	Varrell Ln		York St	Dead End	0.10	Town	low	low	Good
(2)	Wavecrest Cir		Wavecrest Drive	Dead End	0.07	Town	low	low	Good
(2)	Whip Poor Will		Shore Rd	Cul-de-Sac	0.15	Town	low	low	Good
(2)	Wild Goose Lane		York St	Dead End	0.10	Town	low	low	Good
(2)	Winterbrook Court		Winterbrook Dr	Cul-de-Sac	0.06	Town	low	low	Poor
(2)	Woodcock Ln		Winterbrook Dr	Cul-de-Sac	0.14	Town	low	low	Good
(2)	Youngs Lane		Woodbridge Rd	Dead End	0.07	Town	low	low	Good

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Routine									
(6)	Pine Hill Rd	1	308' N Pine Hill S	Ledge View Ln	1.19	Town	medium	medium	Poor
(6)	Southside Rd	4	Woodside Meadow	Bartlett Rd	0.67	Town	medium	medium	Good
(5)	Clay Hill Road	1	Mountain Rd	Ramsdell Ln	0.35	Town	medium	low-med	Good
(4)	Boston Road		Ogunquit Road	Ogunquit Town Line	0.24	Town	medium	low	Good
(4)	Mt A. Rd		Mountain Rd	Dead End	0.61	Town	low-med	low-med	Good
(4)	Willow Ave		Ocean Ave Ext	Broadway Ave	0.06	Town	low-med	low-med	Good
(3)	Donica Road		Rt One	Raydon Road	0.58	Town	low-med	low	Good

(3) Hawk St		Ocean Ave	Franklin Street	0.04	Town	low-med	low	Good
(3) Meadowmark Dr	1	Rt One	Chickadee Dr	0.23	Town	low-med	low	Good
(3) Moseley Rd		Broadway Ave	Ocean Ave Ext	0.09	Town	low-med	low	Good
(3) Moulton Lane		York St	Woodbridge Rd	0.18	Town	low-med	low	Good
(3) Orchard Farm	1	Route One	Dock Rd	0.18	Town	low-med	low	Good
(3) Raydon Road	1	York St	Raydon Ext. Road	0.47	Town	low-med	low	Good
(2) Angel Ave		Woodbridge Rd	Dead End	0.13	Town	low	low	Poor
(2) Bluestone Lane		Old Post Road	Bluestone Lane	0.34	Town	low	low	Good
(2) Candlewood Lane		Fieldstone Est Rd	Cul-de-Sac	0.22	Town	low	low	Good
(2) Deer Run		Saltwater Drive	Cul-de-Sac	0.24	Town	low	low	Good
(2) Eldredge Road		Woodbridge Rd	Cul-de-Sac	0.45	Town	low	low	Good
(2) Ferncroft Road		Long Sands Rd E	Long Sands Rd W	0.39	Town	low	low	Good
(2) Field Ave		Camden Ave	Cul-de-Sac	0.35	Town	low	low	Good
(2) Grant Lane		Long Sands Rd	Dead End	0.13	Town	low	low	Poor
(2) Heather Rd		Scotland Bridge Rd	Tarton Road	0.11	Town	low	low	Good
(2) Hilltop Drive		York St	Dead End	0.17	Town	low	low	Good
(2) Keith Rd		Tarton Road	Dead End	0.07	Town	low	low	Good
(2) Malcolm Rd		Scotland Bridge Rd	Beach St	0.13	Town	low	low	Good
(2) Micellan Road		High Street	Dead End	0.07	Town	low	low	Good
(2) Moulton Farm Lane		Clay Hill Road	Private Property	0.19	Town	low	low	Good
(2) Old Seabury Rd		Seabury Rd	Dead End	0.15	Town	low	low	Poor
(2) Orchard Farm	2	Dock Rd	Cul-de-Sac	0.18	Town	low	low	Good
(2) Parish Lane	1	York St (E)	York St (W)	0.16	Town	low	low	Good
(2) Parish Lane	2	Parish Lane E	Parish Lane W	0.06	Town	low	low	Good
(2) Penstock Road	1	County Road	End of Paved Rd	0.04	Town	low	low	Good
(2) Pincrest Drive		Scotland Bridge Rd	Dead End	0.23	Town	low	low	Good
(2) Pinfield Lane		York St	Dead End	0.10	Town	low	low	Good
(2) Pudding Lane		Cider Hill Road	Dead End	0.31	Town	low	low	Good
(2) Seahawk Ln		Flint Rock Dr	Orchard Farm	0.08	Town	low	low	Good
(2) Sewalls Pasture		Mountain Rd	Gravel Rd	0.34	Town	low	low	Good
(2) Simpson Lane		York St	Dead End	0.09	Town	low	low	Good
(2) Starboard Lane		York St	Dead End	0.11	Town	low	low	Good
(2) Tarton Road		Malcolm Rd	Clyde Rd	0.20	Town	low	low	Poor
(2) TeePee Lane		Scituate Rd	Cul-de-Sac	0.22	Town	low	low	Good
(2) Woodside Meadow	1	Southside Rd	Pine Ridge Loop	0.39	Town	low	low	Good
(2) Woodside Meadow	2	Pine Ridge Loop	Cul-de-Sac	0.51	Town	low	low	Good

11.05

Preventive								
(9) Long Beach Ave	2	Beacon St	Nubble Rd	0.64	Town	high	med-high	Good
(8) Long Sands Rd	5	Elm Drive	York St	0.22	Town	med-high	med-high	Good
(8) Ridge Rd	1	Long Sands Rd	Coastal Ridge Elem	0.08	Town	med-high	med-high	Good
(7) Shore Rd	2	Cape Neddick Bridg	Old County Rd	0.31	Town	med-high	medium	Good
(6) Cape Neddick Rd	2	Harbor Pines Rd	Shore Rd	0.59	Town	high	low	Poor

(6)	Clay Hill Road	6	.9 Mi E of Logging	Town Line	0.91	Town	medium	medium	Good
(6)	Mountain Rd	2	Chases Pond Rd	Clay Hill Road	1.10	Town	medium	medium	Good
(6)	Pine Hill Rd	2	Ledge View Ln	Rt One	1.00	Town	medium	medium	Poor
(6)	Southside Rd	5	Bartlett Rd	Seabury Rd	0.37	Town	medium	medium	Good
(6)	Webber Rd	2	Robert Stevens Dr.	Long Beach Ave	0.25	Town	medium	medium	Good
(4)	Atlantic Ave		Main St	Freeman St	0.16	Town	low-med	low-med	Poor
(3)	Axholme Rd		Woodbridge Rd	York Street	0.21	Town	low-med	low	Poor
(3)	Barrell Lane	2	Lilac Lane	York St	0.10	Town	low-med	low	Good
(3)	Beach St	2	460' E of Main Str	Freeman St	0.09	Town	low-med	low	Good
(3)	Garrison Ave		Long Sands Rd	Webber Rd	0.27	Town	low-med	low	Poor
(3)	Norton Ave		Acorn St	Ridge Rd	0.17	Town	low-med	low	Good
(3)	Payne Rd		Rt 103	Bartlett Rd	0.61	Town	low-med	low	Good
(3)	Scott Ave		Woodbridge Rd	Eureka Ave	0.24	Town	low-med	low	Poor
(3)	Seamist Lane		Norton Ave	Ridge Rd	0.16	Town	low-med	low	Poor
(3)	Sheru Ave		Woodbridge Rd	Scott Ave	0.24	Town	low-med	low	Poor
(3)	Wichtrot Rd		Cider Hill Road	Recycling Facility	0.54	Town	low-med	low	Good
(2)	Aldis Lane		York St	Dead End	0.11	Town	low	low	Good
(2)	Bank Rd		Moseley Rd	Broadway Ave	0.18	Town	low	low	Good
(2)	Bass Cove Lane		Tide Meadow Ln	Cul de Sac	0.20	Town	low	low	Good
(2)	Boban Street	1	Eldridge Street	Darcy Street	0.32	Town	low	low	Good
(2)	Brickyard Court		Rte One	Cul-de-Sac	0.37	Town	low	low	Good
(2)	Brickyard Lane		Route One	Brickyard Court	0.13	Town	low	low	Good
(2)	Broadway Ext		Ocean Ave	Dead End	0.11	Town	low	low	Poor
(2)	Elm Drive		Long Sands Rd	Dead End	0.09	Town	low	low	Good
(2)	Ferry Lane S		Route One	Dead End	0.33	Town	low	low	Good
(2)	Flint Rock	1	Cul-de-Sac N	Seahawk Ln	0.17	Town	low	low	Good
(2)	Georgia Street		York St	Dead End	0.17	Town	low	low	Good
(2)	Hickory Lane		Old Mast Road	Cul-de-Sac	0.17	Town	low	low	Poor
(2)	High Street		Main St	Freeman St	0.10	Town	low	low	Poor
(2)	Kimball Farm Lane		Beech Ridge Rd	Cul-de-Sac	0.24	Town	low	low	Good
(2)	Mitchell Rd		Ridge Rd	Dead End	0.31	Town	low	low	Good
(2)	Oceanside Ave East		Ridge Rd	Dead End	0.11	Town	low	low	Good
(2)	Old Chases Pond Rd		Chases Pond Rd	Dead End	0.19	Town	low	low	Good
(2)	Pine Ridge Loop		Woodside Meadow	Cul-de-Sac	0.14	Town	low	low	Poor
(2)	Summit Lane		York St	Dead End	0.11	Town	low	low	Poor

11.81

Rehabilitate									
(9)	Lilac Lane		York St	Rte103 Bridge Deck	0.23	Town	high	med-high	Good
(9)	Long Beach Ave	1	Long Sands Rd	Beacon St	0.72	Town	high	med-high	Good
(9)	York St	4	Lindsay Rd	Moulton Lane	0.39	Town	high	med-high	Poor
(9)	York St	5	Moulton Lane	Harbor Beach Rd	0.83	Town	high	med-high	Good
(9)	York St	6	Harbor Beach Rd	Norwood Farms Rd	0.41	Town	high	med-high	Good
(8)	Cider Hill Road	1	Route One	Rte 95 Bridge Deck	0.31	Town	med-high	med-high	Good

(8)	Cider Hill Road	4	Gowen Lane	Scotland Bridge Rd	0.85	Town	med-high	med-high	Poor
(7)	Nubble Rd	1	Long Beach Ave	Shelton Ave	0.85	Town	medium	med-high	Poor
(6)	Nubble Rd	3	Ulan Pond Way	Broadway Ave	0.36	Town	medium	medium	Poor
(6)	Scotland Bridge Rd		Cider Hill Road	Beech Ridge Rd	1.22	Town	medium	medium	Good
(6)	Southside Rd	3	Jeffrey Drive	Woodside Meadow	0.38	Town	medium	medium	Good
(5)	Chases Pond Rd	4	Scituate Rd	Mountain Rd	3.12	Town	medium	low-med	Good
(5)	Clay Hill Road	2	Ramsdell Ln	Moulton Farm Lane	0.38	Town	medium	low-med	Good
(4)	Ogunquit Road	1	S Bernick Line	North Village Rd	1.37	Town	medium	low	Good
(3)	Bowden Road	1	Broadway Ave	Vera's Way	0.05	Town	low-med	low	Good
(3)	Bowden Road	2	Vera's Way	Ocean Ave Ext	0.01	Town	low-med	low	Good
(3)	Cross St		Freeman St	Main St	0.13	Town	low-med	low	Good
(3)	Riverwood Drive		Scotland Bridge Rd	Cul-de-Sac	0.70	Town	low-med	low	Good
(3)	Saltwater Drive	2	Deer Run	Riverwood Drive	0.30	Town	low-med	low	Good
(2)	Algonquin Dr		Groundnut Hill Rd	Dead End	0.35	Town	low	low	Good
(2)	Clyde Rd		Thistle Rd	Dead End	0.15	Town	low	low	Poor
(2)	Deacon Drive		Payne Rd	Cul-de-Sac	0.17	Town	low	low	Good
(2)	Eastern Point		Norwood Farms N	Norward Farms S	0.20	Town	low	low	Poor
(2)	Gorgeana Way		Plasied Rd	Dead End	0.17	Town	low	low	Poor
(2)	Harbor Hill Road		Seabury Rd	Cul-de-Sac	0.18	Town	low	low	Poor
(2)	Harmon Park Rd		York St	Varrell Ln	0.16	Town	low	low	Poor
(2)	Marietta Ave		Broadway Ext	Ocean Ave	0.07	Town	low	low	Poor
(2)	McIntire Lane		Beech Ridge Rd	Dead End	0.13	Town	low	low	Poor
(2)	North Street		Plasied Rd	Dead End	0.08	Town	low	low	Poor
(2)	Plaisted Road		Rte One	Dead End	0.31	Town	low	low	Good
(2)	Prebble Lane		Old East Scituate	Dead End	0.22	Town	low	low	Good
(2)	Ramsdell Lane		Clay Hill Road	Dead End	0.05	Town	low	low	Good
(2)	Riversedge Drive		Cape Neddick Rd	Cul-de-Sac	0.38	Town	low	low	Good
(2)	Sentry Hill Rd	1	York St	Sentry Hill Trail	0.17	Town	low	low	Poor
(2)	Sentry Hill Rd	2	Sentry Hill Trail	Woodbridge Rd	0.34	Town	low	low	Good
(2)	Sentry Hill Trail		Sentry Hill Rd	York St	0.18	Town	low	low	Poor
(2)	Snowdwn Ridge Rd		Chases Pond Rd	Cul-de-Sac	0.27	Town	low	low	Good
(2)	Stoney Brook		Logging Rd	Cul-de-Sac	0.25	Town	low	low	Good
(2)	Storage Drive		Groundnut Hill Rd	Dead End	0.06	Town	low	low	Poor
(2)	Sunrise Terrace		Scituate Rd	Dead End	0.66	Town	low	low	Good
(2)	Tide Meadow Ln		Cider Hill Road	Cul-de-Sac	0.31	Town	low	low	Poor
(2)	York Pond Rd		York Shore Rd	Cul-de-Sac	0.15	Town	low	low	Good
(2)	York Shore Drive		Cider Hill Road	Cul-de-Sac	0.29	Town	low	low	Good

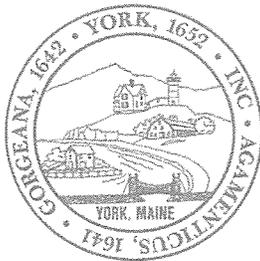
17.91

Reconstruct									
(9)	Main St	1	Cape Neddick Rd	Triple C Drive	0.48	Town	high	med-high	Poor
(8)	Cider Hill Road	3	End 95 Bridge Deck	Gowen Lane	0.93	Town	med-high	med-high	Poor
(6)	Mill Lane	2	Beech Nut Ln	Bell Marsh Road	0.92	Town	medium	medium	Poor
(3)	A Street		Sea Mist	Norton Ave	0.04	Town	low-med	low	Poor

(3) Agamenticus Ave	1	Shore Road	1175'S Shore Rd N	0.37	Town	low-med	low	Poor
(3) Agamenticus Ave	2	1175'S Shore Rd N	Shore Rd North	0.23	Town	low-med	low	Poor
(3) Barrell Lane	1	York St (W)	Lilac Lane	0.27	Town	low-med	low	Poor
(3) Groundnut Hill Rd		Mountain Rd	Clay Hill Road	0.55	Town	low-med	low	Poor
(2) Cornswamp Rd		Chases Pond Rd	Summer Hill Ln	0.15	Town	low	low	Good
(2) Creation Lane		Route One	Cul-de-Sac	0.18	Town	low	low	Good
(2) David Drive		Birch Hill Road	Buffalo Lane	0.50	Town	low	low	Poor
(2) Elizabeth Lane		Chases Pond Rd	Dead End	0.13	Town	low	low	Good
(2) McIntire Road		Birch Hill Road	Dead End	0.05	Town	low	low	Poor
(2) Old Beech Ridge Rd		Beech Ridge Rd	Dead End	0.15	Town	low	low	Good
(2) Riverbend Rd		Route One	Dead End	0.17	Town	low	low	Good
(2) Wild Rose Lane		York St	Dead End	0.08	Town	low	low	Good

5.20

135.59



REQUEST FOR ACTION BY BOARD OF SELECTMEN

DATE SUBMITTED: February 5, 2016	<input checked="" type="checkbox"/> ACTION
DATE ACTION REQUESTED: February 8, 2016	<input type="checkbox"/> DISCUSSION ONLY
SUBJECT: Business License Applications	

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD: All appropriate departments have given approval; See "Department Approvals" on page two of each application.

RECOMMENDATION: Approve the Business License(s) attached.

PROPOSED MOTION: I move to approve the following licenses:

- *Kevin Tacy DBA: Fosters Downeast Clambake for Food Service, Liquor and Special Amusement; located at 5 Axholme Road*
- *Mac's Convenience Stores, LLC DBA: Circle K #7049 for Food Service; located at 454 US Route One*

All subject to taxes, fees and inspections being current and compliant with the usual noise stipulations.

PREPARED BY: _____

Melissa M. Avery, Assistant to the Town Manager

REVIEWED BY: _____

THE TOWN OF
YORK, MAINE

186 York Street, York, Maine 03909

BUSINESS LICENSE APPLICATION

NOTE: Business Licenses are not transferable to another person, business or location.

Business Name: Fosters Downeast Clambake
Street Address: 5 Axholme Road York, Maine 03909
Business Owner: Kevin Taey Business Manager: _____
Mailing Address: PO Box 486 Mailing Address: _____
York Harbor, ME 03911
Phone Number: 207-363-3255 Phone Number: _____
E-mail Address: Kevin@fostersclambake.com E-mail Address: _____

Please indicate who is to be the Primary Contact with the Town: OWNER or MANAGER

Is the Business Owner same as the prior year? YES NO

Please indicate which Licenses or Local Approvals you seek:

Lodging:

___ Bed and Breakfast License (C/F)

___ Innkeeper License (C/F)

Number of Rooms: ___

Food and Beverage:

Food Service License (C/F)

Liquor License (F/P)

___ Bottle Club License (F/P)

Number of Seats: ___

Entertainment:

Special Amusement License (F/P)

___ Dance Hall License (F/P)

___ Bowling Alley License (F)

___ Coin-Operated Amusement License (P)

___ Bingo, Beano and Games of Chance

Miscellaneous:

___ Transient Seller's License

___ Flea Market License

___ Junkyard, Auto Graveyard/Recycling License

Other: _____

C – Code Enforcement Inspection Required F – Fire Department Inspection Required P – Police Department Inspection Required

Code Enforcement: (207) 363-1002

Police Department: (207) 363-1031

Village Fire Department: (207) 363-1015

Beach Fire Department: (207) 363-1014

FEES: Each application will incur a \$60 fee, plus \$30 for each license after the first. All NEW applications will have an additional \$50 fee, and all license amendments will have a \$25 fee. All fees are to be paid at time of submittal and shall be non-refundable. Cash or Check only; Please make check payable to Town of York.

Provide the following information about any relevant State licenses:

STATE LICENSE INFORMATION			
ID Number(s):	5726		
Expiration Date(s):	4/27/16		
Classification(s):	class 1 (liquor license)		

Please read the following and sign to complete your application:

I understand that a license is required before operating or conducting any business or activity governed by the Town's Business Licensing Ordinance and that ongoing compliance with the provisions of the Town's Business Licensing Ordinance and other applicable Town codes is required throughout the entire license period.

I understand that this Business License Application must be filled out completely, all fees must be paid, and all necessary department inspections must be completed and passed before the license(s) will be considered by the Board of Selectmen.

Business Owner: 
Signature

Have you ever been convicted of a Felony? YES NO

Business Manager: _____
Signature

Have you ever been convicted of a Felony? YES / NO

(If either person has a Felony conviction, please attach an explanation of the circumstances)

FOR OFFICE USE ONLY

FEES	Amount	Map - Lot: 0050 - 0081
Application and First License (\$60)	60.-	Processed By: <u>mmavery</u>
Subsequent Licenses (\$30 each)	60.-	Received Date: <u>1/12/16</u>
New License Fee (\$50)	-	Amount Received: \$ <u>120.00</u>
License Amendment (\$25)	-	Check # <u>8111</u> or Cash <input type="checkbox"/>
Other: _____	-	LICENSE #: _____ - _____
TOTAL DUE	\$ <u>120.-</u>	

Department Approvals		Date of Approval	Special Conditions (Attached if Necessary)
Code Enforcement	<u>__ N/A</u>	<u>2/2/16 K Newell</u>	YES <input type="radio"/> NO <input checked="" type="radio"/>
Fire	<u>__ N/A</u>	<u>1/27/16 D Appgar</u>	YES <input type="radio"/> NO <input checked="" type="radio"/>
Police	<u>__ N/A</u>	<u>1/21/16 O Davis</u>	YES <input type="radio"/> NO <input checked="" type="radio"/>
Tax Collector	<u>__ N/A</u>	<u>1/14/16 M Szenialowski</u>	YES <input type="radio"/> NO <input checked="" type="radio"/>
Board of Selectmen _____ Town Manager for the Board of Selectmen Date _____			YES <input type="radio"/> NO <input type="radio"/>

460

THE TOWN OF

YORK, MAINE

186 York Street, York, Maine 03909

BUSINESS LICENSE APPLICATION

NOTE: Business Licenses are not transferable to another person, business or location.

Business Name: Circle K 7049

Street Address: 454 US Rte 1

Business Owner: Mac's Convenience Stores LLC Business Manager: _____

Mailing Address: Po Box 347 Mailing Address: Po Box 347

Columbus Columbus IN 47202

Phone Number: 812-379-9227X1347 Phone Number: 207-363-9863

E-mail Address: cowings@circlek.com E-mail Address: NA

Please indicate who is to be the Primary Contact with the Town: OWNER or MANAGER

Is the Business Owner same as the prior year? YES NO

Please indicate which Licenses or Local Approvals you seek:

Lodging:

___ Bed and Breakfast License (C/F)

___ Innkeeper License (C/F)

Number of Rooms: _____

Food and Beverage:

Food Service License (C/F)

___ Liquor License (F/P)

___ Bottle Club License (F/P)

Number of Seats: _____

Entertainment:

___ Special Amusement License (F/P)

___ Dance Hall License (F/P)

___ Bowling Alley License (F)

___ Coin-Operated Amusement License (P)

___ Bingo, Beano and Games of Chance

Miscellaneous:

___ Transient Seller's License

___ Flea Market License

___ Junkyard, Auto Graveyard/Recycling License

___ Other: _____

C - Code Enforcement Inspection Required F - Fire Department Inspection Required P - Police Department Inspection Required

Code Enforcement: (207) 363-1002

Police Department: (207) 363-1031

Village Fire Department: (207) 363-1015

Beach Fire Department: (207) 363-1014

FEES: Each application will incur a \$60 fee, plus \$30 for each license after the first. All NEW applications will have an additional \$50 fee, and all license amendments will have a \$25 fee. All fees are to be paid at time of submittal and shall be non-refundable. Cash or Check only; Please make check payable to Town of York.

Provide the following information about any relevant State licenses:

STATE LICENSE INFORMATION			
ID Number(s):	2-23471		
Expiration Date(s):	12-31-16		
Classification(s):	Retail Fuel, Rtl. Food, Rtl meat, Redemption center		

Please read the following and sign to complete your application:

I understand that a license is required before operating or conducting any business or activity governed by the Town's Business Licensing Ordinance and that ongoing compliance with the provisions of the Town's Business Licensing Ordinance and other applicable Town codes is required throughout the entire license period.

I understand that this Business License Application must be filled out completely, all fees must be paid, and all necessary department inspections must be completed and passed before the license(s) will be considered by the Board of Selectmen.

Business Owner: Betty Watts Have you ever been convicted of a Felony? YES / NO
Signature

Business Manager: _____ Have you ever been convicted of a Felony? YES / NO
Signature
 (If either person has a Felony conviction, please attach an explanation of the circumstances)

FOR OFFICE USE ONLY

FEES	Amount	Map - Lot: 0048 - 0023
Application and First License (\$60)	60.-	Processed By: <u>mmavery</u>
Subsequent Licenses (\$30 each)		Received Date: <u>1/20/2016</u>
New License Fee (\$50)		Amount Received: \$ <u>60.-</u>
License Amendment (\$25)		Check # <u>137890</u> or Cash <input type="checkbox"/>
Other: _____	-	
TOTAL DUE	\$ 60.-	LICENSE #: _____ - _____

Department Approvals		Date of Approval	Special Conditions (Attached if Necessary)
Code Enforcement	<u>—</u> N/A	<u>1/27/16 K Newell</u>	YES <u>(NO)</u>
Fire	<u>—</u> N/A	<u>1/27/16 D Appgar</u>	YES <u>(NO)</u>
Police	<u>X</u> N/A		YES <u>NO</u>
Tax Collector	<u>—</u> N/A	<u>1/20/16 Mszeniewski</u>	YES <u>(NO)</u>
Board of Selectmen	_____	_____	YES NO
	<i>Town Manager for the Board of Selectmen</i>	<i>Date</i>	



REQUEST FOR ACTION BY BOARD OF SELECTMEN

DATE SUBMITTED: February 3, 2016

ACTION

DATE ACTION REQUESTED: February 8, 2016

DISCUSSION ONLY

SUBJECT: Main Street Drainage, Sewer and Road Improvement Project.

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD:

The Department of Public Works (DPW) with the help of CLD Engineers has been planning, designing and permitting a drainage, sidewalk and roadway improvement project on Main Street for a number of years. Following the success of the coordinated projects on Church Street and Shore Road this spring in York Beach the Public Works Department and the York Sewer District (YSD) have agreed to a similar coordinated project on Main Street. The combined project scope includes the installation of a new sewer force main and a new gravity sewer main to the York Sewer District's treatment facility. The project also includes replacing the existing closed drainage system. The existing closed drainage system along Main Street includes drop inlets, catch basins, manholes and pipe outlets at various locations to the east side of Main Street. Most of these structures and pipes are in poor condition and are in need of replacement. The Town of York DPW and the York Sewer District have completed the following efforts over the last few months.

- On Friday September 11, 2015 The Town of York Department of Public Works and the York Sewer District through CLD Engineers solicited bids from 12 preapproved contractors for the construction of the combined project.
- On Friday September 25, 2015 Separate sealed bids were opened in the Town Manager's office by 1:00 PM. No proposals were received for either project.
- On Monday October 19, 2015 The Board of Selectmen awarded the first phase of the Main Street drainage project to STS construction to be completed in conjunction with the sewer main installation in the amount of \$68,200.
- STS completed the first phase of the sewer main and drainage work around the middle of November.
- On Thursday December 3, 2015 The Sewer Districts Board of Trustees voted to move forward with STS to install the rest of the proposed Main Street sewer main.
- On Monday December 7, 2015 Tim Haskell and Dean Lessard met with Mark Stewart of STS construction. STS agreed to continue working for the York Sewer District and the Town of York to install another portion of our proposed drainage project in conjunction with the sewer main at the same unit prices used for the first part of the project.

- On Monday December 14, 2015 The Board of Selectmen awarded the second phase of the Main Street drainage project to STS construction to be completed in conjunction with the sewer main installation.
- STS has completed 75% of the second phase of the drainage work.
- On Tuesday February 2, 2016 STS submitted a proposal to complete the final portion of the proposed Main Street drainage project.

RECOMMENDATION: The Department of Public Works recommends that the Town continue to work cooperatively with the York Sewer District to complete the proposed combined project. The DPW also recommends awarding the final portion of the proposed drainage work to STS construction to be completed in conjunction with the new sewer main installation.

PROPOSED MOTION: I move to approve the Department of Public works to continue to work cooperatively with the York Sewer District to complete the proposed combined Main Street project. I also move to award the final phase of the proposed drainage work to STS construction to be completed in conjunction with the new sewer main installation using the not to exceed lump sum price of \$69,387.

FISCAL IMPACT: \$69,387.00

DEPARTMENT LINE ITEM ACCOUNT: 100.0303.9616

BALANCE IN LINE ITEM IF APPROVED: ~~*~~

PREPARED BY: Dean Lessard

REVIEWED BY: 

We don't yet know the total cost of the current phase of work, but we expect this will exceed the project budget. Excess costs will be paid from the DPW operating budget.

STUART, TORNO & STUART, INC.
d/b/a S.T.S. CONSTRUCTION
PO BOX 429
LEBANON, ME 04027
207-457-1062

Proposal and Contract

February 2, 2016

York Department of Public Works
21 Bay Haven Road
186 York Street
York, ME 03909

Stuart Torno & Stuart, Inc., hereinafter called the Company, offers to furnish all labor, materials, and equipment required for the performance of the following described work located in **York, Maine**.

MAIN STREET PROJECT - CONSTRUCT BAY HAVEN ROAD DRAINAGE OUTLET AS DEPICTED ON DWG C5 BY CLD CONSULTANTS.

LUMP SUM \$69,387.00

Includes:

- 1. Tideflex Check Valve**
- 2. Galvanized Trash Rack**
- 3. Admixtures for Salt Protection**
- 4. Con Block Penetrating Sealer**

Exclusions:

- 1. Traffic Control/ Bay Haven Road to be Closed During Construction**
- 2. Pavement by Others**

Unless a lump sum price is to be paid for the forgoing work and is clearly so stated it is understood and agreed that the quantities referred to above are estimates only and that payment shall be made at the stated unit prices on the actual quantities of work performed by Stuart, Torno & Stuart, Inc. as determined upon completion of the work.

Payment in full for all work performed hereunder during any month shall be made no later than the tenth day of the month next following. Final and complete payment for all work performed hereunder shall be made no later than thirty (30) days after the completion of such work. Interest at the highest legal rate allowable under the laws of the jurisdiction in which the contract is executed shall be charged and paid on all unpaid balances from the due date to the date payment is received. If credit conditions become unsatisfactory at any time prior to completion of the work hereunder, The Company shall be furnished adequate security upon request.

Any deviation from the specifications or modifications of the terms of this contract and any extra or incidental work, or reduction in work, shall be set forth in writing and signed by both parties to the making of such change. Any increase or decrease in the contract price resulting from such change shall be included in such writing.

The Company shall provide and pay Workmen's Compensation Insurance covering its employees and Public Liability and Property Damage Insurance protecting itself. It will also assume responsibility for the collection and payment of Social Security and State Unemployment taxes applicable to its employees.

The Company shall be provided with suitable access to the work area. If the work is dependent upon or must be undertaken in conjunction with the work of others, such other work shall be so performed and completed as to permit performance of the work hereunder in a normal uninterrupted single-shift operation.

Unless a time for the performance of the work is specified, the Company shall undertake it in the course of its normal operating schedule. It shall not be liable for any failure to undertake or complete the work for causes beyond its control, including but not limited to fire, flood or other casualty; labor disputes or other disagreements; and accidents or other mishaps, whether affecting this work or other operations in which it is involved, directly or indirectly.

The Company shall not be responsible for, and the Owner agrees to hold it harmless from any liability resulting from, damages to utilities or other facilities or objects buried beneath, or to sidewalks, driveways or other improvements located within its work area or designated areas of access. It is further understood that the Company shall not be responsible for any damage to or deterioration of any of its work, whether completed or in process, resulting from any cause beyond its control, including but not limited to, failure of subgrade or failure or inadequacy of any labor or materials not furnished by the Company, whether or not such failure or inadequacy was or could not have been known at the time the work was undertaken.

If the foregoing meets with your acceptance, kindly sign and return a copy of this proposal. Upon its receipt it is understood that the foregoing will constitute the full complete agreement between us.

This proposal expires thirty (30) days from the date hereof, but may be accepted at any later date at the sole option of Stuart, Torno & Stuart, Inc.

Stuart, Torno & Stuart, Inc.

Accepted

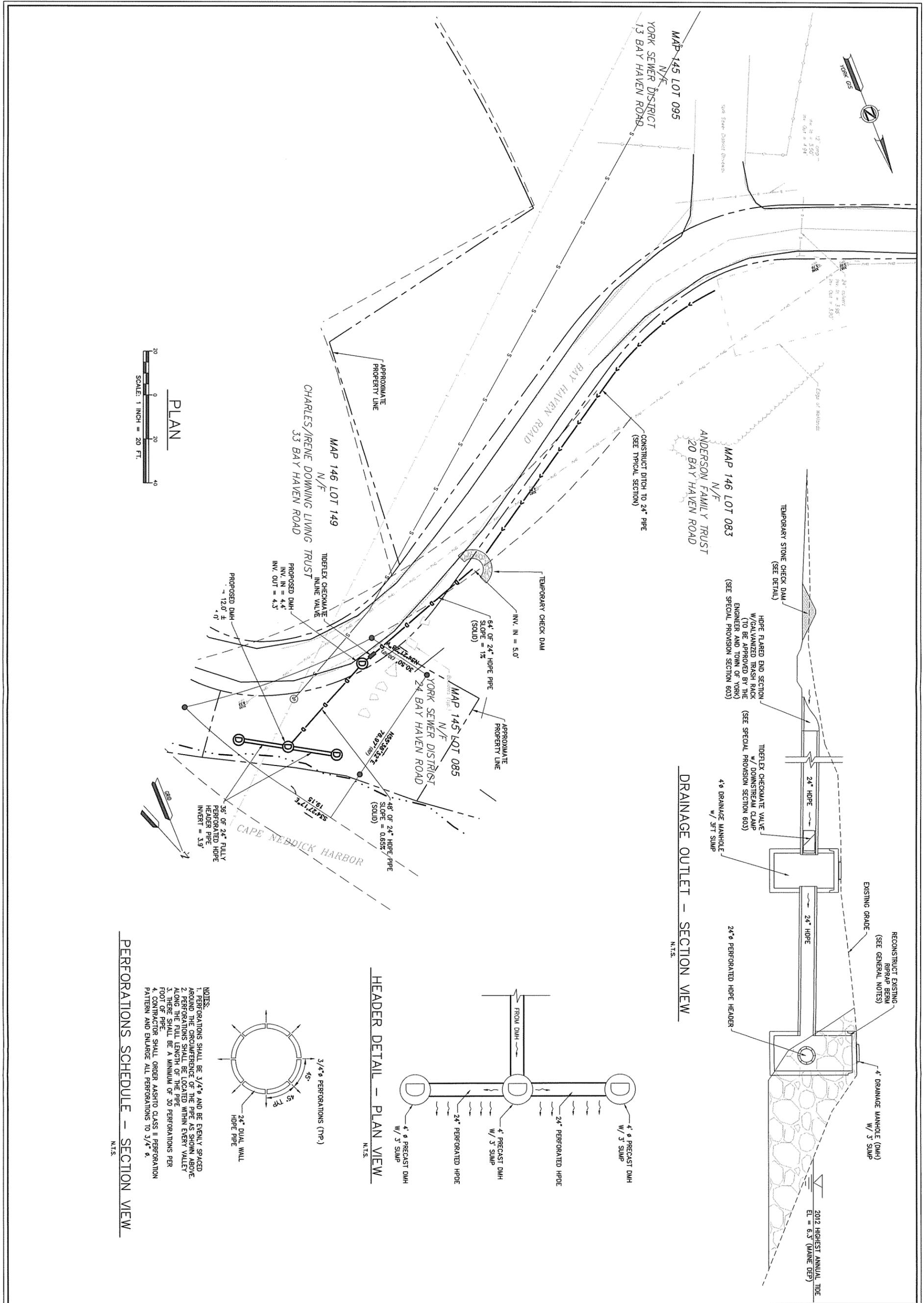
By _____

Mark Stuart, President

Name

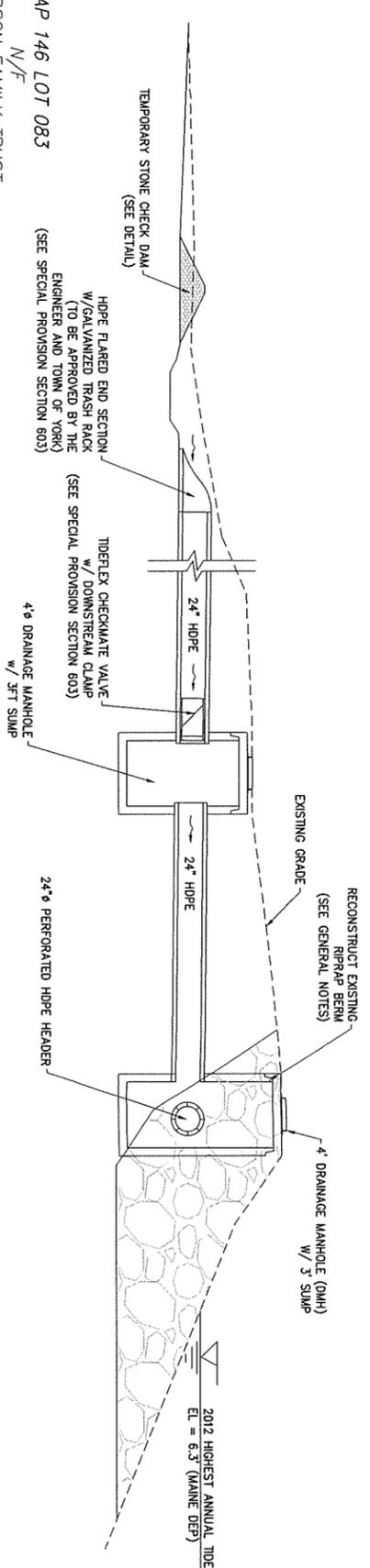
Date: February 2, 2016

Date _____

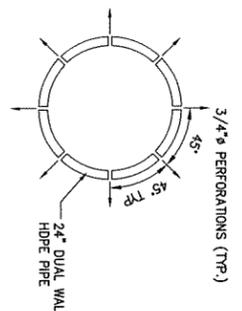
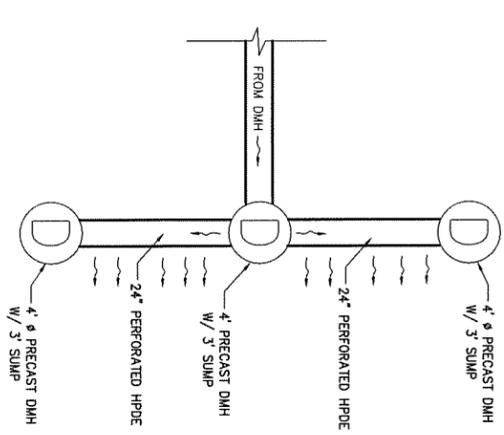


PLAN

DRAINAGE OUTLET - SECTION VIEW
N.T.S.



HEADER DETAIL - PLAN VIEW
N.T.S.

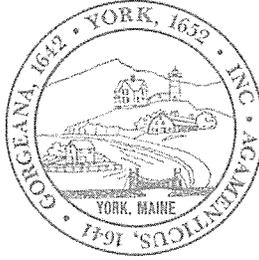


PERFORATIONS SCHEDULE - SECTION VIEW
N.T.S.

- NOTES:
1. PERFORATIONS SHALL BE 3/4" Ø AND BE EVENLY SPACED AROUND THE CIRCUMFERENCE OF THE PIPE AS SHOWN ABOVE.
 2. PERFORATIONS SHALL BE LOCATED WITHIN EVERY VALLEY ALONG THE FULL LENGTH OF THE PIPE
 3. THERE SHALL BE A MINIMUM OF 30 PERFORATIONS PER FOOT OF PIPE.
 4. CONTRACTOR SHALL ORDER AASHTO CLASS II PERFORATION PATTERN AND ENLARGE ALL PERFORATIONS TO 3/4" Ø.

SCALE: AS NOTED DATE: SEPT. 2015		JOB NO. 11-0146 DWG. 15-0183		CLIENT: YORK PUBLIC WORKS DEPT. 186 YORK STREET YORK, MAINE 03909 YORK SEWER DISTRICT 21 BAY HAVEN ROAD YORK BEACH, MAINE 03910				1/2016 DRAFT 1 10/27/15 UPDATED FOR CONSTRUCTION		NO. DATE REVISION DRAWN: DAD DESIGNED: JAD/FSD CHECKED: RMM/JLF APPROVED: RRL	
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MAIN STREET RECONSTRUCTION
 PLAN AND PROFILE
 MAIN STREET
 YORK, MAINE 03909



REQUEST FOR ACTION BY BOARD OF SELECTMEN

DATE SUBMITTED: February 03, 2016

ACTION

DATE ACTION REQUESTED: February 8, 2016

DISCUSSION ONLY

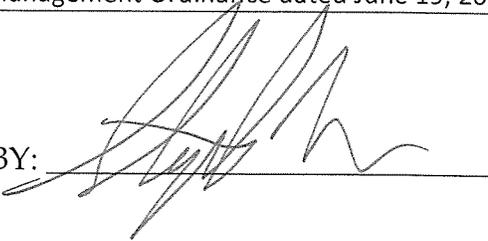
SUBJECT: Adopt of 2016 Town of York Comprehensive Community Emergency Checklist Plan

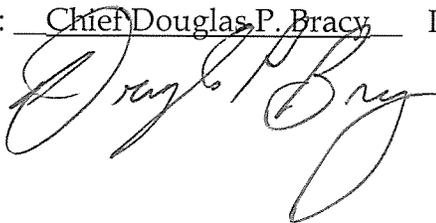
DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD: The Plan which has been supplied to the Town Manager and each member of the Board of Selectmen is the current emergency response plan for the Town of York which has been updated as of February 02, 2016. Under the Town's Emergency Management Ordinance it is the duty of the emergency management director to keep these plans up to date and submit them to the Board of Selectmen to be adopted on a yearly basis.

RECOMMENDATION: Approval of the Town of York Comprehensive Emergency Checklist Plan dated February 02, 2016

PROPOSED MOTION: I move to adopt the Town of York's Comprehensive Emergency Checklist dated February 02, 2016 in accordance with the Town's Emergency Management Ordinance dated June 19, 2015.

PREPARED BY: Chief Douglas P. Bracy

REVIEWED BY: 





TOWN OF YORK, MAINE

Police Department

Douglas P. Bracy
Chief of Police

MEMORANDUM

Mailing Address:
36 Main Street
York, Maine 03909

Dispatch:
Non-Emergency
(207) 363-4444

Administration:
(207) 363-1031

Facsimile:
(207) 361-6818

www.yorkpolice.org

DATE: February 02, 2016
TO: Town Manager Stephens Burns
Cc: Board of Selectmen
FROM: Chief Douglas Bracy *DEB*
SUBJECT REVIEW OF TOWN 'S EMERGENCY PLAN

As a follow up to the discussion of the Town's Emergency Management Ordinance and Town's Emergency Plans back at the Board meeting on January 25, 2016, it was requested that I bring forward the current Town of York's Emergency Plan for adoption by the Board of Selectmen at their next meeting. I have provided a confidential; copy of the Town of York's Comprehensive Community Emergency Checklist Plan to each member of the Board for their review and would encourage questions, concerns or comments.

Approval of this plan by the Board will meet the requirements of Section 9 of the Town's Emergency Management Ordinance dated June 19, 2015. I would recommend the Board approve this plan as it meets the needs and guidelines as set forth by current State Law.

*Committed
to excellence*



REQUEST FOR ACTION BY BOARD OF SELECTMEN

DATE SUBMITTED: February 5, 2016

ACTION

DATE ACTION REQUESTED: February 8, 2016

DISCUSSION ONLY

SUBJECT: Selectmen's Policies – Section 3 – Boards, Commissions and Committees

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD: Rather than remain bogged down in the financial policies, I thought it would be good to continue forward, jumping ahead to Section 3. At this meeting I ask the Board member to review the policies of Section 3 and to decide which, if any, should be amended. The amendments would be discussed at the February 29th meeting.

There are 5 policies, and I recommend the following:

- Committee Appointments – no need to amend
- Procedure for Committee Payments – no need to amend
- Conflict of Interest – no need to amend
- Charter for the Open Space Committee – I recommend repeal
- Legal Training – brand new so no need to amend

While there are a few very minor places where the other policies could be adjusted, I don't think it's worth the time or effort, except to repeal the charter for the Open Space Committee. That Committee is long gone, and the York Land Trust has essentially filled this role for our community.

RECOMMENDATION: Place repeal of the Open Space Committee Charter on the February 29th agenda.

PROPOSED MOTION: I move to place repeal of the Open Space Committee Charter on the February 29th agenda.

Prepared by Stephen H. Burns, Town Manager:



REQUEST FOR ACTION BY BOARD OF SELECTMEN

DATE SUBMITTED: February 5, 2016

ACTION

DATE ACTION REQUESTED: February 8, 2016

DISCUSSION ONLY

SUBJECT: Use of Town Property at 32 Long Sands Road and 186 York Street

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD: The Capital Program has a \$3M placeholder for a proposed expansion of the Town Hall building in FY19. The Board has initiated its process with respect to considering this matter, and that began with a meeting, in executive session, with the Board of Assessors of the First Parish Church, and more recently a meeting at which campus planning issues were discussed in public and again in executive session for real estate.

Given there is some resistance to expanding the Town Hall because it might adversely affect the greenspace of the shared campus, it is appropriate to start reviewing other options. At this point the next step is to analyze space needs and resources available. The Town owns the Town Hall building but not the land and improvements around the building. In 2006 the Town purchased approximately 6 acres of land located at 32 Long Sands Road for \$750,000. This is a few lots away from the Town Hall, so in close proximity. There were two failed attempts to construct a new Town Hall facility on this lot, and today it sits idle with no specific plans for its eventual use. This parcel should be analyzed for possible use as a Town Hall annex. Possible uses of the current building and a proposed new building should be evaluated.

The Town has available to it a reserve fund that can be used for such purposes. This is money that has been set aside from the sale of Town properties, including the sale to Stonewall Kitchen, and which was the source of funds to purchase the lot at 32 Long Sands Road. As of January 31st the balance in this account is \$49,270.

RECOMMENDATION: I recommend the Board direct the Town Manager to compile available information about any past space needs, plans for the development of the property at 32 Long Sands Road, and report back to the Board within the coming months with this information and, if appropriate, with a proposal for further research or investigation.

PROPOSED MOTION: I move to direct the Town Manager to compile available information about Town Hall/municipal government space needs, plans for the development of the property at 32 Long Sands Road, and to report back to the Board within the coming months with this information and, if appropriate with a proposal for further research or investigation.

FISCAL IMPACT: none at this time

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared by Stephen H. Burns, Town Manager:

A handwritten signature in black ink, appearing to read "Stephen H. Burns", written over a horizontal line.



Quick Map



Legend

□ Parcels

Image

■ Red: Red

■ Green: Green

■ Blue: Blue

GIS Data Disclaimer- The data contained in this document, or any accompanying document is a resource of general information provided on the World Wide Web for public convenience. The Town of York makes no warranty, representation or guaranty as to the content, sequence, accuracy, timeliness or completeness of any of the database information provided herein. The reader should not rely on the data provided herein. The Town of York expressly disclaims any representations and warranties, including, without limitation, the implied warranties of merchantability and fitness for a particular purpose. This disclaimer can be seen at under the Community Development Department GIS Maps website.



REQUEST FOR ACTION BY BOARD OF SELECTMEN

DATE SUBMITTED: February 5, 2016

ACTION

DATE ACTION REQUESTED: February 8, 2016

DISCUSSION ONLY

SUBJECT: Amend the Capital Program

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD: In the draft Capital Program, make the following two changes:

- Delete the purchase of the Hodgkin Parking Lot for \$325,000 in FY18.
- Change the label of Town Hall Expansion to Town Hall Renovation and Town Hall Annex, leaving the dollars and timeframe unchanged (\$3M in FY19)

RECOMMENDATION: I recommend the changes listed above.

PROPOSED MOTION: I move to amend the draft FY17-21 Capital Program as follows:

Delete the purchase of the Hodgkin Parking Lot for \$325,000 in FY18; and

Change the label of the Town Hall Expansion to Town Hall Renovation and Town Hall Annex, leaving the dollars and timeframe unchanged.

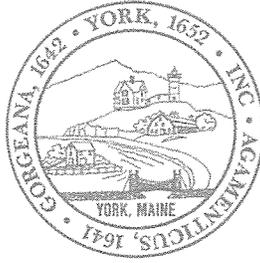
Prepared by Stephen H. Burns, Town Manager:

PROPERTIES

Property	Current Cost to		Finance Method	Years Financed	External F Anticip
	Replace	FY Requested			
Superintendent's Office					
Superintendent's Roof	\$175,000	FY17	bond	10	
Coastal Ridge Elementary School					
Playground Equipment	95,000	FY17	bond	5	
York Middle School					
YMS Roof	\$220,000	FY19	bond	15	
YMS Flooring	\$350,000	FY19	bond	15	
York High School					
YHS Alternative Education Space	\$75,000	FY17	bond	10	
YHS Field House	\$500,000	FY18	bond	20	
Town Hall					
Town Hall Expansion	\$3,000,000	FY19	bond	20	
Acquire the Hodgin Parking Lot	\$325,000	FY18	bond	15	
Storage Building	?	FY18	?	?	
Goodrich Park & Grant House					
Grant House Repairs and Maintenance	\$45,000	FY17	bond	5	
Universal Trail Development	\$75,000	FY21	bond	5	
Acquire MDOT's Route One Maintenance Facility	\$1,000,000	FY17	bond	20	
Mount Agamenticus					
Mt. A Parking Lot Design	\$35,000	FY17	current year		
Mt. A Parking Lot Construction	\$100,000	FY19	bond	5	
Cape Neddick Light Station					
Exterior Repairs/Maintenance of the Lighthouse	\$75,000	FY17	Sohier Park Enterprise Fund		
Bog Road Fields					
Bog Road Fields Maintenance Building	\$114,000	FY17	bond	5	
Witchtrot Road Transfer Station					
Solar Farm	\$800,000	FY20	current year; lease/purchase		
Land					
York Land Trust - Assistance with Fuller Forest Purchase	\$300,000	FY17	bond	10	
Davis Property	uncertain	FY18	uncertain		
Open Space Acquisition	\$600,000	multiple	current year		
Properties Subtotal					

ROADS & UTILITIES

Item	Current Cost to		Finance Method	Years Financed	External F Anticip
	Replace	FY Requested			
Road and Sidewalk Reconstruction - York Village	\$400,000	FY17	current year		\$3
Underground Utilities in York Village	\$1,000,000	FY17	bond	20	
Road Overlay Paving					
FY17 Paving	\$860,000	FY17	bond	10	
FY18 Paving	\$870,000	FY18	bond	10	
FY19 Paving	\$880,000	FY19	bond	10	
FY20 Paving	\$890,000	FY20	bond	10	
FY21 Paving	\$900,000	FY21	bond	10	
LED Streetlight Conversion	\$450,000	FY17	current year; lease/purchase		
Bell Marsh Road Improvements (to remain unpaved)	\$250,000	FY18	bond	10	
Expansion of Utilities in the Growth Area					
FY18 Expansions	\$1,000,000	FY18	bond	20	
FY19 Expansions	\$1,000,000	FY19	bond	20	
FY20 Expansions	\$1,000,000	FY20	bond	20	
FY21 Expansions	\$1,000,000	FY21	bond	20	
Nubble Road Sidewalk Study	\$75,000	FY18	current year		
Sidewalks (Woodbridge, Ridge Road, Webber Road, Beacon St.)					
design	\$35,000	FY18	current year		
construction	\$350,000	FY20	bond	10	
Road Reconstruction - placeholder					
FY20 Road Reconstruction	\$500,000	FY20	bond	10	
FY21 Road Reconstruction	\$500,000	FY21	bond	10	
York Village - Trails and Paths	\$100,000	FY21	bond	5	
Roads & Utilities Subtotal					\$3



REQUEST FOR ACTION BY BOARD OF SELECTMEN

DATE SUBMITTED: February 5, 2016

ACTION

DATE ACTION REQUESTED: February 8, 2016

DISCUSSION ONLY

SUBJECT: Special Event Permit Applications

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD: All appropriate departments have been notified and have given approval. Options available to the Board: 1) Approve/Deny all Special Event Permit Applications listed below in one motion. 2) Approve/Deny Special Event Permit Applications in separate motions

RECOMMENDATION: Approve all Special Event Permit Applications in one motion.

PROPOSED MOTION: I move to approve the following Special Event Permit applications subject to all, if any, conditions given by Department Heads:

- a. York Village Fire – Maine State Federation of Firefighters Convention
- b. Cystic Fibrosis – CF Cycle for Life
- c. Red Line Jeeps – Coastline Cruise
- d. Committee for Southern Maine Thin Blue Line 5K – 2nd Annual Southern Maine Thin Blue Line 5K
- e. York Art Association – Children’s Workshop
- f. Alzheimer’s Association – Walk to End Alzheimer’s
- g. York High School Interact Club – Polar Dip

FISCAL IMPACT: N/A

DEPARTMENT LINE ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

PREPARED BY: _____

REVIEWED BY: _____



Town of York, Maine Special Event Permit Application

This application for a special event permit is hereby presented to the York Town Manager, 186 York Street, York, ME 03909.

Date: 12-11-15

Name of Event: Maine State Federation of Firefighters Convention
York Fire Dept 100th Anniversary
Type of Event: Firemen's Parade, meetings, Muster, Social
Organization Name: York Fire Dept Phone #: 207 363 1015
Organization Address: 1 Firehouse Dr City York State: Me Zip: 03909
Applicant Name: Chris Balentine Phone #: Same
Applicant Address: Same City: _____ State: _____ Zip: _____
Contact Name for Day of Event: Same Contact Phone # 207 363 1015
Date of Event: Sept 9, 10, 11 (2016) Day of Week: Fri/Sat/Sun
Starting Time: See enclosed Ending Time: _____
Assembly Area: See enclosed
Dispersal Area: See enclosed
Event Route: See enclosed

Approximate Number of Persons Attending (If more than 500, Insurance coverage needed)
450-500

Describe number of bands, vehicles, signs, floats, or other articles carried or displayed along with method of participation (walking, bicycles, motorcycles etc):

March/Walking Parade Sat Sept 10 see enclosed

Describe how group is organized and supervised to insure order: YFD and YPD

will be present. Meetings have occurred already to discuss.
Purpose of the Event: 100th Birth Day - YFD

The above information is true to the best of my knowledge and belief.

Signature of Applicant: Chris Balentine, Chief



York Fire Department
1 Firehouse Drive York, Maine 03909
(207) 363-1015



Emergency 911

To: Town Manager Steve Burns
Board of Selectmen

From: Chief Balentine, YFD

Subject: York Fire Dept 100th Anniversary and Maine State Federation of Firefighters Convention
September 9,10 and 11, 2016

Dear Fellow Town Officials,

The York Fire Department will be holding its 100th anniversary celebration by hosting the Maine State Federation of Firefighters Convention (MSFFF) during September 9, 10 , and 11th 2016.

The previous BOS under Chairman Nowell had approved this event, as we were required to "bid" on this approximately one year ago.

I request the approval/concurrence of the present BOS for this same event.

This will be a gala weekend consisting of the following:

Friday Sept 9- Guest arrival in York area- Registration and vendors- MSFFF Board of Directors Meeting YFD 7PM

Saturday Sept 10- Guest arrival- Parade through York Village and York Harbor beginning at Woodbridge Rd and ending at York High 10AM

Evening Banquet and dance- Bog Rd-- Churchill Chapel & Event Field- 6PM

Sunday Sept 11- Firemen's Muster York High-8AM- 911 Memorial and plaque dedication-Reading Room- 2PM

We have met with York Police Department officials to assist us in the planning stages of the celebration.

There will be firefighters and their families attending this event from all over the State of Maine and surrounding states. The parade will feature several bands, marching units, fire apparatus, Shriners units, antique autos, etc

The restaurants, historic sites, beaches, motels/hotels and other tourist sites in York are expected to attract many of these visitors.

We are proud of our tradition, and history, here at the York Fire Department and will be celebrating 100 years of service to the town, during this event.

We welcome all residents to take part in our special weekend .

Thank you for your consideration.

Regards,


Chris Balentine
YFD



Town of York, Maine Special Event Permit Application

This application for a special event permit is hereby presented to the York Town Manager, 186 York Street, York, ME 03909.

Date: 7/28/2015

Name of Event: CF Cycle for Life

Type of Event: Cycle tour along coastal Maine and NH

Organization Name: Cystic Fibrosis Foundation Phone #: 603-598-8191

Organization Address: 114 Perimeter Road City: Manchester State: NH Zip: 03063

Applicant Name: Chris Viangas Phone #: 603-598-8191 ext. 405

Applicant Address: SAME AS ABOVE City: _____ State: _____ Zip: _____

Contact Name for Day of Event: Chris Viangas Contact Phone #: 603-486-7562

Date of Event: July 16, 2016 Day of Week: Saturday

Starting Time: 6:00 AM Ending Time: 5:00 PM

Assembly Area: York VFW Parking Lot

Dispersal Area: Same as above

Event Route: Please see route page included in packet

Approximate Number of Persons Attending (If more than 500, Insurance coverage needed)
150

Describe number of bands, vehicles, signs, floats, or other articles carried or displayed along with method of participation (walking, bicycles, motorcycles etc):

Participants will follow the route marked by arrows

Describe how group is organized and supervised to insure order: Committee members and volunteers set up rest stop area and participants travel along route in staggered groups

Purpose of the Event: The purpose of the event is to raise awareness and support the cystic fibrosis foundation

The above information is true to the best of my knowledge and belief.

Signature of Applicant: *Lisa O'Connor*



Town of York, Maine Special Event Permit Application

This application for a special event permit is hereby presented to the York Town Manager, 186 York Street, York, ME 03909.

Date: 1/16/2016

Name of Event: 3rd Annual Coastline Cruise

Type of Event: Charity Jeep Ride

Organization Name: Red Line Jeeps Phone #: 207-475-6193

Organization Address: 10 New Boston Rd City: York State: ME Zip: 03909

Applicant Name: David Lorangeau Phone #: 207-475-6193

Applicant Address: 10 New Boston Rd City: York State: ME Zip: 03909

Contact Name for Day of Event: David Lorangeau Contact Phone #: 207-475-6193

Date of Event: 5/14/2016 Day of Week: Saturday

Starting Time: 11:30am Ending Time: 3:00pm

Assembly Area: Kittery Maine

Dispersal Area: Arundel Maine

Event Route: Rt. 103, 1A to Nubble Rd to Ocean Ave Ext. back to Rt 1A to Shore Rd (we will not be stopping, just driving through town)

Approximate Number of Persons Attending (If more than 500, Insurance coverage needed)
150-200 people

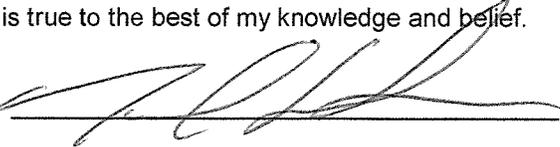
Describe number of bands, vehicles, signs, floats, or other articles carried or displayed along with method of participation (walking, bicycles, motorcycles etc):

Just a group of Jeeps Driving through town w/ Normal traffic flow

Describe how group is organized and supervised to insure order: Each Participant will sign a Code of Conduct and will abide by all Driving laws.

Purpose of the Event: Raise Money for The Andrew L. Hutchins Scholarship fund

The above information is true to the best of my knowledge and belief.

Signature of Applicant: 



Town of York, Maine Special Event Permit Application

This application for a special event permit is hereby presented to the York Town Manager, 186 York Street, York, ME 03909.

Date: Jan 8 2016

Name of Event: 2nd Annual Southern Maine Thin Blue Line 5k Run/Walk

Type of Event: 5K Run/Walk

Organization Name: Committee for Southern Maine Thin Blue Line 5k Phone #: 363-2835

Organization Address: 2 Andrews Way City: York State: ME Zip: 03909

Applicant Name: Charles C. Black II Phone #: 363-2835

Applicant Address: 2 Andrews Way City: York State: ME Zip: 03909

Contact Name for Day of Event: Charles C. Black II Contact Phone #: 252-2352

Date of Event: Oct 22 Day of Week: Saturday

Starting Time: 10 AM Ending Time: Noon

Assembly Area: Nancy Chase's field off Main St.

Dispersal Area: Nancy Chase's field off Main St.

Event Route: Start in front of York Police Station head north on Main Street, continue on to Shore Rd. left on to River Rd, left on to Clark Rd, left on to Cape Neddick Rd, merge back on to Main Street, back by York Police Station and finishing at Nancy Chase's field.

Approximate Number of Persons Attending (If more than 500, Insurance coverage needed)

350-400

Describe number of bands, vehicles, signs, floats, or other articles carried or displayed along with method of participation (walking, bicycles, motorcycles etc):

Participants will walk or run along route with traffic control by York Police

Describe how group is organized and supervised to insure order:

6 member race committee working closely with the York Police Association. Had a very successful first year event in October of 2015.

Purpose of the Event: To remember Maine's 83 fallen Law Enforcement Officers killed in the line of duty while also casting a positive light on the Law Enforcement profession and raising money for 2 worthy charities.

The above information is true to the best of my knowledge and belief.

Signature of Applicant: Charles C Black II



Town of York, Maine Special Event Permit Application

This application for a special event permit is hereby presented to the York Town Manager, 186 York Street, York, ME 03909.

Date: 1-27-16

Name of Event: Children's Workshop

Type of Event: Art Workshops

Organization Name: York Art Association Phone #: 413-230-1896

Organization Address: 394 York St. City: YORK State: ME Zip: 03909

Applicant Name: ALYSSA WRIGHT Phone #: (same)

Applicant Address: 8 WILLIAMSBURG City: YORK State: ME Zip: 03909

Contact Name for Day of Event: ALYSSA WRIGHT Contact Phone #: (same)

Date of Event: July 27th - 28th Day of Week: WED. → FRIDAY

Starting Time: 8:30am Ending Time: → 3pm

Assembly Area: Moulton Park

Dispersal Area: Moulton Park

Event Route: Y.A.A to MOULTON PARK

Approximate Number of Persons Attending (If more than 500, Insurance coverage needed)

30 MAX

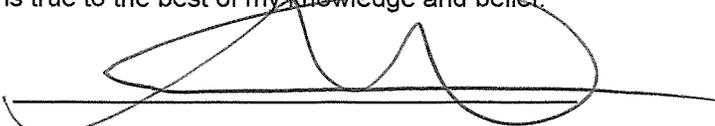
Describe number of bands, vehicles, signs, floats, or other articles carried or displayed along with method of participation (walking, bicycles, motorcycles etc):

Tables, chairs, easels, (walking)

Describe how group is organized and supervised to insure order: 4 York board member volunteers, 1-2 instructors each day

Purpose of the Event: Engage area youth in professional art.

The above information is true to the best of my knowledge and belief.

Signature of Applicant: 



Town of York, Maine Special Event Permit Application

This application for a special event permit is hereby presented to the York Town Manager, 186 York Street, York, ME 03909.

Date: 1/29/16

Name of Event: 2016 Walk to End Alzheimer's - Maine Beaches Area

Type of Event: Fundraising walk

Organization Name: Alzheimer's Association, Maine Chapter Phone #: 772-0115

Organization Address: 383 US Route 1, Ste 2C City Scarborough State: ME Zip: 04074

Applicant Name: Bethany Mitchell Phone #: 772-0115

Applicant Address: Same as above City: Same State: Same Zip: Same
Bethany Mitchell 314-8803

Contact Name for Day of Event: Josh Sawyer Contact Phone # 289-4489

Date of Event: Sep. 17, 2016 Day of Week: Saturday

Starting Time: 8am set up registration opens Ending Time: walk ends around 11, off field by 11pm

Assembly Area: York Beach Ballfield OR an appropriate spot along Long Sands Beach.

Dispersal Area: Same as assembly area

Event Route: Please see attached map. Note: we would need

1 large tent + 3-5 small pop-up tents @ Assembly Area. We are happy to adjust the route as necessary if we can start on Long Sands.

Approximate Number of Persons Attending (If more than 500, Insurance coverage needed)

450

Describe number of bands, vehicles, signs, floats, or other articles carried or displayed along with method of participation (walking, bicycles, motorcycles etc):

Participants will be walking. Ideally we would set up route markers along the route so walkers don't get lost.

Describe how group is organized and supervised to insure order: we will have staff +

volunteers at the venue to ensure walkers are where they need to be.

Purpose of the Event: Raise awareness + funds for Alzheimer's disease + other dementia.

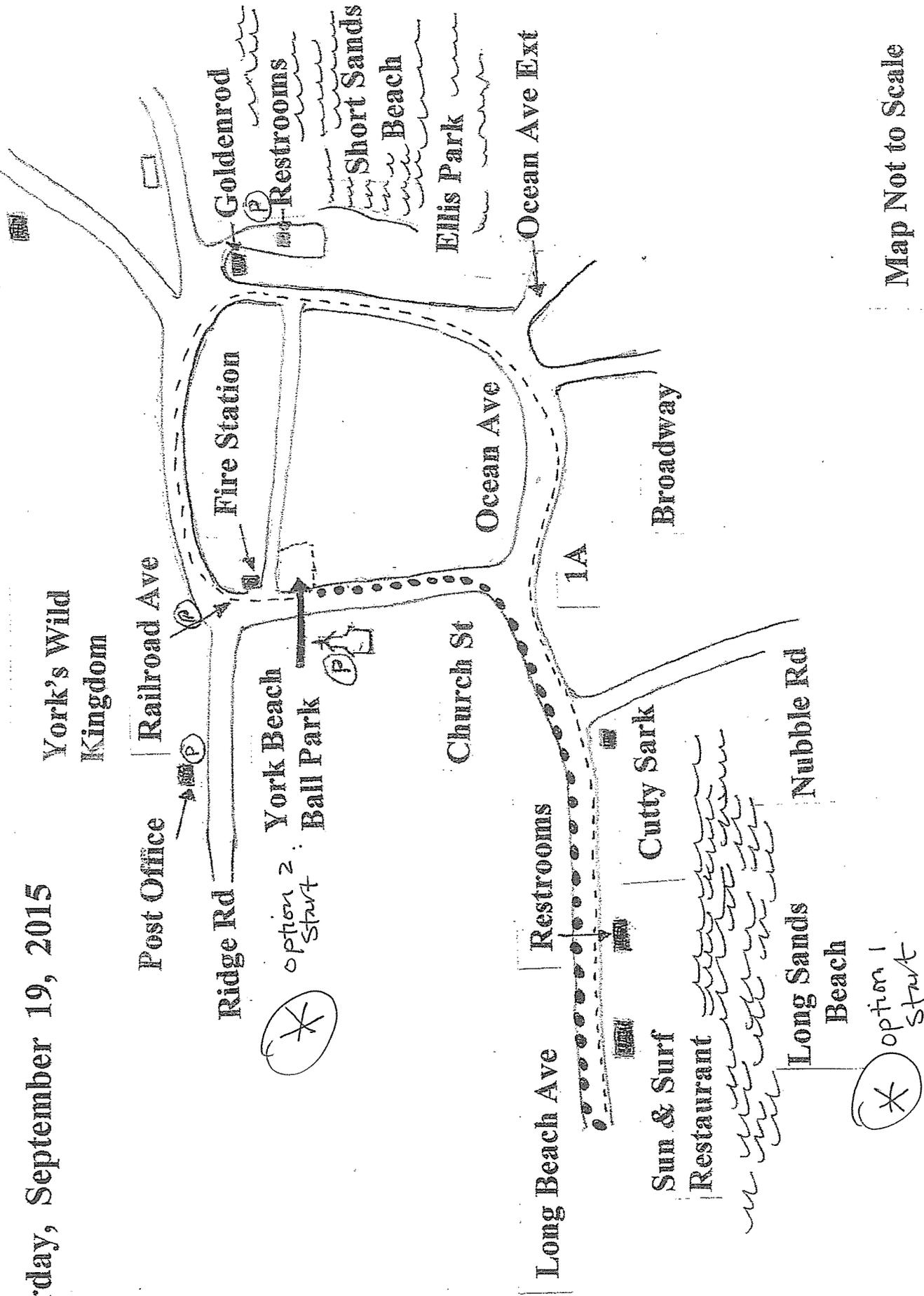
The above information is true to the best of my knowledge and belief.

Signature of Applicant: Bethany Mitchell

2015 MAINE BEACHES WALK TO END ALZHEIMER'S

Saturday, September 19, 2015

Police
Station 1A



Map Not to Scale



Town of York, Maine Special Event Permit Application

This application for a special event permit is hereby presented to the York Town Manager, 186 York Street, York, ME 03909.

Date: 1/11/16

Name of Event: York High School Interact Club Polar Dip

Type of Event: Fund raiser

Organization Name: York High School Interact Club Phone #: 363-1814

Organization Address: 1 Robert Stevens Dr City: York State: ME Zip: 03909

Applicant Name: Kevin Beatty Phone #: 363-1814

Applicant Address: 1 Robert Stevens Dr City: York State: ME Zip: 03909

Contact Name for Day of Event: Kevin Beatty Contact Phone # 603 812-1705

Date of Event: 2/27/2016 Day of Week: Saturday

Starting Time: 9:30 AM Ending Time: 10:30 PM

Assembly Area: Bath House at Long Sands Beach

Dispersal Area: _____

Event Route: N/A

Approximate Number of Persons Attending (If more than 500, Insurance coverage needed)

40

Describe number of bands, vehicles, signs, floats, or other articles carried or displayed along with method of participation (walking, bicycles, motorcycles etc):

Polar Dip into the Atlantic Ocean

Describe how group is organized and supervised to insure order: _____

Check in and attendance taken by Interact Club Officers and Advisors followed by Polar Dip

Purpose of the Event: Fundraiser to benefit Make A Wish Foundations

The above information is true to the best of my knowledge and belief.

Signature of Applicant: _____



REQUEST FOR ACTION BY BOARD OF SELECTMEN

DATE SUBMITTED: February 5, 2016

ACTION

DATE ACTION REQUESTED: February 8, 2016

DISCUSSION ONLY

SUBJECT: Property Redemption – Tax Map 0025-0123; 85 Ocean Avenue Extension

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD:

1. Approve the Property Redemption Request for the total taxes, interest and costs due
2. Deny the Property Redemption Request and keep the property under Town ownership

RECOMMENDATION: Approve the Property Redemption Request from 80 Ocean Avenue Extension, LLC for 85 Ocean Avenue Extension.

PROPOSED MOTION: I moved to approve the property redemption of Tax Map 0025-0123, located at 85 Ocean Avenue Extension, as requested, subject to the condition that all taxes, interest and administrative costs are paid in full by no later than April 8, 2016 with cash or certified bank check.

FISCAL IMPACT:

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

PREPARED BY: _____
Melissa M. Avery, Assistant to the Town Manager

REVIEWED BY: _____




TO: Board of Selectmen
FROM: Melissa M. Avery, Assistant to the Town Manager
DATE: February 4, 2016
RE: Tax Foreclosure Redemption: Map 0025-Lot 0123; 85 Ocean Avenue Extension

KC Whitmore, principal of 80 Ocean Avenue Extension, LLC, former property owner of property identified as Tax Map 0025, Lot 0123, located at 85 Ocean Avenue Extension in York, Maine, requests to redeem this property for which the Town has foreclosed after the maturing of tax lien for Fiscal Year 2014.

We are recommending to the Selectmen, that the 80 Ocean Avenue Extension, LLC be allowed to redeem this property providing the following condition(s) are met:

Condition #1 – 80 Ocean Avenue Extension, LLC shall pay in full, to the Town of York, all past year(s) and current years taxes, interest, administrative and lien costs, which total **\$488.74** by no later than **April 8, 2016**.

FY2014 TAXES AND INTEREST	\$120.09
FY2015 TAXES AND INTEREST	\$119.05
FY2016 TAXES AND INTEREST	\$ 49.60
ADMINISTRATIVE/LIEN COSTS	<u>\$200.00</u>
	\$488.74

Parcel Information

<u>Map-Lot</u>	<u>Size of Lot</u>	<u>Assessed Value</u>	<u>Party Requesting Redemption</u>
0025-0123	.01 Acres	\$4,400	80 Ocean Avenue Extension LLC