

York Energy Steering Committee

Minutes June 13, 2013 - 6:44 pm

Present: Wayne Boardman, Hilary Clark, Victoria Simons, Stephen Kosacz, Nan Graves (taxpayer), Peter Ashley (taxpayer)

Discussed new potential roles: Phyllis has resigned. Chris could replace her as full member. Paul would like to step down to alternate.

Without objection, minutes approved for April 18 & May 16, 2013.

Fire Station Insulation Project – Wayne met at fire station with architect, engineer and design firm staff, plus Chris Balantine. Positive meeting. Reviewed plans. Chief Balantine is on board with design and plans. Final plans now complete.

YESC plan is to get on next BOS meeting, June 24<sup>th</sup>, 2013 and move project forward with Selectman approval.

Architects addressed concerns about spray foam in contact with roof eaves, indicating that this has no negative impact on the structure.

Discussed standard AIA based contract – Design firm recommends use of this document with contractors because it helps get exactly what is expected out of a contractor.

Architect and engineer will be involved overseeing the project and signing off at certain points.

There are 4 companies we are tentatively planning to send out the offer to bid the job; opposed to just putting out an open bid. This will prevent involvement from companies of lesser quality low-balling a bid while not disclosing some of the “shortcuts” they would take.

Motion to bring the RFP for York Village Fire Station to BOS on June 24<sup>th</sup>, 2013 – APPROVED 5- 0

Wayne will attempt to bring Mission Statement to BOS. If not an option, will request for it as solo item for next BOS meeting

Grant House – RFP is in the hands of the Town Manager. Review of bid requirements – bidders must be present for open house meeting.

Peter suggested a blower door test before going to bid. Wayne suggests prioritizing needs before taking blower door test. Stephen suggests only addressing need for blower door test if the general heat load analysis puts the choice on a threshold between one size heating system versus another.

Roof study for Middle School solar project deemed unnecessary by Efficiency Maine and Revision Energy

Old Business:

Still no start date for police station project. Plans are all still in flux due to numerous technicalities, which means the town cannot go to bid until these issues are resolved. In order to document past discussions, Wayne will create a one-page summary of the design changes/upgrades that the ESC or others have recommended, along with the status of those changes.