



Town of York

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York, Maine 03909-1314

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Selectmen
(207)363-1000

Town Clerk/
Tax Collector
(207)363-1003

Finance/
Treasurer
(207)363-1004

Code Enforcement
(207)363-1002

Planning
(207)363-1007

Assessor
(207)363-1005

Police Department
(207)363-1031

Dispatch
(207)363-2557

York Beach Fire
Department
(207)363-1014

York Village Fire
Department
(207)363-1015

Public Works
(207)363-1011

Harbor Master
(207)363-1000

Senior Center/
General Assistance
(207)363-1036

Parks and
Recreation
(207)363-1040

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SELECTMEN'S MEETING 7:00 P.M. MONDAY OCTOBER 24, 2011 YORK LIBRARY

Present: Chair; Tracy Jackson-McCarty, Vice Chair; Mary Andrews, Edward W. Little, Kinley Gregg, Scott Fiorentino, Town Manager; Robert G. Yandow, Recorder; Susan Scott, and members of the press and public.

6:00PM: Joint Meeting with Planning Board

Planning Board: Lew Stowe (Chair), Torbert Macdonald, Tom Prince, Dave Glazebrook, Tom Manzi, Todd Frederick, and Town Planner; Christine Grimando. (David Woods was not in attendance)

The Planning Board provided the Board of Selectmen an overview of the following projects for their input and consideration:

- 1. Green Enterprise Recreation Overlay District:** The Planning Board conducted a series of public meetings, site visits and visitor surveys during the past 2 years resulting in Comprehensive Plan amendments to be voted on in November, 2011. Development of alternate zoning could preserve wetlands and diverse areas for less active and intensive uses. Low Impact Development techniques could be used for greater developed areas. Other towns have recruitment policies to seek specific types of businesses. Projects might include transfer of development rights or redirecting development rights away from certain areas to more dense areas within town which could create a year-round economy. Non-zoning issues may include funding possibilities for trail assistance.
- 2. Capital Investment Plan:** Intend to update the Capital Investment Plan as incorporated in the Comprehensive Plan within the next year as it has not been updated since 1999. Updates should occur every 3 to 5 years unlike the current 10 year cycle. Longer term issues for consideration include land conservation and transportation adequacy as well as assessment of facilities and

services. The Planning Board recommends joint meetings with the Selectmen and the Capital Planning Committee.

3. **Water District:** The Board discussed their recent meeting with the Water District concerning lack of integration of the Town's 3 major utilities: Water, Sewer and Roads. Lack of integration impacts growth and capital improvements. Impediments toward integration include organizations' mission statements lacking collaboration as well as archaic fee structures, private road adoptions, and no common boss. Benefits of integration would include labor and cost savings with better project coordination. In attempt to create a mechanism to address lack of integration, the Planning Board recommends getting these different groups together, and for the utilities to follow the Comprehensive Plan.

Town Manager Yandow discussed the Water and Sewer districts as quasi independent organizations with elected leaders. As these organizations function differently with different funding mechanisms, coordination of projects becomes difficult. Both districts have to recuperate their investments for stake holders. The Town's bonding amount and terms for any road improvements is determined by the Town's distinct credit rating which would remain unaffected otherwise.

4. **York Beach /Village Zone:** Issue pending per subcommittee review.
5. **Town wide Cluster Housing:** Discussed reasoning for why towns should encourage cluster subdivisions including preservation of public, recreational and conservation lands, lower maintenance costs, and archeological and natural resource preservation. Cluster-type housing is less adverse to economic downshifts, is more affordable, and ultimately incurs lowered infrastructure costs. As the Comprehensive Plan calls for an ordinance that provides incentives for cluster housing, the Planning Board recommends provisions including a density bonus allowing for additional homes to be built while preserving a natural resource base for future generations.

Planning Board Chair and Selectmen Chair will coordinate continued dialogue.

Pledge of Allegiance - Prior to Regular Meeting

A. Minutes

- October 17, 2011 Selectmen's Meeting Minutes: Moved by Ms. Andrews, seconded by Mr. Little to approve the October 17, 2011 Selectmen's Meeting Minutes, as amended. Vote 5-0, motion passes.
- October 17, 2011 Selectmen's Executive Session Minutes: Moved by Ms. Andrews, seconded by Mr. Little to approve the October 17, 2011 Selectmen's Executive Session Minutes. Vote 5-0, motion passes.

B. Chairman's Report

Chairman Tracy Jackson-McCarty congratulated York Youth Football for their achievement. The Gold Ball is now at the middle school.

C. Manager's Report

Town Manager, Robert G. Yandow, stated that Time Warner will increase the basic service fee by \$1.00 per month and \$4.00 per month for all other services.

D. Awards

None.

E. Reports

Town Clerk, Mary-Anne Szeniaowski, discussed new and existing election processes for November, 2011. State ballot Question 1 asks voters if they want to repeal the law requiring new voters to register to vote at least two business days in advance of an election. Currently, same day registration exists as it will November 8th. Individuals wishing to register will need to provide a current Maine driver's license showing a York, Maine address, or provide an out-of-state license AND two utility bills showing a York, Maine address. Individuals can no longer mail in their registration forms. The Clerk's Office will be open Tuesday, November 1 until 7:00pm to accommodate voter registrations as mandated by statute. No ID will be required for previously registered voters and for picking up absentee ballots for another individual. No longer can individuals procure an absentee ballot less than 3 days prior to Election Day.

F. Citizens Forum - The citizen's forum is open to any member of the audience for comments on items listed on this meeting agenda. All comments should be respectful in tone and should be directed to the chair. Comments should be brief and to the point. Questions that require

extended answers or that cannot be readily answered will be referred to the town manager for follow-up. Anyone who wishes to submit a written request for future agenda items can do so on the form available at this meeting or may obtain the form through the town manager's office.

York Public Library Trustees' President, Bill Lord, stated that as owner and operator of the Library, the Trustees have agreed to allocate their own building reserve funds for energy related capital improvement projects. The Trustees applauded the Energy Efficiency Steering Committee (EESC) for their work but respectfully declined to use tax payers' money for the Library as these monies could be used for another public facility.

Selectman Little discussed the initial Charge by the Selectmen to the EESC to conduct energy audits of municipal buildings. MACTEC Engineering conducted the energy audits, and the EESC developed a Request for Proposal (RFP) for energy related improvements for 5 town owned buildings including the Library. Library trustees agreed to use their own reserve funds for energy upgrades resulting in the EESC wishing to revisit the RFP and postpone making a presentation to the Selectmen.

Public Comment: Rick Boston
Doug Trueman
Joe Lipton
Bill Burnham
Bob Morgan

Moved by Ms. Andrews, seconded by Mr. Little to close the public comments at 7:42pm. Motion passes.

G. Approval of Warrant #17

Moved by Ms. Andrews, seconded by Mr. Little to approve Warrant #17, without objection, so ordered.

H. Public Hearing

None.

I. Endorsements

License Applications

- Patrick Cragin dba Ridge Road Inn (Hotel/Motel)
- Nancy & John Stern dba Pie In The Sky Bakery, Inc. (Victualers)
- Donna Lewis dba Clay Hill Farm (Victualers, Liquor, and Special Amusement)

Moved by Mr. Little, seconded by Ms. Gregg to approve the following license applications: Patrick Cragin dba Ridge Road Inn (Hotel/Motel), Nancy and John Stern dba Pie in the Sky Bakery, Inc. (Victualers), and Donna Lewis dba Clay Hill Farm (Victualers, Liquor and Special Amusement) subject to taxes, fees, and inspections being current and compliant with the usual noise stipulations. Vote 5-0, motion passes.

J. Old Business

K. New Business

1. Short Sands Drainage Project.

Department of Public Works' Director, Dean Lessard, requested the Selectmen approve moving forward with final project design for required improvements as depicted in Figures 1 through 4. Mr. Lessard apologized the drawings were not readily available on the website as technical difficulties arose due to the data being so memory intensive. Drawings of Figures 1 through 4 will be made available online as well as in Town Hall and at the Library.

A total of \$260,000 was spent for upgraded drainage on Main Street. Separate drainage improvements are now proposed in attempt to accommodate the next 50 years. Drainage improvements work hand-in-hand with pedestrian enhancement. By softening the curbing, and providing a triangular designed crosswalk that incorporate two crossings into one location, a safer and more efficient pedestrian environment is created. Other improvements include moving the curb line to not only align with catch basins but to widen pedestrian "safe" zones. Road striping for more orderly vehicular traffic and delineation of a bike path are included. As Railroad Avenue is functionally not wide enough for 2 lanes of passing traffic, it will become one way. Additional improvements can be added at additional costs. Sidewalk improvement funds total \$34,000 with additional funds in a separate capital improvement account. Drainage from Ellis Park remains separate, and is not a part of the \$800,000 in project funds.

York Beach Fire Chief, David Bridges, stated he had not previously seen plans for Old County Road as one-way, and although not in favor of granite curbing, he is confident DPW will accommodate the Fire Department's concerns with bump outs and turning radiuses for his trucks.

Public Comment: Rick Boston
Jay Garfield
Joe Lipton
Bill Burnham

Moved by Ms. Andrews, seconded by Mr. Little to approve DPW to finalize the design, secure environmental permits and solicit construction bids to replace and upgrade the existing drainage system and sidewalks on Ocean Ave., Railroad Ave., Franklin, Hawk and Bay streets. Vote 4-0-1, with Ms. Gregg in abstention.

2. Carry Forward of FY11 Funds to FY12.

The following items were discussed in conjunction with the Proposed Carryforwards spreadsheet for FY11 to FY12:

- Cape Neddick Watershed: \$15,300 balance remaining.
- Birch Hill Road (Thermoplastic): Carry forwards go back to July 1, 2011 for design related costs.
- Shore Road/Main Street Drainage: Projects in various stages of completion.
- Woodbridge Road Sidewalk: Completed with restorative landscaping to be addressed.
- Route 1 & 91 Reconstruction: Town has been working with MDOT for a number of years, and should be finalized this year.
- Records Management: Town has not decided on a method to proceed at this time.
- Heating Oil Assistance: Incorporated into the General Assistance program.

Moved by Ms. Andrews, seconded by Mr. Little to approve carrying forward the recommended funds from FY11 to FY12. Vote 5-0, motion passes.

3. Approval of polling hours and appoint David Ott, Election Warden.

Moved by Ms. Andrews, seconded by Mr. Little to appoint David N. Ott as the Warden for the State of Maine General Election that will be held on November 8, 2011 at the High School Gymnasium. Vote 4-1-0 with Ms. Gregg in opposition, motion passes.

4. Special Event Permit Application: Costume Parade and Halloween Hop.

Moved by Ms. Andrews, seconded by Mr. Little to approve the special event permit for the York Parks and Recreation Department's Festival of Lights Parade that will take place on Saturday, December 3, 2011 from approximately 4:30pm to 6:30pm. Vote 5-0, motion passes.

5. Special Event Permit Application: Festival of Lights Parade.

Moved by Ms. Andrews, seconded by Mr. Little to approve the special event permit for the York Parks and Recreation Department's Costume Parade and Halloween Hop that will take place on Friday, October 28, 2011 from approximately 4:00pm to 6:30pm. Vote 5-0, motion passes.

Town Manager Yandow stated that in the past Town staff has made and provided parade attendees warm cookies and cider, free of charge.

L. Other Business

None.

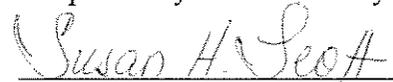
M. Citizens Forum

Public Comment: Doug Trueman
Andy Furlong
John Clancy

Adjourn

Moved by Ms. Andrews, seconded by Mr. Little to adjourn at 9:34 pm.

Respectfully Submitted By:



Susan H. Scott; Recorder