

**BOARD OF SELECTMEN'S  
MEETING MINUTES  
6:00PM/7:00PM MONDAY, JUNE 26, 2017  
YORK PUBLIC LIBRARY**

**6:00PM:** Joint Planning Board Workshop

Present: Chairman Todd A. Frederick, Vice-Chairman Dawn Sevigny-Watson, Robert E. Palmer, Jr., Michael L. Estes, Town Manager Stephen H. Burns, Town Planner Dylan Smith, members of the Planning Board and members of the press and public.

Absent: Elizabeth D. Blanchard

**7:00PM:** Regular Meeting

Present: Chairman Todd A. Frederick, Vice-Chairman Dawn Sevigny-Watson, Robert E. Palmer, Jr., Michael L. Estes, Town Manager Stephen H. Burns and members of the press and public.

Absent: Elizabeth D. Blanchard

**Call to Order**

Chairman Todd A. Frederick called the meeting to order at 7:00PM.

**Pledge of Allegiance**

**A. Minutes**

1. June 12, 2017 Meeting Minutes

The Board agreed that they would like to have the topic points during the discussion with the Ellis Park Trustees added to the minutes for July 12, 2017.

**B. Chairman's Report**

**C. Manager's Report**

**D. Awards**

1. Bid Award - Heating Oil and Propane FY18

Moved by Ms. Sevigny-Watson, seconded by Mr. Palmer to award the FY18 #2 Heating Oil bid to Welch Oil at a fixed price of 1.679 per gallon. Vote 3-0-1, Mr. Estes recused himself, motion passes.

Moved by Ms. Sevigny-Watson, seconded by Mr. Palmer to award the FY18 Propane bid to Downeast Energy at a fixed price of \$1.205 per gallon. Vote 3-0-1, Mr. Estes recused himself, motion passes.

2. Bid Award – Crack Seal FY18

Moved by Ms. Sevigny-Watson, seconded by Mr. Estes to award the FY18 Crack Seal bid to Sealcoating, Inc. in the amount of \$1.06 per pound. Vote 4-0, motion passes.

**E. Reports**

1. Mike Sullivan - Town Veterans' Graves & Cemetery Maintenance Program & War Memorials and Traffic Islands
2. Leslie Hinz – York's MS4 Efforts

**F. Citizens' Forum** – The Citizens' Forum is open to any member of the audience for comments on any matter. All comments should be respectful in tone and should be directed to the Chair. Comments should be brief and to the point. Questions that require extended answers or that cannot be readily answered will be referred to the Town Manager for follow-up. Anyone who wishes to submit a written request for future agenda items can do so on the form available at this meeting or may obtain the form through the Town Manager's Office.

Public Comment: Mike Micciche  
Dennis O'Connor

**G. Public Hearings**

**H. Endorsements**

1. Business Licenses: Kathleen and Jose Perez DBA: Sweet Josie's Candy Shoppe (Food Service); located at 7 Railroad Avenue, Two Pars, Inc. DBA: The Union Bluff Meeting House (Food Service, Liquor, Special Amusement, Innkeeper); located at 4 Beach Street

Moved by Ms. Sevigny-Watson, seconded by Mr. Estes to approve the following Business Licenses: Kathleen and Jose Perez DBA: Sweet Josie's Candy Shoppe (Food Service); located at 7 Railroad Avenue, and Two Pars, Inc. DBA: The Union Bluff Meeting House (Food Service, Liquor, Special Amusement, Innkeeper);

located at 4 Beach Street subject to taxes, fees and inspections being current and compliant with the usual noise stipulations. Vote 4-0, motion passes.

**I. Old Business**

1. Discussion & Possible Action: Real Estate

Moved by Mr. Estes, seconded by Ms. Sevigny-Watson to accept the offer from Kelsey and Stephen Williams for 23 Ridge Road, in the amount of \$5,000 with no contingencies. Vote 4-0, motion passes.

Moved by Mr. Estes, seconded by Ms. Sevigny-Watson to accept the offer from Richard Shaw for 11 Surfere Road in the amount of \$10,000 with no contingencies. Vote 4-0, motion passes.

Moved by Mr. Estes, seconded by Ms. Sevigny-Watson to accept the offer from Richard Shaw for 18 Surfere Road in the amount of \$40,000 with no contingencies. Vote 4-0, motion passes.

Moved by Ms. Sevigny-Watson, seconded by ME to deny the offer from Peter Stephens for \$5,100 for 23 Greenleaf Parsons Road. And further moved to reduce the listing price of 23 Greenleaf Parsons Road to \$35,000. Vote 4-0, motion passes.

2. Discussion & Possible Action: HR Policies & Procedures

Moved by Ms. Sevigny-Watson, seconded by Mr. Estes to approve the proposed changes to the Non-Union Personnel Policy as set forth in the attached document. Vote 4-0, motion passes.

3. Discussion & Possible Action: 810 US Route One

Town Manager Stephen H. Burns has been on contact with Todd Scheffer of SRW Environmental and he will be providing a proposal to complete the Tier 1 Environmental Assessment before the end of July.

**J. New Business**

1. Discussion & Possible Action: Cliff Walk Easement

Moved by Ms. Sevigny-Watson, seconded by Mr. Estes to accept the easement for public use of the Cliff Walk offered to the Town by Lorayne Dodge, and to direct the Town Manager to execute and record the easement document. Vote 4-0, motion passes.

The Board expressed their gratitude to Ms. Dodge and the Cliff Walk Committee.

2. Discussion & Possible Action: Cliff Walk Committee Representative

Moved by Mr. Estes, seconded by Ms. Sevigny-Watson to appoint Robert E. Palmer, Jr. to serve as the Board of Selectmen's representative on the Cliff Walk Committee. Vote 4-0, motion passes.

3. Discussion & Possible Action: Village Revitalization Steering Committee Representative

Moved by Ms. Sevigny-Watson, seconded by Mr. Palmer to appoint Michael L. Estes to serve as the Board of Selectmen's representative on the Village Revitalization Steering Committee. Vote 4-0, motion passes.

4. Discussion & Possible Action: Shoreland Officer Appointment

Moved by Ms. Sevigny-Watson, seconded by Mr. Palmer to appoint Luke Vigue as an Assistant Shoreland Resource Officer. Vote 4-0, motion passes.

5. Discussion & Possible Action: Board and Committee Reappointments

Moved by Ms. Sevigny-Watson, seconded by Mr. Palmer to reappoint Robert Lascelles as a Regular Member to the Board of Appeals, with a term expiring June 30, 2020, Britton Garon as an Alternate Member to the Board of Appeals, with a term expiring June 30, 2020, Donna Hayford as a Regular Member to the Bicycle and Pedestrian Committee, with a term expiring June 30, 2020, Michael Morgillo as a Regular Member to the Conservation Committee, with a term expiring June 30, 2020, Stephen Kosacz as a Regular Member to the Energy Steering Committee, with a term expiring June 30, 2020, Matthew Donnell as a Regular Member to the Harbor Board, with a term expiring June 30, 2020, Nicholas Strater as an Alternate Member to the Harbor Board, with a term expiring June 30, 2020, Connie Hanley as a Regular Member to the Municipal Social Services Review Board, with a term expiring June 30, 2020, Karen Gilroy as a Regular Member to the Municipal Social Services Review Board, with a term expiring June 30, 2020, Peter Smith as a Regular Member to the Planning Board, with a term expiring June 30, 2020, Kathleen Kluger as an Alternate Member to the Planning Board, with a term expiring June 30, 2020, Brian Ross as a Regular Member to the Sohler Park Committee, with a term expiring June 30, 2020, Joseph Dominquez as a Regular Member to the York Harbor Site Design Review Board, with a term expiring June 30, 2020, James Gambrell as a Regular Member to the York Housing Authority, with a term expiring June 30, 2020, and Robin Cogger as a Regular Member to the York Housing Authority, with a term expiring June 30, 2020. Vote 4-0, motion passes.

6. Discussion & Possible Action: OBD Signs

Moved by Ms. Sevigny-Watson, seconded by Mr. Estes to approve the single sided business directional signs requested for Route One, northbound and southbound,

at the intersection of Cider Hill Road and Route 91 for Liferaft Services, LLC. Vote 4-0, motion passes.

Moved by Ms. Sevigny-Watson, seconded by Mr. Palmer to approve the single sided business directional signs requested for Long Beach Avenue at the intersection of Webber Road and Ridge Road, northbound, at the intersection of Webber Road for Grain Surfboards. Vote 4-0, motion passes.

**K. Future Agendas**

Mr. Estes would like to know the rules and regulations around A-Frame Signs/Sandwich Board Signs in York.

Mr. Palmer would like an update on the Gammon/Raposa issues, along with the Paras issues. He would also like an update on the sewer expansion and the Town's Capital Investments Timeline

**L. Other Business**

The Board would like to have the list of street paving from the Department of Public Works provided to them and posted on the Town's webpage.

**M. Citizens' Forum**

Public Comment: Dan Raposa

**Adjourn**

Moved by Ms. Sevigny-Watson, seconded by Mr. Frederick to adjourn the meeting at 9:45PM. Without objection, so ordered.

Respectfully Submitted,

Melissa M. Avery  
Assistant to the Town Manager