

**BOARD OF SELECTMEN'S
MEETING MINUTES
7:00PM MONDAY, AUGUST 28, 2017
YORK PUBLIC LIBRARY**

Present: Chairman Todd A. Frederick, Vice-Chairman Dawn Sevigny-Watson, Michael L. Estes, Elizabeth D. Blanchard, Robert E. Palmer, Jr., Town Manager Stephen H. Burns and members of the press and public.

Call to Order

Chairman Todd A. Frederick called the meeting to order at 7:00PM.

Pledge of Allegiance

- A. **Minutes**
- B. **Chairman's Report**
- C. **Manager's Report**
- D. **Awards**
 - 1. Bid Award - Road Salt

Moved by Ms. Sevigny-Watson, seconded by Ms. Blanchard to award the 2017/2018 winter road salt bid to Granite State Minerals for \$53.30 per ton. Vote 5-0, motion passes.

E. Reports

- 1. Police Department - Department Chaplain
- 2. Rick Mace - Annual Report of the Tax Assessor

- F. Citizens' Forum** - The Citizens' Forum is open to any member of the audience for comments on any matter. All comments should be respectful in tone and should be directed to the Chair. Comments should be brief and to the point. Questions that require extended answers or that cannot be readily answered will be referred to the Town Manager for follow-up. Anyone who wishes to submit a written request for future agenda items can do so on the form available at this meeting or may obtain the form through the Town Manager's Office.

Public Comment: Bob Reed
Dennis O'Connor
Michael Archambeau
Dan Raposa
Rick Mace
Judy Romano

G. Public Hearings

1. Public Hearings for November General Referendum
 - 1) Definition of Driveway
 - 2) Route 1 Commercial Building Design Standards
 - 3) Short Term Residential Rental (Definition and Parking Requirements)
 - 4) Non-conforming Structural Expansion in Shoreland Zones (Clarification)
 - 5) Public Road Acceptance (Timing of Acceptance)
 - 6) Harbor Ordinance
 - 7) Shellfish Ordinance

Moved by Ms. Sevigny-Watson, seconded by Mr. Estes to open the public hearing. Without objection, so ordered.

Public Comment: Lisa Hedger
Bob Reed

Moved by Ms. Sevigny-Watson, seconded by Mr. Estes to close the public hearing. Without objection, so ordered.

H. Endorsements

I. Old Business

1. Discussion & Possible Action: Ballot Question for Bathhouse Funding

Moved by Ms. Blanchard, seconded by Mr. Estes to place an agenda item on the September 11 meeting of the Board of Selectmen to request a Special Budget Referendum authorizing the Board to allocate an amount, not to exceed \$216,000 from the existing Municipal Land and Building Fund to supplement the construction of the Long Sands Bathhouse. Vote 5-0, motion passes.

2. Discussion & Possible Action: Environmental Assessment of MDOT Route One Facility

Moved by Ms. Sevigny-Watson, seconded by Mr. Estes to direct the Town Manager to engage SRW Environmental to prepare a Tier 2 Environmental

Assessment of the property at 810 US Route One, and to deliver a report to the Board of Selectmen prior to the closing date for the property acquisition. The cost is to be paid from Article 10 MDOT Property Acquisition – Transitional Expenses account. Vote 5-0, motion passes.

3. Discussion & Possible Action: Williams Avenue Discontinuance

The Board of Selectmen continued their discussion regarding discontinuing a portion of Williams Avenue for York Hospital. The Board chose to look more into the issue before taking any action.

J. New Business

1. Discussion & Possible Action: Preparation of FY19 Operating Budget

The Town Manager and Board of Selectmen had their initial discussion regarding the FY19 Operating Budget. Some topics discussed were contract work for various Boards and Committees, a Facilities Plan, and priorities. The Town Manager will bring this back to the Board.

2. Discussion: FY19 Capital Budget

The Town Manager and Board of Selectmen had their initial discussion regarding the FY19 Capital Budget. Topics touched upon were the utilization and enhancement of public spaces and parks, and impact fees for specific projects. The Town Manager will bring this back to the Board.

3. Discussion & Possible Action: Forward Ordinance Amendments

Moved by Ms. Sevigny-Watson, seconded by Mr. Estes to place the posted proposed ordinance amendments on the November 7, 2017 General Referendum Ballot. Vote 5-0, motion passes.

4. Discussion: Draft Warrants for November Referenda

The Board of Selectmen were given drafts of the two November Referenda warrants to provide feedback.

5. Discussion & Possible Action: Selectmen's Policy Regarding Meeting Packet Contents

Moved by Ms. Sevigny-Watson, seconded by Ms. Blanchard to adopt the proposed amendment to the Transaction of Business Policy. Vote 5-0, motion passes.

6. Discussion & Possible Action: Property Redemptions

Moved by Ms. Sevigny-Watson, seconded by Mr. Estes to approve the property redemption of Tax Map 0011-0026, located at 4 Bonny Beag Road, as requested, subject to the condition that all taxes, interest and administrative costs are paid in full by no later than October 27, 2017 with cash or certified bank check. Vote 5-0 motion passes.

Moved by Ms. Sevigny-Watson, seconded by Mr. Estes to approve the property redemption of Tax Map 0039-0059-027, located at 27 Flagg's Trailer Park, as requested, subject to the condition that all taxes, interest and administrative costs are paid in full by no later than October 27, 2017 with cash or certified bank check. Vote 5-0 motion passes.

Moved by Ms. Sevigny-Watson, seconded by Mr. Estes to approve the property redemption of Tax Map 0026-0001-006, located at 6 Burnette's Trailer Park, as requested, subject to the condition that all taxes, interest and administrative costs are paid in full by no later than October 27, 2017 with cash or certified bank check. Vote 5-0 motion passes.

K. Future Agendas

L. Other Business

M. Citizens' Forum

Public Comment: None

Adjourn

Moved by Ms. Sevigny-Watson, seconded by Mr. Estes to adjourn the meeting at 9:50PM. Without objection, so ordered.

Respectfully Submitted,

Melissa M. Avery
Assistant to the Town Manager