

MINUTES
York Energy Steering Committee
September 15, 2016

Present: Rozanna Patane, Chair; Wayne Boardman, Stephen Kosacz; Chris Ring, Jerry Runte. Victoria Simon, David White.

1. Minutes for August 18, 2016 approved 5-0

2. Old business

a. Police Building Committee update, Stephen Kosacz:

Stephen emailed Ben Walter, architect for the Beach Fire Station renovation, who agreed to make suggestions for floor insulation at no charge. They have not done work on sally port excavation yet; hope to make changes before work gets underway. Stephen will try to meet with Wayne Martin.

b. LED Streetlight Project, Rozanna Patane:

Project has stalled; Dean has asked Steve Burns to put it on the BOS agenda to renew Celtic Energy's contract and approve an additional \$5,000 but it hasn't happened. We need Celtic to write RFP and help us through vendor selection.

c. Solarize Seacoast update, Rozanna Patane:

There is more interest than expected. ReVision initially offered 5 discount tiers; may add a 6th.

d. Bathhouse Building Committee update, David White:

Planning Board approved, bids are in, vendor to be selected by Nov 1, project completed by June 1. Committee told BOS they're in favor of solar, will let BOS decide whether to go out to bid or participate in Solarize Seacoast. Rozanna has offered to help Mike Sullivan with RFP or other process for solar, which probably won't happen until after the building is done. Their architect, Ben Walter, is experienced with solar and in favor.

e. Weatherization Project, Rozanna Patane:

Efficiency Maine's new low-income weatherization program will greatly increase the dollars we can spend for York's program, adding \$2,000 to each \$550 we spend for an energy audit, airsealing, window inserts, insulation, even LED lights and low-flow faucets.

f. LED Interior Lighting Project, Rozanna Patane:

Project was completed on time and under budget; customer comments are favorable.

g. Energy Chapter update, Rozanna Patane:

On hold until survey results are in. Survey is in Dylan's hands, scheduled for early October. Hope to have energy chapter on May 2017 ballot. Victoria will help Dean Lessard with Waste survey.

h. Energy Data update, David White:

David has submitted a request to CMP to send electronic file with all the electrical data we need. For the Beach Fire Station solar installation, David will combine the two meter readings from CMP and the historical production data from ReVision to give us total kWhours usage.

i. Energy Steering Committee charter update, Rozanna Patane:

Wayne reports that BOS will not get to this until October.

3. New business

a. Committee workload, role, member participation:

Scheduled meeting to discuss committee process October 20; regular business meeting will be October 6. Rozanna distributed a draft of process things plus list of tasks to think about for the Oct 20 meeting. This will be a developmental meeting, facilitated.

b. Gerry Runte's email 9/7/16 re how Committee communicates its views on energy providers -- discussion:

Gerry suggested the committee consider a policy regarding its relationships with vendors. It was decided that the town policies were adequate and that no unique policy was necessary.

c. Meeting with York Department Heads, report from Wayne, Rozanna:

Topic was how to incorporate energy concerns in their routine work. Wayne reported that it was a regular department head meeting that Steve Burns invited us to attend; staff present were Dean Lessard, Maryanne S, Liam Gallagher, Steve Burns, Dylan Smith, Michelle the new Library Director. Rozanna offered the ESC as a resource to staff on energy issues, asked why they would be consider energy, with all the other things on their to-do list. Mike Sullivan said it was "the right thing to do," aside from cost savings. Had a good discussion, planted seed of idea to think about energy in routine work. Steve B mentioned that if a department head saves energy costs they may spend the savings on other things. Rozanna will follow up with Liam about offering training opportunities for staff on energy issues, such as how to plan green buildings. Steve is supportive of adding energy responsibility to job descriptions, performance reviews.

d. Meeting with Mike Estes, report from Rozanna:

Had coffee to discuss conflict of interest concerns. Rozanna assured Mike she asked the question as a private citizen, not an ESC member. Meeting went well; Rozanna feels they have put the situation behind them.

e. Meeting with Robert Palmer, report from Wayne:

Robert initiated a meeting with Wayne. Reviewed Robert's concerns about pellet boiler. Discussed having a BOS liaison with ESC.

f. Budget requirements, Rozanna:

Budget cycles are coming up – capital, mid to late October, operations budgets after that. We probably won't submit any capital requests; all must be sponsored by a department

head. But we'll need to develop an operating expense budget soon. Rozanna asked everyone to give it some thought.

Respectfully submitted, Victoria Simon