

**BOARD OF SELECTMEN'S
MEETING MINUTES
7:00PM MONDAY, SEPTEMBER 12, 2016
YORK LIBRARY**

Present: Chairman Robert E. Palmer, Jr., Vice-Chairman Jonathan O. Speers, Todd A. Frederick, Dawn Sevigny-Watson, Michael L. Estes, Town Manager Stephen H. Burns, and members of the press and public.

Call to Order

Chairman Robert E. Palmer, Jr. called the meeting to order at 7:00PM.

Opening Ceremonies

A. Minutes

1. June 27, 2016 Meeting Minutes
2. June 29, 2016 Meeting Minutes
3. July 18, 2016 Meeting Minutes

Moved by Ms. Sevigny-Watson, seconded by Mr. Speers to approve the June 27, 2016, June 29, 2016 and July 18, 2016 Meeting Minutes. Vote 5-0, motion passes.

B. Chairman's Report

Mr. Palmer received an email from Steve Gard regarding Long Sands Road that he asked be made part of the record for this meeting.

C. Manager's Report

Town Manager Stephen H. Burns reminded citizens that there is still time to run for the open seat on the Budget Committee. Chris Claudio from Winxnet informed Mr. Burns that they are 25% of the way through the new build (fiber, duplication of backups, moving to new PD). Also, he announced that as of the end of August no New Hampshire or Maine mosquitoes were found positive for EEE or West Nile.

D. Knights of Columbus Proclamation

E. Awards

1. Fire Truck Purchase – York Village Fire Department

Moved by Ms. Sevigny-Watson, seconded by Mr. Frederick to approve the Town Manager to enter into a contract with Pierce Manufacturing with an amount not to exceed \$655,000. Vote 5-0, motion passes.

2. Bid Award: Police Cruiser

Moved by Ms. Sevigny-Watson, seconded by Mr. Speers to award the bid for the purchase of one 2017 Ford Utility Police Cruiser to Quirk Ford of Augusta, Maine in the amount of \$23,483.00 dollars from the Capital Cruiser Account of the Police Department. Vote 5-0, motion passes.

3. Bid Award: Audio Video Cameras

Moved by Ms. Sevigny-Watson, seconded by Mr. Frederick to approve the purchase of the additional audio video cameras and necessary equipment for the audio video system at the new police station from Norris, Inc. in the amount of \$27,992.00. Vote 5-0, motion passes.

4. Bid Award: Access Control System

Moved by Ms. Sevigny-Watson, seconded by Mr. Frederick to approve the purchase of the Access Control System for the new police station from Norris, Inc. in the amount of \$24,380.00. Vote 5-0, motion passes.

F. Reports

1. Bicycle & Pedestrian Committee Update
2. Final Report of the Village Study Committee
3. York River Study Committee

G. Citizens' Forum – The Citizens' Forum is open to any member of the audience for comments on any matter. All comments should be respectful in tone and should be directed to the Chair. Comments should be brief and to the point. Questions that require extended answers or that cannot be readily answered will be referred to the Town Manager for follow-up. Anyone who wishes to submit a written request for future agenda items can do so on the form available at this meeting or may obtain the form through the Town Manager's Office.

Public Comment: Brent Maynard

H. Public Hearings

1. Shoreland Overlay Zoning

Moved by Mr. Speers, seconded by Ms. Sevigny-Watson to open the public hearing. Without objection, so ordered.

Public Comment: Dave Gross
 Bob Peck
 Windol Weaver
 Brad Moulton
 John Nolan
 Judy Kale
 Paula Sewall
 Lew Stowe
 Ray Pape

Moved by Ms. Sevigny-Watson, seconded by Mr. Speers to close the public hearing. Without objection, so ordered.

2. Alarm Systems Ordinance

Moved by Ms. Sevigny-Watson, seconded by Mr. Speers to open the public hearing. Without objection, so ordered.

Public Comment: None

Moved by Ms. Sevigny-Watson, seconded by Mr. Speers to close the public hearing. Without objection, so ordered.

3. Special General and General Referenda Warrant
4. Special Kennebunk, Kennebunkport and Wells Water District Fluoridation Referendum Warrant

Moved by Mr. Speers, seconded by Ms. Sevigny-Watson to open the public hearing. Without objection, so ordered.

Public Comment: Janice Hanson
 Pam Jones

Moved by Ms. Sevigny-Watson, seconded by Mr. Speers to close the public hearing. Without objection, so ordered.

I. Endorsements

1. Business Licenses
 - Bradford Leigh DBA: Cat ‘N Nine Tails Country Store (Food Service); located at 1294 US Route One
 - Kevin Evans DBA: Thai for You (Food Service, Liquor); located at 647 US Route One Suite 7

Moved by Ms. Sevigny-Watson, seconded by Mr. Speers to approve the following Business Licenses: Bradford Leigh DBA: Cat 'N Nine Tails Country Store for Food Service; located at 1294 US Route One, and Kevin Evan DBA: Thai for You for Food Service and Liquor; located at 647 US Route One Suite 7, all subject to taxes, fees and inspections being current and compliant with the usual noise stipulations. Vote 5-0, motion passes.

J. Old Business

1. Discussion and Possible Action: Village Study Committee

Moved by Ms. Sevigny-Watson, seconded by Mr. Frederick to dissolve the Village Study Committee effective immediately. Vote 5-0, motion passes.

2. Discussion and Possible Action: Property Disposition Policy

The Board agreed to remove IV: Disposition Options – Section 2: “This could also state that all costs owed to relevant utility districts must be paid as well, which would be beneficial in our efforts to coordinate with the utility districts.” It was also agreed to add Code Enforcement review prior to release of property and a semi-annual Request for Proposal process for a realtor to represent the Town.

Moved by Ms. Sevigny-Watson, seconded by Mr. Speers to approve the proposed Property Acquisition and Disposition Policy, and concurrently repeal the Board’s Procedural Policy for Disposition of Foreclosed Properties and Policy for Acceptance of Gifts of Land, as amended. Vote 5-0, motion passes.

3. Discussion and Possible Action: Actions Relating to the November Referenda

a. Send Shoreland Overlay Zoning to the November Referendum

The Board chose to not forward the Shoreland Overlay Zoning amendment to the November Referendum.

b. Send Alarm Systems Ordinance to the November Referendum

Moved by Ms. Sevigny-Watson, seconded by Mr. Frederick to approve the Alarm Systems Ordinance to be placed on the November 8, 2016 General Referendum Ballot. Vote 5-0, motion passes.

c. Approve the Referenda Warrants and Forward to Town Clerk

Moved by Mr. Sevigny-Watson, seconded by Mr. Frederick to approve the Special Kennebunk, Kennebunkport and Wells Water District Fluoridation Referendum Warrant, and the Special General and General Referendum Warrant, with the deletion of Article 4 (Shoreland). Vote 5-0, motion passes

d. Preference Votes Relating to the General Referendum

Article 1: 5-0	Article 2: 5-0	Article 3: 5-0	Article 4: X
Article 5: 5-0	Article 6: 5-0	Article 7: 5-0	Article 8: 5-0
Article 9: 5-0	Article 10: 5-0	Article 11: 5-0	Article 12: 5-0
Article 13: 5-0			

- e. Set Polling Hours
- f. Appoint Election Warden

Moved by Ms. Sevigny-Watson, seconded by Mr. Speers to approve the Town Clerk's appointment of David N. Ott as the Warden for the State of Maine Referendum Election on November 8, 2016 pursuant to Title 21A, Section 501.2. Also moved to set the polling hours to be 7:00AM until 8:00PM at the York High School Gymnasium on November 8, 2016. Vote 5-0, motion passes.

K. New Business

1. Discussion and Possible Action: Provide Policy Guidance to the Town Manager for the preparation of FY18 Operating Budget

The Town Manager discussed his idea for budget forecasting with the Board. He proposed that they shoot for an FY18 mil rate of \$11.15 per thousand, unchanged from FY17 and it was well received by the Board.

2. Discussion and Possible Action: Special Event Permits

Moved by Ms. Sevigny-Watson, seconded by Mr. Speers to approve the following Special Event Permit application subject to all, if any, conditions given by Department Heads: Parks and Recreation's Trailfest on September 18, 2016. Vote 5-0, motion passes.

L. Future Agendas

Dawn wants an update on the auditorium project ... Kudos to sully and parks and rec for the jamboree

M. Other Business

Mr. Palmer announced that the booth at Marketfest for public officials was approved and the Board thinks that this will be a great opportunity to promote vacancies on committees.

N. Citizens' Forum

Public Comment: None

Adjourn

Moved by Mr. Speers, seconded by Ms. Sevigny-Watson to adjourn the meeting at 10:07PM. Without objection, so moved.

Respectfully Submitted,

Melissa M. Avery
Assistant to the Town Manager