

MINUTES

York Energy Steering Committee

July 18, 2013; 7:00 pm

Location: York School Superintendent's Office

Attendees: Wayne Boardman, Victoria Simon, Hilary Clark, Stephen Kosacz; Zak Harding, School Dept; Torbert MacDonald, Selectman; Peter Ashley, citizen.

1. Approval of June 13 minutes: Amended to add: Christopher Ring, Member as present. Passed: 4-0
2. Decision to change meeting time permanently to 7pm
3. Update on Village Fire station attic insulation RFP. (Bids due Aug. 2.)- The advertisement has gone out. It was opened up to more than the 4 recommended by ESC with a performance bond requirement to protect the interests of the town to insure the job is completed appropriately. July 25 is mandatory bidders conference and walk through at the station with the architect. Paul recommended documenting work done through photos.
4. Update on Grant House RFP. (Bids due July 19) Wayne conducted bidders conference and 5 contractors attended. Most indicated intention to bid on both propane and pellet boilers. Addressed need to take long range view of price of boiler plus 20 year fuel cost. Need defensible data when presenting choice. Committee will work on comparison checklist.
5. Decision to re-schedule August ESC meeting to Monday, Aug. 5 at 7pm in order to vote on winning Fire Station and Grant House bids before August 12 Selectmen's meeting.
6. Old business.
 - a. Discussion of energy upgrades to new police station that have been recommended by the ESC and agreed to by MBC. Wayne reported Bob Reed and Architect gave projected annual energy cost \$16,728 for propane, \$23,381 for electricity for total \$40,109/year for new police station. Committee reviewed document listing ESC recommendations to Police Station Building Committee as of June 2013.
 - b. Revision of ESC charge and mission. Wayne has forwarded our request to town manager and chair.
 - c. Status of new members and Selectman liaison: Victoria has agreed to remain on committee for another 3 year term; the request is in to the selectmen for other membership changes- Paul to alternate and Stephen to permanent. Torbert is tentatively the Selectman liaison.

- d. Update of municipal building energy use survey.
 - e. Lighting upgrades to fire stations.
7. New business not listed on agenda:

New town buildings: Long Sands Bathhouse will have a building committee and Torbert will request a member of the ESC be included on it. Same for the Police Station Building Committee that may be reconstituted. Zak suggested all new building have a BTU goal for each building and design to that and Silver Leeds.

Wayne offered to contact Phyllis and request her ESC files as she has been the secretary since inception.

8. Adjourn

Respectfully submitted:

Hilary Clark