



Town of York

186 York Street
York, Maine 03909-1314

Town Manager/
Selectmen
(207)363-1000

Town Clerk/
Tax Collector
(207)363-1003

Finance/
Treasurer
(207)363-1004

Code Enforcement
(207)363-1002

Planning
(207)363-1007

Assessor
(207)363-1005

Police Department
(207)363-1031

Dispatch
(207)363-2557

York Beach Fire
Department
(207)363-1014

York Village Fire
Department
(207)363-1015

Public Works
(207)363-1011

Harbor Master
(207)363-1000

Senior Center/
General Assistance
(207)363-1036

Parks and
Recreation
(207)363-1040

Fax
(207)363-1009
(207)363-1019

www.yorkmaine.org

Board of Selectmen Meeting Agenda Monday, August 24, 2015 6:00/7:00 PM York Public Library

6:00 PM – Executive Session. Pursuant to MRSA Title 1, Section 405.6.C – Acquisition of Real Estate

6:30 PM - Executive Session. Pursuant to MRSA Title 1, Section 405.6.A – Town Manager's Quarterly Performance Check-In

Call to Order

Opening Ceremonies

A. Minutes – none

B. Chair's Report

C. Manager's Report

D. New Police Captain

E. Appointments

1. Planning Board
2. Bicycle and Pedestrian Committee

F. Awards

1. Bid Award: Public Works – Ten Wheel Plow Truck Chassis
2. Bid Award: Public Works – Ten Wheel Dump Body and Plow
3. Bid Award: Public Works - Salt
4. Bid Award: York Village Fire Department – Defibrillator

G. Reports

1. Robert Waldman, York Public Library
2. Think Again
3. Richard Mace, Tax Assessor – Assessor's Annual Report

H. Citizen's Forum – The Citizens' Forum is open to any member of the audience for comments on any matter. All comments should be respectful in tone and should be directed to the Chair. Comments should be brief and to the point. Questions that require extended answers or that cannot be readily answered will be referred to the Town Manager for follow-up. Anyone who wishes to submit a written request for future agenda items can do so on the form available at this meeting or may obtain the form through the Town Manager's Office.

I. Public Hearings

1. Single-Use Plastic Carryout Bag Ordinance
2. Transient Seller's License Application for Chris McKinney DBA Roof Pros Storm Division, Inc.

J. Endorsements

Business Licenses:

1. Chris McKinney DBA: Roof Pros Storm Division, Inc. (Transient Seller's License)

K. Old Business

1. Discussion and Possible Action: Wood Pellet Burner Repair or Replacement
2. Discussion and Possible Action: Engineering Services for Road Project in York Beach
3. Discussion and Possible Action: York River Steering Committee
4. Discussion and Possible Action: Follow-up to the Executive Session – Acquisition of Real Estate

L. New Business

1. Discussion and Possible Action: Harbor Dredging in the York River
2. Discussion and Possible Action: Place the Single-Use Plastic Carryout Bag Ordinance on the November General Referendum Ballot

M. Other Business

N. Citizens' Forum

Adjourn



REQUEST FOR ACTION BY BOARD OF SELECTMEN

DATE SUBMITTED: August 20, 2015	<input checked="" type="checkbox"/> ACTION
DATE ACTION REQUESTED: August 24, 2015	<input type="checkbox"/> DISCUSSION ONLY
SUBJECT: Appointment to Planning Board	

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD: There is currently a vacancy on the Planning Board – one alternate member is required. The terms of current board members expire in June of the following years:

2016 – two members

2017 – one member

2018 – three members

To ensure proper staggering of terms, the next appointment should expire in 2017.

RECOMMENDATION: I recommend the Board appoint Kathleen Kluger to the Planning Board as an Alternate Member, with a term beginning immediately and expiring on June 30, 2017.

PROPOSED MOTION: I move to appoint Kathleen Kluger to the Planning Board as an Alternate Member, with a term beginning immediately and expiring on June 30, 2017.

PREPARED BY: Stephen H. Burns, Town Manager



REQUEST FOR ACTION BY BOARD OF SELECTMEN

DATE SUBMITTED: August 20, 2015	<input checked="" type="checkbox"/> ACTION
DATE ACTION REQUESTED: August 24, 2015	<input type="checkbox"/> DISCUSSION ONLY
SUBJECT: Appointments to Bicycle & Pedestrian Committee	

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD: There are to be 5 members of this Committee. Initial terms are to be staggered per their charter, a copy of which is attached:

June 30, 2016 - one member
June 30, 2017 - two members
June 30, 2018 - two members

I will bring the list of applicants to the meeting on Monday evening, along with recommended terms.

RECOMMENDATION: I recommend the Board appoint members to the Bicycle and Pedestrian Committee as follows:

PROPOSED MOTION: I move to appoint members to the Bicycle and Pedestrian Committee as follows:

PREPARED BY: Stephen H. Burns, Town Manager _____

York Board of Selectmen Standing Committee Charter for Town of York Bicycle and Pedestrian Committee

Approved 06/08/2015 by Board of Selectmen

Background: This Charter establishes the Town of York Bicycle and Pedestrian Committee as called for by Section 2.4.6 of the Town of York Comprehensive Plan. The value of a walkable and bikeable community for health, environmental benefit, added recreational opportunities, and alternative transportation cannot be underestimated. The Town of York recognizes the many economic, social, health and recreational benefits that will result in creating safe spaces to walk and bicycle, contributing towards networks that link our homes, downtowns, workplaces, parks, and beaches.

Bike/Ped Committee Mission: Develop a Master Plan for the Town of York to achieve the benefits of safe and accessible bicycling and walking in the Town. The Committee will reach out to stakeholders – cyclists, walkers, and students, business groups, Town Staff, Land Trusts and others to ensure maximum community input to the Master Plan.

The Plan will include the following:

1. An inventory of existing conditions.
2. Key current or potential routes, on-street and off-street possibilities and critical areas for safety improvements.
3. Analyses of potential costs as well as funding sources for improvements.
4. Prioritized recommendations and timelines for implementing recommendations.
5. Illustrative maps to document existing conditions and recommended improvements.
6. Recommendations to the Selectmen, Planning Board, or other Town entities to establish or amend plans, policies or procedures to improve safety and accessibility for walkers and cyclists.

Once the Master Plan is approved by the Board of Selectmen, the Committee will work with Town Staff to implement the Plan and assure it is updated as needed.

Membership: The committee shall be comprised of five at-large voting members appointed by the Board of Selectmen. Appointments shall be for three year terms. Initial appointments shall have staggered terms such that not more than two appointments expire in any given year. The Board of Selectmen and the Planning Board may each designate one of their members to be non-voting ex-officio members of the Committee. For purposes of voting, a quorum shall consist of three members voting and present. Three affirmative votes shall be required for action on any business to proceed.

Support and Liaison: The Town Planner will be the primary point of contact with the Town Staff and the Planning Board. Due to the Committee's mission, interfaces will occur with other Town Offices and Departments, especially the Public Works Department, Police Department, the School Department, and Parks and Recreation (including the Senior Center).

The Committee is encouraged to work with bike and pedestrian groups throughout the region to identify and incorporate available lessons learned and best practices into their efforts.

Meetings and Minutes: All meetings shall be public meetings. A notice of each meeting shall be posted publicly and on the Town website in advance of each meeting. Meetings will be conducted in accordance with Roberts Rules of Order. Minutes will be taken at each meeting and provided to the Town Clerk for archiving when finalized, along with being posted on the Town website.

Modification of this Charter: Any time after its formation, the Committee may propose charter modifications believed necessary to enhance their ability to achieve the mission. The Board of Selectmen may accept, modify, or reject proposed changes.



REQUEST FOR ACTION BY BOARD OF SELECTMEN

DATE SUBMITTED: August 6, 2015	<input checked="" type="checkbox"/> ACTION
DATE ACTION REQUESTED: August 10, 2015	<input type="checkbox"/> DISCUSSION ONLY
SUBJECT: DPW Heavy Wheeler Plow Truck Chassis Bid Award	

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD: DPW solicited bids from truck manufactures. The following bids were received:

1. Liberty International: \$92,000
2. Portland North Truck Center : \$93,300

RECOMMENDATION: DPW recommends that Liberty International be awarded the bid for the Heavy Plow Truck Chassis.

PROPOSED MOTION: I move to award the bid for the DPW heavy wheeler plow truck chassis to Liberty International in the amount of \$92,000

FISCAL IMPACT: \$92,000

DEPARTMENT LINE ITEM ACCOUNT: 253.0000.6002

BALANCE IN LINE ITEM IF APPROVED: \$113,000

PREPARED BY: Tim DePerrio

REVIEWED BY: 



REQUEST FOR ACTION BY BOARD OF SELECTMEN

DATE SUBMITTED: August 6, 2015	<input checked="" type="checkbox"/> ACTION
DATE ACTION REQUESTED: August 10, 2015	<input type="checkbox"/> DISCUSSION ONLY
SUBJECT: DPW Truck Body/Snowplow Installation Bid Award	

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD: DPW solicited bids from two different equipment vendors. The following bids were received:

1. H.P. Fairfield: \$88,800 Option #1 \$2,013 #2 \$946 #3 \$2,750 #4 \$2,132 Total: \$96,641
2. Viking Cives: \$89,525 Option #1 \$2,275 #2 \$800 #3 \$4,600 #4 \$2,400 Total: \$99,600

RECOMMENDATION: DPW recommends that H.P. Fairfield be awarded the bid for the Dump Body/Snowplow installation with options on the new Public Works Wheeler Truck Chassis.

PROPOSED MOTION: I move to award the bid for the Dump Body/Snowplow Installation including options 1-4 to H.P. Fairfield LLC in the amount of \$96,641.

FISCAL IMPACT: \$96,641

DEPARTMENT LINE ITEM ACCOUNT: 253.0000.6002

BALANCE IN LINE ITEM IF APPROVED: \$16,359

PREPARED BY: Tim DePerrio

REVIEWED BY: 



REQUEST FOR ACTION BY BOARD OF SELECTMEN

DATE SUBMITTED: August 19, 2015	<input checked="" type="checkbox"/> ACTION
DATE ACTION REQUESTED: August 24, 2015	<input type="checkbox"/> DISCUSSION ONLY
SUBJECT: 2015 – 2016 Sodium Chloride (Road Salt) Bid Award	

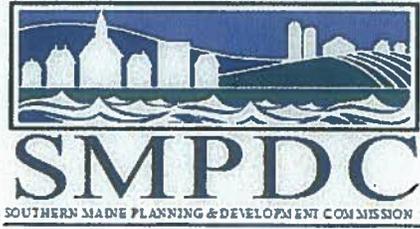
DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD: In June the Department requested competitive bid proposals through The Southern Maine Planning and Development Commission for the purchase of sodium chloride (road salt) for the 2015/2016 winter season. Bids were opened on Thursday, July 17, 2015. Two companies responded to the regional bid request and their price information is presented on the included 2015-2016 SMPDC Road Salt Bid Results form. Soon after I became aware the State of New Hampshire road salt bid prices for district 6 were almost \$10/ton lower than the SMPDC results. The results are included for your review. I contacted the low bidder in the New Hampshire bid process (Granite State Minerals) and asked them if they would extend the district 6 price to the Town of York. They agreed.

RECOMMENDATION: Award of the 2015/2016 winter road salt bid to Granite State Minerals. Their price in the State of New Hampshire district 6 contract was the lowest bid received.

PROPOSED MOTION: I move to award the 2015/2016 winter road salt bid to Granite State Minerals for \$51.73 per ton.

FISCAL IMPACT:
DEPARTMENT LINE ITEM ACCOUNT: 100.0304.6111
BALANCE IN LINE ITEM IF APPROVED: \$275,000

PREPARED BY: Dean Lessard REVIEWED BY: _____



Serving the Municipalities of
Southwestern Maine
For 50 years

INVITATION TO BID

Sodium Chloride (Road Salt), Calcium Chloride – Liquid & Flaked,
Magnesium Chloride – Pellets & Brine - Gallons and Treated DE-ICING Products
2015-2016

This package is an invitation to bid for the opportunity to supply sodium chloride, Magnesium Chloride and other roadway ice control products.

This package consists of these sections:

- General Requirements
- Bid Form
- Estimated Needs Summary

Sealed Proposals by:
July 17, 2015 at 2:00 PM
To
Southern Maine Planning & Development Commission
21 Bradeen Street, Suite 304
Springvale, ME 04083

I. GENERAL REQUIREMENTS

All requirements to and by the MaineDOT in this document shall be construed to be as for Southern Maine Planning & Development Commission, (referred to as SMPDC and our participating municipalities.

The Contract Period for this bid is from July 23, 2015 thru July 22, 2016.

SMPDC is acting in a limited manner on behalf of the Participants to this Bid. SMPDC is not a party to the invitation and will not be a party to the Contract unless otherwise specifically stated herein. The representations made in this invitation are based on information from the Participants. SMPDC will coordinate the performance of vendors under this bid acting on behalf of 39 municipalities in the York and Oxford Counties, as well as Baldwin in Cumberland County.

1. SUBMISSION OF BIDS

Bids must be submitted on the forms included with this bid package.

Bidders should understand that the submission of a bid represents an offer that may be accepted in part or in whole by the Participants. The acceptance of a bid either in part or in whole constitutes the formation of a Contract.

A bid may not be withdrawn after the date and time of bid opening and no bids will be accepted after the deadline.

Bids must be mailed or hand delivered in sealed envelopes to SMPDC's office. **Bids transmitted by fax machine will not be accepted.**

2. ESTIMATED USAGE:

The estimated salt usage for the upcoming winter season and initial fill-up requirements are contained in Estimated Usage Tables in Exhibit A. The quantities listed are based upon past usage and the amount of material that is currently stockpiled by the municipalities. Therefore, the estimated quantities reflect a reasonable approximation of what the municipality expects it will need in order to handle an "average" winter and do not represent a minimum or a maximum amount that will be ordered.

3. PRICES

The Participants are seeking offers as a cooperative bid to obtain the most favorable prices available. Contractors shall not extend SMPDC bid prices to any non-participating community within the bid area unless approved by the Southern Maine Planning & Development Commission.

Prices shall be exclusive of any taxes. **All prices are to include the cost of delivery and all related transportation charges.** All prices shall be firm until the end of the contract period.

4. INSURANCE

The Contractor shall furnish a Certificate of Insurance during the full-term of this contract to ensure that Participants are protected from any and all liability and damage.

5. BID PERFORMANCE

The Contractor agrees to bear all costs incurred by SMPDC and Participants to this Bid arising from the failure of the Contractor through omission or commission to comply with all Federal, State and local statutes, regulations, ordinances or rules. The Contractor agrees to hold SMPDC harmless and to indemnify SMPDC and the Participants for these costs, as well as all costs of collection, including, but not limited to, reasonable attorneys' fees.

If the Contractor fails to fulfill its obligations under this Contract properly and on time, or otherwise violates any provision of this Contract, the Participants may terminate the Contract by written notice to the Contractor. The notice shall specify the acts or omissions relied on as cause for termination. The Participants shall pay the Contractor fair equitable compensation for satisfactory performance prior to receipt of notice of termination less the amount of damages caused by the Contractor's breach. If the damages are more than the compensation payable by the Contractor, the Contractor will remain liable after termination and the Participants may collect damages, including costs of collection and reasonable attorney fees.

Any dispute concerning a question of fact arising under this Contract, which is not disposed of by agreement, shall be decided by SMPDC, who shall mail or otherwise furnish its decision to the Contractor. The decision of SMPDC shall be final.

6. EQUAL OPPORTUNITY

SMPDC and the Participants named in this bid are equal opportunity employers and will not discriminate against an applicant for employment, an employee or a citizen because of race, color, sex, marital status, physical and/or mental handicap, religion, age, ancestry or natural origin, unless based upon a bona fide occupational qualification. Vendors and contractors or their agents doing business with SMPDC and its members will not violate the above clause or the Civil Rights Act of 1964. Violations by vendors will be reviewed on a case-by-case basis.

7. BASIS OF AWARD

SMPDC will have the option to make a best value determination for the award. Such determination will be made with consideration of the price difference between the lowest bidders and the past history that SMPDC has had with each of the bidders regarding salt quality and reliability of past deliveries.

8. ORDERING and INVOICING

Individual Participants will place their own orders. Invoices will be furnished in the number of copies required by the municipality to ensure prompt payment. The municipalities shall have 30-days following their receipt of acceptable invoices to pay, provided that there are no product tests pending.

9. DELIVERY

The weight station and/or trucking company MUST contact the Participant, by phone, prior to each load delivered. This will allow the Participant adequate time to secure needed equipment to cover or move the load inside before another delivery is made. If no phone call was received by Participant prior to delivery, the Participant has the right to either refuse the load or the delivery truck will have to wait until the Participant is available to handle the load. **At NO time shall a load be dumped without a Participant or a representative available.**

Deliveries MUST be staggered. A minimum of 20-minutes between loads will be required.

The sodium chloride shall arrive at the delivery location in a free flowing and usable condition. Deliveries must be made to locations designated by the Participants. There will be no split loads. Deliveries are to be in the amount ordered by the municipality and payment will be made only for amounts accepted by the Participants.

Acceptable delivery times shall be determined by the Participant and deliveries must conform to the Participant's delivery requirements.

Deliveries of trucked salt shall be protected in transit by tight, waterproof coverings to avoid spillage and to prevent additional accumulation of moisture during transit. Failure to provide adequate protection of the salt during transit may be considered cause for rejection of load.

Deliveries shall be made within 24-hours from receiving an order.

Failure of the Contractor to have adequate product available to provide Participant with required amounts, either from their own supply or obtained from other sources, will entitle the Participant to obtain the product or an acceptable substitute from another vendor. The towns agree to exhaust all possibility of obtaining product from awarded bidder before obtaining product from an alternate source. SMPDC will make the final determination of when all possibilities have been exhausted. In such an event, **the Awarded Contractor will be required to pay the difference between the bid price and any and all additional costs of the delivered amount from an alternative supplier.** Such payment will be required within thirty days of presentation of the amount owed to Contractor or said cost may be deducted from currently outstanding invoices due to the Contractor. Reduction in price resulting from failed moisture or gradation tests shall be according to the penalty provisions provided in these specifications. If enforcement of this paragraph is deemed necessary, again, the awarded Contractor will be required to pay all costs incurred to obtain the product elsewhere that exceed the bid price, including any reasonable attorney fees required to collect the difference.

10. MEASUREMENTS

The term "Ton" shall mean the short ton consisting of 2,000 pounds avoirdupois. Each truck used to haul salt shall bear a plainly legible identification mark, and a tare weight shall be taken prior to each load.

11. WEIGHT SLIPS

Each truck delivery shall be accompanied by a weigh slip, which shall be left with an employee who works at the delivery point of load. The employee will sign a copy of the weight slip to acknowledge the receipt of the load. Weight slips with delivery information handwritten will be accepted, but **delivery weight MUST be stamped with tonnage delivered.** At no time is weight to be handwritten.

Contractor shall provide numbered weigh slips, which show the following information:

- Name and address of the contractor
- Name and address of the owner of the scales
- Location of the scales
- Consignee and destination

- Date of delivery
- Order number
- Gross, tare and net weights
- Signature of weighing agent
- Current vehicle registration number and/or other legible identification mark and signature of vehicle operator
- Space for signature of the department employee accepting the shipment

12. SUPPLY

Contractors MUST maintain an adequate supply of acceptable quality products at all times during the term of this contract. Contractor shall agree to stockpile a minimum of 30,000 tons or rock salt at their local facility by September 15, 2015 and to maintain an adequate supply of salt throughout the demand period. If at any time, the Contractor's supply is less than 20%, they must notify SMPDC of the shortage.

13. STORAGE

Unless otherwise specifically expected by SMPDC, all salt must be stored in accordance with all Maine State Laws and Requirements for Salt Storage. Storage method must be adequate to protect the salt that is delivered to all SMPDC bid Participants from elements that could compromise the quality of the salt. At a minimum, salt must be on a pad with a tarp cover and kept covered at all times. Product must be stored and handled in a manner to meet the specifications contained herein.

14. INSPECTION AND TESTING

A representative of the vendor is to be available 24-hours a day. SMPDC may have sodium chloride tested for gradation and moisture content. The frequency of testing will be at the discretion of SMPDC. If any test does not pass, testing will be conducted until vendor provides a product that meets specifications. Contractor shall be responsible for the first \$1,500 of testing costs, plus all additional costs for testing until product meets specifications. The Contractor will replace product that continues to fail to meet specifications with a product that meets specifications.

Contractor is strongly encouraged to sample and test their product prior to shipping product to the buyer so that any necessary corrective action may be taken to assure conformity to specifications.

SOUTHERN MAINE PLANNING and DEVELOPMENT COMMISSION

**2015 – 2016 ROAD SALT BID from
July 23, 2015 thru July 22, 2016**

Sodium Chloride - Ton	Inside Storage –Delivered	\$ _____ per Ton
	Inside Storage –Picked Up	\$ _____ per Ton
	Outside Storage –Delivered	\$ _____ per Ton
	Outside Storage –Picked Up	\$ _____ per Ton

Calcium Chloride	Liquid - Delivered	\$ _____ per Gallon
	Liquid – Picked Up	\$ _____ per Gallon
	Flaked - Delivered	\$ _____ per Pound
	Flaked – Picked Up	\$ _____ per Pound

Magnesium Chloride	Pellets – per Pound	\$ _____ per Pound
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Brine		\$ _____ per Gallon
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Treated Ice B’Gone	Bulk	\$ _____ per Ton
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Name of Company submitting proposal: _____

Address: _____

Telephone Number: _____ Fax: _____

Representative Name: _____ Title: _____

Signature: _____ Date: _____

Approximate delivery time after orders: _____

By signature above, it is agreed and understood of the terms and conditions within the General Requirements of this Contract.

Proposals must be received by 2:00 PM – July 17, 2015

**Send to: Southern Maine Planning and Development Commission
21 Bradeen Street, Suite 304
Springvale, ME 04083**

STATE OF NEW HAMPSHIRE

DATE: 7/02/15

TIME: 1:30 pm

BID # 1747-15

REQUISITION: na

DESCRIPTION: Rock & Solar Salt

VENDOR	Rock Salt						Solar Salt					
	District 1	District 2	District 3	District 4	District 5	District 6	District 4	District 5	District 6	District 4	District 5	District 6
Cargill, Inc - Deicing Technology	\$ 82.83	no bid										
Eastern Minerals, Inc.	\$ 87.00	\$ 87.00	\$ 79.90	\$ 68.00	\$ 65.00	\$ 68.00	\$ 68.00	\$ 65.00	\$ 68.00	\$ 68.00	\$ 65.00	\$ 68.00
Morfon Salt, Inc.	\$ 71.46	\$ 67.89	\$ 62.09	\$ 64.87	\$ 58.11	\$ 54.38	\$ 64.87	\$ 58.11	\$ 54.38	\$ 64.62	\$ 57.86	\$ 54.13
Granite State Minerals	\$ 82.39	\$ 85.71	\$ 58.85	\$ 58.56	\$ 52.47	\$ 51.73	\$ 58.56	\$ 52.47	\$ 51.73	no bid	no bid	no bid
American Rock Salt Co., LLC	No bid	\$ 75.21	no bid									



REQUEST FOR ACTION BY BOARD OF SELECTMEN

DATE SUBMITTED: August 21, 2015	<input checked="" type="checkbox"/> ACTION
DATE ACTION REQUESTED: August 24, 2015	<input type="checkbox"/> DISCUSSION ONLY
SUBJECT: Bid Award – defibrillator bid award	

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD: Chief Chris Balentine has recommended the purchase of the new defibrillator. The voters approved this capital purchase in an amount not to exceed \$24,000.

Three requests were distributed, and two proposals were received:

The first proposal was from ReMed Equipment. They specified a refurbished Zoll E unit for \$3,885. This would have a 5 to 10 year life expectancy, and met the bid spec. These are no longer made so there is no equivalent price for a new E unit.

The second proposal was from Zoll Medical. They specified a demo model Zoll X, which is a new technology than the E unit, for \$23,881.15. This would have a life expectancy in excess of 15 years, and met the bid spec. Brand new this unit would be about \$33,000. This is the same model in use at York Hospital.

RECOMMENDATION: I recommend the Board award the purchase per the Chief's recommendation. Both the York Ambulance and York Village Fire recommend the newer Zoll X unit.

PROPOSED MOTION: I move to award the purchase of a new defibrillator to Zoll X in the amount of \$23,881.15.

FISCAL IMPACT: \$23,881.15

DEPARTMENT LINE ITEM ACCOUNT: bond authorized up to \$24,000

BALANCE IN LINE ITEM IF APPROVED: \$0

PREPARED BY: Stephen H. Burns, Town Manager _____

QUOTE

Date: July 23, 2015

Expiration Date: 08/05/15

ReMed Equipment
 PO Box 1105
 Fairport NY 14450
 Phone 800-735-8078
 Fax: 800-790-8364

TO: York Fire Department

Quote # 072315SM2

SALESPERSON	DELIVERY	PAYMENT TERMS	SHIPPING TERMS
Susan Moore	5-7 days ARO	Net 10	Customer To Pay

QUANTITY	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	Reburblished Zoll E with	\$3,850.00	\$3,850.00
	12 lead EKG cable		
	3 lead EKG cable		
	Pacing and multi-function cable		
	AED with lockout		
	Rainbow Masimo SPO2/SPCO sensor		
	NIBP hose and adult cuff		
	Sidestream EtCO2		
	New SLA battery		
	Printer with roll of paper		
	New Carrying case		
	Bluetooth		
	Service contract available and will be priced based		
	On customers requirements		
	calibrated and patient ready with one year warranty		
		Subtotal	
		Shipping	\$35.00
		Total	\$3,885.00

Quotation prepared by:

This is a quotation on the goods named, subject to the conditions noted below: Buyer agrees to pay for the item(s) listed and acknowledges and assumes all liability associated with the use of this item(s). 90 day warranty unless otherwise stated. Does not cover misuse or abuse of item(s). If item(s) does not work for any reason other than stated above upon delivery, ReMed will replace or repair equipment at no charge to the customer. A 50% restocking fee applies to all orders that are returned after 5 days for a credit.

Stephen H. Burns

From: Christopher Balentine
Sent: Friday, August 21, 2015 11:21 AM
To: Stephen H. Burns
Cc: Zachary Apgar
Subject: AED Bid Award
Attachments: Y X Series Quote YORK.pdf

Dear Sir:

We respectfully request the auto defibrillator bid be awarded to Zoll/Centurion ReMed in the amount of \$ 23,881.15 as noted on bid document enclosed.

Please be advised that we sent out three requests for proposals and received two replies, therefore the above represents the best overall package after review by our EMS personnel.

The attachment may come to you in two pages due to formatting issues, so I will fax a copy to 363-1019 just in case. Sorry for any confusion and delays in responding back to you.

Regards,

Chris Balentine

Fire Chief

York FD

MECFOIII

cbalentine@yorkmaine.org

207-363-1015

Safety is No accident

CONFIDENTIALITY: The information contained in this electronic mail message and any electronic files attached to it may be confidential information, and may also be the subject of legal professional privilege and/or public interest immunity. If you are not the intended recipient you are required to delete it. Any use, disclosure or copying of this message and any attachments is unauthorized. If you have received this electronic message in error, please inform the sender or contact town@yorkmaine.org. This footnote also confirms that this email message has been checked for the presence of computer viruses.

**Annual Report of the Association
2014 – 2015**

What kind of year has it been?" There were a number of special accomplishments that I will refer to in a moment, but most importantly, it has been a year of excellent, personal, comprehensive library services to our town, including a wide variety of programs and an increasing number of community meetings.

It included a winter of snowfall and cold weather, that while it challenged access to the Library, attracted residents to get out of their cold, snowbound homes and into their warm and welcoming public library. Building and grounds maintenance and upkeep were affected, with a record number of roof shingles needing to be replaced and extensive ground's clean-up and pruning of damaged bushes needing to be attended to.

Some Special initiatives and accomplishments this year included:

- 1. A ten year renewable "Town of York - York Public Library Memorandum of Understanding."**
- 2. "Rules of Conduct" adopted by the Library to ensure it is a safe, comfortable, family friendly and welcoming facility and campus for all members of the community.**
- 3. The beginning of a major upgrade of lighting to LED energy efficiency standards**
- 4. Technology Initiatives that included: accelerating the replacement of computers; a major upgrade of the State contracted Minerva operating system; installation of a fiber optic network resulting in an increase in internet speed; and negotiating and funding a managed services agreement to assure dependable technology service**
- 5. Instituting a new staff configuration to provide support and flexibility, continued excellent service, as well as new ideas and initiatives**

6. Other Accomplishments included:

- Continuing work on a short and long term plan to address the needs of the building and grounds
- Addressing water damage issues in the Children's Room
- Discussing with the Budget Committee anticipated rising costs of maintenance and upkeep as the building ages
- Selecting and migrating to a new development software and running a successful annual/membership campaign

7. The Library is a Vibrant Center of Activity for our Town:

Being open three evenings a week served our patron well, as did the borrowing of books and materials in all formats (hard cover, electronic, audio books on CD, DVDs and Blu-rays) through our online catalog of over six million items.

One of our weekly columns epitomized our vibrant year of activities and programming:

It listed programs hosted by the Library just in the month of March (which is not even one of our busiest months):

- The Winter Film Festival featured, "The Trip to Italy," "Boyhood" and "Birdman," and the Family Film was "Big Hero 6."
- The Blue Ocean Society for Marine Conservation program about plastics and their impact on the environment
- The York Hospital Lunch and Learn Series, in which Dr. Brian Hyett presented a program on colon health.
- A book discussion of Robert Kaplan's, "The Revenge of Geography: What the Map Tells Us about Coming Conflicts and the Battle against Fate," led by Mary Behnke.
- Patty Hymanson's slide/talk about her month long trip to India to work in a rural medical clinic.
- The final "Music for a Winter Day" concert
- A Poetry Evening
- A study group on Howard Zinn's "A People's History of the United States"
- And a talk by Allison Nadler about her 15 day solo 220 mile hike along the John Muir Trail.

Add to this children's story hours, creative activities, special services including lending nature backpacks, a telescope, and children's/family e-readers, the availability of public access computers and printers, wireless Internet access, wide range of art exhibits and displays and hosted dozens of town and community meetings, and you can see that the Library is a vibrant center of activity for our town.

8. Looking Ahead: The York Public Library accomplished a great deal this year. We look forward to continuing and extending our services in the year ahead including:

- Establishing a productive working relationships with Parks and Recreation and the Public Works departments on projects and services based on the recent town/library agreement, including a possible grant funded pond and grounds beautification project
- Re-energizing our collaborative efforts with the York Schools. A new librarian is being hired and there has been a stated commitment by the schools to work with YPL
- Completing a building and grounds short and long term maintenance and repair plan
- Implementing our managed services agreement with Winxnet
- Evaluating and addressing the growing use of electronic and digital resources, mobile devices and other developing technologies; and working with Maine State Libraries to serve our patrons in these areas
- Providing extensive services and activities for children: story hours, special activities, including a planned one Tuesday a month visit by a children's librarian to pre-schools and kindergartens in the community
- Invigorating our services to Young Adults including an online book club and teen advisory councils
- Monitoring fundraising and development including the Book Nook and the Annual Book Sale and assessing the need for alternative options
- Considering additional services and programs to serve our community most effectively in our rapidly changing world, i.e. additional enrichment and continuing education

9. Conclusion: Emerging technologies are changing the way we live and learn and our library needs to be responsive to this. One colleague encourages us to imagine a future hyperlinked library "as a creation space, community space, anything space... a library available everywhere via mobile devices and tablets where we encourage learning everywhere as a means for transformative change for ourselves and our users."

The York Public Library has accomplished a great deal this year. Committed to being responsive to the needs of our town, region and world, we look forward to working and collaborating with others in the year ahead to engage the community in the joy of reading and lifelong learning.

2015 Assessor's Report to the Board of Selectmen

General Information

- The new tax rate is \$11.00, up .30¢.
- The new total taxable valuation of the town is \$3,964,520,605. That's up \$49,269,646 from last year.
- We have a certified assessment ratio of 100%, with an actual of 99% (State requirement of above 70%). Our quality rating is 8.9% (State requirement of below 20%).
- This year we picked up \$27,444,100 in new construction, this includes additions and renovations. Last year we picked up \$30,705,500.
- We had 325 qualified sales in 2014/2015, compared to 318 the previous year.
- Due to market conditions, out of 73 neighborhoods, 6 had an increase in value and 1 had a decrease in value. The remaining neighborhoods stayed the same as last year.
- The average selling price of a single family home, April 2, 2014 – April 1, 2015, was \$440,944.
- The average assessed value of those same homes is \$424,875.
- This year's overlay is \$255,836.83.
- The 2015 TIF Financing Plan Amount is \$1,823.96; there was a higher increase in the percentage of building values in the TIF District than in the town as a whole.
- The 2016 State Valuation is \$3,976,700,000 (2014 municipal valuation), second highest in the State behind the City of Portland.

Assessment Statistics

- Total real estate accounts in the Town of York: 10,661.
- 2,760 properties had an increase in valuation:
 - 1,708 properties had an increase of \$100 - \$9,900
 - 451 properties had an increase of \$10,000 - \$24,900
 - 137 properties had an increase of \$25,000 - \$49,900
 - 267 properties had an increase of \$50,000 - \$99,000
 - 173 properties had an increase of \$100,000 - \$499,000
 - 24 properties had an increase of over \$500,000
- 6,083 properties' values stayed the same.
- 1,818 properties went down in value:
 - 1,413 properties had a decrease of \$100 - \$9,900
 - 236 properties had a decrease of \$10,000 - \$24,900
 - 63 properties had a decrease of \$25,000 - \$49,900
 - 64 properties had a decrease of \$50,000 - \$100,000

- 42 properties had a decrease of over \$100,000
- The 2015 average ratio of assessment to sale price for single family homes (non-waterfront) is 98%. The median ratio of assessment to sale price is 97%. (206 sales)
- The average ratio of assessment to sale price for waterfront properties is 101%. The median ratio of assessment to sale price for waterfront properties is 105%. (18 sales)
- The average ratio of assessment to sale price for vacant land is 105%. The median ratio of assessment to sale price for vacant land is 98%. (22 sales)
- The average ratio of assessment to sale price for condominium properties is 98%. The median ratio of assessment to sale price for condominium properties is 97%. (51 sales)
- The average ratio of assessment to sale price for commercial properties is 102%. The median ratio of assessment to sale price for commercial properties is 99%. (12 sales)
- A home, assessed at \$400,000, with no increase/decrease in assessed value, will see an increase in their tax bill of \$120.00.

Historic View of Taxable Value, Tax Rates, and Budgets

The new tax rate is \$11.00 per thousand dollars of value. This is up from the 2014/2015 rate of \$10.70. This is the eighth time since 2002 that the tax rate has gone up. This year we had a 1.6% increase in the Town's assessed value. As you can see by the table below, for the tax rate to be reduced, the percent increase in assessed values needs to be higher than the percent increase in the budget.

Fiscal Year	Taxable Valuation	% Change in Valuation	Tax Rate/1000	% Change in Tax Rate	Annual Budget	% Change in Annual Budget
2004	\$2,794,142,350	+8.96%	\$9.70	-5.37%	\$27,103,181	+3.11%
2005	\$3,188,015,020	+14.10%	\$8.75	-9.79%	\$27,895,131	+2.92%
2006	\$3,465,999,200	+8.72%	\$8.46	-3.31%	\$29,322,353	+5.12%
2007	\$3,794,235,030	+9.47%	\$8.14	-3.78%	\$30,736,026	+4.82%
2008	\$3,988,361,710	+5.12%	\$8.10	-0.49%	\$32,160,100	+4.63%
2009	\$4,100,916,830	+2.82%	\$8.26	+1.98%	\$33,722,498	+4.86%
2010	\$4,037,653,357	-1.54%	\$8.58	+3.87%	\$34,485,161	+2.26%
2011	\$3,967,061,240	-1.78%	\$9.10	+6.06%	\$35,961,240	+4.28%
2012	\$3,909,591,408	-1.45%	\$9.35	+2.75%	\$36,406,723	+1.24%
2013	\$3,849,714,344	-1.53%	\$9.96	+6.52%	\$38,245,119	+5.05%
2014	\$3,855,034,616	+ .14%	\$10.43	+4.72%	\$39,974,697	+4.52%
2015	\$3,915,250,959	+1.6%	\$10.70	+2.59%	\$41,746,976	+4.43%
2016	\$3,964,520,605	+1.26%	\$11.00	+2.80%	\$43,471,673	+4.13%

Respectfully Submitted,
Rick Mace, Assessor



REQUEST FOR ACTION BY BOARD OF SELECTMEN

DATE SUBMITTED: August 10, 2015	<input checked="" type="checkbox"/> ACTION
DATE ACTION REQUESTED: August 27, 2015	<input type="checkbox"/> DISCUSSION ONLY
SUBJECT: Single-Use Plastic Bag Carryout Ordinance	

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD: The Board of Selectmen recommended 6 of the possible 7 ordinance amendments be forwarded to the November ballot at the July 27th meeting. The Board wanted to hold another Public Hearing on the proposed Single-Use Plastic Bag Carryout Ordinance that incorporated all of the Town Attorney's suggested revisions which were fairly minor. The Board should decide whether or not to approve and forward the ordinance, as presented, to the November Ballot.

Note: This is the second public hearing on this ordinance.

RECOMMENDATION: Obtain comment on the proposed ordinance amendment; if changes are not needed regarding the ordinance consider approving the ordinance to be placed on the November 2015 ballot. If substantive changes are made to the ordinance the Board should review a calendar to ensure proper notices can be made and hold a "special hearing" on the ordinance. Alternatively, if substantive changes are made to the ordinance, the Board could also hold off until the May 2016 ordinance hearing cycle.

PROPOSED MOTION: Motion to approve the proposed "Single Use Plastic Bag Carryout Ordinance" to be placed on the November 2015 ballot.

FISCAL IMPACT: N/A

DEPARTMENT LINE ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

PREPARED BY: Dylan Smith, Town Planning Director REVIEWED BY: _____

Proposed Amendments

to be considered at the

November 2015 Special General Referendum

Amendment

1. Single-Use Plastic Carryout Bag Ordinance

Amendment #1

Single-Use Plastic Carryout Bag Ordinance

Ballot Language: The following language would appear on the ballot.

Article X

The Town hereby ordains a new ordinance entitled, "Single-Use Plastic Carryout Bag Ordinance."

Statement of Fact:

The purpose of this amendment is to eliminate the usage of single-use plastic bags by retail and grocery stores in the Town of York except as may be permitted by this ordinance.

Recommendations:

Recommended by the Board of Selectmen:

Amendment: This new ordinance will be included within the Business Regulation category of Town Ordinances and will read as follows:

SINGLE-USE PLASTIC CARRY OUT BAG ORDINANCE

SECTION 1. PURPOSE AND INTENT

The production and use of single-use plastic carryout bags have significant impacts on the marine and land environment of all coastal communities that outweigh their usefulness to the public. These impacts include, but are not limited to: contributing to the potential death of marine animals through ingestion and entanglement; contributing to pollution of the land and marine environment; imposing an unnecessary burden on our solid waste management; clogging our storm drainage systems; and requiring the use of non-renewable fossil fuels for manufacture.

Voluntary efforts to control the use of single-use plastic carryout bags have had minimal effect to date.

The Town of York strives to conserve resources, reduce greenhouse gas emissions, waste and litter and to protect the quality of life for the Town's residents and visitors.

The purpose of this ordinance is to eliminate the usage of single-use carry out plastic bags by all retail and grocery stores in the Town of York.

SECTION 2. AUTHORITY

This Ordinance is adopted pursuant to the Town's Home Rule Authority granted under Article VIII-A of the Maine Constitution and Title 30-A M.R.S. §3001.

SECTION 3. DEFINITIONS

Customer: Any person obtaining food or merchandise at or from a Retail Establishment.

Recyclable Paper Bag: Paper bags that are accepted for recycling by the Town of York's curbside recycling program.

Retail Establishment: Any commercial enterprise engaged in the sale of food or merchandise including but not limited to grocery and convenience stores, markets, pharmacies, restaurants, take-out food purveyors, seasonal and temporary businesses and other merchandise retailers. Nonprofit and religious organizations are not considered Retail Establishments.

Reusable Bag: A bag with handles that is specifically designed and manufactured to withstand repeated uses over a period of time, is made from a material that can be cleaned and disinfected regularly and is at least 3 mils thick if made from plastic.

Single-Use Plastic Carryout Bag: Plastic bag with a thickness of less than 3 mils (3/1000 of an inch) with an integral handle provided at check out for the purpose of transporting food or merchandise out of the Retail Establishment.

SECTION 4. STANDARDS

Every Retail Establishment located in the Town of York shall comply with this Ordinance.

- A. No Single-Use Plastic Carryout Bag shall be distributed, either with or without charge, to a Customer, at any Retail Establishment located in the Town of York.
- B. Customers are encouraged to bring their own Reusable Bags to Retail Establishments, who may choose to give customers a rebate for such.
- C. Retail Establishments may provide Customers with Recyclable Paper Bags or Reusable Bags, with or without a charge, as they so desire.

SECTION 5. EXCEPTIONS

- A. Single use plastic bags, typically without handles, used to contain dry cleaning, newspapers, produce, meat, lobsters, fish, bulk foods, and wet items are permissible.
- B. Nonprofit organizations or religious institutions are exempt from the provisions of this Ordinance.

SECTION 6. ADMINISTRATION AND ENFORCEMENT

Draft Amendments to be voted in November 2015

DRAFT – July 30, 2015

Page 3

- A. The Code Enforcement Officer (CEO) shall have the authority to administer and enforce this Ordinance.
- B. If it is determined that a violation has occurred, the CEO shall issue a written warning to the Retail Establishment for the initial violation. If an additional violation occurs after a written warning has been issued, the CEO shall issue a written notice of violation and shall impose a penalty against the Retail Establishment. The penalty associated with each written notice of violation shall be:
 - 1. \$50 for the first offense, or
 - 2. \$100 for the second and all subsequent offenses. To be considered a second or subsequent offense, the violation must occur within one year of the most recent prior violation.
- C. No more than one penalty shall be imposed upon a Retail Establishment within a 7-day period.
- D. A Retail Establishment shall have 15 days following receipt of a written notice of violation to pay the penalty.

SECTION 7. APPEALS

Any decision, action, or inaction pertaining to this Ordinance may be appealed to the York County Superior Court. Any appeal must be filed within 30 days of the decision or action being appealed.

SECTION 8. EFFECTIVE DATE

This ordinance shall take effect 4 months following the date of adoption by the voters to allow Retail Establishments time to make necessary adjustments to bring operations into compliance with the law.

SECTION 9. SEVERABILITY

Should any portion of this Ordinance be held by the courts to be invalid, this shall not affect the validity of remaining portions of this Ordinance.

THE TOWN OF

YORK, MAINE

186 York Street, York, Maine 03909

BUSINESS LICENSE APPLICATION

NOTE: Business Licenses are not transferable to another person, business or location.

Business Name: Roof Pros Storm Div Inc.

Street Address: 239 Dresteside Rd Hampton NH 03842

Business Owner: Chris McKinney Business Manager: Kevin Law

Mailing Address: Same as above Mailing Address: 1007 Markwood
Portsmouth NH 03801

Phone Number: 558 844 4245 Phone Number: 603 205 6478

E-mail Address: cmckinney167@gmail.com E-mail Address: KLAW.Roofing@gmail.com

Please indicate who is to be the Primary Contact with the Town: OWNER or MANAGER

Is the Business Owner same as the prior year? YES NO

Please indicate which Licenses or Local Approvals you seek:

Lodging:

Bed and Breakfast License (C/F)

Innkeeper License (C/F)

Number of Rooms:

Food and Beverage:

Food Service License (C/F)

Liquor License (F/P)

Bottle Club License (F/P)

Number of Seats:

Entertainment:

Special Amusement License (F/P)

Dance Hall License (F/P)

Bowling Alley License (F)

Coin-Operated Amusement License (P)

Bingo, Beano and Games of Chance

Miscellaneous:

Transient Seller's License

Flea Market License

Junkyard, Auto Graveyard/Recycling License

Other:

C - Code Enforcement Inspection Required F - Fire Department Inspection Required P - Police Department Inspection Required

Code Enforcement: (207) 363-1002

Police Department: (207) 363-1031

Village Fire Department: (207) 363-1015

Beach Fire Department: (207) 363-1014

FEES: Each application will incur a \$60 fee, plus \$30 for each license after the first. All NEW applications will have an additional \$50 fee, and all license amendments will have a \$25 fee. All fees are to be paid at time of submittal and shall be non-refundable. Cash or Check only; Please make check payable to Town of York.

Provide the following information about any relevant State licenses:

STATE LICENSE INFORMATION		
ID Number(s):	1285071685 05 LWR 74251	Home Repairs k/c. Mail
Expiration Date(s):	4-26-23	5-25-17 0011962
Classification(s):	E	OPR

Please read the following and sign to complete your application:

I understand that a license is required before operating or conducting any business or activity governed by the Town's Business Licensing Ordinance and that ongoing compliance with the provisions of the Town's Business Licensing Ordinance and other applicable Town codes is required throughout the entire license period.

I understand that this Business License Application must be filled out completely, all fees must be paid, and all necessary department inspections must be completed and passed before the license(s) will be considered by the Board of Selectmen.

Business Owner: Chris Mavery
Signature

Have you ever been convicted of a Felony? YES / NO

Business Manager: [Signature]
Signature

Have you ever been convicted of a Felony? YES / NO

(If either person has a Felony conviction, please attach an explanation of the circumstances)

FOR OFFICE USE ONLY

FEES	Amount	Map - Lot: <u>N/A</u>
Application and First License (\$60)	<u>60.-</u>	Processed By: <u>mmavery</u>
Subsequent Licenses (\$30 each)	<u>-</u>	Received Date: <u>8/10/2015</u>
New License Fee (\$50)	<u>50.-</u>	Amount Received: \$ <u>110.00</u>
License Amendment (\$25)	<u>-</u>	Check # <u>1184</u> or Cash <input type="checkbox"/>
Other: _____	<u>-</u>	LICENSE #: _____
TOTAL DUE	\$ <u>110.00</u>	

Department Approvals		Date of Approval	Special Conditions (Attached if Necessary)
Code Enforcement	<u>X</u> N/A		YES NO
Fire	<u>X</u> N/A		YES NO
Police	<u>-</u> N/A		YES NO
Tax Collector	<u>X</u> N/A		YES NO

Board of Selectmen	_____	_____	YES NO
	Town Manager for the Board of Selectmen	Date	

MEMO

TO: Board of Selectmen
FROM: Stephen H. Burns, Town Manager
DATE: August 21, 2015
RE: Pellet Boiler at Grant House

SHB



This remains an open issue from the meeting of August 10th. I have attached the original Request for Action, a letter with supporting information from Rozanna Patane, and the reference checks from Mike Sullivan.



REQUEST FOR ACTION BY BOARD OF SELECTMEN

DATE SUBMITTED: August 6, 2015	<input checked="" type="checkbox"/> ACTION
DATE ACTION REQUESTED: August 10, 2015	<input type="checkbox"/> DISCUSSION ONLY
SUBJECT: Pellet boiler at Grant House	

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD:

Recently, Rozanna Patane and I met with Omni Heat of South Portland to evaluate the boiler system at the Grant House. Omni was recommended by Maine Energy Systems as a company that is knowledgeable and well suited to do this type of work. I have attached a copy of their report and cost estimate to correct the deficiencies that exist. As reported it appears that there are many technical issues and code violations resulting from poor installation. Included in their proposal is the installation of an electric hot water heater. Total cost to correct the deficiencies and add the hot water heater is \$9,486. Omni has also recommended additional options for internet connection module, Touch screen panel upgrade with updated control board, electric baseboard strip and wiring and a radiator and thermostat for the basement. Total cost of options \$3,537. Total project cost with options \$13,023

I believe both Rozanna Patane and Wayne Boardman from the Energy Steering Committee will be at the Selectmen's meeting on Monday and prepared to discuss Omni's proposal. I have also attached a pellet boiler remediation summary that was prepared by Rozanna Patane.

I was asked by the Town Manager to obtain a quote for the installation of a propane boiler system that would replace the existing pellet boiler system. The quote was obtained from Estes Oil of York, Maine. The cost for boiler, tank and installation is \$10,180. A copy of the quote is attached.

While I am certain the Energy Steering Committee is recommending repairing the current pellet boiler system, I was directed by the Town Manager to present this as a "repair or replace" and therefore have provided no Department Head recommendation as part of this action form.

For information purposes the current system cost the Town approximately \$50,000 to purchase and install two years ago. I offer this because I believe it is pertinent to the decision making process.

RECOMMENDATION:

PROPOSED MOTION:

I move to repair the existing pellet boiler system at the Grant House and award the work to Omni Heat of South Portland, Maine in the amount of (\$9,486 base bid) or (\$13,023 with options)

OR

I move to replace the existing pellet boiler system at Grant House with a new propane boiler system and to authorize the project to go out to bid.

FISCAL IMPACT: Pellet \$9,486 / \$13,023 or Propane \$10,180

DEPARTMENT LINE ITEM ACCOUNT: Energy Steering Committee

BALANCE IN LINE ITEM IF APPROVED:

PREPARED BY: _____

REVIEWED BY: _____

A handwritten signature in black ink, appearing to be 'A. H. H.', written over a horizontal line.

August 19, 2015

Dear SelectBoard members:

RE: Grant House Pellet Boiler Repair or Replace

I've invited a few guests to the August 24 Selectboard meeting to address your questions about pellet boilers and the pellet fuel business in Maine:

- Maine Energy Systems (pellet boiler provider and pellet supplier)
- Omni Heat (proposing to repair the faulty installation of our pellet boiler)
- George Kathios, Superintendent of Kittery Wastewater Services

Please consider the following factors in your decision:

- The costs of repair and replace are effectively equal.
- We've made an investment in the existing pellet boiler and it doesn't make sense to scrap it before it has had the chance to demonstrate how well it works. If we had installed a gas boiler and the pipes were a problem, would we be discussing tossing it out and replacing it with an oil furnace, or would we just fix the pipes?
- The cost of gas and the cost of pellets are effectively equal today, though gas prices have been far more volatile (and higher) than pellets, and the consensus forecasts are for future gas prices to double or more when crude oil prices go up. Pellet prices are expected to be more stable.
- Wood pellet prices are not affected by world markets or commodities speculators. They are part of a young but promising economic opportunity for Maine.
- We have a company with excellent references that is willing to fix someone else's mistake and give us a 1-year warranty on parts and service and a separate service contract so they'll be watching it for us.
- Perhaps most importantly, a gas boiler would replace a carbon-neutral, renewable fuel source with a fossil fuel. York's Comprehensive Plan calls on us to move York toward sustainability; this would be a step backward and would send the wrong message to the community. I doubt that this is what voters had in mind when they approved the bond money for clean energy and energy efficiency strategies.

There is a perception that gas is a benign fuel. But we should be concerned about its environmental impact. It's a by-product of oil refining and gas processing, and shares all the risks and negative environmental impact of those fossil fuels. About half of oil and gas is produced from fracked wells, which are legal because fracking was exempted from the clean water and clean air act. Fracking has been associated with health issues (<http://www.nrdc.org/energy/gasdrilling/>) and earthquakes (<https://stateimpact.npr.org/texas/tag/earthquake/> and <http://ecowatch.com/2015/04/24/usgs-fracking-earthquakes/>).

If we have a reasonable alternative, don't we owe it to our community and to the earth to use it? This is the kind of opportunity we look for to lead York to clean energy.

Respectfully,
Rozanna Patane
Chair, York Energy Steering Committee

Omni Heat Inc References - excerpts

Mitch and Shelly Cyr

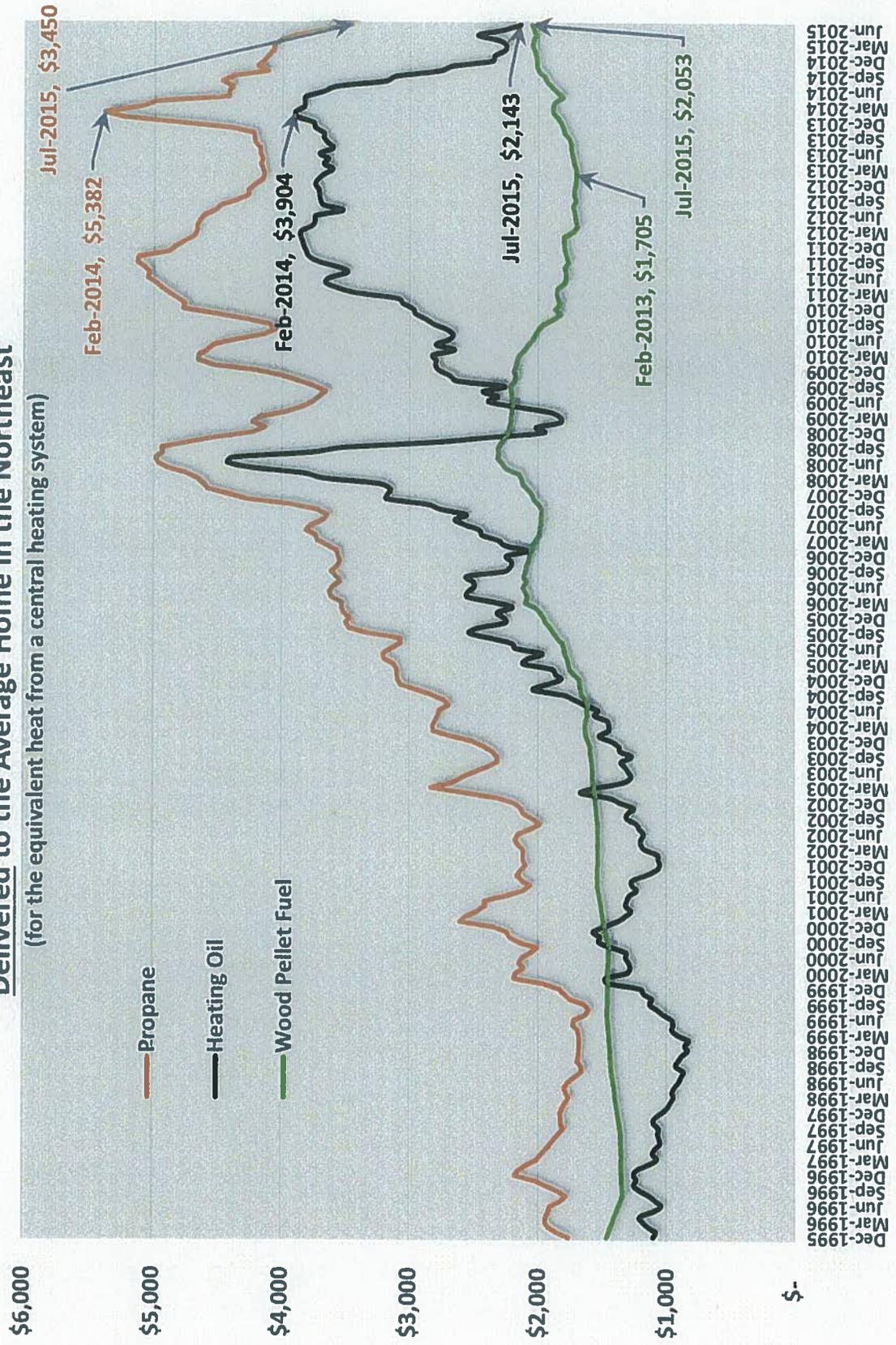
Excellent! They told us what to expect during installation and all went according to plan. If we had it to do over again, we would use Omni.

Cameron Wake, Kittery

Omni is very professional, conscientious and with a keen eye to detail. The system is working GREAT!

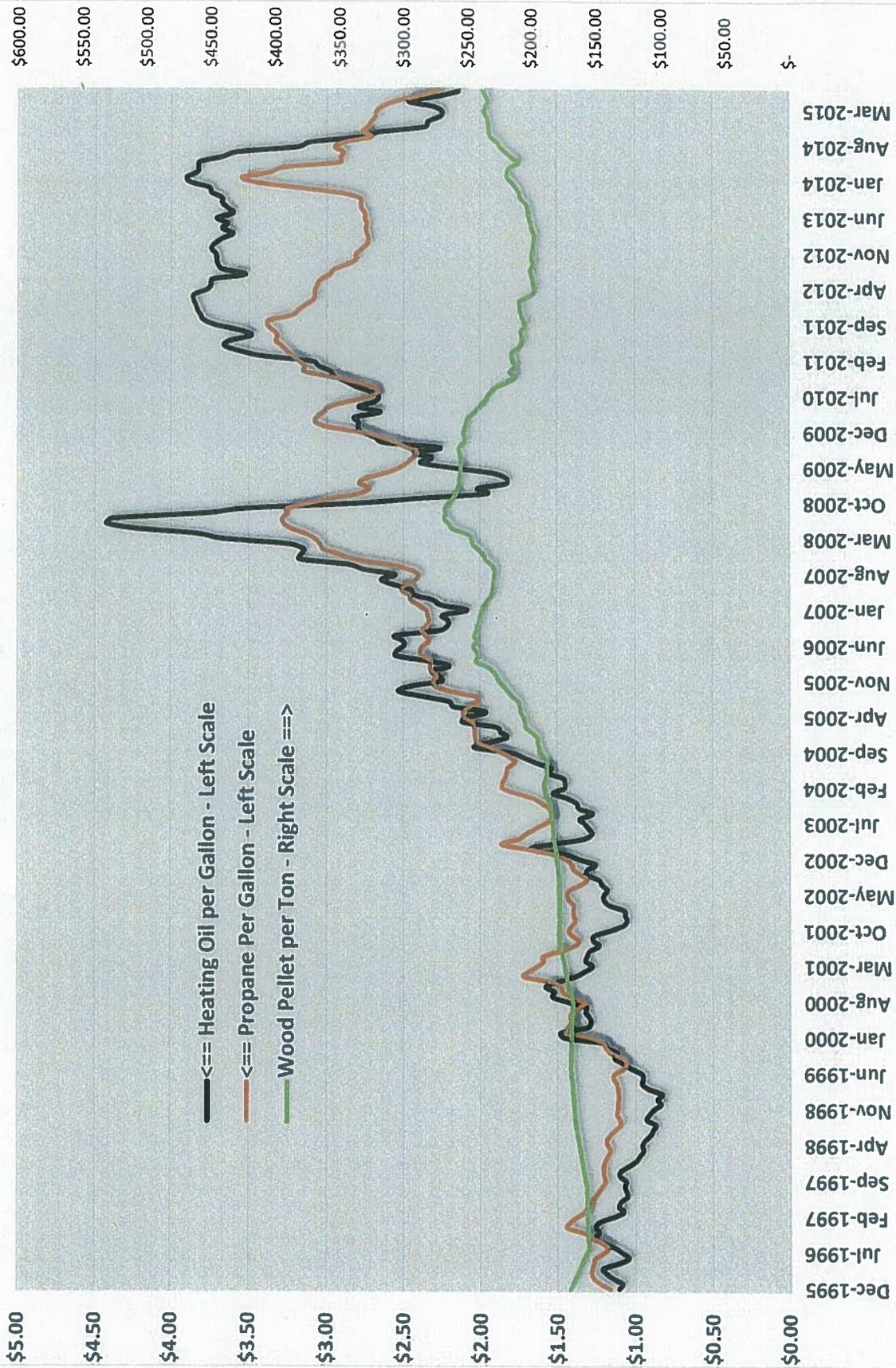
Annual Propane, Heating Oil, and Pellet Fuel Cost Delivered to the Average Home in the Northeast

(for the equivalent heat from a central heating system)



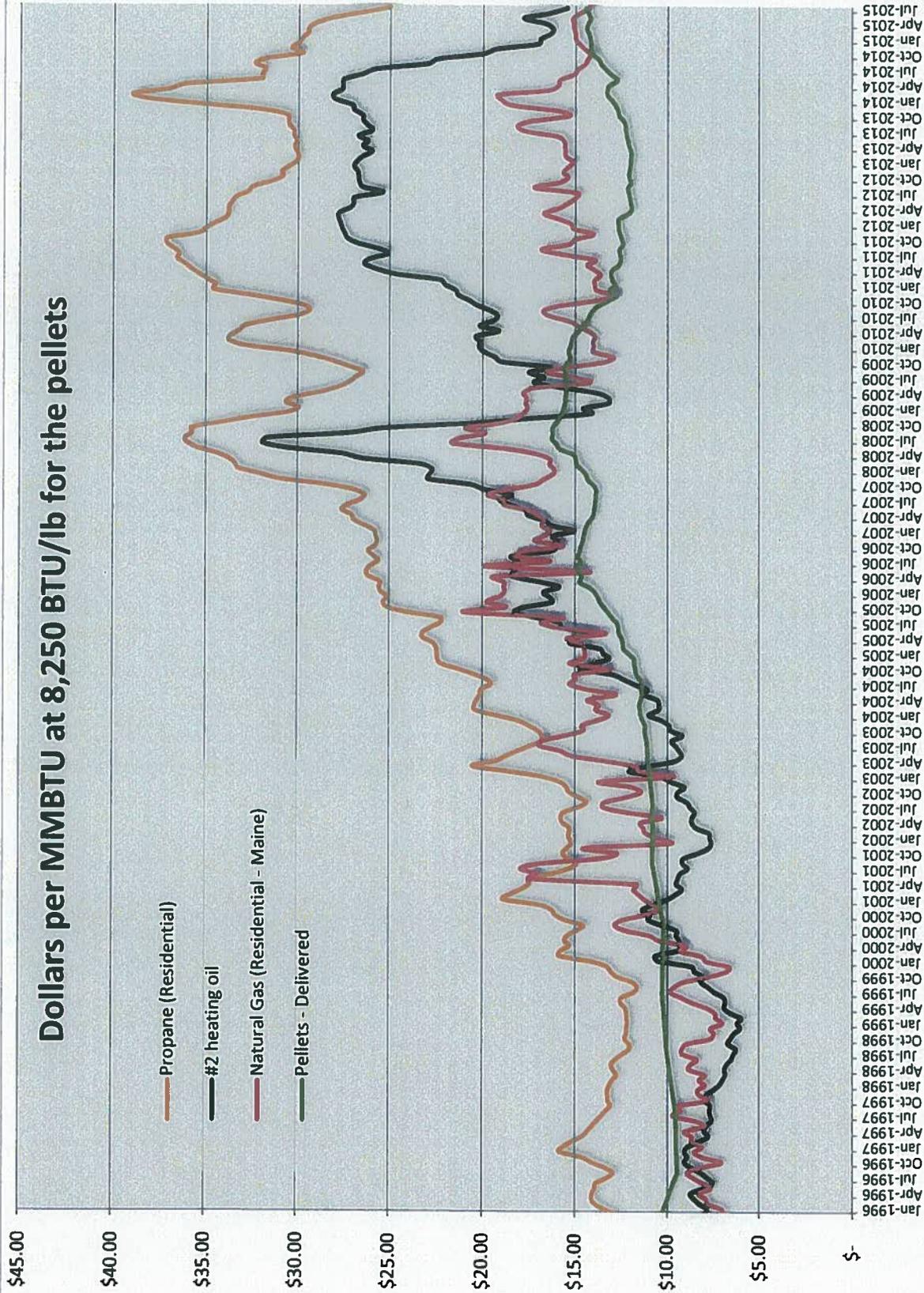
source: EIA, 2015, regional sources, FutureMetrics' pellet price database, August 2015. Analysis by FutureMetrics

Maine Average Prices



Source: EIA, 2015, FutureMetrics Pellet Price Index, Analysis by FutureMetrics

Dollars per MMBTU at 8,250 BTU/lb for the pellets



source: EIA, regional sources, FutureMetrics' pellet price database, August, 2015. Analysis by FutureMetrics

Michael J. Sullivan

From: Mitchell Cyr <mccyr@myfairpoint.net>
Sent: Wednesday, August 12, 2015 2:35 PM
To: Michael J. Sullivan
Cc: 'Rozanna Patane'; 'Wayne Boardman'
Subject: RE: Omni Heat reference

Hello Michael,

The best word to describe our experience with Omni Heat is excellent! From quoting to purchasing to installation, their knowledge and professionalism was, again, excellent. After evaluating our situation, they made recommendations on what system would be best for us. To help reduce cost, I asked if I could do some of the work (non critical) and they agreed. They told us what to expect during installation and all went according to plan. The work is very neat and they paid attention to details. Unfortunately, our boiler was install in June so we have not had an opportunity to run it. A couple of weeks after installation, I noticed a small drip coming from one of the unions. I spoke to Brent and he was willing to come out right away but I told him it was not an emergency and to wait until he had work in the area. A short while later, he came and fixed the drip. Also, after Efficiency Maine sent us our rebate, they asked if they could look at the system. We said yes and after inspecting said the system looked as though it had always been there. A compliment to their work. If we had to do over again, we would use Omni Heat. If you would like to see some picture, we have plenty and would be happy to send some.

I hope this review helps with your evaluation.

Thanks
Mitch & Shelley Cyr

From: Michael J. Sullivan [mailto:msullivan@yorkmaine.org]
Sent: Tuesday, August 11, 2015 10:42 AM
To: mccyr@myfairpoint.net
Cc: Rozanna Patane <rpatane@maine.rr.com>; Wayne Boardman <wayne31r@gmail.com>
Subject: Omnl Heat reference

Hello Mitchell and Shelly,

Your email was given to me by Brent and Steve at Omni Heat as someone that could provide a reference for their work in installing and maintaining a pellet boiler system. If you would be willing I would be interested in the experience you had with them, their professionalism and attention to detail and how well the system is working for you. Any information you can give me about this company that would help the Town in determining their qualifications would be greatly appreciated. Thank you in advance for your time and consideration and I look forward to hearing from you.

Sincerely,

Mike Sullivan

***Michael J. Sullivan, Director
Parks and Recreation***

***Town of York, Maine
186 York Street***

Michael J. Sullivan

From: Barbara Bell <babsi821@gmail.com>
Sent: Tuesday, August 11, 2015 1:41 PM
To: Michael J. Sullivan
Subject: Re: Omni Heat reference

Hello,
They installed the system in April. I used it about one month before I shut off my heat for the summer. It worked beautifully.

The installation process went very well. They made sure to keep the area clean. They left me without water or heat for the shortest time they could and timed it so that I could make preparations ahead of time. They made sure I understood about the system, and how to trouble shoot if need be. When I called or emailed with questions or concerns, they got back to me that same day. I was completely satisfied with them.

I wish my church had decided to go this route instead of gas. I am a lousy typist so if you ned more info call me at 653 4320

Barbara Bell

On Tue, Aug 11, 2015 at 10:40 AM, Michael J. Sullivan <msullivan@yorkmaine.org> wrote:

Hello Barbara,

Your email was given to me by Brent and Steve at Omni Heat as someone that could provide a reference for their work in installing and maintaining a pellet boiler system. If you would be willing I would be interested in the experience you had with them, their professionalism and attention to detail and how well the system is working for you. Any information you can give me about this company that would help the Town in determining their qualifications would be greatly appreciated. Thank you in advance for your time and consideration and I look forward to hearing from you.

Sincerely,

Mike Sullivan

Michael J. Sullivan, Director

Parks and Recreation

Michael J. Sullivan

From: Rozanna Patane <rpatane@maine.rr.com>
Sent: Monday, August 17, 2015 9:31 AM
To: Cameron Wake
Cc: Wayne Boardman; Michael J. Sullivan
Subject: Re: Omni Heat reference

Cameron, thanks for talking with me just now, and for offering to send a statement about the benefits of pellets that I can read on your behalf at the Selectboard meeting the 24th.

And thanks also for your strong reference for Omni Heat, I'm confident it will make a difference.

I've enclosed for your info the summary I presented to the Selectboard last week when we discussed the question of repairing or replacing the pellet boiler at the Grant House.

Enjoy your vacation! Maybe we will have an opportunity to collaborate in the future as York and Kittery work to become a more sustainable community.

We're having an information meeting tomorrow on the LED streetlight project we're planning. The energy consultant we've hired, Celtic Energy of Connecticut, will make a presentation and take questions and answers. If you know someone in Kittery who would be interested, they are very welcome to attend. It's at the York Library at 3pm in the large Community Room downstairs.

Best,

Rozanna
Chair, York Energy Steering Committee

Rozanna Patane, Financial Advisor
PO Box 592
York Harbor, ME 03911
Phone 207-363-7744
Fax 207-363-8746

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From: Cameron Wake <cameron.wake@unh.edu>
Date: Mon, 17 Aug 2015 08:24:15 -0400
To: "Michael J. Sullivan" <msullivan@yorkmaine.org>
Cc: Rozanna Patane <rpatane@maine.rr.com>, Wayne Boardman <wayne31r@gmail.com>
Subject: Re: Omni Heat reference

Michael,

my apologies for not getting back to you sooner - I have been on vacation for the last 8 days.

Omni Heat is very good at installing and maintaining my wood pellet boiler. Very professional with a keen eye to

detail. Show up on time and get the job done right. Took the time to show me how to properly clean the boiler.

System is working GREAT!

Happy to discuss more on the phone if you would like.

207-439-4316

Cameron

On Aug 11, 2015, at 10:45 AM, Michael J. Sullivan <msullivan@yorkmaine.org> wrote:

Hello Cameron,

Your email was given to me by Brent and Steve at Omni Heat as someone that could provide a reference for their work in installing and maintaining a pellet boiler system. If you would be willing I would be interested in the experience you had with them, their professionalism and attention to detail and how well the system is working for you. Any information you can give me about this company that would help the Town in determining their qualifications would be greatly appreciated. Thank you in advance for your time and consideration and I look forward to hearing from you.

Sincerely,

Mike Sullivan

***Michael J. Sullivan, Director
Parks and Recreation***

Town of York, Maine

186 York Street

York, Maine 03909

(207) 363-1040

msullivan@yorkmaine.org <<mailto:msullivan@yorkmaine.org>>

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REQUEST FOR ACTION BY BOARD OF SELECTMEN

DATE SUBMITTED: August 20, 2015	<input checked="" type="checkbox"/> ACTION
DATE ACTION REQUESTED: August 24, 2015	<input type="checkbox"/> DISCUSSION ONLY
SUBJECT: RFP for the Redesign of York Beach Access Road	

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD:

A summary of the ballot history for this project is as follows:

- On May 29, 2009 the voters approved up to \$2,000,000 to fund the acquisition of land for a new York Beach access road and Public Safety Building.
- On May 21, 2011 the voters approved \$1,626,882 for the design and construction of the proposed Route 1 – York Beach Connector Road.
- On May 18, 2013 the voters rejected the appropriation of \$525,000 for a Traffic Signal and Road improvements on Route 1 at the proposed police station connector Road.
- On May 16, 2015 the voters approved a Traffic Signal and Road improvements on Route 1 at the proposed police station connector Road.

RECOMMENDATION: Approve the development of an RFP and solicit proposals from interested Engineering firms for the planning, surveying, preliminary design engineering including signalized intersection design, environmental permitting, construction bid documents and project management services for a York Beach access road from Ridge Road to US Route 1 utilizing a portion of the previously designed access road and a portion of the existing Wild Kingdom Road and its US Route 1 entrance.

PROPOSED MOTION: I move to approve the development of an RFP and solicit proposals from interested Engineering firms for the planning, surveying, preliminary design engineering including signalized intersection design, environmental permitting, construction bid documents and project management services for a York Beach access road, from Ridge Road to US Route 1 utilizing a portion of the previously designed access road and a portion of the existing Wild Kingdom Road and its US Route 1 entrance.

FISCAL IMPACT:

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

PREPARED BY: Dean Lessard

REVIEWED BY: 



REQUEST FOR ACTION BY BOARD OF SELECTMEN

DATE SUBMITTED: August 6, 2015	<input checked="" type="checkbox"/> ACTION
DATE ACTION REQUESTED: August 10, 2015	<input type="checkbox"/> DISCUSSION ONLY
SUBJECT: York River Study Committee Appointments	

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD: Since 2009, the Friends of the York River, also known as the York River Steering Committee, has led an effort to determine whether a National Wild and Scenic Partnership River designation is an appropriate way to recognize, manage, and protect the York River and its associated resources. With support from the York and Eliot Boards of Selectmen, Kittery Town Council, Representative Chellie Pingree, and Senator Angus King, the US Congress approved an amendment of the Wild and Scenic Rivers Act in 2014 to study the York River to determine whether it is eligible and suitable for designation as a Partnership National Wild and Scenic River and if such a designation is appropriate for the communities of Eliot, Kittery, and York. The proposed three year study, including federal funding, will provide the towns an opportunity to work together to gather information and identify issues and goals for this shared resource. The end result will be the publication of a York River management and Stewardship Plan.

In May, representatives of the York River Steering Committee met with you to review the proposed process to appoint an 11-15 member Study Committee, composed of local appointees and partner organizations, to oversee the study, to share information, and public and publicize the Management and Stewardship Plan. With input from the residents of the three communities, the Study Committee, together with the National Park Service, will ultimately determine whether or not a designation as a Partnership Wild and Scenic River should be pursued. Both the study process and the plan will be of great value, whether designation is or is not pursued.

To identify potential members of the new Study Committee, the Steering Committee held two community meetings at which it invited participants and others to submit applications for membership on the Study Committee. Information on the initiative and application forms were also posted on the Town's website. The Steering Committee reviewed applications as well as approached numerous community members, particularly those with economic and commercial recreational interests, to discuss their willingness to serve on and/or work with the Study Committee. The slate recommended by the Study Committee is attached.

The BOS is being asked to approve the recommended slate and to nominate one member to serve as its liaison. This person could be chosen from among the recommended slate or could be another individual the BOS identifies. The Towns' liaisons will be asked to have regular, periodic meetings with their Boards/Council to answer questions and keep it updated on the study.

Late in the process, the Town of South Berwick decided to join the York River Initiative. The Steering Committee will be working with South Berwick to identify a representative from the community to add to the Study Committee. Once a South Berwick representative is selected by its Town Council, the Steering Committee will

notify the Eliot, Kittery, and York Town Managers.

In assist the Study Committee, several non-voting members have been identified to provide guidance throughout the study process. These include representatives from the Wells National Estuarine Research Reserve, the National Parks Service, the Maine Coastal Program, and the Maine Department of Transportation.

The Steering Committee has also identified a group of other individuals with relevant skills and interests to help with the project to serve on a Board of Advisors. The Board will likely not meet as a group, but serve as resources to which the Study Committee can turn for advice on topics on which individuals have particular knowledge or experience.

The Steering Committee anticipates that the new Study Committee will hold its first meeting in early to mid October 2015.

A member of the Steering Committee will be in attendance to answer any questions you may have about the recommended slate, the study process, or other matters.

RECOMMENDATION: I recommend that the BOS approve the recommended slate and identify from among those members a liaison to keep it regularly informed about the process of the study.

PROPOSED MOTION: I move to approve the recommended slate of members of the York Study Committee and identify _____ (add the name of the person) as the official liaison with the York Board of Selectmen.

FISCAL IMPACT: None

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

PREPARED BY: Beth Della Valle REVIEWED BY: Steve Burns



Candidate	Notes	Town/Agency Affiliation	Ecology/ Science/ Conservation	History/ Archaeology	Education	Recreation	Culture/ Art	Business Economy	Farming/ Forestry/ Fishing	Water Quality
NON-VOTING COMMITTEE MEMBERS										
Dest, Paul	Wells Reserve - fiscal agent									
Fosburgh, Jamie	National Park Service – funder									
Leyden, Kathleen	Maine Department of Agriculture, Conservation, and Forestry									
Judy Gates David Gardner	Maine Department of Transportation									

York River Board of Advisors

Candidate	Notes	Town/Agency Affiliation	Ecology/Science/Conservation	History/Archaeology	Education	Recreation	Culture/Art	Business Economy	Farming/Forestry/Fishing	Water Quality
Emerson (Tad) Baker	Professor of History, Salem State University	York		X	X		X			
Priscilla Cookson	York/South Berwick Conservation Commission, volunteer educator, lives on River	South Berwick	X		X					
Carol Donnelly	Founding member of the York Rivers Association, former Chair York River Steering Committee, lives on River	York	X			X				
Tim Ellis	Ellis Insurance	York	X	X		X	X	X		
Jennifer Fox	Great Works Regional Land Trust, former York River Steering Committee member	Eliot	X		X					X
Dave Gittens	Recreational fishing business, former York River Steering Committee member, Harbor Commission	York				X		X	X	X
Trenor Goodell	Owns land on River, former chief engineer for Portsmouth Naval Shipyard	York	X	X					X	
Mary Harding	Museums of Old York, sells/exhibits art	York		X			X	X		
Patty Hymanson	State Representative, retired MD	York	X							
John James Murphy	Eliot Conservation Commission, Board of Selectmen, formerly Planning Board	Eliot	X						X	
Dan Remick	Manager, Eldridge Hardware	York				X		X	X	
Neil Rolde	Historian, author, former member of Maine Senate	York		X			X		X	
Paula Sewall	Riverfront land owner, York Conservation Commission	York	X							
John Viele	Former Kittery Land Trust, long time resident	Kittery	X	X						

Candidate	Notes	Town/Agency Affiliation	Ecology/ Science/ Conservation	History/ Archaeology	Education	Recreation	Culture/ Art	Business Economy	Farming/ Forestry/ Fishing	Water Quality
Young, Karen	Mt. A to the Sea Conservation initiative, former York River Steering Committee member, water quality scientist, watershed resident	Kittery	X		X					



REQUEST FOR ACTION BY BOARD OF SELECTMEN

DATE SUBMITTED: August 21, 2015	<input checked="" type="checkbox"/> ACTION
DATE ACTION REQUESTED: August 24, 2015	<input type="checkbox"/> DISCUSSION ONLY
SUBJECT: Support for Harbor Dredging	

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD: I received a request from the Chair of the Harbor Board, asking the Board of Selectmen for a letter of support for federal funding of the proposed dredging in York Harbor.

RECOMMENDATION: I recommend the Board support this request by sending the attached letter.

PROPOSED MOTION: I move to send a letter in support of requested federal funding for the dredging of York Harbor, as proposed by the Harbor Board.

PREPARED BY: Stephen H. Burns, Town Manager



Town of York

186 York Street
York, Maine 03909-1314

Town Manager/
Selectmen
(207)363-1000

Town Clerk/
Tax Collector
(207)363-1003

Finance/
Treasurer
(207)363-1004

Code Enforcement
(207)363-1002

Planning
(207)363-1007

Assessor
(207)363-1005

Police Department
(207)363-1031

Dispatch
(207)363-2557

York Beach Fire
Department
(207)363-1014

York Village Fire
Department
(207)363-1015

Public Works
(207)363-1011

Harbor Master
(207)363-1000

Senior Center/
General Assistance
(207)363-1036

Parks and
Recreation
(207)363-1040

Fax
(207)363-1009
(207)363-1019

www.yorkmaine.org

August 24, 2015

Ed O'Donnell
Chief, Navigation Section
USCAE, New England District
696 Virginia Road
Concord, MA 01742

Re: York Harbor Dredging

Mr. O'Donnell,

The Town of York is requesting your assistance in expediting the dredging of York Harbor. York has a long and proud history of harbor-based commerce. Lobstering, commercial fishing, charter boating, recreational boating, marina's, tourism and other water dependent businesses rely on access to the harbor. This access is in jeopardy as shoal areas are forming and limiting use of the harbor.

The York Harbor Board has estimated that the direct economic benefit derived from the harbor exceeds \$12,000,000 and the indirect economic benefit exceeds \$30,000,000.

The York Harbor Board began this process in early 2012 and would like to see it completed by early 2017. A copy of the proposed timeline is attached.

Thank you for your assistance in this matter.

Sincerely,

Chair, Board of Selectmen

