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**BOARD OF SELECTMEN'S  
MEETING MINUTES  
6:30/7:00PM MONDAY, AUGUST 8, 2016  
YORK LIBRARY**

**6:30PM:** Executive Session: Pursuant to M.R.S. § 405.6.E (Legal)

**Present:** Chairman Robert E. Palmer, Jr., Vice-Chairman Jonathan O. Speers, Michael L. Estes, Dawn Sevigny-Watson, Todd A. Frederick and Town Manager Stephen H. Burns.

Moved by Mr. Frederick, seconded by Ms. Sevigny-Watson to enter into executive session. Without objection, so ordered.

Moved by Mr. Frederick, seconded by Ms. Sevigny-Watson to exit out of executive session. Without objection, so ordered.

**7:00PM:** Regular Meeting

**Present:** Chairman Robert E. Palmer, Jr., Vice-Chairman Jonathan O. Speers, Michael L. Estes, Dawn Sevigny-Watson, Todd A. Frederick and Town Manager Stephen H. Burns.

**Call to Order**

Chairman Palmer called the meeting to order at 7:00PM.

**Opening Ceremonies**

- A. **Minutes**
- B. **Chairman's Report**
- C. **Manager's Report**

Town Manager Stephen H. Burns announced that the Parks and Recreation Department will be holding an event called Trailfest to celebrate the Mount Agamenticus Universal Trail on September 18. He also said that Town Hall lost internet and phones today due to a car accident, and apologized for any inconvenience this afternoon.

**D. Introduction of new Patrol Officer**

Chief of Police, Douglas Bracy introduced new Police Officer Brian McNiece.

**E. Awards**

1. Pavement Management Support Services

Moved by Ms. Sevigny-Watson, seconded by Mr. Estes to approve the award of Pavement Management Services to StreetScan, Inc. and authorize the Town Manager to sign the proposed three-year agreement. Vote 5-0, motion passes.

2. SHIPS Grant – Fishermen’s Walk Construction

Moved by Ms. Sevigny-Watson, seconded by Mr. Speers to authorize the Town Manager to sign the Small Harbors Improvement Program (SHIP) modified agreement with Maine DOT in order to secure an additional \$95,000 in state funds for the Department of Public Works’ proposed Fisherman’s Walk Pathway Improvements. Also moved to authorize the Town Manager to sign the State/Municipal license agreement. Vote 5-0, motion passes.

**F. Reports**

1. Conservation Commission
2. Rick Mace, Annual Report of the Tax Assessor
3. Dean Lessard, 2017/2018 Road Paving Update
4. Dean Lessard, update on Route 91 and Main Street projects

**G. Citizens’ Forum** – The Citizens’ Forum is open to any member of the audience for comments on any matter. All comments should be respectful in tone and should be directed to the Chair. Comments should be brief and to the point. Questions that require extended answers or that cannot be readily answered will be referred to the Town Manager for follow-up. Anyone who wishes to submit a written request for future agenda items can do so on the form available at this meeting or may obtain the form through the Town Manager’s Office.

Public Comment: Jim Donovan  
David Chase  
Spiro Paras  
Elizabeth Bardwell  
David Brinkman

**H. Public Hearings**

1. Excise Tax Exemption Ordinance

Moved by Mr. Speers, seconded by Ms. Sevigny-Watson to open the public hearing. Without objection, so ordered.

Public Comment: None

Moved by Mr. Speers, seconded by Ms. Sevigny-Watson to close the public hearing. Without objection, so ordered.

2. Ordinance Regulating Use of the Cliff Path and Fisherman’s Walk

Moved by Mr. Speers, seconded by Ms. Sevigny-Watson to open the public hearing. Without objection, so ordered.

Public Comment: Richard Jackson  
Ted Little  
Meg Nichols  
Virginia Richard

Moved by Mr. Speers, seconded by Ms. Sevigny-Watson to close the public hearing. Without objection, so ordered.

**I. Endorsements**

**J. Old Business**

1. Discussion and Possible Action: Non-Union Personnel Policy

Moved by Ms. Sevigny-Watson, seconded by Mr. Frederick to approve the proposed changes to the Non-Union Personnel Policy’s Section II; Article J – Annual Adjustment to Pay Scales, Section V; Article B – Health Insurance, and Section V; Article E – Retirement Program, as reflected in the attached memorandum. Vote 5-0, motion passes.

2. Discussion and Possible Action: Ordinances for the November 2016 General Referendum

The Board agreed to amend the “Hours of Operation” section of the Cliff Path Ordinance to reflect to their preference of public use from “no more than sunrise to sunset, or such other limited hours that may be adopted by the Board of Selectmen.”

Moved by Ms. Sevigny-Watson, seconded by Mr. Frederick to send the proposed Excise Tax Exemption Ordinance and the proposed amendment of the Ordinance Regulating Use of the Cliff Path and Fisherman’s Walk to a second public hearing on August 22<sup>nd</sup>, as amended. Vote 5-0, motion passes

**K. New Business**

1. Discussion and Possible Action: Public Works Mutual Aid Agreement

Moved by Mr. Frederick, seconded by Ms. Sevigny-Watson to authorize the Town Manager to sign the York County Public Works Mutual Aid and Assistance Agreement. Vote 5-0, motion passes.

2. Discussion and Possible Action: Committee Resignations and Appointments

Moved by Ms. Sevigny-Watson, seconded by Mr. Frederick to accept, with regret Jerry Allen's resignation from the Budget Committee. Vote 5-0, motion passes.

Moved by Ms. Sevigny-Watson, seconded by Mr. Speers to appoint Timothy Greer as a regular member to the Harbor Board, Gerry Runte as an alternate member to the Energy Steering Committee, David White as an Alternate to the Energy Steering Committee, Steve Hershfield as a regular member to the Tax Task Force, Michael Schamach as a regular member to the Conservation Commission, Bryce Waldrop as a regular member to the Historic District Commission, and Timothy Kortes as a regular member to the Police Station Building Committee with terms expiring June 30, 2019. Vote 5-0, motion passes.

Moved by Ms. Sevigny-Watson, seconded by Mr. Speers to reappoint Pricilla Cookson as a regular member to the Conservation Commission, Michael Sinclair as a regular member to the Harbor Board, Jon Powers as a regular member to the Historic District Commission, Roslyn Birger-Hershfield as a regular member to the Municipal Social Services Review Board, and Deborah Meyers as an alternate member to the Senior Citizens Advisory Board, with terms expiring June 30, 2019. Vote 5-0, motion passes.

**L. Future Agendas**

1. Additional Meeting on September 19<sup>th</sup>

In hopes of preventing a meeting running too late in September (only one regular meeting is scheduled for the month), Mr. Burns polled the Board for interest in having a second meeting if it is needed. The Board agreed that if necessary, they would be agreeable to a second meeting in September.

**M. Other Business**

**N. Citizens' Forum**

Public Comment: Meg Nichols

**Adjourn**

Moved by Ms. Sevigny-Watson, seconded by Mr. Speers to adjourn the meeting at 10:00PM. Without objection, so ordered.

**Executive Session:** Pursuant to: Title 1 MRS §405.6.A (Personnel) - Town Manager's Quarterly Performance Check-In

**Present:** Chairman Robert E. Palmer, Jr., Vice-Chairman Jonathan O. Speers, Michael L. Estes, Dawn Sevigny-Watson, Todd A. Frederick and Town Manager Stephen H. Burns.

Moved by Ms. Sevigny-Watson, seconded by Mr. Speers to enter into executive session. Without objection, so ordered.

Moved by Ms. Sevigny-Watson, seconded by Mr. Speers to exit out of executive session. Without objection, so ordered.

Respectfully Submitted,

Melissa M. Avery  
Assistant to the Town Manager