

**BOARD OF SELECTMEN'S
MEETING MINUTES
6:30/7:00PM MONDAY, MAY 18, 2015
YORK LIBRARY**

Present: Robert E. Palmer, Jr., Jonathan O. Speers, Torbert Macdonald, Todd A. Frederick, Dawn Sevigny Watson and Town Manager Stephen H. Burns.

6:30PM Executive Session: Town Manager's Quarterly Performance Check-In, Pursuant to Title 1 M.R.S. § 405.6.A

Moved by Mr. Speers, seconded by Mr. Macdonald to enter into Executive Session. Vote 5-0, motion passes.

Moved by Mr. Macdonald, seconded by Mr. Speers to exit out of Executive Session. Vote 5-0, motion passes.

Call to Order

Acting Chairman Robert E. Palmer, Jr. called the meeting to order at 7:00PM.

Opening Ceremonies

A. Annual Meeting

1. Election of Chair and Vice-Chair

Determined by secret ballot, Robert E. Palmer, Jr. was elected as the Chairman and Jonathan O. Speers was elected as the Vice-Chairman.

2. Establish a Fixed Schedule of Meetings

Moved by Mr. Macdonald, seconded by Mr. Speers to establish a fixed schedule of meetings for the second and fourth Monday of each month, with special meetings and workshops to be scheduled as necessary. Vote 5-0, motion passes.

3. Discussion and Possible Action: Adopt the Selectmen's Policy Entitled "Disbursement of Wages to Municipal Employees"

Moved by Mr. Macdonald, seconded by Mr. Frederick to adopt the Selectmen's policy entitled "Disbursement of Wages to Municipal Employees". Vote 5-0, motion passes.

4. Discussion and Possible Action: Adopt Selectmen's Policy Entitled "Order of Municipal Officers"

Moved by Mr. Macdonald, seconded by Ms. Seigny Watson to adopt the Selectmen's policy entitled "Order of Municipal Officers". Vote 5-0, motion passes.

5. Discussion and Possible Action: Call a Special Budget Referendum in accordance with Article 2, Section 14 (F) of the Town of York Home Rule Charter; If Necessary

Not Necessary

6. Discussion and Possible Action: Adopt the Town Budget as Certified by the Town Clerk and Approved by the Voters per Article 2, Section 14 (B) of the Town of York Home Rule Charter

Moved by Mr. Macdonald, seconded by Ms. Seigny Watson to adopt the Town Budget as certified by the Town Clerk and approved by the Voters per Article 2, Section 14 (B) of the Home Rule Charter. Vote 5-0, motion passes.

7. Elect a member to serve on the Hartley Mason Board of Trustees

Moved by Mr. Macdonald, seconded by Mr. Frederick to appoint Mr. Palmer to serve on the Hartley Mason Board of Trustees. Vote 5-0, motion passes.

B. Minutes

C. Chairman's Report

D. Manager's Report

Town Manager Stephen H. Burns reminded citizens that the Lawns to Lobster program will be holding a seminar at Eldridge Lumber on June 4th. Also the Long Sands Bathhouse Building Committee is holding a public participation meeting on Thursday at the Senior Center. Mr. Burns also gave an update on the Clay hill Road bridge project - a material order was delayed, putting the project is behind schedule but hopes to be done by mid-June.

Election Summary: 11,109 Registered Voters, 3,3346 People Voted (31% of total) - 2,153 of those were Absentee Ballots (65% of votes cast).

E. Awards

F. Reports

1. Village Study Committee: New Draft Village Plan – Ron McAllister, Village Study Committee Chairman

Ron McAllister, Chair of the Village Study Committee gave a report on the new draft of the Village Plan.

G. Citizens' Forum – The Citizens' Forum is open to any member of the audience for comments on items listed on this meeting agenda. All comments should be respectful in tone and should be directed to the Chair. Comments should be brief and to the point. Questions that require extended answers or that cannot be readily answered will be referred to the Town Manager for follow-up. Anyone who wishes to submit a written request for future agenda items can do so on the form available at this meeting or may obtain the form through the Town Manager's Office.

Public Comment: None

H. Approval of Warrant #46

Moved by Mr. Macdonald, seconded by Mr. Speers to approve Warrant #46. Voted 5-0, motion passes.

I. Public Hearings

1. New Business License: IOTB, LLC DBA: Slice (Food Service and Liquor) Located at 9 Ocean Avenue
2. New Business License: Alec Brown DBA: Seacoast Brother's Butcher Shop (Food Service) Located at 459 US Route One

Moved by Mr. Macdonald, seconded by Mr. Speers to open the public hearing. Without objection, so ordered.

Public Comment: None

Moved by Mr. Macdonald, seconded by Mr. Frederick to close the public hearing. Without objection, so ordered.

J. Endorsements

Business Licenses:

- Sean Mitchell DBA: The Bagel Basket (Food Service) Located at 280Yrok Street
- Peter Wagner DBA: Camp Eaton (Food Service) Located at 750 York Street

- Stephen Dunne DBA: Dunne's Ice Cream (Food Service) Located at 214 Nubble Road
- Kent Kilgore and Randy Small DBA: Fishermen's Dock (Food Service and Liquor) Located at 674 US Route One
- Jane Eastman DBA: Harry's Seafood and Grill (Food Service and Liquor) Located at 15 Railroad Avenue
- Karen McElmurry DBA: Simply Grown at Rocky Acres (Food Service) Located at 73 Webber Road
- Alec Brown DBA: Seacoast Brother's Butcher Shop (Food Service) Located at 459 US Route One
- IOTB, LLC DBA: Slice (Food Service and Liquor) Located at 9 Ocean Avenue
- Wiggly Bridge Distilleries, LLC DBA: Wiggly Bridge Distillery (Food Service and Liquor) Located at 19 Railroad Avenue
- St. Aspinquid Lodge #198 (Food Service and Flea Market) Located at 101 Long Sands Road
- York's Wild Kingdom (Coin-Operated Amusement) Located at 23 Railroad Avenue

Moved by Mr. Macdonald, seconded by Mr. Frederick to approve the following business licenses: Sean Mitchell DBA: The Bagel Basket (Food Service) Located at 280 York Street, Peter Wagner DBA: Camp Eaton (Food Service) Located at 750 York Street, Stephen Dunne DBA: Dunne's Ice Cream (Food Service) Located at 214 Nubble Road, Kent Kilgore and Randy Small DBA: Fishermen's Dock (Food Service and Liquor) Located at 674 US Route One, Jane Eastman DBA: Harry's Seafood and Grill (Food Service and Liquor) Located at 15 Railroad Avenue, Karen McElmurry DBA: Simply Grown at Rocky Acres (Food Service) Located at 73 Webber Road, Alec Brown DBA: Seacoast Brother's Butcher Shop (Food Service) Located at 459 US Route One, IOTB, LLC DBA: Slice (Food Service and Liquor) Located at 9 Ocean Avenue, Wiggly Bridge Distilleries, LLC DBA: Wiggly Bridge Distillery (Food Service and Liquor) Located at 19 Railroad Avenue, St. Aspinquid Lodge #198 (Food Service and Flea Market) Located at 101 Long Sands Road, York's Wild Kingdom (Coin-Operated Amusement) Located at 23 Railroad Avenue subject to taxes, fees and inspections being current and compliant with the usual noise stipulations. Vote 5-0, motion passes.

K. Old Business

1. Discussion and Possible Action: Requests of the York Village Study Committee

Moved by Mr. Macdonald, seconded by Mr. Frederick to request the Planning Board propose the Village Master Plan be incorporated into the Comprehensive Plan this coming November. Vote 5-0, motion passes.

Moved by Mr. Macdonald, seconded by Mr. Frederick to request the Planning Board to initiate the process of creating a zoning district and standards for the

York Village Center, consistent with the York Village Master Plan. Vote 5-0, motion passes.

2. Discussion and Possible Action: Weather-Based Predictive Beach Postings

Moved by Mr. Macdonald, seconded by Mr. Speers to adopt the "Site Specific Precautionary Rainfall Advisory Framework for York, Maine Beaches" as Selectmen's policy and to implement the program for the 2015 beach season. Vote 5-0, motion passes.

3. Discussion and Possible Action: Bathhouse Building Committee's Question about Proceeding

Moved by Mr. Frederick, seconded by Mr. Macdonald to direct the Bathhouse Building Committee to proceed with their work. Vote 5-0, motion passes.

4. Discussion and Possible Action: Verizon Tower at York Beach Police Station Site

No action taken.

L. New Business

1. Discussion and Possible Action: Initiate Bidding Process for FY16 Heating Fuels – Oil, Propane and Wood Pellets

Moved by Mr. Macdonald, seconded by Mr. Frederick to direct the Town Manager to execute the solicitation of bids for the FY16 Heating Fuels for Town Buildings. Vote 5-0, motion passes.

2. Discussion and Possible Action: Adopt Schedules for Referenda in November 2015, May 2016 and November 2016

Moved by Mr. Macdonald, seconded by Ms. Seigny Watson to adopt the timelines for the referenda in November 2015, May 2016 and November 2016. Vote 5-0, motion passes.

3. Discussion and Possible Action: Outsourcing General Assistance

Moved by Mr. Macdonald, seconded by Mr. Speers to contract General Assistance administration to York Community Service Association, as set forth in the agreement from June 1, 2015 through June 30, 2016 for a fee in the amount of \$750.00 per month. Vote 5-0, motion passes.

M. Other Business

N. Citizens' Forum

Public Comment: David Emery

Adjourn

Moved by Mr. Macdonald, seconded by Mr. Speers to adjourn the meeting at 9:50PM. Without objection, so ordered.

Respectfully Submitted,

Melissa M. Avery
Assistant to the Town Manager