

**BOARD OF SELECTMEN'S
MEETING MINUTES
7:00PM MONDAY, MAY 22, 2017
YORK PUBLIC LIBRARY**

Present: Robert E. Palmer, Jr., Todd A. Frederick, Dawn Sevigny-Watson, Michael L. Estes, Elizabeth D. Blanchard, Town Manager Stephen H. Burns, and members of the press and public.

Call to Order

Chairman Robert E. Palmer, Jr. called the meeting to order at 7:00PM.

Pledge of Allegiance

A. Minutes

1. April 10, 2017 Meeting Minutes
2. April 24, 2017 Meeting Minutes

Moved by Ms. Sevigny-Watson, seconded by Mr. Frederick, seconded by to approve the April 10, 2017 and April 24, 2017 Meeting Minutes, as amended. Vote 5-0, motion passes.

B. Annual Meeting

1. Election of Chair and Vice-Chair

Mr. Frederick was nominated by Mr. Estes for Chairman. Vote 5-0, by anonymous vote.

Ms. Sevigny-Watson was nominated by Mr. Palmer for Vice-Chairman. Vote 5-0 by anonymous vote.

2. Establish a Fixed Schedule of Meetings

Moved by Mr. Estes, seconded by Ms. Sevigny-Watson to approve the proposed schedule of meetings for the coming year, as required by the Town Charter. Vote 5-0, motion passes.

3. Re-adopt the Selectmen's Policy Entitled "Disbursement of Wages to Municipal Employees"

Moved by Ms. Sevigny-Watson, seconded by Mr. Estes to re-adopt the Selectmen's Policy, Disbursement of Wages to Municipal Employees, and to direct the Town Manager to file a copy of this action and the renewed policy with the Town Clerk. Vote 5-0, motion passes.

4. Re-adopt Selectmen's Policy Entitled "Transaction of Business"

Moved by Ms. Sevigny-Watson, seconded by Mr. Estes to re-adopt the Selectmen's Policy, Transaction of Business. Vote 5-0, motion passes.

5. Adopt the Town Budget as Certified by the Town Clerk and Set by the Voters per Article 2, Sections 14 (B) & (C) of the Town Charter

Moved by Ms. Sevigny-Watson, seconded by Mr. Estes to adopt the Town Budget as decided by the voters and certified by the Town Clerk, per Town of York Home Rule Charter Article III, Sections B and C. Vote 5-0, motion passes.

6. Discussion and Possible Action: Call a Special Budget Referendum in accordance with Article 2, Section 14 (F) of the Town Charter

No action necessary.

7. Elect a member to serve on the Hartley Mason Board of Trustees

Moved by Ms. Sevigny-Watson, seconded by Mr. Estes to appoint Robert Palmer to the Hartley Mason Reserve Board of Trustees. Vote 5-0, motion passes.

8. Update on Membership of All Municipal Boards and Committees

No action, just discussion.

9. Review Timelines for the Next Three Referenda

Moved by Ms. Sevigny-Watson, seconded by Ms. Blanchard to approve the timelines for the November 2017, May 2018, and November 2018 referenda, and to direct the Town Manager to publish these on the Board's webpage. Vote 5-0, motion passes.

10. Review Selectmen's Code of Ethics

No action, just discussion.

11. Training Requirements and Opportunities for Board Members

No action, just discussion.

C. **Chairman's Report**

D. **Manager's Report**

E. **Awards**

1. Roof Replacements - DPW Salt Storage Building and Storage Building

Moved by Ms. Sevigny-Watson, seconded by Mr. Estes to award the bid for the Department of Public Works Salt Storage Building Roof Replacement to A.J. Long and Company in the amount of \$25,400. Vote 5-0, motion passes.

Moved by Ms. Sevigny-Watson, seconded by Mr. Estes to award the bid for the Department of Public Works Cold Storage Building Roof Replacement to A.J. Long and Company in the amount of \$4,100. Vote 5-0, motion passes.

F. **Reports**

G. **Citizens' Forum** - The Citizens' Forum is open to any member of the audience for comments on any matter. All comments should be respectful in tone and should be directed to the Chair. Comments should be brief and to the point. Questions that require extended answers or that cannot be readily answered will be referred to the Town Manager for follow-up. Anyone who wishes to submit a written request for future agenda items can do so on the form available at this meeting or may obtain the form through the Town Manager's Office.

Public Comment: Jim Carmody
Bob Hand
Dan Raposa
Ted Little

H. **Public Hearings**

1. New Business Licenses: Cheryl Morgan DBA: Cheryl's Kitchen (Food Service); located at 18 Church Street, and Walker's Maine LLC DBA: Walkers (Food Service, Liquor, Special Amusement); located at 1273 US Route One

Moved by Mr. Estes, seconded by Ms. Sevigny-Watson to open the public hearing. Without objection, so ordered.

Public Comment: None

Moved by Mr. Estes, seconded by Ms. Seigny-Watson to close the public hearing. Without objection, so ordered.

I. Endorsements

1. Business Licenses: Sean Mitchell DBA: Bagel Basket (Food Service); located at 280 York Street
 - Hong Ji, Inc. DBA: Bamboo Garden (Food Service, Liquor, Special Amusement); located at 8 Market Place Drive
 - Barbara Sheff DBA: Candleshop Inn (Bed and Breakfast); located at 44 Freeman Street
 - John and Agnes Biagioni DBA: The Candy Corner (Food Service); located at 14 Railroad Avenue
 - Mainstream Restaurants, LLC DBA: The Central Restaurant and Bar (Food Service, Liquor); located at 127 Long Sands Road #7
 - Cheryl Morgan DBA Cheryl's Kitchen (Food Service); located at 18 Church Street
 - David Woods DBA: Daily Grind Café (Food Service, Special Amusement); located at 27 Railroad Avenue
 - Harris Island, Inc. DBA: Deck at Dockside (Food Service, Liquor); located at 22 Harris Island Road
 - Stephen Dunne DBA: Dunne's Ice Cream (Food Service); located at 214 Nubble Road
 - Dan Poulin DBA: Fat Tomato Grill (Food Service, Liquor); located at 241 York Street #3
 - Fishermen's Dock, LLC DBA: Fishermen's Dock (Food Service, Liquor); 647 US Route One
 - Jeremy and Loretta Prescott DBA: The Kettle Boys Popcorn Company (Food Service); located at 15 Railroad Avenue
 - Brian Sleeper and Sean Mitchell DBA: Lobster in the Rough (Food Service, Liquor, Special Amusement); located at 1000 US Route One
 - Nancy St.Pierre DBA: M and N Concession Service, LLC (Food Service); located at 23 Railroad Avenue
 - Maine Lobster Outlet, LLC DBA: Maine Lobster Outlet (Food Service); located at 360 US Route One
 - York Village Hotels DBA: Microtel Inn and Suites (Food Service, Innkeeper); located at 6 Market Place Drive
 - Nicole Hill DBA: Molly O's Restaurant (Food Service); located at 2 Main Street
 - Global Montello Group Corporation DBA: Mr. Mike's York (Food Service); located at 519 US Route One
 - Andrew Stone DBA: Oceanside Store (Food Service); located at 179 Long Beach Avenue
 - Patrick Cragin DBA: Ridge Road Inn (Innkeeper); located at 281 Ridge Road
 - Maren McElmurry DBA: Simply Grown at Rocky Acres (Food Service); located at 81 Webber Road

- S.C. Venture, Inc. DBA: Ruby's Wood Grill (Food Service, Liquor, Special Amusement, Coin-Operated Amusement); located at 433 US Route One
- 281 Long Beach Ave. LLC. DBA: The Sand Dollar (Innkeeper); located at 281 Long Beach Avenue
- Trustees of St. Aspinquid Lodge DBA: St. Aspinquid Lodge #198 (Food Service); located at 101 Long Sands Road
- Joseph Lipton DBA: Stones Throw (Food Service, Liquor, Innkeeper); located at 123 Long Beach Avenue and 4 Morningside Drive
- William Burnham DBA: Surfside (Food Service, Liquor); located at 1 Main Street
- Maine Ice Cream, LLC. DBA: Village Scoop Ice Cream (Food Service); located at 226 York Street
- Walkers Maine, LLC. DBA: Walkers (Food Service, Liquor, Special Amusement); located at 1273 US Route One
- Martha Danilowicz DBA: Wicked Good Ice Cream (Food Service); located at 4 Main Street
- Wiggly Bridge Distilleries, LLC DBA: Wiggly Bridge (Food Service, Liquor, Special Amusement); located at 441 US Route One
- Wiggly Bridge Distilleries, LLC DBA: Wiggly Bridge (Food Service, Liquor); located at 19 Railroad Avenue
- Diana Hickey DBA: Windbreaker Restaurant (Food Service); located at 243 Long Beach Avenue
- William Burnham DBA: York Beach Bowling Alley (Food Service, Bowling Alley, Coin-Operated Amusement); located at 3 Beach Street
- Mike and Jim Manos DBA: York Beach Dairy Bar (Food Service); located at 97 Long Beach Avenue
- Susan Palamaris DBA: York House of Pizza (Food Service); located at 274 York Street

Moved by Ms. Sevigny-Watson, seconded by Mr. Estes to approve the following business licenses: Sean Mitchell DBA: Bagel Basket (Food Service); located at 280 York Street, Hong Ji, Inc. DBA: Bamboo Garden (Food Service, Liquor, Special Amusement); located at 8 Market Place Drive, Barbara Sheff DBA: Candleshop Inn (Bed and Breakfast); located at 44 Freeman Street, John and Agnes Biagioni DBA: The Candy Corner (Food Service); located at 14 Railroad Avenue, Mainstream Restaurants, LLC DBA: The Central Restaurant and Bar (Food Service, Liquor); located at 127 Long Sands Road #7, Cheryl Morgan DBA Cheryl's Kitchen (Food Service); located at 18 Church Street, David Woods DBA: Daily Grind Café (Food Service, Special Amusement); located at 27 Railroad Avenue, Harris Island, Inc. DBA: Deck at Dockside (Food Service, Liquor); located at 22 Harris Island Road, Stephen Dunne DBA: Dunne's Ice Cream (Food Service); located at 214 Nubble Road, Dan Poulin DBA: Fat Tomato Grill (Food Service, Liquor); located at 241 York Street #3, Fishermen's Dock, LLC DBA: Fishermen's Dock (Food Service, Liquor); 647 US Route One, Jeremy and Loretta Prescott DBA: The Kettle Boys Popcorn Company (Food Service); located at 15 Railroad Avenue, Brian Sleeper and Sean Mitchell DBA: Lobster in the Rough (Food Service, Liquor, Special

Amusement); located at 1000 US Route One, Nancy St.Pierre DBA: M and N Concession Service, LLC (Food Service); located at 23 Railroad Avenue, Maine Lobster Outlet, LLC DBA: Maine Lobster Outlet (Food Service); located at 360 US Route One, York Village Hotels DBA: Microtel Inn and Suites (Food Service, Innkeeper); located at 6 Market Place Drive, Nicole Hill DBA: Molly O's Restaurant (Food Service); located at 2 Main Street, Global Montello Group Corporation DBA: Mr. Mike's York (Food Service); located at 519 US Route One, Andrew Stone DBA: Oceanside Store (Food Service); located at 179 Long Beach Avenue, Patrick Cragin DBA: Ridge Road Inn (Innkeeper); located at 281 Ridge Road, Maren McElmurry DBA: Simply Grown at Rocky Acres (Food Service); located at 81 Webber Road, S.C. Venture, Inc. DBA: Ruby's Wood Grill (Food Service, Liquor, Special Amusement, Coin-Operated Amusement); located at 433 US Route One, 281 Long Beach Ave. LLC. DBA: The Sand Dollar (Innkeeper); located at 281 Long Beach Avenue, Trustees of St. Aspinquid Lodge DBA: St. Aspinquid Lodge #198 (Food Service); located at 101 Long Sands Road, Joseph Lipton DBA: Stones Throw (Food Service, Liquor, Innkeeper); located at 123 Long Beach Avenue and 4 Morningside Drive, William Burnham DBA: Surfside (Food Service, Liquor); located at 1 Main Street, Maine Ice Cream, LLC. DBA: Village Scoop Ice Cream (Food Service); located at 226 York Street, Walkers Maine, LLC. DBA: Walkers (Food Service, Liquor, Special Amusement); located at 1273 US Route One, Martha Danilowicz DBA: Wicked Good Ice Cream (Food Service); located at 4 Main Street, Wiggly Bridge Distilleries, LLC DBA: Wiggly Bridge (Food Service, Liquor, Special Amusement); located at 441 US Route One, Wiggly Bridge Distilleries, LLC DBA: Wiggly Bridge (Food Service, Liquor); located at 19 Railroad Avenue, Diana Hickey DBA: Windbreaker Restaurant (Food Service); located at 243 Long Beach Avenue, William Burnham DBA: York Beach Bowling Alley (Food Service, Bowling Alley, Coin-Operated Amusement); located at 3 Beach Street, Mike and Jim Manos DBA: York Beach Dairy Bar (Food Service); located at 97 Long Beach Avenue, Susan Palamaris DBA: York House of Pizza (Food Service); located at 274 York Street all subject to taxes, fees and inspections being current and compliant with the usual noise stipulations. Vote 5-0, motion passes.

J. Executive Session: Title 1 MRS §405.6.C (Real Estate)

No Executive Session was held.

K. Old Business

L. New Business

1. Discussion & Possible Action: Real Estate

Moved by Mr. Estes, seconded by Ms. Blanchard to authorize the sale of 51 Pine Mountain Road to the \$85,000 bid with no contingencies, submitted through Coldwell Banker. Vote 5-0, motion passes.

Moved by Mr. Estes, seconded by Ms. Sevigny-Watson to authorize the sale of 64 Pine Mountain Road to the \$75,100 bid with the contingency of obtaining a septic design. Vote 5-0, motion passes.

Moved by Mr. Estes, seconded by Ms. Sevigny-Watson to authorize the sale of 5 Sylvan Circuit to the \$80,000 bid with no contingencies, submitted through Coldwell Banker. Vote 5-0, motion passes.

Moved by Mr. Estes, seconded by Ms. Sevigny-Watson to authorize the sale of 11 Weston Avenue Loop to the \$65,100 bid with contingencies. Vote 5-0, motion passes.

2. Discussion & Possible Action: Property Redemptions

Moved by Ms. Sevigny-Watson, seconded by Mr. Estes to approve the property redemption of Tax Map 0030-0055-A, located at 3 Joroll Road, as requested, subject to the condition that all taxes, interest and administrative costs are paid in full by no later than July 21, 2017 with cash or certified bank check. Also moved to approve the property redemption of Tax Map 0031-0050, located at 15 Summer Breeze, as requested, subject to the condition that all taxes, interest and administrative costs are paid in full by no later than July 21, 2017 with cash or certified bank check. Also moved, to approve the property redemption of Tax Map 0086-0032-C, located at 22 McIntire Road, as requested, subject to the condition that all taxes, interest and administrative costs are paid in full by no later than July 21, 2017 with cash or certified bank check. Also moved, to approve the property redemption of Tax Map 0024-0007-A, located at 18 Ocean House Way, as requested, subject to the condition that all taxes, interest and administrative costs are paid in full by no later than July 21, 2017 with cash or certified bank check. Vote 5-0, motion passes.

3. Discussion & Possible Action: CDBG Grant Application

Moved by Ms. Sevigny-Watson, seconded by Mr. Estes to direct the Town Manager to assist Maine Coast Shellfish with application submittal for CDBG funds. Vote 5-0, motion passes.

4. Discussion & Possible Action: Special Event Permits

Moved by Ms. Sevigny-Watson, seconded by Ms. Blanchard to approve the following Special Event Permit applications subject to all, if any, conditions given by Department Heads: Ellis Short Sands Park Fourth of July Fireworks on July 4, 2017, Bike MS: Great Mike Getaway on August 12, 2017. Vote 5-0, motion passes.

Moved by Ms. Sevigny-Watson, seconded by Mr. Estes to approve the Special Event Permit application for Josias River Farm Weddings on May 27, June 10, June 17, June 24, July 15, July 29, August 5, August 12, August 26, September 9, September 16, and September 23 subject to all, if any, conditions given by

Department Heads in addition to the following conditions: Property Owner is responsible to be the Point of Contact for all events, Temporary “No Parking” Signs on Logging Road, Property Owner be made aware and held accountable for monitoring the Noise Ordinance, grant a twenty minute noise break on August 5 per Clay Hill Farm’s request. Vote 5-0, motion passes.

M. Future Agendas

The Board asked for information on future agendas to include: Drone Regulation, Kiosk Parking Area Signage, “No Smoking” Signs on the Beaches, and Signage directing visitors to the new Police Station on Hannaford Drive.

N. Other Business

O. Citizens’ Forum

Public Comment: None

Adjourn

Moved by Mr. Estes, seconded by Ms. Sevigny-Watson to adjourn the meeting at 10:10PM. Without objection, so ordered.

Respectfully Submitted,

Melissa M. Avery
Assistant to the Town Manager