

**BOARD OF SELECTMEN'S
MEETING MINUTES
5:30/7:00 PM MONDAY, JUNE 12, 2017
YORK PUBLIC LIBRARY**

5:30PM Site Visit: Ellis Short Sands Park

7:00PM: Regular Meeting

Present: Chairman Todd A. Frederick, Vice-Chairman Dawn Sevigny-Watson, Michael L. Estes, Robert E. Palmer, Jr., Elizabeth D. Blanchard, Town Manager Stephen H. Burns and member of the press and public.

Call to Order

Chairman Todd A. Frederick called the meeting to order at 7:01PM.

Pledge of Allegiance

A. Minutes

1. May 22, 2017 Meeting Minutes

Moved by Mr. Estes, seconded by Ms. Sevigny-Watson to approve the May 22, 2017 Meeting Minutes. Vote 5-0, motion passes.

B. Chairman's Report

C. Manager's Report

D. Joint Meeting with Ellis Short Sands Park Board of Trustees

The following points in the Town of York, Maine and Trustees of Short Sands Park Agreement were discussed:

- (Article 1) the need for third-party audited financial statements and incorporation of budgetary protections including a stop-loss provision with regard to their reserves and the annual budget
- (Article 2) the trustees will participate in the annual budget (committee) process for informational and staff planning purposes

- (Article 5) the delineation of responsibilities with regard to waste removal and the timeline for transitioning the reimbursement of lot sweeping
- (Article 6) clearly identifying the role of the park superintendent
- (Article 7) the specifications and expectations for the third-party contractor cleaning Short Sands beach
- (Article 9) for both parties (Town and Trustees) to be named on each other's general liability policies
- (Article 11) the parties agree that the terms and conditions of the agreement remain in place until a successor agreement is ratified

E. Reports

1. Steve Snyder, Hectronics - Parking Kiosk Update
2. Chief Bracy to Introduce new Harbor Master Andrew Donovan
3. Dean Lessard - Cider Hill and Beech Ridge Bridge Work
4. Brett Horr - Issues Relating to Drone Regulation

F. Awards

1. Trash Contract

Moved by Ms. Sevigny-Watson, seconded by Mr. Estes to award York's Municipal Solid Waste and Recycling Collection and Disposal Service contract to Pine Tree Waste, a division of Casella Waste Systems. Further moved to authorize the Town Manager to negotiate and sign a seven-year contract as proposed in the Town's Request for Proposals. Vote 5-0, motion passes.

2. Long Beach Avenue Curbing Contract

Moved by Ms. Sevigny-Watson, seconded by Ms. Blanchard to award the curbing bid for the Long Beach Avenue road relocation to LaBrecque Construction, Inc. in the amount of \$71,858. Vote 5-0, motion passes.

3. DEP Contract for Route 91 Culvert Replacement

Moved by Ms. Sevigny-Watson, seconded by Mr. Estes to authorize the Town Manager to sign the Maine Department of Environmental Protection Stream Crossing Public Infrastructure Improvement Project Agreement in order to secure \$95,000 in grant funds from Maine DEP and \$20,000 from the Nature Conservancy for the Department of Public Works' proposed Moulton Brook Culvert Improvement. Vote 5-0, motion passes.

4. Police Station Flooring

Moved by Ms. Sevigny-Watson, seconded by Mr. Estes to award the bid for purchase and installation of vinyl flooring for the Police Department's holding area to Sanford Flooring for the sum of \$6,499.80. Vote 5-0, motion passes.

5. Police Station Landscaping

Moved by Ms. Sevigny-Watson, seconded by Ms. Blanchard to authorize the Police Chief to negotiate the purchase and installation of landscaping and tree work for the Police Department's property at 9 Hannaford Drive, not to exceed \$15,000. Vote 5-0, motion passes.

6. Police Department Respirator Units

Moved by Ms. Sevigny-Watson, seconded by Mr. Estes to award the purchase of respirators for the Police Department to IPS of South Portland, Maine in the amount of \$12,469. Vote 5-0, motion passes.

G. Citizens' Forum - The Citizens' Forum is open to any member of the audience for comments on any matter. All comments should be respectful in tone and should be directed to the Chair. Comments should be brief and to the point. Questions that require extended answers or that cannot be readily answered will be referred to the Town Manager for follow-up. Anyone who wishes to submit a written request for future agenda items can do so on the form available at this meeting or may obtain the form through the Town Manager's Office.

Public Comment: Ron Nowell
 David Chase
 David Brinkman

H. Public Hearings

1. New Business Licenses: 1652, LLC DBA: 1652, LLC (Food Service, Liquor); located at 1 Ocean Avenue #1, Tate and Erin Duffy DBA: The York Beach Bucket (Food Service); located at 9 Ocean Avenue, Cafenated, LLC DBA: Cafénated (Food Service); located at 1 Ocean Avenue Unit 4, JJO and SKI DBA: Shore Road Restaurant and Market (Liquor); located at 10 Shore Road

Moved by Ms. Sevigny-Watson, seconded by Mr. Estes to open the public hearing. Without objection, so ordered.

Public Comment: None

Moved by Ms. Sevigny-Watson, seconded by Mr. Estes to close the public hearing. Without objection, so moved.

I. Endorsements

1. Business Licenses: Cafénated LLC DBA: Cafénated (Food Service); located at 1 Ocean Avenue #4, RBDD Cliff House Acquisitions LLC DBA: Cliff House Maine (Food Service, Liquor, Innkeeper, Special Amusement); located at 591 Shore Road, Joseph Golzbein DBA: Kingdom Concessions (Coin-Operated Amusement); located at 23 Railroad Avenue, John Lamarre DBA: Roast-N-Crumb (Food Service); located at 519 US Route One #5, JJO and SKI DBA: Shore Road Restaurant and Market (Liquor); 10 Shore Road, Michael Fennelly DBA: Wabi Café (Food Service, Liquor); located at 28 York Street, Tate and Erin Duffy DBA: The York Beach Bucket (Food Service); located at 9 Ocean Avenue, Arrigo DellaPasqua DBA: York Corner Inn (Innkeeper); located at 317 US Route One, Joseph Barberi DBA: York's Wild Kingdom (Coin-Operated Amusement); located at 23 Railroad Avenue

Moved by Ms. Sevigny-Watson, seconded by Ms. Blanchard to approve the following business license applications: Cafénated LLC DBA: Cafénated (Food Service); located at 1 Ocean Avenue #4, RBDD Cliff House Acquisitions LLC DBA: Cliff House Maine (Food Service, Liquor, Innkeeper, Special Amusement); located at 591 Shore Road, Joseph Golzbein DBA: Kingdom Concessions (Coin-Operated Amusement); located at 23 Railroad Avenue, John Lamarre DBA: Roast-N-Crumb (Food Service); located at 519 US Route One #5, JJO and SKI DBA: Shore Road Restaurant and Market (Liquor); 10 Shore Road, Michael Fennelly DBA: Wabi Café (Food Service, Liquor); located at 28 York Street, Tate and Erin Duffy DBA: The York Beach Bucket (Food Service); located at 9 Ocean Avenue, Arrigo DellaPasqua DBA: York Corner Inn (Innkeeper); located at 317 US Route One, and Joseph Barberi DBA: York's Wild Kingdom (Coin-Operated Amusement); located at 23 Railroad Avenue subject to taxes, fees and inspections being current and compliant with the usual noise stipulations. Vote 5-0, motion passes.

J. Old Business

1. Discussion: Legal Budget

Due to the time, this item was not addressed.

2. Discussion & Possible Action: MDOT Property Acquisition

Moved by Ms. Sevigny-Watson, seconded by Mr. Estes to direct the Town Manager to engage an environmental consultant to prepare a Tier 1 Environmental Assessment of the property at 810 US Route One, and to deliver a report to the Board prior to the closing date for the property acquisition. The cost is to be paid from the current year's Selectmen's Contingency in the amount of \$5,000. Vote 5-0, motion passes.

K. New Business

1. Discussion & Possible Action: Purchasing Policy for Federal Funds

Moved by Ms. Sevigny-Watson, seconded by Ms. Blanchard to adopt the Procurement Policy as presented. Vote 5-0, motion passes.

2. Discussion & Possible Action: Appoint Warden for State Special Referendum Election

Moved by Ms. Sevigny-Watson, seconded by Mr. Estes to appoint Russell Osgood as Election Warden for the State of Maine Special Referendum Election on June 13, 2017. Vote 5-0, motion passes.

3. Discussion & Possible Action: Human Resources Policies and Procedures Manual Amendments

Due to the time, this item was not addressed.

4. Discussion & Possible Action: Off-Site Business Directional Signs

Moved by Ms. Sevigny-Watson, seconded by Mr. Palmer to approve the single sided business directional signs requested for Long Beach Avenue at the intersection of Long Sands Road, and Route One (northbound) at the intersection of Old Post Road for The Central Bean and Bakery. Vote 5-0, motion passes.

5. Discussion & Possible Action: Temporary Housing

Moved by Ms. Sevigny-Watson, seconded by Mr. Palmer to authorize the residents of 35 Paul Street to locate a recreational vehicle on the property for a period of one year, while building their home. Vote 5-0, motion passes.

6. Discussion & Possible Action: Special Event Permits

Moved by Ms. Sevigny-Watson, seconded by Mr. Palmer to approve the following Special Event Permit applications subject to all, if any, conditions given by Department Heads: York Village Fire Department and The Chris Connors Fund's Children's Water and Boating Safety Event on July 1, 2017, Parks and Recreation's York Days Movie Night on August 2, 2017, Portsmouth Firefighter Charitable Association's 8th Annual Sarah's Ride on September 9, 2017, York Region Chamber of Commerce's Salefest on October 7-9, 2017, York Region Chamber of Commerce's Harvestfest/Kidsfest on October 14, 2017, Granite State Wheelmen's Seacoast Century Weekend on September 23-24, 2017, and Daisy Trading Company's Tent Sale on October 20-22, 2017. Vote 5-0, motion passes.

7. Discussion & Possible Action: Property Redemption

Moved by Ms. Sevigny-Watson, seconded by Ms. Blanchard to approve the property redemption of Tax Map 0091-0012-F, located at 47 Perkins Drive, as

requested, subject to the condition that all taxes, interest and administrative costs are paid in full by no later than August 11, 2017 with cash or certified bank check. Vote 5-0, motion passes.

L. Future Agendas

M. Other Business

N. Citizens' Forum

Public Comment: None

Adjourn

Moved by Ms. Sevigny-Watson, seconded by Mr. Palmer to adjourn the meeting at 11:10PM. Without objection, so moved.

Respectfully Submitted,

Melissa M. Avery
Assistant to the Town Manager