

Minutes  
York Energy Steering Committee  
April 16, 2015, 7:00 PM, York Public Library

Present: Rozanna Patane, Wayne Boardman, Hilary Clark, Stephen Kosacz, Torbert McDonald

1. Torbert pointed out that Google docs won't work as an online collaboration tool because such a process with more than 2 people constitutes a public meeting and must be on the Town website and must have adequate notice to the public. In general, we cannot collaborate outside of a public meeting unless we form a sub committee of no more than 2 people and report back to the Committee. (Note: following the meeting, Rozanna mentioned this to Beth Della Valle, who will look into the solutions other towns have found.)
2. The need for two meetings per month was discussed; motion passed 4-0 to meet the 2<sup>nd</sup> and 4<sup>th</sup> Thursday of each month. (Note: following the meeting, Rozanna realized that we meet on the 3d Thursday, not the 4<sup>th</sup>; the Planning Board meets on the 4<sup>th</sup> Thursday, which is a conflict for Wayne. So she scheduled the Committee for the 1<sup>st</sup> and 3<sup>rd</sup> Thursdays of each month at the Library.)
3. Minutes of March 19 meeting approved 3-0.
4. York Beach Fire Station. RFPs released, bids due Tuesday 4/21 noon. Recommendation for award made by 4 PM April 22. May 11 it will go before the Board.
  - a. Insulation and weatherization for Gibson Room upstairs, the attic space above ladder bay 1 and ground floor
  - b. Heat pump system on second floor, ductless
  - c. glazing on bay doors
5. Police Building Committee – Stephen's report. LEED certification may be reconsidered; costs \$50,000 and may be able to accomplish the same thing without that expense. Size is being considered. The road up to Rte. 1 will be on ballot, Sense is that the police station will have to come within budget. Maine Advanced Building Code (MAB) may be referenced as a standard in the Comprehensive Plan Energy Chapter.
6. School Auditorium. Committed to more insulation if the money is available. Waiting for Town vote on May 16 before proceeding.
7. Energy Chapter. Rozanna has begun a draft, due Tuesday 4/21/15 for Planning Board meeting Thursday 4/23/15. Final draft due May 8; final Planning Board meeting is May 14 and Public Hearing is June 21 if it are to be on the November 2015 ballot. Torbert suggests delaying til November 2016 and taking the year to prepare it – need to slow down and educate the boards and community. Wayne recommended preparing a draft and bringing it to the BOS, have it ready for November 2016. Rozanna will talk to Beth about how best to proceed, and meantime move forward with sections 1,2, 5 and 6, with changes agreed on by Committee (Rozanna kept list and will revise). Wayne will try to prepare an inventory. Other sections were struck for now. Rozanna recommends for it to be a more readable document it should be formatted as bullet points and graphics rather than prose.
8. Other agenda items were delayed to the next meeting.

Submitted by Victoria Simon.