Town of York
186 York Street
York, Maine 03909-1314

Town Manager/ Selectmen (207)363-1000
Town Clerk/ Tax Collector (207)363-1003
Finance/ Treasurer (207)363-1004
Code Enforcement (207)363-1002
Planning (207)363-1007
Assessor (207)363-1005
Police Department (207)363-1031
Dispatch (207)363-2557
York Beach Fire Department (207)363-1014
York Village Fire Department (207)363-1015
Public Works (207)363-1011
Harbor Master (207)363-1000
Senior Center/ General Assistance (207)363-1036
Parks and Recreation (207)363-1040
Fax (207)363-1009 (207)363-1019
www.yorkmaine.org

SELECTMEN'S MEETING
6:00/7:00 P.M. MONDAY NOVEMBER 14, 2011
YORK LIBRARY

6:00PM: Work Session - York Street Improvements

Call to Order-

Pledge of Allegiance

A. Minutes
- October 24, 2011 Selectmen's Meeting Minutes
- October 27, 2011 Selectmen's Special Meeting Minutes
- October 31, 2011 Selectmen's Special Meeting Minutes
- November 2, 2011 Selectmen's Special Meeting Minutes

B. Chairman's Report

C. Manager's Report

D. Awards

E. Reports

F. Citizens Forum - The citizen's forum is open to any member of the audience for comments on items listed on this meeting agenda. All comments should be respectful in tone and should be directed to the chair. Comments should be brief and to the point. Questions that require extended answers or that cannot be readily answered will be referred to the town manager for follow-up. Anyone who wishes to submit a written request for future agenda items can do so on the form available at this meeting or may obtain the form through the town manager's office.

G. Approval of Warrant #20

H. Public Hearings

- NEW LICENSE: Bill Park dba York's Best Seafood Shanty & Deli (Victualers & Liquor)
- Community Development Block Grant Application: Maine Coast Shellfish

I. Endorsements

License Applications

- Bill Park dba 3 Buoys Seafood (Victualers & Liquor)
- Boardman-Ellis V.F.W. Post 6977
  (Victualers, Liquor, Special Amusement & Coin-OP Amusement)
- Elaine Stone dba The 123 Restaurant & Inn, LLC
  (Victualers, Liquor, Special Amusement & Bed and Breakfast)
- Elizabeth Butler dba York Elks Lodge #2788
  (Victualers, Liquor, Special Amusement & Coin-OP Amusement)
- Jason Miller dba St. Joe's Coffee (Victualers)

J. Old Business

K. New Business

1. Maine Municipal Association, General Assistance Ordinance: Annual Review of Appendices A, B and C
2. York Street Road Improvements
3. Community Development Block Grant Application: Maine Coast Shellfish
4. Special Event Permit Application: Turkey Trot 5K Road Race 11/26/11
5. Special Event Permit Application: Drive-Through Nativity 12/17/11
6. Special Event Permit Application: Lighting of the Nubble w/Free Concert 11/26/11
7. Special Event Permit Application: Cystic Fibrosis Walk-a-Thon 5/20/12
8. Business Directional Sign Application: Beyond the Sea
9. Business Directional Sign Application: Rick's All Seasons Restaurant

L. Other Business

M. Citizens Forum

Adjourn

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MEETINGS

WEEK OF NOVEMBER 14, 2011

MONDAY, NOVEMBER 14, 2011

6:00/7:00PM Board of Selectmen, York Library

TUESDAY, NOVEMBER 15, 2011

7:00PM Conservation Commission, Senior Center

WEDNESDAY, NOVEMBER 16, 2011

8:00AM Capital Planning, Superintendent's Office

5:00PM Charter Commission, York Library

7:00PM School Committee, York Library

THURSDAY, NOVEMBER 17, 2011

5:00PM Sewer District, Sewer District Office

6:30PM Energy Steering Committee, York Library

7:00PM Budget Committee, York Library

FRIDAY, NOVEMBER 18, 2011

8:30AM York Village Study Committee, York Library

~ Meetings Subject to Change ~

SELECTMEN'S MEETING
7:00 P.M. MONDAY OCTOBER 24, 2011
YORK LIBRARY

Present: Chair; Tracy Jackson-McCarty, Vice Chair; Mary Andrews, Edward W. Little, Kinley Gregg, Scott Fiorentino, Town Manager; Robert G. Yandow, Recorder; Susan Scott, and members of the press and public.

6:00PM: Joint Meeting with Planning Board
Planning Board: Lew Stowe (Chair), Torbert Macdonald, Tom Prince, Dave Glazebrook, Tom Manzi, Todd Frederick, and Town Planner; Christine Grimando. (David Woods was not in attendance)

The Planning Board provided the Board of Selectmen an overview of the following projects for their input and consideration:

1. **Green Enterprise Recreation Overlay District:** The Planning Board conducted a series of public meetings, site visits and visitor surveys during the past 2 years resulting in Comprehensive Plan amendments to be voted on in November, 2011. Development of alternate zoning could preserve wetlands and diverse areas for less active and intensive uses. Low Impact Development techniques could be used for greater developed areas. Other towns have recruitment policies to seek specific types of businesses. Projects might include transfer of development rights or redirecting development rights away from certain areas to more dense areas within town which could create a year-round economy. Non-zoning issues may include funding possibilities for trail assistance.

2. **Capital Investment Plan:** Intend to update the Capital Investment Plan as incorporated in the Comprehensive Plan within the next year as it has not been updated since 1999. Updates should occur every 3 to 5 years unlike the current 10 year cycle. Longer term issues for consideration include land conservation and transportation adequacy as well as assessment of facilities and services. The Planning Board recommends joint meetings with the Selectmen and the Capital Planning Committee.

3. **Water District:** The Board discussed their recent meeting with the Water District concerning lack of integration of the Town's 3 major utilities: Water, Sewer and Roads. Lack of integration impacts

growth and capital improvements. Impediments toward integration include organizations' mission statements lacking collaboration as well as archaic fee structures, private road adoptions, and no common boss. Benefits of integration would include labor and cost savings with better project coordination. In attempt to create a mechanism to address lack of integration, the Planning Board recommends getting these different groups together, and for the utilities to follow the Comprehensive Plan.

Town Manager Yandow discussed the Water and Sewer districts as quasi independent organizations with elected leaders. As these organizations function differently with different funding mechanisms, coordination of projects becomes difficult. Both districts have to recuperate their investments for stake holders. The Town's bonding amount and terms for any road improvements is determined by the Town's distinct credit rating which would remain unaffected otherwise.

4. **York Beach /Village Zone:** Issue pending per subcommittee review.

5. **Town wide Cluster Housing:** Discussed reasoning for why towns should encourage cluster subdivisions including preservation of public, recreational and conservation lands, lower maintenance costs, and archeological and natural resource preservation. Cluster-type housing is less adverse to economic downshifts, is more affordable, and ultimately incurs lowered infrastructure costs. As the Comprehensive Plan calls for an ordinance that provides incentives for cluster housing, the Planning Board recommends provisions including a density bonus allowing for additional homes to be built while preserving a natural resource base for future generations.

Planning Board Chair and Selectmen Chair will coordinate continued dialogue.

Pledge of Allegiance - Prior to Regular Meeting

A. Minutes

- October 17, 2011 Selectmen's Meeting Minutes: Moved by Ms. Andrews, seconded by Mr. Little to approve the October 17, 2011 Selectmen's Meeting Minutes, as amended. Vote 5-0, motion passes.

- October 17, 2011 Selectmen's Executive Session Minutes: Moved by Ms. Andrews, seconded by Mr. Little to approve the October 17, 2011 Selectmen's Executive Session Minutes. Vote 5-0, motion passes.

B. Chairman's Report

Chairman Tracy Jackson-McCarty congratulated York Youth Football for their achievement. The Gold Ball is now at the middle school.

C. Manager's Report

Town Manager, Robert G. Yandow, stated that Time Warner will increase the basic service fee by $1.00 per month and $4.00 per month for all other services.

D. Awards

None.

E. Reports

Town Clerk, Mary-Anne Szeniawski, discussed new and existing election processes for November, 2011. State ballot Question 1 asks voters if they want to repeal the law requiring new voters to register to vote at least two business days in advance of an election. Currently, same day registration exists as it will November 8th. Individuals wishing to register will need to provide a current Maine driver's license showing a York, Maine address, or provide an out-of-state license AND two utility bills showing a York, Maine address. Individuals can no longer mail in their registration forms. The Clerk's Office will be open Tuesday, November 1 until 7:00pm to accommodate voter registrations as mandated by statute. No ID will be required for previously registered voters and for picking up absentee ballots for another individual. No longer can individuals procure an absentee ballot less than 3 days prior to Election Day.

F. Citizens Forum - The citizen's forum is open to any member of the audience for comments on items listed on this meeting agenda. All comments should be respectful in tone and should be directed to the chair. Comments should be brief and to the point. Questions that require extended answers or that cannot be readily answered will be referred to the town manager for follow-up. Anyone who wishes to submit a written request for future agenda items can do so on the form available at this meeting or may obtain the form through the town manager's office.

York Public Library Trustees' President, Bill Lord, stated that as owner and operator of the Library, the Trustees have agreed to allocate their own

building reserve funds for energy related capital improvement projects. The Trustees applauded the Energy Efficiency Steering Committee (EESC) for their work but respectfully declined to use tax payers' money for the Library as these monies could be used for another public facility.

Selectman Little discussed the initial Charge by the Selectmen to the EESC to conduct energy audits of municipal buildings. MACTEC Engineering conducted the energy audits, and the EESC developed a Request for Proposal (RFP) for energy related improvements for 5 town owned buildings including the Library. Library trustees agreed to use their own reserve funds for energy upgrades resulting in the EESC wishing to revisit the RFP and postpone making a presentation to the Selectmen.

Public Comment: Rick Boston
Doug Trueman
Joe Lipton
Bill Burnham
Bob Morgan

Moved by Ms. Andrews, seconded by Mr. Little to close the public comments at 7:42pm. Motion passes.

G. Approval of Warrant #17

Moved by Ms. Andrews, seconded by Mr. Little to approve Warrant #17, without objection, so ordered.

H. Public Hearing

None.

I. Endorsements

License Applications

- Patrick Cragin dba Ridge Road Inn (Hotel/Motel)
- Nancy & John Stern dba Pie In The Sky Bakery, Inc. (Victualers)
- Donna Lewis dba Clay Hill Farm (Victualers, Liquor, and Special Amusement)

Moved by Mr. Little, seconded by Ms. Gregg to approve the following license applications: Patrick Cragin dba Ridge Road Inn (Hotel/Motel), Nancy and John Stern dba Pie in the Sky Bakery, Inc. (Victualers), and Donna Lewis dba Clay Hill Farm (Victualers, Liquor and Special Amusement) subject to taxes, fees, and inspections being current and compliant with the usual noise stipulations. Vote 5-0, motion passes.

J. Old Business

K. New Business

1. Short Sands Drainage Project.

Department of Public Works' Director, Dean Lessard, requested the Selectmen approve moving forward with final project design for required improvements as depicted in Figures 1 through 4. Mr. Lessard apologized the drawings were not readily available on the website as technical difficulties arose due to the data being so memory intensive. Drawings of Figures 1 through 4 will be made available online as well as in Town Hall and at the Library.

A total of $260,000 was spent for upgraded drainage on Main Street. Separate drainage improvements are now proposed in attempt to accommodate the next 50 years. Drainage improvements work hand-in-hand with pedestrian enhancement. By softening the curbing, and providing a triangular designed crosswalk that incorporate two crossings into one location, a safer and more efficient pedestrian environment is created. Other improvements include moving the curb line to not only align with catch basins but to widen pedestrian "safe" zones. Road striping for more orderly vehicular traffic and delineation of a bike path are included. As Railroad Avenue is functionally not wide enough for 2 lanes of passing traffic, it will become one way. Additional improvements can be added at additional costs. Sidewalk improvement funds total $34,000 with additional funds in a separate capital improvement account. Drainage from Ellis Park remains separate, and is not a part of the $800,000 in project funds.

York Beach Fire Chief, David Bridges, stated he had not previously seen plans for Old County Road as one-way, and although not in favor of granite curbing, he is confident DPW will accommodate the Fire Department's concerns with bump outs and turning radiuses for his trucks.

Public Comment: Rick Boston
Jay Garfield
Joe Lipton
Bill Burnham

Moved by Ms. Andrews, seconded by Mr. Little to approve DPW to finalize the design, secure environmental permits and solicit construction bids to replace and upgrade the existing drainage system

and sidewalks on Ocean Ave., Railroad Ave., Franklin, Hawk and Bay streets. Vote 4-0-1, with Ms. Gregg in abstention.

2. **Carry Forward of FY11 Funds to FY12.**

   The following items were discussed in conjunction with the Proposed Carryforwards spreadsheet for FY11 to FY12:
   - Cape Neddick Watershed: $15,300 balance remaining.
   - Birch Hill Road (Thermoplastic): Carry forwards go back to July 1, 2011 for design related costs.
   - Shore Road/Main Street Drainage: Projects in various stages of completion.
   - Woodbridge Road Sidewalk: Completed with restorative landscaping to be addressed.
   - Route 1 & 91 Reconstruction: Town has been working with MDOT for a number of years, and should be finalized this year.
   - Records Management: Town has not decided on a method to proceed at this time.
   - Heating Oil Assistance: Incorporated into the General Assistance program.

   Moved by Ms. Andrews, seconded by Mr. Little to approve carrying forward the recommended funds from FY11 to FY12. Vote 5-0, motion passes.

3. **Approval of polling hours and appoint David Ott, Election Warden.**

   Moved by Ms. Andrews, seconded by Mr. Little to appoint David N. Ott as the Warden for the State of Maine General Election that will be held on November 8, 2011 at the High School Gymnasium. Vote 4-0-1 with Ms. Gregg in abstention, motion passes.

4. **Special Event Permit Application: Costume Parade and Halloween Hop.**

   Moved by Ms. Andrews, seconded by Mr. Little to approve the special event permit for the York Parks and Recreation Department's Festival of Lights Parade that will take place on Saturday, December 3, 2011 from approximately 4:30pm to 6:30pm. Vote 5-0, motion passes.

5. **Special Event Permit Application: Festival of Lights Parade.**

Moved by Ms. Andrews, seconded by Mr. Little to approve the special event permit for the York Parks and Recreation Department's Costume Parade and Halloween Hop that will take place on Friday, October 28, 2011 from approximately 4:00pm to 6:30pm. Vote 5-0, motion passes.

Town Manager Yandow stated that in the past Town staff has made and provided parade attendees warm cookies and cider, free of charge.

L. Other Business

None.

M. Citizens Forum

Public Comment: Doug Trueman
Andy Furlong
John Clancy

Adjourn

Moved by Ms. Andrews, seconded by Mr. Little to adjourn at 9:34 pm.

Respectfully Submitted By:

Susan H. Scott

Susan H. Scott; Recorder

SPECIAL SELECTMEN'S MEETING
8:00 A.M. THURSDAY, OCTOBER 27, 2011
YORK LIBRARY

Present: Chair; Tracy Jackson-McCarty, Vice Chair; Mary Andrews, Edward W. Little, Kinley Gregg, Scott Fiorentino, Town Manager; Robert G. Yandow, Recorder; Susan Scott, and members of the press and public.

8:00AM: Executive Session: Legal (Pursuant to MRSA Title 1, Section 405 (6)(E)
Moved by Ms. Andrews and seconded by Ms. Gregg to enter into Executive Session: Legal (Pursuant to MRSA Title 1, Section 405 (6) (E) at 8:02 AM.

Moved by Ms. Andrews and seconded by Ms. Gregg to exit the Executive Session: Legal (Pursuant to MRSA Title 1, Section 405 (6) (E) at 8:40 AM.

Call to Order

1. **Proposed Agreement with Old York Quarry.**
   Chairman Jackson-McCarty stated more time was needed for Selectmen review of Agreement.

2. **Endorsement – License Application: Blue Sky on York Beach, LLC dba Blue on York Beach (Victualers, Liquor, Special Amusement and Dance Hall.**
   Moved by Ms. Andrews, seconded by Mr. Little to approve the license application for Blue Sky on York Beach, LLC dba Blue Sky on York Beach (Victualers, Liquor, Special Amusement and Dance Hall) subject to taxes, fees, and inspections being current and compliant with the usual noise stipulations. Vote 5-0, motion passes.

3. **Quitclaim Deed – 61 Pine Mountain Road.**
   Town Manager Yandow stated that the Deed has not been provided.

Adjourn
Moved by Ms. Andrews, seconded by Ms. Gregg to adjourn.

Respectfully Submitted By:
Susan H Scott
Susan H. Scott; Recorder

SPECIAL SELECTMEN'S MEETING
8:00 A.M. MONDAY, OCTOBER 31, 2011
YORK LIBRARY

Present: Chair; Tracy Jackson-McCarty, Edward W. Little, Kinley Gregg, Scott Fiorentino, Recorder; Susan Scott, and members of the public.

Executive Session: Legal (Pursuant to MRSA Title 1, Section 405 (6)(E)
Moved by Ms. Gregg, seconded by Mr. Little to enter into Executive Session: Legal (Pursuant to MRSA Title 1, Section 405 (6) (E) at 8:01 AM.

Moved by Mr. Little, seconded by Mr. Fiorentino to enter into Executive Session: Legal (Pursuant to MRSA Title 1, Section 405 (6) (E) at 9:46 AM.

Pledge of Allegiance

1. Proposed Agreement with Old York Quarry.

The Selectmen made available the draft consent agreement to the general public, and stated that Ben McDougal, Code Enforcement Officer, would welcome any questions or concerns regarding same.

The Selectmen scheduled a follow up meeting for Wednesday, November 2, 2011 at 4:30pm at York Library.

Moved by Mr. Little, seconded by Ms. Gregg to adjourn the meeting at 9:59am.

Respectfully Submitted By:

Susan H. Scott

Susan H. Scott; Recorder

SPECIAL SELECTMEN'S MEETING
4:30 P.M. WEDNESDAY, NOVEMBER 2, 2011
YORK LIBRARY

Present: Chair; Tracy Jackson-McCarty, Vice Chair; Mary Andrews, Edward W. Little, Kinley Gregg, Scott Fiorentino, Recorder; Susan Scott, and members of the media and public.

Town Staff: Town Attorney; Durward Parkinson, Community Development Director; Steve Burns, and Code Enforcement Officer; Ben McDougal.

Pledge of Allegiance

1. **Proposed Agreement with Old York Quarry.**

Messrs. Parkinson, Burns and McDougal responded to Selectmen inquiries, and provided an overview of the 11-01-11 Draft Consent Order and the Temporary Restraining Order in the Andrew Beal case. There are currently 2 pending cases with the Town versus the Old York Quarry. Boston College should not be listed as a Party In Interest as Old York Quarry are both owner and operator of the quarry. Any fees incurred for potential future violations would be imposed by the Court as penalty for non-compliance, and would constitute a separate violation. Local permitting is contingent on State permitting. Use permits are directly tied to Right, Title and Interest to land, and could be revoked should the applicant fall out of compliance. Mr. Parkinson confirmed he is comfortable with the Consent Order as written, and assured the Selectmen that the Town will not lose any rights if there were future dealings with Old York Quarry. This is a settlement of facts as they are presented at this time.

Lawyers for both Old York Quarry and Boston College agreed to provide the Town copies of accurate vehicle delivery logs from Old York Quarry.

Mr. Fiorentino stated Old York Quarry has proven to be untrustworthy as they have shown a blatant disrespect for Town officials and regulations.

Ms. Andrews stated that it was a sad state of affairs that big money and big people could run rough shot over the people of York, and found this situation deplorable.

Public Comment: Andrew Beal
Cindy Collins
Michelle Palmer
Amy Beal

Mr. Orso, Old York Quarry attorney, expressed appreciation for this forum for the vetting of concerns. In response to Ms. Gregg, he stated the $35,000 fine was one of the larger amounts granted in the state. Old York Quarry will not realize any profits from the Boston College project due to the delays caused by the injunction. The injunction was solely related to the building and not the quarry site, and now that access has been granted, the Defendants are in full compliance for the building.

Ms. Andrews stated that although she is not happy she will support this decision as the neighbors seem satisfied with the agreement.

Mr. Little discussed removing emotion from facts when deciding this case, and stressed the importance of ensuring that the laws of the Town are not flaunted, and these situations do not occur again.

Ms. Gregg discussed site access satisfactory to town standards, and remained uneasy about coming to a decision.

Mr. Fiorentino concurred with the statement of Mr. Little in removing emotion from fact in so much as the Defendants are permitted to use the site as a quarry. As the Defendants did not receive the proper permits, they now have to pay a substantial fine and are paying the Town's legal fees. The Defendants also agreed to drop their counter claim against the Town. Town Officials have spent a significant amount of time on this issue and feel this is the best resolution. Most importantly, the Town now has a court document stating the Defendants' responsibilities from this point forward, and this document will provide greater protection for the Town and community.

Chairman Jackson-McCarty discussed Town regulations and rules as a result of individuals doing as they please with no regard for their community. She noted Town staff as undervalued, and not deserving of such disrespect. She stressed the need to be accountable for our behavior, and doing the right thing.

Moved by Ms. Andrews, seconded by Mr. Fiorentino to adopt the Consent Order for Town of York versus Old York Quarry, Inc., Lawrence E. Willey and Michael Del Sesto with Docket number CV-11-173, as amended. Vote 5-0, motion passes.

Moved by Ms. Andrews, seconded by Mr. Little to adjourn the meeting at 5:40pm.

Respectfully Submitted By:

Susan H. Scott

Susan H. Scott; Recorder

AGENDA ITEM NUMBER: ____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: October 21, 2011	**Type of Action:**
Date Action Requested: November 14, 2011	☐ **Procedural** ☒ **Formal Action**
Regular X **Work Session** __	☐ **Other:** _____
Subject: CDBG Application for Maine Coast Shellfish	

TO: **BOARD OF SELECTMEN**

FROM: Stephen H. Burns, Community Development Director

RECOMMENDATION: I recommend the Board take the actions outlined on my attached memo.

PROPOSED MOTION: Please see attached memo.

Discussion: Please see attached memo.

FISCAL IMPACT: all funds passed through – no impact on Town budgets

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared By: _____ Reviewed By: _____

MEMO

TO: Robert Yandow, Town Manager
FROM: Stephen H. Burns, Community Development Director SHB
DATE: October 21, 2011
RE: Required Selectmen's Actions - CDBG Application Phase 2

The Town is engaged in a CDBG application to help offset the cost of business equipment purchases by Maine Coast Shellfish. Our application was successful in Phase 1, and we have been invited to make our Phase 2 application. The deadline for submittal is November 19, 2011. To complete our Phase 2 application, the Board of Selectmen is required to complete the following 5 tasks. Eight required motions are shown in bold text.

1. **I move to establish a CDBG Ad Hoc Advisory Committee and appoint members to fill the positions. Members shall include: _____ (Selectmen), Stephen Burns (Community Development Director), and Tracy Jackson-McCarty (Maine Coast Shellfish).**
   Every CDBG grant requires an Advisory Committee, so this must be formed and members appointed. I have prepared a written committee charter (attached), forming this group as an ad hoc committee to exist only for the duration of this grant. There would be 3 members and they will be available to help with any aspect of the grant as needed. In reality there will be virtually nothing to do. For appointments, one Selectmen would be appointed to serve, along with the Community Development Director and a representative of Maine Coast Shellfish.

2. **I move to conduct a Public Hearing regarding the Phase 2 application.**
   This is simply a public hearing to update the public and explain the Phase 2 application. The public can ask questions or offer input. This is advertised in accordance with the federal requirements.

3. Adopt and sign 4 documents.
   Each of the following 4 documents must be executive by the Board of Selectmen:

   A. **I move to adopt the Standards of Conduct.**

This is a policy statement which puts the Town on notice that we will be required to comply with the standards for the Single Audit Act. As I understand this, the Town is already subject to this because we receive in excess of $500,000 in federal funds already.

B. **I move to adopt the Fair Housing Resolution.**
This is a policy statement which requires the Town to follow and support fair housing policies that are non-discriminatory. There is a requirement that the Town help any person file a complaint about discrimination, and we are required to advertise and actively disseminate this resolution once executed.

C. **I move to sign the Section 504 Evaluation.**
This is a policy statement which affirms the Town's commitment to provide equal service to all people, regardless of any disability. To complete this form I reviewed accessibility requirements, to the best of my ability, for each of the Town facilities listed. We do have a couple deficiencies in accessible parking which I have identified, but neither prevents access to all Town services by anyone in the public.

D. **I move to adopt the Equal Employment Opportunity Statement.**
This is a policy statement which simply affirms the Town will continue to comply with its current practices of equal employment opportunity.

4. **I move to direct the Town Manager to execute the Indemnification and Reimbursement Agreement with Maine Coast Shellfish.**
This agreement is an updated version of that drafted by the Town Attorney for an earlier application relating to Stonewall Kitchen. The purpose of this agreement is to require the business, Maine Coast Shellfish, to be financially responsible for any sort of default which requires any or all grant money to be paid back to the state and/or federal government. In other words, if they don't fulfill the job creation conditions associated with the grant, they are responsible for paying back the money. Lacking this agreement, the Town would be required to pay back the money in the event of a default.

5. **I move to authorize the Town Manager to submit the Phase 2 application.**

CDBG Ad Hoc Advisory Board

Purpose

The purpose of this ad hoc committee is to provide oversight of the CDBG grant being passed through the Town of York to Maine Coast Shellfish for purchase of business equipment.

Membership

Membership shall consist of the following 3 seats:

- One member of the Board of Selectmen, who shall chair the committee
- Community Development Director
- One employee of Maine Coast Shellfish

Seats will be filled by appointment of the Board of Selectmen.

Rules of Procedure

The committee shall operate pursuant to Roberts Rules of Order.

Date of Establishment

The committee shall be formed effective November 15, 2011.

Meetings

The committee shall meet within one month of initial appointment, then as necessary as determined by the Chair.

Trigger for Termination

The committee shall expire upon closeout of the CDBG grant for Maine Coast Shellfish, expected to occur by early 2012.

STANDARDS OF CONDUCT
COMMUNITY DEVELOPMENT BLOCK GRANT RECIPIENTS

INTRODUCTION
Elected officials, appointed officials, employees of Community Development Block Grant (CDBG) recipients and contractors are those responsible for administering Maine's CDBG Program and are also responsible for its integrity. Following sound business practices, prescribed standards of conduct and Department of Housing and Urban Development (HUD) requirements will not only protect these grant funds, but also those who administer the program.

PURPOSE
This notice provides information on specific activities you must avoid and identifies key HUD requirements that must be met. The prohibited activities listed here reflect problem areas that have gotten block grant recipients in trouble in the past. The purpose of this flyer is to prevent fraud and program abuse by alerting key officials to these problems ahead of time.

AUTHORITIES
Pertinent laws and requirements that apply to this program that you should have copies of are:

- Housing and Community Development Act of 1974 as amended in 1992. This is located in the Administrator's Guide.
- Community Development Block Grant Regulations (24 CFR Part 570). This is located in the Administrator's Guide.

PROGRAM REQUIREMENTS & PROHIBITED ACTIVITIES
The following sections reviewed prohibited activities and administrative requirements that must be followed by all CDBG communities.

1. Prohibition against conflicts of interest
CDBG regulations (25 CFR, Part 570.489 (h)) prohibit conflicts of interest. For any CDBG activities under your control or influence you may not:

a) Obtain personal or financial interest or benefits including money, favors, gratuities, entertainment or anything of value that might be interpreted as conflict of interest.

b) Obtain a direct or indirect interest in any contract, subcontract or agreement for any CDBG activity. This prohibition extends to contract in which your spouse, minor child, dependent or business associate may have personal or financial interest. This prohibition extends for a period of one year after you leave your position with a CDBG activity or program.

c) HUD may grant an exception to this conflict of interest provision if it determines that such exception will enhance the effectiveness of the CDBG project. Requests for such exceptions must be made in writing to this office. These will be forwarded to HUD for final approval.

2. Procurement and Contracting

Provisions of 24 CFR Part 85 and Part 36, Administrative Requirements for Grants and Cooperative Agreements to state, local and federally recognized Indian Tribal Governments apply to the CDBG Program grantees. These provisions prohibit the following practices in your procurement and contract administration.

a) Circumvent competitive bidding requirements by:
   1. failing to advertise for sealed bids or soliciting proposals and engaging in
   2. noncompetitive negotiation;
   3. failing to use established evaluation criteria in negotiations; splitting bids by breaking down contracts into small parts so that purchase order procedures can be used except to meet Minority/Women Business Enterprise goals;
   4. favoring or providing a competitive advantage to any one firm or individual; identifying the names of those invited to bid; and preparing fictitious bids to simulate competition.

b) Fail to adhere to contract award requirements by:
   1. allowing excessive price charges;
   2. awarding contract to other than low bidder without adequate justification; and
   3. accepting a bid that does not contain a price for all items or services included in the bid invitation.

c) Fail to verify contractual and programmatic compliance by contractors by:
   1. authorizing payment for work not completed;
   2. falsifying inspection reports;
   3. altering contractor invoices; and
   4. misusing modification or change orders.

CDBG regulations prohibit the use of firms and individuals on HUD's Consolidated list of Debarred, Suspended and Ineligible Contractors and Grantees. Please consult OCD to get a copy of this list.

3. Financial Management and Recording Systems

You must comply with the following requirements 24 CFR part 85.20, .42 and CDBG regulations.

a) Establish internal controls to safeguard cash, inventory and equipment.
b) Establish a special ledger account for all CDBG monies.
c) Maintain Financial records including:
   1) A register of cash receipts and disbursements;
   2) A record of all non-cash transactions;
   3) General ledger to show the status of each CDBG account;
   4) A fixed account ledger, and
   5) A record of drawdowns, funds received and balance of funds.
d) Ensure you maintain financial records and maintain for three years.
e) Use income generated from grant activities for other eligible activities.

f) Use program income before drawing additional grant funds to pay for allowable program expenses.
g) Not request or draw down more funds then are needed.

4. Cost Allowance
You must comply with OMB Circular A-87, Cost Principles for State and Local Governments. You may not spend CDBG funds on ineligible activities including:

a) Expenses required to carry out the regular responsibilities of the general local government.
b) Partisan political activities (e.g. contributions towards political campaigns, voter registration or candidate forums).

5. Program Monitoring
Regulation CFR Part 85.40 states you must monitor the performance of grant supported activities to assure compliance federal requirements and that performance goals are being achieved. It is suggested you:

a) Keep records for your on-site visits to sub grantees and contractors.
b) Place special emphasis on your monitoring of the highest risk sub recipients and contractors.

Community: Town of York _____ Date Adopted: _____

Authorized Signatures (Board of Selectmen)

_____

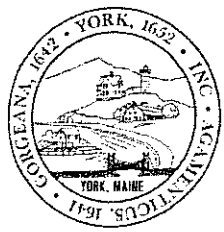
_____

_____

_____

_____

Town Seal



FAIR HOUSING RESOLUTION

MAINE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

LET IT BE KNOWN TO ALL PERSONS of the **Town of York** that discrimination in the sale, rental, leasing, financing of housing or land to be used for construction of housing, or in the provision of brokerage services because of race, color, religion, sex, handicap, familial status or national origin is prohibited by Title VII of the 1968 Civil Rights Act (Federal Fair Housing Law). It is the policy of the **Town of York** to implement programs to ensure equal opportunity in housing for all persons regardless of race, color, religion, sex, handicap, familial status or national origin. Therefore, the Town does hereby pass the following Resolution.

BE IT RESOLVED that within available resources the Town will assist all persons who feel they have been discriminated against because of race, color, religion, sex, handicap, familial status or national origin to seek equity under federal and state laws by filing a complaint with the Maine Human Rights Commission or the U.S. Department of Housing and Urban Development, Boston Regional Office Compliance Division.

BE IT FURTHER RESOLVED the Town shall publicize this Resolution and through this publicity shall cause owners of real estate, developers and builders to become aware of their respective responsibilities and rights under the Federal Fair Housing Law and any applicable state and local laws or ordinances.

SAID PROGRAM will at a minimum include but not be limited to: (1) the printing and publicizing of this policy and other applicable fair housing information through local media and community contacts; (2) distribution of posters, flyers, and any other means which will bring to the attention of those affected, the knowledge of their respective responsibilities and rights concerning equal opportunity in housing.

EFFECTIVE DATE This Resolution shall take effect on November 14, 2011.

AUTHORIZED SIGNATURES (Board of Selectmen)

_____

_____

_____

_____

_____

SECTION 504 SELF EVALUATION AND TRANSITION PLAN

STATE OF MAINE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

TOWN OF York

The following individual is responsible for inquiries regarding this Section 504 Self-Evaluation and Transition Plan:

Stephen H. Burns
(name)

Community Development Director
(title)

Town of York, 186 York Street, York, ME 03909
(address)

(207) 363-1007 (telephone) | (207) 363-1009 (fax) | sburns@yorkmaine.org (e-mail)

The Section 504 Self Evaluation and Transition Plan was adopted by the following authorized individuals on behalf of the municipality:

DATE ADOPTED: _____

AUTHORIZED SIGNATURES

Name	**Date**
Name	**Date**
Name	**Date**
Name	**Date**
Name	**Date**

1. EMPLOYMENT

1. Are job announcements put into newspapers that have general circulation?

   _X_ Yes ___ No

   If No, describe how individuals are made aware of employment opportunities:

   _____

   _____

2. Do job announcements state that the municipality is an Equal Opportunity Employer?

   _X_ Yes ___ No

   If No, explain why the "Equal Opportunity Employer" statement is not contained within job announcements:

   _____

   _____

3. Has the municipality adopted a Equal Employment Opportunity Policy Statement?

   _X_ Yes ___ No

4. Do job applications inquire as to whether an applicant is a disabled person or as to the nature or severity of a disability?

   ___ Yes _X_ No

   If Yes, explain: _____

   _____

5. Describe the accommodations that can be made for the known physical and mental limitations of otherwise qualified disabled persons who are currently employed or applying for employment:

   The Town is willing to make any accomodations for the known physical and mental limitations for those currently employed or seeking employment.

2. PROGRAM ACCESSIBILITY

1. Are any of the following services or benefits provided to residents directly by the municipality?

__X__ Yes ___ No

(Please mark an "X" for all services provided by the municipality)

__X__ Transportation Services ____ Counseling Services

____ Health Services ____ Employment Services

____ Public Housing __X__ Food Services

__X__ General __X__ Social, Recreational, or Athletic Service

(a) For those services that are provided, describe accommodations that can be taken to make them accessible and usable for persons with disabilities (e.g. provision of auxiliary aids, relocating programs to accessible facilities, use of alternative materials, home visits, etc.):

Transportation and Food services are provided to all members of the Senior Center. All other services listed above are available to all residents of York. The Town will make all accommodations that can be taken to make them accessible and usable for persons with disabilities (e.g. provision of auxiliary aids, relocating programs to accessible facilities, home delivery of meals, use of alternative materials, etc.):

2. Are there any limitations on the number of qualified disabled persons who may participate in or be admitted to the program?

___ Yes __X__ No

If Yes, list the steps to eliminate the limitations:

_____

_____

3. Do applications for these services, in any way discriminate against persons with disabilities?

___ Yes __X__ No

4. Describe the nature of the qualifications that are needed in order to be eligible for each respective program:

Program	Qualifications
1. Municipal/Recreational Services	available to all residents of York
2. Transportation Services	available to all elderly residents of York
3. Food Services	available to all elderly residents of York
4. General Services	available to all residents of York

3. FACILITIES

Note: The definition of "facility" under Section 504 includes all or any portion of buildings, structures, equipment, roads, walks, parking lots or other real or personal property or interest in such property, owned, operated or leased by the municipality)

1.List below all facilities and the programs or operations for which each facility houses.

Facility	Programs or Operations Housed
1. York Town Hall	municipal government
2. Police Station & Senior Center	police services and senior services
3. Public Works Garage	operations and maintenance of public infrastructrure
4. Grant House	administration of all parks and recreation services and activities
5. York Village Fire Station	fire protection services
6. York Beach Fire Station	fire protection services

Using the Uniform Federal Accessibility Standards (UFAS), each facility must be reviewed for compliance:

COMPLIANCE COMPONENT FACILITIES

	#1	#2	#3	#4	#5	#6
	Town Hall	Police/ Sr. Ctr.	Public Works	Grant House	Village Fire	Beach Fire
Accessible Route	1	1	1	1	1	1
Outside Paths and Walks	1	1	1	1	1	1
Parking	2	1	2	1	1	1
Curb Ramps	1	1	3	1	3	3
Ramps	1	1	3	1	3	3
Entrances/interior Doors	1	1	1	1	1	1
Elevators	3	3	3	3	3	3
Lifts	3	3	3	3	3	1
Toilet Rooms	1	1	1	1	3	1
Drinking Fountains	1	1	3	3	3	3
Warning Signals	1	1	3	3	1	1
Assembly Areas	3	1	3	3	3	1
Public Telephones	3	3	3	3	3	3
Other Building Elements and Specialized Facilities	3	3	3	3	3	3

- **Place a "1" in the respective box if item is in compliance with UFAS**
- **Place a "2" in the respective box if item is not in compliance with UFAS**
- **Place a "3" in the respective box if item is not available and is not required**

*** #1 through #7 above must correspond to the specific facility with that same number identified on the preceding page.**

2. For those facilities where a "2" was indicated for the specific component, list below the inaccessible feature that limits accessibility to the programs provided in that facility:

1. One of the accessible parking spaces at Town Hall does not have the required adjacent safe access aisle. Replacement with a fully complying accessible space has been budgeted, but the construction has not yet occurred.
2. There are no designated accessible parking spaces at the Public Works Garage.

In both cases, anyone requesting information, services or meeting with staff can be accommodated at another public facility if these deficiencies prevent their full and safe access.

Equal Employment Opportunity Policy Statement

The Selectmen of York declares its intent that the Town will pursue a policy of non-discrimination in personnel practices, including: recruiting, hiring, opportunities for transfer and promotion, conditions or privileges of employment, as well as compensation and benefits. Such practices or procedures shall not favor or penalize any person because of race, creed, color, sex, marital status, national origin, age, physical handicap, where these are not found to be bona fide occupational qualifications.

The Town recognizes its responsibility to enhance the purposes set forth in the Maine Human Rights Act as well as Federal statutes which may apply as a result of its Federal grant activities.

Compliance with EEO requirements may be enhanced through adoption of appropriate personnel policies. Assistance in drafting such policies may be obtained through the Maine Municipal Association or the Community Development Office.

AUTHORIZED SIGNATURES

_____

Name Date

_____

Name Date

_____

Name Date

_____

Name Date

_____

Name Date

INDEMNIFICATION AND REIMBURSEMENT AGREEMENT

Agreement dates as of November 15, 2011, by and between Maine Coast Shellfish, LLC a Maine limited liability company with a place of business in York, Maine ("Maine Coast Shellfish") and the Town of York, a municipality in the State of Maine (the "Town").

WITNESSETH

WHEREAS, the Town intends to submit an application to the Maine Department of Economic and Community Development ("DECD") for a $200,000 grant (the "Grant") under the State of Maine Community Block Grant Program (the "Program"), the proceeds of which will be passed through to Maine Coast Shellfish (the "Maine Coast Shellfish Grant") for the purchase of business equipment for Maine Coast Shellfish's York, Maine facility (the "Project"); and

WHEREAS, under the terms of the Program and the Application submitted by the Town, the Project must produce a minimum of 7 full-time jobs within 24 months of the closeout of the Grant, at least 4 (or 51%) of which must taken by low to moderate income persons (the "Jobs Requirement"); and

WHEREAS, in the event the Jobs Requirement is not satisfied in accordance with the Program requirements the Town may be obligated to repay the State all or a portion of the Program funds granted by the Town to Maine Coast Shellfish for the Project; and

WHEREAS, the Town desires to secure Maine Coast Shellfish's agreement to repay to the Town the full amount that the Town is obligated to repay the State in connection with the Project in the event the job creation requirements are not satisfied;

NOW THEREFORE, in consideration for the foregoing, the willingness of the Town to submit an application to the State for a grant under the Program for the Project, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the undersigned parties agree as follows:

1. The parties agree to work together and cooperate to ensure the requirements of the Program are satisfied, including the sharing of all information, reports and notices received under the Program and the timely filing of all reports with the State. Maine Coast Shellfish agrees to document its compliance with Program requirements and to make such documentation available to DECD, the State, and HUD to ensure the all Program and HUD requirements for job creation and income threshold verification are met.
2. In the event that Maine Coast Shellfish fails to satisfy to Jobs Requirement for the Program and as a result the Town is obligated to repay all or any portion of the Grant to the State (the amount of any such repayment being the "Mandatory Repayment Amount"), Maine Coast Shellfish agrees to pay the Town or to reimburse the Town, as applicable, the full amount of the Mandatory Repayment Amount for remission to the State or, if so directed by the State and the Town, to pay the Mandatory Repayment Amount directly to the state of DECD.

3. The Town acknowledges that insofar as Maine Coast Shellfish is ultimately responsible for the Mandatory Repayment Amount to the extent caused by Maine Coast Shellfish's actions or failure to act, the Town will cooperate fully in any defense to any claim by the State, assert any defense or explanation requested by Maine Coast Shellfish to any claim by the State (all at Maine Coast Shellfish's cost and expense and at no cost or expense to the Town), allow Maine Coast Shellfish and its counsel to control any such defense or response and any meetings related thereto, promptly notify Maine Coast Shellfish of any such claim or response and allow Maine Coast Shellfish access to relevant records, and otherwise assist Maine Coast Shellfish in any such defense or affect to mitigate the Mandatory Repayment Amount.
4. This Agreement will be governed by the laws of the State of Maine without regard to its body of law controlling conflict of laws. This Agreement and the documents executed in connection with the Loan are the complete and exclusive agreement of the parties hereto regarding the specific subject matter of the Agreement and supersede in their entirety all prior agreements, understandings and communication, oral or written, between the parties regarding the specific subject matter of this Agreement, and will be binding upon and inure to the parties' respective successors and assigns, and, as applicable, heirs and representative, and may only be amended by a writing signed by the parties or their respective successors, assigns or authorized representatives.
5. This Agreement may be executed by facsimile signature and in one or more counterparts, all of which shall be considered one and the same agreement and shall become effective when one or more counterparts have been signed by each of the parties and delivered to the other party, it being understood that all parties need not sign the same counterpart.

IN WITNESS WHEREOF, the undersigned have caused this Agreement to be executed by duly authorized officers as the date above written.

WITNESS:

_____

MAINE COAST SHELLFISH, LLC

By: _____

Its: _____

TOWN OF YORK

_____

By: _____

Its: _____

DRAFT V3

The undersigned is the owner of Maine Coast Shellfish and will thereby receive direct and indirect benefits from the willingness of the Town to transfer the Maine Coast Shellfish Grant to Maine Coast Shellfish for use in connection with the Project. In consideration of the foregoing, the undersigned hereby jointly and severally guaranties the payment and performance of all obligations of Maine Coast Shellfish to the Town arising under this Agreement.

_____ _____

Name Date

DRAFT 13 11/8/2011

AGENDA ITEM NUMBER: ____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: November 9, 2011	**Type of Action:**
Date Action Requested: November 14, 2011	☐ **Procedural** ☒ **Formal Action**
Regular X **Work Session**	☐ **Other:** _____

Subject: Business License Applications (5): **William Park; DBA 3 Buoys Seafood** (York Best Seafood), **Boardman Ellis VFW Post 6977, Elaine Stone; DBA The 123 Restaurant & Inn, Elizabeth Butler; DBA York Elks Lodge #2788**, and **Jason Miller; DBA St. Joe's Coffee.**

TO: BOARD OF SELECTMEN

FROM: Susan Scott

RECOMMENDATION: Approve Business License Applications (5)

PROPOSED MOTION: I move to approve the following licenses: William Park; DBA 3 Buoys Seafood (Victualers and Liquor), Boardman Ellis VFW Post 6977 (Victualers, Liquor, Special Amusement and Coin-OP Amusement), Elaine Stone; DBA The 123 Restaurant & Inn (Victualers, Liquor, Special Amusement and Bed & Breakfast), Elizabeth Butler; DBA York Elks Lodge #2788 (Victualers, Liquor, Special Amusement and Coin-OP Amusement) and Jason Miller; DBA St. Joe's Coffee (Victualers) subject to taxes, fees and inspection being current and compliant with the usual noise stipulations.

Discussion: Please see attached application for details.

FISCAL IMPACT:

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared By: Susan H. Scott Reviewed By: Robert M. Landow

Town of York

186 York Street
York, Maine 03909-1314

Town Manager/ Selectmen (207)363-1000

Town Clerk/ Tax Collector (207)363-1003

Finance/ Treasurer (207)363-1004

Code Enforcement (207)363-1002

Planning (207)363-1007

Assessor (207)363-1005

Police Department (207)363-1031

Dispatch (207)363-2557

York Beach Fire Department (207)363-1014

York Village Fire Department (207)363-1015

Public Works (207)363-1011

Harbor Master (207)363-1000

Senior Center/ General Assistance (207)363-1036

Parks and Recreation (207)363-1040

Fax (207)363-1009 (207)363-1019

www.yorkmaine.org

TO: Board of Selectmen

FROM: Kathryn Newell
Code Enforcement Officer

DATE: November 9, 2011

RE: LICENSE INSPECTIONS AND RECOMMENDATIONS

Based on my review, I recommend the following position on the Licenses to be heard on November 14, 2011.

ENDORSEMENTS

William Park
DBA: 3 Buoys Seafood **MAP 86/LOT 1-B**
Victualers/Liquor

William Park
71 Ellingwood Street
Manchester, NH 03103

FACILITY	Restaurant/50 Seats
ZONE	Rt. 1-2
USE	Conforming, Existing
RECOMMENDATION	Approval

Boardman Ellis V.F.W. Post 6977
DBA: Boardman Ellis V.F.W. Post 6977 **MAP 19/LOT 5**
Victualers/Liquor/Special Amusement/
Coin-Op Amusement

Boardman Ellis V.F.W. Post 6977
P. O. Box 201
York Beach, ME 03910

FACILITY	Fraternal Organization/150 Seats
ZONE	RES-1A
USE	Conforming, Existing
RECOMMENDATION	Approval

Elaine Stone
DBA: The 123 Restaurant & Inn **MAP 31/LOT 97-12**
Victualers/Liquor/Special Amusement/
Bed & Breakfast

Elaine Stone
P. O. Box 2006
York Beach, ME 03910

FACILITY	Restaurant/50 Seats/8 Rooms
ZONE	RES-7
USE	Conforming, Existing
RECOMMENDATION	Approval

Elizabeth Butler
DBA: York Elks Lodge #2788 **MAP 100/LOT 24-C**
Victualers/Liquor/Special Amusement/
Coin-Op Amusement

Elizabeth Butler
P. O. Box 75
York, ME 03909

FACILITY	Fraternal Organization/90 Seats
ZONE	Rt. 1-6
USE	Conforming, Existing
RECOMMENDATION	Approval

Town of York

186 York Street
York, Maine 03909-1314

Town Manager/ Selectmen (207)363-1000

Town Clerk/ Tax Collector (207)363-1003

Finance/ Treasurer (207)363-1004

Code Enforcement (207)363-1002

Planning (207)363-1007

Assessor (207)363-1005

Police Department (207)363-1031

Dispatch (207)363-2557

York Beach Fire Department (207)363-1014

York Village Fire Department (207)363-1015

Public Works (207)363-1011

Harbor Master (207)363-1000

Senior Center/ General Assistance (207)363-1036

Parks and Recreation (207)363-1040

Fax (207)363-1009 (207)363-1019

www.yorkmaine.org

TO: Board of Selectmen

FROM: Kathryn Newell
Code Enforcement Officer

DATE: October 14, 2011

RE: LICENSE INSPECTIONS AND RECOMMENDATIONS

Based on my review, I recommend the following position on the Licenses to be heard on October 17, 2011.

ENDORSEMENTS

Jason Miller
DBA: St. Joe's Coffee **MAP 54/LOT 10-D**
Victualers

Jason Miller
P. O. Box 63
Kittery, ME 03905

FACILITY	Restaurant/8 Seats
ZONE	Rt. 1-3
USE	Conforming, Existing
RECOMMENDATION	Approval

lah 10/14/2011

TOWN OF YORK- (186 York Street, York Me 03909)
BUSINESS LICENSE APPLICATION

Business Name 3 Boys Seafood
Business Location 205 Rte 1
York Me 03909
Telephone Number 207-439 3401

OWNER'S Name and Mailing Address William Holler
86 Stratham Heights Rd
Stratham NH

APPLICANT'S Name and Mailing Address William Park
71 Ellingwood St.
Manchester NH 03103

Is applicant same operator as prior year? ☐ Yes ☑ No

INSPECTION DATA (Office Use Only)		
DEPARTMENT	DATE	INITIALS
Zoning/Land Use	10/18/11	
Building Structural	See attached	
Electrical		
Plumbing		
Fire	✓ 10/19/11	Email
Tax Collector	✓ 10/17/11	Email

APPLICATION FEE IS $50.00 PLUS $25 PER SUBSEQUENT LICENSE. PLEASE CHECK APPLICABLE BOX(ES) BELOW AND ADD THE FEE INDICATED TO YOUR APPLICATION FEE. MAKE CHECK PAYABLE TO THE TOWN OF YORK.

MAP/LOT: 86-1-B Rt. 1 -2
License Year: 2011/2012
No. Of Seats: 50
No. Of Parking Spaces: 20

New License (One Time $30 Fee): (YES) NO

License Renewal: YES NO

Bed and Breakfast License: # of Rooms_____

Hotel/Motel with Cooking Facilities: # of Rooms_____

Is Your Establishment Closed for More Then 120 Consecutive Days? YES (NO)

REQUESTING THE FOLLOWING LICENSES:
✓ $25.00 Victualers
✓ $25.00 Liquor
___ $25.00 Special Amusement
___ $25.00 Bottle Club
___ $25.00 Theater
___ $25.00 Dance Hall
___ Coin-OP Amusement ($75 each or $250 for 3 or more)

Nature of Entertainment (If Applicable):
_____

___ Bed and Breakfast ($10 Per Room): Total_____

___ Hotel/Motel with Cooking Facilities ($25 Per Every 10 Rooms): Total_____

Have you ever been convicted of a Felony? YES (Please Explain) _____ NO ✗

I certify the above statements are true and understand false statements may be cause to revoke a license.

10-14-2011
Date

Applicant's Signature

Please Read and Initial the Following Statements:

✓ I understand that a license is required before operating or conducting any business or activity governed by the Town of York Licensing Ordinance.
✓ I understand that a Town of York Business License must be filled out COMPLETELY and all fees are to be paid before my license is considered for re/approval
✓ I understand that before my business license is issued I must have and pass a full inspection by the Town of York Code Enforcement Office and Fire Department.
✓ I understand that as a business owner I am responsible for calling and setting up an appointment for an inspection and any necessary follow-up inspection with the Code Enforcement Office and Fire Department
✓ I understand that I will not be granted re/approval of a business license through the Town of York until all inspections and taxes on my business are made current and compliant.

Business Owner Signature _____ Business Manager Signature (If Applicable)_____

10-14-2011
Date

Town Manager for the Board of Selectmen

Issued pursuant to the provisions of Title 30A MRSA Chapter 3811 through 3814

AMT. RECD. $130.00 RECEIPT NO. CK 151057 RECEIPT DATE 10/17/11 MI PM MM MS

cc'd: 10/17/11 CEO ✓ File ✓

TOWN OF YORK- (186 York Street, York Me 03909)
BUSINESS LICENSE APPLICATION

Business Name 3 Buoys Seafood
Business Location 205 Rte 1
York Me 03909
Telephone Number 207-439 3401

OWNER'S Name and Mailing Address William Holler
86 Stratham Heights Rd
Stratham NH

APPLICANT'S Name and Mailing Address William Park
71 Ellingwood St.
Manchester NH 03103

Is applicant same operator as prior year? ☐ Yes ☑ No

INSPECTION DATA (Office Use Only)		
DEPARTMENT	DATE	INITIALS
Zoning/Land Use		
Building Structural	18 Oct 11	KAmen
Electrical		
Plumbing		
Fire		
Tax Collector		

APPLICATION FEE IS $50.00 PLUS $25 PER SUBSEQUENT LICENSE. PLEASE CHECK APPLICABLE BOX(ES) BELOW AND ADD THE FEE INDICATED TO YOUR APPLICATION FEE. MAKE CHECK PAYABLE TO THE TOWN OF YORK.

MAP/LOT: 86-1-B Rt. 1 -2
License Year: 2011/2012
No. Of Seats: 50
No. Of Parking Spaces: 20

New License (One Time $30 Fee): YES NO

License Renewal: YES NO

Bed and Breakfast License: # of Rooms_____

Hotel/Motel with Cooking Facilities: # of Rooms_____

Is Your Establishment Closed for More Then 120 Consecutive Days? YES NO

REQUESTING THE FOLLOWING LICENSES:
✓ $25.00 Victualers
✓ $25.00 Liquor
___ $25.00 Special Amusement
___ $25.00 Bottle Club
___ $25.00 Theater
___ $25.00 Dance Hall
___ Coin-OP Amusement ($75 each or $250 for 3 or more)

Nature of Entertainment (If Applicable):

___ Bed and Breakfast ($10 Per Room): Total_____

___ Hotel/Motel with Cooking Facilities ($25 Per Every 10 Rooms): Total_____

Have you ever been convicted of a Felony? YES (Please Explain) _____ NO X

I certify the above statements are true and understand false statements may be cause to revoke a license.

10-14-2011
Date

Applicant's Signature

Please Read and Initial the Following Statements:

✓ I understand that a license is required before operating or conducting any business or activity governed by the Town of York Licensing Ordinance.
✓ I understand that a Town of York Business License must be filled out COMPLETELY and all fees are to be paid before my license is considered for re/approval
✓ I understand that before my business license is issued I must have and pass a full inspection by the Town of York Code Enforcement Office and Fire Department.
✓ I understand that as a business owner I am responsible for calling and setting up an appointment for an inspection and any necessary follow-up inspection with the Code Enforcement Office and Fire Department
✓ I understand that I will not be granted re/approval of a business license through the Town of York until all inspections and taxes on my business are made current and compliant.

Business Owner Signature _____ Business Manager Signature (If Applicable)_____

10-14-2011
Date

Town Manager for the Board of Selectmen

Issued pursuant to the provisions of Title 30A MRSA Chapter 3811 through 3814

AMT. RECD. $130.00 RECEIPT NO. CK 451057 RECEIPT DATE 10/17/11 MI PM MM MS

Department of Public Safety
Liquor Licensing & Inspection Division

Promise by any person that he or she can expedite a liquor license through influence should be completely disregarded.
To avoid possible financial loss an applicant, or prospective applicant, should consult with the Division before making any substantial investment in an establishment that now is, or may be, attended by a liquor license.

BUREAU USE ONLY
License No. Assigned:
Class:
Deposit Date:
Amt. Deposited:

PRESENT LICENSE EXPIRES _____

INDICATE TYPE OF PRIVILEGE: ☐ MALT ☐ SPIRITUOUS ☐ VINOUS

INDICATE TYPE OF LICENSE:

☐ RESTAURANT (Class I,II,III,IV)
☐ HOTEL-OPTINONAL FOOD (Class I-A)
☐ CLASS A LOUNGE (Class X)
☐ CLUB (Class V)
☐ TAVERN (Class IV)
☐ RESTAURANT/LOUNGE (Class XI)
☐ HOTEL (Class I,II,III,IV)
☐ CLUB-ON PREMISE CATERING (Class I)
☐ GOLF CLUB (Class I,II,III,IV)
☐ OTHER: _____

REFER TO PAGE 3 FOR FEE SCHEDULE

ALL QUESTIONS MUST BE ANSWERED IN FULL

1. APPLICANT(S) –(Sole Proprietor, Corporation, Limited Liability Co., etc.)	2. Business Name (D/B/A)
William P Holler DOB: 9-17-63	York's Best Seafood Shanty + Deli
William F Park DOB: 11-11-70	
DOB:	Location (Street Address): 2 US Rte 1
Address: 2 US Rte 1	City/Town: York State: Me Zip Code: 03909
	Mailing Address
City/Town: York State: Me Zip Code: 03909	City/Town State Zip Code
Telephone Number: 207-439-3401 Fax Number	Business Telephone Number Fax Number
Federal I.D. #: 27-4655357	Seller Certificate #: 1152753

3. If premises is a hotel, indicate number of rooms available for transient guests: _____
4. State amount of gross income from period of last license: ROOMS $ 0 FOOD $ 0 LIQUOR $ 0
5. Is applicant a corporation, limited liability company or limited partnership? YES ☐ NO ☐
complete Supplementary Questionnaire ,If YES
6. Do you permit dancing or entertainment on the licensed premises? YES ☐ NO ☐
7. If manager is to be employed, give name: _____
8. If business is NEW or under new ownership, indicate starting date: 8-29-11
Requested inspection date: _____ Business hours: 7am -11pm
9. Business records are located at: 2 US Rte 1 York me. 03909
10. Is/are applicants(s) citizens of the United States? YES ☐ NO ☐

RECEIVED
SEP 19 2011
DEPT PUBLIC SAFETY
LIQUOR LICENSING & INSPECTION

11. Is/are applicant(s) residents of the State of Maine? YES ف NO (ف)

12. List name, date of birth, and place of birth for all applicants, managers, and bar managers. Give maiden name, if married: Use a separate sheet of paper if necessary.

Name in Full (Print Clearly)	DOB	Place of Birth
William P Holler	9-17-63	Boston Ma
William F Park	11-11-70	Meriden Ct.

Residence address on all of the above for previous 5 years (Limit answer to city & state

WPH-86 Stratham Heights Rd Stratham NH

WFP- 71 Ellingwood St. Manchester NH

13. Has/have applicant(s) or manager ever been convicted of any violation of the law, other then minor traffic violations, of any State of the United States? YES ف NO (ف)

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

14. Will any law enforcement official benefit financially either directly or indirectly in your license, if issued? Yes ف No (ف) If **Yes**, give name: _____

15. Has/have applicant(s) formerly held a Maine liquor license? YES ف NO (ف)

16. Does/do applicant(s) own the premises? Yes ف No (ف) If **No** give name and address of owner: _____

17. Describe in detail the premises to be licensed: (Supplemental Diagram Required) 50 seat Seafood Restaurant + Diner

18. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services? (YES ف) NO ف Applied for: _____

19. What is the distance from the premises to the **NEAREST** school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? 6 mi Which of the above is nearest? School

20. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES ف NO (ف)

If YES, give details: _____

The Division of Liquor Licensing & Inspection is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

NOTE: "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to $2,000 or both."

Dated at: York Me (Town/City, State) on 9-14 (Date), 20 11

Please [illegible]

Signature of Applicant or Corporate Officer(s)

William Philip Holler

Signature of Applicant or Corporate Officer(s)

William F Park

RECEIVED
SEP 19 2011
DEPT PUBLIC SAFETY
LIQUOR LICENSING & INSPECTION

STATE OF MAINE

Dated at: _____, Maine _____ ss
City/Town (County)

On: _____
Date

The undersigned being: ☐ Municipal Officers ☐ County Commissioners of the

☐ City ☐ Town ☐ Plantation ☐ Unincorporated Place of: _____, Maine

Hereby certify that we have given public notice on this application and held public hearing thereon as required by Section 653 Title 28A, Maine Revised Statutes and herby approve said application.

_____ _____

_____ _____

_____ _____

THIS APPROVAL EXPIRERS IN 60 DAYS

NOTICE – SPECIAL ATTENTION

§ 653. Hearings; bureau review; appeal

1. **Hearing.** The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, shall hold a public hearing for the consideration of applications for new on-premise licenses and applications for transfer of location of existing on-premise licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.
   - **A.** The bureau shall prepare and supply application forms. [1993, c.730, §27(amd).]
   - **B.** The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c.140, §4 (amd).]
   - **C.** If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premise license, for transfer of the location of an existing on-premise license or for renewal of an on-premise license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premise license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premise license that has been extended pending renewal with 120 days of the filing of the application. [1999, c589, §1 (amd).]
2. **Findings.** In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:
   - **A.** Conviction of the applicant of any Class A, Class B or Class c crime: [1987, c45, Pt.A§4 (new).]
   - **B.** Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control; [1987, c.45, Pt.A§4(new).]
   - **C.** Conditions of record such as waste disposal violations, health or safety violation or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c.730, §27 (amd).]
   - **D.** Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises; [1989, c.592,§3 (amd).]
   - **E.** A violation of any provision of this Title; and [1989, c.592, §3 (amd).]
   - **F.** A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601. [1989, c.592, §4 (new).]

[1993, c730, §27 (amd).]

3. **Appeal to bureau.** Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.
   - **A.** [1993, c.730, §27 (rp).]
4. **No license to person who moved to obtain a license. (REPEALED)**
5. **(TEXT EFFECTIVE 3/15/01) Appeal to District Court.** Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

RECEIVED
SEP 19 2011
DEPT PUBLIC SAFETY
LIQUOR LICENSING & INSPECTION

MAINE DEPT OF PUBLIC SAFETY

STATE OF MAINE
Liquor Licensing & Inspection Division
164 State House Station
Augusta ME 04333-0164
Tel: (207) 624-7220 Fax: (207) 287-3424

SUPPLEMENTARY QUESTIONNAIRE FOR CORPORATE APPLICANTS, LIMITED LIABILITY COMPANIES, AND LIMITED PARTNERSHIPS

1. Exact Corporate Name: 3Buoys Seafood LLC.
   Business D/B/A Name: Yorks' Best Seafood Shanty + Deli
2. Date of Incorporation: 8-28-11
3. State in which you are incorporated: NH
4. If not a Maine Corporation, date corporation was authorized to transact business within the State of Maine: Pending - Application in to State on 9-28-11
5. List the name and addresses for previous 5 years, birth dates, titles of officers, directors and list the percent of stock owned:

Name	*Print Clearly* Address Previous 5 years	Birth Date	% of Stock	Title
William P Holler	86 Strathum Heights Rd Strathum NH	9-17-63	50%	Owner
William F Park	71 Ellingwood St. Manchester NH	11-11-70	50%	Owner

6. What is the amount of authorized stock? _____ Outstanding Stock? _____
7. Is any principal officer of the corporation a law enforcement official? Yes ☐ No ☑
8. Has applicant(s) or manager ever been convicted of any violation of the law, other than minor traffic violations, of the United States? Yes ☐ No ☑
9. If YES, please complete the following: Name: _____

   Date of Conviction: _____ Offense: _____

   Location: _____ Disposition: _____

   Dated at: _____ On: _____
   City/Town Date

Signature of Duly Authorized Officer

9-28-11
Date

William F Park
Print Name of Duly Authorized Officer

PAUL R. LEPAGE
GOVERNOR

JOHN E. MORRIS
COMMISSIONER

DEPARTMENT OF PUBLIC SAFETY
LIQUOR LICENSING AND INSPECTION

Date of return: 9-21-11

Your application for licensure is being returned for one or more of the following reason(s):

1. The question(s) indicated by an (X) are incomplete or incorrect and must be completed or corrected._____
2. The fee remitted $_____ is incorrect, correct fee is $ _____.
3. Check not signed.
4. Application must be signed by all applicants, sole proprietor(s) or by an officer of the corporation.
5. Corporate questionnaire must be signed.
6. Application must be approved and signed by Municipal Officers or County Commissioners. See back page of application.
7. Applicants from unorganized territories must submit receipt of $10.00 filing fee which has been paid to the County Commissioners.
8. Please complete the enclosed form. Corporate questionnaire
9. Temporary License enclosed.
10. _____

To prevent further delays in processing your application, please return immediately.

Thank You

DIANE

STATE HOUSE STATION 164, AUGUSTA ME 04333

Tel: (207) 624-7220 TDY: (207) 624-4478 Fax: (207) 287-3424

Susan Scott

From: Mary-Anne Szeniawski
Sent: Monday, October 17, 2011 11:31 AM
To: Susan Scott
Subject: RE: Business License - York's Best/3 Boys Seafood

Current also

Mary-Anne Szeniawski
Town Clerk/Tax Collector
Town of York, Maine
186 York Street, York, ME 03909-1314
i: www.yorkmaine.org
e: mszeniawski@yorkmaine.org
p: (207) 363-1003, Ext. 272
f: (207) 363-1009

CONFIDENTIALITY: The information contained in this electronic mail message and any electronic files attached to it may be confidential information, and may also be the subject of legal professional privilege and/or public interest immunity. If you are not the intended recipient you are required to delete it. Any use, disclosure or copying of this message and any attachments is unauthorized. If you have received this electronic message in error, please inform the sender or contact town@yorkmaine.org. This footnote also confirms that this email message has been checked for the presence of computer viruses.

-----Original Message-----
From: Susan Scott
Sent: Monday, October 17, 2011 9:51 AM
To: Mary-Anne Szeniawski; Christopher Balentine; David Apgar
Cc: David K. Bridges
Subject: Business License - York's Best/3 Boys Seafood

Hello All,

The above application requires an inspection and approval from your respective departments.

Thank you, Susie.

Susan Scott
Administrative Assistant to the Town Manager Town of York, Maine
186 York Street, York, Maine 03909-1314
i: www.yorkmaine.org
e: sscott@yorkmaine.org
p: (207) 363-1000, Ext. 222
f: (207) 363-1019

P Please consider the environment before printing this email.
\

Susan Scott

From: David Apgar
Sent: Wednesday, October 19, 2011 9:34 AM
To: Susan Scott
Subject: Inspection Completed - York's Best

Hi Susie,

I have completed a fire inspection at York's Best Roast Beef & Seafood. Please proceed with the licensing renewal process.

David Apgar
Deputy Fire Chief
York Village Fire Dept
Fire Inspector
207-451-8258

CONFIDENTIALITY: The information contained in this electronic mail message and any electronic files attached to it may be confidential information, and may also be the subject of legal professional privilege and/or public interest immunity. If you are not the intended recipient you are required to delete it. Any use, disclosure or copying of this message and any attachments is unauthorized. If you have received this electronic message in error, please inform the sender or contact town@yorkmaine.org. This footnote also confirms that this email message has been checked for the presence of computer viruses.

TOWN OF YORK- (186 York Street, York Me 03909)
BUSINESS LICENSE APPLICATION

Business Name Boardman-Ellis VFW Post 6977
Business Location 75 Cape Neddick Rd, York Me 03909

Telephone Number 207-363-9827

OWNER'S Name and Mailing Address Boardman-Ellis V.F.W Post 6977
P.O. Box 201
York Beach, Me 03910

APPLICANT'S Name and Mailing Address Same

Is applicant same operator as prior year? ☑ Yes ☐ No

INSPECTION DATA (Office Use Only)		
DEPARTMENT	DATE	INITIALS
Zoning/Land Use	See	
Building Structural	✓ Attached	
Electrical		
Plumbing		
Fire	✓ 10/23/11	Email
Tax Exempt Tax Collector	✓ 10/19/11	Email

APPLICATION FEE IS $50.00 PLUS $25 PER SUBSEQUENT LICENSE. PLEASE CHECK APPLICABLE BOX(ES) BELOW AND ADD THE FEE INDICATED TO YOUR APPLICATION FEE. MAKE CHECK PAYABLE TO THE TOWN OF YORK.

MAP/LOT: 19-5 RES-1A
License Year: 2011 TO 2012
No. Of Seats: 150
No. Of Parking Spaces: 25+ Field

New License (One Time $30 Fee): YES NO

License Renewal: (YES) NO

Bed and Breakfast License: # of Rooms_____

Hotel/Motel with Cooking Facilities: # of Rooms_____

Is Your Establishment Closed for More Then 120 Consecutive Days? YES (NO)

REQUESTING THE FOLLOWING LICENSES:
✓ $25.00 Victualers
✓ $25.00 Liquor
✓ $25.00 Special Amusement
___ $25.00 Bottle Club
___ $25.00 Theater
___ $25.00 Dance Hall
✓ Coin-OP Amusement ($75 each or $250 for 3 or more)

Nature of Entertainment (If Applicable):

___ Bed and Breakfast ($10 Per Room): Total_____

___ Hotel/Motel with Cooking Facilities ($25 Per Every 10 Rooms): Total_____

Have you ever been convicted of a Felony? YES (Please Explain) _____ (NO)

I certify the above statements are true and understand false statements may be cause to revoke a license.

10-13-11 — Date
Larry G. Wicks Quartermaster — Applicant's Signature

Please Read and Initial the Following Statements:

Larry I understand that a license is required before operating or conducting any business or activity governed by the Town of York Licensing Ordinance.
Larry I understand that a Town of York Business License must be filled out COMPLETELY and all fees are to be paid before my license is considered for re/approval
Larry I understand that before my business license is issued I must have and pass a full inspection by the Town of York Code Enforcement Office and Fire Department.
Larry I understand that as a business owner I am responsible for calling and setting up an appointment for an inspection and any necessary follow-up inspection with the Code Enforcement Office and Fire Department
Larry I understand that I will not be granted re/approval of a business license through the Town of York until all inspections and taxes on my business are made current and compliant.

Business Owner Signature Larry G. Wicks Quartermaster Boardman Ellis VFW Post 6977
Business Manager Signature (If Applicable)_____

Date
Town Manager for the Board of Selectmen

Issued pursuant to the provisions of Title 30A MRSA Chapter 3811 through 3814

AMT. RECD. $375.00 RECEIPT NO. CK 4505 RECEIPT DATE 10/14/11 MI PM MM MS 10/18/11

rec'd - CEO ✓
Fire ✓

TOWN OF YORK- (186 York Street, York Me 03909)
BUSINESS LICENSE APPLICATION

Business Name Boardman-Ellis VFW Post 6977
Business Location 75 Cape Neddick Rd, YORK Me 03909

Telephone Number 207-363-9827

OWNER'S Name and
Mailing Address Boardman-Ellis V.F.W Post 6977
P.O. Box 201
YORK Beach, Me 03910

APPLICANT'S Name
and Mailing Address Same

Is applicant same operator as prior year? ☑ Yes ☐ No

INSPECTION DATA (Office Use Only)		
DEPARTMENT	DATE	INITIALS
Zoning/Land Use		
Building Structural	11 Oct 11	
Electrical		
Plumbing	15 Oct	
Fire		
Tax Collector		

APPLICATION FEE IS $50.00 PLUS $25 PER SUBSEQUENT LICENSE. PLEASE CHECK APPLICABLE BOX(ES) BELOW AND ADD THE FEE INDICATED TO YOUR APPLICATION FEE. MAKE CHECK PAYABLE TO THE TOWN OF YORK.

MAP/LOT: 19-5 RES-1A
License Year: 2011 TO 2012
No. Of Seats: 150
No. Of Parking Spaces: 25+ Field

New License (One Time $30 Fee): YES NO

License Renewal: (YES) NO

Bed and Breakfast License: # of Rooms_____

Hotel/Motel with Cooking Facilities: # of Rooms_____

Is Your Establishment Closed for More Then 120 Consecutive Days? YES (NO)

REQUESTING THE FOLLOWING LICENSES:
✓ $25.00 Victualers
✓ $25.00 Liquor
✓ $25.00 Special Amusement
___ $25.00 Bottle Club
___ $25.00 Theater
___ $25.00 Dance Hall
✓ Coin-OP Amusement ($75 each or $250 for 3 or more)

Nature of Entertainment (If Applicable):

___Bed and Breakfast ($10 Per Room): Total_____

___Hotel/Motel with Cooking Facilities ($25 Per Every 10 Rooms): Total_____

Have you ever been convicted of a Felony? YES (Please Explain) _____ (NO)

I certify the above statements are true and understand false statements may be cause to revoke a license.

10-13-11 — Date

Larry G. Wicks Quartermaster — Applicant's Signature

Please Read and Initial the Following Statements:

LGW I understand that a license is required before operating or conducting any business or activity governed by the Town of York Licensing Ordinance.
LGW I understand that a Town of York Business License must be filled out COMPLETELY and all fees are to be paid before my license is considered for re/approval
LGW I understand that before my business license is issued I must have and pass a full inspection by the Town of York Code Enforcement Office and Fire Department.
LGW I understand that as a business owner I am responsible for calling and setting up an appointment for an inspection and any necessary follow-up inspection with the Code Enforcement Office and Fire Department
LGW I understand that I will not be granted re/approval of a business license through the Town of York until all inspections and taxes on my business are made current and compliant.

Business Owner Signature Larry G. Wicks Quartermaster Boardman Ellis VFW Post 6977

Business Manager Signature (If Applicable)_____

Date

Town Manager for the Board of Selectmen

Issued pursuant to the provisions of Title 30A MRSA Chapter 3811 through 3814

AMT. RECD. 375.00 RECEIPT NO. CK 4505 RECEIPT DATE 10/14/11 MI PM MM MS

Department of Public Safety
Liquor Licensing & Inspection Division

Promise by any person that he or she can expedite a liquor license through influence should be completely disregarded.
To avoid possible financial loss an applicant, or prospective applicant, should consult with the Division before making any substantial investment in an establishment that now is, or may be, attended by a liquor license.

BUREAU USE ONLY
License No. Assigned:
Class:
Deposit Date:
Amt. Deposited:

PRESENT LICENSE EXPIRES _____

INDICATE TYPE OF PRIVILEGE: ☑ MALT ☑ SPIRITUOUS ☑ VINOUS

INDICATE TYPE OF LICENSE:

- ☐ RESTAURANT (Class I,II,III,IV)
- ☐ HOTEL-OPTINONAL FOOD (Class I-A)
- ☐ CLASS A LOUNGE (Class X)
- ☐ CLUB (Class V)
- ☐ TAVERN (Class IV)
- ☐ RESTAURANT/LOUNGE (Class XI)
- ☐ HOTEL (Class I,II,III,IV)
- ☒ CLUB-ON PREMISE CATERING (Class I)
- ☐ GOLF CLUB (Class I,II,III,IV)
- ☐ OTHER: _____

REFER TO PAGE 3 FOR FEE SCHEDULE

ALL QUESTIONS MUST BE ANSWERED IN FULL

1. APPLICANT(S) –(Sole Proprietor, Corporation, Limited Liability Co., etc.)	2. Business Name (D/B/A)
BOARDMAN-Ellis V.F.W Post 6977 INC DOB:	BOARDMAN-Ellis V.F.W Post 6977
DOB:	
DOB:	Location (Street Address) 75 Cape Neddick Rd
Address 75 Cape Neddick Rd	City/Town YORK State Me Zip Code 03909
P.O. Box 201	Mailing Address P.O. Box 201
City/Town YORK Beach State Me Zip Code 03910	City/Town YORK Beach State Me Zip Code 03910
Telephone Number 207-363-9827 Fax Number	Business Telephone Number 207-363-9827 Fax Number
Federal I.D. # 01-0270194	Seller Certificate # 0100318

3. If premises is a hotel, indicate number of rooms available for transient guests: _____
4. State amount of gross income from period of last license: ROOMS $ _____ FOOD $ 685. LIQUOR $ 65,514.
5. Is applicant a corporation, limited liability company or limited partnership? YES ☑ NO ☐
complete Supplementary Questionnaire ,If YES
6. Do you permit dancing or entertainment on the licensed premises? YES ☑ NO ☐
7. If manager is to be employed, give name: _____
8. If business is NEW or under new ownership, indicate starting date: _____
Requested inspection date: _____ Business hours: _____
9. Business records are located at: 75 Cape Neddick Rd. York, Me 03909
10. Is/are applicants(s) citizens of the United States? YES ☑ NO ☐

11. Is/are applicant(s) residents of the State of Maine? YES ✓ NO ☐

12. List name, date of birth, and place of birth for all applicants, managers, and bar managers. Give maiden name, if married: Use a separate sheet of paper if necessary.

Name in Full (Print Clearly)	DOB	Place of Birth
LARRY G. WICKER, QUARTERMASTER	5-21-45	PINEHURST, N.C.

Residence address on all of the above for previous 5 years (Limit answer to city & state

30 Shore Rd YORK, ME 03909

13. Has/have applicant(s) or manager ever been convicted of any violation of the law, other then minor traffic violations, of any State of the United States? YES ☐ NO ✓

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

14. Will any law enforcement official benefit financially either directly or indirectly in your license, if issued? Yes ☐ No ✓ If **Yes**, give name: _____

15. Has/have applicant(s) formerly held a Maine liquor license? YES ✓ NO ☐

16. Does/do applicant(s) own the premises? Yes ✓ No ☐ If **No** give name and address of owner: _____

17. Describe in detail the premises to be licensed: (Supplemental Diagram Required)

BOARDMAN-ELLIS VFW POST 6977 sketch Attached

18. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services? YES ✓ NO ☐ Applied for: _____

19. What is the distance from the premises to the **NEAREST** school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? 1 Mile Which of the above is nearest? Church

20. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES ☐ NO ✓

If YES, give details: _____

The Division of Liquor Licensing & Inspection is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

NOTE: "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to $2,000 or both."

Dated at: YORK, ME (Town/City, State) on 10-13 (Date), 20 11

Please sign in blue ink

Larry G Wicker
QUARTERMASTER
Signature of Applicant or Corporate Officer(s)

Signature of Applicant or Corporate Officer(s)

STATE OF MAINE

Dated at: _____, Maine _____ ss
City/Town (County)

On: _____
Date

The undersigned being: ☐ Municipal Officers ☐ County Commissioners of the

☐ City ☐ Town ☐ Plantation ☐ Unincorporated Place of: _____, Maine

Hereby certify that we have given public notice on this application and held public hearing thereon as required by Section 653 Title 28A, Maine Revised Statutes and herby approve said application.

_____ _____

_____ _____

_____ _____

THIS APPROVAL EXPIRERS IN 60 DAYS

NOTICE – SPECIAL ATTENTION

§ 653. Hearings; bureau review; appeal

1. **Hearing.** The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, shall hold a public hearing for the consideration of applications for new on-premise licenses and applications for transfer of location of existing on-premise licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.
   - A. The bureau shall prepare and supply application forms. [1993, c.730, §27(amd).]
   - B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c.140, §4 (amd).]
   - C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premise license, for transfer of the location of an existing on-premise license or for renewal of an on-premise license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premise license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premise license that has been extended pending renewal with 120 days of the filing of the application. [1999, c589, §1 (amd).]
2. **Findings.** In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:
   - A. Conviction of the applicant of any Class A, Class B or Class c crime: [1987, c45, Pt.A§4 (new).]
   - B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control; [1987, c.45, Pt.A§4(new).]
   - C. Conditions of record such as waste disposal violations, health or safety violation or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c.730, §27 (amd).]
   - D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises; [1989, c.592,§3 (amd).]
   - E. A violation of any provision of this Title; and [1989, c.592, §3 (amd).]
   - F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601. [1989, c.592, §4 (new).]

[1993, c730, §27 (amd).]

3. **Appeal to bureau.** Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.
   - A. [1993, c.730, §27 (rp).]
4. **No license to person who moved to obtain a license. (REPEALED)**
5. **(TEXT EFFECTIVE 3/15/01) Appeal to District Court.** Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

STATE OF MAINE
Liquor Licensing & Inspection Unit
164 State House Station
Augusta, Maine 04333-0164
Tel: (207) 624-7220 Fax: (207) 287-3424

SUPPLEMENTARY QUESTIONAIRE FOR CLUB APPLICANTS

1. **Exact Club Name:** BOARDMAN-ELLIS V.F.W. POST 6977

2. **Title, name, birth date and telephone number of each principal officer of the club:**

Title	Name	Birth Date	Telephone #
Cmdr	Robert J. Helkowsky	5-14-36	363-9526
Sr. Vice Cmdr	Paul S. Sfreddo	9-27-65	967-4980
Jr. Vice Cmdr	Glenn A. Blanchette	7-5-48	603-343-4564
Quartermaster	Larry G. Wicken	5-21-45	363-3660

3. **Date Club was incorporated:** MAY 2007

4. **Purpose of Club:** ( ) Social ( )Recreational (✓)Patriotic (✓)Fraternal

5. **Date regular meetings are held:** 3rd Sunday of Month 10:00 AM

6. **Date of election of Club Officers:** April

7. **Date elected officers are installed:** June, After Dept. Convention

8. **Total Membership:** _____ **Annual Dues:** _____ **Payable When:** 12-31-11

9. **Does the Club cater to the public or to groups of non-members on the premises?** ( ) YES (✓) NO

10. **Excluding salaries, will any person other than the Club, receive any of the financial profits from the sale of liquor?**

    ( ) YES (✓) NO

11. **If a manager or steward is employed, complete the following:**

Name: — **Date of Birth:** —

Larry G. Wicken Quartermaster
Signature and Title of Club Officer

LARRY G. WICKEN, QUARTERMASTER
Print Name and Title of Club Officer

State of Maine

DEPARTMENT OF PUBLIC SAFETY
Bureau of Liquor Licensing

License Number	Date of Issue	Date of Expiration
3098	**01/01/2011**	**12/31/2011**

THIS CERTIFICATE IS VALID ONLY BETWEEN THE DATE ISSUED AND EXPIRATION DATE APPEARING HEREIN. IT MAY BE USED ONLY FOR THE NAMED HOLDER AT THE LOCATION FOR WHICH ISSUED.

THE PERSON NAMED HEREIN IS AUTHORIZED TO SELL OR DISPENSE ALCOHOLIC BEVERAGES WITH ALCOHOLIC CONTENT PERMITTED BY LAW FOR THE PERMITS DESIGNATED BELOW.

THIS CERTIFICATE AND/OR EACH TYPE OF PERMIT REPRESENTED IS SUBJECT TO SUSPENSION, REVOCATION OR CANCELLATION AS AUTHORIZED BY TITLE 28-A OF THE REVISED STATUTES.

Owner(s): V.F.W., BOARDMEN ELLIS POST #6977
Business: VFW POST # 6977 BOARDMAN ELLIS POST
75 CAPE NEDDICK ROAD
YORK BEACH, ME

CODE	PERMIT TYPE/DESCRIPTION	FEE
1101	CLASS I - SPIRIT, VINOUS, AND MALT - CLUB WITH CATERING PRIVILEGES	$900.00
2630	FILING FEE	10.00

Total Fees: $ 910.00

Every license shall be displayed on the licensed premises in a conspicuous location in that part of the premises where liquor is served or sold, where it can easily be seen.

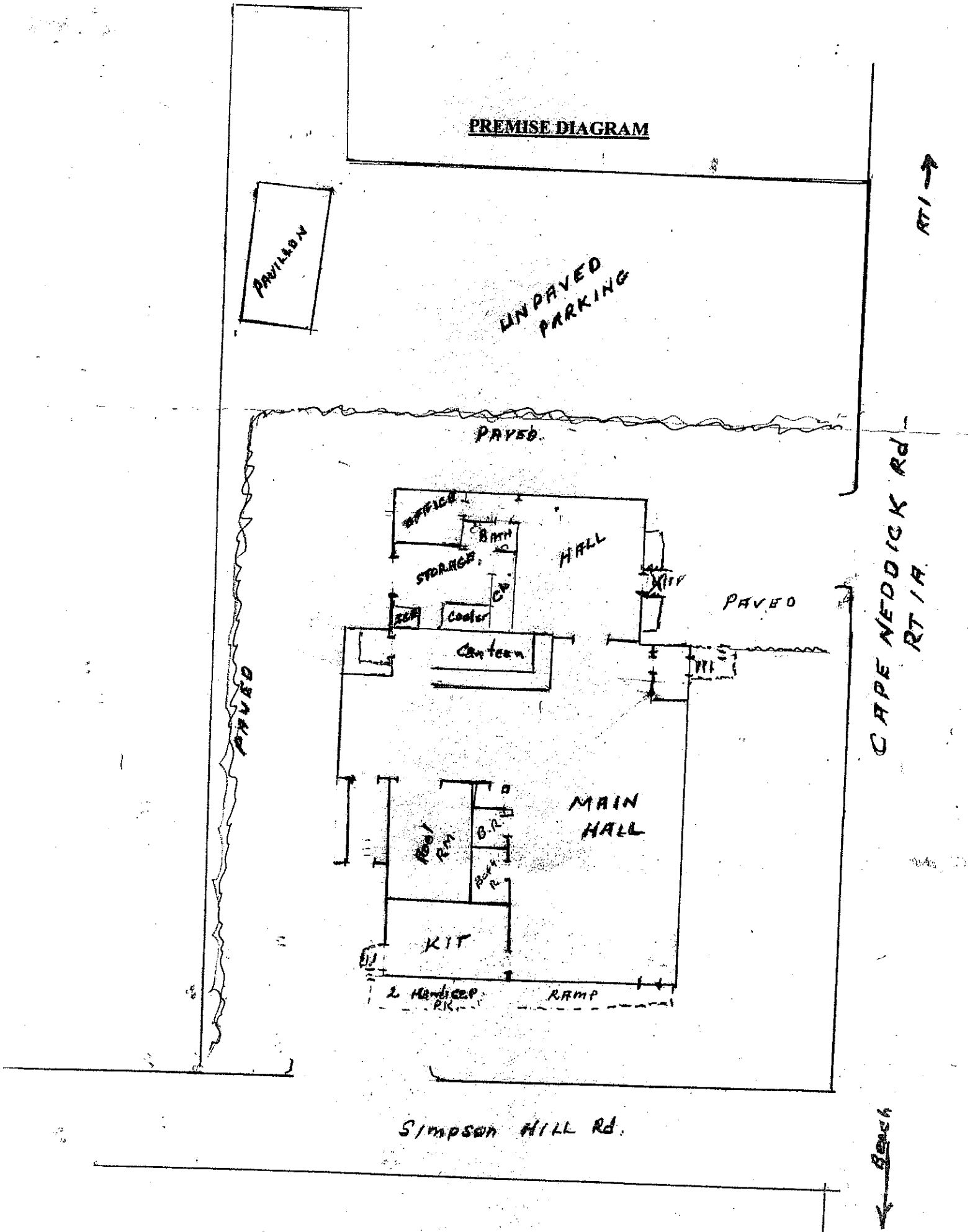
Bureau of Liquor Licensing

Commissioner

License fee is non-refundable

V.F.W., BOARDMEN ELLIS POST #6977
P.O. BOX 201
YORK BEACH, ME 03910

PREMISE DIAGRAM



License Certificate

No. 010--107

Municipality of York, Maine
Office of the Municipal Clerk
Date: November 22nd, 2010

To all whom these presents may concern:

Know Ye, that Boardman-Ellis VFW Post 6977 Residing at 75 Cape Neddick Road, York , Me 03910

Receipt of which is hereby acknowledged, having complied with all the requirements of Law, Boardman-Ellis VFW Post 6977 has been duly licensed for a Victualers , Liquor, Special Amusement, and Coin-Op Amusement License in the Municipality of York, Maine.

This License is subject to the strict observance of all Laws and Regulations in such case made and provided, and is to continue the 30th day of December 2011 unless sooner revoked.

Mary-Anne Szeniawski
Municipal Clerk

Seating Capacity: 150

State of Maine

DEPARTMENT OF HEALTH AND HUMAN SERVICES

EST ID 5027

EATING PLACE - SEATING 150 Seats (indoors)

VFW CLUB
BOX 201
YORK BEACH ME 03910-0201

BOARDMAN-ELLIS POST 6977 VFW
VFW CLUB
BOX 201 RTE 1A
YORK 03909-0201

ISSUED
12/14/2010
EXPIRES
12/28/2011

BRENDA M. HARVEY
COMMISSIONER

NON-TRANSFERABLE

$175.00

00612

Susan Scott

From: Mary-Anne Szeniawski
Sent: Wednesday, October 19, 2011 8:27 AM
To: Susan Scott
Subject: RE: Business License Renewals - VFW Post 6997

Susi,
No assessment because they are tax exempt, hence OK on my part.

Mary-Anne Szeniawski
Town Clerk/Tax Collector
Town of York, Maine
186 York Street, York, ME 03909-1314
i: www.yorkmaine.org
e: mszeniawski@yorkmaine.org
p: (207) 363-1003, Ext. 272
f: (207) 363-1009

CONFIDENTIALITY: The information contained in this electronic mail message and any electronic files attached to it may be confidential information, and may also be the subject of legal professional privilege and/or public interest immunity. If you are not the intended recipient you are required to delete it. Any use, disclosure or copying of this message and any attachments is unauthorized. If you have received this electronic message in error, please inform the sender or contact town@yorkmaine.org. This footnote also confirms that this email message has been checked for the presence of computer viruses.

-----Original Message-----
From: Susan Scott
Sent: Tuesday, October 18, 2011 9:13 AM
To: David Apgar; Christopher Balentine; David K. Bridges; Mary-Anne Szeniawski
Subject: Business License Renewals - VFW Post 6997

Hello,

The above renewal application will need an inspection and approval from your respective departments.

Thank you, Susie.

Susan Scott
Administrative Assistant to the Town Manager Town of York, Maine
186 York Street, York, Maine 03909-1314
i: www.yorkmaine.org
e: sscott@yorkmaine.org
p: (207) 363-1000, Ext. 222
f: (207) 363-1019

P Please consider the environment before printing this email.

CONFIDENTIALITY: The information contained in this electronic mail message and any electronic files attached to it may be confidential information, and may also be the

Susan Scott

From: David K. Bridges
Sent: Sunday, October 23, 2011 8:28 PM
To: Susan Scott
Cc: David K. Bridges

The following businesses have been inspected and are ok to give new licenses

Ridge Road Inn
Pie in the Sky
Clay Hill Tavern
Blue Sky
VFW

Thanks Dave

CONFIDENTIALITY: The information contained in this electronic mail message and any electronic files attached to it may be confidential information, and may also be the subject of legal professional privilege and/or public interest immunity. If you are not the intended recipient you are required to delete it. Any use, disclosure or copying of this message and any attachments is unauthorized. If you have received this electronic message in error, please inform the sender or contact town@yorkmaine.org. This footnote also confirms that this email message has been checked for the presence of computer viruses.

TOWN OF YORK- (186 York Street, York Me 03909)
BUSINESS LICENSE APPLICATION

Business Name The 123 Restaurant & Inn, LLC
Business Location 123 Long Beach Ave
York, ME 03909
Telephone Number 207-361-3116
(C) 207-361-7065

OWNER'S Name and Mailing Address Robert & Elaine Stone
PO Box 2006
York Beach, ME 03910

APPLICANT'S Name and Mailing Address Elaine Stone
PO Box 2006
York Beach, ME 03910

Is applicant same operator as prior year? ☒ Yes ☐ No

INSPECTION DATA (Office Use Only)		
DEPARTMENT	**DATE**	**INITIALS**
Zoning/Land Use	10/20/11	
Building Structural	See attached	
Electrical		
Plumbing		
Fire	✓ Per Email 10/19/11	
Tax Collector	✓ Per Email 10/21/11	

APPLICATION FEE IS $50.00 PLUS $25 PER SUBSEQUENT LICENSE. PLEASE CHECK APPLICABLE BOX(ES) BELOW AND ADD THE FEE INDICATED TO YOUR APPLICATION FEE. MAKE CHECK PAYABLE TO THE TOWN OF YORK.

MAP/LOT: 31-97-12 RES-7
License Year: 2012
No. Of Seats: 50 indoor
No. Of Parking Spaces: 15

New License (One Time $30 Fee): YES (NO)

License Renewal: (YES) NO

Bed and Breakfast License: # of Rooms 8

Hotel/Motel with Cooking Facilities: # of Rooms N/A

Is Your Establishment Closed for More Then 120 Consecutive Days? (YES) NO

REQUESTING THE FOLLOWING LICENSES:
✓ $25.00 Victualers
✓ $25.00 Liquor
✓ $25.00 Special Amusement
___ $25.00 Bottle Club
___ $25.00 Theater
___ $25.00 Dance Hall
___ Coin-OP Amusement ($75 each or $250 for 3 or more)

Nature of Entertainment (If Applicable): _____

✓ Bed and Breakfast ($10 Per Room): Total $80

___ Hotel/Motel with Cooking Facilities ($25 Per Every 10 Rooms): Total _____

Have you ever been convicted of a Felony? YES (Please Explain) _____ NO ✓

I certify the above statements are true and understand false statements may be cause to revoke a license.

10/17/2011 — Date
Elaine Stone — Applicant's Signature

Please Read and Initial the Following Statements:

EJS I understand that a license is required before operating or conducting any business or activity governed by the Town of York Licensing Ordinance.
EJS I understand that a Town of York Business License must be filled out COMPLETELY and all fees are to be paid before my license is considered for re/approval
EJS I understand that before my business license is issued I must have and pass a full inspection by the Town of York Code Enforcement Office and Fire Department.
EJS I understand that as a business owner I am responsible for calling and setting up an appointment for an inspection and any necessary follow-up inspection with the Code Enforcement Office and Fire Department
EJS I understand that I will not be granted re/approval of a business license through the Town of York until all inspections and taxes on my business are made current and compliant.

Business Owner Signature Elaine Stone — Business Manager Signature (If Applicable) _____

Date — Town Manager for the Board of Selectmen

Issued pursuant to the provisions of Title 30A MRSA Chapter 3811 through 3814

AMT. RECD. $205.— RECEIPT NO. CK: 5787 RECEIPT DATE 10/17/11 MI PM MM MS 10/19/11
cc'd: CEO ✓ Fire ✓

TOWN OF YORK- (186 York Street, York Me 03909)
BUSINESS LICENSE APPLICATION

Business Name The 123 Restaurant & Inn, LLC
Business Location 123 Long Beach Ave
York, ME 03909
Telephone Number 207-361-3116
(C) 207-361-7065

OWNER'S Name and Mailing Address Robert & Elaine Stone
PO Box 2006
York Beach, ME 03910

APPLICANT'S Name and Mailing Address Elaine Stone
PO Box 2006
York Beach, ME 03910

Is applicant same operator as prior year? ☒ Yes ☐ No

INSPECTION DATA (Office Use Only)		
DEPARTMENT	**DATE**	**INITIALS**
Zoning/Land Use	20 Oct 11	[illegible]
Building Structural		
Electrical		
Plumbing		
Fire		
Tax Collector		

APPLICATION FEE IS $50.00 PLUS $25 PER SUBSEQUENT LICENSE. PLEASE CHECK APPLICABLE BOX(ES) BELOW AND ADD THE FEE INDICATED TO YOUR APPLICATION FEE. MAKE CHECK PAYABLE TO THE TOWN OF YORK.

MAP/LOT: 31-97-12 RES-7
License Year: 2012
No. Of Seats: 50 indoor
No. Of Parking Spaces: 15

New License (One Time $30 Fee): YES (NO)

License Renewal: (YES) NO

Bed and Breakfast License: # of Rooms 8

Hotel/Motel with Cooking Facilities: # of Rooms N/A

Is Your Establishment Closed for More Then 120 Consecutive Days? (YES) NO

REQUESTING THE FOLLOWING LICENSES:
✓ $25.00 Victualers
✓ $25.00 Liquor
✓ $25.00 Special Amusement
___ $25.00 Bottle Club
___ $25.00 Theater
___ $25.00 Dance Hall
___ Coin-OP Amusement ($75 each or $250 for 3 or more)

Nature of Entertainment (If Applicable):

✓ Bed and Breakfast ($10 Per Room): Total $80

___ Hotel/Motel with Cooking Facilities ($25 Per Every 10 Rooms): Total _____

Have you ever been convicted of a Felony? YES (Please Explain) _____ NO ✓

I certify the above statements are true and understand false statements may be cause to revoke a license.

10/17/2011 — Date
Elaine Stone — Applicant's Signature

Please Read and Initial the Following Statements:

- I understand that a license is required before operating or conducting any business or activity governed by the Town of York Licensing Ordinance.
- I understand that a Town of York Business License must be filled out COMPLETELY and all fees are to be paid before my license is considered for re/approval
- I understand that before my business license is issued I must have and pass a full inspection by the Town of York Code Enforcement Office and Fire Department.
- I understand that as a business owner I am responsible for calling and setting up an appointment for an inspection and any necessary follow-up inspection with the Code Enforcement Office and Fire Department
- I understand that I will not be granted re/approval of a business license through the Town of York until all inspections and taxes on my business are made current and compliant.

Business Owner Signature Elaine Stone Business Manager Signature (If Applicable) _____

_____ Date _____ Town Manager for the Board of Selectmen

Issued pursuant to the provisions of Title 30A MRSA Chapter 3811 through 3814

AMT. RECD. _____ RECEIPT NO. _____ RECEIPT DATE _____ MI PM MM MS

State of Maine

DEPARTMENT OF PUBLIC SAFETY
Bureau of Liquor Licensing

License Number	Date of Issue	Date of Expiration
BB-31	**04/22/2011**	**04/21/2012**

THIS CERTIFICATE IS VALID ONLY BETWEEN THE DATE ISSUED AND EXPIRATION DATE APPEARING HEREIN. IT MAY BE USED ONLY FOR THE NAMED HOLDER AT THE LOCATION FOR WHICH ISSUED.

THE PERSON NAMED HEREIN IS AUTHORIZED TO SELL OR DISPENSE ALCOHOLIC BEVERAGES WITH ALCOHOLIC CONTENT PERMITTED BY LAW FOR THE PERMITS DESIGNATED BELOW.

THIS CERTIFICATE AND/OR EACH TYPE OF PERMIT REPRESENTED IS SUBJECT TO SUSPENSION, REVOCATION OR CANCELLATION AS AUTHORIZED BY TITLE 28-A OF THE REVISED STATUTES.

Owner(s): THE 123 RESTAURANT & INN LLC
Business: 123 RESTAURANT & INN, THE
123 LONG BEACH AVENUE
YORK, ME

CODE	PERMIT TYPE/DESCRIPTION	FEE
1140	CLASS V - SPIRIT, VINOUS, MALT - BED AND BREAKFAST	$495.00
2630	FILING FEE	10.00

Total Fees: $ 505.00

Every license shall be displayed on the licensed premises in a conspicuous location in that part of the premises where liquor is served or sold, where it can easily be seen.

Bureau of Liquor Licensing

John E Morris

Commissioner

License fee is non-refundable

THE 123 RESTAURANT & INN LLC
PO BOX 2006
YORK BEACH, CA 03910

2011 State of Maine
Department of Marine Resources 202079

Issued: 04/01/11 Fee: $122.00 Expires: 03/31/12

RETAIL SEAFOOD 32044T

THE 123 RESTAURANT & INN
PO BOX 2006
YORK BEACH ME 03910

Facility: 123 LONG BEACH AVE YORK BEACH
Commissioner: Norman H. Olsen

State of Maine

DEPARTMENT OF HEALTH AND HUMAN SERVICES

EST ID: 4987

EATING AND LODGING 50 Seats (indoors) 6 Sleeping rooms

THE 123 RESTAURANT & INN
123 LONG BEACH AVE
YORK ME 03909

EXPIRES: 04/07/2012

FEE: $250.00

THE 123 RESTAURANT & INN
THE 123 RESTAURANT & INN
PO BOX 2006
YORK BEACH ME 03910

RUSSELL J. BEGIN
ACTING COMMISSIONER

NON-TRANSFERABLE

02066

Department of Public Safety
Division

Liquor Licensing & Inspection

Promise by any person that he or she can expedite a liquor license through influence should be completely disregarded.
To avoid possible financial loss an applicant, or prospective applicant, should consult with the Division before making any substantial investment in an establishment that now is, or may be, attended by a liquor license.

BUREAU USE ONLY
License No. Assigned:
Class:
Deposit Date:
Amt. Deposited:

PRESENT LICENSE EXPIRES 4/21/2012

INDICATE TYPE OF PRIVILEGE: ☑ MALT ☑ SPIRITUOUS ☑ VINOUS

INDICATE TYPE OF LICENSE:

- ☐ RESTAURANT (Class I,II,III,IV)
- ☐ HOTEL-OPTIONAL FOOD (Class I-A)
- ☐ CLASS A LOUNGE (Class X)
- ☒ CLUB (Class V) B+B
- ☐ TAVERN (Class IV)
- ☐ RESTAURANT/LOUNGE (Class XI)
- ☐ HOTEL (Class I,II,III,IV)
- ☐ CLUB-ON PREMISE CATERING (Class I)
- ☐ GOLF CLUB (Class I,II,III,IV)
- ☐ OTHER: _____

REFER TO PAGE 3 FOR FEE SCHEDULE

ALL QUESTIONS MUST BE ANSWERED IN FULL

1. APPLICANT(S) –(Sole Proprietor, Corporation, Limited Liability Co., etc.) ROBERT A STONE **DOB:** 5/31/55	**2. Business Name (D/B/A)** THE 123 RESTAURANT + INN, LLC
ELAINE STONE **DOB:** 6/01/59	123 LONG BEACH AVE
DOB:	**Location (Street Address)** YORK ME 03909
Address 109 NUBBLE Rd	**City/Town** PO BOX 2006 **State** **Zip Code**
	Mailing Address YORK BEACH ME 03910
City/Town YORK **State** ME **Zip Code** 03909	**City/Town** 207-361-3116 **State** **Zip Code**
Telephone Number 207-361-3059 **Fax Number**	**Business Telephone Number** **Fax Number** 207-361-3120
Federal I.D. # 26-4371357	**Seller Certificate #** 11-38319

3. If premises are a hotel, indicate number of rooms available for transient guests: 8
4. State amount of gross income from period of last license: ROOMS $ 146,416 FOOD $ 403,063 LIQUOR $ 242,057
5. Is applicant a corporation, limited liability company or limited partnership? YES ☑ NO ☐

complete Supplementary Questionnaire ,If YES

6. Do you permit dancing or entertainment on the licensed premises? YES ☑ NO ☐
7. If manager is to be employed, give name: ROBERT STONE
8. If business is NEW or under new ownership, indicate starting date: N/A

   Requested inspection date: _____ Business hours: _____
9. Business records are located at: 109 NUBBLE Rd YORK, ME 03909
10. Is/are applicants(s) citizens of the United States? YES ☑ NO ☐

11. Is/are applicant(s) residents of the State of Maine? YES ✓ NO ☐

12. List name, date of birth, and place of birth for all applicants, managers, and bar managers. Give maiden name, if married: Use a separate sheet of paper if necessary.

Name in Full (Print Clearly)	DOB	Place of Birth
ROBERT STONE	5/31/55	Connecticut
ELAINE STONE	6/1/59	Connecticut

Residence address on all of the above for previous 5 years (Limit answer to city & state

Killingly, CT York, ME

13. Has/have applicant(s) or manager ever been convicted of any violation of the law, other then minor traffic violations, of any State of the United States? YES ☐ NO ✓

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

14. Will any law enforcement official benefit financially either directly or indirectly in your license, if issued? Yes ☐ No ✓ If **Yes**, give name: _____

15. Has/have applicant(s) formerly held a Maine liquor license? YES ✓ NO ☐

16. Does/do applicant(s) own the premises? Yes ✓ No ☐ If **No** give name and address of owner: Under B+E DEVELOPMENT, LLC (same applicants)

17. Describe in detail the premises to be licensed: (Supplemental Diagram Required) all common areas including rooms + balconies (8)

18. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services? YES ✓ NO ☐ Applied for: _____

19. What is the distance from the premises to the **NEAREST** school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? 1 mile Which of the above is nearest? Church

20. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES ✓ NO ☐

If YES, give details: SIS Mortgage

The Division of Liquor Licensing & Inspection is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

NOTE: "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to $2,000 or both."

Dated at: York, ME (Town/City, State) on October 17 (Date), 20 11

Please sign in blue ink

Signature of Applicant or Corporate Officer(s): Robert A Stone

ROBERT A. STONE

Signature of Applicant or Corporate Officer(s): Elaine Stone

ELAINE STONE

Print Name Print Name

NOTICE – SPECIAL ATTENTION

All applications for NEW or RENEWAL liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places for approval of their application for liquor licenses prior to submitting them to the bureau.

THIS APPROVAL EXPIRES IN 60 DAYS.

FEE SCHEDULE

Class I Spirituous, Vinous and Malt ..... $ 900.00
CLASS I: Airlines; Civic Auditoriums; Class A Restaurants: Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers; OTB.

Class I-A Spirituous, Vinous and Malt, Optional Food (Hotels Only) $1,100.00
CLASS I-A: Hotels only that do not serve three meals a day.

Class II Spirituous Only ..... $ 550.00
CLASS II: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; and Vessels.

Class III Vinous Only ..... $ 220.00
CLASS III: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.

Class IV Malt Liquor Only ..... $ 220.00
CLASS IV: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.

Class V Spirituous, Vinous and Malt (Clubs without Catering, Bed & Breakfasts) ..... $ 495.00
CLASS V: Clubs without catering privileges.

Class X Spirituous, Vinous and Malt – Class A Lounge $2,200.00
CLASS X: Class A Lounge

Class XI Spirituous, Vinous and Malt – Restaurant Lounge $1,500.00
CLASS XI: Restaurant/Lounge; and OTB.

FILING FEE..... $ 10.00

UNORGANIZED TERRITORIES $10.00 filing fee shall be paid directly to County Treasurer. All applicants in unorganized territories shall submit along with their application evidence of payment to the County Treasurer.

All fees must accompany application, made payable to: **TREASURER, STATE OF MAINE. – DEPARTMENT OF PUBLIC SAFETY, LIQUOR LICENSING AND INSPECTION DIVISION, 164 STATE HOUSE STATION, AUGUSTA ME 04333-0164.** Payments by check subject to penalty provided by Sec. 3, Title 28A, MRS.

STATE OF MAINE

Dated at: _____, Maine _____ ss
City/Town (County)

On: _____
Date

The undersigned being: ☐ Municipal Officers ☐ County Commissioners of the

☐ City ☐ Town ☐ Plantation ☐ Unincorporated Place of: _____, Maine

Hereby certify that we have given public notice on this application and held public hearing thereon as required by Section 653 Title 28A, Maine Revised Statutes and herby approve said application.

_____ _____

_____ _____

_____ _____

THIS APPROVAL EXPIRERS IN 60 DAYS

NOTICE – SPECIAL ATTENTION

§ 653. Hearings; bureau review; appeal

1. **Hearing.** The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, shall hold a public hearing for the consideration of applications for new on-premise licenses and applications for transfer of location of existing on-premise licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.
   - **A.** The bureau shall prepare and supply application forms. [1993, c.730, §27(amd).]
   - **B.** The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c.140, §4 (amd).]
   - **C.** If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premise license, for transfer of the location of an existing on-premise license or for renewal of an on-premise license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premise license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premise license that has been extended pending renewal with 120 days of the filing of the application. [1999, c589, §1 (amd).]
2. **Findings.** In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:
   - **A.** Conviction of the applicant of any Class A, Class B or Class c crime: [1987, c45, Pt.A§4 (new).]
   - **B.** Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control; [1987, c.45, Pt.A§4(new).]
   - **C.** Conditions of record such as waste disposal violations, health or safety violation or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c.730, §27 (amd).]
   - **D.** Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises; [1989, c.592,§3 (amd).]
   - **E.** A violation of any provision of this Title; and [1989, c.592, §3 (amd).]
   - **F.** A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601. [1989, c.592, §4 (new).]

[1993, c730, §27 (amd).]

3. **Appeal to bureau.** Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.
   - **A.** [1993, c.730, §27 (rp).]
4. **No license to person who moved to obtain a license. (REPEALED)**
5. **(TEXT EFFECTIVE 3/15/01) Appeal to District Court.** Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receUpon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

STATE OF MAINE
Liquor Licensing & Inspection Unit
164 State House Station
Augusta, Maine 04333-0164
Tel: (207) 624-7220 Fax: (207) 287-3424

SUPPLEMENTARY QUESTIONAIRE FOR CORPORATE APPLICANTS, LIMITED LIABILITY COMPANIES AND LIMITED PARTNERSHIPS

1. **Exact Corporate Name:** THE 123 RESTAURANT + INN LLC
   Business D/B/A Name: THE 123 RESTAURANT, INN + B+B
2. **Date of Incorporation:** MARCH 3, 2009
3. **State in which you are incorporated:** MAINE
4. **If not a Maine Corporation, date corporation was authorized to transact business within the State of Maine:** _____
5. **List the name and addresses for previous 5 years, birth dates, titles of officers, directors and list percent of stock owned:**

Name	Address Previous 5 Years	Birth Date	% of Stock	Title
ROBERT STONE	Killingly, CT York, ME	05/31/55	100%	member
ELAINE STONE	Killingly, CT York, ME	06/01/59	100%	MEMBER

6. **What is the amount of authorized stock?** 100% **Outstanding Stock?** 0
7. **Is any principal officer of the corporation a law enforcement official? ( ) YES (✓) NO**
8. **Has applicant(s) or manager ever been convicted of any violation of the law, other than a minor traffic violation(s), of the United States? ( ) YES (✓) NO.**
9. **If yes, please complete the following: Name:** _____

Date of Conviction: _____ Offense: _____

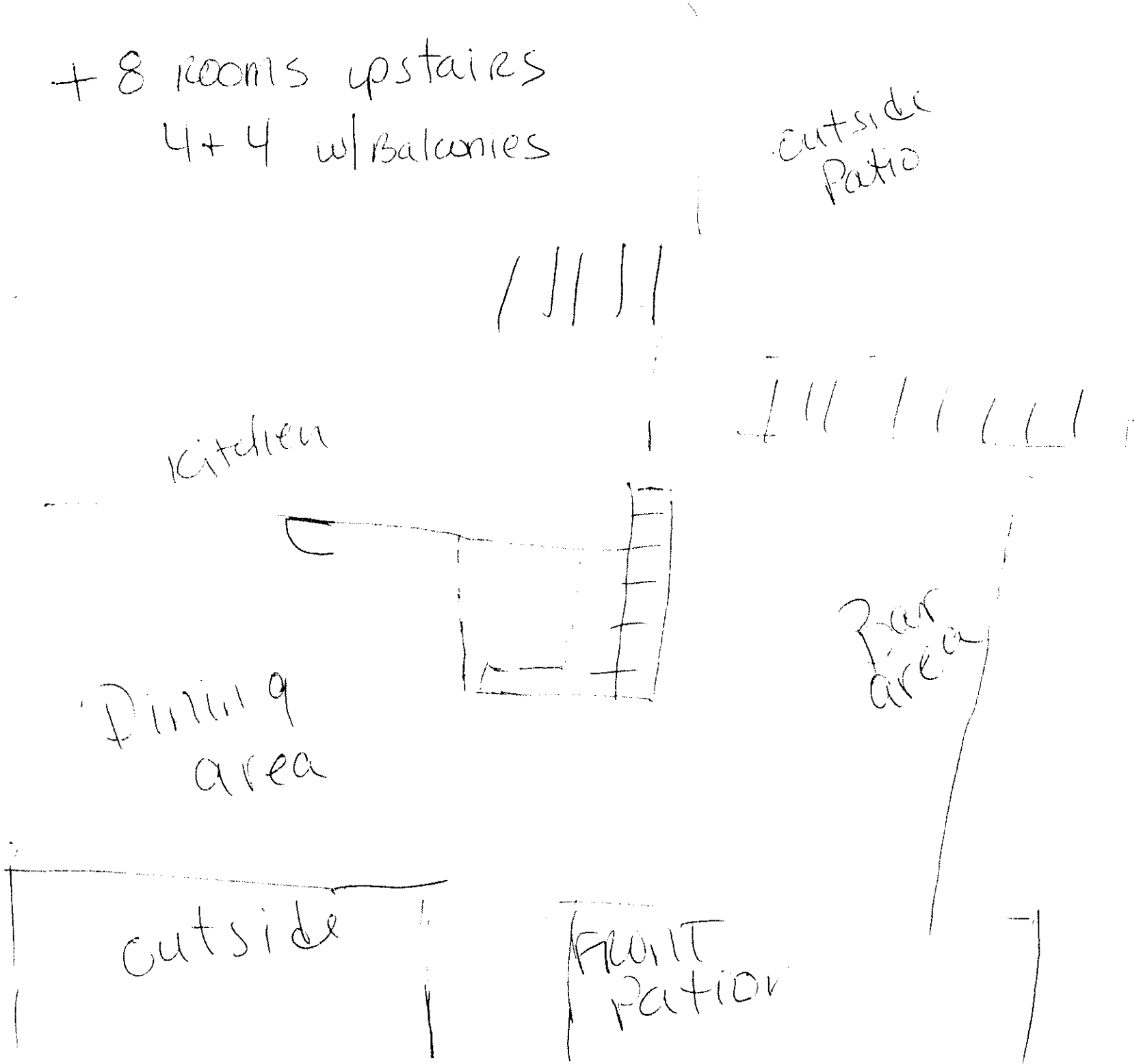
Location: _____ Disposition: _____

Dated at: _____ **On:** _____
City/Town **Date**

Elaine Stone **Date:** 10/17/2011
Signature of Duly Authorized Officer

ELAINE STONE
Print Name of Duly Authorized Officer

PREMISE DIAGRAM



Susan Scott

From: Mary-Anne Szeniawski
Sent: Friday, October 21, 2011 11:23 AM
To: Susan Scott
Subject: RE: Business License Renewals - The 123 Restaurant & Inn

Taxes current with me

Mary-Anne Szeniawski
Town Clerk/Tax Collector
Town of York, Maine
186 York Street, York, ME 03909-1314
i: www.yorkmaine.org
e: mszeniawski@yorkmaine.org
p: (207) 363-1003, Ext. 272
f: (207) 363-1009

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-----Original Message-----
From: Susan Scott
Sent: Wednesday, October 19, 2011 11:47 AM
To: David Apgar; Christopher Balentine; David K. Bridges; Mary-Anne Szeniawski
Subject: Business License Renewals - The 123 Restaurant & Inn

Hello,

The above renewal application will need an inspection and approval from your respective departments.

Thank you, Susie.

Susan Scott
Administrative Assistant to the Town Manager Town of York, Maine
186 York Street, York, Maine 03909-1314
i: www.yorkmaine.org
e: sscott@yorkmaine.org
p: (207) 363-1000, Ext. 222
f: (207) 363-1019

P Please consider the environment before printing this email.

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Susan Scott

From: David K. Bridges
Sent: Wednesday, October 19, 2011 6:58 PM
To: Susan Scott
Subject: RE: Business License Renewals - The 123 Restaurant & Inn

We have already done the inspection. You can grant them their license next spring if you want. Thanks Dave

-----Original Message-----
From: Susan Scott
Sent: Wednesday, October 19, 2011 11:47 AM
To: David Apgar; Christopher Balentine; David K. Bridges; Mary-Anne Szeniawski
Subject: Business License Renewals - The 123 Restaurant & Inn

Hello,

The above renewal application will need an inspection and approval from your respective departments.

Thank you, Susie.

Susan Scott
Administrative Assistant to the Town Manager Town of York, Maine
186 York Street, York, Maine 03909-1314
i: www.yorkmaine.org
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Received 10/25/11 - SS

TOWN OF YORK- (186 York Street, York Me 03909)
BUSINESS LICENSE APPLICATION

Business Name York Elks Lodge #2788
Business Location 1704 US Route 1
York, ME 03909
Telephone Number 207-752-0298

OWNER'S Name and Mailing Address SAME AS ABOVE

APPLICANT'S Name and Mailing Address ELIZABETH BUTLER
P.O Box 75
York, ME 03909

Is applicant same operator as prior year? ☐ Yes ☑ No

INSPECTION DATA (Office Use Only)		
DEPARTMENT	DATE	INITIALS
Zoning/Land Use		
Building Structural	✓ 11/9/11	Attached
Electrical		
Plumbing		
Fire	✓ 10/27/11	Email
Tax Collector	✓ 10/28/11	Email Attached

APPLICATION FEE IS $50.00 PLUS $25 PER SUBSEQUENT LICENSE. PLEASE CHECK APPLICABLE BOX(ES) BELOW AND ADD THE FEE INDICATED TO YOUR APPLICATION FEE. MAKE CHECK PAYABLE TO THE TOWN OF YORK.

MAP/LOT: 0030 A 0018
License Year: 2012
No. Of Seats: 90
No. Of Parking Spaces: 70

New License (One Time $30 Fee): YES NO

License Renewal: (YES) NO

Bed and Breakfast License: # of Rooms_____

Hotel/Motel with Cooking Facilities: # of Rooms_____

Is Your Establishment Closed for More Then 120 Consecutive Days? YES NO

REQUESTING THE FOLLOWING LICENSES:
✓ $25.00 Victualers
✓ $25.00 Liquor
✓ $25.00 Special Amusement
___ $25.00 Bottle Club
___ $25.00 Theater
___ $25.00 Dance Hall
✓ Coin-OP Amusement ($75 each or $250 for 3 or more)

Nature of Entertainment (If Applicable):
Juke Box + Video Machine

___ Bed and Breakfast ($10 Per Room): Total_____

___ Hotel/Motel with Cooking Facilities ($25 Per Every 10 Rooms): Total_____

Have you ever been convicted of a Felony? YES (Please Explain) NO NO_____

I certify the above statements are true and understand false statements may be cause to revoke a license.

10/25/11
Date

Carol J Putnam
Applicant's Signature

Please Read and Initial the Following Statements:

✓ I understand that a license is required before operating or conducting any business or activity governed by the Town of York Licensing Ordinance.
✓ I understand that a Town of York Business License must be filled out COMPLETELY and all fees are to be paid before my license is considered for re/approval
✓ I understand that before my business license is issued I must have and pass a full inspection by the Town of York Code Enforcement Office and Fire Department.
✓ I understand that as a business owner I am responsible for calling and setting up an appointment for an inspection and any necessary follow-up inspection with the Code Enforcement Office and Fire Department
✓ I understand that I will not be granted re/approval of a business license through the Town of York until all inspections and taxes on my business are made current and compliant.

Business Owner Signature_____ Business Manager Signature (If Applicable)_____

10/22/11
Date

Town Manager for the Board of Selectmen

Issued pursuant to the provisions of Title 30A MRSA Chapter 3811 through 3814

AMT. RECD. $375.00 RECEIPT NO. K6666 RECEIPT DATE 10/19/11 MI PM MM MS 10/27/11

cc: CEO ✓
FCU ✓
Clerk ✓

Received 10/25/11 - SS

TOWN OF YORK- (186 York Street, York Me 03909)
BUSINESS LICENSE APPLICATION

NEW OUTLETS TO BE RUN TO ELIMINAT EXTENSION CORDS. KHAWN

Business Name YORK Elks Lodge #2788
Business Location 1704 US ROUTE 1
YORK, ME 03909
Telephone Number 207-752-0298

OWNER'S Name and Mailing Address SAME AS ABOVE

APPLICANT'S Name and Mailing Address ELIZABETH BUTLER
P.O BOX 75
YORK, ME 03909

Is applicant same operator as prior year? ☐ Yes ☑ No

INSPECTION DATA (Office Use Only)		
DEPARTMENT	DATE	INITIALS
Zoning/Land Use	27 Oct 11	KHawn
Building Structural		
Electrical		
Plumbing		
Fire		
Tax Collector		

APPLICATION FEE IS $50.00 PLUS $25 PER SUBSEQUENT LICENSE. PLEASE CHECK APPLICABLE BOX(ES) BELOW AND ADD THE FEE INDICATED TO YOUR APPLICATION FEE. MAKE CHECK PAYABLE TO THE TOWN OF YORK.

MAP/LOT: 100-24C Rt. 1-6
License Year: 2012
No. Of Seats: 90
No. Of Parking Spaces: 70

New License (One Time $30 Fee): YES NO

License Renewal: YES NO

Bed and Breakfast License: # of Rooms_____

Hotel/Motel with Cooking Facilities: # of Rooms_____

Is Your Establishment Closed for More Then 120 Consecutive Days? YES NO

REQUESTING THE FOLLOWING LICENSES:
✓ $25.00 Victualers
✓ $25.00 Liquor
✓ $25.00 Special Amusement
___ $25.00 Bottle Club
___ $25.00 Theater
___ $25.00 Dance Hall
✓ Coin-OP Amusement ($75 each or $250 for 3 or more)

Nature of Entertainment (If Applicable): JUKE BOX + VIDEO MACHINE

___ Bed and Breakfast ($10 Per Room): Total_____

___ Hotel/Motel with Cooking Facilities ($25 Per Every 10 Rooms): Total_____

Have you ever been convicted of a Felony? YES (Please Explain) NO NO_____

I certify the above statements are true and understand false statements may be cause to revoke a license.

10/25/11 Date

Carol J Putnam Applicant's Signature

Please Read and Initial the Following Statements:

✓ I understand that a license is required before operating or conducting any business or activity governed by the Town of York Licensing Ordinance.
✓ I understand that a Town of York Business License must be filled out COMPLETELY and all fees are to be paid before my license is considered for re/approval
✓ I understand that before my business license is issued I must have and pass a full inspection by the Town of York Code Enforcement Office and Fire Department.
✓ I understand that as a business owner I am responsible for calling and setting up an appointment for an inspection and any necessary follow-up inspection with the Code Enforcement Office and Fire Department
✓ I understand that I will not be granted re/approval of a business license through the Town of York until all inspections and taxes on my business are made current and compliant.

Business Owner Signature [signature] Business Manager Signature (If Applicable)_____

10/22/11 Date

Town Manager for the Board of Selectmen

Issued pursuant to the provisions of Title 30A MRSA Chapter 3811 through 3814

AMT. RECD. _____ RECEIPT NO. _____ RECEIPT DATE _____ MI PM MM MS

Department of Public Safety
Division

Liquor Licensing & Inspection

Promise by any person that he or she can expedite a liquor license through influence should be completely disregarded.
To avoid possible financial loss an applicant, or prospective applicant, should consult with the Division before making any substantial investment in an establishment that now is, or may be, attended by a liquor license.

BUREAU USE ONLY
License No. Assigned:
Class:
Deposit Date:
Amt. Deposited:

PRESENT LICENSE EXPIRES 1/13/12

INDICATE TYPE OF PRIVILEGE: ☐ MALT ☐ SPIRITUOUS ☐ VINOUS

INDICATE TYPE OF LICENSE:

☐ RESTAURANT (Class I,II,III,IV)
☐ HOTEL-OPTIONAL FOOD (Class I-A)
☐ CLASS A LOUNGE (Class X)
☐ CLUB (Class V)
☐ TAVERN (Class IV)
☐ RESTAURANT/LOUNGE (Class XI)
☐ HOTEL (Class I,II,III,IV)
☐ CLUB-ON PREMISE CATERING (Class I)
☐ GOLF CLUB (Class I,II,III,IV)
☐ OTHER: _____

REFER TO PAGE 3 FOR FEE SCHEDULE

ALL QUESTIONS MUST BE ANSWERED IN FULL

1. APPLICANT(S) –(Sole Proprietor, Corporation, Limited Liability Co., etc.)	**2. Business Name (D/B/A)**
YORK ELKS LODGE #2788 **DOB:**	SAME
DOB:	
DOB:	**Location (Street Address)** 1704 US ROUTE 1
Address PO BOX 711	**City/Town** YORK **State** ME **Zip Code** 03909
	Mailing Address P.O. BOX 711
City/Town YORK **State** ME **Zip Code** 03909	**City/Town** YORK **State** ME **Zip Code** 03909
Telephone Number 207-361-2788 **Fax Number** 207-361-2788	**Business Telephone Number** 207-361-2788 **Fax Number** 207-361-2788
Federal I.D. # 01-0505529	**Seller Certificate #** 3032

3. If premises are a hotel, indicate number of rooms available for transient guests: N/A
4. State amount of gross income from period of last license: ROOMS $ _____ FOOD $ 11,723 LIQUOR $ 46,677
5. Is applicant a corporation, limited liability company or limited partnership? YES ☒ NO ☐

complete Supplementary Questionnaire ,If YES

6. Do you permit dancing or entertainment on the licensed premises? YES ☐ NO ☐
7. If manager is to be employed, give name: N/A
8. If business is NEW or under new ownership, indicate starting date: N/A

   Requested inspection date: _____ Business hours: _____
9. Business records are located at: 1704 US ROUTE 1 YORK, ME 03909
10. Is/are applicants(s) citizens of the United States? YES ☐ NO ☐

STATE OF MAINE

Dated at: _____, Maine _____ ss
City/Town (County)

On: _____
Date

The undersigned being: ☐ Municipal Officers ☐ County Commissioners of the

☐ City ☐ Town ☐ Plantation ☐ Unincorporated Place of: _____, Maine

Hereby certify that we have given public notice on this application and held public hearing thereon as required by Section 653 Title 28A, Maine Revised Statutes and herby approve said application.

_____ _____

_____ _____

_____ _____

THIS APPROVAL EXPIRERS IN 60 DAYS

NOTICE – SPECIAL ATTENTION

§ 653. Hearings; bureau review; appeal

1. **Hearing.** The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, shall hold a public hearing for the consideration of applications for new on-premise licenses and applications for transfer of location of existing on-premise licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.
   - A. The bureau shall prepare and supply application forms. [1993, c.730, §27(amd).]
   - B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c.140, §4 (amd).]
   - C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premise license, for transfer of the location of an existing on-premise license or for renewal of an on-premise license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premise license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premise license that has been extended pending renewal with 120 days of the filing of the application. [1999, c589, §1 (amd).]
2. **Findings.** In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:
   - A. Conviction of the applicant of any Class A, Class B or Class c crime: [1987, c45, Pt.A§4 (new).]
   - B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control; [1987, c.45, Pt.A§4(new).]
   - C. Conditions of record such as waste disposal violations, health or safety violation or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c.730, §27 (amd).]
   - D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises; [1989, c.592,§3 (amd).]
   - E. A violation of any provision of this Title; and [1989, c.592, §3 (amd).]
   - F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601. [1989, c.592, §4 (new).]

[1993, c730, §27 (amd).]

3. **Appeal to bureau.** Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.
   - A. [1993, c.730, §27 (rp).]
4. **No license to person who moved to obtain a license. (REPEALED)**
5. **(TEXT EFFECTIVE 3/15/01) Appeal to District Court.** Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

STATE OF MAINE
Liquor Licensing & Inspection Unit
164 State House Station
Augusta, Maine 04333-0164
Tel: (207) 624-7220 Fax: (207) 287-3424

SUPPLEMENTARY QUESTIONAIRE FOR CORPORATE APPLICANTS, LIMITED LIABILITY COMPANIES AND LIMITED PARTNERSHIPS

1. **Exact Corporate Name:** YORK ELKS LODGE #2788

   Business D/B/A Name: _____

2. **Date of Incorporation:** 8/16/04

3. **State in which you are incorporated:** MAINE

4. **If not a Maine Corporation, date corporation was authorized to transact business within the State of Maine:** _____

5. List the name and addresses for previous 5 years, birth dates, titles of officers, directors and list percent of stock owned:

Name	Address Previous 5 Years	Birth Date	% of Stock	Title
ELIZABETH BURER	P.O. BOX 75 YORK, ME	7/11/67	Ø	SECRETARY
CAROL PUTNAM	103 LEBLANC RD LEBANON	9/9/50	Ø	EXALTED RULER
ANDY BAKER	801 USRT 1 YORK	10/3/53	Ø	TRUSTEE

6. **What is the amount of authorized stock?** N/A **Outstanding Stock?** N/A

7. **Is any principal officer of the corporation a law enforcement official? ( ) YES (✓) NO**

8. **Has applicant(s) or manager ever been convicted of any violation of the law, other than a minor traffic violation(s), of the United States? ( ) YES (✓) NO.**

9. **If yes, please complete the following: Name:** _____

Date of Conviction: _____ Offense: _____

Location: _____ Disposition: _____

Dated at: _____ **On:** _____
City/Town **Date**

_____ **Date:** 10/22/11
Signature of Duly Authorized Officer

ELIZABETH BURER – TREASURER
Print Name of Duly Authorized Officer

STATE OF MAINE
Liquor Licensing & Inspection Unit
164 State House Station
Augusta, Maine 04333-0164
Tel: (207) 624-7220 Fax: (207) 287-3424

SUPPLEMENTARY QUESTIONAIRE FOR CLUB APPLICANTS

1. **Exact Club Name:** YORK Elks Lodge #2788

2. Title, name, birth date and telephone number of each principal officer of the club:

Title	Name	Birth Date	Telephone #
SECRETARY	ELIZABETH BUTLER	7/11/67	207-752-6298
EXALTED RULER	CAROL PUTNAM	9/9/50	207-251-2162
TRUSTEE	ANDY BAKER	10/3/53	207-590-9955

3. **Date Club was incorporated:** 8/16/64

4. **Purpose of Club:** ( ) Social ( )Recreational ( ) Patriotic (✓) Fraternal

5. **Date regular meetings are held:** 1st & 3rd Wed of Month

6. **Date of election of Club Officers:** February 15th

7. **Date elected officers are installed:** March 31st

8. **Total Membership:** 246 **Annual Dues:** 40 **Payable When:** 4/1/2012

9. **Does the Club cater to the public or to groups of non-members on the premises?** ( ) YES (✓) NO

10. **Excluding salaries, will any person other than the Club, receive any of the financial profits from the sale of liquor?**

( ) YES (✓) NO

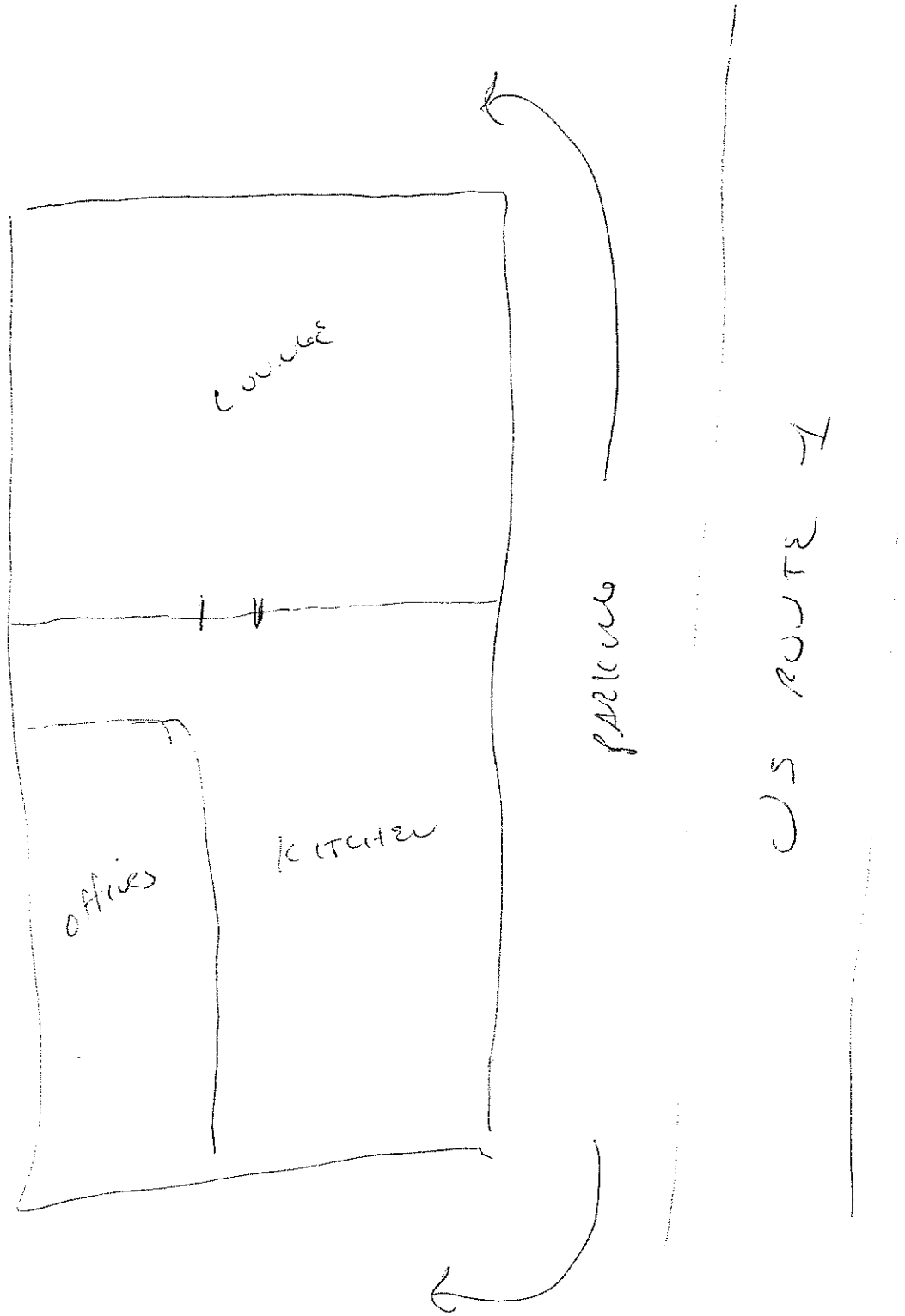
11. **If a manager or steward is employed, complete the following:** N/A

Name: _____ **Date of Birth:** _____

[signature]
Signature and Title of Club Officer

ELIZABETH BUTLER - SECRETARY
Print Name and Title of Club Officer

PREMISE DIAGRAM



Susan Scott

From: Mary-Anne Szeniawski
Sent: Friday, October 28, 2011 3:14 PM
To: Susan Scott
Subject: RE: Business License Renewals - Elks, Hannaford & Mr. Mike's

All three all set. Thanks.

Mary-Anne Szeniawski
Town Clerk/Tax Collector
Town of York, Maine
186 York Street, York, ME 03909-1314
i: www.yorkmaine.org
e: mszeniawski@yorkmaine.org
p: (207) 363-1003, Ext. 272
f: (207) 363-1009

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-----Original Message-----
From: Susan Scott
Sent: Thursday, October 27, 2011 11:16 AM
To: David Apgar; Christopher Balentine; David K. Bridges; Mary-Anne Szeniawski
Subject: Business License Renewals - Elks, Hannaford & Mr. Mike's

Hello,

The above (3) renewal applications will need inspections and approvals from your respective departments.

Thank you, Susie.

Susan Scott
Administrative Assistant to the Town Manager Town of York, Maine
186 York Street, York, Maine 03909-1314
i: www.yorkmaine.org
e: sscott@yorkmaine.org
p: (207) 363-1000, Ext. 222
f: (207) 363-1019

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* Need to mark approval on original application once returned.

Susan Scott

From: David K. Bridges
Sent: Thursday, October 27, 2011 8:45 PM
To: Susan Scott
Subject: RE: Business License Renewals - Elks, Hannaford & Mr. Mike's

The York Elks has been inspected ok. Grant the license. Dave

-----Original Message-----
From: Susan Scott
Sent: Thursday, October 27, 2011 11:16 AM
To: David Apgar; Christopher Balentine; David K. Bridges; Mary-Anne Szeniawski
Subject: Business License Renewals - Elks, Hannaford & Mr. Mike's

Hello,

The above (3) renewal applications will need inspections and approvals from your respective departments.

Thank you, Susie.

Susan Scott
Administrative Assistant to the Town Manager Town of York, Maine
186 York Street, York, Maine 03909-1314
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10/20/11 - Left message @ St Joes to phone me.

TOWN OF YORK- (186 York Street, York Me 03909)
BUSINESS LICENSE APPLICATION

Business Name St Joes Coffee
Business Location 449 US Route 1 Ste 104
York ME 03909
Telephone Number 207-361-4682
C: 207-641-9224
OWNER'S Name and Mailing Address Miller Brothers LLC
449 US Route 1 Ste 104
York ME 03909

APPLICANT'S Name and Mailing Address Jason Miller
685 Haley Rd PO Box 63
Kittery Pt ME 03905

Is applicant same operator as prior year? ☑ Yes ☐ No

INSPECTION DATA (Office Use Only)		
DEPARTMENT	DATE	INITIALS
Zoning/Land Use	✓ 10/13/11	
Building Structural	See attached	
Electrical	Approval per K.N.	
Plumbing	✓	
Fire	✓ 10/10/11 Email	
Tax Collector	✓ 11/2/11 Email	

APPLICATION FEE IS $50.00 PLUS $25 PER SUBSEQUENT LICENSE. PLEASE CHECK APPLICABLE BOX(ES) BELOW AND ADD THE FEE INDICATED TO YOUR APPLICATION FEE. MAKE CHECK PAYABLE TO THE TOWN OF YORK.

MAP/LOT: 54-10 Rt 1-3
License Year: 2011 - 2012
No. Of Seats: ~~10~~ 8
No. Of Parking Spaces: _____

New License (One Time $30 Fee): YES NO

License Renewal: (YES) (NO)

Bed and Breakfast License: # of Rooms_____

Hotel/Motel with Cooking Facilities: # of Rooms_____

Is Your Establishment Closed for More Then 120 Consecutive Days? YES (NO)

REQUESTING THE FOLLOWING LICENSES:
✓ $25.00 Victualers
___ $25.00 Liquor
___ $25.00 Special Amusement
___ $25.00 Bottle Club
___ $25.00 Theater
___ $25.00 Dance Hall
___ Coin-OP Amusement ($75 each or $250 for 3 or more)

Nature of Entertainment (If Applicable): _____

___ Bed and Breakfast ($10 Per Room): Total_____

___ Hotel/Motel with Cooking Facilities ($25 Per Every 10 Rooms): Total_____

Have you ever been convicted of a Felony? YES (Please Explain) _____ NO ✓

I certify the above statements are true and understand false statements may be cause to revoke a license.

6/25/11
Date

Applicant's Signature

Please Read and Initial the Following Statements:

I understand that a license is required before operating or conducting any business or activity governed by the Town of York Licensing Ordinance.
I understand that a Town of York Business License must be filled out COMPLETELY and all fees are to be paid before my license is considered for re/approval
I understand that before my business license is issued I must have and pass a full inspection by the Town of York Code Enforcement Office and Fire Department.
I understand that as a business owner I am responsible for calling and setting up an appointment for an inspection and any necessary follow-up inspection with the Code Enforcement Office and Fire Department
I understand that I will not be granted re/approval of a business license through the Town of York until all inspections and taxes on my business are made current and compliant.

Business Owner Signature _____ Business Manager Signature (If Applicable)_____

Date

Town Manager for the Board of Selectmen

Issued pursuant to the provisions of Title 30A MRSA Chapter 3811 through 3814

AMT. RECD. $75.00 RECEIPT NO. _____ RECEIPT DATE 8/10/2011 MI PM MM MS
1172 per Missy

10/11/11
cc'd: Village Fire

TOWN OF YORK- (186 York Street, York Me 03909)
BUSINESS LICENSE APPLICATION

Business Name St Joes Coffee
Business Location 449 US Route 1 Ste 104
York ME 03909
Telephone Number 6 207 361 4682

OWNER'S Name and Mailing Address Miller Brothers LLC
449 US Route 1 Ste 104
York ME 03909

APPLICANT'S Name and Mailing Address Jason Miller
615 Haley Rd PO Box 63
~~York~~ Kittery Pt ME 03905

Is applicant same operator as prior year? ☑ Yes ☐ No

INSPECTION DATA (Office Use Only)		
DEPARTMENT	**DATE**	**INITIALS**
Zoning/Land Use	130 Jt 11	KLFrwen
Building Structural		
Electrical		
Plumbing		
Fire		
Tax Collector		

APPLICATION FEE IS $50.00 PLUS $25 PER SUBSEQUENT LICENSE. PLEASE CHECK APPLICABLE BOX(ES) BELOW AND ADD THE FEE INDICATED TO YOUR APPLICATION FEE. MAKE CHECK PAYABLE TO THE TOWN OF YORK.

MAP/LOT: 54-10 Pt. 1-3
License Year: 2011 - 2012
No. Of Seats: ~~10~~ 8 SEATS KM
No. Of Parking Spaces: _____

New License (One Time $30 Fee): YES NO

License Renewal: YES NO

Bed and Breakfast License: # of Rooms _____

Hotel/Motel with Cooking Facilities: # of Rooms _____

Is Your Establishment Closed for More Then 120 Consecutive Days? YES NO

REQUESTING THE FOLLOWING LICENSES:
✓ $25.00 Victualers
___ $25.00 Liquor
___ $25.00 Special Amusement
___ $25.00 Bottle Club
___ $25.00 Theater
___ $25.00 Dance Hall
___ Coin-OP Amusement ($75 each or $250 for 3 or more)

Nature of Entertainment (If Applicable): _____

___ Bed and Breakfast ($10 Per Room): Total _____

___ Hotel/Motel with Cooking Facilities ($25 Per Every 10 Rooms): Total _____

Have you ever been convicted of a Felony? YES (Please Explain) _____ NO ✓

I certify the above statements are true and understand false statements may be cause to revoke a license.

6/25/11
Date

Applicant's Signature

Please Read and Initial the Following Statements:

I understand that a license is required before operating or conducting any business or activity governed by the Town of York Licensing Ordinance.
I understand that a Town of York Business License must be filled out COMPLETELY and all fees are to be paid before my license is considered for re/approval
I understand that before my business license is issued I must have and pass a full inspection by the Town of York Code Enforcement Office and Fire Department.
I understand that as a business owner I am responsible for calling and setting up an appointment for an inspection and any necessary follow-up inspection with the Code Enforcement Office and Fire Department
I understand that I will not be granted re/approval of a business license through the Town of York until all inspections and taxes on my business are made current and compliant.

Business Owner Signature _____ Business Manager Signature (If Applicable) _____

Date _____ Town Manager for the Board of Selectmen _____

Issued pursuant to the provisions of Title 30A MRSA Chapter 3811 through 3814

AMT. RECD. $75.00 RECEIPT NO. _____ RECEIPT DATE 8/16/2011 MI PM MM MS

1172 per Missy

10/11/11
ccd: Village Fire

State of Maine

DEPARTMENT OF HEALTH AND HUMAN SERVICES

EST ID 21111

EATING PLACE - SEATING 8 Seats (indoors)

ST JOES COFFEE
449 RT 1 STE 104
YORK ME 03909

MILLER BROTHERS LLC
ST JOES COFFEE
449 RT 1 STE 104
YORK 03909

ISSUED
9/28/2010
EXPIRES
11/12/2011

BRENDA M. HARVEY
COMMISSIONER

NON-TRANSFERABLE

- $69.00

12101

Susan Scott

From: David Apgar
Sent: Wednesday, October 12, 2011 6:49 PM
To: Susan Scott; Christopher Balentine
Subject: Inspection Completed - St. Joe's Coffee

Hi Susie,

I have completed a fire inspection at St. Joe's Coffee. Please proceed with the licensing renewal process.

Thank you,
David Apgar
York Fire Inspector

CONFIDENTIALITY: The information contained in this electronic mail message and any electronic files attached to it may be confidential information, and may also be the subject of legal professional privilege and/or public interest immunity. If you are not the intended recipient you are required to delete it. Any use, disclosure or copying of this message and any attachments is unauthorized. If you have received this electronic message in error, please inform the sender or contact town@yorkmaine.org. This footnote also confirms that this email message has been checked for the presence of computer viruses.

Susan Scott

From: Mary-Anne Szeniawski
Sent: Wednesday, November 02, 2011 12:10 PM
To: Susan Scott
Subject: RE: Business License - St. Joe's Coffee

Yes, today.

Mary-Anne Szeniawski
Town Clerk/Tax Collector
Town of York, Maine
186 York Street, York, ME 03909-1314
i: www.yorkmaine.org
e: mszeniawski@yorkmaine.org
p: (207) 363-1003, Ext. 272
f: (207) 363-1009

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-----Original Message-----
From: Susan Scott
Sent: Wednesday, November 02, 2011 9:58 AM
To: Mary-Anne Szeniawski
Subject: RE: Business License - St. Joe's Coffee

Good morning,

Has Jason Miller paid his taxes yet?

I have put in 2 phone calls and spoke with Jason directly at the coffee shop a few weeks back.

Thanks, Susie.

Susan Scott
Administrative Assistant to the Town Manager Town of York, Maine
186 York Street, York, Maine 03909-1314
i: www.yorkmaine.org
e: sscott@yorkmaine.org
p: (207) 363-1000, Ext. 222
f: (207) 363-1019

P Please consider the environment before printing this email.
\

-----Original Message-----
From: Mary-Anne Szeniawski
Sent: Tuesday, October 11, 2011 4:27 PM
To: Susan Scott

AGENDA ITEM NUMBER: ____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: November 9, 2011	**Type of Action:**
Date Action Requested: November 14, 2011	☐ **Procedural** ☒ **Formal Action**
Regular X **Work Session** _____	☐ **Other:** _____
Subject: General Assistance Ordinance 2011-2012: Adoption and Execution	

TO: BOARD OF SELECTMEN

FROM: Susan H. Scott

RECOMMENDATION: Approve the Maine Municipal Association's new 2011-2012 General Assistant Ordinance Appendices A, B and C.

PROPOSED MOTION: I move to approve the new 2011-2012 General Assistance Ordinance Appendices A, B and C of the Maine Municipal Association.

Discussion: The Maine Municipal Association (MMA) has provided updated General Assistance Ordinance Appendices for 2011-2012. Once adopted the new appendices will replace existing appendices dated October 1, 2010 to October 1, 2011. The Municipal Officers must adopt new appendices each year. The maximum levels of general assistance set forth in Appendices A through C are established as a matter of state law per Federal values made effective on the first day of October each year. Luke Vigue, General Assistance Administrator will be in attendance at the meeting should any questions arise.

FISCAL IMPACT:

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared By: Susan H. Scott Reviewed By: Robert B. Landon

Enclosed in mailing

***New Maximums (need to be adopted and signed, adoption page needs to be returned)**

Letter on 211

***211 form (needs to be completed and returned if there are changes)**

Family Independence
An Office of the
Department of Health and Human Services

Paul R. LePage, Governor Mary C. Mayhew, Commissioner

Office for Family Independence
442 Civic Center Drive
11 State House Station
Augusta, Maine 04333-0011
Tel: (207) 287-2826
Toll Free: 1-800-442-6003
Fax (207) 287-3455; TTY: 1-800-606-0215

To: Municipal Welfare Official and Contracted Agents

From: Dave Maclean, Program Manager, General Assistance

Date: September 13, 2011

Subject: Emergency Contact Information for 211

The Department of Health and Human Services (DHHS) is now required to gather from all municipalities the name of the contact person who is to be called outside of regular General Assistance hours when there is an emergency. DHHS also needs the phone number of the contact person.

The Department will enter the information into our data base and then complete a list for 211. 211 is an information system funded by DHHS and the United Ways of Maine. Individuals can call 211 anytime 24/7 to gather information about services that may help them.

Because there are individuals who do not have transportation to the municipal offices to look for the notice posted with the municipality's contact information, municipalities are now required to provide DHHS the information and DHHS is required to get the information to 211.

If your municipality's emergency contact information has changed, please complete the enclosed form and return it by October 31, 2011. The Department would also like to collect your e-mail address if you have one. This will not be shared with 211. There are times when the Department has information that we would like to get out immediately and e-mail addresses would be helpful. We have enclosed an envelope for you to use.

Thank you for providing the information. If you have questions, please call Dave MacLean at 1-800-442-6003.

"IMPORTANT"

Per 22MRSA§ 2324 subsection 5, DHHS is now required to collect from each municipality the municipality's emergency contact information. DHHS is then required to supply the information to 211.

Please provide the following information. The e-mail information will not be given to 211.

Municipality _____

Contact person: _____

Contact number: _____

E-mail address: _____

MAINE MUNICIPAL ASSOCIATION

Legal Services
60 Community Drive
Augusta, Maine 04330-9486
(207) 623-8428
Fax (207) 623-1287

WILLIAM W. LIVENGOOD
REBECCA WARREN SEEL
RICHARD P. FLEWELLING
MICHAEL L. STULTZ
SUSANNE F. PILGRIM
AMANDA A. MEADER

JOSEPH J. WATHEN
(1957-1997)

To: Municipal Officials/Welfare Directors/General Assistance Administrators

From: Amanda A. Meader, Staff Attorney

Re: 2011-2012 General Assistance Ordinance Appendices A, B and C

Date: September 26, 2011

Enclosed please find the following items:

- MMA's new (October 1, 2011–October 1, 2012) **"General Assistance Ordinance Appendices"** (A, B and C).

- **"GA Maximums Summary Sheet"** which consolidates GA maximums into one document. Municipalities do have to insert individual locality maximums from Appendix A and C in the summary sheet where indicated in order to complete the information. The "summary" does not have to be adopted, as it is not an Appendix but a tool for municipal officials administering GA.

- **"GA maximums adoption form"** which was developed so that municipalities may easily send DHHS proof of GA maximums adoption. Once the selectpersons or council adopts the new maximums, the enclosed form should be signed and submitted to DHHS in the self-addressed envelope provided with this packet *(see "Filing of GA Ordinance and/or Appendices" below for further information).*

Appendices A, B & C

The enclosed Appendices A, B and C have been revised for your municipality's General Assistance Ordinance. These new Appendices, **once adopted**, should replace the existing Appendices dated October 1, 2010–October 1, 2011. Even if you have already adopted MMA's model General Assistance Ordinance, **the municipal officers must approve/adopt the new Appendices A-C yearly.** The various maximum levels of General Assistance set forth in Appendices A-C are established as a matter of state law based on certain federal values that are made effective on the first day of October each year.

Appendix A

Appendix A is a listing of the overall maximum levels of assistance pertaining to all municipalities in Maine. These new overall maximum levels of assistance have been calculated on the basis of the 2011-2012 HUD Fair Market Rent (FMR) values that will become effective on October 1, 2011. These maximum levels of assistance are established by Maine General Assistance law *(22 MRSA (4305(3-B))* and **cannot** be altered by action of the municipal officers.

Because HUD may have reorganized certain localities, municipalities should first check to see in which locality they have been placed.

The following abbreviations may assist in your review of the maximums:

Abbreviations:
Department of Housing and Urban Development (HUD)
Fair Market Rent (FMR)
HUD Metro FMR (HMFA)
Metropolitan Statistical Area (MSA)

Appendix B

Appendix B is a listing of the maximum levels of assistance for food. These maximum levels are the same as the USDA 2011-2012 Thrifty Food Plan, which are presumed to be reasonable by regulation of the Department of Health and Human Services (DHHS). If the municipal officers wish to amend these maximum levels of food assistance, a local survey must be developed and provided to DHHS to justify the proposed alterations.

Appendix C

Appendix C is a listing of the maximum levels of assistance for housing (both heated and unheated). These maximum levels were developed by MMA using 2011-2012 HUD Fair Market Rent values that include utility costs. Because the FMR numbers include utility and heating costs, the applicable average utility and heating allowances, as developed by the Maine State Housing Authority (MSHA), are subtracted from the FMR to obtain a pure "housing" cost.

What should your municipality do if the housing maximums contained in this packet are unreasonably low (or high) given the rental rates in your area? The preferred option is to conduct a local rental survey. Municipalities exploring this option should contact DHHS for guidance on conducting such a survey.

Another option is to forego adopting housing maximums (the law does not actually require housing maximums—the other two maximums, i.e., Appendix A and B, are required). If you are a municipality that has to perform "emergency analysis" each and every time an applicant requests housing assistance and you are not planning to perform a market survey (although you probably should), then perhaps working without housing maximums is an option.

Emergency analysis should be an exception, not the rule. If it has become the rule in your municipality, then the adoption of artificially low housing maximums is of no service to you (or your clients) and you might be better off with no housing maximums. Municipalities choosing to forego housing maximums must still adhere to the overall maximum and work an applicant's

budget accordingly. Such municipalities might choose to utilize the actual FMR provided by the federal government as a guide.

The Adoption Process

The **municipal officers (i.e., selectpersons/council) adopt the local General Assistance Ordinance and yearly Appendices**, even in town meeting communities. The law requires that the municipal officers adopt the ordinance and/or Appendices ***after notice and hearing***. Seven days posted notice is recommended, unless local law (or practice) provides otherwise.

At the hearing, the municipal officers should:

1) Allow all interested members of the public an opportunity to comment on the proposed ordinance;
2) End public discussion, close the hearing; and
3) Move and vote to adopt the ordinance either in its posted form or as amended in light of public discussion.

Filing of GA Ordinance and/or Appendices

Please remember that General Assistance law requires each municipality to send DHHS a copy of its ordinance once adopted. *(For a copy of the GA model ordinance, please call MMA's Publication Department, or visit our web site www.memun.org)*. In addition, any changes or amendments, such as new Appendices, must also be submitted to DHHS. DHHS has made it easier by enclosing a self-addressed envelope for your use. DHHS will accept the enclosed "adoption sheet" as proof that a municipality has adopted the current GA maximums.

Finally, all general assistance forms and notices that the municipality intends to use must also be submitted to DHHS. If it is your intention to use MMA forms, and you have not already done so, simply state that intention to the Department when you submit your ordinance for DHHS filing. Remember, if you intend to use locally developed forms or notices, those forms should be submitted with your adopted ordinance. DHHS's GA Unit address is:

The Department of Health and Human Services
General Assistance Unit
#11 State House Station (Whitten Road)
Augusta, Maine 04333

By way of a reminder, municipalities that have not already seen or used MMA's "interactive" GA forms on MMA's web site are strongly encouraged to visit our site. GA forms (including MMA's model GA ordinance) and other materials are all available online at www.memun.org.

GA Overall Maximums

Metropolitan Areas

Persons in Household

COUNTY	1	2	3	4	5*
Bangor HMFA: Bangor, Brewer, Eddington, Glenburn, Hampden, Hermon, Holden, Kenduskeag, Milford, Old Town, Orono, Orrington, Penobscot Indian Island Reservation, Veazie	611	712	909	1155	1304
Penobscot County HMFA: Alton, Argyle UT, Bradford, Bradley, Burlington, Carmel, Carroll plantation, Charleston, Chester, Clifton, Corinna, Corinth, Dexter, Dixmont, Drew plantation, East Central Penobscot UT, East Millinocket, Edinburg, Enfield, Etna, Exeter, Garland, Greenbush, Howland, Hudson, Kingman UT, Lagrange, Lakeville, Lee, Levant, Lincoln, Lowell town, Mattawamkeag, Maxfield, Medway, Millinocket, Mount Chase, Newburgh Newport, North Penobscot UT, Passadumkeag, Patten, Plymouth, Prentiss UT, Seboeis plantation, Springfield, Stacyville, Stetson, Twombly UT, Webster plantation, Whitney UT, Winn, Woodville	623	625	751	939	1151
Lewiston/Auburn MSA: Auburn, Durham, Greene, Leeds, Lewiston, Lisbon, Livermore, Livermore Falls, Mechanic Falls, Minot, Poland, Sabattus, Turner, Wales	523	655	800	1013	1122
Portland HMFA: Cape Elizabeth, Casco, Cumberland, Falmouth, Freeport, Frye Island, Gorham, Gray, North Yarmouth, Portland, Raymond, Scarborough, South Portland, Standish, Westbrook, Windham, Yarmouth; Buxton, Hollis, Limington, Old Orchard Beach	812	964	1249	1573	1686
York/Kittery/S.Berwick HMFA: Berwick, Eliot, Kittery, South Berwick, York	1013	1020	1222	1781	1940
Cumberland County HMFA: Baldwin, Bridgton, Harpswell, Harrison, Naples, New Gloucester, Pownal, Sebago	674	794	1024	1223	1567
Brunswick	676	808	1043	1322	1585

Prepared by MMA
9/2011

COUNTY	1	2	3	4	5*
Sagadahoc HMFA: Arrowsic, Bath, Bowdoin, Bowdoinham, Georgetown, Perkins UT, Phippsburg, Richmond, Topsham, West Bath, Woolwich	803	804	965	1217	1671
York County HMFA: Acton, Alfred, Arundel, Cornish, Dayton, Kennebunk, Kennebunkport, Lebanon, Limerick, Lyman, Newfield, North Berwick, Ogunquit, Parsonsfield, Shapleigh, Waterboro, Wells	734	764	970	1161	1268
Biddeford, Saco, Sanford	742	827	1042	1322	1563

***Note: Add $75 for each additional person.**

Non-Metropolitan Areas

Persons in Household

COUNTY	1	2	3	4	5*
Aroostook County	475	586	701	915	1013
Franklin County	589	635	773	924	1199
Hancock County	643	742	913	1215	1250
Kennebec County	510	611	760	1037	1107
Knox County	582	770	879	1190	1373
Lincoln County	703	756	912	1101	1242
Oxford County	491	653	753	1002	1256
Piscataquis County	611	697	861	1093	1170
Somerset County	489	608	702	1016	1078
Waldo County	686	735	887	1088	1157
Washington County	589	636	759	940	1025

*** Please Note: Add $75 for each additional person.**

Food Maximums

Please Note: The maximum amounts allowed for food are established in accordance with the U.S.D.A. Thrifty Food Plan. Through October 1, 2012, those amounts are:

Number in Household	Weekly Maximum	Monthly Maximum
1	46.51	200
2	85.35	367
3	122.33	526
4	155.35	668
5	184.42	793
6	221.40	952
7	244.65	1,052
8	279.53	1,202

Note: For each additional person add $150 per month.

GA Housing Maximums
(Heated & Unheated Rents)

NOTE: NOT ALL MUNICIPALITIES SHOULD ADOPT THESE SUGGESTED HOUSING MAXIMUMS! Municipalities should ONLY **consider** adopting the following numbers, if these figures are consistent with local rent values. If not, a market survey should be conducted and the figures should be altered accordingly. The results of any such survey must be presented to DHHS prior to adoption. **Or**, no housing maximums should be adopted and eligibility should be analyzed in terms of the Overall Maximum—Appendix A. *(See Instruction Memo for further guidance.)*

Non-Metropolitan FMR Areas

Aroostook County	**Unheated**		**Heated**	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	66	285	84	362
1	80	343	103	445
2	90	385	122	526
3	120	517	161	693
4	120	517	173	745

Franklin County	**Unheated**		**Heated**	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	95	408	108	465
1	97	418	115	493
2	114	491	139	596
3	134	578	165	708
4	172	741	216	930

Hancock County	**Unheated**		**Heated**	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	105	451	119	512
1	117	503	135	582
2	130	557	155	668
3	191	820	223	959
4	191	820	223	959

Kennebec County	**Unheated**		**Heated**	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	79	339	92	394
1	93	399	110	471
2	113	484	136	584
3	159	685	189	811
4	159	685	197	848

Non-Metropolitan FMR Areas

Knox County	Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	94	405	107	460
1	126	541	143	614
2	137	590	161	691
3	191	821	220	948
4	209	899	252	1083

Lincoln County	Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	119	513	132	568
1	123	528	140	601
2	144	619	167	720
3	172	741	202	868
4	172	741	202	869

Oxford County	Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	75	321	88	378
1	101	434	118	509
2	110	472	134	577
3	151	648	181	778
4	184	792	227	978

Piscataquis County	Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	96	413	111	479
1	103	441	125	539
2	123	527	154	663
3	157	675	196	844
4	157	675	205	881

Somerset County	Unheated		Heated	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	74	319	87	376
1	91	393	109	468
2	103	443	127	548
3	154	661	184	791
4	154	661	191	821

Non-Metropolitan FMR Areas

Waldo County	**Unheated**		**Heated**	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	116	497	128	552
1	119	510	136	583
2	139	597	162	698
3	170	729	199	856
4	170	729	207	892

Washington County	**Unheated**		**Heated**	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	93	402	108	463
1	95	410	113	488
2	108	465	134	575
3	134	575	166	713
4	134	575	176	756

Metropolitan FMR Areas

Bangor HMFA	**Unheated**		**Heated**	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	96	413	111	476
1	106	455	127	548
2	132	569	162	698
3	170	730	207	891
4	176	756	230	988

Penobscot County HMFA	**Unheated**		**Heated**	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	99	424	114	491
1	99	424	114	491
2	100	429	131	565
3	125	538	164	707
4	145	622	201	865

Lewiston/Auburn MSA	**Unheated**		**Heated**	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	83	357	96	412
1	103	445	120	518
2	123	528	146	629
3	157	673	186	800
4	160	687	203	871

Metropolitan FMR Areas

Portland HMFA	**Unheated**		**Heated**	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	142	611	154	666
1	166	715	183	788
2	214	922	238	1023
3	271	1165	300	1292
4	274	1180	318	1367

York/Kittery/S. Berwick HMFA	**Unheated**		**Heated**	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	170	729	182	784
1	170	729	182	784
2	191	823	215	924
3	289	1241	318	1368
4	300	1289	343	1473

Cumberland County HMFA	**Unheated**		**Heated**	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	111	479	124	534
1	131	563	148	636
2	167	720	191	821
3	198	850	227	977
4	250	1073	293	1260

Sagadahoc County HMFA	**Unheated**		**Heated**	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	140	603	153	658
1	140	603	153	658
2	155	667	179	768
3	186	798	215	925
4	271	1167	314	1351

York County HMFA	**Unheated**		**Heated**	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	126	541	139	596
1	126	541	141	608
2	156	672	180	773
3	185	795	214	922
4	188	807	231	992

GENERAL ASSISTANCE ORDINANCE
APPENDICES A-C
2011-2012

The Municipality of _____ adopts the MMA Model Ordinance GA Appendices (A-C) for the period of Oct. 1, 2011—Oct. 1, 2012. These appendices are filed with the Department of Health and Human Services (DHHS) in compliance with Title 22 M.R.S.A. §4305(4).

Signed the _____ (day) of _____ (month)_____ (year) by the municipal officers:

_____	_____
(Print Name)	(Signature)
_____	_____
(Print Name)	(Signature)
_____	_____
(Print Name)	(Signature)
_____	_____
(Print Name)	(Signature)
_____	_____
(Print Name)	(Signature)
_____	_____
(Print Name)	(Signature)

GA MAXIMUMS SUMMARY SHEET
(Oct. 1, 2011-Oct. 1, 2012)

APPENDIX A
OVERALL MAXIMUMS

County	Persons in Household					
	1	2	3	4	5	6

NOTE: For each additional person add $75 per month.

(The applicable figures from Appendix A, *once adopted,* should be inserted here.)

APPENDIX B
FOOD MAXIMUMS

Number in Household	Weekly Maximum	Monthly Maximum
1	46.51	200
2	85.35	367
3	122.33	526
4	155.35	668
5	184.42	793
6	221.40	952
7	244.65	1,052
8	279.53	1,202

NOTE: For each additional person add $150 per month.

APPENDIX C
HOUSING MAXIMUMS

Number of Bedrooms	Unheated		Heated	
	Weekly	Monthly	Weekly	Monthly
0				
1				
2				
3				
4				

(The applicable figures from Appendix C, *once adopted*, should be inserted here.)

FOR MUNICIPAL USE ONLY

UTILITIES (Appendix D)

ELECTRIC

NOTE: For an electrically heated dwelling also see "Heating Fuel" maximums below. But remember, an applicant is ***not automatically*** entitled to the "maximums" established—applicants must demonstrate need.

1) Electricity Maximums for Households *Without* *Electric Hot Water*: The maximum amounts allowed for utilities, for lights, cooking and other electric uses ***excluding*** electric hot water and heat:

Number in Household	Weekly	Monthly
1	$14.00	$60.00
2	$15.70	$67.50
3	$17.45	$75.00
4	$19.20	$82.50
5	$21.00	$90.00
6	$22.70	$97.50

NOTE: For each additional person add $7.50 per month.

2) Electricity Maximums for Households *With* *Electrically Heated Hot Water*: The maximum amounts allowed for utilities, hot water, for lights, cooking and other electric uses ***excluding*** heat:

Number in Household	Weekly	Monthly
1	$16.30	$70.00
2	$18.60	$80.00
3	$21.00	$90.00
4	$23.30	$100.00
5	$25.60	$110.00
6	$27.90	$120.00

NOTE: For each additional person add $10.00 per month.

NOTE: For electrically heated households, the maximum amount allowed for electrical utilities per month shall be the sum of the appropriate maximum amount under this subsection and the appropriate maximum for heating fuel as provided below.

HEATING FUEL (Appendix E)

Month	Gallons	Month	Gallons
September	50	January	225
October	100	February	225
November	200	March	125
December	200	April	125
		May	50

FOR MUNICIPAL USE ONLY

NOTE: When the dwelling unit is heated electrically, the maximum amount allowed for heating purposes will be calculated by multiplying the number of gallons of fuel allowed for that month by the current price per gallon. When fuels such as wood, coal and/or natural gas are used for heating purposes, they will be budgeted at actual rates, if they are reasonable. No eligible applicant shall be considered to need more than 7 tons of coal per year, 8 cords of wood per year, 126,000 cubic feet of natural gas per year, or 1000 gallons of propane.

PERSONAL CARE & HOUSEHOLD SUPPLIES
(Appendix F)

Number in Household	Weekly Amount	Monthly Amount
1-2	$10.50	$45.00
3-4	$11.60	$50.00
5-6	$12.80	$55.00
7-8	$14.00	$60.00

NOTE: For each additional person add $1.25 per week or $5.00 per month.

SUPPLEMENT FOR HOUSEHOLDS WITH CHILDREN UNDER 5

When an applicant can verify expenditures for the following items, a special supplement will be budgeted as necessary for households with children under 5 years of age for items such as cloth or disposable diapers, laundry powder, oil, shampoo, and ointment up to the following amounts:

Number of Children	Weekly Amount	Monthly Amount
1	$12.80	$55.00
2	$17.40	$75.00
3	$23.30	$100.00
4	$27.90	$120.00

AGENDA ITEM NUMBER: ____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: November 9, 2011	**Type of Action:**
Date Action Requested: October 17, 2011	☐ **Procedural** ☒ **Formal Action**
Regular _X_ **Work Session**	☐ **Other:** _____
Subject: York Street and Organug Intersection Improvement Project	

TO: Board of Selectmen

FROM: Dean Lessard, Director of Public Works

RECOMMENDATION: That the Department of Public Works continue to work with CLD Consulting Engineers to finalize the design and solicit construction bids to reconstruct York Street including the Organug intersection, upgrade the existing drainage system and sidewalk.

PROPOSED MOTION: I move to approve DPW to finalize the design and solicit construction bids to reconstruct York Street including the Organug intersection, upgrade the existing drainage system and sidewalks.

Discussion: On May 22, 2010 the York voters approved the sum of $1,000,000 for the York Street Reconstruction Project. This project involves roadway and culvert work on York Street and Organug Road along with sidewalk, paving and other drainage work. The project also involves the reconstruction of the intersection at York Street and Organug.

The public works department, along with CLD Consulting Engineers, met with project abutters and neighbors on June 1st to discuss the project and receive citizen input. On August 8th Dean Lessard, Public Works Director, and JoAnn Fryer of CLD Consulting Engineers presented their preliminary work on the project to the Selectmen along with the input received from the neighbors. After the discussion with the Selectmen a second follow up meeting was held with project abutters and neighbors on August 23rd to further discuss the project. On October 17th the project including design changes was presented to the board of Selectmen. The presentation included a recommendation by

CLD Consulting Engineers, York DPW and York PD to install a traffic signal at the intersection of Organug and York Street. The justification for the recommendation was that a traffic signal was the best way to improve traffic flow and safety at the intersection. Details of the project, including signalizing the intersection, will have to be determined in order to proceed to final design.

FISCAL IMPACT:
DEPARTMENT LINE ITEM ACCOUNT: 216.0000.8001
BALANCE IN LINE ITEM IF APPROVED:

Prepared By: _____ Reviewed By: Robert B. Yandow

OFFICE COPY

CONSULTING ENGINEERS

October 27, 2011

Board of Selectmen
Town of York
286 York Street
York, Maine 03909

Re: Town of York
York Street Improvements
CLD Reference No. 10-0107

Dear Board of Selectmen:

As you are aware, CLD Consulting Engineers, Inc., (CLD) has been investigating several plans for improvements to York Street, including the intersection at Organug Road. At the Public Hearing was held on October 17, 2011, additional information was requested, in order for the Board to make an informed decision.

The information enclosed in this packet includes:

A. Traffic Analyses: Letter reports with attachments (dated October 20, July 11, March 29, 2011)
B. CLD notes from two neighborhood meetings
C. Signal Mast Arm information
Preliminary Plans and Profiles (Option 1 – unsignalized; Option 2 – signalized; note: Option 2 plans include only the areas that vary from Option 1) - attached

We sincerely appreciate the opportunity to serve the Town of York in this capacity and look forward to our discussions at your meeting on November 14, 2011. If you need further information, please feel free to contact me at 207-363-0669x11 or jlf@cldengineers.com.

Very truly yours,

JoAnn L. Fryer, P.E.
Project Manager

JLF:kb
Enclosures

cc w/encls: Rob Yandow, Town Manager
Dean Lessard, Public Works Director

October 20, 2011

Mr. Dean Lessard, PE
Public Works Director
Town of York
186 York Street
York, Maine 03909

RE: Town of York, Maine
Signal Warrants and Pedestrian Analyses
Intersection of Organug Road with York Street
CLD Reference No. 10-0107

Dear Mr. Lessard:

This letter reports the results of 2011 signal warrants and pedestrian analyses of the intersection of Organug Road at York Street, in the Town of York, Maine. The analyses use the data collected at the intersection in June, 2011, and updates the letter to you dated July 11, 2011.

Signal Warrants

The July 11, 2011, letter concluded that signal warrants are met for the intersection in 2021. The analysis for Warrants 1A (minimum vehicle volume) and 1B (interruption of continuous traffic) for 2011 were also shown in Appendix F of that report, but were not pointed out. As determined for 2021, traffic volumes in 2011 are not high enough to meet Warrant 1A, but do meet Warrant 1B for all ten hours of the traffic count (see the attached spreadsheet).

We have also determined that Warrants 2 (4-hour volume) and 3 (peak hour volume) are met for 2011 (see the attached sheets).

Pedestrians

In our previous analyses of the intersection, pedestrians were not specifically included, except to acknowledge that there would be occasional interruptions in the traffic flow when an exclusive pedestrian phase would be called in the signal cycle. Given the relatively good Level of Service (A or B) in 2021, we would expect the intersection to continue to perform acceptably.

The only crosswalk at the intersection would be across York Street east of Organug Road. Most of the pedestrian activity is related to the nearby elementary school. If the intersection remains unsignalized, police control will still be required during school start and end times, allowing for safe passage of children during those times. We also noted some heavy pedestrian flows in the data at 10:30 and 2:00, perhaps related to a school activity, when police would not be present, but students would likely be accompanied by teachers. Signalizing the intersection would provide a pedestrian phase in the signal cycle that could be used for school and other pedestrian crossings.

Because most of the pedestrians are school children, we recommend that the pedestrian signal phase be exclusive (that is, all vehicular traffic stopped), with right-turns-on-red from Organug Road prohibited during the pedestrian phase, perhaps with a blank-out sign to reinforce the prohibition.

Summary and Conclusions

Based on the traffic projections and associated analyses, signal warrants are satisfied under 2011 conditions. Pedestrians should have an exclusive signal phase for safe crossing of York Street.

Please let us know if you need further information.

Very truly yours,

Robert W. Lyford, P.E.
Senior Transportation Engineer

JoAnn L. Fryer, P.E.
Branch Manager and Senior Associate

RWL:kjb

Attachments

Organug Road Signal Warrants for Warrant 1, 8-Hour Vehicular Volume

Using June 2011 Data

Signal Warrants for Total Traffic on Organug Road

	Data - June 13-15			2011 AAWDT				2011 Warrants		2021 AAWDT				2021 Warrants	
Hour	EB	WB	NB	EB	WB	EB+WB	NB	1A	1B	EB	WB	EB+WB	NB	1A	1B
7	611	379	263	519	322	842	237	Yes	Yes	574	356	930	261	Yes	Yes
8	592	496	116	503	422	925	104	No	Yes	556	466	1022	115	No	Yes
9	537	562	101	456	478	934	91	No	Yes	504	528	1032	100	No	Yes
10	539	567	125	458	482	940	113	No	Yes	506	532	1038	124	No	Yes
11	575	653	105	489	555	1044	95	No	Yes	540	613	1153	104	No	Yes
12	639	595	105	543	506	1049	95	No	Yes	600	559	1159	104	No	Yes
13															
14	715	687	235	608	584	1192	212	Yes	Yes	671	645	1316	234	Yes	Yes
15	650	778	104	553	661	1214	94	No	Yes	610	730	1341	103	No	Yes
16	702	771	88	597	655	1252	79	No	Yes	659	724	1383	87	No	Yes
17	615	650	100	523	553	1075	90	No	Yes	577	610	1188	99	No	Yes

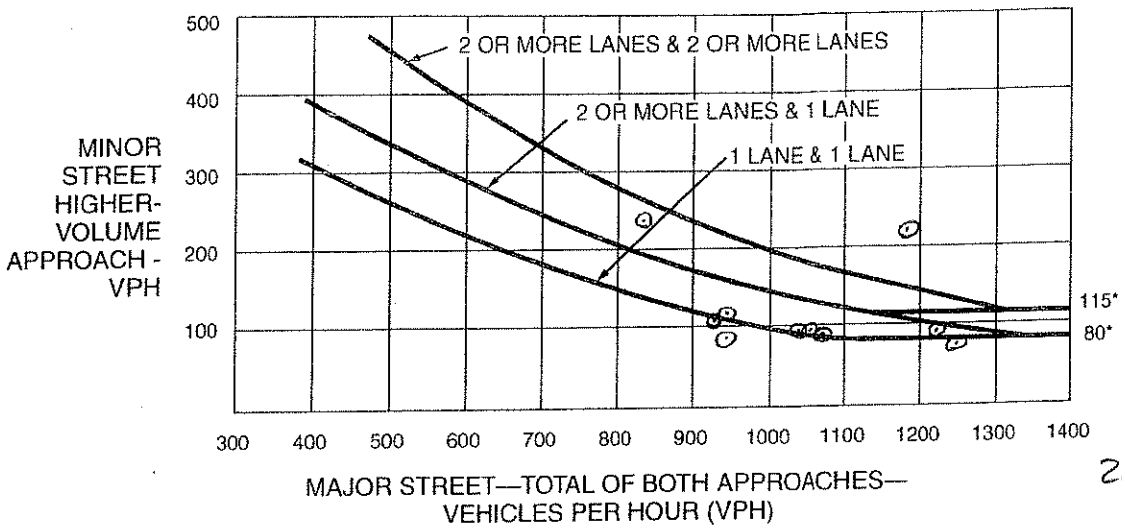
F=0.85 for York St EB/WB (GP III)
F=0.90 for Organug NB (GP II)
Note that factors for York St are also applied to the turns onto Organug Road
Minimum vehicular volume for Warrant 1A - 500 EB+WB, 150 NB
Minimum vehicular volume for Warrant 1B - 750 EB+WB, 75 NB

Growth = 1%/year for all

Signal Warrants for Left Turns on Organug Road

	Data - June 13-15			2011 AWDT				2011 Warrants		2021 AWDT				2021 Warrants	
Hour	EB	WB	NBL	EB	WB	EB+WB	NBL	1A	1B	EB	WB	EB+WB	NBL	1A	1B
7	611	379	146	519	322	842	131	No	Yes	574	356	930	145	No	Yes
8	592	496	76	503	422	925	68	No	No	556	466	1022	76	No	Yes
9	537	562	74	456	478	934	67	No	No	504	528	1032	74	No	Marginal
10	539	567	70	458	482	940	63	No	No	506	532	1038	70	No	No
11	575	653	77	489	555	1044	69	No	No	540	613	1153	77	No	Yes
12	639	595	76	543	506	1049	68	No	No	600	559	1159	76	No	Yes
13															
14	715	687	128	608	584	1192	115	No	Yes	671	645	1316	127	No	Yes
15	650	778	73	553	661	1214	66	No	No	610	730	1341	73	No	Marginal
16	702	771	57	597	655	1252	51	No	No	659	724	1383	57	No	No
17	615	650	67	523	553	1075	60	No	No	577	610	1188	67	No	No

Figure 4C-1. Warrant 2, Four-Hour Vehicular Volume

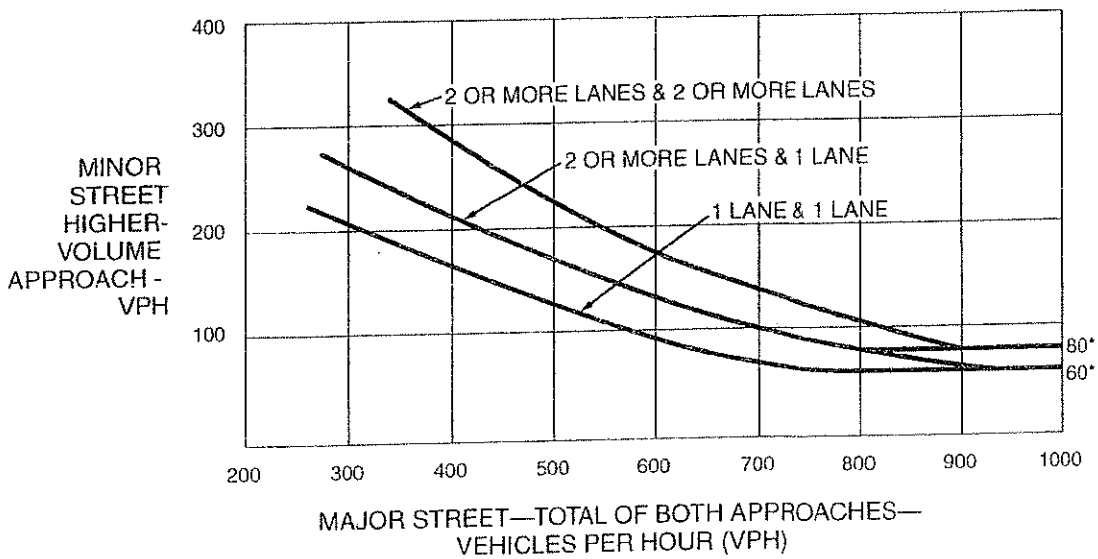


2011 Volumes (?)

*Note: 115 vph applies as the lower threshold volume for a minor-street approach with two or more lanes and 80 vph applies as the lower threshold volume for a minor-street approach with one lane.

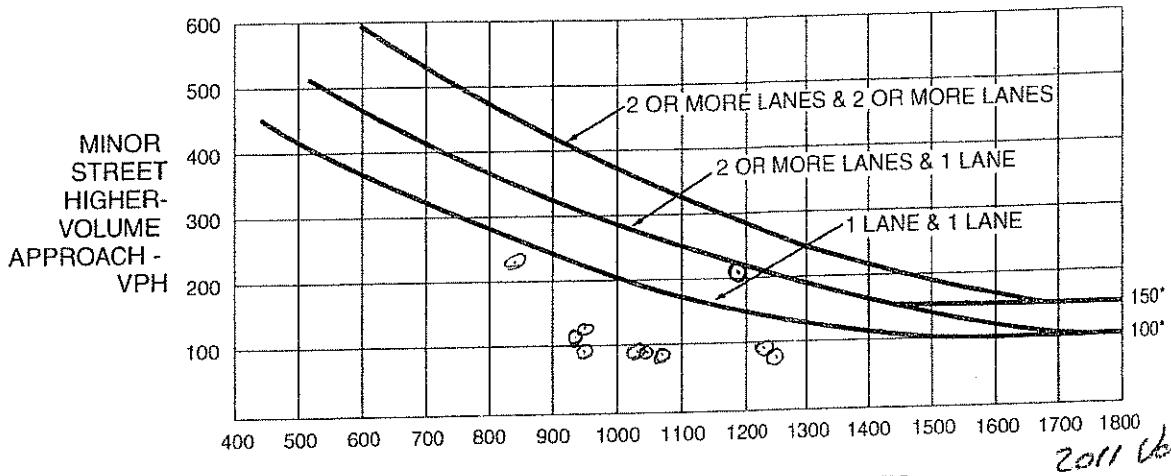
Figure 4C-2. Warrant 2, Four-Hour Vehicular Volume (70% Factor)

(COMMUNITY LESS THAN 10,000 POPULATION OR ABOVE 40 MPH ON MAJOR STREET)



*Note: 80 vph applies as the lower threshold volume for a minor-street approach with two or more lanes and 60 vph applies as the lower threshold volume for a minor-street approach with one lane.

Figure 4C-3. Warrant 3, Peak Hour



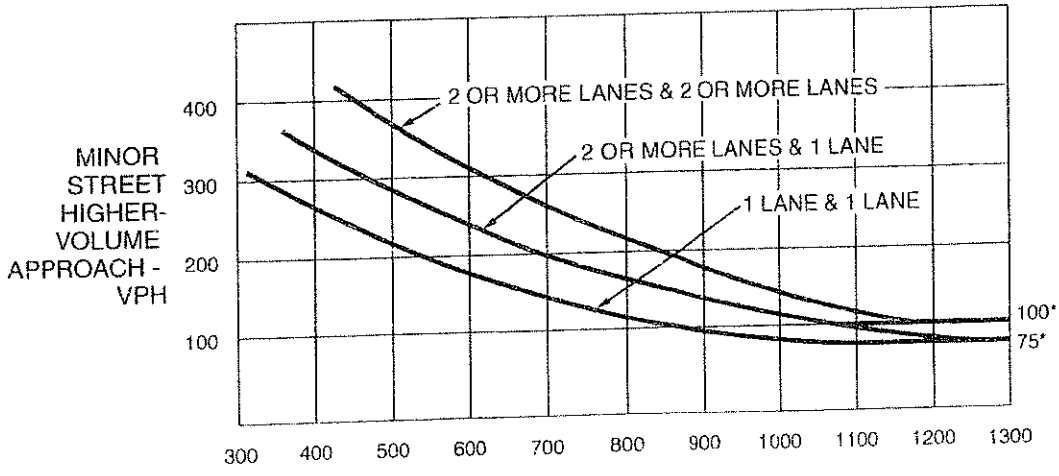
2011 Volumes (1)

MAJOR STREET—TOTAL OF BOTH APPROACHES—
VEHICLES PER HOUR (VPH)

*Note: 150 vph applies as the lower threshold volume for a minor-street approach with two or more lanes and 100 vph applies as the lower threshold volume for a minor-street approach with one lane.

Figure 4C-4. Warrant 3, Peak Hour (70% Factor)

(COMMUNITY LESS THAN 10,000 POPULATION OR ABOVE 40 MPH ON MAJOR STREET)



MAJOR STREET—TOTAL OF BOTH APPROACHES—
VEHICLES PER HOUR (VPH)

*Note: 100 vph applies as the lower threshold volume for a minor-street approach with two or more lanes and 75 vph applies as the lower threshold volume for a minor-street approach with one lane.

JLF

CONSULTING ENGINEERS

July 11, 2011

Mr. Dean Lessard, P.E.
Public Works Director
Town of York
186 York Street
York, Maine 03909

RE: Town of York, Maine
Intersection Capacity and Signal Warrants Analyses
Intersection of Organug Road with York Street
CLD Reference No. 10-0107

Dear Mr. Lessard:

This letter reports the results of updated capacity and signal warrants analyses of the intersection of Organug Road at York Street, in the Town of York, Maine, and updates our letter to you, dated March 29, 2011.

Data Collection

Turning movement data was collected in June, 2011, while school was still in session, during the following time periods. The data are presented in Attachment A.

- 6:45 to 10 AM on Tuesday, June 14
- 10 AM to 1 PM on Monday, June 13
- 2 to 6 PM on Wednesday, June 15

Traffic Volumes

The traffic volumes were projected for four time periods for 2011, as well as for 10 years in the future (2021):

- Average weekday AM peak hour (7:15 to 8:15 AM)
- Average weekday school PM peak hour (2 to 3 PM)
- Average weekday PM peak hour (4:15 to 5:15 PM)
- Summer weekday PM peak hour

Seasonal factors for 2009 (latest available) from Maine DOT, were used to adjust the data to average weekday information. The factors are presented in Attachment B.

- Convert June data to Average Weekday:
  - York St. (Group III) – 0.85
  - Organug Road (Group II) – 0.90

- Annual growth of 1% per year to 2021 was assumed.

The average weekday peak hour analyses used the Maine DOT seasonal factors for developing the average weekday volumes and the summer weekday PM volumes from the new June count data. Summer weekday traffic patterns are different from average weekday patterns, with traffic peaking during the PM peak hour, so volumes were not calculated for the summer AM and school peak hours. The 2011 and 2021 projections are shown in Attachment C (spreadsheet analysis) and graphically in Attachment D.

Alternative Configurations

The intersection was analyzed for the two alternative configurations that we are currently studying. See also the section below on signal warrants for the justification for signals.

- Unsignalized (Organug Road stop-controlled):
  - York St. EB with one thru-right lane
  - York St. WB with one left-turn lane and one-thru lane
  - Organug Rd. NB with one left-turn lane and one right-turn lane
- Signalized:
  - York St. EB with one thru-lane and one right-turn lane
  - York St. WB with one left-turn lane and one thru-lane
  - Organug Rd. NB with one left-turn lane and one right-turn lane

Capacity Analysis

The results of the capacity analyses are shown on the attached table, with the backup sheets in Attachment E. For each alternative, the four time periods were analyzed for the assumed design year of 2021.

- Average weekday AM peak hour (7:15 to 8:15 AM)
- Average weekday school PM peak hour (2 to 3 PM)
- Average weekday PM peak hour (4:15 to 5:15 PM)
- Summer weekday PM peak hour

The unsignalized and signalized analyses were conducted using Synchro/SimTraffic software. The unsignalized analyses show significant delays and queues for the left-turn movement out of Organug Road, which is improved with the additional lanes and signals. Note that in many cases turn lanes would be blocked by the traffic in the through lanes before the turning vehicles could reach them.

Pedestrian traffic was not considered in the signalized analyses. There were some pedestrians counted during the June count, and there would likely be even more pedestrian traffic during the summer weekdays. An exclusive pedestrian phase would extend the signal cycle length and likely cause additional delays to vehicular traffic, depending on the number of times the pedestrian phase is called during the peak times analyzed. Given the relatively good Level of Service (A or B) in 2021, however, we would expect the intersection to continue to perform acceptably.

The driveway on the north side of the intersection was not considered in the analyses. There is very little traffic using the driveway. If the intersection becomes signalized, a signal would need to be provided for the driveway.

Signal Warrants

The March 29, 2011, letter was unable to conclude that signal warrants are met because there was not enough data. The traffic counts collected in June included 11 hours during the day, thereby providing the needed information. The signal warrant criteria were checked for 2021 based on the average weekday factored data for the 11 hours of data collection. The data are shown in Attachment F.

- For total traffic (left and right turns) from Organug Road:
  - Warrant 1A, minimum vehicle volume – does not meet warrant (need 8 hours, only met for 2 hours)
  - Warrant 1B, interruption of continuous traffic –meets warrant (met for all 11 hours of the count)
  - Warrant 2, 4-hour volume – meets warrant (need 4 hours, met for 11 hours)
  - Warrant 3, peak hour volume – meets warrant (need 1 hour, met for 2 hours)
- For left turns only from Organug Road:
  - Warrant 1A, minimum vehicle volume – does not meet warrant (need 8 hours, not met for any hour)
  - Warrant 1B, interruption of continuous traffic – does not meet warrant (need 8 hours, only met for 5 hours, and almost met for 2 other hours)
  - Warrant 2, 4-hour volume – does not meet warrant (need 4 hours, met for 2 hours)
  - Warrant 3, peak hour volume – meets warrant (need 1 hour, met for 1 hour)

The unsignalized analyses show that there would be long queues and delays for Organug Road traffic trying to enter the intersection; therefore it is our opinion that the signal warrants for total traffic should apply. Warrants 1B, 2 and 3 are definitely met for that scenario.

For 2011 – meets 1B, 2(almost) & 3.

The possible construction of a connector road between US Route 1 and the beach near Wild Kingdom would likely result in a diversion of traffic from this area and a reduction in through traffic on York Street. The amount of the reduction was not estimated as part of the study for the connector road; however, assuming a conservative reduction of up to 25% of the through traffic on York Street, Warrant 1B would still be met in 2021 (see spreadsheet in Appendix F).

Summary and Conclusions

Based on the traffic projections and associated analyses, it appears that signal warrants would be satisfied under 2021 conditions. Should the Town persue signal installation at this location, the intersection should be configured to provide separate turn lanes on all three approaches, as noted above.

Please let us know if you need further information.

Very truly yours,

Robert W. Lyford, P.E.
Senior Transportation Engineer

JoAnn L. Fryer, P.E.
Branch Manager and Senior Associate

RWL:kjb

Attachments A-F

2021 Capacity Analyses Results using June Data

	AAWDT AM Peak				AAWDT School PM Peak				AAWDT PM Peak				Summer PM Peak			
	v/c	Delay	LOS	Queue	v/c	Delay	LOS	Queue	v/c	Delay	LOS	Queue	v/c	Delay	LOS	Queue
Unsignalized																
EB Thru-Rt	0.49				0.52				0.43				0.61			
WB Lt	0.09	10	B	8	0.07	10	B	6	0.06	9	A	5	0.10	11	B	8
WB Thru	0.21				0.41				0.44				0.65			
NB Lt	1.49	294	F	433	1.69	409	F	372	0.73	87	F	103	2.41	828	F	295
NB Rt	0.49	21	C	65	0.28	18	C	28	0.09	13	B	7	0.15	18	C	13
Signalized																
EB Thru	0.73	16	B	193	0.70	12	B	234	0.63	9	A	186	0.77	12	B	339
EB Rt	0.16	2	A	2	0.14	2	A	1	0.09	2	A	5	0.12	2	A	4
WB Lt	0.47	25	C	32	0.33	22	C	46	0.31	18	B	33	0.42	24	C	51
WB Thru	0.32	6	A	88	0.54	5	A	154	0.58	4	A	121	0.78	7	A	285
NB Lt	0.62	20	B	82	0.66	25	C	83	0.42	17	B	43	0.59	27	C	64
NB Rt	0.14	9	A	2	0.07	11	B	21	0.02	9	A	12	0.03	14	B	17
Intersection	**0.66**	**12**	**B**	--	**0.70**	**10**	**A**	--	**0.56**	**7**	**A**	--	**0.76**	**10**	**A**	--

v/c – volume to capacity ratio
Delay – average delay per vehicle in seconds
LOS – Level of Service
Queue – 95th percentile queue (feet)
The unsignalized and signalized analyses were performed using Synchro/SimTraffic.

4pm.

Attachment A

PEAK HOUR TURNING MOVEMENT DATA

CLD Consulting Engineers, Inc.

540 Commercial Street
Manchester, NH 03101
603-668-8223

Town/State: York, ME
Location: York St at Organug
Counter#/By: 2536/Dan
Weather: Fair

File Name : York Organug AM June
Site Code : 10-0107
Start Date : 6/14/2011
Page No : 1

Groups Printed- Cars - Trucks

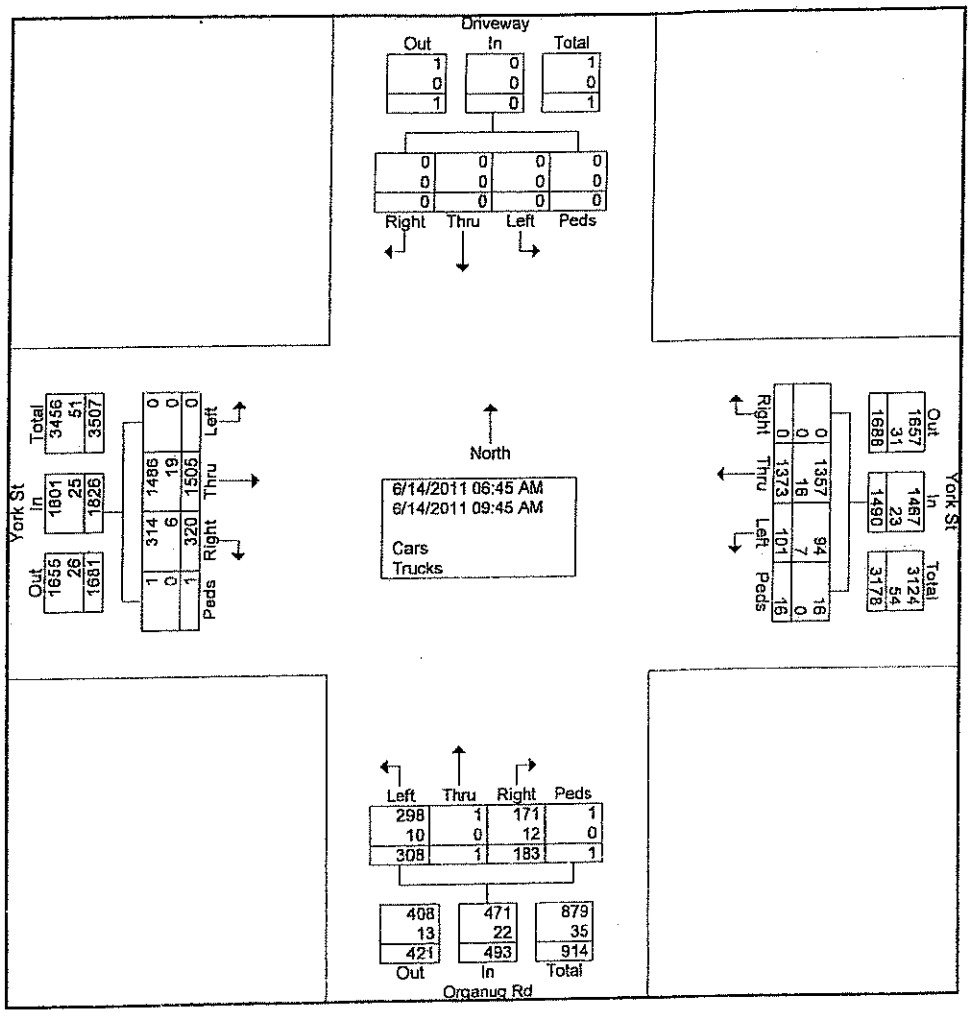
	Driveway Southbound					York St Westbound					Organug Rd Northbound					York St Eastbound					
Start Time	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Int. Total
06:45 AM	0	0	0	0	0	2	48	0	3	53	12	0	1	0	13	0	76	10	0	86	152
Total	0	0	0	0	0	2	48	0	3	53	12	0	1	0	13	0	76	10	0	86	152
07:00 AM	0	0	0	0	0	4	83	0	3	90	15	0	13	0	28	0	88	29	0	117	235
07:15 AM	0	0	0	0	0	17	78	0	2	97	44	1	34	0	79	0	88	65	1	154	330
07:30 AM	0	0	0	0	0	5	94	0	1	100	69	0	52	0	121	0	105	53	0	158	379
07:45 AM	0	0	0	0	0	9	82	0	1	92	18	0	17	0	35	0	154	28	0	182	309
Total	0	0	0	0	0	35	337	0	7	379	146	1	116	0	263	0	435	175	1	611	1253
08:00 AM	0	0	0	0	0	4	89	0	3	96	16	0	9	0	25	0	116	20	0	136	257
08:15 AM	0	0	0	0	0	5	106	0	1	112	22	0	4	0	26	0	147	20	0	167	305
08:30 AM	0	0	0	0	0	12	142	0	0	154	18	0	18	0	36	0	141	15	0	156	346
08:45 AM	0	0	0	0	0	9	124	0	1	134	20	0	9	0	29	0	122	11	0	133	296
Total	0	0	0	0	0	30	461	0	5	496	76	0	40	0	116	0	526	66	0	592	1204
09:00 AM	0	0	0	0	0	6	123	0	0	129	18	0	7	0	25	0	120	14	0	134	288
09:15 AM	0	0	0	0	0	11	120	0	0	131	8	0	11	1	20	0	88	20	0	108	259
09:30 AM	0	0	0	0	0	9	138	0	0	147	19	0	4	0	23	0	135	11	0	146	316
09:45 AM	0	0	0	0	0	8	146	0	1	155	29	0	4	0	33	0	125	24	0	149	337
Total	0	0	0	0	0	34	527	0	1	562	74	0	26	1	101	0	468	69	0	537	1200
Grand Total	0	0	0	0	0	101	1373	0	16	1490	308	1	183	1	493	0	1505	320	1	1826	3809
Apprch %	0	0	0	0		6.8	92.1	0	1.1		62.5	0.2	37.1	0.2		0	82.4	17.5	0.1		
Total %	0	0	0	0	0	2.7	36	0	0.4	39.1	8.1	0	4.8	0	12.9	0	39.5	8.4	0	47.9	
Cars	0	0	0	0	0	94	1357										1486				
% Cars	0	0	0	0	0	93.1	98.8	0	100	98.5	96.8	100	93.4	100	95.5	0	98.7	98.1	100	98.6	98.2
Trucks	0	0	0	0	0	7	16	0	0	23	10	0	12	0	22	0	19	6	0	25	70
% Trucks	0	0	0	0	0	6.9	1.2	0	0	1.5	3.2	0	6.6	0	4.5	0	1.3	1.9	0	1.4	1.8

CLD Consulting Engineers, Inc.

540 Commercial Street
Manchester, NH 03101
603-668-8223

Town/State: York, ME
Location: York St at Organug
Counter#/By: 2536/Dan
Weather: Fair

File Name : York Organug AM June
Site Code : 10-0107
Start Date : 6/14/2011
Page No : 2



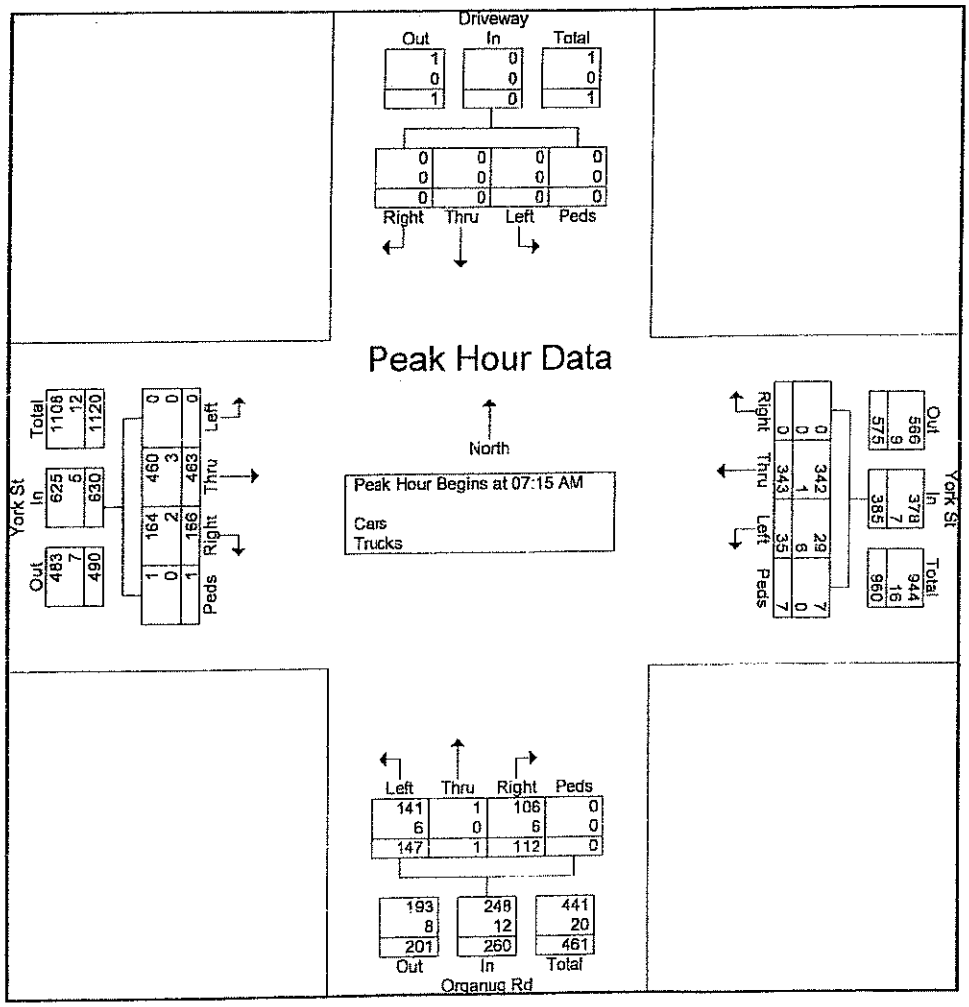
CLD Consulting Engineers, Inc.

540 Commercial Street
Manchester, NH 03101
603-668-8223

Town/State: York, ME
Location: York St at Organug
Counter#/By: 2536/Dan
Weather: Fair

File Name : York Organug AM June
Site Code : 10-0107
Start Date : 6/14/2011
Page No : 3

	Driveway Southbound					York St Westbound					Organug Rd Northbound					York St Eastbound					
Start Time	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Int. Total
Peak Hour Analysis From 06:45 AM to 09:45 AM - Peak 1 of 1																					
Peak Hour for Entire Intersection Begins at 07:15 AM																					
07:15 AM	0	0	0	0	0	17	78	0	2	97	44	1	34	0	79	0	88	65	1	154	330
07:30 AM	0	0	0	0	0	5	94	0	1	100	69	0	52	0	121	0	105	53	0	158	379
07:45 AM	0	0	0	0	0	9	82	0	1	92	18	0	17	0	35	0	154	28	0	182	309
08:00 AM	0	0	0	0	0	4	89	0	3	96	16	0	9	0	25	0	116	20	0	136	257
Total Volume	0	0	0	0	0	35	343	0	7	385	147	1	112	0	260	0	463	166	1	630	1275
% App. Total	0	0	0	0		9.1	89.1	0	1.8		56.5	0.4	43.1	0		0	73.5	26.3	0.2		
PHF	.000	.000	.000	.000	.000	.515	.912	.000	.583	.963	.533	.250	.538	.000	.537	.000	.752	.638	.250	.865	.841
Cars	0	0	0	0	0	29	342	0	7	378	141	1	106	0	248	0	460	164	1	625	1251
% Cars	0	0	0	0	0	82.9	99.7	0	100	98.2	95.9	100	94.6	0	95.4	0	99.4	98.8	100	99.2	98.1
Trucks	0	0	0	0	0	6	1	0	0	7	6	0	6	0	12	0	3	2	0	5	24
% Trucks	0	0	0	0	0	17.1	0.3	0	0	1.8	4.1	0	5.4	0	4.6	0	0.6	1.2	0	0.8	1.9



CLD Consulting Engineers, Inc.

540 Commercial Street
Manchester, NH 03101
603-668-8223

Town/State: York, ME
Location: York St at Organug
Counter#/By: 2536/Dan
Weather: Fair

File Name : York Organug Mid June
Site Code : 10-0107
Start Date : 6/13/2011
Page No : 1

Groups Printed- Cars - Trucks

	Driveway Southbound					York St Westbound					Organug Rd Northbound					York St Eastbound					
Start Time	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Int. Total
10:00 AM	0	0	0	0	0	9	125	0	0	134	22	0	6	0	28	0	114	14	0	128	290
10:15 AM	0	0	0	0	0	5	122	0	0	127	16	0	8	0	24	0	108	24	0	132	283
10:30 AM	0	0	0	0	0	5	155	0	0	160	15	0	4	23	42	0	123	10	0	133	335
10:45 AM	0	0	0	0	0	8	138	0	0	146	17	0	14	0	31	0	126	19	1	146	323
Total	0	0	0	0	0	27	540	0	0	567	70	0	32	23	125	0	471	67	1	539	1231
11:00 AM	0	0	0	0	0	11	159	0	0	170	20	0	5	0	25	0	119	10	0	129	324
11:15 AM	0	0	0	0	0	8	155	0	0	163	21	0	8	0	29	0	116	13	0	129	321
11:30 AM	0	0	0	0	0	7	151	0	0	158	18	0	8	1	27	0	132	21	1	154	339
11:45 AM	0	0	0	0	0	15	147	0	0	162	18	0	6	0	24	0	142	21	0	163	349
Total	0	0	0	0	0	41	612	0	0	653	77	0	27	1	105	0	509	65	1	575	1333
12:00 PM	0	0	0	0	0	6	167	0	0	173	23	0	8	0	31	0	133	23	0	156	360
12:15 PM	0	2	0	0	2	4	140	0	0	144	17	0	8	0	25	0	118	28	2	148	319
12:30 PM	0	0	0	0	0	10	127	0	0	137	20	0	8	0	28	0	140	16	0	156	321
12:45 PM	0	0	0	0	0	5	136	0	0	141	16	0	5	0	21	0	163	16	0	179	341
Total	0	2	0	0	2	25	570	0	0	595	76	0	29	0	105	0	554	83	2	639	1341
Grand Total	0	2	0	0	2	93	1722	0	0	1815	223	0	88	24	335	0	1534	215	4	1753	3905
Apprch %	0	100	0	0		5.1	94.9	0	0		66.6	0	26.3	7.2		0	87.5	12.3	0.2		
Total %	0	0.1	0	0	0.1	2.4	44.1	0	0	46.5	5.7	0	2.3	0.6	8.6	0	39.3	5.5	0.1	44.9	
Cars	0	2	0	0	2	92	1707										1521				
% Cars	0	100	0	0	100	98.9	99.1	0	0	99.1	98.7	0	96.6	100	98.2	0	99.2	99.5	100	99.2	99.1
Trucks	0	0	0	0	0	1	15	0	0	16	3	0	3	0	6	0	13	1	0	14	36
% Trucks	0	0	0	0	0	1.1	0.9	0	0	0.9	1.3	0	3.4	0	1.8	0	0.8	0.5	0	0.8	0.9

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603-668-8223

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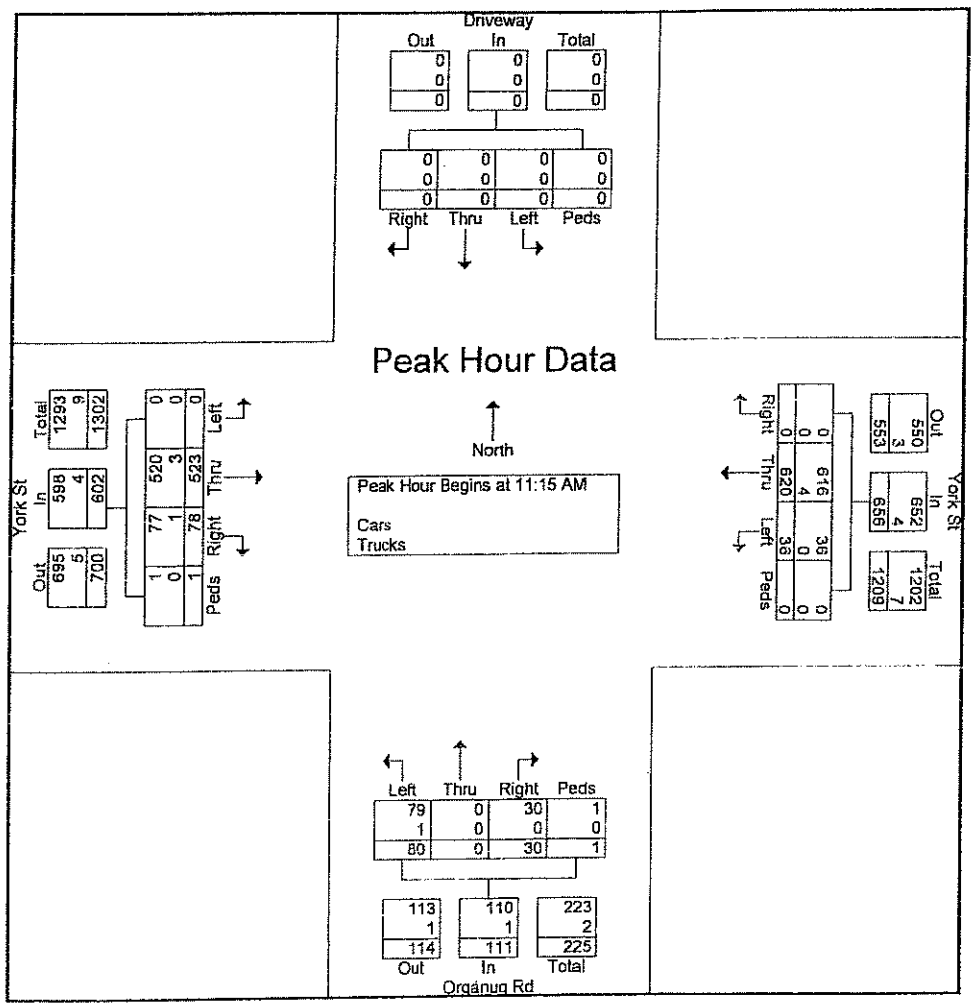
File Name : York Organug Mid June
Site Code : 10-0107
Start Date : 6/13/2011
Page No : 3

	Driveway Southbound					York St Westbound					Organug Rd Northbound					York St Eastbound					
Start Time	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Int. Total
Peak Hour Analysis From 10:00 AM to 12:45 PM - Peak 1 of 1																					
Peak Hour for Entire Intersection Begins at 11:15 AM																					
11:15 AM	0	0	0	0	0	8	155	0	0	163	21	0	8	0	29	0	116	13	0	129	321
11:30 AM	0	0	0	0	0	7	151	0	0	158	18	0	8	1	27	0	132	21	1	154	339
11:45 AM	0	0	0	0	0	15	147	0	0	162	18	0	6	0	24	0	142	21	0	163	349
12:00 PM	0	0	0	0	0	6	167	0	0	173	23	0	8	0	31	0	133	23	0	156	360
Total Volume	0	0	0	0	0	36	620	0	0	656	80	0	30	1	111	0	523	78	1	602	1369
% App. Total	0	0	0	0		5.5	94.5	0	0		72.1	0	27	0.9		0	86.9	13	0.2		
PHF	.000	.000	.000	.000	.000	.600	.928	.000	.000	.948	.870	.000	.938	.250	.895	.000	.921	.848	.250	.923	.951
Cars	0	0	0	0	0	36	616	0	0	652	79	0	30	1	110	0	520	77	1	598	1360
% Cars	0	0	0	0	0	100	99.4	0	0	99.4	98.8	0	100	100	99.1	0	99.4	98.7	100	99.3	99.3
Trucks	0	0	0	0	0	0	4	0	0	4	1	0	0	0	1	0	3	1	0	4	9
% Trucks	0	0	0	0	0	0	0.6	0	0	0.6	1.3	0	0	0	0.9	0	0.6	1.3	0	0.7	0.7



CLD Consulting Engineers, Inc.

540 Commercial Street
Manchester, NH 03101
603-668-8223

Town/State: York, ME
Location: York St at Organug
Counter#/By: 2536/Dan
Weather: Fair

File Name : York Organug PM June
Site Code : 10-0107
Start Date : 6/15/2011
Page No : 1

Groups Printed- Cars - Trucks

	Driveway Southbound					York St Westbound					Organug Rd Northbound					York St Eastbound					
Start Time	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Int. Total
02:00 PM	0	0	0	0	0	10	162	0	0	172	49	1	25	15	90	0	93	56	6	155	417
02:15 PM	0	0	0	0	0	13	184	0	0	197	26	0	17	2	45	0	150	21	0	171	413
02:30 PM	0	0	0	0	0	11	151	0	0	162	29	0	28	0	57	0	163	25	0	188	407
02:45 PM	0	0	0	0	0	12	143	0	1	156	24	0	19	0	43	0	176	25	0	201	400
Total	0	0	0	0	0	46	640	0	1	687	128	1	89	17	235	0	582	127	6	715	1637
03:00 PM	0	0	0	0	0	8	172	0	0	180	16	0	8	0	24	0	140	26	0	166	370
03:15 PM	0	0	0	0	0	12	187	0	1	200	15	0	9	0	24	0	142	23	0	165	389
03:30 PM	0	0	0	0	0	11	185	0	1	197	19	0	5	0	24	0	132	22	0	154	375
03:45 PM	0	0	0	0	0	10	189	0	2	201	23	0	9	0	32	0	145	19	1	165	398
Total	0	0	0	0	0	41	733	0	4	778	73	0	31	0	104	0	559	90	1	650	1532
04:00 PM	0	0	0	0	0	14	197	0	4	215	14	0	6	0	20	0	145	27	0	172	407
04:15 PM	0	0	0	0	0	6	144	0	0	150	15	0	5	0	20	0	152	22	0	174	344
04:30 PM	0	0	0	0	0	13	200	0	0	213	13	0	10	0	23	0	152	16	0	168	404
04:45 PM	0	0	0	0	0	12	179	0	2	193	15	0	10	0	25	0	150	38	0	188	406
Total	0	0	0	0	0	45	720	0	6	771	57	0	31	0	88	0	599	103	0	702	1561
05:00 PM	0	0	0	0	0	14	177	0	0	191	23	0	8	0	31	0	126	33	0	159	381
05:15 PM	0	0	0	0	0	10	145	0	4	159	17	0	7	0	24	0	127	24	1	152	335
05:30 PM	0	0	0	0	0	10	166	0	1	177	12	0	9	0	21	0	123	32	0	155	353
05:45 PM	0	0	0	0	0	9	113	0	1	123	15	0	9	0	24	0	121	28	0	149	296
Total	0	0	0	0	0	43	601	0	6	650	67	0	33	0	100	0	497	117	1	615	1365
Grand Total	0	0	0	0	0	175	2694	0	17	2886	325	1	184	17	527	0	2237	437	8	2682	6095
Apprch %	0	0	0	0		6.1	93.3	0	0.6		61.7	0.2	34.9	3.2		0	83.4	16.3	0.3		
Total %	0	0	0	0	0	2.9	44.2	0	0.3	47.4	5.3	0	3	0.3	8.6	0	36.7	7.2	0.1	44	
Cars	0	0	0	0	0	170	2684										2224				
% Cars	0	0	0	0	0	97.1	99.6	0	100	99.5	99.4	100	98.9	100	99.2	0	99.4	99.3	100	99.4	99.4
Trucks	0	0	0	0	0	5	10	0	0	15	2	0	2	0	4	0	13	3	0	16	35
% Trucks	0	0	0	0	0	2.9	0.4	0	0	0.5	0.6	0	1.1	0	0.8	0	0.6	0.7	0	0.6	0.6

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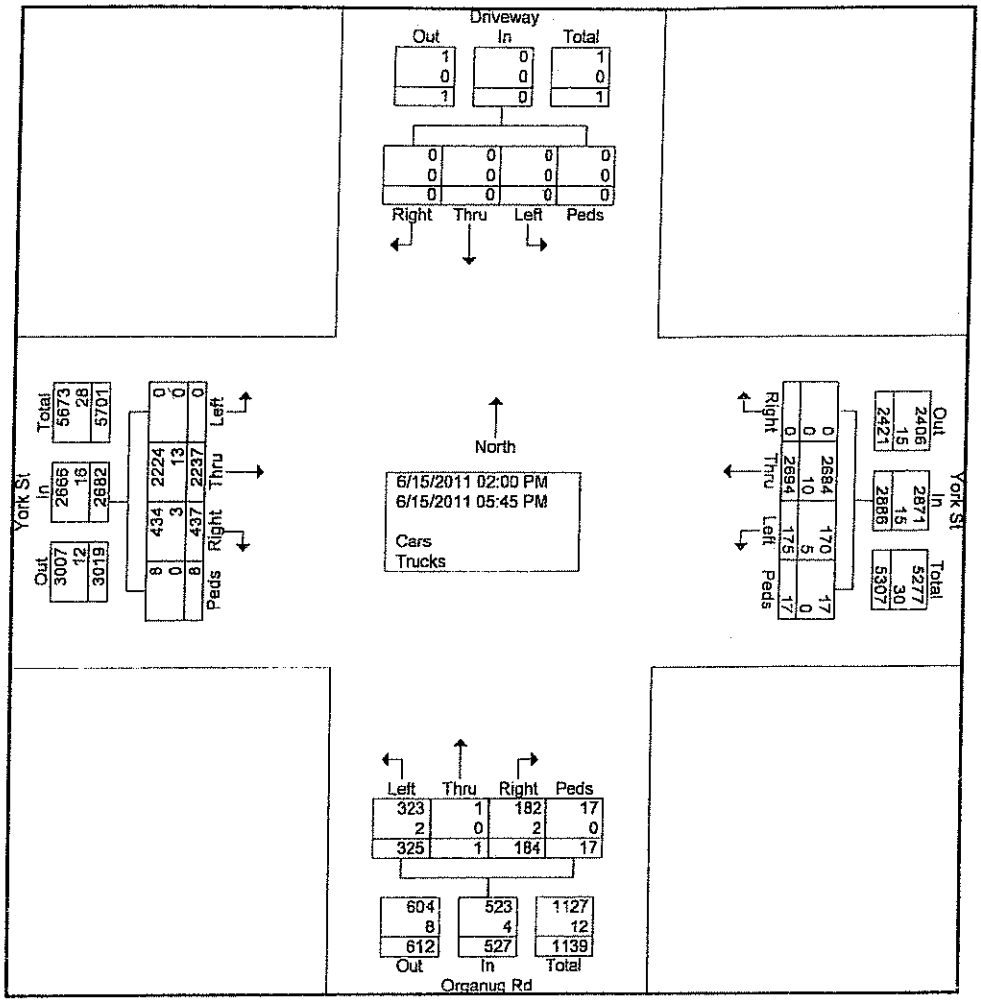

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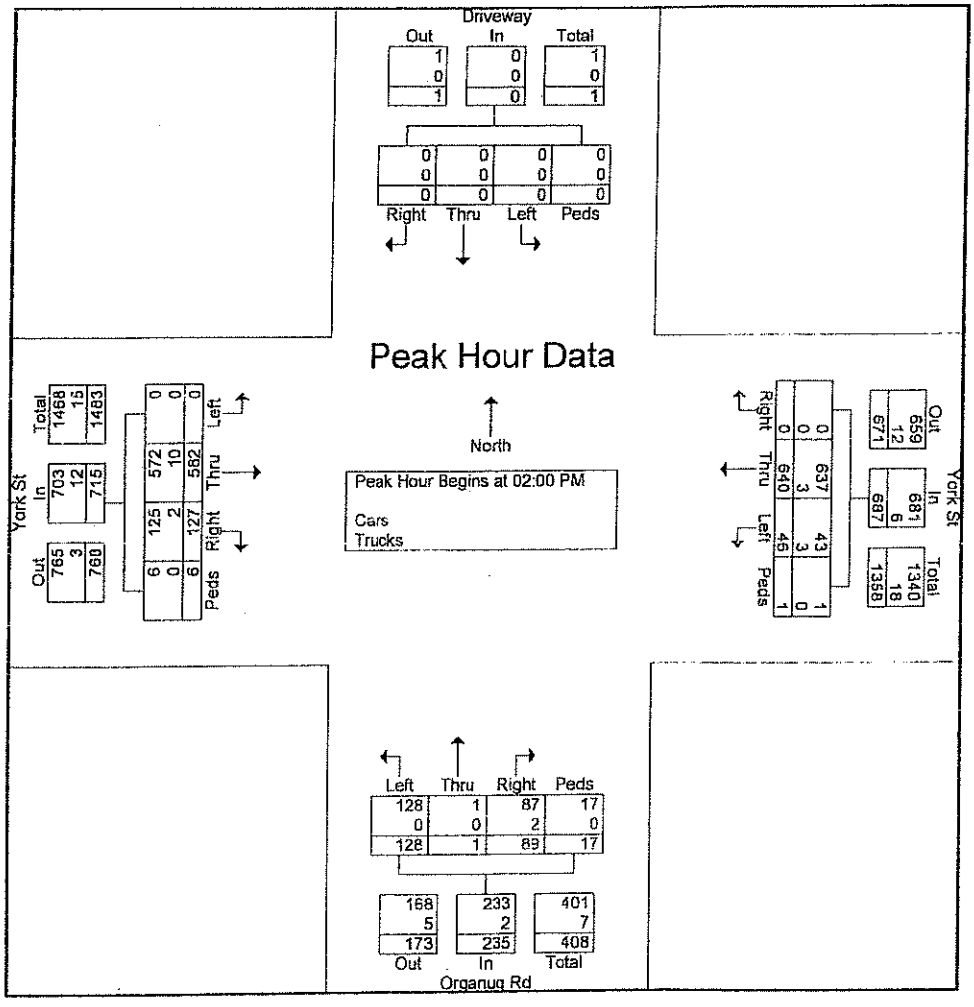
	Driveway Southbound					York St Westbound					Organug Rd Northbound					York St Eastbound					
Start Time	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Int. Total
Peak Hour Analysis From 02:00 PM to 04:00 PM - Peak 1 of 1																					
Peak Hour for Entire Intersection Begins at 02:00 PM																					
02:00 PM	0	0	0	0	0	10	162	0	0	172	49	1	25	15	90	0	93	56	6	155	417
02:15 PM	0	0	0	0	0	13	184	0	0	197	26	0	17	2	45	0	150	21	0	171	413
02:30 PM	0	0	0	0	0	11	151	0	0	162	29	0	28	0	57	0	163	25	0	188	407
02:45 PM	0	0	0	0	0	12	143	0	1	156	24	0	19	0	43	0	176	25	0	201	400
Total Volume	0	0	0	0	0	46	640	0	1	687	128	1	89	17	235	0	582	127	6	715	1637
% App. Total	0	0	0	0		6.7	93.2	0	0.1		54.5	0.4	37.9	7.2		0	81.4	17.8	0.8		
PHF	.000	.000	.000	.000	.000	.885	.870	.000	.250	.872	.653	.250	.795	.283	.653	.000	.827	.567	.250	.889	.981
Cars	0	0	0	0	0	43	637	0	1	681	128	1	87	17	233	0	572	125	6	703	1617
% Cars	0	0	0	0	0	93.5	99.5	0	100	99.1	100	100	97.8	100	99.1	0	98.3	98.4	100	98.3	98.8
Trucks	0	0	0	0	0	3	3	0	0	6	0	0	2	0	2	0	10	2	0	12	20
% Trucks	0	0	0	0	0	6.5	0.5	0	0	0.9	0	0	2.2	0	0.9	0	1.7	1.6	0	1.7	1.2



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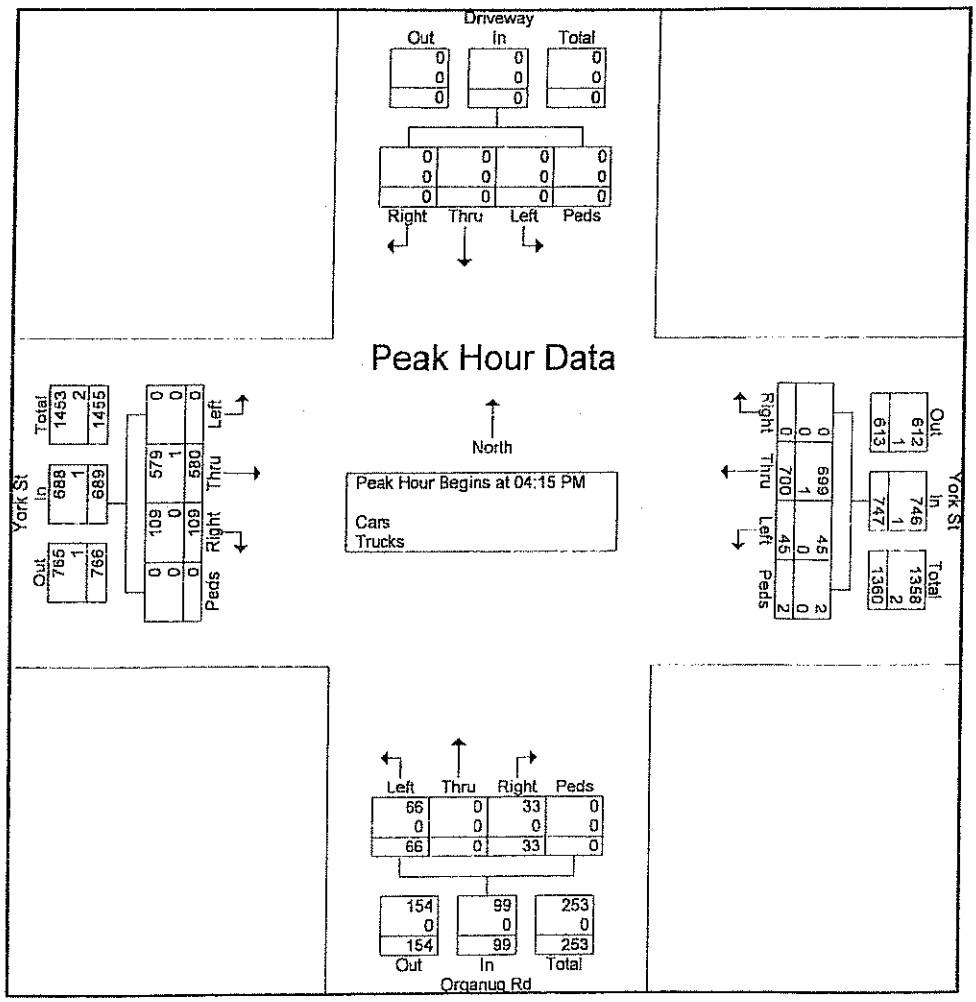
	Driveway Southbound					York St Westbound					Organug Rd Northbound					York St Eastbound					
Start Time	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Int. Total
Peak Hour Analysis From 04:15 PM to 05:45 PM - Peak 1 of 1																					
Peak Hour for Entire Intersection Begins at 04:15 PM																					
04:15 PM	0	0	0	0	0	6	144	0	0	150	15	0	5	0	20	0	152	22	0	174	344
04:30 PM	0	0	0	0	0	13	200	0	0	213	13	0	10	0	23	0	152	16	0	168	404
04:45 PM	0	0	0	0	0	12	179	0	2	193	15	0	10	0	25	0	150	38	0	188	406
05:00 PM	0	0	0	0	0	14	177	0	0	191	23	0	8	0	31	0	126	33	0	159	381
Total Volume	0	0	0	0	0	45	700	0	2	747	66	0	33	0	99	0	580	109	0	689	1535
% App. Total	0	0	0	0		6	93.7	0	0.3		66.7	0	33.3	0		0	84.2	15.8	0		
PHF	.000	.000	.000	.000	.000	.804	.875	.000	.250	.877	.717	.000	.825	.000	.798	.000	.954	.717	.000	.916	.945
Cars	0	0	0	0	0	45	699	0	2	746	66	0	33	0	99	0	579	109	0	688	1533
% Cars	0	0	0	0	0	100	99.9	0	100	99.9	100	0	100	0	100	0	99.8	100	0	99.9	99.9
Trucks	0	0	0	0	0	0	1	0	0	1	0	0	0	0	0	0	1	0	0	1	2
% Trucks	0	0	0	0	0	0	0.1	0	0	0.1	0	0	0	0	0	0	0.2	0	0	0.1	0.1



Attachment B

SEASONAL FACTORS, 2009

2009
Weekly Group Mean Factors
AVERAGE: 2006, 2007, 2008

Month	Start Date	Dates	Month Week #	Urban Group I	Arterial Group II	Recreational Group III	Group I+II	Group II+III	Group I+III	Year Week #
Dec/Jan	(28)	29,30,31,1,2	1	1.03	1.12	1.30	1.08	1.21	1.17	1
	(4)	5,6,7,8,9	2	1.02	1.10	1.31	1.06	1.21	1.17	2
	(11)	12,13,14,15,16	3	1.07	1.16	1.38	1.12	1.27	1.23	3
	(18)	19,20,21,22,23	4	1.03	1.12	1.35	1.08	1.24	1.19	4
	(25)	26,27,28,29,30	5	1.03	1.12	1.33	1.08	1.23	1.18	5
Feb	(1)	2,3,4,5,6	1	1.04	1.14	1.35	1.09	1.25	1.20	6
	(8)	9,10,11,12,13	2	1.10	1.20	1.41	1.15	1.31	1.26	7
	(15)	16,17,18,19,20	3	1.00	1.03	1.21	1.02	1.12	1.11	8
	(22)	23,24,25,26,27	4	1.03	1.11	1.29	1.07	1.20	1.16	9
Mar/Apr	(1)	2,3,4,5,6	1	1.02	1.09	1.27	1.06	1.18	1.15	10
	(8)	9,10,11,12,13	2	0.99	1.06	1.25	1.03	1.16	1.12	11
	(15)	16,17,18,19,20	3	1.00	1.08	1.24	1.04	1.16	1.12	12
	(22)	23,24,25,26,27	4	0.98	1.06	1.22	1.02	1.14	1.10	13
	(29)	30,31,1,2,3	5	1.01	1.11	1.27	1.06	1.19	1.14	14
Apr/May	(5)	6,7,8,9,10	1	0.96	1.04	1.20	1.00	1.12	1.08	15
	(12)	13,14,15,16,17	2	0.96	1.04	1.14	1.00	1.09	1.05	16
	(19)	20,21,22,23,24	3	0.95	1.02	1.11	0.99	1.07	1.03	17
	(26)	27,28,29,30,1	4	0.94	1.02	1.13	0.98	1.08	1.04	18
May/Jun	(3)	,45,6,7,8	1	0.92	0.98	1.05	0.95	1.02	0.99	19
	(10)	11,12,13,14,15	2	0.92	0.98	1.04	0.95	1.01	0.98	20
	(17)	18,19,20,21,22	3	0.90	0.94	0.96	0.92	0.95	0.93	21
	(24)	25,26,27,28,29	4	0.89	0.94	0.95	0.92	0.95	0.92	22
	(31)	,1,2,3,4	5	0.91	0.95	0.97	0.93	0.96	0.94	23
Jun/Jul	(7)	8,9,10,11,12	1	0.89	0.92	0.89	0.91	0.91	0.89	24
	(14)	15,16,17,18,19	2	0.89	0.90	0.85	0.90	0.88	0.87	25
	(21)	22,23,24,25,26	3	0.89	0.88	0.78	0.89	0.83	0.84	26
	(28)		4	0.86	0.81	0.69	0.84	0.75	0.78	27
Jul	(5)	6,7,8,9,10	1	0.87	0.85	0.73	0.86	0.79	0.80	28
	(12)	13,14,15,16,17	2	0.87	0.84	0.71	0.86	0.78	0.79	29
	(19)	20,21,22,23,24	3	0.87	0.84	0.70	0.86	0.77	0.79	30
	(26)	27,28,29,30,31	4	0.86	0.82	0.68	0.84	0.75	0.77	31
Aug/Sep	(2)	3,4,5,6,7	1	0.87	0.81	0.68	0.84	0.75	0.78	32
	(9)	10,11,12,13,14	2	0.86	0.80	0.69	0.83	0.75	0.78	33
	(16)	17,18,19,20,21	3	0.87	0.82	0.71	0.85	0.77	0.79	34
	(23)	24,25,26,27,28	4	0.88	0.85	0.77	0.87	0.81	0.83	35
	(30)	31,1,2,3,4	5	0.89	0.89	0.85	0.89	0.87	0.87	36
Sept/Oct	(6)	7,8,9,10,11	1	0.91	0.92	0.90	0.92	0.91	0.91	37
	(13)	14,15,16,17,18	2	0.91	0.91	0.91	0.91	0.91	0.91	38
	(20)	21,22,23,24,25	3	0.92	0.92	0.94	0.92	0.93	0.93	39
	(27)	28,29,30,1,2	4	0.91	0.90	0.93	0.91	0.92	0.92	40
Oct	(4)	5,6,7,8,9	1	0.92	0.90	0.95	0.91	0.93	0.94	41
	(11)	12,13,14,15,16	2	0.93	0.93	1.01	0.93	0.97	0.97	42
	(18)	19,20,21,22,23	3	0.95	0.99	1.08	0.97	1.04	1.02	43
	(25)	26,27,28,29,30	4	0.96	1.01	1.15	0.99	1.08	1.06	44
Nov/Dec	(1)	2,3,4,5,6	1	0.97	1.00	1.17	0.99	1.09	1.07	45
	(8)	9,10,110,12,13	2	0.97	1.01	1.18	0.99	1.10	1.08	46
	(15)	16,17,18,19,20	3	0.95	0.97	1.17	0.96	1.07	1.06	47
	(22)	23,24,25,26,27	4	0.98	1.03	1.21	1.01	1.12	1.10	48
	(29)	30,1,2,3,4	5	1.04	1.14	1.32	1.09	1.23	1.18	49
Dec	(6)	7,8,9,10,11	1	1.01	1.10	1.29	1.06	1.20	1.15	50
	(13)	14,15,16,17,18	2	0.98	1.05	1.24	1.02	1.15	1.11	51
	(20)	21,22,23,24,25	3	1.06	1.10	1.29	1.08	1.20	1.18	52

Attachment C

2011 AND 2021 PROJECTIONS

Organug Road Peak Hr Turns

Average Weekday based on June Data

	Data - June 13-15			2011 AAWDT			2021 AAWDT		
	AM	Sch PM	PM	AM	Sch PM	PM	AM	Sch PM	PM
York St EB Thru	463	582	580	394	495	493	435	546	545
York St EB Right	166	127	109	149	114	98	165	126	108
York St WB Left	35	46	45	32	41	41	35	46	45
York St WB Thru	343	640	700	292	544	595	322	601	657
Organug Rd NB Left	147	128	66	132	115	59	146	127	66
Organug Rd NB Right	112	89	33	101	80	30	111	88	33

AM Peak Starts - 7:15 AM
Sch PM Peak starts - 2:00 PM
PM Peak starts- 4:15 PM

F=0.85 for York St EB/WB Thru only (GP III)
F=0.90 for Organug NB (GP II)

Growth = 1%/year for all

Summer Weekday based on June Data

	2011 Summer AWDT			2021 Summer AWDT		
	AM	Sch PM	PM	AM	Sch PM	PM
York St EB Thru			725			801
York St EB Right			121			134
York St WB Left			50			55
York St WB Thru			875			967
Organug Rd NB Left			73			81
Organug Rd NB Right			37			40

F=1.25 for York St EB/WB Thru only (GP III)
F=1.11 for Organug NB (GP II)

Notes
Summer AM is likely to be similar to Average AM, therefore not calculated
Summer School PM is likely not like Average School PM, therefore not calculated
Summer PM is based on AADT factors for August and June

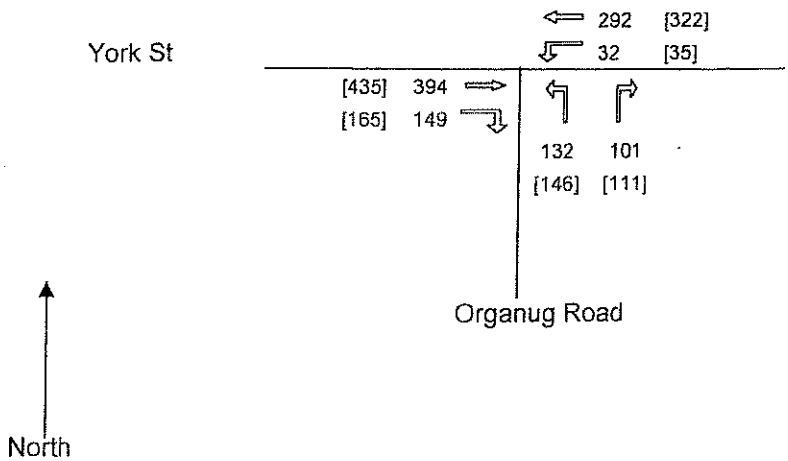
Attachment D

2011 AND 2021 PROJECTIONS GRAPH

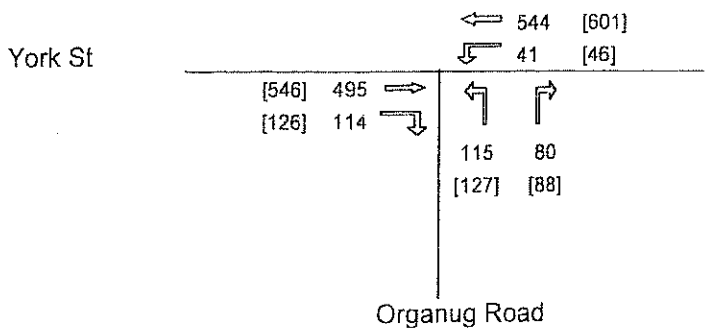
York - York Street at Organug Road

AAWDT AM and School PM Peak Hour Volumes
Based on June 2011 Data

AM Peak Hour
xxx - 2011
[xxx] - 2021



School PM Peak Hour
xxx - 2011
[xxx] - 2021



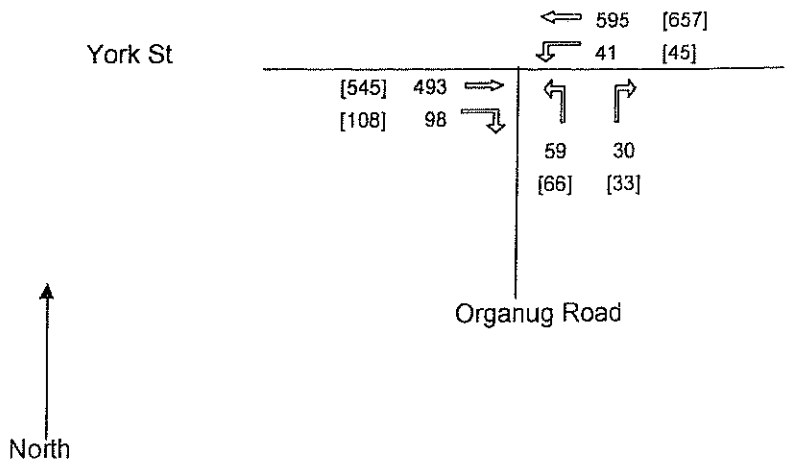
CLD CONSULTING ENGINEERS

10-0107

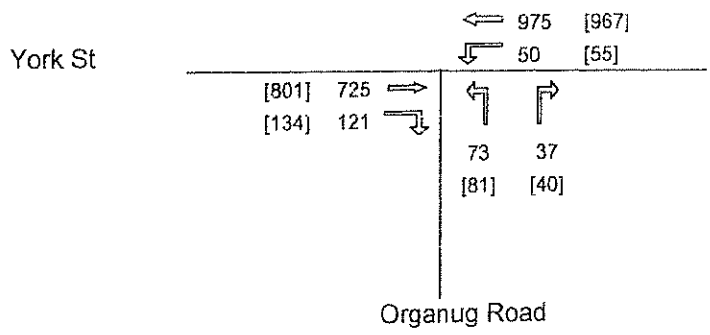
York - York Street at Organug Road

AAWDT PM and Summer PM Peak Hour Volumes
Based on June 2011 Data

PM Peak Hour
xxx - 2011
[xxx] - 2021



Summer PM Peak Hour
xxx - 2011
[xxx] - 2021



CONSULTING ENGINEERS

10-0107

Attachment E

CAPACITY ANALYSIS BACKUP SHEETS

Movement	EBT	EBR	WBL	WBT	NBL	NBR
Lane Configurations						
Sign Control	Free			Free	Stop	
Grade	0%			0%	0%	
Volume (veh/h)	435	165	35	322	146	111
Peak Hour Factor	0.75	0.64	0.52	0.91	0.53	0.54
Hourly flow rate (vph)	580	258	67	354	275	206
Pedestrians				6		
Lane Width (ft)				12.0		
Walking Speed (ft/s)				4.0		
Percent Blockage				0		
Right turn flare (veh)						
Median type					None	
Median storage veh)						
Upstream signal (ft)						
pX, platoon unblocked						
vC, conflicting volume			838		1197	715
vC1, stage 1 conf vol						
vC2, stage 2 conf vol						
vCu, unblocked vol			838		1197	715
tC, single (s)			4.3		6.4	6.2
tC, 2 stage (s)						
tF (s)			2.4		3.5	3.3
p0 queue free %			91		0	51
cM capacity (veh/h)			736		185	424

Direction, Lane #	EB 1	WB 1	WB 2	NB 1	NB 2
Volume Total	838	67	354	275	206
Volume Left	0	67	0	275	0
Volume Right	258	0	0	0	206
cSH	1700	736	1700	185	424
Volume to Capacity	0.49	0.09	0.21	1.49	0.49
Queue Length 95th (ft)	0	8	0	433	65
Control Delay (s)	0.0	10.4	0.0	294.1	21.2
Lane LOS		B		F	C
Approach Delay (s)	0.0	1.7		177.5	
Approach LOS				F	

Intersection Summary			
Average Delay	49.5		
Intersection Capacity Utilization	48.6%	ICU Level of Service	A
Analysis Period (min)	15		

HCM Unsignalized Intersection Capacity Analysis
3: York St & Organug Rd

7/5/2011

Movement	EBT	EBR	WBL	WBT	NBL	NBR
Lane Configurations						
Sign Control	Free			Free	Stop	
Grade	0%			0%	0%	
Volume (veh/h)	546	126	46	601	127	88
Peak Hour Factor	0.83	0.57	0.89	0.87	0.65	0.80
Hourly flow rate (vph)	658	221	52	691	195	110
Pedestrians				6		
Lane Width (ft)				12.0		
Walking Speed (ft/s)				4.0		
Percent Blockage				0		
Right turn flare (veh)						
Median type					None	
Median storage veh)						
Upstream signal (ft)						
pX, platoon unblocked						
vC, conflicting volume			879		1563	774
vC1, stage 1 conf vol						
vC2, stage 2 conf vol						
vCu, unblocked vol			879		1563	774
tC, single (s)			4.2		6.4	6.2
tC, 2 stage (s)						
tF (s)			2.3		3.5	3.3
p0 queue free %			93		0	72
cM capacity (veh/h)			748		116	396

Direction, Lane #	EB 1	WB 1	WB 2	NB 1	NB 2
Volume Total	879	52	691	195	110
Volume Left	0	52	0	195	0
Volume Right	221	0	0	0	110
cSH	1700	748	1700	116	396
Volume to Capacity	0.52	0.07	0.41	1.69	0.28
Queue Length 95th (ft)	0	6	0	372	28
Control Delay (s)	0.0	10.2	0.0	408.8	17.5
Lane LOS		B		F	C
Approach Delay (s)	0.0	0.7		267.9	
Approach LOS				F	

Intersection Summary			
Average Delay	42.7		
Intersection Capacity Utilization	53.1%	ICU Level of Service	A
Analysis Period (min)	15		

HCM Unsignalized Intersection Capacity Analysis
3: York St & Organug Rd

7/5/2011

Movement	EBT	EBR	WBL	WBT	NBL	NBR
Lane Configurations						
Sign Control	Free			Free	Stop	
Grade	0%			0%	0%	
Volume (veh/h)	545	108	45	657	66	33
Peak Hour Factor	0.95	0.72	0.80	0.88	0.72	0.83
Hourly flow rate (vph)	574	150	56	747	92	40
Pedestrians				6		
Lane Width (ft)				12.0		
Walking Speed (ft/s)				4.0		
Percent Blockage				0		
Right turn flare (veh)						
Median type					None	
Median storage veh)						
Upstream signal (ft)						
pX, platoon unblocked						
vC, conflicting volume			724		1508	655
vC1, stage 1 conf vol						
vC2, stage 2 conf vol						
vCu, unblocked vol			724		1508	655
tC, single (s)			4.1		6.4	6.2
tC, 2 stage (s)						
tF (s)			2.2		3.5	3.3
p0 queue free %			94		27	91
cM capacity (veh/h)			888		126	467

Direction, Lane #	EB 1	WB 1	WB 2	NB 1	NB 2
Volume Total	724	56	747	92	40
Volume Left	0	56	0	92	0
Volume Right	150	0	0	0	40
cSH	1700	888	1700	126	467
Volume to Capacity	0.43	0.06	0.44	0.73	0.09
Queue Length 95th (ft)	0	5	0	103	7
Control Delay (s)	0.0	9.3	0.0	87.0	13.4
Lane LOS		A		F	B
Approach Delay (s)	0.0	0.7		64.8	
Approach LOS				F	

Intersection Summary			
Average Delay	5.4		
Intersection Capacity Utilization	49.5%	ICU Level of Service	A
Analysis Period (min)	15		

Movement	EBT	EBR	WBL	WBT	NBL	NBR
Lane Configurations						
Sign Control	Free			Free	Stop	
Grade	0%			0%	0%	
Volume (veh/h)	801	134	55	967	81	40
Peak Hour Factor	0.95	0.72	0.80	0.88	0.72	0.83
Hourly flow rate (vph)	843	186	69	1099	112	48
Pedestrians				6		
Lane Width (ft)				12.0		
Walking Speed (ft/s)				4.0		
Percent Blockage				0		
Right turn flare (veh)						
Median type					None	
Median storage veh)						
Upstream signal (ft)						
pX, platoon unblocked						
vC, conflicting volume			1029		2173	942
vC1, stage 1 conf vol						
vC2, stage 2 conf vol						
vCu, unblocked vol			1029		2173	942
tC, single (s)			4.1		6.4	6.2
tC, 2 stage (s)						
tF (s)			2.2		3.5	3.3
p0 queue free %			90		0	85
cM capacity (veh/h)			683		47	320

Direction, Lane #	EB 1	WB 1	WB 2	NB 1	NB 2
Volume Total	1029	69	1099	112	48
Volume Left	0	69	0	112	0
Volume Right	186	0	0	0	48
cSH	1700	683	1700	47	320
Volume to Capacity	0.61	0.10	0.65	2.41	0.15
Queue Length 95th (ft)	0	8	0	295	13
Control Delay (s)	0.0	10.9	0.0	827.7	18.2
Lane LOS		B		F	C
Approach Delay (s)	0.0	0.6		584.9	
Approach LOS				F	

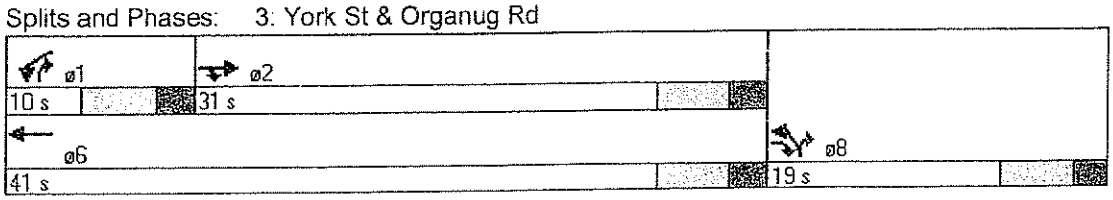
Intersection Summary			
Average Delay	40.2		
Intersection Capacity Utilization	63.7%	ICU Level of Service	B
Analysis Period (min)	15		

Lane Group	EBT	EBR	WBL	WBT	NBL	NBR
Lane Configurations						
Volume (vph)	435	165	35	322	146	111
Lane Group Flow (vph)	580	258	67	354	275	206
Turn Type		pt+ov	Prot			pt+ov
Protected Phases	2	2 8	1	6	8	8 1
Permitted Phases						
Detector Phases	2	2 8	1	6	8	8 1
Minimum Initial (s)	4.0		4.0	4.0	4.0	
Minimum Split (s)	10.0		10.0	10.0	10.0	
Total Split (s)	31.0	50.0	10.0	41.0	19.0	29.0
Total Split (%)	51.7%	83.3%	16.7%	68.3%	31.7%	48.3%
Yellow Time (s)	4.0		4.0	4.0	4.0	
All-Red Time (s)	2.0		2.0	2.0	2.0	
Lead/Lag	Lag		Lead			
Lead-Lag Optimize?	Yes		Yes			
Recall Mode	None		None	None	None	
v/c Ratio	0.72	0.19	0.38	0.33	0.60	0.26
Control Delay	18.9	0.6	31.7	6.5	25.6	3.2
Queue Delay	0.0	0.0	0.0	0.0	0.0	0.0
Total Delay	18.9	0.6	31.7	6.5	25.6	3.2
Queue Length 50th (ft)	157	0	23	52	87	1
Queue Length 95th (ft)	193	2	32	88	82	2
Internal Link Dist (ft)	2656			2816	2624	
Turn Bay Length (ft)		200	100		125	
Base Capacity (vph)	915	1349	177	1194	511	813
Starvation Cap Reductn	0	0	0	0	0	0
Spillback Cap Reductn	0	0	0	0	0	0
Storage Cap Reductn	0	0	0	0	0	0
Reduced v/c Ratio	0.63	0.19	0.38	0.30	0.54	0.25

Intersection Summary

Cycle Length: 60
Actuated Cycle Length: 51.8
Natural Cycle: 60
Control Type: Actuated-Uncoordinated

Splits and Phases: 3: York St & Organug Rd



Movement	EBT	EBR	WBL	WBT	NBL	NBR
Lane Configurations						
Ideal Flow (vphpl)	1900	1900	1900	1900	1900	1900
Total Lost time (s)	4.0	4.0	4.0	4.0	4.0	4.0
Lane Util. Factor	1.00	1.00	1.00	1.00	1.00	1.00
Frpb, ped/bikes	1.00	1.00	1.00	1.00	1.00	1.00
Flpb, ped/bikes	1.00	1.00	1.00	1.00	1.00	1.00
Frt	1.00	0.85	1.00	1.00	1.00	0.85
Flt Protected	1.00	1.00	0.95	1.00	0.95	1.00
Satd. Flow (prot)	1881	1599	1543	1881	1736	1538
Flt Permitted	1.00	1.00	0.95	1.00	0.95	1.00
Satd. Flow (perm)	1881	1599	1543	1881	1736	1538
Volume (vph)	435	165	35	322	146	111
Peak-hour factor, PHF	0.75	0.64	0.52	0.91	0.53	0.54
Adj. Flow (vph)	580	258	67	354	275	206
RTOR Reduction (vph)	0	64	0	0	0	116
Lane Group Flow (vph)	580	194	67	354	275	90
Confl. Peds. (#/hr)						6
Heavy Vehicles (%)	1%	1%	17%	1%	4%	5%
Turn Type		pt+ov	Prot			pt+ov
Protected Phases	2	2 8	1	6	8	8 1
Permitted Phases						
Actuated Green, G (s)	20.0	37.5	2.9	28.9	11.5	20.4
Effective Green, g (s)	22.0	39.5	4.9	30.9	13.5	22.4
Actuated g/C Ratio	0.42	0.75	0.09	0.59	0.26	0.43
Clearance Time (s)	6.0		6.0	6.0	6.0	
Vehicle Extension (s)	3.0		3.0	3.0	3.0	
Lane Grp Cap (vph)	790	1205	144	1109	447	657
v/s Ratio Prot	c0.31	0.12	c0.04	0.19	c0.16	0.06
v/s Ratio Perm						
v/c Ratio	0.73	0.16	0.47	0.32	0.62	0.14
Uniform Delay, d1	12.7	1.8	22.5	5.4	17.2	9.1
Progression Factor	1.00	1.00	1.00	1.00	1.00	1.00
Incremental Delay, d2	3.6	0.1	2.4	0.2	2.5	0.1
Delay (s)	16.3	1.9	24.9	5.6	19.7	9.2
Level of Service	B	A	C	A	B	A
Approach Delay (s)	11.9			8.7	15.2	
Approach LOS	B			A	B	

Intersection Summary

HCM Average Control Delay	12.0	HCM Level of Service	B
HCM Volume to Capacity ratio	0.66		
Actuated Cycle Length (s)	52.4	Sum of lost time (s)	12.0
Intersection Capacity Utilization	44.8%	ICU Level of Service	A
Analysis Period (min)	15		

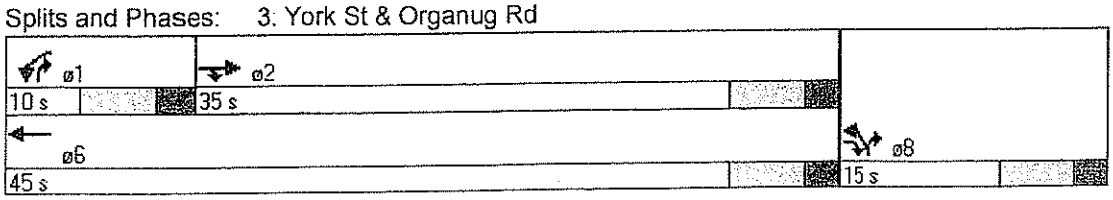
c Critical Lane Group

Lane Group	EBT	EBR	WBL	WBT	NBL	NBR
Lane Configurations						
Volume (vph)	546	126	46	601	127	88
Lane Group Flow (vph)	658	221	52	691	195	110
Turn Type		pt+ov	Prot			pt+ov
Protected Phases	2	2 8	1	6	8	8 1
Permitted Phases						
Detector Phases	2	2 8	1	6	8	8 1
Minimum Initial (s)	4.0		4.0	4.0	4.0	
Minimum Split (s)	10.0		10.0	10.0	10.0	
Total Split (s)	35.0	50.0	10.0	45.0	15.0	25.0
Total Split (%)	58.3%	83.3%	16.7%	75.0%	25.0%	41.7%
Yellow Time (s)	4.0		4.0	4.0	4.0	
All-Red Time (s)	2.0		2.0	2.0	2.0	
Lead/Lag	Lag		Lead			
Lead-Lag Optimize?	Yes		Yes			
Recall Mode	None		None	None	None	
v/c Ratio	0.60	0.17	0.23	0.50	0.50	0.15
Control Delay	13.4	0.6	27.3	6.1	26.5	4.1
Queue Delay	0.0	0.0	0.0	0.0	0.0	0.0
Total Delay	13.4	0.6	27.3	6.1	26.5	4.1
Queue Length 50th (ft)	163	0	17	99	60	0
Queue Length 95th (ft)	234	1	46	154	83	21
Internal Link Dist (ft)	2656			2816	2624	
Turn Bay Length (ft)		200	100		125	
Base Capacity (vph)	1143	1329	228	1404	418	743
Starvation Cap Reductn	0	0	0	0	0	0
Spillback Cap Reductn	0	0	0	0	0	0
Storage Cap Reductn	0	0	0	0	0	0
Reduced v/c Ratio	0.58	0.17	0.23	0.49	0.47	0.15

Intersection Summary

Cycle Length: 60
Actuated Cycle Length: 48.4
Natural Cycle: 60
Control Type: Actuated-Uncoordinated

Splits and Phases: 3: York St & Organug Rd



Movement	EBT	EBR	WBL	WBT	NBL	NBR
Lane Configurations						
Ideal Flow (vphpl)	1900	1900	1900	1900	1900	1900
Total Lost time (s)	4.0	4.0	4.0	4.0	4.0	4.0
Lane Util. Factor	1.00	1.00	1.00	1.00	1.00	1.00
Frpb, ped/bikes	1.00	1.00	1.00	1.00	1.00	1.00
Flpb, ped/bikes	1.00	1.00	1.00	1.00	1.00	1.00
Frt	1.00	0.85	1.00	1.00	1.00	0.85
Flt Protected	1.00	1.00	0.95	1.00	0.95	1.00
Satd. Flow (prot)	1863	1583	1687	1881	1805	1583
Flt Permitted	1.00	1.00	0.95	1.00	0.95	1.00
Satd. Flow (perm)	1863	1583	1687	1881	1805	1583
Volume (vph)	546	126	46	601	127	88
Peak-hour factor, PHF	0.83	0.57	0.89	0.87	0.65	0.80
Adj. Flow (vph)	658	221	52	691	195	110
RTOR Reduction (vph)	0	56	0	0	0	73
Lane Group Flow (vph)	658	165	52	691	195	37
Confl. Peds. (#/hr)						6
Heavy Vehicles (%)	2%	2%	7%	1%	0%	2%
Turn Type		pt+ov	Prot			pt+ov
Protected Phases	2	2 8	1	6	8	8 1
Permitted Phases						
Actuated Green, G (s)	23.0	35.1	2.7	31.7	6.1	14.8
Effective Green, g (s)	25.0	37.1	4.7	33.7	8.1	16.8
Actuated g/C Ratio	0.50	0.74	0.09	0.68	0.16	0.34
Clearance Time (s)	6.0		6.0	6.0	6.0	
Vehicle Extension (s)	3.0		3.0	3.0	3.0	
Lane Grp Cap (vph)	935	1179	159	1273	294	534
v/s Ratio Prot	c0.35	0.10	0.03	c0.37	c0.11	0.02
v/s Ratio Perm						
v/c Ratio	0.70	0.14	0.33	0.54	0.66	0.07
Uniform Delay, d1	9.5	1.8	21.1	4.1	19.6	11.2
Progression Factor	1.00	1.00	1.00	1.00	1.00	1.00
Incremental Delay, d2	2.4	0.1	1.2	0.5	5.5	0.1
Delay (s)	12.0	1.9	22.3	4.6	25.1	11.3
Level of Service	B	A	C	A	C	B
Approach Delay (s)	9.4			5.8	20.1	
Approach LOS	A			A	C	

Intersection Summary

HCM Average Control Delay	9.7	HCM Level of Service	A
HCM Volume to Capacity ratio	0.70		
Actuated Cycle Length (s)	49.8	Sum of lost time (s)	12.0
Intersection Capacity Utilization	50.2%	ICU Level of Service	A
Analysis Period (min)	15		

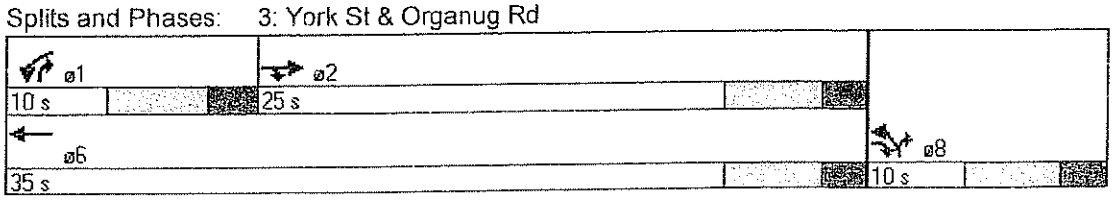
c Critical Lane Group

Lane Group	EBT	EBR	WBL	WBT	NBL	NBR
Lane Configurations						
Volume (vph)	545	108	45	657	66	33
Lane Group Flow (vph)	574	150	56	747	92	40
Turn Type		pt+ov	Prot			pt+ov
Protected Phases	2	2 8	1	6	8	8 1
Permitted Phases						
Detector Phases	2	2 8	1	6	8	8 1
Minimum Initial (s)	4.0		4.0	4.0	4.0	
Minimum Split (s)	10.0		10.0	10.0	10.0	
Total Split (s)	25.0	35.0	10.0	35.0	10.0	20.0
Total Split (%)	55.6%	77.8%	22.2%	77.8%	22.2%	44.4%
Yellow Time (s)	4.0		4.0	4.0	4.0	
All-Red Time (s)	2.0		2.0	2.0	2.0	
Lead/Lag	Lag		Lead			
Lead-Lag Optimize?	Yes		Yes			
Recall Mode	None		None	None	None	
v/c Ratio	0.51	0.11	0.20	0.54	0.30	0.06
Control Delay	10.0	0.8	19.3	5.4	20.3	4.5
Queue Delay	0.0	0.0	0.0	0.0	0.0	0.0
Total Delay	10.0	0.8	19.3	5.4	20.3	4.5
Queue Length 50th (ft)	103	0	13	69	22	0
Queue Length 95th (ft)	186	5	33	121	43	12
Internal Link Dist (ft)	2656			2816	2624	
Turn Bay Length (ft)		200	100		125	
Base Capacity (vph)	1140	1341	287	1427	304	685
Starvation Cap Reductn	0	0	0	0	0	0
Spillback Cap Reductn	0	0	0	0	0	0
Storage Cap Reductn	0	0	0	0	0	0
Reduced v/c Ratio	0.50	0.11	0.20	0.52	0.30	0.06

Intersection Summary

Cycle Length: 45
Actuated Cycle Length: 36
Natural Cycle: 45
Control Type: Actuated-Uncoordinated

Splits and Phases: 3: York St & Organug Rd



Movement	EBT	EBR	WBL	WBT	NBL	NBR
Lane Configurations						
Ideal Flow (vphpl)	1900	1900	1900	1900	1900	1900
Total Lost time (s)	4.0	4.0	4.0	4.0	4.0	4.0
Lane Util. Factor	1.00	1.00	1.00	1.00	1.00	1.00
Frpb, ped/bikes	1.00	1.00	1.00	1.00	1.00	1.00
Flpb, ped/bikes	1.00	1.00	1.00	1.00	1.00	1.00
Frt	1.00	0.85	1.00	1.00	1.00	0.85
Flt Protected	1.00	1.00	0.95	1.00	0.95	1.00
Satd. Flow (prot)	1900	1615	1805	1900	1805	1615
Flt Permitted	1.00	1.00	0.95	1.00	0.95	1.00
Satd. Flow (perm)	1900	1615	1805	1900	1805	1615
Volume (vph)	545	108	45	657	66	33
Peak-hour factor, PHF	0.95	0.72	0.80	0.88	0.72	0.83
Adj. Flow (vph)	574	150	56	747	92	40
RTOR Reduction (vph)	0	45	0	0	0	27
Lane Group Flow (vph)	574	105	56	747	92	13
Confl. Peds. (#/hr)						6
Heavy Vehicles (%)	0%	0%	0%	0%	0%	0%
Turn Type		pt+ov	Prot			pt+ov
Protected Phases	2	2 8	1	6	8	8 1
Permitted Phases						
Actuated Green, G (s)	16.8	25.6	1.9	24.7	2.8	10.7
Effective Green, g (s)	18.8	27.6	3.9	26.7	4.8	12.7
Actuated g/C Ratio	0.48	0.70	0.10	0.68	0.12	0.32
Clearance Time (s)	6.0		6.0	6.0	6.0	
Vehicle Extension (s)	3.0		3.0	3.0	3.0	
Lane Grp Cap (vph)	904	1128	178	1284	219	519
v/s Ratio Prot	0.30	0.06	0.03	c0.39	c0.05	0.01
v/s Ratio Perm						
v/c Ratio	0.63	0.09	0.31	0.58	0.42	0.02
Uniform Delay, d1	7.8	1.9	16.6	3.4	16.1	9.2
Progression Factor	1.00	1.00	1.00	1.00	1.00	1.00
Incremental Delay, d2	1.5	0.0	1.0	0.7	1.3	0.0
Delay (s)	9.2	2.0	17.6	4.1	17.4	9.2
Level of Service	A	A	B	A	B	A
Approach Delay (s)	7.7			5.0	14.9	
Approach LOS	A			A	B	

Intersection Summary

HCM Average Control Delay	7.0	HCM Level of Service	A
HCM Volume to Capacity ratio	0.56		
Actuated Cycle Length (s)	39.5	Sum of lost time (s)	8.0
Intersection Capacity Utilization	47.4%	ICU Level of Service	A
Analysis Period (min)	15		

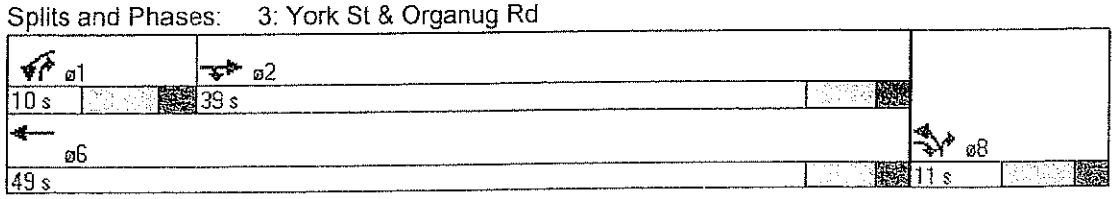
c Critical Lane Group

Lane Group	EBT	EBR	WBL	WBT	NBL	NBR
Lane Configurations						
Volume (vph)	801	134	55	967	81	40
Lane Group Flow (vph)	843	186	69	1099	112	48
Turn Type		pt+ov	Prot			pt+ov
Protected Phases	2	2 8	1	6	8	8 1
Permitted Phases						
Detector Phases	2	2 8	1	6	8	8 1
Minimum Initial (s)	4.0		4.0	4.0	4.0	
Minimum Split (s)	10.0		10.0	10.0	10.0	
Total Split (s)	39.0	50.0	10.0	49.0	11.0	21.0
Total Split (%)	65.0%	83.3%	16.7%	81.7%	18.3%	35.0%
Yellow Time (s)	4.0		4.0	4.0	4.0	
All-Red Time (s)	2.0		2.0	2.0	2.0	
Lead/Lag	Lag		Lead			
Lead-Lag Optimize?	Yes		Yes			
Recall Mode	None		None	None	None	
v/c Ratio	0.68	0.14	0.30	0.73	0.43	0.08
Control Delay	12.7	0.6	28.9	8.0	30.5	6.2
Queue Delay	0.0	0.0	0.0	0.0	0.0	0.0
Total Delay	12.7	0.6	28.9	8.0	30.5	6.2
Queue Length 50th (ft)	201	0	24	164	38	0
Queue Length 95th (ft)	339	4	51	285	64	17
Internal Link Dist (ft)	2656			2816	2624	
Turn Bay Length (ft)		200	100		125	
Base Capacity (vph)	1266	1349	228	1520	262	592
Starvation Cap Reductn	0	0	0	0	0	0
Spillback Cap Reductn	0	0	0	0	0	0
Storage Cap Reductn	0	0	0	0	0	0
Reduced v/c Ratio	0.67	0.14	0.30	0.72	0.43	0.08

Intersection Summary

Cycle Length: 60
Actuated Cycle Length: 50
Natural Cycle: 60
Control Type: Actuated-Uncoordinated

Splits and Phases: 3: York St & Organug Rd



Movement	EBT	EBR	WBL	WBT	NBL	NBR
Lane Configurations						
Ideal Flow (vphpl)	1900	1900	1900	1900	1900	1900
Total Lost time (s)	4.0	4.0	4.0	4.0	4.0	4.0
Lane Util. Factor	1.00	1.00	1.00	1.00	1.00	1.00
Frpb, ped/bikes	1.00	1.00	1.00	1.00	1.00	1.00
Flpb, ped/bikes	1.00	1.00	1.00	1.00	1.00	1.00
Frt	1.00	0.85	1.00	1.00	1.00	0.85
Flt Protected	1.00	1.00	0.95	1.00	0.95	1.00
Satd. Flow (prot)	1900	1615	1805	1900	1805	1615
Flt Permitted	1.00	1.00	0.95	1.00	0.95	1.00
Satd. Flow (perm)	1900	1615	1805	1900	1805	1615
Volume (vph)	801	134	55	967	81	40
Peak-hour factor, PHF	0.95	0.72	0.80	0.88	0.72	0.83
Adj. Flow (vph)	843	186	69	1099	112	48
RTOR Reduction (vph)	0	46	0	0	0	35
Lane Group Flow (vph)	843	140	69	1099	112	13
Confl. Peds. (#/hr)						6
Heavy Vehicles (%)	0%	0%	0%	0%	0%	0%
Turn Type		pt+ov	Prot			pt+ov
Protected Phases	2	2 8	1	6	8	8 1
Permitted Phases						
Actuated Green, G (s)	28.0	37.5	2.8	36.8	3.5	12.3
Effective Green, g (s)	30.0	39.5	4.8	38.8	5.5	14.3
Actuated g/C Ratio	0.57	0.76	0.09	0.74	0.11	0.27
Clearance Time (s)	6.0		6.0	6.0	6.0	
Vehicle Extension (s)	3.0		3.0	3.0	3.0	
Lane Grp Cap (vph)	1090	1220	166	1410	190	442
v/s Ratio Prot	0.44	0.09	0.04	c0.58	c0.06	0.01
v/s Ratio Perm						
v/c Ratio	0.77	0.12	0.42	0.78	0.59	0.03
Uniform Delay, d1	8.5	1.7	22.4	4.1	22.3	13.9
Progression Factor	1.00	1.00	1.00	1.00	1.00	1.00
Incremental Delay, d2	3.5	0.0	1.7	2.8	4.6	0.0
Delay (s)	12.0	1.8	24.1	6.9	26.9	13.9
Level of Service	B	A	C	A	C	B
Approach Delay (s)	10.2			7.9	23.0	
Approach LOS	B			A	C	

Intersection Summary

HCM Average Control Delay	9.9	HCM Level of Service	A
HCM Volume to Capacity ratio	0.76		
Actuated Cycle Length (s)	52.3	Sum of lost time (s)	8.0
Intersection Capacity Utilization	63.7%	ICU Level of Service	B
Analysis Period (min)	15		

c Critical Lane Group

Attachment F

SIGNAL WARRANTS DATA

Organug Road Signal Warrants for Warrant 1, 8-Hour Vehicular Volume

Using June 2011 Data

Signal Warrants for Total Traffic on Organug Road

	Data - June 13-15			2011 AAWDT				2011 Warrants		2021 AAWDT				2021 Warrants	
Hour	EB	WB	NB	EB	WB	EB+WB	NB	1A	1B	EB	WB	EB+WB	NB	1A	1B
7	611	379	263	519	322	842	237	Yes	Yes	574	356	930	261	Yes	Yes
8	592	496	116	503	422	925	104	No	Yes	556	466	1022	115	No	Yes
9	537	562	101	456	478	934	91	No	Yes	504	528	1032	100	No	Yes
10	539	567	125	458	482	940	113	No	Yes	506	532	1038	124	No	Yes
11	575	653	105	489	555	1044	95	No	Yes	540	613	1153	104	No	Yes
12	639	595	105	543	506	1049	95	No	Yes	600	559	1159	104	No	Yes
13															
14	715	687	235	608	584	1192	212	Yes	Yes	671	645	1316	234	Yes	Yes
15	650	778	104	553	661	1214	94	No	Yes	610	730	1341	103	No	Yes
16	702	771	88	597	655	1252	79	No	Yes	659	724	1383	87	No	Yes
17	615	650	100	523	553	1075	90	No	Yes	577	610	1188	99	No	Yes

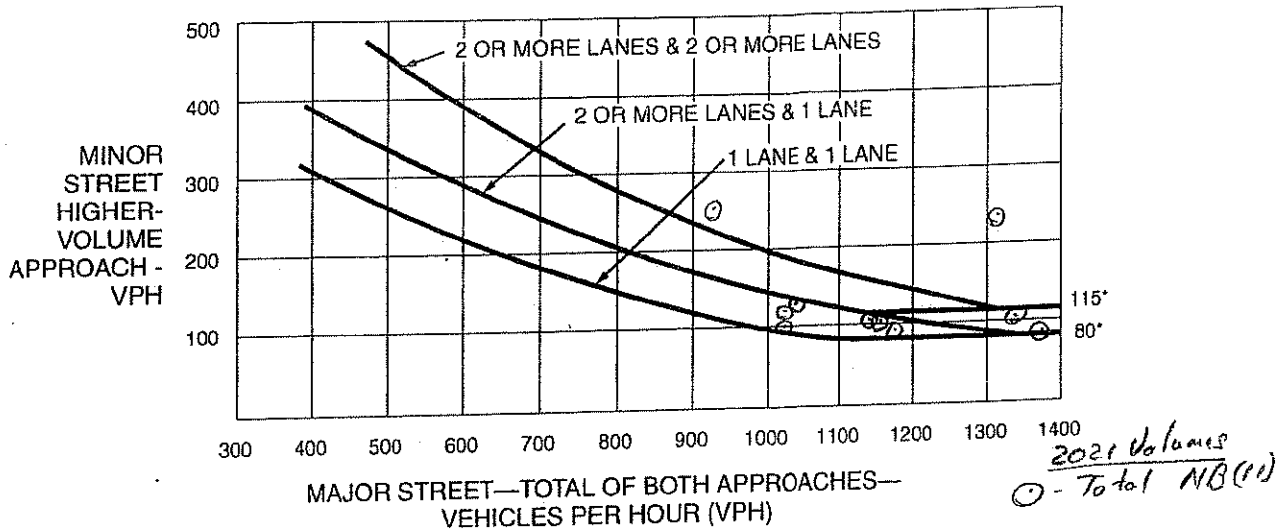
F=0.85 for York St EB/WB (GP III)
F=0.90 for Organug NB (GP II)
Note that factors for York St are also applied to the turns onto Organug Road
Minimum vehicular volume for Warrant 1A - 500 EB+WB, 150 NB
Minimum vehicular volume for Warrant 1B - 750 EB+WB, 75 NB

Growth = 1%/year for all

Signal Warrants for Left Turns on Organug Road

	Data - June 13-15			2011 AWDT				2011 Warrants		2021 AWDT				2021 Warrants	
Hour	EB	WB	NBL	EB	WB	EB+WB	NBL	1A	1B	EB	WB	EB+WB	NBL	1A	1B
7	611	379	146	519	322	842	131	No	Yes	574	356	930	145	No	Yes
8	592	496	76	503	422	925	68	No	No	556	466	1022	76	No	Yes
9	537	562	74	456	478	934	67	No	No	504	528	1032	74	No	Marginal
10	539	567	70	458	482	940	63	No	No	506	532	1038	70	No	No
11	575	653	77	489	555	1044	69	No	No	540	613	1153	77	No	Yes
12	639	595	76	543	506	1049	68	No	No	600	559	1159	76	No	Yes
13															
14	715	687	128	608	584	1192	115	No	Yes	671	645	1316	127	No	Yes
15	650	778	73	553	661	1214	66	No	No	610	730	1341	73	No	Marginal
16	702	771	57	597	655	1252	51	No	No	659	724	1383	57	No	No
17	615	650	67	523	553	1075	60	No	No	577	610	1188	67	No	No

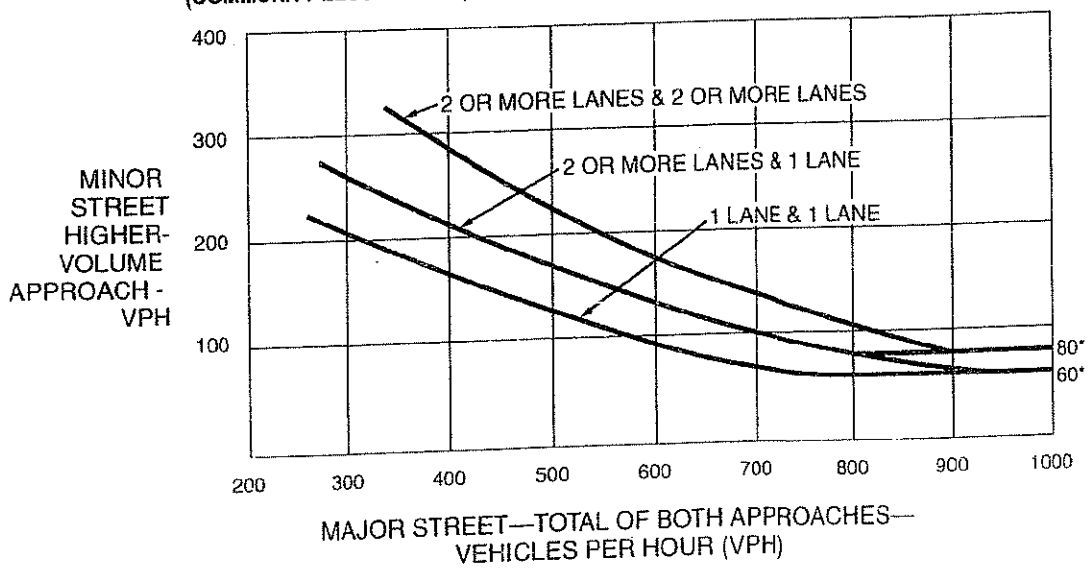
Figure 4C-1. Warrant 2, Four-Hour Vehicular Volume



*Note: 115 vph applies as the lower threshold volume for a minor-street approach with two or more lanes and 80 vph applies as the lower threshold volume for a minor-street approach with one lane.

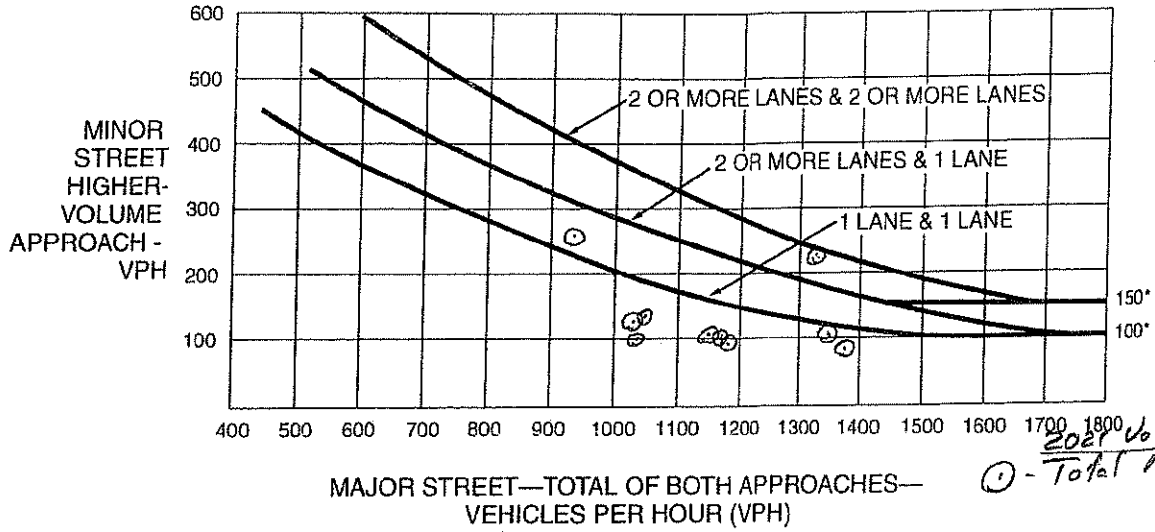
Figure 4C-2. Warrant 2, Four-Hour Vehicular Volume (70% Factor)

(COMMUNITY LESS THAN 10,000 POPULATION OR ABOVE 40 MPH ON MAJOR STREET)



*Note: 80 vph applies as the lower threshold volume for a minor-street approach with two or more lanes and 60 vph applies as the lower threshold volume for a minor-street approach with one lane.

Figure 4C-3. Warrant 3, Peak Hour

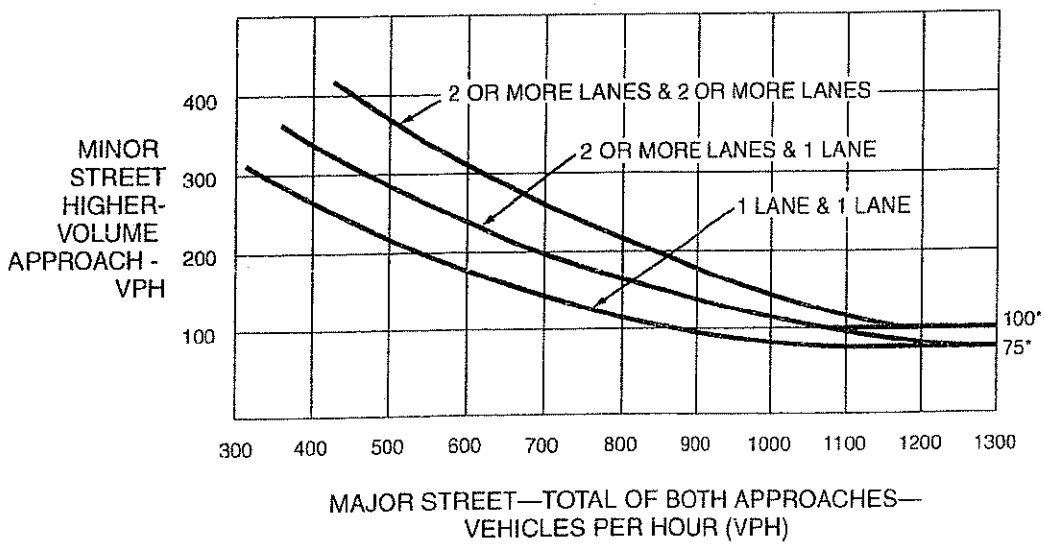


2021 Volumes
① - Total NB (2)

*Note: 150 vph applies as the lower threshold volume for a minor-street approach with two or more lanes and 100 vph applies as the lower threshold volume for a minor-street approach with one lane.

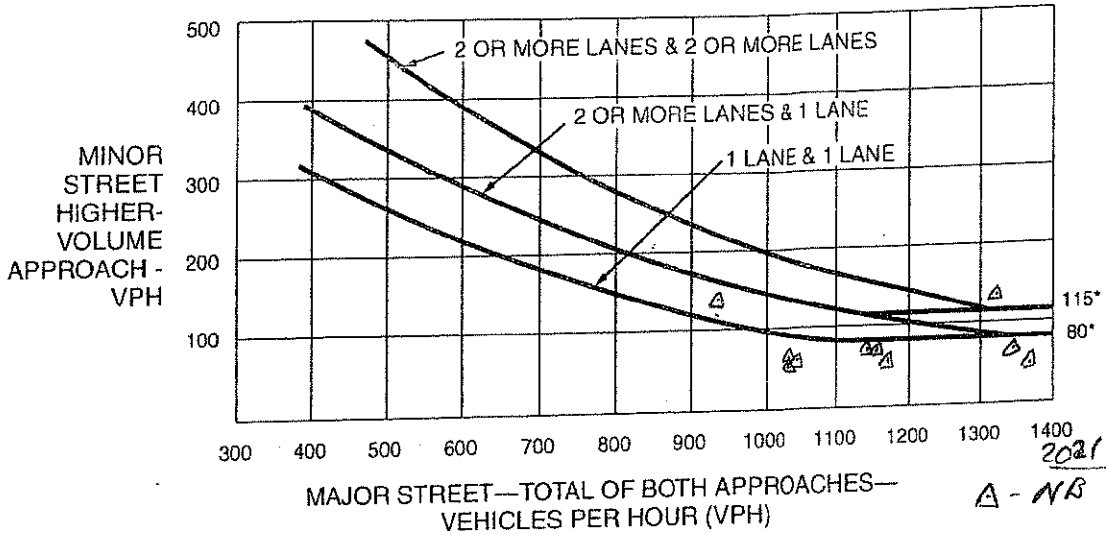
Figure 4C-4. Warrant 3, Peak Hour (70% Factor)

(COMMUNITY LESS THAN 10,000 POPULATION OR ABOVE 40 MPH ON MAJOR STREET)



*Note: 100 vph applies as the lower threshold volume for a minor-street approach with two or more lanes and 75 vph applies as the lower threshold volume for a minor-street approach with one lane.

Figure 4C-1. Warrant 2, Four-Hour Vehicular Volume



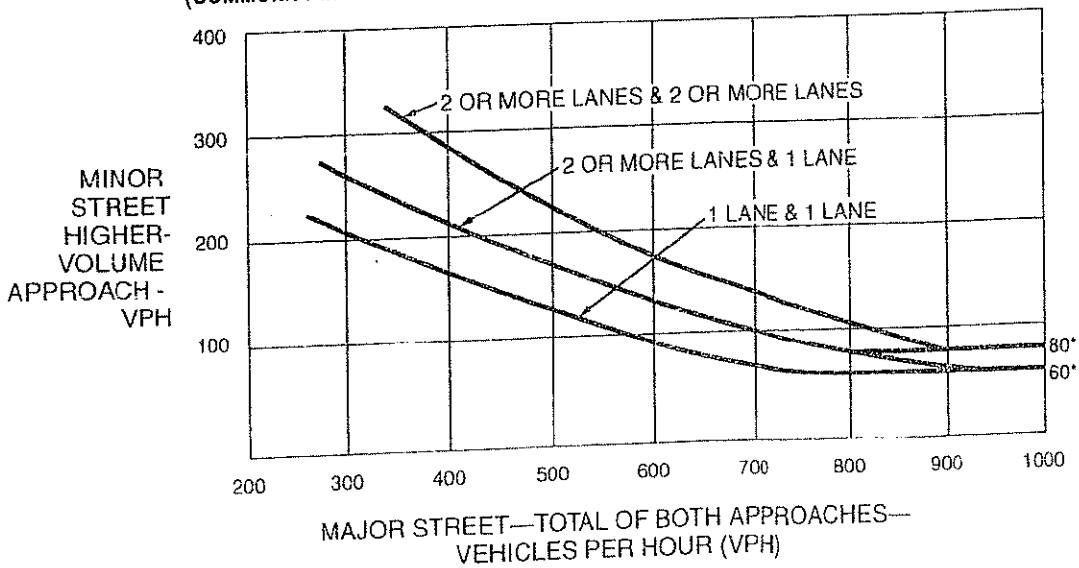
2021 Volumes

Δ - NB Lefts only (2)

*Note: 115 vph applies as the lower threshold volume for a minor-street approach with two or more lanes and 80 vph applies as the lower threshold volume for a minor-street approach with one lane.

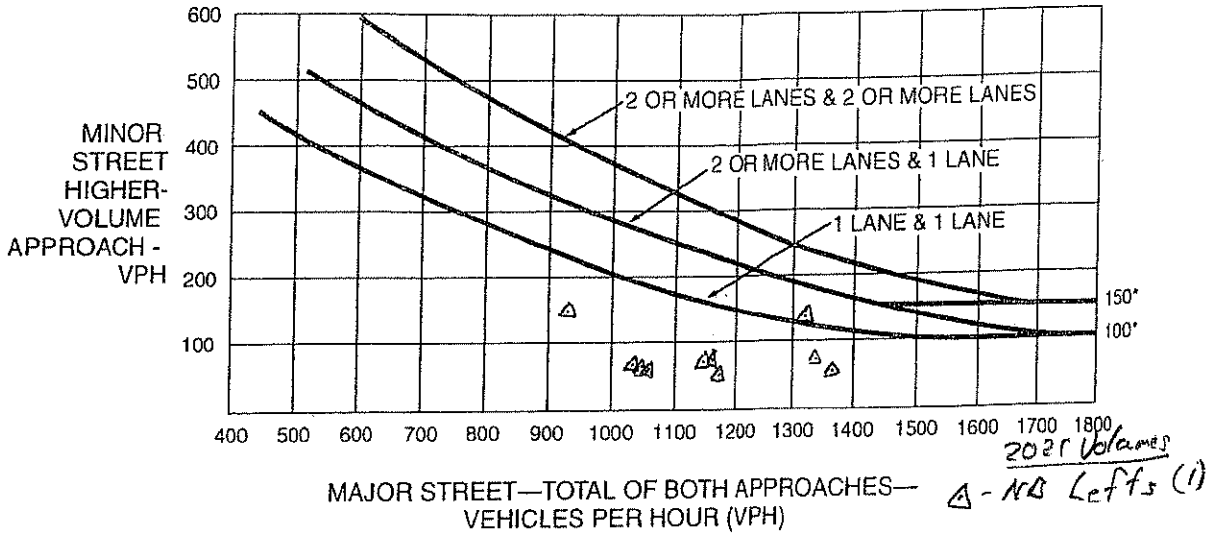
Figure 4C-2. Warrant 2, Four-Hour Vehicular Volume (70% Factor)

(COMMUNITY LESS THAN 10,000 POPULATION OR ABOVE 40 MPH ON MAJOR STREET)



*Note: 80 vph applies as the lower threshold volume for a minor-street approach with two or more lanes and 60 vph applies as the lower threshold volume for a minor-street approach with one lane.

Figure 4C-3. Warrant 3, Peak Hour



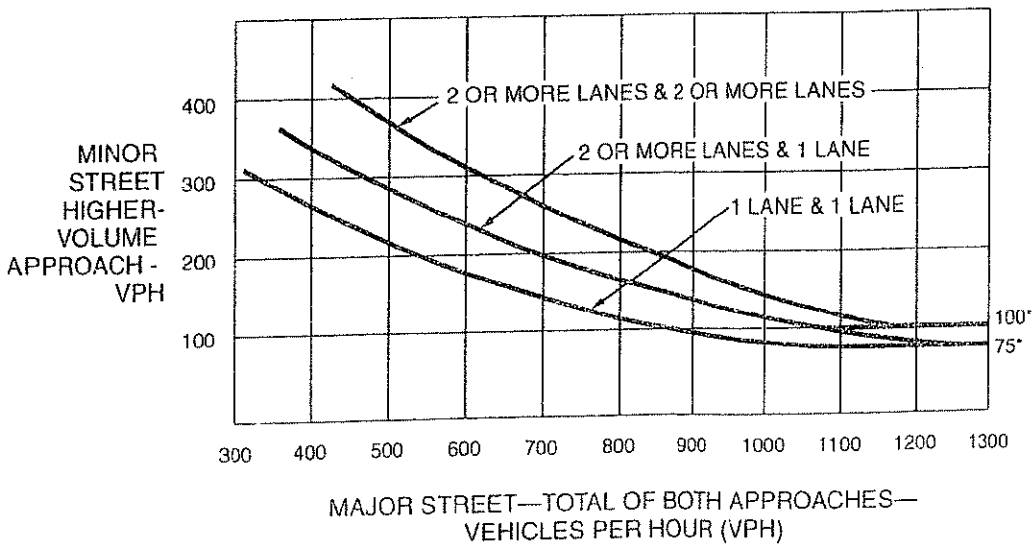
2021 Volumes

Δ - No Lefts (1)

*Note: 150 vph applies as the lower threshold volume for a minor-street approach with two or more lanes and 100 vph applies as the lower threshold volume for a minor-street approach with one lane.

Figure 4C-4. Warrant 3, Peak Hour (70% Factor)

(COMMUNITY LESS THAN 10,000 POPULATION OR ABOVE 40 MPH ON MAJOR STREET)



*Note: 100 vph applies as the lower threshold volume for a minor-street approach with two or more lanes and 75 vph applies as the lower threshold volume for a minor-street approach with one lane.

Organug Road Signal Warrants for Warrant 1, 8-Hour Vehicular Volume

Reducing York Street Thru Traffic by 25% and 15% to Account for the Proposed Connector Road

Using June 2011 Data

Signal Warrants for Total Traffic on Organug Road

Without Reduction

	Data - June 13-15					2011 AAWDT						2011 Warrants		2021 AAWDT						2021 Warrants	
Hour	EBT	EBR	WBL	WBT	NB	EBT	EBR	WBL	WBT	EB+WB	NB	1A	1B	EBT	EBR	WBL	WBT	EB+WB	NB	1A	1B
7	435	175	35	337	263	370	149	30	286	835	237	Yes	Yes	408	164	33	316	922	261	Yes	Yes
8	526	66	30	461	116	447	56	26	392	921	104	No	Yes	494	62	28	433	1017	115	No	Yes
9	468	69	34	527	100	398	59	29	448	933	90	No	Yes	439	65	32	495	1031	99	No	Yes
10	471	67	27	540	102	400	57	23	459	939	92	No	Yes	442	63	25	507	1038	101	No	Yes
11	509	65	41	612	104	433	55	35	520	1043	94	No	Yes	478	61	38	575	1152	103	No	Yes
12	554	83	25	570	105	471	71	21	485	1047	95	No	Yes	520	78	23	535	1157	104	No	Yes
13																					
14	582	127	46	640	218	495	108	39	544	1186	196	Yes	Yes	546	119	43	601	1310	217	Yes	Yes
15	559	90	41	733	104	475	77	35	623	1210	94	No	Yes	525	85	38	688	1336	103	No	Yes
16	599	103	45	720	88	509	88	38	612	1247	79	No	Yes	562	97	42	676	1377	87	No	Yes
17	497	117	43	601	100	422	99	37	511	1069	90	No	Yes	467	110	40	564	1181	99	No	Yes

F=0.85 for York St EB/WB (GP III)
F=0.90 for Organug NB (GP II)
Growth = 1%/year for all
Minimum vehicular volume for Warrant 1A - 500 EB+WB, 150 NB
Minimum vehicular volume for Warrant 1B - 750 EB+WB, 75 NB

25% Reduction on York St Thru Traffic for Proposed Connector Road

2011 AAWDT						2011 Warrants		2021 AAWDT						2021 Warrants	
EBT	EBR	WBL	WBT	EB+WB	NB	1A	1B	EBT	EBR	WBL	WBT	EB+WB	NB	1A	1B
277	149	30	215	671	237	Yes	No	305	164	33	237	741	261	Yes	No
335	56	26	294	711	104	No	No	370	62	28	325	785	115	No	Yes
298	59	29	336	722	90	No	No	330	65	32	371	797	99	No	Yes
300	57	23	344	724	92	No	No	332	63	25	380	800	101	No	Yes
324	55	35	390	805	94	No	Yes	358	61	38	431	889	103	No	Yes
353	71	21	363	808	95	No	Yes	390	78	23	401	893	104	No	Yes
371	108	39	408	926	196	Yes	Yes	410	119	43	451	1023	217	Yes	Yes
356	77	35	467	935	94	No	Yes	394	85	38	516	1033	103	No	Yes
382	88	38	459	967	79	No	Yes	422	97	42	507	1068	87	No	Yes
317	99	37	383	836	90	No	Yes	350	110	40	423	923	99	No	Yes

15% Reduction on York St Thru Traffic for Proposed Connector Road

2011 AAWDT						2011 Warrants		2021 AAWDT						2021 Warrants	
EBT	EBR	WBL	WBT	EB+WB	NB	1A	1B	EBT	EBR	WBL	WBT	EB+WB	NB	1A	1B
314	149	30	243	736	237	Yes	No	347	164	33	269	813	261	Yes	Yes
380	56	26	333	795	104	No	Yes	420	62	28	368	878	115	No	Yes
338	59	29	381	806	90	No	Yes	374	65	32	421	891	99	No	Yes
340	57	23	390	810	92	No	Yes	376	63	25	431	895	101	No	Yes
368	55	35	442	900	94	No	Yes	406	61	38	488	994	103	No	Yes
400	71	21	412	904	95	No	Yes	442	78	23	455	998	104	No	Yes
420	108	39	462	1030	196	Yes	Yes	464	119	43	511	1138	217	Yes	Yes
404	77	35	530	1045	94	No	Yes	446	85	38	585	1154	103	No	Yes
433	88	38	520	1079	79	No	Yes	478	97	42	575	1192	87	No	Yes
369	99	37	434	929	90	No	Yes	397	110	40	480	1027	99	No	Yes

JLF

CONSULTING ENGINEERS

March 29, 2011

Mr. Dean Lessard, PE
Public Works Director
Town of York
186 York Street
York, Maine 03909

RE: Town of York, Maine
Intersection Capacity and Signal Warrants Analyses
Intersection of Organug Road with York Street
CLD Reference No. 10-0107

Dear Mr. Lessard:

This letter reports the results of capacity and signal warrants analyses of the intersection of Organug Road at York Street, in the Town of York, Maine. Analyses were performed for an assumed 2021 design year.

Data Collection

Peak hour turning movement data was collected on Thursday, February 17, 2011 (school was in session) for three time periods. The data are presented in Attachment A.

- 7 to 9 AM
- 1 to 3 PM (School Peak)
- 4 to 6 PM

Traffic Volumes

The traffic volumes were projected for four time periods:

- Average weekday AM peak hour (7:15 to 8:15 AM)
- Average weekday school PM peak hour (2 to 3 PM)
- Average weekday PM peak hour (4 to 5 PM)
- Summer weekday PM peak hour

Seasonal factors for 2009 (latest available) from Maine DOT were used to adjust the data to average weekday information. The factors are presented in Attachment B.

- Convert February data to Average Weekday
  - York St (Group III) – 1.21
  - Organug Road (Group II) – 1.03
- Convert February data to Summer Weekday (applied to PM data only)
  - York St (Group III) – 1.78
  - Organug Road (Group II) – 1.27
- Annual growth of 1% per year to 2021 was assumed.

Capacity Analysis

The results of the capacity analysis are shown on the attached table, with the backup sheets in Attachment E. For each alternative, the four time periods were analyzed for the assumed design year of 2021.

- Average weekday AM peak hour (7:15 to 8:15 AM)
- Average weekday School PM peak hour (2 to 3 PM)
- Average weekday PM peak hour (4 to 5 PM)
- Summer weekday PM peak hour

The unsignalized and signalized analyses were conducted using Synchro/SimTraffic software, and the roundabout used the NCHRP 572 method, as modified by NHDOT, to incorporate the peak hour factor. The delay and queues for the unsignalized analyses are likely overstated, as drivers typically accept shorter than normal gaps under congested flow conditions (CLD used the default gaps in the analyses); however, the analyses are useful for the comparative effectiveness of the various options. Note also that Synchro assumes that all lanes have infinite length, and there are actually only limited lengths of the NB right- and WB left-turning lanes available. In many cases these lanes would be blocked by the traffic in the through lanes before the turning vehicles could reach them.

Pedestrian traffic was not considered in the signalized analyses. There were some pedestrians counted during the February count, and there would likely be even more pedestrian traffic during the average and summer weekdays. An exclusive pedestrian phase would extend the signal cycle length and likely cause further delays to vehicular traffic.

Signal Warrants

Warrants are for 2021, based on the average weekday factored data for the 6 hours of data collection (note that Warrants 1A and 1B require 8 hours meeting the warrant volumes, and we collected only 6 hours of data). The data are shown in Attachment F.

- For total traffic (left and right turns) from Organug Road
    - Warrant 1A, minimum vehicle volume – does not meet warrant (need 8 hours, only met for 2 hours)
    - Warrant 1B, interruption of continuous traffic – may meet warrant (need 8 hours, met for all 6 hours of the count)
    - Warrant 2, 4-hour volume – meets warrant (need 4 hours, met for 5 hours)
    - Warrant 3, peak hour volume – meets warrant (need 1 hour, met for 4 hours)
- For left turns only from Organug Rd
    - Warrant 1A, minimum vehicle volume – does not meet warrant (need 8 hours, only met for 1 hour)

Capacity Analyses Results

	AWDT AM Peak				AWDT School PM Peak				AWDT PM Peak				Summer PM Peak			
	v/c	Delay	LOS	Queue	v/c	Delay	LOS	Queue	v/c	Delay	LOS	Queue	v/c	Delay	LOS	Queue
Unsignalized – All Turns																
EB Thru-Rt	0.60			0	0.43			0	0.45			0	0.64			0
WB Lt	0.11	1	B	9	0.10	10	A	8	0.07	9	A	6	0.09	11	B	7
WB Thru	0.35			0	0.40			0	0.50			0	0.66			0
NB Lt	2.72	866	F	642	1.65	389	F	370	1.13	211	F	181	2.46	871	F	278
NB Rt	0.77	44	E	151	0.42	20	C	51	0.10	14	B	8	0.16	20	C	14
Unsignalized – No NB Left																
EB Thru-Rt	0.60			0	0.43			0	0.45			0	0.64			0
WB Lt	0.11	12	B	9	0.10	10	A	8	0.07	10	A	6	0.09	11	B	7
WB Thru	0.40			0	0.43			0	0.52			0	0.68			0
NB Rt	1.13	126	F	371	0.63	27	D	104	0.18	15	B	16	0.28	22	C	28
3-Way Stop																
EB Thru-Rt	1.94	446	F	3564	1.32	178	F	1375	1.22	133	F	799	1.72	344	F	3495
WB Lt	0.15	11	B	356	0.16	11	B	166	0.10	9	A	1008	0.10	9	A	3505
WB Thru	1.18	123	F	537	1.25	149	F	461	1.38	199	F	1121	1.81	386	F	3471
NB Lt	0.62	22	C	94	0.45	16	C	93	0.25	13	B	71	0.23	12	B	80
NB Rt	0.49	16	C	82	0.35	13	B	92	0.09	9	A	47	0.09	9	A	53
Signalized																
EB Thru-Rt	0.96	36	D	478	0.86	22	C	391	0.84	18	B	455	0.92	24	C	847
WB Lt	0.77	72	E	44	0.55	29	C	54	0.43	26	C	42	0.58	44	D	70
WB Thru	0.46	6	A	124	0.57	7	A	236	0.71	8	A	271	0.81	10	B	596
NB Lt	0.76	40	D	160	0.47	20	B	88	0.31	18	B	56	0.38	30	C	97
NB Rt	0.17	28	C	0	0.13	17	B	3	0.03	17	B	17	0.03	28	C	29
Intersection	0.90	29	C	--	0.73	16	B	--	0.71	14	B	--	0.83	18	B	--
Roundabout																
EB	0.75	12	B	180	0.66	10	A	133	0.72	11	B	165	1.01	46	E	*
WB	0.76	17	C	183	0.88	25	D	295	0.90	25	D	333	1.16	95	F	*
NB	0.88	35	D	258	0.61	14	B	103	0.26	8	A	25	0.34	12	B	38
Intersection	--	20	C	--	--	17	C	--	--	18	C	--	--	68	F	--

v/c – volume to capacity ratio
Delay – average delay per vehicle in seconds
LOS – Level of Service
Queue – 95th percentile queue (feet)
* - Not Reported
The unsignalized and signalized analyses were performed using Synchro/SimTraffic. The roundabout analyses used the NCHRP 572 method.

Attachment A

PEAK HOUR TURNING MOVEMENT DATA

CLD Consulting Engineers, Inc.

540 Commercial Street
Manchester, NH 03101
603-668-8223

Town/State: York ME
Location: York St/Organug Rd
Counter#/By: 2536/Steve G
Weather: Fair & Warm

File Name : York Organug Total
Site Code : 10-0107
Start Date : 2/17/2011
Page No : 1

Groups Printed- Cars - Trucks - Busses

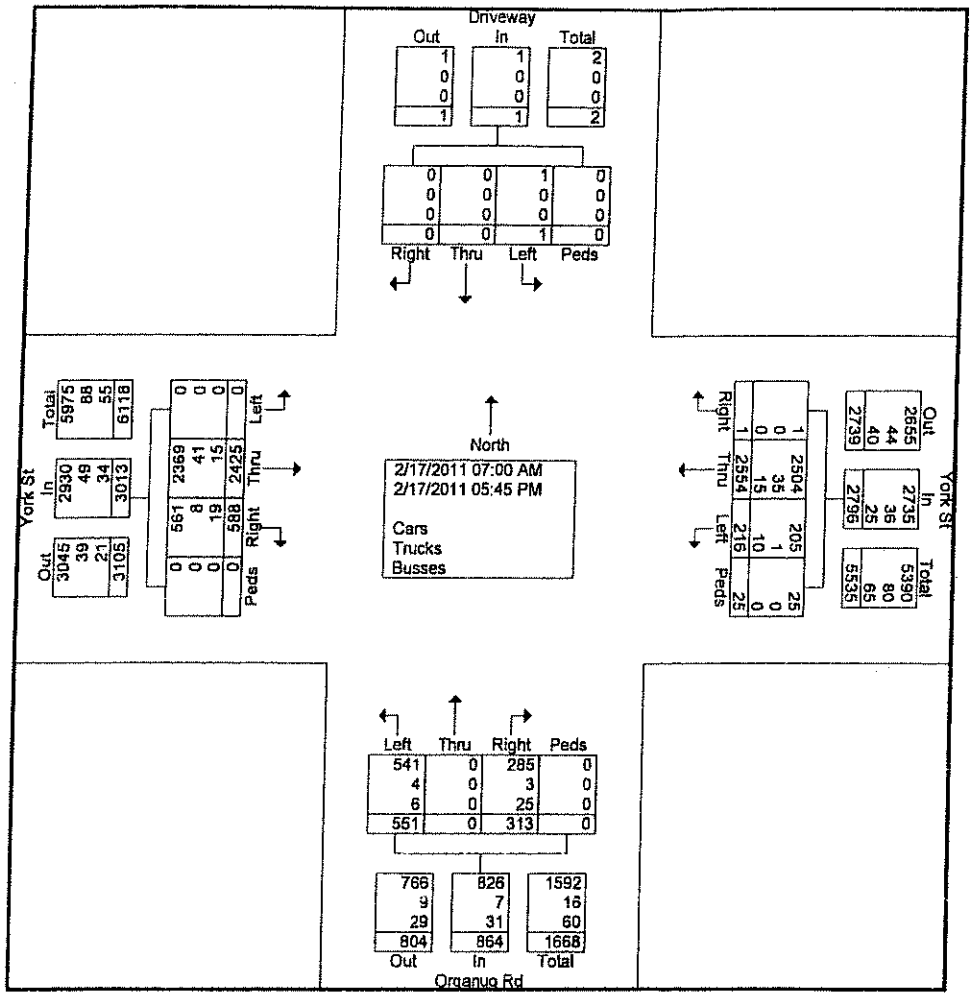
	Driveway Southbound					York St Westbound					Organug Rd Northbound					York St Eastbound					
Start Time	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Int. Total
07:00 AM	0	0	0	0	0	4	71	0	0	75	9	0	11	0	20	0	64	28	0	92	187
07:15 AM	0	0	0	0	0	15	58	0	3	76	49	0	34	0	83	0	76	57	0	133	292
07:30 AM	0	0	0	0	0	9	110	0	3	122	60	0	56	0	116	0	107	49	0	156	394
07:45 AM	0	0	0	0	0	4	66	0	0	70	36	0	12	0	48	0	142	11	0	153	271
Total	0	0	0	0	0	32	305	0	6	343	154	0	113	0	267	0	389	145	0	534	1144
08:00 AM	0	0	0	0	0	2	70	0	0	72	14	0	9	0	23	0	96	16	0	112	207
08:15 AM	0	0	0	0	0	2	73	0	0	75	29	0	6	0	35	0	126	10	0	136	246
08:30 AM	1	0	0	0	1	11	129	0	0	140	18	0	15	0	33	0	107	20	0	127	301
08:45 AM	0	0	0	0	0	24	103	0	0	127	21	0	8	0	29	0	110	28	0	138	294
Total	1	0	0	0	1	39	375	0	0	414	82	0	38	0	120	0	439	74	0	513	1048
Break																					
01:00 PM	0	0	0	0	0	10	116	0	0	126	19	0	4	0	23	0	113	15	0	128	277
01:15 PM	0	0	0	0	0	1	115	0	1	117	14	0	2	0	16	0	78	16	0	94	227
01:30 PM	0	0	0	0	0	6	108	0	0	114	18	0	5	0	23	0	93	34	0	127	264
01:45 PM	0	0	0	0	0	8	107	0	0	115	8	0	5	0	13	0	92	27	0	119	247
Total	0	0	0	0	0	25	446	0	1	472	59	0	16	0	75	0	376	92	0	468	1015
02:00 PM	0	0	0	0	0	13	119	0	2	134	44	0	39	0	83	0	79	26	0	105	322
02:15 PM	0	0	0	0	0	18	126	0	10	154	27	0	13	0	40	0	95	18	0	113	307
02:30 PM	0	0	0	0	0	9	112	0	0	121	31	0	14	0	45	0	116	18	0	134	300
02:45 PM	0	0	0	0	0	10	101	0	0	111	22	0	19	0	41	0	88	12	0	100	252
Total	0	0	0	0	0	50	458	0	12	520	124	0	85	0	209	0	378	74	0	452	1181
Break																					
04:00 PM	0	0	0	0	0	13	160	0	0	173	24	0	10	0	34	0	114	30	0	144	351
04:15 PM	0	0	0	0	0	8	122	0	0	130	17	0	9	0	26	0	110	22	0	132	288
04:30 PM	0	0	0	0	0	12	144	0	1	157	15	0	7	0	22	0	119	30	0	149	328
04:45 PM	0	0	0	0	0	5	117	1	0	123	14	0	6	0	20	0	108	20	0	128	271
Total	0	0	0	0	0	38	543	1	1	583	70	0	32	0	102	0	451	102	0	553	1238
05:00 PM	0	0	0	0	0	13	121	0	0	134	17	0	6	0	23	0	110	21	0	131	288
05:15 PM	0	0	0	0	0	9	126	0	2	137	13	0	9	0	22	0	83	28	0	111	270
05:30 PM	0	0	0	0	0	3	90	0	3	96	12	0	6	0	18	0	92	35	0	127	241
05:45 PM	0	0	0	0	0	7	90	0	0	97	20	0	8	0	28	0	107	17	0	124	249
Total	0	0	0	0	0	32	427	0	5	464	62	0	29	0	91	0	392	101	0	493	1048
Grand Total	1	0	0	0	1	216	2554	1	25	2796	551	0	313	0	864	0	2425	588	0	3013	6674
Apprch %	100	0	0	0		7.7	91.3	0	0.9		63.8	0	36.2	0		0	80.5	19.5	0		
Total %	0	0	0	0	0	3.2	38.3	0	0.4	41.9	8.3	0	4.7	0	12.9	0	36.3	8.8	0	45.1	
Cars	1	0	0	0	1	205	2504										2369				
% Cars	100	0	0	0	100	94.9	98	100	100	97.8	98.2	0	91.1	0	95.6	0	97.7	95.4	0	97.2	97.3
Trucks	0	0	0	0	0	1	35	0	0	36	4	0	3	0	7	0	41	8	0	49	92
% Trucks	0	0	0	0	0	0.5	1.4	0	0	1.3	0.7	0	1	0	0.8	0	1.7	1.4	0	1.6	1.4
Busses	0	0	0	0	0	10	15	0	0	25	6	0	25	0	31	0	15	19	0	34	90
% Busses	0	0	0	0	0	4.6	0.6	0	0	0.9	1.1	0	8	0	3.6	0	0.6	3.2	0	1.1	1.3

CLD Consulting Engineers, Inc.

540 Commercial Street
Manchester, NH 03101
603-668-8223

Town/State: York ME
Location: York St/Organug Rd
Counter#/By: 2536/Steve G
Weather: Fair & Warm

File Name : York Organug Total
Site Code : 10-0107
Start Date : 2/17/2011
Page No : 2



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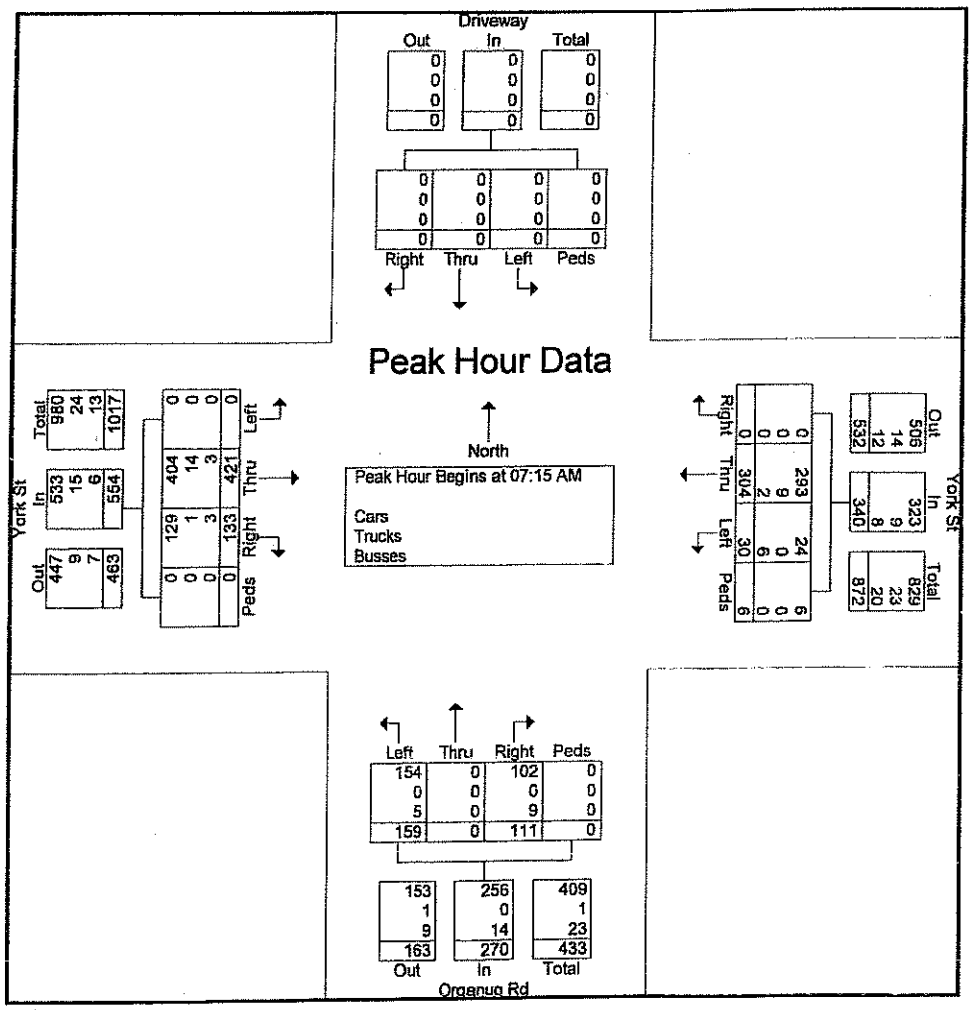
	Driveway Southbound					York St Westbound					Organug Rd Northbound					York St Eastbound					
Start Time	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Int. Total
Peak Hour Analysis From 07:00 AM to 09:45 AM - Peak 1 of 1																					
Peak Hour for Entire Intersection Begins at 07:15 AM																					
07:15 AM	0	0	0	0	0	15	58	0	3	76	49	0	34	0	83	0	76	57	0	133	292
07:30 AM	0	0	0	0	0	9	110	0	3	122	60	0	56	0	116	0	107	49	0	156	394
07:45 AM	0	0	0	0	0	4	66	0	0	70	36	0	12	0	48	0	142	11	0	153	271
08:00 AM	0	0	0	0	0	2	70	0	0	72	14	0	9	0	23	0	96	16	0	112	207
Total Volume	0	0	0	0	0	30	304	0	6	340	159	0	111	0	270	0	421	133	0	554	1164
% App. Total	0	0	0	0		8.8	89.4	0	1.8		58.9	0	41.1	0		0	76	24	0		
PHF	.000	.000	.000	.000	.000	.500	.691	.000	.500	.697	.663	.000	.496	.000	.582	.000	.741	.583	.000	.888	.739
Cars	0	0	0	0	0	24	293	0	6	323	154	0	102	0	256	0	404	129	0	533	1112
% Cars	0	0	0	0	0	80.0	96.4	0	100	95.0	96.9	0	91.9	0	94.8	0	96.0	97.0	0	96.2	95.5
Trucks	0	0	0	0	0	0	9	0	0	9	0	0	0	0	0	0	14	1	0	15	24
% Trucks	0	0	0	0	0	0	3.0	0	0	2.6	0	0	0	0	0	0	3.3	0.8	0	2.7	2.1
Busses	0	0	0	0	0	6	2	0	0	8	5	0	9	0	14	0	3	3	0	6	28
% Busses	0	0	0	0	0	20.0	0.7	0	0	2.4	3.1	0	8.1	0	5.2	0	0.7	2.3	0	1.1	2.4



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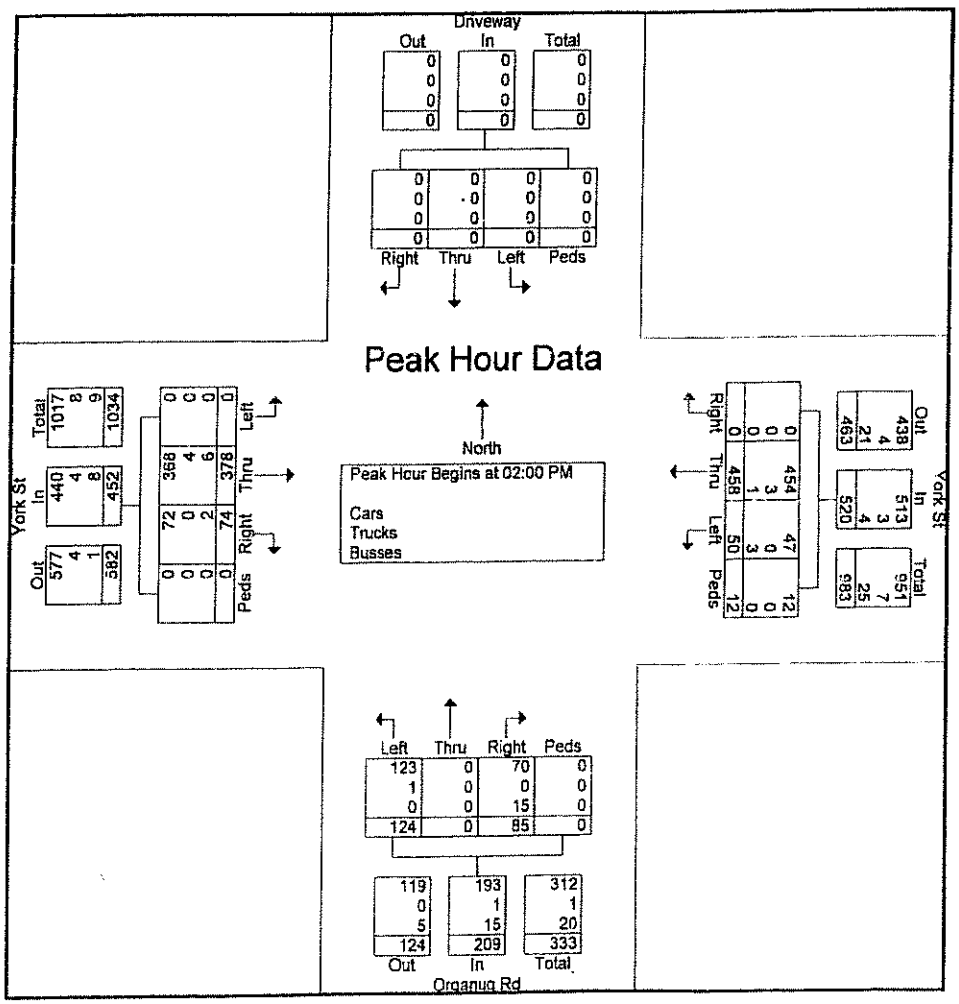
	Driveway Southbound					York St Westbound					Organug Rd Northbound					York St Eastbound					
Start Time	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Int. Total
Peak Hour Analysis From 10:00 AM to 02:45 PM - Peak 1 of 1																					
Peak Hour for Entire Intersection Begins at 02:00 PM																					
02:00 PM	0	0	0	0	0	13	119	0	2	134	44	0	39	0	83	0	79	26	0	105	322
02:15 PM	0	0	0	0	0	18	126	0	10	154	27	0	13	0	40	0	95	18	0	113	307
02:30 PM	0	0	0	0	0	9	112	0	0	121	31	0	14	0	45	0	116	18	0	134	300
02:45 PM	0	0	0	0	0	10	101	0	0	111	22	0	19	0	41	0	88	12	0	100	252
Total Volume	0	0	0	0	0	50	458	0	12	520	124	0	85	0	209	0	378	74	0	452	1181
% App. Total	0	0	0	0		9.6	88.1	0	2.3		59.3	0	40.7	0		0	83.6	16.4	0		
PHF	.000	.000	.000	.000	.000	.694	.909	.000	.300	.844	.705	.000	.545	.000	.630	.000	.815	.712	.000	.843	.917
Cars	0	0	0	0	0	47	454	0	12	513	123	0	70	0	193	0	368	72	0	440	1146
% Cars	0	0	0	0	0	94.0	99.1	0	100	98.7	99.2	0	82.4	0	92.3	0	97.4	97.3	0	97.3	97.0
Trucks	0	0	0	0	0	0	3	0	0	3	1	0	0	0	1	0	4	0	0	4	8
% Trucks	0	0	0	0	0	0	0.7	0	0	0.6	0.8	0	0	0	0.5	0	1.1	0	0	0.9	0.7
Busses	0	0	0	0	0	3	1	0	0	4	0	0	15	0	15	0	6	2	0	8	27
% Busses	0	0	0	0	0	6.0	0.2	0	0	0.8	0	0	17.6	0	7.2	0	1.6	2.7	0	1.8	2.3



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Town/State: York ME
Location: York St/Organug Rd
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File Name : York Organug Total
Site Code : 10-0107
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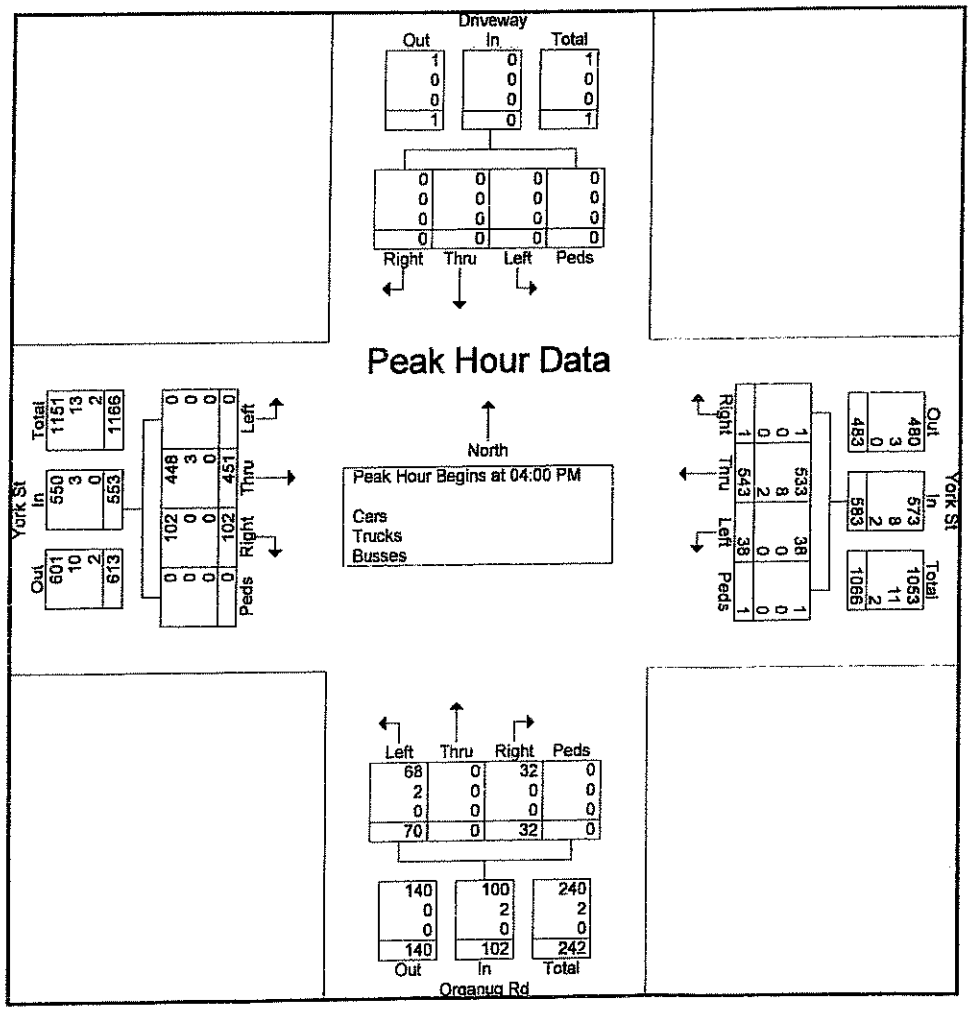
Page No : 5

	Driveway Southbound					York St Westbound					Organug Rd Northbound					York St Eastbound					
Start Time	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Int. Total
Peak Hour Analysis From 04:00 PM to 05:45 PM - Peak 1 of 1																					
Peak Hour for Entire Intersection Begins at 04:00 PM																					
04:00 PM	0	0	0	0	0	13	160	0	0	173	24	0	10	0	34	0	114	30	0	144	351
04:15 PM	0	0	0	0	0	8	122	0	0	130	17	0	9	0	26	0	110	22	0	132	288
04:30 PM	0	0	0	0	0	12	144	0	1	157	15	0	7	0	22	0	119	30	0	149	328
04:45 PM	0	0	0	0	0	5	117	1	0	123	14	0	6	0	20	0	108	20	0	128	271
Total Volume	0	0	0	0	0	38	543	1	1	583	70	0	32	0	102	0	451	102	0	553	1238
% App. Total	0	0	0	0		6.5	93.1	0.2	0.2		68.6	0	31.4	0		0	81.6	18.4	0		
PHF	.000	.000	.000	.000	.000	.731	.848	.250	.250	.842	.729	.000	.800	.000	.750	.000	.947	.850	.000	.928	.882
Cars	0	0	0	0	0	38	533	1	1	573	68	0	32	0	100	0	448	102	0	550	1223
% Cars	0	0	0	0	0	100	98.2	100	100	98.3	97.1	0	100	0	98.0	0	99.3	100	0	99.5	98.8
Trucks	0	0	0	0	0	0	8	0	0	8	2	0	0	0	2	0	3	0	0	3	13
% Trucks	0	0	0	0	0	0	1.5	0	0	1.4	2.9	0	0	0	2.0	0	0.7	0	0	0.5	1.1
Busses	0	0	0	0	0	0	2	0	0	2	0	0	0	0	0	0	0	0	0	0	2
% Busses	0	0	0	0	0	0	0.4	0	0	0.3	0	0	0	0	0	0	0	0	0	0	0.2



CLD Consulting Engineers, Inc.

540 Commercial Street
Manchester, NH 03101
603-668-8223

Town/State: York ME
Location: York St/Organug Rd
Counter#/By: 2536/Steve G
Weather: Fair & Warm

File Name : York Organug Total
Site Code : 10-0107
Start Date : 2/17/2011
Page No : 1

Groups Printed- Trucks

	Driveway Southbound					York St Westbound					Organug Rd Northbound					York St Eastbound					
Start Time	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Int. Total
07:00 AM	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1	0	2	0	0	2	3
07:15 AM	0	0	0	0	0	0	1	0	0	1	0	0	0	0	0	0	2	0	0	2	3
07:30 AM	0	0	0	0	0	0	2	0	0	2	0	0	0	0	0	0	2	1	0	3	5
07:45 AM	0	0	0	0	0	0	2	0	0	2	0	0	0	0	0	0	5	0	0	5	7
Total	0	0	0	0	0	0	5	0	0	5	0	0	1	0	1	0	11	1	0	12	18
08:00 AM	0	0	0	0	0	0	4	0	0	4	0	0	0	0	0	0	5	0	0	5	9
08:15 AM	0	0	0	0	0	0	2	0	0	2	0	0	0	0	0	0	3	1	0	4	6
08:30 AM	0	0	0	0	0	0	3	0	0	3	0	0	0	0	0	0	2	1	0	3	6
08:45 AM	0	0	0	0	0	1	1	0	0	2	1	0	2	0	3	0	3	2	0	5	10
Total	0	0	0	0	0	1	10	0	0	11	1	0	2	0	3	0	13	4	0	17	31
Break																					
01:00 PM	0	0	0	0	0	0	4	0	0	4	0	0	0	0	0	0	4	0	0	4	8
01:15 PM	0	0	0	0	0	0	1	0	0	1	0	0	0	0	0	0	2	0	0	2	3
01:30 PM	0	0	0	0	0	0	1	0	0	1	0	0	0	0	0	0	0	2	0	2	3
01:45 PM	0	0	0	0	0	0	2	0	0	2	0	0	0	0	0	0	2	1	0	3	5
Total	0	0	0	0	0	0	8	0	0	8	0	0	0	0	0	0	8	3	0	11	19
02:00 PM	0	0	0	0	0	0	1	0	0	1	0	0	0	0	0	0	0	0	0	0	1
02:15 PM	0	0	0	0	0	0	1	0	0	1	0	0	0	0	0	0	2	0	0	2	3
02:30 PM	0	0	0	0	0	0	1	0	0	1	1	0	0	0	1	0	2	0	0	2	4
Break																					
Total	0	0	0	0	0	0	3	0	0	3	1	0	0	0	1	0	4	0	0	4	8
Break																					
04:00 PM	0	0	0	0	0	0	3	0	0	3	0	0	0	0	0	0	3	0	0	3	6
04:15 PM	0	0	0	0	0	0	3	0	0	3	2	0	0	0	2	0	0	0	0	0	5
04:30 PM	0	0	0	0	0	0	2	0	0	2	0	0	0	0	0	0	0	0	0	0	2
Break																					
Total	0	0	0	0	0	0	8	0	0	8	2	0	0	0	2	0	3	0	0	3	13
05:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	1	1
05:15 PM	0	0	0	0	0	0	1	0	0	1	0	0	0	0	0	0	1	0	0	1	2
Break																					
Total	0	0	0	0	0	0	1	0	0	1	0	0	0	0	0	0	2	0	0	2	3
Grand Total	0	0	0	0	0	1	35	0	0	36	4	0	3	0	7	0	41	8	0	49	92
Apprch %	0	0	0	0		2.8	97.2	0	0		57.1	0	42.9	0		0	83.7	16.3	0		
Total %	0	0	0	0	0	1.1	38	0	0	39.1	4.3	0	3.3	0	7.6	0	44.6	8.7	0	53.3	

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540 Commercial Street
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603-668-8223

Town/State: York ME
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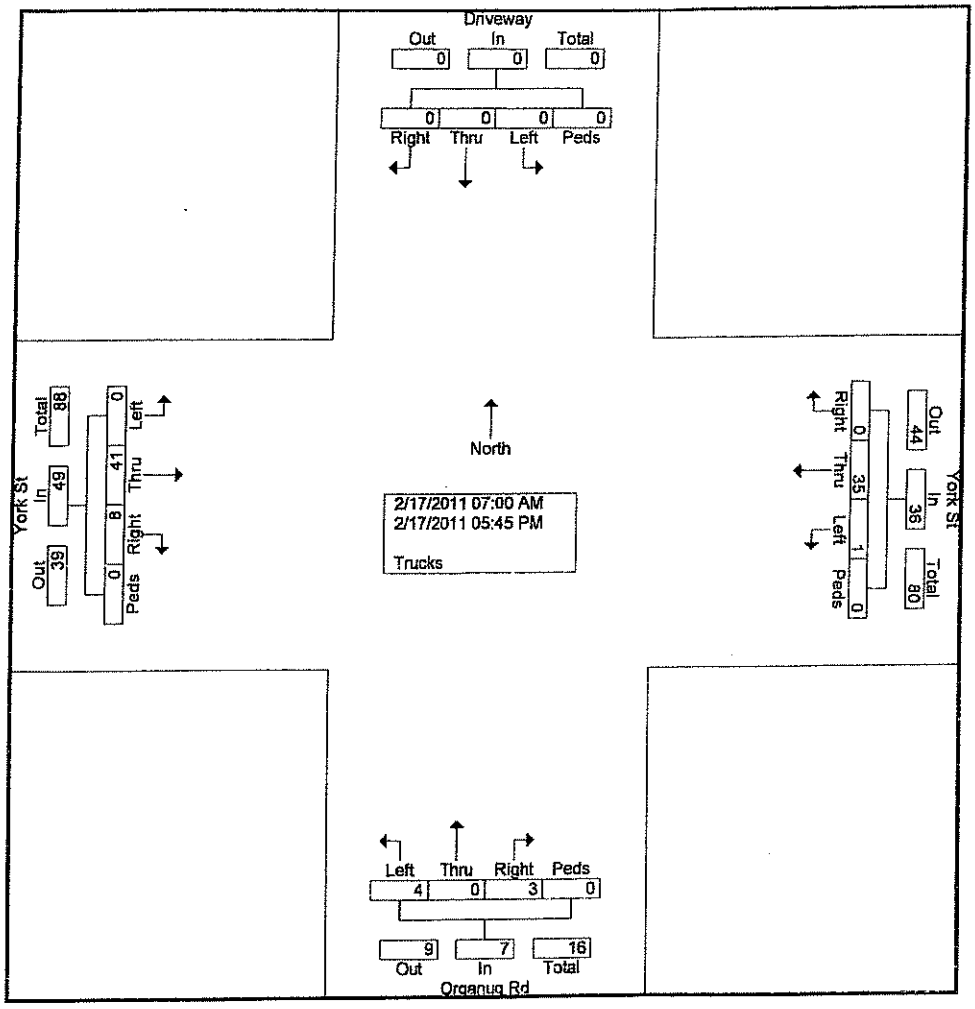
Counter#/By: 2536/Steve G
Weather: Fair & Warm

File Name : York Organug Total
Site Code : 10-0107
Start Date : 2/17/2011
Page No : 2



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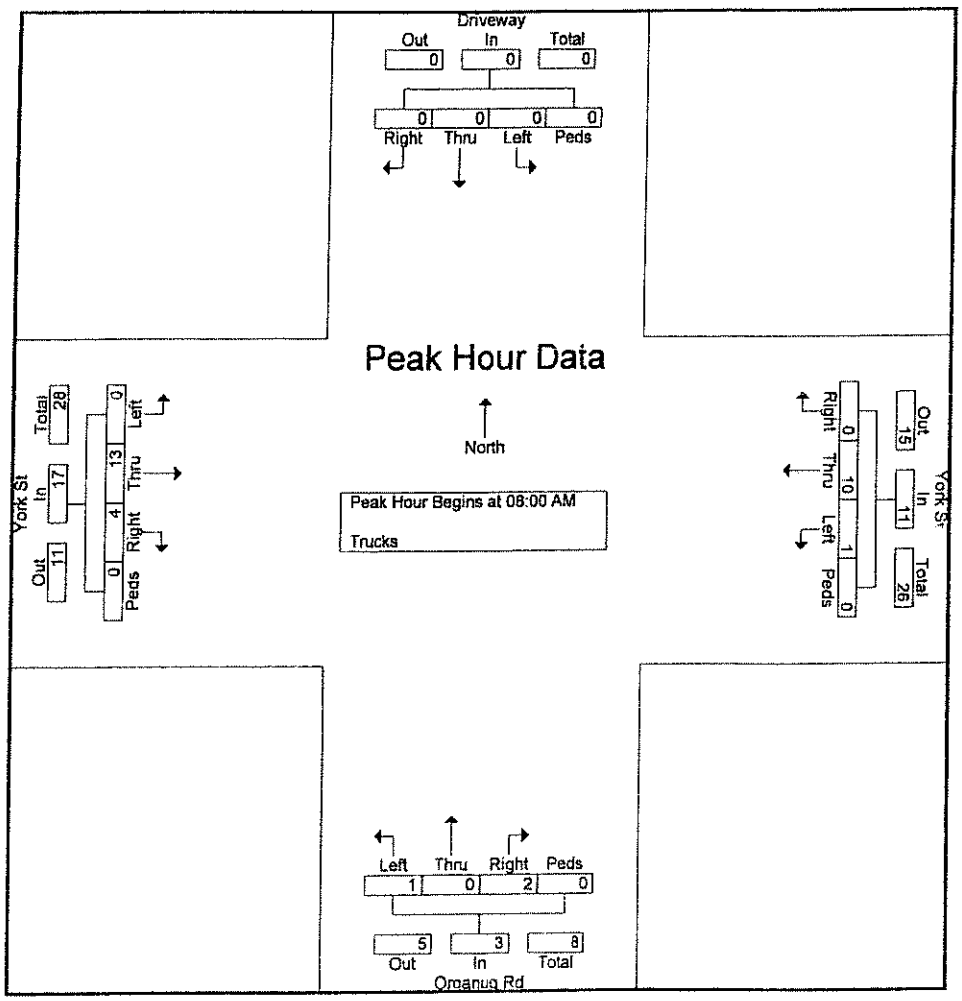
Page No : 3

	Driveway Southbound					York St Westbound					Organug Rd Northbound					York St Eastbound					
Start Time	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Int. Total
Peak Hour Analysis From 07:00 AM to 09:45 AM - Peak 1 of 1																					
Peak Hour for Entire Intersection Begins at 08:00 AM																					
08:00 AM	0	0	0	0	0	0	4	0	0	4	0	0	0	0	0	0	5	0	0	5	9
08:15 AM	0	0	0	0	0	0	2	0	0	2	0	0	0	0	0	0	3	1	0	4	6
08:30 AM	0	0	0	0	0	0	3	0	0	3	0	0	0	0	0	0	2	1	0	3	6
08:45 AM	0	0	0	0	0	1	1	0	0	2	1	0	2	0	3	0	3	2	0	5	10
Total Volume	0	0	0	0	0	1	10	0	0	11	1	0	2	0	3	0	13	4	0	17	31
% App. Total	0	0	0	0		9.1	90.9	0	0		33.3	0	66.7	0		0	76.5	23.5	0		
PHF	.000	.000	.000	.000	.000	.250	.625	.000	.000	.688	.250	.000	.250	.000	.250	.000	.650	.500	.000	.850	.775



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Town/State: York ME
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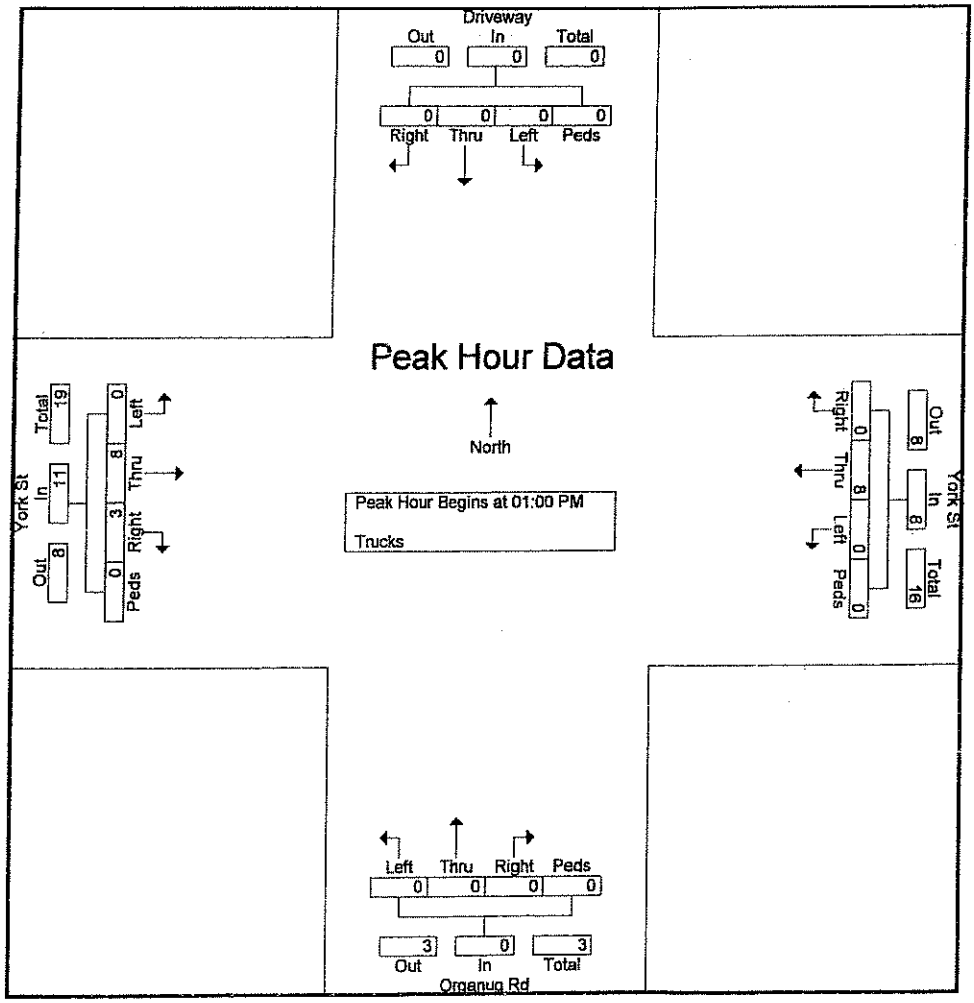
File Name : York Organug Total
Site Code : 10-0107
Start Date : 2/17/2011
Page No : 4

	Driveway Southbound					York St Westbound					Organug Rd Northbound					York St Eastbound					
Start Time	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Int. Total
Peak Hour Analysis From 10:00 AM to 02:45 PM - Peak 1 of 1																					
Peak Hour for Entire Intersection Begins at 01:00 PM																					
01:00 PM	0	0	0	0	0	0	4	0	0	4	0	0	0	0	0	0	4	0	0	4	8
01:15 PM	0	0	0	0	0	0	1	0	0	1	0	0	0	0	0	0	2	0	0	2	3
01:30 PM	0	0	0	0	0	0	1	0	0	1	0	0	0	0	0	0	0	2	0	2	3
01:45 PM	0	0	0	0	0	0	2	0	0	2	0	0	0	0	0	0	2	1	0	3	5
Total Volume	0	0	0	0	0	0	8	0	0	8	0	0	0	0	0	0	8	3	0	11	19
% App. Total	0	0	0	0		0	100	0	0		0	0	0	0		0	72.7	27.3	0		
PHF	.000	.000	.000	.000	.000	.000	.500	.000	.000	.500	.000	.000	.000	.000	.000	.000	.500	.375	.000	.688	.594



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Town/State: York ME
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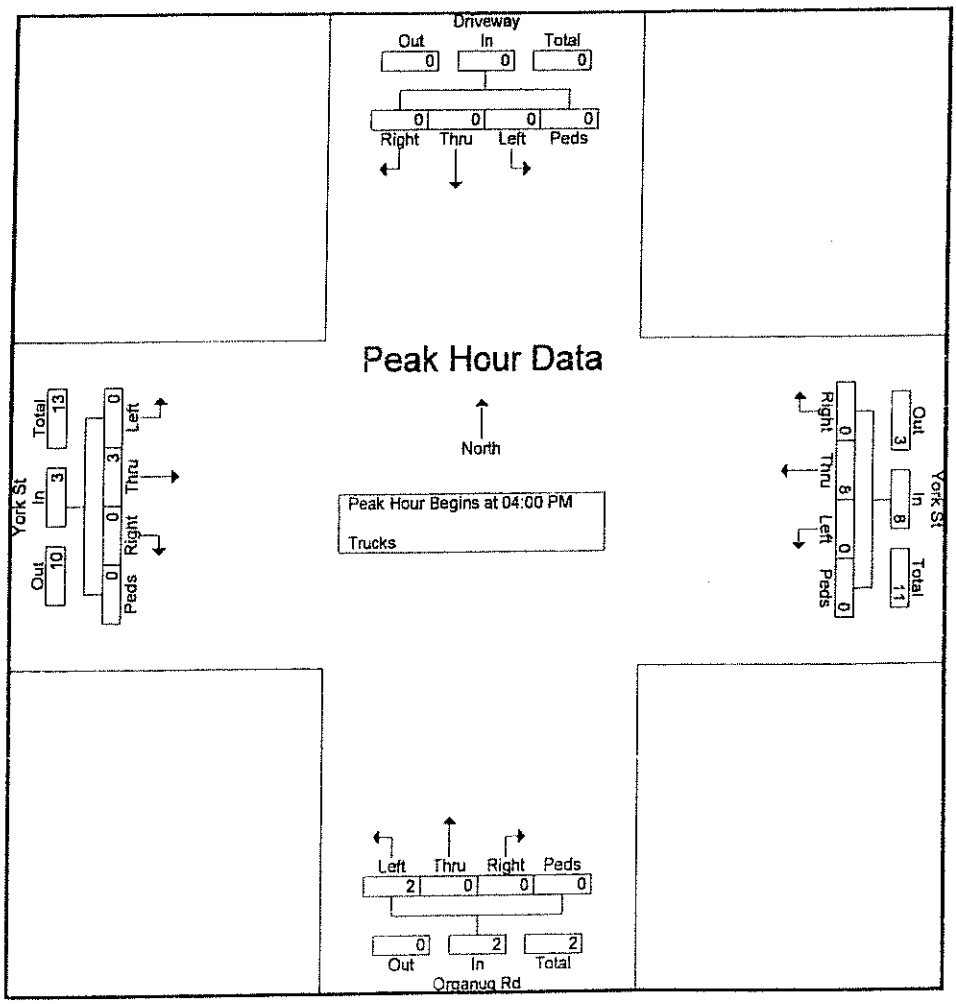
File Name : York Organug Total
Site Code : 10-0107
Start Date : 2/17/2011
Page No : 5

	Driveway Southbound					York St Westbound					Organug Rd Northbound					York St Eastbound					
Start Time	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Int. Total
Peak Hour Analysis From 04:00 PM to 05:45 PM - Peak 1 of 1																					
Peak Hour for Entire Intersection Begins at 04:00 PM																					
04:00 PM	0	0	0	0	0	0	3	0	0	3	0	0	0	0	0	0	3	0	0	3	6
04:15 PM	0	0	0	0	0	0	3	0	0	3	2	0	0	0	2	0	0	0	0	0	5
04:30 PM	0	0	0	0	0	0	2	0	0	2	0	0	0	0	0	0	0	0	0	0	2
04:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Volume	0	0	0	0	0	0	8	0	0	8	2	0	0	0	2	0	3	0	0	3	13
% App. Total	0	0	0	0		0	100	0	0		100	0	0	0		0	100	0	0		
PHF	.000	.000	.000	.000	.000	.000	.667	.000	.000	.667	.250	.000	.000	.000	.250	.000	.250	.000	.000	.250	.542



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Manchester, NH 03101
603-668-8223

Town/State: York ME
Location: York St/Organug Rd
Counter#/By: 2536/Steve G
Weather: Fair & Warm

File Name : York Organug Total
Site Code : 10-0107
Start Date : 2/17/2011
Page No : 1

Groups Printed- Busses

	Driveway Southbound					York St Westbound					Organug Rd Northbound					York St Eastbound					
Start Time	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Int. Total
07:00 AM	0	0	0	0	0	1	1	0	0	2	0	0	0	0	0	0	0	1	0	1	3
07:15 AM	0	0	0	0	0	5	0	0	0	5	2	0	6	0	8	0	2	2	0	4	17
07:30 AM	0	0	0	0	0	1	1	0	0	2	3	0	3	0	6	0	0	0	0	0	8
07:45 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	1	1
Total	0	0	0	0	0	7	2	0	0	9	5	0	9	0	14	0	3	3	0	6	29
08:00 AM	0	0	0	0	0	0	1	0	0	1	0	0	0	0	0	0	0	1	0	1	2
08:15 AM	0	0	0	0	0	0	0	0	0	0	1	0	1	0	2	0	5	0	0	5	7
08:30 AM	0	0	0	0	0	0	6	0	0	6	0	0	0	0	0	0	0	0	0	0	6
08:45 AM	0	0	0	0	0	0	3	0	0	3	0	0	0	0	0	0	0	0	0	0	3
Total	0	0	0	0	0	0	10	0	0	10	1	0	1	0	2	0	5	1	0	6	18
Break																					
01:30 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	13	0	14	14
Break																					
Total	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	13	0	14	14
02:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	14	0	14	0	0	0	0	0	14
02:15 PM	0	0	0	0	0	3	1	0	0	4	0	0	0	0	0	0	1	0	0	1	5
02:30 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1	1
02:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1	0	5	1	0	6	7
Total	0	0	0	0	0	3	1	0	0	4	0	0	15	0	15	0	6	2	0	8	27
Break																					
04:00 PM	0	0	0	0	0	0	2	0	0	2	0	0	0	0	0	0	0	0	0	0	2
Break																					
Total	0	0	0	0	0	0	2	0	0	2	0	0	0	0	0	0	0	0	0	0	2
Break																					
Grand Total	0	0	0	0	0	10	15	0	0	25	6	0	25	0	31	0	15	19	0	34	90
Apprch %	0	0	0	0		40	60	0	0		19.4	0	80.6	0		0	44.1	55.9	0		
Total %	0	0	0	0	0	11.1	16.7	0	0	27.6	6.7	0	27.8	0	34.4	0	16.7	21.1	0	37.8	

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540 Commercial Street
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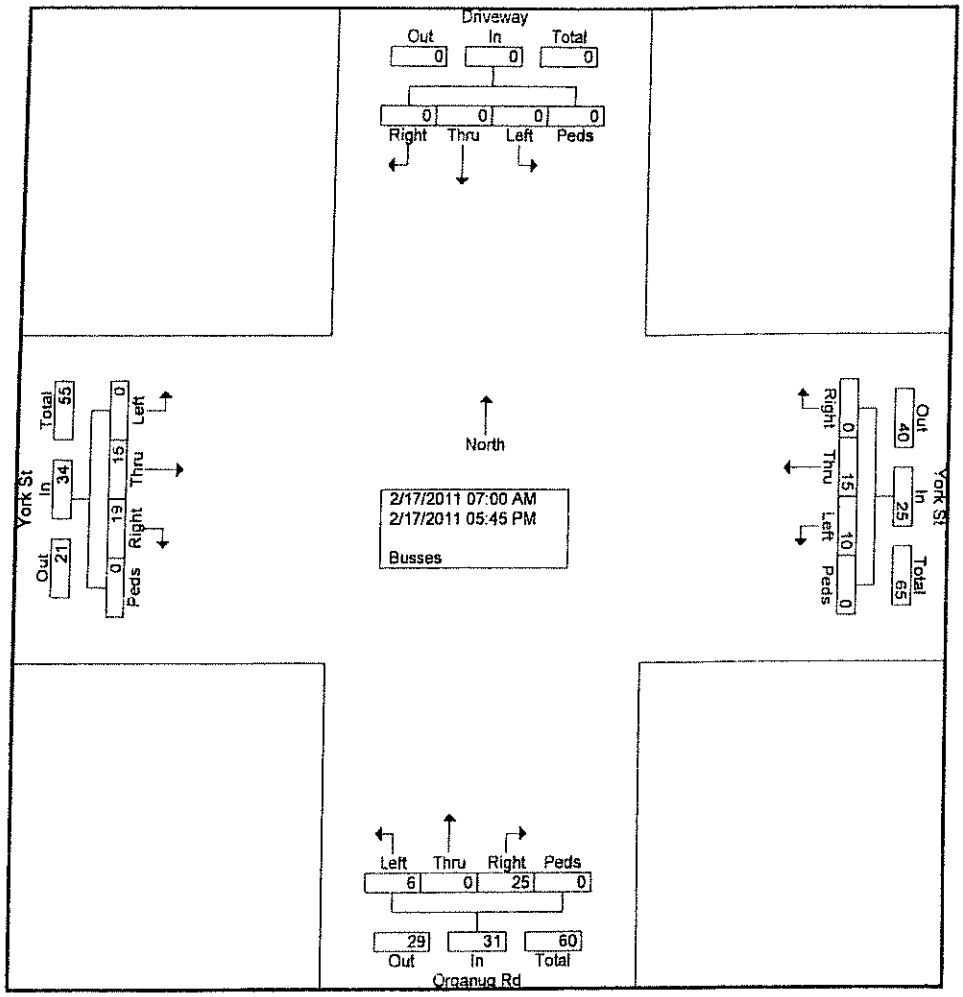
File Name : York Organug Total
Site Code : 10-0107
Start Date : 2/17/2011
Page No : 2



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File Name : York Organug Total
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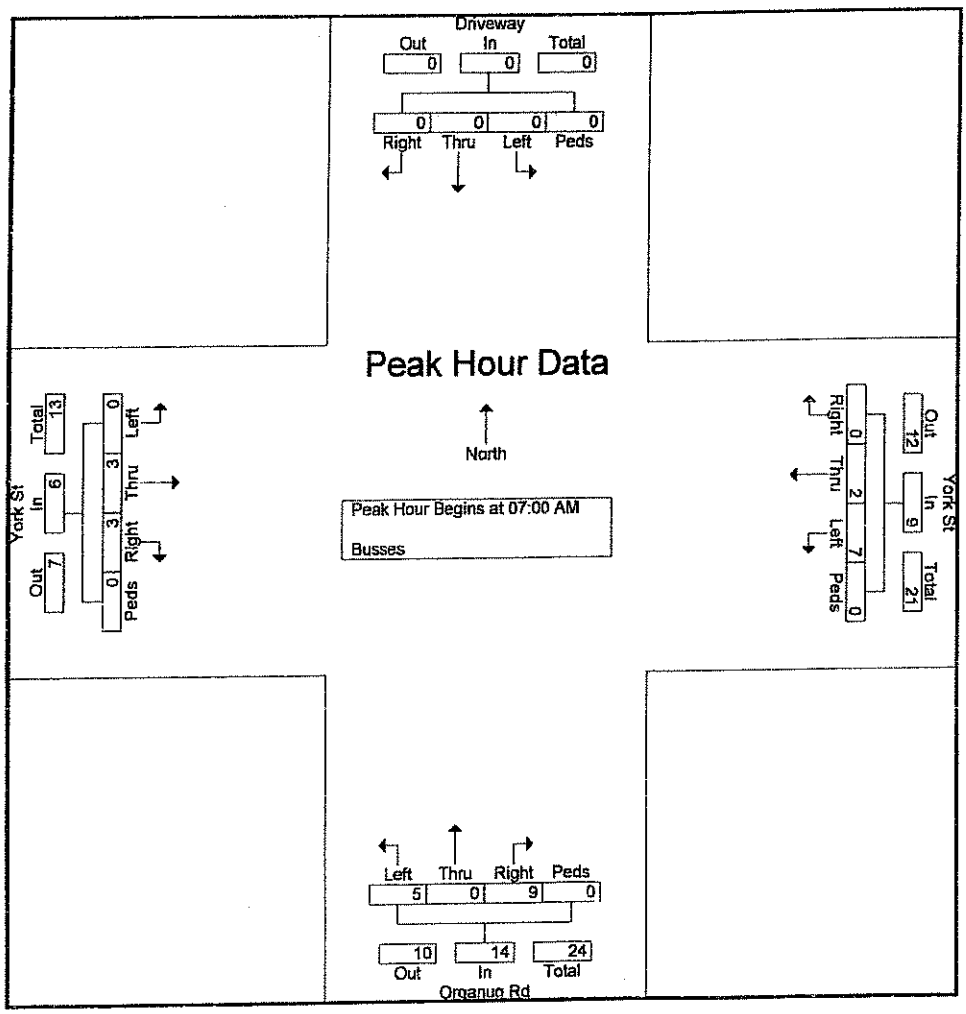
Start Date : 2/17/2011
Page No : 3

	Driveway Southbound					York St Westbound					Organug Rd Northbound					York St Eastbound					
Start Time	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Int. Total
Peak Hour Analysis From 07:00 AM to 09:45 AM - Peak 1 of 1																					
Peak Hour for Entire Intersection Begins at 07:00 AM																					
07:00 AM	0	0	0	0	0	1	1	0	0	2	0	0	0	0	0	0	0	1	0	1	3
07:15 AM	0	0	0	0	0	5	0	0	0	5	2	0	6	0	8	0	2	2	0	4	17
07:30 AM	0	0	0	0	0	1	1	0	0	2	3	0	3	0	6	0	0	0	0	0	8
07:45 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	1	1
Total Volume	0	0	0	0	0	7	2	0	0	9	5	0	9	0	14	0	3	3	0	6	29
% App. Total	0	0	0	0		77.8	22.2	0	0		35.7	0	64.3	0		0	50	50	0		
PHF	.000	.000	.000	.000	.000	.350	.500	.000	.000	.450	.417	.000	.375	.000	.438	.000	.375	.375	.000	.375	.426



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File Name : York Organug Total
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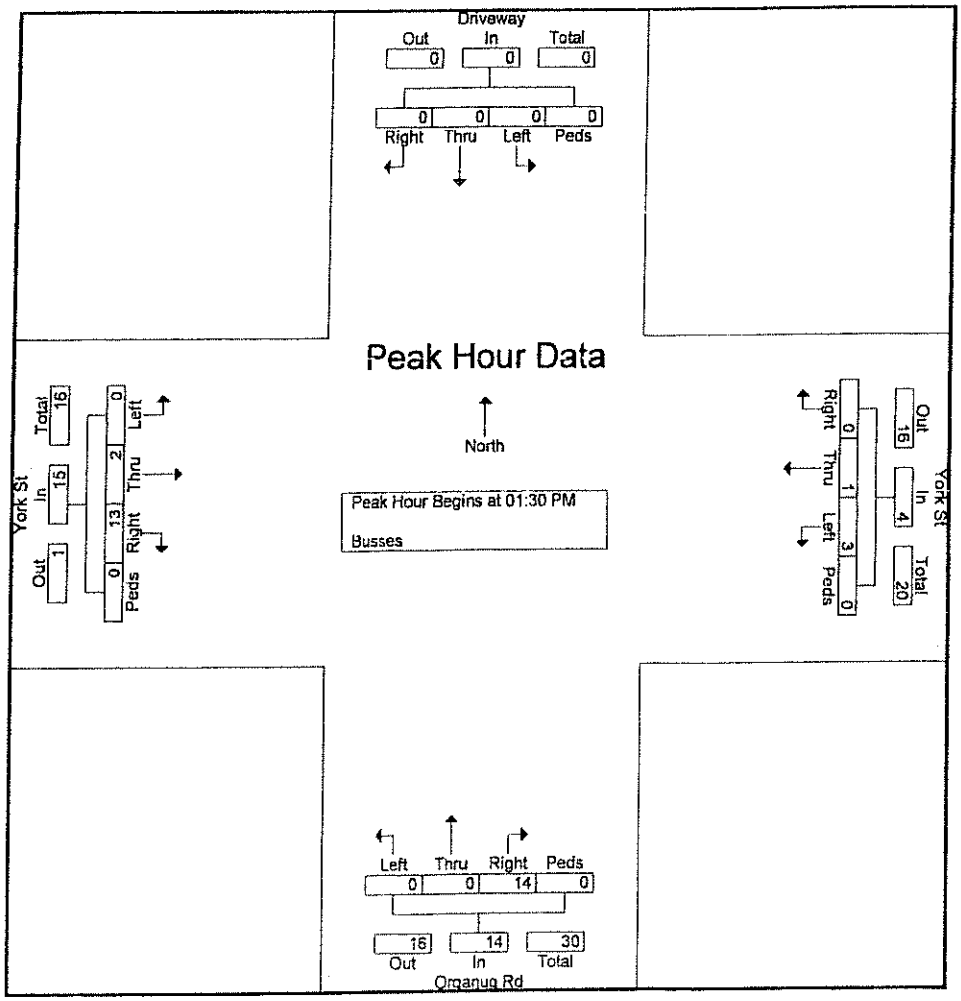
Start Date : 2/17/2011
Page No : 4

	Driveway Southbound					York St Westbound					Organug Rd Northbound					York St Eastbound					
Start Time	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Int. Total
Peak Hour Analysis From 10:00 AM to 02:45 PM - Peak 1 of 1																					
Peak Hour for Entire Intersection Begins at 01:30 PM																					
01:30 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	13	0	14	14
01:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
02:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	14	0	14	0	0	0	0	0	14
02:15 PM	0	0	0	0	0	3	1	0	0	4	0	0	0	0	0	0	1	0	0	1	5
Total Volume	0	0	0	0	0	3	1	0	0	4	0	0	14	0	14	0	2	13	0	15	33
% App. Total	0	0	0	0		75	25	0	0		0	0	100	0		0	13.3	86.7	0		
PHF	.000	.000	.000	.000	.000	.250	.250	.000	.000	.250	.000	.000	.250	.000	.250	.000	.500	.250	.000	.268	.589



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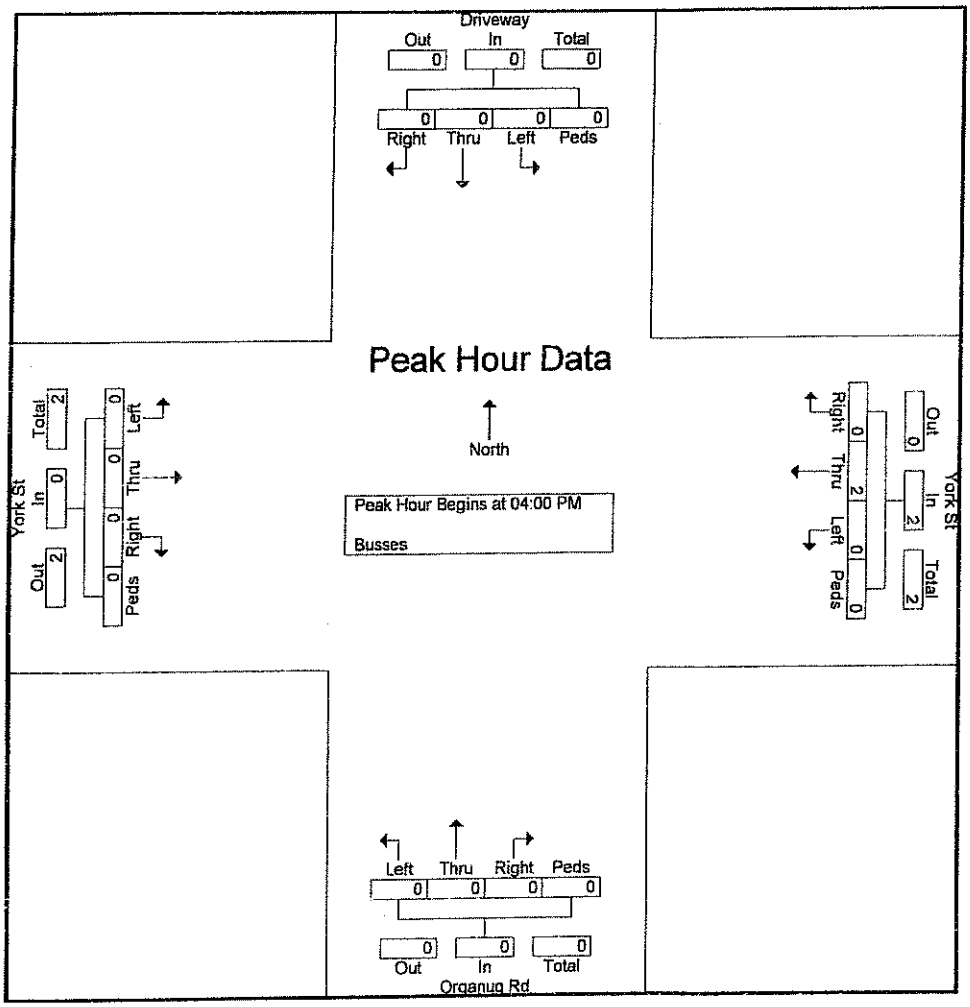
	Driveway Southbound					York St Westbound					Organug Rd Northbound					York St Eastbound					
Start Time	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App. Total	Left	Thru	Right	Peds	App Total	Left	Thru	Right	Peds	App. Total	Int. Total
Peak Hour Analysis From 04:00 PM to 05:45 PM - Peak 1 of 1																					
Peak Hour for Entire Intersection Begins at 04:00 PM																					
04:00 PM	0	0	0	0	0	0	2	0	0	2	0	0	0	0	0	0	0	0	0	0	2
04:15 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
04:30 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
04:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Volume	0	0	0	0	0	0	2	0	0	2	0	0	0	0	0	0	0	0	0	0	2
% App. Total	0	0	0	0		0	100	0	0		0	0	0	0		0	0	0	0		
PHF	.000	.000	.000	.000	.000	.000	.250	.000	.000	.250	.000	.000	.000	.000	.000	.000	.000	.000	.000	.000	.250



Attachment B

SEASONAL FACTORS, 2009

2009
Weekly Group Mean Factors
AVERAGE: 2006, 2007, 2008

Month	Start Date	Dates	Month Week #	Urban Group I	Arterial Group II	Recreational Group III	Group I+II	Group II+III	Group I+III	Year Week #
Dec/Jan	(28)	29,30,31,1,2	1	1.03	1.12	1.30	1.08	1.21	1.17	1
	(4)	5,6,7,8,9	2	1.02	1.10	1.31	1.06	1.21	1.17	2
	(11)	12,13,14,15,16	3	1.07	1.16	1.38	1.12	1.27	1.23	3
	(18)	19,20,21,22,23	4	1.03	1.12	1.35	1.08	1.24	1.19	4
	(25)	26,27,28,29,30	5	1.03	1.12	1.33	1.08	1.23	1.18	5
Feb	(1)	2,3,4,5,6	1	1.04	1.14	1.35	1.09	1.25	1.20	6
	(8)	9,10,11,12,13	2	1.10	1.20	1.41	1.15	1.31	1.26	7
	(15)	16,17,18,19,20	3	1.00	1.03	1.21	1.02	1.12	1.11	8
	(22)	23,24,25,26,27	4	1.03	1.11	1.29	1.07	1.20	1.16	9
Mar/Apr	(1)	2,3,4,5,6	1	1.02	1.09	1.27	1.06	1.18	1.15	10
	(8)	9,10,11,12,13	2	0.99	1.06	1.25	1.03	1.16	1.12	11
	(15)	16,17,18,19,20	3	1.00	1.08	1.24	1.04	1.16	1.12	12
	(22)	23,24,25,26,27	4	0.98	1.06	1.22	1.02	1.14	1.10	13
	(29)	30,31,1,2,3	5	1.01	1.11	1.27	1.06	1.19	1.14	14
Apr/May	(5)	6,7,8,9,10	1	0.96	1.04	1.20	1.00	1.12	1.08	15
	(12)	13,14,15,16,17	2	0.96	1.04	1.14	1.00	1.09	1.05	16
	(19)	20,21,22,23,24	3	0.95	1.02	1.11	0.99	1.07	1.03	17
	(26)	27,28,29,30,1	4	0.94	1.02	1.13	0.98	1.08	1.04	18
May/Jun	(3)	,45,6,7,8	1	0.92	0.98	1.05	0.95	1.02	0.99	19
	(10)	11,12,13,14,15	2	0.92	0.98	1.04	0.95	1.01	0.98	20
	(17)	18,19,20,21,22	3	0.90	0.94	0.96	0.92	0.95	0.93	21
	(24)	25,26,27,28,29	4	0.89	0.94	0.95	0.92	0.95	0.92	22
	(31)	,1,2,3,4	5	0.91	0.95	0.97	0.93	0.96	0.94	23
Jun/Jul	(7)	8,9,10,11,12	1	0.89	0.92	0.89	0.91	0.91	0.89	24
	(14)	15,16,17,18,19	2	0.89	0.90	0.85	0.90	0.88	0.87	25
	(21)	22,23,24,25,26	3	0.89	0.88	0.78	0.89	0.83	0.84	26
	(28)		4	0.86	0.81	0.69	0.84	0.75	0.78	27
Jul	(5)	6,7,8,9,10	1	0.87	0.85	0.73	0.86	0.79	0.80	28
	(12)	13,14,15,16,17	2	0.87	0.84	0.71	0.86	0.78	0.79	29
	(19)	20,21,22,23,24	3	0.87	0.84	0.70	0.86	0.77	0.79	30
	(26)	27,28,29,30,31	4	0.86	0.82	0.68	0.84	0.75	0.77	31
Aug/Sep	(2)	3,4,5,6,7	1	0.87	0.81	0.68	0.84	0.75	0.78	32
	(9)	10,11,12,13,14	2	0.86	0.80	0.69	0.83	0.75	0.78	33
	(16)	17,18,19,20,21	3	0.87	0.82	0.71	0.85	0.77	0.79	34
	(23)	24,25,26,27,28	4	0.88	0.85	0.77	0.87	0.81	0.83	35
	(30)	31,1,2,3,4	5	0.89	0.89	0.85	0.89	0.87	0.87	36
Sept/Oct	(6)	7,8,9,10,11	1	0.91	0.92	0.90	0.92	0.91	0.91	37
	(13)	14,15,16,17,18	2	0.91	0.91	0.91	0.91	0.91	0.91	38
	(20)	21,22,23,24,25	3	0.92	0.92	0.94	0.92	0.93	0.93	39
	(27)	28,29,30,1,2	4	0.91	0.90	0.93	0.91	0.92	0.92	40
Oct	(4)	5,6,7,8,9	1	0.92	0.90	0.95	0.91	0.93	0.94	41
	(11)	12,13,14,15,16	2	0.93	0.93	1.01	0.93	0.97	0.97	42
	(18)	19,20,21,22,23	3	0.95	0.99	1.08	0.97	1.04	1.02	43
	(25)	26,27,28,29,30	4	0.96	1.01	1.15	0.99	1.08	1.06	44
Nov/Dec	(1)	2,3,4,5,6	1	0.97	1.00	1.17	0.99	1.09	1.07	45
	(8)	9,10,110,12,13	2	0.97	1.01	1.18	0.99	1.10	1.08	46
	(15)	16,17,18,19,20	3	0.95	0.97	1.17	0.96	1.07	1.06	47
	(22)	23,24,25,26,27	4	0.98	1.03	1.21	1.01	1.12	1.10	48
	(29)	30,1,2,3,4	5	1.04	1.14	1.32	1.09	1.23	1.18	49
Dec	(6)	7,8,9,10,11	1	1.01	1.10	1.29	1.06	1.20	1.15	50
	(13)	14,15,16,17,18	2	0.98	1.05	1.24	1.02	1.15	1.11	51
	(20)	21,22,23,24,25	3	1.06	1.10	1.29	1.08	1.20	1.18	52

Attachment C

2011 AND 2021 PROJECTIONS

Organug Road Peak Hr Turns

Average Weekday

	Data - Thurs 2/17/11			2011 AAWDT			2021 AAWDT			With NB Left Prohibited 2021 AAWDT		
	AM	Sch PM	PM	AM	Sch PM	PM	AM	Sch PM	PM	AM	Sch PM	PM
York St EB Thru	421	378	451	509	457	546	563	505	603	563	505	603
York St EB Right	133	74	102	137	76	105	151	84	116	151	84	116
York St WB Left	30	50	38	31	52	39	34	57	43	34	57	43
York St WB Thru	304	458	543	368	554	657	406	612	726	466	659	753
Organug Rd NB Left	159	124	70	164	128	72	181	141	80	0	0	0
Organug Rd NB Right	111	85	32	114	88	33	126	97	36	186	144	63

AM Peak Starts - 7:15 AM
Sch PM Peak starts - 2:00 PM
PM Peak starts- 4:00 PM

F=1.21 for York St EB/WB Thru only (GP III)
F=1.03 for Organug NB (GP II)

Growth = 1%/year for all

Summer Weekday

	2011 Summer AWDT			2021 Summer AWDT			With NB Left Prohibited 2021 Summer AWDT		
	AM	Sch PM	PM	AM	Sch PM	PM	AM	Sch PM	PM
York St EB Thru			803			887			887
York St EB Right			130			143			143
York St WB Left			48			53			53
York St WB Thru			967			1068			1100
Organug Rd NB Left			89			98			0
Organug Rd NB Right			41			45			78

F=1.78 for York St EB/WB Thru only (GP III)
F=1.27 for Organug NB (GP II)

Notes
Summer AM is likely to be similar to Average AM, therefore not calculated
Summer School PM is likely not like Average School PM, therefore not calculated
Summer PM is based on AADT factors for August and February

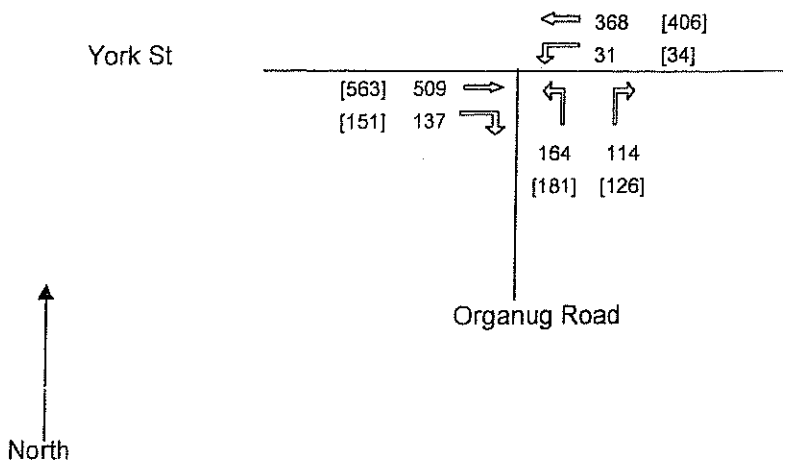
Attachment D

2011 AND 2021 PROJECTIONS GRAPH

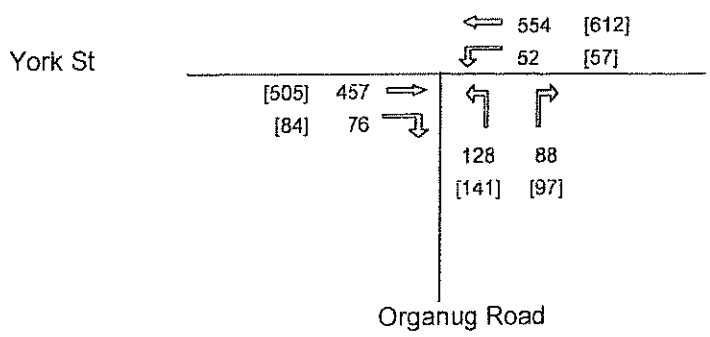
York - York Street at Organug Road

AM and School PM Peak Hour Volumes

AM Peak Hour
xxx - 2011
[xxx] - 2021



School PM Peak Hour
xxx - 2011
[xxx] - 2021



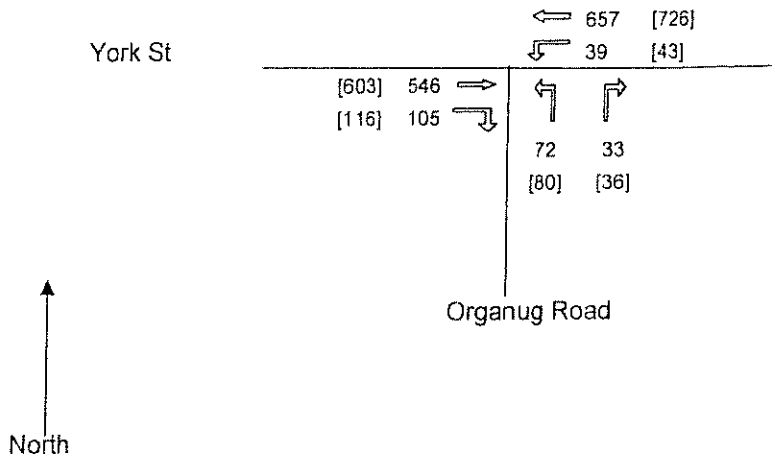
CONSULTING ENGINEERS

10-0107

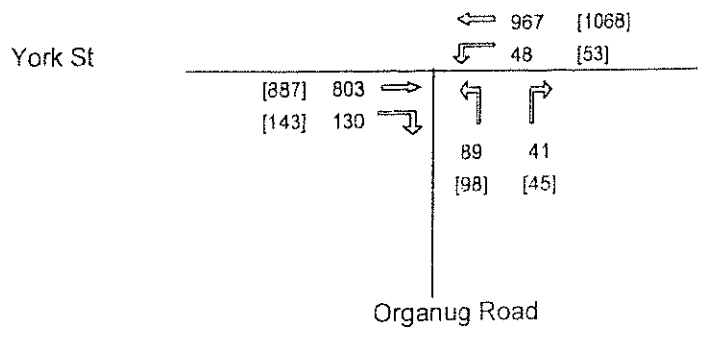
York - York Street at Organug Road

AAWDT PM and Summer PM Peak Hour Volumes

PM Peak Hour
xxx - 2011
[xxx] - 2021



Summer PM Peak Hour
xxx - 2011
[xxx] - 2021



CONSULTING ENGINEERS

10-0107

Attachment E

CAPACITY ANALYSIS BACKUP SHEETS

HCM Unsignalized Intersection Capacity Analysis
3: York St & Organug Rd

3/1/2011

Movement	EBT	EBR	WBL	WBT	NBL	NBR
Lane Configurations						
Sign Control	Free			Free	Stop	
Grade	0%			0%	0%	
Volume (veh/h)	563	151	34	406	181	126
Peak Hour Factor	0.74	0.58	0.50	0.69	0.66	0.50
Hourly flow rate (vph)	761	260	68	588	274	252
Pedestrians				6		
Lane Width (ft)				12.0		
Walking Speed (ft/s)				4.0		
Percent Blockage				0		
Right turn flare (veh)						
Median type					None	
Median storage veh)						
Upstream signal (ft)						
pX, platoon unblocked						
vC, conflicting volume			1021		1615	897
vC1, stage 1 conf vol						
vC2, stage 2 conf vol						
vCu, unblocked vol			1021		1615	897
tC, single (s)			4.3		6.4	6.3
tC, 2 stage (s)						
tF (s)			2.4		3.5	3.4
p0 queue free %			89		0	23
cM capacity (veh/h)			614		101	328

Direction, Lane #	EB 1	WB 1	WB 2	NB 1	NB 2
Volume Total	1021	68	588	274	252
Volume Left	0	68	0	274	0
Volume Right	260	0	0	0	252
cSH	1700	614	1700	101	328
Volume to Capacity	0.60	0.11	0.35	2.72	0.77
Queue Length 95th (ft)	0	9	0	642	151
Control Delay (s)	0.0	11.6	0.0	865.8	44.4
Lane LOS		B		F	E
Approach Delay (s)	0.0	1.2		472.5	
Approach LOS				F	

Intersection Summary			
Average Delay	113.2		
Intersection Capacity Utilization	56.1%	ICU Level of Service	B
Analysis Period (min)	15		

Movement	EBT	EBR	WBL	WBT	NBL	NBR
Lane Configurations						
Sign Control	Free			Free	Stop	
Grade	0%			0%	0%	
Volume (veh/h)	505	84	57	612	141	97
Peak Hour Factor	0.82	0.72	0.70	0.91	0.71	0.55
Hourly flow rate (vph)	616	117	81	673	199	176
Pedestrians				12		
Lane Width (ft)				12.0		
Walking Speed (ft/s)				4.0		
Percent Blockage				1		
Right turn flare (veh)						
Median type					None	
Median storage veh)						
Upstream signal (ft)						
pX, platoon unblocked						
vC, conflicting volume			733		1510	686
vC1, stage 1 conf vol						
vC2, stage 2 conf vol						
vCu, unblocked vol			733		1510	686
tC, single (s)			4.2		6.4	6.4
tC, 2 stage (s)						
tF (s)			2.3		3.5	3.5
p0 queue free %			90		0	58
cM capacity (veh/h)			854		121	417

Direction, Lane #	EB 1	WB 1	WB 2	NB 1	NB 2
Volume Total	733	81	673	199	176
Volume Left	0	81	0	199	0
Volume Right	117	0	0	0	176
cSH	1700	854	1700	121	417
Volume to Capacity	0.43	0.10	0.40	1.65	0.42
Queue Length 95th (ft)	0	8	0	370	51
Control Delay (s)	0.0	9.7	0.0	388.5	19.8
Lane LOS		A		F	C
Approach Delay (s)	0.0	1.0		215.1	
Approach LOS				F	

Intersection Summary			
Average Delay	43.8		
Intersection Capacity Utilization	54.6%	ICU Level of Service	A
Analysis Period (min)	15		

HCM Unsignalized Intersection Capacity Analysis
3: York St & Organug Rd

3/1/2011

Movement	EBT	EBR	WBL	WBT	NBL	NBR
Lane Configurations						
Sign Control	Free			Free	Stop	
Grade	0%			0%	0%	
Volume (veh/h)	603	116	43	726	80	36
Peak Hour Factor	0.95	0.85	0.73	0.85	0.73	0.80
Hourly flow rate (vph)	635	136	59	854	110	45
Pedestrians				1		
Lane Width (ft)				12.0		
Walking Speed (ft/s)				4.0		
Percent Blockage				0		
Right turn flare (veh)						
Median type					None	
Median storage veh)						
Upstream signal (ft)						
pX, platoon unblocked						
vC, conflicting volume			771		1675	704
vC1, stage 1 conf vol						
vC2, stage 2 conf vol						
vCu, unblocked vol			771		1675	704
tC, single (s)			4.1		6.4	6.2
tC, 2 stage (s)						
tF (s)			2.2		3.5	3.3
p0 queue free %			93		0	90
cM capacity (veh/h)			853		97	440

Direction, Lane #	EB 1	WB 1	WB 2	NB 1	NB 2
Volume Total	771	59	854	110	45
Volume Left	0	59	0	110	0
Volume Right	136	0	0	0	45
cSH	1700	853	1700	97	440
Volume to Capacity	0.45	0.07	0.50	1.13	0.10
Queue Length 95th (ft)	0	6	0	181	8
Control Delay (s)	0.0	9.5	0.0	211.2	14.1
Lane LOS		A		F	B
Approach Delay (s)	0.0	0.6		153.9	
Approach LOS				F	

Intersection Summary			
Average Delay	13.2		
Intersection Capacity Utilization	50.2%	ICU Level of Service	A
Analysis Period (min)	15		

Movement	EBT	EBR	WBL	WBT	NBL	NBR
Lane Configurations						
Sign Control	Free			Free	Stop	
Grade	0%			0%	0%	
Volume (veh/h)	887	143	53	1068	98	45
Peak Hour Factor	0.95	0.95	0.95	0.95	0.95	0.95
Hourly flow rate (vph)	934	151	56	1124	103	47
Pedestrians				1		
Lane Width (ft)				12.0		
Walking Speed (ft/s)				4.0		
Percent Blockage				0		
Right turn flare (veh)						
Median type					None	
Median storage veh)						
Upstream signal (ft)						
pX, platoon unblocked						
vC, conflicting volume			1084		2245	1010
vC1, stage 1 conf vol						
vC2, stage 2 conf vol						
vCu, unblocked vol			1084		2245	1010
tC, single (s)			4.1		6.4	6.2
tC, 2 stage (s)						
tF (s)			2.2		3.5	3.3
p0 queue free %			91		0	84
cM capacity (veh/h)			651		42	294

Direction, Lane #	EB 1	WB 1	WB 2	NB 1	NB 2
Volume Total	1084	56	1124	103	47
Volume Left	0	56	0	103	0
Volume Right	151	0	0	0	47
cSH	1700	651	1700	42	294
Volume to Capacity	0.64	0.09	0.66	2.46	0 16
Queue Length 95th (ft)	0	7	0	278	14
Control Delay (s)	0.0	11.0	0.0	871.3	19.6
Lane LOS		B		F	C
Approach Delay (s)	0.0	0.5		603.3	
Approach LOS				F	

Intersection Summary			
Average Delay	37.9		
Intersection Capacity Utilization	68.6%	ICU Level of Service	C
Analysis Period (min)	15		

HCM Unsignalized Intersection Capacity Analysis
3: York St & Organug Rd

3/1/2011

Movement	EBT	EBR	WBL	WBT	NBL	NBR
Lane Configurations						
Sign Control	Free			Free	Stop	
Grade	0%			0%	0%	
Volume (veh/h)	563	151	34	466	0	186
Peak Hour Factor	0.74	0.58	0.50	0.69	0.66	0.50
Hourly flow rate (vph)	761	260	68	675	0	372
Pedestrians				6		
Lane Width (ft)				12.0		
Walking Speed (ft/s)				4.0		
Percent Blockage				0		
Right turn flare (veh)						
Median type					None	
Median storage veh)						
Upstream signal (ft)						
pX, platoon unblocked						
vC, conflicting volume			1021		1702	897
vC1, stage 1 conf vol						
vC2, stage 2 conf vol						
vCu, unblocked vol			1021		1702	897
tC, single (s)			4.3		6.4	6.3
tC, 2 stage (s)						
tF (s)			2.4		3.5	3.4
p0 queue free %			89		100	0
cM capacity (veh/h)			614		89	328

Direction, Lane #	EB 1	WB 1	WB 2	NB 1
Volume Total	1021	68	675	372
Volume Left	0	68	0	0
Volume Right	260	0	0	372
cSH	1700	614	1700	328
Volume to Capacity	0.60	0.11	0.40	1.13
Queue Length 95th (ft)	0	9	0	371
Control Delay (s)	0.0	11.6	0.0	126.3
Lane LOS		B		F
Approach Delay (s)	0.0	1.1		126.3
Approach LOS				F

Intersection Summary			
Average Delay	22.4		
Intersection Capacity Utilization	57.8%	ICU Level of Service	B
Analysis Period (min)	15		

HCM Unsignalized Intersection Capacity Analysis
3: York St & Organug Rd 3/1/2011

Movement	EBT	EBR	WBL	WBT	NBL	NBR
Lane Configurations						
Sign Control	Free			Free	Stop	
Grade	0%			0%	0%	
Volume (veh/h)	505	84	57	659	0	144
Peak Hour Factor	0.82	0.72	0.70	0.91	0.71	0.55
Hourly flow rate (vph)	616	117	81	724	0	262
Pedestrians				12		
Lane Width (ft)				12.0		
Walking Speed (ft/s)				4.0		
Percent Blockage				1		
Right turn flare (veh)						
Median type					None	
Median storage veh)						
Upstream signal (ft)						
pX, platoon unblocked						
vC, conflicting volume			733		1561	686
vC1, stage 1 conf vol						
vC2, stage 2 conf vol						
vCu, unblocked vol			733		1561	686
tC, single (s)			4.2		6.4	6.4
tC, 2 stage (s)						
tF (s)			2.3		3.5	3.5
p0 queue free %			90		100	37
cM capacity (veh/h)			854		112	417

Direction, Lane #	EB 1	WB 1	WB 2	NB 1
Volume Total	733	81	724	262
Volume Left	0	81	0	0
Volume Right	117	0	0	262
cSH	1700	854	1700	417
Volume to Capacity	0.43	0.10	0.43	0.63
Queue Length 95th (ft)	0	8	0	104
Control Delay (s)	0.0	9.7	0.0	27.1
Lane LOS		A		D
Approach Delay (s)	0.0	1.0		27.1
Approach LOS				D

Intersection Summary

Average Delay	4.4		
Intersection Capacity Utilization	51.6%	ICU Level of Service	A
Analysis Period (min)	15		

HCM Unsignalized Intersection Capacity Analysis
3: York St & Organug Rd

3/1/2011

Movement	EBT	EBR	WBL	WBT	NBL	NBR
Lane Configurations						
Sign Control	Free			Free	Stop	
Grade	0%			0%	0%	
Volume (veh/h)	603	116	43	753	0	63
Peak Hour Factor	0.95	0.85	0.73	0.85	0.73	0.80
Hourly flow rate (vph)	635	136	59	886	0	79
Pedestrians				1		
Lane Width (ft)				12.0		
Walking Speed (ft/s)				4.0		
Percent Blockage				0		
Right turn flare (veh)						
Median type					None	
Median storage veh)						
Upstream signal (ft)						
pX, platoon unblocked						
vC, conflicting volume			771		1707	704
vC1, stage 1 conf vol						
vC2, stage 2 conf vol						
vCu, unblocked vol			771		1707	704
tC, single (s)			4.1		6.4	6.2
tC, 2 stage (s)						
tF (s)			2.2		3.5	3.3
p0 queue free %			93		100	82
cM capacity (veh/h)			853		93	440

Direction, Lane #	EB 1	WB 1	WB 2	NB 1
Volume Total	771	59	886	79
Volume Left	0	59	0	0
Volume Right	136	0	0	79
cSH	1700	853	1700	440
Volume to Capacity	0.45	0.07	0.52	0.18
Queue Length 95th (ft)	0	6	0	16
Control Delay (s)	0.0	9.5	0.0	15.0
Lane LOS		A		B
Approach Delay (s)	0.0	0.6		15.0
Approach LOS				B

Intersection Summary			
Average Delay	1.0		
Intersection Capacity Utilization	50.0%	ICU Level of Service	A
Analysis Period (min)	15		

Movement	EBT	EBR	WBL	WBT	NBL	NBR
Lane Configurations						
Sign Control	Free			Free	Stop	
Grade	0%			0%	0%	
Volume (veh/h)	887	143	53	1100	0	78
Peak Hour Factor	0.95	0.95	0.95	0.95	0.95	0.95
Hourly flow rate (vph)	934	151	56	1158	0	82
Pedestrians				1		
Lane Width (ft)				12.0		
Walking Speed (ft/s)				4.0		
Percent Blockage				0		
Right turn flare (veh)						
Median type					None	
Median storage veh)						
Upstream signal (ft)						
pX, platoon unblocked						
vC, conflicting volume			1084		2278	1010
vC1, stage 1 conf vol						
vC2, stage 2 conf vol						
vCu, unblocked vol			1084		2278	1010
tC, single (s)			4.1		6.4	6.2
tC, 2 stage (s)						
tF (s)			2.2		3.5	3.3
p0 queue free %			91		100	72
cM capacity (veh/h)			651		40	294

Direction, Lane #	EB 1	WB 1	WB 2	NB 1
Volume Total	1084	56	1158	82
Volume Left	0	56	0	0
Volume Right	151	0	0	82
cSH	1700	651	1700	294
Volume to Capacity	0.64	0.09	0.68	0.28
Queue Length 95th (ft)	0	7	0	28
Control Delay (s)	0.0	11.0	0.0	22.0
Lane LOS		B		C
Approach Delay (s)	0.0	0.5		22.0
Approach LOS				C

Intersection Summary			
Average Delay	1.0		
Intersection Capacity Utilization	68.2%	ICU Level of Service	C
Analysis Period (min)	15		

Movement	EBT	EBR	WBL	WBT	NBL	NBR
Lane Configurations						
Sign Control	Stop			Stop	Stop	
Volume (vph)	563	151	34	406	181	126
Peak Hour Factor	0.74	0.58	0.50	0.69	0.66	0.50
Hourly flow rate (vph)	761	260	68	588	274	252

Direction, Lane #	EB 1	WB 1	WB 2	NB 1	NB 2
Volume Total (vph)	1021	68	588	274	252
Volume Left (vph)	0	68	0	274	0
Volume Right (vph)	260	0	0	0	252
Hadj (s)	-0.09	0.84	0.07	0.55	-0.56
Departure Headway (s)	6.8	8.0	7.2	8.1	7.0
Degree Utilization, x	1.94	0.15	1.18	0.62	0.49
Capacity (veh/h)	533	444	505	431	508
Control Delay (s)	446.1	11.2	122.9	22.4	15.5
Approach Delay (s)	446.1	111.3		19.1	
Approach LOS	F	F		C	

Intersection Summary			
Delay	244.4		
HCM Level of Service	F		
Intersection Capacity Utilization	56.1%	ICU Level of Service	B
Analysis Period (min)	15		

3: York St & Organug Rd Performance by movement

Movement	EBT	EBR	WBL	WBT	NBL	NBR	All
Total Delay (hr)	81.1	22.9	0.1	5.7	0.6	0.4	110.9
Delay / Veh (s)	534.9	512.8	11.1	42.7	11.8	8.3	252.6
Stop Delay (hr)	74.7	21.2	0.1	4.8	0.4	0.3	101.5
St Del/Veh (s)	492.7	474.1	6.8	36.2	7.8	6.2	231.3

Total Network Performance

Total Delay (hr)	114.7
Delay / Veh (s)	260.9
Stop Delay (hr)	101.8
St Del/Veh (s)	231.7

Intersection: 3: York St & Organug Rd

Movement	EB	WB	WB	NB	NB
Directions Served	TR	L	T	L	R
Maximum Queue (ft)	2736	548	630	124	97
Average Queue (ft)	2112	91	230	62	54
95th Queue (ft)	3564	356	537	94	82
Link Distance (ft)	2702	2862	2862	2670	2670
Upstream Blk Time (%)	45				
Queuing Penalty (veh)	0				
Storage Bay Dist (ft)					
Storage Blk Time (%)					
Queuing Penalty (veh)					

Nework Summary

Network wide Queuing Penalty: 0

Movement	EBT	EBR	WBL	WBT	NBL	NBR
Lane Configurations						
Sign Control	Stop			Stop	Stop	
Volume (vph)	505	84	57	612	141	97
Peak Hour Factor	0.82	0.72	0.70	0.91	0.71	0.55
Hourly flow rate (vph)	616	117	81	673	199	176

Direction, Lane #	EB 1	WB 1	WB 2	NB 1	NB 2
Volume Total (vph)	733	81	673	199	176
Volume Left (vph)	0	81	0	199	0
Volume Right (vph)	117	0	0	0	176
Hadj (s)	-0.04	0.60	0.02	0.52	-0.39
Departure Headway (s)	6.5	7.3	6.7	8.1	7.2
Degree Utilization, x	1.32	0.16	1.25	0.45	0.35
Capacity (veh/h)	552	486	545	440	494
Control Delay (s)	177.8	10.5	148.8	16.3	12.9
Approach Delay (s)	177.8	133.9		14.7	
Approach LOS	F	F		B	

Intersection Summary			
Delay	127.2		
HCM Level of Service	F		
Intersection Capacity Utilization	54.6%	ICU Level of Service	A
Analysis Period (min)	15		

3: York St & Organug Rd Performance by movement

Movement	EBT	EBR	WBL	WBT	NBL	NBR	All
Total Delay (hr)	15.9	3.1	0.2	6.5	0.5	0.3	26.4
Delay / Veh (s)	108.1	128.0	9.2	36.9	10.8	8.7	58.7
Stop Delay (hr)	13.6	2.7	0.1	5.1	0.4	0.3	22.2
St Del/Veh (s)	92.9	113.0	5.5	29.1	7.7	6.7	49.3

Total Network Performance

Total Delay (hr)	30.7
Delay / Veh (s)	68.5
Stop Delay (hr)	22.4
St Del/Veh (s)	50.0

Intersection: 3: York St & Organug Rd

Movement	EB	WB	WB	NB	NB
Directions Served	TR	L	T	L	R
Maximum Queue (ft)	1308	404	503	117	112
Average Queue (ft)	660	48	273	58	56
95th Queue (ft)	1375	166	461	93	92
Link Distance (ft)	2702	2862	2862	2670	2670
Upstream Blk Time (%)					
Queuing Penalty (veh)					
Storage Bay Dist (ft)					
Storage Blk Time (%)					
Queuing Penalty (veh)					

Nework Summary

Network wide Queuing Penalty: 0

HCM Unsignalized Intersection Capacity Analysis
3: York St & Organug Rd

3/22/2011

Movement	EBT	EBR	WBL	WBT	NBL	NBR
Lane Configurations						
Sign Control	Stop			Stop	Stop	
Volume (vph)	603	116	43	726	80	36
Peak Hour Factor	0.95	0.85	0.73	0.85	0.73	0.80
Hourly flow rate (vph)	635	136	59	854	110	45

Direction, Lane #	EB 1	WB 1	WB 2	NB 1	NB 2
Volume Total (vph)	771	59	854	110	45
Volume Left (vph)	0	59	0	110	0
Volume Right (vph)	136	0	0	0	45
Hadj (s)	-0.09	0.50	0.03	0.55	-0.70
Departure Headway (s)	5.7	6.3	5.8	8.1	6.9
Degree Utilization, x	1.22	0.10	1.38	0.25	0.09
Capacity (veh/h)	628	562	622	437	515
Control Delay (s)	132.8	8.8	199.4	12.6	9.3
Approach Delay (s)	132.8	187.1		11.6	
Approach LOS	F	F		B	

Intersection Summary			
Delay	149.5		
HCM Level of Service	F		
Intersection Capacity Utilization	50.2%	ICU Level of Service	A
Analysis Period (min)	15		

3: York St & Organug Rd Performance by movement

Movement	EBT	EBR	WBL	WBT	NBL	NBR	All
Total Delay (hr)	8.3	1.6	0.2	19.5	0.2	0.1	29.9
Delay / Veh (s)	49.9	50.0	15.9	90.0	8.5	5.3	64.3
Stop Delay (hr)	6.0	1.2	0.1	17.8	0.1	0.1	25.2
St Del/Veh (s)	35.9	37.8	8.6	82.0	5.6	4.6	54.3

Total Network Performance

Total Delay (hr)	34.6
Delay / Veh (s)	74.7
Stop Delay (hr)	25.5
St Del/Veh (s)	55.1

Intersection: 3: York St & Organug Rd

Movement	EB	WB	WB	NB	NB
Directions Served	TR	L	T	L	R
Maximum Queue (ft)	946	942	1042	98	54
Average Queue (ft)	359	436	638	38	27
95th Queue (ft)	799	1008	1121	71	47
Link Distance (ft)	2702	2862	2862	2670	2670
Upstream Blk Time (%)					
Queuing Penalty (veh)					
Storage Bay Dist (ft)					
Storage Blk Time (%)					
Queuing Penalty (veh)					

Nework Summary

Network wide Queuing Penalty: 0

HCM Unsignalized Intersection Capacity Analysis
3: York St & Organug Rd

3/24/2011

Movement	EBT	EBR	WBL	WBT	NBL	NBR
Lane Configurations						
Sign Control	Stop			Stop	Stop	
Volume (vph)	887	143	53	1068	98	45
Peak Hour Factor	0.95	0.95	0.95	0.95	0.95	0.95
Hourly flow rate (vph)	934	151	56	1124	103	47

Direction, Lane #	EB 1	WB 1	WB 2	NB 1	NB 2
Volume Total (vph)	1084	56	1124	103	47
Volume Left (vph)	0	56	0	103	0
Volume Right (vph)	151	0	0	0	47
Hadj (s)	-0.07	0.50	0.03	0.55	-0.70
Departure Headway (s)	5.7	6.3	5.8	8.1	6.9
Degree Utilization, x	1.72	0.10	1.81	0.23	0.09
Capacity (veh/h)	642	565	628	437	515
Control Delay (s)	343.6	8.7	386.3	12.4	9.4
Approach Delay (s)	343.6	368.4		11.4	
Approach LOS	F	F		B	

Intersection Summary			
Delay	335.0		
HCM Level of Service	F		
Intersection Capacity Utilization	68.6%	ICU Level of Service	C
Analysis Period (min)	15		

3: York St & Organug Rd Performance by movement

Movement	EBT	EBR	WBL	WBT	NBL	NBR	All
Total Delay (hr)	136.1	19.2	6.9	171.2	0.3	0.1	333.8
Delay / Veh (s)	689.3	658.5	560.6	715.1	9.0	6.2	639.8
Stop Delay (hr)	126.4	17.9	6.2	161.0	0.2	0.1	311.7
St Del/Veh (s)	639.9	614.7	507.0	672.2	6.2	5.1	597.5

Total Network Performance

Total Delay (hr)	338.7
Delay / Veh (s)	649.6
Stop Delay (hr)	312.0
St Del/Veh (s)	598.4

Intersection: 3: York St & Organug Rd

Movement	EB	WB	WB	NB	NB
Directions Served	TR	L	T	L	R
Maximum Queue (ft)	2734	2877	2883	116	56
Average Queue (ft)	2380	2293	2313	44	24
95th Queue (ft)	3495	3505	3471	80	53
Link Distance (ft)	2702	2862	2862	2670	2670
Upstream Blk Time (%)	46	41	42		
Queuing Penalty (veh)	0	0	0		
Storage Bay Dist (ft)					
Storage Blk Time (%)					
Queuing Penalty (veh)					

Nework Summary

Network wide Queuing Penalty: 0

Timings
3: York St & Organug Rd

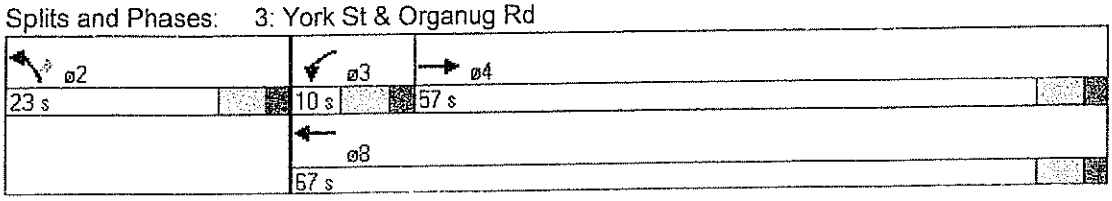
3/1/2011

Lane Group	EBT	WBL	WBT	NBL	NBR
Lane Configurations					
Volume (vph)	563	34	406	181	126
Lane Group Flow (vph)	1021	68	588	274	252
Turn Type		Prot			Perm
Protected Phases	4	3	8	2	
Permitted Phases					2
Detector Phases	4	3	8	2	2
Minimum Initial (s)	4.0	4.0	4.0	4.0	4.0
Minimum Split (s)	22.0	10.0	22.0	22.0	22.0
Total Split (s)	57.0	10.0	67.0	23.0	23.0
Total Split (%)	63.3%	11.1%	74.4%	25.6%	25.6%
Yellow Time (s)	4.0	4.0	4.0	4.0	4.0
All-Red Time (s)	2.0	2.0	2.0	2.0	2.0
Lead/Lag	Lag	Lead			
Lead-Lag Optimize?	Yes	Yes			
Recall Mode	None	None	None	Min	Min
v/c Ratio	0.95	0.62	0.47	0.75	0.50
Control Delay	35.8	67.4	7.3	46.5	8.2
Queue Delay	0.0	0.0	0.0	0.0	0.0
Total Delay	35.8	67.4	7.3	46.5	8.2
Queue Length 50th (ft)	500	39	127	147	0
Queue Length 95th (ft)	478	44	124	160	0
Internal Link Dist (ft)	2656		2816	2624	
Turn Bay Length (ft)					
Base Capacity (vph)	1108	109	1306	406	528
Starvation Cap Reductn	0	0	0	0	0
Spillback Cap Reductn	0	0	0	0	0
Storage Cap Reductn	0	0	0	0	0
Reduced v/c Ratio	0.92	0.62	0.45	0.67	0.48

Intersection Summary

Cycle Length: 90
Actuated Cycle Length: 82.4
Natural Cycle: 90
Control Type: Actuated-Uncoordinated

Splits and Phases: 3: York St & Organug Rd



Movement	EBT	EBR	WBL	WBT	NBL	NBR
Lane Configurations						
Ideal Flow (vphpl)	1900	1900	1900	1900	1900	1900
Total Lost time (s)	4.0		4.0	4.0	4.0	4.0
Lane Util. Factor	1.00		1.00	1.00	1.00	1.00
Frpb, ped/bikes	1.00		1.00	1.00	1.00	0.96
Flpb, ped/bikes	1.00		1.00	1.00	1.00	1.00
Frt	0.97		1.00	1.00	1.00	0.85
Flt Protected	1.00		0.95	1.00	0.95	1.00
Satd. Flow (prot)	1768		1504	1827	1752	1443
Flt Permitted	1.00		0.95	1.00	0.95	1.00
Satd. Flow (perm)	1768		1504	1827	1752	1443
Volume (vph)	563	151	34	406	181	126
Peak-hour factor, PHF	0.74	0.58	0.50	0.69	0.66	0.50
Adj. Flow (vph)	761	260	68	588	274	252
RTOR Reduction (vph)	13	0	0	0	0	200
Lane Group Flow (vph)	1008	0	68	588	274	52
Confl. Peds. (#/hr)						6
Heavy Vehicles (%)	4%	3%	20%	4%	3%	8%
Turn Type			Prot			Perm
Protected Phases	4		3	8	2	
Permitted Phases						2
Actuated Green, G (s)	47.3		2.9	56.2	15.2	15.2
Effective Green, g (s)	49.3		4.9	58.2	17.2	17.2
Actuated g/C Ratio	0.59		0.06	0.70	0.21	0.21
Clearance Time (s)	6.0		6.0	6.0	6.0	6.0
Vehicle Extension (s)	3.0		3.0	3.0	3.0	3.0
Lane Grp Cap (vph)	1045		88	1275	361	298
v/s Ratio Prot	c0.57		c0.05	0.32	c0.16	
v/s Ratio Perm						0.04
v/c Ratio	0.96		0.77	0.46	0.76	0.17
Uniform Delay, d1	16.2		38.7	5.6	31.1	27.3
Progression Factor	1.00		1.00	1.00	1.00	1.00
Incremental Delay, d2	19.6		33.4	0.3	8.9	0.3
Delay (s)	35.8		72.1	5.9	40.0	27.5
Level of Service	D		E	A	D	C
Approach Delay (s)	35.8			12.7	34.0	
Approach LOS	D			B	C	

Intersection Summary

HCM Average Control Delay	28.5	HCM Level of Service	C
HCM Volume to Capacity ratio	0.90		
Actuated Cycle Length (s)	83.4	Sum of lost time (s)	12.0
Intersection Capacity Utilization	56.1%	ICU Level of Service	B
Analysis Period (min)	15		

c Critical Lane Group

Timings
3: York St & Organug Rd

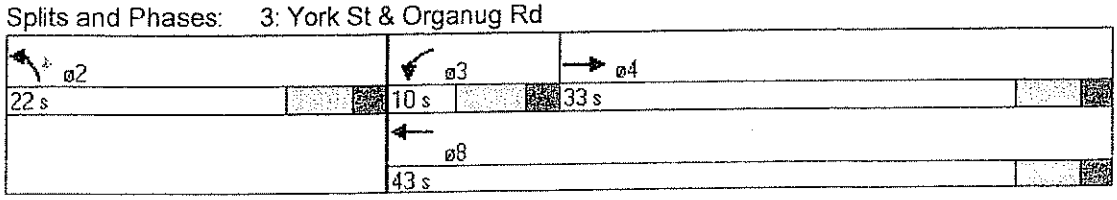
3/1/2011

Lane Group	EBT	WBL	WBT	NBL	NBR
Lane Configurations					
Volume (vph)	505	57	612	141	97
Lane Group Flow (vph)	733	81	673	199	176
Turn Type		Prot			Perm
Protected Phases	4	3	8	2	
Permitted Phases					2
Detector Phases	4	3	8	2	2
Minimum Initial (s)	4.0	4.0	4.0	4.0	4.0
Minimum Split (s)	22.0	10.0	22.0	22.0	22.0
Total Split (s)	33.0	10.0	43.0	22.0	22.0
Total Split (%)	50.8%	15.4%	66.2%	33.8%	33.8%
Yellow Time (s)	4.0	4.0	4.0	4.0	4.0
All-Red Time (s)	2.0	2.0	2.0	2.0	2.0
Lead/Lag	Lag	Lead			
Lead-Lag Optimize?	Yes	Yes			
Recall Mode	None	None	None	Min	Min
v/c Ratio	0.84	0.45	0.59	0.46	0.39
Control Delay	25.9	36.3	9.5	23.8	6.6
Queue Delay	0.0	0.0	0.0	0.0	0.0
Total Delay	25.9	36.3	9.5	23.8	6.6
Queue Length 50th (ft)	215	29	116	64	0
Queue Length 95th (ft)	#391	54	236	88	3
Internal Link Dist (ft)	2656		2816	2624	
Turn Bay Length (ft)					
Base Capacity (vph)	919	181	1216	548	524
Starvation Cap Reductn	0	0	0	0	0
Spillback Cap Reductn	0	0	0	0	0
Storage Cap Reductn	0	0	0	0	0
Reduced v/c Ratio	0.80	0.45	0.55	0.36	0.34

Intersection Summary

Cycle Length: 65
Actuated Cycle Length: 56
Natural Cycle: 65
Control Type: Actuated-Uncoordinated
95th percentile volume exceeds capacity, queue may be longer.
Queue shown is maximum after two cycles.

Splits and Phases: 3: York St & Organug Rd



Movement	EBT	EBR	WBL	WBT	NBL	NBR
Lane Configurations						
Ideal Flow (vphpl)	1900	1900	1900	1900	1900	1900
Total Lost time (s)	4.0		4.0	4.0	4.0	4.0
Lane Util. Factor	1.00		1.00	1.00	1.00	1.00
Frpb, ped/bikes	1.00		1.00	1.00	1.00	0.96
Flpb, ped/bikes	1.00		1.00	1.00	1.00	1.00
Frt	0.98		1.00	1.00	1.00	0.85
Flt Protected	1.00		0.95	1.00	0.95	1.00
Satd. Flow (prot)	1805		1703	1881	1787	1313
Flt Permitted	1.00		0.95	1.00	0.95	1.00
Satd. Flow (perm)	1805		1703	1881	1787	1313
Volume (vph)	505	84	57	612	141	97
Peak-hour factor, PHF	0.82	0.72	0.70	0.91	0.71	0.55
Adj. Flow (vph)	616	117	81	673	199	176
RTOR Reduction (vph)	10	0	0	0	0	134
Lane Group Flow (vph)	723	0	81	673	199	42
Confl. Peds. (#/hr)						12
Heavy Vehicles (%)	3%	3%	6%	1%	1%	18%
Turn Type			Prot			Perm
Protected Phases	4		3	8	2	
Permitted Phases						2
Actuated Green, G (s)	24.5		2.9	33.4	11.4	11.4
Effective Green, g (s)	26.5		4.9	35.4	13.4	13.4
Actuated g/C Ratio	0.47		0.09	0.62	0.24	0.24
Clearance Time (s)	6.0		6.0	6.0	6.0	6.0
Vehicle Extension (s)	3.0		3.0	3.0	3.0	3.0
Lane Grp Cap (vph)	842		147	1172	422	310
v/s Ratio Prot	c0.40		0.05	c0.36	c0.11	
v/s Ratio Perm						0.03
v/c Ratio	0.86		0.55	0.57	0.47	0.13
Uniform Delay, d1	13.5		24.9	6.3	18.7	17.1
Progression Factor	1.00		1.00	1.00	1.00	1.00
Incremental Delay, d2	8.7		4.4	0.7	0.8	0.2
Delay (s)	22.2		29.3	7.0	19.5	17.3
Level of Service	C		C	A	B	B
Approach Delay (s)	22.2			9.4	18.5	
Approach LOS	C			A	B	

Intersection Summary

HCM Average Control Delay	16.2	HCM Level of Service	B
HCM Volume to Capacity ratio	0.73		
Actuated Cycle Length (s)	56.8	Sum of lost time (s)	12.0
Intersection Capacity Utilization	54.6%	ICU Level of Service	A
Analysis Period (min)	15		

c Critical Lane Group

Timings
3: York St & Organug Rd

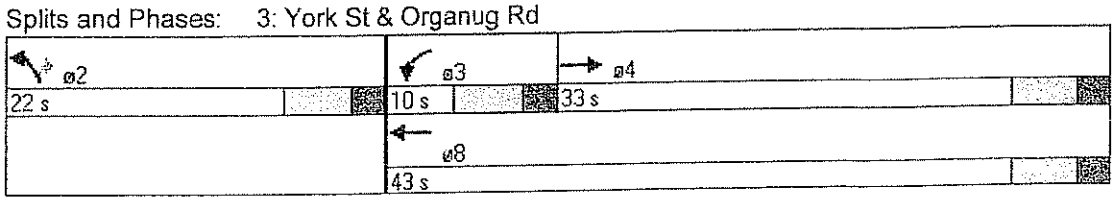
3/1/2011

Lane Group	EBT	WBL	WBT	NBL	NBR
Lane Configurations					
Volume (vph)	603	43	726	80	36
Lane Group Flow (vph)	771	59	854	110	45
Turn Type		Prot			Perm
Protected Phases	4	3	8	2	
Permitted Phases					2
Detector Phases	4	3	8	2	2
Minimum Initial (s)	4.0	4.0	4.0	4.0	4.0
Minimum Split (s)	22.0	10.0	22.0	22.0	22.0
Total Split (s)	33.0	10.0	43.0	22.0	22.0
Total Split (%)	50.8%	15.4%	66.2%	33.8%	33.8%
Yellow Time (s)	4.0	4.0	4.0	4.0	4.0
All-Red Time (s)	2.0	2.0	2.0	2.0	2.0
Lead/Lag	Lag	Lead			
Lead-Lag Optimize?	Yes	Yes			
Recall Mode	None	None	None	Min	Min
v/c Ratio	0.80	0.29	0.74	0.29	0.12
Control Delay	20.5	29.1	11.6	21.6	7.9
Queue Delay	0.0	0.0	0.0	0.0	0.0
Total Delay	20.5	29.1	11.6	21.6	7.9
Queue Length 50th (ft)	204	19	141	33	0
Queue Length 95th (ft)	#455	42	271	56	17
Internal Link Dist (ft)	2656		2816	2624	
Turn Bay Length (ft)					
Base Capacity (vph)	1019	201	1258	560	536
Starvation Cap Reductn	0	0	0	0	0
Spillback Cap Reductn	0	0	0	0	0
Storage Cap Reductn	0	0	0	0	0
Reduced v/c Ratio	0.76	0.29	0.68	0.20	0.08

Intersection Summary

Cycle Length: 65
Actuated Cycle Length: 50.7
Natural Cycle: 65
Control Type: Actuated-Uncoordinated
95th percentile volume exceeds capacity, queue may be longer.
Queue shown is maximum after two cycles.

Splits and Phases: 3: York St & Organug Rd



Movement	EBT	EBR	WBL	WBT	NBL	NBR
Lane Configurations						
Ideal Flow (vphpl)	1900	1900	1900	1900	1900	1900
Total Lost time (s)	4.0		4.0	4.0	4.0	4.0
Lane Util. Factor	1.00		1.00	1.00	1.00	1.00
Frpb, ped/bikes	1.00		1.00	1.00	1.00	0.98
Flpb, ped/bikes	1.00		1.00	1.00	1.00	1.00
Frt	0.98		1.00	1.00	1.00	0.85
Flt Protected	1.00		0.95	1.00	0.95	1.00
Satd. Flow (prot)	1840		1805	1863	1752	1580
Flt Permitted	1.00		0.95	1.00	0.95	1.00
Satd. Flow (perm)	1840		1805	1863	1752	1580
Volume (vph)	603	116	43	726	80	36
Peak-hour factor, PHF	0.95	0.85	0.73	0.85	0.73	0.80
Adj. Flow (vph)	635	136	59	854	110	45
RTOR Reduction (vph)	11	0	0	0	0	36
Lane Group Flow (vph)	760	0	59	854	110	9
Confl. Peds. (#/hr)						1
Heavy Vehicles (%)	1%	0%	0%	2%	3%	0%
Turn Type			Prot			Perm
Protected Phases	4		3	8	2	
Permitted Phases						2
Actuated Green, G (s)	24.1		2.0	32.1	8.8	8.8
Effective Green, g (s)	26.1		4.0	34.1	10.8	10.8
Actuated g/C Ratio	0.49		0.08	0.64	0.20	0.20
Clearance Time (s)	6.0		6.0	6.0	6.0	6.0
Vehicle Extension (s)	3.0		3.0	3.0	3.0	3.0
Lane Grp Cap (vph)	908		136	1201	358	323
v/s Ratio Prot	c0.41		0.03	c0.46	c0.06	
v/s Ratio Perm						0.01
v/c Ratio	0.84		0.43	0.71	0.31	0.03
Uniform Delay, d1	11.6		23.4	6.2	17.9	16.9
Progression Factor	1.00		1.00	1.00	1.00	1.00
Incremental Delay, d2	6.8		2.2	2.0	0.5	0.0
Delay (s)	18.4		25.6	8.2	18.4	16.9
Level of Service	B		C	A	B	B
Approach Delay (s)	18.4			9.3	17.9	
Approach LOS	B			A	B	

Intersection Summary

HCM Average Control Delay	13.8	HCM Level of Service	B
HCM Volume to Capacity ratio	0.71		
Actuated Cycle Length (s)	52.9	Sum of lost time (s)	12.0
Intersection Capacity Utilization	50.2%	ICU Level of Service	A
Analysis Period (min)	15		

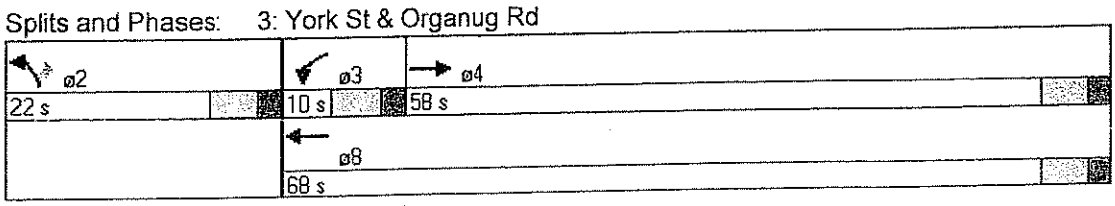
c Critical Lane Group

Lane Group	EBT	WBL	WBT	NBL	NBR
Lane Configurations					
Volume (vph)	887	53	1068	98	45
Lane Group Flow (vph)	1085	56	1124	103	47
Turn Type		Prot			Perm
Protected Phases	4	3	8	2	
Permitted Phases					2
Detector Phases	4	3	8	2	2
Minimum Initial (s)	4.0	4.0	4.0	4.0	4.0
Minimum Split (s)	22.0	10.0	22.0	22.0	22.0
Total Split (s)	58.0	10.0	68.0	22.0	22.0
Total Split (%)	64.4%	11.1%	75.6%	24.4%	24.4%
Yellow Time (s)	4.0	4.0	4.0	4.0	4.0
All-Red Time (s)	2.0	2.0	2.0	2.0	2.0
Lead/Lag	Lag	Lead			
Lead-Lag Optimize?	Yes	Yes			
Recall Mode	None	None	None	Min	Min
v/c Ratio	0.89	0.40	0.83	0.37	0.16
Control Delay	23.8	47.0	14.2	35.4	11.2
Queue Delay	0.0	0.0	0.0	0.0	0.0
Total Delay	23.8	47.0	14.2	35.4	11.2
Queue Length 50th (ft)	435	29	281	50	0
Queue Length 95th (ft)	#847	70	596	97	29
Internal Link Dist (ft)	2656		2816	2624	
Turn Bay Length (ft)					
Base Capacity (vph)	1266	141	1422	403	399
Starvation Cap Reductn	0	0	0	0	0
Spillback Cap Reductn	0	0	0	0	0
Storage Cap Reductn	0	0	0	0	0
Reduced v/c Ratio	0.86	0.40	0.79	0.26	0.12

Intersection Summary

Cycle Length: 90
Actuated Cycle Length: 74.4
Natural Cycle: 90
Control Type: Actuated-Uncoordinated
95th percentile volume exceeds capacity, queue may be longer.
Queue shown is maximum after two cycles.

Splits and Phases: 3: York St & Organug Rd



Movement	EBT	EBR	WBL	WBT	NBL	NBR
Lane Configurations						
Ideal Flow (vphpl)	1900	1900	1900	1900	1900	1900
Total Lost time (s)	4 0		4.0	4.0	4.0	4.0
Lane Util. Factor	1.00		1.00	1.00	1.00	1.00
Frpb, ped/bikes	1.00		1.00	1.00	1.00	0.98
Flpb, ped/bikes	1.00		1.00	1.00	1.00	1.00
Frt	0.98		1.00	1.00	1.00	0.85
Flt Protected	1.00		0.95	1.00	0.95	1.00
Satd. Flow (prot)	1848		1805	1863	1752	1579
Flt Permitted	1.00		0.95	1.00	0.95	1.00
Satd. Flow (perm)	1848		1805	1863	1752	1579
Volume (vph)	887	143	53	1068	98	45
Peak-hour factor, PHF	0.95	0.95	0.95	0.95	0.95	0.95
Adj. Flow (vph)	934	151	56	1124	103	47
RTOR Reduction (vph)	6	0	0	0	0	40
Lane Group Flow (vph)	1079	0	56	1124	103	7
Confl. Peds. (#/hr)						1
Heavy Vehicles (%)	1%	0%	0%	2%	3%	0%
Turn Type			Prot			Perm
Protected Phases	4		3	8	2	
Permitted Phases						2
Actuated Green, G (s)	46.8		2.1	54.9	9.8	9.8
Effective Green, g (s)	48.8		4.1	56.9	11.8	11.8
Actuated g/C Ratio	0.64		0.05	0.74	0.15	0.15
Clearance Time (s)	6.0		6.0	6.0	6.0	6.0
Vehicle Extension (s)	3.0		3.0	3.0	3.0	3.0
Lane Grp Cap (vph)	1176		96	1382	270	243
v/s Ratio Prot	c0.58		0.03	c0.60	c0.06	
v/s Ratio Perm						0.00
v/c Ratio	0.92		0.58	0.81	0.38	0.03
Uniform Delay, d1	12.2		35.5	6.4	29.2	27.6
Progression Factor	1.00		1.00	1.00	1.00	1.00
Incremental Delay, d2	11.2		8.7	3.8	0.9	0.0
Delay (s)	23.4		44.2	10.2	30.1	27.6
Level of Service	C		D	B	C	C
Approach Delay (s)	23.4			11.8	29.3	
Approach LOS	C			B	C	

Intersection Summary			
HCM Average Control Delay	18.1	HCM Level of Service	B
HCM Volume to Capacity ratio	0.83		
Actuated Cycle Length (s)	76.7	Sum of lost time (s)	12.0
Intersection Capacity Utilization	68.6%	ICU Level of Service	C
Analysis Period (min)	15		

c Critical Lane Group

10-0107 York Street Improvements
NCHRP 572 Roundabout Analysis (modified by NHDOT to include phf)

Organug Road at York Street

Input Worksheet

Time	Approach	Raw turning volumes				PHF	Adjusted turning volumes				Roundabout volumes		
		U-turn	Left	Through	Right		U-turn	Left	Through	Right	Circ	Enter	Exit*
2021 AM	NB approach	0	181	0	126	.58	0	312	0	217	633	529	218
	SB approach	0	0	0	0	.58	0	0	0	0	941	0	0
	EB approach	0	0	563	151	.89	0	0	633	170	49	802	892
	WB approach	0	34	406	0	.7	0	49	580	0	312	629	850
2021 Sch	NB approach	0	141	0	97	.63	0	224	0	154	601.19	377.78	167.8571
	SB approach	0	0	0	0	.58	0	0	0	0	1020.2	0	0
	EB approach	0	0	505	84	.84	0	0	601	100	67.857	701.19	952.381
	WB approach	0	57	612	0	.84	0	68	729	0	223.81	796.43	755.1587
2021 PM	NB approach	0	80	0	36	.75	0	107	0	48	648.39	154.67	175.9217
	SB approach	0	0	0	0	.58	0	0	0	0	1022.1	0	0
	EB approach	0	0	603	116	.93	0	0	648	125	51.19	773.12	970.9524
	WB approach	0	43	726	0	.84	0	51	864	0	106.67	915.48	696.3871
2021 Sum	NB approach	0	98	0	45	.95	0	103	0	47	934	151	206
	SB approach	0	0	0	0	.95	0	0	0	0	1283	0	0
	EB approach	0	0	887	143	.95	0	0	934	151	56	1084	1227
	WB approach	0	53	1068	0	.95	0	56	1124	0	103	1180	981

* For information only; volume is not used in computations.

Output Worksheet

Time	Approach	Single lane roundabout					Double lane roundabout				
		Capacity (veh/hr)[1]	v/c	Control Delay (sec)[2]	LOS[3]	95th Percentile Queue (veh)[4]	Critical Lane Capacity (veh/hr)[6]	Critical Lane v/c	Control Delay (sec)[2]	LOS[3]	95th Percentile Queue (veh)[4]
2021 AM	NB approach	600	0.88	35	D	10.3	726	0.43	9	A	2.2
	SB approach	441	0.00	8	A	0.0	585	0.00	6	A	0.0
	EB approach	1076	0.75	12	B	7.2	1092	0.37	5	A	1.7
	WB approach	827	0.76	17	C	7.3	908	0.35	6	A	1.6
	Intersection[5]			20	C						
2021 Sch PM	NB approach	619	0.61	14	B	4.1	742	0.30	7	A	1.3
	SB approach	407	0.00	9	A	0.0	553	0.00	7	A	0.0
	EB approach	1056	0.66	10	A	5.3	1090	0.33	5	A	1.4
	WB approach	903	0.88	25	D	11.8	966	0.41	6	A	2.0
	Intersection[5]			17	C						
2021 PM	NB approach	591	0.26	8	A	1.0	718	0.15	6	A	0.5
	SB approach	407	0.00	9	A	0.0	553	0.00	7	A	0.0
	EB approach	1074	0.72	11	B	6.6	1090	0.35	5	A	1.6
	WB approach	1016	0.90	25	D	13.3	1049	0.44	6	A	2.3
	Intersection[5]			18	C						
2021 Summ	NB approach	444	0.34	12	B	1.5	588	0.18	7	A	0.6
	SB approach	313	0.00	11	B	0.0	460	0.00	8	A	0.0
	EB approach	1069	1.01	46	E	*	1087	0.50	7	A	2.9
	WB approach	1019	1.16	95	F	*	1051	0.56	8	A	3.6
	Intersection[5]			68	F						

Notes
1. NCHRP 572, Eq. 4-3
2. HCM 2000, Equation 17-38 (recommend adding 5 sec/veh delay in saturated conditions)
3. HCM 2000, Exhibit 17-2
4. HCM 2000, Equation 17-37
5. Weighted average of approach volume and delay; for comparison only
6. NCHRP 572, Eq. 4-4

Attachment F

SIGNAL WARRANTS DATA

Organug Road Signal Warrants for Warrant 1, 8-Hour Vehicular Volume

Signal Warrants for Total Traffic on Organug Road

	Data - Thurs 2/17/11			2011 AAWDT				2011 Warrants		2021 AAWDT				2021 Warrants	
Hour	EB	WB	NB	EB	WB	EB+WB	NB	1A	1B	EB	WB	EB+WB	NB	1A	1B
7	534	343	267	646	415	1061	275	Yes	Yes	714	458	1172	304	Yes	Yes
8	513	414	120	621	501	1122	124	No	Yes	686	553	1239	137	No	Yes
9															
10															
11															
12															
13	468	472	75	566	571	1137	77	No	Yes	626	631	1256	85	No	Yes
14	452	520	209	547	629	1176	215	Yes	Yes	604	695	1299	238	Yes	Yes
15															
16	553	583	102	669	705	1375	105	No	Yes	739	779	1518	116	No	Yes
17	493	464	91	597	561	1158	94	No	Yes	659	620	1279	104	No	Yes

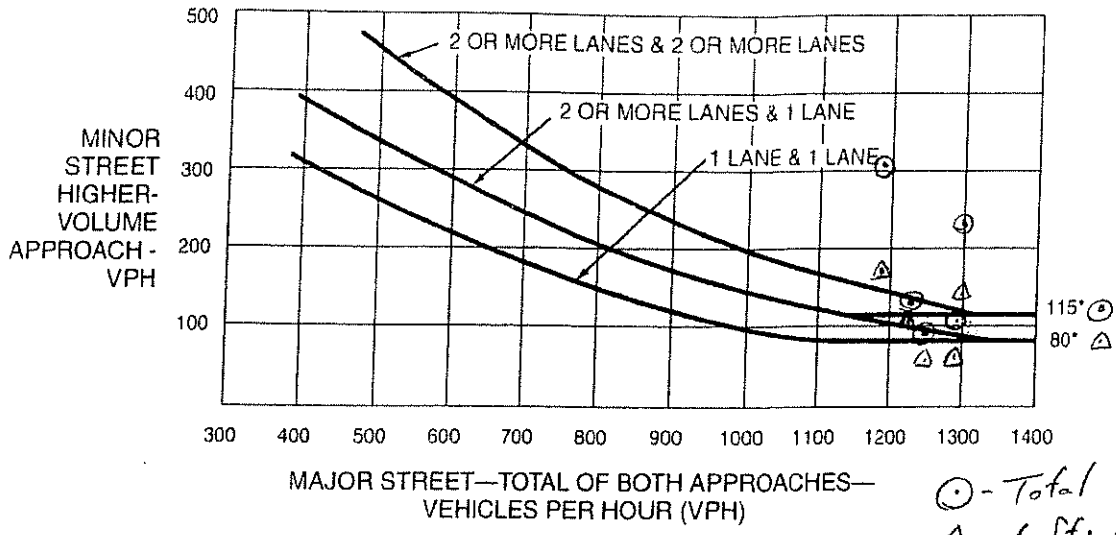
F=1.21 for York St EB/WB (GP III)
F=1.03 for Organug NB (GP II)
Note that factors for York St are also applied to the turns onto Organug Road
Minimum vehicular volume for Warrant 1A - 500 EB+WB, 150 NB
Minimum vehicular volume for Warrant 1B - 750 EB+WB, 75 NB

Growth = 1%/year for all

Signal Warrants for Left Turns on Organug Road

	Data - Thurs 2/17/11			2011 AWDT				2011 Warrants		2021 AWDT				2021 Warrants	
Hour	EB	WB	NBL	EB	WB	EB+WB	NBL	1A	1B	EB	WB	EB+WB	NBL	1A	1B
7	534	343	154	646	415	1061	159	Yes	Yes	714	458	1172	175	Yes	Yes
8	513	414	82	621	501	1122	84	No	Yes	686	553	1239	93	No	Yes
9															
10															
11															
12															
13	468	472	59	566	571	1137	61	No	No	626	631	1256	67	No	No
14	452	520	124	547	629	1176	128	No	Yes	604	695	1299	141	No	Yes
15															
16	553	583	70	669	705	1375	72	No	No	739	779	1518	80	No	Yes
17	493	464	62	597	561	1158	64	No	No	659	620	1279	71	No	No

Figure 4C-1. Warrant 2, Four-Hour Vehicular Volume

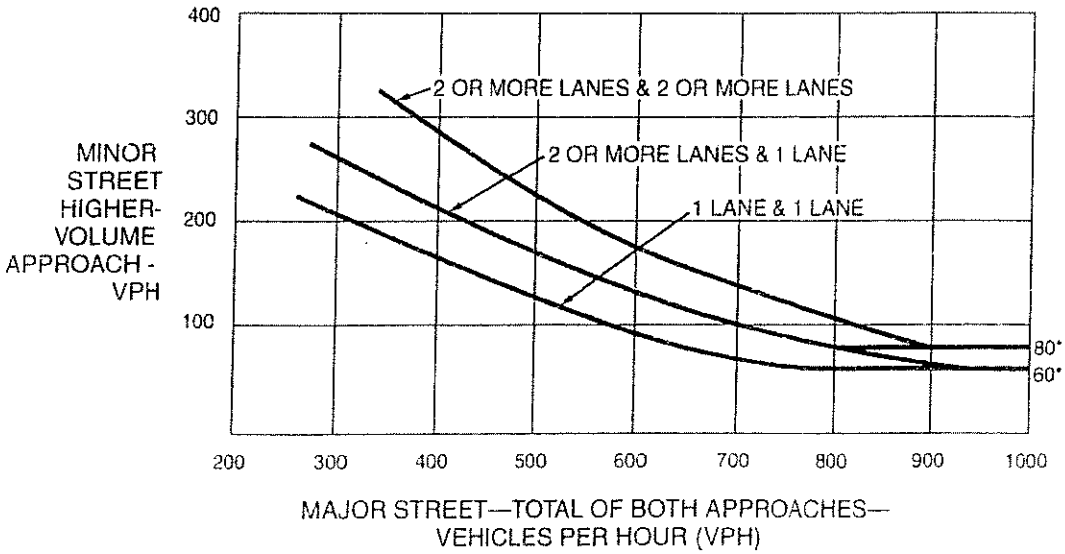


⊙ - Total (5)
△ - Lefts only (3)

*Note: 115 vph applies as the lower threshold volume for a minor-street approach with two or more lanes and 80 vph applies as the lower threshold volume for a minor-street approach with one lane.

Figure 4C-2. Warrant 2, Four-Hour Vehicular Volume (70% Factor)

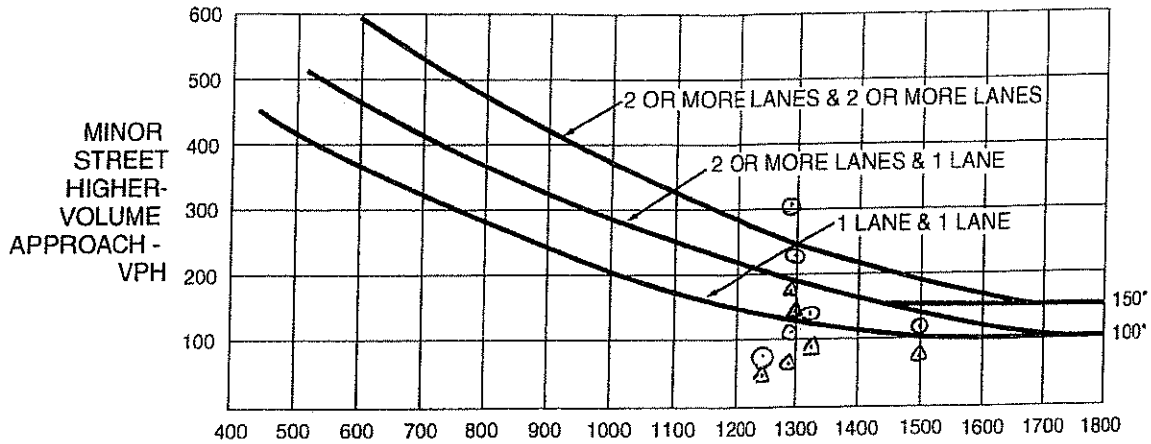
(COMMUNITY LESS THAN 10,000 POPULATION OR ABOVE 40 MPH ON MAJOR STREET)



*Note: 80 vph applies as the lower threshold volume for a minor-street approach with two or more lanes and 60 vph applies as the lower threshold volume for a minor-street approach with one lane.

York - Orgeung Rd

Figure 4C-3. Warrant 3, Peak Hour

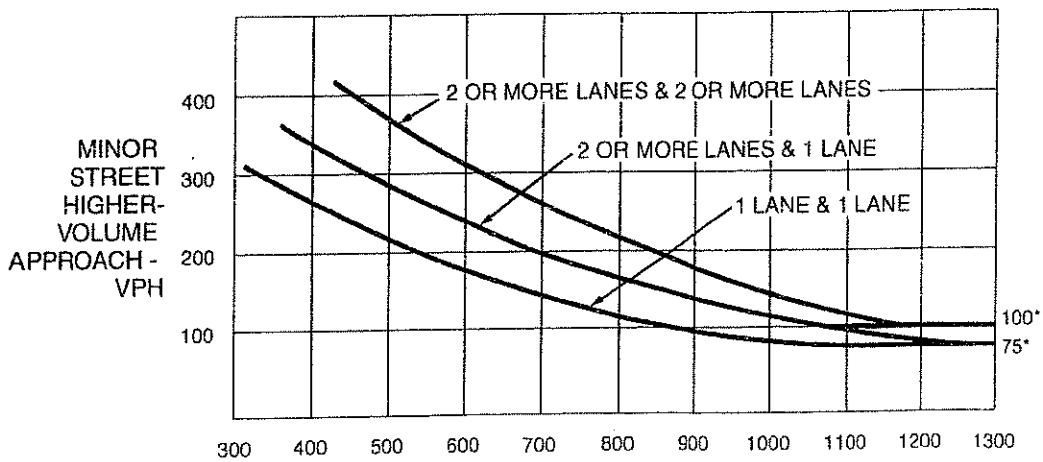


⊙ Total (4)
△ Lefts Only (2)

*Note: 150 vph applies as the lower threshold volume for a minor-street approach with two or more lanes and 100 vph applies as the lower threshold volume for a minor-street approach with one lane.

Figure 4C-4. Warrant 3, Peak Hour (70% Factor)

(COMMUNITY LESS THAN 10,000 POPULATION OR ABOVE 40 MPH ON MAJOR STREET)



*Note: 100 vph applies as the lower threshold volume for a minor-street approach with two or more lanes and 75 vph applies as the lower threshold volume for a minor-street approach with one lane.

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TO: File

FROM: JoAnn L. Fryer, P.E.

DATE: June 1, 2011

RE: Town of York
York Street Improvements
CLD Reference No. 10-0107

On the above date, the writer hosted a Neighborhood Meeting with York Street abutters, at Village Elementary School, to discuss the York Street Improvement Project (meeting outline attached).

The Project elements discussed with those in attendance included:

- Project description
- Process to date
- Plan review
- Intersection alternatives (traffic analyses)
- Intersection improvement alternatives – review plans
- Right-of-way impacts
- Utility conflicts
- Project schedule
- Traffic control

Names and contact information of those in attendance are also attached, with additional notations indicating attendees' comments and/or questions, and this writer's responses. Included in this attachment are notes regarding phone calls and office visits from abutters, which have occurred since the Neighborhood Meeting.

If this memo is not in conformance with your recollection of the meeting, please contact us within 5 business days.

Town of York
York Street Improvements
June 1, 2011
Neighborhood Meeting Outline

- **Project Description**
  - *Voters approved the funding for the project in 2010*
  - Project entails reconstruction of York Street similar to work completed in 2005 between VES & Town Hall
  - Drainage improvements, curbing & sidewalk improvements, consistent shoulder width throughout, roadway reconstruction
  - Organug Road/York Street intersection evaluation of alternatives

- **Process to Date**
  - Preliminary design completed – approximate limits of work, impacts to utilities and private property defined
  - Met with police & utilities; coordinated with school dep't & bus co.
  - On-going coordination with fire & ambulance
  - Neighborhood meeting tonight to gain input and comments
  - Future – expect additional meetings and presentation to Selectmen for approval of the final design

- **Plan Review**
  - Orient plan – show limits of work
  - Describe plan & colors: 4-ft shoulder with 12-foot lanes (same as previous phase); intersection – using reduced lane & shoulder widths to minimize impacts; Sidewalk, loam & Seed areas
  - Right-of-way lines – majority of work within Town's ROW; a few locations outside ROW to match driveways, reconstruct stone walls, church parking lot
  - Drainage improvements overview

- **Intersection Alternatives – Traffic Analyses**
  - Traffic Counts completed in February (projected to summer, new counts planned for summer)
  - Five alternatives reviewed:
    - Unsignalized, Organug Road stop controlled (current conditions) – LOS F on Organug (delay ranges from 3.5 to 14 minutes)
    - Unsignalized with Organug Road NB left prohibited – improve to LOS D/F on Organug (delays cut in half)
    - Three-way stop – LOS F on York Street – eliminated
    - Signalized intersection – LOS C for the intersection
    - Roundabout – LOS C for the intersection: reviewed impacts associated – driveways difficult

- **Intersection Improvement Alternatives – review plans**
  - Option 1: unsignalized, Organug St
    - Improved by adding turn lanes
    - Removed "Y" island – limit points of conflict
    - Turns designed for fire truck & school bus; tractor trailers can make it going over flush island
  - Option 2: unsignalized, Organug NB left prohibited
    - Similar layout – reduce Organug widths (right turn lane only)
    - Left turn vehicles would use other routes
    - Coordinate with school bus routes
  - Option 3: signalized
    - Turn lanes on each leg
    - Signal pole locations

- **Right-of-Way Impacts**
  - Profile gradeline similar to existing to minimize impacts – some changes to obtain better flow of stormwater along gutter line
  - Retaining wall relocation
  - Church parking lot/driveway (more impacts Option 3)
  - Driveways, lawns

- **Utility conflicts**
  - Overhead pole relocations
  - Water valve & sewer manhole adjustments

- **Project Schedule**
  - Construction – Fall 2011 or Spring 2012
  - Next step:
    - Continue coordination with Town Departments
    - Recommendations on intersection improvements – discuss with Selectmen for vote to approve (public hearing)

- **Traffic Control** – Min. one lane maintained (flaggers w/alt lanes and/or detours)

- **Q&A**

York Street Improvements – meeting June 1st, 2011, VES

Attendee	Comments/Questions/Concerns	Response
Lew Stowe (32 Indian Trail)	What defined problems? Do you have accident data?	Congestion on York St., difficulty exiting Organug. Will coordinate with Police Department for accident data.
Jack Johnston (66 York St)	Schools causing congestion; one-way will not solve problem. Felt that it's only an issue during school	
Judy Mathieson 7 Organug Rd.)	- drainage on Organug to be upgraded? - intersection got a lot of traffic when 103 closed - people cut behind church when intersection busy	We can review drainage on Organug.
Rick Mace, Baptist Church (61 York St.)	- Organug – getting out onto York Street is difficult even in winter - Real problem last year with detours - Drainage problem down drive – ruins drive	
Tracy Keirns/Fowler (85 York St.)	- Will Town assess the condition of outlet pipe? Yard floods and garage washed out. - Wider pavement at driveway on Rte 1 needed to access driveway, summer traffic or winter snowbanks.	Can review.
Ferris Boardman, Baptist Church	Why no sidewalk on York St. (south side) between Organug and Georgia?	Not currently a sidewalk there; adding one would require easement on private property for the sidewalk. Could be investigated if Town is interested.
John Lund 70 York St.	- Tree removal? - Stonewall – wants it to be reconstructed as is.	Wall will be reconstructed in kind. Trees will not be removed by wall construction, but roots may be affected; might compromise trees.
Lew Stowe	- Turn templates – does the intersection work, seems awkward - Would vote against removing traffic officer. - Shouldn't we do a detailed traffic study to find out	Intersection designed for schoolbus and fire truck turns around proposed island (existing island will be removed). Larger vehicles (tractor

	when the worst problems are (months of year, times of day, etc.) Traffic counts during school vacation? - Improvement to have 2 lanes.	trailers) would go over flush island
Ruth Lund (70 York St.)	Concern w/light (personal impact – struggle to get out of driveway)	
Rick Mace	- Which is cheaper? Police Detail vs light? - Don't want to do any more studies; common sense will prevail.	
Jack Johnson (69 York St.)	- Feels would still have to have police detail during school times even with signal, so it wouldn't save any money. Town. - Tough driveway to leave if there is a signal. - Any consideration given to making Organug 1-way. -	
Judy Mathieson	- Winterbrook neighborhood would be very concerned if exit from Organug onto York Street (rights and/or lefts) are restricted.	
Lew Stowe	- Indian Trail residents also would be concerned	
Tracy Keirns/Fowler (85 York St.)	- Walkway ends at the existing widened pavement proposed to be removed. What will happen there?	Walkways will be placed to edge of proposed road
Marlene Johnson (69 York Street)	- Sidewalk 2' above road in front of their house. Will they need retaining wall?	We will investigate this.
Lew Stowe	- He feels it is a major problem that people can drive over the island. - Request concrete sidewalk @ Organug vs paved sidewalk.	
	- Drainage on York St outlets – concern on the conditions and where they outlet.	(Tim DePerrio knows where drainage is.)
Kurt Hultstrom (112 York St.)	- 4 houses on street. No sewer variance.	(Talk to Tim Haskell.)
6/7/11 - Office visit from *Phil Burns, Pastor of the York Street Baptist Church*	*Reviewed the plans with him and the two potential options for traffic control. He wanted to voice concerns re completely blocking off access from York Street with curbing. He questioned whether it would be possible to get a curb cut so that vehicles could access the front parking lot from York Street. This could be an entrance only and could be signed for no exit, they would be amenable to that. JLF*	

Phone call *– comments*		
Tracy Keirns *85 York St.* *6/13/2011*	*Wanted to follow-up with her concerns raised at the neighborhood meeting. There is an existing outlet pipe that runs through a drainage easement on her property. She wondered if this is necessary. The pipe outlet is in poor condition (CMP) and it seems like an area of the lawn above the pipe is sinking, so they are concerned with the condition of the entire pipe. She asked if it was possible to send the water to one of the other outlets.*	*I let her know that the next phase of the design would include a more detailed drainage investigation. Typically, we would like to maintain all the outlets we currently have; however, we can investigate the possibility of rerouting the flow. If we can, it will require approvals from the property owner where the flow is rerouted. If we review the culvert condition and it is poor, it would likely be replaced, or if the flows are routed elsewhere, it would need to be removed. I think either solution would make them satisfied; however they would definitely be in favor of removing it.*
James Dineen *91 York St.* *363-5506* *6/13/2011*	*He contacted me prior to the neighborhood meeting since he could not make it. I sent him a copy of the plan in the area of his home, and he has finally had time to review this. He is very concerned that the area of pavement in front of his house, adjacent to his driveway is being removed.* *He noted that this area is critical in allowing him the ability to move cars in and out of his driveway and would be very concerned if this area was removed.* *He asked that we contact him to review any changes from the discussion.*	*I explained that our charge was to develop a consistent typical section throughout the corridor.* *I noted that we would be meeting with you to discuss comments from the neighbors both at the meeting and from phone calls, to determine how issues will be resolved.* *I also noted that the next step will be presenting to the Selectmen which will include a public hearing; so if he has concerns at that point, he can present them to the Board of Selectmen.*

Ledgemere Trans.	btrafton@ridesta.com 363-1555 (days)	
Francis & Mary Coughlin	69 York St., York ME 03909 marycoughlin@ymail.com 363-6883 (days)	House address is York St., driveway on Organug – cannot get out of driveway Driveway 1.5' higher than road
Judy Rubin	1 Kelley Ln, York ME 03909 jrubin@myfairpoint.net 363-2814 (days)	Not in favor of a light at all. It is a very bad intersection to try and make a left onto Organug from York. I have had many near misses because you can't see who's turning from York St. Sidewalks are not safe to walk on in winter. The police officer is the best thing; not just for traffic, but to let kids cross safely. I like the option of a flush island, new left/right lanes; fix sidewalks, make better crosswalk.
Joyce Golden	5 Organug Rd, York ME 03909 363-3354 (days)	Please consider a rain/melt drain above 5 Organug (first house rt. on street). Every drop of water on York St. turns into my garage. Until I blocked basement, water would flood up to 4ft. in basement. I have neighbors also affected by water issues – too much! Also, I had a berm at the end of my driveway. Can it remain if street is repaved? Thank you.

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TO: File

FROM: JoAnn L. Fryer, P.E.

DATE: August 23, 2011

RE: Town of York
York Street Improvements
CLD Reference No. 10-0107

On the above date, a neighborhood meeting was held at York Middle School for the above-referenced project. Project abutters were mailed notices for the meeting, and public notice was posted in the local paper and on the Town's website. Dean Lessard, Public Works Director, and the writer provided a presentation (see attached outline) and answered questions/received comments, as follows:

Comments

Deb Oberg, 11 Chestnut Lane
She feels it is a dangerous intersection. Traffic never stops on York Street, and you take your life in your own hands when pulling out of Organug

Jack Johnson, 66 York St.
In summer, what street doesn't have safety concern? Not that much different from other locations around town. He is concerned that the additional lane on York Street makes it more unsafe.

Bob Cathey, 8 Chestnut Lane
Raised concerns w/angle to look back at crosswalk. It was noted that the proposed design for Organug right turns should provide better angle to crosswalk. Cars coming from Rte 1A ramp still have blinker on and it can be confusing to know if you can go. How (do we?) propose to slow traffic with 2 lanes? The configuration of the intersection will eliminate the escape (York Street left turns stop traffic, Organug left turns can get out then).

Fred Oberg, 11 Chestnut Lane
How to interrupt traffic from sliding off road slip ramp?

Nancy Albert, 88 York St.
Would signal eliminate the police officer at school times? Pedestrian issues - concern w/safety; and it is pretty dangerous to cross street. The area is heavily traveled by children. Can there be

a sidewalk on the right side? Sidewalk will add cost to project to improve drainage system and also require property for sidewalk and slope impacts; can be investigated if town decides. She feels having 2 lanes will make crossing more difficult. Style of crosswalk could make it stand out more.

Frank (Francis Coughlin – 69 York St?)
Need stop for pedestrians sign - taken down after school; wants this year-round for visitors who don't know there is a crosswalk there. Having a sign in the road can be hazard for vehicles – trade-off for pedestrian safety. Could add advance signage and paint on road?

Marcia Cathey, 8 Chestnut Lane
Concerned w/how dangerous intersection is; traffic light is the only way – it will stop the traffic and give chance to get out.

Dexter Spiller, 71 York St.
He doesn't ever turn left out of driveway, because of traffic volumes. Noted that Dover uses vertical signs at edges of crosswalk – they really work; could be considered here. Yield ought to be changed to stop sign.

Lew Stowe, Indian Trail
Feels that school traffic is handled by PD 10 months; summertime is only 2 months of year. He is OK with only 1 sidewalk. Concerned it makes it too urban to have sidewalks on both sides. Dead-set against traffic light; eliminated conflict w/pork chop island. Feel property owners upset to have traffic backing up.

Mrs. Spiller, 71 York St.
Speed bumps – does this work?
Pilot project on Stephens Ave. in Portland – DOT would not allow.

Marlene Johnson, 66 York St.
Feels that no vegetation in intersection will make this an ugly street – for any town, anywhere. How do I get out of my drive? There will be a phase in the signal timing (directly across from Organug). How long does red last? Varies, based upon overhead camera.

Dean noted 4 styles of cross-walk
- White lines on each edge
- White edge lines and cross-hatched
- Beach St. – stamped pavement
- Cape Neddick Beach – piano bars

Could do any of these.

Kinley Gregg
DOT did white/cross-hatched sidewalk at Rte 103 – likes better, as it stands out more.

Deb Oberg, 11 Chestnut Lane
Will you put infrastructure in for future signal? Being investigated; final decision at Selectmen's meeting.

Chief Bracy
High crash location:

- Some are wintertime.
- Most are rear-end accidents – even when officer is there.
- Pedestrians are biggest issue with traffic flow and this is seasonal.
- Officer was required through Planning Board process.
- 8-10 buses leaving simultaneously.
- Traffic officer - not a given that this will always be there. School Board has eliminated costs before.
- Higher speed on this end – concerns w/pedestrian safety.

Charlie Black, 2 Andrews Way
Concern w/people hitting ditch @ church driveway. Shoulder will be widened.

Alicia Myette, daughter Wendy Eichelberger, 75 York St.
Concerned with puddles from poor drainage. New catch basins to be added.

Frank and Mary Coughlin, 69 York St.
Concrete sidewalk? Cost is prohibitive; recommending asphalt.

Town of York
York Street Improvements
August 23, 2011
Neighborhood Meeting
Presentation Outline

- **Project Description**
  - *Voters approved the funding for the project in 2010*
  - Project entails reconstruction of York Street similar to work completed in 2005 between VES & Town Hall
  - *Purpose & Need: Condition of York Street, congestion of Organug Road intersection particularly during school when police detail is needed*
  - Drainage improvements, curbing & sidewalk improvements, consistent shoulder width throughout, roadway reconstruction
  - Organug Road/York Street intersection evaluation of alternatives

- **Process to Date**
  - Preliminary design completed – approximate limits of work, impacts to utilities and private property defined
  - Meetings/coordination with utilities, police, fire, school dep't & bus co; Neighborhood meeting June 1, 2011 to gain input and comments
  - Meeting with church representatives – June 26, 2011
  - Selectmen's Meeting August 8, 2011

- **Plan Review**
  - Orient plan – show limits of work
  - Describe plan & colors: 5-ft shoulder with 11-foot lanes
  - Intersection – using reduced turn lane & shoulder widths to minimize impacts – adding turn lanes on Organug, left turn lane on York Street
  - Sidewalk, loam & Seed areas
  - Changes to plan since last meeting:
    - Profile adjustments to Organug Road to improve intersection, lower grade on York Street
    - Minor adjustments to roadway location to minimize impacts to private property (toward Organug)
    - Curbing added on south side to address drainage concerns
  - Drainage improvements overview –
    - Maintain existing drainage outlet locations
    - Upgrading/replacing pipes and catch basins to improve flow
    - Adding new catch basins to improve collection
    - Same area of collection
    - Curbing added along south side of York Street to channel flow to catch basins
  - Intersection options include unsignalized & signalized (carry forward to Public Hearing)

- **Property Impacts**
  - Right-of-way lines – majority of work within Town's ROW
  - Permanent easement for sidewalk only
  - Temporary easements for driveway matches, lawn grading, stone wall relocation
  - Drainage easements in areas of improvements
  - Town will coordinate with property owners for easements

- **Utility conflicts**
  - Overhead pole relocations (at intersection) – currently coordinating with utility companies for relocations over the winter
  - Water valve & sewer manhole adjustments

- **Traffic Control** – Min. one lane maintained (flaggers w/alt lanes and/or detours)

- **Project Schedule**
  - Construction – Fall 2011 and/or Spring 2012 (no work expected summer)
  - Public Hearing w/Selectmen's meeting September
  - Continuing coordination with abutters, public safety, utilities, school

- **Q&A**

ATTENDEES
YORK STREET IMPROVEMENTS
NEIGHBORHOOD MEETING, YORK MIDDLE SCHOOL, AUGUST 23, 2011

Name	Contact Info	Comments
Kurt Hultstrom	112 York St. allhultstroms@myfairpoint.net 363-3825 (daytime)	
Judy Rubin	1 Kelley Ln, York ME 03909 jrubin@myfairpoint.net 363-2814 (days)	Temporary easement? Absolutely would not be in favor of a traffic light, cars will be backed up across my driveway much more often, also noise and car pollution. We need police officer to keep traffic flowing, but more importantly the officer knows the children, and they get to know the police officers. There's a real connection and comfort level for the kids. I like the idea of signs ahead and paintings on the road to let people know of crosswalk.
Francis & Mary Coughlin	69 York St., York ME 03909 marycoughlin@ymail.com 363-6883 (days)	
Joyce Golden	5 Organug Rd, York ME 03909 363-3354 (days)	I like the signal idea.
Lewis E. Stowe	32 Indian Trail, York, ME 03909 lewisstone@myfairpoint.net 363-2995 (days)	(assume from his comments that he was speaking for someone else – Fred Vilory?) 1 – 100 flood 8" vs 4 – 3 or 4 Did you have to purchase any land. OK Survey of boundary. OK Trees. No surprises. OK

Kinley Gregg (Selectman)	PO Box 415, York, ME 03909 kgregg@yorkmaine.org / apropos876@gw.net 363-7422 (days)	
Marlene & Jack Johnson	66 York St. Jjohnso4@maine.rr.com 363-7901 (days)	
Frederick & Deborah Oberg	11 Chestnut Ln. PO Box 923, York Harbor ME 03911 dhoberg@maine.rr.com 363-2039	Deborah: we need a traffic light. Frederick: Favor installation of traffic light system. Certainly there are times it would be more useful than others, but that is enough for me. Safety is the issue. Manufacturers have experts in their employ capable of designing a successful system for this location. Also I believe the police officer is necessary during school opening and closing. You MUST be able to interrupt the constant (now) flow of traffic from Rte1 to York Village.
Robert & Marcia Cathey	8 Chestnut Ln., York, ME 03909 mcbeski@gmail.com 207-363-0592	Marcia: Safety at this intersection is a huge issue. In my mind a traffic light is the only safe solution. Robert: In favor of a signal light. Safety is the issue!! Too many drivers will be taking too many chances to rush into a turn, without any control of the flow in all directions.
Alicia Myette and daughter Wendy Eichelberger	75 York St., York, ME 03909 wweichel@hotmail.com (Wendy) 207-361-4948 (Alicia) / 336-684-5516 (Wendy)	

Nancy Albert	88 York St., York, ME 03909 207-363-0201	Safety for pedestrians first!
Charles C. Black	2 Andrews Way, York, ME 03909 207-252-2352	
Dexter & Virginia Spiller	71 York St., York, ME 03909 vspiller@aol.com 207-363-4621	
Perry E. Turner	78 York St., York, ME 03909 207-363-5101	No traffic light at Organug Rd and York St. Traffic would be backed up to Rte 1 and to the yield sign at Rte 1 Spur.
Mary Andrews Selectperson	121 Old Post Rd., York, ME 03909 Mandr30420@aol.com 207-363-4714	
Judy Martin	4 Hilltop Dr., York, ME 03909 Jmartin115@maine.rr.com 207-363-2452	Against a traffic light.

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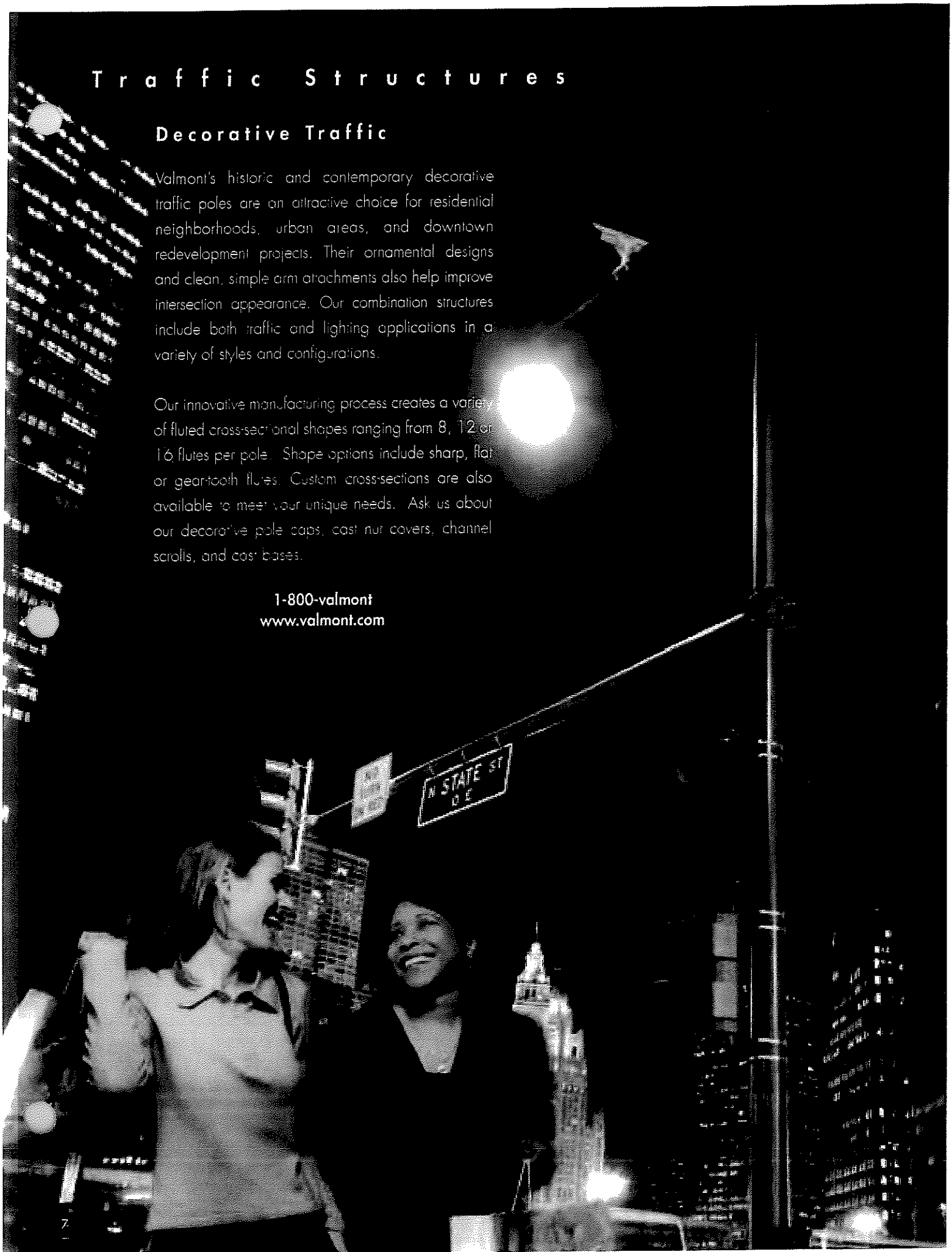

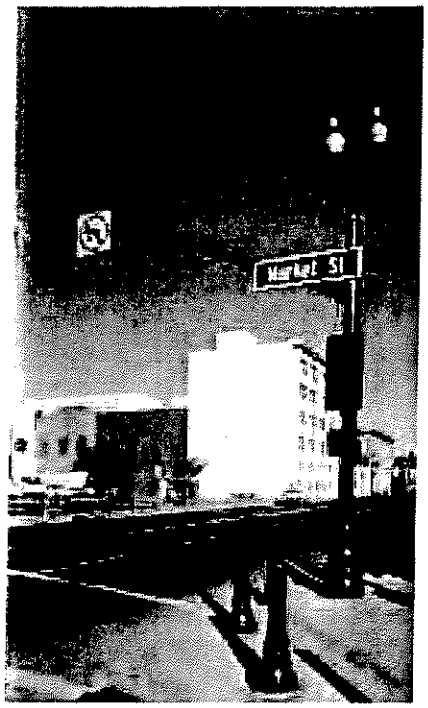
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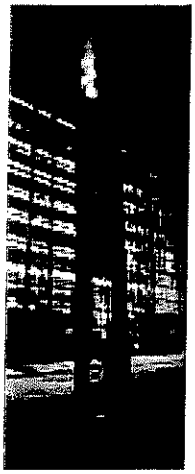
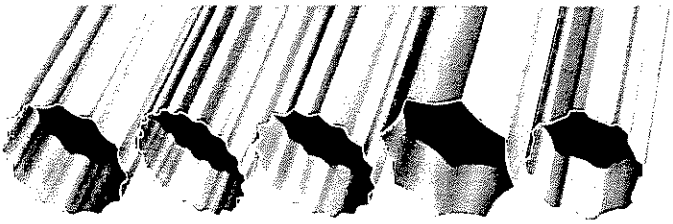
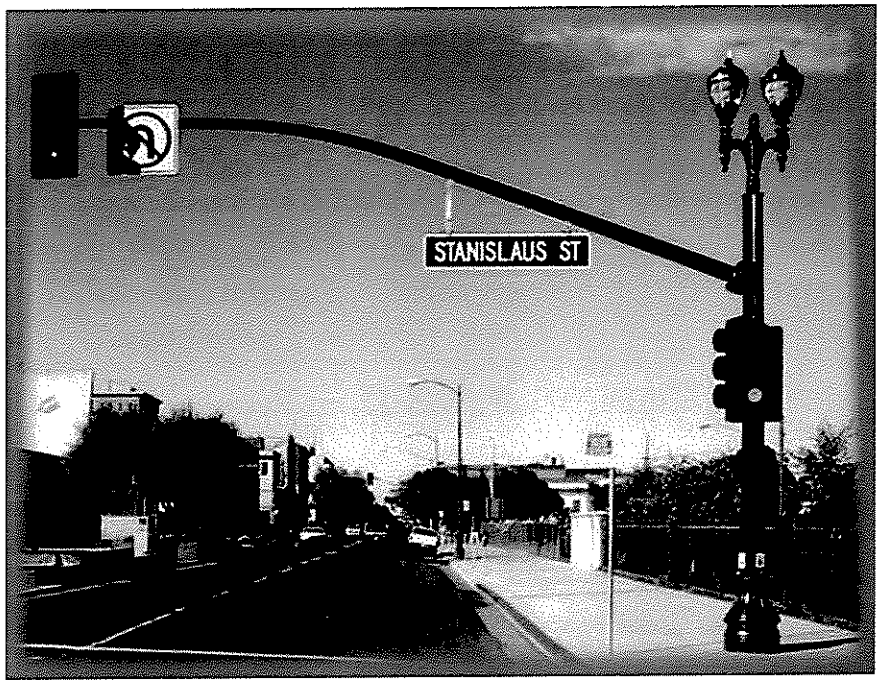
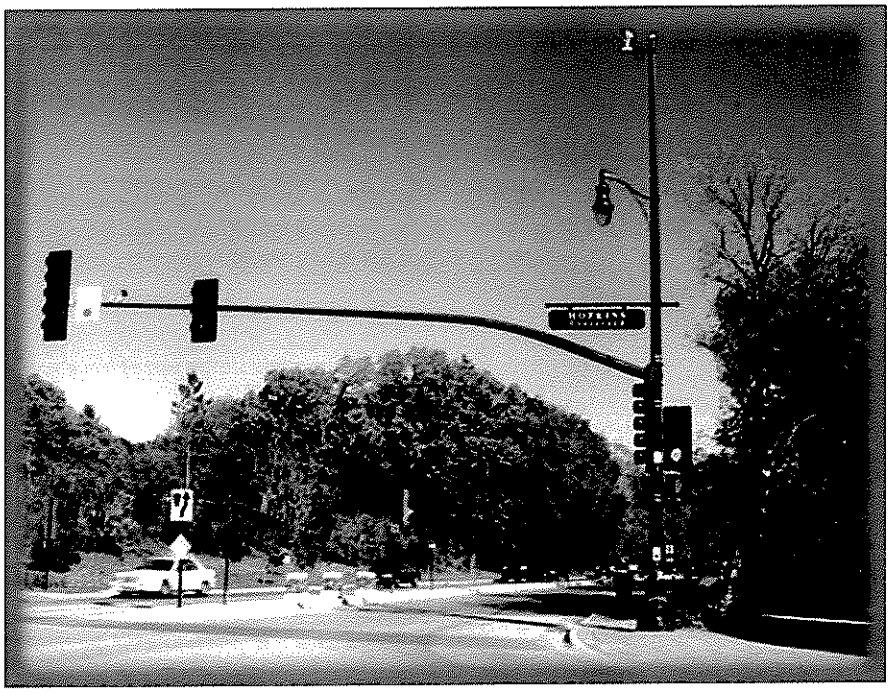


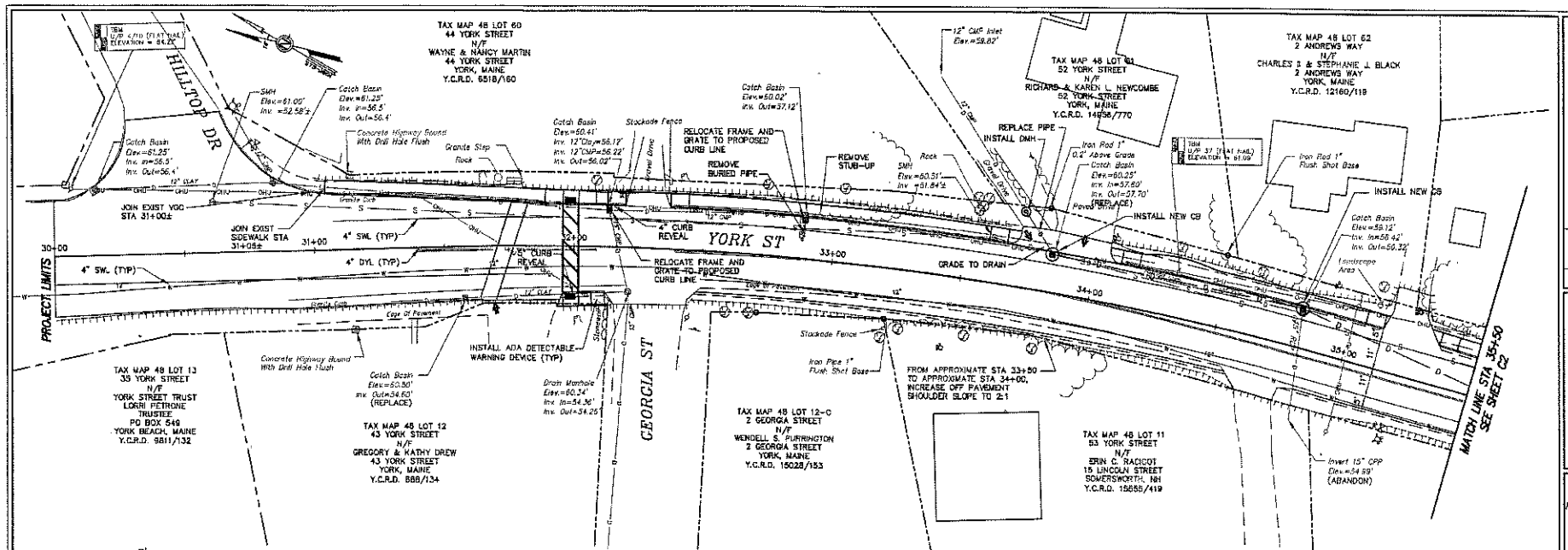


23rd Street

Sample Decorative Signal Mast Arms







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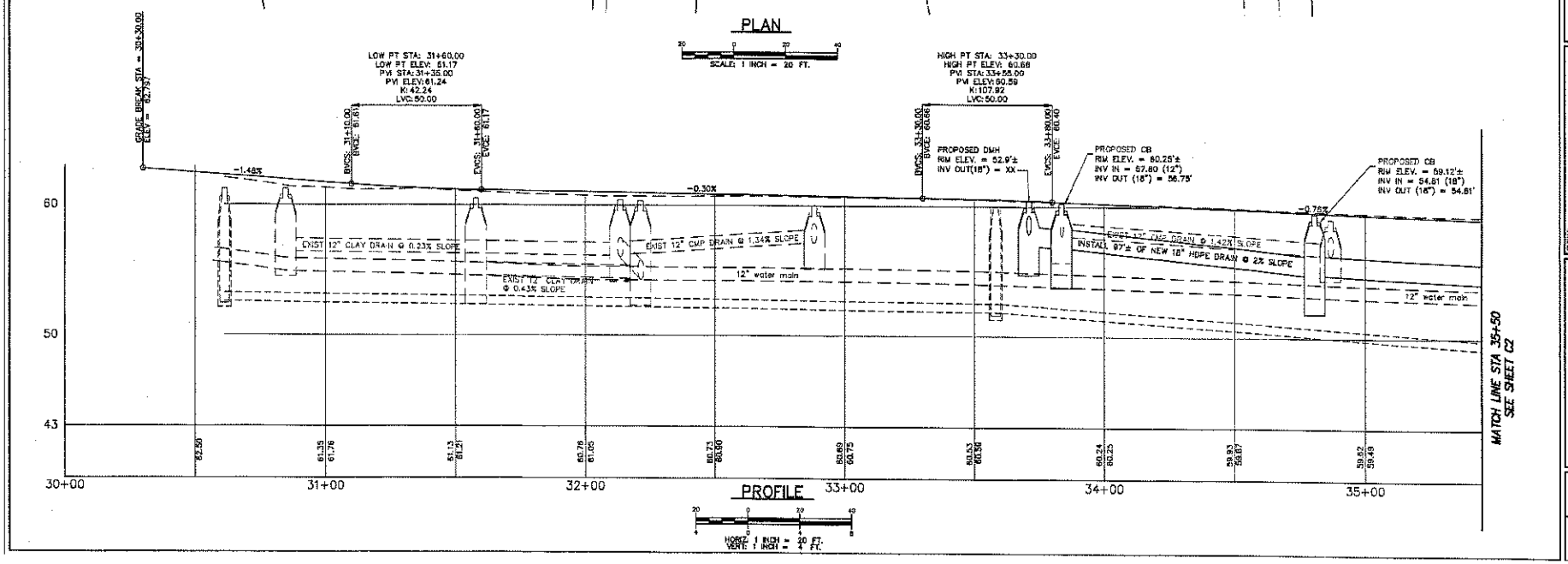

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PLAN AND PROFILE
YORK STREET RECONSTRUCTION

YORK STREET
YORK, MAINE

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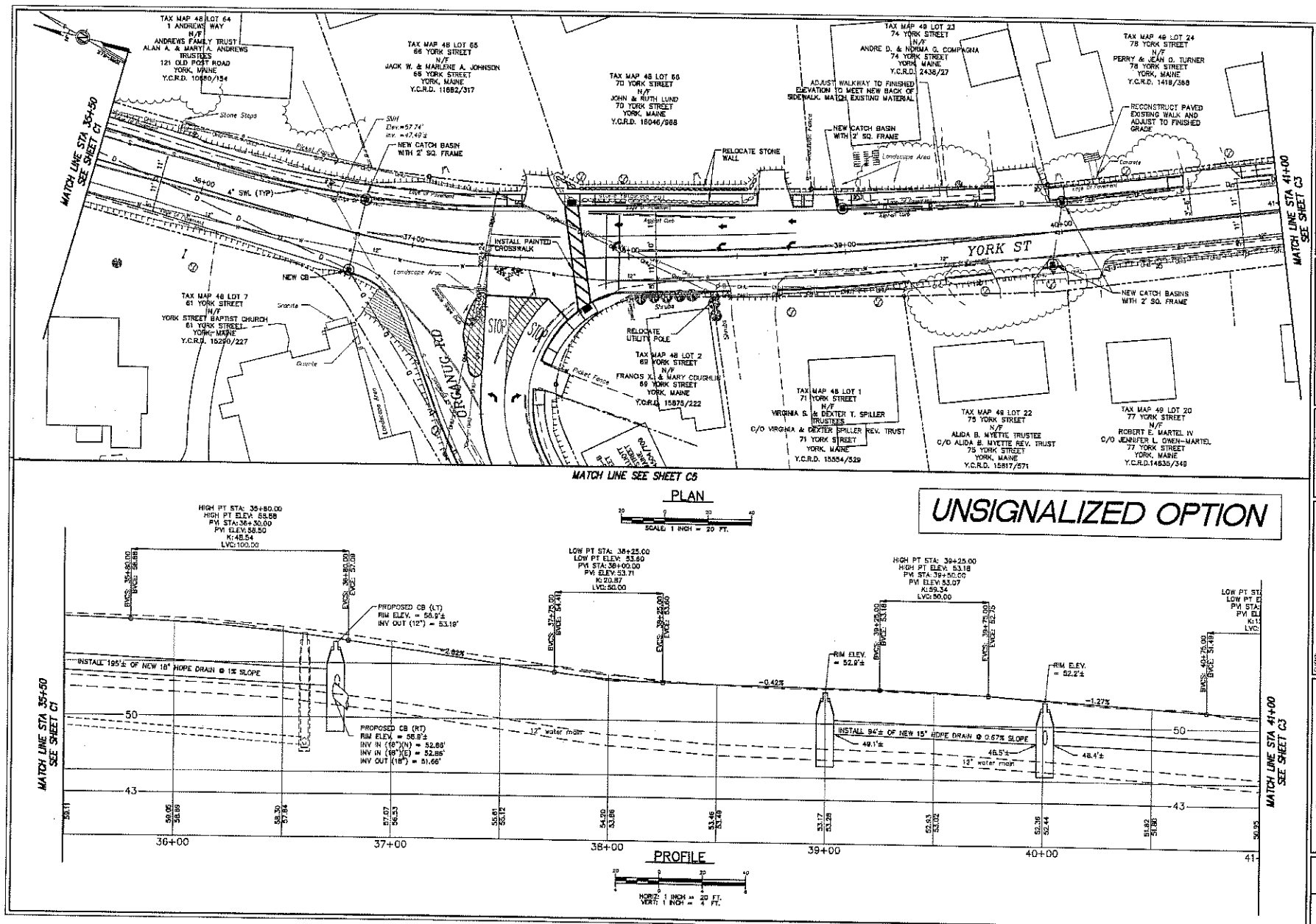

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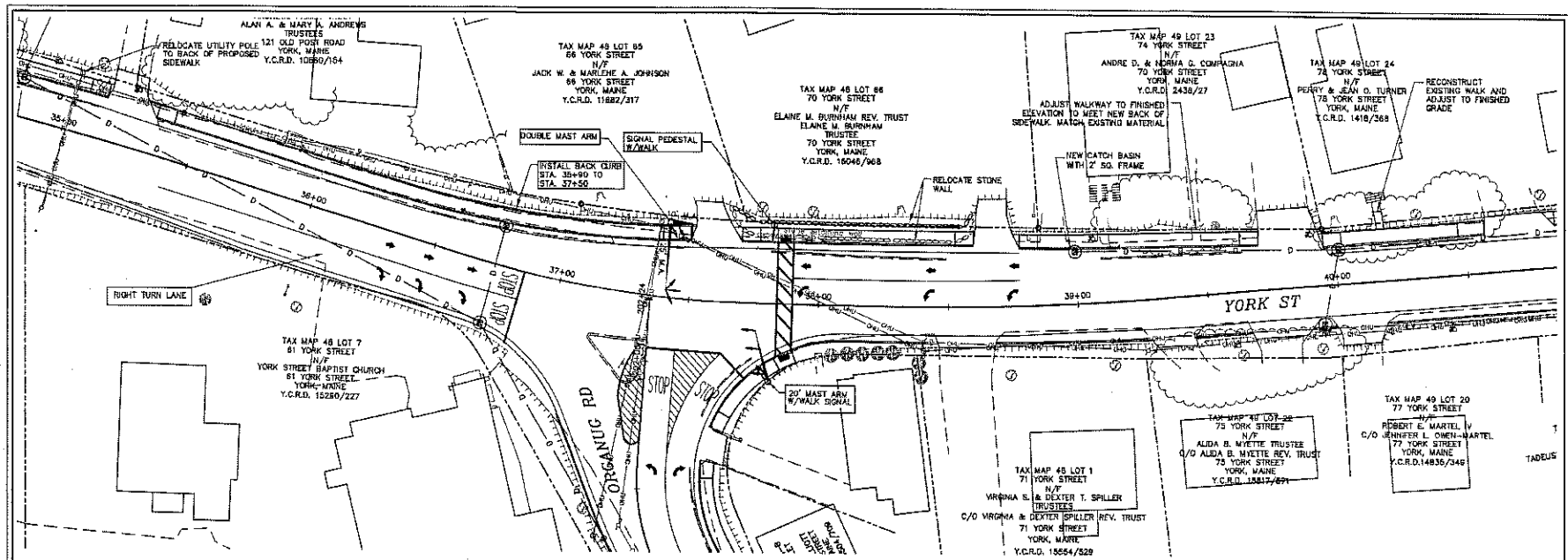

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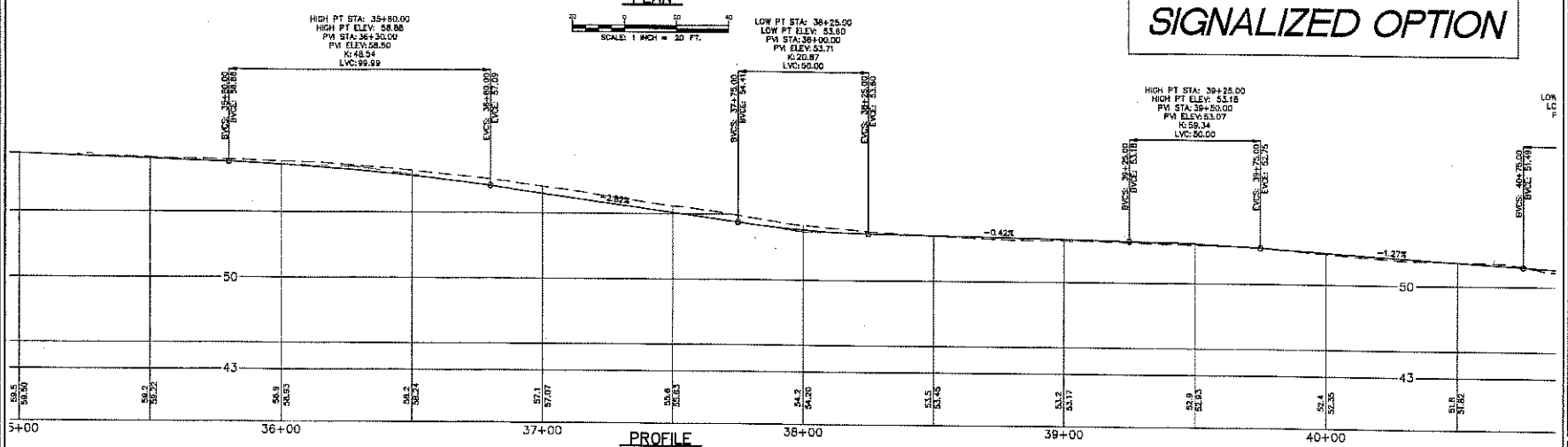

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YORK, MAINE

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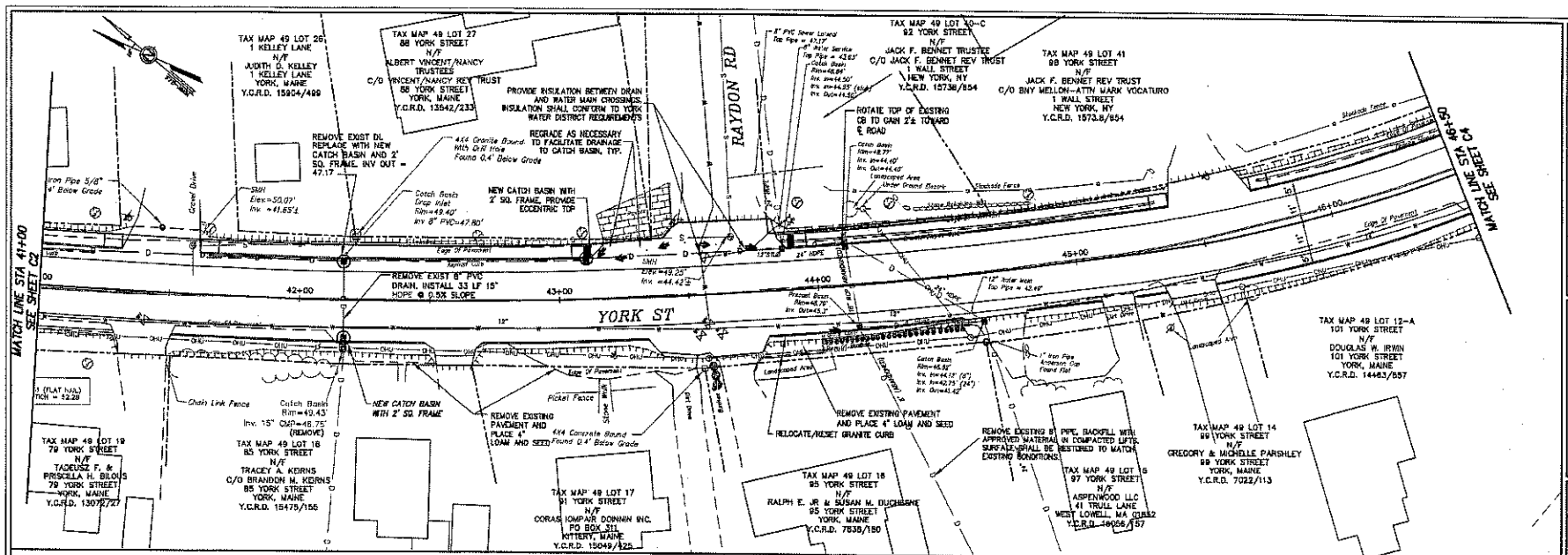

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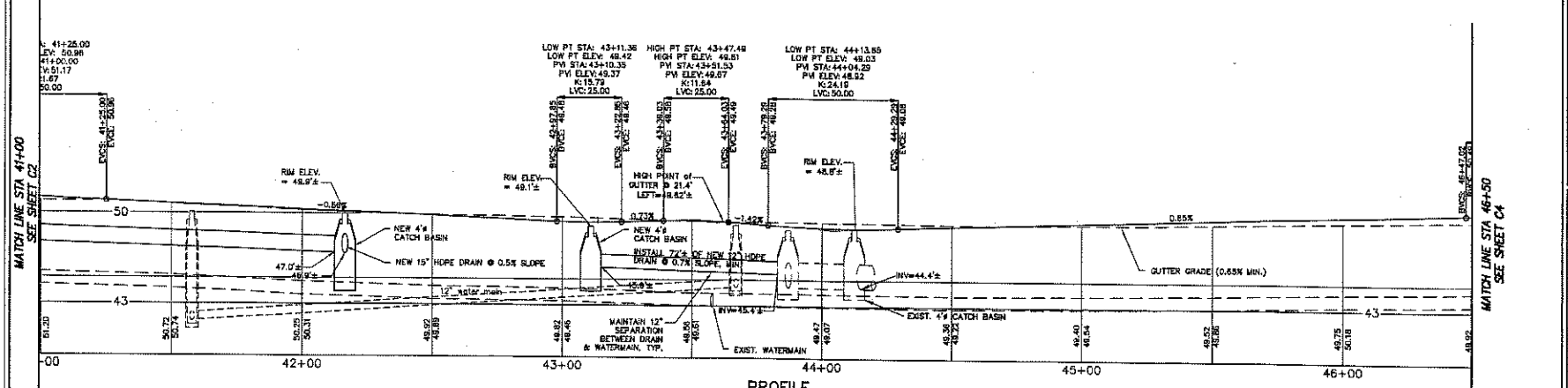

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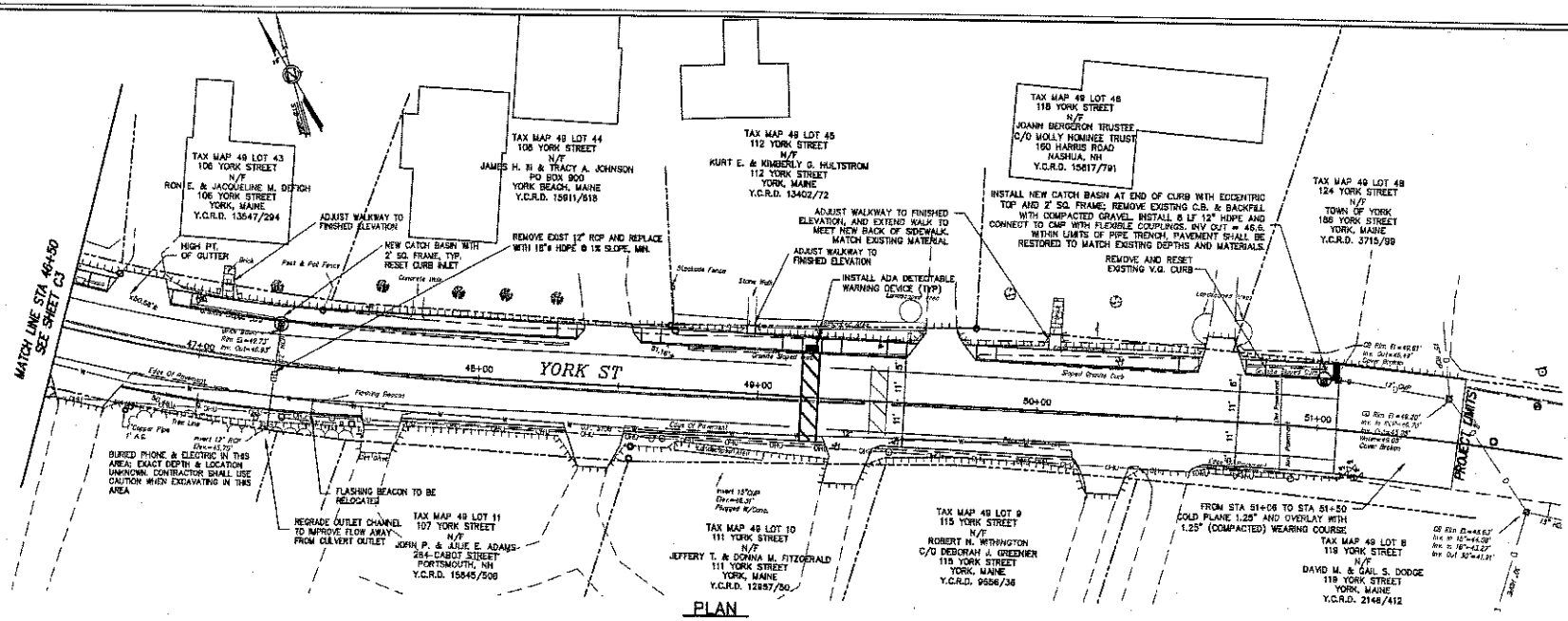

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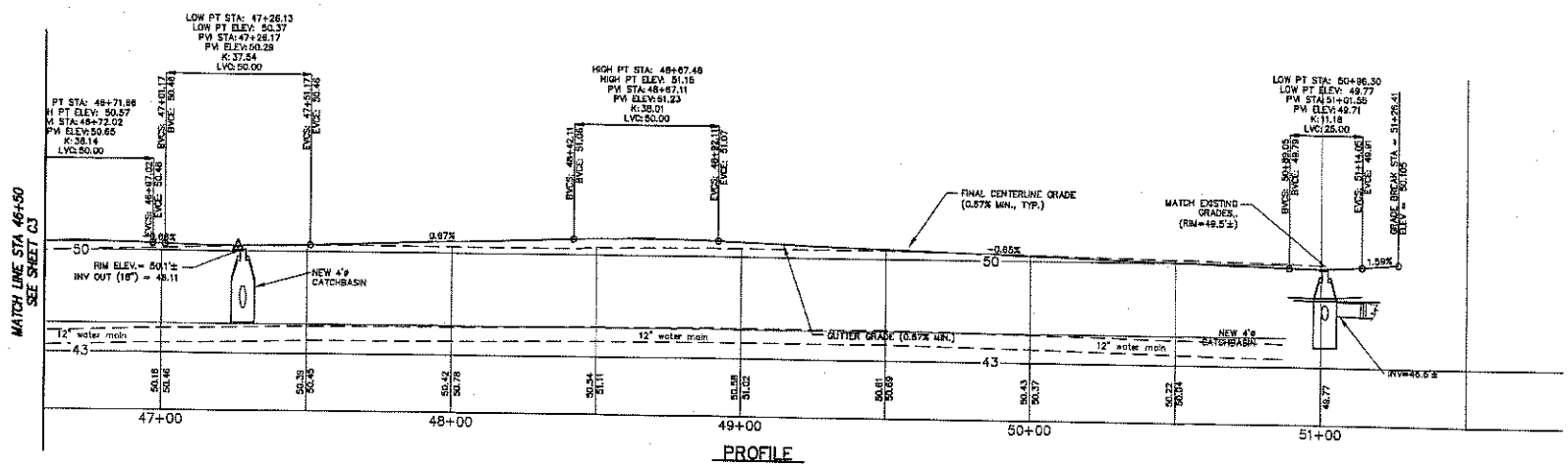

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YORK STREET RECONSTRUCTION

YORK STREET
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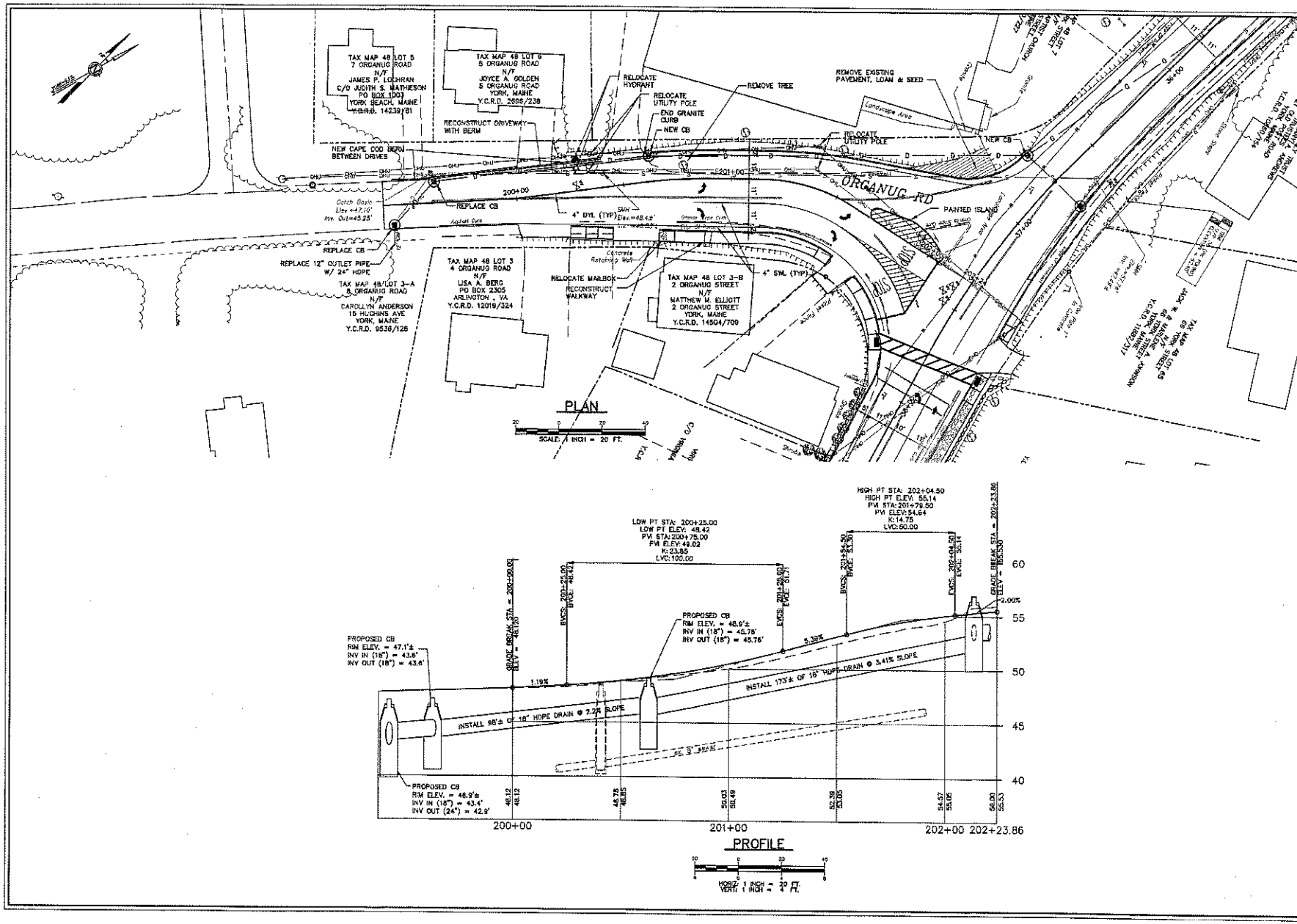

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AGENDA ITEM NUMBER: ____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: November 4, 2011	**Type of Action:**
Date Action Requested: November 14, 2011	☐ **Procedural** ☒ **Formal Action**
Regular _X_ **Work Session** _____	☐ **Other:** _____
Subject: Special Event Permit Application: Turkey Trot 5K Road Race	

TO: BOARD OF SELECTMEN

FROM: Susan H. Scott

RECOMMENDATION: Approve Permit Application

PROPOSED MOTION: I move to approve the Special Event Permit for the Turkey Trot 5K Road Race that will be held on Saturday, November 26, 2011 from approximately 9:00 AM to 1:00 PM.

Discussion: This is an annual event. All appropriate departments have been notified and given approval, see attached.

FISCAL IMPACT:

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared By: Susan H. Scott Reviewed By: Robert B. Gardner

Received 10/20/11

Town of York, Maine
Special Event Permit Application

This application for a special event permit is hereby presented to the York Town Manager, 186 York Street, York, ME 03909.

Date: 10·20·11

Name of Event: Turkey Trot 5K Road Race

Type of Event: 5K Road Race

Organization Name: York parks and Recreation and York Rotary club Phone #: 363·1041

Organization Address: 186 York Street City York State: ME Zip: 03909

Applicant Name: York parks & Rec. Phone #: 363·1041

Applicant Address: same City: State: Zip:

Contact Name for Day of Event: Robin Cogger Contact Phone # 752·1685

Date of Event: Sat., Nov. 26th Day of Week: Sat.

Starting Time: 11:00am / reg. starts 9:30 Ending Time: approx 12:30-1:00

Assembly Area: Village Elementary School

Dispersal Area: Town Hall

Event Route: See attached application and map

Approximate Number of Persons Attending (If more than 500, Insurance coverage needed)
500+

Describe number of bands, vehicles, signs, floats, or other articles carried or displayed along with method of participation (walking, bicycles, motorcycles etc):

200+ runners/walkers

Describe how group is organized and supervised to insure order: ~~York Rotary Club~~, Parks and Recreation with help of YPD and York Ambulance to insure safety

Purpose of the Event: Community Road Race

The above information is true to the best of my knowledge and belief.

Signature of Applicant: York Parks & Recreation Department

For Town Use Only:

Reviewed by:

Emailed 10/25/11. All Departments

Department	**Initials**	
Police Department	✓	10/26/11 - Email attached
Public Works	✓	11/4/11 - Email Attached
Parks/Recreation	✓	10/27/11 - Email attached
Village Fire	✓	10/26/11 - Email attached
York Beach Fire	N/A ✓	10/25/11 - Email Attached
Code Enforcement	✓	11/4/11 - Email attached

Special Conditions _____

_____

_____

_____

_____

_____

_____

_____

_____ _____

Town Manager Date

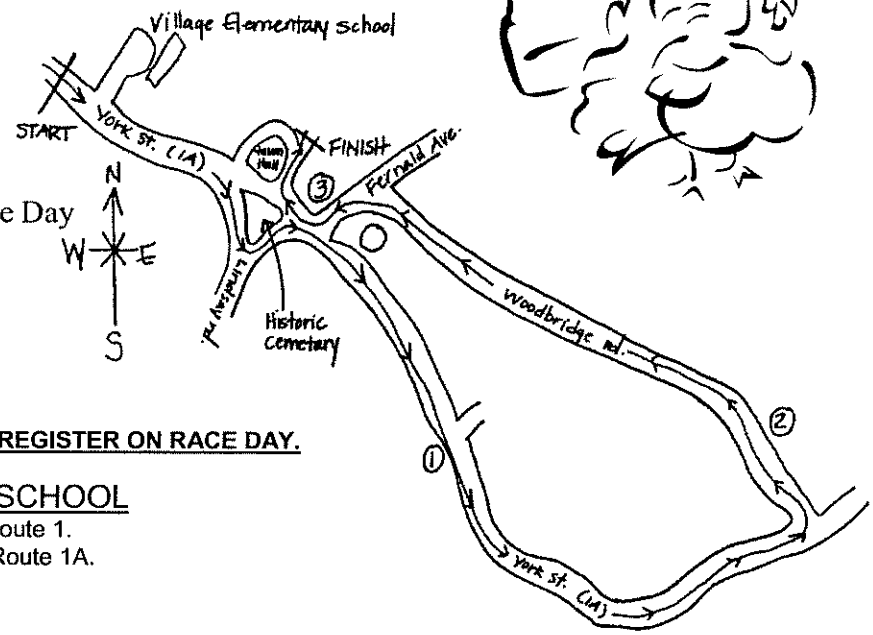
The York Rotary Club in cooperation with York Parks and Recreation Department presents The Fifteenth Annual

TURKEY TROT

Town of York Inc.1652

Date:	Saturday, November 26, 2011
Time:	11:00 a.m.
Start at:	York Village Elementary School
Finish at:	York Town Hall
Course:	5K USATF – Certified Road Race
Entry Fee:	$15.00 pre-registration/$20.00 Race Day

Visit our website at www.yorkmaine.org



CHECK-IN & REGISTRATION

Opens 9:30 a.m., Closes 10:45 a.m.

T-shirts to the first 150 registrants!

PRE-REGISTRATION DEADLINE IS NOVEMBER 21st.

ANYONE WANTING TO REGISTER AFTER THAT MUST REGISTER ON RACE DAY.

DIRECTIONS TO VILLAGE ELEMENTARY SCHOOL

From I-95: take the York Exit, bear right at the lights onto Route 1.
Travel to the top of the hill and take a left at the lights onto Route 1A.
Village Elementary School is six-tenths of a mile on the left.

Medals awarded to all Division Winners.
Race includes Water, snacks, professional timing, and Police.

***NO DOGS PLEASE** for their safety and ours*

ALL RACE PROCEEDS BENEFIT THE YORK FOOD PANTRY – WE INVITE YOU TO BRING A NON-PERISHABLE FOOD ITEM FOR OUR COLLECTION!

Tee Shirt Size

☐ S ☐ M ☐ L ☐ XL

Road Race Division

	12 & Under	13 - 17	18 - 29	30 - 39	40 - 49	50 - 54	55 - 59	60 - 64	65 - 69	70 - 79	80 & Up	Walking	Wheelchair
MEN	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
WOMEN	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐

Make checks payable to:

York Rotary Club

Mail Application to:
York Parks & Recreation Department
186 York St., York, ME 03909

For information on applications, call the York Parks & Recreation Department at 363-1040.

"York Rotary Club Turkey Trot"

Registration Form - Please Print Clearly

Name:_____

Address:_____

Town:_____ State:_____ Zip:_____

Sex:_____ Age:_____ Telephone:_____

Email Address:_____

WAIVER *must be signed

In signing this entry, I for myself, my heirs, executors and administrators, release the manager of the race, all sponsors and promoters, York Rotary Club, the Town of York, for any and all liability in case of death or injury received during participation in this race. In the case of a minor, this entry must be signed by a parent or guardian of entrant.

Signature_____

Parent/Guardian_____

Visit our website at www.yorkmaine.org or www.yorkruns.com

Susan Scott

From: David K. Bridges
Sent: Tuesday, October 25, 2011 7:44 PM
To: Susan Scott
Cc: David K. Bridges
Subject: RE: Special Event Permit Applications: Turkey Trot, Lighting of Nubble & Cystic Fibrosis Walk

I have looked at the following special events

1. Turkey Trot – in York Village district I have no problem x|a
2. Lighting of the Nubble – No problem
3. Cystic Fibrosis – No problem

From: Susan Scott
Sent: Tuesday, October 25, 2011 3:46 PM
To: Charles J. Szeniawski; Christopher Balentine; David K. Bridges; David Apgar; Dean Lessard; Kevin M. LeConte; Michael J. Sullivan; Stephen H. Burns
Subject: Special Event Permit Applications: Turkey Trot, Lighting of Nubble & Cystic Fibrosis Walk

Hi Everyone,

Could you all review the attached 3 applications, and email me back your response.

Feel free to contact me if you have any questions or concerns.

Thank you,
Susie.

Susan Scott
Administrative Assistant to the Town Manager
Town of York, Maine
186 York Street, York, Maine 03909-1314
i: www.yorkmaine.org
e: sscott@yorkmaine.org
p: (207) 363-1000, Ext. 222
f: (207) 363-1019

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Susan Scott

From: David Apgar
Sent: Wednesday, October 26, 2011 7:13 AM
To: Susan Scott
Subject: RE: Special Event Permit Applications: Turkey Trot, Lighting of Nubble & Cystic Fibrosis Walk

Village Fire approval for all three events.

David Apgar
Deputy Fire Chief
York Village Fire Dept
Fire Inspector
207-451-8258

From: Susan Scott
Sent: Tuesday, October 25, 2011 3:45 PM
To: Charles J. Szeniawski; Christopher Balentine; David K. Bridges; David Apgar; Dean Lessard; Kevin M. LeConte; Michael J. Sullivan; Stephen H. Burns
Subject: Special Event Permit Applications: Turkey Trot, Lighting of Nubble & Cystic Fibrosis Walk

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Administrative Assistant to the Town Manager Town of York, Maine
186 York Street, York, Maine 03909-1314
i: www.yorkmaine.org
e: sscott@yorkmaine.org<mailto:sscott@yorkmaine.org>
p: (207) 363-1000, Ext. 222
f: (207) 363-1019

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Susan Scott

From: Kevin M. LeConte
Sent: Wednesday, October 26, 2011 8:44 AM
To: Susan Scott
Subject: RE: Special Event Permit Applications: Turkey Trot, Lighting of Nubble & Cystic Fibrosis Walk

Susan
The first two events are all set. I need the map to review for the cystic fibrosis event.

Kevin M. LeConte
Captain
Town of York, ME Police Department
36 Main Street, York, ME 03909-6244
i: www.yorkpolice.org
e: kleconte@yorkpolice.org
p: (207) 363-1031, Ext. 102
f: (207) 363-1033

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From: Susan Scott
Sent: Tuesday, October 25, 2011 3:46 PM
To: Charles J. Szeniawski; Christopher Balentine; David K. Bridges; David Apgar; Dean Lessard; Kevin M. LeConte; Michael J. Sullivan; Stephen H. Burns
Subject: Special Event Permit Applications: Turkey Trot, Lighting of Nubble & Cystic Fibrosis Walk

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Thank you,
Susie.

Susan Scott
Administrative Assistant to the Town Manager
Town of York, Maine
186 York Street, York, Maine 03909-1314
i: www.yorkmaine.org
e: sscott@yorkmaine.org
p: (207) 363-1000, Ext. 222
f: (207) 363-1019

Please consider the environment before printing this email.

Susan Scott

From: Michael J. Sullivan
Sent: Thursday, October 27, 2011 10:45 AM
To: Susan Scott
Subject: RE: Special Event Permit Applications: Turkey Trot, Lighting of Nubble & Cystic Fibrosis Walk

I'm fine with these events.

Michael J. Sullivan, Director
Parks and Recreation

Town of York, Maine
186 York Street
York, Maine 03909
(207) 363-1040
msullivan@yorkmaine.org

From: Susan Scott
Sent: Tuesday, October 25, 2011 3:46 PM
To: Charles J. Szeniawski; Christopher Balentine; David K. Bridges; David Apgar; Dean Lessard; Kevin M. LeConte; Michael J. Sullivan; Stephen H. Burns
Subject: Special Event Permit Applications: Turkey Trot, Lighting of Nubble & Cystic Fibrosis Walk

Hi Everyone,

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Feel free to contact me if you have any questions or concerns.

Thank you,
Susie.

Susan Scott
Administrative Assistant to the Town Manager
Town of York, Maine
186 York Street, York, Maine 03909-1314
i: www.yorkmaine.org
e: sscott@yorkmaine.org
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Susan Scott

From: Dean Lessard
Sent: Friday, November 04, 2011 11:01 AM
To: Susan Scott
Subject: RE: Special Event Permit Applications: Turkey Trot, Lighting of Nubble & Cystic Fibrosis Walk

Sussie
I don't see any problems with these events.

Dean

From: Susan Scott
Sent: Friday, November 04, 2011 10:59 AM
To: Dean Lessard; Stephen H. Burns
Subject: FW: Special Event Permit Applications: Turkey Trot, Lighting of Nubble & Cystic Fibrosis Walk

Hi Guys,

At your earliest convenience, could you both provide me an emailed response as to whether you approve of the above 3 special events.

Thank you much!

Susie

Susan Scott
Administrative Assistant to the Town Manager
Town of York, Maine
186 York Street, York, Maine 03909-1314
i: www.yorkmaine.org
e: sscott@yorkmaine.org
p: (207) 363-1000, Ext. 222
f: (207) 363-1019

Please consider the environment before printing this email.
\

From: Susan Scott
Sent: Tuesday, October 25, 2011 3:46 PM
To: Charles J. Szeniawski; Christopher Balentine; David K. Bridges; David Apgar; Dean Lessard; Kevin M. LeConte; Michael J. Sullivan; Stephen H. Burns
Subject: Special Event Permit Applications: Turkey Trot, Lighting of Nubble & Cystic Fibrosis Walk

Hi Everyone,

Could you all review the attached 3 applications, and email me back your response.

Feel free to contact me if you have any questions or concerns.

Thank you,
Susie.

Susan Scott

From: Stephen H. Burns
Sent: Friday, November 04, 2011 2:23 PM
To: Susan Scott
Subject: RE: Special Event Permit Applications: Turkey Trot, Lighting of Nubble & Cystic Fibrosis Walk

Susie,

I have no code issues with any of these proposed events.

Steve

Stephen Burns
Community Development Director
Town of York, Maine
186 York Street, York, ME 03909
i: www.yorkmaine.org
e: sburns@yorkmaine.org
p: (207) 363-1007

From: Susan Scott
Sent: Friday, November 04, 2011 10:59 AM
To: Dean Lessard; Stephen H. Burns
Subject: FW: Special Event Permit Applications: Turkey Trot, Lighting of Nubble & Cystic Fibrosis Walk

Hi Guys,

At your earliest convenience, could you both provide me an emailed response as to whether you approve of the above 3 special events.

Thank you much!

Susie

Susan Scott
Administrative Assistant to the Town Manager
Town of York, Maine
186 York Street, York, Maine 03909-1314
i: www.yorkmaine.org
e: sscott@yorkmaine.org
p: (207) 363-1000, Ext. 222
f: (207) 363-1019

Please consider the environment before printing this email.

From: Susan Scott
Sent: Tuesday, October 25, 2011 3:46 PM
To: Charles J. Szeniawski; Christopher Balentine; David K. Bridges; David Apgar; Dean Lessard; Kevin M. LeConte;

AGENDA ITEM NUMBER: ____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: November 9, 2011	**Type of Action:**
Date Action Requested: November 14, 2011	☐ **Procedural** ☒ **Formal Action**
Regular X **Work Session** _____	☐ **Other:** _____
Subject: Special Event Permit Application: Drive-Through Nativity, First Parish Church	

TO: BOARD OF SELECTMEN

FROM: Susan H. Scott

RECOMMENDATION: Approve Permit Application

PROPOSED MOTION: I move to approve the Special Event Permit for the First Parish Church Drive-Through Nativity that will be held on Saturday, December 17, 2011 from approximately 5:00PM to 7:30 PM.

Discussion: This is an annual event. All appropriate departments have been notified and given approval, see attached.

FISCAL IMPACT:

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared By: Susan H. Scott Reviewed By: Robert B. Gardner

RECEIVED
NOV 7 2011
SS

Special Event Permit Application
Addendum

The hours of the event now are 5:00 PM to 7:30 PM, per a meeting of our Steering Committee.

The date remains December 17, 2011.

Thank you,

Lawrence M. Cassidy
contact

Town of York, Maine
Special Event Permit Application

This application for a special event permit is hereby presented to the York Town Manager, 186 York Street, York, ME 03909.

Date: October 21, 2011

Name of Event: Drive-through Nativity, titled The Journey to Bethlehem

Type of Event: display of Christmas scenes, with actors, for visitors to see in their cars.

Organization Name: First Parish Church Phone #: 363-3758

Organization Address: 180 York St City York State: ME Zip: 03909

Applicant Name: Lawrence & Janet Cassidy Phone #: 363-4237

Applicant Address: 4 Georgia St. City: York State: ME Zip: 03909

Contact Name for Day of Event: Lawrence/Janet Cassidy Contact Phone # 363-4237

Date of Event: December 17, 2011 Day of Week: Saturday

Starting Time: 5:00 PM Ending Time: ~~8:00 PM~~ 7:30 PM., per change LMC.

Assembly Area: The entire event takes place on First Parish Church property, "Parish Lane."

Dispersal Area: Visitors, the public, will depart west exit of Parish Lane.

Event Route: Visitors, in vehicles, will enter the horseshoe drive at east entry, drive counter clockwise, exit at west exit. Staging of vehicles takes most of the east leg.

Approximate Number of Persons Attending (If more than 500, Insurance coverage needed)
500 + vehicles, as last year.

Describe number of bands, vehicles, signs, floats, or other articles carried or displayed along with method of participation (walking, bicycles, motorcycles etc):

Visitors in vehicles slowly pass, observe 7 still displays with actors, a few contained animals.

Describe how group is organized and supervised to insure order: We have a Traffic Committee and will hire two policemen from the YPD. The plans are the same as last year's event.

Purpose of the Event: The "drive-through Nativity" is a Christmas offering to the public.

The above information is true to the best of my knowledge and belief.

Signature of Applicant: Lawrence M. Cassidy

For Town Use Only:

Reviewed by:

Emailed 11/7/11

Department	**Initials**
Police Department	✓ 11/7/11 Email Attached
Public Works	✓
Parks/Recreation	✓ 11/7/11 Email Attached
Village Fire	✓
York Beach Fire	✓
Code Enforcement	✓

Special Conditions Event will have two (2) paid detail officers.

Town Manager

Date

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 10/26/2011

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies)must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

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P. O. Box 305191
Nashville, TN 37230-5191

CONTACT NAME:
PHONE (A/C, NO, EXT): 877-945-7378 FAX (A/C, NO): 888-467-2378
E-MAIL ADDRESS: certificates@willis.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: Lexington Insurance Company	19437-002
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED

(W017900) First Parish Church
180 York Street
York, ME 03909

COVERAGES **CERTIFICATE NUMBER:** 16853062 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD'L INSRD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY			11237056 & 048409888	10/1/2011	10/1/2012	EACH OCCURRENCE	$ 2,000,000
	X COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurence)	$ 500,000
	CLAIMS-MADE X OCCUR						MED EXP (Any one person)	$ 25,000
							PERSONAL & ADV INJURY	$ 2,000,000
							GENERAL AGGREGATE	$ 4,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG	$ 4,000,000
	X POLICY PRO-JECT LOC							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	ANY AUTO						BODILY INJURY(Per person)	$
	ALL OWNED AUTOS / SCHEDULED AUTOS						BODILY INJURY(Per accident)	$
	HIRED AUTOS / NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB / OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB / CLAIMS-MADE						AGGREGATE	$
	DED / RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATU-TORY LIMITS / OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					E.L. EACH ACCIDENT	$
							E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach Acord 101, Additonal Remarks Schedule, if more space is required)

RE: Church holding Drive Through Nativity on the church lane.

CERTIFICATE HOLDER

Town of York
186 York Street
York, ME 03909

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

D. Thomas Pat

Coll:3530150 Tpl:1354722 Cert:16853062

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Susan Scott

From: Michael J. Sullivan
Sent: Monday, November 07, 2011 10:57 AM
To: Susan Scott
Subject: RE: Special Event Permit Applications: Drive-Through Nativity (First Parish Church)

Ok with me.

Michael J. Sullivan, Director
Parks and Recreation

Town of York, Maine
186 York Street
York, Maine 03909
(207) 363-1040
msullivan@yorkmaine.org

From: Susan Scott
Sent: Monday, November 07, 2011 9:53 AM
To: Charles J. Szeniawski; Christopher Balentine; David K. Bridges; David Apgar; Dean Lessard; Stephen H. Burns; Michael J. Sullivan; Kevin M. LeConte
Subject: Special Event Permit Applications: Drive-Through Nativity (First Parish Church)

Hi Everyone,

Could you all review the attached application, and email me back your response.

Feel free to contact me if you have any questions or concerns.

Thank you,
Susie.

Susan Scott
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Town of York, Maine
186 York Street, York, Maine 03909-1314
i: www.yorkmaine.org
e: sscott@yorkmaine.org
p: (207) 363-1000, Ext. 222
f: (207) 363-1019

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Susan Scott

From: Stephen H. Burns
Sent: Monday, November 07, 2011 12:11 PM
To: Susan Scott
Subject: RE: Special Event Permit Applications: Drive-Through Nativity (First Parish Church)

Susie,

I have no code issues with this event.

Steve

Stephen Burns
Community Development Director
Town of York, Maine
186 York Street, York, ME 03909
i: www.yorkmaine.org
e: sburns@yorkmaine.org
p: (207) 363-1007

From: Susan Scott
Sent: Monday, November 07, 2011 9:53 AM
To: Charles J. Szeniawski; Christopher Balentine; David K. Bridges; David Apgar; Dean Lessard; Stephen H. Burns; Michael J. Sullivan; Kevin M. LeConte
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Town of York, Maine
186 York Street, York, Maine 03909-1314
i: www.yorkmaine.org
e: sscott@yorkmaine.org
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Susan Scott

From: David Apgar
Sent: Monday, November 07, 2011 1:01 PM
To: Charles J. Szeniawski; Susan Scott; Christopher Balentine; David K. Bridges; Dean Lessard; Stephen H. Burns; Michael J. Sullivan; Kevin M. LeConte
Subject: RE: Special Event Permit Applications: Drive-Through Nativity (First Parish Church)

Village Fire approval.

David Apgar
Deputy Fire Chief
York Village Fire Dept
Fire Inspector
207-451-8258

From: Charles J. Szeniawski
Sent: Monday, November 07, 2011 11:26 AM
To: Susan Scott; Christopher Balentine; David K. Bridges; David Apgar; Dean Lessard; Stephen H. Burns; Michael J. Sullivan; Kevin M. LeConte
Subject: RE: Special Event Permit Applications: Drive-Through Nativity (First Parish Church)

this works the with the detail format that we have used in the past .

Lieutenant Charles J. Szeniawski
Commander, Patrol Division
Town of York, Maine Police Department
36 Main Street, York, ME 03909-6244
i: www.yorkpolice.org<http://www.yorkpolice.org/>
e: cszeniawski@yorkpolice.org<mailto:cszeniawski@yorkpolice.org>
p: (207) 363-1031, Ext. 104
f: (207) 363-1033

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From: Dean Lessard
Sent: Monday, November 07, 2011 11:23 AM
To: Susan Scott; Charles J. Szeniawski; Christopher Balentine; David K. Bridges; David Apgar; Stephen H. Burns; Michael J. Sullivan; Kevin M. LeConte
Subject: RE: Special Event Permit Applications: Drive-Through Nativity (First Parish Church)

Susie
This event has the potential to create traffic problems on York Street. The event was held last year and to the best of my knowledge there weren't any problems so I'll defer to Police and Fire.

Dean

From: Susan Scott
Sent: Monday, November 07, 2011 9:53 AM
To: Charles J. Szeniawski; Christopher Balentine; David K. Bridges; David Apgar; Dean Lessard; Stephen H. Burns; Michael J. Sullivan; Kevin M. LeConte
Subject: Special Event Permit Applications: Drive-Through Nativity (First Parish Church)

Hi Everyone,

Could you all review the attached application, and email me back your response.

Feel free to contact me if you have any questions or concerns.

Thank you,
Susie.

Susan Scott
Administrative Assistant to the Town Manager
Town of York, Maine
186 York Street, York, Maine 03909-1314
i: www.yorkmaine.org
e: sscott@yorkmaine.org
p: (207) 363-1000, Ext. 222
f: (207) 363-1019

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Susan Scott

From: Kevin M. LeConte
Sent: Monday, November 07, 2011 11:00 AM
To: Susan Scott
Subject: RE: Special Event Permit Applications: Drive-Through Nativity (First Parish Church)

Susan
The police will have 2 paid detail officers at this event . We are all set with this event.

Kevin M. LeConte
Captain
Town of York, ME Police Department
36 Main Street, York, ME 03909-6244
i: www.yorkpolice.org
e: kleconte@yorkpolice.org
p: (207) 363-1031, Ext. 102
f: (207) 363-1033

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From: Susan Scott
Sent: Monday, November 07, 2011 9:53 AM
To: Charles J. Szeniawski; Christopher Balentine; David K. Bridges; David Apgar; Dean Lessard; Stephen H. Burns; Michael J. Sullivan; Kevin M. LeConte
Subject: Special Event Permit Applications: Drive-Through Nativity (First Parish Church)

Hi Everyone,

Could you all review the attached application, and email me back your response.

Feel free to contact me if you have any questions or concerns.

Thank you,
Susie.

Susan Scott
Administrative Assistant to the Town Manager
Town of York, Maine
186 York Street, York, Maine 03909-1314
i: www.yorkmaine.org
e: sscott@yorkmaine.org
p: (207) 363-1000, Ext. 222
f: (207) 363-1019

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Susan Scott

From: Charles J. Szeniawski
Sent: Monday, November 07, 2011 11:26 AM
To: Susan Scott; Christopher Balentine; David K. Bridges; David Apgar; Dean Lessard; Stephen H. Burns; Michael J. Sullivan; Kevin M. LeConte
Subject: RE: Special Event Permit Applications: Drive-Through Nativity (First Parish Church)

this works the with the detail format that we have used in the past .

Lieutenant Charles J. Szeniawski
Commander, Patrol Division
Town of York, Maine Police Department
36 Main Street, York, ME 03909-6244
i: www.yorkpolice.org
e: cszeniawski@yorkpolice.org
p: (207) 363-1031, Ext. 104
f: (207) 363-1033

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From: Susan Scott
Sent: Monday, November 07, 2011 9:53 AM
To: Charles J. Szeniawski; Christopher Balentine; David K. Bridges; David Apgar; Dean Lessard; Stephen H. Burns; Michael J. Sullivan; Kevin M. LeConte
Subject: Special Event Permit Applications: Drive-Through Nativity (First Parish Church)

Hi Everyone,

Could you all review the attached application, and email me back your response.

Feel free to contact me if you have any questions or concerns.

Thank you,
Susie.

Susan Scott
Administrative Assistant to the Town Manager
Town of York, Maine
186 York Street, York, Maine 03909-1314
i: www.yorkmaine.org
e: sscott@yorkmaine.org
p: (207) 363-1000, Ext. 222
f: (207) 363-1019

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Susan Scott

From: David K. Bridges
Sent: Monday, November 07, 2011 6:22 PM
To: David Apgar; Charles J. Szeniawski; Susan Scott; Christopher Balentine; Dean Lessard; Stephen H. Burns; Michael J. Sullivan; Kevin M. LeConte
Subject: RE: Special Event Permit Applications: Drive-Through Nativity (First Parish Church)

This event will be in the Village district. I have no problem with it. Dave

-----Original Message-----
From: David Apgar
Sent: Monday, November 07, 2011 1:01 PM
To: Charles J. Szeniawski; Susan Scott; Christopher Balentine; David K. Bridges; Dean Lessard; Stephen H. Burns; Michael J. Sullivan; Kevin M. LeConte
Subject: RE: Special Event Permit Applications: Drive-Through Nativity (First Parish Church)

Village Fire approval.

David Apgar
Deputy Fire Chief
York Village Fire Dept
Fire Inspector
207-451-8258

From: Charles J. Szeniawski
Sent: Monday, November 07, 2011 11:26 AM
To: Susan Scott; Christopher Balentine; David K. Bridges; David Apgar; Dean Lessard; Stephen H. Burns; Michael J. Sullivan; Kevin M. LeConte
Subject: RE: Special Event Permit Applications: Drive-Through Nativity (First Parish Church)

this works the with the detail format that we have used in the past .

Lieutenant Charles J. Szeniawski
Commander, Patrol Division
Town of York, Maine Police Department
36 Main Street, York, ME 03909-6244
i: www.yorkpolice.org<http://www.yorkpolice.org/>
e: cszeniawski@yorkpolice.org<mailto:cszeniawski@yorkpolice.org>
p: (207) 363-1031, Ext. 104
f: (207) 363-1033

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From: Susan Scott
Sent: Monday, November 07, 2011 9:53 AM

AGENDA ITEM NUMBER: ____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: November 4, 2011	**Type of Action:**
Date Action Requested: November 14, 2011	☐ **Procedural** ☒ **Formal Action**
Regular X **Work Session** ____	☐ **Other:** ____
Subject: Special Event Permit Application: Lighting of the Nubble	

TO: BOARD OF SELECTMEN

FROM: Susan Scott

RECOMMENDATION: Approve Permit Application

PROPOSED MOTION: I move to approve the Special Event Permit Application for the Lighting of the Nubble Light in Christmas Lights with Free Concert that will be held Saturday, November 26, 2011 from approximately 3:00pm to 7:00pm.

Discussion: This is an annual event. All appropriate departments have been notified and given approval, see attached.

FISCAL IMPACT:

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared By: Susan H Scott

Reviewed By: Robert B. Landon

Received 10/20

Town of York, Maine
Special Event Permit Application

This application for a special event permit is hereby presented to the York Town Manager, 186 York Street, York, ME 03909.

Date: 10·20·11

Name of Event: Lighting of the Nubble

Type of Event: Lighting of Nubble light in Christmas lights w/ concert FREE!

Organization Name: York parks & Recreation Dept Phone #: 363·1041

Organization Address: 186 York Street City: York State: ME Zip: 03909

Applicant Name: York parks & Rec. Dept. Phone #: 363·1041

Applicant Address: same City: State: Zip:

Contact Name for Day of Event: Robin Cogger Contact Phone # 752·1685

Date of Event: Sat., Nov. 26th Day of Week: Sat.

Starting Time: 3:00pm shuttle / 5:00 event Ending Time: 6:00 event / 7:00 shuttle

Assembly Area: Sohier park (shuttle from Ellis park)

Dispersal Area: shuttle from Ellis park to Nubble & back

Event Route: Event takes place at Sohier park - shuttle runs participants from Ellis park to Nubble and back

Approximate Number of Persons Attending (If more than 500, Insurance coverage needed)
4,000+

Describe number of bands, vehicles, signs, floats, or other articles carried or displayed along with method of participation (walking, bicycles, motorcycles etc):

(YBFD) Fire truck to deliver Santa to Sohier park / Entertainment @ Welcome Center

Describe how group is organized and supervised to insure order:

Parks & Rec. will work with YBFD and YPD on safety issues.

Purpose of the Event: FREE community lighting of the Nubble Holiday Season Kick-off

The above information is true to the best of my knowledge and belief.

Signature of Applicant: York parks & Recreation Department

For Town Use Only:

Reviewed by:

Emailed 10/25/11 - All Departments

Department	**Initials**	
Police Department	✓	10/26/11 - Email Attached
Public Works	✓	11/4/11 - Email Attached
Parks/Recreation	✓	10/27/11 - Email Attached
Village Fire	✓	10/26/11 - Email Attached
York Beach Fire	✓	10/25/11 - Email Attached
Code Enforcement	✓	11/4/11 - Email Attached

Special Conditions _____

_____

_____

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_____

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_____

_____ _____

Town Manager Date

Susan Scott

From: David K. Bridges
Sent: Tuesday, October 25, 2011 7:44 PM
To: Susan Scott
Cc: David K. Bridges
Subject: RE: Special Event Permit Applications: Turkey Trot, Lighting of Nubble & Cystic Fibrosis Walk

I have looked at the following special events

1. Turkey Trot – in York Village district I have no problem
2. Lighting of the Nubble – No problem
3. Cystic Fibrosis – No problem

From: Susan Scott
Sent: Tuesday, October 25, 2011 3:46 PM
To: Charles J. Szeniawski; Christopher Balentine; David K. Bridges; David Apgar; Dean Lessard; Kevin M. LeConte; Michael J. Sullivan; Stephen H. Burns
Subject: Special Event Permit Applications: Turkey Trot, Lighting of Nubble & Cystic Fibrosis Walk

Hi Everyone,

Could you all review the attached 3 applications, and email me back your response.

Feel free to contact me if you have any questions or concerns.

Thank you,
Susie.

Susan Scott
Administrative Assistant to the Town Manager
Town of York, Maine
186 York Street, York, Maine 03909-1314
i: www.yorkmaine.org
e: sscott@yorkmaine.org
p: (207) 363-1000, Ext. 222
f: (207) 363-1019

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Susan Scott

From: David Apgar
Sent: Wednesday, October 26, 2011 7:13 AM
To: Susan Scott
Subject: RE: Special Event Permit Applications: Turkey Trot, Lighting of Nubble & Cystic Fibrosis Walk

Village Fire approval for all three events.

David Apgar
Deputy Fire Chief
York Village Fire Dept
Fire Inspector
207-451-8258

From: Susan Scott
Sent: Tuesday, October 25, 2011 3:45 PM
To: Charles J. Szeniawski; Christopher Balentine; David K. Bridges; David Apgar; Dean Lessard; Kevin M. LeConte; Michael J. Sullivan; Stephen H. Burns
Subject: Special Event Permit Applications: Turkey Trot, Lighting of Nubble & Cystic Fibrosis Walk

Hi Everyone,

Could you all review the attached 3 applications, and email me back your response.

Feel free to contact me if you have any questions or concerns.

Thank you,
Susie.

Susan Scott
Administrative Assistant to the Town Manager Town of York, Maine
186 York Street, York, Maine 03909-1314
i: www.yorkmaine.org
e: sscott@yorkmaine.org<mailto:sscott@yorkmaine.org>
p: (207) 363-1000, Ext. 222
f: (207) 363-1019

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Susan Scott

From: Kevin M. LeConte
Sent: Wednesday, October 26, 2011 8:44 AM
To: Susan Scott
Subject: RE: Special Event Permit Applications: Turkey Trot, Lighting of Nubble & Cystic Fibrosis Walk

Susan
The first two events are all set. I need the map to review for the cystic fibrosis event.

Kevin M. LeConte
Captain
Town of York, ME Police Department
36 Main Street, York, ME 03909-6244
i: www.yorkpolice.org
e: kleconte@yorkpolice.org
p: (207) 363-1031, Ext. 102
f: (207) 363-1033

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From: Susan Scott
Sent: Tuesday, October 25, 2011 3:46 PM
To: Charles J. Szeniawski; Christopher Balentine; David K. Bridges; David Apgar; Dean Lessard; Kevin M. LeConte; Michael J. Sullivan; Stephen H. Burns
Subject: Special Event Permit Applications: Turkey Trot, Lighting of Nubble & Cystic Fibrosis Walk

Hi Everyone,

Could you all review the attached 3 applications, and email me back your response.

Feel free to contact me if you have any questions or concerns.

Thank you,
Susie.

Susan Scott
Administrative Assistant to the Town Manager
Town of York, Maine
186 York Street, York, Maine 03909-1314
i: www.yorkmaine.org
e: sscott@yorkmaine.org
p: (207) 363-1000, Ext. 222
f: (207) 363-1019

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Susan Scott

From: Michael J. Sullivan
Sent: Thursday, October 27, 2011 10:45 AM
To: Susan Scott
Subject: RE: Special Event Permit Applications: Turkey Trot, Lighting of Nubble & Cystic Fibrosis Walk

I'm fine with these events.

Michael J. Sullivan, Director
Parks and Recreation

Town of York, Maine
186 York Street
York, Maine 03909
(207) 363-1040
msullivan@yorkmaine.org

From: Susan Scott
Sent: Tuesday, October 25, 2011 3:46 PM
To: Charles J. Szeniawski; Christopher Balentine; David K. Bridges; David Apgar; Dean Lessard; Kevin M. LeConte; Michael J. Sullivan; Stephen H. Burns
Subject: Special Event Permit Applications: Turkey Trot, Lighting of Nubble & Cystic Fibrosis Walk

Hi Everyone,

Could you all review the attached 3 applications, and email me back your response.

Feel free to contact me if you have any questions or concerns.

Thank you,
Susie.

Susan Scott
Administrative Assistant to the Town Manager
Town of York, Maine
186 York Street, York, Maine 03909-1314
i: www.yorkmaine.org
e: sscott@yorkmaine.org
p: (207) 363-1000, Ext. 222
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Susan Scott

From: Dean Lessard
Sent: Friday, November 04, 2011 11:01 AM
To: Susan Scott
Subject: RE: Special Event Permit Applications: Turkey Trot, Lighting of Nubble & Cystic Fibrosis Walk

Sussie
I don't see any problems with these events.

Dean

From: Susan Scott
Sent: Friday, November 04, 2011 10:59 AM
To: Dean Lessard; Stephen H. Burns
Subject: FW: Special Event Permit Applications: Turkey Trot, Lighting of Nubble & Cystic Fibrosis Walk

Hi Guys,

At your earliest convenience, could you both provide me an emailed response as to whether you approve of the above 3 special events.

Thank you much!

Susie

Susan Scott
Administrative Assistant to the Town Manager
Town of York, Maine
186 York Street, York, Maine 03909-1314
i: www.yorkmaine.org
e: sscott@yorkmaine.org
p: (207) 363-1000, Ext. 222
f: (207) 363-1019

Please consider the environment before printing this email.
\

From: Susan Scott
Sent: Tuesday, October 25, 2011 3:46 PM
To: Charles J. Szeniawski; Christopher Balentine; David K. Bridges; David Apgar; Dean Lessard; Kevin M. LeConte; Michael J. Sullivan; Stephen H. Burns
Subject: Special Event Permit Applications: Turkey Trot, Lighting of Nubble & Cystic Fibrosis Walk

Hi Everyone,

Could you all review the attached 3 applications, and email me back your response.

Feel free to contact me if you have any questions or concerns.

Thank you,
Susie.

Susan Scott

From: Stephen H. Burns
Sent: Friday, November 04, 2011 2:23 PM
To: Susan Scott
Subject: RE: Special Event Permit Applications: Turkey Trot, Lighting of Nubble & Cystic Fibrosis Walk

Susie,

I have no code issues with any of these proposed events.

Steve

Stephen Burns
Community Development Director
Town of York, Maine
186 York Street, York, ME 03909
i: www.yorkmaine.org
e: sburns@yorkmaine.org
p: (207) 363-1007

From: Susan Scott
Sent: Friday, November 04, 2011 10:59 AM
To: Dean Lessard; Stephen H. Burns
Subject: FW: Special Event Permit Applications: Turkey Trot, Lighting of Nubble & Cystic Fibrosis Walk

Hi Guys,

At your earliest convenience, could you both provide me an emailed response as to whether you approve of the above 3 special events.

Thank you much!

Susie

Susan Scott
Administrative Assistant to the Town Manager
Town of York, Maine
186 York Street, York, Maine 03909-1314
i: www.yorkmaine.org
e: sscott@yorkmaine.org
p: (207) 363-1000, Ext. 222
f: (207) 363-1019

Please consider the environment before printing this email.

From: Susan Scott
Sent: Tuesday, October 25, 2011 3:46 PM
To: Charles J. Szeniawski; Christopher Balentine; David K. Bridges; David Apgar; Dean Lessard; Kevin M. LeConte;

AGENDA ITEM NUMBER: ____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: November 4, 2011	**Type of Action:**
Date Action Requested: November 14, 2011	☐ **Procedural** ☒ **Formal Action**
Regular X **Work Session** _____	☐ **Other:** _____

Subject: Special Event Permit Application: Great Strides Walk-A-Thon for Cystic Fibrosis

TO: BOARD OF SELECTMEN

FROM: Susan H. Scott

RECOMMENDATION: Approve Permit Application

PROPOSED MOTION: I move to approve the Special Event Permit for the Cystic Fibrosis Foundation fundraiser walk that will be held on Sunday, May 20, 2012 from 10:00 AM to 12:00 PM.

Discussion: Map of event route and department head approvals attached.

FISCAL IMPACT:

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared By: Susan H. Scott Reviewed By: Mark M. Gardner

Emailed to Smith for route

Town of York, Maine
Special Event Permit Application

Application for a special event permit is hereby presented to the York Town Manager, 186 York Street, York, ME 03909.

Date: 8/3/11

Event Applicant Name: Stacey Smith Phone #: 603-598-8191

Address: 114 Perimeter Road, Units G & H City: Nashua State: NH Zip: 03063

Organization Name: Cystic Fibrosis Foundation Phone #: 603-598-8191

Organization Address: same as above

City: State: Zip:

Date of Event: May 20, 2012 Day of Week: Sunday

Starting Time: 10:00am Ending Time: 12:00pm

Assembly Area: York Beach Fire Department

Dispersal Area: York Beach Fire Department

Event Route: Please see attached route

Approximate Number of Persons (If more than 500, Insurance coverage needed) 250-300

Describe number of bands, vehicles, signs, floats, or other articles carried or displayed along with method of participation (walking, bicycles, motorcycles etc):

Participants will walk along the route with volunteers serving as crossing guards

Describe how group is organized and supervised to insure order:

Volunteers serve as crossing guards to cross walkers safely across the street. The walk committee members supervise the walkers and volutneers.

Purpose of Event: The purpose of the event is to raise awareness and funds for cystic fibrosis.

The above information is true to the best of my knowledge and belief.

Signature of Applicant:

Jeremy Fleisher
Senior Director of Management Operations

For Town Use Only:

Reviewed by: Emailed 10/25/11 - All Departments

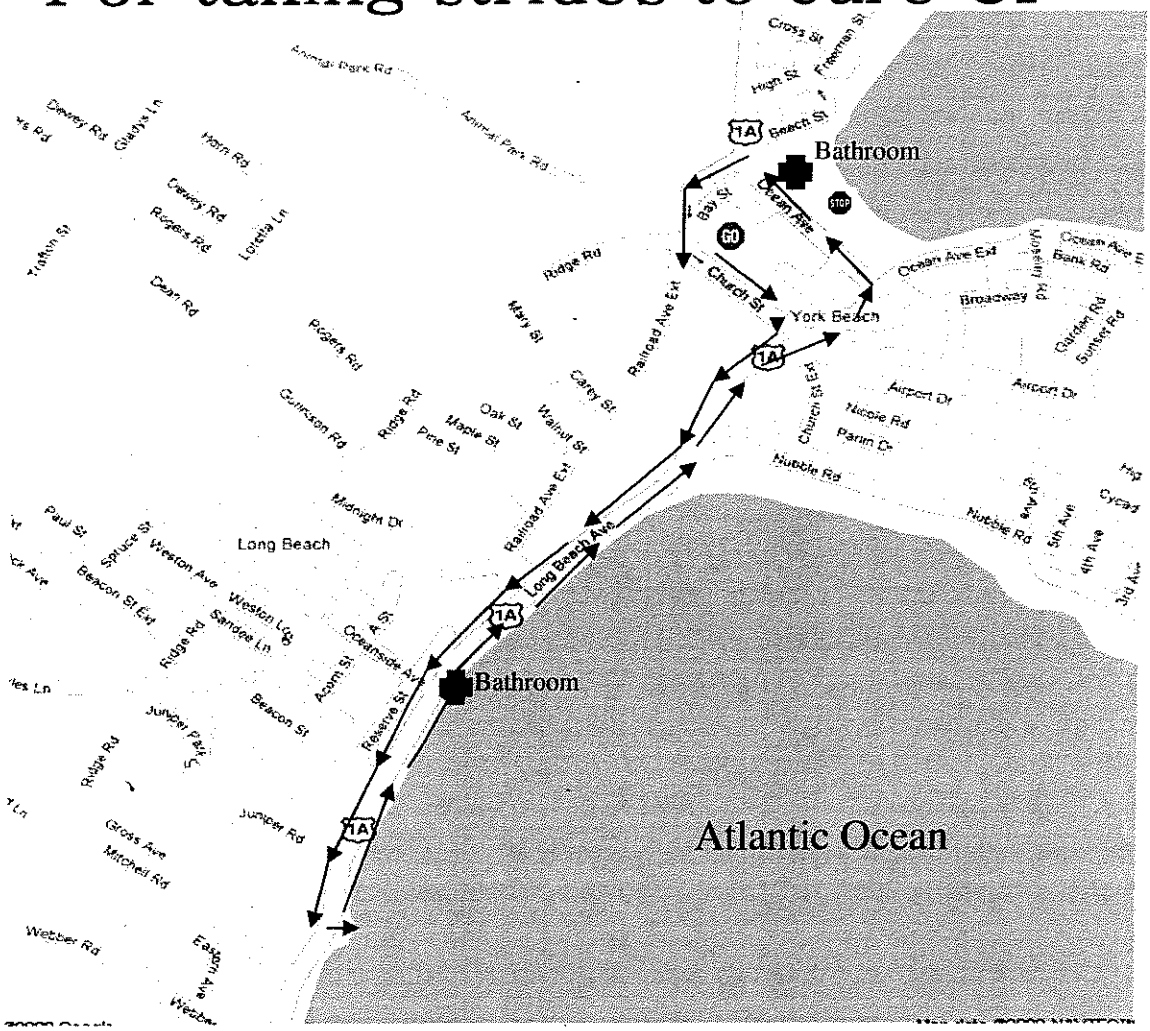
Department	**Initials**
Police Department	(✓) 10/27/11 - Email 10/26/11 - Email - Need Route for review
Public Works	✓ 11/4/11 - Email Attached
Parks/Recreation	✓ 10/27/11 - Email Attached
Village Fire	✓ 10/26/11 - Email Attached
York Beach Fire	✓ 10/25/11 - Email Attached
Code Enforcement	✓ 11/4/11 - Email Attached

Special Conditions_____

Town Manager

Date

Thank You
Great Stride Walkers
For taking strides to cure CF



Directions:

1. Start At York Beach Fire Station and go left onto Church St.
2. At end of Church St. take a right onto Long Beach Ave.
3. Follow Long Beach Ave until you reach The Anchorage Inn
4. Cross the road at the Inn and head back up Long Beach Ave.
5. Continue straight past Church St. until you reach Ocean Ave.
6. Take left onto Ocean Ave.
7. End back at the fire station

#109481

MEMO

...adding tomorrows every day.

114 Perimeter Road, Units G & H
Nashua, NH 03063
800-757-0203

DATE:	8/9/11
TO:	Lisa T. Babaian
FROM:	Stacey Smith
RE:	Town of York Application for Great Strides

Attached you will find the application to the Town of York, ME for our Great Strides walk-a-thon. I am submitting this now because event dates are reserved on a first come first served basis and I need to secure this date in order to comply with the timeframe of confirming the date for the 2012 Great Strides walks by the time the brochure information is to be entered into the portal. There is no fee associated with this application; however, they do require special event insurance. The event will take place in 2012 – therefore a certificate naming The Town of York additionally insured cannot be issued until after the first of the 2011 year. I will need this application signed and returned by September 9, 2011 in order to guarantee the date.

Susan Scott

From: Smith, Stacey [stsmith@cff.org]
Sent: Wednesday, September 14, 2011 2:40 PM
To: Susan Scott
Subject: RE: York - Special Events Permit
Attachments: Signed_Town_of_York_Maine_Contract__109481[1].pdf

Hi Susie,
Please find the signed contract attached.

Thanks so much for your help!

Stacey

Stacey S. Smith
Senior Development Director
Northern New England Chapter
Cystic Fibrosis Foundation
114 Perimeter Road, Units G & H
Nashua, NH 03063
(p) 800-757-0203
(f) 603-598-8167
stsmith@cff.org
Web site: http://www.cff.org/Chapter/newengland

From: Susan Scott [mailto:sscott@yorkmaine.org]
Sent: Wednesday, September 14, 2011 2:38 PM
To: Smith, Stacey
Subject: York - Special Events Permit

Hi Stacey,

Please find the attached application for next year's CFF walk-a-thon event. I pulled your application from 2009 but did not find one for 2010. Looks as though you will need to complete the above Special Events permit with no special and/or additional paperwork for the raffle.

Please feel free to contact me if you have further questions or concerns.

Thank you, Susie.

Susan Scott
Administrative Assistant to the Town Manager
Town of York, Maine
186 York Street, York, Maine 03909-1314
i: www.yorkmaine.org
e: sscott@yorkmaine.org
p: (207) 363-1000, Ext. 222
f: (207) 363-1019

Please consider the environment before printing this email.

Susan Scott

From: David K. Bridges
Sent: Tuesday, October 25, 2011 7:44 PM
To: Susan Scott
Cc: David K. Bridges
Subject: RE: Special Event Permit Applications: Turkey Trot, Lighting of Nubble & Cystic Fibrosis Walk

I have looked at the following special events

1. Turkey Trot – in York Village district I have no problem
2. Lighting of the Nubble – No problem
3. Cystic Fibrosis – No problem

From: Susan Scott
Sent: Tuesday, October 25, 2011 3:46 PM
To: Charles J. Szeniawski; Christopher Balentine; David K. Bridges; David Apgar; Dean Lessard; Kevin M. LeConte; Michael J. Sullivan; Stephen H. Burns
Subject: Special Event Permit Applications: Turkey Trot, Lighting of Nubble & Cystic Fibrosis Walk

Hi Everyone,

Could you all review the attached 3 applications, and email me back your response.

Feel free to contact me if you have any questions or concerns.

Thank you,
Susie.

Susan Scott
Administrative Assistant to the Town Manager
Town of York, Maine
186 York Street, York, Maine 03909-1314
i: www.yorkmaine.org
e: sscott@yorkmaine.org
p: (207) 363-1000, Ext. 222
f: (207) 363-1019

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Susan Scott

From: Kevin M. LeConte
Sent: Wednesday, October 26, 2011 8:44 AM
To: Susan Scott
Subject: RE: Special Event Permit Applications: Turkey Trot, Lighting of Nubble & Cystic Fibrosis Walk

Susan
The first two events are all set. I need the map to review for the cystic fibrosis event.

Kevin M. LeConte
Captain
Town of York, ME Police Department
36 Main Street, York, ME 03909-6244
i: www.yorkpolice.org
e: kleconte@yorkpolice.org
p: (207) 363-1031, Ext. 102
f: (207) 363-1033

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i: www.yorkmaine.org
e: sscott@yorkmaine.org
p: (207) 363-1000, Ext. 222
f: (207) 363-1019

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Susan Scott

From: David Apgar
Sent: Wednesday, October 26, 2011 7:13 AM
To: Susan Scott
Subject: RE: Special Event Permit Applications: Turkey Trot, Lighting of Nubble & Cystic Fibrosis Walk

Village Fire approval for all three events.

David Apgar
Deputy Fire Chief
York Village Fire Dept
Fire Inspector
207-451-8258

From: Susan Scott
Sent: Tuesday, October 25, 2011 3:45 PM
To: Charles J. Szeniawski; Christopher Balentine; David K. Bridges; David Apgar; Dean Lessard; Kevin M. LeConte; Michael J. Sullivan; Stephen H. Burns
Subject: Special Event Permit Applications: Turkey Trot, Lighting of Nubble & Cystic Fibrosis Walk

Hi Everyone,

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Feel free to contact me if you have any questions or concerns.

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Susie.

Susan Scott
Administrative Assistant to the Town Manager Town of York, Maine
186 York Street, York, Maine 03909-1314
i: www.yorkmaine.org
e: sscott@yorkmaine.org<mailto:sscott@yorkmaine.org>
p: (207) 363-1000, Ext. 222
f: (207) 363-1019

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Susan Scott

From: Charles J. Szeniawski
Sent: Wednesday, October 26, 2011 10:01 AM
To: Susan Scott
Subject: RE: Special Event Permit Applications: Turkey Trot, Lighting of Nubble & Cystic Fibrosis Walk

No issues with the first two events we will have officers assigned . The cystic Fibrosis walk can you forward the route/

Lieutenant Charles J. Szeniawski
Commander, Patrol Division
Town of York, Maine Police Department
36 Main Street, York, ME 03909-6244
i: www.yorkpolice.org
e: cszeniawski@yorkpolice.org
p: (207) 363-1031, Ext. 104
f: (207) 363-1033

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Sent: Tuesday, October 25, 2011 3:46 PM
To: Charles J. Szeniawski; Christopher Balentine; David K. Bridges; David Apgar; Dean Lessard; Kevin M. LeConte; Michael J. Sullivan; Stephen H. Burns
Subject: Special Event Permit Applications: Turkey Trot, Lighting of Nubble & Cystic Fibrosis Walk

Hi Everyone,

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Susie.

Susan Scott
Administrative Assistant to the Town Manager
Town of York, Maine
186 York Street, York, Maine 03909-1314
i: www.yorkmaine.org
e: sscott@yorkmaine.org
p: (207) 363-1000, Ext. 222
f: (207) 363-1019

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Susan Scott

From: Michael J. Sullivan
Sent: Thursday, October 27, 2011 10:45 AM
To: Susan Scott
Subject: RE: Special Event Permit Applications: Turkey Trot, Lighting of Nubble & Cystic Fibrosis Walk

I'm fine with these events.

Michael J. Sullivan, Director
Parks and Recreation

Town of York, Maine
186 York Street
York, Maine 03909
(207) 363-1040
msullivan@yorkmaine.org

From: Susan Scott
Sent: Tuesday, October 25, 2011 3:46 PM
To: Charles J. Szeniawski; Christopher Balentine; David K. Bridges; David Apgar; Dean Lessard; Kevin M. LeConte; Michael J. Sullivan; Stephen H. Burns
Subject: Special Event Permit Applications: Turkey Trot, Lighting of Nubble & Cystic Fibrosis Walk

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Susie.

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Town of York, Maine
186 York Street, York, Maine 03909-1314
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Susan Scott

From: Kevin M. LeConte
Sent: Thursday, October 27, 2011 12:13 PM
To: Susan Scott
Subject: RE: Special Event Permit Applications: Turkey Trot, Lighting of Nubble & Cystic Fibrosis Walk

Susan
Now that I have the map the event will be ok with the police.

Kevin M. LeConte
Captain
Town of York, ME Police Department
36 Main Street, York, ME 03909-6244
i: www.yorkpolice.org
e: kleconte@yorkpolice.org
p: (207) 363-1031, Ext. 102
f: (207) 363-1033

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From: Susan Scott
Sent: Thursday, October 27, 2011 11:38 AM
To: Kevin M. LeConte; Charles J. Szeniawski
Subject: RE: Special Event Permit Applications: Turkey Trot, Lighting of Nubble & Cystic Fibrosis Walk

Hello,

Please find attached the route map. If you need further information, please let me know.

Thanks, Susie.

Susan Scott
Administrative Assistant to the Town Manager
Town of York, Maine
186 York Street, York, Maine 03909-1314
i: www.yorkmaine.org
e: sscott@yorkmaine.org
p: (207) 363-1000, Ext. 222
f: (207) 363-1019

Please consider the environment before printing this email.
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From: Kevin M. LeConte
Sent: Wednesday, October 26, 2011 8:44 AM
To: Susan Scott
Subject: RE: Special Event Permit Applications: Turkey Trot, Lighting of Nubble & Cystic Fibrosis Walk

Susan

Susan Scott

From: Dean Lessard
Sent: Friday, November 04, 2011 11:01 AM
To: Susan Scott
Subject: RE: Special Event Permit Applications: Turkey Trot, Lighting of Nubble & Cystic Fibrosis Walk

Sussie
I don't see any problems with these events.

Dean

From: Susan Scott
Sent: Friday, November 04, 2011 10:59 AM
To: Dean Lessard; Stephen H. Burns
Subject: FW: Special Event Permit Applications: Turkey Trot, Lighting of Nubble & Cystic Fibrosis Walk

Hi Guys,

At your earliest convenience, could you both provide me an emailed response as to whether you approve of the above 3 special events.

Thank you much!

Susie

Susan Scott
Administrative Assistant to the Town Manager
Town of York, Maine
186 York Street, York, Maine 03909-1314
i: www.yorkmaine.org
e: sscott@yorkmaine.org
p: (207) 363-1000, Ext. 222
f: (207) 363-1019

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Subject: Special Event Permit Applications: Turkey Trot, Lighting of Nubble & Cystic Fibrosis Walk

Hi Everyone,

Could you all review the attached 3 applications, and email me back your response.

Feel free to contact me if you have any questions or concerns.

Thank you,
Susie.

Susan Scott

From: Stephen H. Burns
Sent: Friday, November 04, 2011 2:23 PM
To: Susan Scott
Subject: RE: Special Event Permit Applications: Turkey Trot, Lighting of Nubble & Cystic Fibrosis Walk

Susie,

I have no code issues with any of these proposed events.

Steve

Stephen Burns
Community Development Director
Town of York, Maine
186 York Street, York, ME 03909
i: www.yorkmaine.org
e: sburns@yorkmaine.org
p: (207) 363-1007

From: Susan Scott
Sent: Friday, November 04, 2011 10:59 AM
To: Dean Lessard; Stephen H. Burns
Subject: FW: Special Event Permit Applications: Turkey Trot, Lighting of Nubble & Cystic Fibrosis Walk

Hi Guys,

At your earliest convenience, could you both provide me an emailed response as to whether you approve of the above 3 special events.

Thank you much!

Susie

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Town of York, Maine
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i: www.yorkmaine.org
e: sscott@yorkmaine.org
p: (207) 363-1000, Ext. 222
f: (207) 363-1019

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From: Susan Scott
Sent: Tuesday, October 25, 2011 3:46 PM
To: Charles J. Szeniawski; Christopher Balentine; David K. Bridges; David Apgar; Dean Lessard; Kevin M. LeConte;

AGENDA ITEM NUMBER: ____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: November 9, 2011	**Type of Action:**
Date Action Requested: November 14, 2011	☐ **Procedural** ☒ **Formal Action**
Regular X **Work Session**	☐ **Other:** _____
Subject: Business Directional Signs: Beyond the Sea	

TO: BOARD OF SELECTMEN

FROM: Susan H. Scott

RECOMMENDATION: Approve request for business directional signage.

PROPOSED MOTION: I move to approve business directional signs for Beyond the Sea to be located at two separate locations, one at York Street and Route 103, and the other at Route 1 and Old Post Road.

Discussion: Beyond the Sea has applied for two business directional signs under the Business Directional Sign Ordinance. Both locations have been reviewed and approved by the Director of Public Works.

FISCAL IMPACT:

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared By: Susan H. Scott Reviewed By: Robert B. Gardner

Recd 01/2011

TOWN OF YORK

APPLICATION FOR OFFICIAL BUSINESS DIRECTIONAL SIGN

Business Name: Beyond the Sea
Address: 240 York Street
Contact Person: Antonia DeSoto / Doug Taylor
Phone Number: 207 363-2755

Location of Requested Sign(s)
Requested Location 1: York St. & RT 103
Requested Location 2: Rte One / OLD POST Road
Requested Location 3: ~~~~~~~~~~~~~~~~~~~~

Information as it will Appear on Each Sign:
Sign 1: Beyond the Sea Boutique
Sign 2: " " " "
Sign 3: _____

Fee ($30) per Sign: _____ Annual Fee ($10)

Approved by: [signature] Date: 8/8/11
Director of Public Works

Approved by: _____ Date: _____
Town Manager

Following approval by the Board of Selectmen the applicant can deliver the sign to the Department of Public Works garage at 115 Chases Pond Road for installation.

Business Directional Sign Specifications:

Each sign must be 10" high and 42" wide. The background must be white, the lettering black and the back of the sign dark green. Lettering must be a minimum of 4" high. Each Business is allowed a maximum of 2 business directional signs.
SIGNS SHALL BE MADE OF COMPOSITE MATERIAL
Owners of each business directional sign are responsible for maintenance and replacement of the sign. The Department of Public Works will inventory all signs annually; owners of signs that are in need of repair will be sent a notice by mail.

The Owner of each Business Directional Sign is responsible for informing the DPW of change of business status or mailing address.

AGENDA ITEM NUMBER: ____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: November 9, 2011	**Type of Action:**
Date Action Requested: November 14, 2011	☐ **Procedural** ☒ **Formal Action**
Regular _X_ **Work Session**	☐ **Other:** _____
Subject: Business Directional Signs: Rick's All Seasons Restaurant	

TO: BOARD OF SELECTMEN

FROM: Susan H. Scott

RECOMMENDATION: Approve request for business directional signage.

PROPOSED MOTION: I move to approve business directional signs for Rick's All Seasons Restaurant to be located at two separate locations at Route 1 and Old Post Road, one via northbound and one via southbound.

Discussion: Rick's All Seasons Restaurant has applied for two business directional signs under the Business Directional Sign Ordinance. Both locations have been reviewed and approved by the Director of Public Works.

FISCAL IMPACT:

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared By: Susan H. Scott Reviewed By: Robert M. Gardner

TOWN OF YORK

APPLICATION FOR OFFICIAL BUSINESS DIRECTIONAL SIGN

Business Name: Rick's All Seasons Restaurant
Mailing Address: 240 R York St. York ME 03909
Contact Person: Jon Adelson
Phone Number: 363-5584 or 617.501-3064 (cell)

Location of Requested Sign(s)
Requested Location 1: Rte. 1 and Old Post Rd. (NORTH BOUND)
Requested Location 2: Rte 1 and ~~York St.~~ OLD POST RD (SOUTH BOUN
Requested Location 3: ~~~~

Information as it will Appear on Each Sign:
Sign 1: Rick's Restaurant →
Sign 2: Rick's Restaurant →
Sign 3: _____

Fee ($30) per Sign: _____ Annual Fee ($10)

Approved by: _____ Date: 10/28/11
Director of Public Works

Approved by: _____ Date: _____
Town Manager

Following approval by the Board of Selectmen the applicant can deliver the sign to the Department of Public Works garage at 115 Chases Pond Road for installation.

Business Directional Sign Specifications:

Each sign must be 10" high and 42" wide. The background must be white, the lettering black and the back of the sign dark green. Lettering must be a minimum of 4" high. Each Business is allowed a maximum of 2 business directional signs.

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