

**BOARD OF SELECTMEN'S  
MEETING MINUTES  
6:00/7:00PM MONDAY, JULY 6, 2015  
YORK LIBRARY**

**6:00PM** Executive Session: Pursuant to MRSA Title 1, Section 405.6.E – Discussion with Attorney Mary Costigan and Pursuant to MRSA Title 1, Section 405.6.C – Real Estate

**Present:** Chairman Robert E. Palmer, Jr., Vice Chairman Jonathan O. Speers, Torbert Macdonald, Dawn Sevigny Watson, Todd A. Frederick and Town Manager Stephen H. Burns.

Moved by Mr. Speers, seconded by Mr. Macdonald to enter into Executive Session. Without objection, so ordered.

Moved by Mr. Speers, seconded by Mr. Sevigny Watson to exit out of Executive Session. Without objection, so ordered.

**7:00PM:** Regular Meeting

**Present:** Chairman Robert E. Palmer, Jr., Vice Chairman Jonathan O. Speers, Torbert Macdonald, Dawn Sevigny Watson, Todd A. Frederick, Town Manager Stephen H. Burns and members of the press and public.

**Call to Order**

Chairman Robert E. Palmer, Jr. called the meeting to order at 7:00PM

**Opening Ceremonies**

- A. **Minutes**
- B. **Chairman's Report**
- C. **Manager's Report**

Town Manager Stephen H. Burns announced that the TV station overhaul is scheduled to take place during the last week of July/beginning of August. Mr. Burns also addressed all the phone calls and emails regarding the abundance of

seaweed on Long Sands; stating that the Parks department is doing what they can to clean it up, but that each tide will bring it back until the ocean has pulled it out farther. The Town Manager also read a letter from Richard Smith into the record, and reminded citizens about the Special Budget Referendum on Saturday.

**D. Awards**

1. Bid Award: Parks and Recreation – Walker Mower

The Parks and Recreation Department received the following two bids for the purchase of a 2015 Walker Mower:

- 1. J.M. Hayden Equipment, LLC – Newfields, NH \$12,169.50
- 2. Chad Little Outdoor Power Equipment – Scarborough, ME \$12,374.00

Parks and Recreation Director Mike Sullivan recommended the low bidder, J.M. Hayden Equipment, LLC be awarded the bid.

Mr. Macdonald felt that where the bids were so close, the bid should be awarded to a company in Maine.

Moved by Mr. Macdonald to award the bid to Chad Little Outdoor Power Equipment in Scarborough, Maine in the amount of \$12,374.00. No second, motion fails.

Moved by Mr. Frederick, seconded by Mr. Speers to award the bid to J.M. Hayden Equipment in Newfields, NH in the amount of \$12,169.50. Vote 3-2, Mr. Macdonald and Mr. Palmer against, motion passes.

2. Bid Award: Public Works – Tractor w/Mower Attachment

The Department of Public Works received the following bids for the purchase of a Roadside Mower:

- 1. MB Tractor and Equipment \$102,885  
+ \$10,700 (Flail head) + \$4,400 (saw blade)
- 2. H.P. Fairfield, LLC \$110,807
- 3. NJPA – Terrain King \$125,412
- 4. Hammond Tractor \$140,785

Director of Public Works Dean Lessard recommended the bid be awarded to MB Tractor and Equipment with the additional cutter head options.

Moved by Mr. Macdonald, seconded by Mr. Speers to award the Roadside Mower bid to MB Tractor and Equipment in the amount of \$117,885. Vote 5-0, motion passes.

3. Bid Award: Village Study Committee – Contract for Schematic Design and Design Development

The Village Study Committee recommends the extension of the Town’s contract with The Consultants of Downtown Revitalization Collaborative (TDRC) so they can continue their work on the next phase of work – the Schematic Design/Preliminary Engineering and design Development Phase.

Moved by Mr. Frederick, seconded by Ms. Sevigny Watson to approve the extension of the Town’s contract with The Consultants of Downtown Revitalization Collaborative in the amount of \$304,060 so they can continue their work on the Schematic Design/Preliminary Engineering and Design Development Phase of the revitalization of York Village as proposed. Vote 3-2, Mr. Macdonald and Mr. Speers against, motion passes.

4. Bid Award: Public Works – Used Bucket/Sign Truck

The Department of Public Works recommends that the Town purchase a used 2010 International 4300 Sign Truck from Arundel Ford.

Moved by Mr. Speers, seconded by Mr. Frederick to approve the Department of Public Works to purchase the 2010 International 4300 Sign Truck from Arundel Ford in the amount of \$57,900.00. Vote 5-0, motion passes.

5. Bid Award: Propane

Chairman Palmer moved this agenda item to follow a related item further on in the agenda.

**E. Reports**

1. Paul Schumacher, Executive Director for Southern Maine Planning and Development Commission
2. Leslie Hinz, Stormwater Manager – MS4 Update
3. Dean Lessard, Director of Public Works – Route 91 Project Overview
4. “Think Again” – Update on the MTA Toll Plaza

**F. Citizens’ Forum** – The Citizens’ Forum is open to any member of the audience for comments on any matter. All comments should be respectful in tone and should be directed to the Chair. Comments should be brief and to the point. Questions that require extended answers or that cannot be readily answered will be referred to the Town Manager for follow-up. Anyone who wishes to submit a written request for future agenda items can do so on the form available at this meeting or may obtain the form through the Town Manager’s Office.

Public Comment: Fred Knox  
Helen Rollins  
Emmalynn Bentley  
David Monks  
Cynthia Kinstrom  
Walter Krug  
Bob Reed  
John Paxton  
Ron Nowell

**G. Public Hearings**

1. Possible Road Closure of Ocean Avenue

Moved by Mr. Macdonald, seconded by Mr. Speers to open the Public Hearing. Without objection, so ordered.

Public Comment: Rick Lundborn  
Dave Bridges, Beach Fire Chief  
Bill Burnham, Ellis Park Trustees  
Peggy Fennelly  
Dean Lessard  
Harold Anderson

Moved by Mr. Macdonald, seconded by Mr. Speers to close the Public Hearing. Without objection, so ordered.

2. New Business License: Sea Latch Inn

Moved by Mr. Macdonald, seconded by Mr. Speers to open the Public Hearing. Without objection, so ordered.

Public Comment: None

Moved by Mr. Macdonald, seconded by Mr. Speers to close the Public Hearing. Without objection, so ordered.

**H. Old Business**

1. Discussion and Possible Action: Long Sands Bathhouse

Moved by Mr. Macdonald, seconded by Mr. Frederick to hold a public hearing on July 27<sup>th</sup> for an ordinance change to eliminate front setbacks in the RES-7 zone for municipal water-dependent uses. Vote 5-0, motion passes.

Moved by Mr. Speers, seconded by Ms. Sevigny-Watson to authorize the Town Manager to instruct the Town Attorney to prepare an offer per discussion in Executive Session to purchase a small piece of private property west of the Long Sands Bathhouse location. Vote 5-0, motion passes.

2. Discussion and Possible Action: Selectmen's Policy Manual - Finalize Section 1 Changes and Section 2 Overview

Chairman Palmer passed over this item due to the hour, it will go on next agenda.

## **I. New Business**

1. Discussion and Possible Action: Request to Vacate Portion of Intervale Road and Discussion of Paper Streets in General

Town Tax Assessor Richard Mace recommended the Board not vacate this portion of Intervale Road at this time and to wait until 2017 when the Board will be addressing all paper roads in York.

Moved by Mr. Macdonald, seconded by Mr. Speers to deny the request to vacate a portion of Intervale Road at this time. Vote 5-0, motion passes.

2. Discussion and Possible Action: Kearsarge House - Discussion Regarding Demo/Road Closure, and Parking

With several concerns and questions raised from citizens regarding public safety and scheduling of the road closures, the Board chose to delay this item to gather more information.

3. Discussion and Possible Action: Purchase Propane Tanks

The Board would like this item to be brought back to them after finding our more information regarding funding sources for the purchase of each of the propane tanks, as these purchases were not budgeted for.

The Board chose to delay the Propane Bid award in conjunction with delaying the propane tank purchase.

4. Board and Committee Reappointments

- a. Board of Appeals

Moved by Mr. Macdonald, seconded by Mr. Speers to appoint Michael Swant as a Regular Member to the Board of Appeals, with a term expiring June 30, 2018. Vote 5-0, motion passes.

- b. Conservation Commission

Moved by Mr. Macdonald, seconded by Mr. Speers to appoint Jeffery Normandin as a Regular Member to the Conservation Commission, with a term expiring June 30, 2018. Vote 5-0, motion passes.

c. Energy Efficiency Steering Committee

Moved by Mr. Macdonald, seconded by Mr. Speers to appoint Christopher Ring as a Regular Member to the Energy Efficiency Committee, with a term expiring June 30, 2018. Vote 5-0, motion passes.

d. Historic District Commission

Moved by Mr. Macdonald, seconded by Mr. Speers to appoint Kurt Holstrum as a Regular Member to the Historic District Commission, with a term expiring June 30, 2018. Vote 5-0, motion passes.

e. Municipal Social Services Review Board

Moved by Mr. Macdonald, seconded by Mr. Speers to appoint Dan Gardoqui as a Regular Member to the Municipal Social Services Review Board, with a term expiring June 30, 2018. Vote 5-0, motion passes.

f. Parks and Recreation Board

Moved by Mr. Macdonald, seconded by Mr. Speers to appoint Brenda Knapp as a Regular Member to the Parks and Recreation Board, with a term expiring June 30, 2018. Vote 5-0, motion passes.

g. Sohier Park Committee

Moved by Mr. Macdonald, seconded by Mr. Speers to appoint Brenda Knapp as a Regular Member to the Sohier Park Committee, with a term expiring June 30, 2018. Vote 5-0, motion passes.

5. Special Event Permits

- a. TrailFEST
- b. York Hospital's Breast Cancer Walk for Hope
- c. Seacoast Century
- d. 6<sup>th</sup> Annual Ride for Help and Hope

Moved by Mr. Macdonald, seconded by Mr. Frederick to approve the following Special Event Permit Applications subject to all, if any, conditions given by Department Heads: Trailfest on September 26, 2015, York Hospital's Breast Cancer Walk for Hope on July 30, 2015, Seacoast Century on September 26 and 27, 2015 and, Ride for Help and Hope on August 15, 2015. Vote 5-0, motion passes.

J. Future Agendas

K. Other Business

L. Citizens' Forum

Adjourn

Moved by Mr. Macdonald, seconded by Mr. Frederick to adjourn the meeting at 10:35PM. Without objection, so ordered.

Respectfully Submitted,

Melissa M. Avery  
Assistant to the Town Manager