

**Cliff Walk Committee**  
**January 11, 2016; 5:30 – 7:30**  
**Kennebunk Room, York Library, York**

**MINUTES**

Members Present – Mary Andrews, Elizabeth Bardwell, Bob Gordon, Diane Kleist, Ted Little, Bob Luttman, Tom Rose

Members Absent – None

Others – Beth Della Valle, Consultant; Mary Costigan, Town Attorney;

Public – Mariah Mitchel, David Chase

The meeting opened at 5:30 pm.

I) Welcoming Remarks – Beth Della Valle and Chairman Bob Gordon

II) Executive Session: Pursuant to M.R.S. 405(6)(E) to discuss with its attorney the Board's legal rights and responsibilities and legal issues regarding the Cliff Walk

III Comments from the Public: David Chase, member of the Steering Committee of the Friends of the Cliff Walk, but speaking for himself. David presented 3 thoughts for the York CW Committee's consideration:

1) The Committee should make a recommendation for a consistent name for the Cliff Walk. He mentioned that the CW had many different names over its history in York and this has been a source of confusion during discussions.

2) If Easements are planned, the committee might consider partnering with a private non-profit organization as a second option, in addition to the Town holding the Easements.

3) He suggested that the Town look into the possibility that property owners who donate easements may be eligible for tax benefits.

IV) Review and approval of the minutes from the meeting held on November 30, 2015: Chairman Gordon moved to accept the minutes and Ted Little seconded. There was discussion concerning reporting on motions and who moved and seconded. The committee agreed that that we needed to clearly state when a motion is required and take the time to record the specific motion and who provided the first and second. The motion to accept was approved with a vote of 6 for and 1 against.

V) Meeting with Board of Selectmen regarding Cliff Walk Strategy: The Committee discussed the need for an executive meeting with the BOS to review our strategy and receive feedback and direction. Our Committee would be represented by Bob Gordon with some other committee members and Town Attorney Mary Costigan. Elizabeth Bardwell moved to proceed with this meeting with the BOS with the purpose of discussing our strategy, future guidance, time line and how to proceed. Ted Little seconded the motion. Discussion followed in agreement with the motion and how soon this BOS meeting could be held. Mary

Costigan said that she could be ready within 2 weeks and the committee agreed that this meeting should be held as soon as possible. The motion passed 7 to 0.

VI) Elizabeth Bardwell's report about concerns of property owners: Elizabeth Bardwell reported that she was looking at a wider collection of views from the property owners and the Public using several different approaches to the survey. She mentioned that at least one member of the Public had volunteered to help her on this project. The Committee discussions that followed led to a consensus of survey focus on the concerns of property owners only and that the survey should not be launched until the property owners were available after the winter time period and not until our strategy was more developed and approved by the BOS. Bardwell agreed to continue work on the survey and the key questions and to present her finding at our next meeting.

VII) Cliff Walk Budget: Berth Della Valle reported that the FY 2016-2017 Cliff Walk Committee budget had been submitted and was scheduled for review on January 26. Committee members should be prepared to attend budget reviews in support of this budget as much as possible.

VIII) Cliff Walk Website: Access to committee information is very limited due to unclear Town staff responsibilities. This should be revisited during our next meeting.

IX) Future Meeting Dates: Beth Della Valle and Diane Kleist reported that the Kennebunk Room in YPL had been reserved for monthly Committee meetings through July for the 5:30 – 7:30 time period as shown below:

- February 8, 2016
- March 14, 2016
- April 11, 2016
- May 9, 2016
- June 13, 2016
- July 11, 2016

X) Next Agenda will include the following items:

- Information Sheet on Liability, Privacy, Maintenance, Signage, Enforcement of Rules
- Coastal Access Grant
- Follow Up on Landowner Concerns
- Results of Session with BOS
- Update of FY 2016-2017 Budget
- Update of Website Status

XI) Adjourn at 7:20 pm. Moved by Ted Little and seconded by Mary Andrews.