



Town of York

186 York Street
York, Maine 03909-1314

Town Manager/
Selectmen
(207)363-1000

Town Clerk/
Tax Collector
(207)363-1003

Finance/
Treasurer
(207)363-1004

Code Enforcement
(207)363-1002

Planning
(207)363-1007

Assessor
(207)363-1005

Police Department
(207)363-1031

Dispatch
(207)363-2557

York Beach Fire
Department
(207)363-1014

York Village Fire
Department
(207)363-1015

Public Works
(207)363-1011

Harbor Master
(207)363-1000

Senior Center/
General Assistance
(207)363-1036

Parks and
Recreation
(207)363-1040

Fax
(207)363-1009
(207)363-1019

www.yorkmaine.org

BOARD OF SELECTMEN'S MEETING AGENDA

5:00/7:00PM MONDAY, NOVEMBER 10, 2014
YORK LIBRARY

5:00PM Workshop

1. Municipal Building Committee Interviews
2. Workshop – Police Station and Connector Road Projects

7:00PM Regular Meeting

Call to Order

Opening Ceremonies

A. Chairman's Report

B. Manager's Report

C. Awards

1. Video System for Police Station
2. Utility Truck Body for DPW Chassis

D. Reports

E. Citizens' Forum – The Citizens' Forum is open to any member of the audience for comments on items listed on this meeting agenda. All comments should be respectful in tone and should be directed to the Chair. Comments should be brief and to the point. Questions that require extended answers or that cannot be readily answered will be referred to the Town Manager for follow-up. Anyone who wishes to submit a written request for future agenda items can do so on the form available at this meeting or may obtain the form through the Town Manager's Office.

F. Approval of Warrant #19

G. Public Hearings

1. New Business License: The Lynwood Inn

H. Endorsements

Business Licenses:

1. William Holler DBA: 3 Buoys Seafood Shanty and Grille; Located at 2 US Route One (Food Service, Liquor)
2. Ellen Boloker DBA: Beauport Inn; Located at 339 Clay Hill Road (Bed and Breakfast)
3. Erik Heyland DBA: Microtel Inn and Suites; Located at 6 Market Place Drive #4 (Food Service, Innkeeper)

I. Old Business

1. Discussion and Possible Action on Moving Forward with the Police Station Project
2. Discussion and Possible Action on Moving Forward with the Connector Road Project
3. Discussion and Possible Action on Municipal Building Committee Charge
4. Municipal Building Committee Appointments
5. Discussion and Possible Action to Authorize SMRT, Inc. to Obtain a Construction Cost Estimate for the Police Station Project

J. New Business

1. Action on Letter of Approval for Games of Chance

K. Other Business

L. Citizens' Forum

Adjourn



AGENDA ITEM NUMBER: _____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: November 6, 2014	Type of Action:
Date Action Requested: November 10, 2014	<input type="checkbox"/> Procedural <input checked="" type="checkbox"/> Formal Action
Regular <input checked="" type="checkbox"/> Work Session _____	<input type="checkbox"/> Other: _____
Subject: Award the bid for a replacement video system for the police department	

TO: BOARD OF SELECTMEN
FROM: Chief Douglas P. Bracy
RECOMMENDATION: To approve the award of the bid for a new video recording system for the Police Department to Norris Inc. in the amount of \$25,312.00
PROPOSED MOTION: I move to approve the award of the bid for a new video recording system for the police department to Norris Inc. in the amount of \$25,312.00.

Discussion: It is my intent to ask the Board of Selectmen to approve the carry forward of FY 14 surplus in the police and communications budget to cover the costs of this replacement.

FISCAL IMPACT: \$25,312.00
DEPARTMENT LINE ITEM ACCOUNT:
BALANCE IN LINE ITEM IF APPROVED:

Prepared By: Chief Douglas P Bracy

Reviewed By: Town Manager Stephen H. Burns



Douglas P. Bracy
Chief of Police

Mailing Address:
36 Main Street
York, Maine 03909

Dispatch:
Non-Emergency
(207) 363-4444

Administration:
(207) 363-1031

Facsimile:
(207) 361-6818

www.yorkpolice.org

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TOWN OF YORK, MAINE

Police Department

Memorandum To: Board of Selectmen
Subject: Replacement of Police Department's
Audio / Video System
Date: November 6, 2014
From: Chief Douglas P. Bracy *DPB*

The present audio video system for our Police Department has reached a point where it can no longer function adequately to provide the security and recordings that are required to safeguard our employees and meet legal requirements. Currently we are operating with a borrowed server from the company we had originally purchased our system from, as our main server suffered a catastrophic failure that couldn't be fixed at that time. This was nearly two years ago and although I had hoped to nurse this system along until we were in our new facility it is apparent by several recent incidents that we can longer wait. As I am sure both the Board of Selectmen and Budget Committee realize I have not asked for any capital appropriations, beside vehicles for many years, as we had attempted to incorporate these types of needs into the new Police facility when it was built. The years of delay are now catching up with us, as both this system and our emergency radio system are now obsolete and susceptible to failures such as we have experienced with the video system. In the case for the radio system we are now relegated to rely on our vendor to finds parts as Motorola no longer supports or makes parts for our current radio system.

Several factors ultimately brought me to request permission to replace our present video recording system. Nearly a month ago, a vehicle backed into one of my employee's personal vehicle in the front parking area of the Police Department causing several thousands of dollars' worth of damage. The operator of this vehicle left the scene without reporting the accident. The quality of the camera on the side of the building has depreciated so much over the years that the most we could get in viewing the video recording was the style of vehicle that had the accident, its color, and the fact it stuck the employee's vehicle hard enough to rock it back and forth. There was no doubt

the operator realized they had struck another vehicle and should have reported it. With a proper system we would have been able to read the license plate and locate the offender. As it was the operator was never found and the employee has had to shoulder the cost of the accident as it was an older vehicle. There have also been several incidents this summer where complaints were lodged by Citizens who came into our lobby to dispute parking tickets or other actions by department personnel. Because the camera in the lobby was not recording voice data we could only tell from the video there was an interaction in the lobby between the employee and complainant but couldn't prove or disprove the allegations. As I have found over the years with the in car videos, these recordings usually justify the actions of our employees and if not make a clear case to take action to correct any wrong doing.

Lastly, we are required by both State and Federal law to have a video recording with audio of interviews and interrogations when a juvenile is interviewed or in custody or when an adult is being interviewed in a cooperative investigation with any State or Federal Law Enforcement Agency. Our current system uses a VHS recording device which by today's standards is antiquated. In the last several years we are having difficulty buying these types of tapes and even more in playing them back at legal proceedings as many institutions have converted to DVD systems. The York County District Attorney's office is unable to accept VHS recordings as they no longer have the means to play them. This means we then have to transfer these recordings onto another format such as DVD. Another issue is with the quality of these recordings as they sometimes have additional background and static sounds embedded in the recordings making it difficult to hear people with softer voices. It is imperative with these types of interviews to provide the clearest and most accurate recording of what was said otherwise it can jeopardize investigations and not serve the purpose it was intended to by statute.

In bidding out this new system, I have built in additional capabilities with the hardware (server) to be able to accommodate the additional needs of a larger facility. My intentions are to purchase this equipment with the understanding that it must be able to be easily removed and taken to our new facility when the time comes in the future. That would include cameras, mounting equipment and any computers and or switches.

Lt. Robert Scamman drafted a RFP for the equipment necessary to replace the current system including installation and sent a correspondence with the bid package to five vendors in our area. (See attached bid). The bids were required to be in the Town Manager's Office by 3 p.m. on October 21st, 2014 when the bids were opened. We received a total of 5 bids which are noted on the attached Audio Video Bid Worksheet drafted by Lt. Scamman.

In an effort towards being conscious of the voluminous amount of paper what would have been required to attach all 5 complete bids we have only included the main portion of the Norris Inc. bid. However, we have all 5 complete bid packages here and available for anyone to review if they so desire.

Norris Inc. of South Portland, Maine provided a bid that met all of our requirements and an alternate bid with a few changes that they recommended and felt would better meet our needs as specified. Their alternate bid total with installation was in the amount of \$25,312.

Initial discussions for the system had placed the costs between \$40,000 to \$50,000. It took Lt. Scamman approximately a week to go over each of the bids to make comparisons and research the different equipment as recommended. After reviewing the documents thoroughly it was determined that the only real discrepancy was in the brand of cameras recommended. As a result Lt. Scamman conducted an internet search on the Hikvision brand (due to its relative new use in the area) and found the following information on the website for IP Video Market which helps security users make the best choice in selecting products and designing solutions. They provide original research and independent test results that allow users to make objective decisions. IPVM conducted a survey which showed that in the year 2014 Integrators had begun installing Hikvision cameras 3x more than any other manufacturer. The overwhelming comments were consistent in stating that they were lower priced, and had great quality, see attached report.

Lt. Scamman also received a demonstration of how Hikvision cameras were being used in Lewiston, Maine and was quite pleased with the quality of what he saw. It is my belief that the Norris Inc. bid meets or exceeds all the requirements of the bid package and is valued at a very fair price for the market. Lt. Scamman contacted the references provided by Norris and all had nothing but praise for the company to include the installations and maintenance of their respective systems. I am recommending that the Board of Selectmen award the bid for a replacement video system to Norris Inc, of South Portland, Maine in the amount of \$25,312. I am proposing to pay for this system out of carry forward funds from the Police and Communications budgets from FY14.



TOWN OF YORK, MAINE

Police Department

Douglas P. Bracy
Chief of Police

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Purchase of Audio Video System

The Town of York is now accepting bids for a complete multi camera audio video system. Bids should be forwarded to the office of the Town Manager, 186 York Street, York, Maine 03909 no later than 3:00 PM on Tuesday, October 21, 2014. Mark the outside of the envelope "Bid for Police Department Audio Video System".

Bids will be opened on Tuesday, October 21, 2014 at 3:00 PM and awarded on Monday, October 27, 2014. The Board of Selectmen reserves the right to accept or reject any or all bids.

Delivery & Installation: Must be made within 90 days of award.

Specifications:

- A. One (1) Rackmount Server for "digital" IP Cameras capable of storing 30-60 days of video and comparable to an ExacqVision 4U
- B. At minimum, a sixteen (16) Port RM Switch
- C. Two (2) 20 Megapixel, Panoramic 180 degree Camera comparable to the Arecont Vision AV20185DN
- D. Two (2) IP Outdoor 1080P True Day/Night Cameras comparable to the Panasonic WV-SW559
- E. One (1) SD Weather Resistant HD Dome Network Camera comparable to the Panasonic WV-SW396A
- F. Seven (7) HD Vandal Resistant IP Dome Cameras three of these need to be audio capable, comparable to the Panasonic WV-SF346
- G. Outside cameras must be mounted so that the camera is away from the building to aid in keeping moisture out of the units
- H. All cabling and installation is to be included
- I. Include a breakdown of costs for equipment and training etc.
- J. Include warranty information on all equipment
- K. Include at least six (6) references

Please note that this system is meant to replace our current system. All hardware including the server, switch and all cameras must be capable of being moved to our new facility. Also note that as a municipal entity the Town of York has tax exempt status and can provide any necessary documentation at the appropriate time.

Vendors I've spoken with in reference to our new audio video system.

1. Advance Technology – 883-6364

www.advancetechnology.com

Judy Smith – [judysmith@advancetechnology.com](mailto:judy smith@advancetechnology.com)

Jeff LaChance – jefflachance@advancetechnology.com

I spoke with Judy on 09/24/14

Both have confirmed attendance for a meeting on Thursday, 10/2/14 @ 1:00 PM

RFP and diagram of current camera locations – e-mailed – 09/26/14

2. Securadyne Systems -

www.securadyne.com

Scott Johnson – scott.johnson@securadyne.com – 499-2178

I spoke with Scott on 09/24/14

He has confirmed attendance for a meeting on Friday, 10/03/14 @ 10:00 AM

RFP and diagram of current camera locations – e-mailed – 09/26/14

3. Norris Inc. – 800-370-3473

www.norrisinc.com

Jeff Hinkley – jeffh@norrisinc.com – 883-3473

I spoke with Jeff on 09/25/14

He has confirmed attendance for a meeting on Friday, 10/3/14 @ 1:00 PM

RFP and diagram of current camera locations – e-mailed – 09/26/14

4. Cunningham Security – 846-3350

www.cunninghamsecurity.com

Kate Schleh – kschleh@cunninghamsecurity.com – 837-0909

I spoke with Kate on 09/24/14

She has confirmed attendance for a meeting on Thursday, 10/02/14 @ 9:30 AM

RFP and diagram of current camera locations – e-mailed – 09/26/14

5. Seacoast Security – 800-954-8800

www.seacoastsecurity.com

Brian Cormier – brianc@seacoastsecurity.com

I spoke with Brian on 09/24/14

He has confirmed attendance for a meeting on Wednesday, 10/01/14 @ 10:00 AM

RFP and diagram of current camera locations – e-mailed – 09/26/14

Audio Video Bid Worksheet

	Advanced Technology	Cunningham Security Systems	Norris Inc.	Seacoast Security	Securadyne Systems
Cost	\$43,775	\$29,005	\$25,312	\$38,161	\$35,956
A – Server	Genetec 16GB Intel Xeon E5 P420 1GB 2 X RPS no HDD 14 Bays 450 GB Dual port SAS Drive 24 TB Server RAID 5	Exacq IPS04-8000- R4 w/8TB of storage 8 Bays	Exacq 4U Quad Xeon E3 GHZ S1150 120GB 4 Drive Hot Swap Bay 16GB DDR 1333 MHZ Memory 8 TB RAID 5	Exacq 4U EI-IPS04016R 8 Bays 16 TB	Exacq 4U IPS-012T-R4 12 TB RAID 5
B – Switch	Allied Telesis 16 Port POE managed Gigabit Switch	*Not Listed*	24 Port POE RM Switch (200 Watt) Manageable 4 – GB Ports Netgear-FS728TP	16 Port POE 2 GB Port Smart Switch	AES – POE 16 Port RM Switch
C – Two 20 MP Pan 180 degree Cameras	1-Axis Q1765-LE Outdoor 1080P 18x Optical Zoom, Auto Focus 1-Arecont AV20185DN 20MP 180 day/night	1-Arecont AV20185DN, 20 MP, Panoramic 180 1-IQ Vision 5MP bullet camera with 3.3-10mm Varifocal lens	2-DS-2DF7276AEL PTZ 2MP PTZ Dome 30x Optical Zoom 16x Digital Zoom True Day/Night	A8-AV20185DH 20 MP Pan 180 Deg Day/Night Indoor/Outdoor Forensic Zooming Live or Recorded	A8-AV20185DN-HB 20 MP Pan 180 Deg Day/Night Indoor/Outdoor Forensic Zooming Live or Recorded Heater & Blower

D – Two IP Outdoor 1080 P Cameras	1-Axis P3384-VE 1.3 MP, vandal resistant, wide dynamic 1-Axis M3025-VE 2MP, vandal resistant, wide dynamic	2-IP outdoor 1080P true day/night – Panasonic WV-SW559	6-1.3 MP Low Light WDR, IR, D/N Motorized Hikvision DS-2CD7624FWD 1.3 MP IP Dome Wide Dynamic Range	PA-WV-SW559 HD, Vandal Resistant Super Dynamic True Day/Night	PA-WV-SW559 HD, Vandal Resistant Super Dynamic True Day/Night
E – One SD Weather Resistant Dome Camera	1-Axis P3384 1.3 MP, vandal resistant, wide dynamic	1-SD Weather resistant HD Dome Network - Panasonic WV-SW396A	*See Above*	PA-WV-SW396A HD Weatherproof 36x Zoom Super Dynamic Rain Wash Coating	PA-WV-SW396A HD Weatherproof 36x Zoom Super Dynamic Rain Wash Coating
F – Seven HD Vandal Resistant IP Dome Cameras	4-Axis P3304 1.3 MP indoor w/2 way built in microphone 2-Axis M3004-V 1.3 MP indoor	7-HD Vandal resistant IP Dome – Panasonic WV-SF346	5-HD Vandal Resistant IP Dome – Hikvision DS-2CD2512 2-HD Vandal Resistant Dome WDR, IR, SD Hikvision DS-2CD764FWD-EZ	PA-WV-SF346 HD Vandal Resistant Fixed IP Dome 4-Omni Directional Low Impelectre Audio – Lo Verifacta	PA-WV-SF346 HD Vandal Resistant Fixed IP Dome 4-Astatic 201 Omni Directional Variable Line Level Audio
G – Mounting	X	X	X	X	X
H – Cabling	X	X	X	X	X



Norris Inc
 2257 West Broadway
 South Portland, ME 04106

phone 1-800-370-3473
 fax. 1-207-879-0540
<http://www.norrisinc.com>

Customer

, 04106
 NEW CUSTOMER

Tel. 207-999-9999

Proposal Details

Project Number 318835SP
 York Police Dept. AV System Alt.
 Proposal Date 10/21/2014
 Purchase Order #
 Proposal Total \$ 25,312.00

Qty	Part Description	
	ALTERNATE PROPOSAL	
	XX	
	"BID FOR POLICE DEPARTMENT AUDIO VIDEO SYSTEM"	
	DOUGLAS P. BRACY/CHIEF OF POLICE 36 MAIN STREET YORK, ME 03909 (207) - 361-6818 DUE: 9/19/14 4 PM	
	CHANGES/MODIFICATIONS	
	-(2) PTZ, 2 MP, 30X, IR, SMART TRACKING	
	-(6) EXTERIOR IP DOMES, LOW LIGHT, MP, WDR	
	-(5) INTERIOR VANDAL DOMES, IP, MP, D/N	
	-(2) INTERIOR WDR DOMES, IP, MP, D/N	
	HEADEND	
1	SERVER, 4U, QUAD XEON E3 1220V3 3.1 GHZ S1150 WINDOWS SERVER 2012 QUAD XEON E3 1220V3 3.1 GHZ S1150 4U ISTAR SERVER CHASIS WITH RAILS 120 GB SOLID STATE OS DRIVE SERVER BOARD S1200V3RPL C224 4 DRIVE SATA-II HOTSWAP BAY 16 GB DDR3 1333MHZ MEMORY	
2	4 TB SATA HARD DRIVES	
1	24 PORT POE RM SWITCH (200 WATT), MANAGEABLE *NETGEAR FS728TP	
1	CABLING, CONNECTORS AND HARDWARE	
	SUBTOTAL	\$3,609.00
	EXTERIOR CAMERAS	
6	1.3 MP, LOW LIGHT, WDR, IR, D/N, MOTORIZED HIKVISION: DS-2CD7264FWD **Will replace with 3 MP version if customer prefers	
6	OUTDOOR DOME PENDANT CAP	
6	OUTDOOR DOME WALLMOUNT	
6	POE+ INJECTORS	

Qty	Part Description	
2	2 MP, 30X, EXTERIOR PTZ, IR, SMART TRACKING HIKVISION: DS-2DF7286-AEL	
2	PTZ WALL MOUNT, LONG	
2	PTZ CORNER BRACKET (ASSUMED ON CORNER)	
3	PTZ JUNCTION BOX ADAPTER	
8	EXACQVISION CAMERA LICENSES	
1	CABLING, HARDWARE, AND CONNECTORS	
	SUBTOTAL	\$9,771.00
	INTERIOR CAMERAS	
5	HD VANDAL DOME, D/N, IR *HIKVISION DS-2CD2512	
2	HD VANDAL DOME, WDR, IR, SD *HIKVISION DS-2CD764FWD-EZ	
7	EXACQVISION CAMERA LICENSES	
1	CABLING, HARDWARE, AND CONNECTORS	
	SUBTOTAL	\$2,770.00
	AUDIO RECORDING AND SETUP	
4	IP HIGH QUALITY AUDIO MODULES, BALANCED/LINE IN *AXIS P8221 (ASSUME FOR HQ INTERVIEW ROOMS,	
1	CABLING, HARDWARE, AND CONNECTORS	
4	EXACQVISION DEVICE LICENSES	
	SUBTOTAL	\$2,142.00
	LABOR AND INSTALLATION	
	INSTALLATION	
	SYSTEM PROGRAMMING	
	TRAINING	
	SUBTOTAL	\$7,020.00
	TOTAL (LESS TAX)	\$25,312.00
1	End user turn-key installation	

Qty	Part Description
	<p>THIS IS A QUOTE FOR A TURN-KEY INSTALLATION</p> <p>THIS QUOTE INCLUDES FROM NORRIS, INC.:</p> <ul style="list-style-type: none"> - Only the items and quantities of devices listed on this quotation. The design is pending approval of authorities having jurisdiction where approval is required. - Pre-installation rough-in followed by one site visit for final connection of head-end w/ training if needed and all required testing to be performed during the same visit. - Acceptance and testing documentation (when applicable) - For alarm systems with a key lock box, if shown on plans the least expensive lock box will be provided unless specified otherwise - Norris, Inc. work is to be performed during the hours of 8:00 AM and 5:00 PM - Norris, Inc. may choose to make a network connection in the building to facilitate commissioning and service remotely. <p>THIS QUOTE DOES NOT INCLUDE:</p> <ul style="list-style-type: none"> - Multiple site visits for phased projects unless Norris, Inc. was specifically advised of the phasing schedule prior to providing this quote - Permits, licenses, sales tax or shipping costs to the customer unless each is specifically listed - Third party approvals or third party testing or inspections unless specifically listed - Return visits if other trades could not be coordinated to be present during our original site visit - Labeling of devices, controls or any required signs unless specifically listed on the quote - Unforeseen existing conditions that were not brought to the attention of Norris, Inc. prior to the quote <p>IT IS THE CUSTOMER'S RESPONSIBILITY TO:</p> <ul style="list-style-type: none"> - Provide a revised equipment count if the quantities shown are incorrect - Provide a minimum of FIVE business days to schedule Norris, Inc. - Provide a clean and safe working environment that complies with all OSHA rules and standards - Provide a safe and secure, climate controlled storage area for tools and the equipment being installed - Provide labeling and any required signs - Provide trash receptacles and pay for all trash removal unless trash removal is specifically listed - Cutting, patching and painting of any areas affected by the installation unless each of these functions are specifically listed on the quote - If there is a custom annunciator/map or custom control panel, etc. then AutoCAD files must be provided to Norris Inc. at no cost - To pay additional travel and labor costs for any additional unplanned site-visits <p>TERMS:</p> <ul style="list-style-type: none"> - Net 30 days with approved credit - LATE FEE @ 2% PER MONTH - 24% ANNUALLY - FOB: S. Portland, ME; Invoices are dated when shipped or when customer is informed materials are ready for pick-up - Maximum Credit Card purchase value allowed is \$2,500.00 <ul style="list-style-type: none"> - Customer cannot hold retainage unless specifically agreed to before the PO is issued and accepted - Acceptance by the customer of any materials indicates that the customer agrees to all Norris, Inc. terms and conditions

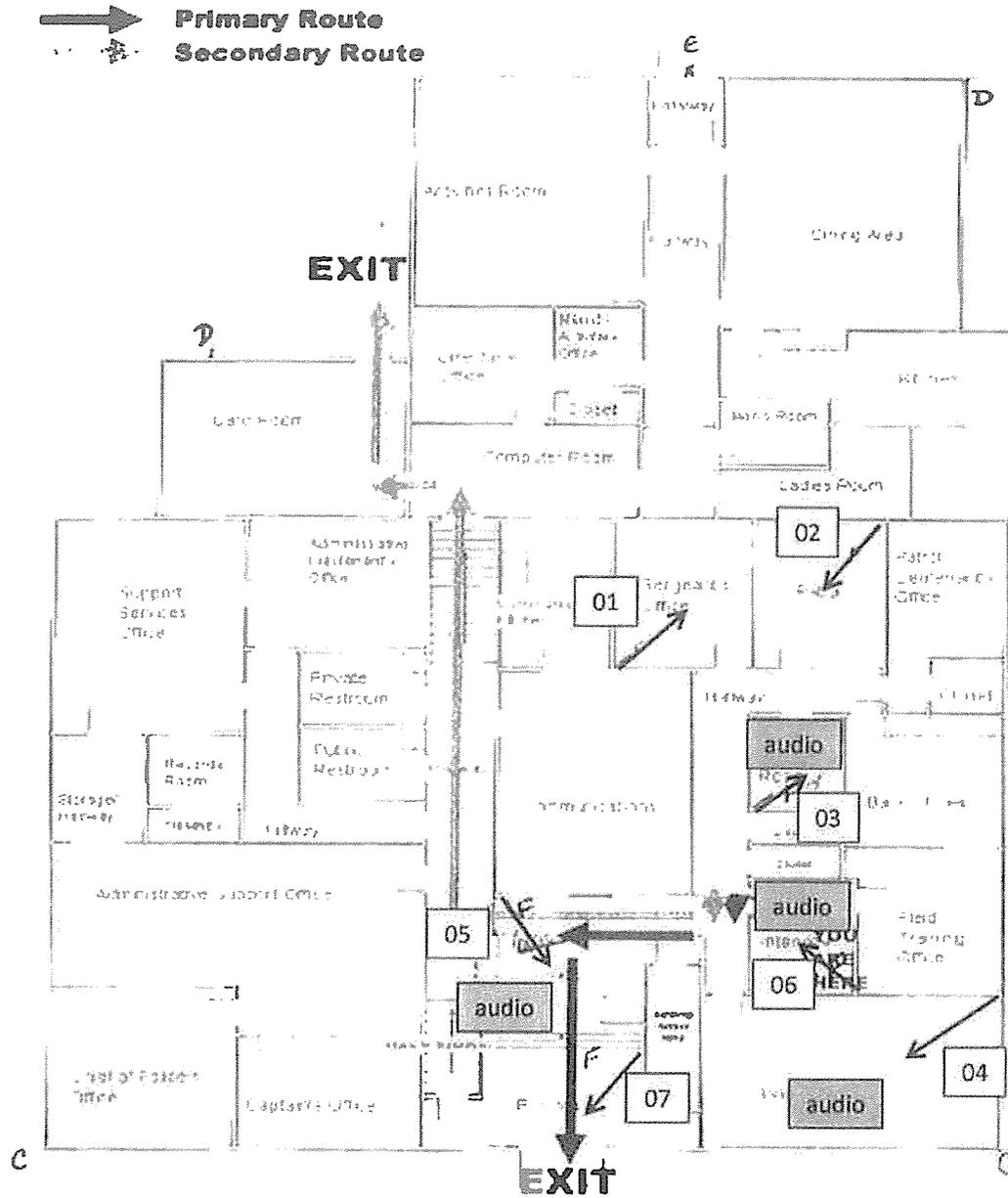
Signature: _____ Date: _____

Customer Signature

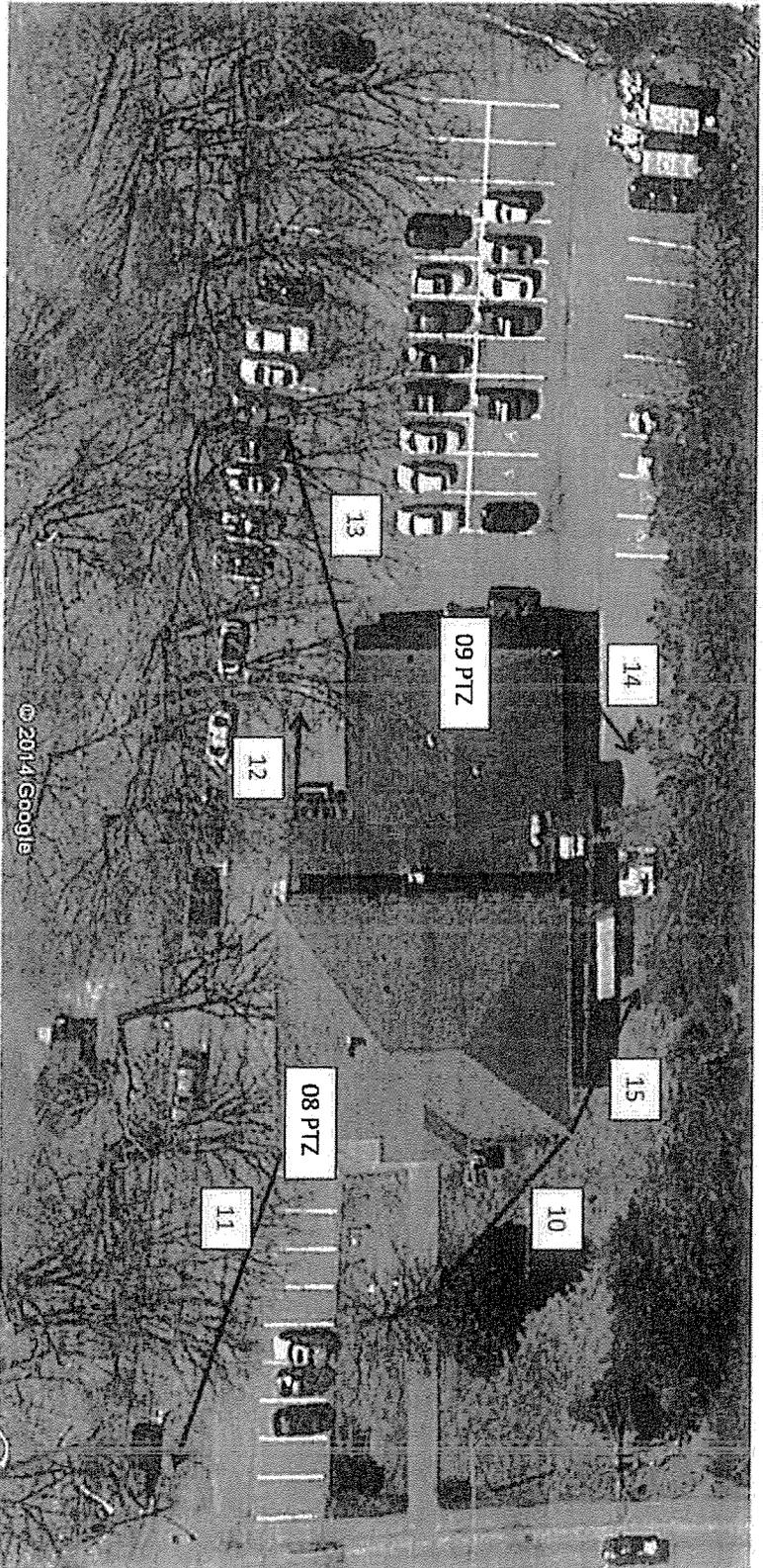
Project Total: \$ 25,312.00

YORK POLICE EXISTING SPECIFICATIONS (INTERIOR CAMERAS AND AUDIO)

Emergency Evacuation Plan



YORK POLICE MODIFIED SPECIFICATIONS (EXTERIOR)



IPVM survey results of 100 integrators show what manufacturers are gaining and losing ground in 2014.

Integrators answered 2 questions:

"Added: This year, in 2014, what new product lines have you added? Why?"

"Dropped: This year, in 2014, what new product lines have you dropped? Why?"

They described what product lines they are adding and dropping, including their reasons for their moves.

In alphabetical order, here are the companies most frequently cited:

- Analog
- Arecont
- Avigilon
- Axis
- Dahua
- Hikvision
- Panasonic
- Pelco
- Samsung

[PRO Member Section]

Big Winner - Hikvision

Hikvision won in a landslide, with more than 20 integrators saying that they had picked them up, more than 3x any other manufacturer.

Answers were very consistent: low prices, acceptable quality.

- "It is reasonably priced, and has decent quality."
- "Good compromise price/quality"
- "For the price you pay there very good."
- "We needed a cost complete line to compete."
- "Quality product great price point."
- "Price and decent performance"
- "Low prices for bid competition."
- "The cameras so far have performed well and have a price our customers can afford."
- "As good or better than any of the High End camera with a ridiculously low price"
- "Low cost, great picture quality and availability of product."
- "Looking for a cost-effective product that I can provide for my customers."

No doubt, Hikvision has very low cost products (see our [Hikvision 2013 IP Cameras Tested](#), [Testing Hikvision High End Camera](#), [Hikvision HDTVI Cameras Tested](#)).

However, a major contributing factor to such rapid adoption is that Hikvision has built up local sales, marketing and support teams. Hikvision USA alone has 55 employees listed on LinkedIn (who are focused on sales, marketing and support). Though that is nowhere near as big as Axis (who [reports 50 RSMs and 200 American employee](#)), for a budget / Asian manufacturer, it is fairly huge and bigger than all but a handful of surveillance manufacturers.

Poor Showing Dahua

By contrast, Dahua did poorly, especially since Dahua's product offering and price points are quite similar to Hikvision.

Just a few integrators cited picking up Dahua:

- "Dahua HDCVI = good replacement of old analog cctv for small systems"
- "Switched all our analogue business to Dahua's HD-CVI products."

We believe the issue is Dahua's business / channel model, that makes it very difficult for North American integrators to purchase / get support from Dahua. Though Dahua has a patchwork of OEMs, Hikvision's far better showing demonstrates the power of having one's own sales team in place.

Avigilon Strong

Mirroring the company's overall revenue growth, Avigilon had a strong showing.

Integrators had a variety of reasons for moving to Avigilon:

- "Competitive advantage and the hardest working sales rep."
- "I feel Avigilon cameras are fantastic with lots of innovation taking place !"
- "Access and video integration"
- "Price competitive, ease of use"
- "There was a huge project with this product, and about 2 years ago, we tested the cameras, etc, and the results where ok"

The most frequently stated one was their recent [acquisition of VideoIQ](#) analytics:

- "Due to their purchase of VideoIQ"
- "I became an Avigilon dealer this year because of their acquisition of videoiq"
- "Avigilon Analytics, new market opportunities"

It is difficult to contrast Avigilon's momentum to Hikvision, because Avigilon has a restricted dealer model and has been longer established in Western markets.

Samsung Moderately Strong

A number of integrators cited Samsung, with cost being the top factor:

- "Cheap, was able to get Gold status on first install"
- "Cost"
- "Cost and performance"
- "Feels like a coming out party even though they've always been here?"

That is probably not what Samsung, as an aspiring premium brand, is hoping to hear but Samsung WiseNet III is certainly emerging as a low cost, strong brand alternative to Axis.

Analog Losing

The most commonly cited product being dropped was analog, in general.

Integrators focused on lower cost IP and analog HD alternatives expanding:

- "We have stopped quoting for and installing old analogue cameras. With the introduction of HDCVI there is no reason to use simple analogue systems anymore."
- "Analog installations, and focused just on IP cameras. Better technology and quality, plus prices have come down."
- "We dropped Analog CCTV, To much competitors from china in My Country. Is not profitable any more"
- "I have completely dropped analog cameras thanks to low cost HDCVI and Hikvision products."
- "Slowing down analogue sales due to price of Hikvision IP products"

This is a positive sign in the further transition away from (SD) analog as HD analog and IP products get close enough to enable the even the most cost constrained to make the switch.

Axis Moderate Issues

A number of integrators said they had dropped Axis, though given how many integrators historically have used Axis (far more than any other surveillance brand), this is not that bad.

Two key issues were cited: support concerns and high pricing:

- "Axis, because they are over priced, however i have to say that they are a quality product as far as longevity is concerned"
- "We dropped axis due to camera companions poor performance. Also because of there high price point."
- "Too many issues with Axis Companion and has cost me a lot of dollars and Axis only help to a point, their answer is to put in a VMS unit, costing me more money."
- "We have had hundreds of quality issues and very little support from them."

- "Axis. We have no complaints about the hardware or customer service. However, the price point is so high where many of our customers can no longer afford it and our margins are not high enough. With Hikvision we can double our money, with Axis/Bosch we only profit about 15%."

Though this shows that there is pressure on Axis, it is not a flight away from them.

Pelco Issues

Pelco had a similar number of integrators dropping, though we see this as more significant given that Pelco does not have as many dealers as Axis.

Integrators had a variety of reasons, with not any consensus theme:

- "Pelco fading analog line. We will still sell them if they are on bid specs. Just not an everyday product anymore due to higher cost and better products out there."
- "Pelco Sarix..... I always have service issues with them."
- "Don't like the way they do business since Schneider Electric bought them."
- "They seem to be so far behind the competition"
- "Our local distributors are not carrying many in stock but that's only one of many reasons."

Panasonic Issues

A handful of integrators reported dropping Panasonic. They were not terribly vocal nor opposed to Panasonic, just more indifferent:

- "No need for their product"
- "We have made the decision to move their product to our secondary offerings. Aside from a few cameras, there has been no real development or "game-changers" in their portfolio."

Where is Exacq, Genetec, Milestone?

Amongst all 3 of these companies, there were very few integrators dropping or adding them. Indeed, this was a pattern across the board for VMS manufacturers.

We believe this reflects, primarily, a lack of change in the VMS marketplace (e.g., no aggressive new entrants). Secondly, there is a general tendency not to change VMS lines as easily as changing cameras, given the training / learning needed to manage / support different VMSes.

Arecont Still Losing

Integrators continue to struggle with Arecont, voted as the worst camera in 2011 and 2014.

Quite a number reported dropped Arecont with quality and support concerns remaining key:

- "Given up on Arecont. Cost and reliability."
- "Arecont. Poor quality"
- "No quality improvements to their line"
- "Resources hungry both human to support and network to make it work."
- "Arecont was never a first choice in our portfolio but we've given them too many chances and we keep getting burned by reliability and support issues."

The positive side for Arecont includes their multi-imager line, where they continue to innovate (e.g., the Omni) with few competitors, and relatively speaking, less quality / support problems than before.

The bigger structural problem for Arecont is that Arecont used to be a low cost / high resolution top choice just a few years ago. Now everyone offers megapixel with many far lower cost options on the market (Hikvision the most notable). Arecont is just not attractive anymore for low cost buyers, pushing them increasingly into the niche of multi-imager / panoramics.

MEMO



TO: Board of Selectmen
FROM: Stephen H. Burns, Interim Town Manager SHB
DATE: September 19, 2014
RE: Replacement Video System – Police Department

I write to clarify one point in the Request for Action submitted by Chief Bracy. Regarding the funding of this purchase, the purchase will initially be charged to the Police Department's FY15 equipment budget. When carry-forward funds are eventually approved by the Board of Selectmen, then the cost will be offset by the carry-forward funds as available. This will also be the case with the coin counting machine approved earlier by the Board.



AGENDA ITEM NUMBER: _____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: 11/06/2014	Type of Action: <input type="checkbox"/> Procedural <input type="checkbox"/> Formal Action <input type="checkbox"/> Other: _____
Date Action Requested: 11/17/2014	
Regular <input checked="" type="checkbox"/> Work Session <input type="checkbox"/>	
Subject: DPW Pickup utility body bid award.	

TO: BOARD OF SELECTMEN
FROM: Dean Lessard, Director of Public Works
RECOMMENDATION: The Public Works Department recommends that Messer Truck Equipment be awarded the bid for the new Public Works Pickup Truck Utility Body.
PROPOSED MOTION: I move that the Utility Body bid for the Public Works Pickup be awarded to Messer Truck Equipment in the amount of \$8,675.

Discussion: The Department solicited bids from two different utility body vendors. The following bids were received:

1. Messer Truck Equipment: \$8,675.00
2. North American Equipment Upfitters, Inc. \$9,162.96

FISCAL IMPACT: \$8,675.00
DEPARTMENT LINE ITEM ACCOUNT: 100.0303.9615
BALANCE IN LINE ITEM IF APPROVED: \$950

Prepared By: Dean Lessard _____

Reviewed By: 



MESSER
Truck Equipment

MESSER TRUCK EQUIPMENT

170 WARREN AVE.
WESTBROOK, ME 04092

(207) 854-9751

Fax (207) 854-8042

www.messertruckequipment.com

Quote

Date	Quote #
11/5/2014	9589

Name / Address
TOWN OF YORK 186 YORK ST YORK, ME 03909

Attention	Terms	Sales Representative	Acct. Rep	P.O. No.
Tim	Net 30	BOB TARDIFF	225	

Description	Qty	U/M	Total
Brand FX Fiberglass Service Body Model BFXB56LS Price includes: Installation on 56" CA SRW cab chassis SS: 33/40/23 CS: 33/40/23 FBCA: 53.625 Overall length: 96 Overall width: 82.75 Pack depth: 15.00 Floor width: 48.75 Pack height: 42.00 Mounting height: 25.00 Aluminum understructure Aluminum treadplate floor Smooth aluminum bulkhead Aluminum tailskirt Standard bright white gelcoat Stainless steel rotary latch Type 304 stainless steel hardware and door hinge Vinyl covered stainless steel cable door stops Non-skid compartment tops Clear vinyl rock guards Black plastic fuel bezel (1 standard) Automotive grade bubble gasket	1	EA	8,275.00

We propose to furnish material and labor, in accordance with the above specifications. All material is guaranteed to be as specified. All work is to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the quotation. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by worker's compensation insurance. Any applicable Federal Excise Tax is not included in the above quotation. Quote valid for 30 days from date of issue.

Sales Tax (5.5%)
Total

Acceptance of Proposal - Sign and Return _____



MESSER
Truck Equipment

MESSER TRUCK EQUIPMENT

170 WARREN AVE.
WESTBROOK, ME 04092

(207) 854-9751

Fax (207) 854-8042

www.messertruckequipment.com

Quote

Date	Quote #
11/5/2014	9589

Name / Address
TOWN OF YORK 186 YORK ST YORK, ME 03909

Attention	Terms	Sales Representative	Acct. Rep	P.O. No.
Tim	Net 30	BOB TARDIFF	225	

Description	Qty	U/M	Total
One-piece molded doors with automotive finish both sides Recessed door jambs Flow through ventilation system Removable wheel well panels White compartment interiors Steel rear mounting brackets Recessed door seal system Light adaptor Full LED lighting package - stop/tail/turn/marker and back-up light 10" aluminum tailgate - automotive style Streetside front compartment: (2) adjustable shelves and (2) 2" fiberglass divider packs (4 per pack) Streetside horizontal compartment: (1) adjustable shelf and (1) 2" fiberglass divider pack (4 per pack) Streetside rear compartment: (2) adjustable shelves and (2) 2" fiberglass divider packs (4 per pack) Curbside front compartment: (2) adjustable shelves and (2) 2" fiberglass divider packs (4 per pack) Curbside horizontal compartment: (1) adjustable shelf and (1) 2" fiberglass divider pack (4 per pack) Curbside rear compartment: (1) 1-hook assembly, and (1) 3-hook assembly Aluminum bumper with factory receiver hitch cutout OPTION AVAILABLE NOT INCLUDED IN PRICE: PAINT BODY BLUE ADD \$1200			

We propose to furnish material and labor, in accordance with the above specifications. All material is guaranteed to be as specified. All work is to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the quotation. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by worker's compensation insurance. Any applicable Federal Excise Tax is not included in the above quotation. Quote valid for 30 days from date of issue.

Sales Tax (5.5%)
Total

Acceptance of Proposal - Sign and Return _____

115 YEARS Building Maine's
Toughest Work Trucks



MESSER
Truck Equipment

MESSER TRUCK EQUIPMENT

170 WARREN AVE.
WESTBROOK, ME 04092

(207) 854-9751

Fax (207) 854-8042

www.messertruckequipment.com

Quote

Date	Quote #
11/5/2014	9589

Name / Address
TOWN OF YORK 186 YORK ST YORK, ME 03909

Attention	Terms	Sales Representative	Acct. Rep	P.O. No.
Tim	Net 30	BOB TARDIFF	225	
Description		Qty	U/M	Total
FISHER 9-1/2 XV2MS plow assembly installed including municipal discount add \$5343 TRADE VALUE OF NEW 8' FORD BED DEDUCT \$800				
<p>We propose to furnish material and labor, in accordance with the above specifications. All material is guaranteed to be as specified. All work is to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the quotation. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by worker's compensation insurance. Any applicable Federal Excise Tax is not included in the above quotation. Quote valid for 30 days from date of issue.</p>			Sales Tax (5.5%)	\$0.00
			Total	\$8,275.00

Acceptance of Proposal - Sign and Return _____

North American Equipment Upfitters, Inc



October 14, 2014

Tim Deperrio
Town of York ME DPW

On behalf of North American Equipment Upfitters Inc I would like to thank you for the opportunity to provide you with pricing for a **Brand FX BFX56ls** fiberglass service body. We strongly believe the **BFX56ls** will meet your requests and our service will exceed your expectations.

Below you will see specifications as well as a complete cost.

Service Body: *Brand FX BFX56ls* fiberglass service body including the following items:

- Overall width: 82.75"
- Pack depth: 15"
- Floor width: 48.75"
- Pack height: 42"
- Mounting height: 25"
- Aluminum understructure
- Aluminum tread floor
- Smooth aluminum bulkhead
- Aluminum tailskirt
- Standard bright white gelcoat
- Stainless steel rotary latch
- Type 304 stainless steel hardware
- Type 304 stainless steel door hinge
- Vinyl covered s/s cable door stops
- Non-skid compartment tops
- Clear vinyl rock guards
- Black plastic fuel bezel
- Automotive grade bubble gasket
- One piece molded doors with automotive finish both sides
- Recessed door jambs
- Flow through ventilation system
- Removable wheel well panels
- Steel rear mounting brackets
- Recessed door seal system
- Light adaptor for specified chassis

- Full LED lighting package: stop/tail/turn/marker and back up light
- Aluminum bumper w/factory receiver hitch cutout
- 10" aluminum tailgate (automotive style)

Compartmentation:

- Streetside front comp: Two (2) adj. shelves w/divider packs-2" fiberglass-4 per pack
- Streetside horizontal comp: One (1) adj. shelf w/divider pack-2" fiberglass-4 per pack
- Streetside rear comp: Two (2) adj. shelves w/divider packs-2" fiberglass-4 per pack
- Curbside front comp: Two (2) adj. shelves w/divider packs-2" fiberglass-4 per pack
- Curbside horizontal comp: One (1) adj. shelf w/divider pack-2" fiberglass- 4 per pack
- Curbside rear comp: Hook packages: 0-3-1

- Includes installation
- Includes freight

Total Cost of BFX56ls.....\$7,212.96

Paint option:\$1,950.00

There is not tax included in the above price. A purchase order is required prior to any equipment being ordered. Estimated lead time: 3-5 weeks from time of order.

Thank you for your interest in NAEU and the Brand FX product line. Thank you and have a great day!

Respectfully,

**Brendan Dunican
 North American Equipment Upfitters, Inc
 Sales Representative
 Bus: (603) 624-6288
 Fax: (603) 624-6289
 Cell: (603) 867-0433
 bdunican@naeuinc.com**



PUBLIC HEARING NOTICE

November 10, 2014

7:00PM

York Public Library

The Selectmen will hold a Public Hearing on November 10, 2014 regarding a New Business License Application for the following:

- Sam Ciardiello DBA The Lynwood Inn; Located at 41 Broadway (Innkeeper)



AGENDA ITEM NUMBER: _____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: November 7, 2014	Type of Action: <input type="checkbox"/> Procedural <input checked="" type="checkbox"/> Formal Action <input type="checkbox"/> Other: _____
Date Action Requested: November 10, 2014	
Regular <input checked="" type="checkbox"/> Work Session <input type="checkbox"/>	
Subject: Business License Applications (4)	

TO: BOARD OF SELECTMEN

FROM: Melissa M. Avery; Assistant to the Town Manager

RECOMMENDATION:

PROPOSED MOTION: I move to approve the following licenses:

1. William Holler DBA: 3 Buoys Seafood Shanty and Grille (Food Service, and Liquor); Located at 2 US Route One
2. Ellen Boloker DBA: Beauport Inn (Bed & Breakfast); Located at 339 Clay Road
3. Woods Family, Inc. DBA: The Daily Grind (Food Service); Located at 21 Railroad Avenue
4. Erik Heyland DBA: Microtel Inn and Suites (Food Service, Innkeeper); Located at 6 Market Place Drive #4
5. David A. and J. Rowland DBA: SOME Brewing Company (Liquor); Located at 1 York Street, Unit 3

... subject to taxes, fees and inspections being current and compliant with the usual noise stipulations

Discussion: All appropriate Departments have given approval; See "Department Approvals" on page 2 of each Application.

FISCAL IMPACT: N/A

DEPARTMENT LINE ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared By:

Melina M. Troy

Reviewed By:

[Signature]

Provide the following information about any relevant State licenses:

STATE LICENSE INFORMATION			
ID Number(s):	5273	1159800	
Expiration Date(s):	12/31/14	12/31/15	
Classification(s):	Mait	Food	

Please read the following and sign to complete your application:

I understand that a license is required before operating or conducting any business or activity governed by the Town's Business Licensing Ordinance and that ongoing compliance with the provisions of the Town's Business Licensing Ordinance and other applicable Town codes is required throughout the entire license period.

I understand that this Business License Application must be filled out completely, all fees must be paid, and all necessary department inspections must be completed and passed before the license(s) will be considered by the Board of Selectmen.

Business Owner: William Miller Signature Have you ever been convicted of a Felony? YES / NO

Business Manager: Mike AD Signature Have you ever been convicted of a Felony? YES / NO

(If either person has a Felony conviction, please attach an explanation of the circumstances)

FOR OFFICE USE ONLY

FEEs	Amount	Map - Lot: 0086 - 0001-B
Application and First License (\$60)	60-	Processed By: mmavery
Subsequent Licenses (\$30 each)	30-	Received Date: 10/17/2014
New License Fee (\$50)	-	Amount Received: \$ 90.00
License Amendment (\$25)	-	Check # 2668 or Cash <input type="checkbox"/>
Other: _____	-	LICENSE #: _____ - _____
TOTAL DUE	\$ 90.00	

Department Approvals		Date of Approval		Special Conditions (Attached if Necessary)
Code Enforcement	__ N/A	10/27/2014	Newell	YES <u>NO</u>
Fire	__ N/A	10/21/2014	Apgar	YES <u>NO</u>
Police	__ N/A	10/27/2014	Davis	YES <u>NO</u>
Tax Collector	__ N/A	10/28/2014	Szeniaewski	YES <u>NO</u>
Board of Selectmen _____ Town Manager for the Board of Selectmen _____ Date _____				YES NO

THE TOWN OF

YORK, MAINE

186 York Street, York, Maine 03909

BUSINESS LICENSE APPLICATION

NOTE: Business Licenses are not transferable to another person, business or location.

Business Name: Beauport Inn

Street Address: 339 Clay Hill Rd Cape Neddick, Me 03902

Business Owner: Ellen Boloker Business Manager: _____

Mailing Address: 339 Clay Hill R Mailing Address: _____
Cape Neddick, Me 03902

Phone Number: 207 361 2400 Phone Number: _____

E-mail Address: info@beauportinn.com E-mail Address: _____

Please indicate who is to be the Primary Contact with the Town: OWNER or MANAGER

Is the Business Owner same as the prior year? YES NO

Please indicate which Licenses or Local Approvals you seek:

Lodging:

Bed and Breakfast License (C/F)

Innkeeper License (C/F)

Number of Rooms: 4

Food and Beverage:

Food Service License (C/F)

Liquor License (F/P)

Bottle Club License (F/P)

Number of Seats: _____

Entertainment:

Special Amusement License (F/P)

Dance Hall License (F/P)

Bowling Alley License (F)

Coin-Operated Amusement License (P)

Bingo, Beano and Games of Chance

Miscellaneous:

Transient Seller's License

Flea Market License

Junkyard, Auto Graveyard/Recycling License

Other: _____

C - Code Enforcement Inspection Required F - Fire Department Inspection Required P - Police Department Inspection Required

Code Enforcement: (207) 363-1002

Police Department: (207) 363-1031

Village Fire Department: (207) 363-1015

Beach Fire Department: (207) 363-1014

FEES: Each application will incur a \$60 fee, plus \$30 for each license after the first. All NEW applications will have an additional \$50 fee, and all license amendments will have a \$25 fee. All fees are to be paid at time of submittal and shall be non-refundable. Cash or Check only; Please make check payable to Town of York.

Provide the following information about any relevant State licenses:

STATE LICENSE INFORMATION			
ID Number(s):	013-50		
Expiration Date(s):	May 30 2014		
Classification(s):	Bed & Breakfast		

Please read the following and sign to complete your application:

I understand that a license is required before operating or conducting any business or activity governed by the Town's Business Licensing Ordinance and that ongoing compliance with the provisions of the Town's Business Licensing Ordinance and other applicable Town codes is required throughout the entire license period.

I understand that this Business License Application must be filled out completely, all fees must be paid, and all necessary department inspections must be completed and passed before the license(s) will be considered by the Board of Selectmen.

Business Owner: Jim Bolcher Signature Have you ever been convicted of a Felony? YES NO

Business Manager: _____ Signature Have you ever been convicted of a Felony? YES / NO
(If either person has a Felony conviction, please attach an explanation of the circumstances)

FOR OFFICE USE ONLY

FEES		Amount	Map - Lot: <u>0099 - 0083</u>	
Application and First License (\$60)		<u>60.00</u>	Processed By: <u>mmavery</u>	
Subsequent Licenses (\$30 each)		<u>-</u>	Received Date: <u>10/15/2014</u>	
New License Fee (\$50)		<u>-</u>	Amount Received: \$ <u>60.00</u>	
License Amendment (\$25)		<u>-</u>	Check # <u>1214</u> or Cash <input type="checkbox"/>	
Other: _____		<u>-</u>	LICENSE #: _____ - _____	
TOTAL DUE		\$ <u>60.00</u>		
Department Approvals		Date of Approval		Special Conditions (Attached if Necessary)
Code Enforcement	<u>-</u> N/A	<u>10/27/2014 Newell</u>		YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
Fire	<u>-</u> N/A	<u>11/4/2014 Bridges</u>		YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
Police	<input checked="" type="checkbox"/> N/A			YES <input type="checkbox"/> NO <input type="checkbox"/>
Tax Collector	<u>-</u> N/A	<u>10/15/2014 Szeriawski</u>		YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
Board of Selectmen _____ Town Manager for the Board of Selectmen			_____ Date	YES <input type="checkbox"/> NO <input type="checkbox"/>

THE TOWN OF

YORK, MAINE

186 York Street, York, Maine 03909

BUSINESS LICENSE APPLICATION

NOTE: Business Licenses are not transferable to another person, business or location.

Business Name: WOODS Family INC D/B/A The Daily Grind

Street Address: 21 RAILROAD AVE

Business Owner: WOODS Family INC Business Manager: The Woods Family

Mailing Address: 21 RAILROAD AVE Mailing Address: _____

York ME 03909

Phone Number: 363-5040 Phone Number: _____

E-mail Address: _____ E-mail Address: _____

Please indicate who is to be the Primary Contact with the Town: OWNER or MANAGER

Is the Business Owner same as the prior year? YES NO

Please indicate which Licenses or Local Approvals you seek:

Lodging:

Bed and Breakfast License (C/F)

Innkeeper License (C/F)

Number of Rooms: _____

Food and Beverage:

Food Service License (C/F)

Liquor License (F/P)

Bottle Club License (F/P)

Number of Seats: _____

Entertainment:

Special Amusement License (F/P)

Dance Hall License (F/P)

Bowling Alley License (F)

Coin-Operated Amusement License (P)

Bingo, Beano and Games of Chance

Miscellaneous:

Transient Seller's License

Flea Market License

Junkyard, Auto Graveyard/Recycling License

Other: _____

C - Code Enforcement Inspection Required F - Fire Department Inspection Required P - Police Department Inspection Required

Code Enforcement: (207) 363-1002

Police Department: (207) 363-1031

Village Fire Department: (207) 363-1015

Beach Fire Department: (207) 363-1014

FEES: Each application will incur a \$60 fee, plus \$30 for each license after the first. All NEW applications will have an additional \$50 fee, and all license amendments will have a \$25 fee. All fees are to be paid at time of submittal and shall be non-refundable. Cash or Check only; Please make check payable to Town of York.

Provide the following information about any relevant State licenses:

STATE LICENSE INFORMATION			
ID Number(s):	025615	85979	
Expiration Date(s):	N/A	March 31, 15	
Classification(s):	Sales Tax	DEPT of Ag	

Please read the following and sign to complete your application:

I understand that a license is required before operating or conducting any business or activity governed by the Town's Business Licensing Ordinance and that ongoing compliance with the provisions of the Town's Business Licensing Ordinance and other applicable Town codes is required throughout the entire license period.

I understand that this Business License Application must be filled out completely, all fees must be paid, and all necessary department inspections must be completed and passed before the license(s) will be considered by the Board of Selectmen.

Business Owner: [Signature]
Signature

Have you ever been convicted of a Felony? YES / NO

Business Manager: _____
Signature

Have you ever been convicted of a Felony? YES / NO

(If either person has a Felony conviction, please attach an explanation of the circumstances)

FOR OFFICE USE ONLY

FEES	Amount	Map - Lot: 0026 - 0001
Application and First License (\$60)	60	Processed By: mmavery
Subsequent Licenses (\$30 each)	—	Received Date: 9/10/2014
New License Fee (\$50)	—	Amount Received: \$ 60.00
License Amendment (\$25)	—	Check # 20910 or Cash <input type="checkbox"/>
Other: _____	—	LICENSE #: _____ - _____
TOTAL DUE	\$ 60.00	

Department Approvals	Date of Approval	Special Conditions (Attached if Necessary)
Code Enforcement	10/16/2014 Hinz	YES <input type="radio"/> NO <input checked="" type="radio"/>
Fire	11/4/2014 Bridges	YES <input type="radio"/> NO <input checked="" type="radio"/>
Police	<input checked="" type="checkbox"/> N/A	YES <input type="radio"/> NO <input type="radio"/>
Tax Collector	11/6/2014 Szenialowski	YES <input type="radio"/> NO <input checked="" type="radio"/>
Board of Selectmen	_____ Town Manager for the Board of Selectmen	YES <input type="radio"/> NO <input type="radio"/>
	_____ Date	

TOWN OF YORK- (186 York Street, York Me 03909)
BUSINESS LICENSE APPLICATION



Business Name Microtel Inns & Suites
 Business Location Ce Market Place Drive #4
YORK, ME 03909
 Telephone Number 363-0800

OWNER'S Name and Mailing Address Erik Heyland
Ce Market Place Drive
YORK, ME 03909

APPLICANT'S Name and Mailing Address Same

Is applicant same operator as prior year? Yes No

INSPECTION DATA (Office Use Only)		
DEPARTMENT	DATE	INITIALS
Zoning/Land Use		
Building Structural		
Electrical	<u>11/9/2014</u>	<u>Newell</u>
Plumbing		
Fire	<u>4/11</u>	<u>A</u>
Tax Collector	<u>4/11</u>	<u>SKC</u>

APPLICATION FEE IS \$50.00 PLUS \$25 PER SUBSEQUENT LICENSE. PLEASE CHECK APPLICABLE BOX(ES) BELOW AND ADD THE FEE INDICATED TO YOUR APPLICATION FEE. MAKE CHECK PAYABLE TO THE TOWN OF YORK.

MAP/LOT: <u>0053/009/004</u> License Year: <u>2014</u> No. Of Seats: <u>24</u> No. Of Parking Spaces: <u>200 +/-</u> New License (One Time \$30 Fee): YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> License Renewal: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> Bed and Breakfast License: # of Rooms _____ Hotel/Motel with Cooking Facilities: # of Rooms <u>57 (no cooking)</u> Is Your Establishment Closed for More Than 120 Consecutive Days? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	REQUESTING THE FOLLOWING LICENSES: <input checked="" type="checkbox"/> \$25.00 Victualers <input type="checkbox"/> \$25.00 Liquor <input type="checkbox"/> \$25.00 Special Amusement <input type="checkbox"/> \$25.00 Bottle Club <input type="checkbox"/> \$25.00 Theater <input type="checkbox"/> \$25.00 Dance Hall <input type="checkbox"/> Coin-OP Amusement (\$75 each or \$250 for 3 or more) Nature of Entertainment (If Applicable): _____ <input type="checkbox"/> Bed and Breakfast (\$10 Per Room): Total _____ <input type="checkbox"/> Hotel/Motel with Cooking Facilities (\$25 Per Every 10 Rooms): Total _____
--	--

Have you ever been convicted of a Felony? YES (Please Explain) _____ NO

I certify the above statements are true and understand false statements may be cause to revoke a license.

Date 3/27/14

Applicant's Signature [Signature]

Please Read and Initial the Following Statements:

- I understand that a license is required before operating or conducting any business or activity governed by the Town of York Licensing Ordinance.
- I understand that a Town of York Business License must be filled out COMPLETELY and all fees are to be paid before my license is considered for re/approval
- I understand that before my business license is issued I must have and pass a full inspection by the Town of York Code Enforcement Office and Fire Department.
- I understand that as a business owner I am responsible for calling and setting up an appointment for an inspection and any necessary follow-up inspection with the Code Enforcement Office and Fire Department
- I understand that I will not be granted re/approval of a business license through the Town of York until all inspections and taxes on my business are made current and compliant.

Business Owner Signature [Signature]

Business Manager Signature (If Applicable) _____

Date _____

Town Manager for the Board of Selectmen _____

Issued pursuant to the provisions of Title 30A MRSA Chapter 3811 through 3814

AMT. RECD. \$75.00 RECEIPT NO. #3563 RECEIPT DATE 4/1/14 MI PM MM MS

mna

THE TOWN OF

YORK, MAINE

186 York Street, York, Maine 03909

BUSINESS LICENSE APPLICATION

NOTE: Business Licenses are not transferable to another person, business or location.

Business Name: Some Brewing CO LLL

Street Address: 1 York st. unit 3 York, ME 03909

Business Owner: David A. + David J. Rowland Business Manager: David A. Rowland

Mailing Address: 1 York st. unit 3 York, ME 03909 Mailing Address: 22 Tracton st. York, ME 03909

Phone Number: 207-351-8162 Phone Number: 518-578-8792

E-mail Address: somebrewingco@gmail.com E-mail Address: dr1955@yahoo.com

Please indicate who is to be the Primary Contact with the Town: OWNER or MANAGER

Is the Business Owner same as the prior year? YES NO

Please indicate which Licenses or Local Approvals you seek:

Lodging:

Bed and Breakfast License (C/F)

Innkeeper License (C/F)

Number of Rooms: _____

Food and Beverage:

Food Service License (C/F)

Liquor License (F/P)

Bottle Club License (F/P)

Number of Seats: _____

Entertainment:

Special Amusement License (F/P)

Dance Hall License (F/P)

Bowling Alley License (F)

Coin-Operated Amusement License (P)

Bingo, Beano and Games of Chance

Miscellaneous:

Transient Seller's License

Flea Market License

Junkyard, Auto Graveyard/Recycling License

Other: _____

C – Code Enforcement Inspection Required F – Fire Department Inspection Required P – Police Department Inspection Required

Code Enforcement: (207) 363-1002

Police Department: (207) 363-1031

Village Fire Department: (207) 363-1015

Beach Fire Department: (207) 363-1014

FEES: Each application will incur a \$60 fee, plus \$30 for each license after the first. All NEW applications will have an additional \$50 fee, and all license amendments will have a \$25 fee. All fees are to be paid at time of submittal and shall be non-refundable. Cash or Check only; Please make check payable to Town of York.

Provide the following information about any relevant State licenses:

STATE LICENSE INFORMATION			
ID Number(s):	SMB-44	2-29190	1166144
Expiration Date(s):	12-9-2014	11-25-2015	—
Classification(s):	Small Brewery	Brewery	Retailer

Please read the following and sign to complete your application:

I understand that a license is required before operating or conducting any business or activity governed by the Town's Business Licensing Ordinance and that ongoing compliance with the provisions of the Town's Business Licensing Ordinance and other applicable Town codes is required throughout the entire license period.

I understand that this Business License Application must be filled out completely, all fees must be paid, and all necessary department inspections must be completed and passed before the license(s) will be considered by the Board of Selectmen.

Business Owner: [Signature] Have you ever been convicted of a Felony? YES / NO

Business Manager: [Signature] Have you ever been convicted of a Felony? YES / NO

(If either person has a Felony conviction, please attach an explanation of the circumstances)

FOR OFFICE USE ONLY

FEES		Amount	Map - Lot: <u>0048 - 0020</u>	
Application and First License (\$60)		<u>60.00</u>	Processed By: <u>mmavery</u>	
Subsequent Licenses (\$30 each)		<u>—</u>	Received Date: <u>10/24/2014</u>	
New License Fee (\$50)		<u>—</u>	Amount Received: \$ <u>60.00</u>	
License Amendment (\$25)		<u>—</u>	Check # <u>249</u> or Cash <input type="checkbox"/>	
Other: _____		<u>—</u>	LICENSE #: _____ - _____	
TOTAL DUE		\$ <u>60.00</u>		
Department Approvals		Date of Approval		Special Conditions (Attached if Necessary)
Code Enforcement	<input checked="" type="checkbox"/> N/A			YES NO
Fire	<input type="checkbox"/> N/A	<u>10/27/2014 Apgar</u>		YES <input checked="" type="radio"/> NO
Police	<input type="checkbox"/> N/A	<u>11/3/2014 Davis</u>		YES <input checked="" type="radio"/> NO
Tax Collector	<input type="checkbox"/> N/A	<u>11/6/2014 Szeniewski</u>		YES <input checked="" type="radio"/> NO
Board of Selectmen _____ Town Manager for the Board of Selectmen			_____ Date	YES NO



AGENDA ITEM NUMBER: _____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: November 7, 2014	Type of Action: <input type="checkbox"/> Procedural <input checked="" type="checkbox"/> Formal Action <input type="checkbox"/> Other: _____
Date Action Requested: November 10, 2014	
Regular <input checked="" type="checkbox"/> Work Session <input type="checkbox"/>	
Subject: Moving forward with the Police Station Project	

TO: BOARD OF SELECTMEN
FROM: Stephen H. Burns, Town Manager
RECOMMENDATION: I recommend the Board vote to continue moving forward with the Police Station Project.
PROPOSED MOTION: I move to continue moving forward with the Police Station Project.

Discussion: Follow up on discussion at the October 16 and November 10 Work Shops.

FISCAL IMPACT: N/A
DEPARTMENT LINE ITEM ACCOUNT: N/A
BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared By: _____

Reviewed By:  _____



AGENDA ITEM NUMBER: _____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

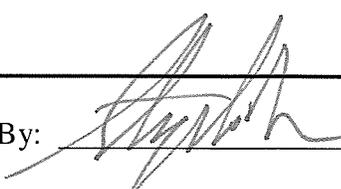
Date Submitted: November 7, 2014	Type of Action: <input type="checkbox"/> Procedural <input checked="" type="checkbox"/> Formal Action <input type="checkbox"/> Other: _____
Date Action Requested: November 10, 2014	
Regular <input checked="" type="checkbox"/> Work Session <input type="checkbox"/>	
Subject: Moving forward with the Connector Road Project	

TO: BOARD OF SELECTMEN
FROM: Stephen H. Burns, Town Manager
RECOMMENDATION: I recommend the Board vote to continue moving forward with the Connector Road Project.
PROPOSED MOTION: I move to continue moving forward with the Connect Road Project.

Discussion: Follow up on discussion at the October 16 and November 10 Work Shops.

FISCAL IMPACT: N/A
DEPARTMENT LINE ITEM ACCOUNT: N/A
BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared By: _____

Reviewed By:  _____



AGENDA ITEM NUMBER: _____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: October 17, 2014	Type of Action: <input type="checkbox"/> Procedural <input checked="" type="checkbox"/> Formal Action <input type="checkbox"/> Other: _____
Date Action Requested: October 20, 2014 November 10, 2014	
Regular <input checked="" type="checkbox"/> Work Session <input type="checkbox"/>	
Subject: Formation of Municipal Building Committee by approval of a committee charter	

TO: BOARD OF SELECTMEN

FROM: Stephen H. Burns, Town Manager

RECOMMENDATION: I recommend the Board of Selectmen adopt the charter and thereby create the ad hoc Municipal Building Committee for the Police Station and Connector Road projects.

PROPOSED MOTION: I move to adopt the Committee Charter for the Municipal Building Committee, thereby creating the ad hoc Committee for the Police Station and Connector Road projects. *(If you want to change the number of at-large members, please include this in your motion.)*

Discussion: Follow-up on discussions at the October 16th workshop. A copy of the proposed Committee Charter is attached. It has been amended to change the representative of the Board of Selectmen from a voting member to an ex-officio member. The Board may still want to adjust the total number of at-large members, as was discussed at the workshop.

Prepared By: _____

Reviewed By: _____

Municipal Building Committee – Committee Charter

DRAFT – October 17, 2014

Ad Hoc Committee. The Municipal Building Committee is an ad hoc committee created by and answerable to the Board of Selectmen. It shall operate until completion of the new Police Station and Connector Road between Ridge Road and Route One, or until terminated by vote of the Board of Selectmen.

Membership. The Committee shall be comprised of 5 voting members, which shall include 4 at-large members appointed by the Board of Selectmen, one member of the Budget Committee appointed by the Budget Committee, and one ex-officio (non-voting) member of the Board of Selectmen appointed by the Board of Selectmen. A quorum for purposes of voting shall require a minimum of 3 members present and voting, and decisions shall be by majority vote.

Meetings. All meetings of the Committee shall be broadcast on Channel 3, and minutes shall be taken in accordance with Roberts Rules of Order. Minutes shall be provided to the Town Clerk upon approval by the Committee.

Scope of Responsibilities. The Committee shall advise the Board of Selectmen with respect to completion of two construction projects, the Police Station Project and the Connector Road Project, and with respect to related matters (such as implementation of work associated with the agreement with Mr. Cragin) as are required to complete these two projects. Further, the Committee shall supervise construction of the Police Station as required by the Town of York Home Rule Charter.

Project Goal. It is the goal of the Town to complete the Police Station and Connector Road projects successfully, within approved budgets, in a manner that results in full compliance with all applicable laws. Within this overall goal, there are two objectives listed in the order of importance:

Objective #1. The first goal of the Committee is to help ensure completion of a new Police Station, communications tower, and the connector road to Ridge Road. Success will be determined by receipt of an Occupancy Permit for the building, establishment of a new communications system, satisfaction of the Maine DEP and US Army Corps of Engineers with regard to correction of past violations, and completion of all related matters located easterly of road station 33+50 (just past the end of the sewer line), including the property exchange with Mr. Cragin.

Objective #2. The second goal of the Committee is to help ensure completion of a new connector road from the Police Station westerly to Route One. Success will be determined by the opening of a

road to the public between Ridge Road and Route One, and completion of all related matters located westerly of road station 33+50.

Duties. The Committee shall:

1. Become familiar with the plans, permits, approvals and past violations associated with this project.
2. Develop an understanding of the project budgets and project costs.
3. Advise the Board of Selectmen through the process of getting the projects under contract, and as necessary, recommend to the Board of Selectmen modifications necessary to complete the projects within the limits of approved budgets.
4. Serve as the Town's liaison with the design consultants.
5. Solicit any decisions of the Board necessary to successfully complete the projects. At a minimum, the Board of Selectmen shall be required to approve in advance:
 - a. Submittal of an application for a building permit for the Police Station and accessory buildings.
 - b. Submittal of an application for a building permit for the Police Station Communications Tower, and for any subsequent telecommunications co-locations on this tower.
 - c. Submittal to any local, state or federal entity for a permit or approval, or modification of a permit or approval.
6. Implement the decisions of the Board of Selectmen with regard to these projects.
7. Supervise the clerk of the works with regard to construction of the Police Station buildings and site.
8. Supervise the person or firm that monitors construction of the connector road.
9. At least once a month, report to the Board of Selectmen about the physical and budget status of each project.

Modification of Committee Charter. Any time after the formation, the Committee may propose to the Board of Selectmen any modification of its Charter believed necessary to enhance the ability to achieve the above-stated project goal. The Board of Selectmen may accept, modify or reject proposed changes.



AGENDA ITEM NUMBER: _____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

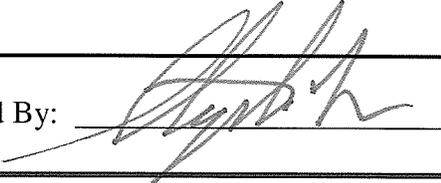
Date Submitted: November 7, 2014	Type of Action: <input type="checkbox"/> Procedural <input checked="" type="checkbox"/> Formal Action <input type="checkbox"/> Other: _____
Date Action Requested: November 10, 2014	
Regular <input checked="" type="checkbox"/> Work Session <input type="checkbox"/>	
Subject: Municipal Building Committee Appointment	

TO: BOARD OF SELECTMEN
FROM: Melissa M. Avery; Assistant to the Town Manager
RECOMMENDATION:
PROPOSED MOTION: I move to appoint _____ as members to the Municipal Building Committee.

Discussion: Applicants – Judith Romano, Christopher Ring, William Masterson, Howard Koeppel, James Towel, Wayne Martin, Dick Bachelder, Stephen Kosacz, and Patrick Garon.

FISCAL IMPACT: N/A
DEPARTMENT LINE ITEM ACCOUNT: N/A
BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared By: _____

Reviewed By: 



AGENDA ITEM NUMBER: _____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: October 17, 2014	Type of Action: <input type="checkbox"/> Procedural <input checked="" type="checkbox"/> Formal Action <input type="checkbox"/> Other: _____
Date Action Requested: ^{November 10} October 20, 2014	
Regular <input checked="" type="checkbox"/> Work Session <input type="checkbox"/>	
Subject: Authorization for SMRT to obtain a construction cost estimate	

TO: BOARD OF SELECTMEN
FROM: Stephen H. Burns, Town Manager
RECOMMENDATION: I recommend the Board authorize SMRT to obtain a construction cost estimate for the Police Station project.
PROPOSED MOTION: I move to authorize SMRT to obtain a construction cost estimate for the Police Station project, with a cost not to exceed \$7,500.

Discussion: This is the recommended next step for the Town to move this project forward. Arthur Thompson of SMRT believes we will face a budget shortfall and we need this estimate so we can figure out what compromises need to be made to bring the project in within budget. SMRT would sub-contract this work to a construction cost specialist. The exact price should be a bit under \$7,500, but because I delayed my response to SMRT I would appreciate this small amount of discretion in case my delay affects the price of the sub-consultant.

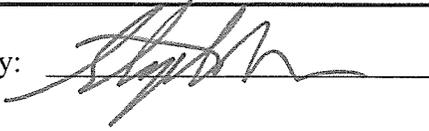
I had originally thought this would be an estimate for both the police station and the connector road, but upon review of the e-mails with David Lay of SMRT, this will apply only to the Police Station. I will ask Dean Lessard to generate an estimate of the cost of the road construction.

FISCAL IMPACT: \$6,900

DEPARTMENT LINE ITEM ACCOUNT: Police Station construction budget

BALANCE IN LINE ITEM IF APPROVED: about \$4.8M

Prepared By:

A handwritten signature in black ink, appearing to be 'Steph', written over a horizontal line.

Reviewed By:

A handwritten signature in black ink, appearing to be 'Steph', written over a horizontal line.



AGENDA ITEM NUMBER: _____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: October 22, 2014	Type of Action: <input type="checkbox"/> Procedural <input checked="" type="checkbox"/> Formal Action <input type="checkbox"/> Other: _____
Date Action Requested: November 10, 2014	
Regular <input checked="" type="checkbox"/> Work Session <input type="checkbox"/>	
Subject: Letter of Approval for Games of Chance	

TO: BOARD OF SELECTMEN
FROM: Melissa M. Avery, Assistant to the Town Manager
RECOMMENDATION:
PROPOSED MOTION: I move to approve the 2015 Blanket Letter of Approval for Games of Chance

Discussion: Annually the Board of Selectmen approves a blanket letter that is required by the State of Maine, which lists establishments within the Town of York wishing to engage in "Games of Chance", giving them the ability to schedule raffles, bingo games and other events that include games of chance.

FISCAL IMPACT: N/A
DEPARTMENT LINE ITEM ACCOUNT: N/A
BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared By: Melissa M Avery

Reviewed By: [Signature]



Town of York

186 York Street
York, Maine 03909-1314

November 11, 2014

Town Manager/
Selectmen
(207)363-1000

Town Clerk/
Tax Collector
(207)363-1003

Finance/
Treasurer
(207)363-1004

Code Enforcement
(207)363-1002

Planning
(207)363-1007

Assessor
(207)363-1005

Police Department
(207)363-1031

Dispatch
(207)363-2557

York Beach Fire
Department
(207)363-1014

York Village Fire
Department
(207)363-1015

Public Works
(207)363-1011

Harbor Master
(207)363-1000

Senior Center/
General Assistance
(207)363-1036

Parks and
Recreation
(207)363-1040

Fax
(207)363-1009
(207)363-1019

www.yorkmaine.org

Maine State Police Licensing Division
164 State House Station
Augusta, ME 04333-0164

RE: Blanket Letter of Approval to Operate Games of Chance

To Whom It May Concern:

The Town of York Board of Selectmen voted at their November 10, 2014 meeting to approve a Blanket Letter of Approval to Operate Games of Chance and/or Bingo/Beano Games for the following organizations for calendar year **2015**:

- American Legion Post #56
- American Legion Auxiliary
- Elks Lodge #2788
- Knights of Columbus Council #11940
- Parents for York Wrestling
- Saint Christopher's Church
- VFW Post # 6977
- York Beach Fire Department
- York Village Fire Department
- York Chamber of Commerce
- York Jr. Wildcats
- York Kiwanis
- York Little League
- York Music Boosters
- York Rotary Club
- York Athletic Boosters
- York High School Activities

Please feel free to contact me should you need anything further.

Sincerely,

Melissa M. Avery
Assistant to the Town Manager
mmavery@yorkmaine.org

Town of York, Maine
186 York Street
York, ME 03909
(207) 363-1000

**ESTABLISHMENTS REQUESTING LETTER OF APPROVAL
FOR GAMES OF CHANCE**

American Legion Post #56
9 Hannaford Drive
York, ME 03909

York Chamber of Commerce
1 Stonewall Lane
York, ME 03909

American Legion Auxiliary
9 Hannaford Drive
York, ME 03909

York Jr. Wildcats
c/o York Middle School
30 Organug Road
York, Maine 03909

Elks Lodge #2788
1704 U.S. Route One
P.O. Box 711
York, ME 03909

York Kiwanis
P.O. Box 454
York, Maine 03909

Knights of Columbus Council #11940
P.O. Box 172
York Harbor, ME 03911

York Little League
P.O. Box 696
Cape Neddick, ME 03902

Parents for York Wrestling
c/o York High School
1 Robert Stevens Dr.
York, ME 03909

York Music Boosters
c/o York High School
1 Stevens Drive
York, Maine 03909

Saint Christopher's Church
4 Barrell Lane
York, ME 03909

York Rotary Club
P.O. Box 806
York, ME 03909

VFW Post #6977
P.O. Box 201
York Beach, ME 03910

York Village Fire Department
1 Firehouse Drive
York, ME 03909

York Beach Fire Department
P.O. Box 70
York Beach, ME 03910

York High School Activities
1 Robert Stevens Drive
York, ME 03909

York Athletic Boosters
c/o York High School
1 Roberts Stevens Drive
York, ME 03909



TO: Establishments Operating Games of Chance

FROM: Melissa M. Avery, Assistant to the Town Manager

DATE: November 11, 2014

RE: Blanket Letter of Approval to Operate Games of Chance

Please find the attached Blanket Letter of Approval for Games of Chance that was approved by the Board of Selectmen at their meeting on November 10, 2014. The letter has been forwarded to the State of Maine for the license year 2015.

Should you have any questions, please feel free to contact me by phone or email; (207) 363-1000 or mmavery@yorkmaine.org