

**BOARD OF SELECTMEN'S
MEETING MINUTES
6:00/6:45/7:00PM MONDAY, NOVEMBER 2, 2015
YORK LIBRARY**

6:00PM: Executive Session: Pursuant to MRSA Title 1, Section 405.6.D – Upcoming Union Contract Negotiations and 405.6.C – Real Estate

Present: Chairman Robert E. Palmer, Jr., Vice-Chairman Jonathan O. Speers, Torbert Macdonald, Todd A. Frederick, Dawn Sevigny-Watson, Town Manager Stephen H. Burns and Director of Human Resources Liam Gallagher.

Moved by Mr. Macdonald, seconded by Mr. Speers to enter into executive session. Without objection, so moved.

Moved by Mr. Macdonald, seconded by Ms. Sevigny-Watson to exit out of executive session. Without objection, so moved.

6:45PM: Board and Committee Interviews

7:00PM: Regular Meeting

Present: Chairman Robert E. Palmer, Jr., Vice-Chairman Jonathan O. Speers, Torbert Macdonald, Todd A. Frederick, Dawn Sevigny-Watson, Town Manager Stephen H. Burns and members of the press and public.

Call to Order

Chairman Robert E. Palmer Jr. called the meeting to order at 7:00PM.

Opening Ceremonies

- A. **Minutes**
- B. **Chairman's Report**
- C. **Manager's Report**

Town Manager Stephen H. Burns reminded voters that the General Referendum is taking place at the High School tomorrow from 8AM to 8PM. Also a reminder

that 2016 Dog Licenses are available in the Clerk's Office through January and that the Parks and Recreation Fall/Winter Program Brochure is out.

D. Awards

1. Bid Award: Snow Plowing Contracts

The Department of Public Works solicited bids for the snow plowing and de-icing of the Town's municipal facilities, school facilities, and business districts. The following bids were received:

- | | |
|--|----------|
| 1. Andrews Construction | \$35,500 |
| - Village Fire, Town Hall, Library and Coastal Ridge Elementary School | |
| 2. Puffer and Sons Land Management | \$50,000 |
| - Village Elementary School and Middle School | |
| 3. Green with Envy | \$24,700 |
| - Beach Fire and Police Station | |
| 4. Dover Bluff Construction | \$62,460 |
| - York Village, Harbor and Short Sands Business Districts | |

Moved by Mr. Macdonald, seconded by Mr. Speers to award the bids for the snow removal and ice control contract for the following facilities to the following contractors: Village Fire, Town Hall, Library and Coastal Ridge Elementary School to Andrews Construction in the amount of \$35,500; Village Elementary School and Middle School to Puffer and Sons Land Management in the amount of \$50,000; Beach Fire and Police Station to Green with Envy in the amount of \$24,700 and York Village, Harbor and Short Sands Business Districts to Dover Bluff Construction in the amount of \$62,460. Vote 5-0, motion passes.

E. Reports

1. Harbor Board
2. Shellfish Conservation Commission
3. Stewart Mitchell, Witcher Builders - Update on Kearsarge House

F. Citizens' Forum - The Citizens' Forum is open to any member of the audience for comments on any matter. All comments should be respectful in tone and should be directed to the Chair. Comments should be brief and to the point. Questions that require extended answers or that cannot be readily answered will be referred to the Town Manager for follow-up. Anyone who wishes to submit a written request for future agenda items can do so on the form available at this meeting or may obtain the form through the Town Manager's Office.

Public Comment: Judy Romano
Charles Stacey

G. Public Hearings

1. Ordinance Amendment: General Assistance Appendices A, C and D

Moved by Mr. Macdonald, seconded by Mr. Speers to open the Public Hearing. Without objection, so ordered.

Public Comment: Michelle Surdouval, YCSA
Kate Ford, YCSA

Moved by Mr. Macdonald, seconded by Mr. Speers to close the Public Hearing. Without objection, so ordered.

H. Endorsements

I. Old Business

1. Discussion and Possible Action: Special General Referendum Request

There is currently a vacancy on the School Committee and the Home Rule Charter makes it the responsibility of the Board of Selectmen to fill the seat. Article V, section 3.D spells out that a Special General Referendum must be called within 30 days of resignation.

Moved by Mr. Macdonald, seconded by Mr. Speers to call a Special General Referendum, to be held at York High School on Saturday, January 30, 2016, for the purpose of filling the vacancy on the School Committee. Vote 5-0, motion passes.

2. Discussion and Possible Action: Specific Recommendations about Parking Policy Changes

Moved by Mr. Macdonald, seconded by Ms. Sevigny-Watson to schedule a public hearing on November 16, 2015 to consider increases to parking passes, parking meters, and parking fines as proposed by the York Police Department. Vote 5-0, motion passes.

3. Discussion and Possible Action: Draft Amendment to the Public Street Acceptance Policy

Moved by Mr. Macdonald, seconded by Mr. Speers to direct the Town Manager to send the proposed amendment of the Public Road Acceptance Ordinance to the Town Attorney for legal review, and to have this amendment posted for a February public hearing. Vote 5-0, motion passes.

J. New Business

1. Discussion and Possible Action: FY15 Carryforwards

Moved by Mr. Speers, seconded by Mr. Frederick to carry forward \$1,126,339.66 from the FY15 budget year to the FY16 budget as outlines on the attached spreadsheet. Vote 5-0, motion passes.

2. Discussion and Possible Action: General Assistance Ordinance Appendices

Moved by Mr. Speers, seconded by Ms. Sevigny-Watson to approve the 2015-2016 General Assistance Ordinance Appendices A, C and D. Vote 5-0, motion passes.

3. Discussion and Possible Action: Draft Amendment to the Business Licensing Ordinance – Water and Sewer Sign-offs for Food Service

Upon request by the Town Manager, the Planning Director worked with the local utility districts to review and propose amendments to the Business Licensing Ordinance to ensure that utility districts have an opportunity to be part of the inspection process for business license applications. The Board of Selectmen were supportive in the Planning Director moving forward with the process of the proposed amendments.

4. Discussion and Possible Action: Property Appraisal for Land Adjacent to the Long Sands Bathhouse

The Town seeks to acquire land, approximately 5,000 square feet in area, located to the west of the Long Sands Bathhouse to accommodate the proposed expansion of the bathhouse. It would be appropriate to obtain an appraisal to ensure the value of this land is known during the negotiation process.

Moved by Mr. Macdonald, seconded by Mr. Speers to direct the Town Manager to solicit proposals for appraisal of the land located under Route 1A, to the west of the Long Sands Bathhouse which the Town seeks to acquire to provide for expansion of the bathhouse, and to bring the proposals back to the Board to award. Vote 5-0, motion passes.

5. Discussion and Possible Action: Memorial Dedications Policy

After a proposal from the York Little League the Parks and Recreation Board to rename the Bog Road Field in honor of the late Randy Lavigne, the Parks and Recreation Board wanted to begin a discussion with the Board of Selectmen of whether or not they would look to look into a broad policy about public memorials.

6. Discussion and Possible Action: Pest Management at Blinn House

Moved by Mr. Macdonald, seconded by Mr. Speers to approve the expense of \$750.00 for pest control at the Blinn House. Vote 5-0, motion passes.

7. Appointments:
 - a. Energy Efficiency Committee
 - b. Conservation Commission
 - c. Bicycle and Pedestrian Committee

Moved by Mr. Macdonald, seconded by Mr. Frederick to appoint Luke Conte as a Regular Member to the Conservation Commission, with a term expiring June 30, 2018. Vote 5-0, motion passes.

Moved by Mr. Macdonald, seconded by Mr. Frederick to appoint Steve Butzel as an Alternate Member to the Conservation Commission, with a term expiring June 30, 2018. Vote 5-0, motion passes.

Moved by Mr. Macdonald, seconded by Mr. Speers to appoint Leah Drennan as a Regular Member to the Bicycle and Pedestrian Committee, with a term expiring June 30, 2016. Vote 5-0, motion passes.

8. Property Redemptions:
 - a. 4 Vacation Drive
 - b. 3 Vacation Drive

Moved by Mr. Macdonald, seconded by Mr. Speers to approve the property redemption of Tac Map 0086-0002, located at 4 Vacation Drive, as requested, subject to the condition that all taxes, interest and administrative costs are paid in full by no later than January 4, 2015 with cash or certified bank check. Vote 5-0, motion passes.

Moved by Mr. Macdonald, seconded by Mr. Speers to approve the property redemption of Tac Map 0086-0002-D, located at 3 Vacation Drive, as requested, subject to the condition that all taxes, interest and administrative costs are paid in full by no later than January 4, 2015 with cash or certified bank check. Vote 5-0, motion passes.

9. Special Event Permits:
 - a. 24 Hours Out in the Cold – YCSA
 - b. Drive Through Nativity – First Parish Church

Moved by Mr. Macdonald, seconded by Mr. Frederick to approve the following Special Event Permit Applications subject to all, if any conditions set by Department Heads: 24 Hours Out in the Cold on December 5, 2015 and Drive-Through Nativity on December 19, 2015. Vote 5-0, motion passes.

K. Future Agendas

L. Other Business

M. Citizens' Forum

Public Comment: None

Adjourn

Moved by Mr. Macdonald, seconded by Mr. Speers to adjourn the meeting at 10:00PM. Without objection, so ordered.

Respectfully Submitted,

Melissa M. Avery
Assistant to the Town Manager