



Town of York

186 York Street
York, Maine 03909-1314

Town Manager/
Selectmen
(207)363-1000

Town Clerk/
Tax Collector
(207)363-1003

Finance/
Treasurer
(207)363-1004

Code Enforcement
(207)363-1002

Planning
(207)363-1007

Assessor
(207)363-1005

Police Department
(207)363-1031

Dispatch
(207)363-2557

York Beach Fire
Department
(207)363-1014

York Village Fire
Department
(207)363-1015

Public Works
(207)363-1011

Harbor Master
(207)363-1000

Senior Center/
General Assistance
(207)363-1036

Parks and
Recreation
(207)363-1040

Fax
(207)363-1009
(207)363-1019

www.yorkmaine.org

SELECTMEN'S MEETING 7:00 P.M. MONDAY JANUARY 10th 2011 YORK LIBRARY

6:00 PM: Executive Session: Real Estate and Personnel-(Pursuant to MRSA Title 1, Section 405.6 C and Section 405.6 A)

6:30 PM: Selectmen's Policy Manual

Call to Order-

Pledge of Allegiance

A. Minutes

-December 13th, 2010 Selectmen's Meeting Minutes

B. Chairman's Report

C. Manager's Report

D. Awards

E. Reports

1. Cape Neddick River Association

F. Citizens Forum - The citizen's forum is open to any member of the audience for comments on items listed on this meeting agenda or to propose items for future meeting agendas. All comments should be respectful in tone and should be directed to the chair. Comments should be brief and to the point. Questions that require extended answers or that cannot be readily answered will be referred to the town manager for follow-up. Anyone who wishes to submit a written request for future agenda items can do so on the form available at this meeting or may obtain the form through the town manager's office.

G. Approval of Warrant #28

H. PUBLIC HEARINGS

I. ENDORSEMENTS

License Applications

- Lobster Barn Corp dba The Barn (Victualers, Liquor, Coin-Op Amusement)
- Norma Clark dba Norma's Restaurant Inc (Victualers)
- Qing Wen Wang dba Greenleaves Chinese Restaurant (Victualers, Liquor)

J. Old Business

1. Discussion with SMRT Concerning Access Road from Route 1 to Ridge Road

K. New Business

1. Appointment of Municipal Building Committee
2. Appointment of Code Enforcement Officer
3. Request for Time Extension from Charter Commission
4. Quit Claim Deed for 21 Axholme Road
5. Budget Discussion FY12
6. Request for Extension on Property Redemption
7. Appointment of Registrar of Voters
8. Special Event Permit: World Cup Bull Riders: Extreme Country
9. Special Event Permit: Light the Night-the Leukemia and Lymphoma Society
10. Resignation of Clark James from Energy Steering Committee
11. Board and Committee Appointments: Energy Steering Committee
12. Board and Committee Appointment: Senior Center Advisory Board

L. Other Business

Adjourn

**SELECTMEN'S MEETING
7:00 P.M. MONDAY DECEMBER 13th 2010
YORK LIBRARY**

6:00 PM Policy Manual Review

The Board of Selectmen continued their work on reviewing and revising the current Selectmen's Policy Manual.

Call to Order- Chairman Jackson-McCarty called the meeting to order at 7:00 PM

Pledge of Allegiance

A. Minutes

-December 6th, 2010 Selectmen's Meeting Minutes

Moved by Ms. Andrews and seconded by Mr. Little to approve the December 6th 2010 Selectmen's Meeting Minutes as presented. Without objection so ordered.

B. Chairman's Report

Ms. Jackson-McCarty thanked the public for contacting the Board and giving us feedback on different issues, we do appreciate people reaching out and looking for the right information.

C. Manager's Report

Mr. Yandow wished everyone a happy, healthy and safe holiday.

D. Awards

E. Reports

1. Time Warner-WGME/Channel 13 Conflict-Mike Seagroves of the Cable TV Commission

Mike Seagroves of the Cable TV Regulatory Commission spoke to the Board about the current conflict between WGME and Time Warner. WGME is running crawls on their news cast advising consumers that their contract with Time Warner ends on Jan 1st and if a new contract is not agreed to then Time Warner will no longer carry WGME. Time Warner has stated that they continue to work with WGME on a new contract but Time Warner is asking for huge increase that would have to be passed on to the consumer. The best thing that people can do is contact WGME and Time Warner to let them know how they feel and what their concerns are. Currently there is nothing in the contract that binds Time Warner to carry a certain station or program. Cable TV is going through some major changes in how programming is carried and there are a lot of contract disputes currently going on across the country along with some major consolidations.

Ms. Andrews asked how Time Warner can justify their continued increases in rates yet they seem to be taking away more and more channels, how can they ask people to pay more for less

Mr. Seagroves stated that he understands and Time Warner lost 155,000 subscribers just this quarter, a lot of people are feeling the same way and are cutting the cord and going to alternatives.

Ms. Jackson-McCarty stated that the Cable TV Regulatory Commission meets on a quarterly basis with the VP of Governmental Affairs at Time Warner. The fall meeting was not held because 2 towns have no representatives and the other 3 only have one representative. We would like to find another rep and to encourage the other towns to step up and find some members to help send the message.

Our current contract with Time Warner is up Nov 28th of 2012 but we must notify Time Warner 6 months before if we are going to pull out and go with an alternative. Negotiations with Time Warner will begin soon and it would be very helpful to have a full board of representatives.

Ms. Andrews suggested that the Board send a letter to Time Warner on behalf of the Citizens of York expressing our frustrations.

2. SMRT Presentation on Police Station Project

On September 13th 2010 SMRT was awarded a contract to perform an analysis of the appropriate siting of the Police Station along with an access road between Route 1 and York Beach. SMRT was also asked to develop cost estimates for the construction of a police facility as well as all other costs related to the police facility and cost estimates for an access road.

Arthur Thompson of SMRT presented to the Board their findings in regards to cost, an appropriate site, a proposed floor plan, and the access road alignment. SMRT presented to the Board their site plan and floor plan of the proposed station. Projected costs for the project at this time would total around \$10 million.

2 Cost Estimates:

Building Project: basic building cost, extraordinary site costs, development requirements, LLED requirement, and soft costs—estimate \$252 per square foot/\$7.99 million

Access Road: Ridge Road to Route 1-1.6 to 1.7 million-2 lanes 20 feet wide...3 foot buffer on each side

Board Questions:

Mr. Estes stated that one of the directions we have given our Planning Board is to take this area and rezone it for commercial use. If we were to take water and sewer and bring it all the way up the proposed access road how much extra would it cost. SMRT stated that it would be upwards to \$500,000 and to add electricity it would look to be around \$200,000.

Mr. Little asked if there is room for expansion for this building, if we decided we wanted to add a Senior Center. There is some room from expansion but would have to have it approved by the regulators due to the wetlands and vernal pools in the area.

Mr. Little asked about the Blinn House on the property, could this building be put to use? This building was looked at but it is not feasible for a police station but it seems as though it would be a great use for other municipal activities.

Ms. Jackson-McCarty asked if the access road will be lit as of right not there are no street lights in that area. Street lights can be added but electricity would have to be run to the area and that would be an added cost.

Mr. Estes asked about adding sidewalks on to the access road. Sidewalks can be added there is enough room, it would be a little more complicated but it could be done.

Mr. Little asked if there will be a significant savings if we do this now versus a year down the road due to the construction costs being lower at this time?

Estimators have been saying that they have been seeing 2006 prices but the big question is how long is that going to last?

SMRT will incorporate some of the feedback that was heard and some of the suggestions that the Board would like to see added such as sidewalks, electricity and water and sewer added to the access road. SMRT will return on January 10th with an updated plan and cost estimate.

F. Citizens Forum - The citizen's forum is open to any member of the audience for comments on items listed on this meeting agenda or to propose items for future meeting agendas. All comments should be respectful in tone and should be directed to the chair. Comments should be brief and to the point. Questions that require extended answers or that cannot be readily answered will be referred to the town manager for follow-up. Anyone who wishes to submit a written request for future agenda items can do so on the form available at this meeting or may obtain the form through the town manager's office.

Public Comment: Albert Moulton
Ron Nowell

G. Approval of Warrant #24

H. PUBLIC HEARINGS

I. ENDORSEMENTS

License Applications

- Sue Antal dba Inn at Harmon Park (Bed and Breakfast)
- Woods Family Inc dba The Daily Grind (Victualers)
- Bonnie and Bill Alstrom dba Morning Glory Inn (Bed and Breakfast)

Moved by Mr. Little and seconded by Ms. Andrews to approve the following licenses: Sue Antal dba Inn at Harmon Park (Bed and Breakfast), Woods Family Inc dba The Daily Grind (Victualers), Bonnie and Bill Alstrom dba Morning Glory Inn (Bed and Breakfast). Vote 4-0 motion passes

J. Old Business

K. New Business

1. Discussion Regarding Process to Move Police Station Project Forward and the Possible Formation of a Building Committee

Ms. Andrews stated that she believes that we need a new police station and a new town hall; however I am concerned that we are going to push this forward to fast without fully working everything out. I am concerned with the process and that we are not doing due diligence. I want the voters to get the best that they can get.

Mr. Little stated that if the experts think that this is the best location for the police facility then I would go with that. As far as addressing the issues over overpaying you have to look at the long term goal and what it is that we are trying to accomplish. We still have a ways to go and we need to proceed with the building committee. I would like to see it moved forward but there is still a lot of work to do in order for a possible May vote.

Mr. Estes stated that we didn't just go out and buy land without doing our due diligence. We knew that this land would be able to house a police station before we ever signed a purchase and sale agreement.

Ms. Jackson-McCarty stated that it will be very important that the Board of Selectmen is involved in the ground level and makes sure that all the correct information is getting out to the public.

Moved by Mr. Estes and seconded by Ms. Jackson-McCarty to include the police station on the 2012 capital budget to place before the voters on the May 2011 budget referendum. Vote 3-1 motions passes, Ms. Andrews against.

Building Committee-

The Building Committee will consist of the Town Manager, 2 Board of Selectmen, 2 Police Representatives and 2 citizens at large.

For those who are interested please apply with Kathryn by Monday January 4th 2011 and then interviews will be done prior to the meeting on the 10th and appointments will be made at the January 10th meeting.

Charles Steedman stated that he believes that the Charter states that any municipal building committee should also include 2 members of the budget committee. Mr. Yandow will check the Charter for clarification.

2. Resignation of Catherine R. Goodwin from the Board of Selectmen

Ms. Jackson-McCarty read Ms. Goodwin's letter of resignation into the record.

Moved by Ms. Andrews and seconded by Mr. Little to accept with regrets the resignation of Catherine R. Goodwin from the Board of Selectmen effective January 24th, 2011. Vote 4-0 motion passes.

Moved by Mr. Estes and seconded by Mr. Little to appoint Ms. Andrews as Vice-Chairman to fill the position vacated by Ms. Goodwin. Vote 4-0 motion passes.

3. Discussion of FY12 Budget

Mr. Yandow presented the Board with 3 scenarios:

Scenario 2- Mitigate impacts of \$245,000

- Eliminate Senior Transportation Program-\$32,000
- Reduce Mosquito Control Program
- Reduce Ambulance Appropriation
- Cuts in Various Operating Budgets
- Reduce/Eliminate Outside Service Requests
- Eliminate Part Time Positions
- Reduce Budgets for Seasonal Employees
- Reduce Community Development Contracts Account
- Four Day Work Week at Town Hall
- Reduce/Eliminate Circuit Breaker Program

Scenario 3- Mitigate impacts of \$393,000

- All of the above from Scenario #2
- Layoffs of Full-Time Employees
- Eliminate Beach Raking Program
- Eliminate Hazardous Waste Day

Scenario 1- Mitigate impacts of \$535,000

- All of the above from Scenario #2 and #3
- Additional Lay-Offs
- Reduce Salt Use-
- Cut Paving Program
- Eliminate Lifeguard Program

The Board went through each scenario and told Mr. Yandow what cuts they would approve and what they would like to see stay in the budget.

Scenario 3- All cuts were approved except: reducing/eliminating outside service requests. The Board also asked Mr., Yandow to explore cutting part-time positions and the possibility of a four day work week.

Scenario 2- The Board asked Mr. Yandow to explore cutting 2-3 full time employees but they would not like to see the Beach raking program or hazardous waste day be eliminated.

Scenario 1- The Board agreed to reduce the paving program but they do not agree to two additional layoffs (for a total of 5), reducing salt use, or eliminating the lifeguard program.

The Board also agreed to continue to use \$790,000 from the fund balance to help off-set the impact.

Mr. Yandow will use this feedback to continue to develop the FY12 budget.

L. Other Business

Adjourn

Moved by Ms. Andrews and seconded by Mr. Little adjourn at 10:15 PM



Town of York

186 York Street
York, Maine 03909-1314

TO: Board of Selectmen

FROM: Kathryn Newell *K. Newell*
Code Enforcement Officer

DATE: January 6, 2011

RE: LICENSE INSPECTIONS AND RECOMMENDATIONS

Based on my review, I recommend the following position on the Licenses to be heard on January 10, 2011.

ENDORSEMENTS

Betty Weaver
DBA: The Lobster Barn **MAP 94/LOT 53**
Victualers/Liquor/Coin-Op Amusement

Betty Weaver
P. O. Box 544
York, ME 03909

FACILITY	Restaurant/200 Seats
ZONE	Rt. 1-4
USE	Conforming, Existing
RECOMMENDATION	Approval

Norma Clark
DBA: Norma's Restaurant **MAP 48/LOT 43-A**
Victualers

Norma Clark
147 Chases Pond Road
York, ME 03909

FACILITY	Restaurant/111 Seats
ZONE	Rt. 1-3
USE	Conforming, Existing
RECOMMENDATION	Approval

Town Manager/
Selectmen
(207)363-1000

Town Clerk/
Tax Collector
(207)363-1003

Finance/
Treasurer
(207)363-1004

Code Enforcement
(207)363-1002

Planning
(207)363-1007

Assessor
(207)363-1005

Police Department
(207)363-1031

Dispatch
(207)363-2557

York Beach Fire
Department
(207)363-1014

York Village Fire
Department
(207)363-1015

Public Works
(207)363-1011

Harbor Master
(207)363-1000

Senior Center/
General Assistance
(207)363-1036

Parks and
Recreation
(207)363-1040

Fax
(207)363-1009
(207)363-1019

Page 2
License Inspections & Recommendations

(Andy) Qing Wen Wang
DBA: Greenleaves Chinese Restaurant **MAP 91/LOT 8-W**
Victualer/Liquor

(Andy) Qing Wen Wang
3 Sparrow Lane
York, ME 03909

FACILITY	Restaurant/50 Seats
ZONE	Rt. 1-3
USE	Conforming, Existing
RECOMMENDATION	Approval



AGENDA ITEM NUMBER: _____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: January 5, 2011	Type of Action: <input type="checkbox"/> Procedural <input checked="" type="checkbox"/> Formal Action <input type="checkbox"/> Other: _____
Date Action Requested: January 10, 2011	
Regular <u> X </u> Work Session	
Subject: Board Discussion with SMRT Concerning Access Road from Route 1 to Ridge Road.	

TO: Board of Selectmen
FROM: Robert G. Yandow, Town Manager
RECOMMENDATION: Include the access road in the FY12 Capital Plan and place before the voters at the May 21, 2011 Budget Referendum.
PROPOSED MOTION:

Discussion: On December 10, 2010 representatives from SMRT appeared before the Board of Selectmen to provide a status report on the conceptual plans for locating a police station on town-owned land. During this presentation SMRT also discussed conceptual alignment and costs for an access road from Route 1 to Ridge Road. SMRT was asked to put together additional cost estimates related to utilities along the proposed access road and to return on January 10, 2011. Attached is additional information related to the access road.

FISCAL IMPACT:
DEPARTMENT LINE ITEM ACCOUNT:
BALANCE IN LINE ITEM IF APPROVED:

Prepared By: Robert M. Yandow Reviewed By: _____

	Expense Item	Comment	Concept Budget
	PROPERTY		
1	Land	Owned	\$0
2	Site Preparation/ Demolition	Included in const. costs below	\$0
3	Environmental Assessment	N/A	\$0
4	Electric Services to Site	Includes Verizon, Not Fiber Optic	\$70,000
5	Oil Storage Tank	Propane - included in const. cost	\$0
6	Water Service to Site	Incl. Hook-Up Fee (\$12,500 +/-)	\$53,000
7	Sewer Service for Site	Incl. Hook-up fee at +/- \$25,000)	\$35,125
8	Sidewalk and lights to Station	Included in Building/Site Construction.	\$0
9	Geothermal		\$225,000
10	Other LEED Silver Premiums		\$109,227
11	Ledge Allowance		\$25,000
12	Hazardous Materials	Abatement Allowance	\$10,000
13	Tele/Data Service to Site	Included in Power to Site (excludes Fiber Optic)	\$0
14	Building/Site Construction	Based on 21,870 SF x \$253/SF (incl. Site)	\$5,529,033
15	Tele/Data Wiring		\$0
16	Tele/Data Equipment		\$0
17	Furnishings and Equipment		\$150,000
18	Dispatch		\$375,000
19	Antenna		\$65,000
20	Signs	Included in Building/Site Construction.	\$0
	ADMINISTRATIVE		
21	Builder's Risk Insurance	By Owner. Assume \$0.25/\$100 of construction.	\$13,823
22	Bond Fees	Allowance - Confirm	\$5,000
23	Legal Fees and Expenses	Allowance - Confirm	\$10,000
24	Advertising	Allowance	\$5,000
25	LEED Documentation		\$50,000
26	Estimating Contingency	Included in Site/Building Construction above	\$0
27	Permits	Building	\$22,500
28	Construction Contingency	5% of Site/Building Construction	\$301,069
	FEES AND SERVICES		
29	Arch./Engineering	Percentage of construction (7.7% - \$34.5k SD Credit)	\$429,147
30	A/E Reimbursible Expenses	Allowance. Assume 5% of A/E fee.	\$21,457
31	WetlandVPB Mitigation		\$87,500
32	Arch. Site Representative	N/A	\$0
33	Pre-Architectural Svcs	N/A	\$0
34	Commissioning		\$20,000
35	Site Permitting	Local/DEP Permitting - Hourly Estimate	\$60,000
36	Construction Manager Fees	Pre-Construction only; Const. Fee included above	\$10,000
37	Presentation Model	None anticipated.	\$0
38	Survey/Geotech	Early investigations, topo & boundary, full geotech	\$25,000
39	Abatement Monitor		\$0
40	Document Reproduction	Allowance - Bid documents.	\$20,000
41	Testing	Allowance	\$20,000
42	Special Inspections	Allowance (if required)	\$10,000
43	Project Record Documents	Contractor provided marked drawings included.	\$0
44	Moving/Storage Expenses		\$7,500
45	Escalation	Escalation to 3rd qtr 2012 (3.5%)	\$210,748
		TOTAL	\$7,975,129

	Expense Item	Comment	Concept Budget
	PROPERTY		
1	Land	Owned	\$0
2	Site Preparation/ Demolition	N/A	\$0
3	Environmental Assessment	N/A	\$0
4	Oil Storage Tank	N/A	\$0
5	Water		\$0
6	Force main		\$0
7	Sidewalk		\$0
8	Street Lights		\$0
9	Hazardous Materials	N/A	\$0
10	Tele/Data Service to Site	N/A	\$0
11	Road Construction	Based on 4,670 LF x \$362/LF	\$1,690,750
12	Tele/Data Wiring	N/A	\$0
13	Tele/Data Equipment	N/A	\$0
14	Furnishings and Equipment	N/A	\$0
15	Radio Equipment	N/A	\$0
16	Building Security Systems	N/A	\$0
17	Signs	Approx.	\$5,000
	ADMINISTRATIVE		
18	Builder's Risk Insurance	By Owner. Assume \$0.25/\$100 of construction.	\$4,227
19	Bond Fees	Allowance - Confirm	\$2,500
20	Legal Fees and Expenses	Allowance	\$5,000
21	Advertising	Allowance	\$2,500
22	Owner's Representative	N/A	\$0
23	Estimating Contingency	Included in Site/Building Construction above	\$0
24	Permits		\$0
25	Construction Contingency	5% of Construction (including values of add-ons)	\$84,538
	FEEES AND SERVICES		
26	Arch/Engineering	Percentage of construction (8.2% - \$4,500 SD credit)	\$134,142
27	A/E Reimbursible Expenses	Allowance. Assume 5% of A/E fee.	\$6,707
28	Arch. Site Representative	N/A	\$0
29	Pre-Architectural Svcs		\$0
30	Commissioning	Recommended	\$0
31	Site Permitting	Assuming simultaneous with Police Station	\$10,000
32	Construction Manager Fees		\$0
33	Presentation Model	None anticipated.	\$0
34	Survey/Geotech	Topo & boundary, add'l geotech recommendations	\$15,000
35	Abatement Monitor	Not Required	\$0
36	Document Reproduction	Allowance - Bid documents.	\$5,000
37	Testing	Allowance.	\$7,500
38	Special Inspections	N/A	\$0
39	Project Record Documents	Contractor provided marked drawings included.	\$0
40	Moving/Storage Expenses	N/A	\$0
41	Escalation	Escalation to 3rd qtr 2012 (3.5%)	\$59,176
		TOTAL	\$2,032,039



AGENDA ITEM NUMBER: _____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: January 5, 2011	Type of Action: <input type="checkbox"/> Procedural <input checked="" type="checkbox"/> Formal Action <input type="checkbox"/> Other: _____
Date Action Requested: January 10, 2011	
Regular <u> X </u> Work Session	
Subject: Quit Claim Deed for 21 Axholme Road	

TO: Board of Selectmen
FROM: Robert G. Yandow, Town Manager
RECOMMENDATION: Approve Quit Claim
PROPOSED MOTION: I move to approve the quit claim deed transferring ownership of 21 Axholme Road to Frank Patstone.

Discussion: The Board of Selectmen had previously approved selling town-owned property at 21 Axholme Road to Mr. Frank Patstone for \$2,000. Mr. Patstone issued a personal check to the town for the \$2,000 however the original quit claim deed from Mr. Patstone's attorney contained an error so it had to be revised. The new quit claim deed is attached.

FISCAL IMPACT:
DEPARTMENT LINE ITEM ACCOUNT:
BALANCE IN LINE ITEM IF APPROVED:

Prepared By: Robert M. Yandow Reviewed By: _____

Space Above This Line For Recording

MUNICIPAL QUITCLAIM DEED

The Inhabitants of the Municipality of York, a body corporate located at York, Maine, for consideration paid, release to Frank L. Patstone, with a mailing address of 19 Axholme Road, York, Maine 03909, all of its right, title and interest in a certain lot or parcel of land situated at 21 Axholme Road in the Town of York, County of York, and State of Maine, lying on the Southeasterly side of Axholm Road and being further shown on the Town of York Tax Maps as Lot 0078 on Map 50 and described as follows:

Beginning at a point lying on the southeasterly side of Axholme Road, but not adjacent thereto, said point of beginning being further described as lying on the southwesterly sideline of the Grantees' property and lying South 40° 15' 00" East 120.40 feet from the southeasterly sideline of Axholme Road; from said point of beginning running North 49° 45' 00" East by and along the land of the Grantees 30.80 feet to an iron pipe set in the ground; thence turning and running South 40° 15' 00" East by and along the land of the Grantees 128.28 feet to an iron pipe set in the ground at land of Bill Foster's Downeast Clambake, Inc.; thence turning and running South 84° 23' 40" West by and along the land of Bill Foster's Downeast Clambake, Inc. 37.44 feet to an iron pipe set in the ground at the southerly most corner of the herein conveyed property; thence turning and running North 40° 15' 00" West by and along the land of Bill Foster's Downeast Clambake, Inc. 107.00 feet to an iron pipe and the place of beginning.

For title reference see deed of Andrew Ramsdell and Anna Ramsdell recorded in the York County Registry of Deeds at Book 1088, Page 231.

IN WITNESS WHEREOF the undersigned have set their hands and seals on behalf of the Inhabitants of the Town of York thereunto duly authorized as of this ____ day of December, 2010.

Signed and Delivered in Presence Of:

Witness

Michael L. Estes

Witness

Tracy Jackson-McCarthy

Witness

Mary Andrews

Witness

Edward W. Little

STATE OF MAINE
York County, ss.

January____2011

Personally appeared the above-named Michael L. Estes, Tracy Jackson-McCarthy, Mary Andrews, and Edward W. Little and acknowledged the foregoing instrument to be their free act and deed and duly authorized in their said capacities.

Before me,

Notary Public



AGENDA ITEM NUMBER: _____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: January 4, 2010	Type of Action: <input type="checkbox"/> Procedural <input checked="" type="checkbox"/> Formal Action <input type="checkbox"/> Other: _____
Date Action Requested: January 10, 2011	
Regular <input checked="" type="checkbox"/> Work Session <input type="checkbox"/>	
Subject: Appointment of a new Primary Code Enforcement Officer, Building Official, and Local Plumbing Inspector	

TO: BOARD OF SELECTMEN
FROM: Stephen H. Burns, Community Development Director
RECOMMENDATION: I recommend the Board of Selectmen appoint Ben McDougal as the Primary CEO, Building Official and LPI.
PROPOSED MOTION: I move to cease all code enforcement-related appointments for Timothy DeCoteau, and to appoint Benjamin McDougal as the Primary Code Enforcement Officer, Primary Building Official, and Primary Local Plumbing Inspector, with authority to enforce all State-adopted building codes and standards. The term of these appointments shall be indefinite, at the pleasure of the Town Manager.

Discussion: Tim DeCoteau was the Primary Code Enforcement Officer (CEO), Building Official and Local Plumbing Inspector (LPI), and now that he has resigned it is necessary for the Board of Selectmen to appoint another person to these positions. I recommend Ben McDougal be appointed as the new Primary CEO, Building Official and LPI. Ben has the combination of technical training, experience and inter-personal skills which I believe are necessary to fulfill the responsibilities of these appointments.

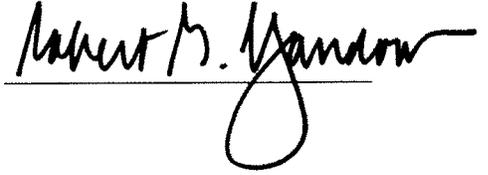
The language of the appointment is a bit different that it would have been in the past because of changes caused by the new State building codes. The appointment of a CEO or Building Official must

specify which codes and standards the appointed official can administer – the appointment must specify the scope of jurisdiction under the appointment. The attached form, which must be submitted to the State once this appointment is made, indicates the types of codes and standards in question. The new State building code (Maine Uniform Building and Energy Code, or MUBEC) is actually a compilation of building codes and standards for residential and commercial building construction, energy, indoor air quality, and radon. All construction must meet all these standards. The Town's newly adopted Supplemental Building Ordinance calls for all MUBEC codes and standards to be enforced by Town staff.

Prepared By:

A handwritten signature in black ink, appearing to be "Steve M.", written over a horizontal line.

Reviewed By:

A handwritten signature in black ink, "Robert M. Yandow", written over a horizontal line.

**MAINE STATE PLANNING OFFICE
CODE ENFORCEMENT TRAINING & CERTIFICATION PROGRAM**

**MUNICIPAL NOTICE OF CODE ENFORCEMENT OFFICER APPOINTMENT
This notification is required annually by State Law.**

Name of Municipality: _____

Mailing Address: _____

PRIMARY CEO Circle one: Initial Appointment Re-Appointment On-going

NAME: _____ Email: _____

(RE)APPOINTMENT DATE: _____

Please mark only those areas that the CEO is responsible for.

Shoreland Zoning Ordinances Land Use and Zoning Ordinances

ALTERNATE/DEPUTY CEO Circle one: Initial Appointment Re-Appointment On-going

NAME: _____ Email: _____

(RE)APPOINTMENT DATE: _____

Please mark only those areas that the CEO is responsible for.

Shoreland Zoning Ordinances Land Use and Zoning Ordinances

PRIMARY BUILDING OFFICIAL Circle one: Initial Appointment Re-Appointment On-going

NAME: _____ Email: _____

(RE)APPOINTMENT DATE: _____

Please check the box(es) below for the codes the building official is appointed to enforce.

- Residential Building Commercial Building
- Residential Indoor Ventilation Commercial Indoor Ventilation
- Residential Energy Commercial Energy Residential Radon

ALTERNATE/BUILDING OFFICIAL Circle one: Initial Appointment Re-Appointment On-going

NAME: _____ Email: _____

(RE)APPOINTMENT DATE: _____

Please check the box(es) below for the codes the building official is appointed to enforce.

- Residential Building Commercial Building
- Residential Indoor Ventilation Commercial Indoor Ventilation
- Residential Energy Commercial Energy Residential Radon

**MAINE STATE PLANNING OFFICE
CODE ENFORCEMENT TRAINING & CERTIFICATION PROGRAM**

PRIMARY LPI

Circle one: Initial Appointment Re-Appointment On-going

NAME: _____ Email: _____

(RE)APPOINTMENT DATE: _____

ALTERNATE/DEPUTY LPI

Circle one: Initial Appointment Re-Appointment On-going

NAME: _____ Email: _____

(RE)APPOINTMENT DATE: _____

ATTEST

The individual(s) named above has been officially appointed and sworn to serve as the official indicated with the enforcement responsibilities inherent to that office:

Attest – Municipal Clerk Title Date

The following CEO/LPI is no longer employed by Town: _____

38 §441. CODE ENFORCEMENT OFFICERS

38 §441. CODE ENFORCEMENT OFFICERS

(REALLOCATED FROM TITLE 12, SECTION 4812-C)

1. Appointment. In every municipality, the municipal officers shall annually by July 1st appoint or reappoint a code enforcement officer, whose job may include being a local plumbing inspector or a building official and who may or may not be a resident of the municipality for which that person is appointed. The municipal officers may appoint the planning board to act as the code enforcement officer. The municipal officers may remove a code enforcement officer for cause, after notice and hearing. This removal provision only applies to code enforcement officers who have completed a reasonable period of probation as established by the municipality pursuant to Title 30-A, section 2601. If not reappointed by a municipality, a code enforcement officer may continue to serve until a successor has been appointed and sworn.

[2007, c. 2, §25 (COR) .]

2. Certification; authorization by municipal officers. No person may serve as a code enforcement officer who is authorized by the municipal officers to represent the municipality in District Court unless that person is currently certified under Title 30-A, section 4453, as being familiar with court procedures.

Upon written authorization by the municipal officers, a certified code enforcement officer may serve civil process on persons whom that officer determines to be in violation of ordinances adopted pursuant to this chapter and, if authorized by the municipal officers, may represent the municipality in District Court in the prosecution of violations of ordinances adopted pursuant to this chapter.

[1997, c. 296, §11 (AMD) .]

3. Powers and duties. The duties of the code enforcement officer shall include the following:

A. Enforce the local shoreland zoning ordinance in accordance with the procedures contained therein; [1985, c. 481, Pt. A, §29 (RAL) .]

B. Collect a fee, if authorized by a municipality, for every shoreland permit issued by the code enforcement officer. The amount of any such fee shall be set by the municipality. The fee shall be remitted to the municipality; [1985, c. 481, Pt. A, §29 (RAL) .]

C. Keep a complete record of all essential transactions of the office, including applications submitted, permits granted or denied, variances granted or denied, revocation actions, revocation of permits, appeals, court actions, violations investigated, violations found and fees collected. On a biennial basis, beginning in 1992, a summary of this record must be submitted by March 1 to the Director of the Bureau of Land Quality Control within the Department of Environmental Protection; and [1991, c. 346, §10 (AMD) .]

D. Investigate complaints of alleged violations of local land use laws. [1985, c. 481, Pt. A, §29 (RAL) .]

[1991, c. 346, §10 (AMD) .]

SECTION HISTORY

1983, c. 796, §4 (NEW). 1985, c. 481, §29 (RAL). 1985, c. 737, §111 (AMD). 1987, c. 737, §§87,106 (AMD). 1989, c. 6, (AMD). 1989, c. 9, §2 (AMD). 1989, c. 104, §§8,10 (AMD). 1989, c. 403, §§10,11 (AMD). 1991, c. 346, §10 (AMD). 1997, c. 296, §11 (AMD). RR 2007, c. 2, §25 (COR) .

The State of Maine claims a copyright in its codified statutes. If you intend to republish this material, we require that you include the following disclaimer in your publication:



AGENDA ITEM NUMBER: _____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: January 6, 2011	Type of Action: <input type="checkbox"/> Procedural <input checked="" type="checkbox"/> Formal Action <input type="checkbox"/> Other: _____
Date Action Requested: January 10, 2011	
Regular <input checked="" type="checkbox"/> Work Session	
Subject: FY12 Operating Budget Follow-Up	

TO: Board of Selectmen
FROM: Robert G. Yandow, Town Manager
RECOMMENDATION:
PROPOSED MOTION:

Discussion: Based on the direction provided at the December 13th meeting I will present updated FY12 budget information for the board's consideration.

FISCAL IMPACT:
DEPARTMENT LINE ITEM ACCOUNT:
BALANCE IN LINE ITEM IF APPROVED:

Prepared By: Robert G. Yandow Reviewed By: _____



AGENDA ITEM NUMBER: _____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: January 5, 2011	Type of Action: <input type="checkbox"/> Procedural <input checked="" type="checkbox"/> Formal Action <input type="checkbox"/> Other: _____
Date Action Requested: January 10, 2011	
Regular <input checked="" type="checkbox"/> Work Session	
Subject: Redemption Extension Request	

TO: BOARD OF SELECTMEN
FROM: Kathryn Danylik
RECOMMENDATION:
PROPOSED MOTION: I move to approve the redemption extension request for 63 Cycad Avenue: Map 0028/ Lot 0125-A until February 22 nd 2011.

Discussion: Marcel and Barbara Vanderlinden were granted redemption of their property at 63 Cycad Avenue on November 1st, 2010. They were given until January 2nd, 2011 to make all taxes and fees current. Mr. and Mrs. Vanderlinden are asking the Board for an extension on that deadline until February 22nd, 2011. Please see attached letter.

FISCAL IMPACT:
DEPARTMENT LINE ITEM ACCOUNT:
BALANCE IN LINE ITEM IF APPROVED:

Prepared By: Kathryn Danylik Reviewed By: Robert M. Gendron



AGENDA ITEM NUMBER: _____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: December 14, 2010	Type of Action: <input type="checkbox"/> Procedural <input checked="" type="checkbox"/> Formal Action <input type="checkbox"/> Other: _____
Date Action Requested: Next Regular Meeting	
Regular <input checked="" type="checkbox"/> Work Session _____	
Subject: Appointment of Registrar of Voters	

TO: Board Of Selectmen
FROM: Mary-Anne Szeniawski, Town Clerk/Tax Collector
RECOMMENDATION: N/A
PROPOSED MOTION: Motion to appoint Mary-Anne Szeniawski as the Registrar of Voters for the Town of York pursuant to MRSA Title 21-A, §101.Registrar. (copy attached)

Discussion:

FISCAL IMPACT: n/a
DEPARTMENT LINE ITEM ACCOUNT: n/a
BALANCE IN LINE ITEM IF APPROVED: n/a

Prepared By: Mary-Anne Szeniawski MAS Reviewed By: _____

Chapter 3: VOTER REGISTRATION

Subchapter 1: REGISTRAR OF VOTERS (HEADING: PL 1997, c. 436, §12 (amd))

21-A §101. Registrar

1. Qualifications. The registrar must be a citizen of the United States, a resident of the State and at least 18 years of age. The registrar may not hold or be a candidate for any state, local or county office, or be an officer of a municipal, county or state party committee. The registrar may not be an employee of a party or candidate.

[2007, c. 455, §2 (AMD).]

2. Appointment. The municipal officers of each municipality shall appoint in writing a qualified registrar of voters by January 1st of each odd-numbered year. The registrar shall serve for 2 years and until a successor is appointed and sworn. The municipal clerk may be appointed to serve as registrar, but the term of the clerk has no effect on the term of the registrar. If the clerk is not appointed to serve as registrar, the clerk must be appointed by the registrar to serve as a deputy registrar and has the same authority as the registrar to make determinations of voter eligibility and to perform the duties of voter registration as provided in this Title.

[2005, c. 568, §3 (AMD).]

3. Oath required. Before assuming the duties of office, the registrar must be sworn and the oath recorded as provided in Title 30-A, section 2526, subsection 9.

[1997, c. 436, §16 (AMD).]

4. Secretary of State notified. The clerk shall notify the Secretary of State of the name of the registrar within 10 days after the registrar is appointed and sworn by revising the election official's information listing within the central voter registration system.

[2005, c. 453, §8 (AMD).]

5. Compensation. The municipal officers shall determine the compensation of the registrar.

[1985, c. 161, §6 (NEW).]

6. Office hours. The municipal officers shall establish reasonable office hours for the registrar consistent with the requirements of the municipality.

[1985, c. 161, §6 (NEW).]

7. Office space, expenses and clerical help. Each municipality shall provide a suitable place in which the registrar may perform his duties, and shall pay reasonable expenses for necessary office supplies purchased and clerical help engaged by the registrar.

[1985, c. 161, §6 (NEW).]

8. Vacancy. When there is a vacancy in the office of registrar, the municipal officers shall appoint a qualified person to fill the vacancy for the remainder of the term of office. If the municipal officers fail to appoint a registrar to fill the vacancy within 15 days after the municipal officers receive notification of the vacancy, the municipal clerk shall appoint a qualified person to fill the vacancy for the remainder of the term of office.

[1997, c. 436, §18 (AMD).]



AGENDA ITEM NUMBER: _____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: January 5, 2011	Type of Action: <input type="checkbox"/> Procedural <input checked="" type="checkbox"/> Formal Action <input type="checkbox"/> Other: _____
Date Action Requested: January 10, 2011	
Regular <input checked="" type="checkbox"/> Work Session _____	
Subject: Special Event Permit Application: World Cup Bull Riders: Extreme County Tour	

TO: BOARD OF SELECTMEN
FROM: Kathryn Danylik
RECOMMENDATION:
PROPOSED MOTION: I move to approve the Special Event Permit Application for World Cup Bull Riders: Extreme County Tour for June 4 th to June 5 th from 12:00 PM to 8:00 PM with the conditions set forth by Town Department Heads.

Discussion: This event will be held at the York Wild Kingdom's parking overflow area that is located off of their access road. All departments have seen and approved the application with the following conditions:

1. Electricity will be supplied from commercial generators wired professionally with ground fault circuits.
2. Any cooking from propane grills and or deep fat fryers shall be separated from accidental public contact by either a fence or gates
3. The sponsor shall supply an ambulance with a Paramedic and EMT to be on site exclusively for the riders. They shall also supply other medical personnel and supplies to offer medical assistance to spectators without using the Paramedic and EMT assigned to the ambulance.
4. A walk thru of the facility must be organized during the set-up of the event and prior to the beginning of the event. Any unforeseen problems shall be corrected at that time prior to the event starting

FISCAL IMPACT:

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared By: Kathryn Danylic Reviewed By: Robert H. Gandon



Town of York, Maine Special Event Permit Application

This application for a special event permit is hereby presented to the York Town Manager, 186 York Street, York, ME 03909.

Date: 10-27-10

Name of Event: World Cup Bull Riders: Extreme Country Tour

Type of Event: Bull Riding - Western Festival

Organization Name: World Cup Bull Riders Phone #: 617-407-6096

Organization Address: 1 Churchill Ct City York State ME Zip: 03909

Applicant Name: Kenneth Churchill Phone #: 207-363-0337

Applicant Address: SAME City: SAME State: _____ Zip: _____

Contact Name for Day of Event: Ken Churchill Contact Phone # 617-407-6096

Date of Event: June 4-5-2011 Day of Week: SAT-SUN

Starting Time: 12 noon Ending Time: 8:00 pm

Assembly Area: York Wild Kingdom overflow

Dispersal Area: parking lot off rt. 1

Event Route: _____

Approximate Number of Persons Attending (If more than 500, Insurance coverage needed)
Approx 1000 per day first time event in York

Describe number of bands, vehicles, signs, floats, or other articles carried or displayed along with method of participation (walking, bicycles, motorcycles etc):

Describe how group is organized and supervised to insure order: Professional organization for 15 years

Purpose of the Event: Family Entertainment - Fundraiser

The above information is true to the best of my knowledge and belief.

Signature of Applicant: [Handwritten Signature]

For Town Use Only:

Reviewed by:

Department

Initials

Police Department

✓

Public Works

✓

Parks/Recreation

✓

Village Fire

✓

York Beach Fire

✓

Code Enforcement

✓

Special Conditions _____

Town Manager

Date

Road to parking @
Amusement area

Tents 10x10 merchant Vendors

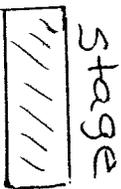
Ticket
Entrance

Entrance

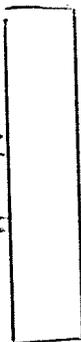
Route 1

Hill Side seating
on grass

Exit



Stage

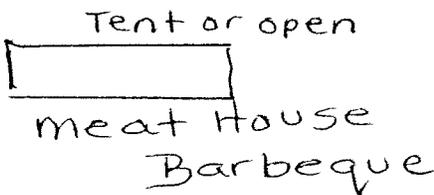


Rodeo Arena

Back pens for bulls

Approx:
75x100

small
Bleachers



Extreme country is an organized event with Nashville country artists, professional bull riding, barbeque, and various merchant vendors. This even consists of a western festival atmosphere.

Event operations

1. Driving spectators will enter at the Rt. 1 entrance and proceed to the amusement lower parking.
2. Spectators will have the option of walk or taking a shuttle to the ticket entrance and back to vehicles.
3. Security will be found along the road from the parking lot to the event.
4. Customers will proceed inside where there will be seating on the hill, and bleachers.
5. A medical tent will be provided for any assistance.
6. Rodeo arena will be portable steel rodeo panels. Security will be around arena at all times to provide a safe environment for anyone close to the arena during the show.
7. Music stage will have security to create a buffer between the stage and spectators.
8. Vendors will be open to all spectators
9. The festival atmosphere and music creates a spread out entering and exiting, apposed to a crowded rush hour start and end. This creates an easier controlling atmosphere.
10. Gates will open at 12 noon.
11. Music will start at 1:00pm-3pm
12. Rodeos will start at 3pm-4:30pm
13. Music will begin again at 5pm-7pm
14. Spectators will be cleared between 7pm-7:30pm
15. Spectator insurance: Allied specialty insurance; \$1,000,000 liability assisted.
16. Details: Police, Fire, E.M.T.
17. Animals will be contained in the arena and back pen or transported to Lightning C Ranch on Bog Road.
18. No alcohol.

Location: York Wild Kingdom, York ME.

Dates: June 3rd-4th

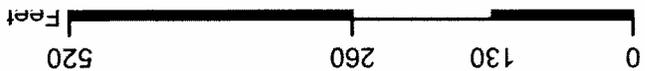
Times: 12 noon-7pm

Charities: York Hospital- American Legion

Food: York Meat House

Contact: Kenneth Churchill 1.617.407.6096

Churchillrodeo@yahoo.com



1. Electricity: There will be construction generators at the event for power.
2. food is usually prepared behind tables or counters where the public has no access. Portable panels can be used if necessary. Everything will be contained.
3. First Aid tent is similar that is used at event or fairs, people with heat exhaustion, supplies for cuts, ice packs. The event of the bull riders will have an ambulance on hand at the event. In the past the military has provided first aid tents, also the Red Cross. We will be working with York Hospital raising money, we will also ask them for any connections they have.



AGENDA ITEM NUMBER: _____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: January 5, 2011	Type of Action: <input type="checkbox"/> Procedural <input checked="" type="checkbox"/> Formal Action <input type="checkbox"/> Other: _____
Date Action Requested: January 10, 2011	
Regular <u> X </u> Work Session	
Subject: Special Event Permit Application: The Leukemia and Lymphoma Society: Light the Night	

TO: BOARD OF SELECTMEN
FROM: Kathryn Danylik
RECOMMENDATION:
PROPOSED MOTION: I move to approve the Special Event Permit Application for The Leukemia and Lymphoma Society Light the Night Event on Saturday, October 1 st 2011 from 9:00 AM to 9:00 PM

Discussion: This is an annual event. All appropriate departments have been notified and have given approval

FISCAL IMPACT:
DEPARTMENT LINE ITEM ACCOUNT:
BALANCE IN LINE ITEM IF APPROVED:

Prepared By: Kathryn Danylik Reviewed By: Robert M. Gandon



Town of York, Maine Special Event Permit Application

Application for a special event permit is hereby presented to the York Town Manager, 186 York Street, York, ME 03909.

Date: 11.15.2010

Event Applicant Name: Maggie Koehler Phone #: 508.810.1310

Address: 9 Erie Drive City: Natick State: MA Zip: 01760

Organization Name: The Leukemia & Lymphoma Society Phone #: 508.810.1342

Organization Address: 9 Erie Drive

City: Natick State: MA Zip: 01760

Date of Event: October 1, 2011 Day of Week: Saturday

Starting Time: Event set-up begins at approximately 9 a.m.

Ending Time: Event ends at approximately 9 p.m.

Assembly Area: Beach Ball Field

Dispersal Area: _____

Event Route: Walkers will start by taking a left out of Ball Park onto Church Street, left onto 1A, right onto Ocean Avenue, turns into Kendall, left onto Broadway, left onto Nubble Light House Access Road (Soher Park), right onto Broadway out of Nubble Access Road, right onto Kendall Road to Ellis Park.

Approximate Number of Persons (If more than 500, Insurance coverage needed): 500-600

Describe number of bands, vehicles, signs, floats, or other articles carried or displayed along with method of participation (walking, bicycles, motorcycles etc):

Walking

Describe how group is organized and supervised to insure order: _____

Purpose of Event: Raise funds and awareness for The Leukemia & Lymphoma Society so LLS may continue with its mission to find a cure for blood related cancer and provide financial aid and support for patients and their families.

The above information is true to the best of my knowledge and belief.

Signature of Applicant: Maggie Koehler

For Town Use Only:

Reviewed by:

Department

Initials

Police Department

✓

Public Works

✓

Parks/Recreation

✓

Village Fire

✓

York Beach Fire

✓

Code Enforcement

✓

Special Conditions _____

Town Manager

Date



AGENDA ITEM NUMBER: _____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: January 5, 2011	Type of Action: <input type="checkbox"/> Procedural <input checked="" type="checkbox"/> Formal Action <input type="checkbox"/> Other: _____
Date Action Requested: January 10, 2011	
Regular <u> X </u> Work Session	
Subject: Board and Committee Resignation	

TO: BOARD OF SELECTMEN
FROM: Kathryn Danylik
RECOMMENDATION:
PROPOSED MOTION: I move to accept the resignation of Clark James from the Energy Steering Committee

Discussion: Please see attached resignation letter

FISCAL IMPACT:
DEPARTMENT LINE ITEM ACCOUNT:
BALANCE IN LINE ITEM IF APPROVED:

Prepared By: Kathryn Danylik Reviewed By: Robert M. Yandow

Kathryn Danylik

From: Clark James [CJames@yorkhospital.com]
Sent: Thursday, December 16, 2010 8:53 PM
To: Jeff Beaudoin; Kathryn Danylik
Subject: RE: committee

Jeff/Kathryn:

Please accept my resignation from York's Energy Efficiency Steering Committee. Regrettably, I am unable to continue my participation in the Committee due to other commitments. Please accept my sincere apologies for not being able to fulfill my term, and do not hesitate to contact me if I may be of assistance to Committee.

Respectfully Submitted,

Clark James

A. Clark James
York Hospital
15 Hospital Drive
York, Maine 03909-1099
207.351.2493 *office*
207.351.2215 *fax*
207.252.4001 *mobile*

From: Jeff Beaudoin [mailto:jeffcbeaudoin@gmail.com]
Sent: Thursday, December 16, 2010 8:35 PM
To: Clark James; Kathryn Danylik
Subject: committee

Hi Clark,

Can you email Kathryn and let her know that you've resigned from our committee? She just needs an official message to present to the selectmen. Thanks and happy holidays.

- Jeff

*****CONFIDENTIALITY NOTICE***** The information contained in this e-mail transmittal is legally privileged and confidential information intended only for use of the individual or entity named above. Federal or state confidentiality laws may also protect it. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution or actions taken on the contents of this telecopy are strictly prohibited. If you have received this telecopy in error, please notify us immediately by telephone to arrange for the return of the original document. Thank you for your cooperation.



AGENDA ITEM NUMBER: _____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: January 5, 2011	Type of Action: <input type="checkbox"/> Procedural <input checked="" type="checkbox"/> Formal Action <input type="checkbox"/> Other: _____
Date Action Requested: January 10, 2011	
Regular <u> X </u> Work Session	
Subject: Board and Committee Appointments: Energy Steering Committee	

TO: BOARD OF SELECTMEN
FROM: Kathryn Danylik
RECOMMENDATION:
PROPOSED MOTION: I move to appoint Phyllis Newman as a regular member of the Energy Steering Committee to fill the position left vacant by Clark James and I move to appoint Michael Wacker to an alternate position on the Energy Steering Committee.

Discussion: With the resignation of Clark James there is currently one open regular position and one open alternate position on the Energy Steering Committee. The Energy Committee is recommending that Phyllis Newman, a current alternate member, be appointed as a regular member. Michael Wacker was also interviewed on December 13th for an open position on the Energy Steering Committee.

FISCAL IMPACT:
DEPARTMENT LINE ITEM ACCOUNT:
BALANCE IN LINE ITEM IF APPROVED:

Prepared By: Kathryn Danylik Reviewed By: Robert M. Gandon

Kathryn Danylik

From: hnewman@maine.rr.com
Sent: Sunday, December 19, 2010 9:08 AM
To: Kathryn Danylik
Subject: Primary space on Energy Steering Committee

Dear Kathryn: Jeff told me that I needed to send you an e-mail to apply officially for the open primary spot on the Energy Steering Committee in order to get approval from the Board of Selectmen. I would like to be a member of the Committee. Do you need any additional information from me at this time. Thanks, Phyllis



AGENDA ITEM NUMBER: _____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: January 5, 2011	Type of Action: <input type="checkbox"/> Procedural <input checked="" type="checkbox"/> Formal Action <input type="checkbox"/> Other: _____
Date Action Requested: January 10, 2011	
Regular <u> X </u> Work Session	
Subject: Board and Committee Appointments: Senior Center	

TO: BOARD OF SELECTMEN
FROM: Kathryn Danylik
RECOMMENDATION:
PROPOSED MOTION: I move to appoint Fern Dondero as a regular member of the Senior Center Advisory Board.

Discussion: Fern Dondero resigned her position on the Senior Center Advisory Board this past year due to a scheduling conflict. However her schedule is now allowing her to serve on the Board and she would like to be considered for re-appointment.

FISCAL IMPACT:
DEPARTMENT LINE ITEM ACCOUNT:
BALANCE IN LINE ITEM IF APPROVED:

Prepared By: Kathryn Danylik Reviewed By: Robert H. Gaudin

The Board of Selectmen is seeking applicants for Boards, Committees and Commissions. If you have an interest in becoming involved in your community, please fill out the following form and return to the Town Manager's Office, York Town Hall, 186 York Street, York, Maine 03909.

TOWN OF YORK
Application for Membership
Town Boards, Committees, Commissions

Date: _____

Name: FERN E DONDERO

Telephone: 207-361-4270

Address: 1 LEDGEWOOD FARM LN

Mailing Address: same as left

YORK ME 03909

State of Residency: ME

E-Mail Address: fe.dondero@yorkme.com

Why do you wish to serve? As a senior myself, I think I want to volunteer in this area. I believe in the necessity of paying forward in life no matter what stage!

What expertise can you provide? I have served on several Boards and Committees in the past at school and town of Eliot before moving to York.

Please check the Board(s), Committee(s), or Commission(s) you wish to apply to for membership consideration.

<input type="checkbox"/> Charter Commission	<input type="checkbox"/> Open Space Committee
<input type="checkbox"/> Appeals Board	<input type="checkbox"/> Parks & Recreation Board
<input type="checkbox"/> Assessment Review Board	<input type="checkbox"/> Planning Board
<input type="checkbox"/> Cable TV Regulatory Committee	<input checked="" type="checkbox"/> Senior Citizens Advisory Board
<input type="checkbox"/> Capital Planning Committee	<input type="checkbox"/> Shellfish Conservation Commission
<input type="checkbox"/> Conservation Commission	<input type="checkbox"/> Sohier Park Committee
<input type="checkbox"/> Harbor Board	<input type="checkbox"/> Tax Task Force Committee
<input type="checkbox"/> Historic District Committee	<input type="checkbox"/> York Harbor Site Design Review Board
<input type="checkbox"/> Municipal Building Committee	<input type="checkbox"/> York Housing Authority
<input type="checkbox"/> Municipal Social Service Review Bd.	<input type="checkbox"/> Energy Efficiency Steering Committee