

**BOARD OF SELECTMEN'S  
MEETING MINUTES  
6:30PM/7:00PM MONDAY, NOVEMBER 14, 2016  
YORK LIBRARY**

**6:30PM:** Committee Interviews

**7:00PM:** Regular Meeting

**Present:** Chairman Robert E. Palmer, Jr., Vice-Chairman Jonathan O. Speers, Michael L. Estes, Todd A. Frederick, Dawn Sevigny-Watson, Town Manager Stephen H. Burns, and members of the press and public

**Call to Order**

Chairman Robert E. Palmer, Jr. called the meeting to order at 7:00PM.

**Opening Ceremonies**

**A. Minutes**

1. October 3, 2016 Meeting Minutes
2. October 24, 2016 Meeting Minutes

Moved by Ms. Sevigny-Watson, seconded by Mr. Speers to approve the October 3, 2016 and October 24, 2016 Meeting Minutes, as amended. Vote 5-0, motion passes.

**B. Chairman's Report**

**C. Manager's Report**

Town Manager Stephen H. Burns extend sympathy on behalf of the Town to the Horn family, for the sudden loss of retired York firefighter Sam Horn. Mr. Burns also noted that the finance audit is still on track to be finished by the end of the calendar year. Also, due to the holiday and busy schedules, the Board of Selectmen's regular meeting for November 28 will be cancelled.

**D. Awards**

1. Police Station Purchases

Moved by Ms. Sevigny-Watson, seconded by Mr. Speers to approve an additional \$2,883.00 from the original bid to Norris, Inc. for the purchase of the audio video cameras for the new police station. Vote 5-0, motion passes.

Moved by Ms. Sevigny-Watson, seconded by Mr. Frederick to approve an additional \$4021.00 from the original bid to Norris, Inc. for the purchase of the Access Control System for the new police station. Vote 5-0, motion passes.

Moved by Ms. Sevigny-Watson, seconded by Mr. Speers to award the bid for equipment for the new police station facility to Systematics, Inc. in the amount of \$136,448.45. Vote 5-0, motion passes

Moved by Ms. Sevigny-Watson, seconded by Mr. Speers to award the bid for engineering, purchase and installation of a new radio system for public safety to Tow Way Communication Services, Inc. in the amount of \$301,000.00. Vote 5-0, motion passes.

## 2. Paving Bid Award

Moved by Ms. Sevigny-Watson, seconded by Mr. Speers to award the 2017 paving bid to Libby-Scott, Inc. in the amount of \$66.90 per ton. Vote 5-0, motion passes.

### E. Reports

1. Chief Bracy - Police Department's Response to Emerging Drug Problems

F. Citizens' Forum - The Citizens' Forum is open to any member of the audience for comments on any matter. All comments should be respectful in tone and should be directed to the Chair. Comments should be brief and to the point. Questions that require extended answers or that cannot be readily answered will be referred to the Town Manager for follow-up. Anyone who wishes to submit a written request for future agenda items can do so on the form available at this meeting or may obtain the form through the Town Manager's Office.

Public Comment: Jim Bartlett  
Luke Conte  
Ron Nowell

### G. Public Hearings

### H. Endorsements

1. Games of Chance

Moved by Ms. Sevigny-Watson, seconded by Mr. Speers to approve the 2017 Blanket Letter of Approval for Games of Chance. Vote 5-0, motion passes.

**I. Old Business**

1. Discussion & Possible Action: Long Sands Bathhouse Project

Parks and Recreation Director Michael Sullivan and Bathhouse Building Committee Chair Jim Bartlett talked with the Board about the two bids that they received that were both far higher than they budgeted for. They discussed possible ways of the building committee looking for a way forward after the off-putting bids received for the project. The sense of the board was for the building committee to go ahead with looking to a RFP process with the Selectmen reviewing it before it goes out.

2. Discussion: Identify Minor Charter Amendments for May 2017

The Board and the Town Manager discussed his memo to them regarding possible charter amendments and which of them they felt would be considered “minor”. The sense of the Board was that they wanted more clarification as to what the difference between minor and major changes would be and if a Charter Commission is established for said amendments, would they have to look at the whole charter or would they be able to narrow their focus to the topics agreed upon by the Selectmen.

3. Discussion & Possible Action: Marijuana Legalization Act and implications for May 2017

After a lengthy discussion with Town Planner Dylan Smith, the Board agreed that they would like him to research moratorium possibilities for the Town regarding the Marijuana Legalization Act that passed on the State on November 8.

4. Discussion & Possible Action: Revised Charge for Tax Task Force

Moved by Ms. Sevigny-Watson, seconded by Mr. Frederick to approve the committee charter for the Fiscal Sustainability Committee. Vote 5-0, motion passes.

**J. New Business**

1. Discussion: Proposed Uses for Excess Sohier Park Gift Shop Revenues

Parks and Recreation Director Michael Sullivan talked with the Board regarding revenues at the Sohier Park Gift Shop, specifically the use of excess revenues above and beyond the annual operating costs. Mr. Sullivan explained that working collectively with the Sohier Park Committee they developed a capital planning plan that outlines a number of capital projects suggested for the next few years. Also, the Sohier Park Committee is considering proposing the development of a capital reserve account for the lighthouse and park. The idea of said account would be that each year in addition to any planning capital projects, a portion of the gift

shop profits would be put in a capital reserve account to safeguard against any unexpected expenses (storm damage) or save for larger capital projects.

2. Discussion & Possible Action: RFP for Real Estate Services (for non-commercial properties only)

Moved by Ms. Sevigny-Watson, seconded by Mr. Speers to direct the Town Manager to release two RFPs for real estate services for the coming two years, with results and a recommendation to be brought back to the Board for selection on January 9, 2017. Vote 5-0, motion passes.

3. Discussion: Utilities Subcommittee Update

Mr. Frederick and Ms. Sevigny-Watson are the representatives for the Utilities Subcommittee and they gave an update on their discussion with the Sewer District Trustees. They have still yet to meet with the Walk District Trustees.

4. Discussion & Possible Action: Criminal Forfeiture

Moved by Ms. Sevigny-Watson, seconded by Mr. Speers that the Board approve the acceptance of the asset forfeiture documented in State of Maine Superior Court Criminal Action Docket No: CR14-1063 as required by Title 15 MRSA Subsection 5824.3 and 5826.6 and authorize the Chief of Police to deposit these funds in the police department's asset forfeiture account. Vote 5-0, motion passes.

4. Discussion & Possible Action: Real Estate Matters

Moved by Ms. Sevigny-Watson, seconded by Mr. Frederick to direct the Town Manager to pursue real estate actions discussed in executive session on October 24. Vote 4-0-1, Mr. Palmer recused himself, motion passes.

5. Discussion & Possible Action: Temporary Housing - 10 Old Quarry Road

Moved by Ms. Sevigny-Watson, seconded by Mr. Frederick to authorize the residents of 10 Old Quarry Road to locate a recreational vehicle on the property for a period of one year, while their home is being built. Vote 5-0, motion passes.

6. Discussion & Possible Action: Committee Appointments

Moved by Ms. Sevigny-Watson, seconded by Mr. Speers to appoint Bill Lord as a regular member to the Village Revitalization Steering Committee, and Joan Waldrop and Nancy Stolberg as regular members to the Multigenerational Community Center Needs Assessment Committee. Vote 5-0, motion passes.

**K. Future Agendas**

L. Other Business

M. Citizens' Forum

Public Comment: Kinley Gregg

Adjourn

Moved by Ms. Sevigny-Watson, seconded by Mr. Speers to adjourn the meeting at 10:20PM. Without objection, so ordered.

Respectfully Submitted,

Melissa M. Avery  
Assistant to the Town Manager