



Town of York

186 York Street
York, Maine 03909-1314

BOARD OF SELECTMEN'S MEETING AGENDA

7:00PM MONDAY, DECEMBER 2nd, 2013
YORK LIBRARY

Call to Order

Opening Ceremonies

A. Minutes

B. Chairman's Report

C. Manager's Report

D. Awards

1. Sohier Park Gift Shop Expansion Bid Award
2. Police Cruiser Bids

E. Reports

1. New FEMA Floodplain Maps

F. Citizens' Forum – The Citizens' Forum is open to any member of the audience for comments on items listed on this meeting agenda. All comments should be respectful in tone and should be directed to the Chair. Comments should be brief and to the point. Questions that require extended answers or that cannot be readily answered will be referred to the Town Manager for follow-up. Anyone who wishes to submit a written request for future agenda items can do so on the form available at this meeting or may obtain the form through the Town Manager's Office.

G. Approval of Warrant #22

H. Public Hearings

I. Endorsements

Business Licenses:

1. York Elks Lodge #2788 DBA: York Elks Lodge #2788; Located at 1704 US Route One for Victualers/ Liquor/Special Amusement and Coin Operated Amusement

J. Old Business

Town Manager/
Selectmen
(207)363-1000

Town Clerk/
Tax Collector
(207)363-1003

Finance/
Treasurer
(207)363-1004

Code Enforcement
(207)363-1002

Planning
(207)363-1007

Assessor
(207)363-1005

Police Department
(207)363-1031

Dispatch
(207)363-2557

York Beach Fire
Department
(207)363-1014

York Village Fire
Department
(207)363-1015

Public Works
(207)363-1011

Harbor Master
(207)363-1000

Senior Center/
General Assistance
(207)363-1036

Parks and
Recreation
(207)363-1040

Fax
(207)363-1009
(207)363-1019

1. Discussion and Possible Action Regarding Potential Dangerous Building at 1 Justin Circle

K. New Business

1. Discussion and Possible Action on Acceptance of MDOT Small Harbor Improvement Grant
2. Discussion and Possible Action on Removal of the Chairman
3. Discussion and Possible Action on Scheduling Interviews with Town Attorney Candidates
4. Discussion and Possible Action Regarding a Boundary Line Agreement with York Wild Kingdom and the Calling of a Special General Referendum.
5. Appointments to the Tax Task Force
6. Letter of Approval for Games of Chance
7. Pole Location Permit: Woodside Meadows

L. Other Business

M. Citizens' Forum

Adjourn



AGENDA ITEM NUMBER: _____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: November 23, 2013	Type of Action: <input type="checkbox"/> Procedural <input checked="" type="checkbox"/> Formal Action <input type="checkbox"/> Other: _____
Date Action Requested: December 2, 2013	
Regular <input checked="" type="checkbox"/> Work Session <input type="checkbox"/>	
Subject: Award bid for Sohier Park Welcome Center Expansion Project.	

TO: Board of Selectmen
FROM: Michael Sullivan, Parks and Recreation Director
RECOMMENDATION: To award the bid for the Sohier Park Welcome Center Expansion Project to NDC Construction of Brewer, Maine in the amount of \$198,400.
PROPOSED MOTION: I move to award the bid for the Sohier Park Welcome Center Expansion Project to NDC Construction of Brewer, Maine in the amount of \$198,400.

Discussion: The Town received 8 bids for the Sohier Park Welcome Center Expansion Project. Bids ranged from a low of \$198,400 to a high of \$581,563. I have attached a copy of all bids received as well as a tabulation of each. Clearly there is a wide range in bids. With that said, I have vetted the low bidder thoroughly. I have spoken with all references provided which included vendors, sub-contractors and clients and I facilitated a meeting between the Town's Architect and the building contractor to insure clarity of the specifications and project scope. Both myself and the Town's Architect are comfortable with NDC's submissions and they are confident in their own bid. A performance bond is required as part of this project.

FISCAL IMPACT: \$198,400
DEPARTMENT LINE ITEM ACCOUNT: \$200,000
BALANCE IN LINE ITEM IF APPROVED: \$1,600

Prepared By: Michael Sullivan Reviewed By: Robert M. Gandon

Sohier Park Visitor Center Bids

Company Information:

NDC Construction
 55 Baker Boulevard
 Brewer, ME 04412
 207-217-6013

Contact: *Brian Curtin*
brian.curtin@ndccomm.com

Contact: *John Keith*
john.keith@ndccomm.com

Overall Bid:

\$198,400.00

Bid Breakdown Summary:

<i>Major Division:</i>	<i>Lump Amount (\$):</i>
General Conditions:	\$28,100.00
Site Work:	\$22,500.00
Concrete:	\$11,800.00
Masonry:	
Metals:	
Wood and Plastics:	\$52,000.00
Thermal & Moisture Protection:	\$4,500.00
Doors & Windows:	\$3,500.00
Finishes:	\$18,000.00
Specialties:	\$15,000.00
Equipment:	
Furnishings:	N.I.C.
Special Construction:	\$8,000.00
Conveying Systems:	N.I.C.
Mechanical:	\$18,000.00
Electrical:	\$17,000.00
Total Bid Price:	\$198,400.00

Benchmark Construction
 34 Thomas Drive
 Westbrook, ME 04092
 207-591-7600

Contact: *Kevin Reilley*
krellley@benchmarkconstruction.org

Contact: *Don Hurd*
dhurd@benchmarkconstruction.org

\$327,000.00

<i>Major Division:</i>	<i>Lump Amount (\$):</i>
General Conditions:	\$58,971.00
Site Work:	\$22,126.00
Concrete:	\$13,570.00
Masonry:	N/A
Metals:	N/A
Wood and Plastics:	\$98,314.00
Thermal & Moisture Protection:	\$24,763.00
Doors & Windows:	\$22,728.00
Finishes:	\$24,056.00
Specialties:	\$11,772.00
Equipment:	N/A
Furnishings:	N.I.C.
Special Construction:	N/A
Conveying Systems:	N.I.C.
Mechanical:	\$20,400.00
Electrical:	\$30,300.00
Total Bid Price:	\$327,000.00

H.L. Patten Construction Co. Inc.
 6 Spencers Way
 PO Box 450
 Kittery, ME 03904
 207-439-2008

Contact: Howard L. Patten
howard@hlpatten.com

\$338,000.00

<i>Major Division:</i>	<i>Lump Amount (\$):</i>
General Conditions:	\$18,500.00
Site Work:	\$12,800.00
Concrete:	\$16,000.00
Masonry:	\$15,800.00
Metals:	\$2,800.00
Wood and Plastics:	\$146,427.00
Thermal & Moisture Protection:	\$9,400.00
Doors & Windows:	\$10,650.00
Finishes:	\$48,000.00
Specialties:	\$2,100.00
Equipment:	
Furnishings:	N.I.C.
Special Construction:	\$4,200.00
Conveying Systems:	N.I.C.
Mechanical:	\$16,595.00
Electrical:	\$34,728.00
Total Bid Price:	\$338,000.00

Hardypond Construction
 7 Tee Drive
 Portland, ME 04103
 207-797-6066

Contact: Deirdre Wadsworth
Deidre@hardypond.com

\$342,200.00

<i>Major Division:</i>	<i>Lump Amount (\$):</i>
General Conditions:	\$81,000.00
Site Work:	\$31,811.00
Concrete:	\$22,501.00
Masonry:	
Metals:	
Wood and Plastics:	\$91,760.00
Thermal & Moisture Protection:	\$7,550.00
Doors & Windows:	\$20,110.00
Finishes:	\$23,060.00
Specialties:	\$8,655.00
Equipment:	
Furnishings:	N.I.C.
Special Construction:	
Conveying Systems:	N.I.C.
Mechanical:	\$19,775.00
Electrical:	\$32,590.00
Total Bid Price:	\$338,812 (\$3,388.00 less than overall bid amount)

TPD Construction Co.
1725 Main Street, Suite 1A
Sanford, ME 04073
207-490-5900 x105

\$377,000.00

Contact: Stephen Dumont
stephen@tpdconstruction.com

Contact: Timothy Dumont
tim@tpdconstruction.com

<i>Major Division:</i>	<i>Lump Amount (\$):</i>
General Conditions:	\$47,700.00
Site Work:	\$36,600.00
Concrete:	\$20,400.00
Masonry:	N.I.C.
Metals:	N.I.C.
Wood and Plastics:	\$147,200.00
Thermal & Moisture Protection:	\$8,800.00
Doors & Windows:	\$21,800.00
Finishes:	\$29,300.00
Specialties:	\$11,300.00
Equipment:	N.I.C.
Furnishings:	N.I.C.
Special Construction:	N.I.C.
Conveying Systems:	N.I.C.
Mechanical:	\$17,700.00
Electrical:	\$36,200.00
Total Bid Price:	\$377,000.00

Excel Construction Management, LLC **\$392,700.00**
60 Deetrees Lane
Newfields, NH 03856
603-778-7415

Contact: Michael Todd
mtodd@comcast.net

<i>Major Division:</i>	<i>Lump Amount (\$):</i>
General Conditions:	
Site Work:	
Concrete:	
Masonry:	
Metals:	
Wood and Plastics:	
Thermal & Moisture Protection:	
Doors & Windows:	
Finishes:	
Specialties:	
Equipment:	
Furnishings:	
Special Construction:	
Conveying Systems:	
Mechanical:	
Electrical:	
Total Bid Price:	\$392,700.00

Oxland Builders, LLC

48 Birch Road
Deerfield, NH 03037
603-235-4663

Contact: Brad Sawler
brad@oxlandbuilders.com

\$409,200.62**Major Division:**

General Conditions:	\$13,048.75
Site Work:	\$38,559.50
Concrete:	\$14,724.84
Masonry:	
Metals:	\$1,800.00
Wood and Plastics:	\$102,766.25
Thermal & Moisture Protection:	\$25,879.53
Doors & Windows:	\$27,881.89
Finishes:	\$94,243.76
Specialties:	
Equipment:	\$6,238.00
Furnishings:	N.I.C.
Special Construction:	\$6,200.80
Conveying Systems:	N.I.C.
Mechanical:	\$26,222.30
Electrical:	\$51,635.00
Total Bid Price:	\$409,200.62

Lump Amount (\$):**T. Buck Construction, Inc.**

249 Merrow Road
Auburn, ME 04210
207-783-6223

Contact: Mark McPheters
mark@tbuckcon.net

Contact: Tina Starr
tina@tbuckcon.net

\$581,563.00**Major Division:**

General Conditions:	\$60,000.00
Site Work:	\$120,000.00
Concrete:	\$40,000.00
Masonry:	N/A
Metals:	N/A
Wood and Plastics:	\$110,000.00
Thermal & Moisture Protection:	\$45,000.00
Doors & Windows:	\$45,000.00
Finishes:	\$55,000.00
Specialties:	\$16,563.00
Equipment:	N/A
Furnishings:	N.I.C.
Special Construction:	N/A
Conveying Systems:	N.I.C.
Mechanical:	\$45,000.00
Electrical:	\$45,000.00
Total Bid Price:	\$581,563.00

Lump Amount (\$):

DOCUMENT 00 41 13 - BID FORM - STIPULATED SUM (SINGLE-PRIME CONTRACT)

1.1 BID INFORMATION

- A. Bidder: NDC CONSTRUCTION
- B. Project Name: Sohier Park Vistor Center.
- C. Project Location: Sohier Park Road York, Maine.
- D. Owner: Town of York, Parks & Recreation Dept..
- E. Owner Project Number: <Insert Owner Project number>.
- F. Architect: Isaak Design, PLLC.
- G. Architect Project Number: 1101.

1.2 CERTIFICATIONS AND BASE BID

A. Base Bid, Single-Prime (All Trades) Contract: The undersigned Bidder, having carefully examined the Procurement and Contracting Requirements, Conditions of the Contract, Drawings, Specifications, and all subsequent Addenda, as prepared by Isaak Design, PLLC and Architect's consultants, having visited the site, and being familiar with all conditions and requirements of the Work, hereby agrees to furnish all material, labor, equipment and services, including all scheduled allowances, necessary to complete the construction of the above-named project, according to the requirements of the Procurement and Contracting Documents, for the stipulated sum of:

- 1. ONE HUNDRED NINETY EIGHT THOUSAND FOUR HUNDRED Dollars
 (\$ 198,400.00).
- 2. The above amount may be modified by amounts indicated by the Bidder on the attached Document 004322 "Unit Prices Form" and Document 004323 "Alternates Form."

1.3 BID GUARANTEE

A. The undersigned Bidder agrees to execute a contract for this Work in the above amount and to furnish surety as specified within 10 days after a written Notice of Award, if offered within 60 days after receipt of bids, and on failure to do so agrees to forfeit to Owner the attached cash, cashier's check, certified check, U.S. money order, or bid bond, as liquidated damages for such failure, in the following amount constituting five percent (5%) of the Base Bid amount above:

- 1. ONE THOUSAND Dollars
 (\$ 1000.00).

B. In the event Owner does not offer Notice of Award within the time limits stated above, Owner will return to the undersigned the cash, cashier's check, certified check, U.S. money order, or bid bond.

1.4 SUBCONTRACTORS AND SUPPLIERS

A. The following companies shall execute subcontracts for the portions of the Work indicated:

- 1. Concrete Work: FROST FOUNDATIONS
- 2. Masonry Work: N/A
- 3. Roofing Work: NDC
- 4. Plumbing Work: KEN TARR PLUMBING
- 5. HVAC Work: NDC
- 6. Electrical Work: NDC

1.5 TIME OF COMPLETION

A. The undersigned Bidder proposes and agrees hereby to commence the Work of the Contract Documents on a date specified in a written Notice to Proceed to be issued by Architect, and shall fully complete the Work within 140 calendar days (Early March 2014).

1.6 ACKNOWLEDGEMENT OF ADDENDA

A. The undersigned Bidder acknowledges receipt of and use of the following Addenda in the preparation of this Bid if any:

- 1. Addendum No. 1, dated 11/8/13.
- 2. Addendum No. 2, dated _____.
- 3. Addendum No. 3, dated _____.
- 4. Addendum No. 4, dated _____.

1.7 BID SUPPLEMENTS

A. The following supplements are a part of this Bid Form and are attached hereto.

- 1. Bid Form Supplement - Alternates.
- 2. Bid Form Supplement - Bid Bond Form (AIA Document A310).
- 3. Bid Form Supplement - Breakdown by CSI section

1.8 CONTRACTOR'S LICENSE

A. The undersigned further states that it is a duly licensed contractor, for the type of work proposed, in the State of Maine, and that all fees, permits, etc., pursuant to submitting this proposal have been paid in full.

DOCUMENT CONTINUES

1.9 SUBMISSION OF BID

Respectfully submitted this 15 day of NOV., 2013.

Submitted By: NDC CONSTRUCTION
(Name of bidding firm or corporation)

Authorized Signature: Brian Curt
(Handwritten signature)

Signed By: BRIAN CURT
(Type or print name)

Title: CEO
(Owner/Partner/President/Vice President)

Witness By: Alisha Plung, Alisha Plungy
(Handwritten signature)

Attest: Amanda Smith
(Handwritten signature)

By: Amanda Smith
(Type or print name)

Title: Accounting manager
(Corporate Secretary or Assistant Secretary)

Street Address: 55 BAKER BLVD

City, State, Zip: BREWER, ME. 04412

Phone: 207-217-6013

License No.: _____

Federal ID No.: 200226128

(Affix Corporate Seal Here)

END OF DOCUMENT 00 41 13

DOCUMENT 00 43 13 - BID SECURITY FORMS**1.1 BID FORM SUPPLEMENT**

A. A completed bid bond form is required to be attached to the Bid Form.

1.2 BID BOND FORM

A. AIA Document A310, "Bid Bond," is the recommended form for a bid bond. A bid bond acceptable to Owner, or other bid security as described in the Instructions to Bidders, is required to be attached to the Bid Form as a supplement.

B. Copies of AIA standard forms may be obtained from The American Institute of Architects; www.aia.org/contractdocs/purchase/index.htm; email: docspurchases@aia.org; (800) 942-7732.

END OF DOCUMENT 00 43 13

PART 1 - SECTION 00 43 01

BID BREAKDOWN SUMMARY

1.1 SUMMARY

A. Breakdown of project bid by CSI section.

B. Each division of work requested must include all labor, material, equipment, overhead, profit and subcontractor cost associated with performing the work. The contractor submits a lump sum price for each division.

C.

CSI DIV/SEC	MAJOR DIVISION	LUMP SUM AMOUNT (\$)
01	GENERAL CONDITIONS	28,100 ⁻
02	SITE WORK	22,500 ⁻
03	CONCRETE	11,800 ⁻
04	MASONRY	
05	METALS	
06	WOOD AND PLASTICS	52,000 ⁻
07	THERMAL & MOISTURE PROTECTION	4,500 ⁻
08	DOORS & WINDOWS	3,500 ⁻
09	FINISHES	18,000 ⁻
10	SPECIALTIES	15,000 ⁻
11	EQUIPMENT	
12	FURNISHINGS	N.I.C.
13	SPECIAL CONSTRUCTION	8,000 ⁻
14	CONVEYING SYSTEMS	N.I.C.
15	MECHANICAL	18,000 ⁻
16	ELECTRICAL	17,000 ⁻

1.2 TOTAL BID PRICE

A.

END OF SECTION 00 43 01

198,400.00

DOCUMENT 00 41 13 - BID FORM - STIPULATED SUM (SINGLE-PRIME CONTRACT)

1.1 BID INFORMATION

- A. Bidder: BENCHMARK CONSTRUCTION
- B. Project Name: Sohier Park Vistor Center.
- C. Project Location: Sohier Park Road York, Maine.
- D. Owner: Town of York, Parks & Recreation Dept..
- E. Owner Project Number: <Insert Owner Project number>.
- F. Architect: Isaak Design, PLLC.
- G. Architect Project Number: 1101.

1.2 CERTIFICATIONS AND BASE BID

A. Base Bid, Single-Prime (All Trades) Contract: The undersigned Bidder, having carefully examined the Procurement and Contracting Requirements, Conditions of the Contract, Drawings, Specifications, and all subsequent Addenda, as prepared by Isaak Design, PLLC and Architect's consultants, having visited the site, and being familiar with all conditions and requirements of the Work, hereby agrees to furnish all material, labor, equipment and services, including all scheduled allowances, necessary to complete the construction of the above-named project, according to the requirements of the Procurement and Contracting Documents, for the stipulated sum of:

- 1. Three hundred twenty-seven thousand, Dollars
 (\$ 327,000.00).
- 2. The above amount may be modified by amounts indicated by the Bidder on the attached Document 004322 "Unit Prices Form" and Document 004323 "Alternates Form."

1.3 BID GUARANTEE

A. The undersigned Bidder agrees to execute a contract for this Work in the above amount and to furnish surety as specified within 10 days after a written Notice of Award, if offered within 60 days after receipt of bids, and on failure to do so agrees to forfeit to Owner the attached cash, cashier's check, certified check, U.S. money order, or bid bond, as liquidated damages for such failure, in the following amount constituting five percent (5%) of the Base Bid amount above:

- 1. One Thousand Dollars
 (\$ 1,000.00).

B. In the event Owner does not offer Notice of Award within the time limits stated above, Owner will return to the undersigned the cash, cashier's check, certified check, U.S. money order, or bid bond.

1.4 SUBCONTRACTORS AND SUPPLIERS

A. The following companies shall execute subcontracts for the portions of the Work indicated:

1. Concrete			Work:
	Huffs Concrete	Complete per Drawings/Specs	
2. Masonry			Work:
	N/A		
3. Roofing			Work:
	Above and Beyond	Complete per Drawings/Specs	
4. Plumbing			Work:
	Al's Plumbing & Heating	Complete per Drawings/Specs	
5. HVAC			Work:
	Al's Plumbing & Heating	Complete per Drawings/Specs	
6. Electrical			Work:
	Enterprise Electric	Complete per Drawings/Specs	

1.5 TIME OF COMPLETION

A. The undersigned Bidder proposes and agrees hereby to commence the Work of the Contract Documents on a date specified in a written Notice to Proceed to be issued by Architect, and shall fully complete the Work within 140 calendar days (Early March 2014).

1.6 ACKNOWLEDGEMENT OF ADDENDA

A. The undersigned Bidder acknowledges receipt of and use of the following Addenda in the preparation of this Bid if any:

- 1. Addendum No. 1, dated 11/8/13
- 2. Addendum No. 2, dated _____
- 3. Addendum No. 3, dated _____
- 4. Addendum No. 4, dated _____

1.7 BID SUPPLEMENTS

A. The following supplements are a part of this Bid Form and are attached hereto.

- 1. Bid Form Supplement - Alternates.
- 2. Bid Form Supplement - Bid Bond Form (AIA Document A310).
- 3. Bid Form Supplement - Breakdown by CSI section

1.8 CONTRACTOR'S LICENSE

A. The undersigned further states that it is a duly licensed contractor, for the type of work proposed, in the State of Maine, and that all fees, permits, etc., pursuant to submitting this proposal have been paid in full.

DOCUMENT CONTINUES

ALTERNATES:

- 1) Cement board shingles : Add \$1,500.00 Deduct _____
- 2) V-groove clear pine : Add _____ Deduct \$1,000.00

1.9 SUBMISSION OF BID

Respectfully submitted this 15 day of November, 2013.

Submitted By: BENCHMARK CONSTRUCTION
(Name of bidding firm or corporation)

Authorized Signature: *Kevin Reilley*
(Handwritten signature)

Signed By: Kevin Reilley
(Type or print name)

Title: President
(Owner/Partner/President/Vice President)

Witness By: *Alicia M. Buden*
(Handwritten signature)

Attest: *Kevin Reilley*
(Handwritten signature)

By: Kevin Reilley
(Type or print name)

Title: Corporate Secretary
(Corporate Secretary or Assistant Secretary)

Street Address: 34 Thomas Drive

City, State, Zip Westbrook, ME. 04092

Phone: 207-591-7600

License No.: _____

Federal ID No.: 01-0479628

(Affix Corporate Seal Here)

END OF DOCUMENT 00 41 13

PART 1 - SECTION 00 43 01

BID BREAKDOWN SUMMARY

1.1 SUMMARY

A. Breakdown of project bid by CSI section.

B. Each division of work requested must include all labor, material, equipment, overhead, profit and subcontractor cost associated with performing the work. The contractor submits a lump sum price for each division.

C.

CSI DIV/SEC	MAJOR DIVISION	LUMP SUM AMOUNT (\$)
01	GENERAL CONDITIONS	\$ 58,971.00
02	SITE WORK	\$ 22,126.00
03	CONCRETE	\$ 13,570.00
04	MASONRY	N/A
05	METALS	N/A
06	WOOD AND PLASTICS	\$ 98,314.00
07	THERMAL & MOISTURE PROTECTION	\$ 24,763.00
08	DOORS & WINDOWS	\$ 22,728.00
09	FINISHES	\$ 24,056.00
10	SPECIALTIES	\$ 11,772.00
11	EQUIPMENT	N/A
12	FURNISHINGS	N.I.C.
13	SPECIAL CONSTRUCTION	N/A
14	CONVEYING SYSTEMS	N.I.C.
15	MECHANICAL	\$ 20,400.00
16	ELECTRICAL	\$ 30,300.00

\$ 327,000.00

1.2 TOTAL BID PRICE

A.

END OF SECTION 00 43 01

DOCUMENT 00 41 13 - BID FORM - STIPULATED SUM (SINGLE-PRIME CONTRACT)

1.1 BID INFORMATION

- A. Bidder: H.L. Patten Construction Co. Inc.
- B. Project Name: Sohier Park Vistor Center.
- C. Project Location: Sohier Park Road York, Maine.
- D. Owner: Town of York, Parks & Recreation Dept..
- E. Owner Project Number: <Insert Owner Project number>.
- F. Architect: Isaak Design, PLLC.
- G. Architect Project Number: 1101.

1.2 CERTIFICATIONS AND BASE BID

A. Base Bid, Single-Prime (All Trades) Contract: The undersigned Bidder, having carefully examined the Procurement and Contracting Requirements, Conditions of the Contract, Drawings, Specifications, and all subsequent Addenda, as prepared by Isaak Design, PLLC and Architect's consultants, having visited the site, and being familiar with all conditions and requirements of the Work, hereby agrees to furnish all material, labor, equipment and services, including all scheduled allowances, necessary to complete the construction of the above-named project, according to the requirements of the Procurement and Contracting Documents, for the stipulated sum of:

- 1. Three Hundred Thirty Eight Thousand ⁰⁰/₁₀₀ Dollars
(\$338,000,-).
- 2. The above amount may be modified by amounts indicated by the Bidder on the attached Document 004322 "Unit Prices Form" and Document 004323 "Alternates Form."

1.3 BID GUARANTEE

A. The undersigned Bidder agrees to execute a contract for this Work in the above amount and to furnish surety as specified within 10 days after a written Notice of Award, if offered within 60 days after receipt of bids, and on failure to do so agrees to forfeit to Owner the attached cash, cashier's check, certified check, U.S. money order, or bid bond, as liquidated damages for such failure, in the following amount constituting five percent (5%) of the Base Bid amount above:

- 1. One Thousand ⁰⁰/₁₀₀ Dollars
(\$1,000.⁰⁰) *As per Addendum 1*

B. In the event Owner does not offer Notice of Award within the time limits stated above, Owner will return to the undersigned the cash, cashier's check, certified check, U.S. money order, or bid bond.

1.4 SUBCONTRACTORS AND SUPPLIERS

A. The following companies shall execute subcontracts for the portions of the Work indicated:

- 1. Concrete H.L. Patten Work:
- 2. Masonry H.L. Patten Work:
- 3. Roofing H.L. Patten Work:
- 4. Plumbing Rhodes Plumbing & Heating Work:
- 5. HVAC Rhodes Plumbing & Heating Work:
- 6. Electrical Moran Electric Work:

1.9 SUBMISSION OF BID

Respectfully submitted this 15 day of Nov., 2013.

Submitted By: H.L. Patten Construction Co. Inc.
(Name of bidding firm or corporation)

Authorized Signature: Howard L Patten
(Handwritten signature)

Signed By: Howard L. Patten
(Type or print name)

Title: President
(Owner/Partner/President/Vice President)

Witness By: B. Patten
(Handwritten signature)

Attest: Martha Patten
(Handwritten signature)

By: Martha Patten
(Type or print name)

Title: Corporate Secretary
(Corporate Secretary or Assistant Secretary)

Street Address: 6 Spencers Way, P.O. Box 450

City, State, Zip: Kittery ME 03904

Phone: 207 439 2008

License No.: NA

Federal ID No.: 01 045 2477

(Affix Corporate Seal Here)

END OF DOCUMENT 00 41 13

PART 1 - SECTION 00 43 01**BID BREAKDOWN SUMMARY****1.1 SUMMARY**

A. Breakdown of project bid by CSI section.

B. Each division of work requested must include all labor, material, equipment, overhead, profit and subcontractor cost associated with performing the work. The contractor submits a lump sum price for each division.

C.

CSI DIV/SEC	MAJOR DIVISION	LUMP SUM AMOUNT (\$)
01	GENERAL CONDITIONS	18,500
02	SITE WORK	12,800
03	CONCRETE	16,000
04	MASONRY	15,800
05	METALS	2,800
06	WOOD AND PLASTICS	146,427
07	THERMAL & MOISTURE PROTECTION	9,400
08	DOORS & WINDOWS	10,650
09	FINISHES	48,000
10	SPECIALTIES	2,100
11	EQUIPMENT	
12	FURNISHINGS	N.I.C.
13	SPECIAL CONSTRUCTION	4,200
14	CONVEYING SYSTEMS	N.I.C.
15	MECHANICAL	16,595
16	ELECTRICAL	34,728

1.2 TOTAL BID PRICE

A.

END OF SECTION 00 43 01

338,000

DOCUMENT 00 41 13 - BID FORM - STIPULATED SUM (SINGLE-PRIME CONTRACT)

1.1 BID INFORMATION

- A. Bidder: Hardy and Construction
- B. Project Name: Sohier Park Vistor Center.
- C. Project Location: Sohier Park Road York, Maine.
- D. Owner: Town of York, Parks & Recreation Dept..
- E. Owner Project Number: <Insert Owner Project number>.
- F. Architect: Isaak Design, PLLC.
- G. Architect Project Number: 1101.

1.2 CERTIFICATIONS AND BASE BID

A. Base Bid, Single-Prime (All Trades) Contract: The undersigned Bidder, having carefully examined the Procurement and Contracting Requirements, Conditions of the Contract, Drawings, Specifications, and all subsequent Addenda, as prepared by Isaak Design, PLLC and Architect's consultants, having visited the site, and being familiar with all conditions and requirements of the Work, hereby agrees to furnish all material, labor, equipment and services, including all scheduled allowances, necessary to complete the construction of the above-named project, according to the requirements of the Procurement and Contracting Documents, for the stipulated sum of:

- 1. Three hundred forty two thousand two hundred Dollars
(\$ 342,200).
- 2. The above amount may be modified by amounts indicated by the Bidder on the attached Document 004322 "Unit Prices Form" and Document 004323 "Alternates Form."

1.3 BID GUARANTEE

A. The undersigned Bidder agrees to execute a contract for this Work in the above amount and to furnish surety as specified within 10 days after a written Notice of Award, if offered within 60 days after receipt of bids, and on failure to do so agrees to forfeit to Owner the attached cash, cashier's check, certified check, U.S. money order, or bid bond, as liquidated damages for such failure, in the following amount constituting five percent (5%) of the Base Bid amount above:

- 1. _____ Dollars
(\$ _____). see attached bond

B. In the event Owner does not offer Notice of Award within the time limits stated above, Owner will return to the undersigned the cash, cashier's check, certified check, U.S. money order, or bid bond.

1.4 SUBCONTRACTORS AND SUPPLIERS

A. The following companies shall execute subcontracts for the portions of the Work indicated:

- 1. Concrete Work: AP Concrete
- 2. Masonry Work: n/a
- 3. Roofing Work: _____
- 4. Plumbing Work: Rhodes Plumbing + Heating
- 5. HVAC Work: Rhodes Plumbing + Heating
- 6. Electrical Work: Kevin's Electric or Morans

1.5 TIME OF COMPLETION

A. The undersigned Bidder proposes and agrees hereby to commence the Work of the Contract Documents on a date specified in a written Notice to Proceed to be issued by Architect, and shall fully complete the Work within 140 calendar days (Early March 2014).

1.6 ACKNOWLEDGEMENT OF ADDENDA

A. The undersigned Bidder acknowledges receipt of and use of the following Addenda in the preparation of this Bid if any:

1. Addendum No. 1, dated 11-8-13
2. Addendum No. 2, dated _____
3. Addendum No. 3, dated _____
4. Addendum No. 4, dated _____

1.7 BID SUPPLEMENTS

A. The following supplements are a part of this Bid Form and are attached hereto.

1. Bid Form Supplement - Alternates.
2. Bid Form Supplement - Bid Bond Form (AIA Document A310).
3. Bid Form Supplement - Breakdown by CSI section.

1.8 CONTRACTOR'S LICENSE

A. The undersigned further states that it is a duly licensed contractor, for the type of work proposed, in the State of Maine, and that all fees, permits, etc., pursuant to submitting this proposal have been paid in full.

DOCUMENT CONTINUES

1.9 SUBMISSION OF BID

Respectfully submitted this 15 day of November 2013.

Submitted By: Hardyland Construction
(Name of bidding firm or corporation)

Authorized Signature: [Handwritten Signature]
(Handwritten signature)

Signed By: Deirdre Wadsworth
(Type or print name)

Title: Vice President
(Owner/Partner/President/Vice President)

Witness By: Daphne Mullaay
(Handwritten signature)

Attest: Daphne Mullaay
(Handwritten signature)

By: Daphne Mullaay
(Type or print name)

Title: Assistant
(Corporate Secretary or Assistant Secretary)

Street Address: 7 FCC Drive

City, State, Zip: Portland ME 04103

Phone: 797-6066

License No.: n/a

Federal ID No.: 01-0454157

(Affix Corporate Seal Here)

END OF DOCUMENT 00 41 13

PART 1 - SECTION 00 43 01**BID BREAKDOWN SUMMARY****1.1 SUMMARY**

A. Breakdown of project bid by CSI section.

B. Each division of work requested must include all labor, material, equipment, overhead, profit and subcontractor cost associated with performing the work. The contractor submits a lump sum price for each division.

C.

CSI DIV/SEC	MAJOR DIVISION	LUMP AMOUNT (\$)	SUM
01	GENERAL CONDITIONS	81,000	
02	SITE WORK	31,811	
03	CONCRETE	22,501	
04	MASONRY	—	
05	METALS	—	
06	WOOD AND PLASTICS	91,760	
07 *	THERMAL & MOISTURE PROTECTION	7,550	
08	DOORS & WINDOWS	20,110	
09	FINISHES	23,060	
10	SPECIALTIES	8,655	
11	EQUIPMENT	—	
12	FURNISHINGS	N.I.C.	
13	SPECIAL CONSTRUCTION	—	
14	CONVEYING SYSTEMS	N.I.C.	
15	MECHANICAL	19,775	
16	ELECTRICAL	32,590	

1.2 TOTAL BID PRICE

A.

END OF SECTION 00 43 01

\$ 342,200

SECTION 01 23 0**ALTERNATES****PART 1 - PART 1 - GENERAL****1.1 SUMMARY**

A. Section includes administrative and procedural requirements for alternates.

1.2 DEFINITIONS

A. Alternate: An amount proposed by bidders and stated on the Bid Form for certain work defined in the Bidding Requirements that may be added to or deducted from the base bid amount if Owner decides to accept a corresponding change either in the amount of construction to be completed or in the products, materials, equipment, systems, or installation methods described in the Contract Documents.

1. Alternates described in this Section are part of the Work only if enumerated in the Agreement.
2. The cost or credit for each alternate is the net addition to or deduction from the Contract Sum to incorporate alternate into the Work. No other adjustments are made to the Contract Sum.

1.3 PROCEDURES

A. Coordination: Modify or adjust affected adjacent work as necessary to completely integrate work of the alternate into Project.

1. Include as part of each alternate, miscellaneous devices, accessory objects, and similar items incidental to or required for a complete installation whether or not indicated as part of alternate.

B. Notification: Immediately following award of the Contract, notify each party involved, in writing, of the status of each alternate. Indicate if alternates have been accepted, rejected, or deferred for later consideration. Include a complete description of negotiated modifications to alternates.

C. Execute accepted alternates under the same conditions as other work of the Contract.

D. Schedule: A schedule of alternates is included at the end of this Section. Specification Sections referenced in schedule contain requirements for materials necessary to achieve the work described under each alternate.

PART 2 - PART 2 - PRODUCTS (Not Used)**PART 3 - PART 3 - EXECUTION****3.1 SCHEDULE OF ALTERNATES**

A. Alternate No. 01: Exterior Siding.

1. Base Bid: Cedar shingles as indicated on Sheet A3.1 and as specified in Division 073129 Section "Wood Shingles".

2. Alternate: Cement board shingles – Certainteed, Hardie, or approved equal. Add: \$800

B. Alternate No. 02: Ceiling finish.

1. Base Bid: Fir bead board
2. Alternate: V-groove clear pine

Add: \$900

END OF SECTION 01230

DOCUMENT 00 41 13 - BID FORM - STIPULATED SUM (SINGLE-PRIME CONTRACT)

1.1 BID INFORMATION

- A. Bidder: TPD Construction Co.
- B. Project Name: Sohier Park Visitor Center.
- C. Project Location: Sohier Park Road York, Maine.
- D. Owner: Town of York, Parks & Recreation Dept..
- E. Owner Project Number: <Insert Owner Project number>.
- F. Architect: Isaak Design, PLLC.
- G. Architect Project Number: 1101.

1.2 CERTIFICATIONS AND BASE BID

A. Base Bid, Single-Prime (All Trades) Contract: The undersigned Bidder, having carefully examined the Procurement and Contracting Requirements, Conditions of the Contract, Drawings, Specifications, and all subsequent Addenda, as prepared by Isaak Design, PLLC and Architect's consultants, having visited the site, and being familiar with all conditions and requirements of the Work, hereby agrees to furnish all material, labor, equipment and services, including all scheduled allowances, necessary to complete the construction of the above-named project, according to the requirements of the Procurement and Contracting Documents, for the stipulated sum of

- 1. Three hundred seventy seven thousand ⁰⁰/₇₅ Dollars
(\$377,000.00).
- 2. The above amount may be modified by amounts indicated by the Bidder on the attached Document 004322 "Unit Prices Form" and Document 004323 "Alternates Form."

1.3 BID GUARANTEE

A. The undersigned Bidder agrees to execute a contract for this Work in the above amount and to furnish surety as specified within 10 days after a written Notice of Award, if offered within 60 days after receipt of bids, and on failure to do so agrees to forfeit to Owner the attached cash, cashier's check, certified check, U.S. money order, or bid bond, as liquidated damages for such failure, in the following amount constituting five percent (5%) of the Base Bid amount above:

- 1. Eighteen thousand eight hundred fifty ⁰⁰/₇₅ Dollars
(\$18,850.00).

B. In the event Owner does not offer Notice of Award within the time limits stated above, Owner will return to the undersigned the cash, cashier's check, certified check, U.S. money order, or bid bond.

1.4 SUBCONTRACTORS AND SUPPLIERS

A. The following companies shall execute subcontracts for the portions of the Work indicated:

- 1. Concrete Work: TPD Construction Co.
- 2. Masonry Work: N/A
- 3. Roofing Work: TPD Construction Co.
- 4. Plumbing Work: LeClairs Plumbing and Heating
- 5. HVAC Work: _____
- 6. Electrical Work: Kevin's Electric, Inc.

PART 1 - SECTION 00 43 01

BID BREAKDOWN SUMMARY

1.1 SUMMARY

- A. Breakdown of project bid by CSI section.
- B. Each division of work requested must include all labor, material, equipment, overhead, profit and subcontractor cost associated with performing the work. The contractor submits a lump sum price for each division.
- C.

CSI DIV/SEC	MAJOR DIVISION	LUMP SUM AMOUNT (\$)
01	GENERAL CONDITIONS	42,700.00
02	SITE WORK	36,600.00
03	CONCRETE	20,400.00
04	MASONRY	NIC
05	METALS	NIC
06	WOOD AND PLASTICS	147,200.00
07	THERMAL & MOISTURE PROTECTION	8,800.00
08	DOORS & WINDOWS	21,800.00
09	FINISHES	29,300.00
10	SPECIALTIES	11,300.00
11	EQUIPMENT	NIC
12	FURNISHINGS	N.I.C.
13	SPECIAL CONSTRUCTION	NIC
14	CONVEYING SYSTEMS	N.I.C.
15	MECHANICAL	17,700.00
16	ELECTRICAL	36,200.00

\$ 377,000.00

1.2 TOTAL BID PRICE

A.

END OF SECTION 00 43 01

1.9 SUBMISSION OF BID

Respectfully submitted this 15 day of November, 2013.

Submitted By: TPD Construction Co.
(Name of bidding firm or corporation)

Authorized Signature: *Stephen Dumont*
(Handwritten signature)

Signed By: Stephen Dumont
(Type or print name)

Title: Vice President
(Owner/Partner/President/Vice President)

Witness By: *Timothy J. Davis*
(Handwritten signature)

Attest: *Diana L. Sotis*
(Handwritten signature)

By: DIANA L. SOTIS
(Type or print name)

Title: _____
(Corporate Secretary or Assistant Secretary)

Street Address: 1725 Main St., suite 1A

City, State, Zip: Sanford, Me. 04073

Phone: 207-490-5900 x 105

License No.: _____

Federal ID No.: 01-0486697

(Affix Corporate Seal Here)

END OF DOCUMENT 00 41 13

DOCUMENT 00 41 13 - BID FORM - STIPULATED SUM (SINGLE-PRIME CONTRACT)

1.1 BID INFORMATION

EXCEL CONSTRUCTION MANAGEMENT, LLC

A. Bidder: _____ **60 DEERTREES LN.**

B. Project Name: **Sohier Park Visitor Center** **NEWFIELDS, NH 03353-8229**

C. Project Location: **Sohier Park Road York, Maine.**

D. Owner: **Town of York, Parks & Recreation Dept..**

E. Owner Project Number: **<Insert Owner Project number>.**

F. Architect: **Isaak Design, PLLC.**

G. Architect Project Number: **1101.**

1.2 CERTIFICATIONS AND BASE BID

A. Base Bid, Single-Prime (All Trades) Contract: The undersigned Bidder, having carefully examined the Procurement and Contracting Requirements, Conditions of the Contract, Drawings, Specifications, and all subsequent Addenda, as prepared by Isaak Design, PLLC and Architect's consultants, having visited the site, and being familiar with all conditions and requirements of the Work, hereby agrees to furnish all material, labor, equipment and services, including all scheduled allowances, necessary to complete the construction of the above-named project, according to the requirements of the Procurement and Contracting Documents, for the stipulated sum of:

1. THREE HUNDRED NINETY TWO THOUSAND SEVEN HUNDRED Dollars
(\$ 392,700⁰⁰).

2. The above amount may be modified by amounts indicated by the Bidder on the attached Document 004322 "Unit Prices Form" and Document 004323 "Alternates Form."

1.3 BID GUARANTEE

A. The undersigned Bidder agrees to execute a contract for this Work in the above amount and to furnish surety as specified within 10 days after a written Notice of Award, if offered within 60 days after receipt of bids, and on failure to do so agrees to forfeit to Owner the attached cash, cashier's check, certified check, U.S. money order, or bid bond, as liquidated damages for such failure, in the following amount constituting five percent (5%) of the Base Bid amount above:

1. BID BOND - Dollars
(\$ 1,000⁰⁰).

B. In the event Owner does not offer Notice of Award within the time limits stated above, Owner will return to the undersigned the cash, cashier's check, certified check, U.S. money order, or bid bond.

1.4 SUBCONTRACTORS AND SUPPLIERS

A. The following companies shall execute subcontracts for the portions of the Work indicated:

- 1. Concrete _____ Work:
- 2. Masonry TBD _____ Work:
- 3. Roofing N/A. _____ Work:
- 4. Plumbing TBD _____ Work:
- 5. HVAC TBD _____ Work:
- 6. Electrical TBD _____ Work:

1.5 TIME OF COMPLETION

A. The undersigned Bidder proposes and agrees hereby to commence the Work of the Contract Documents on a date specified in a written Notice to Proceed to be issued by Architect, and shall fully complete the Work within 140 calendar days (Early March 2014).

1.6 ACKNOWLEDGEMENT OF ADDENDA

A. The undersigned Bidder acknowledges receipt of and use of the following Addenda in the preparation of this Bid if any:

- 1. Addendum No. 1, dated 11/8/13.
- 2. Addendum No. 2, dated _____.
- 3. Addendum No. 3, dated _____.
- 4. Addendum No. 4, dated _____.

1.7 BID SUPPLEMENTS

A. The following supplements are a part of this Bid Form and are attached hereto.

- 1. Bid Form Supplement - Alternates.
- 2. Bid Form Supplement - Bid Bond Form (AIA Document A310).
- 3. Bid Form Supplement - Breakdown by CSI section

1.8 CONTRACTOR'S LICENSE

A. The undersigned further states that it is a duly licensed contractor, for the type of work proposed, in the State of Maine, and that all fees, permits, etc., pursuant to submitting this proposal have been paid in full.

DOCUMENT CONTINUES

N/A

1.9 SUBMISSION OF BID

Respectfully submitted this 15 day of Nov., 2013.

Submitted By: EXCEL CONSTRUCTION GROUP
(Name of bidding firm or corporation)

Authorized Signature: MICHAEL TODD
(Handwritten signature)

Signed By: Michael Todd
(Type or print name)

Title: OWNER
(Owner/Partner/President/Vice President)

Witness By: Susan Todd
(Handwritten signature)

Attest: _____
(Handwritten signature)

By: _____
(Type or print name)

Title: _____
(Corporate Secretary or Assistant Secretary)

Street Address: 60 DEERTREES LANE

City, State, Zip NEWFIELDS NH. 03856

Phone: 603-778-7415

License No.: N/A

Federal ID No.: 80-0078716

(Affix Corporate Seal Here)

END OF DOCUMENT 00 41 13

PART 1 - SECTION 00 43 01

BID BREAKDOWN SUMMARY

1.1 SUMMARY

A. Breakdown of project bid by CSI section.

B. Each division of work requested must include all labor, material, equipment, overhead, profit and subcontractor cost associated with performing the work. The contractor submits a lump sum price for each division.

C.

CSI DIV/SEC	MAJOR DIVISION	LUMP SUM AMOUNT (\$)
01	GENERAL CONDITIONS	
02	SITE WORK	
03	CONCRETE	
04	MASONRY	
05	METALS	
06	WOOD AND PLASTICS	
07	THERMAL & MOISTURE PROTECTION	
08	DOORS & WINDOWS	
09	FINISHES	
10	SPECIALTIES	
11	EQUIPMENT	
12	FURNISHINGS	N.I.C.
13	SPECIAL CONSTRUCTION	
14	CONVEYING SYSTEMS	N.I.C.
15	MECHANICAL	
16	ELECTRICAL	

SEE ATTACHED

1.2 TOTAL BID PRICE

A.

END OF SECTION 00 43 01

\$ 392,700

Excel Construction Management
60 Deertrees Lane
Newfields, NH 03856

Architect: Isaak Design

Project: Sohler Park
Location: Nubble Road
York, ME

Date Prel. Est. Prepared:
Date Prel. Drawings:
Date Rev. Est. Prepared:
Date Rev. Drawings:
Estimate By:
Estimate #:
Checked By:

11/14/2013
N/A
N/A
N/A
MRT
2013-31

Contract Estimate Summary						
Cost Code	Parameters	Estimate	Adjustment	Total Bid	Firm Carried	Total SF 984
01000	GENERAL CONDITIONS	25,290.39	0.00	25,290.39	✓	\$25.70
01700	TEMPORARY CONSTRUCTION	0.00	0.00	0.00		
02070	DEMOLITION	3,560.00	0.00	3,560.00		\$3.62
02100	SITE PREP.	7,641.25	0.00	7,641.25	✓	
02200	EARTHWORK	7,312.00	0.00	7,312.00	✓	
02500	PAVING & CURBS	2,513.50	0.00	2,513.50		
02600	SITE UTILITIES	690.00	0.00	690.00		
02800	SITE IMPROVEMENTS	10,405.00	0.00	10,405.00	w/out steps onL-6	
02900	LANDSCAPING	5,500.00	-3,050.00	2,450.00		
03100	CONCRETE FORM & POUR	4,588.80	411.20	5,000.00		
03150	CONCRETE ACCESSORIES	125.00	0.00	125.00		
03200	CONCRETE REINFORCEMENT	1,514.90	0.00	1,514.90		
03300	CONCRETE MATERIALS	3,489.50	0.00	3,489.50		\$3.55
03400	FLATWORK - PLACE & FINISH	2,420.00	0.00	2,420.00		
03500	MISCELLANEOUS CONCRETE	2,400.00	0.00	2,400.00		\$2.44
04100	MASONRY	0.00	0.00	0.00		\$0.00
05120	STRUCTURAL STEEL	0.00	0.00	0.00		\$0.00
06100	ROUGH CARPENTRY - MATERIAL	18,252.80	0.00	18,252.80	✓	\$18.55
06100	ROUGH CARPENTRY- LABOR	30,881.20	0.00	30,881.20	✓	
06200	FINISH CARPENTRY & Siding & Trim	49,450.20	0.00	49,450.20	✓	\$50.25
06400	MILLWORK	40,700.00	0.00	40,700.00	PC	
07160	BITUMINOUS DAMP PROOFING	4,553.50	0.00	4,553.50		
07210	BUILDING INSULATION	18,765.75	-4,265.75	14,500.00		
07280	SMOKE STOPPING	180.00	0.00	180.00		\$0.18
07310	SHINGLES	16,915.00	-4,315.00	12,600.00		
07530	SINGLE PLY MEMBRANE ROOFING	0.00	0.00	0.00		
07600	FLASHING & SHEET METAL	1,858.00	0.00	1,858.00		
07710	GUTTERS & DOWNSPOUTS	1,110.00	0.00	1,110.00		
07900	JOINT SEALERS	264.60	0.00	264.60		\$0.27
08100	DOORS & FRAMES	3,250.00	7,350.00	10,600.00	Pella	\$10.77
08300	OVERHEAD DOORS	0.00	0.00	0.00		
08410	ALUMINUM ENTRANCES & STOREFRONTS	0.00	0.00	0.00		
08550	WOOD & VINYL CLAD WINDOWS	4,960.00	840.00	5,800.00	Pella	
08710	DOOR HARDWARE	520.00	1,825.00	2,345.00	Northeast	\$2.38
09200	GYPNUM BOARD	6,226.00	0.00	6,226.00	✓	\$6.33
09300	FLOORING	14,377.50	0.00	14,377.50	CT fir & wall ✓	\$14.61
09300	Polished Floor / Sealed	0.00	3,600.00	3,600.00	CPI ✓	\$3.66
09680	CARPET	0.00	0.00	0.00		
09900	PAINTING	4,220.12	0.00	4,220.12		\$4.29
10100	SPECIALTIES	200.00	0.00	200.00		
10400	SIGNS	0.00	0.00	0.00		
10650	OPERABLE WALLS	0.00	0.00	0.00		
10820	TOILET ACCESSORIES	6,468.00	-813.00	5,655.00	Dr Systems	\$5.75
12670	SPECIAL CONSTRUCTION	0.00	0.00	0.00		
14240	ELEVATORS	0.00	0.00	0.00		
15250	SPRINKLERS	0.00	0.00	0.00		\$0.00
15400	PLUMBING	28,500.00	0.00	28,500.00		\$28.96
15500	HVAC	11,550.00	0.00	11,550.00		\$11.74
16000	ELECTRICAL	43,000.00	-4,700.00	38,300.00		\$38.92
	FIRE ALARM	0.00	0.00	0.00		\$0.00
	SUB TOTAL	383,653.01	-3,117.55	380,535.46		\$386.72
	BUILDING PERMIT \$5.00/k+\$35 1st k	3,225.00		0.00		\$0.00
	GENERAL LIABILITY 0.0105	4,060.70		3,995.62		\$4.06
	CONTRACTORS CONTINGENCY	0		0.00		\$0.00
	SUB TOTAL	390,938.71		384,531.08		\$390.78
	OVERHEAD & RETURN 10%	39,401.87		30,762.49	✓	\$31.26
	Bid Adjustment			0.00		
	TOTAL BID	430,340.58		415,293.57		\$422.05

Performance & Payment Bond

7500

TOTAL

422,793.57

1 The removal, replacement, abatement or remediation of hazardous or unsuitable materials is excluded

Bid Quote @ \$392,700⁰⁰

X = DENOTES ADJUSTMENT COL.

SECTION 01 23 0**ALTERNATES****PART 1 - PART 1 - GENERAL****1.1 SUMMARY**

A. Section includes administrative and procedural requirements for alternates.

1.2 DEFINITIONS

A. Alternate: An amount proposed by bidders and stated on the Bid Form for certain work defined in the Bidding Requirements that may be added to or deducted from the base bid amount if Owner decides to accept a corresponding change either in the amount of construction to be completed or in the products, materials, equipment, systems, or installation methods described in the Contract Documents.

1. Alternates described in this Section are part of the Work only if enumerated in the Agreement.
2. The cost or credit for each alternate is the net addition to or deduction from the Contract Sum to incorporate alternate into the Work. No other adjustments are made to the Contract Sum.

1.3 PROCEDURES

A. Coordination: Modify or adjust affected adjacent work as necessary to completely integrate work of the alternate into Project.

1. Include as part of each alternate, miscellaneous devices, accessory objects, and similar items incidental to or required for a complete installation whether or not indicated as part of alternate.

B. Notification: Immediately following award of the Contract, notify each party involved, in writing, of the status of each alternate. Indicate if alternates have been accepted, rejected, or deferred for later consideration. Include a complete description of negotiated modifications to alternates.

C. Execute accepted alternates under the same conditions as other work of the Contract.

D. Schedule: A schedule of alternates is included at the end of this Section. Specification Sections referenced in schedule contain requirements for materials necessary to achieve the work described under each alternate.

PART 2 - PART 2 - PRODUCTS (Not Used)**PART 3 - PART 3 - EXECUTION****3.1 SCHEDULE OF ALTERNATES**

A. Alternate No. 01: Exterior Siding.

1. Base Bid: Cedar shingles as indicated on Sheet A3.1 and as specified in Division 073129 Section "Wood Shingles".

2. Alternate: Cement board shingles – Certainteed, Hardie, or approved equal. *DEDUCT \$1900⁰⁰*

B. Alternate No. 02: Ceiling finish.

1. Base Bid: Fir bead board
2. Alternate: V-groove clear pine *DEDUCT \$960⁰⁰*

END OF SECTION 01230

DOCUMENT 00 41 13 - BID FORM - STIPULATED SUM (SINGLE-PRIME CONTRACT)

1.1 BID INFORMATION

- A. Bidder: Oxland Builders LLC
- B. Project Name: Sohier Park Visitor Center.
- C. Project Location: Sohier Park Road York, Maine.
- D. Owner: Town of York, Parks & Recreation Dept..
- E. Owner Project Number: <Insert Owner Project number>.
- F. Architect: Isaak Design, PLLC.
- G. Architect Project Number: 1101.

1.2 CERTIFICATIONS AND BASE BID

A. Base Bid, Single-Prime (All Trades) Contract: The undersigned Bidder, having carefully examined the Procurement and Contracting Requirements, Conditions of the Contract, Drawings, Specifications, and all subsequent Addenda, as prepared by Isaak Design, PLLC and Architect's consultants, having visited the site, and being familiar with all conditions and requirements of the Work, hereby agrees to furnish all material, labor, equipment and services, including all scheduled allowances, necessary to complete the construction of the above-named project, according to the requirements of the Procurement and Contracting Documents, for the stipulated sum of:

- 1. Four hundred and Nine Thousand Two hundred dollars ⁶²/₁₀₀ Dollars (\$409,200.62).
- 2. The above amount may be modified by amounts indicated by the Bidder on the attached Document 004322 "Unit Prices Form" and Document 004323 "Alternates Form."

1.3 BID GUARANTEE

A. The undersigned Bidder agrees to execute a contract for this Work in the above amount and to furnish surety as specified within 10 days after a written Notice of Award, if offered within 60 days after receipt of bids, and on failure to do so agrees to forfeit to Owner the attached cash, cashier's check, certified check, U.S. money order, or bid bond, as liquidated damages for such failure, in the following amount constituting five percent (5%) of the Base Bid amount above:

- 1. ~~One Thousand Dollars~~ One Thousand Dollars Dollars
(\$ 1000 - 00).

B. In the event Owner does not offer Notice of Award within the time limits stated above, Owner will return to the undersigned the cash, cashier's check, certified check, U.S. money order, or bid bond.

1.4 SUBCONTRACTORS AND SUPPLIERS

A. The following companies shall execute subcontracts for the portions of the Work indicated:

- 1. Concrete Oshome Concrete Work:
- 2. Masonry _____ Work:
- 3. Roofing Oxland Builders Work:
- 4. Plumbing Perry Plumbing + Heating Work:
- 5. HVAC Bochaman HVAC Work:
- 6. Electrical Bridges Electric Work:

1.5 TIME OF COMPLETION

A. The undersigned Bidder proposes and agrees hereby to commence the Work of the Contract Documents on a date specified in a written Notice to Proceed to be issued by Architect, and shall fully complete the Work within 140 calendar days (Early March 2014).

1.6 ACKNOWLEDGEMENT OF ADDENDA

A. The undersigned Bidder acknowledges receipt of and use of the following Addenda in the preparation of this Bid if any:

- 1. Addendum No. 1, dated _____.
- 2. Addendum No. 2, dated _____.
- 3. Addendum No. 3, dated _____.
- 4. Addendum No. 4, dated _____.

1.7 BID SUPPLEMENTS

A. The following supplements are a part of this Bid Form and are attached hereto.

- 1. Bid Form Supplement - Alternates.
- 2. Bid Form Supplement - Bid Bond Form (AIA Document A310).
- 3. Bid Form Supplement - Breakdown by CSI section

1.8 CONTRACTOR'S LICENSE

A. The undersigned further states that it is a duly licensed contractor, for the type of work proposed, in the State of Maine, and that all fees, permits, etc., pursuant to submitting this proposal have been paid in full.

DOCUMENT CONTINUES

1.9 SUBMISSION OF BID

Respectfully submitted this 15 day of November, 2013.

Submitted By: Oxland Builders, LLC
(Name of bidding firm or corporation)

Authorized Signature: 
(Handwritten signature)

Signed By: Brad Sawler
(Type or print name)

Title: Owner
(Owner/Partner/President/Vice President)

Witness By: 
(Handwritten signature)

Attest: _____
(Handwritten signature)

By: Paul J. Roberts
(Type or print name)

Title: Secretary
(Corporate Secretary or Assistant Secretary)

Street Address: 48 Birch Rd

City, State, Zip: Dorchester NH 03037

Phone: 603-235-4663

License No.: _____

Federal ID No.: 42-1608360

(Affix Corporate Seal Here)

END OF DOCUMENT 00 41 13

PART 1 - SECTION 00 43 01**BID BREAKDOWN SUMMARY****1.1 SUMMARY**

A. Breakdown of project bid by CSI section.

B. Each division of work requested must include all labor, material, equipment, overhead, profit and subcontractor cost associated with performing the work. The contractor submits a lump sum price for each division.

C.

CSI DIV/SEC	MAJOR DIVISION	LUMP AMOUNT (\$)	SUM
01	GENERAL CONDITIONS	13,048.75	
02	SITE WORK	38,559.50	
03	CONCRETE	14,724.84	
04	MASONRY		
05	METALS	1,800.00	
06	WOOD AND PLASTICS	102,766.25	
07	THERMAL & MOISTURE PROTECTION	25,879.53	
08	DOORS & WINDOWS	27,881.89	
09	FINISHES	94,243.76	
10	SPECIALTIES		
11	EQUIPMENT	6,238.00	
12	FURNISHINGS	N.I.C.	
13	SPECIAL CONSTRUCTION	6,200.80	
14	CONVEYING SYSTEMS	N.I.C.	
15	MECHANICAL	26,222.30	
16	ELECTRICAL	51,635.00	

1.2 TOTAL BID PRICE

A.

END OF SECTION 00 43 01

409,200.62

DOCUMENT 00 41 13 - BID FORM - STIPULATED SUM (SINGLE-PRIME CONTRACT)

1.1 BID INFORMATION

- A. Bidder: ILBuck Construction Inc.
- B. Project Name: Sohier Park Visitor Center.
- C. Project Location: Sohier Park Road York, Maine.
- D. Owner: Town of York, Parks & Recreation Dept..
- E. Owner Project Number: <Insert Owner Project number>.
- F. Architect: Isaak Design, PLLC.
- G. Architect Project Number: 1101.

1.2 CERTIFICATIONS AND BASE BID

A. Base Bid, Single-Prime (All Trades) Contract: The undersigned Bidder, having carefully examined the Procurement and Contracting Requirements, Conditions of the Contract, Drawings, Specifications, and all subsequent Addenda, as prepared by Isaak Design, PLLC and Architect's consultants, having visited the site, and being familiar with all conditions and requirements of the Work, hereby agrees to furnish all material, labor, equipment and services, including all scheduled allowances, necessary to complete the construction of the above-named project, according to the requirements of the Procurement and Contracting Documents, for the stipulated sum of:

1. Five hundred eighty one thousand five hundred sixty three Dollars
(\$ 581,563).

2. The above amount may be modified by amounts indicated by the Bidder on the attached Document 004322 "Unit Prices Form" and Document 004323 "Alternates Form."

1.3 BID GUARANTEE

A. The undersigned Bidder agrees to execute a contract for this Work in the above amount and to furnish surety as specified within 10 days after a written Notice of Award, if offered within 60 days after receipt of bids, and on failure to do so agrees to forfeit to Owner the attached cash, cashier's check, certified check, U.S. money order, or bid bond, as liquidated damages for such failure, in the following amount constituting five percent (5%) of the Base Bid amount above:

1. Sol Bond \$1000.00 Dollars
(\$ 1000.00).

B. In the event Owner does not offer Notice of Award within the time limits stated above, Owner will return to the undersigned the cash, cashier's check, certified check, U.S. money order, or bid bond.

1.4 SUBCONTRACTORS AND SUPPLIERS

A. The following companies shall execute subcontracts for the portions of the Work indicated:

- 1. Concrete Work:

- 2. Masonry Work:

- 3. Roofing Work:

- 4. Plumbing Work:

- 5. HVAC Work:

- 6. Electrical Work:

1.5 TIME OF COMPLETION

A. The undersigned Bidder proposes and agrees hereby to commence the Work of the Contract Documents on a date specified in a written Notice to Proceed to be issued by Architect, and shall fully complete the Work within 140 calendar days (Early March 2014).

1.6 ACKNOWLEDGEMENT OF ADDENDA

A. The undersigned Bidder acknowledges receipt of and use of the following Addenda in the preparation of this Bid if any:

1. Addendum No. 1, dated 11-8-13.
2. Addendum No. 2, dated _____.
3. Addendum No. 3, dated _____.
4. Addendum No. 4, dated _____.

1.7 BID SUPPLEMENTS

A. The following supplements are a part of this Bid Form and are attached hereto.

1. Bid Form Supplement - Alternates.
2. Bid Form Supplement - Bid Bond Form (AIA Document A310).
3. Bid Form Supplement - Breakdown by CSI section

1.8 CONTRACTOR'S LICENSE

A. The undersigned further states that it is a duly licensed contractor, for the type of work proposed, in the State of Maine, and that all fees, permits, etc., pursuant to submitting this proposal have been paid in full.

DOCUMENT CONTINUES

1.9 SUBMISSION OF BID

Respectfully submitted this 15 day of NOV, 2013.

Submitted By: Truck Construction Inc
(Name of bidding firm or corporation)

Authorized Signature: [Handwritten Signature]
(Handwritten signature)

Signed By: Mark McPheters
(Type or print name)

Title: Vice President
(Owner/Partner/President/Vice President)

Witness By: Tina Starn
(Handwritten signature)

Attest: Mavis K Muntz
(Handwritten signature)

By: Marcie Martelle
(Type or print name)

Title: Secretary
(Corporate Secretary or Assistant Secretary)

Street Address: 24A Market St

City, State, Zip: Andover ME 04810

Phone: 207-783-6883

License No.: _____

Federal ID No.: 02-0488957

(Affix Corporate Seal Here)

END OF DOCUMENT 00 41 13

PART 1 - SECTION 00 43 01

BID BREAKDOWN SUMMARY

1.1 SUMMARY

A. Breakdown of project bid by CSI section.

B. Each division of work requested must include all labor, material, equipment, overhead, profit and subcontractor cost associated with performing the work. The contractor submits a lump sum price for each division.

C.

CSI DIV/SEC	MAJOR DIVISION	LUMP AMOUNT (\$)	SUM
01	GENERAL CONDITIONS	60,000	
02	SITE WORK	120,000	
03	CONCRETE	40,000	
04	MASONRY	NA.	
05	METALS	NA.	
06	WOOD AND PLASTICS	110,000	
07	THERMAL & MOISTURE PROTECTION	45,000	
08	DOORS & WINDOWS	45,000	
09	FINISHES	55,000	
10	SPECIALTIES	16,563	
11	EQUIPMENT	NA	
12	FURNISHINGS	N.I.C.	
13	SPECIAL CONSTRUCTION	NA.	
14	CONVEYING SYSTEMS	N.I.C.	
15	MECHANICAL	45,000	
16	ELECTRICAL	45,000	

1.2 TOTAL BID PRICE

A.

END OF SECTION 00 43 01

AIT - 1 \$ 500.00

AIT - 2 \$ 900.00

581,563



AGENDA ITEM NUMBER: _____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: November 25, 2013	Type of Action: <input type="checkbox"/> Procedural <input checked="" type="checkbox"/> Formal Action <input type="checkbox"/> Other: _____
Date Action Requested: December 2, 2013	
Regular <input checked="" type="checkbox"/> Work Session	
Subject: Purchase of two new Police Ford Utility Interceptors	

TO: BOARD OF SELECTMEN
FROM: Chief Douglas P Bracy
RECOMMENDATION: To purchase (2) two 2014 Ford Police Utility Interceptors from Yankee Ford in the amount of \$41,184.00
PROPOSED MOTION: I move to accept the transfer of \$41,184.00 from the police capital vehicle account to Yankee Ford for the purchase of (2) two 2014 Ford Police Utility Interceptors

Discussion: Four bids were received for the purchase of (2) two 2014 Ford Police Utility Interceptors. Yankee Ford, Quirk Ford, Starkey Ford, Casco Ford. Yankee Ford was the lowest bidder at \$41,184.00 after trade which was \$2,850.00 less than Quirk Ford the next lowest bidder.

FISCAL IMPACT: \$41,184.00
DEPARTMENT LINE ITEM ACCOUNT: Capital Vehicle Account
BALANCE IN LINE ITEM IF APPROVED: \$76,598.63

Prepared By: Chief Douglas P Bracy

Reviewed By: Robert G. Yandow



TOWN OF YORK, MAINE

Police Department

Douglas P. Bracy
Chief of Police

Mailing Address:
36 Main Street
York, Maine 03909

Dispatch:
Non-Emergency
(207) 363-4444

Administration:
(207) 363-1031

Facsimile:
(207) 361-6818

www.yorkpolice.org

Committed
to excellence

Date: November 25, 2013
To: Board of Selectmen
Cc: Town Manager Robert G. Yandow
From: Chief Douglas P Bracy
RE: Cruiser Bid Acceptance

The Police Department has chosen to start replacing its aging Ford Crown Victoria cruiser fleet with a new concept Ford Utility Police Interceptor vehicle. The vehicle was chosen after much consideration as it provides the most interior space for the officer's workspace, ample space for mounting and storage of necessary equipment and space for transport of prisoners and civilians. The vehicle is an all wheel drive concept, making it better for adverse weather events and winter time conditions. The vehicle is also equipped with a V6 engine making it more fuel efficient than the standard V8 packages we are currently operating.

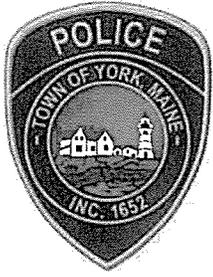
A bid request for the two (2) Ford Utility Police Interceptors was sent out to a number of Ford dealers in our area. A total of four bids were received and opened in the Town Manager's Office on November 20th at 1400 hours.

The bid I am recommending to you with the lowest cost for the two units is Yankee Ford of South Portland Maine with a bid of \$41,184.00. This price reflects the trade value of two units, a 2008 Ford Crown Victoria for \$4,500.00 and 2011 Ford Crown Victoria for \$9,500 for a total of \$14,000.

Quirk Ford of Augusta Maine was the second lowest bidder with a bid of \$44,034.00 for two police new utility vehicles. This price reflects the trade of two units for combined total trade in value of \$7,700.00. This accounted for the difference of \$2,850.00 over the recommended bid.

Starkey Ford was the third lowest bidder with a bid of \$44,848.00 for two new police utility vehicles. This price reflects the trade of two units for a combined total trade in value of \$6,750.00. This accounted for the difference of \$3,664.00 over the recommended bid.

Casco Bay Ford was the fourth bidder with a bid \$49,122 for two new police utility vehicles. The price reflects the trade of two units for a combined trade in value of \$2,500.00. This accounted for the difference of \$7,938.00 over the recommended bid.



TOWN OF YORK, MAINE

Police Department

Douglas P. Bracy
Chief of Police

Mailing Address:
36 Main Street
York, Maine 03909

Dispatch:
Non-Emergency
(207) 363-4444

Administration:
(207) 363-1031

Facsimile:
(207) 361-6818

www.yorkpolice.org

**Committed
to excellence**

PURCHASE OF TWO 2014 FORD UTILITY POLICE INTERCEPTOR

The Town of York is now accepting bids for two (2) 2014 Ford Utility Police Interceptor K8A AWD 4DR vehicle. Bids should be forwarded to the office of the Town Manager, 186 York Street, York, Maine 03909 no later than 12:00 P.M., on Tuesday, November 19, 2013. Mark the outside of the envelope "Bid for Utility Police Interceptor Vehicle".

Bids will be opened by the Town Manager's office on Wednesday, November 20, 2013 at 2:00 P.M. and awarded on Monday, November 25, 2013, at the Selectmen's Meeting. The Board of Selectmen reserves the right to accept or reject any or all bids.

SPECIFICATIONS:

Type and model:	2014 Ford Utility Police Interceptor K8A AWD 4 door vehicle.
Exterior color:	Sterling Gray Metallic (UJ)
Interior color:	Charcoal Black (9W)
Engine assembly:	3.7L V6 TI-VCT FFV – inc: High efficient police calibrated (99R)
Wheelbase:	Standard
Rear Axle:	3.65 Axle Ratio
Transmission:	6 Speed Automatic – including: Exclusively police calibrated for maximum acceleration and faster closing speeds.
Electrical system:	12 volt, with at least 220 amp heavy duty alternator, Noise Suppression Bonds – inc: ground straps (60R). Instrumentation; Speedometer Certified, digital readout in message center and analog gauge. Air Conditioning, Rear Defroster, Power Driver's Seat.
Suspension:	Independent front and rear.
Brakes	4 wheel heavy duty disc w/H.D. Front and Rear Calipers, ABS with traction Control.
Wheels/Tires:	Five (5) wheels heavy duty steel vented with center cap, includes full size spare tire. Tires 245/55R18 A/S BSW.
Steering:	Electric Power-Assist (EPAS)

Speedometer: Certified, digital readout in message center and analog guage.

Floor Mats: Heavy Duty Vinyl

Additional: Heated side view mirrors (549), Front license plate bracket (153), Drive only incandescent spot lamp (51Y), Keyed alike (1294X), Rear door handles inoperable/lock operable (68L), Dark car feature – inc: Courtesy lamp disabled when any door is opened (43D), Red/White dome lamp in cargo area (17T), Reverse Sensing (76R), Noise suppression Bonds – inc: ground straps (60R), Rear power window delete –inc: Operable from front driver side switches, Front Headlamp/Police Interceptor Housing Only (86P).

Delivery: Within ninety (90) days of bid award. Final acceptance and approval by the Chief of Police on satisfaction that all specifications are met.

Trade in: 2008 Ford Crown Victoria (Unit 85), cruiser should have an estimated 110,000 miles at trade time.

2011 Ford Crown Victoria (Unit 93), cruiser should have an estimated 109,000 miles at trade time.

POLICE CRUISER BID PROPOSAL DEALERSHIP

Starkey Ford, Inc. ATTN: Mr. Robert Berry

P.O. Box 37, 422 Route 1

York, ME 03909

Phone: 363-2483

FAX: 363-3547

Quirk Ford ATTN: Mr. Leo Chicoine

P.O. Box 1055,

Lower State Road

Augusta, ME 04332-0859

FAX: 207-622-9528

Arundel Ford ATTN: Mr. Rod Brackett

P.O. Box 560B

Arundel, ME 04046

Phone: 800-889-7171

FAX: 985-7173

Casco Bay Ford ATTN: Mr. Joe Cook

1213 US RT 1.

Yarmouth, ME 04096

Phone: 800-295-1505 2077-846-5577

Fax: 207-846-5064

Yankee Ford Attn: Mr. Scott Bonney

165 Waterman Drive

South Portland, ME 04106

scott@yankeeford.com

Phone: 207-799-5591

Fax: 207-799-9412



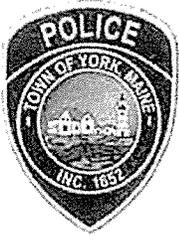


Yankee 1-800-233-2548 / 207-799-5591
Brunswick 1-800-514-3110 / 207-725-1228
Rockland 1-800-888-5856 / 207-594-4466

SCOTT A. BONNEY
Fleet Mgr. / Comm. Accts
scott@yankeeford.com



165 WATERMAN DR. • SO. PORTLAND, ME 04106



TOWN OF YORK, MAINE Police Department

Douglas P. Bracy
Chief of Police

PURCHASE OF TWO 2014 FORD UTILITY POLICE INTERCEPTOR

Mailing Address:
36 Main Street
York, Maine 03909

The Town of York is now accepting bids for two (2) 2014 Ford Utility Police Interceptor K8A AWD 4DR vehicle. Bids should be forwarded to the office of the Town Manager, 186 York Street, York, Maine 03909 no later than 12:00 P.M., on Tuesday, November 19, 2013. Mark the outside of the envelope "Bid for Utility Police Interceptor Vehicle".

Bids will be opened by the Town Manager's office on Wednesday, November 20, 2013 at 2:00 P.M. and awarded on Monday, November 25, 2013, at the Selectmen's Meeting. The Board of Selectmen reserves the right to accept or reject any or all bids.

Dispatch
Non Emergency
(207) 363-4444

SPECIFICATIONS:

Administration
(207)363-1031

- Type and model: 2014 Ford Utility Police Interceptor K8A AWD 4 door vehicle. *500A PK6*
- Exterior color: Sterling Gray Metallic (UJ) ✓
- Interior color: Charcoal Black (9W) ✓
- Engine assembly: 3.7L V6 TI-VCT FFV – inc: High efficient police calibrated (99R) ✓
- Wheelbase: Standard ✓
- Rear Axle: 3.65 Axle Ratio *STD.*
- Transmission: 6 Speed Automatic – inc: Exclusively police calibrated for maximum acceleration and faster closing speeds. *STD.*
- Electrical system: 12 volt, with at least 220 amp heavy duty alternator, Noise Suppression Bonds – inc: ground straps (60R). Instrumentation; Speedometer Certified, digital readout in message center and analog guage. Air Conditioning, Rear Defroster, Power Driver's Seat. *STD.*

Facsimile
(207) 361-6818

www.yorkpolice.org

**Committed
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Suspension: Independent front and rear. ✓

Brakes: 4 wheel heavy duty disc w/H.D. Front and Rear Calipers, ABS with traction Control. ✓

Wheels/Tires: Five (5) wheels heavy duty steel vented with center cap, includes full size spare tire. Tires 245/55R18 A/S BSW. ✓

Steering: Electric Power-Assist (EPAS) ✓

Speedometer: Certified, digital readout in message center and analog gauge. ✓

Floor Mats: Heavy Duty Vinyl ✓

Additional: Heated sideview mirrors (549), Front license plate bracket (153), Drive only incandescent spot lamp (51Y), Keyed alike (1294X), *-(59C)*
 Rear door handles inoperable/lock operable (68L), Dark car feature – inc: Courtesy lamp disabled when any door is opened (43D), Red/White dome lamp in cargo area (17T), Reverse Sensing (76R), Noise suppression Bonds – inc: ground straps (60R), Rear power window delete –inc: Operable from front *-(18W)*
 driver side switches, Front Headlamp/Police Interceptor Housing Only (86P).

Delivery: Within ninety (90) days of bid award. Final acceptance and approval by the Chief of Police on satisfaction that all specifications are met. *30-120 DAY LEADTIME*

Trade in: 2008 Ford Crown Victoria (Unit 85), cruiser should have an estimated 110,000 miles at trade time. *FACTORY ORDER BASIS ONLY* *4500.⁰⁰*

2011 Ford Crown Victoria (Unit 93), cruiser should have an estimated 109,000 miles at trade time. *9500.⁰⁰*

PER ESPD
11/15/13



Fleet Identification Number (FIN Code) Look-Up Search Results

Search Criteria:

FIN Code:
Company Name: town of york
Zip/Postal Code: 03909

Search Results:

FIN	Status	Tag type	Name	Address
0K866	<u>Active</u>	Government	Town Of York	186 York St York ME 03909

[New Search](#)

If you have questions regarding the status of a FIN code, please call the Fleet Customer Information Center (FCIC) at 1-800-34-FLEET (35338), pick 1, selection 1.

Disclaimer: Usage of this tool is for legitimate out of stock sales purposes. Usage is tracked and mis-use of this tool can result in disciplinary action.

TOWN OF YORK MAINE

CHIEF OF POLICE
DOUGLAS P. BRACY
36 MAIN STREET
YORK, MAINE 03909

\$27,592 EACH
X 2

Bid: \$55,184
- [14,000] > LESS TRADES

Bid LESS TRADES: \$41,184

Scott Boney

FLEET MANAGER

YANKEE FORD SALES

165 WATERMAN DRIVE

SOUTH PORTLAND, MAINE

PH: 207-799-5591

04106

FAX: 207-799-9412

EMAIL: SCOTT@YANKEEFORD.COM

2014 EXPLORER 4-DOOR

Order No: 0001 Priority: A3 Ord FIN: QK866 Order Type: 5B Price Level: 420
Ord Code: 500A Cust/Flt Name: TWN.OF YORK PO Number:

	RETAIL	DLR INV		RETAIL	DLR INV
KRA ✓ 4DR AWD POLICE	\$29960	\$28238.00	59C ✓ KEY CODE 1294X	\$50	\$45.00
.112.6" WB			60R ✓ NOISE SUPPRESS	100	87.00
UJ ✓ STERLING GRAY			JOB #2 ORDER		
9 ✓ CLTH BKTS/VNL R			68L ✓ RR DR HND INOP	35	30.00
W ✓ BLACK INTERIOR			76R ✓ REVERSE SENSING	275	240.00
500A ✓ EQUIP GRP			794 PRICE CONCESSN		
99R ✓ .3.7L V6 TIVCT	NC	NC	REMARKS TRAILER		
44C ✓ .6-SPD AUTO TRAN	NC	NC	86P ✓ FRT LMP HOUSING	125	110.00
FRT LICENSE BKT	NC	NC	SE FLT ACCT CR		(387.00)
1VT ✓ CARGO DOME LAMP	50	45.00	FUEL CHARGE		10.41
18W RR WINDOW DEL	25	22.00	DEST AND DELIV	895	895.00
422 CALIF EMISSIONS	NC	NC	TOTAL BASE AND OPTIONS	31810	29592.41
43D ✓ COURTESY DISABL	20	17.00	TOTAL	31810	29592.41
51Y ✓ DRV SDE SPT LMP	215	187.00	*THIS IS NOT AN INVOICE*		
549 ✓ PWR MIRR HTD	60	53.00	*TOTAL PRICE EXCLUDES COMP PRICE ALLOW*		

F1=Help F2=Return to Order F3/F12=Vch Ord Menu
 F4=Submit F5=Add to Library F9=View Trailers
 S099 - PRESS F4 TO SUBMIT QC09035

\$ 29,592 DLR COST.
 - < 2000 > GPC HB
 (2700 / 900 = 3600)

BID: \$ 27,592

LESS TRADE: < \$ 9,500 > 2011 CROWN VIC PT1 UNIT # 93

BID LESS TRADE: \$ 18,092

==>

Dealer: F11209

2014 EXPLORER 4-DOOR

Page: 1 of 1

Order No: 0001 Priority: A3 Ord FIN: QK866 Order Type: 5B Price Level: 420
Ord Code: 500A Cust/Flt Name: TWN.OF YORK PO Number:

	RETAIL	DLR INV		RETAIL	DLR INV
K8A 4DR AWD POLICE	\$29960	\$28238.00	59C KEY CODE 1294X	\$50	\$45.00
.112.6" WB			60R NOISE SUPPRESS	100	87.00
UJ STERLING GRAY			JOB #2 ORDER		
9 CLTH BKTS/VNL R			68L RR DR HND INOP	35	30.00
W BLACK INTERIOR			76R REVERSE SENSING	275	240.00
500A EQUIP GRP			86P FRT LMP HOUSING	125	110.00
99R .3.7L V6 TIVCT	NC	NC	SP FLT ACCT CR		(387.00)
44C .6-SPD AUTO TRAN	NC	NC	FUEL CHARGE		10.41
FRT LICENSE BKT	NC	NC	DEST AND DELIV	895	895.00
1/T CARGO DOME LAMP	50	45.00	TOTAL BASE AND OPTIONS	31810	29592.41
18W RR WINDOW DEL	25	22.00	TOTAL	31810	29592.41
422 CALIF EMISSIONS	NC	NC	*THIS IS NOT AN INVOICE*		
43D COURTESY DISABL	20	17.00			
51Y DRV SDE SPT LMP	215	187.00			
549 PWR MIRR HTD	60	53.00			

F1=Help F2=Return to Order F3/F12=Veh Ord Menu
F4=Submit F5=Add to Library

S099 - PRESS F4 TO SUBMIT

QC09035

\$ 29,592 DLR. COST. $\begin{pmatrix} 2100 \\ 900 \\ \hline 3000 \end{pmatrix}$
- < 2000 >

BID: \$ 27,592

LESS TRADE: < 4500 > 2008' CROWN VIC UNIT# 85 P71

BID LESS TRADE: \$ 23,092

CNGP870 TRAILER INFORMATION DISPLAY 11/13/13 15:27:36
=> Dealer: F11209
Model Year: 14 Body Series: K&A Order No: 0001 Spec Ord No:

PRICE CONCESSION TRAILER:

Account Code ID: 10 Contract/Ref #: 17-641E
Bid Date: 11/01/13 State: ME
Concession Amt: 2700

RETURN=Continue Processing F1=Help F2=Return to Order
F3/F12=Veh Ord Menu
S005 - INQUIRY IS COMPLETE. QC09035

Welcome to DealerNet!



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- [CONCESSION LOOKUP TUTORIAL](#)
- [CONCESSION LOOKUP](#)
- [CONCESSION REQUEST ENTRY](#)
- [CONCESSION REQUEST REVIEW/EDIT](#)

FLEET CONCESSION MANAGEMENT : SEARCH

▶ State/Fed: ▼
 ▶ Model Year: ▼
 ▶ Vehicle: ▼
 ▶ Body Type: ▼
 ▶ GPC TYPE: ▼

BID AND ORDER MUST BE SUBMITTED BY EXPIRATION DATE

VEHICLE	BODY	GPC \$	PRICE_LEVEL	REF DATE	REF#_FIN	GPC TYPE	EXPIRATION DATE
27-Police Interceptor Utility	K8A- Utility AWD	1800	400	3/18/2013	01189E	Local	N/A
27-Police Interceptor Utility	K8A- Utility AWD	2700	415	11/1/2013	17641E	Local	N/A



The Used Vehicle Superstore
www.motorcityauto.com

lechicoine@quirkauto

207.430-1621 • 1.800.342.5757 • Fax 207.622.9528

LEO CHICOINE
Fleet Sales Manager

Quirk Ford
7 Water Street
Hallowell, ME 04347

Prepared For:
SUV BID
TOWN OF YORK
ICE
186 YORK STREET
YORK, ME 03909
Phone: (207) 363-4444
Fax: (207) 363-1035

Prepared By:
LEO CHICOINE
QUIRK FORD OF AUGUSTA
P O BOX 1055
AUGUSTA, ME 043321055
Phone: (207) 430-1621
Fax: (207) 622-9528

2014 Ford Utility Police Interceptor

K8A AWD 4dr

Photo may not represent exact vehicle or selected equipment.

Prepared For:
 SUV BID
 TOWN OF YORK
 186 YORK STREET
 YORK, ME 03909
 Phone: (207) 363-4444
 Fax: (207) 363-1035

Prepared By:
 LEO CHICOINE
 QUIRK FORD OF AUGUSTA
 P O BOX 1055
 AUGUSTA, ME 043321055
 Phone: (207) 430-1621
 Fax: (207) 622-9528

2014 Fleet/Non-Retail Ford Utility Police Interceptor AWD 4dr K8A

WINDOW STICKER

2014 Ford Utility Police Interceptor AWD 4dr		Interior: - Charcoal Black
3.7 L/227 CID Regular Unleaded V-6		Exterior 1: - Sterling Gray Metallic
* 6-Speed Automatic w/OD		Exterior 2: - No color has been selected.
CODE	MODEL	MSRP
K8A	2014 Ford Utility Police Interceptor AWD 4dr	\$29,960.00
OPTIONS		
99R	ENGINE: 3.7L V6 TI-VCT FFV	INC
44C	TRANSMISSION: 6-SPEED AUTOMATIC	\$0.00
500A	PREFERRED EQUIPMENT PACKAGE 500A	\$0.00
—	3.65 AXLE RATIO	\$0.00
UJ	STERLING GRAY METALLIC	\$0.00
—	STANDARD PAINT	\$0.00
9W	CHARCOAL BLACK, HEAVY-DUTY CLOTH FRONT BUCKET SEATS/VINYL REA	\$0.00
936	CALIFORNIA PUBLIC SERVICE/EMERGENCY VEHICLE EXEMPT	\$0.00
423	CALIFORNIA EMISSIONS SYSTEM NOT REQUIRED	\$0.00
549	HEATED SIDEVIEW MIRRORS	\$60.00
153	FRONT LICENSE PLATE BRACKET	\$0.00
86P	FRONT HEADLAMP/POLICE INTERCEPTOR HOUSING ONLY	\$125.00
51Y	DRIVER ONLY INCANDESCENT SPOT LAMP	\$215.00
59C	KEYED ALIKE - 1294X	\$50.00
68L	REAR DOOR HANDLES INOPERABLE/LOCK OPERABLE	\$35.00
43D	DARK CAR FEATURE	\$20.00
17T	RED/WHITE DOME LAMP IN CARGO AREA	\$50.00
76R	REVERSE SENSING	\$275.00
60R	NOISE SUPPRESSION BONDS	\$100.00
18W	REAR POWER WINDOW DELETE	\$25.00

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 301.0, Data updated 10/22/2013
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Customer File:

Prepared For:
 SUV BID
 TOWN OF YORK
 186 YORK STREET
 YORK, ME 03909
 Phone: (207) 363-4444
 Fax: (207) 363-1035

Prepared By:
 LEO CHICOINE
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 AUGUSTA, ME 043321055
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2014 Fleet/Non-Retail Ford Utility Police Interceptor AWD 4dr K8A

WINDOW STICKER

SUBTOTAL	\$30,915.00
Advert/Adjustments	\$0.00
Destination Charge	\$895.00
TOTAL PRICE	\$31,810.00
Est City: 16.00 mpg Est Highway: 21.00 mpg Est Highway Cruising Range: 390.60 mi	

Fleet Price for 2 units

\$51,734.00

*2008 Ford Crown Vic }
 2011 Ford Crown Vic }*

Total 9700.00

\$44,034.00

*Leo Chicoine
 Fleet Manager
 430-1621*

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

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Customer File:

Prepared For:
SUV BID
TOWN OF YORK
186 YORK STREET
YORK, ME 03909
Phone: (207) 363-4444
Fax: (207) 363-1035

Prepared By:
LEO CHICOINE
QUIRK FORD OF AUGUSTA
P O BOX 1055
AUGUSTA, ME 043321055
Phone: (207) 430-1621
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2014 Fleet/Non-Retail Ford Utility Police Interceptor AWD 4dr K8A

WARRANTY INFORMATION

WARRANTY INFORMATION - 2014 Fleet/Non-Retail K8A AWD 4dr

WARRANTY

Basic:

3 Years/36,000 Miles

Drivetrain:

5 Years/100,000 Miles

Corrosion:

5 Years/Unlimited Miles

Roadside Assistance:

5 Years/60,000 Miles

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

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Customer File:



STARKEY FORD, Inc.

Tel. 207.363.2483
Fax. 207.363.3547
E-mail. info@starkeyford.com

422 Route 1
P.O. Box 37
York, Maine 03909-0037
www.starkeyford.com

November 13, 2013
Town of York
Police Department
186 York Street
York, Me. 03909

Dear Sirs;

Starkey Ford, Inc. submits the following bid for two 2014 Ford Utility Police Interceptor Vehicles.

As quoted for the York Police Department with two trades:

Price per unit \$25,799.00 times two	\$51,598.00
Total of two trades	6,750.00

Net Price of two 2014 Ford Police Interceptor Vehicles	\$44,848.00
--	-------------

Sincerely,

Robert Berry

Sales & Leasing Consultant

- Delivery time dictated by Manufacturer
- Enc: 2

CNGP530

VEHICLE ORDER CONFIRMATION

11/06/13 09:00:30

==>

Dealer: F11552

2014 EXPLORER 4-DOOR

Page: 1 of 1

Order No: 9999 Priority: A2 Ord FIN: QK866 Order Type: 5B Price Level: 420

Ord Code: 500A Cust/Flt Name: YORK POLICE PO Number:

RETAIL

RETAIL

K8A	4DR AWD POLICE	\$29960		JOB #2 ORDER	
	.112.6" WB			68L RR DR HND INOP	35
UJ	STERLING GRAY			76R REVERSE SENSING	275
9	CLTH BKTS/VNL R			86P FRT LMP HOUSING	125
W	BLACK INTERIOR			SP DLR ACCT ADJ	
500A	EQUIP GRP			SP FLT ACCT CR	
99R	.3.7L V6 TIVCT	NC		FUEL CHARGE	
44C	.6-SPD AUTO TRAN	NC		B4A NET INV FLT OPT	NC
	FRT LICENSE BKT	NC		DEST AND DELIV	895
17T	CARGO DOME LAMP	50		TOTAL BASE AND OPTIONS	31735
422	CALIF EMISSIONS	NC		TOTAL	31735
43D	COURTESY DISABL	20		*THIS IS NOT AN INVOICE*	
51Y	DRV SDE SPT LMP	215			
549	PWR MIRR HTD	60			
60R	NOISE SUPPRESS	100			

F1=Help

F2=Return to Order

F3/F12=Veh Ord Menu

S005 - INQUIRY IS COMPLETE.

QD09116

04/01/13

2014 UTILITY POLICE INTERCEPTOR

PROPRIETARY

POLICE INTERCEPTOR CONTENT

Unique Utility Police Interceptor Features Include:

MODEL/SERIES/AVAILABILITY

- 1 Available Model
3.7L V6 TI-VCT FFV AWD
- 1 Available Series
— 500A

MECHANICAL

- AWD Drivetrain - Standard for enhanced handling precision and unsurpassed traction on wet or dry surfaces
- 3.7L TI-VCT V6 FFV High efficient Police Calibrated (V6 displacement technology is optimal for long days spent idling or on the job)
- Brakes - Police calibrated high performance system. 4-Wheel heavy-duty disc w/heavy-duty front and rear calipers
- Rotors - large mass for high thermal capacity and calipers with large swept area.
- Electric Power-Assist Steering (EPAS)
- Transmission - 6-speed automatic, exclusively police calibrated for maximum acceleration and faster closing speeds
- Alternator - Heavy-Duty 220 Amp
- Battery - Heavy-Duty 750 CCA
- Cooling System - Heavy-duty, large high volume radiator, Engine oil cooler and transmission oil cooler
- Engine Hour Meter
- Powertrain mounts - Heavy-Duty.
- Wheels
 - Heavy-duty steel, vented with center cap
 - Full size spare tire w/TPMS

INTERIOR FEATURES

- Cargo Area - Spacious area for police equipment
- Column Shifter
- Flooring - Heavy-duty vinyl, offers ease of cleaning, long term durability
- Pedals - Power-adjustable
- Seats
 - Front - Police grade cloth - 6-way power-adjustable Manual lumbar, seatback foam designed to comfortably accommodate a utility belt
 - Built-in steel intrusion plates in both front-seatbacks
 - 2nd Row - Police grade vinyl, offer easy care for cleaning
 - Liftgate access with manual lock cylinder
- Simple Fleet Key (w/o microchip, easy to replace)
- Speedometer - Certified, digital readout in message center and analog gauge
- Universal equipment tray atop instrument panel (ideal for radar and other police equipment)

POLICE UPFIT FRIENDLY

- Consistent 9-inch space between driver and passenger seats for aftermarket consoles
- Console mounting plate
- Dash pass-thru opening for aftermarket wiring
- Headliner - Easy to drop
- Headlamps - Integrated LED police flashers (Available)
- Taillamps - Integrated police flashers (Available)

TECHNOLOGY

- BLIS[®] - Blind Spot Monitoring with Cross-traffic Alert (Available)
- Ford SYNC[®] - Hands-free communications with programmable steering wheel-mounted controls (Available)
- Rear Video Camera (Available)
- Reverse Sensing (Available)
- Unique Steering Wheel (with up to 4-remappable configurations - Available)

COMMONALITY

- Commonality of parts between the Sedan and Utility interceptors include: Front brake calipers, rear brake calipers, wheels, battery, 220 amp alternator, PTL, RDU and front-seats.
- Maintenance Components - Oil filter, air filter, spark plugs, front and rear brake pads, front and rear brake rotors and tires.

SAFETY/SECURITY HIGHLIGHTS

- AdvanceTrac[®] w/RSC[®] (Roll Stability Control[™]) police tuned gyroscopic sensors work seamlessly with the ABS
- Ballistic Door-Panels (National Institute of Justice (NIJ) certified to stop Type III and all lesser NIJ rounds) (Available)
- Exterior Key Locks - Driver, passenger side and liftgate
- 75-mph Rear End Crash Tested

WARRANTY

- 3 Year / 36,000 Miles Bumper to Bumper

FORD POLICE INTERCEPTOR EXTENDED SERVICE PLAN Powertrain CARE PROTECTION

- 5-year/100,000-mile Powertrain CARE Extended Service Plan (zero deductible) on ALL 2014MY Police Interceptors - Sedan and Utility (Standard)

Product Changes and Features Availability

Features, options and package content subject to change. Please check www.forddealer.com or Dealer eStore for the most current information.

* = New for this model year

04/01/13

2014 UTILITY POLICE INTERCEPTOR STANDARD EQUIPMENT

PROPRIETARY

The following items are std. 2014MY UTILITY POLICE INTERCEPTOR vehicle:

MECHANICAL

- * Alternator - 220-Amp
- * Axle Ratio - 3.65 (AWD), 3.39 (FWD)
- * Battery - H.D. maintenance-free 78A 750-CCA
- * Brakes - 4-Wheel Heavy-Duty Disc w/ H.D. Front and Rear Calipers
- * Column Shifter
- * Drivetrain - All-Wheel-Drive
- * Electric Power-Assist Steering (EPAS) - Heavy-Duty
- * Engine - 3.7L V6 Ti-VCT
- * Engine Hour Meter
- * Engine Oil Cooler
- * Fuel Tank - 18.6 gallons
- * Suspension - independent front & rear
- * Transmission - 6-speed automatic

EXTERIOR

- * Antenna, Roof-mounted
- * Cladding - Lower bodyside cladding (Black)
- * Door Handles - Black (MIC)
- * Exhaust True Dual
- * Front Door-Lock Cylinders (Front Driver / Passenger Liftgate)
- * Glass - 2nd and 3rd Row Privacy Glass
- * Grille - Black
- * Headlamps - Halogen Projector (Bi-Functional)
- * Liftgate - Manual 1-Piece - Fixed Glass w/Door-Lock Cylinder
- * Mirrors - Black Caps (MIC), Power Electric Remote, Manual Folding with Integrated Spoiler (integrated blind spot mirrors not included when equipped with BLIS*)
- * Spare - Full size 18" Tire w/TPMS
- * Spoiler - Painted Black
- * Tail lamps - LED
- * Tailgate Handle - Painted Black
- * Tires - 245/55R18 A/S BSW
- * Wheel-Lip Molding - Black (MIC)
- * Wheels - 18" x 8.0 painted black steel with wheel hub cover
- * Windshield - Acoustic Laminated

INTERIOR/COMFORT

- * Cargo Hooks
- * Climate Control - Single-Zone Manual
- * Door-Locks
 - Power
 - Rear Door Handles and Locks Operable
- * Floor - Flooring - Heavy-Duty Thermoplastic Elastomer
- * Glove Box - Locking/non-illuminated
- * Grab Handles - (1 - Front passenger side, 2-Rear)
- * Lighting
 - Overhead Console with sunglasses holder
 - 1st row task lights (driver and passenger)
 - Dome Lamp - 1st row (red/white)
 - 2nd/3rd row overhead map light
- * Mirror - Day/night Rear View
- * Particulate Air Filter
- * Power-Adjustable Pedals (Driver Dead Pedal)
- * Powerpoints - (2) First Row
- * Scuff Plates - Front & Rear
- * Seats
 - 1st Row Police Grade Cloth Trim, Dual Front Buckets
 - 1st Row - Driver 6-way Power track (fore/aft, Up/down, tilt with manual recline, 2-way manual lumbar)
 - 1st Row - Passenger 2-way manual track (fore/aft, with manual recline)
 - Built-in steel intrusion plates in both driver/passenger seatbacks
 - 2nd Row Vinyl, 60/40 Split Bench Seat (manual fold-flat, no tumble) - fixed seat track
- * Speed (Cruise) Control

- * Speedometer - Calibrated
- * Steering Wheel - Manual / Tilt, Urethane wheel finish w/ Silver Painted Bezeils with Speed Controls and Redundant Audio Controls
- * Sun visors, color-keyed, non illuminated
- * Universal Top Tray - Center of LP for mounting aftermarket equipment
- * Windows, Power, 1-touch Down Driver-Side with disable feature

SAFETY/SECURITY

- * AdvanceTrac® w/RSC® (Roll Stability Control™) w/Hydraulic Brake Assist
- * Airbags, 2nd generation driver & front-passenger, side seat, Roll Over Protection Airbags and Safety Canopy®
- * Anti-Lock Brakes (ABS) with Traction Control
- * Belt-Minder® (Front Driver / Passenger)
- * Child Safety Locks (capped)
- * LATCH (Lower Anchors and Tethers for Children) system on rear outboard seat locations
- * Seat Belts, Pretensioner Energy-Management System w/adjustable height in 1st Row
- * SOS Post-Crash Alert System™
- * Tire Pressure Monitoring System (TPMS)

FUNCTIONAL

- * Easy Fuel® Capless Fuel-Filler
- * Front door tether straps (driver/passenger)
- * MyFord®
 - AM/FM / CD / MP3 Capable / Clock / 6 speakers
 - 4.2" Color LCD Screen Center-Stack "Smart Display"
 - 5-way Steering Wheel Switches, Redundant Controls
- * Power pigtails harness
- * Recovery Hooks, Rear Only
- * Simple Fleet Key (w/o microchip, easy to replace)
- * Two-way radio pre-wire
- * Windows - Rear Defroster
- * Wipers - Front Speed-Sensitive Intermittent, Rear Dual Speed Wiper

* = New for this model year



1213 US Route 1, Yarmouth, Maine 04096
Phone: 207-846-5577 Fax: 207-846-3343
Web Page: www.cascobayford.com
Email: cascobay@maine.rr.com

November 11,2011

Town Manager's Office
Town of York
186 York Street
York, Maine 03909

Re: Bid for (2) 2014 Ford Police Interceptor Utility AWD

2014 Ford Police Interceptor Utility AWD

All Standard Equipment

K8A – Body Code

500A – Police Package

99R – 3.7L V/6

44C – 6-Speed Automatic Transmission

Exterior – (UJ) Sterling Gray

Interior – (9W) Cloth Front Buckets/Vinyl Rear Bench in Charcoal Black

OPTIONS

549 – Heated Sideview Mirrors

153 – Front License Plate Bracket

51Y – Driver Side Spotlight (Incandescent Bulb)

59C – Keyed Alike (Code 1294X)

68L – Rear Handles Inoperable / Locks Operable

43D – Dark Car Feature – Courtesy Lamp Disable when any Door is Open

17T – Red / White Dome Light in Cargo Area

76R – Reverse Sensing

60R – Noise Suppression Bonds

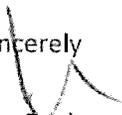
18W – Windows – Rear Power Delete – Operable from Front Driver Side Switches

86P – Front Headlamp / Police Interceptor Housing Only

Price for (1) 2014 Ford Police Interceptor Utility AWD is	\$25,811.00
For (2) it is	\$51,622.00
Trade-in #1 2008 Ford Crown Victoria PI	
Trade-in #2 2011 Ford Crown Victoria PI	
Amount for the (2) Trades is	(\$ 2,500.00)
Net Amount after Trades	\$49,122.00

Thank you for the opportunity to submit this bid.
If you have questions, please call.

Sincerely



Joe Cook



AGENDA ITEM NUMBER: _____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: November 20, 2013	Type of Action: <input checked="" type="checkbox"/> Procedural <input type="checkbox"/> Formal Action <input type="checkbox"/> Other: _____
Date Action Requested: December 2, 2013	
Regular <input checked="" type="checkbox"/> Work Session <input type="checkbox"/>	
Subject: Introduce FEMA's new draft floodplain maps and the required process	

TO: BOARD OF SELECTMEN
FROM: Stephen H. Burns, Community Development Director
RECOMMENDATION: no Board action required at this time.
PROPOSED MOTION: n.a.

Discussion: see attached memo.

Prepared By: _____

Reviewed By: _____

MEMO



TO: Board of Selectmen
FROM: Stephen H. Burns, Community Development Director **SHB**
DATE: November 21, 2013
RE: FEMA's New Draft Floodplain Maps and Flood Study

The Federal Emergency Management Administration (FEMA) has drafted a new Flood Insurance Study and Flood Insurance Rate Maps for York County. The Study is the explanation of how FEMA created the maps, and the Maps are what we'll use to regulate floodplain land use in York. The Town of York, being a participant in the National Flood Insurance Program since the 1970s, will be obligated to adopt these new documents into the Town's Floodplain Management Ordinance if and when FEMA tells us they are ready. My memo is intended to describe the new maps and to explain the process which will be followed to adopt the new products. I believe this is the 3rd time we've received drafts from FEMA, and each of the past 2 times they have withdrawn their work for further revision. What I will describe is the process if FEMA stays the course - an outcome that is by no means a certainty.

SEQUENCE

1. FEMA releases draft products. Completed. We have in hand the new Study and the associated Maps.
2. No sooner than December 5th FEMA will host a **Consultation Coordination Officer Meeting**. This is essentially a meeting of FEMA staff and consultants with officials from the communities covered by the new study and maps. (This is done county-wide.) FEMA folks will give us a pep talk about being partners in this effort, then they'll review the process with us.
3. Community Development will initiate a broad public outreach to stakeholders. We'll use the web as much as possible, but will probably need to do a direct mailing to property owners in the new 100-year floodplain areas as well.
4. At some point FEMA will provide us with a 2 week notice that they are beginning their **Appeal Period**. This is a 90 day timeframe for anyone to file

engineering-based challenges to FEMA's work, methods, maps, etc.. It's not about saying we don't agree. It's about having qualified technical folks challenge FEMA's technical folks. The Town can appeal, and individual property owners can appeal. If the Town chooses to appeal, it is then also responsible for gathering up all individual appeals and packaging the entire set. If the Town chooses not to appeal, individuals appeal directly to FEMA.

5. FEMA will work through all the appeals, fix typos and will finalize the Study and Maps. It will notify us by issuing a **Letter of Final Determination**.
6. The Town will have 6 months from the date of issuance of the Letter of Final Determination to adopt the new Maps and Study into our Floodplain Management Ordinance. Based on my experience with FEMA, I anticipate a little slack in the schedule and therefore don't believe the adoption of new maps is possible prior to November 2014.

KEY CHANGES

The new maps increase the area within the 100-year floodplain, and that means more property owners are affected. The following are some basic GIS statistics compiled by Brett Horr. The 100-year floodplain area will increase from 6.4 to 7.1 square miles. Parcels touched in whole or in part by the 100-year floodplain will increase from 1,901 to 2,311. The long and short of it is that floodplain policy will affect more people than it does today.

The most significant areas of increase are behind Long Sands Beach, the York Beach Village area, and the mouth of the Cape Neddick River. This is based on an initial review of the existing and new maps. Brett created an on-line mapping tool, already available on our web page. This tool has our parcels, aerial photos, existing flood zones, and proposed new flood zones. There are transparency sliders so a user can find their property and then transition from the current to proposed flood zones to see how these new maps would affect them. Brett presented a lunch-and-learn demonstration of our new internet mapping system, including the floodplain mapping tool. His presentation was recorded and is available through our meeting-streaming system – the date was November 13, 2013.

One other point I need to raise is the change in vertical datum. Land elevations are expressed relative to an average global sea level. Our current maps are based on the 1929 model of the shape of the Earth – called NGVD29. The new maps are based on the 1988 model – called NAVD88. The exact differences aren't critical, except to note that elevation numbers on one map are in a different system than on the other map, and direct comparison won't work.

One elevation that should be discussed is the new elevation 13' (NAVD88) as flood elevation in the village area of York Beach. I had mistakenly thought that was roughly the same elevation as the elevation 12' (NGVD29) level experienced in the Mothers Day flood. If you want a reference on the ground, that flood reached the top step of Sheltons. What this proposed new elevation means is that the flood elevation in York Beach is shown at 1¼ feet deeper than was experienced during the Mothers Day flood. This will have significant implications for building construction and renovation in this area. Other areas still need to be reviewed.



FEMA

November 5, 2013

Ronald Nowell
Chairperson, Board of Selectmen
Town of York
Town Hall
186 York Street
York, Maine 03909

Prelim-EAP
Community Name: Town of York,
York County, Maine
Community No.: 230159
Panels Affected: See FIRM Index

Re: Updated Preliminary Flood Insurance Rate Map (FIRM) and Updated Preliminary Flood Insurance Study (FIS) Report for York County, Maine

Dear Mr. Nowell:

We are pleased to present your community with copies of the Preliminary Flood Insurance Rate Map (FIRM) and Flood Insurance Study (FIS) report for the Town of York, York County, Maine. These updates represent a new coastal study that was conducted in your county, using updated methodology and 2-foot topographic data obtained through Light Detection and Ranging (LiDAR). The purpose of this effort is to provide your community with updated flood hazard risk information that can be utilized for mitigation actions and planning in order for your community to become more resilient to flood hazards.

We have prepared the enclosed Preliminary version of the FIRM panels using a process that involves capturing flood hazard information in a digital format and plotting map panels using computer technology. In doing so, we have incorporated all non-revised flood hazard information from currently effective FIRMs, Flood Hazard Boundary Maps, and Flood Boundary and Floodway Maps as appropriate.

You will find enclosed two DVDs. One DVD contains the digital versions of the products updated by this Preliminary issuance. The other contains the coastal engineering related backup data. In addition to DVDs, a hard copy of your community's Preliminary FIRM panels and FIS report were forwarded to your community's Floodplain Administrator. We have also provided a hard copy set of FIRM panels to Sue Baker, your State National Flood Insurance Program (NFIP) Coordinator, whose contact information is provided at the end of this letter.

The flood hazard information presented on the FIRM includes Special Flood Hazard Areas (SFHAs), which are the areas that would be inundated by the flood having a 1-percent chance of being equaled or exceeded in any given year, known as the base flood; as well as the Base Flood Elevations (BFEs). There are also regulatory zones in coastal areas identified as "VE Zones." These areas have been identified using National Academy of Sciences (NAS) methodology to delineate areas subject to wave heights of 3 feet or greater. In addition, these updated panels will depict a "Limit of Moderate Wave Action" (LiMWA), which represents the region subject to the limit of wave heights between 1.5 to 3 feet. The LiMWA is currently a non-regulatory demarcation on the map but is meant to convey the risk associated

with a 1.5-foot wave, which has been found through post-event damage assessment surveys to have the potential to cause substantial damage to structures built in compliance with A Zone standards. Although the LiMWA currently holds no higher building regulation requirements in the State of Maine, FEMA's Coastal Construction Manual encourages building practices in these areas of increased risk follow V Zone standards.

Your community should note that there may be additional areas where the SFHA has changed due to new studies or the use of more precise topographic data. In areas where there were no additional studies or information, the currently effective digital SFHA was incorporated onto the new base map. This work was conducted by FEMA's mapping contractor, STARR. Please note that the BFEs will be listed in the North American Vertical Datum (1988), which may be different from the datum used in previous flood studies.

Flood hazard information for your community was converted to meet the FEMA Digital Flood Insurance Rate Map (DFIRM) database specifications and Geographic Information System (GIS) format requirements. More information on FEMA database specifications is available at http://www.fema.gov/plan/prevent/fhm/dfm_dfhm.shtm#5. By providing the flood hazard information in GIS format, we are making it easier for your community to incorporate the data into your local GIS.

We are sending the Preliminary copies at this time to give your community an opportunity to review them. Additionally, in an effort to assist you in circulating the information, FEMA has posted digital copies of the FIRM and FIS report materials to the following website:
www.fema.gov/preliminaryfloodhazarddata.

We are working with your State NFIP Coordinator to schedule a community coordination meeting (a "Consultation Coordination Officer [CCO]" Meeting). The purpose of this meeting will be to present the results of the study, discuss the information presented on the Preliminary FIRM and FIS report, discuss their impact on your community's participation in the NFIP, and give your community a chance to comment or ask questions. In the meantime, we strongly encourage you to thoroughly review the enclosed copy and circulate it as widely as possible among elected officials, staff, and other individuals or organizations in the community that would have an interest in the FIRM and FIS report so that they will also have the opportunity to review them thoroughly before the formal community coordination meeting. We will contact you once this meeting has been scheduled. The meeting will be at least 30 days after the issuance of this letter.

This review period also provides your community with an opportunity to identify changes and corrections to non-technical information. These may include corporate limits, road names, bridges, stream names, etc. on the FIRMs or in the FIS report. Please send comments to Alex Sirotek at the Regional Service Center, 99 High Street, 3rd Floor, Boston, Massachusetts 02110. We will consider all comments and changes received during this period and will incorporate them, as appropriate, before the FIRMs and FIS report become effective.

To assist your community in maintaining the FIRMs, we have enclosed a Summary of Map Actions (SOMA) to document previous Letters of Map Change (LOMCs) (i.e., Letters of Map Amendment [LOMAs], Letters of Map Revision [LOMRs]). We reviewed our records for any previous LOMCs (i.e., LOMAs and LOMRs) for your community. The SOMA reflects the LOMCs found in our records for your community. Please compare your records with this SOMA list to ensure that we have included all LOMCs that you have in your files.

Information on LOMCs is presented in the following four categories: (1) LOMCs for which results are shown on the FIRM. (2) LOMCs for which results could not be shown on the FIRM because of scale

limitations. However, these LOMCs are still valid. LOMCs in Category 2 will be revalidated through a single letter that reaffirms the validity of previously issued LOMCs; the letter will be sent to your community shortly before the effective date of the FIRM and will become effective one day after the FIRM becomes effective. (3) LOMCs for which results are being superseded by new or revised flood hazard information. These LOMCs will not be revalidated, and the community floodplain manager should notify the property owners. Finally, (4) LOMCs listed in Category 4 are not revalidated. FEMA will, however, review existing and/or new data to make a determination for the affected properties after the FIRM becomes effective. The community floodplain manager should notify property owners that they must reapply for the LOMC determination after the FIRM becomes effective. FEMA will then respond to their application with a determination, which will be sent to both the applicant and the community.

After the CCO meeting, a statutory 90-day appeal period is required when FEMA adds or modifies BFEs, base flood depths, SFHAs, flood zone designations, or regulatory floodways within a community, as shown on the Preliminary FIRM. We will send you a letter approximately 2 weeks before the start of the 90-day appeal period to detail the appeal process. The letter will forward information regarding notifications to be published in the FEDERAL REGISTER and local newspaper(s) and will provide the first and second publication dates. The appeal period will start on the second publication date. Additional information concerning the 90-day appeal period will be provided during the CCO meeting.

All comments and appeals received through the end of the 90-day appeal period will be considered and incorporated as appropriate. Following the resolution of all comments and appeals, FEMA will issue a Letter of Final Determination (LFD). When FEMA issues the LFD, the community must adopt the new FIRM panels and FIS within 6 months in order to remain in good standing with the NFIP.

The new FIRM and FIS report for your community will become effective 6 months after the LFD date. Before the effective date, you will be notified in writing of the official FIRM and FIS report effective date and asked to adopt floodplain ordinances or modify existing ordinances as necessary that correspond with the new FIRMs or FIS report. If you or other community officials have any questions regarding floodplain ordinances, you may raise them with our FEMA Regional Office or you may discuss those issues with your State NFIP Coordinator. Several months before the effective date, we will mail one set of printed copies of the finalized FIRM and FIS report and digital copies of the map and report products.

Your community's comments on the Preliminary FIRM panels and FIS report are an important part of our mapping process, and we will consider them carefully before we publish the FIRMs and FIS report in their final form. If you have any questions regarding the Preliminary copies of the FIRMs and FIS report, please contact Kerry Bogdan, the FEMA Senior Engineer, at (617) 956-7576 or by email at Kerry.Bogdan@fema.dhs.gov. If you have any questions regarding the necessary floodplain management measures for your community or the NFIP in general, we urge you to contact Joseph Young at (207) 287-8051 or by email at Joseph.Young@maine.gov.

Sincerely,



Richard Verville, Chief
Hazard Mitigation Assistance Branch
FEMA Region I

State NFIP Coordinator's Contact Information:

Sue Baker, CFM, State NFIP Coordinator
Maine Floodplain Management Program
Department of Agriculture, Conservation & Forestry
93 SHS, 17 Elkins Lane
Augusta, Maine 04333-0093

Phone Number: (207) 287-8063

Email: Sue.Baker@maine.gov

Enclosures:

DVDs of Preliminary FIRMs, FIS report, SOMA and coastal engineering data

cc: Amber Harrison, Code Enforcement Officer, Town of York (hard copy and DVDs)
Michael Mahlman, Chairperson, Conservation Commission, Town of York (w/o enclosures)
Todd A. Frederick, Chairperson, Planning Board, Town of York (w/o enclosures)
Robert Lascelles, Chairperson, Appeals Board, Town of York (w/o enclosures)
Dean Lessard, P.E., Director of Public Works, Town of York (w/o enclosures)
Robert G. Yandow, Town Manager, Town of York (w/o enclosures)
Brett Horr, GIS Manager, Town of York (w/o enclosures)
Christine Grimando, Town Planner, Town of York (w/o enclosures)
Stephen Burns, Community Development Director, Town of York (w/o enclosures)
Kathryn A. Newell, Assistant Code Enforcement Officer, Town of York (w/o enclosures)
Luke Vigue, Assistant Code Enforcement Officer, Town of York (w/o enclosures)
Kerry Bogdan, Senior Engineer, FEMA Region I (hard copy and DVDs)
Sue Baker, CFM, State NFIP Coordinator, Maine Floodplain Management Program, Department
of Agriculture, Conservation & Forestry (hard copy and DVDs)
Joseph Young, Mapping Coordinator, Maine Department of Agriculture, Conservation and
Forestry, Floodplain Management Program (w/o enclosures)
Alex Sirotek, Regional Service Center, STARR Region I (w/o enclosures)
Brian Caufield, Project Manager, STARR Region I (w/o enclosures)



AGENDA ITEM NUMBER: _____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: November 25, 2013	Type of Action: <input type="checkbox"/> Procedural <input checked="" type="checkbox"/> Formal Action <input type="checkbox"/> Other: _____
Date Action Requested: December 2, 2013	
Regular <input checked="" type="checkbox"/> Work Session <input type="checkbox"/>	
Subject: Business License Application (1)	

TO: BOARD OF SELECTMEN
FROM: Kathryn Newell; Assistant Code Enforcement Officer
RECOMMENDATION: Approve Business License Application (1)
PROPOSED MOTION: I move to approve the following license: <i>1. York Elks Lodge #2788 DBA: York Elks Lodge #2788; Located at 1704 US Route One for Victualers, Liquor, Special Amusement and Coin Operated Amusement</i> ... subject to taxes, fees and inspections being current and compliant with the usual noise stipulations

Discussion: All appropriate departments have been notified and given approval; see attached emails.

FISCAL IMPACT: N/A
DEPARTMENT LINE ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared By: Melina M. Arroyo

Reviewed By: Robert B. Gansow



Town of York

186 York Street
York, Maine 03909-1314

Town Manager/
Selectmen
(207)363-1000

Town Clerk/
Tax Collector
(207)363-1003

Finance/
Treasurer
(207)363-1004

Code Enforcement
(207)363-1002

Planning
(207)363-1007

Assessor
(207)363-1005

Police Department
(207)363-1031

Dispatch
(207)363-2557

York Beach Fire
Department
(207)363-1014

York Village Fire
Department
(207)363-1015

Public Works
(207)363-1011

Harbor Master
(207)363-1000

Senior Center/
General Assistance
(207)363-1036

Parks and
Recreation
(207)363-1040

Fax
(207)363-1009
(207)363-1019

www.yorkmaine.org

TO: Board of Selectmen

FROM: Kathryn Newell
Code Enforcement Officer

DATE: November 25, 2013

RE: LICENSE INSPECTIONS AND RECOMMENDATIONS

Based on my review, I recommend the following position on the Licenses to be heard on December 2, 2013.

ENDORSEMENTS

York Elks Lodge #2788

DBA: York Elks Lodge #2788

MAP 0100/LOT 0024-C

Victualers/Liquor/Special Amusement/
Coin-Op Amusement

York Elks Lodge #2788

1704 US Route 1

York, ME 03909

**FACILITY
ZONE
USE
RECOMMENDATION**

Fraternal Organization/90 Seats
Rt. 1-6
Conforming, Existing
Approval

TOWN OF YORK- (186 York Street, York Me 03909)
BUSINESS LICENSE APPLICATION



Business Name YORK ELKS LODGE 2788
 Business Location 1704 US RT 1
YORK, ME 03909
 Telephone Number 207-361-2788

OWNER'S Name and Mailing Address SAME

APPLICANT'S Name and Mailing Address SAME

Is applicant same operator as prior year? Yes No

INSPECTION DATA (Office Use Only)		
DEPARTMENT	DATE	INITIALS
Zoning/Land Use	11/21/13	MMA
Building Structural		
Electrical		
Plumbing		
Fire	11/21	Bridges
Tax Collector	11/21	Szenawski

APPLICATION FEE IS \$50.00 PLUS \$25 PER SUBSEQUENT LICENSE. PLEASE CHECK APPLICABLE BOX(ES) BELOW AND ADD THE FEE INDICATED TO YOUR APPLICATION FEE. MAKE CHECK PAYABLE TO THE TOWN OF YORK.

MAP/LOT: <u>MAP 230 / LOT 150 100-24-C</u> License Year: <u>2014</u> No. Of Seats: <u>75</u> No. Of Parking Spaces: <u>46</u> New License (One Time \$30 Fee): YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> License Renewal: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> Bed and Breakfast License: # of Rooms <u>N/A</u> Hotel/Motel with Cooking Facilities: # of Rooms <u>N/A</u> Is Your Establishment Closed for More Than 120 Consecutive Days? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	REQUESTING THE FOLLOWING LICENSES: <input checked="" type="checkbox"/> \$25.00 Victualers <input checked="" type="checkbox"/> \$25.00 Liquor <input checked="" type="checkbox"/> \$25.00 Special Amusement <input type="checkbox"/> \$25.00 Bottle Club <input type="checkbox"/> \$25.00 Theater <input type="checkbox"/> \$25.00 Dance Hall <input checked="" type="checkbox"/> Coin-OP Amusement (\$75 each or <u>\$250</u> for 3 or more) Nature of Entertainment (If Applicable): <u>SEALED TICKETS</u> Bed and Breakfast (\$10 Per Room): Total _____ Hotel/Motel with Cooking Facilities (\$25 Per Every 10 Rooms): Total _____
--	--

Have you ever been convicted of a Felony? YES (Please Explain) NO NO _____

I certify the above statements are true and understand false statements may be cause to revoke a license.

Date 11/19/13

Applicant's Signature [Signature] 207-752
ELIZABETH BUREL SECRETARY 7256

Please Read and Initial the Following Statements:

- I understand that a license is required before operating or conducting any business or activity governed by the Town of York Licensing Ordinance.
- I understand that a Town of York Business License must be filled out COMPLETELY and all fees are to be paid before my license is considered for re/approval
- I understand that before my business license is issued I must have and pass a full inspection by the Town of York Code Enforcement Office and Fire Department.
- I understand that as a business owner I am responsible for calling and setting up an appointment for an inspection and any necessary follow-up inspection with the Code Enforcement Office and Fire Department
- I understand that I will not be granted re/approval of a business license through the Town of York until all inspections and taxes on my business are made current and compliant.

Business Owner Signature [Signature]

Business Manager Signature (If Applicable) _____

Date _____

Town Manager for the Board of Selectmen _____

Issued pursuant to the provisions of Title 30A MRSA Chapter 3811 through 3814

AMT. RECD. \$375.00 RECEIPT NO. 7487 RECEIPT DATE 11/21/13 MI PM MM MS
mma

State of Maine

DEPARTMENT OF HEALTH AND HUMAN SERVICES

EST ID: 4979
EATING PLACE >75 SEATS

90 Seats (in)

YORK ELKS LODGE #2788
1704 US ROUTE 1
YORK ME 03909

EXPIRES: 05/31/2014

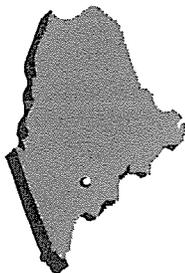
FEE: \$220.00

MOULTON, LEON
YORK ELKS LODGE #2788
PO BOX 711
YORK ME 03909-0711

Mary C. Mayhew
COMMISSIONER

02752

NON-TRANSFERABLE



STATE OF MAINE MAINE REVENUE SERVICES RESALE CERTIFICATE



THIS CERTIFICATE IS VALID

JANUARY 01 2010 THRU DECEMBER 31 2014

<u>Business Name and Location Address</u>	<u>Certificate Number</u>	<u>Business Type</u>
YORK ELKS LODGE #2788 PO BOX 711 YORK ME 03909	1035114	PREP FOOD

This is to certify that the above named business is authorized to purchase tangible personal property for resale during the period identified on this certificate. **This certificate cannot be reassigned or transferred and can only be used by the above business or its authorized employees. This certificate is void if the business has ceased operating or if the certificate has been altered.**

The above named business certifies that the following items will be resold as tangible personal property in the ordinary course of their business:

Jerome D. Berard
Acting State Assessor

Presented to: _____ Presented by: _____
(insert name of seller on photocopy) (date) Authorized Signature (purchaser) (date)



State of Maine



DEPARTMENT OF PUBLIC SAFETY Bureau of Liquor Licensing

License Number	Date of Issue	Date of Expiration
3032	01/14/2013	01/13/2014

THIS CERTIFICATE IS VALID ONLY BETWEEN THE DATE ISSUED AND EXPIRATION DATE APPEARING HEREIN. IT MAY BE USED ONLY FOR THE NAMED HOLDER AT THE LOCATION FOR WHICH ISSUED.

THE PERSON NAMED HEREIN IS AUTHORIZED TO SELL OR DISPENSE ALCOHOLIC BEVERAGES WITH ALCOHOLIC CONTENT PERMITTED BY LAW FOR THE PERMITS DESIGNATED BELOW.

THIS CERTIFICATE AND/OR EACH TYPE OF PERMIT REPRESENTED IS SUBJECT TO SUSPENSION, REVOCATION OR CANCELLATION AS AUTHORIZED BY TITLE 28-A OF THE REVISED STATUTES.

Owner(s): ELKS LODGE #2788
Business: ELKS LODGE #2788
 1704 US ROUTE ONE
 YORK, ME

CODE	PERMIT TYPE/DESCRIPTION	FEE
1101	CLASS I - SPIRIT, VINOUS, AND MALT - CLUB WITH CATERING PRIVILEGES	\$900.00
2630	FILING FEE	10.00

Total Fees: **\$ 910.00**

Every license shall be displayed on the licensed premises in a conspicuous location in that part of the premises where liquor is served or sold, where it can easily be seen.

Bureau of
Liquor Licensing

Commissioner

License fee is non-refundable

ELKS LODGE #2788
P O BOX 711
YORK, ME 03909

**Department of Public Safety
Division**



Liquor Licensing & Inspection

Promise by any person that he or she can expedite a liquor license through influence should be completely disregarded. To avoid possible financial loss an applicant, or prospective applicant, should consult with the Division before making any substantial investment in an establishment that now is, or may be, attended by a liquor license.

BUREAU USE ONLY	
License No. Assigned:	
Class:	
Deposit Date:	
Amt. Deposited:	

PRESENT LICENSE EXPIRES 11/13/14

INDICATE TYPE OF PRIVILEGE: MALT SPIRITUOUS VINOUS

INDICATE TYPE OF LICENSE:

- | | |
|--|---|
| <input type="checkbox"/> RESTAURANT (Class I,II,III,IV) | <input type="checkbox"/> RESTAURANT/LOUNGE (Class XI) |
| <input type="checkbox"/> HOTEL-OPTIONAL FOOD (Class I-A) | <input type="checkbox"/> HOTEL (Class I,II,III,IV) |
| <input type="checkbox"/> CLASS A LOUNGE (Class X) | <input type="checkbox"/> CLUB-ON PREMISE CATERING (Class I) |
| <input checked="" type="checkbox"/> CLUB (Class V) | <input type="checkbox"/> GOLF CLUB (Class I,II,III,IV) |
| <input type="checkbox"/> TAVERN (Class IV) | <input type="checkbox"/> OTHER: _____ |

REFER TO PAGE 3 FOR FEE SCHEDULE

ALL QUESTIONS MUST BE ANSWERED IN FULL

1. APPLICANT(S) –(Sole Proprietor, Corporation, Limited Liability Co., etc.) <u>York Elks Lodge 2788</u> DOB:			2. Business Name (D/B/A) <u>York Elks Lodge #2788</u>		
DOB:					
DOB:			Location (Street Address) <u>1704 US ROUTE 1</u>		
Address <u>P.O BOX 711</u>			City/Town <u>York</u>	State <u>ME</u>	Zip Code <u>03909</u>
			Mailing Address <u>P.O BOX 711</u>		
City/Town <u>York</u>	State <u>ME</u>	Zip Code <u>03909</u>	City/Town <u>York</u>	State <u>ME</u>	Zip Code <u>03909</u>
Telephone Number <u>207-361-2788</u>		Fax Number	Business Telephone Number <u>207-361-2788</u>		Fax Number
Federal I.D. # <u>01-0505529</u>			Seller Certificate # <u>3032</u>		

3. If premises are a hotel, indicate number of rooms available for transient guests: N/A
4. State amount of gross income from period of last license: ROOMS \$ N/A FOOD \$ 10,712 LIQUOR \$ 66,491
5. Is applicant a corporation, limited liability company or limited partnership? YES NO

complete Supplementary Questionnaire ,If YES

6. Do you permit dancing or entertainment on the licensed premises? YES NO
7. If manager is to be employed, give name: N/A
8. If business is NEW or under new ownership, indicate starting date: N/A
Requested inspection date: _____ Business hours: N/A
9. Business records are located at: 1704 US ROUTE 1 York, ME 03909
10. Is/are applicants(s) citizens of the United States? YES NO

11. Is/are applicant(s) residents of the State of Maine? YES NO

12. List name, date of birth, and place of birth for all applicants, managers, and bar managers. Give maiden name, if married: Use a separate sheet of paper if necessary.

Name in Full (Print Clearly)	DOB	Place of Birth

Residence address on all of the above for previous 5 years (Limit answer to city & state)

13. Has/have applicant(s) or manager ever been convicted of any violation of the law, other than minor traffic violations, of any State of the United States? YES NO

Name: _____ Date of Conviction: _____

Offense: _____ Location: _____

Disposition: _____

14. Will any law enforcement official benefit financially either directly or indirectly in your license, if issued? Yes No If Yes, give name: _____

15. Has/have applicant(s) formerly held a Maine liquor license? YES NO

16. Does/do applicant(s) own the premises? Yes No If No give name and address of owner: _____

17. Describe in detail the premises to be licensed: (Supplemental Diagram Required) _____
BUILDING LOCATED @ 175th US RT 1 YORK, ME

18. Does/do applicant(s) have all the necessary permits required by the State Department of Human Services? YES NO Applied for: _____

19. What is the distance from the premises to the NEAREST school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel? 5 Which of the above is nearest? CHURCH

20. Have you received any assistance financially or otherwise (including any mortgages) from any source other than yourself in the establishment of your business? YES NO

If YES, give details: _____

The Division of Liquor Licensing & Inspection is hereby authorized to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also such books, records and returns during the year in which any liquor license is in effect.

NOTE: "I understand that false statements made on this form are punishable by law. Knowingly supplying false information on this form is a Class D offense under the Criminal Code, punishable by confinement of up to one year or by monetary fine of up to \$2,000 or both."

Dated at: YORK, ME on NOV 9, 2013
Town/City, State Date

Please sign in blue ink

Signature of Applicant or Corporate Officer(s)

ELIZABETH BUREN-SECREARY

Signature of Applicant or Corporate Officer(s)

Print Name

Print Name

NOTICE – SPECIAL ATTENTION

All applications for NEW or RENEWAL liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places for approval of their application for liquor licenses prior to submitting them to the bureau.

THIS APPROVAL EXPIRES IN 60 DAYS.

FEE SCHEDULE

Class I	Spirituos, Vinous and Malt	\$ 900.00
	CLASS I: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers; OTB.	
Class I-A	Spirituos, Vinous and Malt, Optional Food (Hotels Only)	\$1,100.00
	CLASS I-A: Hotels only that do not serve three meals a day.	
Class II	Spirituos Only	\$ 550.00
	CLASS II: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; and Vessels.	
Class III	Vinous Only	\$ 220.00
	CLASS III: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.	
Class IV	Malt Liquor Only	\$ 220.00
	CLASS IV: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Clubs; Hotels; Indoor Ice Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.	
Class V	Spirituos, Vinous and Malt (Clubs without Catering, Bed & Breakfasts)	\$ 495.00
	CLASS V: Clubs without catering privileges.	
Class X	Spirituos, Vinous and Malt – Class A Lounge	\$2,200.00
	CLASS X: Class A Lounge	
Class XI	Spirituos, Vinous and Malt – Restaurant Lounge	\$1,500.00
	CLASS XI: Restaurant/Lounge; and OTB.	
FILING FEE		\$ 10.00

UNORGANIZED TERRITORIES \$10.00 filing fee shall be paid directly to County Treasurer. All applicants in unorganized territories shall submit along with their application evidence of payment to the County Treasurer.

All fees must accompany application, made payable to: **TREASURER, STATE OF MAINE. – DEPARTMENT OF PUBLIC SAFETY, LIQUOR LICENSING AND INSPECTION DIVISION, 164 STATE HOUSE STATION, AUGUSTA ME 04333-0164.** Payments by check subject to penalty provided by Sec. 3, Title 28A, MRS.

STATE OF MAINE

Dated at: _____, Maine _____ SS
City/Town (County)

On: _____
Date

The undersigned being: ف Municipal Officers ف County Commissioners of the
ف City ف Town ف Plantation ف Unincorporated Place of: _____, Maine

Hereby certify that we have given public notice on this application and held public hearing thereon as required by Section 653 Title 28A, Maine Revised Statutes and herby approve said application.

THIS APPROVAL EXPIRES IN 60 DAYS

NOTICE – SPECIAL ATTENTION

§ 653. Hearings; bureau review; appeal

1. **Hearing.** The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, shall hold a public hearing for the consideration of applications for new on-premise licenses and applications for transfer of location of existing on-premise licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.
 - A. The bureau shall prepare and supply application forms. [1993, c.730, §27(amd).]
 - B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c.140, §4 (amd).]
 - C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premise license, for transfer of the location of an existing on-premise license or for renewal of an on-premise license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premise license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premise license that has been extended pending renewal with 120 days of the filing of the application. [1999, c589, §1 (amd).]
 2. **Findings.** In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:
 - A. Conviction of the applicant of any Class A, Class B or Class c crime: [1987, c45, Pt.A§4 (new).]
 - B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control; [1987, c.45, Pt.A§4(new).]
 - C. Conditions of record such as waste disposal violations, health or safety violation or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner; [1993, c.730, §27 (amd).]
 - D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises; [1989, c.592,§3 (amd).]
 - E. A violation of any provision of this Title; and [1989, c.592, §3 (amd).]
 - F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601. [1989, c.592, §4 (new).]
- [1993, c730, §27 (amd).]
3. **Appeal to bureau.** Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.
 - A. [1993, c.730, §27 (rp).]
 4. **No license to person who moved to obtain a license. (REPEALED)**
 5. **(TEXT EFFECTIVE 3/15/01) Appeal to District Court.** Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receUpon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

STATE OF MAINE
Liquor Licensing & Inspection Unit
 164 State House Station
 Augusta, Maine 04333-0164
 Tel: (207) 624-7220 Fax: (207) 287-3424

SUPPLEMENTARY QUESTIONNAIRE FOR CORPORATE APPLICANTS, LIMITED LIABILITY COMPANIES AND LIMITED PARTNERSHIPS

1. Exact Corporate Name: YORK ELKS LODGE #2782
 Business D/B/A Name: SAME
2. Date of Incorporation: 8/16/04
3. State in which you are incorporated: MAINE
4. If not a Maine Corporation, date corporation was authorized to transact business within the State of Maine:

5. List the name and addresses for previous 5 years, birth dates, titles of officers, directors and list percent of stock owned:

Name	Address Previous 5 Years	Birth Date	% of Stock	Title
THOMAS VERONESI	35 Skyline Circle Wells	7/18/45	0	PRESIDENT
ELIZABETH BUTLER	P.O. BOX 75 YORK	7/11/67	0	SECRETARY
CAROL PUTNAM	103 IESANON RD - S BEAN	9/9/50	0	TRUSTEE

6. What is the amount of authorized stock? NA Outstanding Stock? NA
7. Is any principal officer of the corporation a law enforcement official? () YES (X) NO
8. Has applicant(s) or manager ever been convicted of any violation of the law, other than a minor traffic violation(s), of the United States? () YES (X) NO.
9. If yes, please complete the following: Name: _____

Date of Conviction: _____ Offense: _____

Location: _____ Disposition: _____

Dated at: _____ City/Town On: _____ Date

Signature of Duly Authorized Officer: _____ Date: 11/2/13

ELIZABETH BUTLER - SECRETARY
 Print Name of Duly Authorized Officer

STATE OF MAINE
Liquor Licensing & Inspection Unit
 164 State House Station
 Augusta, Maine 04333-0164
 Tel: (207) 624-7220 Fax: (207) 287-3424

SUPPLEMENTARY QUESTIONNAIRE FOR CLUB APPLICANTS

1. Exact Club Name: YORK Elks Lodge #2788

2. Title, name, birth date and telephone number of each principal officer of the club:

Title	Name	Birth Date	Telephone #
PRESIDENT	THOMAS VELOVESI	7/18/45	207-251-4892
SECRETARY	ELIZABETH BUTER	7/11/67	207-752-7236
TRUSTEE	DAVE HUTNAM	9/9/50	207-251-2162

3. Date Club was incorporated: 8/16/04

4. Purpose of Club: () Social () Recreational () Patriotic () Fraternal

5. Date regular meetings are held: 1st & 3rd wed of month

6. Date of election of Club Officers: FEB 2004

7. Date elected officers are installed: MARCH 31ST

8. Total Membership: 237 Annual Dues: 40 Payable When: APRIL 1

9. Does the Club cater to the public or to groups of non-members on the premises? () YES () NO

10. Excluding salaries, will any person other than the Club, receive any of the financial profits from the sale of liquor?
 () YES () NO

11. If a manager or steward is employed, complete the following: N/A

Name: _____ Date of Birth: _____

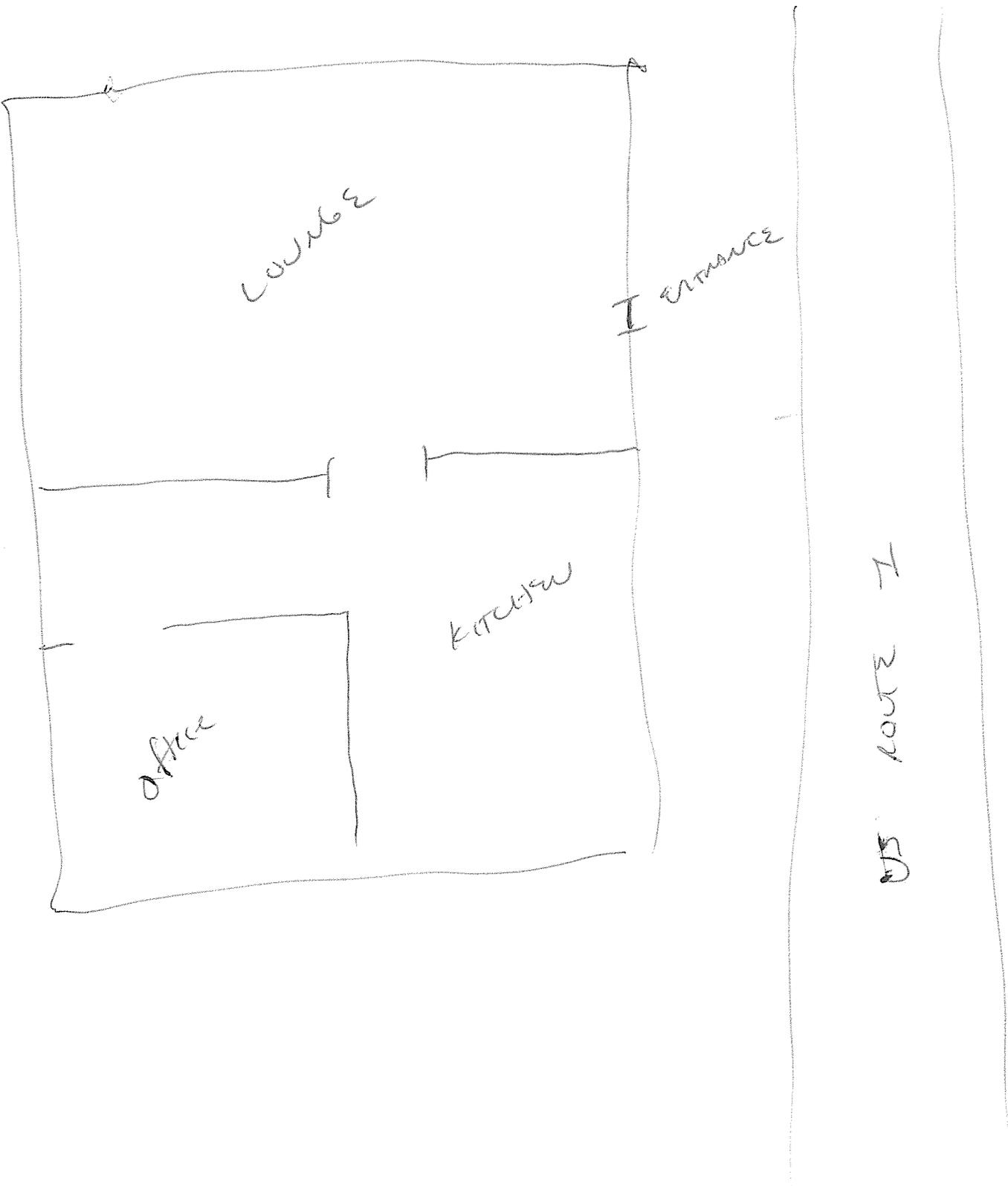
[Signature]

 Signature and Title of Club Officer

ELIZABETH BUTER - SECRETARY

 Print Name and Title of Club Officer

PREMISE DIAGRAM



Melissa M. Avery

From: David K. Bridges
Sent: Thursday, November 21, 2013 7:58 PM
To: Melissa M. Avery
Cc: David K. Bridges
Subject: RE: Business License - York Elks Lodge #2788

Follow Up Flag: Flag for follow up
Flag Status: Flagged

We have done the inspection and you can grant them their license. Dave

From: Melissa M. Avery
Sent: Thursday, November 21, 2013 4:10 PM
To: Mary-Anne Szeniaowski; David Apgar; David K. Bridges
Cc: Melissa M. Avery
Subject: Business License - York Elks Lodge #2788

Attached is the Business License for the York Elks Lodge #2788 at 1704 US Route One. (0100-0024-C)

Let me know when you've had a chance to review.

Thank you!
Missy

Melissa M. Avery
Assistant to the Town Manager

Town of York, Maine
186 York Street, York, ME 03909
Phone: (207) 363-1000 - Fax: (207) 363-1019

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Melissa M. Avery

From: Mary-Anne Szeniaewski
Sent: Thursday, November 21, 2013 4:21 PM
To: Melissa M. Avery
Subject: RE: Business License - York Elks Lodge #2788

Follow Up Flag: Follow up
Flag Status: Flagged

They are tax exempt ☺

Mary-Anne Szeniaewski
Town Clerk/Tax Collector
Town of York, Maine
186 York Street, York, ME 03909-1314
i: www.yorkmaine.org
e: mszeniaewski@yorkmaine.org
p: (207) 363-1003, Ext. 272
f: (207) 363-1009

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Let me know when you've had a chance to review.

Thank you!
Missy

Melissa M. Avery
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AGENDA ITEM NUMBER: _____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: November 26, 2013	Type of Action: <input type="checkbox"/> Procedural <input checked="" type="checkbox"/> Formal Action <input type="checkbox"/> Other: _____
Date Action Requested: December 2, 2013	
Regular <input checked="" type="checkbox"/> Work Session <input type="checkbox"/>	
Subject: Dangerous Building at Map 94 Lot 84 Unit I, 1 Justin Circle.	

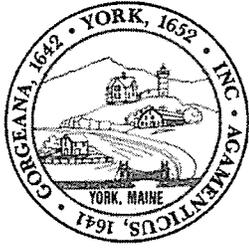
TO: BOARD OF SELECTMEN
FROM: Amber Harrison, CEO
RECOMMENDATION: That the Board of Selectmen schedule a public hearing On December 16, 2013 to discuss the condition of the dangerous outbuilding at 1 Justin Circle (Map 94 Lot 84 Unit I).
PROPOSED MOTION: I move to approve scheduling a public hearing on December 16, 2013 to receive input concerning the Code Enforcement Officer's opinion that the outbuilding located at 1 Justin Circle (Map 94 Lot 84 Unit I) may constitute a dangerous building.

Discussion: See attached letter.

FISCAL IMPACT: Any costs to the town will be recuperated by a "special tax".
DEPARTMENT LINE ITEM ACCOUNT:
BALANCE IN LINE ITEM IF APPROVED:

Prepared By: Amber Harrison

Reviewed By: Robert M. Gandon



Town of York

186 York Street
York, Maine 03909-1314

Town Manager/
Selectmen
(207)363-1000

Town Clerk/
Tax Collector
(207)363-1003

Finance/
Treasurer
(207)363-1004

Code Enforcement
(207)363-1002

Planning
(207)363-1007

Assessor
(207)363-1005

Police Department
(207)363-1031

Dispatch
(207)363-2557

York Beach Fire
Department
(207)363-1014

York Village Fire
Department
(207)363-1015

Public Works
(207)363-1011

Harbor Master
(207)363-1000

Senior Center/
General Assistance
(207)363-1036

Parks and
Recreation
(207)363-1040

Fax
(207)363-1009
(207)363-1019

www.yorkmaine.org

November 26, 2013

Town of York Board of Selectmen
186 York Street
York, ME 03909

RE: 1 Justin Circle, Map 94 Lot 84 Unit I; Dangerous Building

Dear Board,

On April 30, 2013 the York Code Enforcement Department received a complaint about "a structure...well beyond repair...and a danger to the area" at 1 Justin Circle. A York Code Enforcement Officer was later dispatched to the property to discuss the issue with the property owner. At that time the property owner disagreed with the Code Enforcement Officer over the dangerous structure and it has therefore been brought to your attention. The building seems to have been vacant for several years.

As a result of these events, I visited the property on August 8, 2013, to assess the situation, and see if I could find someone on the property to talk to. I did not find anyone residing there. I could clearly see from a distance that the building was in fact depreciated to a point that would raise safety concerns. The building leans several inches off of plumb, and has large holes through the roof. There are also several holes where animals have been entering and exiting the area under the building. I took a few photos of the concerning areas of the structure. I immediately sent a letter to the owner stating the situation, and that he would have 30 days to demonstrate that the building is safe or to have the building removed.

In the days after the receipt of that letter I had a conversation with the owner Harry Norton Sr. At that time he communicated to me that he would be willing to demolish the structure if he was allowed a variance on the time required to rebuild on the same footprint. The owner expressed that he would comply with demolition if given a time frame of five to ten years in which to rebuild using the existing structure footprint. I went on to explain that the Town of York's Land Use Ordinance contains specific standards on the demolition and rebuilding of a non-conforming structure.

Section 17.2.5 of the Ordinance states:

Except for buildings which are non-conforming with respect to required Shoreland setbacks, a non-conforming building can be demolished and

replaced with another building so long as the new building is no more non-conforming than the building that is removed. To qualify under this provision, the property owner or applicant shall have a Maine-licensed land surveyor locate the existing building on the lot and show it on a stamped plot plan. The new building shall be constructed within two years. Once the new building is in place and prior to the issuance of an occupancy permit, the surveyor must evaluate and certify that the new building is not more non-conforming than the prior building in any respect.

I have not heard anything from the owner since this conversation in October 2013, and his 30 day window to correct the issue is now closed.

Title 17 of the Maine Revised Statutes § 2851 states:

“Whenever the municipal officers in the case of a municipality, or the county commissioners in the case of the unorganized or deorganized areas in their county, find that a building or structure or any portion thereof or any wharf, pier, pilings or any portion thereof that is or was located on or extending from land within the boundaries of the municipality or the unorganized or deorganized area, as measured from low water mark, is structurally unsafe; unstable; unsanitary; constitutes a fire hazard; is unsuitable or improper for the use or occupancy to which it is put; constitutes a hazard to health or safety because of inadequate maintenance, dilapidation, obsolescence or abandonment; or is otherwise dangerous to life or property, they may after notice and hearing on this matter adjudge the same to be a nuisance or dangerous and may make and record an order prescribing what disposal must be made of that building or structure.”

Therefore, it was my recommendation to the Board of Selectmen on November 18th, 2013, to send a legal notice to the owner giving him three possible options:

1. To remove the dangerous building.
2. To authorize the town to remove the dangerous building, and to assess a “special tax” to recoup costs.
3. To dispute the notice in Superior Court.

The procedure for this legal notice, the court process, and the “special tax” are all laid out in the Maine Revised Statutes Title 17, § 2851-2858. As a result of the November 18th meeting, the Board of Selectman have requested the topic be placed on the December 2nd agenda in order to select a date for the public hearing. The public hearing will be to discuss and determine the condition of the outbuilding at 1 Justin Circle as per Title 17 of the Maine Revised Statutes § 2851.



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Recreation
(207)363-1040

Fax
(207)363-1009
(207)363-1019

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To
York,

October 7
Harry H. N
PO BOX 4
York Beach
RE: 1 Just

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

1 Justin Circle 94-84-I
Harry H. Norton, Sr.
P.O. Box 466
York Beach, ME 03910-0466

2. Article Number

(Transfer from service label)

7011 1150 0002 3272 6316

PS Form 3811, February 2004

Domestic Return Receipt

102595-02-M-1540

COMPLETE THIS SECTION ON DELIVERY

A. Signature

Harry H. Norton

- Agent
- Addressee

B. Received by (Printed Name)

Harry H. Norton

C. Date of Delivery

D. Is delivery address different from item 1? If YES, enter delivery address below

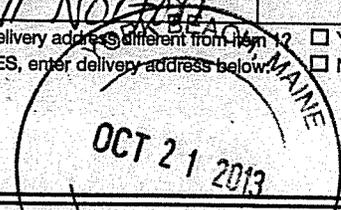
- Yes
- No

3. Service Type

- Certified Mail
- Express Mail
- Registered
- Return Receipt for Merchandise
- Insured Mail *Q.E.D.*

4. Restricted Delivery? (Extra Fee)

- Yes



Dear Mr.:

The Code Enforcement Office has received complaints concerning the safety of your property (namely the garage/barn) at 1 Justin Circle in York (Map 94 Lot 84 Unit I). Title 17 of the Maine Revised Statutes Section 2851-2859 authorizes the Municipal Officers to determine if a building is considered "dangerous." York Code Enforcement Officers have visited the property and have discussed with you the condition of the dilapidated garage/barn with regard to the complaints we've received. It can clearly be seen from the sidewalk that the structure is beyond repair and has numerous holes in fact it is depreciated to a point that would raise safety concerns. The building leans several inches off of plumb, and has large holes through the roof. There are also several holes where animals have been entering and exiting the area under the building. Based on the visual evidence, I feel that your building may be considered a dangerous building. If you cannot demonstrate to me within the next 30 days that the building is in fact safe according to 17 M.R.S. 2851-2859, I will have to recommend to the Board of Selectmen that they take corrective action. If you have any questions concerning this matter, please feel free to contact me.

Sincerely,

Amber L. Harrison

Amber L. Harrison

CEO

Town of York, ME

aharrison@yorkmaine.org

207.363.1002

CC: Robert Yandow, York Town Manager

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§2851 **Title 17: CRIMES** **§2853**
Chapter 91: NUISANCES
Subchapter 4: DANGEROUS BUILDINGS

§2852. Appeal; hearing

An appeal from a decision of the municipal officers or county commissioners must be to the Superior Court, pursuant to the provisions of the Maine Rules of Civil Procedure, Rule 80B. [1997, c. 6, §2 (AMD).]

SECTION HISTORY
 1965, c. 284, (RPR). 1979, c. 27, §4 (RPR). 1997, c. 6, §2 (AMD).

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§2808

Title 17: CRIMES

§2852

Chapter 91: NUISANCES

Subchapter 4: DANGEROUS BUILDINGS

§2851. Dangerous buildings

Whenever the municipal officers in the case of a municipality, or the county commissioners in the case of the unorganized or deorganized areas in their county, find that a building or structure or any portion thereof or any wharf, pier, pilings or any portion thereof that is or was located on or extending from land within the boundaries of the municipality or the unorganized or deorganized area, as measured from low water mark, is structurally unsafe; unstable; unsanitary; constitutes a fire hazard; is unsuitable or improper for the use or occupancy to which it is put; constitutes a hazard to health or safety because of inadequate maintenance, dilapidation, obsolescence or abandonment; or is otherwise dangerous to life or property, they may after notice and hearing on this matter adjudge the same to be a nuisance or dangerous and may make and record an order prescribing what disposal must be made of that building or structure. [1997, c. 6, §1 (AMD).]

1. Notice. The notice must be served on the owner and all parties in interest, as defined in Title 14, section 6321, in the same way service of process is made in accordance with the Maine Rules of Civil Procedure.

[1997, c. 6, §1 (AMD) .]

2. Notice; how published. When the name or address of any owner or co-owner is unknown or is not ascertainable with reasonable diligence, then the notice must be published once a week for 3 successive weeks prior to the date of hearing in a newspaper generally circulated in the county, or if none, in the state paper.

[1997, c. 6, §1 (AMD) .]

3. Order. The order made by the municipal officers or county commissioners must be recorded by the municipal or county clerk, who shall cause an attested copy to be served upon the owner and all parties in interest in the same way service of process is made in accordance with the Maine Rules of Civil Procedure. If the name or address cannot be ascertained, the clerk shall publish a copy of the order in the same manner as provided for notice in subsection 2.

[1997, c. 6, §1 (AMD) .]

4. Proceedings in Superior Court. In addition to proceedings before the municipal officers or the county commissioners, the municipality or the county may seek an order of demolition by filing a complaint in the Superior Court situated in the county where the

structure is located. The complaint must identify the location of the property and set forth the reasons why the municipality or the county seeks its removal. Service of the complaint must be made upon the owner and parties-in-interest in accordance with the Maine Rules of Civil Procedure. After hearing before the court sitting without a jury, the court shall issue an appropriate order and, if it requires removal of the structure, it shall award costs as authorized by this subchapter to the municipality or the county. Appeal from a decision of the Superior Court is to the law court in accordance with the Maine Rules of Civil Procedure.

[1997, c. 6, §1 (AMD) .]

SECTION HISTORY

1965, c. 284, (RPR). 1967, c. 401, §1 (AMD). 1973, c. 143, §1 (AMD). 1979, c. 27, §§1-3 (AMD). 1997, c. 6, §1 (AMD).

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§2852

Title 17: CRIMES

§2854

Chapter 91: NUISANCES

Subchapter 4: DANGEROUS BUILDINGS

§2853. Municipal officers may order nuisance abated

If no appeal is filed, the municipal officers of such municipality shall cause said nuisance to be abated or removed in compliance with their order, and all expenses thereof shall be repaid to the municipality by the owner or co-owner within 30 days after demand or a special tax may be assessed by the assessors against the land on which said building was located for the amount of such expenses and such amount shall be included in the next annual warrant to the tax collector of said town for collection, and shall be collected in the same manner as other state, county and municipal taxes are collected.

[1967, c. 401, §2 (AMD).]

In the case of any claim for expenses incurred in the abatement or removal of any wharf, pier, pilings or any portion thereof which extends beyond the low water mark, the special tax authorized by this section shall apply to the land from which such wharf, pier or pilings extended or to which they were adjacent, provided the owner of the land is also the owner of the said wharf, pier, pilings or portion thereof. [1973, c. 143, §2 (NEW).]

Expenses shall include, but not by way of limitation, the costs of title searches, location reports, service or process, costs of removal of the structure, any costs incurred in securing the structure, pending its removal, and all other costs incurred by the municipality which are reasonably related to the removal of the structure. In addition to levying a special tax, the municipality may recover its expenses, including its reasonable attorney's fees, by means of a civil action brought against the owner. [1979, c. 27, §5 (NEW).]

SECTION HISTORY

1965, c. 284, (RPR). 1967, c. 401, §2 (AMD). 1973, c. 143, §2 (AMD). 1977, c. 707, §§5-A (AMD). 1979, c. 27, §5 (AMD).

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§2855

Title 17: CRIMES

§2857

Chapter 91: NUISANCES

Subchapter 4: DANGEROUS BUILDINGS

§2856. Securing dangerous structures

In addition to other proceedings authorized by this subchapter, a municipality shall have the right to secure structures which pose a serious threat to the public health and safety and to recover its expenses in so doing as provided in this subchapter. If a building is secured under this section, notice, in accordance with section 2851, subsection 1, shall be given. This notice need not be given before securing the structure if the threat to the public health and safety requires prompt action. [1979, c. 27, §6 (NEW).]

SECTION HISTORY
1979, c. 27, §6 (NEW).

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§2856 **Title 17: CRIMES** **§2858**
Chapter 91: NUISANCES
Subchapter 4: DANGEROUS BUILDINGS

§2857. Recording of notice

The municipal clerk shall cause an attested copy of the notice to be recorded in the Registry of Deeds located within the county where the structure is situated. Recording of this notice shall be deemed to put any person claiming under the owner of a structure subject to proceedings under this subchapter on notice of the pendency of the proceedings. [1979, c. 27, §6 (NEW).]

SECTION HISTORY
 1979, c. 27, §6 (NEW).

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§2857

Title 17: CRIMES

§2859

Chapter 91: NUISANCES

Subchapter 4: DANGEROUS BUILDINGS

§2858. Consent to removal

The owner and parties-in-interest of a dangerous structure may consent to its removal and to the recovery of the expenses incurred by a municipality by means of a special tax as set forth in this subchapter. Notices of the consent shall be recorded in the Registry of Deeds located in the county where the structure is situated. [1979, c. 27, §6 (NEW).]

SECTION HISTORY
1979, c. 27, §6 (NEW).

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§2859. Summary process

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In cases involving an immediate and serious threat to the public health, safety or welfare, in addition to any other remedies, a municipality may obtain an order of demolition by summary process in Superior Court, in accordance with this section. [1981, c. 43, (NEW) .]

1. Commencement of action. A municipality, acting through its building official, code enforcement officer, fire chief or municipal officers, shall file a verified complaint setting forth such facts as would justify a conclusion that a building or structure is "dangerous," as that term is defined in section 2851; and shall state in the complaint that the public health, safety or welfare requires the immediate removal of that building or structure.

[RR 2007, c. 2, §5 (COR) .]

2. Order of notice. Whenever a complaint is filed under this section, the justice before whom it is brought, acting ex parte, shall promptly issue an order:

A. Requiring the owner and all parties-in-interest, as that term is defined in the statutes governing foreclosure by civil action, to appear and show cause why the building or structure should not be ordered demolished; [1981, c. 43, (NEW) .]

B. Specifying the method of service of the order and the complaint; [1981, c. 43, (NEW) .]

C. Setting a time and place for hearing the complaint, which shall be the earliest possible time but not be later than 10 days from the date of filing; and [1981, c. 43, (NEW) .]

D. Fixing the time for filing an answer to the complaint if the court determines that an answer is required. [1981, c. 43, (NEW) .]

3. Enlargement of time; default. The court may for good cause shown enlarge the time for the hearing. If the owner or parties-in-interest, or any of them, fail to answer, if an answer is required, or fail to appear as directed, or to attend the hearing at the time appointed or as enlarged, the court shall order a default judgment to be entered with respect to the owner or parties-in-interest.

[1981, c. 43, (NEW) .]

4. Hearing. After hearing, the court shall enter judgment. If the judgment requires removal of the building or structure, the court shall







AGENDA ITEM NUMBER: _____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: 11/26/2013	Type of Action: <input type="checkbox"/> Procedural <input checked="" type="checkbox"/> Formal Action <input type="checkbox"/> Other: _____
Date Action Requested: 12/2/2013	
Regular <input checked="" type="checkbox"/> Work Session <input type="checkbox"/>	
Subject: Proposed Fisherman's Walk 2013 Small Harbors Improvement Program (SHIP) Grant Application.	

TO: BOARD OF SELECTMEN
FROM: Dean Lessard, Director of Public Works
RECOMMENDATION: to approve the DPW to submit a 2013 grant application and to continue to work with Maine DOT to secure funds through Small Harbors Improvement Program (SHIP) grant program.
PROPOSED MOTION: I move to approve the submittal of a 2013 grant application to Maine DOT's Small Harbors Improvement Program (SHIP) in order to secure funds for the DPW's proposed Fisherman's walk pathway improvements.

Discussion:

- On May 22, 2010 the York voters approved Warrant #48 appropriating the sum of \$150,000 for the Pathway to Route 103 Causeway from the Fishermen's walk. This project involved constructing a new path and pedestrian connection to the causeway, Wiggly Bridge and Steedman woods under the new Rte 103 Bridge. The proposed new connection would improve pedestrian safety and enhance the experience to the users. After it became apparent that the pathway would not be able to be completed in conjunction with the Maine DOT's Rte 103 Bridge construction project DPW began to look for other ways to deliver the project.
- On May 5, 2012 The Department of Public Works with the help of CLD Consulting Engineers submitted a letter of intent to apply for a 2012 Small Harbor Improvement Program (SHIP) grant.

- On July 2, 2012 Town of York Staff meet with Dan Stewart of Maine DOT to review the proposed Fisherman's walk project. After meeting Dan the Town split the project into two separate projects in order to increase the possibility of funding.
- On October 5, 2012 The Town of York Staff received a letter from Dan Stewart of Maine DOT informing us that our project was not funded.

Since that time DPW has continued to discuss the Fisherman's walk project with the Maine Department of Transportation (MDOT) and have made changes to the project to improve our application for State funding through the Small Harbor Improvement Program (SHIP) grant program.

Included with the selectmen's action form are the Town's 2012 letter of intent to Apply Form, the submitted 2012 application for Project #1 and Project #2, an aerial plan with a conceptual design that outlines the project limits for 2013 application along with a series of cross sections that show the proposed new walkway. I will have a large display board with the aerial plan for Monday night's discussion.

FISCAL IMPACT: \$150,000
DEPARTMENT LINE ITEM ACCOUNT:100.0320.9619
BALANCE IN LINE ITEM IF APPROVED: \$293,304.64

Prepared By: _____

Reviewed By: Robert S. Gandon



Date Application
Received

(For MaineDOT Use
Only)

Small Harbor Improvement Program A Quality Community Program

2012 Application

Section 1: General Information

Applicant Name(s): Town of York		
Contact Person: Dean Lessard, Public Works Director		
Mailing Address: 186 York Street		
City: York	State: ME	Zip: 03909
Daytime Phone No.: 207-363-1011	Email: dlessard@yorkmaine.org	
NOTE: The following sections of this application request specific project-related information. If warranted, pictures, maps, exhibits, diagrams, survey summaries, etc., should be included with the application. Please be concise. If additional space is required, please attach supplemental sheets.		

Section 2: Project Information

Note: Separate complete application(s) are required for each different project proposal

Location of Project: Provide street name(s) and additional project location references. *Attach designs/ diagrams, maps, sea charts, etc. that will help provide a clear description of the proposed scope and location:*

This is project #1 of a two-part project located adjacent the Route 103 Bridge over York River in York Harbor, ME, near Steedman Woods Nature Reserve and Wiggly Bridge. See attached location map.

Attachments: Location Map
Project Budget
Plan and Elevation
Dock Information

Project Summary (*Outline proposed improvements in 30 words or less*):

Construction of a float system and landing area for canoe/kayak access to York River, including a 10'-high, 63'-long thermo-plastic wall to support the landing area.

Describe the proposed scope of the improvements:

The project includes installation of a floating dock and ramp system for portable boat access to York River. The project will involve extension of the existing walking trail under the Route 103 bridge to provide a landing area on the upstream side of the bridge embankment to attach the ramp and float system. The path extension will require a 10 ft. high by 63 ft. long thermoplastic wall to limit impacts to York River. The wall will include thermoplastic piles driven at the toe of the existing riprap embankment of the bridge with thermoplastic boards screwed to the back of the piles to support the landing fill. The float system will be installed along the Route 103 Bridge embankment, facing Steedman Woods Nature Reserve/Wiggly Bridge.

As the thermoplastic pile walls are being installed, water will have to be diverted and water pollution control will be conducted. Once the wall is installed, a non-woven geotextile blanket will be placed on the existing rip rap, followed by compacted granular back fill. During back filling, at some point, the existing drainage will be relocated to suit the new improvements. Finally, six inches of compacted "Type-D" gravel will be placed and additional grading shall accommodate the trail extension.

For the floating dock system to be constructed, several of the wall piles will be needed to anchor the system. After the piles/posts are placed, a gangway would be secured on a hinge in order to adjust with the tide. Once the gangway is installed the floating dock system would be placed at the seaward end of the gangway.

Describe the project purpose:

The purpose of this project is to place a floating dock system on an existing trail along the Route 103 Bridge to publicly access York River via kayak and/or canoe.

Describe why this project is important to your community and region:

This project is important to our community because it will increase access to historic the York River and nature reserves as well as promote local business during the summer season. It will also provide a launch site for public access, with free public parking available along the trail. Currently the harbor does not have convenient access for parking for the general public near the Town Dock #2 launch area. Parking is restricted to those with a parking pass and harbor usage permit, which is cost-prohibitive for day-trips or weekend tourists.

Describe the potential positive impacts on the community, including improving public access to the water and the local/regional economy:

If the floating dock system were to be constructed, public access to York River and York Harbor via kayak and/or canoe would increase. This would encourage more recreational boaters and tourists to come to the area and increase usage of other nearby activities, businesses, lodging, and restaurants.

Describe how the project brings new opportunities for public benefit, including clear descriptions of the people and businesses that will benefit:

The public would benefit from this dock system because physical activity would be promoted, as well as providing convenient access for the general public, without the necessity for parking passes for spaces convenient to the other harbor launch location.

Describe any environmental permitting and/or design needed, completed or under way and the associated timeline (s):

The Town has completed preliminary design for the project with their own funding. Remaining efforts include final design of the project, permit application preparation, and development of project specifications/contract documents.

The following permits are expected to be required:

- a. NRPA Individual Permit
- b. Army Corps of Engineers General Permit
- c. Request for Approval of Timing of Atlantic Salmon Committee
- d. Request for Approval of Timing of Department of Marine Resources

Describe the proposed timeline for design and/or construction of proposed project:

1. Grant Award/Signed Municipal Agreement: September 2012
2. Consultant Selection/Negotiation: October 2012
3. Final Design/Permitting: November 2012 – February 2013
4. Project Advertising: March 2013
5. Construction Award: April 2013
6. Construction: May – June 2013

If applicable, please describe additional previous or planned local funding efforts on the project or project area(s).

A warrant article for Town approval of funding to construct the walkway from Fisherman's Walk, under the new bridge and along the bridge to connect to the Wiggly Bridge walkway was put forth by the Town of York Board of Selectmen and received voter approval via the May 2010 vote. A portion of this money will be utilized as the Town's share of this project.

Section 3: Project Budget

Section 3.1 - Estimated Cost of Infrastructure Project

Environmental Evaluation:	1. \$ 6,000
Preliminary/Final Design Engineering:	2. \$ 8,000
Construction:	3. \$ 119,000
Construction Oversight Engineering:	4. \$ 10,000
Total Value of Project (add lines 1 through 4):	5. \$ 143,000

Local Match/Voluntary Contributions (Note: All match/voluntary contributions must be detailed. Bonus consideration may be given to applications that offer additional match/voluntary contributions beyond any applicable required local match.)

- | | |
|--|---------------------|
| - Cash (in most instances, cash is the only allowed match): | 6. \$ 28,600 |
| - Potential quantifiable labor an/or materials contributions | 7. \$ |
| - Please describe local match in detail including date of approved budget: | 8. |

Total Local Match Contributions (minimum 20% required): % <u>20</u>	9. \$ 28,600
--	---------------------

Funds Requested from MaineDOT:	10. \$ 114,400
---------------------------------------	-----------------------

Note: The sum of Lines 9 and 10 should equal Line 5 above.

Note: Section 3.2 of this form also requires further details on costs. The amount shown on line 5 on the above estimate should match the total outline of costs in Section 3.2, or an explanation must be given for the discrepancy.

Section 3.2 - Detailed Description of Infrastructure Project and Cost (if applicable)

Provide a detailed description of project work items and/or construction costs from Section 3.1.
See attached budget sheet.

Section 4: Community Support

Provide information on the consultation with and support for the project by the community: *Identify public discussion, the date of select board or council approval, and processes that occurred in the development of the proposal.*

The walkway project was vetted to the public through Public Hearings, Budget Committee and Board of Selectmen discussions in advance of the May 2010 ballot, where the project and funding was approved.



Date Application
Received

(For MaineDOT Use
Only)

Small Harbor Improvement Program A Quality Community Program

2012 Application

Section 1: General Information

Applicant Name(s): Town of York		
Contact Person: Dean Lessard, Public Works Director		
Mailing Address: 186 York Street		
City: York	State: ME	Zip: 03909
Daytime Phone No.: 207-363-1011	Email: dlessard@yorkmaine.org	

NOTE: The following sections of this application request specific project-related information. If warranted, pictures, maps, exhibits, diagrams, survey summaries, etc., should be included with the application. Please be concise. If additional space is required, please attach supplemental sheets.

Section 2: Project Information

Note: Separate complete application(s) are required for each different project proposal

Location of Project: Provide street name(s) and additional project location references. *Attach designs/ diagrams, maps, sea charts, etc. that will help provide a clear description of the proposed scope and location:*

This is project #2 of a two-part project located adjacent to the Route 103 Bridge over York River in York Harbor, ME, near Steedman Woods Nature Reserve and the Wiggly Bridge.

Attachments: Location Map
Project Budget
Plan and Elevation
Cross-Sections

Project Summary (*Outline proposed improvements in 30 words or less*):

Construction of gravel walking path including a 10'-high, 260'-long thermoplastic wall along the bridge embankment between the existing path under the bridge and the Wiggly Bridge pathway.

Describe the proposed scope of the improvements:

The project entails connection of an existing pathway under the bridge with the pathway that crosses Wiggly Bridge, connecting Steedman Woods to the Fisherman's Walk to the east. This will eliminate an existing street crossing adjacent to the bridge approach, and a public parking area to address safety concerns for pedestrians, including sight distance constraints at the crossing. For this trail extension to be constructed, a 10 ft. high by 260 ft. long thermoplastic wall will be installed along the Route 103 Bridge facing Steedman Woods Nature Reserve/Wiggly Bridge. The wall is required to limit impacts to the adjacent York River. The wall will include thermoplastic piles driven at the toe of the existing riprap embankment of the bridge with thermoplastic boards screwed to the back of the piles to support the trail.

As the thermoplastic walls are being installed water will have to be diverted and water pollution control will be conducted. Once the sheet pile wall is installed, a non-woven geotextile blanket will be placed on the existing rip rap, followed by compacted granular back fill. During back filling, at some point, the existing drainage will be relocated to suit the new improvements. Finally, 6 inches of compacted "Type-D" gravel will be placed and additional grading will accommodate the trail extension.

Describe the project purpose:

The purpose of this project is to extend an existing trail along the new bridge embankment, to publicly access Steedman Woods Nature Reserve, Wiggly Bridge and York River; eliminating an existing street crossing with substandard sight distance.

Describe why this project is important to your community and region:

This project is important to our community because it will increase public safety, access to waterfronts and nature reserves, as well as promote local business during the summer season.

Describe the potential positive impacts on the community, including improving public access to the water and the local/regional economy:

If this trail were to be constructed pedestrian safety would increase tenfold during the summer season. The trail will direct pedestrians from public parking around the new bridge without crossing the road. This trail would allow York's tourist attractions such as; the Wiggly Bridge, Steedman Woods and Sayward Wheeler Historic House to be accessed with ease, as well as improved public access to York River. This trail will also increase traffic flow toward York Village's businesses, located on Route 1A.

Describe how the project brings new opportunities for public benefit, including clear descriptions of the people and businesses that will benefit:

Currently, the cross walk located north of the Route 103 bridge inhibits traffic flow during the summer season, and has some safety concerns due to sight distance constraints. This improvement will increase traffic flow towards York Village and York Harbor on Route 1A. As a result, access to York Village's local businesses such as; Chapman Cottage, York Harbor Inn and York House of Pizza will be promoted. Likewise, traffic flow exiting on Route 103 would allow access to Dock Side Guest Quarters located on Harris Island Road.

Describe any environmental permitting and/or design needed, completed or under way and the associated timeline (s):

The Town has completed preliminary design for the project with their own funding. Remaining efforts include final design of the project, permit application preparation, and development of project specifications/contract documents.

The following permits are expected to be required:

- a. NRPA Individual Permit
- b. Army Corps of Engineers General Permit
- c. Request for Approval of Timing of Atlantic Salmon Committee
- d. Request for Approval of Timing of Department of Marine Resources

Describe the proposed timeline for design and/or construction of proposed project:

- a. Grant Award/Signed Municipal Agreement: September 2012
- b. Consultant Selection/Negotiation: October 2012
- c. Final Design/Permitting: November 2012 – February 2013
- d. Project Advertising: March 2013
- e. Construction Award: April 2013
- f. Construction: May – June 2013

If applicable, please describe additional previous or planned local funding efforts on the project or project area(s).

The walkway project was put forth by the Town of York Board of Selectmen and received voter approval via warrant article in May 2010.

Section 3: Project Budget

Section 3.1 - Estimated Cost of Infrastructure Project

Environmental Evaluation:	1. \$ 3,000
Preliminary/Final Design Engineering:	2. \$ 12,000
Construction:	3. \$ 370,000
Construction Oversight Engineering:	4. \$ 25,000
Total Value of Project (add lines 1 through 4):	5. \$ 410,000

Local Match/Voluntary Contributions (Note: All match/voluntary contributions must be detailed. Bonus consideration may be given to applications that offer additional match/voluntary contributions beyond any applicable required local match.)

- | | |
|--|--------------|
| - Cash (in most instances, cash is the only allowed match): | 6. \$ 82,000 |
| - Potential quantifiable labor an/or materials contributions | 7. \$ |
| - Please describe local match in detail including date of approved budget: | 8. |

Total Local Match Contributions (minimum 20% required): % <u>20</u>	9. \$ 82,000
--	---------------------

Funds Requested from MaineDOT:	10. \$ 328,000
---------------------------------------	-----------------------

Note: The sum of Lines 9 and 10 should equal Line 5 above.

Note: Section 3.2 of this form also requires further details on costs. The amount shown on line 5 on the above estimate should match the total outline of costs in Section 3.2, or an explanation must be given for the discrepancy.

Section 3.2 - Detailed Description of Infrastructure Project and Cost (if applicable)

Provide a detailed description of project work items and/or construction costs from Section 3.1.
See attached budget sheet.

Section 4: Community Support

Provide information on the consultation with and support for the project by the community: *Identify public discussion, the date of select board or council approval, and processes that occurred in the development of the proposal.*

The walkway project was vetted to the public through Public Hearings, Budget Committee and Board of Selectmen discussions in advance of the May 2010 ballot, where the project and funding was approved.

Section 5: Authorized Signatures

These signatures indicate the willingness/ability to provide the designated level of matching funds and a willingness to enter into a municipal/State agreement with the Department requiring the municipality/applicant/sponsor to administer the development, design, and construction of the project abiding to federal, State, and local requirements. The applicant will also be responsible for future maintenance of the completed project. Note that design should meet all applicable federal and State Standards and ADA Guidelines.

A municipal/state agreement with the Maine Department of Transportation is required for the development, design, and construction of the project in accordance with federal, state, and local requirements.

Note: Information on Locally Administered Project (LAP) requirements can be found at:
<http://www.maine.gov/mdot/lap/lpa.php>

An authorized representative of the city/town

Municipal Official:

Name(s): Dean Lessard

Title: Public Works Director

Phone #: 207-891-7569

Email: dlessard@yorkmaine.org

Signature(s)

Date

Local Project Municipal Contact (likely to be the Local Project Administrator)

Name: Dean Lessard

Title: Public Works Director, Town of York

Phone #: 207-363-1011

Email: dlessard@yorkmaine.org

Send all application information as follows: Applications must be postmarked by June 29th, 2012. Seven complete hardcopy application packages (including all attachments and all required documents) must be submitted to:

MaineDOT
Attn: Dan Stewart
Quality Community Program Manager
Bureau of Transportation Systems Planning
16 State House Station
Child Street
Augusta, ME 04333-0016



MaineDOT

**Maine Department of Transportation
Quality Community Program
Small Harbor Improvement Program
2012
Letter of Intent to Apply Form**

Date Letter of Intent Received
(For MaineDOT Use Only)

Name(s): Dean Lessard, PE
Title: Public Works Director, Town of York
Mailing Address: 186 York Street
Municipality: York
Daytime Phone No.: 207-363-1011

State: ME
Email: dlessard@yorkmaine.org

Zip: 03909

**Please complete the following form due to MaineDOT by May 11, 2012 (postmarked)
Communities should submit separate letters of intent form(s) for each proposed project**

1. Specific location and project scope/description (40 words or less, please attach map and/or drawing if available):
The project is located adjacent to Route 103 and York River in York Harbor to construct a 310-ft long retaining wall with walking trail, providing additional access for recreational fishing and launch site for canoes and kayaks.

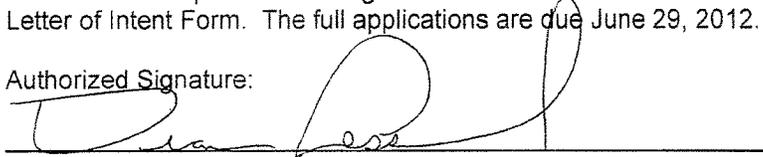
2. Estimated total project budget (please attach line item budget if available): **\$ 493,000.00**
3. Estimated funding request: **\$ 350,000**
4. Estimated local funding (minimum 20% of Total Project Cost): **\$ 143,000.00**

5. Please provide proposed schedule for design and/or construction:
 - a. **Design: June 2012**
 - b. **Permitting: July-August-September 2012**
 - c. **Construction: October-December 2012**

6. Please list name, email address, and phone number of local contact for site visit: **Dean Lessard**, **dlessard@yorkmaine.org**

By signing this Letter of Intent, the municipality is agreeing to explore the development of a project application for the Small Harbor Improvement Program. MaineDOT will schedule a site review for your Municipality upon receipt of a signed Letter of Intent Form. The full applications are due June 29, 2012.

Authorized Signature:



Date: 5/10/12

(Name)

DEAN LESSARD

(Title)

DIRECTOR OF PUBLIC WORKS

Please return this form no later than **May 11, 2012** to Daniel Stewart, Quality Community Program Manager, (tel: 207.624.3252) MaineDOT, 16 SHS, Augusta, ME 04330-0016



York Harbor Entrance

York Harbor

Lobster Cove

York St

York St

Pleasant St

Pleasant River

York St

York Harbor

First Parish Cemetery

York Hospital

Barrells Millpond

York Harbor Rd

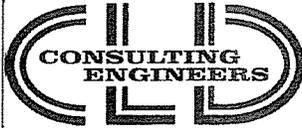
Organic Rd

York County Club

Southside Rd

Southside Rd

Southside Rd



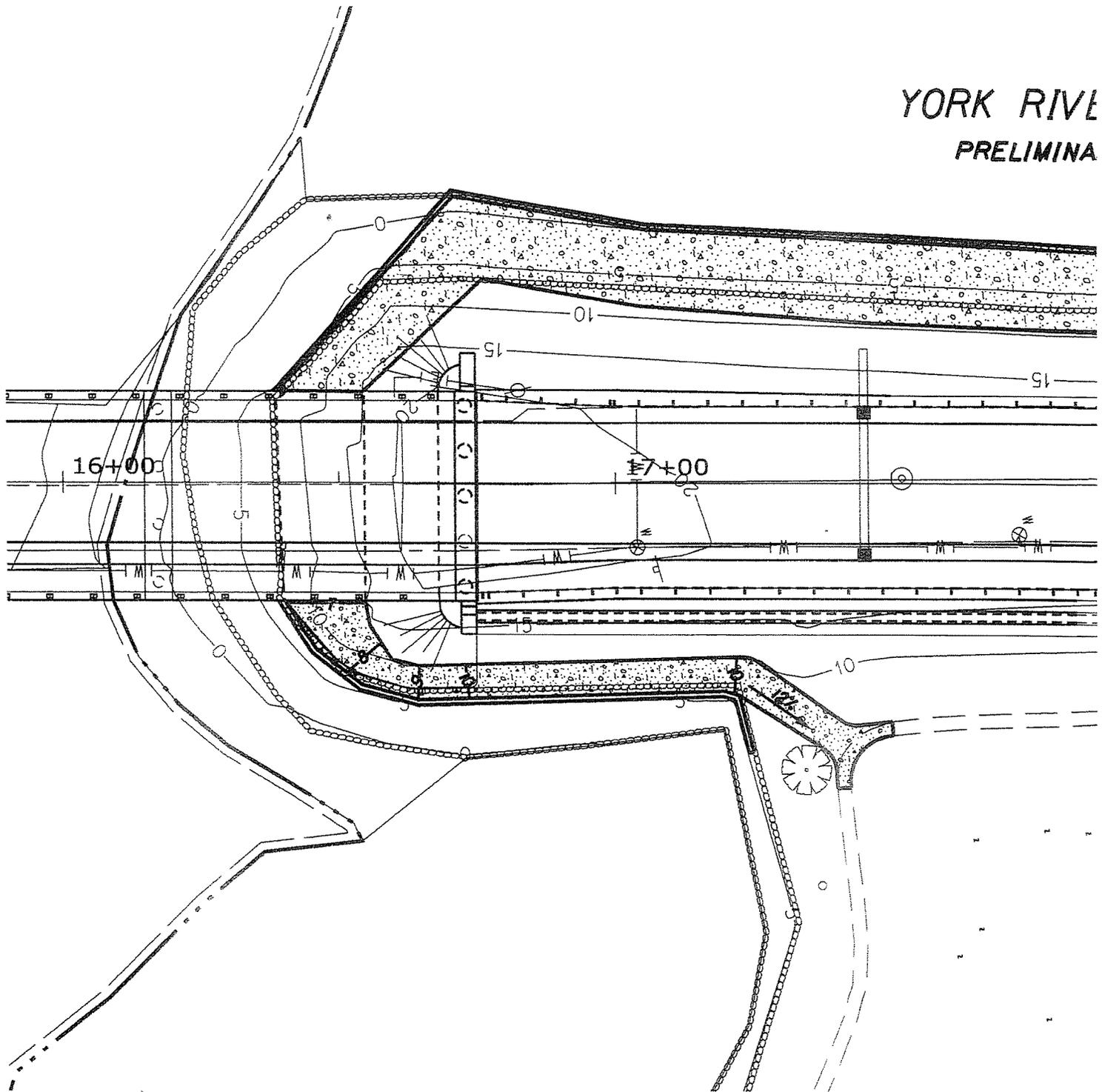
Park Place Corporate Center
 316 US Route 1, Suite D
 York, ME 03909
 Tel.: (207) 363-0669
 Fax: (207) 363-0768

Job: YORK RIVER TRAIL
 Sheet: 1 Of 1
 Calculated By: JAD Date: 4/23/12
 Revised By: JLF Date: 5/8/12
 Checked By: _____ Date: _____

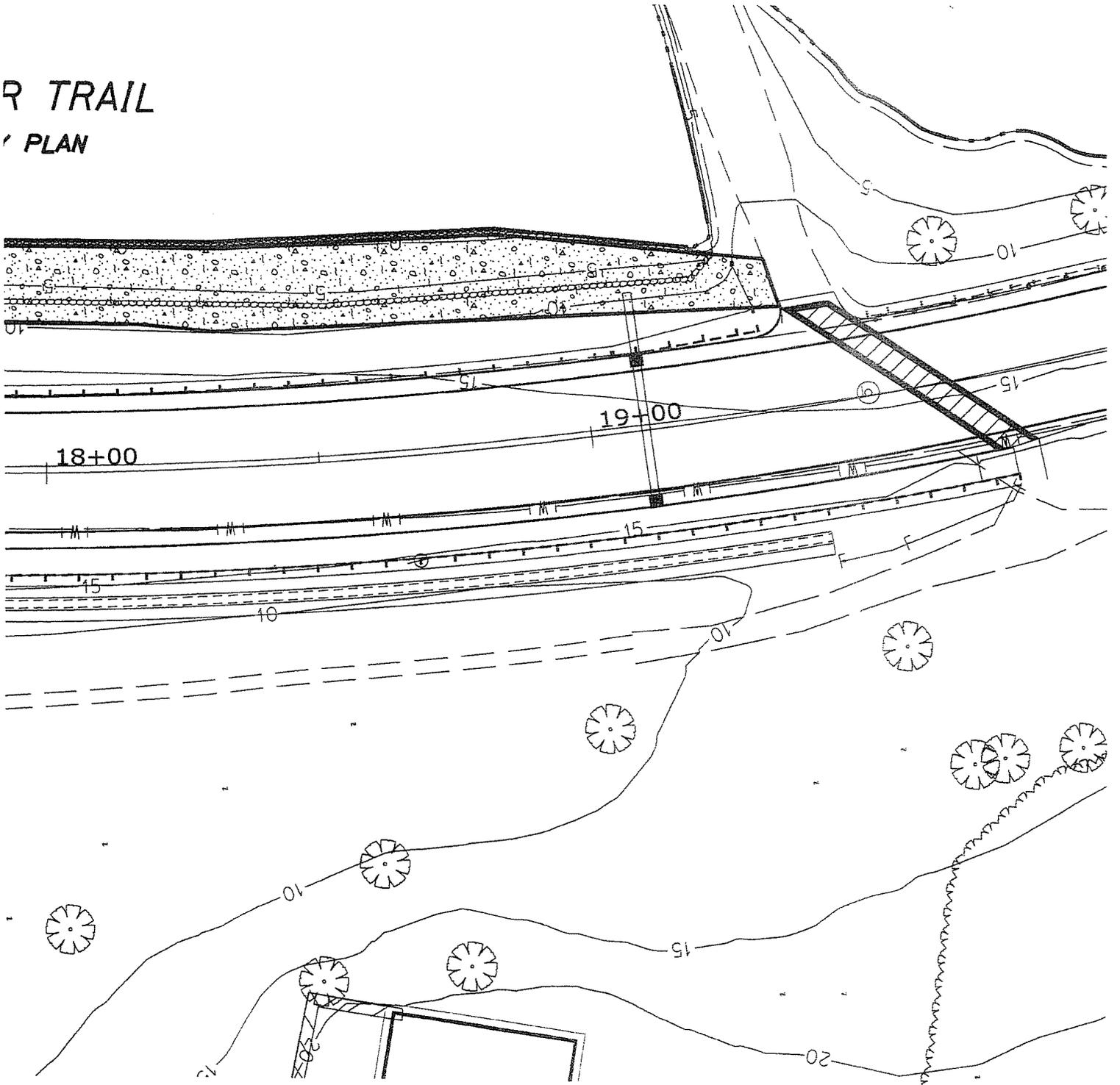
ENGINEERS MASTER ITEM LIST - YORK RIVER TRAIL

ITEM NO.	DESCRIPTION	UNIT	QTY	UNIT PRICE	AMOUNT
203.25	GRANULAR BORROW	CY	530	\$ 30.00	\$15,900.00
304.20	GRAVEL	CY	40	\$ 22.00	\$880.00
620.58	NON-WOVEN GEOTEXTILE	SY	620	\$ 3.00	\$1,860.00
652.50	TRAFFIC CONTROL & CONSTRUCTION SIGNS	LS	1	\$ 1,500.00	\$1,500.00
656.75	TEMP. SOIL EROSION AND WATER POLL. CNTRL	LS	1	\$ 2,500.00	\$2,500.00
659.10	MOBILIZATION (10%)	LS	1	\$ 40,000.00	\$40,000.00
1000.01	THERMOPLASTIC PILE & LAGGING WALL	SF	3800	\$ 96.00	\$364,800.00
1000.02	HAND RAIL	LF	330	\$ 20.00	\$6,600.00
1000.03	DEWATERING	LS	1	\$ 2,500.00	\$2,500.00
2800.20	RELOCATING EXISTING DRAINAGE	LS	1	\$ 1,000.00	\$1,000.00
				TOTAL CONSTRUCTION COST	\$438,000.00
				Preliminary Engineering	\$20,000.00
				R.O.W.	\$0.00
				Construction Engineering	\$35,000.00
				TOTAL PROJECT COST	\$493,000.00

YORK RIVER PRELIMINA

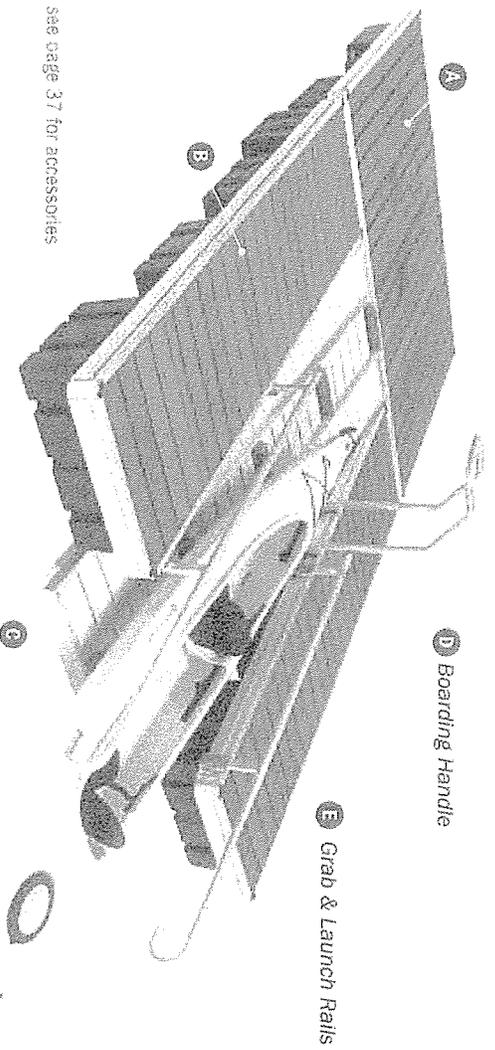


R TRAIL
PLAN



Canoe/Kayak Launch Dock Systems

Commercial quality welded aluminum modular design offering multiple layout options for many shore conditions. Rollers and boarding handles, along with the low freeboard design provide ease when launching or boarding watercraft. Made with all stainless steel fasteners and marine grade components.



see page 37 for accessories

Launch Port Dock

A Main Platform (one needed for standard U-shaped layout)

Size	List Price	Cedar Decking Sale Price	Aluminum Decking Sale Price	Trex® Decking Sale Price
4' x 11'	\$4,529	\$1,399	\$1,589	\$1,733
6' x 11'	\$2,039	\$1,849	\$2,129	\$2,350
8' x 11'	\$2,479	\$2,249	\$2,619	\$2,918

B Dock Fingers (2) needed for standard U-shaped layout; price are per each
3' x 12' \$1,199 \$1,359 \$1,473

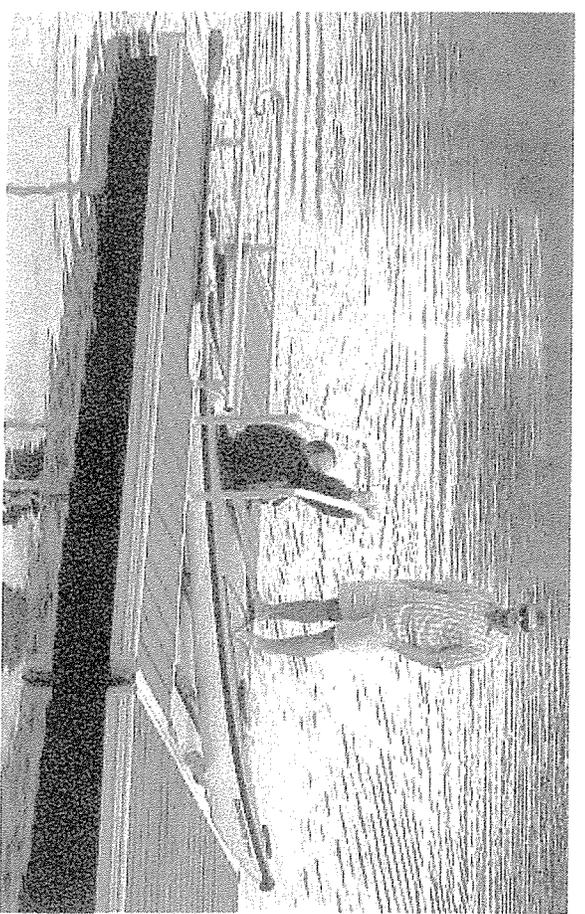
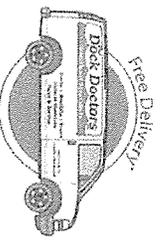
Dock Finger connecting kit: includes all necessary connecting hinges for the dock fingers and launch platform along with dampeners and dock to dock underwater support for the (2) dock fingers to mount to main platform. \$745

C Launch Port Platform*, 52" wide x 144" long (non-adjustable) launch port platform: \$1930

* (1) needed for complete launch system - see specifications on launch port platform on page 37

Launch Port Dock

- Floating launch system for canoes & kayaks
- Readily available with minimal time frames
- Universal track style aluminum frame with foam filled black polyethylene floats
- Access platform offers a non-skid walking surface with non-marring Stoltz rollers
- Can be used in conjunction with our stock floating docks
- Made in the USA



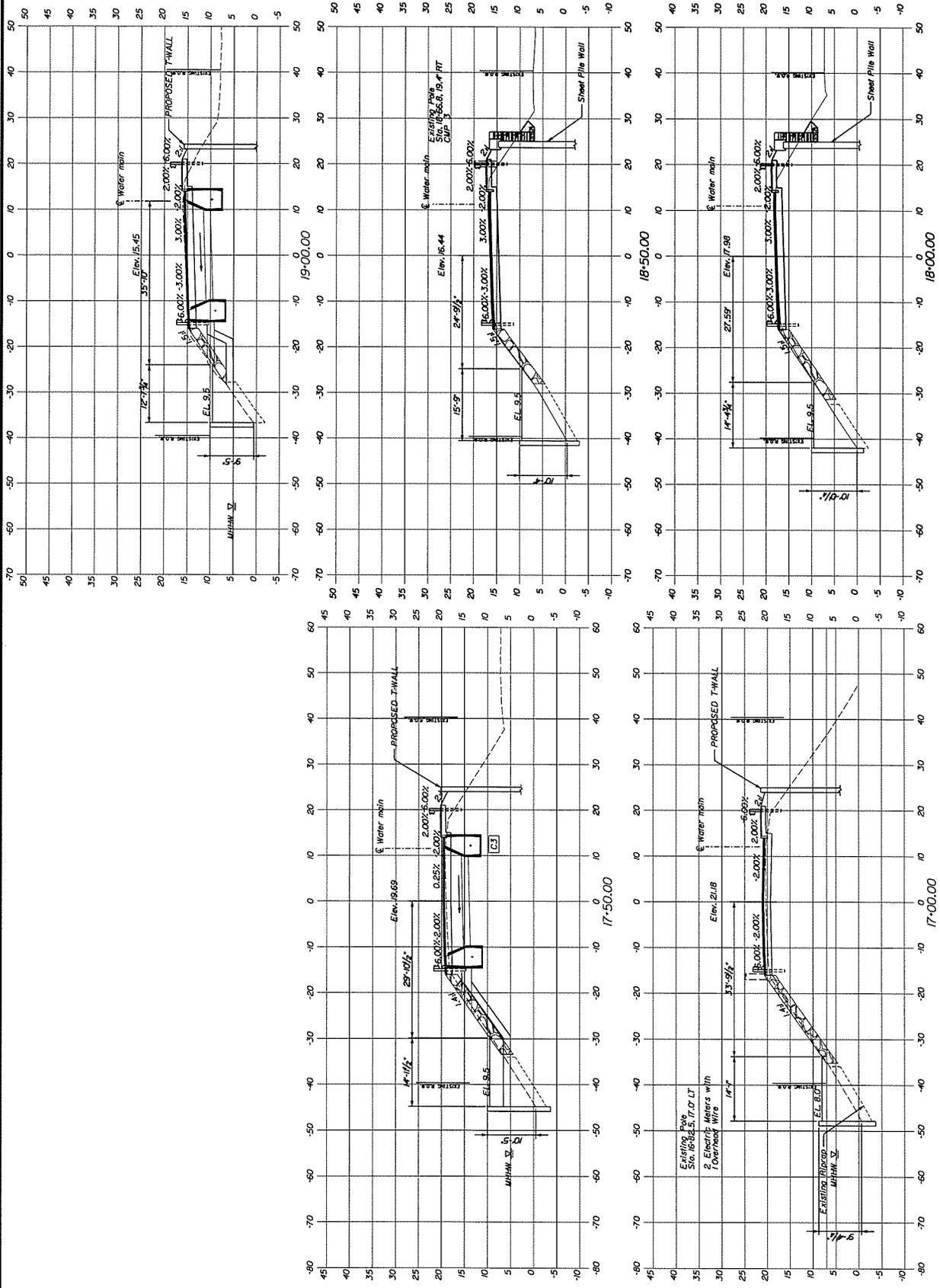
CROSS SECTIONS

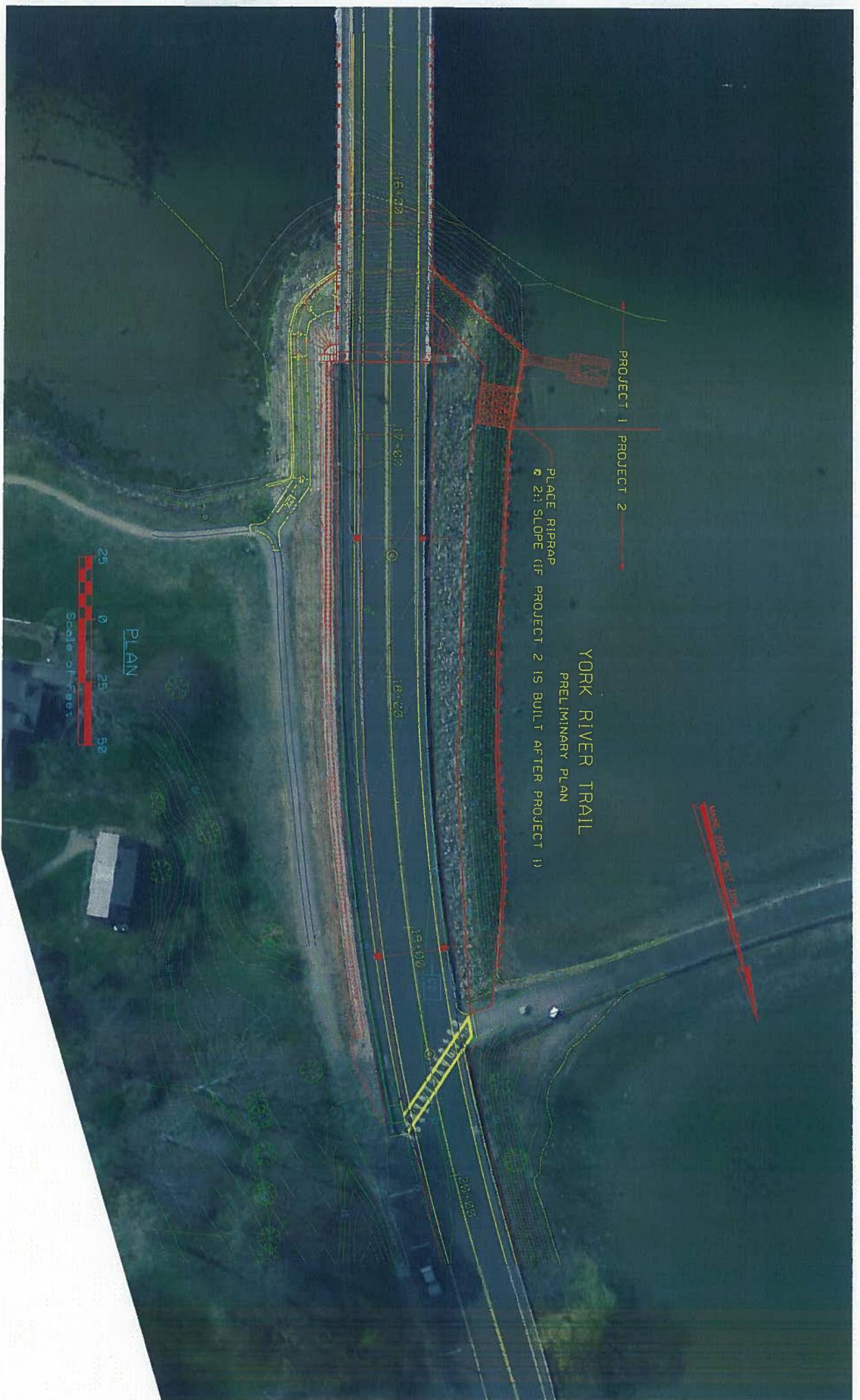
TOWN OF YORK
YORK RIVER TRAIL

SHEET NUMBER

OF -

PROJ. NUMBER	DATE
DESIGN-DETAILS	BY
DESIGN-DETAILS	DATE
DESIGN-DETAILS	SIGNATURE
DESIGN-DETAILS	P.E. NUMBER
DESIGN-DETAILS	DATE





PROJECT 1 PROJECT 2

PLACE RIPRAP @ 2:1 SLOPE (IF PROJECT 2 IS BUILT AFTER PROJECT 1)

YORK RIVER TRAIL PRELIMINARY PLAN

USE 4000 PPM TEST



PLAN



AGENDA ITEM NUMBER: _____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: November 27, 2013	Type of Action: <input type="checkbox"/> Procedural <input checked="" type="checkbox"/> Formal Action <input type="checkbox"/> Other: _____
Date Action Requested: December 2, 2013	
Regular <input checked="" type="checkbox"/> Work Session	
Subject: Legal Opinion Concerning Removal of the Chairman	

TO: Board of Selectmen
FROM: Robert G. Yandow, Town Manager
RECOMMENDATION:
PROPOSED MOTION:

Discussion: At the November 4, 2013 Meeting the Board of Selectmen directed me to solicit a legal opinion from the Town Attorney regarding a process for possible removal of the Chairman. Attached is the original email that was submitted to MMA for an opinion and subsequently submitted to Durward Parkinson. The MMA legal department had advised that an opinion on this matter should come from the Town Attorney. Mr. Parkinson advised that he would have his legal opinion to me today (Wednesday); however it may be late in the day. I expect that the opinion will be received after the packets have been completed so I will forward the opinion via email when I receive it and I will place a hard copy in your mailboxes.

FISCAL IMPACT:
DEPARTMENT LINE ITEM ACCOUNT:
BALANCE IN LINE ITEM IF APPROVED:

Prepared By: Robert G. Yandow Reviewed By: _____

Robert G. Yandow

From: Robert G. Yandow
Sent: Tuesday, November 19, 2013 10:28 AM
To: 'Durward Parkinson'
Subject: Removal of Chair of Board of Selectmen

Durward:

This is the request for opinion that I sent to MMA. As you know, they recommended that we contact our town attorney for an opinion. Last evening the Selectmen asked me request a legal opinion from you. If you have any questions please call.

Rob

Good Afternoon:

One member of the York Board of Selectmen has indicated that he would like to have the board discuss whether or not the current chair should remain in the leadership position. I am requesting an opinion as to what process would best be utilized should a majority of the Board of Selectmen choose to take action on removing the current chair. Would it require a motion to rescind the vote taken when the chair was elected by the board, or does it simply require another vote? Our charter specifies that the election for chair and vice-chair will take place at the first regular meeting after the election at the Budget Referendum; however the charter does not address any action taken between the annual elections during the organizational meeting. Thank you.

Rob Yandow

Robert G. Yandow, Town Manager
Town of York, Maine
186 York Street
York, Maine 03909
207.361.4740
ryandow@yorkmaine.org
www.yorkmaine.org



AGENDA ITEM NUMBER: _____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: November 27, 2013	Type of Action: <input type="checkbox"/> Procedural <input checked="" type="checkbox"/> Formal Action <input type="checkbox"/> Other: _____
Date Action Requested: December 2, 2013	
Regular <input checked="" type="checkbox"/> Work Session	
Subject: Scheduling of Interviews with Town Attorney Candidates	

TO: Board of Selectmen
FROM: Robert G. Yandow, Town Manager
RECOMMENDATION:
PROPOSED MOTION:

Discussion: At the November 4, 2013 meeting the Selectmen discussed the process for interviewing the three law firms that had been previously identified as candidates for the Town's Attorney (Salaried Solicitor). The Selectmen agreed to develop two potential questions each that could be asked of all three finalists. So far, only one response has been received.

I would recommend that during this discussion the Selectmen propose a week in which interviews could be conducted and then inquire if the firms are available during that time. I would suggest giving the three firms at least two weeks' notice in order to provide adequate planning time for both the Town and the three firms.

FISCAL IMPACT:
DEPARTMENT LINE ITEM ACCOUNT:
BALANCE IN LINE ITEM IF APPROVED:

Prepared By: Robert B. Gannon

Reviewed By: _____

Melissa M. Avery

From: Kinley Gregg [apropos876@gwi.net]
Sent: Tuesday, November 26, 2013 11:38 AM
To: Melissa M. Avery
Subject: question for Town attorney candidates

Good Morning Missy,

I am contributing the following to Monday December 2nd's discussion of attorney interviews:

1. Allocate a fixed amount of time, say 10 or 15 minutes, for each firm to introduce itself.
2. Question: The voters of York have recently amended its Home Rule Charter to provide that Town counsel be appointed by the Board of Selectmen rather than by the Town Manager. By what process do you propose to interact with, and take direction from, the Board?

Thank you >>>----> Kinley



AGENDA ITEM NUMBER: _____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: November 27, 2013	Type of Action: <input type="checkbox"/> Procedural <input checked="" type="checkbox"/> Formal Action <input type="checkbox"/> Other: _____
Date Action Requested: December 2, 2013	
Regular <input checked="" type="checkbox"/> Work Session	
Subject: Boundary Line Survey Differences Between the Town and the York Wild Kingdom	

TO: Board of Selectmen
FROM: Robert G. Yandow, Town Manager
RECOMMENDATION:
PROPOSED MOTION:

Discussion: In August and September surveyors from Civil Consultants of South Berwick performed a boundary line survey for the York Wild Kingdom. The survey was directed at the boundary line between the York Wild Kingdom property and the Town of York property that had been purchased from Donald Blinn and the Horn family and had previously been surveyed by BH2M on behalf of the Town. The Civil Consultants survey reflected variances with the BH2M survey in two particular areas. The first area is where the former Blinn property abutted the YWK property and the second area is where the former Horn property abutted the YWK property.

On Wednesday, November 20, 2013 I met with Joe Barberi of the YWK along with Tom McCullum of Civil Consultants and Bob Libby of BH2M. Chairman Nowell was also in attendance. During this meeting the variances in the two surveys were discussed as were potential resolutions to the variances. Both surveyors indicated that they could understand how the other arrived at their conclusions based on a reading of the available deeds. At the end of the meeting there was some general consensus that the Civil Consultants boundary line may be in the best interests of all parties. It was also determined that there should be a work session with the Board of Selectmen so that the surveyors could explain to the Selectmen how they each arrived at their survey conclusions.

On Friday, November 22, 2013 a work session was conducted at the York library. During this work session the same information was presented by the surveyors and the Selectmen present at the work session asked questions of the surveyors. During the discussion, the option of selecting either the BH2M survey or the Civil Consultants survey was discussed as was the option of splitting the difference between the two surveys. It was also pointed out during the work session that both surveys were legitimate and based on interpretations and research. During the meeting the question was posed as to whether the voters would have to approve any boundary line agreement between the two parties so it was decided that an opinion would be solicited from the MMA Legal Services Department. That opinion was solicited after the work session.

On Monday, November 25, 2013 an opinion was received from Richard Flewelling, Assistant Director of the Legal Services Department. Mr. Flewelling's opinion was that because the Town would have to issue a release deed or quit claim deed releasing any claim to the property on the other side of the agreed upon boundary line, that would constitute a conveyance and, therefore, the voters would have to approve that action.

After receiving Mr. Flewelling's opinion I forwarded his response to the Town Attorney for his thoughts. Prior to receiving the opinion from Mr. Flewelling, Durward Parkinson had informed me that he had been involved in similar situations in other towns and the boundary disputes had been settled by the Selectmen in each case without having to go to the voters for approval. After reviewing Mr. Flewelling's opinion, Mr. Parkinson indicated that he agreed with Mr. Flewelling that an exchange of deeds would require voter approval; however he felt that a boundary line agreement to resolve a contested matter could accomplish the same result without a town meeting vote. Mr. Parkinson did add that if people felt strongly about it the matter should go to a town meeting vote.

After receiving Mr. Flewelling's opinion I also began to research the prospect of holding a special general referendum in the event it became necessary. I spoke with the Town Clerk regarding the timing of a special general referendum and learned that 45 days would be necessary after approval of a warrant before the meeting could be held. The earliest that an election could be held would be February 4, 2014 keeping the usual format of a Tuesday vote at the high school for a non budget referendum. Due to the compressed holiday week it is not possible to confirm all necessary information as to whether that date would work for the high school. A second date of March 4, 2014 was determined in the event the earlier date did not, in fact, work. Any proposed special general referendum in this matter would consist of a one question, yes or no ballot. The Town Clerk has indicated that there would be no need for a machine readable ballot as the ballots would be hand counted.

I also thought about the survey issue as it relates to the police station/connector road project. After speaking with SMRT recently I believe that there are very few issues that are left to be addressed before an application can be submitted to the Planning Board. With that in mind, I believe the discussion should address the need to resolve any potential boundary line agreement prior to submitting an application to the Planning Board. In other words, does the boundary line issue need to be resolved immediately or can a potential agreement be addressed in the future? If the Selectmen feel that the boundary issue needs to be addressed immediately, the preparations can begin to schedule the Special General Referendum. On the other hand, if the Selectmen feel that the boundary line issue, and any potential boundary line agreement, can be resolved in the future perhaps the Town's existing survey can be used as part of the Planning Board Application. Again, as pointed out above, there is no claim that either of the two surveys is incorrect. Both surveyors can justify their results based on their research and interpretation of historical information.

Due to the short timeframe to put the information together for next week's meeting not all of the details could be ironed out. I will hopefully have additional information for you on Monday.

attached the legal opinion from Richard Flewelling along with 8 ½ X 11 copies of the two areas where the surveys differ. It is somewhat difficult to follow the differences on the small copies but we will have full size sheets available on Monday.

FISCAL IMPACT:
DEPARTMENT LINE ITEM ACCOUNT:
BALANCE IN LINE ITEM IF APPROVED:

Prepared By: Robert H. Gannon

Reviewed By: _____

Robert G. Yandow

From: Legal Services Department [Legal_Services_Department@memun.org]
Sent: Monday, November 25, 2013 12:06 PM
To: Robert G. Yandow
Subject: RE: York - Survey Issue

Dear Rob,

If I understand correctly, the Town of York and an abutting property owner, York Wild Kingdom, have conflicting boundary line surveys (Line A and Line B, respectively). After joint discussions, the parties have concluded that the York Wild Kingdom survey (Line B) is the boundary line preferred by both parties. You have asked whether the Selectmen have authority to implement a boundary line adjustment, or whether the voters must approve the change.

In my experience a boundary line adjustment of this kind requires the execution of a deed or the exchange of deeds releasing any claim the grantor may have to land on the opposite side of the mutually agreed upon boundary line. Since this would entail the conveyance of a real property interest by the Town to York Wild Kingdom, and since under common law this authority rests with the municipal legislative body, my answer is that York's voters would have to approve the boundary line adjustment by authorizing execution of the necessary deed. This conclusion appears to be confirmed by York's Charter, which requires the Selectmen to place before the voters "ordinances which... [c]onvey or lease or authorize the conveyance or lease of any land/s of the Town, except that property acquired for nonpayment of taxes" (Article II, Section 19(A)(3)).

I hope this advice is helpful, Rob. Please let me know if you have anything further.

Best regards,

Richard P. Flewelling, Assistant Director
Legal Services Department

Maine Municipal Association
60 Community Drive, Augusta, ME 04330
1-800-452-8786 (in-state)
207-623-8428
FAX 207-624-0187
legal@memun.org

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From: Robert G. Yandow [mailto:ryandow@yorkmaine.org]
Sent: Friday, November 22, 2013 4:02 PM
To: Legal Services Department
Subject: York - Survey Issue

Good Afternoon:

In 2010 the voters approved the purchase of land for a police station. In 2011 the voters approved a warrant article for the construction of a police station (public safety building) and a separate warrant article for a connector road that would allow direct access to Route 1. After the projects were approved and the various stages of design were underway,

the Town commissioned a boundary survey for all of the property the Town owned between Ridge Road and US Route 1. A portion of the boundary survey included the boundary between the Town's property and the York Wild Kingdom property. This original boundary survey was included in the project plans that were submitted to the planning board. The Town originally received approvals from the planning board for the police station and connector road projects but those approvals were ultimately rescinded due to environmental and property ownership issues unrelated to the current issue.

Recently, the York Wild Kingdom commissioned a boundary survey. When that survey was completed the Town was notified that the YWK survey differed from the Town's survey in two different areas. As a result of the differences the two surveyors met to discuss their respective surveys. As a result of the meeting the two surveyors came to understand how the other arrived at his conclusions. Next came a meeting between the Town and the YWK to discuss the two surveys. Essentially, the discussion was about whether or not the Town would continue with survey line A, the Town's original survey, or to use survey line B which is the YWK survey. The Board of Selectmen then conducted a work session with all parties to discuss the Town survey (Line A) and the YWK survey (Line B). Both surveyors have justification for their conclusions based on their deed research and their interpretation of that research. Informally, it appears that Line B from the YWK survey is the preferred boundary line by both parties. The question has been posed as to whether the municipal officers can accept the YWK boundary line (Line B) over the original survey line (Line A) by way of boundary line adjustment or, would the voters have to approve any adjustment to the boundary line on the original survey? Thank you.

I will be receiving a PDF from the surveyors that reflects the two survey lines (A and B) and will forward that to you when I receive it.

Rob Yandow

Robert G. Yandow, Town Manager
Town of York, Maine
186 York Street
York, Maine 03909
207.361.4740
ryandow@yorkmaine.org
www.yorkmaine.org

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AGENDA ITEM NUMBER: _____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: November 25, 2013	Type of Action: <input type="checkbox"/> Procedural <input checked="" type="checkbox"/> Formal Action <input type="checkbox"/> Other: _____
Date Action Requested: December 2, 2013	
Regular <input checked="" type="checkbox"/> Work Session <input type="checkbox"/>	
Subject: Appointments to the Tax Task Force Committee	

TO: BOARD OF SELECTMEN
FROM: Melissa M. Avery, Assistant to the Town Manager
RECOMMENDATION: Appoint Harold T. O'Rourke, Leonard Dorrian and Richard Bilden to the Tax Task Force Committee
PROPOSED MOTION: I move to appoint Harold T. O'Rourke and Richard Bilden to the Tax Task Force Committee as Regular members with terms expiring June 30, 2016. I move to appoint Leonard Dorrian to the Tax Task Force Committee as a Regular member with a term expiring June 30, 2015.

Discussion: All applicants have previously served on the Tax Task Force Committee

FISCAL IMPACT: N/A
DEPARTMENT LINE ITEM ACCOUNT: N/A
BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared By: Melinda M. Arney

Reviewed By: Robert B. Yundow

The Board of Selectmen is seeking applicants for Boards, Committees and Commissions. If you have an interest in becoming involved in your community, please fill out the following form and return to the Town Manager's Office, York Town Hall, 186 York Street, York, Maine 03909.

TOWN OF YORK
Application for Membership
Town Boards, Committees, Commissions

Date: 11/15/13

Name: HAROLD T. O'ROURKE (TERRY) Telephone: 363-6397

Address: 10 FORT HILL AVE Mailing Address: PO BOX 1979
YORK BEACH, ME 03909 YORK BEACH, ME
03910

State of Residency: MAINE E-Mail Address: TOROURKE@MAINE.RR.COM

Why do you wish to serve? I HAVE BEEN SERVING THE LAST SEVERAL YEARS. IT PROVIDES ME AN OPPORTUNITY TO APPLY MY SKILLS TO HELP THE CITIZENS OF YORK UNDERSTAND THE DECISIONS THEY NEED TO MAKE, PARTICULARLY AS THEY APPLY TO FISCAL POLICIES OF THE TOWN.

What expertise can you provide? I HAVE MANY YEARS OF EXPERIENCE AS A HIGHER LEVELS OF MANAGEMENT TEACHER IN GRANITE SCHOOL OF BUSINESS. EDUCATED THROUGH MASTERS DEGREE. EXTENSIVE UNDERSTANDING OF FINANCE.

Please check the Board(s), Committee(s), or Commission(s) you wish to apply to for membership consideration.

<input type="checkbox"/> Charter Commission	<input type="checkbox"/> Open Space Committee
<input type="checkbox"/> Appeals Board	<input type="checkbox"/> Parks & Recreation Board
<input type="checkbox"/> Assessment Review Board	<input type="checkbox"/> Planning Board
<input type="checkbox"/> Cable TV Regulatory Committee	<input type="checkbox"/> Senior Citizens Advisory Board
<input type="checkbox"/> Capital Planning Committee	<input type="checkbox"/> Shellfish Conservation Commission
<input type="checkbox"/> Conservation Commission	<input type="checkbox"/> Sohier Park Committee
<input type="checkbox"/> Harbor Board	<input checked="" type="checkbox"/> Tax Task Force Committee
<input type="checkbox"/> Historic District Committee	<input type="checkbox"/> York Harbor Site Design Review Board
<input type="checkbox"/> York Village Sub-Committee	<input type="checkbox"/> York Housing Authority
<input type="checkbox"/> Municipal Social Service Review Bd.	<input type="checkbox"/> Energy Efficiency Steering Committee

The Board of Selectmen is seeking applicants for Boards, Committees and Commissions. If you have an interest in becoming involved in your community, please fill out the following form and return to the Town Manager's Office, York Town Hall, 186 York Street, York, Maine 03909.

TOWN OF YORK
Application for Membership
Town Boards, Committees, Commissions

Name: RICHARD BILDEN Date: 11/13/13
 Telephone: 207-363-4753

Address: Richard Bilden
9 Lock Lane
York, Maine 03909

Mailing Address: Richard Bilden
PO Box 770
York, Maine 03909-0770

State of Residency: MAINE E-Mail Address: DICK_BILDEN@YAHOO.COM

Why do you wish to serve? REINSTATEMENT OF EXPIRED TERM

What expertise can you provide? PREVIOUS MEMBER TAX TASK FORCE

Please check the Board(s), Committee(s), or Commission(s) you wish to apply to for membership consideration.

<input type="checkbox"/> Charter Commission	<input type="checkbox"/> Open Space Committee
<input type="checkbox"/> Appeals Board	<input type="checkbox"/> Parks & Recreation Board
<input type="checkbox"/> Assessment Review Board	<input type="checkbox"/> Planning Board
<input type="checkbox"/> Cable TV Regulatory Committee	<input type="checkbox"/> Senior Citizens Advisory Board
<input type="checkbox"/> Capital Planning Committee	<input type="checkbox"/> Shellfish Conservation Commission
<input type="checkbox"/> Conservation Commission	<input type="checkbox"/> Sohier Park Committee
<input type="checkbox"/> Harbor Board	<input checked="" type="checkbox"/> Tax Task Force Committee
<input type="checkbox"/> Historic District Committee	<input type="checkbox"/> York Harbor Site Design Review Board
<input type="checkbox"/> York Village Sub-Committee	<input type="checkbox"/> York Housing Authority
<input type="checkbox"/> Municipal Social Service Review Bd.	<input type="checkbox"/> Energy Efficiency Steering Committee

The Board of Selectmen is seeking applicants for Boards, Committees and Commissions. If you have an interest in becoming involved in your community, please fill out the following form and return to the Town Manager's Office, York Town Hall, 186 York Street, York, Maine 03909.

TOWN OF YORK
Application for Membership
to Town Boards, Committees, Commissions

Date: 15 Nov 13

Name: LEONARD V JORRIAN Telephone: 207 357 2972
 Address: 30 KINGS RD Mailing Address: PO Box 586
York ME 03909 York ME 03909
 State of Residency: MAINE
 E-Mail Address: LENG061@COMCAST.NET
 Why do you wish to serve?

To emphasize the taxpayers perspective, the source of funds, during the budget planning process. To balance what we want with less impact on the taxpayer.

What expertise can you provide?

WANT, NEED, DESIRE WITH ABILITY TO PAY.
FINANCIAL & MANAGERIAL SKILLS, PRIOR Selectmen & TTF founding member.

Please check the Board(s), Committee(s), or Commission(s) you wish to apply to for membership consideration.

<input type="checkbox"/> Appeals Board	<input type="checkbox"/> Parks & Recreation Board
<input type="checkbox"/> Assessment Review Board	<input type="checkbox"/> Planning Board
<input type="checkbox"/> Cable TV Regulatory Committee	<input type="checkbox"/> Senior Citizens Advisory Board
<input type="checkbox"/> Conservation Committee	<input type="checkbox"/> Shellfish Conservation Committee
<input type="checkbox"/> Harbor Board	<input type="checkbox"/> Solier Park Committee
<input type="checkbox"/> Historic District Committee	<input checked="" type="checkbox"/> Tax Task Force Committee
<input type="checkbox"/> Municipal Social Service Review Bd.	<input type="checkbox"/> York Harbor Site Design Review Board
<input type="checkbox"/> Open Space Committee	<input type="checkbox"/> York Housing Authority



AGENDA ITEM NUMBER: _____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: November 19, 2013	Type of Action: <input type="checkbox"/> Procedural <input checked="" type="checkbox"/> Formal Action <input type="checkbox"/> Other: _____
Date Action Requested: December 2, 2013	
Regular <input checked="" type="checkbox"/> Work Session <input type="checkbox"/>	
Subject: Letter of Approval for Games of Chance	

TO: BOARD OF SELECTMEN
FROM: Melissa M. Avery, Assistant to the Town Manager
RECOMMENDATION: Approve the Blanket Letter of Approval for Games of Chance for 2014
PROPOSED MOTION: I move to approve the 2014 Blanket Letter of Approval for Games of Chance

Discussion: Annually the Board of Selectmen approves a blanket letter, listing establishments wishing to engage in Games of Chance, giving them the ability to schedule raffles, bingo games and other events that include games of chance.

FISCAL IMPACT: N/A
DEPARTMENT LINE ITEM ACCOUNT: N/A
BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared By: Melina M. Arroyo

Reviewed By: Robert B. Yandow

December 3, 2013

Maine State Police Licensing Division
164 State House Station
Augusta, ME 04333-0164

RE: Blanket Letter of Approval to Operate Games of Chance

To Whom It May Concern:

The Town of York Board of Selectmen voted at their December 2, 2013 meeting to approve a Blanket Letter of Approval to Operate Games of Chance and/or Bingo/Beano Games for the following organizations for calendar year **2014**:

- American Legion Post #56
- American Legion Auxiliary
- Elks Lodge #2788
- Knights of Columbus Council #11940
- Parents for York Wrestling
- Saint Christopher's Church
- VFW Post # 6977
- York Beach Fire Department
- York Village Fire Department
- York Chamber of Commerce
- York Jr. Wildcats
- York Kiwanis
- York Little League
- York Music Boosters
- York Rotary Club
- York Athletic Boosters
- York High School Activities

Please feel free to contact me should you need anything further.

Sincerely,

Melissa M. Avery
Assistant to the Town Manager
Town of York, Maine
186 York Street
York, ME 03909
(207) 363-1000 | mmavery@yorkmaine.org

**ESTABLISHMENTS REQUESTING LETTER OF APPROVAL
FOR GAMES OF CHANCE**

American Legion Post#56
9 Hannaford Drive
York, ME 03909

York Chamber of Commerce
1 Stonewall Lane
York, ME 03909

American Legion Auxiliary
9 Hannaford Drive
York, ME 03909

York Jr. Wildcats
c/o York Middle School
30 Organug Road
York, Maine 03909

Elks Lodge #2788
1704 U.S. Route One
P.O. Box 711
York, ME 03909

York Kiwanis
P.O Box 454
York, Maine 03909

Knights of Columbus Council #11940
P.O. Box 172
York Harbor, ME 03911

York Little League
P.O. Box 696
Cape Neddick, ME 03902

Parents for York Wrestling
c/o York High School
1 Robert Stevens Dr.
York, ME 03909

York Music Boosters
c/o York High School
1 Stevens Drive
York, Maine 03909

Saint Christopher's Church
4 Barrell Lane
York, ME 03909

York Rotary Club
P.O. Box 806
York, ME 03909

VFW Post #6977
P.O. Box 201
York Beach, ME 03910

York Village Fire Department
1 Firehouse Drive
York, ME 03909

York Beach Fire Department
P.O. Box 70
York Beach, ME 03910

York High School Activities
1 Robert Stevens Drive
York, ME 03909

York Athletic Boosters
c/o York High School
1 Roberts Stevens Drive
York, ME 03909



TO: Establishments Operating Games of Chance

FROM: Melissa M. Avery, Assistant to the Town Manager

DATE: December 3, 2013

RE: Blanket Letter of Approval to Operate Games of Chance

Please find the attached Blanket Letter of Approval for Games of Chance that was approved by the Board of Selectmen at their meeting on December 2, 2013. The letter has been forwarded to the State for the license year 2014.

Should you have any questions, please feel free to contact me by phone or email:
(207) 363-1000 or mmavery@yorkmaine.org



AGENDA ITEM NUMBER: _____

REQUEST FOR ACTION BY BOARD OF SELECTMEN

Date Submitted: November 26, 2013	Type of Action: <input type="checkbox"/> Procedural <input checked="" type="checkbox"/> Formal Action <input type="checkbox"/> Other: _____
Date Action Requested: December 2, 2013	
Regular <input checked="" type="checkbox"/> Work Session <input type="checkbox"/>	
Subject: Pole Location Permit: Woodside Meadow	

TO: BOARD OF SELECTMEN
FROM: Melissa M. Avery, Assistant to the Town Manager
RECOMMENDATION: Approve the Pole Location Permit for Woodside Meadow
PROPOSED MOTION: I move to approve the Pole Location Permit for one pole on Woodside Meadow Road in a southerly direction, 325 feet from pad-mount #12.

Discussion: The permit request has been reviewed by Dean Lessard, Director of Public Works and an onsite inspection of the area completed; Mr. Lessard has given his approval of the permit requested.

FISCAL IMPACT: N/A
DEPARTMENT LINE ITEM ACCOUNT: N/A
BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared By: Melina M. Avery

Reviewed By: Robert B. Gandon

Form 4503

Notification:	300452700
Work Order:	1000504296

LOCATION PERMIT

Upon the Application of Center Maine Power Company and Northern New England Telephone Operations LLC ME,
 dated 11/08/2013, asking for permission, in accordance with law, to construct and
 maintain poles, buried cables, conduits, and transformers, together with attached facilities and appurtenances
 over, under, along or across certain highways and public roads in the location described in said application,
 permission is hereby given to construct, reconstruct, maintain and relocate in substantially the same location,
 said facilities and appurtenances in the City / Town of York,
 approximately located as follows:

1. Starting Point: padmount 12
2. Road (State & CMP): Woodside Meadows
3. Direction: Southerly
4. Distance: 325' feet
5. Number of Poles: _____

Facilities shall consist of wood poles and appurtenances with a minimum of wire and cable not less than 18 feet over the public highway and/or buried cables or conduit and appurtenances placed a minimum depth of 36 inches under pavement and 30 inches elsewhere, all in a manner conforming to the National Electric Safety Code.

By: _____

By: _____

By: _____

By: _____

By: _____

Municipal Officers

Office of the _____

Received and Recorded in Book _____, Page _____

Attest: _____

Clerk

Form 4501

Notification: 300452700

Work Order: 1000504296

CENTRAL MAINE POWER COMPANY
APPLICATION FOR POLE LOCATION OR UNDERGROUND LOCATION

In the City/Town of: York, Maine

To the: City
 Town
 County of: York, Maine

- Central Maine Power hereby applies for permission to:
 - Construct and maintain poles together with attached facilities and appurtenances upon, along or across certain streets and highways in said City/Town as described below.
 - Construct and maintain buried cables, conduits, manholes and handholes, together with wire and cables, transformers, cutouts, and other equipment therein, under, along, and across certain streets and highways in said City/Town as described below.

Central Maine Power Company and Northern New England Telephone Operations LLC ME jointly apply for permission to construct and maintain poles together with attached facilities and appurtenances upon, along or across certain streets and highways in said City/Town as described below.

1. Starting Point: padmount 12
2. Road (State & CMP): Woodside Meadows
3. Direction: Southerly
4. Distancce: 325' feet
5. Number of Poles:

- Overhead wires shall have a minimum clearance of 18 feet over the public highway and be constructed to conform with the requirements of the National Electric Safety Code.
- Buried cable facilities shall be placed at a minimum depth of 36 inches under pavement and 30 inches elsewhere and be constructed to conform with the requirements of the National Electric Safety Code.

Any person, firm, or corporation to be adversely affected by this proposed location shall file a written objection with the State Department of Transportation, City, Town or County stating the cause of said objection within fourteen (14) days after the publication of this notice or ninety (90) days after installation of facilities without publication.

Public Notice of this application has been given by publishing the text of the same Not Published

In: _____
On: _____

CENTRAL MAINE POWER COMPANY

Northern New England Telephone Operations LLC ME

By: Elaine Titherington Date: 11/08/2013

By: *Deb Murphy* Date: 11/12/2013
Deb Murphy

Form 4502

Notification: 300452700

CENTRAL MAINE POWER COMPANY

Work Order: 1000504296

SKETCH TO ACCOMPANY APPLICATION FOR POLE OR UNDERGROUND LOCATIONS

Page of

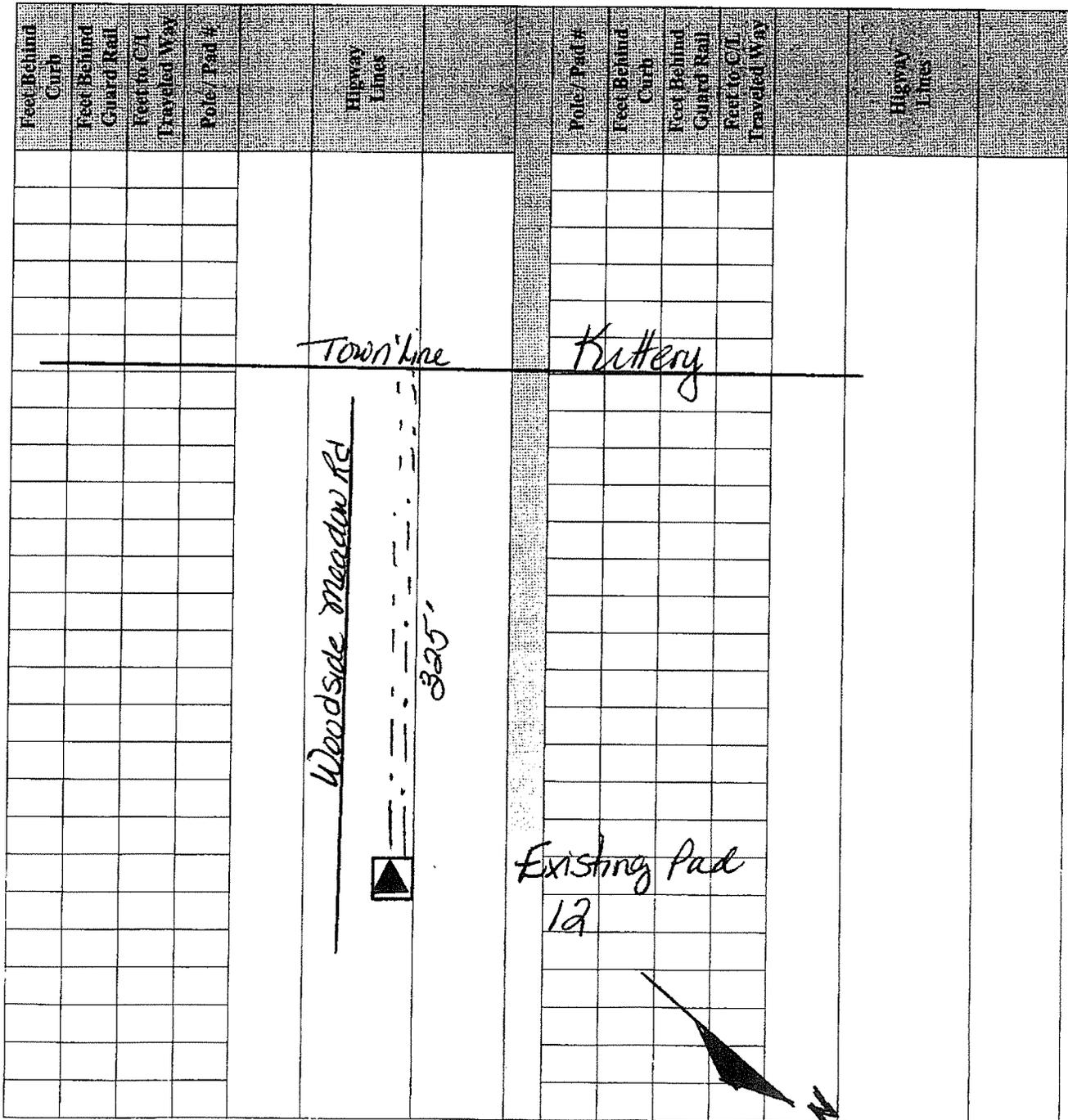
City / Town: York

Date: 11/08/2013

Street: Woodside Meadows

By: Elaine Titherington

Facilities to consist of wood poles and appurtenances with a minimum clearance of wire and cables not less than 21 feet over the public highway, and/or underground facilities to consist of buried cables, conduits, transformers and manholes for operation at 7200 volts to ground single phase. Construction to be suitable for future operation at a voltage not to exceed 22KV to ground single phase. Right-of-way limits indicated are based on the best field information available. Poles/ Pads are staked. For further information call: Elaine Titherington at Central Maine Power Company tel: 207-490-3042 . Pole/Pad spans shown are approximate.



Melissa M. Avery

From: Dean Lessard
Sent: Tuesday, November 26, 2013 8:52 AM
To: Melissa M. Avery
Subject: RE: Pole Location Permit: Woodside Meadow

Hi Missy

CMP got back to me this morning with answers to my questions. This location permit is all set.

Thanks

Dean

Dean A. Lessard, P.E. | *Director of Public Works*

Town of York, Maine

186 York Street | York, Maine 03909

Phone: (207) 363-1010, Ext. 6201

Fax: (207) 363-1012

E-Mail: dlessard@yorkmaine.org

Online: www.yorkmaine.org

From: Melissa M. Avery
Sent: Friday, November 22, 2013 9:46 AM
To: Dean Lessard
Subject: Pole Location Permit: Woodside Meadow

Morning Dean,

Just checking to see if you have reviewed the Pole Permit for Woodside Meadow yet?

Missy

Melissa M. Avery
Assistant to the Town Manager

Town of York, Maine

186 York Street, York, ME 03909

Phone: (207) 363-1000 - Fax: (207) 363-1019

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