

**BOARD OF SELECTMEN'S
MEETING MINUTES
5:00PM SITE VISIT - GOODRICH PARK
6:00/7:00PM MONDAY, SEPTEMBER 21, 2015
YORK LIBRARY**

5:00PM: Site Visit at Goodrich Park and Grant House; 200 US Route One

Present: Chairman Robert E. Palmer, Jr., Vice Chairman Jonathan O. Speers, Torbert Macdonald, Dawn Sevigny Watson, Todd A. Frederick, Town Manager Stephen H. Burns, Parks and Recreation Director Michael Sullivan and members of the press and public.

6:00PM: Meeting with Energy Steering Committee to Discuss LED Streetlights

Present: Chairman Robert E. Palmer, Jr., Vice Chairman Jonathan O. Speers, Torbert Macdonald, Dawn Sevigny Watson, Todd A. Frederick, Town Manager Stephen H. Burns, Director of Public Works Dean Lessard and members of the press and public.

7:00PM: Regular Meeting

Present: Chairman Robert E. Palmer, Jr., Vice Chairman Jonathan O. Speers, Torbert Macdonald, Dawn Sevigny Watson, Todd A. Frederick, Town Manager Stephen H. Burns and members of the press and public.

Call to Order

Chairman Robert E. Palmer, Jr. called the meeting to order at 7:00PM.

Opening Ceremonies

A. **Minutes**

B. **Chairman's Report**

No Chairman's Report.

C. **Manager's Report**

Town Manager Stephen H. Burns reminded board and committee members that here is a legal training on October 20th put on by the Town’s legal counsel that they should attend. He also gave another reminder for the Celebrate Solar event being put on by the Energy Steering Committee at the York Beach Fire Station on Saturday. Mr. Burns announced that he will be out of the office from September 28 through October 7. There was also a reminder about signing up with Public Works for the Household Hazardous Waste Collection Day on October 24th.

D. Awards

1. Knights of Columbus Proclamation

Whereas, York has been the home of the Star of the Sea Council 11940 of the Knights of Columbus and will join thousands of other local councils in a fundraising effort for special needs children and their families through the even known as the “Tootsie Roll Drive” and; Whereas, this event is scheduled to take place on the Saturday, Sunday and Monday of Columbus Day weekend, at the entrance of local business establishments, and; Whereas, the “Tootsie Roll Drive” is the Knights of Columbus Nationwide Fundraiser to aid local special needs children and their families, and; Whereas, it is the goal of the Members of the Local Council 11940 and the Citizens of York to make the “Tootsie Roll Drive” a success; Now therefore, the Board of Selectmen do hereby extend an invitation to all of York’s citizens, along with their friends and family, to support this great cause and the efforts of our local Knights of Columbus by patronizing local establishments and supporting the Knights of Columbus “Tootsie Roll Drive” for special needs children and their families.

2. Bid Award: Fall Parks and Recreation Brochures

The Parks and Recreation Department recently solicited for their 2015 Fall/Winter/Spring Recreation Brochure and received the following bids:

Graphic Image, Inc.	36 Pages plus Cover (6,000 Brochures)	\$3,890
	(7,000 Brochures)	\$4,250
	40 Pages plus Cover (6,000 Brochures)	\$4,485
	(7,000 Brochures)	\$4,875
Hawthorne Creative	36 Pages plus Cover (6,000 Brochures)	\$4,364
	(7,000 Brochures)	\$4,732
	40 Pages plus Cover (6,000 Brochures)	\$5,049
	(7,000 Brochures)	\$5,466
RAM Printing	36 Pages plus Cover (6,000 Brochures)	\$4,520
	(7,000 Brochures)	\$4,964
	40 Pages plus Cover (6,000 Brochures)	\$4,982
	(7,000 Brochures)	\$5,450

Moved by Mr. Macdonald, seconded by Mr. Speers to award the bid for the Parks and Recreation Department's 2015 Fall/Winter/spring brochure to Graphic Image, Inc. in the amount of \$4,250. The Brochure will be 36 pages plus cover and a total of 7,000 brochures. Vote 5-0, motion passes.

E. Reports

1. Annual MS4 Compliance Report – Leslie Hinz, Stormwater Manager
2. Police Department – Accidents on Route One

F. Citizens' Forum – The Citizens' Forum is open to any member of the audience for comments on any matter. All comments should be respectful in tone and should be directed to the Chair. Comments should be brief and to the point. Questions that require extended answers or that cannot be readily answered will be referred to the Town Manager for follow-up. Anyone who wishes to submit a written request for future agenda items can do so on the form available at this meeting or may obtain the form through the Town Manager's Office.

Public Comment: Jim Carmody

G. Public Hearings

H. Endorsements

I. Old Business

1. Discussion: Winter Plowing Plan

Director of Public Works Dean Lessard informed the Board and the public that the Maine Department of Transportation agreed to help the Town plow the recently acquired Urban Compact areas of Route One until we get our heavy duty plow truck on the road. Mr. Lessard stated that, as agreed by the Board, his department would be bidding out the plowing and cleanup of school parking lots and other town-owned properties, along with juggling around plow routes and equipment this winter to try and accommodate the changes for this first year.

2. Discussion and Possible Action: Parking Policies with Respect to Revenues

Captain Charlie Szeniewski gave the Board an overview of the present state of the Town's parking revenue and potential changes to the revenue streams (Parking permits, parking meters, and violation revenues) to increase the returns.

3. Discussion and Possible Action: Communications Tower at 36 Main Street

Moved by Mr. Macdonald, seconded by Ms. Sevigny-Watson to direct the Town Manager to work with Verizon to draft a lease and design documents, to notify the public and abutting land owners within ¼ mile of the property of a public hearing to be held on October 19th. Vote 5-0, motion passes.

J. New Business

1. Discussion: Public Uses/Park Management, Goodrich Park

Parks and Recreation Director Michael Sullivan talked about Goodrich Park, referring to the Site Walk that was held earlier this evening and the old paths that are in disrepair throughout the wooded areas of the park.

2. Discussion and Possible Action: Beach Management Overview

Parks and Recreation Director Michael Sullivan discussed with the Board his opinion on implementing changes to how we manage and maintain our public beaches. Mr. Sullivan stated that he would like to create a “Beach Management Plan” that will outline policies and procedures that will enable the Town to get the results it wants in several areas; Beach Cleaning, Seaweed Management, Trash Removal, Water Quality, Public Access, Parking, ADA Compliance, Signage, Ordinances, Rules and Regulations, Public Safety (Police, Lifeguard Program, Emergency Response), Beach Profiling, Nourishment, Dune Restoration, etc. The Board was very receptive and supportive of Mr. Sullivan’s plan and him coming back to them with details of the different sections at future meetings.

3. Discussion and Possible Action: Options for Solid Waste Contract

The Town of York currently contracts with Waste Management Services for the weekly collection and disposal of Municipal Solid Waste and the biweekly collection of recyclable materials. The current eight-year contract expires on June 30, 2016. The Board was supportive of the option of setting up a citizen committee to review the possibilities of amending the current contract with Waste Management.

4. Discussion and Possible Action: MDOT Route One Maintenance Facility

The Maine Department of Transportation is asking if the Town of York is seriously interested in the possibility of acquiring the MDOT Maintenance Facility on Route One, so they can determine if they need to have an appraisal of the property done.

Moved by Mr. Macdonald, seconded by Mr. Frederick to direct the Town Manager to communicate to the Maine Department of Transportation the Town’s interest in the lot with the maintenance facility, but not the other lot which was split off. Vote 5-0, motion passes

K. Future Agendas

L. Other Business

M. Citizens' Forum

Public Comment: None

Adjourn

Moved by Mr. Macdonald, seconded by Ms. Sevigny-Watson to adjourn the meeting at 10:15PM. Without objection, so ordered.

Respectfully Submitted,

Melissa M. Avery
Assistant to the Town Manager