

**BOARD OF SELECTMEN'S
MEETING MINUTES
6:00/7:00PM TUESDAY, FEBRUARY 17, 2015
YORK LIBRARY**

6:00PM Committee Interviews - Planning Board

Present: Chairman Mary Andrews, Vice Chairman Robert E. Palmer, Jr., Torbert Macdonald, Jonathan O. Speers, Town Manager Stephen H. Burns, Recorder Melissa M. Avery and members of the press and public.

Call to Order

Chairman Mary Andrews called the meeting to order at 7:00PM.

Opening Ceremonies

A. Minutes

1. December 15, 2014 Meeting Minutes

Moved by Mr. Macdonald, seconded by Mr. Speers to approve the December 15, 2014 Meeting Minutes, as amended. Without objection, so ordered.

B. Chairman's Report

Chairman Mary Andrews publicized the formal meeting notice she received from the York Water District regarding the "2015 York Heights Water Tank Rehabilitation Project" to be held on March 12 at 5:00PM. Ms. Andrews also announced that she received a letter from the First Parish Cemetery expressing the appreciation of Dean Lessard and the Public Works crew for helping them keep the parish roads through the cemetery and around Town Hall clear for people wishing to visit their loved ones buried there. Ms. Andrews stated that the plowing, police, fire, ambulance crews and all other emergency departments have been working around the clock with the abundance of snow, and she is very grateful for the great job they have done.

C. Manager's Report

Town Manager Stephen H. Burns wanted to commend the York Water District who clean out the hydrants from the snow, all around town. On behalf of the Town

Clerk, Mr. Burns went over the open elected seats coming up in the May election, and that nomination papers will be available February 20 and are due back on or before April 1. Mr. Burns talked about our State Representative Lydia Blume and her bill ("HP187") to require the Maine Turnpike Authority to consider third party studies and municipal recommendations in its decision making process, and the upcoming public hearing regarding the bill on February 24th at the State House. Mr. Burns announced that the FY15 bond sale was completed last week, it went to R. W. Bard 2.3112%. Mr. Burns talked about Time Warner putting us on notice that our contract expires in 2017 and they would like to seek renewal. Mr. Burns received a press release from York County Emergency Management, explaining that it is important to shovel your roofs with the abundance of snow we have been hit with.

D. Awards

E. Reports

F. Citizens' Forum - The Citizens' Forum is open to any member of the audience for comments on items listed on this meeting agenda. All comments should be respectful in tone and should be directed to the Chair. Comments should be brief and to the point. Questions that require extended answers or that cannot be readily answered will be referred to the Town Manager for follow-up. Anyone who wishes to submit a written request for future agenda items can do so on the form available at this meeting or may obtain the form through the Town Manager's Office.

Public Comment: None

G. Approval of Warrant #33

Moved by Mr. Speers, seconded by Mr. Macdonald to approve Warrant #33. Vote 4-0, motion passes.

H. Public Hearings

I. Endorsements

Business Licenses:

1. York Harbor Reading Room (Food Service, Liquor, Special Amusement)

Moved by Mr. Macdonald, seconded by Mr. Speers to approve the following license: York Harbor Reading Room for Food Service, Liquor and Special Amusement; located at 491 York Street, subject to taxes, fees and inspections being complete and compliant with the usual noise stipulations. Vote 4-0, motion passes.

J. Old Business

1. Discussion and Possible Action: Police Station/Connector Road Project

The Police Station Building Committee met on Sunday, February 8th. Wayne Martin was elected as Chair and Jim Towle was elected as Vice-Chair. The Committee decided to meet on Sunday nights because of the difficulty of finding evening meeting time in the TV room at the library. The Committee decided it would be a good idea to reach out to the neighbors with an overall update, and are currently in the process of composing a letter for distribution. Ledgewood Construction is actively working to develop their construction cost estimates, their exact timeframe is unknown, but once they are ready, the Police Station Building Committee meetings will get more frequent.

2. Discussion and Possible Action: Route One Maintenance

The Maine Department of Transportation is in the process of attempting to change the boundary of the Urban Compact Zone in York. Compact town's which include York are responsible for most of the summer and winter maintenance on State Roads in these areas. The proposed change would mean that the Town of York would be required to take over maintenance responsibilities for US Route One from the intersection of Mountain Road in Cape Neddick, south to the town line in Kittery. Mr. Burns and Director of Public Works Dean Lessard met to discuss options for reducing cost, as a result Mr. Burns recommended that the Town budget for the larger size plow truck in FY16, but purchase the larger size only if the State transfers the Route One maintenance responsibilities to the Town. If they do not transfer Route One, then the regular size plow truck should be purchased regardless of the dollar amount available. Secondly, he recommended that the Board propose at \$180,000 Selectmen's Policy Item for Route One Maintenance for FY16.

Moved by Mr. Speers, seconded by Mr. Palmer to change the FY16 plow truck replacement cost in the Capital Program from \$157,000 to \$205,000 to allow for the purchase of a larger size plow truck relating to the Town being required to take over maintenance of Route One maintenance, the amount spent shall not exceed \$157,000. Vote 4-0, motion passes.

Moved by Mr. Palmer, seconded by Mr. Macdonald to propose an increase in the Supplemental Contingency account of \$180,000 to pay for a new Route One maintenance, and to be spend only if the Town is required to take over maintenance of Route One between the Kittery line and Cape Neddick Village. Vote 4-0, motion passes.

K. New Business

1. Discussion: LED Streetlight Concept

Beth Della Valle, Interim Community Development Director and the Energy Efficiency Steering Committee came to the Board to discuss a potential project to replace the Town's streetlights with LED fixtures to reduce energy use and cost estimated at 60-80% of current operating costs.

The Committee has explored three options for managing the project, two using an Energy Performance Savings Contract (ESPC), where the vendor pays all costs of the project over a set term from the Energy/Cost savings. At the end of the specified term, the Town would own the equipment and receive 100% of the cost savings. The three options the Committee started to explore were: 1) the Town acting as a general contractor and overseer of contractors for each part of the project (design, build, operate, maintain). 2) A turnkey contractor managing the entire project, the Town issuing a bond to finance the project. 3) A turnkey contracting managing the entire project, costs paid from guaranteed savings. At this stage the Committee discussed the third option with two potential contractors

2. Discussion and Possible Action: Single-Use Bag Ordinance

Mr. Burns recommended that the Board conduct a Public Hearing at an upcoming meeting on the proposed new Sing-Use Bag Ordinance. The Board ask that the proposed ordinance be reviewed by the Town Attorney.

3. Discussion and Possible Action: Future Agendas

As a result of the Board of Selectmen's action on January 26, 2015 directing the Town Manager to include on the agenda of each regular meeting, time for the Board members to discuss future agendas, Mr. Burns discussed with the Board his process for planning future agendas and their input.

4. Appointments

Items 4.a and 4.b were not addressed, as the Board was unable to interview the applicants before the meeting due to the snow storm.

- a. Tax Task Force
- b. Assessment Review Board
- c. Planning Board

Moved by Mr. Macdonald, seconded by Mr. Speers to appoint Wayne Boardman as an Alternate Member to the Planning Board, with a term expiring June 30, 2018. Vote 4-0, motion passes.

5. Special Event Permits

- a. Cystic Fibrosis Foundation - Great Strides

Moved by Mr. Speers, seconded by Mr. Macdonald to approve the Special Event Permit for the Cystic Fibrosis Foundation's Great Strides event, scheduled for May 17, 2015 subject to any attached conditions given by Department Heads. Vote 4-0, motion passes.

b. Leukemia and Lymphoma Society – Light the Night Walk

Moved by Mr. Macdonald, seconded by Mr. Speers to approve the Special Event Permit for the Leukemia and Lymphoma Society's Light the Night Walk event, scheduled for October 3, 2015 subject to any attached conditions given by Department Heads. Vote 4-0, motion passes.

c. National MS Society – Bike MS: Great Maine Getaway

Moved by Mr. Macdonald, seconded by Mr. Speers to approve the Special Event Permit for the National MS Society's Bike MS: Great Maine Getaway event, scheduled for August 8, 2015 subject to any attached conditions given by Department Heads. Vote 4-0, motion passes.

d. Cystic Fibrosis Foundation – Aptalis CF Cycle for Life

Moved by Mr. Macdonald, seconded by Mr. Speers to approve the Special Event Permit for the Cystic Fibrosis Foundation's Aptalis CF Cycle for Life event, scheduled for July 18 and 19, 2015 subject to any attached conditions given by Department Heads. Vote 4-0, motion passes.

e. Traip Academy PTA – Traip Project Graduation 2015 Beach Sunrise
TM/JS

Moved by Mr. Macdonald, seconded by Mr. Speers to approve the Special Event Permit for the Traip Academy PTA's Traip Project Graduation 2015 Beach Sunrise event, scheduled for June 13, 2015 subject to any attached conditions given by Department Heads. Vote 4-0, motion passes.

f. York Hospital – York Hospital 5K Road and Cross Country Race
2015

Moved by Mr. Macdonald, seconded by Mr. Speers to approve the Special Event Permit for the York Hospital's York Hospital 5K Road and Cross Country Race event, scheduled for June 6, 2015 subject to any attached conditions given by Department Heads. Vote 4-0, motion passes.

g. York Village Association – Marketfest

Moved by Mr. Macdonald, seconded by Mr. Speers to approve the Special Event Permit for the York Village Association's Marketfest event, scheduled for October

16 and 17, 2015 subject to any attached conditions given by Department Heads.
Vote 4-0, motion passes.

L. Other Business

Mr. Macdonald stated that he has been approached by citizens who are interested in the Town re-opening negotiations for the Town to purchase the Davis Property off of York Street.

M. Citizens' Forum

Public Comment: None

N. Executive Session

1. Real Estate; Pursuant to MRSA Title 1, Section 405 (6)(C)

This Executive Session was not necessary, and therefore did not take place.

Adjourn

Moved by Ms. Andrews, seconded by Mr. Macdonald to adjourn the meeting at 9:20PM. Without objection, so ordered.

Respectfully Submitted,

Melissa M. Avery
Assistant to the Town Manager