

Energy Steering Committee Meeting, March 8, 2012

Attendance: Wayne Boardman, Deborah McDermott, Paul McGowan, Phyllis Newman, Ted Little, Zak Harding, Mallory Evans (York High School Advanced Political Science and Legal Studies Class), Dean Lessard, Director of Public Works, Town of York.

Wayne called the meeting to order at 6:30 p.m.

1. The minutes of the February 16, 2012 meeting were approved as distributed, however, the secretary has corrected item 2.b to read as follows: "We had a discussion about solar modules which would be able to generate electricity." The original minutes used the word "panels" (instead of "modules") which is not correct. The corrected Feb. 16th minutes are attached.

2. Discussion with Dean Lessard, Director of Public Works, regarding possible energy upgrades as well as other conservation methods.

Dean itemized the upgrades he has achieved during the last 5 years: /replaced all windows, doors, installed insulation in PW buildings; purchased a new waste oil furnace which is operating efficiently; upgraded lighting in buildings,.

Discussion about future needs included insulation at town garage, possible addition of another waste oil furnace at town garage . We also talked about using the roof of the town garage (a metal roof with SE orientation) for solar panels in the future. It was suggested that we think about bringing in an energy staff person to do an updated evaluation of PW buildings.

Dean detailed the additional energy efficiency conservation details connected to the PW vehicles and the new street lighting plans for the Beach area.

We were all impressed with the progress Dean has made and ended the discussion with a plan to direct some of the ESC funds to PW energy needs. We also talked about asking Ron McAllister and Deborah to do a story about the energy efficient progress that Dean Lessard has made.

3. **Old Business:** The Revised RFP is now ready with a deadline of Friday, April 6th. Paul will ask Deborah to do an article about how the ESC funding is being spent. Wayne will supply the source information.

4. New Business:

a. Proposal to establish a York County Energy Committee or Association:- Wayne has worked on this in the past. Not sure what other towns have Energy committees. Zak will check this out.

b. A possible forum or strategy to engage town employees in our mission: We decided to produce a short program that we could use in small Department meetings working with Department heads. Wayne will get in touch with ICLEI to get information and guidance on this project.

c. Proposal for investing some of our budget dollars in improving the police station energy efficiency. Wayne will talk to Bob Reed about our intentions of using approximately \$17,000 of ESC funding to double the insulation. We would also be interested in using funds from the next \$100,000 to help with the Solar Hot Water system.

5. **Adjourn:** The next meeting is scheduled for Thursday, April 19, at 6:30 p.m. at the York Public Library. If needed, in addition, we will meet briefly on Thursday, April 26, to discuss the RFP bidders.

The meeting was adjourned at 8:40 p.m.

Respectfully submitted,

Phyllis Newman, Secretary