

**Town of York Maine  
Budget Committee  
Budget Season FY24  
January and February, 2023  
York Public Library**

**Session 1 School Department  
Tuesday, January 3, 2023, 6:00 P.M.**

**Call to Order**

Committee Chair Marla Johnson called the FY24 Budget Season to order at 6:00 P.M. and stated a quorum with seven people voting: Chair Marla Johnson, Vice-chair Heather Campbell, Board Secretary Chris Hartwell, Mike Spencer, Christine Brown, John D'Aquila, and Julie Littlefield. Patience Horton was the Recording Secretary working remotely from Town Hall Streams or Zoom. The votes were tallied via roll call.

**Pledge of Allegiance**

Christine Brown led the Pledge.

**Approval of December 2022 Minutes**

- Motion: Christine Brown moved to approve the December 20, 2022, Minutes as written. Julie Littlefield seconded the motion. Without further discussion, the motion carried 7-0.

**Public Comment**

No one came forward to speak. There will be public hearings on January 19 and February 16.

**School Superintendent Selection Committee**

School Committee members Julie Kelbert and Rob Hover are chairing the Superintendent Selection Committee. One Budget Committee member has been asked to serve.

**Budget Review**

**Presentation of Capital Items for the School Department**

Lou Goscinski, Superintendent

Zak Harding, Business Administrator

1. \$60,000 for the Central Office decks, ADA ramp, concrete steps, and parking lot, which are deteriorating.
2. \$45,000 for the CRES (Coastal Ridge Elementary School) loading dock and railing, which are deteriorating.
3. \$340,000 for the High School Family Consumer Science room, which needs a remodel and layout changes.
4. \$300,000 for sixty-five Middle School windows, which need replacement. Many others need repair.
5. \$250,000 for safety and security improvements at school facilities. A study is currently in process.
6. \$52,000 for the oldest SUV to be replaced, possibly with a fleet vehicle or a 14-passenger used van.
7. \$40,000 is requested for deteriorating exterior fences, walls, and steps at VES (Village Elementary School), which have to be addressed.

8. \$150,000 for completion of the LED lighting project at VES. At the sites previously completed, costs have come down and equipment improved.
9. \$155,000 for paving and restriping of the VES upper lot.
10. \$340,000 for the Village playground to be replaced.

**The first session (January 3, 2023) ended at 7:30 P.M. The meeting recessed to January 5.**

---

## **Session 2 Town**

**Thursday, January 5, 2023, 6:00 P.M.**

### **Continuation of FY24 Budget Deliberations**

Chair Marla Johnson called the second session of the FY23 Budget Season to order. All seven members of the Budget Committee were present.

- Motion: Heather Campbell moved to appoint Julie Littlefield to the Superintendent Search Committee. Chris Hartwell seconded the motion. Without further discussion, the motion carried 7-0.

### **Presentation of Capital Items for the Town**

For the Town: Wendy Anderson, Finance Director

Kathryn Lagasse, Interim Town Manager and Director of Human Resources

### **York Sewer District, Phil Tucker, Superintendent**

Also presenting Brent Bridges, PC-Woodard and Curren

- \$5,000,000 from the Town for expansion of sewer one-mile up Route 1 North from Donica Road to Old Post Road.

### **Department of Public Works, Dean Lessard, Director**

- \$1,200,000 for ongoing filling of road cracks and paving. A scanning service helps select roads for repair.
- \$1,100,000 for the seawall project. Granite, concrete, and labor for stretches with five steps is \$900 per foot.
- \$300,000 for culvert replacement under Greenleaf Parsons Road.
- \$290,000 for a larger street sweeper for the beaches and to get winter debris off the roads.
- \$260,000 for Phase IV of the Nubble Road reconstruction project from Long Beach Ave. to Sohler Park.
- \$195,000 for an F-650 medium-duty pickup: A commercial class driver will not be needed.
- \$355,000 for a heavy-duty workforce patrol truck (rear axle, six tires, plow wings). There are already 11 of these.

### **Town of York Police Department, Chief Owen Davis, Lieutenant Luke Ernewein**

- \$120,000 for a dispatch console with a radio so there are three stations for communication specialists
- \$60,000 for WatchGuard replacement camera systems located in the front-end of all 10 cruisers
- \$130,000 for two police vehicles (cruisers) to maintain the fleet.
- \$28,000 to replace ten aging DSR Dual Zone Radar units.

### **Village Fire Truck**

Per Wendy Anderson, the request for a Village Fire brush truck is going to the Selectboard on Monday, January 9, as the amount has changed and the proposed source of funding is fund balance.

### **Parks & Rec, Ryan Coite, Parks Foreman**

- \$22,000 for the second part of the heating and cooling conversion at Grant House.
- \$40,000 for the scheduled replacement of a 2013 F250 pickup with a new vehicle
- \$86,188 for the Nubble Light restoration work as well as the replacement shingles on the gift shop.

### **Planning Department, Dylan Smith, Director of Planning**

- \$63,000 for the expansion of the community garden.

### **IT, Wendy Anderson on behalf of Eric Boudreau of Logically**

- \$205,000 for upgrades to network infrastructure, firewalls, and secondary internet redundancy (reinforcement).

**The second session (January 5, 2023) ended at 8:20 P.M. The meeting recessed to January 10.**

---

### **Session 3 School Department**

**Tuesday, January 10, 2023, 6:00 P.M.**

#### **Continuation of FY24 Budget Deliberations**

Chair Marla Johnson called the third session of the FY24 Budget Season to order at 6:00 P.M. All seven members of the Budget Committee were present.

#### **Presentation of Schools Operating Budget**

Lou Goscinski, School Superintendent

Zak Harding, Business Administrator

This meeting featured a PowerPoint presentation summarizing the proposed FY24 operating budget for the schools.

- FY24 projected enrollment, 1,526
- FY23 enrollment, 1,532
- Total YSC adopted FY24 operating budget, \$40,240,047
- FY23, \$38,694,412 (percentage increase, 3.99%)

After the presentation and discussion, Facilities, Systemwide, and Debt Budgets were discussed.

**The third session (January 10, 2023) ended at 8:00 P.M. The meeting recessed to January 12.**

---

### **Session 4 Town**

**Thursday, January 12, 2023, 6:00 P.M.**

#### **Continuation of FY24 Budget Deliberations**

Chair Marla Johnson called the fourth session of the FY24 Budget Season to order at 6:00 P.M. All seven members of the Budget Committee were present.

**For the Town:** Kathryn Lagasse, Interim Town Manager and Director of Human Resources  
Dylan Smith, Assistant Interim Town Manager and Director of Planning

### **Budget Presentations**

#### **First Parish Church Cemetery Association, Dennis Weirzba**

- \$25,000 is requested, which is an increase of \$15,000 over the Town's annual support payment. This is to balance the budget. Cemetery expenses are primarily staff salaries, paid outside services, and equipment.

#### **Administration (Committees), Kathryn Lagasse**

There are four committees that had a change.

- \$5,429 increase for the Planning Board for administrative support provided by SMPDC
- \$2,100 increase for the Budget Committee's Recording Secretary's salary
- \$12,000 for the Committee for Veterans' Affairs. This is an increase from \$10,000.
- \$7,000 for the Energy Steering Committee. This is an increase from \$5,000. This is to lead the implementation of the Climate Action Plan.

#### **Tax Assessor, Luke Vigue**

- \$311,184 (down 16.1% from FY23) is requested, largely for salaries and benefits. The reduction is due to the reduction of the size of the office. There were 2.5 employees, now there are 2.0.

#### **Code Enforcement Office, Heather Ross, Interim Code Director**

- A decrease was caused when an administration assistant went from fulltime to parttime.
- There is a salary increase due to expenses from the GIS mapping flyovers.
- There were 203 new-housing units permitted in FY23.
- There were 1,025 building permits.
- There were 407 plumbing permits.
- There were 1,300 inspections.

#### **Town Clerk and Tax Collector, Lynn Osgood**

- The budget has an increase of 10.5%. The increase is due to COLA.
- There is a 5.7% increase in the Clerk's salary, which is voted on by the residents.
- Lynn depends less on volunteers for elections, so two election clerks were brought in.

#### **Town Hall, Interim Town Manager, Kathryn Lagasse**

- Most of the budget is in personnel.
- There is a budgeted 4% COLA from November to November.
- \$4,000 for a tidal meter that monitors and gives data surrounding flooding events in real time
- \$1,000 increase in training-travel budget (and meals)
- Two people are going from parttime to fulltime: a Mt A trail supervisor and a groundskeeper with Parks & Rec.
- New to the budget, there was a replacement of the officer who was eliminated previously to create the Emergency Management position.

- New to the budget was an Environmental Planner to implement the Comp Plan.
- **Municipal Social Services Review Board, Patricia Connor, Director**
- \$50,500, which down from \$65,050 in FY23 as fewer agencies applied. The 11 non-profit agencies recommended served 1,751 York residents in FY23. Value of the services provided was \$1.6 million. Agencies recommended for funding in FY24 are:
  1. AIDS Response Seacoast
  2. Caring Unlimited
  3. Cornerstone Visiting Nurses Assn.
  4. Crossroads House
  5. Kids Free to Grow
  6. Maine Health Care at Home
  7. Southern Maine Agency on Aging
  8. Strong Girls United Foundation
  9. Sweetser
  10. York County Community Action Corp.
  11. Maine Public Broadcasting

**YCSA (York Community Services Association), Michelle Surdoval, Director**

YCSA requests funding from the town to administer services in several categories:

- \$70,000 to deliver general assistance under a contract with the town (unchanged). 70% is reimbursed by the state.
- \$16,000 for a burial fund to provide funerals for the indigent who die alone. This is a new request.
- \$25,000 for the RED fund, which serves as an emergency disaster fund (unchanged).
- \$500 for telephone and \$16,500 for contracts (unchanged).
- \$25,000 for property tax relief and administrative costs (unchanged).
- \$10,000 to provide Public Health services under contract with the town. This function and funding are being transferred from the Code Department to YCSA.

**Department of Public Works, Dean Lessard, Director**

Public Works plans and provides for the management, maintenance, repair, and capital improvement for much of the Town's infrastructure. The department is fully staffed.

- \$6,287,404 in total. Less than 50% is created by in-house expenses, as opposed to hiring contractors.

The cost centers are:

- \$4,455,328 for highway maintenance and stormwater management. This includes maintenance of four facilities, vehicles and equipment, roads, shoulders and sidewalks, snow removal, paving, street sweeping, pavement marking and traffic control, capital improvements to the town's transportation infrastructure, and also engineering support to the Planning Board. The increase is primarily for salaries and benefits, including COLA and step increases.
- \$1,595,000 for trash and recycling services, including curbside pickup. Disposal of trash costs \$77 per ton. Disposal of recycling costs \$120 per ton and fluctuates widely. The Casella contract runs through June, 2024.
- \$164,800 for the Witchtrot Road transfer station

- \$72,276 for parking operations. The pay stations require regular maintenance and replacement. A QR-code parking app is being considered.

**The fourth session (January 12) ended at 8:40 P.M. The meeting recessed to January 17.**

---

### **Session 5 School Department**

**Tuesday, January 17, 2023, 6:00 P.M.**

### **Continuation of FY24 Budget Deliberations**

Chair Marla Johnson called the fifth session of the FY24 Budget Season to order at 6:00 P.M. Marla Johnson, Heather Campbell, Chris Hartwell, Christine Brown, John D’Aquila, and Julie Littlefield were present. Mike Spencer was absent.

### **Presentation of School Department Operating Budget**

For the School Department: Lou Goscinski, School Superintendent  
Zak Harding, Business Administrator

### **Budget Presentations**

#### **York High School: Mike Bennett and Amanda Suttie, Co-principals**

Budget increases of note:

- Additional supplies to support the family consumer science position. This was increased from parttime to fulltime in FY23.
- \$340,000 capital request for the family consumer science area to be renovated.
- \$14,953 for field trips
- \$25,600 for athletic facility rentals, especially girls’ and boys’ hockey
- \$6,000 for assessment supplies—standardized testing
- Extracurricular stipends and coaching salaries
- \$15,409 for hard-copied textbooks with accompanying electronic versions
- \$26,000 for substitute teachers

#### **York Middle School: Dr. Barbara Maling, Principal**

The budget increases of note:

- Addition of a fulltime Special Ed Social Worker. The cost will be split with Special Ed.
- \$18,000 to increase the Advanced Arts Position from 0.5 to 0.6
- \$29,000 for electronic textbooks, partially offset by a \$22,000 decrease in hardcopy textbooks.
- \$8,413 for the extracurricular stipend, i.e., the robotics program
- Additional funds for the Horizon teacher’s salary, extracurricular stipend for smaller programs, and activities and clubs.

#### **Coastal Ridge Elementary School: Sean Murphy, Principal**

Coastal Ridge budget is up \$124,000 (2.7%) for FY24.

Budget changes of note:

- Decrease of one homeroom teacher due to declining enrollment
- Funding for a second School Counselor
- \$65,000 for facility maintenance
- \$15,500 for substitutes

## **Village Elementary School: Beth Hutchins, Principal**

Budget increases of note:

- Funding for teaching supplies and textbooks in support of the new literacy program
- Permanent funding for a mid-FY23-approved EdTech/math interventionist

**The fifth session (January 17) ended at 9:10 P.M. The meeting recessed to January 19.**

---

### **Session 6, Town**

**Thursday, January 19, 2023, 6:00 P.M.**

#### **Continuation of FY24 Budget Deliberation**

Chair Marla Johnson called the sixth session of the FY24 Budget Season to order at 6:00 P.M. All seven members of the Budget Committee were present.

- Motion: Heather Campbell moved to open the public hearing. Julie Littlefield seconded the motion.

**Molly LaVecchia** spoke about the expansion of the Mr. Fox composting project.

**Miroslava Bradburn** expressed concerns about the school budget.

**Josslin Smith** expressed concerns about the school budget.

**Nina Wright** expressed concerns about the school budget.

**Jen and Justin Thomas** expressed concerns about the school budget.

**Arthur Graves** expressed concerns about the school budget.

**Beth Dimino, LCSW:** Some students need in-school individual therapy.

Marla Johnson closed the public hearing.

**For the Town:** Wendy Anderson, Finance Director

Dylan Smith, Assistant Interim Town Manager and Director of Planning

Planning Director and

#### **Budget Presentations**

##### **Chris Balentine, Fire Chief, Village Fire Department**

- \$55,725 increase in the salary line
- \$401,000 capital request for a replacement brush truck serving residents in forested areas

##### **York Ambulance, Eric Bakke**

- \$137,000 requested for ambulance services, a \$55,000 increase from \$82,000
- Next year: a five-year contract with 5% escalation per year

##### **Nicole Pestana, Public Health Officer and Emergency Management Director**

- \$40,000 for mosquito and tick control (same as FY23)
- \$3,100 FY24 initial cost for NOAA tidal gauge to measure flood levels
- \$2,100 FY25 cost for maintenance and repair of NOAA tidal gauge

##### **Jeff Welch, Fire Chief, York Beach Fire Department**

- \$35,768 jump in benefits
- \$56,000 for call pay
- iPads for mapping have been added to the data plans for phones

**Patrol Division: Owen Davis, Police Chief**

- 4% COLA is increasing all salary budgets
- \$100,000 for addition of fulltime patrol position to replace position previously lost to create Emergency Management officer
- \$285,000 in salary increase
- Step increases
- Increase in training budget
- Overtime

**Communications (Dispatch): Owen Davis, Police Chief**

- \$1.3 million for dispatch (\$1.1 million in FY23)
- \$38,000 for retirement

**Harbormaster: Owen Davis, Police Chief**

- \$103,000 for fulltime harbormaster and parttime (summer) harbormaster

**Animal Control: Owen Davis, Police Chief**

- Currently budgeted for two three-quarter-time officers
- Needs more officers

**Hydrants: Water District**

- \$1,870,000 for hydrants (2.5% increase)

**The sixth session (January 19) ended at 8:15 P.M. The meeting recessed to January 24.**

---

**Session 7, School Department**

**Tuesday, January 24, 2023, 6:00 P.M.**

**Continuation of FY24 Budget Deliberations**

Chair Marla Johnson called the seventh session of the FY24 Budget Season to order at 6:00 P.M. Marla Johnson, Heather Campbell, Chris Hartwell, Christine Brown, John D’Aquila, and Julie Littlefield were present. Mike Spencer was absent.

An email from Charley Yorke was read into the record. She expressed concerns about the school budget.

**Presentation of School Department Operating Budget**

For the School Department: Lou Goscinski, School Superintendent  
Zak Harding, Business Administrator

**Budget Presentations**

**Lisa Robertson, Director of Adult Education**

- 9.9% increase in overall budget
- \$30,000 for enrichment tuition
- \$65,000 to subsidize the Adult Ed State fund
- \$3,000 for computer/tech to maintain IT capability
- \$1,800 one-time payment is received every year from Durgin Pines for CNA classes (up to five students)
- Adult Ed clerical salary is bumping up from 0.9 to fulltime.

York Budget Committee  
FY24 Budget Season  
January and February 2023



- There were 784 individual registrations for classes in 2022, some for multiple classes.
- Advertising has gone up \$1,000.
- Catalog printing-and-binding for mailouts has gone up.

**Dr. Ellen Kaschuluk, Director of Curriculum and Assessment; Gifted and Talented Program; Program for Multi-lingual learners; Title I, Title II and Title IV**

- \$30,678 for curriculum, no changes from last year
- 0.5 Ed Tech added to support the multi-language teacher (21 students)
- There are many specialists associated with all four schools.

**Whitney Thornton, Director of School Nutrition**

- Meals are given at no cost to students. Recipe development uses local food, including fish.
- Addition of a 0.5 staff member will be funded through State revenues.

**Melanie Ladd, Director of Volunteers Mentor Program**

- 186 current community and mentor volunteers
- 500 students being mentored weekly during lunch and recess for an average of five to 10 years
- 289 parent volunteers
- 21 York High School peer listeners mentoring Middle School and CRES students
- Since inception, 28,000 volunteer hours have been provided at a value of \$838,600
- Several years ago, \$100,000 was donated by mentor Frank Wallace to provide scholarships for mentored students.

**Eric Lawson, Director of Libraries & Technology**

- Salaries and benefits, 5 librarians district-wide
- Salaries and benefits, 5-member tech team, including database manager
- Library workshops, training
- Technology software license, maintenance and repair
- Technology equipment
- Wear and tear on books
- Communication management platform called Apptegy
- Software called PaperCut consolidating data
- Mobile device software
- Tech supply systemwide upgrade
- Library books have gone up at CRES.
- Audiovisual is up at the Middle School.
- Software license maintenance repair at the High School for English and Social Studies to identify any possible plagiarism
- Adobe
- Request to renew the \$200,000 contingency warrant article

**The seventh session (January 24) ended at 8:15 P.M. The meeting recessed to January 26.**

**Session 8, Town**

**Thursday, January 26, 2023, 6:00 P.M.**

## **Continuation of FY24 Budget Deliberations**

Chair Marla Johnson called the eighth session of the FY24 Budget Season to order at 6:00 P.M. Marla Johnson, Heather Campbell, Chris Hartwell, Christine Brown, John D'Aquila, and Julie Littlefield were present. Mike Spencer was absent.

**For the Town:** Wendy Anderson, Finance Director

Dylan Smith, Assistant Interim Town Manager and Director of Planning

### **Budget Presentations**

**Michelle Sampson, York Public Library Director**

**Rick DiDonato, Library Association Director (Treasurer)**

- In FY24, the Town is being asked to pay 68% of the overall budget.
- Asking for \$790,400 from the Town for the operating budget.
- The increases are driven by 4% COLA and the step grade system.
- \$1,200 to \$1,500 a month in acquisitions pays for online services, an array of music, eBooks, audio books and movies.
- Electricity increase
- Contract for grounds
- In-person programs for adults
- Virtual speakers' program with high-caliber speakers
- Workshops
- There is a donor for an EV charging station.

### Library Capital Improvements

- The library has a \$1.3 Million endowment.
- The Library Association pays for 100% of the Capital improvements.
- The current capital initiative includes solar, and heating and cooling.
- \$365,000 cost for FY24 Library capital improvements

### **Parks & Recreation, Ryan Coite, Parks Foreman gave the presentation**

Peter Murray, the new (one week) Director of Parks & Recreation introduced himself.

### Parks & Rec, General Fund

- \$318,000 (salary, benefits, COLA) for two new fulltime positions (from parttime to fulltime).
  - One at parks (grounds)
  - One at Mt. A. (trails supervisor position)
- And third person at Mt. A is going from parttime to three-quarter time without benefits.

### Parks & Rec General Fund, cont.

- \$30,000 for beach-raking cleanup contractor
- Grounds maintenance
- Facility maintenance
- Cemetery (300-plus burial grounds in York)
- Schools' grounds and athletic fields
- Beaches, including lifeguard program

Parks & Rec, Center for Active Living provides programs and services for 50-plus community

- FY23 \$30,000 for hot water heater and boiler (to be done this year)

Parks & Rec, Ellis Short Sands Bathhouse Enterprise Budget

- Reimbursed by Ellis Park Corporation for services provided
  - Two employees for bathrooms
  - Sweeping

Parks & Rec, Recreation Enterprise supports community events and programs

- One year-round staff person
- Seasonal staff of maintenance staff, youth enrichment coordinator, and program instructors

Parks & Rec, Center for Active Living Enterprise Budget

- Collects revenues form meals, trips, and programs

Parks & Rec Mt, A Enterprise Budget Presented by Robin Kerr, Conservation Coordinator

- Deficit for FY23 operating costs
- Revenues are generated through tower leases, lodge fees, grants, donations. Reduction in tower rentals, grants
- Expense--Town-owned buildings at the park conservation land
- Expense--Salaries to maintain public restroom and parking facilities
- Expense--contracts and seasonal salaries
- Increase in expenses for lodge renovation
- Increase in supply line for restrooms
- Increase due to completion of construction project (signage, gates)
- Boundary survey in FY23 budget (to be done this year)

Parks & Rec Sohier Park, Lighthouse

- Sohier Park Gift Shop account
  - Pays for maintenance
- Restricted, large fund balance reserved for storm disaster
- Maintenance and operations account
- Park and Lighthouse maintenance account

Parks & Rec, Grant House Enterprise

- Rent from a second-story apartment creates revenue for the building and grounds of Goodrich Park.

**Planning Department, Dylan Smith, Planning Department Director and Assistant Interim Town Manager**

- Thirty-three Planning Board applications (site plans and subdivisions) have been facilitated in FY23.
- \$157,000 (54.2% increase) for staff increase from two to three. Environmental Planner added
- \$1,000 increase for education budget
- \$400 increase for uniforms

- \$300 increase to membership dues SMPDC (Southern Maine Planning and Development Commission)
- \$10,000 for SMPDC contractual work
- \$6,500 decrease--Environmental Planner will replace VISTA volunteer
- A future need for admin help and grant writing. Starting at \$72,000.

Planning Department Capital Request

- \$40,000 for Community Garden at Town Farm on Long Sands Road  
Landscape architect, materials, lumber, labor, shed
- Includes \$10,000 for parking area

**Town Hall Administration, Wendy Anderson, Finance Director**

- \$5,000 removed for equipment
- \$40,000 increase for legal
- \$12,000 contract line
- \$7,000 copiers
- \$1,400 water cooler
- \$9,400 for unknown contracts
- \$20,000 for file storage during relocation

Town Hall Finance Department operations budget

- Salary increases, step increases
- Audit cost increase

Town Hall Debt

- Bonding interesting expenses on outstanding notes
- \$45,000 for bonding costs (sometimes not fully used)
- \$500,000 increase from FY23-FY24 due to Town Hall project

Town Hall Revenue

- Property tax freeze for 65-and-older who have lived in their own homes for 10 years or more – timing of reimbursement from state is not finalized
- Reimbursement from State for 65-and-older who lived in their own homes for 10 years or more
- Property sales
- Fund Balance surplus

**Remaining February Budget Season Calendar**

Tuesday, January 31, IT, Special Education

Thursday, February 2, 2023, Dollars-to-Task

Tuesday and Thursday, February 7 and 9, draft warrant language and voter guide

Tuesday, February 14, make-up day, if needed

Thursday, February 16, public hearing and preference votes (Dollar amounts can be changed.)

- Motion: Christine Brown moved to meet with the Selectboard as soon as possible to request use of fund balance for tax relief. John D'Aquila seconded the motion. After

further discussion, the motion failed 2-4 with Christine Brown and John D'Aquila voting yes. Marla Johnson, Heather Campbell, Chris Hartwell, Julie Littlefield voted no.

**The eighth session (January 26) ended at 9:00 P.M. The meeting recessed to January 31.**

---

**Session 9 Town IT and School Department Special Education**

**Tuesday, January 31, 2023, 6:00 P.M.**

**Continuation of FY24 Budget Deliberations**

For the School Department: Lou Goscinski, School Superintendent  
Zak Harding, Business Administrator

For the Town: Wendy Anderson, Finance Director  
Kathryn Lagasse, Interim Town Manager and Director of Human Resources

Chair Marla Johnson called the ninth session of the FY24 Budget Season to order at 6:00 P.M. All seven members of the Budget Committee were present: Chair Marla Johnson, Vice-chair Heather Campbell, Board Secretary Chris Hartwell, Mike Spencer, John D'Aquila, Julie Littlefield, and Christine Brown, who came in at 6:10 P.M.

**Budget Presentations**

**Town IT, Alex Gagnon, IT Manager**

- Total budget is \$928,180, including various applications and software including Finance, Code, GIS, Clerks
- Half of the total budget is for contracts with Logically, which offers 24/7 support, backup, and security.
- There is an equipment line reserve of \$40,000 for 5-year refresh rate for replacement hardware.
- This budget is partially offset with permit fees.
- The vacant GIS position is included in the FY24 budget.

**Special Education, Superintendent Lou Goscinski for Rosalyn Moriarty, Director of Special Education**

- \$152,000 plus \$28,000 (benefits) for increased mental health services increase from 1.5 to 3.0.
- \$67,500 plus \$11,237 (benefits) for increased position of special education teacher Middle School
- New educational technician for (four or five) students returning from out-of-district placements
- New position for fulltime speech language assistant
- \$125,000 increase in transportation costs (from \$225,000 to \$350,000) for special ed out-of-district placements
- In FY23, there are 238 special ed students. 229 special ed students are projected for FY24.

**Sewer Extension**

Per Kathryn Lagasse, the \$5,000,000 sewer extension project has been put off until FY25.

**Discussion**

The committee discussed guidelines and process for Dollars-to-Task.

**The ninth session (January 31) ended at 8:00 P.M. The meeting recessed to February 2.**

---

**Session 10**

**Thursday, February 2, 2023, 6:00 P.M.**

Chair Marla Johnson called the tenth session of the FY24 Budget Season to order at 6:00 P.M. All seven members of the Budget Committee were present.

**Dollars to Task**

**Schools**

\$15,970,025 for **Regular Instruction.**

\$7,752,190 for **Special Education.**

\$15,000 for **Career and Technical Education.**

\$1,632,974 for **Other Instruction.**

\$3,514,439 for **Student Staff Support.**

\$1,372,487 for **System Administration.**

\$1,725,102 for **School Administration.**

\$1,143,846 for **Transportation Facilities.**

\$4,054,801 for **Maintenance.**

\$1,886,587 for **Debt Service.**

\$110,531 for **Other Non-instruction.**

\$38,694,412 for **All Encompassing Summary of Prior 11.**

\$18,644,121 for **Essentials Programs and Services Act.**

\$641,707 for **Non-tax Revenue (includes use of Fund Balance of \$1,000,000).**

\$1,886,587 for **School Dept Service.**

\$14,553,882 for **Additional Local Funds.**

\$200,654 for **Adult Education.**

\$295,211 for **Food Service.**

*Additional Warrants*

*School Contingency Account \$200,000.*

**Capital Items**

For CO Decks and Parking

DRES Replacement Loading Dock  
High School Family Consumer Science Renovation  
Middle School Windows, Gym, etc.  
Safety & Security  
Vehicle Replacement  
VES Exterior fences, walls, etc.  
VES LED Lighting  
VES Paving  
VES Upper playgrounds

**Town Proposed Budget**

**Revenues**

\$6,974,700 for **Revenues**.

**Administration**

\$39,634 for **Selectmen**.

\$578,198 for **Town Manager**.

\$569,141 for **Finance**.

\$370,867 for **Assessor**.

\$350,330 for **Code**.

\$289,443 for **Planning**.

\$399,693 for **Clerk's Office**.

\$44,989 for **Elections**.

\$222,200 for **Town Hall Operations**.

\$406,100 for **Insurance**.

\$100,000 for **Contingency**.

\$62,000 for **Earned Time Acct, Unemployment Acct & Academic Reimb Acct Funding**.

\$32,463 for **Cable TV Operations**.

\$685,328 for **Information Technology**.

\$71,447 for **Boards and Committees**.

\$139,245 for the **Elected Clerk/Tax Collector**.

**Public Safety**

\$4,824,853 for **Police**.  
\$997,468 for **Communications**.  
\$65,518 for **Animal Control**.  
\$105,460 for **Harbor Management**.  
\$665,635 for **Village Fire Department**.  
\$656,413 for **Beach Fire Department**.  
\$82,000 for **York Ambulance**.  
\$1,060,504 for **Fire Hydrants**.  
\$4,095,766 for **Highway Maintenance**.  
\$1,545,000 for **Trash & Recycling**.  
\$141,300 for **Transfer Station**.  
\$70,963 for **Parking Operations**.  
**Parks/Grounds/Beaches**  
\$402,202 for **Center of Active Living**.  
**Ellis Short Sands Park**.

**Community Services**

\$88,000 for **General Assistance, Public Assistance, Property Tax Relief**.  
\$746,509 for **Library Funding**.  
\$10,000 for **Cemetery Maintenance**.  
\$61,800 for **Public Health**.  
\$65,050 for **Outside Social Services Request**.  
\$2,954,126 for **Municipal Debt Service**.  
\$45,000 for **Cost of Bonding**.

**Policy Items**

\$200,000 for **Two Fire Fighter Positions**.  
\$125,000 for **Design Charette Green Enterprise**.

**Capital Items**

\$130,000 for **Police Vehicles**.  
\$60,000 for **YB Fire Engine Repairs**.  
\$15,000 for **Grant House Heating Update**.



\$154,000 for **IT Upgrades**.  
\$22,000 for **Kubota Tractor**.  
\$26,000 for **Parks Cemetery Maint. Truck**.  
\$7,298,000 for **Town Hall Expansion Project**.  
\$1,300,000 for **Continuation of Seawall Project**.  
\$200,000 for **Nubble Road Reconstruction**.  
\$100,000 for **Community Center Study**.  
\$250,000 for **Culvert on Berwick-Ogunquit Road**.  
\$1,100,000 for **Town Road and Sidewalk Overlay**.  
\$50,000 for a 25-ton trailer for **DPW**.  
\$200,000 for **Road Reconstruction of High Street and Moulton Lane**.  
\$75,000 for **Lindsay Road Reconstruction**.  
\$55,000 for Three-quarter-ton **Pickup Police Department Emergency Vehicle**.  
\$51,800 for **Nubble Light Restoration Funded by Nubble Light Enterprise Fund**.  
\$570,000 for **Culvert at Long Beach Avenue at Beacon Street**.

**The twelfth (February 2) session ended at 8:10 P.M. The meeting recessed to Tuesday, February 7.**

---

**This is where I am on February 1, 2023.**

\*\*\*\*\*

### **Continuation of FY23 Budget Deliberations**

Presenters:

Steve Burns

Dean Lessard

### **Long Beach Culvert**

Chair Nan Graves called the tenth session of the FY23 Budget Season to order. All seven members of the Budget Committee were present.

### **Budget Presentation**

A winter storm washed out the sand from the Long Beach culvert, revealing damage. According to Maine Municipal Legal, ARPA (American Rescue Plan Act) funds can be used to repair it. The decision to access ARPA funds will come from the Selectboard.

## Budget Committee Schedule

February 8, 2022	Warrant Articles and Statements of Fact
February 10, 2022	Dollars to Task
February 15, 2022	Warrant Articles and Statements of Fact (Cont.)
February 17, 2022	Public Hearing and Preference Votes

**The tenth session (February 3) recessed at 8:20 P.M.**

---

### **Session 11 School Department**

**Tuesday, February 8, 2022, 6:00 P.M.**

#### **Continuation of FY23 Budget Deliberations**

Presenters:

Steve Burns

Dean Lessard

Chair Nan Graves called the eleventh session of the FY23 Budget Season to order.

**Present:** Nan Graves, Marla Johnson, Heather Campbell, Jim Smith, Chris Hartwell, Chris Brown

**Absent:** Mike Spencer

#### **School Reserve/Contingency Fund**

**Diana Janetos read an email from Julie Edminster**, who is opposed to the School Reserve Fund that Superintendent Goscinski proposed on February 1. She believed that other budget line items cover much of what he is asking for, and the reserve fund is not needed.

**Diana Janetos read an email from Samara Sarno**, 85 Raynes Neck Road, who supports the School Reserve Fund proposed by Lou Goscinski on February 1. She believes the professional staff of educational administrators are the experts and should be listened to.

#### **The Long Sands Culvert: Steve Burns and Dean Lessard**

The Budget Committee members talked about the emergency repairs needed on the Long Sands culvert. Steve Burns and Dean Lessard described the damage and different ways to approach funding for the repair.

- Motion: Nan asked the Committee if they were comfortable moving this forward to Dollars to Task. The result was 6-0.

#### **School Reserve Fund Discussion**

The Budget Committee discussed the proposed warrant article for the School Reserve Fund.

- Motion: Nan Graves asked if the individual members of the Committee want to move this warrant article forward as written.

**Yes:** Marla Johnson, Chris Hartwell, Jim Smith, Heather Campbell, Chris Brown, Nan Graves

#### **Warrant Articles and Statements of Fact**

The Committee members spent the balance of the session editing Warrant Articles and Statements of Fact.

**The eleventh session (February 8) recessed at 8:20 P.M.**

---

**Session 12**

**Thursday, February 10, 2022, 6:00 P.M.**

**Continuation of FY23 Budget Deliberations**

Chair Nan Graves called the twelfth session of the FY23 Budget Season to order.

**Present:** Nan Graves, Marla Johnson, Heather Campbell, Jim Smith, Chris Hartwell, Chris Brown

**Absent:** Mike Spencer

**Dollars to Task**

**Schools**

Chris Hartwell moved to approve \$15,865,190 for **Regular Instruction**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$7,373,455 for **Special Education**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$15,000 for **Career Technical Education**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$1,632,974 for **Instruction**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$3,514,439 for **Student Staff Support**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$1,372,487 for **System Administration**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$1,725,102 for **School Administration**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$1,143,846 for **Transportation**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$4,054,801 for **Maintenance**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$1,886,587 for **Debt Service**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$110,531 for **Other Non-instruction**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$38,694,412 for **All Encompassing Summary** of Prior 11. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$18,644,121 for **Essentials Programs and Services Act**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$641,707 for **Non-tax Revenue use of Fund Balance**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$1,886,587 for **School Dept Service**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$14,553,882 for **Additional Local Funds**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$200,654 for **Adult Education**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$295,211 for **Food Service**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

### **Capital Items**

Chris Hartwell moved to approve \$140,000 for **CRES Paving**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$60,000 **CRES Intercom Updates**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$235,000 for **York High School HVAC** updates. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$265,000 for **Capital Project Security and Safety**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$103,000 for the **CRES Preschool**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$50,000 for **Upgrade to the York Community Auditorium Sound System**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

### **Town Proposed Budget**

#### **Revenues**

Chris Hartwell moved to approve \$6,974,700 for **Revenues**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

#### **Administration**

Chris Hartwell moved to approve \$39,634 for **Selectmen**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$578,198 for **Town Manager**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$569,141 for **Finance**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$370,867 for **Assessor**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$350,330 for **Code**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$289,443 for **Planning**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$399,693 for **Clerk's Office**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$44,989 for **Elections**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$222,200 for **Town Hall Operations**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$406,100 for **Insurance**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$100,000 for **Contingency**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$62,000 for **Earned Time Acct, Unemployment Acct & Academic Reimb Acct Funding**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$32,463 for **Cable TV Operations**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$685,328 for **Information Technology**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$71,447 for **Boards and Committees**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$139,245 for the **Elected Clerk/Tax Collector**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

### **Public Safety**

Chris Hartwell moved to approve \$4,824,853 for **Police**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$997,468 for **Communications**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$65,518 for **Animal Control**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$105,460 for **Harbor Management**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$665,635 for **Village Fire Department**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$656,413 for **Beach Fire Department**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$82,000 for **York Ambulance**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$1,060,504 for **Fire Hydrants**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$4,095,766 for **Highway Maintenance**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$1,545,000 for **Trash & Recycling**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$141,300 for **Transfer Station**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$70,963 for **Parking Operations**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

### **Parks/Grounds/Beaches**

Chris Hartwell moved to approve \$402,202 for **Center of Active Living**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$8,465 for **Ellis Short Sands Park**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

### **Community Services**

Chris Hartwell moved to approve \$88,000 for **General Assistance, Public Assistance, Property Tax Relief**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$746,509 for **Library Funding**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$10,000 for **Cemetery Maintenance**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$61,800 for **Public Health**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$65,050 for **Outside Social Services Request**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$2,954,126 for **Municipal Debt Service**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$45,000 for **Cost of Bonding**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

### **Policy Items**

Chris Hartwell moved to approve \$200,000 for **Two Fire Fighter Positions**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$125,000 for **Design Charette Green Enterprise**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

## Capital Items

Chris Hartwell moved to approve \$130,000 for **Police Vehicles**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$60,000 for **YB Fire Engine Repairs**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$15,000 for **Grant House Heating Update**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$154,000 for **IT Upgrades**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$22,000 for **Kubota Tractor**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$26,000 for **Parks Cemetery Maint. Truck**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$7,298,000 for **Town Hall Expansion Project**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$1,300,000 for **Continuation of Seawall Project**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$200,000 for **Nubble Road Reconstruction**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$100,000 for **Community Center Study**. Seconded by Chris Brown, the motion passed 5-1.

**Yes:** Chris Hartwell, Chris Brown, Jim Smith, Heather Campbell, and Marla Johnson

**No:** Nan Graves

Chris Hartwell moved to approve \$250,000 for **Culvert on Berwick-Ogunquit Road**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$1,100,000 for **Town Road and Sidewalk Overlay**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$50,000 for a 25-ton trailer for **DPW**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$200,000 for **Road Reconstruction of High Street and Moulton Lane**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$75,000 for **Lindsay Road Reconstruction**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$55,000 for Three-quarter-ton **Pickup Police Department Emergency Vehicle**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$51,800 for **Nubble Light Restoration Funded by Nubble Light Enterprise Fund**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

Chris Hartwell moved to approve \$570,000 for **Culvert at Long Beach Avenue at Beacon Street**. Seconded by Chris Brown, there was no discussion. The motion passed 6-0.

**The twelfth (February 10) session recessed at 8:10 P.M.**

---

### **Session 13**

**Tuesday, February 15, 2022, 6:00 P.M.**

#### **Continuation of FY23 Budget Deliberations**

Presenters:

Zak Harding

Steve Burns

Wendy Anderson

Town Attorney Mary Costigan

Chair Nan Graves called the thirteenth session of the FY23 Budget Season to order at 6:00 P.M. All seven members of the Budget Committee were present; however, Chris Brown joined at 6:15.

#### **Warrant Articles and Statements of Fact**

- Motion: Heather Campbell moved to reopen the vote on the Contingency Fund conversation. Seconded by Jim Smith, the motion passed 6-0.

#### **School Contingency Fund**

Zak Harding presented the School Contingency Fund. Two sections of law were associated with it, §2307 and §1482.b.3.

Town Attorney Mary Costigan said that Statute §2307 is the rule for the budgeting of municipal schools, like the York School Department. Some schools follow the R.S.U. process, but York is an exception to that. York is a Charter Town. The Charter lets the Town's legislative body set the full amount of the school budget and break it into line items.

She continued with the second section. Section 1482.b.3 does not set an authority to create a contingency. Rather, it says that the voters can change the amount of a contingency fund at a Town meeting.

Zak Harding said that this request is for a lapsing contingency. There would be a one-year authority to use Fund Balance for emergencies. It would end at the end of the fiscal year. Changing it would require a three-person vote from the School Committee.

Nan Graves commented that the contingency mirrors what the Selectboard does. This proposed contingency addresses needs that were expressed by Superintendent Lou Goscinski. They are also felt appropriate by the School Department.

Chair Nan Graves read the new wording for the Warrant Article. [Quote] The question: Shall the Town authorize use of up to \$500,000 from the School General Fund Balance for School Budget Contingencies pursuant to Sections 2307 and 1482.b.3, provided that a motion to access said funds shall require a minimum of three affirmative votes of the School Committee and be used only for emergencies and unanticipated cost increases for budgeted item? [End quote]



Zak Harding used an example. If you have seven kindergarten teachers and you suddenly need eight because you get 20 more kids, that is a need for essential goods or services provided to the students. If the schools have two mental health workers, and three are needed, that is another essential goods or services provided to the students. The contingency fund can cover an increase in staff.

- Motion 1: Jim Smith moved to accept the new wording that Nan Graves has proposed. The motion was seconded by Mike Spencer.
- Motion 2: Marla Johnson moved to amend the motion Jim Smith had made to reduce the amount from \$500,000 to \$200,000. Chris Hartwell seconded the motion.

Discussion and voting were taken out of order with Motion 2 going first.

Regarding the motion to change the amount (Motion 2), Marla Johnson emphasized that the contingency funds should not be used for additional staffing. Additional staffing should come out of the operating budget and only for emergencies. She said \$200,000 is the right amount because it is in alignment with the Selectboard's contingency.

Regarding the motion to change the amount (Motion 2), Mike Spencer supported the \$500,000 figure. The contingency fund does not have to align with the Selectboard. Having less would not hurt the School Department or the Superintendent. Because it comes from fund balance, it does not hurt the taxpayers. Rather, it hurts the kids.

Regarding the motion to change the amount (Motion 2), Nan Graves explained that the contingency fund is money the School Department has the authorization to take out of fund balance in an emergency. It is money that is not budgeted. The \$200,000 figure would be more financially prudent than \$500,000. The lower amount might be more apt to pass.

Regarding the motion to change the amount (Motion 2). Heather Campbell said the it seems like a new kindergarten teacher or added nurse is an anticipated cost and does not fit into the category of "emergency." Two hundred thousand is a better figure. She hoped the Budget Committee would vote unanimously and support \$200,000. She has seen a split vote cause a warrant to fail

Regarding the motion to change the amount (Motion 2), Chris Brown said it seems the schools have a lot of money. The contingency fund should be \$200,000, and would carry the schools for three months in an emergency. At that point, it can go to the vote.

Regarding the motion to change the amount (Motion 2), Jim Smith said it seems like the schools have a very large budget, but it doesn't mean they have a lot of extra money to spend. If there is a need for another staff member, it should be in the budget. If the Budget Committee shows unanimity over the amount, whether it is \$200,000 or \$500,000, it looks better to the voters.

Regarding the motion to change the amount (Motion 2), Zak Harding emphasized the contingency will only be needed in a financial emergency. It will come when the search for savings in the operating budget and other places is exhausted.

- Chair Nan Graves called for the vote for Motion 2 to change the amount from \$500,000 to \$200,000. The vote passed 6-1.  
**Yes:** Chris Brown, Jim Smith, Heather Campbell, Chris Hartwell, Marla Johnson, Nan Graves  
**No:** Mike Spencer

- Motion 1: Jim Smith moved to accept the new wording that Nan Graves proposed [Motion 1]. Seconded by Mike Spencer, the motion passed 7-0.

Chris Hartwell had discovered that the amount in Dollars to Task for the Cornerstone Visiting Nurses' Association was incorrect. Wendy Anderson said she will correct the amount in the warrant.

### **Warrant Articles and Statements of Fact**

The Committee members spent the balance of the session editing the list of Warrant Articles and Statements of Fact, work they had begun on February 8.

**The thirteenth (February 15) session recessed at 8:15.**

---

### **Session 14**

**Thursday, February 17, 2022, 6:00 P.M.**

**Continuation of FY23 Budget Deliberations**

### **Public Hearing**

Chair Nan Graves called the fourteenth session of the FY23 Budget Season to order at 6:00 P.M. All seven members of the Budget Committee were present.

### **Nan Graves opened the Public Hearing.**

**Janet Drew spoke.** Police and Fire take up large portions of the budget. Comparatively, a small percentage of the budget goes to the support of vulnerable people. York should be part of the Federal and regional plan for broadband.

**An email had come from Carol Allen.** She stated that a 7.5% COLA increase should be unacceptable when seniors received 5.9% from Social Security. Many cannot afford the continued increase in taxes.

### **Nan Graves closed the Public Hearing.**

### **Community Center**

In discussion, The Budget Committee discussed removing the Community Center study from the ballot.

- Motion: Jim Smith moved to move Article 55 to the November ballot rather than having it on the May ballot. Heather seconded the motion.

In discussion, Nan supported the change, saying that said the Community Center is tied to the Comp Plan, which has not been finalized. The Town should concentrate on Town Hall renovations and not split attention between two big projects.

Heather said if it is done at a thoughtful pace, the Community Center might have a better chance of being achieved.

Nan Graves called the vote to move the Community Center study to November. The vote passed 6-1:

**Yes:** Chris Brown, Jim Smith, Heather Campbell, Chris Hartwell, Marla Johnson, Nan Graves

**No:** Mike Spencer

### **Preference Votes**

#### **Towns**

Warrant Article 4

\$4,221,883 for **Administration**, 6-1

**Yes:** Chris Hartwell, Marla Johnson, Mike Spencer, Heather Campbell, Jim Smith, Nan Graves

**No:** Chris Brown

Warrant Article 5

\$139,245 for **Town Clerk/Tax Collector**, 7-1

Warrant Article 6

\$5,993,299 for **Public Safety**, 6-1

**Yes:** Chris Hartwell, Marla Johnson, Mike Spencer, Heather Campbell, Jim Smith, Nan Graves

**No:** Chris Brown

Warrant Article 7

2,464,552 for **Fire Department**, 7-0

Warrant Article 8

200,000 for **Two Fire Fighter Positions**, 6-1

**Yes:** Chris Hartwell, Marla Johnson, Mike Spencer, Heather Campbell, Jim Smith, Nan Graves

**No:** Chris Brown

Warrant Article 9

\$5,853,029 for **Public Works**, 7-0

Warrant Article 10

\$1,439,919 for **Parks Grounds & Beaches**, 6-1

**Yes:** Chris Hartwell, Marla Johnson, Mike Spencer, Heather Campbell, Jim Smith, Nan Graves

**No:** Chris Brown

Warrant Article 11

\$402,202 for **Center for Active Living**, 6-1

**Yes:** Chris Hartwell, Marla Johnson, Mike Spencer, Heather Campbell, Jim Smith, Nan Graves

**No:** Chris Brown

Warrant Article 12

\$8,465 for **Ellis Short Sands Park**, 7-0

Warrant Article 13

\$746,509 for **Library Funding**, 6-1

**Yes:** Chris Hartwell, Marla Johnson, Mike Spencer, Heather Campbell, Jim Smith, Nan Graves

**No:** Chris Brown

Warrant Article 14

\$10,000 for **First Parish Cemetery Maintenance**, 7-0

Warrant Article 15

\$61,800 for **Public Health**, 7-0

Warrant Article 16

\$88,000 for **General Assistance/Property Tax Relief**, 7-0

Warrant Article 17

\$65,050 for **Social Services Request**, 7-0

Warrant Article 18

\$2,954,126 for **Debt Service**, 7-0

Warrant Article 19

\$125,000 for **Design Charette for Green Enterprise**, 7-0

Warrant Article 20

\$6,974,700 for **Revenues**, 7-0

Warrant Article 21

\$200,000 for Selectboard Fund Balance, 7-0

### **School Operating Budget**

Warrant Article 25

\$15,865,190 for **Regular Instruction**, 7-0

Warrant Article 26

\$7,373,455 for **Special Education**, 6-1

**Yes:** Chris Hartwell, Marla Johnson, Mike Spencer, Heather Campbell, Jim Smith, Nan Graves

**No:** Chris Brown

Warrant Article 27

15,000 for **Career and Technical Education**, 7-0

Warrant Article 28

\$1,632,974 for **Other Instruction**, 7-0

Warrant Article 29

\$3,514,439 for **Student Staff Support**, 6-1

**Yes:** Chris Hartwell, Marla Johnson, Mike Spencer, Heather Campbell, Jim Smith, Nan Graves

**No:** Chris Brown

Warrant Article 30

\$1,372,487 for **System Administration**, 6-1

**Yes:** Chris Hartwell, Marla Johnson, Mike Spencer, Heather Campbell, Jim Smith, Nan Graves

**No:** Chris Brown

Warrant Article 31

\$1,725,102 for **School Administration**, 6-1

**Yes:** Chris Hartwell, Marla Johnson, Mike Spencer, Heather Campbell, Jim Smith, Nan Graves  
**No:** Chris Brown

Warrant Article 32  
\$1,143,846 for **Transportation**, 7-0

Warrant Article 33  
\$4,054,801 for **Facilities Maintenance**, 7-0

Warrant Article 34  
\$1,886,587 for **Debt Service**, 7-0

Warrant Article 35  
\$110,531 for **Other Non-instruction**, 6-1

**Yes:** Chris Hartwell, Marla Johnson, Mike Spencer, Heather Campbell, Jim Smith, Nan Graves  
**No:** Chris Brown

Warrant Article 36  
\$38,694,412 for **All-Encompassing Summary of the Prior 11**, 6-1

**Yes:** Chris Hartwell, Marla Johnson, Mike Spencer, Heather Campbell, Jim Smith, Nan Graves  
**No:** Chris Brown

Warrant Article 37  
\$18,644,121 for **Essential Services and Programs Act**, 7-0

Warrant Article 38  
\$1,886,587 for **School Debt Service**, 7-0

Warrant Article 39  
\$14,553,882 for **Additional Local Funds**, 6-1

**Yes:** Chris Hartwell, Marla Johnson, Mike Spencer, Heather Campbell, Jim Smith, Nan Graves  
**No:** Chris Brown

Warrant Article 40  
\$641,707 for **Tax Revenue**, 7-0

Warrant Article 41  
\$200,654 for **Adult Education**, 7-0

Warrant Article 42  
\$295,211 for **Food Service**, 7-0

Warrant Article  
\$200,000 for **School Contingency Account**, 6-1

**Yes:** Chris Hartwell, Chris Brown, Marla Johnson, Mike Spencer, Heather Campbell, Jim Smith  
**No:** Nan Graves

### **Capital**

Warrant Article 43  
\$7,298,000 for **Town Hall Renovations Expansion**, 7-0

Warrant Article 44  
\$50,000 for **Upgrade to York Community Auditorium**, 6-1

**Yes:** Chris Hartwell, Marla Johnson, Mike Spencer, Heather Campbell, Jim Smith, Nan Graves  
**No:** Chris Brown

Warrant Article 45  
\$130,000 for **Police Vehicles**, 7-0

Warrant Article 46  
\$60,000 for **York Beach Fire Engine Refurbishments**, 7-0

Warrant Article 47  
\$265,000, for **School Safety Upgrades**, 7-0

Warrant Article 48  
\$1,300,00 for **Seawall**, 7-0

Warrant Article 49  
\$235,000 for **York High School HVAC Controls**, 7-0

Warrant Article 50  
\$200,000 for **Nubble Road Reconstruction**, 7-0

Warrant Article 51  
\$15,000 for **New Heating System at Grant House**, 7-0

Warrant Article 52  
\$154,000 **Town IT Upgrades** 7-0

Warrant Article 53  
The Budget Committee has voted to move this warrant article, **Community Center Feasibility Study**, to the November, 2022, ballot.

Warrant Article 54  
\$22,000 **Park Replacement Tractor** 7-0

Warrant Article 55  
\$26,000 for Park **Pickup for Cemetery Maintenance**, 7-0

Warrant Article 56  
\$250,000 for **Culvert Replacement Berwick-Ogunquit Road**, 7-0

Warrant Article 57  
\$303,000 for **School Freezer and Cooler at CRES**, 7-0

Warrant Article 58  
\$1,100,000 for **Town-wide Road and Sidewalk Paving**, 7-0

Warrant Article 59  
\$50,000 for **DPW 25-ton Trailer**, 7-0

Warrant Article 60  
\$200,000 for **High Street and Moulton Lane Reconstruction**, 7-0

Warrant Article 61  
\$75,000 for **Lindsey Road Reconstruction, Parking, Sidewalk**, 5-2  
**Yes:** Chris Hartwell, Mike Spencer, Heather Campbell, Jim Smith, Nan Graves  
**No:** Chris Brown, Marla Johnson

Warrant Article 62  
\$55,000 for **Police Department Emergency Vehicle**, 7-0

Warrant Article 63  
\$570,000 for **Culvert Replacement on Long Beach Avenue**, 7-0

Warrant Article 64  
\$51,800 for **Nubble Light Restoration**, 7-0

Warrant Article 65  
\$45,000 for **Cost of Bonding**, 7-0

Warrant Article 66  
For **Five-year Capital Plan**, 6-1

**Yes:** Chris Hartwell, Marla Johnson, Mike Spencer, Heather Campbell, Jim Smith, Nan Graves  
**No:** Chris Brown

Warrant Article 67  
For **Voter's Approval to Vote Over the State Levy Limit**, 7-0

### **In Other Business**

- 1) Nan Graves Steve Burns, Wendy Anderson, Zak Harding and all the Committee members.
- 2) The next meeting is March 27, at 7:00 P.M.
- 3) Chris Hartwell and Mike Spencer will work as School Liaisons.
- 4) Heather Campbell and Chris Brown will work as Town Liaisons.
- 5) Jim Smith will remain the Library Liaison.
- 6) Location of the next meeting (Library v. Zoom) will be discussed.
- 7) In May, Nan Graves will resign from the Budget Committee to run for Town Treasurer. She has been with the Budget Committee for seven years. Everyone thanked and congratulated her.

**The fourteenth session and the FY23 Budget Season ended February 17 at 8:10 P.M.**

Respectfully submitted,  
Patience G. Horton

---

**Session 15**  
**Wednesday, March 9, 2022, 7:00 P.M.**  
**Continuation of FY23 Budget Deliberations**  
**Amendment of Article 40**

Presenter  
Steve Burns

Three weeks after the official close of FY23 Budget Season, Chair Nan Graves reopened the meeting by calling this special session to order at 7:00 P.M. All seven members of the Budget Committee were present: Chair Nan Graves, Vice Chair Marla Johnson, Board Secretary Jim Smith, Heather Campbell, Mike Spencer, Chris Brown, and Chris Hartwell. The purpose of the session was to amend Article 40.

Article 40, **Tax Review**, was written incorrectly in the Statements of Fact. In its already-approved form, \$641,707 cannot be appropriated. During this session,

1. A vote was taken to amend the Statements of Fact, and
  2. A second preference vote was taken.
- 1) A motion was made by Chris Hartwell. Chris read the new wording for the Warrant Article. [Quote] Shall the Town accept and appropriate \$641,707 consisting of the estimated sources listed below for the FY23? [End quote] Jim Smith seconded the motion. In discussion, Nan Graves said we do not want the schools to have a \$641,707 shortfall. This will avoid that.
- Nan Graves called the vote to appropriate \$641,707 for Article 40.
- The motion passed 7-0.
- 2) Nan Graves asked for a preference vote for Warrant Article 40. The preference vote passed with all seven members voting yes. As listed here, it still matches the preference vote given during the twelfth session, February 10.

Warrant Article 40  
\$641,707 for **Tax Revenue**, 7-0

**The fifteenth session (March 9) closed at 7:03 P.M.**

Respectfully submitted,  
Patience G. Horton