

**SELECTBOARD'S
MEETING MINUTES
6:00/6:10/7:00 PM, MONDAY, June 27, 2022
York Public Library
Channel 3 and Town Hall Streams**

6:00 PM - Interviews for Committee Appointments

6:10 PM - Executive Session : per Title 1 MRS §405.6(A) Personnel and (C) Real Estate

Present: Chair Todd A. Frederick, Vice Chair Robert E. Palmer, Jr., Kinley Gregg, Marilyn McLaughlin, Mike Estes

Others Present: Town Manager Stephen Burns, HR Director/Assistant Town Manager Kathryn Lagasse

Moved into Executive Session by Kinley Gregg, seconded by Marilyn McLaughlin per Title 1 MRS §405.6(A) Personnel and (C) Real Estate. Vote 5-0, motion passes.

Moved out of Executive Session by Kinley Gregg, seconded by Marilyn McLaughlin at 7:00 p.m. Vote 5-0, motion passes.

7:00 PM - Regular Meeting

Present: Chair Todd A. Frederick, Vice Chair Robert E. Palmer, Jr., Kinley Gregg, Marilyn McLaughlin, Mike Estes

Others Present: Town Manager Stephen Burns, HR Director/Assistant Town Manager Kathryn Lagasse, Assessing Appraiser Luke Vigue and members of the public

Not Present: Assistant to the Town Manager Diana Janetos, Marilyn McLaughlin left after J.1 and K1.

Call to Order

Chair Todd A. Frederick called the meeting to order at 7:00 PM.

Pledge of Allegiance

(Marilyn McLaughlin needs to leave early so pushing up J.1 and K.1.)

(J. Old Business)

1. Action: Confirm Hiring of Police Chief
Moved by Robert Palmer, seconded by Mike Estes to confirm the appointment of Owen Davis as the York Police Chief. Vote 4-1, motion passes, Kinley Gregg opposed.

(K. New Business)

1. Action: Appointment of Tax Assessor
Moved by Kinley Gregg, seconded by Marilyn McLaughlin to appoint Luke Vigue to a three-year term as Tax Assessor for the Town of York effective September 1st, 2022, with said term expiring September 1st, 2025. Vote 5-0, motion passes.

(Marilyn McLaughlin excused.)

A. Consent Agenda

1. June 6, 2022 Meeting Minutes
2. Business License Renewals
 - SBC, LLC
 - Walkers Maine LLC
 - Hawaiian Jim's Shaved Ice
 - York Harbor Reading Room
 - Mr. Mike's York
 - Camp Eaton Inc., Camp Store
 - Cliff House
3. Review of Citizen Forum Question and Answers 6/6/22
4. Pole Permit
5. Special Events

Moved by Mike Estes, seconded by Kinley Gregg to accept the Consent Agenda amended without no. 1 and no. 3 which are the June 6, 2022 Meeting Minutes and the Citizen Forum Question and Answers 6/6/22. Vote 4-0, motion passes.

B. Minutes

C. Chair's Report

- Many openings on Committees and Boards

D. Manager's Report

- We received a thank you letter from MLA (Maine Lobstermen's Association) for our donation
- Letter from Peter Slavinsky, a Marine Geologist - the State will be engaged in beach monitoring
- Received 2 letters about banning new gas stations
- Primary Election results - there were 470 democrat ballots and 216 republican ballots, 686 total votes cast. Clerk's office is closing at noon on Thursday, June 30th. 30-day notices for Tax Liens went out June 24th, will be filed on July 24th. There were 373 - 30-day notices. Sold over 5300 parking stickers so far. 14% online and 86% in the office were sold.
- Fireworks - July 3rd, Short Sands

E. Awards

1. Oil bid
Moved by Mike Estes, seconded by Kinley Gregg to go with Fielding Oil and Propane at 419.75 per gallon at a fixed price and award the propane to Champagne at 178.30 per gallon. Vote 4-0, motion passes.
2. Town Hall Architect Contract

Moved by Robert Palmer, seconded by Mike Estes to direct the Town Manager to execute the contract with Port City Architecture for design services for \$478,452 dated June 27, 2022, for the Town Hall Renovation and Expansion Project (starting on July 1st). Vote 4-0, motion passes.

F. Reports

1. Beach monitoring - Scott Hayward, Ransom Consulting
2. Integrated Pest Management (IPM) Program by Parks & Recreation Department - Ryan Coite
3. Summer programming for Parks & Recreation Department: What does the programming look like this year vs. the past 2 years - Andy Kaherl

G. Citizens' Forum

1. James Kences
2. Kathleen Kluger
3. Amanda Bouchard with her son Jace
4. Judy Harrison
5. Libby Rust
6. Strad Engler
7. Linda Canno
8. Janet Drew

H. Public Hearings

Moved by Mike Estes, seconded by Kinley Gregg to open the public hearing. Without objection so ordered. Vote 4-0, motion passes.

1. Transient Mooring Fees

Public Comment:

- Michael Sinclair

Moved by Todd A. Frederick to close the public hearing. Without objection so ordered.

Moved by Mike Estes, seconded by Kinley Gregg to open the public hearing. Without objection so ordered. Vote 4-0, motion passes.

2. New Business License
 - A Southern Girl Bakery

Public Comment:

- None

Moved by Todd A. Frederick to close the public hearing. Without objection so ordered.

I. Endorsements

1. New Business License Applications
 1. A Southern Girl Bakery
Moved by Kinley Gregg, seconded by Mike Estes to approve the following business license A Southern Girl Bakery subject to taxes, fees and inspections being current and compliant with the usual noise stipulations. Vote 4-0, motion passes.

J. Old Business

2. Action: Route One Sewer Extension
Moved by Mike Estes, seconded by Robert Palmer to authorize the release of \$220,000 to the York Sewer District and direct the Town Manager to execute the Authority to Proceed pending Town legal review. Vote 3-1, motion passes. Kinley Gregg opposed.
3. Discussion: Town Manager Search Process

K. New Business

2. Action: Transient Mooring Fees
Moved by Mike Estes, seconded by Robert Palmer to increase the fee amounts charged for transient moorings from \$30 to \$50 per night for a mooring. Vote 4-0, motion passes.
3. Action: Selectboard Contingency Fund Request
Moved by Robert Palmer, seconded by Mike Estes to authorize an amount up to \$5,000 from Selectboard's Contingency to be utilized by YCSA for the Property Tax Relief Program. Vote 4-0, motion passes.
4. Action: Volunteer of the Year and Committee of the Year
Moved by Robert Palmer, seconded by Mike Estes to appoint Wayne Martin as Volunteer of the Year. Vote 4-0, motion passes.

Moved by Robert Palmer, seconded by Mike Estes to appoint the Comprehensive Plan Coordination Committee as the Committee of the Year. Vote 4-0, motion passes.

5. Action: Matters for the November Referenda
Moved by Kinley Gregg, seconded by Robert Palmer to conduct a public hearing on July 11th for the Electric Vehicle amendment and the Outdoor Seating amendment to the Zoning Ordinance and the Emergency Management Ordinance amendments. Vote 4-0, motion passes.

Moved by Mike Estes, seconded by Robert Palmer to schedule a Special Budget Referendum on November 8th so the voters can decide whether to fund the design and location study for the Multi-Generation Community Center. Vote 4-0, motion passes.

6. Action: Sewer Extension Request - Atlantis Lane
Moved by Mike Estes, seconded by Kinley Gregg to approve the Sewer Extension for Atlantis Lane. Vote 4-0, motion passes.

7. Action: Appointment to the Capital Planning Committee
 Moved by Kinley Gregg, seconded by Mike Estes to appoint Robert Palmer and Todd Frederick to serve on the Capital Planning Committee. Vote 4-0, motion passes.
8. Action: Board and Committee Re-appointments
 (Will hold the Planning Board to a later date per Robert Palmer. Michael Sinclair only wants a 2-year term, so we will do a separate motion for him. York Housing Authority is Jud Knox, not Tony Knox. York Housing Authority has 5-year terms. York Housing Authority we will hold out for a later meeting as well.)

Moved by Kinley Gregg, seconded by Mike Estes to appoint Mike Sinclair to a 2-year term on the Harbor Board with a term expiring 6/30/2024. Vote 4-0, motion passes.

Moved by Kinley Gregg, seconded by Mike Estes to appoint the following, all terms to expire June 30, 2025. Vote 4-0, motion passes.

Assessment Review Board -
 Barbara Kinsman

Bike/Ped Committee -
 Leah Drennan

Committee for Veterans Affairs -
 Roger Frank Clements

Conservation Commission -
 Stephanie Byrne
 James Kences

Design Review Board -
 Dean Mello
 Mary Harding

Energy Steering Committee -
 Rozanna Patane

Harbor Board -
 Timothy Greer
 Jeremy Reynolds

Historic District Commission -
 Bryce Waldrop

Municipal Social Services Board -
 Pat Conner
 Katherine Dodge

Parks and Recreation Board -
 Michael Modern

Recycling Committee -
 Victoria Simon

Mark Graziano
Carol Libby

Senior Citizens Advisory Board -
Greg Fyfe
Maxine Brown

Shellfish Commission -
Peter Jones

Sohier Park Committee -
Tony Knox

9. Action: Committee Resignations
Moved by Kinley Gregg, seconded by Mike Estes to accept the resignation of Hilary Clark from the York Recycling Committee with regret. Vote 4-0, motion passes.

Moved by Kinley Gregg, seconded by Robert Palmer to accept the resignation of Michael Dow from the Committee for Veterans Affairs with regret. Vote 4-0, motion passes.

L. Future Agendas

- Next meeting July 11th
- 6:30 Interviews
- Public Hearings, possible dangerous building at 99 Freeman St., zoning ordinance amendments for electric vehicle provisions, outdoor seating and emergency management and new business license Stoney Brook Farm Store
- Action for proposed ordinances
- Action for termination of possible dangerous building at 99 Freeman St.
- Discussion on the FY 24-28 Capital Program
- Climate Action Plan discussion and implementation
- Action on an interim town manager and backup
- Action on tax acquired properties
- Report on property that was foreclosed and Darcy Rd. update

M. Other Business

Update on TV Station

N. Citizens' Forum

Adjourn

At 10:13 PM Chair Todd A. Frederick adjourned the meeting. Without objection, so ordered.

Respectfully Submitted,

Diana Janetos

