

## Sohier Park Committee

### December 6, 2022 Meeting Minutes

#### Members Present:

Barry Leibovitz
Brenda Knapp
Brian Ross
Susan Moran

#### Topics Discussed:

##### 1. The meeting was focused on the Nubble web site:

- Bob Knapp was present at our meeting to assist in facilitating the discuss on the web site.

##### 2. Important components of web site:

- The committee members wrote down what their important components of our website should be. Brian showed examples of the Portland Head web site which had a good front page and categories for the site.
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##### 3. Agreed on components for our web page:

- We agreed that the following should be on our web site- Online Gift Shop, Directions to the Park, History of the Park and Lighthouse, Planning a visit information, Basic regulations of the Park, a volunteering page, kids page. We also agreed that we should have more links to detailed information and a page to submit photos of the Lighthouse.

##### 4. Web Designer for next meeting

- We agreed to invite the web designer of the site to meet with us to discuss changes to the site and the costs involved for updating the site.

**Next Meeting:** January 10th 2023

#### Suggested Agenda Topics:

- Nubble Lighthouse Website

Submitted by Brian Ross, Vice Chairman