



REQUEST FOR ACTION BY SELECTBOARD

DATE SUBMITTED: March 7, 2025	<input checked="" type="checkbox"/> ACTION
DATE ACTION REQUESTED: March 10, 2025	<input type="checkbox"/> DISCUSSION ONLY
SUBJECT: Recurring Special Event Permit Applications 2025	

DISCUSSION OF OPTIONS AVAILABLE TO THE BOARD: In order to continue mainstreaming the Special Event Permit Application process, we had our annual meeting of all Department Heads to discuss all of the Recurring Special Event Permit Applications that we will have for 2025. We found this new process to be very helpful as far as communication regarding safety at these events, as well as saving Town Staff hours of time. Once given Board of Selectmen approval, the Special Event Applicants will be mailed a letter confirming their approval and stating any conditions given by Department Heads. All appropriate Departments have given approvals (some with conditions) for all of the Applications in the motion below.

Options available to the Board: 1) Approve the Special Event Permit Applications listed below. 2) Deny the Special Event Permit Applications listed below.

RECOMMENDATION: Approve the Recurring Special Event Permit Applications submitted for 2025.

PROPOSED MOTION: I move to approve the following Recurring Special Event Permit Applications submitted for 2025 subject to all, if any, conditions given by Department Heads:

- York Ready for Climate Action – Climate Action Fair; May 3, 2025
- York Parks and Recreation and Mount Agamenticus Conservation Program – Big A 50K; May 3, 2025
- The Chris Connor's Fund and York Village Fire Department – Salty's 5K and Double Nubble 10K Road Race; May 4, 2025
- Patriot Riders of America – Spring Ride for the Troops; May 4, 2025
- York Bicycle and Pedestrian Committee – Family Bike Ride; May 17, 2025
- Committee for Veterans' Affairs – Memorial Day Parade; May 26, 2025
- Old York Garden Club – Old York Garden Club Plant Sale; May 31, 2025
- York Hospital – York Hospital 5K Road Race; June 7, 2025

- Odd By Nature Brewing – Oddity by the Ocean; June 7, 2025
- York Athletic Boosters – York Auto Show; June 22, 2025
- ALS Therapy Development Institute – Tri-State Trek; June 22, 2025
- Equip for Living Foundation – Equipped for Surfing; June 25, July 24, August 14, 2025
- York Parks and Recreation – Four on the Fourth Road Race; July 4, 2025
- Cystic Fibrosis Foundation – CF Cycle for Life; July 12, 2025
- St. George's Church – Community Yard Sale; July 12, 2025
- New England Classic Charity Bike Tour; July 13, 2025
- York Parks and Recreation – Family Health Day; August 2, 2025
- National MS Society – Bike MS: Great Maine Getaway; August 2, 2025
- York Parks and Recreation – York Days Craft Fair; August 2-3, 2025
- York Parks and Recreation – York Days 5K Road Race; August 3, 2025
- York Police and Fire Departments – National Night Out; August 5, 2025
- Nubble Light Challenge – Nubble Light Challenge; August 9, 2025
- York Village Fire Department – York Village Fire Department's Firemen's Field Day; August 16, 2025
- York Parks and Recreation – Beach Bonfire Benefit; August 30, 2025
- Association of Amputee Surfers – AmpSurf Learn to Surf Clinic; September 13, 2025
- York Art Association – Art in the Park; September 13, 2025
- Granite State Wheelers – Seacoast Century Weekend; September 13, 2025
- York Parks and Recreation – Mt. A Trail Challenge 5K and 1 Mile; September 20, 2025
- Alzheimer's Association – Maine Beaches Walk to End Alzheimer's; September 27, 2025
- York Parks and Recreation – Pickleball Tournament; October 3-5, 2025
- Short Sands Merchants – Short Sands Sidewalk Sale; October 11-13, 2025
- Daisy Trading Company – Daisy Trading Company Tent Sale; October 17-19, 2025
- York Region Chamber of Commerce – Annual Harvestfest and Kidsfest; October 18, 2025
- York Parks and Recreation – Festival of Frights; October 24, 2025
- Trooper Black Foundation; Trooper Black Foundation 5K for First Responders – October 25, 2025
- Anchorage Inn – Lighting of the Anchorage; November 29, 2025
- York Parks and Recreation – Lighting of the Nubble; November 29, 2025
- Coastal Ridge Parent Group – CRES Craft Fair; December 6, 2025
- York Parks and Recreation – Festival of Lights Parade; December 6, 2025
- Wreaths Across America – Wreaths Across America Convoy; December 8, 2025
- Josias River Farms Weddings; May 30, June 14, June 28, July 12, August 9, August 16, August 23, September 6, September 20, September 27, October 4, October 18, 2025
- Scotland Fields Weddings; June 21, June 28, July 5, August 9, August 16, August 23, September 6, September 27, October 4, October 11, October 18, October 25, 2025

PREPARED BY: Melissa M. Avery

REVIEWED BY: 

Melissa M. Avery, Administrative Assistant – York PD

THE TOWN OF
YORK, MAINE

186 York Street, York, Maine 03909

SPECIAL EVENT PERMIT APPLICATION

NOTE: This Application is in conjunction to the Town of York, Maine's Special Event Ordinance. Completed Applications and applicable Detail Request Sheets must be submitted to the Police Department located at the 9 Hannaford Drive, York, ME 03909 at least 30 days prior to the date of the event.

Event Information

Name of Event: Climate Action Fair

Location of Event: York High School

☐ Event Route Included

Date of Event: May 3, 2025

Event Start Time: 10am

Event End Time: 2p

Estimated Number of Participants/Attendants: 200

☒ Insurance Certificate Included

Description of Event:

The Climate Action Fair is a chance for residents to learn about climate change and what all of us can do to make a difference! We will spotlight home energy efficiency and electrification, bringing vendors who install heat pumps, residential solar panels, electric vehicle chargers and weatherization upgrades. The fair will feature electric car test drives, sustainability ideas, local non-profits, door prizes and fun for the whole family.

Is this a Recurring/Annual Event that has been approved in the past? ☒ YES ☐ NO

Please chose the type of event: ☐ Town Sponsored Event ☐ York Public Library or Utility District Event

☒ Non-Profit Community Organization ☐ Private or Commercial Event (Single Event or Initial Year)

List any equipment, decorations, firework displays, food or beverage services to be used etc.: Donated snacks will be offered for free.

Will you be requesting the use of Town Equipment and/or Staff: ☒ NO ☐ YES

Organization/Applicant Information

Name of Organization: York Ready for Climate Action

Name of Applicant: Marina Mails

Mailing Address for Organization/Applicant: 50 Brixham Rd. York, ME 03909

Phone Number: 336-202-8721

E-Mail Address: marinaelizabethmails@gmail.com

- CONTINUE TO BACK PAGE OF APPLICATION -

Is the Organization a non-profit? ☐ NO ☒ YES 501(C)(3) Number: 87-4342662

Name of Event Contact: Marina Mails

Phone Number: 336-202-8721

E-Mail Address: marinaelizabethmails@gmail.com

Please read the following and sign to complete your application:

I have read and understand the Special Event Permit Ordinance and corresponding regulations. Everything I have stated on this application is correct to the best of my knowledge and I have authority on behalf of the firm or agency holding this event to commit it to the statements contained herein. This permit, if granted, is not transferable and is revocable at any time at the discretion of the Town of York. The Town reserves the right to require municipal services as reasonably deemed necessary by Town staff. If Town materials/equipment/motorized vehicles, are needed for the event, a deposit may be required, with the deposit based on the cost of materials/equipment borrowed. Failure to comply with the terms of a special event application approval or deviation from the approval without the consent of a designated Town Official may prohibit the event and/or special event applicant from holding future events in the Town of York.

Applicant/ Event Contact:

Marina Mails
Signature

Date: 12/04/2024

Department Contact Information

Code Enforcement: (207) 363-1002

Police Department: (207) 363-1031

Village Fire Department: (207) 363-1015

Beach Fire Department: (207) 363-1014

York Sewer District: (207) 363-4232

York Water District: (207) 363-2265

Public Works Department: (207) 363-1010

Parks and Recreation: (207) 363-1040

Department Approvals

Departments	Signature and Date	Detail Request Sheet?	
Code Enforcement			
Parks and Recreation			
Police Department			
Public Works			
Village Fire Department			
Beach Fire Department			
Water District			
Sewer District			

Board of Selectmen _____ Town Manager for the Board of Selectmen _____ Date _____	Special Conditions (Attached if Necessary) YES NO
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Processed By: _____ Received Date: _____

Amount Received: \$ _____ ☐ Cash ☐ Check #: _____

THE TOWN OF
YORK, MAINE

186 York Street, York, Maine 03909

SPECIAL EVENT PERMIT APPLICATION

NOTE: This Application is in conjunction to the Town of York, Maine's Special Event Ordinance. Completed Applications must be submitted to the York Police Department located at 9 Hannaford Drive at least 45 days prior to the date of the event.

Event Information

Name of Event: Big A 50k

Location of Event: Mount Agamenticus & area trails ☒ Event Route Included

Date of Event: Saturday, May 3rd Event Start Time: 7:30AM

Event End Time: 5:30PM

Estimated Number of Participants/Attendants: 200 ☒ Insurance Certificate Included

Description of Event: _____

50 kilometer trail run consisting of 3 loops on Mt. Agamenticus, 2nd hill and 3rd hill. Any proceeds including recommended entry donations will support Mt. A Conservation Program. Bag drop and home base will be at the summit of Mount A.

Is this a Recurring/Annual Event that has been approved in the past? ☒ YES ☐ NO

Please chose the type of event: ☒ Town Sponsored Event ☐ York Public Library or Utility District Event

☐ Non-Profit Community Organization ☐ Private or Commercial Event (Single Event or Initial Year)

List any equipment, decorations, fireworks displays, food or beverage services to be used: _____

Grills, burgers, dogs, buns, soda, water.

Will you be requesting the use of Town Equipment and/or Staff: ☐ NO ☒ YES

Organization/Applicant Information

Name of Organization: York Parks & Recreation

Name of Applicant: Nick Darby

Mailing Address for Organization/Applicant: 186 York Street, York ME 03909

Phone Number: 207 363 1040 E-Mail Address: ndarby@yorkmaine.org

Is the Organization a non-profit? ☒ NO ☐ YES 501(C)(3) Number:

Name of Event Contact: Nick Darby

Phone Number: 207 363 1040

E-Mail Address: ndarby@yorkmaine.org

Please read the following and sign to complete your application:

I have read and understand the Special Event Permit Ordinance and corresponding Special Event Regulations. Everything I have stated on this application is correct to the best of my knowledge and I have authority on behalf of the firm or agency holding this event to commit it to the statements contained herein. This permit, if granted, is not transferable and is revocable at any time at the discretion of the Town of York. The Town reserves the right to require municipal services as reasonably deemed necessary by Town staff. If Town materials/equipment/motorized vehicles, are needed for the event, a deposit may be required, with the deposit based on the cost of materials/equipment borrowed. Failure to comply with the terms of a Special Event Application approval, or deviation from the approval without the consent of a designated Town Official may prohibit the event and/or Special Event applicant from holding future events in the Town of York.

Applicant/ Event Contact: Nick Darby

Date: 1/17/25

Signature

Department Contact Information

Code Enforcement: (207) 363-1002

Police Department: (207) 363-1031

Village Fire Department: (207) 363-1015

Beach Fire Department: (207) 363-1014

York Sewer District: (207) 363-4232

York Water District: (207) 363-2265

Public Works Department: (207) 363-1010

Parks and Recreation: (207) 363-1040

Department Approvals		
Departments	Signature and Date	Detail Request Sheet?
Code Enforcement		
Parks and Recreation		
Police Department		
Public Works		
Village Fire Department		
Beach Fire Department		
Water District		
Sewer District		
Board of Selectmen Town Manager for the Board of Selectmen		Special Conditions (Attached if Necessary) YES NO

Processed By:

Received Date:

Amount Received: \$

☐ Cash

☐ Check #:



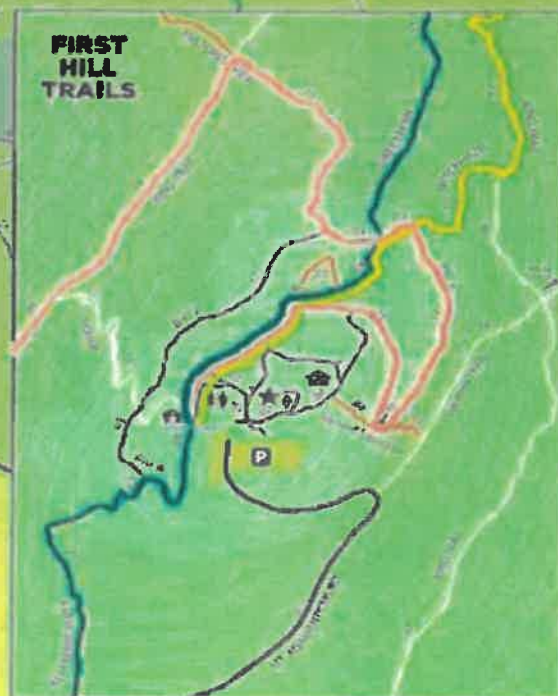
BIG A 50K COURSE MAP



New trail at the summit!
Introducing the
BIG A
A universal access
nature path for all.

- Clay in - clay out, both necessities and not provided. Do not! They. One-way for their designated use only. Important: others or anyone!
- Stay on open lands. Do not cut swamplands or destroy them!
- Wetlands and vital birds are fragile. Do not disturb them!
- Do not cut, dig or collect any plant life, animal life or cultural artifacts.
- No camping or campfires.
- Respect private property.
- Pets must be on leash. Pet owners are responsible for carrying out and
- Area is open year-round from dawn until dusk.

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Journal of Internal Medicine 261: 395–403
DOI: 10.1111/j.1365-2796.2006.01821.x



Big A 50K Trail Race Turn Sheet

Pink Section (2.6 miles)			
Mileage	Landmark	Trail	Elevation
0	Start/Finish Line	Directly in front of the Maintenance Barn	675'
	Big A Tr.	Go up towards field north of the summit lodge. Turn right before ski lift tower on to Big A Tr. Follow gravel path around to Vultures View Tr. and turn right to descend.	
0.4	Vultures View Tr.	Follow Vultures View Tr. down to Ring Tr.	
0.5	Ring Tr.	Left on Ring Tr.	
1.3		(Porta-Potty) Right on paved Mt. Agamenticus Summit Rd. Stay on right side of road, past red gate.	
1.4	Mountain Rd.	Intersection of Mountain Rd and Mt Agamenticus Summit Rd. Follow Mountain Rd to the right (west). Immediately changes to dirt.	353'
2.2	Wintergreen Trailhead	Go right on Wintergreen Tr. - Red blazes	
		Climb Wintergreen Tr. to Ring Tr.	
Blue Section (3.9 miles)			
2.6	Ring Tr.	Right onto Ring Tr.	
2.8	Blueberry Bluff Tr.	Left on Blueberry Bluff Tr.	
		Follow Blueberry Bluff Tr. to Start/Finish line (Summit of Mt. A)	
3.2	Summit of Mt. A	Aid Station and Porta-Potties	675'
3.3	Sweet Fern Trailhead	Go straight over summit to left of octagonal platform and to left of old ski lift tower (blue arrow). Descend Sweet Fern Tr. to Ring Tr.	
3.5	Ring Tr. Chestnut Oak Tr.	Go right on Ring Tr. Follow Ring Tr. to 4-way intersection and continue straight onto Chestnut Oak Tr. (white blazes) Go downhill, over two small bridges to Porcupine Tr.	
3.8	Porcupine Tr.	Turn left on Porcupine Tr.	
3.9		Take right on unmarked trail immediately after wooden bridge (Ignore sign on left with arrow to 2nd Hill)	
4.2	Top of 2nd Hill	Follow single track trail to top of 2nd Hill	555'
		Continue down Ridge Tr. to the north passing Incline Tr. sign Descend on single track, ignoring two trails to the left.	
		There is a right horseshoe bend at ~4.6 mi	
5.2	Notch Tr.	At junction with Notch Tr., turn right toward Wheel Tr. Notch Tr. is marked with lime green blazes	
5.4	Sign Post #22 - Junction of Notch Tr. and Wheel Tr. Wheel Tr.	Aid Station. You will be pass through here again in 2.9 miles. Continue on Wheel Tr. by bearing left (do not go right on Notch Tr.!) Red boundary marks on trees will be on your right	
5.5	Sign Post #25 - junction of Great Marsh Tr. and Wheel Tr. Great Marsh Tr.	Turn left on Great Marsh Tr. toward Old County Rd. Go ~20 yds and take right onto Third Hill Tr. (wood map sign). There is a "No Motor Vehicles" sign immediately after the turn and then a curved split tree bridge.	

Big A 50K Trail Race Turn Sheet

5.6	Third Hill Tr.	Follow trail up, passing Bobcat Tr. on right, and take 1st left onto single track. Follow single track to top of 3rd Hill.	
Yellow Section (3.8 miles)			
Mileage	Landmark	Trail	Elevation
6.5	Top of 3rd Hill	Pine tree with "Third Hill Elev. 526" sign on it	526'
		Tag tree and turn around and head back the way you came	
6.6	Ledge Tr.	At about .1 from 3rd Hill summit take left onto Ledge Tr.	
6.8	Bobcat Tr.	After hairpin turns on open ledge (follow cairns), continue straight onto Bobcat Tr.	
7.3		Bear right at next trail junction	
7.4	Sign Post - Junction Great Marsh Tr.		
	Great Marsh Tr.	Take left towards Old Mountain Rd.	
7.5	Darter Tr.	Take SHARP right at course marking and "New Trail" and Darter Tr. signs and follow white blazes	
		Take left at course marking and cross small creek continuing to follow white blazes, climbing to the Notch Tr.	
7.8	Notch Tr.	Take right on Notch Tr. towards Wheel Tr. (lime green blazes)	
7.9		Continue on Notch Tr., passing Incline Tr. sign to 2nd Hill on left	
8.3	Sign Post #22 - Junction of Notch Tr. and Wheel Tr.	Water Stop	
	Notch Tr.	Bear slightly left, continuing on Notch Tr.	
		Stay right where there is a trail to the left and sign to 2nd Hill. This is where you came down off 2nd Hill earlier in loop.	
8.7	Stone Fence Tr. (also called Dragonfly Trail)	After wet area and slight rise, take a left at Stone Fence Tr. towards Porcupine Tr. (also sign with Second Hill and arrow).	
9.2		After big stone wall on left, take next right at Hidden Tr. junction towards Porcupine Tr. continuing to follow white blazes.	
9.25	Porcupine Tr.	At bottom of short drop, turn left on Porcupine Tr., heading up	
9.5		Bear right at big stone cairn and stay on Porcupine Tr.	
9.7	Chestnut Oak Tr.	Right on Chestnut Oak Tr. (you came down this earlier)	
10	Ring Tr.	Ascend to Ring Tr. (4-way intersection) and turn left	
10.2	Witch Hazel Tr.	Turn right on Witch Hazel Tr. towards the summit	
10.3	Big A Tr.	Turn right on Big A Tr. (gravel), then first left directly toward summit. Head across grassy field to right of summit deck and porta-potties to finish.	
10.35	Start/Finish Line (Summit of Mt. A)		675'
The full 50K has approximately 5,787' of elevation gain.			

THE TOWN OF
YORK, MAINE

186 York Street, York, Maine 03909

SPECIAL EVENT PERMIT APPLICATION

*NOTE: This Application is in conjunction to the Town of York, Maine's Special Event Ordinance.
Completed Applications must be submitted to the York Police Department located at 9 Hannaford Drive
at least 45 days prior to the date of the event.*

Event Information

Name of Event: **Salty's 5k & Double Nubble 10K Road Races**

Location of Event: **Short Sands Beach Ball Field**

X - Event Route Included

Date of Event: **Sunday, May 4th, 2024** **25**

Event Start Time: **9am**

Event End Time: **12pm**

Estimated Number of Participants/Attendants: **650**

X - Insurance Certificate Included

Description of Event: **Family Friendly 5K & 10K Road Races.**

Is this a Recurring/Annual Event that has been approved in the past? **X** - YES ☐ NO

Please chose the type of event: ☐ Town Sponsored Event ☐ York Public Library or Utility District Event

X - Non-Profit Community Organization ☐ Private or Commercial Event (Single Event or Initial Year)

List any equipment, decorations, fireworks displays, food or beverage services to be used: **We have a professional Timing Company do the the timing of the race, a DJ, Folding tables and Chairs, pop up tents for registration. Marshall's puts up a 20' x 20' tent for the water and refreshments for after the run, We use the FD jersey barriers and orange cones for directionals, there directional signs, and water stations at two specified locations on the race route**

Will you be requesting the use of Town Equipment and/or Staff: **X** - NO ☐ YES

Organization/Applicant Information

Name of Organization: **The Chris Connors Fund, A special project under the York Volunteer Fire Dept.**

Name of Applicant: **Emily Connors**

Mailing Address for Organization/Applicant: **1 Firehouse Dr. York, Maine 03909**

Phone Number: **207-752-4531**

E-Mail Address: **emilyconnors@me.com**

Is the Organization a non-profit? ☐ NO ☒ YES 501(C)(3) Number: **6500332901**

Name of Event Contact: **Emily Connors**

Phone Number: **207-752-4531**

E-Mail Address: **emilyconnors@me.com**

Please read the following and sign to complete your application:

I have read and understand the Special Event Permit Ordinance and corresponding Special Event Regulations. Everything I have stated on this application is correct to the best of my knowledge and I have authority on behalf of the firm or agency holding this event to commit it to the statements contained herein. This permit, if granted, is not transferable and is revocable at any time at the discretion of the Town of York. The Town reserves the right to require municipal services as reasonably deemed necessary by Town staff. If Town materials/equipment/motorized vehicles, are needed for the event, a deposit may be required, with the deposit based on the cost of materials/equipment borrowed. Failure to comply with the terms of a Special Event Application approval, or deviation from the approval without the consent of a designated Town Official may prohibit the event and/or Special Event applicant from holding future events in the Town of York.

Applicant/ Event Contact: **Emily Connors**

Date **1-12-25**

Emily Connors

Department Contact Information

Code Enforcement: (207) 363-1002

Police Department: (207) 363-1031

Village Fire Department: (207) 363-1015

Beach Fire Department: (207) 363-1014

York Sewer District: (207) 363-4232

York Water District: (207) 363-2265

Public Works Department: (207) 363-1010

Parks and Recreation: (207) 363-1040

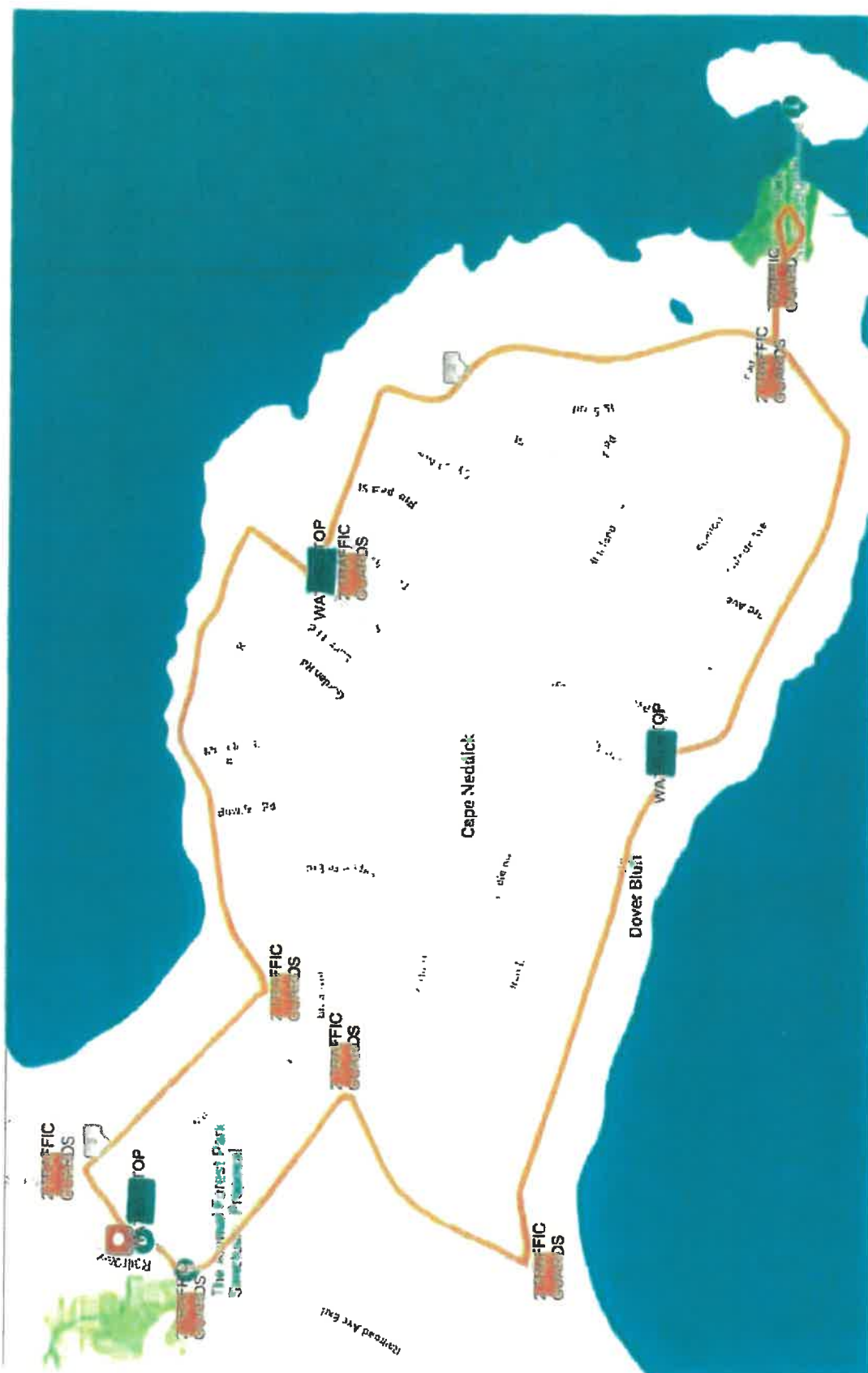
Department Approvals

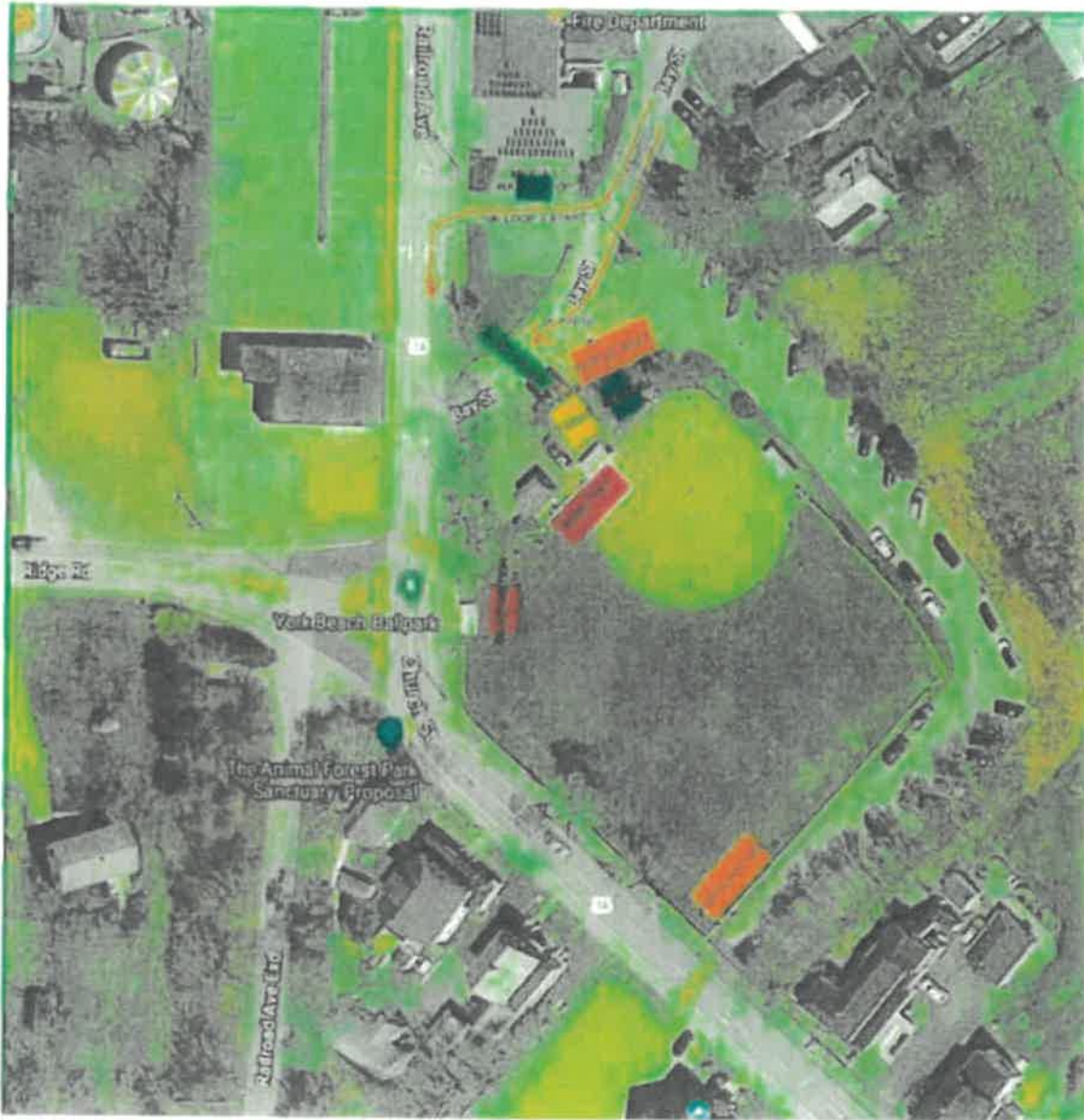
Departments	Signature and Date	Detail Request Sheet?
Code Enforcement		
Parks and Recreation		
Police Department		
Public Works		
Village Fire Department		

**Salty's 5K & Double Nubble 10K
York Volunteer Fire Department, Inc
The Chris Connors Fund**

Order of Events

7:00am	Volunteers arrive
7:00am	Race Day Registration Opens
7:15am	Cones and Directional Signs placed along course
8:00am	Water Stops Fully Setup
8:30am	Registration Closes
8:30am	Warm up
8:45am	Runners to the start
9:00am	Race Start: 5K & 10K
10:00am	All 5K participants expected to be finished
10:45am	All 10K participants expected to be finished
11:00am	Awards
11:15am	Event Complete - Clean-up





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SPECIAL EVENT PERMIT APPLICATION

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the 9 Hannaford Drive, York, ME 03909 at least 30 days prior to the date of the event.*

Event Information

Name of Event: Spring Ride

Location of Event: York High School to Arundel ☒ Event Route Included

Date of Event: May 4, 2025 Event Start Time: 07:30 Am

Event End Time: 12:00 pm

Estimated Number of Participants/Attendants: 100 to 500 ☒ Insurance Certificate Included

Description of Event: We use York High School as a staging area for a
Fundraiser Motorcycle Ride. The weather plays a
huge role in the number of participants.

Is this a Recurring/Annual Event that has been approved in the past? ☒ YES ☐ NO

Please chose the type of event: ☐ Town Sponsored Event ☐ York Public Library or Utility District Event

☒ Non-Profit Community Organization ☐ Private or Commercial Event (Single Event or Initial Year)

List any equipment, decorations, firework displays, food or beverage services to be used etc.: None

Will you be requesting the use of Town Equipment and/or Staff: ☐ NO ☒ YES

Organization/Applicant Information

Name of Organization: Patriot Riders of American Maine Chapter 1

Name of Applicant: Kim Hamlyn

Mailing Address for Organization/Applicant: 508 Swamp John Rd Wells Me 04090

Phone Number: 207-468-2508 E-Mail Address: Kimhamlyn@yahoo.com

Is the Organization a non-profit? ☐ NO ☒ YES 501(C)(3) Number: 45-3527041

Name of Event Contact: Kim Hamlyn

Phone Number: 207-468-2508 E-Mail Address: Kimhamlyn@yahoo.com

Please read the following and sign to complete your application:

I have read and understand the Special Event Permit Ordinance and corresponding regulations. Everything I have stated on this application is correct to the best of my knowledge and I have authority on behalf of the firm or agency holding this event to commit it to the statements contained herein. This permit, if granted, is not transferable and is revocable at any time at the discretion of the Town of York. The Town reserves the right to require municipal services as reasonably deemed necessary by Town staff. If Town materials/equipment/motorized vehicles, are needed for the event, a deposit may be required, with the deposit based on the cost of materials/equipment borrowed. Failure to comply with the terms of a special event application approval or deviation from the approval without the consent of a designated Town Official may prohibit the event and/or special event applicant from holding future events in the Town of York.

Applicant/ Event Contact: Kim D. Hamlyn Date: Jan. 16, 2025
Signature

Department Contact Information

Code Enforcement: (207) 363-1002 Police Department: (207) 363-1031
Village Fire Department: (207) 363-1015 Beach Fire Department: (207) 363-1014
York Sewer District: (207) 363-4232 York Water District: (207) 363-2265
Public Works Department: (207) 363-1010 Parks and Recreation: (207) 363-1040

Department Approvals		
Departments	Signature and Date	Detail Request Sheet?
Code Enforcement		
Parks and Recreation		
Police Department		
Public Works		
Village Fire Department		
Beach Fire Department		
Water District		
Sewer District		

Board of Selectmen _____ Town Manager for the Board of Selectmen _____	Date _____	Special Conditions (Attached if Necessary) YES NO
---	------------	---

Processed By: _____ Received Date: _____

Amount Received: \$ _____ ☐ Cash ☐ Check #: _____

2024 Spring Ride Route

The Spring Ride route is as follows: Kickstands-Up @11AM. Leaving York High School on Robert Stevens Drive, Left onto Webber Road, Right onto Ridge Road, Right onto Church Street, Right onto Long Beach Ave, Left onto Lilac Lane (Rte 103), Right onto Haley Road Left onto Route 1, Right onto Wilson Rd (ME 101), Right onto Route 236 in Eliot, Right onto Route 4 in South Berwick to North Berwick, Right onto Route 9 towards Wells, Right onto Route 109 continue to Wells Corner left on Route 1 through Kennebunk to Arundel and end at Bentley's Saloon.

High School	11:00	KSU 11 AM
Ridge Rd	11:01	11:01
Church St	11:04	11:05
Long Beach Ave	11:05	11:10
Lilac Ln (rte 103)	11:09	11:14
Haley Rd	11:20	11:25
Rte 1	11:29	11:34
Rte 101	11:31	11:36
Eliot Town Line	11:35	11:40
Rte 236	11:44	11:49
S Ber Town Line	11:45	11:50
Rte 4	11:51	11:56
N Ber Town line	11:57	12:02
Rte 9	12:01	12:06
Wells Town Line	12:03	12:08
Rte 109	12:11	12:16
Rte 1	12:15	12:20
Kenn Town Line	12:19	12:25
Kenn Town Ctr	12:21	12:28
Arun Town Line	12:26	12:33
Bentleys	12:28	12:35
Total Ride	1 Hour 35 Mins	

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SPECIAL EVENT PERMIT APPLICATION

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Event Information

Name of Event: York Family Bike Ride

Location of Event:

☒ Event Route Included

Date of Event: May 17 2025

Event Start Time: 10:00 AM

Event End Time: 12:00 PM

Estimated Number of Participants/Attendants: 50 ☒ Insurance Certificate Included

Description of Event: THIS IS OUR ANNUAL FAMILY BIKE RIDE, ORGANIZED BY THE YORK BICYCLE & PEDESTRIAN COMMITTEE

Is this a Recurring/Annual Event that has been approved in the past? ☒ YES ☐ NO

Please choose the type of event: ☒ Town Sponsored Event ☐ York Public Library or Utility District Event
☐ Non-Profit Community Organization ☐ Private or Commercial Event (Single Event or Initial Year)

List any equipment, decorations, firework displays, food or beverage services to be used etc.:

Will you be requesting the use of Town Equipment and/or Staff: ☐ NO ☒ YES

Organization/Applicant Information

Name of Organization: York Bicycle & Pedestrian Committee

Name of Applicant: Virginia (Jeannie) Adamowicz

Mailing Address for Organization/Applicant: 10 HARVEST Lane, York, ME

Phone Number: 207-475-7171

E-Mail Address: JAdamow158@gmail.com

Is the Organization a non-profit? ☐ NO ☒ YES 501(C)(3) Number:

Name of Event Contact: Jeannie Adamowicz

Phone Number: 207-475-7171

E-Mail Address: JAdamowicz@gmail.com

Please read the following and sign to complete your application:

I have read and understand the Special Event Permit Ordinance and corresponding regulations. Everything I have stated on this application is correct to the best of my knowledge and I have authority on behalf of the firm or agency holding this event to commit it to the statements contained herein. This permit, if granted, is not transferable and is revocable at any time at the discretion of the Town of York. The Town reserves the right to require municipal services as reasonably deemed necessary by Town staff. If Town materials/equipment/motorized vehicles, are needed for the event, a deposit may be required, with the deposit based on the cost of materials/equipment borrowed. Failure to comply with the terms of a special event application approval or deviation from the approval without the consent of a designated Town Official may prohibit the event and/or special event applicant from holding future events in the Town of York.

Applicant/ Event Contact: Jeannie Adamowicz
Signature

Date: 1/3/2025

Department Contact Information

- | | |
|---|---------------------------------------|
| Code Enforcement: (207) 363-1002 | Police Department: (207) 363-1031 |
| Village Fire Department: (207) 363-1015 | Beach Fire Department: (207) 363-1014 |
| York Sewer District: (207) 363-4232 | York Water District: (207) 363-2265 |
| Public Works Department: (207) 363-1010 | Parks and Recreation: (207) 363-1040 |

Department Approvals		
Departments	Signature and Date	Detail Request Sheet?
Code Enforcement		
Parks and Recreation		
Police Department		
Public Works		
Village Fire Department		
Beach Fire Department		
Water District		
Sewer District		
Board of Selectmen _____ Town Manager for the Board of Selectmen _____ Date _____		Special Conditions (Attached if Necessary) YES NO

Processed By:

Received Date:

Amount Received: \$

☐ Cash ☐ Check #:

Event Route for:

York Bicycle and Pedestrian Committee Family Bike Ride

When: May 17, 2025

17, 2025

Time: 10:00AM to Noon

From: York High School, Long Sands Rd., via Long Sands Road to York Street, to Village Elementary School.

We are asking for two officers to be present during this ride.

Thank you,

Virginia Adamowicz

Jadamowi50@gmail.com

THE TOWN OF
YORK, MAINE
186 York Street, York, Maine 03909

SPECIAL EVENT PERMIT APPLICATION

NOTE: This Application is in conjunction to the Town of York, Maine's Special Event Ordinance. Completed Applications and applicable Detail Request Sheets must be submitted to the Police Department located at the 9 Hannaford Drive, York, ME 03909 at least 30 days prior to the date of the event.

Event Information

Name of Event: **Town of York Memorial Day Parade**
Location of Event: **Center of York** ☒ Event Route Included
Date of Event: **5/26/25** Event Start Time: **10 AM**
Event End Time: **12 noon**
Estimated Number of Participants/Attendants: **1000** ☐ Insurance Certificate Included
Description of Event: **Parade on York St**

Is this a Recurring/Annual Event that has been approved in the past? ☒ YES ☐ NO

Please chose the type of event: ☒ Town Sponsored Event ☐ York Public Library or Utility District Event
☐ Non-Profit Community Organization ☐ Private or Commercial Event (Single Event or Initial Year)

List any equipment, decorations, firework displays, food or beverage services to be used etc.:

Police will lead and participate in the parade and have a presence along the parade route. The York Fire Depts., Parks and Rec, and York Ambulance will also participate.

Will you be requesting the use of Town Equipment and/or Staff: ☐ NO ☒ YES

Organization/Applicant Information

Name of Organization: **Town of York Committee for Veterans' Affairs**
Name of Applicant: **Don LeFante**
Mailing Address for Organization/Applicant: **34 Pine Mtn Rd Cape Neddick ME 03902**
Phone Number: **973-557-3066** E-Mail Address: **dlefante@yorkmaine.org**

- CONTINUE TO BACK PAGE OF APPLICATION -

Is the Organization a non-profit? ☐ NO ☒ YES 501(C)(3) Number: _____

Name of Event Contact: **Don LeFante**

Phone Number: **973-557-3066**

E-Mail Address: **dlefante@yorkmaine.org**

Please read the following and sign to complete your application:

I have read and understand the Special Event Permit Ordinance and corresponding regulations. Everything I have stated on this application is correct to the best of my knowledge and I have authority on behalf of the firm or agency holding this event to commit it to the statements contained herein. This permit, if granted, is not transferable and is revocable at any time at the discretion of the Town of York. The Town reserves the right to require municipal services as reasonably deemed necessary by Town staff. If Town materials/equipment/motorized vehicles, are needed for the event, a deposit may be required, with the deposit based on the cost of materials/equipment borrowed. Failure to comply with the terms of a special event application approval or deviation from the approval without the consent of a designated Town Official may prohibit the event and/or special event applicant from holding future events in the Town of York.

Applicant/ Event Contact: **Donald John LeFante**

Date: **12/20/24**

Signature

Department Contact Information

Code Enforcement: (207) 363-1002

Police Department: (207) 363-1031

Village Fire Department: (207) 363-1015

Beach Fire Department: (207) 363-1014

York Sewer District: (207) 363-4232

York Water District: (207) 363-2265

Public Works Department: (207) 363-1010

Parks and Recreation: (207) 363-1040

Department Approvals

Departments	Signature and Date	Detail Request Sheet?
Code Enforcement		
Parks and Recreation		
Police Department		
Public Works		
Village Fire Department		
Beach Fire Department		
Water District		
Sewer District		

Board of Selectmen _____ <i>Town Manager for the Board of Selectmen</i>	Special Conditions <i>(Attached if Necessary)</i> YES NO
--	---

Processed By: _____ Received Date: _____

Amount Received: \$ _____ ☐ Cash ☐ Check #: _____

THE TOWN OF
Y O R K, M A I N E

186 York Street, York, Maine 03909

SPECIAL EVENT PERMIT APPLICATION

*NOTE: This Application is in conjunction to the Town of York, Maine's Special Event Ordinance.
Completed Applications and applicable Detail Request Sheets must be submitted to the Police Department located at
the 9 Hannaford Drive, York, ME 03909 at least 30 days prior to the date of the event.*

Event Information

Name of Event: Old York Garden Club Plant Sale

Location of Event: Goodrich Park

☐ Event Route Included

Date of Event: May 31, 2025

Event Start Time: 9:00 am

Event End Time: 12:00 pm

Estimated Number of Participants/Attendants: 500

☒ Insurance Certificate Included

Description of Event: _____

Garden Club plant sale: sale takes place on the ground of Goodrich Park. Tables filled with locally grown plants are displayed for for area residents

to select and purchase. Proceeds support going initiatives of the club including civic development and student scholarships.

Is this a Recurring/Annual Event that has been approved in the past? ☒ YES ☐ NO

Please chose the type of event: ☐ Town Sponsored Event ☐ York Public Library or Utility District Event

☒ Non-Profit Community Organization ☐ Private or Commercial Event (Single Event or Initial Year)

List any equipment, decorations, firework displays, food or beverage services to be used etc.: _____

Will you be requesting the use of Town Equipment and/or Staff: ☐ NO ☒ YES

Organization/Applicant Information

Name of Organization: Old York Garden Club

Name of Applicant: Terry Monahan, Kathleen Reagan Papstein, Co Chairs, Ways & Means

Mailing Address for Organization/Applicant: PO Box 209, York, ME

Phone Number: 508-667-2753

E-Mail Address: terry.tam@verizon.net

Is the Organization a non-profit? ☐ NO ☒ YES 501(C)(3) Number: ECO8109

Name of Event Contact: Terry Monahan

Phone Number: 508 667 2753 E-Mail Address: terry.tam@verizon.net

Please read the following and sign to complete your application:

I have read and understand the Special Event Permit Ordinance and corresponding regulations. Everything I have stated on this application is correct to the best of my knowledge and I have authority on behalf of the firm or agency holding this event to commit it to the statements contained herein. This permit, if granted, is not transferable and is revocable at any time at the discretion of the Town of York. The Town reserves the right to require municipal services as reasonably deemed necessary by Town staff. If Town materials/equipment/motorized vehicles, are needed for the event, a deposit may be required, with the deposit based on the cost of materials/equipment borrowed. Failure to comply with the terms of a special event application approval or deviation from the approval without the consent of a designated Town Official may prohibit the event and/or special event applicant from holding future events in the Town of York.

Applicant/ Event Contact: Terry Monahan Date: 12/2/2024
Signature

Department Contact Information

Code Enforcement: (207) 363-1002 Police Department: (207) 363-1031
Village Fire Department: (207) 363-1015 Beach Fire Department: (207) 363-1014
York Sewer District: (207) 363-4232 York Water District: (207) 363-2265
Public Works Department: (207) 363-1010 Parks and Recreation: (207) 363-1040

Department Approvals			
Departments	Signature and Date	Detail Request Sheet?	
Code Enforcement			
Parks and Recreation			
Police Department			
Public Works			
Village Fire Department			
Beach Fire Department			
Water District			
Sewer District			

Board of Selectmen _____ <i>Town Manager for the Board of Selectmen</i>	Special Conditions (Attached if Necessary) YES NO
---	---

Processed By: _____ Received Date: _____

Amount Received: \$ _____ ☐ Cash ☐ Check #: _____

THE TOWN OF
YORK, MAINE

186 York Street, York, Maine 03909

SPECIAL EVENT PERMIT APPLICATION

*NOTE: This Application is in conjunction to the Town of York, Maine's Special Event Ordinance.
Completed Applications must be submitted to the York Police Department located at 9 Hannaford Drive
at least 45 days prior to the date of the event.*

Event Information

Name of Event: York Hospital Road Race

Location of Event: York, ME

☒ Event Route Included

Date of Event: Saturday, June 7, 2025

Event Start Time: 8:00am

Event End Time: 10:30am

Estimated Number of Participants/Attendants: 500

☒ Insurance Certificate Included

Description of Event: York Hospital Annual 5k Road Race

Is this a Recurring/Annual Event that has been approved in the past? ☒ YES ☐ NO

Please choose the type of event: ☐ Town Sponsored Event ☒ York Public Library or Utility District Event

☒ Non-Profit Community Organization ☐ Private or Commercial Event (Single Event or Initial Year)

List any equipment, decorations, fireworks displays, food or beverage services to be used: York Hospital provides water and snacks to participants

Will you be requesting the use of Town Equipment and/or Staff: ☐ NO ☒ YES

Organization/Applicant Information

Name of Organization: YPD & YP&R

Name of Applicant: York Hospital

Mailing Address for Organization/Applicant: 15 Hospital Drive

Phone Number: **207-351-3430**

E-Mail Address: **HLeonhard@yorkhospital.com**

Is the Organization a non-profit? ☐ NO ☒ YES 501(C)(3) Number: **01-0212444**

Name of Event Contact: **Hilary Leonhard**

Phone Number: **207-351-3430**

E-Mail Address: **HLeonhard@yorkhospital.com**

Please read the following and sign to complete your application:

I have read and understand the Special Event Permit Ordinance and corresponding Special Event Regulations. Everything I have stated on this application is correct to the best of my knowledge and I have authority on behalf of the firm or agency holding this event to commit it to the statements contained herein. This permit, if granted, is not transferable and is revocable at any time at the discretion of the Town of York. The Town reserves the right to require municipal services as reasonably deemed necessary by Town staff. If Town materials/equipment/motorized vehicles, are needed for the event, a deposit may be required, with the deposit based on the cost of materials/equipment borrowed. Failure to comply with the terms of a Special Event Application approval, or deviation from the approval without the consent of a designated Town Official may prohibit the event and/or Special Event applicant from holding future events in the Town of York.

Applicant/ Event Contact: **Hilary Leonhard**

Date: **1/6/25**

Signature

Department Contact Information

Code Enforcement: (207) 363-1002

Police Department: (207) 363-1031

Village Fire Department: (207) 363-1015

Beach Fire Department: (207) 363-1014

York Sewer District: (207) 363-4232

York Water District: (207) 363-2265

Public Works Department: (207) 363-1010

Parks and Recreation: (207) 363-1040

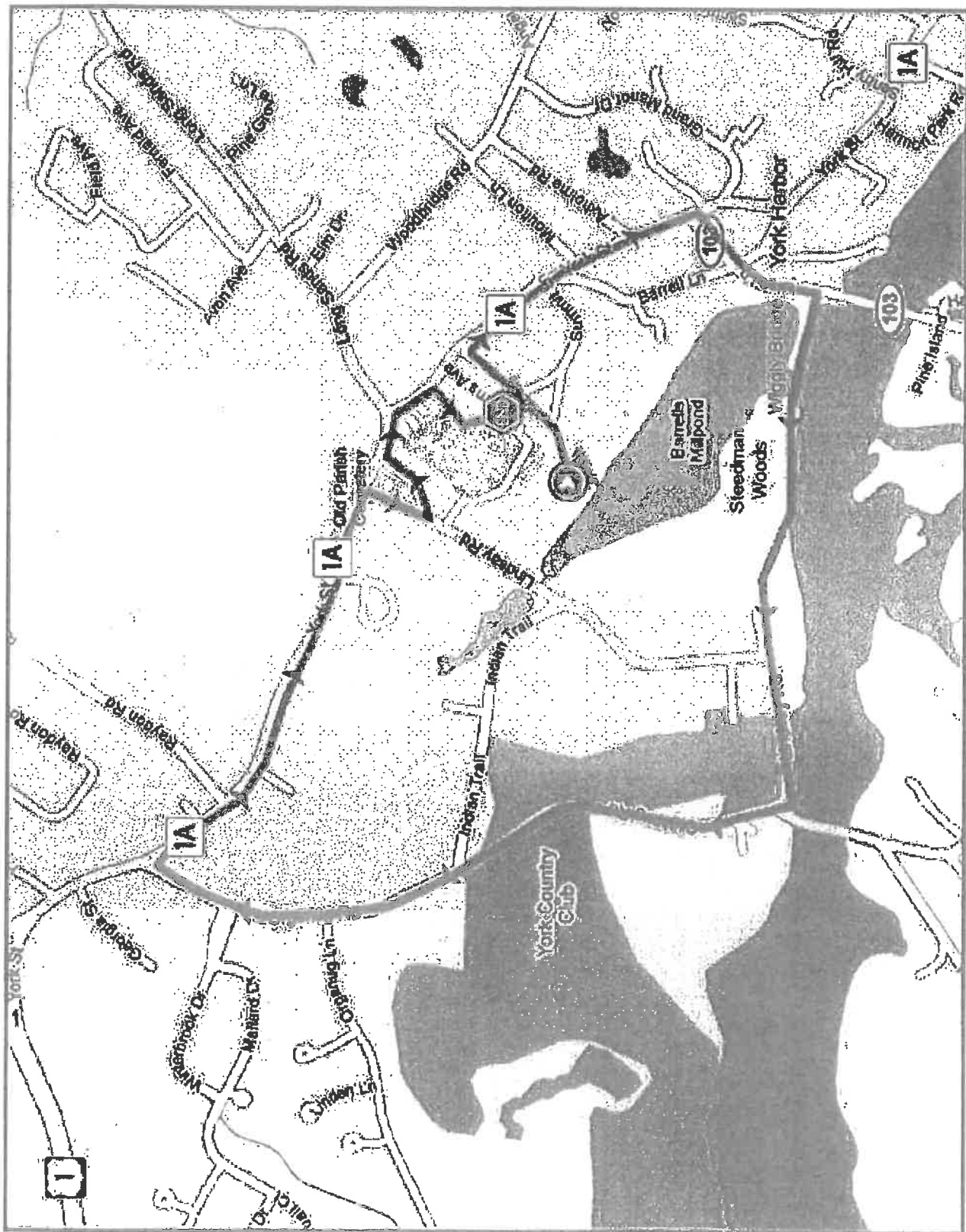
Department Approvals

YORK, MAINE

Signature and Date

Departments	Detail Request Sheet?
Code Enforcement	Y N
Parks and Recreation	Y N
Police Department	Y N
Public Works	Y N
Village Fire Department	Y N
Beach Fire Department	Y N
Water District	Y N
Sewer District	Y N

Board of Selectmen	Special Conditions (Attached if Necessary) YES NO
Town Manager for the Board of Selectmen	Date



THE TOWN OF
YORK, MAINE

186 York Street, York, Maine 03909

SPECIAL EVENT PERMIT APPLICATION

NOTE: This Application is in conjunction to the Town of York, Maine's Special Event Ordinance. Completed Applications and applicable Detail Request Sheets must be submitted to the Police Department located at the 9 Hannaford Drive, York, ME 03909 at least 30 days prior to the date of the event.

Event Information

Name of Event: Oddity By the Ocean 4
Location of Event: odd By Nature Brewing / 1400 US-1 ☐ Event Route Included
Date of Event: 5/19/25 6-7-25 Event Start Time: 11AM
Event End Time: 4PM

Estimated Number of Participants/Attendants: 500 ☒ Insurance Certificate Included

Description of Event: 4th Anniversary Odd By Nature Brewing with live music

Is this a Recurring/Annual Event that has been approved in the past? ☒ YES ☐ NO

Please chose the type of event: ☐ Town Sponsored Event ☐ York Public Library or Utility District Event
☐ Non-Profit Community Organization ☒ Private or Commercial Event (Single Event or Initial Year)

List any equipment, decorations, firework displays, food or beverage services to be used etc.: We use a tent and music stage. All other equipment is

Will you be requesting the use of Town Equipment and/or Staff: ☐ NO ☒ YES already on the property.

Organization/Applicant Information

Name of Organization: odd By Nature Brewing

Name of Applicant: Jay Gae

Mailing Address for Organization/Applicant: 1400 US-1 Cape Neddick ME 03902

Phone Number: 617-820-2917 E-Mail Address: oddbynaturebrewing@gmail.com

- CONTINUE TO BACK PAGE OF APPLICATION -

Is the Organization a non-profit? ☒ NO ☐ YES 501(C)(3) Number: _____

Name of Event Contact: _____

Phone Number: _____ E-Mail Address: _____

Please read the following and sign to complete your application:

I have read and understand the Special Event Permit Ordinance and corresponding regulations. Everything I have stated on this application is correct to the best of my knowledge and I have authority on behalf of the firm or agency holding this event to commit it to the statements contained herein. This permit, if granted, is not transferable and is revocable at any time at the discretion of the Town of York. The Town reserves the right to require municipal services as reasonably deemed necessary by Town staff. If Town materials/equipment/motorized vehicles, are needed for the event, a deposit may be required, with the deposit based on the cost of materials/equipment borrowed. Failure to comply with the terms of a special event application approval or deviation from the approval without the consent of a designated Town Official may prohibit the event and/or special event applicant from holding future events in the Town of York.

Applicant/ Event Contact: _____ Date: 12/13/24
Signature

Department Contact Information

Code Enforcement: (207) 363-1002 Police Department: (207) 363-1031
Village Fire Department: (207) 363-1015 Beach Fire Department: (207) 363-1014
York Sewer District: (207) 363-4232 York Water District: (207) 363-2265
Public Works Department: (207) 363-1010 Parks and Recreation: (207) 363-1040

Department Approvals

Departments	Signature and Date	Detail Request Sheet?
Code Enforcement		
Parks and Recreation		
Police Department		
Public Works		
Village Fire Department		
Beach Fire Department		
Water District		
Sewer District		

Board of Selectmen _____

Town Manager for the Board of Selectmen

Date _____

Special Conditions
(Attached if Necessary)
YES NO

Processed By: _____ Received Date: _____

Amount Received: \$ _____ ☐ Cash ☐ Check #: _____

THE TOWN OF
YORK, MAINE

186 York Street, York, Maine 03909

SPECIAL EVENT PERMIT APPLICATION

NOTE: This Application is in conjunction to the Town of York, Maine's Special Event Ordinance. Completed Applications and applicable Detail Request Sheets must be submitted to the Police Department located at the 9 Hannaford Drive, York, ME 03909 at least 30 days prior to the date of the event.

Event Information

Name of Event: York Auto Show

Location of Event: York High School ☐ Event Route Included

Date of Event: Sunday June 22, 2025 Event Start Time: 6:00 am

Event End Time: 3:00 pm

Estimated Number of Participants/Attendants: 1,500-2,000 ☒ Insurance Certificate Included

Description of Event: York Athletic Boosters Annual Car Show

Is this a Recurring/Annual Event that has been approved in the past? ☒ YES ☐ NO

Please chose the type of event: ☐ Town Sponsored Event ☐ York Public Library or Utility District Event

☒ Non-Profit Community Organization ☐ Private or Commercial Event (Single Event or Initial Year)

List any equipment, decorations, firework displays, food or beverage services to be used etc.: Local food truck, Student Body Class Bake Sales

Will you be requesting the use of Town Equipment and/or Staff: ☐ NO ☒ YES

Organization/Applicant Information

Name of Organization: York Athletic Boosters

Name of Applicant: Katherine Dodge

Mailing Address for Organization/Applicant: kdodge14@gmail.com

Phone Number: 207-831-7465 E-Mail Address: kdodge14@gmail.com

Is the Organization a non-profit? ☐ NO ☒ YES 501(C)(3) Number: 47-4203356

Name of Event Contact: Katie Dodge

Phone Number: 207-831-7465

E-Mail Address: kdodge14@gmail.com

Please read the following and sign to complete your application:

I have read and understand the Special Event Permit Ordinance and corresponding regulations. Everything I have stated on this application is correct to the best of my knowledge and I have authority on behalf of the firm or agency holding this event to commit it to the statements contained herein. This permit, if granted, is not transferable and is revocable at any time at the discretion of the Town of York. The Town reserves the right to require municipal services as reasonably deemed necessary by Town staff. If Town materials/equipment/motorized vehicles, are needed for the event, a deposit may be required, with the deposit based on the cost of materials/equipment borrowed. Failure to comply with the terms of a special event application approval or deviation from the approval without the consent of a designated Town Official may prohibit the event and/or special event applicant from holding future events in the Town of York.

Applicant/ Event Contact: Katie Dodge

Signature

Date: 1/7/2025

Department Contact Information

Code Enforcement: (207) 363-1002

Police Department: (207) 363-1031

Village Fire Department: (207) 363-1015

Beach Fire Department: (207) 363-1014

York Sewer District: (207) 363-4232

York Water District: (207) 363-2265

Public Works Department: (207) 363-1010

Parks and Recreation: (207) 363-1040

Department Approvals

Departments	Signature and Date	Detail Request Sheet?
Code Enforcement		
Parks and Recreation		
Police Department		
Public Works		
Village Fire Department		
Beach Fire Department		
Water District		
Sewer District		

Board of Selectmen	Special Conditions (Attached if Necessary) YES NO
Town Manager for the Board of Selectmen _____ Date _____	

Processed By: _____ Received Date: _____

Amount Received: \$ _____ ☐ Cash ☐ Check # _____

THE TOWN OF
YORK, MAINE
186 York Street, York, Maine 03909

SPECIAL EVENT PERMIT APPLICATION

NOTE: This Application is in conjunction to the Town of York, Maine's Special Event Ordinance. Completed Applications and applicable Detail Request Sheets must be submitted to the Police Department located at the 9 Hannaford Drive, York, ME 03909 at least 30 days prior to the date of the event.

Event Information

Name of Event: Tri-State Trek
Location of Event: Through York, ME ☐ Event Route Included
Date of Event: Sunday, June 22, 2025 Event Start Time: 8:00 AM
Event End Time: 12:00 PM

Estimated Number of Participants/Attendants: ~250 ☐ Insurance Certificate Included

Description of Event: This is a charity bike ride that raises funds for ALS drug development and research.

Is this a Recurring/Annual Event that has been approved in the past? ☒ YES ☐ NO

Please chose the type of event: ☐ Town Sponsored Event ☐ York Public Library or Utility District Event

☒ Non-Profit Community Organization ☐ Private or Commercial Event (Single Event or Initial Year)

List any equipment, decorations, firework displays, food or beverage services to be used etc.: N/A

Will you be requesting the use of Town Equipment and/or Staff: ☒ NO ☐ YES

Organization/Applicant Information

Name of Organization: ALS Therapy Development Institute

Name of Applicant: Kevin Sweeney- Events Manager

Mailing Address for Organization/Applicant: 480 Arsenal St STE 201, Watertown, MA 02472

Phone Number: 617-441-7286 E-Mail Address: ksweeney@als.net

Is the Organization a non-profit? ☐ NO ☒ YES 501(C)(3) Number: 04-3462719

Name of Event Contact: _____

Phone Number: _____ E-Mail Address: _____

Please read the following and sign to complete your application:

I have read and understand the Special Event Permit Ordinance and corresponding regulations. Everything I have stated on this application is correct to the best of my knowledge and I have authority on behalf of the firm or agency holding this event to commit it to the statements contained herein. This permit, if granted, is not transferable and is revocable at any time at the discretion of the Town of York. The Town reserves the right to require municipal services as reasonably deemed necessary by Town staff. If Town materials/equipment/motorized vehicles, are needed for the event, a deposit may be required, with the deposit based on the cost of materials/equipment borrowed. Failure to comply with the terms of a special event application approval or deviation from the approval without the consent of a designated Town Official may prohibit the event and/or special event applicant from holding future events in the Town of York.

Applicant/ Event Contact: Kevin Sweeney Date: 12/10/2024
Signature

Department Contact Information

Code Enforcement: (207) 363-1002 Police Department: (207) 363-1031
Village Fire Department: (207) 363-1015 Beach Fire Department: (207) 363-1014
York Sewer District: (207) 363-4232 York Water District: (207) 363-2265
Public Works Department: (207) 363-1010 Parks and Recreation: (207) 363-1040

Department Approvals		
Departments	Signature and Date	Detail Request Sheet?
Code Enforcement		
Parks and Recreation		
Police Department		
Public Works		
Village Fire Department		
Beach Fire Department		
Water District		
Sewer District		
Board of Selectmen _____ <i>Town Manager for the Board of Selectmen</i> <i>Date</i>		Special Conditions (Attached if Necessary) YES NO

Processed By: _____ Received Date: _____

Amount Received: \$ _____ ☐ Cash ☐ Check #: _____

Sunday, June 23rd	100 Mile Route		
Kittery, ME	Right	Turn right onto Bartlett Road	26.9
York, ME	Right	Turn right onto Payne Road	29.1
York, ME	Sharp Left	Turn sharp left onto Route 103, ME 103	29.7
York, ME	Slight Left	Keep left onto Seabury Road	31
York, ME	Left	Turn left onto Southside Road	31.8
York, ME	Left	Turn left onto Southside Road	31.8
York, ME	Slight Right	Keep right onto Southside Road	32.2
York, ME	Straight	Continue Straight onto Beech Ridge Road	33.8
York, ME	Right	Turn right onto Scotland Bridge Road	34.8
York, ME	Slight Right	Keep right onto Scotland Bridge	35.7
York, ME	Slight Right	Turn slight right onto Cider Hill Road, ME 91	36
York, ME	Slight Left	Keep left onto Pudding Lane	37
York, ME	Slight Left	Turn slight left onto Pudding Lane	37
York, ME	Right	Turn right onto Fall Mill Road	37.1
York, ME	Right	Keep/ Turn right onto Fall Mill Road	37.6
York, ME	Right	Turn right onto Bog Road	38.1
REST STOP 2		Bog Road Fields- 40 Bog Rd, York, ME 03909	38.7
York, ME	Left	Turn left onto Bog Road	38.7
York, ME	Straight	Continue onto Scituate Road	39.7
York, ME	Slight Left	Turn slight left onto Chases Pond Road	41.8
York, ME	Right	Turn right onto Groundnut Hill Road	43.5
York, ME	Left	Continue Left onto Groundnut Hill Road	43.9
York, ME	Sharp Right	Turn sharp right onto Clay Hill Road	44.1
York, ME	Left	Turn left onto Josiah Norton Road	45.3
York, ME	Left	Turn left onto Berwick Rd/Ogunquit Rd	47.7
South Berwick, ME	Straight	Continue Straight on Ogunquit Rd	48.1

THE TOWN OF
YORK, MAINE

186 York Street, York, Maine 03909

SPECIAL EVENT PERMIT APPLICATION

NOTE: This Application is in conjunction to the Town of York, Maine's Special Event Ordinance. Completed Applications and applicable Detail Request Sheets must be submitted to the Police Department located at the 9 Hannaford Drive, York, ME 03909 at least 30 days prior to the date of the event.

Event Information

Name of Event: **Equip For Surfing with The Equip For Living Foundation**
Location of Event: **Long Sands Beach** ☐ Event Route Included
Date of Event: **6/26/25, 7/24/25, 8/14/25** Event Start Time: **4:00 PM**
Event End Time: **7:30 PM**
Estimated Number of Participants/Attendants: **60-100** ☒ Insurance Certificate Included
Description of Event: **Surfing for individuals with disabilities**

Is this a Recurring/Annual Event that has been approved in the past? ☒ YES ☒ NO
Please chose the type of event: ☐ Town Sponsored Event ☐ York Public Library or Utility District Event
☒ Non-Profit Community Organization ☐ Private or Commercial Event (Single Event or Initial Year)

List any equipment, decorations, firework displays, food or beverage services to be used etc.: _____

Will you be requesting the use of Town Equipment and/or Staff: ☒ NO ☐ YES

Organization/Applicant Information

Name of Organization: **Equip For Living Foundation**
Name of Applicant: **Tara Nau**
Mailing Address for Organization/Applicant: **96 Jordan Avenue, Brunswick ME 04011**
Phone Number: **207-831-9812** E-Mail Address: **tnau26@gmail.com**

Is the Organization a non-profit? ☐ NO ☒ YES 501(C)(3) Number: _____

Name of Event Contact: Tara Nau

Phone Number: 207-831-9812

E-Mail Address: tnau26@gmail.com

Please read the following and sign to complete your application:

I have read and understand the Special Event Permit Ordinance and corresponding regulations. Everything I have stated on this application is correct to the best of my knowledge and I have authority on behalf of the firm or agency holding this event to commit it to the statements contained herein. This permit, if granted, is not transferable and is revocable at any time at the discretion of the Town of York. The Town reserves the right to require municipal services as reasonably deemed necessary by Town staff. If Town materials/equipment/motorized vehicles, are needed for the event, a deposit may be required, with the deposit based on the cost of materials/equipment borrowed. Failure to comply with the terms of a special event application approval or deviation from the approval without the consent of a designated Town Official may prohibit the event and/or special event applicant from holding future events in the Town of York.

Applicant/ Event Contact: Tara Nau

Date: 1/20/2025

Signature

Department Contact Information

Code Enforcement: (207) 363-1002

Police Department: (207) 363-1031

Village Fire Department: (207) 363-1015

Beach Fire Department: (207) 363-1014

York Sewer District: (207) 363-4232

York Water District: (207) 363-2265

Public Works Department: (207) 363-1010

Parks and Recreation: (207) 363-1040

Department Approvals

Departments	Signature and Date	Detail Request Sheet?
Code Enforcement		
Parks and Recreation		
Police Department		
Public Works		
Village Fire Department		
Beach Fire Department		
Water District		
Sewer District		

Board of Selectmen _____ Town Manager for the Board of Selectmen _____	Date _____	Special Conditions (Attached if Necessary) YES NO
---	------------	---

Processed By: _____ Received Date: _____

Amount Received: \$ _____ ☐ Cash ☐ Check #: _____

THE TOWN OF
YORK, MAINE

186 York Street, York, Maine 03909

SPECIAL EVENT PERMIT APPLICATION

*NOTE: This Application is in conjunction to the Town of York, Maine's Special Event Ordinance.
Completed Applications must be submitted to the York Police Department located at 9 Hannaford Drive
at least 45 days prior to the date of the event.*

Event Information

Name of Event: Four on the 4th

Location of Event: York High School / Town Roads ☒ Event Route Included

Date of Event: Friday, July 4th 2025 Event Start Time: 6:30AM

Event End Time: 10:30AM

Estimated Number of Participants/Attendants: 1000 ☐ Insurance Certificate Included

Description of Event:

Annual July 4th road race starting at YHS and taking place on Long Sands. Runners will follow the marked course set by the York Parks & Recreation Department. Road marshalls will be positioned throughout the course. Race will be coordinated with YPD to discuss safety and traffic control. Light refreshments and snacks will be given out following the race as well as placement prizes.

Is this a Recurring/Annual Event that has been approved in the past? ☒ YES ☐ NO

Please chose the type of event: ☒ Town Sponsored Event ☐ York Public Library or Utility District Event

☐ Non-Profit Community Organization ☐ Private or Commercial Event (Single Event or Initial Year)

List any equipment, decorations, fireworks displays, food or beverage services to be used:
Audio equipment, cones, temporary barricades, water, snacks

Will you be requesting the use of Town Equipment and/or Staff: ☐ NO ☒ YES

Organization/Applicant Information

Name of Organization: York Parks & Recreation

Name of Applicant: Nick Darby

Mailing Address for Organization/Applicant: 186 York Street, York ME 03909

Phone Number: 207 363 1040 E-Mail Address: ndarby@yorkmaine.org

Is the Organization a non-profit? ☒ NO ☐ YES 501(C)(3) Number:

Name of Event Contact: Nick Darby

Phone Number: 207 363 1040

E-Mail Address: ndarby@yorkmaine.org

Please read the following and sign to complete your application:

I have read and understand the Special Event Permit Ordinance and corresponding Special Event Regulations. Everything I have stated on this application is correct to the best of my knowledge and I have authority on behalf of the firm or agency holding this event to commit it to the statements contained herein. This permit, if granted, is not transferable and is revocable at any time at the discretion of the Town of York. The Town reserves the right to require municipal services as reasonably deemed necessary by Town staff. If Town materials/equipment/motorized vehicles, are needed for the event, a deposit may be required, with the deposit based on the cost of materials/equipment borrowed. Failure to comply with the terms of a Special Event Application approval, or deviation from the approval without the consent of a designated Town Official may prohibit the event and/or Special Event applicant from holding future events in the Town of York.

Applicant/ Event Contact: Nick Darby

Date: 1/17/25

Signature

Department Contact Information

Code Enforcement: (207) 363-1002

Police Department: (207) 363-1031

Village Fire Department: (207) 363-1015

Beach Fire Department: (207) 363-1014

York Sewer District: (207) 363-4232

York Water District: (207) 363-2265

Public Works Department: (207) 363-1010

Parks and Recreation: (207) 363-1040

Department Approvals

Departments	Signature and Date	Detail Request Sheet?
Code Enforcement		
Parks and Recreation		
Police Department		
Public Works		
Village Fire Department		
Beach Fire Department		
Water District		
Sewer District		

Board of Selectmen Town Manager for the Board of Selectmen _____ Date _____	Special Conditions (Attached if Necessary) YES NO
---	--

Processed By: _____

Received Date: _____

Amount Received: \$ _____

☐ Cash

☐ Check #: _____

4 on the 4th – Turn by Turn

2023

- 1) Start Line – York High School – 1 Robert Stevens Drive, York, ME 03909
 - a. Start Line in front of auditorium entrance at southern crosswalk
 - b. 0.0 Miles
- 2) Head South out of YHS campus and turn left onto Long Sands Road
 - a. 0.2 Miles
- 3) Travel down Long Sands Road
 - a. 0.42 Miles
- 4) Turn left onto Long Beach Ave and travel to Church Street Extension
 - a. 2.03 Miles
- 5) Turn right onto Church Street Extension and run to Nubble Road
 - a. 2.22 Miles
- 6) Turn right onto Nubble Road and run back to Long Beach Ave
 - a. 2.38 Miles
- 7) Turn left onto Long Beach Ave and run to Webber Road
 - a. 3.45 Miles
- 8) Run down Webber road to reach Robert Stevens Drive
 - a. 3.71 Miles
- 9) Turn left onto Robert Stevens Drive and return to York High School
 - a. Finish Line in front of auditorium at northern crosswalk
 - b. 4.0 Miles

THE TOWN OF
YORK, MAINE

186 York Street, York, Maine 03909

SPECIAL EVENT PERMIT APPLICATION

NOTE: This Application is in conjunction to the Town of York, Maine's Special Event Ordinance. Completed Applications and applicable Detail Request Sheets must be submitted to the Police Department located at the 9 Hannaford Drive, York, ME 03909 at least 30 days prior to the date of the event.

Event Information

Name of Event: Seacoast Safari ~ Cycle for Life

Location of Event: Ride goes through the town of York, ME ☒ Event Route Included

Date of Event: July 12, 2025 Event Start Time: 7:30 AM

Event End Time: 4:00 PM

Estimated Number of Participants/Attendants: 200 ☒ Insurance Certificate Included

Description of Event: A 35/65/100 mile one-day bicycle tour that will travel the coastline and the mainland of NH and Maine; from Kittery to Wells, with approximately 200 participants cycling for a cure.

Is this a Recurring/Annual Event that has been approved in the past? ☒ YES ☐ NO

Please chose the type of event: ☐ Town Sponsored Event ☐ York Public Library or Utility District Event
☒ Non-Profit Community Organization ☐ Private or Commercial Event (Single Event or Initial Year)

List any equipment, decorations, firework displays, food or beverage services to be used etc.:
Bottled water, packed snacks ie chips and energy bars

Will you be requesting the use of Town Equipment and/or Staff: ☒ NO ☐ YES

Organization/Applicant Information

Name of Organization: Cystic Fibrosis Foundation

Name of Applicant: Lisa O'Connor

Mailing Address for Organization/Applicant: 20 Trafalgar Square STE 447, Nashua, NH 03063

Phone Number: 603-598-8191 E-Mail Address: loconnor@cff.org

- CONTINUE TO BACK PAGE OF APPLICATION -

Is the Organization a non-profit? ☐ NO ☒ YES 501(C)(3) Number: 13-1930701

Name of Event Contact: Jodie Tsekrekas

Phone Number: 978-500-5934 E-Mail Address: Jtsekrekas@cff.org

Please read the following and sign to complete your application:

I have read and understand the Special Event Permit Ordinance and corresponding regulations. Everything I have stated on this application is correct to the best of my knowledge and I have authority on behalf of the firm or agency holding this event to commit it to the statements contained herein. This permit, if granted, is not transferable and is revocable at any time at the discretion of the Town of York. The Town reserves the right to require municipal services as reasonably deemed necessary by Town staff. If Town materials/equipment/motorized vehicles, are needed for the event, a deposit may be required, with the deposit based on the cost of materials/equipment borrowed. Failure to comply with the terms of a special event application approval or deviation from the approval without the consent of a designated Town Official may prohibit the event and/or special event applicant from holding future events in the Town of York.

Applicant/ Event Contact: Lisa O'Connor Date: 12/6/24
Signature

Department Contact Information

Code Enforcement: (207) 363-1002 Police Department: (207) 363-1031
Village Fire Department: (207) 363-1015 Beach Fire Department: (207) 363-1014
York Sewer District: (207) 363-4232 York Water District: (207) 363-2265
Public Works Department: (207) 363-1010 Parks and Recreation: (207) 363-1040

Department Approvals		
Departments	Signature and Date	Detail Request Sheet?
Code Enforcement		
Parks and Recreation		
Police Department		
Public Works		
Village Fire Department		
Beach Fire Department		
Water District		
Sewer District		

Board of Selectmen Town Manager for the Board of Selectmen Date	Special Conditions (Attached if Necessary) YES NO
---	---

Processed By: Received Date:

Amount Received: \$ ☐ Cash ☐ Check #:

9	3.974	□	Turn right onto Brave Boat Harbor Road
10	5.455	□	Turn right
11	5.459		Turn sharp right onto Brave Boat Harbor Road
12	6.290		Turn sharp left onto Brave Boat Harbor Road
13	7.214		Keep right onto Route 103
14	8.186		Turn sharp right onto York Street
15	11.706	□	Turn right onto Nubble Road
16	12.195		Keep right onto Nubble Road
17	12.652	□	Turn right onto Sohier Park Road
18	12.906		Turn sharp right onto Nubble Road (turns into Broadway)
19	13.471	□	Turn right onto Kendall Road
20	13.996	□	Turn right onto Ocean Avenue
21	14.262	□	Turn right onto Main Street
22	14.290	□	Turn right onto Beach Street
23	14.462	□	Turn right onto Freeman Street
24	14.875	□	Turn left onto Bay Haven Road
25	15.146	□	Turn right onto Main Street (turns into Cape Neddick) VFW Rest Stop
26	15.897		Turn sharp right onto Clark Road
27	16.190		Keep right onto Clark Road
28	16.210		Turn slight right onto River Road (also Hutchins Blvd)
29	16.426		Keep right onto River Road
30	16.801	□	Turn left onto Shore Road

THE TOWN OF
YORK, MAINE

186 York Street, York, Maine 03909

SPECIAL EVENT PERMIT APPLICATION

NOTE: This Application is in conjunction to the Town of York, Maine's Special Event Ordinance. Completed Applications and applicable Detail Request Sheets must be submitted to the Police Department located at the 9 Hannaford Drive, York, ME 03909 at least 30 days prior to the date of the event.

Event Information

Name of Event: **St. George's Church Community Yard Sale**

Location of Event: **Moulton Park**

☐ Event Route Included

Date of Event: **July 12, 2025**

Event Start Time: **8am with set up 7 am ish**

Event End Time: **2 pm**

Estimated Number of Participants/Attendants: **up to 70/80**

☒ Insurance Certificate Included

Description of Event: **St. George's church is holding its annual Community Yard Sale on Saturday, July 12, 2025. The St. George's back parking lot will be used for parking. St. George's members and community members invited to have a table.**

Is this a Recurring/Annual Event that has been approved in the past? ☒ YES ☐ NO

Please chose the type of event: ☐ Town Sponsored Event ☐ York Public Library or Utility District Event

☒ Non-Profit Community Organization ☐ Private or Commercial Event (Single Event or Initial Year)

List any equipment, decorations, firework displays, food or beverage services to be used etc.: _____

We will have a bake sale and provide beverages.

Will you be requesting the use of Town Equipment and/or Staff: ☐ NO ☐ YES

Organization/Applicant Information

Name of Organization: **St. George's Episcopal Church**

Name of Applicant: **Kate Ford/Ryan Mails**

Mailing Address for Organization/Applicant: **PO Box 364, York, Maine 03909 (407 York Street)**

Phone Number: **207-641-7451 (Kate)** E-Mail Address: **kateina0987@gmail.com**

Is the Organization a non-profit? ☐ NO ☒ YES 501(C)(3) Number: 01-6011534

Name of Event Contact: Kate Ford

Phone Number: 207-641-7451 E-Mail Address: kateina0987@gmail.com

Please read the following and sign to complete your application:

I have read and understand the Special Event Permit Ordinance and corresponding regulations. Everything I have stated on this application is correct to the best of my knowledge and I have authority on behalf of the firm or agency holding this event to commit it to the statements contained herein. This permit, if granted, is not transferable and is revocable at any time at the discretion of the Town of York. The Town reserves the right to require municipal services as reasonably deemed necessary by Town staff. If Town materials/equipment/motorized vehicles, are needed for the event, a deposit may be required, with the deposit based on the cost of materials/equipment borrowed. Failure to comply with the terms of a special event application approval or deviation from the approval without the consent of a designated Town Official may prohibit the event and/or special event applicant from holding future events in the Town of York.

Applicant/ Event Contact: KRMFORD Date: 1/20/2025
Signature _____

Department Contact Information

Code Enforcement: (207) 363-1002 Police Department: (207) 363-1031
Village Fire Department: (207) 363-1015 Beach Fire Department: (207) 363-1014
York Sewer District: (207) 363-4232 York Water District: (207) 363-2265
Public Works Department: (207) 363-1010 Parks and Recreation: (207) 363-1040

Department Approvals

Departments	Signature and Date	Detail Request Sheet?
Code Enforcement		
Parks and Recreation		
Police Department		
Public Works		
Village Fire Department		
Beach Fire Department		
Water District		
Sewer District		

Board of Selectmen _____ Town Manager for the Board of Selectmen _____ Date _____	Special Conditions (Attached if Necessary) YES NO
--	---

Processed By: _____ Received Date: _____

Amount Received: \$ _____ ☐ Cash ☐ Check #: _____

THE TOWN OF
YORK, MAINE
186 York Street, York, Maine 03909

SPECIAL EVENT PERMIT APPLICATION

NOTE: This Application is in conjunction to the Town of York, Maine's Special Event Ordinance. Completed Applications and applicable Detail Request Sheets must be submitted to the Police Department located at the 9 Hannaford Drive, York, ME 03909 at least 30 days prior to the date of the event.

Event Information

Name of Event: **New England Classic Charity Bike Tour**
Location of Event: **Nubble Point Lighthouse, Sohler Park** ☒ Event Route Included
Date of Event: **Sunday, July 13, 2025** Event Start Time: **9:00 a.m.**
Event End Time: **1:00 p.m.**

Estimated Number of Participants/Attendants: **50 - 60** ☐ Insurance Certificate Included

Description of Event: **The New England Classic is a 7-day charity bike ride to benefit Camp Carefree in NH and the American Diabetes Association. Our day two destination is UNE in Biddeford, ME. Nubble Light will be a rest stop for the cyclists. We will have one vehicle with two volunteers who will set up the rest stop with water and snacks for the cyclists. They will be courteous, follow the rules of the road, and pass through the rest stop quickly.**

Is this a Recurring/Annual Event that has been approved in the past? ☒ YES ☐ NO

Please chose the type of event: ☐ Town Sponsored Event ☐ York Public Library or Utility District Event
☒ Non-Profit Community Organization ☐ Private or Commercial Event (Single Event or Initial Year)

List any equipment, decorations, firework displays, food or beverage services to be used etc.: **The rest stop will be self-contained in one vehicle with water, Gatorade and light snacks for the cyclists.**

Will you be requesting the use of Town Equipment and/or Staff: ☒ NO ☐ YES

Organization/Applicant Information

Name of Organization: **New England Classic Charity Bike Tour, Inc.**
Name of Applicant: **Tracey L. Thompson, Board Secretary**
Mailing Address for Organization/Applicant: **247 Sturtevant Road, Colton NY 13625**
Phone Number: **413.210.5868** E-Mail Address: **thompsonst@canton.edu**

- CONTINUE TO BACK PAGE OF APPLICATION -

Is the Organization a non-profit? ☐ NO ☒ YES 501(C)(3) Number: 87-708618

Name of Event Contact: Tracey L. Thompson

Phone Number: 413.210.5868

E-Mail Address: thompsonst@canton.edu

Please read the following and sign to complete your application:

I have read and understand the Special Event Permit Ordinance and corresponding regulations. Everything I have stated on this application is correct to the best of my knowledge and I have authority on behalf of the firm or agency holding this event to commit it to the statements contained herein. This permit, if granted, is not transferable and is revocable at any time at the discretion of the Town of York. The Town reserves the right to require municipal services as reasonably deemed necessary by Town staff. If Town materials/equipment/motorized vehicles, are needed for the event, a deposit may be required, with the deposit based on the cost of materials/equipment borrowed. Failure to comply with the terms of a special event application approval or deviation from the approval without the consent of a designated Town Official may prohibit the event and/or special event applicant from holding future events in the Town of York.

Applicant/ Event Contact: Tracey L. Thompson

Tracey L. Thompson
Signature

Date: 1/10/25

Department Contact Information

Code Enforcement: (207) 363-1002

Police Department: (207) 363-1031

Village Fire Department: (207) 363-1015

Beach Fire Department: (207) 363-1014

York Sewer District: (207) 363-4232

York Water District: (207) 363-2265

Public Works Department: (207) 363-1010

Parks and Recreation: (207) 363-1040

Department Approvals

Departments	Signature and Date	Detail Request Sheet?
Code Enforcement		
Parks and Recreation		
Police Department		
Public Works		
Village Fire Department		
Beach Fire Department		
Water District		
Sewer District		

Board of Selectmen _____ Town Manager for the Board of Selectmen _____	Special Conditions (Attached if Necessary) YES NO
--	--

Processed By: _____ Received Date: _____

Amount Received: \$ _____ ☐ Cash ☐ Check #: _____

THE TOWN OF
YORK, MAINE

186 York Street, York, Maine 03909

SPECIAL EVENT PERMIT APPLICATION

*NOTE: This Application is in conjunction to the Town of York, Maine's Special Event Ordinance.
Completed Applications must be submitted to the York Police Department located at 9 Hannaford Drive
at least 45 days prior to the date of the event.*

Event Information

Name of Event: Family Health & Fitness Day

Location of Event: York High School

☐ Event Route Included

Date of Event: Saturday, August 2nd

Event Start Time: 8AM

Event End Time: 12PM

Estimated Number of Participants/Attendants: 100-200

☐ Insurance Certificate Included

Description of Event: _____

Celebration of health and fitness with free Yoga class, free balancing course, reiki, massage, chiropractic and other fitness modalities. Free classes, and booths to be set up on the field for participants to see whats available in their community.

Is this a Recurring/Annual Event that has been approved in the past? ☒ YES ☐ NO

Please chose the type of event: ☒ Town Sponsored Event ☐ York Public Library or Utility District Event

☐ Non-Profit Community Organization ☐ Private or Commercial Event (Single Event or Initial Year)

List any equipment, decorations, fireworks displays, food or beverage services to be used:
Audio equipment, pop up tents, water station

Will you be requesting the use of Town Equipment and/or Staff: ☒ NO ☐ YES

Organization/Applicant Information

Name of Organization: York Parks & Recreation

Name of Applicant: Nick Darby

Mailing Address for Organization/Applicant: 186 York Street, York ME 03909

Phone Number: 207 363 1040

E-Mail Address: ndarby@yorkmaine.org

Is the Organization a non-profit? ☒ NO ☐ YES 501(C)(3) Number:

Name of Event Contact: Nick Darby

Phone Number: 207 363 1040

E-Mail Address: ndarby@yorkmaine.org

Please read the following and sign to complete your application:

I have read and understand the Special Event Permit Ordinance and corresponding Special Event Regulations. Everything I have stated on this application is correct to the best of my knowledge and I have authority on behalf of the firm or agency holding this event to commit it to the statements contained herein. This permit, if granted, is not transferable and is revocable at any time at the discretion of the Town of York. The Town reserves the right to require municipal services as reasonably deemed necessary by Town staff. If Town materials/equipment/motorized vehicles, are needed for the event, a deposit may be required, with the deposit based on the cost of materials/equipment borrowed. Failure to comply with the terms of a Special Event Application approval, or deviation from the approval without the consent of a designated Town Official may prohibit the event and/or Special Event applicant from holding future events in the Town of York.

Applicant/ Event Contact: Nick Darby

Date: 1/17/25

Signature

Department Contact Information

Code Enforcement: (207) 363-1002

Police Department: (207) 363-1031

Village Fire Department: (207) 363-1015

Beach Fire Department: (207) 363-1014

York Sewer District: (207) 363-4232

York Water District: (207) 363-2265

Public Works Department: (207) 363-1010

Parks and Recreation: (207) 363-1040

Department Approvals

Departments	Signature and Date	Detail Request Sheet?	
Code Enforcement			
Parks and Recreation			
Police Department			
Public Works			
Village Fire Department			
Beach Fire Department			
Water District			
Sewer District			

Board of Selectmen	Town Manager for the Board of Selectmen	Date	Special Conditions (Attached if Necessary) YES NO
--------------------	---	------	---

Processed By:

Received Date:

Amount Received: \$

☐ Cash

☐ Check #:

THE TOWN OF
YORK, MAINE

186 York Street, York, Maine 03909

SPECIAL EVENT PERMIT APPLICATION

NOTE: This Application is in conjunction to the Town of York, Maine's Special Event Ordinance. Completed Applications and applicable Detail Request Sheets must be submitted to the Police Department located at the 9 Hannaford Drive, York, ME 03909 at least 30 days prior to the date of the event.

Event Information

Name of Event: **Bike MS: Great Maine Getaway**

Location of Event: **University of New England - Biddeford, ME**

☒ Event Route Included

Date of Event: **Saturday, August 2, 2025**

Event Start Time: **7:30 AM**

Event End Time: **4:00 PM**

Estimated Number of Participants/Attendants: **300**

☒ Insurance Certificate Included

Description of Event: **Annual charity event that starts/finishes at the University of New England and passes through the town of York. The funds raised from this event will be used to support research, programs and services for those living with multiple sclerosis.**

Is this a Recurring/Annual Event that has been approved in the past? ☒ YES ☐ NO

Please chose the type of event: ☐ Town Sponsored Event ☐ York Public Library or Utility District Event
☒ Non-Profit Community Organization ☐ Private or Commercial Event (Single Event or Initial Year)

List any equipment, decorations, firework displays, food or beverage services to be used etc.:

Coroplast route markers will be placed on the route and removed post-event the same day.

Will you be requesting the use of Town Equipment and/or Staff: ☒ NO ☐ YES

Organization/Applicant Information

Name of Organization: **National MS Society**

Name of Applicant: **Latrice Smith**

Mailing Address for Organization/Applicant: **PO Box 289, Canton, MA 02021**

Phone Number: **(781)693-5146**

E-Mail Address: **latrice.smith@nmss.org**

Is the Organization a non-profit? ☐ NO ☒ YES 501(C)(3) Number: 13-5661935

Name of Event Contact: Latrice Smith

Phone Number: (781)693-5146 E-Mail Address: latrice.smith@nmss.org

Please read the following and sign to complete your application:

I have read and understand the Special Event Permit Ordinance and corresponding regulations. Everything I have stated on this application is correct to the best of my knowledge and I have authority on behalf of the firm or agency holding this event to commit it to the statements contained herein. This permit, if granted, is not transferable and is revocable at any time at the discretion of the Town of York. The Town reserves the right to require municipal services as reasonably deemed necessary by Town staff. If Town materials/equipment/motorized vehicles, are needed for the event, a deposit may be required, with the deposit based on the cost of materials/equipment borrowed. Failure to comply with the terms of a special event application approval or deviation from the approval without the consent of a designated Town Official may prohibit the event and/or special event applicant from holding future events in the Town of York.

Applicant/ Event Contact: Samantha Boland Date: 1/9/25
Signature

Department Contact Information

Code Enforcement: (207) 363-1002 Police Department: (207) 363-1031
Village Fire Department: (207) 363-1015 Beach Fire Department: (207) 363-1014
York Sewer District: (207) 363-4232 York Water District: (207) 363-2265
Public Works Department: (207) 363-1010 Parks and Recreation: (207) 363-1040

Department Approvals

Departments	Signature and Date	Detail Request Sheet?
Code Enforcement		
Parks and Recreation		
Police Department		
Public Works		
Village Fire Department		
Beach Fire Department		
Water District		
Sewer District		

Board of Selectmen Town Manager for the Board of Selectmen _____ Date _____	Special Conditions (Attached if Necessary) YES NO
---	---

Processed By: _____ Received Date: _____

Amount Received: \$ _____ ☐ Cash ☐ Check #: _____

100M D1 Great Maine Getaway 2025

Type	Dist	Note
📍	0.0	Start of route
i	0.0	START - University of New England
➡	0.0	Slight right onto Hills Beach Rd
←	0.1	Left onto Old Pool Rd
←	1.4	Left onto Bridge Rd
➡	2.0	Right onto Fortunes Rocks Rd
←	3.7	Left onto Pool St
←	5.4	Left onto New Biddeford Rd
➡	6.3	Right onto Kings Hwy
➡	7.0	Right onto Dyke Rd
←	7.6	Left onto State Rte 9 W
💧	10.4	REST STOP #1: Nunan's Lobster Hut (left turn into rest stop)
←	10.4	Left out of rest stop
←	10.8	Left onto Wildes District Rd
←	11.9	Sharp left onto Turbats Creek Rd

11.9 miles. +364/-325 feet

Type	Dist	Note
↑	28.8	Continue onto Kimballs Ln
←	28.9	Left onto Old County Rd
➡	29.3	Right onto Tatnic Rd
i	31.0	100mi ROUTE SPLIT
➡	33.9	Right to stay on Tatnic Rd
←	34.5	Left to stay on Tatnic Rd
➡	35.2	Right onto Boyds Corner Rd
↑	36.7	Continue onto Lower Main St
⛔	36.9	REST STOP #3 (lunch stop): Bethel Christian Church (right turn into rest stop)
➡	37.0	Right out of rest stop
↑	37.5	Continue onto Main St
←	37.8	Left onto Wells St - 100mi ROUTE LOOP (must be on loop by 11 AM)
←	37.9	Left onto Elm St
←	44.4	Left onto ME-236 S/ME-4 S/Main St

16.2 miles. +735/-670 feet

Type	Dist	Note
↑	12.4	Continue onto Ocean Ave/Shore Rd
←	15.5	Left to stay on Ocean Ave
←	15.5	Left onto Dock Square/Western Ave
←	15.8	Left onto Beach Ave
➡	17.9	Slight right onto Sea Rd
←	18.6	Left onto State Rte 9 W/ Western Ave
←	21.0	Slight left onto Skinner Mill Rd
➡	21.5	Slight right onto Laudholm Farm Rd
←	22.0	Left onto US-1 S
💧	23.0	REST STOP #2: Garthwaite Energy Inc (right turn into rest stop)
➡	23.0	Right out of rest stop
←	24.8	Left onto Mile Rd
➡	25.7	Right onto Webhannet Dr
←	26.9	Left onto Ocean Ave
➡	28.2	Right onto Bourne Ave

16.3 miles. +360/-404 feet

Type	Dist	Note
←	44.6	Left onto ME-236
←	46.3	Slight left onto ME-91 E/ York Woods Rd
💧	50.0	REST STOP #4: York Land Trust (right turn into rest stop)
➡	50.0	Right out of rest stop
←	53.0	Sharp left onto Pudding Ln
➡	53.0	Right onto Fall Mill Rd
➡	53.5	Right to stay on Fall Mill Rd
←	54.1	Left onto Bog Rd
↑	54.3	Continue straight onto Scituate Rd
←	56.4	Slight left onto Chases Pond Rd
➡	57.6	Right onto Agamenticus Rd/Mountain Rd
←	57.7	Left onto Greenleaf Parsons Rd
➡	58.8	Right onto Clay Hill Rd
←	59.1	Left onto N Village Rd
←	61.1	Left onto Berwick Rd/Ogunquit Rd

16.7 miles. +909/-847 feet

THE TOWN OF
YORK, MAINE

186 York Street, York, Maine 03909

SPECIAL EVENT PERMIT APPLICATION

*NOTE: This Application is in conjunction to the Town of York, Maine's Special Event Ordinance.
Completed Applications must be submitted to the York Police Department located at 9 Hannaford Drive
at least 45 days prior to the date of the event.*

Event Information

Name of Event: York Days Craft Fair
Location of Event: York Beach Ball Field ☐ Event Route Included
Date of Event: August 2nd and 3rd Event Start Time: 7AM set up 9am start
Event End Time: 3PM
Estimated Number of Participants/Attendants: 1000+ visitors 65ish vendors ☐ Insurance Certificate Included

Description of Event: _____
Vendors will set up on the ball field, entry to the fair will be free to the public. Food will be available to purchase from the Legion Grill. Vendors have the option to leave their set up over night, they are all made aware there is no overnight security.

Is this a Recurring/Annual Event that has been approved in the past? ☒ YES ☐ NO

Please chose the type of event: ☒ Town Sponsored Event ☐ York Public Library or Utility District Event
☐ Non-Profit Community Organization ☐ Private or Commercial Event (Single Event or Initial Year)

List any equipment, decorations, fireworks displays, food or beverage services to be used:
Grills, burgers, dogs, buns, soda water. Band / audio equipment. Port-o-potties and hand wash station.

Will you be requesting the use of Town Equipment and/or Staff: ☒ NO ☐ YES

Organization/Applicant Information

Name of Organization: York Parks & Recreation
Name of Applicant: Nick Darby
Mailing Address for Organization/Applicant: 186 York Street, York ME 03909
Phone Number: 207 363 1040 E-Mail Address: ndarby@yorkmaine.org

Is the Organization a non-profit? ☒ NO ☐ YES 501(C)(3) Number:

Name of Event Contact: Nick Darby

Phone Number: 207 363 1040

E-Mail Address: ndarby@yorkmaine.org

Please read the following and sign to complete your application:

I have read and understand the Special Event Permit Ordinance and corresponding Special Event Regulations. Everything I have stated on this application is correct to the best of my knowledge and I have authority on behalf of the firm or agency holding this event to commit it to the statements contained herein. This permit, if granted, is not transferable and is revocable at any time at the discretion of the Town of York. The Town reserves the right to require municipal services as reasonably deemed necessary by Town staff. If Town materials/equipment/motorized vehicles, are needed for the event, a deposit may be required, with the deposit based on the cost of materials/equipment borrowed. Failure to comply with the terms of a Special Event Application approval, or deviation from the approval without the consent of a designated Town Official may prohibit the event and/or Special Event applicant from holding future events in the Town of York.

Applicant/ Event Contact: Nick Darby

Date: 1/17/25

Signature

Department Contact Information

Code Enforcement: (207) 363-1002

Police Department: (207) 363-1031

Village Fire Department: (207) 363-1015

Beach Fire Department: (207) 363-1014

York Sewer District: (207) 363-4232

York Water District: (207) 363-2265

Public Works Department: (207) 363-1010

Parks and Recreation: (207) 363-1040

Department Approvals

Departments	Signature and Date	Detail Request Sheet?
Code Enforcement		
Parks and Recreation		
Police Department		
Public Works		
Village Fire Department		
Beach Fire Department		
Water District		
Sewer District		

Board of Selectmen

Town Manager for the Board of Selectmen

Date

Special Conditions
(Attached if Necessary)

YES NO

Processed By:

Received Date:

Amount Received: \$

☐ Cash

☐ Check #:

THE TOWN OF
YORK, MAINE

186 York Street, York, Maine 03909

SPECIAL EVENT PERMIT APPLICATION

*NOTE: This Application is in conjunction to the Town of York, Maine's Special Event Ordinance.
Completed Applications must be submitted to the York Police Department located at 9 Hannaford Drive
at least 45 days prior to the date of the event.*

Event Information

Name of Event: York Days 5k

Location of Event: York High School / Town Roads ☒ Event Route Included

Date of Event: Sunday, August 3rd Event Start Time: 7AM

Event End Time: 11AM

Estimated Number of Participants/Attendants: 500 ☒ Insurance Certificate Included

Description of Event: _____

Race participants will gather at York High starting roughly around 7am. Race will begin at 8am and runners will follow the marked course set by YPR. Road marshals will be stationed along the course. Water and prizes to be handed out at finish line.

Is this a Recurring/Annual Event that has been approved in the past? ☒ YES ☐ NO

Please chose the type of event: ☒ Town Sponsored Event ☒ York Public Library or Utility District Event

☐ Non-Profit Community Organization ☐ Private or Commercial Event (Single Event or Initial Year)

List any equipment, decorations, fireworks displays, food or beverage services to be used:
Audio equipment, pop up tents, water station, snacks _____

Will you be requesting the use of Town Equipment and/or Staff: ☐ NO ☒ YES

Organization/Applicant Information

Name of Organization: York Parks & Recreation

Name of Applicant: Nick Darby

Mailing Address for Organization/Applicant: 186 York Street, York ME 03909

Phone Number: 207 363 1040 E-Mail Address: ndarby@yorkmaine.org

Is the Organization a non-profit? ☒ NO ☐ YES 501(C)(3) Number:

Name of Event Contact: Nick Darby

Phone Number: 207 363 1040

E-Mail Address: ndarby@yorkmaine.org

Please read the following and sign to complete your application:

I have read and understand the Special Event Permit Ordinance and corresponding Special Event Regulations. Everything I have stated on this application is correct to the best of my knowledge and I have authority on behalf of the firm or agency holding this event to commit it to the statements contained herein. This permit, if granted, is not transferable and is revocable at any time at the discretion of the Town of York. The Town reserves the right to require municipal services as reasonably deemed necessary by Town staff. If Town materials/equipment/motorized vehicles, are needed for the event, a deposit may be required, with the deposit based on the cost of materials/equipment borrowed. Failure to comply with the terms of a Special Event Application approval, or deviation from the approval without the consent of a designated Town Official may prohibit the event and/or Special Event applicant from holding future events in the Town of York.

Applicant/ Event Contact: Nick Darby

Date: 1/17/25

Signature

Department Contact Information

Code Enforcement: (207) 363-1002

Police Department: (207) 363-1031

Village Fire Department: (207) 363-1015

Beach Fire Department: (207) 363-1014

York Sewer District: (207) 363-4232

York Water District: (207) 363-2265

Public Works Department: (207) 363-1010

Parks and Recreation: (207) 363-1040

Department Approvals

Departments	Signature and Date	Detail Request Sheet?
Code Enforcement		
Parks and Recreation		
Police Department		
Public Works		
Village Fire Department		
Beach Fire Department		
Water District		
Sewer District		

Board of Selectmen	Special Conditions (Attached if Necessary) YES NO
Town Manager for the Board of Selectmen	Date

Processed By: _____

Received Date: _____

Amount Received: \$ _____

☐ Cash

☐ Check #:



York Days 5K

York, Maine

USATF Certificate ME19002BK
Effective April 10, 2019 to December 31, 2029

Start & Finish and miles marked with white paint & P-K Nails (UP = Utility Pole).

Start: On west side of York High School north entrance driveway 20 ft 3 inches S of UP 2, at beginning of 2nd parking space N of yellow bordered No Parking lines at walkway to the Track/Sports field.

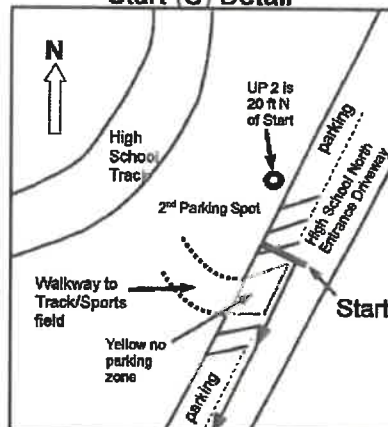
Mile 1: On north side of Long Sands Rd between 166 Long Sands Rd and the York Town Farm, & 25 ft W of UP 38 38.

Mile 2: On the south side of Webber Rd 6 ft E of UP 15 on opposite side, & 62 ft W of the mailbox for 79 Webber Rd on opposite side.

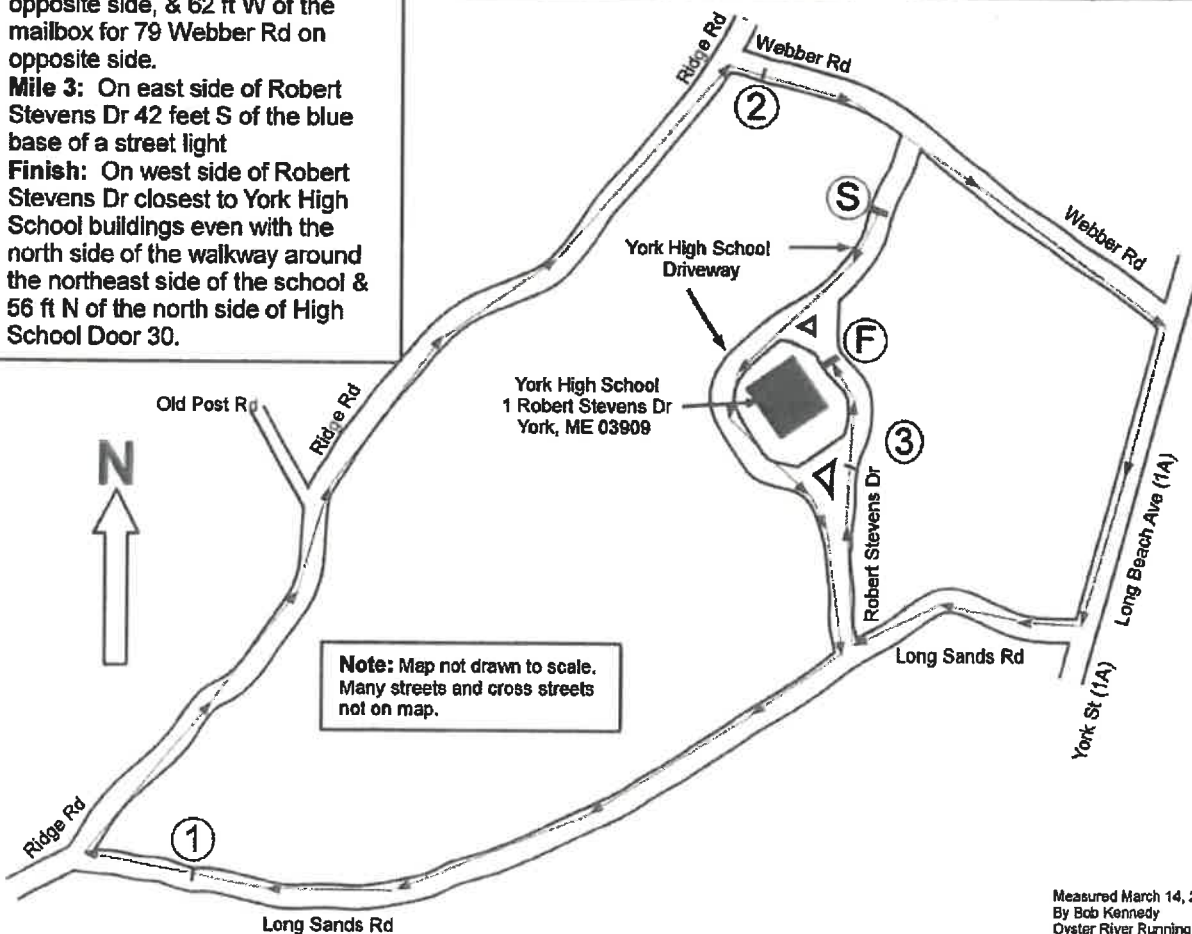
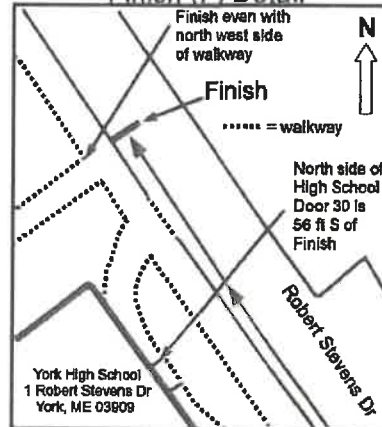
Mile 3: On east side of Robert Stevens Dr 42 feet S of the blue base of a street light

Finish: On west side of Robert Stevens Dr closest to York High School buildings even with the north side of the walkway around the northeast side of the school & 56 ft N of the north side of High School Door 30.

Start (S) Detail



Finish (F) Detail



Measured March 14, 2019
By Bob Kennedy
Oyster River Running Company
ospry02554@yahoo.com
508-577-4105

THE TOWN OF
YORK, MAINE

186 York Street, York, Maine 03909

SPECIAL EVENT PERMIT APPLICATION

NOTE: This Application is in conjunction to the Town of York, Maine's Special Event Ordinance. Completed Applications and applicable Detail Request Sheets must be submitted to the Town Manager's Office located at the York Town Hall, 186 York Street, York, ME 03909 at least 30 days prior to the date of the event.

Event Information

Name of Event: **National Night Out**

Location of Event: **Bog Road Fields**

☐ Event Route Included

Date of Event: **Tuesday, August 5, 2025**

Event Start Time: **5:00 PM**

Event End Time: **8:00 PM**

Estimated Number of Participants/Attendants: **500**

☐ Insurance Certificate Included

Description of Event: **National Night Out is an annual community building campaign that promotes police/community partnerships and neighborhood camaraderie. The York Police and Fire Departments hope to hold their second National Night Out for the citizens of York, complete with free food, free ice cream, games, bouncy house, emergency vehicles to explore, giveaways for kids, etc.**

Is this a Recurring/Annual Event that has been approved in the past? ☒ YES ☐ NO

Please chose the type of event: ☒ Town Sponsored Event ☐ York Public Library or Utility District Event

☐ Non-Profit Community Organization ☐ Private or Commercial Event (Single Event or Initial Year)

List any equipment, decorations, food or beverage services to be used etc.: **First Responders will be grilling hot dogs and hamburgers, along with refreshments at no fee.**

Will you be requesting the use of Town Equipment and/or Staff: ☐ NO ☒ YES

Organization/Applicant Information

Name of Organization: **York Police Department / York Village Fire / York Beach Fire**

Name of Applicant: **Chief of Police Owen T. Davis**

Mailing Address for Organization/Applicant: **9 Hannaford Drive**

Phone Number: **207-363-1031**

E-Mail Address: **odavis@yorkpolice.org**

Is the Organization a non-profit? ☐ NO ☒ YES 501(C)(3) Number: [Click here to enter text.](#)

Name of Event Contact: **Owen Davis**

Phone Number: **207-363-1031**

E-Mail Address: **odavis@yorkpolice.org**

Please read the following and sign to complete your application:

I have read and understand the Special Event Permit Ordinance and corresponding regulations. Everything I have stated on this application is correct to the best of my knowledge and I have authority on behalf of the firm or agency holding this event to commit it to the statements contained herein. This permit, if granted, is not transferable and is revocable at any time at the discretion of the Town of York. The Town reserves the right to require municipal services as reasonably deemed necessary by Town staff. If Town materials/equipment/motorized vehicles, are needed for the event, a deposit may be required, with the deposit based on the cost of materials/equipment borrowed. Failure to comply with the terms of a special event application approval or deviation from the approval without the consent of a designated Town Official may prohibit the event and/or special event applicant from holding future events in the Town of York.

Applicant/ Event Contact: **Owen T. Davis**

Date: **11/13/2024**

Signature

Department Contact Information

Code Enforcement: (207) 363-1002

Police Department: (207) 363-1031

Village Fire Department: (207) 363-1015

Beach Fire Department: (207) 363-1014

York Sewer District: (207) 363-4232

York Water District: (207) 363-2265

Public Works Department: (207) 363-1010

Parks and Recreation: (207) 363-1040

Department Approvals

Departments	Signature and Date	Detail Request Sheet?
Code Enforcement		
Parks and Recreation		
Police Department		
Public Works		
Village Fire Department		
Beach Fire Department		
Water District		
Sewer District		

Board of Selectmen Town Manager for the Board of Selectmen _____ Date _____	Special Conditions (Attached if Necessary) YES NO
---	---

Processed By: _____ Received Date: _____
Amount Received: \$ _____ ☐ Cash ☐ Check #: _____

THE TOWN OF
YORK, MAINE

186 York Street, York, Maine 03909

SPECIAL EVENT PERMIT APPLICATION

NOTE: This Application is in conjunction to the Town of York, Maine's Special Event Ordinance. Completed Applications and applicable Detail Request Sheets must be submitted to the Police Department located at the 9 Hannaford Drive, York, ME 03909 at least 30 days prior to the date of the event.

Event Information

Name of Event: **Nubble Lighthouse Swim**

Location of Event: **Long Sands Beach, to Short Sands Beach**

☒ Event Route Included

Date of Event: **August 9th, 2025**

Event Start Time: **0800**

Event End Time: **1200**

Estimated Number of Participants/Attendants: **150**

☒ Insurance Certificate Included

Description of Event: **A swim event starting at the Long Sands Bathhouse, swimming out towards Sohler Point, through the "gut" continuing on and finishing at Short Sands Beach. See map.**

All proceeds to benefit swim/ocean safety non-profits organizations (tbd).

Insurance certificate, and proof of non-profit to follow once granted and received.

Is this a Recurring/Annual Event that has been approved in the past? ☒ YES ☐ NO

Please chose the type of event: ☐ Town Sponsored Event ☐ York Public Library or Utility District Event

☒ Non-Profit Community Organization ☐ Private or Commercial Event (Single Event or Initial Year)

List any equipment, decorations, firework displays, food or beverage services to be used etc.:

Sound Equipment for announcer at the start, and at the finis. Post swim refreshments.

Will you be requesting the use of Town Equipment and/or Staff: ☐ NO ☒ YES

Organization/Applicant Information

Name of Organization: **Seacoast Open Water Swim Association**

Name of Applicant: **Bob Fernald**

Mailing Address for Organization/Applicant: **1 Park Circle, North Hampton, NH 03862**

Phone Number: **603-380-6005**

E-Mail Address: **fernaldbob@gmail.com**

Is the Organization a non-profit? ☐ NO ☒ YES 501(C)(3) Number: Pending, application submitted.

Name of Event Contact: **Bob Fernald**

Phone Number: **603-380-6005**

E-Mail Address: **fernaldbob@gmail.com**

Please read the following and sign to complete your application:

I have read and understand the Special Event Permit Ordinance and corresponding regulations. Everything I have stated on this application is correct to the best of my knowledge and I have authority on behalf of the firm or agency holding this event to commit it to the statements contained herein. This permit, if granted, is not transferable and is revocable at any time at the discretion of the Town of York. The Town reserves the right to require municipal services as reasonably deemed necessary by Town staff. If Town materials/equipment/motorized vehicles, are needed for the event, a deposit may be required, with the deposit based on the cost of materials/equipment borrowed. Failure to comply with the terms of a special event application approval or deviation from the approval without the consent of a designated Town Official may prohibit the event and/or special event applicant from holding future events in the Town of York.

Applicant/ Event Contact: **Robert E. Fernald**

Date: **1/13/25**

Signature

Department Contact Information

Code Enforcement: (207) 363-1002

Police Department: (207) 363-1031

Village Fire Department: (207) 363-1015

Beach Fire Department: (207) 363-1014

York Sewer District: (207) 363-4232

York Water District: (207) 363-2265

Public Works Department: (207) 363-1010

Parks and Recreation: (207) 363-1040

Department Approvals

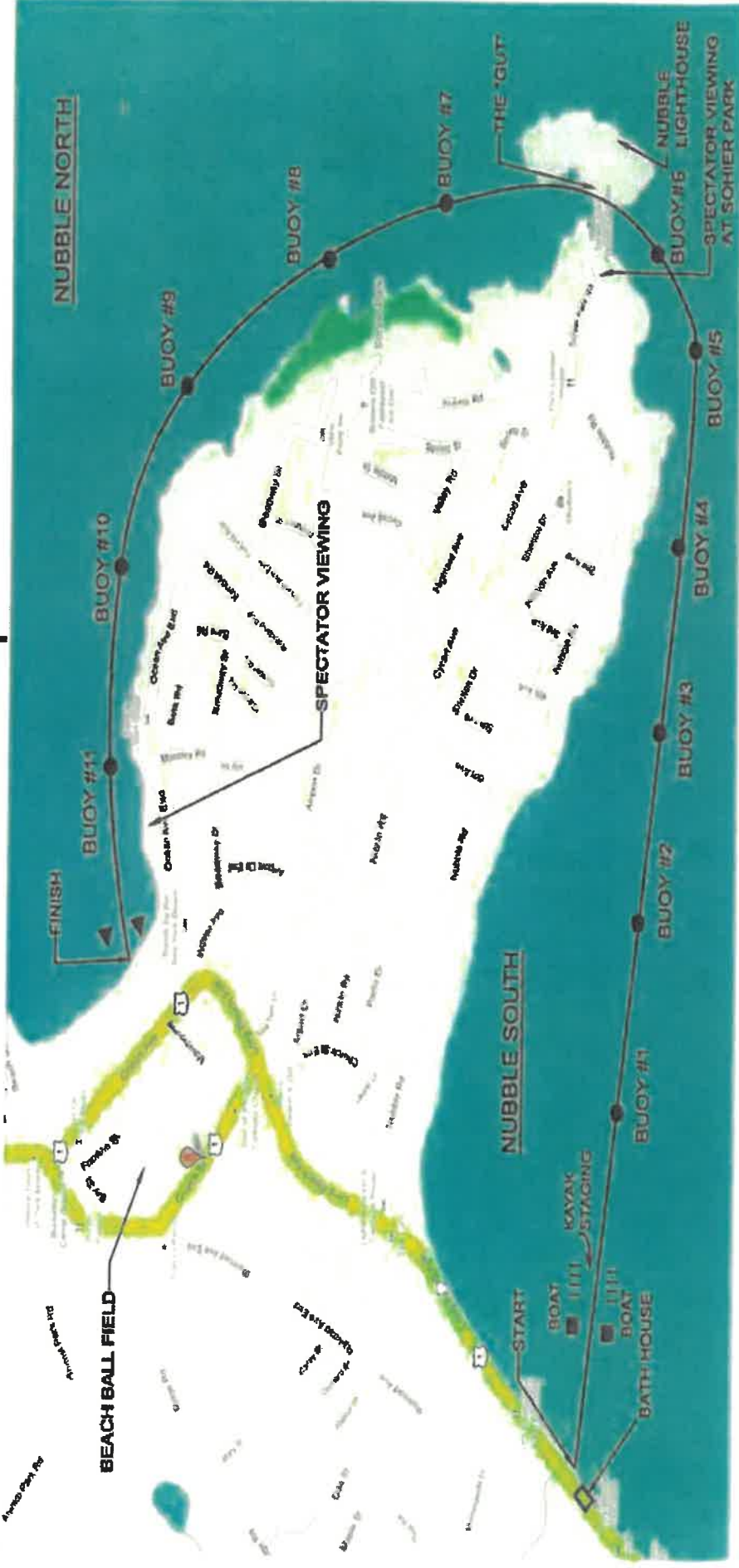
Departments	Signature and Date	Detail Request Sheet?
Code Enforcement		
Parks and Recreation		
Police Department		
Public Works		
Village Fire Department		
Beach Fire Department		
Water District		
Sewer District		

Board of Selectmen Town Manager for the Board of Selectmen _____ Date _____	Special Conditions (Attached if Necessary) YES NO
---	---

Processed By: _____ Received Date: _____

Amount Received: \$ _____ ☐ Cash ☐ Check #: _____

Venue Map



THE TOWN OF
YORK, MAINE

186 York Street, York, Maine 03909

SPECIAL EVENT PERMIT APPLICATION

NOTE: This Application is in conjunction to the Town of York, Maine's Special Event Ordinance. Completed Applications and applicable Detail Request Sheets must be submitted to the Police Department located at the 9 Hannaford Drive, York, ME 03909 at least 30 days prior to the date of the event.

Event Information

Name of Event: **York Village FD Annual Parade & Field Day**
Location of Event: **Parade from lower Woodbridge to Library via York St** ☐ Event Route Included
Date of Event: **Aug 16, 2025** Event Start Time: **noon parade lineup**
Event End Time: **3pm muster ends**
Estimated Number of Participants/Attendants: **150** ☐ Insurance Certificate Included
Description of Event: **Fire truck Parade & Muster event Moulton Pk following the parade same event as years past**

Is this a Recurring/Annual Event that has been approved in the past? ☒ YES ☐ NO

Please chose the type of event: ☒ Town Sponsored Event ☐ York Public Library or Utility District Event
☐ Non-Profit Community Organization ☐ Private or Commercial Event (Single Event or Initial Year)

List any equipment, decorations, firework displays, food or beverage services to be used etc.:
Refreshments provided at Muster at Moulton Pk-donations accepted

Will you be requesting the use of Town Equipment and/or Staff: ☐ NO ☒ YES

Organization/Applicant Information

Name of Organization: **York Village FD**
Name of Applicant: **David Apgar**
Mailing Address for Organization/Applicant: **1 Firehouse Dr. York, ME 03909**
Phone Number: **363-1015** E-Mail Address: **dapgar@yorkmaine.org**

Is the Organization a non-profit? ☐ NO ☒ YES 501(C)(3) Number: _____

Name of Event Contact: David Apgar (Chief) / Stephen Carr (Corp. President)

Phone Number: same as above E-Mail Address: same

Please read the following and sign to complete your application:

I have read and understand the Special Event Permit Ordinance and corresponding regulations. Everything I have stated on this application is correct to the best of my knowledge and I have authority on behalf of the firm or agency holding this event to commit it to the statements contained herein. This permit, if granted, is not transferable and is revocable at any time at the discretion of the Town of York. The Town reserves the right to require municipal services as reasonably deemed necessary by Town staff. If Town materials/equipment/motorized vehicles, are needed for the event, a deposit may be required, with the deposit based on the cost of materials/equipment borrowed. Failure to comply with the terms of a special event application approval or deviation from the approval without the consent of a designated Town Official may prohibit the event and/or special event applicant from holding future events in the Town of York.

Applicant/ Event Contact: David Apgar Date: 12/11/2024
Signature

Department Contact Information

Code Enforcement: (207) 363-1002 Police Department: (207) 363-1031
Village Fire Department: (207) 363-1015 Beach Fire Department: (207) 363-1014
York Sewer District: (207) 363-4232 York Water District: (207) 363-2265
Public Works Department: (207) 363-1010 Parks and Recreation: (207) 363-1040

Department Approvals		
Departments	Signature and Date	Detail Request Sheet?
Code Enforcement		
Parks and Recreation		
Police Department		
Public Works		
Village Fire Department		
Beach Fire Department		
Water District		
Sewer District		
Board of Selectmen _____ Town Manager for the Board of Selectmen _____ Date _____		Special Conditions (Attached if Necessary) YES NO

Processed By: _____ Received Date: _____

Amount Received: \$ _____ ☐ Cash ☐ Check #: _____

THE TOWN OF
YORK, MAINE

186 York Street, York, Maine 03909

SPECIAL EVENT PERMIT APPLICATION

*NOTE: This Application is in conjunction to the Town of York, Maine's Special Event Ordinance.
Completed Applications must be submitted to the York Police Department located at 9 Hannaford Drive
at least 45 days prior to the date of the event.*

Event Information

Name of Event: Beach Bonfire Benefit

Location of Event: Long Sands Beach - Bathhouse ☐ Event Route Included

Date of Event: Saturday, August 30th Event Start Time: 6PM
Event End Time: 10PM

Estimated Number of Participants/Attendants: 1000 ☐ Insurance Certificate Included

Description of Event: YPR and YCSA partner to bring the bonfire into 2025. YPR will provide equipment and staff to oversee removal of ash/debris. YPR will secure burn permit day of from YBFD. We request YBFD to be onsite in case of emergency. Collaboration with YPD is essential for safety in case of altercation. YCSA will handle all food, grilling, drinks, and clean up. (Apart from fire ash/debris) Band will set up on bath house balcony and pull power from the bath house.

Is this a Recurring/Annual Event that has been approved in the past? ☒ YES ☐ NO

Please chose the type of event: ☒ Town Sponsored Event ☐ York Public Library or Utility District Event
☐ Non-Profit Community Organization ☐ Private or Commercial Event (Single Event or Initial Year)

List any equipment, decorations, fireworks displays, food or beverage services to be used:
Grills, burgers, dogs, buns, soda water. Band / audio equipment on bathhouse balcony.

Will you be requesting the use of Town Equipment and/or Staff: ☐ NO ☒ YES

Organization/Applicant Information

Name of Organization: York Parks & Recreation + YCSA

Name of Applicant: Nick Darby

Mailing Address for Organization/Applicant: 186 York Street, York ME 03909

Phone Number: 207 363 1040 E-Mail Address: ndarby@yorkmaine.org

Is the Organization a non-profit? ☒ NO ☐ YES 501(C)(3) Number:

Name of Event Contact: Nick Darby

Phone Number: 207 363 1040

E-Mail Address: ndarby@yorkmaine.org

Please read the following and sign to complete your application:

I have read and understand the Special Event Permit Ordinance and corresponding Special Event Regulations. Everything I have stated on this application is correct to the best of my knowledge and I have authority on behalf of the firm or agency holding this event to commit it to the statements contained herein. This permit, if granted, is not transferable and is revocable at any time at the discretion of the Town of York. The Town reserves the right to require municipal services as reasonably deemed necessary by Town staff. If Town materials/equipment/motorized vehicles, are needed for the event, a deposit may be required, with the deposit based on the cost of materials/equipment borrowed. Failure to comply with the terms of a Special Event Application approval, or deviation from the approval without the consent of a designated Town Official may prohibit the event and/or Special Event applicant from holding future events in the Town of York.

Applicant/ Event Contact: Nick Darby

Date: 1/17/25

Signature

Department Contact Information

Code Enforcement: (207) 363-1002

Police Department: (207) 363-1031

Village Fire Department: (207) 363-1015

Beach Fire Department: (207) 363-1014

York Sewer District: (207) 363-4232

York Water District: (207) 363-2265

Public Works Department: (207) 363-1010

Parks and Recreation: (207) 363-1040

Department Approvals

Departments	Signature and Date	Detail Request Sheet?
Code Enforcement		
Parks and Recreation		
Police Department		
Public Works		
Village Fire Department		
Beach Fire Department		
Water District		
Sewer District		

Board of Selectmen _____ Town Manager for the Board of Selectmen _____	Special Conditions (Attached if Necessary) YES NO
---	---

Processed By: _____ Received Date: _____
Amount Received: \$ _____ ☐ Cash ☐ Check #: _____

THE TOWN OF
YORK, MAINE

186 York Street, York, Maine 03909

SPECIAL EVENT PERMIT APPLICATION

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Completed Applications must be submitted to the York Police Department located at 9 Hannaford Drive
at least 45 days prior to the date of the event.*

Event Information

Name of Event: **AmpSurf Learn to Surf Clinic**

Location of Event: **Long Sands Beach**

☐ Event Route Included

Date of Event: **9/13/25**

Event Start Time: **7am**

Event End Time: **1pm**

Estimated Number of Participants/Attendants: **50**

☐ Insurance Certificate Included

Description of Event: **Learn to surf clinic to teach those living with disabilities how to surf**

Is this a Recurring/Annual Event that has been approved in the past? ☒ YES ☐ NO

Please chose the type of event: ☐ Town Sponsored Event ☐ York Public Library or Utility District Event

☒ Non-Profit Community Organization ☐ Private or Commercial Event (Single Event or Initial Year)

List any equipment, decorations, fireworks displays, food or beverage services to be used: **2 10x10 popups, Beach wheelchairs, adaptive surfboards, Wetsuits, and Pizza delivered at the end of the event.**

Will you be requesting the use of Town Equipment and/or Staff: ☒ NO ☐ YES

Organization/Applicant Information

Name of Organization: **Association of Amputee Surfers (DBA AmpSurf)**

Name of Applicant: **Dana M. Cummings**

Mailing Address for Organization/Applicant: **PO Box 1034 Pismo Beach, CA 93448**

Phone Number: **805.441.5271**

E-Mail Address: **dcummings@ampsurf.org**

Is the Organization a non-profit? ☐ NO ☒ YES 501(C)(3) Number: **68-0569858**

Name of Event Contact: **Dana Cummings**

Phone Number: **805.441.5271**

E-Mail Address: **dcummings@ampsurf.org**

Please read the following and sign to complete your application:

I have read and understand the Special Event Permit Ordinance and corresponding Special Event Regulations. Everything I have stated on this application is correct to the best of my knowledge and I have authority on behalf of the firm or agency holding this event to commit it to the statements contained herein. This permit, if granted, is not transferable and is revocable at any time at the discretion of the Town of York. The Town reserves the right to require municipal services as reasonably deemed necessary by Town staff. If Town materials/equipment/motorized vehicles, are needed for the event, a deposit may be required, with the deposit based on the cost of materials/equipment borrowed. Failure to comply with the terms of a Special Event Application approval, or deviation from the approval without the consent of a designated Town Official may prohibit the event and/or Special Event applicant from holding future events in the Town of York.

Applicant/ Event Contact: Click here to enter text.

Date: Click here to enter text.

Signature

Department Contact Information

Code Enforcement: (207) 363-1002	Police Department: (207) 363-1031
Village Fire Department: (207) 363-1015	Beach Fire Department: (207) 363-1014
York Sewer District: (207) 363-4232	York Water District: (207) 363-2265
Public Works Department: (207) 363-1010	Parks and Recreation: (207) 363-1040

Department Approvals		
Departments	Signature and Date	Detail Request Sheet?
Code Enforcement		
Parks and Recreation		
Police Department		
Public Works		
Village Fire Department		
Beach Fire Department		
Water District		
Sewer District		
Board of Selectmen _____ Town Manager for the Board of Selectmen _____ Date _____		Special Conditions (Attached if Necessary) YES NO

THE TOWN OF
YORK, MAINE

186 York Street, York, Maine 03909

SPECIAL EVENT PERMIT APPLICATION

*NOTE: This Application is in conjunction to the Town of York, Maine's Special Event Ordinance.
Completed Applications and applicable Detail Request Sheets must be submitted to the Police Department located at
the 9 Hannaford Drive, York, ME 03909 at least 30 days prior to the date of the event.*

Event Information

Name of Event: Art in the Park

Location of Event: Moulton Park, York Street in York Harbor

☐ Event Route Included

Date of Event: Sept. 13, 2025 (set-up 9/12/25)

Event Start Time: 10:00 a.m. event

Event End Time: 4:00 p.m.

Estimated Number of Participants/Attendants: @ 50 vendors

☐ Insurance Certificate Included

Description of Event: Art in the Park is an annual art show sponsored by the York Art Association

It is a gathering of @ 50 artists and craftspeople, bringing their work to sell to the public.

Is this a Recurring/Annual Event that has been approved in the past? ☒ YES ☐ NO

Please chose the type of event: ☐ Town Sponsored Event ☐ York Public Library or Utility District Event

☒ Non-Profit Community Organization ☐ Private or Commercial Event (Single Event or Initial Year)

List any equipment, decorations, firework displays, food or beverage services to be used etc.: music and
food truck, port o' potties on-site

Will you be requesting the use of Town Equipment and/or Staff: ☒ NO ☐ YES

Organization/Applicant Information

Name of Organization: York Art Association

Name of Applicant: Anne Bancroft, Treasurer

Mailing Address for Organization/Applicant: 394 York St./P.O. Box 74, York, Maine 03909

Phone Number: 207-363-4049

E-Mail Address: gallerymanager@yorkartassociation.com

Is the Organization a non-profit? ☐ NO ☒ YES 501(C)(3) Number: 01-6026916

Name of Event Contact: Anne Bancroft

Phone Number: 617-548-3271

E-Mail Address: abbancroft@gmail.com

Please read the following and sign to complete your application:

I have read and understand the Special Event Permit Ordinance and corresponding regulations. Everything I have stated on this application is correct to the best of my knowledge and I have authority on behalf of the firm or agency holding this event to commit it to the statements contained herein. This permit, if granted, is not transferable and is revocable at any time at the discretion of the Town of York. The Town reserves the right to require municipal services as reasonably deemed necessary by Town staff. If Town materials/equipment/motorized vehicles, are needed for the event, a deposit may be required, with the deposit based on the cost of materials/equipment borrowed. Failure to comply with the terms of a special event application approval or deviation from the approval without the consent of a designated Town Official may prohibit the event and/or special event applicant from holding future events in the Town of York.

Applicant/ Event Contact:

Anne Bancroft
Signature

Date: 11/18/2024

Department Contact Information

Code Enforcement: (207) 363-1002 Police Department: (207) 363-1031
Village Fire Department: (207) 363-1015 Beach Fire Department: (207) 363-1014
York Sewer District: (207) 363-4232 York Water District: (207) 363-2265
Public Works Department: (207) 363-1010 Parks and Recreation: (207) 363-1040

Department Approvals		
Departments	Signature and Date	Detail Request Sheet?
Code Enforcement		
Parks and Recreation		
Police Department		
Public Works		
Village Fire Department		
Beach Fire Department		
Water District		
Sewer District		
Board of Selectmen Town Manager for the Board of Selectmen		Special Conditions (Attached if Necessary) YES NO

Processed By: Received Date:

Amount Received: \$ ☐ Cash ☐ Check #:

THE TOWN OF
YORK, MAINE

186 York Street, York, Maine 03909

SPECIAL EVENT PERMIT APPLICATION

*NOTE: This Application is in conjunction to the Town of York, Maine's Special Event Ordinance.
Completed Applications and applicable Detail Request Sheets must be submitted to the Police Department located at
the 9 Hannaford Drive, York, ME 03909 at least 30 days prior to the date of the event.*

Event Information

Name of Event: **Granite State Wheelers' Seacoast Century Ride**

Location of Event: **Smuttynose Brewing Company, 105 Towle Farm Rd, Hampton NH 03842** ☒ Event Route Included

Date of Event: **September 13, 2025** Event Start Time: **7:00 am**

Event End Time: **5:00 pm**

Estimated Number of Participants/Attendants: **900** ☒ Insurance Certificate Included

Description of Event: **51st annual bicycle ride alongside the coastlines of NH, MA, ME - a total of 100 miles**

Is this a Recurring/Annual Event that has been approved in the past? ☒ YES ☐ NO

Please chose the type of event: ☐ Town Sponsored Event ☐ York Public Library or Utility District Event
☒ Non-Profit Community Organization ☐ Private or Commercial Event (Single Event or Initial Year)

List any equipment, decorations, firework displays, food or beverage services to be used etc.:
None in York ME

Will you be requesting the use of Town Equipment and/or Staff: ☐ NO ☒ YES

Organization/Applicant Information

Name of Organization: **Granite State Wheelmen Inc, dba Granite State Wheelers**

Name of Applicant: **Michael K. Claus**

Mailing Address for Organization/Applicant: **215 S.Broadway # 216, Salem NH 03079-3374**

Phone Number: **603-898-5479** E-Mail Address: **office@gswheelers.org**

Is the Organization a non-profit? ☐ NO ☒ YES 501(C)(3) Number: 02-0374954

Name of Event Contact: Michael K. Claus

Phone Number: 786-295-0224

E-Mail Address: michael.claus@mail.com

Please read the following and sign to complete your application:

I have read and understand the Special Event Permit Ordinance and corresponding regulations. Everything I have stated on this application is correct to the best of my knowledge and I have authority on behalf of the firm or agency holding this event to commit it to the statements contained herein. This permit, if granted, is not transferable and is revocable at any time at the discretion of the Town of York. The Town reserves the right to require municipal services as reasonably deemed necessary by Town staff. If Town materials/equipment/motorized vehicles, are needed for the event, a deposit may be required, with the deposit based on the cost of materials/equipment borrowed. Failure to comply with the terms of a special event application approval or deviation from the approval without the consent of a designated Town Official may prohibit the event and/or special event applicant from holding future events in the Town of York.

Applicant/ Event Contact: 

Date: 01/09/2025

Signature

Department Contact Information

Code Enforcement: (207) 363-1002

Police Department: (207) 363-1031

Village Fire Department: (207) 363-1015

Beach Fire Department: (207) 363-1014

York Sewer District: (207) 363-4232

York Water District: (207) 363-2265

Public Works Department: (207) 363-1010

Parks and Recreation: (207) 363-1040

Department Approvals

Departments	Signature and Date	Detail Request Sheet?
Code Enforcement		
Parks and Recreation		
Police Department		
Public Works		
Village Fire Department		
Beach Fire Department		
Water District		
Sewer District		

Board of Selectmen <u>Town Manager for the Board of Selectmen</u>	Special Conditions (Attached if Necessary) YES NO
---	---

Processed By: _____ Received Date: _____

Amount Received: \$ _____ ☐ Cash ☐ Check #: _____

Leg	Dir	Type	Notes	Total
0.1	→	Right	Turn right onto NH-1B N	34.7
1.2	↑	Straight	Continue onto Marcy St	35.8
0.2	→	Right	Turn right onto NH-1B/Marcy St	36.1
0.3	←	Left	Turn left onto Court St	36.4
0.1	→	Right	Turn right onto Atkinson St	36.4
0.0	→	Right	Turn right onto State Street	36.5
0.0	←	Left	Slight left onto Dutton Ave	36.5
0.1	↑	Straight	Continue onto US-1/Memorial Bridge	36.6
0.5	→	Right	Turn right onto Water St	37.0
0.1	←	Left	Water St turns left and becomes Pleasant St	37.1
0.1	→	Right	Turn right onto Government St	37.2
0.3	←	Left	Government St turns slightly left and becomes Wallingford Square	37.5
0.1	↑	Straight	Continue onto Wentworth St	37.5
0.2	→	Right	Turn right onto Whipple Rd	37.7
0.3	→	Right	Turn right to stay on Whipple Rd	38.0
1.1	↑	Straight	Continue onto Pepperrell Rd	39.1
0.6	←	Left	Rest Stop #2 Left into Ft. McClary Picnic Area	39.6
0.9	→	Right	Slight right onto Chauncey Creek Rd	40.6
0.9	←	Left	Turn left onto Cutts Island Ln	41.4
0.3	→	Right	Turn right onto Brave Boat Harbor Rd	41.8
4.1	→	Right	Turn right onto York St	45.8
1.0	→	Right	Turn right onto Norwood Farms Rd	46.9
0.3	←	Left	Turn left to stay on Norwood Farms Rd	47.2
0.4	←	Left	Slight left onto Roaring Rock Rd	47.6
0.2	→	Right	Turn right onto York St	47.8
0.9	↑	Straight	Continue onto Long Beach Ave	48.6
1.4	→	Right	Turn right onto Nubble Rd	50.0
0.5	→	Right	Slight right to stay on Nubble Rd	50.5
0.5	→	Right	Turn right onto Sohier Park Rd	50.9
0.1	→	Right	Nubble Light Welcome Center: Water & Bathrooms	51.0
0.1	→	Right	Turn right onto Nubble Rd	51.0
0.4	↑	Straight	Continue onto Broadway	51.4
0.2	→	Right	Turn right onto Kendall Rd	51.6

Leg	Dir	Type	Notes	Total
0.1	↑	Straight	Continue onto Ocean Ave Ext	51.7
0.5	→	Right	Turn right onto Ocean Ave	52.1
0.2	→	Right	Turn right onto Main St	52.4
0.1	→	Right	Turn right onto Beach St	52.4
0.2	→	Right	Turn right onto Freeman St	52.6
0.4	←	Left	Turn left onto Bay Haven Rd	53.0
0.3	→	Right	Turn right onto Main St	53.3
0.0	→	Right	Turn right onto Shore Rd	53.3
0.6	→	Right	Slight right onto Agamenticus Ave	53.9
0.6	←	Left	Turn left onto Shore Rd	54.5
0.4	→	Right	Turn right onto Old County Rd	54.9
0.5	→	Right	Turn right onto River Rd	55.4
0.2	←	Left	Turn left onto Clark Rd	55.6
0.3	←	Left	Turn left onto Cape Neddick Rd	55.9
0.7	↑	Straight	Continue onto Main St	56.6
0.6	↑	Straight	Continue onto Railroad Ave	57.3
0.2	↑	Straight	Continue onto Church St	57.4
0.2	→	Right	Turn right onto Long Beach Ave	57.6
1.6	↑	Straight	Continue onto York St	59.2
1.2	→	Right	Turn right onto Woodbridge Rd	60.5
1.0	←	Left	Turn left onto Long Sands Rd	61.5
0.2	↑	Straight	Continue onto York St	61.7
0.1	←	Left	Turn left onto Lindsay Rd	61.7
0.8	←	Left	Slight left onto Organug Rd	62.5
0.1	↑	Straight	Continue onto Seabury Rd	62.6
0.1	→	Right	Turn right onto Southside Rd	62.6
0.4	↑	Straight	Continue onto Bartlett Rd	63.0
3.3	←	Left	Turn left onto Haley Rd	66.3
0.5	→	Right	Turn right onto Crockett Neck Rd	66.8
0.8	←	Left	Rest Stop #3. Use side entrance to Ft. McClary Picnic area.	67.6
0.1	→	Right	Turn right onto Pepperrell Rd	67.7
0.5	↑	Straight	Continue onto Whipple Rd	68.2
1.1	←	Left	Turn left to stay on Whipple Rd	69.3
0.3	←	Left	Turn left onto Wentworth St	69.6

THE TOWN OF
YORK, MAINE

186 York Street, York, Maine 03909

SPECIAL EVENT PERMIT APPLICATION

NOTE: This Application is in conjunction to the Town of York, Maine's Special Event Ordinance. Completed Applications must be submitted to the York Police Department located at 9 Hannaford Drive at least 45 days prior to the date of the event.

Event Information

Name of Event: Mt. A Trail Challenge - 5k and 1 Mile

Location of Event: Mt. A Summit / Trails ☐ Event Route Included

Date of Event: Saturday, September 20th Event Start Time: 9AM

Event End Time: 11AM

Estimated Number of Participants/Attendants: 150 ☐ Insurance Certificate Included

Description of Event: _____

Event day of registration and check in will take place at MT A Summit starting at 8am. Both distances will be conducted on well-marked and staffed trails, including the universal access Big A Trail. The 5k race will start at 9am and the 1 mile will begin at 9:15am. Following both distances, snacks, refreshments and awards will be given out.

Is this a Recurring/Annual Event that has been approved in the past? ☒ YES ☐ NO

Please chose the type of event: ☒ Town Sponsored Event ☐ York Public Library or Utility District Event

☐ Non-Profit Community Organization ☐ Private or Commercial Event (Single Event or Initial Year)

List any equipment, decorations, fireworks displays, food or beverage services to be used:
Audio equipment, water, snacks

Will you be requesting the use of Town Equipment and/or Staff: ☒ NO ☐ YES

Organization/Applicant Information

Name of Organization: York Parks & Recreation

Name of Applicant: Nick Darby

Mailing Address for Organization/Applicant: 186 York Street, York ME 03909

Phone Number: 207 363 1040 E-Mail Address: ndarby@yorkmaine.org

Is the Organization a non-profit? ☒ NO ☐ YES 501(C)(3) Number:

Name of Event Contact: Nick Darby

Phone Number: 207 363 1040

E-Mail Address: ndarby@yorkmaine.org

Please read the following and sign to complete your application:

I have read and understand the Special Event Permit Ordinance and corresponding Special Event Regulations. Everything I have stated on this application is correct to the best of my knowledge and I have authority on behalf of the firm or agency holding this event to commit it to the statements contained herein. This permit, if granted, is not transferable and is revocable at any time at the discretion of the Town of York. The Town reserves the right to require municipal services as reasonably deemed necessary by Town staff. If Town materials/equipment/motorized vehicles, are needed for the event, a deposit may be required, with the deposit based on the cost of materials/equipment borrowed. Failure to comply with the terms of a Special Event Application approval, or deviation from the approval without the consent of a designated Town Official may prohibit the event and/or Special Event applicant from holding future events in the Town of York.

Applicant/ Event Contact: Nick Darby

Date: 1/17/25

Signature

Department Contact Information

Code Enforcement: (207) 363-1002

Police Department: (207) 363-1031

Village Fire Department: (207) 363-1015

Beach Fire Department: (207) 363-1014

York Sewer District: (207) 363-4232

York Water District: (207) 363-2265

Public Works Department: (207) 363-1010

Parks and Recreation: (207) 363-1040

Department Approvals

Departments	Signature and Date	Detail Request Sheet?
Code Enforcement		
Parks and Recreation		
Police Department		
Public Works		
Village Fire Department		
Beach Fire Department		
Water District		
Sewer District		

Board of Selectmen	Special Conditions (Attached if Necessary) YES NO
Town Manager for the Board of Selectmen	Date

Processed By: _____

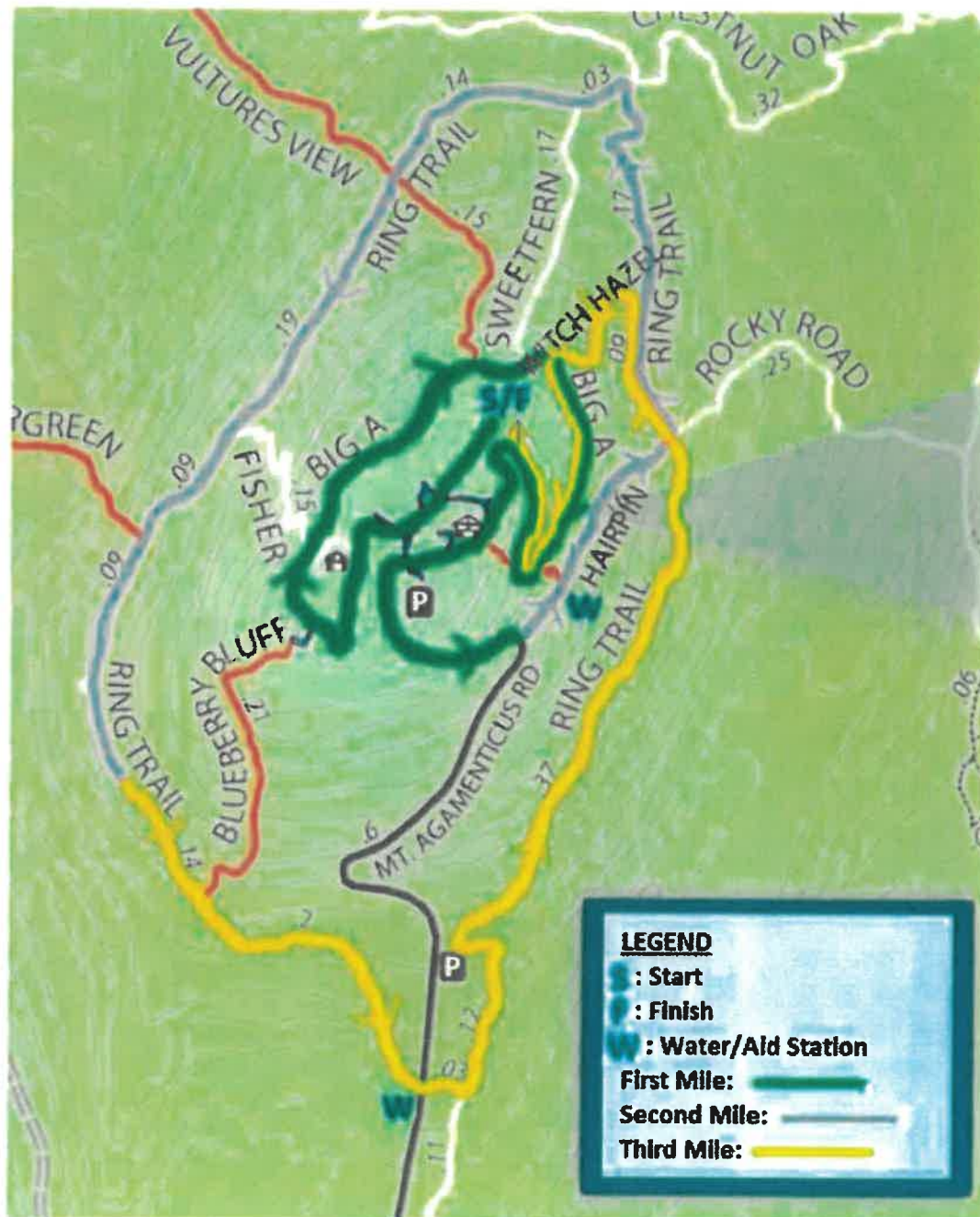
Received Date: _____

Amount Received: \$ _____

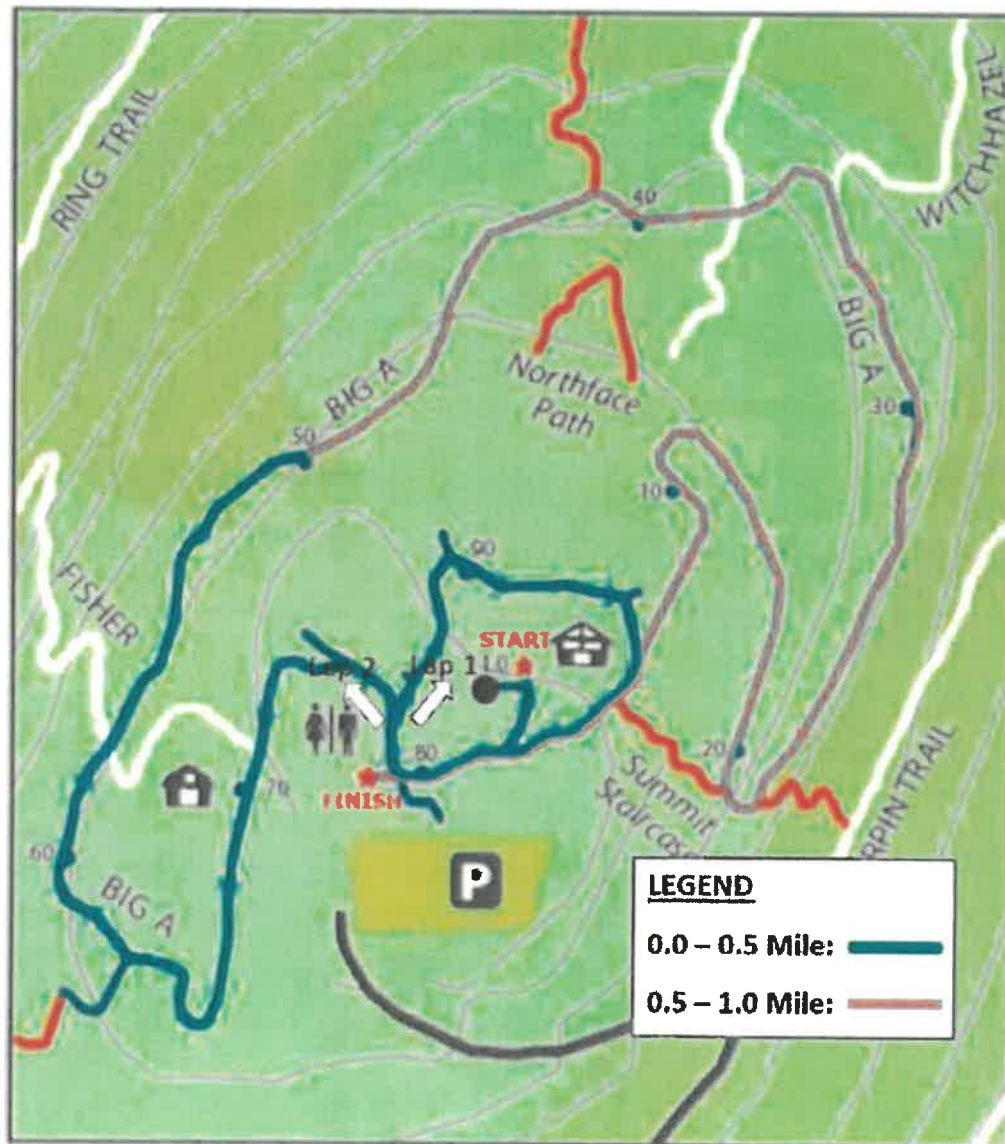
☐ Cash

☐ Check #: _____

5K Challenge along the Big A and Ring Trails



1 Mile Challenge along the Big A Trail



THE TOWN OF
YORK, MAINE

186 York Street, York, Maine 03909

SPECIAL EVENT PERMIT APPLICATION

NOTE: This Application is in conjunction to the Town of York, Maine's Special Event Ordinance. Completed Applications and applicable Detail Request Sheets must be submitted to the Police Department located at the 9 Hannaford Drive, York, ME 03909 at least 30 days prior to the date of the event.

Event Information

Name of Event: Walk to End Alzheimer's - Maine Beaches _____

Location of Event: Ballpark - Railroad Ave. _____ **X Event Route Included**

Date of Event: Saturday, September 27, 2025 _____ Event Start Time: 8am _____

Event End Time: 2pm _____

Estimated Number of Participants/Attendants: 350 _____ **X Insurance Certificate Included**

Description of Event: Held annually in more than 600 communities nationwide, the Alzheimer's Association Walk to End Alzheimer's® is the world's largest fundraiser for Alzheimer's care, support and research. This inspiring event calls on participants of all ages and abilities to join the fight against the disease. There are 29,000 people living with Alzheimer's in Maine and 49,000 caregivers. _____

Is this a Recurring/Annual Event that has been approved in the past? **X YES** ☐ NO

Please chose the type of event: ☐ Town Sponsored Event ☐ York Public Library or Utility District Event

X Non-Profit Community Organization ☐ Private or Commercial Event (Single Event or Initial Year)

List any equipment, decorations, firework displays, food or beverage services to be used etc.: 2 10'x20' pop up tents, 4 10'x10' pop up tents, podium, 8' banquet tables, feather banners/signage, and route signs. Donated food/drink. 2 porta-potties. _____

Will you be requesting the use of Town Equipment and/or Staff: **X NO** ☐ YES

Organization/Applicant Information

Name of Organization: Alzheimer's Association, Maine Chapter _____

Name of Applicant: Bree Berthiaume _____

Mailing Address for Organization/Applicant: 383 US Route One, Suite 2C, Scarborough, ME 04074 _____

_____ Phone Number: 207-772-0115 _____

E-Mail Address: baberthiaume@alz.org _____

- CONTINUE TO BACK PAGE OF APPLICATION -


Is the Organization a non-profit? ☐ NO **XYES** 501(C)(3) Number: 13-3039601

Name of Event Contact: Bree Berthiaume

Phone Number: 207-772-0115 E-Mail Address: baberthiaume@alz.org

Please read the following and sign to complete your application:

I have read and understand the Special Event Permit Ordinance and corresponding regulations. Everything I have stated on this application is correct to the best of my knowledge and I have authority on behalf of the firm or agency holding this event to commit it to the statements contained herein. This permit, if granted, is not transferable and is revocable at any time at the discretion of the Town of York. The Town reserves the right to require municipal services as reasonably deemed necessary by Town staff. If Town materials/equipment/motorized vehicles, are needed for the event, a deposit may be required, with the deposit based on the cost of materials/equipment borrowed. Failure to comply with the terms of a special event application approval or deviation from the approval without the consent of a designated Town Official may prohibit the event and/or special event applicant from holding future events in the Town of York.

Applicant/ Event Contact:  Date: 1.14.25
Signature

Department Contact Information

Code Enforcement: (207) 363-1002 Police Department: (207) 363-1031
Village Fire Department: (207) 363-1015 Beach Fire Department: (207) 363-1014
York Sewer District: (207) 363-4232 York Water District: (207) 363-2265
Public Works Department: (207) 363-1010 Parks and Recreation: (207) 363-1040

Department Approvals		
Departments	Signature and Date	Detail Reques t Sheet?
Code Enforcement		
Parks and Recreation		
Police Department		
Public Works		
Village Fire Department		
Beach Fire Department		
Water District		
Sewer District		
Board of Selectmen _____ Town Manager for the Board of Selectmen _____ Date _____		Special Conditions (Attached if Necessary) YES NO

Processed By: _____ Received Date: _____



Maine Beaches Area Walk to End Alzheimer's — York Beach, ME

Walk Route - 3 Miles

1. Start at the ball park in the heart of York Beach, proceeds down Church Street.
2. Take a **RIGHT** onto Long Beach Avenue, follow Long Sands Beach to the Anchorage Motor Inn/Sun and Surf Restaurant.
3. Cross the road and head north on Long Sands Avenue.
4. Pass Church St. and follow Ocean Avenue.
5. Stay left on Ocean Ave, continue along Short Sands Beach.
6. Turn **LEFT** onto Railroad Avenue, end back at the ball field.



alz.org/walk

THE TOWN OF
YORK, MAINE

186 York Street, York, Maine 03909

SPECIAL EVENT PERMIT APPLICATION

*NOTE: This Application is in conjunction to the Town of York, Maine's Special Event Ordinance.
Completed Applications must be submitted to the York Police Department located at 9 Hannaford Drive
at least 45 days prior to the date of the event.*

Event Information

Name of Event: Battle at the Beach - York Pickleball Tournament

Location of Event: York High School / Seacoast Pickleball ☐ Event Route Included

Date of Event: October 3rd, 4th and 5th Event Start Time: 8AM

Event End Time: 4PM

Estimated Number of Participants/Attendants: 300 ☐ Insurance Certificate Included

Description of Event: The Battle at the Beach - York Pickleball Tournament invites players of all levels to participate in a weekend of spirited competition. This event will feature matches showcasing the agility and skill of our local pickleball community. Taking place at Seacoast Pickleball or YHS, the tournament promises a friendly atmosphere, where participants can engage in exciting games and enjoy the camaraderie that defines pickleball. Food and drink will likely be served.

Is this a Recurring/Annual Event that has been approved in the past? ☐ YES ☒ NO

Please chose the type of event: ☒ Town Sponsored Event ☒ York Public Library or Utility District Event

☐ Non-Profit Community Organization ☒ Private or Commercial Event (Single Event or Initial Year)

List any equipment, decorations, fireworks displays, food or beverage services to be used:
Pickleball nets and paddles, YHS Tennis courts, may have food trucks or grills from the American Legion at event providing food and drinks. A few pop up tents for sun protection. Audio equipment for announcing and music.

Will you be requesting the use of Town Equipment and/or Staff: ☒ NO ☐ YES

Organization/Applicant Information

Name of Organization: York Parks & Recreation

Name of Applicant: Nick Darby

Mailing Address for Organization/Applicant: 186 York Street, York ME 03909

Phone Number: 207 363 1040 E-Mail Address: ndarby@yorkmaine.org

Is the Organization a non-profit? ☒ NO ☐ YES 501(C)(3) Number:

Name of Event Contact: Nick Darby

Phone Number: 207 363 1040

E-Mail Address: ndarby@yorkmaine.org

Please read the following and sign to complete your application:

I have read and understand the Special Event Permit Ordinance and corresponding Special Event Regulations. Everything I have stated on this application is correct to the best of my knowledge and I have authority on behalf of the firm or agency holding this event to commit it to the statements contained herein. This permit, if granted, is not transferable and is revocable at any time at the discretion of the Town of York. The Town reserves the right to require municipal services as reasonably deemed necessary by Town staff. If Town materials/equipment/motorized vehicles, are needed for the event, a deposit may be required, with the deposit based on the cost of materials/equipment borrowed. Failure to comply with the terms of a Special Event Application approval, or deviation from the approval without the consent of a designated Town Official may prohibit the event and/or Special Event applicant from holding future events in the Town of York.

Applicant/ Event Contact: Nick Darby

Date: 1/17/25

Signature

Department Contact Information

Code Enforcement: (207) 363-1002

Police Department: (207) 363-1031

Village Fire Department: (207) 363-1015

Beach Fire Department: (207) 363-1014

York Sewer District: (207) 363-4232

York Water District: (207) 363-2265

Public Works Department: (207) 363-1010

Parks and Recreation: (207) 363-1040

Department Approvals

Departments	Signature and Date	Detail Request Sheet?
Code Enforcement		
Parks and Recreation		
Police Department		
Public Works		
Village Fire Department		
Beach Fire Department		
Water District		
Sewer District		

Board of Selectmen	Special Conditions (Attached if Necessary) YES NO
Town Manager for the Board of Selectmen	Date

Processed By:

Received Date:

Amount Received: \$

☐ Cash

☐ Check #:

THE TOWN OF
YORK, MAINE

186 York Street, York, Maine 03909

SPECIAL EVENT PERMIT APPLICATION

NOTE: This Application is in conjunction to the Town of York, Maine's Special Event Ordinance. Completed Applications and applicable Detail Request Sheets must be submitted to the Police Department located at the 9 Hannaford Drive, York, ME 03909 at least 30 days prior to the date of the event.

Event Information

Name of Event: **Short Sands Sidewalk Sale**

Location of Event: **Railroad Ave @ Short Sands**

☐ Event Route Included

Date of Event: **Oct 11 - Oct 13**

Event Start Time: **9:00am**

Event End Time: **5:00pm**

Estimated Number of Participants/Attendants: **5000**

☐ Insurance Certificate Included

Description of Event: **Each year during the sidewalk sale we block off parking on Railroad Ave. and put sales racks on the sidewalks. We have music and we try to create a festive environment where visitors will get the best bargains of the year.**

Is this a Recurring/Annual Event that has been approved in the past? ☒ YES ☐ NO

Please chose the type of event: ☐ Town Sponsored Event ☐ York Public Library or Utility District Event

☐ Non-Profit Community Organization ☒ Private or Commercial Event (Single Event or Initial Year)

List any equipment, decorations, firework displays, food or beverage services to be used etc.: We use our own racks and we rent music equipment. We use the town's traffic cones to block off the parking spaces, we would like to ask permission to use the cones again this year.

Will you be requesting the use of Town Equipment and/or Staff: ☐ NO ☒ YES

Organization/Applicant Information

Name of Organization: **No Central Organization, Each store participates on its own**

Name of Applicant: **David Gould**

Mailing Address for Organization/Applicant: **PO Box 1209, York Beach, ME 03910**

Phone Number: **978-376-5449**

E-Mail Address: **maineac@ix.netcom.com**

- CONTINUE TO BACK PAGE OF APPLICATION -

Is the Organization a non-profit? ☒ NO ☐ YES 501(C)(3) Number: _____

Name of Event Contact: **David Gould**

Phone Number: **978-376-5449**

E-Mail Address: **maineac@ix.netcom.com**

Please read the following and sign to complete your application:

I have read and understand the Special Event Permit Ordinance and corresponding regulations. Everything I have stated on this application is correct to the best of my knowledge and I have authority on behalf of the firm or agency holding this event to commit it to the statements contained herein. This permit, if granted, is not transferable and is revocable at any time at the discretion of the Town of York. The Town reserves the right to require municipal services as reasonably deemed necessary by Town staff. If Town materials/equipment/motorized vehicles, are needed for the event, a deposit may be required, with the deposit based on the cost of materials/equipment borrowed. Failure to comply with the terms of a special event application approval or deviation from the approval without the consent of a designated Town Official may prohibit the event and/or special event applicant from holding future events in the Town of York.

Applicant/ Event Contact: **David Gould**

Date: **12/7/2024**

Signature

Department Contact Information

Code Enforcement: (207) 363-1002

Police Department: (207) 363-1031

Village Fire Department: (207) 363-1015

Beach Fire Department: (207) 363-1014

York Sewer District: (207) 363-4232

York Water District: (207) 363-2265

Public Works Department: (207) 363-1010

Parks and Recreation: (207) 363-1040

Department Approvals

Departments	Signature and Date	Detail Request Sheet?
Code Enforcement		
Parks and Recreation		
Police Department		
Public Works		
Village Fire Department		
Beach Fire Department		
Water District		
Sewer District		

Board of Selectmen Town Manager for the Board of Selectmen _____ Date _____	Special Conditions (Attached if Necessary) YES NO
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Processed By: _____ Received Date: _____

Amount Received: \$ _____ ☐ Cash ☐ Check # _____

THE TOWN OF

YORK, MAINE

186 York Street, York, Maine 03909

SPECIAL EVENT PERMIT APPLICATION

NOTE: This Application is in conjunction to the Town of York, Maine's Special Event Ordinance. Completed Applications and applicable Detail Request Sheets must be submitted to the Police Department located at the 9 Hannaford Drive, York, ME 03909 at least 30 days prior to the date of the event.

Event Information

Name of Event: Daisy Trading Co. "Tent Sale"

Location of Event: 388 Route One "Tent Sale" ☐ Event Route Included

Date of Event: Oct. 17-18-19 2025 Event Start Time: 9 AM

Event End Time: 6 PM

Estimated Number of Participants/Attendants: 499 OVER 3 DAYS ☐ Insurance Certificate Included

Description of Event: Annual "Tent Sale"

Is this a Recurring/Annual Event that has been approved in the past? ☒ YES ☐ NO

Please chose the type of event: ☐ Town Sponsored Event ☐ York Public Library or Utility District Event

☐ Non-Profit Community Organization ☐ Private or Commercial Event (Single Event or Initial Year)

List any equipment, decorations, firework displays, food or beverage services to be used etc.: _____

Will you be requesting the use of Town Equipment and/or Staff: ☒ NO ☐ YES

Organization/Applicant Information

Name of Organization: Daisy Trading Co.

Name of Applicant: Doug Lemire

Mailing Address for Organization/Applicant: 388 Route One; York, Maine 03909

Phone Number: 363-7941 E-Mail Address: dougilemire@aol.com

- CONTINUE TO BACK PAGE OF APPLICATION -

Is the Organization a non-profit? ☒ NO ☐ YES 501(C)(3)-Number: _____

Name of Event Contact: _____

Phone Number: _____ E-Mail Address: _____

Please read the following and sign to complete your application:

I have read and understand the Special Event Permit Ordinance and corresponding regulations. Everything I have stated on this application is correct to the best of my knowledge and I have authority on behalf of the firm or agency holding this event to commit it to the statements contained herein. This permit, if granted, is not transferable and is revocable at any time at the discretion of the Town of York. The Town reserves the right to require municipal services as reasonably deemed necessary by Town staff. If Town materials/equipment/motorized vehicles, are needed for the event, a deposit may be required, with the deposit based on the cost of materials/equipment borrowed. Failure to comply with the terms of a special event application approval or deviation from the approval without the consent of a designated Town Official may prohibit the event and/or special event applicant from holding future events in the Town of York.

Applicant/ Event Contact:  Date: _____
Signature

Department Contact Information

Code Enforcement: (207) 363-1002 Police Department: (207) 363-1031
Village Fire Department: (207) 363-1015 Beach Fire Department: (207) 363-1014
York Sewer District: (207) 363-4232 York Water District: (207) 363-2265
Public Works Department: (207) 363-1010 Parks and Recreation: (207) 363-1040

Department Approvals		
Departments	Signature and Date	Detail Request Sheet?
Code Enforcement		
Parks and Recreation		
Police Department		
Public Works		
Village Fire Department		
Beach Fire Department		
Water District		
Sewer District		
Board of Selectmen _____ <i>Town Manager for the Board of Selectmen</i> <i>Date</i>		Special Conditions (Attached if Necessary) YES NO

Processed By: _____ Received Date: _____

Amount Received: \$ _____ ☐ Cash ☐ Check #: _____

THE TOWN OF
YORK, MAINE

186 York Street, York, Maine 03909

SPECIAL EVENT PERMIT APPLICATION

*NOTE: This Application is in conjunction to the Town of York, Maine's Special Event Ordinance.
Completed Applications and applicable Detail Request Sheets must be submitted to the Police Department located at
the 9 Hannaford Drive, York, ME 03909 at least 30 days prior to the date of the event.*

Event Information

Name of Event: **40th Annual Harvestfest & Kidsfest**

Location of Event: **Short Sands Ball Field & Parking Lot Across from YBFD** ☐ Event Route Included

Date of Event: **Saturday, October 18, 2025** Event Start Time: **9:00 am**

Event End Time: **4:00 pm**

Estimated Number of Participants/Attendants: **8,000** ☐ Insurance Certificate Included

Description of Event: **40th Annual Harvestfest & Kidsfest - craft, retail and food
vendors, live music and kids activities**

Is this a Recurring/Annual Event that has been approved in the past? ☒ YES ☐ NO

Please chose the type of event: ☐ Town Sponsored Event ☐ York Public Library or Utility District Event
☒ Non-Profit Community Organization ☐ Private or Commercial Event (Single Event or Initial Year)

List any equipment, decorations, firework displays, food or beverage services to be used etc.:

See attached

Will you be requesting the use of Town Equipment and/or Staff: ☐ NO ☒ YES

Organization/Applicant Information

Name of Organization: **York Region Chamber of Commerce**

Name of Applicant: **Holly Roberts**

Mailing Address for Organization/Applicant: **1 Stonewall Lane, York, ME 03909**

Phone Number: **207-363-4422**

E-Mail Address: **holly@yorkme.org**

- CONTINUE TO BACK PAGE OF APPLICATION -

Is the Organization a non-profit? ☐ NO ☒ YES 501(C)(3) Number: 501(c)(6) 01-0195310

Name of Event Contact: Holly Roberts

Phone Number: 207-363-4422

E-Mail Address: holly@yorkme.org

Please read the following and sign to complete your application:

I have read and understand the Special Event Permit Ordinance and corresponding regulations. Everything I have stated on this application is correct to the best of my knowledge and I have authority on behalf of the firm or agency holding this event to commit it to the statements contained herein. This permit, if granted, is not transferable and is revocable at any time at the discretion of the Town of York. The Town reserves the right to require municipal services as reasonably deemed necessary by Town staff. If Town materials/equipment/motorized vehicles, are needed for the event, a deposit may be required, with the deposit based on the cost of materials/equipment borrowed. Failure to comply with the terms of a special event application approval or deviation from the approval without the consent of a designated Town Official may prohibit the event and/or special event applicant from holding future events in the Town of York.

Applicant/ Event Contact: Holly Roberts

Signature

Date: 12/16/24

Department Contact Information

Code Enforcement: (207) 363-1002

Police Department: (207) 363-1031

Village Fire Department: (207) 363-1015

Beach Fire Department: (207) 363-1014

York Sewer District: (207) 363-4232

York Water District: (207) 363-2265

Public Works Department: (207) 363-1010

Parks and Recreation: (207) 363-1040

Department Approvals

Departments	Signature and Date	Detail Request Sheet?
Code Enforcement		
Parks and Recreation		
Police Department		
Public Works		
Village Fire Department		
Beach Fire Department		
Water District		
Sewer District		

Board of Selectmen	Special Conditions (Attached if Necessary) YES NO
Town Manager for the Board of Selectmen	Date

Processed By: _____

Received Date: _____

Amount Received: \$ _____

☐ Cash ☐ Check #: _____

THE TOWN OF
YORK, MAINE

186 York Street, York, Maine 03909

RELEASE AND INDEMNITY AGREEMENT

In consideration of the permission given to the undersigned by the Town of York, Maine, allowing use of Town property for the event named: 40th Annual Harvestfest & Kidsfest on the following date(s): Saturday, October 18, 2025, the Organization/Applicant: York Region Chamber of Commerce, the undersigned, does forever release, discharge and covenant to hold harmless the Town of York and any other person or agenda of said Town charged or chargeable with responsibility or liability for the use of Town property, their heirs, administrators, executors, successors and assigns, from any and all claims, demands, damages, costs, expenses, loss of service, actions and causes of action, arising out of any act of occurrence up to the present time, and particularly on account of all personal injury, disability, property damage, loss or damages of any kind sustained or that may hereafter be sustained, in consequence of the use by the above mentioned Organization/Applicant of said Town property on the date(s) specified.

The undersigned agrees, as a further consideration and inducement for this release and indemnity agreement, that it shall apply to all known, all unknown and any and all unanticipated injuries and damages directly and indirectly resulting from the use of Town property, as well as to those, which are presently foreseeable.

Applicant/ Event Contact: Henry Roberts
Signature

Date: 12/16/24

2025 Harvestfest Special Event Permit – Continued from page 1

~The Harvestfest safety plan remains the same as the plan from 2024 with the exception of handicap parking and traffic flow during vendor set up (see below for both). Cones, gates and no parking signs will be picked, placed and collected by members of the York Police Department (please see attached event map). Designated handicapped parking is located in the designated area located within the York's Wild Kingdom, a trolley will provide transportation to and from the event throughout the day for handicap patrons only.

~The committee requests that the Town of York grant permission for use of York's Wild Kingdom parking area for vendor and attendee parking. Parking is free to all attendees. Attendees will walk from the parking area through York's Wild Kingdom out to Railroad Avenue to attend the event. Parking will be available from 6:30 am – 6:00 pm. Signs will be posted by the front gate of York's Wild Kingdom informing attendees that the parking area closes at 6:00 pm. Insurance certificates for both the Town of York and York's Wild Kingdom listing both as additionally insured will be available upon renewal of the Chamber's insurance policy scheduled for mid-May.

~The committee requests that the perimeter of the York Beach Ballfield be closed to traffic and parking Wednesday, October 15, 2025 at 4:00 pm through Saturday, October 18, 2025 at 4:00 pm to accommodate deliveries and set up.

~The committee requests that the parking lot across from YBFD be closed to traffic and parking Thursday, October 16, 2025 at 4:00 pm through Saturday, October 18, 2025 at 4:00 pm to accommodate marking of vendor spaces and vendor set up.

~The committee requests that Railroad Avenue and Church Street be coned off down the center and on each side of the street to allow two lanes of traffic to flow between 6:00 am – 8:30 am on Saturday, October 18, 2025 to allow smoother check in; right lane for Old-Fashioned Market vendors and all through traffic, left lane for Juried Craft vendors only. At 8:30 am both Railroad Avenue and Church Street shall be reduced to one lane until 4:00 pm.

~The committee requests that Bay Street and the perimeter road around the York Beach Ball Field be closed to traffic from 6:00 am – 4:00 pm on Saturday, October 18, 2025.

~All Harvestfest and Kidsfest activities will conclude at 4:00 pm.

~The committee requests that the Town of York grant permission for the use of the parking area located directly behind York's Wild Kingdom, free of charge to the Chamber of Commerce, in order to provide free parking for the Harvestfest event attendees and vendors. Visitors will be directed by signage to use the Route 1 access to the Wild Kingdom and Ellis Parking Lot. Trolley transportation will only be available to handicap patrons and vendors.

~The committee requests that the Town of York grant permission for all parking located at York Beach, including Railroad Avenue and the Ellis Park lot to be free of charge during the hours of 6:00 am - 7:00 pm, Saturday, October 18, 2025.

~The committee requests that the Town of York continue to waive the fee for the safety team as agreed upon in 2021.

~No sidewalk sales are allowed on this weekend.

~All activities will allow police, fire, and ambulance access to Railroad Avenue.

~Kidsfest will be part of Harvestfest on Saturday. This includes games and entertainment will be held in the parking lot in front of York's Wild Kingdom with the exception that the roaming railroad will be held inside York's Wild Kingdom amusement area.

~ The permit parking area of the York Beach Ball Field, along the back entrance of the ball field will be closed to vehicle traffic between 6:00 am and 4:00 pm on Saturday, October 18, 2025.

Harvestfest Traffic Plan

Railroad Avenue will be coned off on both sides beginning at the corner of Railroad Avenue and Ocean Avenue to allow two lanes of traffic to flow between 6:00 am – 8:30 am on Saturday, October 18, 2025 to allow smother check in; right lane for Old-Fashioned Market vendors and all through traffic, left lane for Juried Craft vendors only. At 8:30 am both Railroad Avenue and Church Steet shall be reduced to one lane until 4:00 pm.

Three pedestrian crosswalks will be designated and the police will have officers located at all three crosswalks throughout the event. All attendees will cross from York's Wild Kingdom area between the fire station and Bay Street. Attendees will also cross at the corner of Ridge Road and Railroad Avenue to the front entrance of the ball field. Attendees will also cross between on Church Street between the entrance of the York Beach Ball Field and Union Congregational Church. (Please see attached map.)

Designated Handicapped Parking spaces will be located in a designated area within York's Wild Kingdom Parking Lot, a trolley will provide transportation to and from the event throughout the day for handicap patrons only.

The Police Officers will be located at;

- The crosswalk located on Railroad Avenue, the crosswalk located on the corner of Ridge Road and Railroad Avenue and the crosswalk on Church Street at Union Congregational Church.
(3 Officers from 8:00 am – 4:00 pm)
- An officer patrolling the event site. (1 Officer from 9:00 am – 4:00 pm)

Cones, barricades and no parking signs will be placed in the locations designated then collected by members of the York Police Department.

No Parking Postings for Harvestfest

Ocean Avenue
Ocean Avenue Extension
Church Street
Church Street Extension
Broadway Avenue to Mosley Road
Willow Avenue

Freeman Street to Cross Street
Airport Extension
Airport up a few hundred yards
Long Beach Avenue to the Cutty Sark
Nubble Road up over the hill
Ridge Road up to Gunnison both sides

Daily Grind

York

Beach

Shops

Wild Kingdom
Festival Entrance

Single Lane Traffic

Railroad Ave.

York

Beach

Shops

KIDSFEST AREA

Railroad Ave.

Single Lane Traffic

Fire
Station

SAMPLE
MAP NOT TO SCALE ALL SPACES 10X10

Bay Street

Old-Fashioned Market

Vacant Lot
for Handicap
Parking for
event attendees

YORK BEACH BEER

Additional Handicap Parking

Ridge Road

Map Not to Scale
All Vendor Spaces 10X10

Harvestfest Map

Union Congregational Church

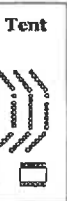
Church Street

SODA

Dugout

Ballfield Main Gate

Gate A



184 185

No Vehicle Access
After 8:30am

Ballfield Perimeter Road - No Parking

35	36	37	38	39	40	41	42
101	102	103	104	105	106	107	108
109	110	111	112	113	114	115	116
117	118	119	120	121	122	123	124
125	126	127	128	129	130	131	132
133	134	135	136	137	138	139	140
141	142	143	144	145	146	147	148
149	150	151	152	153	154	155	156
157	158	159	160	161	162	163	164
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285	286	287	288	289	290	291	292
293	294	295	296	297	298	299	300
301	302	303	304	305	306	307	308
309	310	311	312	313	314	315	316
317	318	319	320	321	322	323	324
325	326	327	328	329	330	331	332
333	334	335	336	337	338	339	340
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365	366	367	368	369	370	371	372
373	374	375	376	377	378	379	380
381	382	383	384	385	386	387	388
389	390	391	392	393	394	395	396
397	398	399	400	401	402	403	404
405	406	407	408	409	410	411	412
413	414	415	416	417	418	419	420
421	422	423	424	425	426	427	428
429	430	431	432	433	434	435	436
437	438	439	440	441	442	443	444

Gate D

Gate C

Dumpster

Restrooms

THE TOWN OF
YORK, MAINE

186 York Street, York, Maine 03909

SPECIAL EVENT PERMIT APPLICATION

*NOTE: This Application is in conjunction to the Town of York, Maine's Special Event Ordinance.
Completed Applications must be submitted to the York Police Department located at 9 Hannaford Drive
at least 45 days prior to the date of the event.*

Event Information

Name of Event: Festival of Frights - Parade and Haunted House

Location of Event: Ellis Park Parking Lot / Center for Active Living ☒ Event Route Included

Date of Event: Friday, October 24th 2024 Event Start Time: 4:00PM

Event End Time: 5:30PM

Estimated Number of Participants/Attendants: 500 ☐ Insurance Certificate Included

Description of Event: _____

Participants will meet at 4 o'clock at Ellis Park in costume. Parks and Rec will rally participants at the basketball courts at Ellis Park. We will march from Ellis Park to Center for Active Living where vehicles will be lined up in the parallel parking spots. We will hand out candy as well as non-food treats for any allergy sensitivities. (Teal Pumpkin Project) Will collaborate with YPD for parade

Is this a Recurring/Annual Event that has been approved in the past? ☒ YES ☐ NO

Please chose the type of event: ☒ Town Sponsored Event ☐ York Public Library or Utility District Event

☐ Non-Profit Community Organization ☐ Private or Commercial Event (Single Event or Initial Year)

List any equipment, decorations, fireworks displays, food or beverage services to be used:
Inflatable decorations, candy, knick-knacks _____

Will you be requesting the use of Town Equipment and/or Staff: ☐ NO ☒ YES

Organization/Applicant Information

Name of Organization: York Parks & Recreation

Name of Applicant: Nick Darby

Mailing Address for Organization/Applicant: 186 York Street, York ME 03909

Phone Number: 207 363 1040 E-Mail Address: ndarby@yorkmaine.org

Is the Organization a non-profit? ☒ NO ☐ YES 501(C)(3) Number:

Name of Event Contact: Nick Darby

Phone Number: 207 363 1040

E-Mail Address: ndarby@yorkmaine.org

Please read the following and sign to complete your application:

I have read and understand the Special Event Permit Ordinance and corresponding Special Event Regulations. Everything I have stated on this application is correct to the best of my knowledge and I have authority on behalf of the firm or agency holding this event to commit it to the statements contained herein. This permit, if granted, is not transferable and is revocable at any time at the discretion of the Town of York. The Town reserves the right to require municipal services as reasonably deemed necessary by Town staff. If Town materials/equipment/motorized vehicles, are needed for the event, a deposit may be required, with the deposit based on the cost of materials/equipment borrowed. Failure to comply with the terms of a Special Event Application approval, or deviation from the approval without the consent of a designated Town Official may prohibit the event and/or Special Event applicant from holding future events in the Town of York.

Applicant/ Event Contact: Nick Darby

Date: 1/17/25

Signature

Department Contact Information

Code Enforcement: (207) 363-1002

Police Department: (207) 363-1031

Village Fire Department: (207) 363-1015

Beach Fire Department: (207) 363-1014

York Sewer District: (207) 363-4232

York Water District: (207) 363-2265

Public Works Department: (207) 363-1010

Parks and Recreation: (207) 363-1040

Department Approvals		
Departments	Signature and Date	Detail Request Sheet?
Code Enforcement		
Parks and Recreation		
Police Department		
Public Works		
Village Fire Department		
Beach Fire Department		
Water District		
Sewer District		
Board of Selectmen _____ Town Manager for the Board of Selectmen _____ Date _____		Special Conditions (Attached if Necessary) YES NO

Processed By: _____

Received Date: _____

Amount Received: \$ _____

☐ Cash

☐ Check #: _____

THE TOWN OF
YORK, MAINE

186 York Street, York, Maine 03909

SPECIAL EVENT PERMIT APPLICATION

*NOTE: This Application is in conjunction to the Town of York, Maine's Special Event Ordinance.
Completed Applications and applicable Detail Request Sheets must be submitted to the Police Department located at
the 9 Hannaford Drive, York, ME 03909 at least 30 days prior to the date of the event.*

Event Information

Name of Event: Trooper Black Foundation 5K For First Responders

Location of Event: Main St, Cape Neddick Rd, Clark Rd, Shore Rd. area

☒ Event Route Included

Date of Event: October 25, 2025

Event Start Time: 10:00 am

Event End Time: 1:00 pm

Estimated Number of Participants/Attendants: 350-450

☐ Insurance Certificate Included

Description of Event:

(Proof of insurance will be provided
upon event approval)

Participants will run or walk along the specified route with traffic control provided by York Police Dept. Pre and

post race activities will take place in the parking lot for the Center For Active Living at 36 Main Street.

Is this a Recurring/Annual Event that has been approved in the past? ☒ YES ☐ NO

Please chose the type of event: ☐ Town Sponsored Event ☐ York Public Library or Utility District Event

☒ Non-Profit Community Organization ☐ Private or Commercial Event (Single Event or Initial Year)

List any equipment, decorations, firework displays, food or beverage services to be used etc.: _____

Post race refreshments will be provided by sponsors

Will you be requesting the use of Town Equipment and/or Staff: ☐ NO ☒ YES Use of the parking lot at 36
Main Street, the Center for Active Living, Also traffic control will be provided by York Police Dept.

Organization/Applicant Information

Name of Organization: Trooper Black Foundation

Name of Applicant: Charles C. Black II

Mailing Address for Organization/Applicant: 2 Andrews Way, York, ME 03909

Phone Number: 2077526785

E-Mail Address: charlieblack64@icloud.com

- CONTINUE TO BACK PAGE OF APPLICATION -

Is the Organization a non-profit? ☐ NO ☒ YES 501(C)(3) Number: 84-2953745

Name of Event Contact: Charles C. Black II

Phone Number: 2077526785 E-Mail Address: charlieblack64@icloud.com

Please read the following and sign to complete your application:

I have read and understand the Special Event Permit Ordinance and corresponding regulations. Everything I have stated on this application is correct to the best of my knowledge and I have authority on behalf of the firm or agency holding this event to commit it to the statements contained herein. This permit, if granted, is not transferable and is revocable at any time at the discretion of the Town of York. The Town reserves the right to require municipal services as reasonably deemed necessary by Town staff. If Town materials/equipment/motorized vehicles, are needed for the event, a deposit may be required, with the deposit based on the cost of materials/equipment borrowed. Failure to comply with the terms of a special event application approval or deviation from the approval without the consent of a designated Town Official may prohibit the event and/or special event applicant from holding future events in the Town of York.

Applicant/ Event Contact: Charles C. Black II Date: 1/17/2025
Signature

Department Contact Information

Code Enforcement: (207) 363-1002 Police Department: (207) 363-1031
Village Fire Department: (207) 363-1015 Beach Fire Department: (207) 363-1014
York Sewer District: (207) 363-4232 York Water District: (207) 363-2265
Public Works Department: (207) 363-1010 Parks and Recreation: (207) 363-1040

Department Approvals			
Departments	Signature and Date	Detail Request Sheet?	
Code Enforcement			
Parks and Recreation			
Police Department			
Public Works			
Village Fire Department			
Beach Fire Department			
Water District			
Sewer District			
Board of Selectmen <u>Town Manager for the Board of Selectmen</u> <u>Date</u>		Special Conditions (Attached if Necessary) YES NO	

Processed By: _____ Received Date: _____

Amount Received: \$ _____ ☐ Cash ☐ Check #: _____

TROOPER BLACK FOUNDATION 5K FOR FIRST RESPONDERS COURSE ROUTE

The event will start in Main Street during a brief traffic stoppage in front of the Center for Active Living located at 36 Main Street. Participants will start by traveling north on Main and then bear left onto Cape Neddick Road at the intersection with Shore Road. They will continue on Cape Neddick Road until taking a right onto Clark Road followed by a right onto River Road. Staying on River Road they will then take a right at the STOP sign onto Shore Road and follow that back until merging onto Main Street and then finish up in the parking lot for the Center For Active Living at 36 Main Street.

THE TOWN OF
YORK, MAINE

186 York Street, York, Maine 03909

SPECIAL EVENT PERMIT APPLICATION

NOTE: This Application is in conjunction to the Town of York, Maine's Special Event Ordinance. Completed Applications and applicable Detail Request Sheets must be submitted to the Police Department located at the 9 Hannaford Drive, York, ME 03909 at least 30 days prior to the date of the event.

Event Information

Name of Event: **Lighting of the Anchorage**

Location of Event: **Anchorage Inn**

☐ Event Route Included

Date of Event: **11/29/25**

Event Start Time: **~4:00 pm**

Event End Time: **~7:30 pm**

Estimated Number of Participants/Attendants: **~500**

☐ Insurance Certificate Included

Description of Event: **Annual lighting of hotel, fireworks on long sands, hot chocolate bar and ice bar**

with music and santa's visit as well

Is this a Recurring/Annual Event that has been approved in the past? ☒ YES ☐ NO

Please chose the type of event: ☐ Town Sponsored Event ☐ York Public Library or Utility District Event

☐ Non-Profit Community Organization ☒ Private or Commercial Event (Single Event or Initial Year)

List any equipment, decorations, firework displays, food or beverage services to be used etc.:

fireworks, ice bar, holiday decor all provided by Anchorage Inn

Will you be requesting the use of Town Equipment and/or Staff: ☐ NO ☒ YES

Organization/Applicant Information

Name of Organization: **Anchorage Inn**

Name of Applicant: **Caitlynn Ramsey**

Mailing Address for Organization/Applicant: **PO Box 1329 York Beach ME 03910**

Phone Number: **207-363-5112 ext 442**

E-Mail Address: **caitlynn@anchorageinn.com**

Is the Organization a non-profit? ☒ NO ☐ YES 501(C)(3) Number: _____

Name of Event Contact: **Caitlynn Ramsey**

Phone Number: **207-363-5112 ext 442** E-Mail Address: **same**

Please read the following and sign to complete your application:

I have read and understand the Special Event Permit Ordinance and corresponding regulations. Everything I have stated on this application is correct to the best of my knowledge and I have authority on behalf of the firm or agency holding this event to commit it to the statements contained herein. This permit, if granted, is not transferable and is revocable at any time at the discretion of the Town of York. The Town reserves the right to require municipal services as reasonably deemed necessary by Town staff. If Town materials/equipment/motorized vehicles, are needed for the event, a deposit may be required, with the deposit based on the cost of materials/equipment borrowed. Failure to comply with the terms of a special event application approval or deviation from the approval without the consent of a designated Town Official may prohibit the event and/or special event applicant from holding future events in the Town of York.

Applicant/ Event Contact: **Caitlynn Ramsey**

Date: **12/7/24**

Signature

Department Contact Information

Code Enforcement: (207) 363-1002

Police Department: (207) 363-1031

Village Fire Department: (207) 363-1015

Beach Fire Department: (207) 363-1014

York Sewer District: (207) 363-4232

York Water District: (207) 363-2265

Public Works Department: (207) 363-1010

Parks and Recreation: (207) 363-1040

Department Approvals

Departments	Signature and Date	Detail Request Sheet?
Code Enforcement		
Parks and Recreation		
Police Department		
Public Works		
Village Fire Department		
Beach Fire Department		
Water District		
Sewer District		

Board of Selectmen _____ <i>Town Manager for the Board of Selectmen</i>	Special Conditions <i>(Attached if Necessary)</i> YES NO
--	--

Processed By: _____ Received Date: _____

Amount Received: \$ _____ ☐ Cash ☐ Check #: _____

THE TOWN OF
YORK, MAINE

186 York Street, York, Maine 03909

SPECIAL EVENT PERMIT APPLICATION

*NOTE: This Application is in conjunction to the Town of York, Maine's Special Event Ordinance.
Completed Applications must be submitted to the York Police Department located at 9 Hannaford Drive
at least 45 days prior to the date of the event.*

Event Information

Name of Event: Lighting of the Nubble - Holiday

Location of Event: Sohier Park ☒ Event Route Included

Date of Event: Sunday, November 30th Event Start Time: 6:00PM

Saturday 11/29 Event End Time: 7:30PM

Estimated Number of Participants/Attendants: 250 ☐ Insurance Certificate Included

Description of Event: 1

With the success of the Lighting of the Anchorage, the Lighting of the Nubble is going to once again shrink the happenings at Sohier Park to avoid over crowding. We are asking for one police officer to be at Sohier Park for the lighting. No other activities planned at the park.

Is this a Recurring/Annual Event that has been approved in the past? ☒ YES ☐ NO

Please chose the type of event: ☒ Town Sponsored Event ☐ York Public Library or Utility District Event

☐ Non-Profit Community Organization ☐ Private or Commercial Event (Single Event or Initial Year)

List any equipment, decorations, fireworks displays, food or beverage services to be used:
One officer for safety / traffic control

Will you be requesting the use of Town Equipment and/or Staff: ☐ NO ☒ YES

Organization/Applicant Information

Name of Organization: York Parks & Recreation

Name of Applicant: Nick Darby

Mailing Address for Organization/Applicant: 186 York Street, York ME 03909

Phone Number: 207 363 1040 E-Mail Address: ndarby@yorkmaine.org

Is the Organization a non-profit? ☒ NO ☐ YES 501(C)(3) Number:

Name of Event Contact: Nick Darby

Phone Number: 207 363 1040

E-Mail Address: ndarby@yorkmaine.org

Please read the following and sign to complete your application:

I have read and understand the Special Event Permit Ordinance and corresponding Special Event Regulations. Everything I have stated on this application is correct to the best of my knowledge and I have authority on behalf of the firm or agency holding this event to commit it to the statements contained herein. This permit, if granted, is not transferable and is revocable at any time at the discretion of the Town of York. The Town reserves the right to require municipal services as reasonably deemed necessary by Town staff. If Town materials/equipment/motorized vehicles, are needed for the event, a deposit may be required, with the deposit based on the cost of materials/equipment borrowed. Failure to comply with the terms of a Special Event Application approval, or deviation from the approval without the consent of a designated Town Official may prohibit the event and/or Special Event applicant from holding future events in the Town of York.

Applicant/ Event Contact: Nick Darby

Date: 1/17/25

Signature

Department Contact Information

Code Enforcement: (207) 363-1002

Police Department: (207) 363-1031

Village Fire Department: (207) 363-1015

Beach Fire Department: (207) 363-1014

York Sewer District: (207) 363-4232

York Water District: (207) 363-2265

Public Works Department: (207) 363-1010

Parks and Recreation: (207) 363-1040

Department Approvals		
Departments	Signature and Date	Detail Request Sheet?
Code Enforcement		
Parks and Recreation		
Police Department		
Public Works		
Village Fire Department		
Beach Fire Department		
Water District		
Sewer District		
Board of Selectmen _____ Town Manager for the Board of Selectmen _____ Date _____		Special Conditions (Attached if Necessary) YES NO

Processed By: _____ Received Date: _____
Amount Received: \$ _____ ☐ Cash ☐ Check #: _____

THE TOWN OF
YORK, MAINE

186 York Street, York, Maine 03909

SPECIAL EVENT PERMIT APPLICATION

*NOTE: This Application is in conjunction to the Town of York, Maine's Special Event Ordinance.
Completed Applications must be submitted to the York Police Department located at 9 Hannaford Drive
at least 45 days prior to the date of the event.*

Event Information

Name of Event: CRES Craft Fair

Location of Event: Coast Ridge Elementary ☐ Event Route Included

Date of Event: Saturday December 6, 2025 Event Start Time: 9:00 a.m.

Event End Time: 2:00 p.m.

Estimated Number of Participants/Attendees: 300 ☒ Insurance Certificate Included

Description of Event: Local vendors to set up and sell their wares, Parent Group bake sale and raffle, lunch items for sale

Is this a Recurring/Annual Event that has been approved in the past? ☒ YES ☐ NO

Please chose the type of event: ☐ Town Sponsored Event ☐ York Public Library or Utility District Event

☒ Non-Profit Community Organization ☐ Private or Commercial Event (Single Event or Initial Year)

List any equipment, decorations, fireworks displays, food or beverage services to be used:
sound equipment to play music, tables/pop up tents, pot luck food and drinks provided by parent group

Will you be requesting the use of Town Equipment and/or Staff: ☒ NO ☐ YES

Organization/Applicant Information

Name of Organization: Coastal Ridge Parent Group

Name of Applicant: Christy Traquair

Mailing Address for Organization/Applicant: 7 Madeline Ln, Cape Neddick ME 03902

Phone Number: 6038282836 E-Mail Address: christyrosee84@gmail.com

Is the Organization a non-profit? ☐ NO ☒ YES 501(C)(3) Number: 82-5444446

Name of Event Contact: Christy Traquair

Phone Number: 6038282836

E-Mail Address: christyrose84@gmail.com

Please read the following and sign to complete your application:

I have read and understand the Special Event Permit Ordinance and corresponding Special Event Regulations. Everything I have stated on this application is correct to the best of my knowledge and I have authority on behalf of the firm or agency holding this event to commit it to the statements contained herein. This permit, if granted, is not transferable and is revocable at any time at the discretion of the Town of York. The Town reserves the right to require municipal services as reasonably deemed necessary by Town staff. If Town materials/equipment/motorized vehicles, are needed for the event, a deposit may be required, with the deposit based on the cost of materials/equipment borrowed. Failure to comply with the terms of a Special Event Application approval, or deviation from the approval without the consent of a designated Town Official may prohibit the event and/or Special Event applicant from holding future events in the Town of York.

Applicant/ Event Contact: Christy Traquair

Date: 12/5/2024

Signature

Department Contact Information

Code Enforcement: (207) 363-1002

Police Department: (207) 363-1031

Village Fire Department: (207) 363-1015

Beach Fire Department: (207) 363-1014

York Sewer District: (207) 363-4232

York Water District: (207) 363-2265

Public Works Department: (207) 363-1010

Parks and Recreation: (207) 363-1040

Department Approvals

Departments	Signature and Date	Detail Request Sheet?
Code Enforcement		
Parks and Recreation		
Police Department		
Public Works		
Village Fire Department		
Beach Fire Department		
Water District		
Sewer District		

Board of Selectmen Town Manager for the Board of Selectmen _____ Date _____	Special Conditions (Attached if Necessary) YES NO
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Processed By: _____

Received Date: _____

Amount Received: \$ _____

☐ Cash

☐ Check #: _____

THE TOWN OF
YORK, MAINE

186 York Street, York, Maine 03909

SPECIAL EVENT PERMIT APPLICATION

NOTE: This Application is in conjunction to the Town of York, Maine's Special Event Ordinance. Completed Applications must be submitted to the York Police Department located at 9 Hannaford Drive at least 45 days prior to the date of the event.

Event Information

Name of Event: Festival of Lights - Parade

Location of Event: York Village ☒ Event Route Included

Date of Event: Saturday, December 6th 2025 Event Start Time: 3:00PM

Event End Time: 6:30PM

Estimated Number of Participants/Attendants: 500+ ☐ Insurance Certificate Included

Description of Event: _____

Attached _____

Is this a Recurring/Annual Event that has been approved in the past? ☒ YES ☐ NO

Please chose the type of event: ☒ Town Sponsored Event ☐ York Public Library or Utility District Event

☐ Non-Profit Community Organization ☐ Private or Commercial Event (Single Event or Initial Year)

List any equipment, decorations, fireworks displays, food or beverage services to be used: _____

Audio equipment in front of town hall. Candy canes to be handed out.

Will you be requesting the use of Town Equipment and/or Staff: ☐ NO ☒ YES

Organization/Applicant Information

Name of Organization: York Parks & Recreation

Name of Applicant: Nick Darby

Mailing Address for Organization/Applicant: 186 York Street, York ME 03909

Phone Number: 207 363 1040 E-Mail Address: ndarby@yorkmaine.org

Is the Organization a non-profit? ☒ NO ☐ YES 501(C)(3) Number:

Name of Event Contact: Nick Darby

Phone Number: 207 363 1040

E-Mail Address: ndarby@yorkmaine.org

Please read the following and sign to complete your application:

I have read and understand the Special Event Permit Ordinance and corresponding Special Event Regulations. Everything I have stated on this application is correct to the best of my knowledge and I have authority on behalf of the firm or agency holding this event to commit it to the statements contained herein. This permit, if granted, is not transferable and is revocable at any time at the discretion of the Town of York. The Town reserves the right to require municipal services as reasonably deemed necessary by Town staff. If Town materials/equipment/motorized vehicles, are needed for the event, a deposit may be required, with the deposit based on the cost of materials/equipment borrowed. Failure to comply with the terms of a Special Event Application approval, or deviation from the approval without the consent of a designated Town Official may prohibit the event and/or Special Event applicant from holding future events in the Town of York.

Applicant/ Event Contact: Nick Darby

Date: 1/17/25

Signature

Department Contact Information

Code Enforcement: (207) 363-1002

Police Department: (207) 363-1031

Village Fire Department: (207) 363-1015

Beach Fire Department: (207) 363-1014

York Sewer District: (207) 363-4232

York Water District: (207) 363-2265

Public Works Department: (207) 363-1010

Parks and Recreation: (207) 363-1040

Department Approvals

Departments	Signature and Date	Detail Request Sheet?
Code Enforcement		
Parks and Recreation		
Police Department		
Public Works		
Village Fire Department		
Beach Fire Department		
Water District		
Sewer District		

Board of Selectmen Town Manager for the Board of Selectmen	Date	Special Conditions (Attached if Necessary) YES NO
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Processed By:

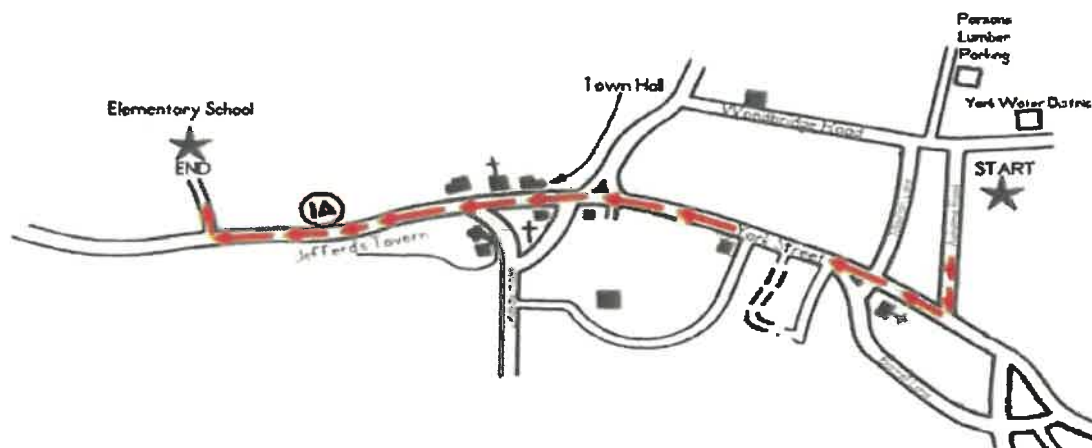
Received Date:

Amount Received: \$

☐ Cash

☐ Check #:

YORK VILLAGE



Description of Event

This 30+ year community-wide event will assemble on Axholme Road (comprised of community members/group floats) and Moulton Lane (Fire Departments, York Ambulance, PWD, Marching Band etc.). The Parade route is from Axholme Road, down York Street, through York Village and concludes at Village Elementary School. This lighted parade will consist of floats, walkers, bands, business & community groups. This event is free to the public and will conclude around 5:30pm.

We will work collaboratively with York Police Department on traffic safety throughout the course of the event, as well as safe evaluation of floats prior to the parade commencing. York Parks & Recreation Department will begin placing cones on Axholme road at 2:30pm and clearing traffic on Axholme Road, in order to close promptly at 3:00pm. Doing so will ensure the safety of parade participants. Any vehicles after 3pm will need to remain in place until it's deemed safe to move, by York Police Department.

Select floats will park in front of town hall to remain on display for the community throughout the evening.

Town of York, Maine

Parade Safety Guidelines

1. No objects, to include candy, flyers, or favors, MAY BE THROWN FROM A FLOAT AT ANY TIME. Items may only be distributed (*handed to people*) along the parade route or in the staging area up until 15 minutes prior to the start of the parade. Political literature may be **handed out** along the parade route during the parade providing the distributor approaches parade attendees along the edges of the parade route.
2. No children under the age of 12 will be allowed on a float unless an adult is present on the float. There must be one adult for each 5 (five) children on the float
3. Float organizers are not permitted to allow float riders on vehicle roofs or on roof racks. All riders must be positioned on a flat surface at all times.
4. Each float must have sturdy supports, hand holds, belt restraints, side railings or other means to prevent falls from the float. No one on the float will be allowed to stand unless there are adequate hand holds available for use. Safety for all float riders is the responsibility of each float sponsor or organizer.
5. There shall be no performances from a moving float unless the performers are seated or there are side rails on the float that will prevent someone from falling off the float.
6. No squirt guns or other spraying devices may be used by parade participants during the parade.
7. Parade participants shall not leave, and return to, a float during the parade.
8. All float drivers must be at least 21 years old and possess a valid motor vehicle operator's license.
9. Float drivers must have clear 180 degree forward vision at all times and must have an unobstructed view of the float. If an unobstructed view to the rear is not possible a spotter must walk alongside the operator to monitor activity on the float.
10. The top of all floats shall have a maximum height of 15 feet from the ground, including float riders, and must be capable of clearing all obstacles.
11. All motorized floats must have a working and fully serviced dry chemical fire extinguisher. All fire extinguishers must be readily available to the driver/operator.
12. No smoking, consumption of alcohol or use of prohibited drugs is allowed at any time during the parade.
13. If a generator is used on any float, the generator shall be securely mounted on the vehicle with not less than 12 inches of clearance separating the generator from any combustible material. If a generator is mounted in a confined space, no float rider shall be positioned inside the same space.
14. Any electric wiring used for lighting or any other purpose on the float, shall be grounded, secured and guarded to prevent shock or fire.
15. Any parade participant riding a unicycle, bicycle, motorized two or three wheel vehicle, skateboard or on in-lines skates must wear a helmet at all times.
16. Every organization sponsoring a parade shall identify a safety coordinator who shall be present at all times during the parade. Unless previously approved by the Town of York, the safety coordinator shall not also be the person responsible for overall parade organization. For each parade event the Town of York shall identify at least one individual who shall be the Town's representative to the event and who shall have final authority to disqualify any parade participant or entry and otherwise enforce these safety guidelines. The organization's safety coordinator shall be responsible to, and under the authority of, the Town's designated representative.

The ultimate responsibility for safety lies with each individual parade entry. Entries must comply with all the above rules and implement relevant government regulations, safety codes and manufacturer's recommendations and similar standards necessary to safely operate floats and equipment.

Parade organizers and their staff have the authority to remove any entry where safety measures are, in the parade coordinators or staff member's opinion, inadequate. The Town of York reserves the right to disqualify any parade entry for failure to abide by safety guidelines.

THE TOWN OF
YORK, MAINE

186 York Street, York, Maine 03909

SPECIAL EVENT PERMIT APPLICATION

NOTE: This Application is in conjunction to the Town of York, Maine's Special Event Ordinance. Completed Applications and applicable Detail Request Sheets must be submitted to the Town Manager's Office located at the York Town Hall, 186 York Street, York, ME 03909 at least 30 days prior to the date of the event.

Event Information

Name of Event: **Wreaths Across America Convoy**

Location of Event: **See Attached Route**

☒ Event Route Included

Date of Event: **Monday, December 8, 2025**

Event Start Time: **TBD**

Event End Time: **TBD**

Estimated Number of Participants/Attendants: **500**

☐ Insurance Certificate Included

Description of Event: **Wreaths Across America Convoy going through York from Ogunquit. The convoy will be traveling south on Route 1 from Ogunquit and taking a left-hand turn onto Old Post Road. The convoy will continue on Old Post Road to Ridge Road, to Long Sands Road until they come into the Village. The convoy will head up York Street to Route 1 where they will take a left and head south toward Kittery.**

Is this a Recurring/Annual Event that has been approved in the past? ☒ YES ☐ NO

Please chose the type of event: ☒ Town Sponsored Event ☐ York Public Library or Utility District Event

☐ Non-Profit Community Organization ☐ Private or Commercial Event (Single Event or Initial Year)

List any equipment, decorations, food or beverage services to be used etc.: **Intersections along the route will be closed down for safety as they pass through town.**

Will you be requesting the use of Town Equipment and/or Staff: ☐ NO ☒ YES

Organization/Applicant Information

Name of Organization: **Wreaths Across America**

Name of Applicant: **Detective Matthew Calcina**

Mailing Address for Organization/Applicant: **9 Hannaford Drive**

Phone Number: **207-363-1031**

E-Mail Address: **mcalcina@yorkpolice.org**

Is the Organization a non-profit? ☐ NO ☐ YES 501(C)(3) Number: [Click here to enter text.](#)

Name of Event Contact: Detective Matthew Calcina

Phone Number: 207-363-1031

E-Mail Address: mcalcina@yorkpolice.org

Please read the following and sign to complete your application:

I have read and understand the Special Event Permit Ordinance and corresponding regulations. Everything I have stated on this application is correct to the best of my knowledge and I have authority on behalf of the firm or agency holding this event to commit it to the statements contained herein. This permit, if granted, is not transferable and is revocable at any time at the discretion of the Town of York. The Town reserves the right to require municipal services as reasonably deemed necessary by Town staff. If Town materials/equipment/motorized vehicles, are needed for the event, a deposit may be required, with the deposit based on the cost of materials/equipment borrowed. Failure to comply with the terms of a special event application approval or deviation from the approval without the consent of a designated Town Official may prohibit the event and/or special event applicant from holding future events in the Town of York.

Applicant/ Event Contact: Matthew J. Calcina

Date: 11/13/2024

Signature

Department Contact Information

Code Enforcement: (207) 363-1002

Police Department: (207) 363-1031

Village Fire Department: (207) 363-1015

Beach Fire Department: (207) 363-1014

York Sewer District: (207) 363-4232

York Water District: (207) 363-2265

Public Works Department: (207) 363-1010

Parks and Recreation: (207) 363-1040

Department Approvals

Departments	Signature and Date	Detail Request Sheet?
Code Enforcement		
Parks and Recreation		
Police Department		
Public Works		
Village Fire Department		
Beach Fire Department		
Water District		
Sewer District		

Board of Selectmen _____ Town Manager for the Board of Selectmen _____	Special Conditions (Attached if Necessary) YES NO
--	---

Processed By: _____ Received Date: _____
Amount Received: \$ _____ ☐ Cash ☐ Check #: _____

THE TOWN OF
YORK, MAINE

186 York Street, York, Maine 03909

SPECIAL EVENT PERMIT APPLICATION

NOTE: This Application is in conjunction to the Town of York, Maine's Special Event Ordinance. Completed Applications and applicable Detail Request Sheets must be submitted to the Police Department located at the 9 Hannaford Drive, York, ME 03909 at least 30 days prior to the date of the event.

Event Information

Name of Event: Wedding

Location of Event: 250 Cider Hill Road ☐ Event Route Included

Date of Event: See list of event dates attached Event Start Time: 1 PM

Event End Time: 10:00 pm

Estimated Number of Participants/Attendants: 120 - 225 varying by event ☐ Insurance Certificate Included

Description of Event: Hosting of a wedding ceremony and reception on the property and in barn. Guests will park in the designated field on the property.

Is this a Recurring/Annual Event that has been approved in the past? ☒ YES ☐ NO

Please choose the type of event: ☐ Town Sponsored Event ☐ York Public Library or Utility District Event

☐ Non-Profit Community Organization ☒ Private or Commercial Event (Single Event or Initial Year)

List any equipment, decorations, firework displays, food or beverage services to be used etc.: wedding set up, caterer, DJ or live band.

Will you be requesting the use of Town Equipment and/or Staff: ☒ NO ☐ YES

Organization/Applicant Information

Name of Organization: Scotland Fields Events LLC

Name of Applicant: Adam Butler

Mailing Address for Organization/Applicant: 136 Brave Boat Harbor Road, Kittery PT 03905

Phone Number: 603-828-5275 E-Mail Address: adam.kbutler@yahoo.com

- CONTINUE TO BACK PAGE OF APPLICATION -

Is the Organization a non-profit? ☒ NO ☐ YES 501(C)(3) Number: _____

Name of Event Contact: Adam Butler

Phone Number: 603-828-5275 E-Mail Address: adam@butler@yahoo.com

Please read the following and sign to complete your application:

I have read and understand the Special Event Permit Ordinance and corresponding regulations. Everything I have stated on this application is correct to the best of my knowledge and I have authority on behalf of the firm or agency holding this event to commit it to the statements contained herein. This permit, if granted, is not transferable and is revocable at any time at the discretion of the Town of York. The Town reserves the right to require municipal services as reasonably deemed necessary by Town staff. If Town materials/equipment/motorized vehicles, are needed for the event, a deposit may be required, with the deposit based on the cost of materials/equipment borrowed. Failure to comply with the terms of a special event application approval or deviation from the approval without the consent of a designated Town Official may prohibit the event and/or special event applicant from holding future events in the Town of York.

Applicant/ Event Contact: [Signature] Date: 12/17/24

Department Contact Information

Code Enforcement: (207) 363-1002 Police Department: (207) 363-1031
Village Fire Department: (207) 363-1015 Beach Fire Department: (207) 363-1014
York Sewer District: (207) 363-4232 York Water District: (207) 363-2265
Public Works Department: (207) 363-1010 Parks and Recreation: (207) 363-1040

Department Approvals		
Departments	Signature and Date	Detail Request Sheet?
Code Enforcement		
Parks and Recreation		
Police Department		
Public Works		
Village Fire Department		
Beach Fire Department		
Water District		
Sewer District		
Board of Selectmen _____ Town Manager for the Board of Selectmen _____ Date _____		Special Conditions (Attached if Necessary) YES NO

Processed By: _____ Received Date: _____

Amount Received: \$ _____ ☐ Cash ☐ Check #: _____

Scotland Fields Event Weddings

6/21/2025

6/28/2025

7/5/2025

8/9/2025

8/16/2025

8/23/2025

9/6/2025

9/27/2025

10/4/2025

10/11/2025

10/18/2025

10/25/2025

THE TOWN OF

YORK, MAINE

186 York Street, York, Maine 03909

SPECIAL EVENT PERMIT APPLICATION

NOTE: This Application is in conjunction to the Town of York, Maine's Special Event Ordinance. Completed Applications and applicable Detail Request Sheets must be submitted to the Police Department located at the 9 Hannaford Drive, York, ME 03909 at least 30 days prior to the date of the event.

Event Information

Name of Event:

Weddings - Josias River Farm

Location of Event: 171 Logging Rd.

Event Route

Included

Date of Event: 2025 Wedding Season Event Start Time: May 30 - Oct 19

Event End Time:

Estimated Number of Participants/Attendants: 50 - 150

Insurance Certificate

Included

Description of Event:

2 weddings

Is this a Recurring/Annual Event that has been approved in the past? ☒ YES ☐ NO

Please choose the type of event: Town Sponsored Event York Public Library or Utility District Event
Non-Profit Community Organization Private or Commercial Event (Single Event or Initial Year)

List any equipment, decorations, firework displays, food or beverage services to be used etc.:

Catered Events by licensed caterers.

Will you be requesting the use of Town Equipment and/or Staff? ☒ NO ☐ YES

Organization/Applicant Information:

Name of Organization:

Josias River Farm

Name of Applicant:

Laura Tanagerin

Mailing Address for Organization/Applicant:

171 Logging Rd Cape Neddick, Me 03902

Phone Number: 508-667-7635

E-Mail Address:

laura@josiasriverfarm.com

**Town of York
Special Permit 2025**

Josias River Farm
171 Logging Rd.
Cape Neddick

Wedding	Date	Estimated Guest Count
Moran	5/30/2025	150
Peck	6/14/2025	125
Contic	6/28/2025	85
MacDonald	7/12/2025	80
Johnson	8/09/2025	100
Tenorio	8/16/2025	125
Murphy	8/23/2025	150
Radecki	9/06/2025	150
Lawless	9/20/2025	100
Paul	9/27/2025	75
Rumble	10/4/2025	100
Lamoureux	10/18/2025	80